

Agenda
Spencer Board of Aldermen
Regular Meeting
August 10, 2021





AGENDA
Spencer Board of Aldermen
Pre-Agenda Meeting
5:30 p.m.

DATE:
August 5, 2021

1. CALL TO ORDER – MAYOR JONATHAN WILLIAMS

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. REVIEW OF AUGUST 10, 2021, AGENDA

1. CALL TO ORDER – MAYOR JONATHAN WILLIAMS

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. RECOGNITIONS

4. ADJUSTMENTS TO AND ADOPTION OF AGENDA

5. PUBLIC COMMENT *(This agenda item is included to allow input to the Board of Aldermen from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Board of Aldermen are required to provide their name, address, and topic to be addressed. The Board will only listen and not respond but may decide to place a topic on a future agenda. A speaker will be allowed 3 minutes to speak.)*

6. CONSENT AGENDA *(The Consent Agenda is the first order of business. Items listed are believed to be non-controversial and are administrative in nature. There will be no separate discussion of the items unless an Alderman requests or a citizen request and is granted permission to speak. The item(s) then will be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion).*

The attachment(s) for this item will be added after the pre-agenda meeting has been held.

7. APPROVAL OF MINUTES:

*July 8, 2021, Pre-Agenda Meeting Minutes
July 13, 2021, Regular Meeting Minutes
(Attachment 1)*

8. CONSIDER ADOPTING ORDINANCE 21-016 TO AMEND THE TOWN CHARTER TO ESTABLISH STAGGERED FOUR-YEAR TERMS FOR TOWN OF SPENCER ALDERMEN AND MAYOR. – (Attachment 2)

- 9. CONSIDER RECEIVING AN UPDATE PRESENTATION FROM POLICE CHIEF'S CITIZEN ADVISORY BOARD. -(Attachment 3)**
- 10. CONSIDER ADOPTING BUDGET AMENDMENT ORDINANCE 21-014 FOR STANBACK FOREST -(Attachment 4)**
- 11. CONSIDER ADOPTING BUDGET AMENDMENT ORDINANCE 21-015 FOR YADKIN RIVER TRAIL HEAD - (Attachment 5)**
- 12. DEPARTMENTAL REPORTS – (Attachment 6)**
 - a. Planning
 - b. Code Enforcement
 - c. Police
 - d. Fire
 - e. Public Works
 - f. Finance
 - g. Library
- 13. TOWN MANAGER REPORT – (Attachment 7)**
- 14. CONSIDER ADOPTING RESOLUTION 21-016 ESTABLISHING SALISBURY AVENUE CORRIDOR IMPROVEMENT GRANT- (Attachment 8)**
- 15. CONSIDER APPOINTMENT OF JOSHUA JAMES TO HISTORIC PRESERVATION COMMISSION – (Attachment 9)**
- 16. CONSIDER AWARDING RESIDENTIAL REHAB GRANT TO JACK & JODY VAIL FOR A FACADE REPAIR PROJECT IN THE AMOUNT OF \$500– (Attachment 10)**
- 17. CONSIDER NOTICE OF LIEN FOR 600 3RD STREET PROPERTY– (Attachment 11)**
- 18. CONSIDER NOTICE OF LIEN FOR 700 4TH STREET PROPERTY– (Attachment 12)**
- 19. CONSIDER NOTICE OF LIEN FOR 704 5TH STREET PROPERTY- (Attachment 13)**
- 20. CONSIDER NOTICE OF LIEN FOR 816 5TH STREET PROPERTY- (Attachment 14)**
- 21. CONSIDER NOTICE OF LIEN FOR 1300 LEE STREET PROPERTY- (Attachment 15)**
- 22. CONSIDER AUTHORIZING THE TOWN MANAGER TO EXECUTE CHANGE ORDER 5 FOR THE TOWN HALL AND POLICE DEPARTMENT PROJECT - (Attachment 16)**
- 23. REQUESTS & COMMENTS BY THE MAYOR AND BOARD MEMBERS**
- 24. EXECUTIVE SESSION PER NC GENERAL STATUTE 143-318.11 (IF NEEDED)**

25. ADJOURNMENT

- 4. EXECUTIVE SESSION PER NC GENERAL STATUTE 143-318.11 (IF NEEDED)**
- 5. ADJOURNMENT**

MINUTES
Town of Spencer
Board of Aldermen
Pre-Agenda Meeting
July 8, 2021

The Town of Spencer Board of Aldermen met at Spencer Town Hall in regular session on July 8, 2021, at 5:32 p.m. to conduct a pre-agenda meeting.

Present were: Mayor Jonathan D. Williams
Mayor Pro Tempore Patti Secreast
Alderwoman Sharon Hovis
Alderman Steve Miller
Alderman Sam Morgan
Alderwoman Patricia Sledge

Absent: Alderman Bob Bish

Also present were: Town Manager Peter Franzese, Town Clerk Stacy Craven, Town Attorney Jay Dees, Town Planner Kyle Harris, Special Projects Planner Joe Morris, Finance Officer Faith Wilson, Police Chief Michael James, Code Enforcement Officer James Osborne, Public Works Director Joel Taylor, Fire Chief Michael Lanning.

Mayor Williams called the meeting to order and led the *Pledge of Allegiance*, and offered the invocation.

Mayor ProTempore Secreast moved to excuse Alderman Bish's absence from the pre-agenda meeting. Alderwoman Sledge seconded the motion which carried by a unanimous vote 5-0.

RECOGNITIONS

Proclamation of Former Mayor Buddy Gettys; Recognitions of All American Night Out Event; and Summer Art Camp Students/ Volunteers will be made at the regular meeting.

REVIEW OF AGENDA ITEMS

The board reviewed the July 13, 2021, draft agenda and took the following actions by consensus:

- Moved agenda item *Minutes* to the Consent Agenda.
- Added Change Order 4 authorizing the Town Manager to execute for the Town Hall and Police Department to Agenda.

CONSIDER RESOLUTION 21-011 OF INTENT TO CHANGE CHARTER AND SET PUBLIC HEARING

Attorney Jay Dees discussed the ramifications of the Town's history and the precedent of early boards. Updating the Board of process for holding a referendum for staggered terms and/or four-year term seats versus current two-year seats for Aldermen and Mayor. Public hearing to be set August 5th during the pre-agenda meeting. Alderwoman Hovis posed the question of changing characterization from "alderman" to "council" and Attorney Jay Dees informed her this could be done. A decision was made to allow voters to decide on two questions—should the mayor's term be two years or four years? And should the board of aldermen serve two- or four-year terms? If approved by the voters, the board would

serve staggered terms beginning with the three highest vote getters having the initial four-year term and the lowest vote getters would serve a two-year term. In future elections all terms would be staggered with four-year terms.

CONSIDER ADOPTING RESOLUTION AUTHORIZING SALE OF TOWN OWNED PROPERTIES

Town Planner Kyle Harris addressed the board on the upset bid process for four properties owned by the Town. Bids have been submitted to purchase all four properties. The Board will hear more information at the regular July meeting.

ADJOURNMENT

Alderman Morgan moved to adjourn the meeting. Mayor Pro Tempore Secreast seconded the motion which carried by a unanimous vote of 5-0. The meeting was adjourned at 6:54 p.m.

Approved by:

Attest:

Jonathan D. Williams
Mayor

Stacy Craven
Town Clerk

MINUTES
Town of Spencer
Board of Aldermen
Regular Meeting
July 13, 2021

The Town of Spencer Board of Aldermen met at Spencer Town Hall in regular session on July 13, 2021, at 6:00 p.m.

Present were:

- Mayor Jonathan D. Williams
- Mayor Pro Tempore Patti Secreast
- Alderman Bob Bish
- Alderwoman Sharon Hovis
- Alderman Steve Miller
- Alderman Sam Morgan
- Alderwoman Patricia Sledge

Also, present were: Town Manager Peter Franzese, Town Clerk Stacy Craven, Town Planner Kyle Harris, Special Projects Planner Joe Morris, Finance Officer Faith Wilson, Police Sergeant Brian Leonard, Code Enforcement Officer James Osborne, Fire Chief Michael Lanning, and Public Works Director Joel Taylor.

Mayor Williams called the meeting to order, led the *Pledge of Allegiance*, and offered the invocation.

RECOGNITIONS

Mayor Williams recognized the service of Former Mayor Gettys and presented a proclamation to the family. Mayor Pro Tempore Secreast recognized all participants of the All-American Saturday Night Out event and complimented the success of the event and added a special shout out to Lorie Wilson Deal and her son Coleman Wilson as well as Alderman Morgan. Alderman Miller recognized all students and volunteers that participated in the Summer Art Camp from North Rowan Middle & High Schools. Alderman Bish recognized I-29 NC Department of Motor Vehicle employees.

ADJUSTMENTS TO AND ADOPTION OF AGENDA

No adjustments needed.

Action

Alderwoman Sledge moved to adopt the agenda. Alderman Miller seconded the motion which carried by a unanimous vote of 6-0.

PUBLIC COMMENT

Mayor Williams opened the floor to receive public comment.

Two comments were received via email from Mayor Pro Tempore Secreast and read aloud. 1- Michael Toler: would like to inquire about a plaque in the new building or park that commemorated veterans; and Spencer needs a public pool. 2- David Johnston: former classmates of NRHS would like to memorial their deceased classmates with a tree or something placed in the Park Plaza or somewhere in town.

Jason Walser (Pine Tree Rd. Salisbury) thanked the Town of Spencer for the ease of access to Spencer Woods and commented on how he is looking forward to the Yadkin River Trail (bike access). He is very

appreciative and impressed with the appearance of the Town and thanks Town staff for their efforts. Mr. Walser spoke in favor of the Yadkin River trailhead. Being no one, else present public hearing session closed.

CONSENT AGENDA

Alderman Sledge moved to approve the consent agenda as presented. Alderman Miller seconded the motion which carried by a unanimous vote of 6-0. Items approved were: (1) June 1, 2021, Called Meeting Minutes; (2) June 3, 2021, Pre-Agenda Meeting Minutes; (3) June 8, 2021, Called Meeting Minutes.

CONSIDER ADOPTING RESOLUTION 21-010 FOR ACCEPTING AMERICAN RESCUE PLAN FUNDS

Town Manager Franzese reported to the Board that the Town is set to receive \$1,037,997.57 according to the US Treasury's Interim Final Rule in ARP funds. The Board will need to accept the funds and the Town will need to make plans for encumbering the funds in the fiscal years to come.

Action

Mayor Pro Tempore Secrest moved to accept the ARP funds. Alderman Sledge seconded the motion which carried by a unanimous vote of 6-0.

PRESENTATION OF YADKIN RIVER TRAILHEAD UPDATE

Special Projects Planner Joe Morris discussed the details of the trailhead developments and introduced two keynote participants of the committees merged between Rowan and Davidson County. Jeff Ashbaugh updated the Board with details of the trail developments: (1) right of way for trail has been acquired and surveyed; (2) an update to the Master plan was made to assist with grant funding(s); (3) prepared phasing plans & costs analysis; and (4) design completed, and the construction may begin this Fall.

Ronnie Smith rhapsodized about the details of the Yadkin River development to the Board of Aldermen. Proclaiming that the location is key in the development and Spencer is in a great location in the State, to bring visitors to the park and he discussed the importance of the history of the area and the changes taking place up to date. Mr. Smith indicated he was leading a fundraising effort to raise \$125,000 in private funds and confirmed that Friends of Rowan pledged to match up to \$125,000 for a combined total of \$250,000. Mr. Smith spoke in favor of the trailhead and expressed so much excitement for the traffic that Spencer could be exposed to. The floor was opened for public comment; Board members expressed their satisfaction for seeing the trailhead move forward and each look forward to the outcome results.

CONSIDER RECEIVING AN UPDATE REGARDING CABARRUS-ROWAN MPO STAFFING

Town Manager Franzese updated the Board of Aldermen on current contractual agreement and the consideration of a proposal by City of Concord to provide in house staffing for the Metropolitan Planning Organization (MPO). Currently there are two staff members, and the proposed solution would result in four staff members by the end of July TAC/TCC members will need to communicate their perspectives on the decision. Board members expressed their concerns of current road conditions and communication methods currently experienced; however, if the new change supports receiving information in a more efficient manner and allows for more staff to support the growing concerns of the communities the board supports the decision. The current contract expires mid-2022.

DEPARTMENTAL REPORTS

Planning Department

Planning Director Kyle Harris gave the monthly Planning Department report; received seven new single family home permits.

Code Enforcement Department

Code Enforcement Officer James Osborne gave the monthly Code Enforcement report; new code enforcement software on the way and the ability to collaborate with permitting to allow for ease of access while in the community for a smoother efficient approach.

Police Department

Sergeant Brian Leonard gave the monthly Police Department report; update provided on planning for National Nite Out August 3rd event.

Fire Department

Fire Chief Michael Lanning gave the Fire Department report.

Public Works Department

Public Works Director Joel Taylor gave the monthly Public Works Department report; updated Board of stormwater issue on Forestdale has been completed. AMT has completed and returned the results of the PCS (pavement condition survey) as of yesterday.

Finance Department

Finance Officer Faith Wilson gave the monthly Finance Department report; Fiscal Year 2021 has ended, and the financial auditors will be on site the week of August 9th. Part time employee J. Mills is leaving and last day will be July 16th as she was provided a full-time opportunity.

Library Report

Town Clerk Stacy Craven gave the monthly Library report.

TOWN MANAGER REPORT

Manager Franzese gave his monthly report; the new website has a go live date of July 15th.

CONSIDER RESOLUTION 21-011 OF INTENT TO CHANGE CHARTER AND SET PUBLIC HEARING

Mayor Williams briefly discussed the findings of the Town Attorney and read the resolution to allow for a change in terms for Board members and Mayor if approved a referendum will be added to the ballot for the November 20201 election. A public hearing was set for the pre-agenda meeting August 5th.

Action

Alderman Miller moved to approve resolution 21-011 and set a public hearing date. Mayor Pro Tempore Secreast seconded the motion, which carried by a unanimous vote of 6-0.

CONSIDER ADOPTING RESOLUTION AUTHORIZING SALE OF 108 7TH STREET

Planning Director Kyle Harris enlightened Board of details of intent to buy this property on the behalf of the Roseman Real Estate for use of single-family home development.

Action

Alderman Bish moved to deny the sale of this property. Alderman Morgan seconded the motion, which carried by a unanimous vote of 6-0.

CONSIDER ADOPTING RESOLUTION AUTHORIZING SALE OF 110 7TH STREET

Planning Director Kyle Harris enlightened Board of details of intent to buy this property on the behalf of the Roseman Real Estate for use of single-family home development.

Action

Alderman Bish moved to deny the sale of this property. Alderman Morgan seconded the motion, which carried by a unanimous vote of 6-0.

CONSIDER ADOPTING RESOLUTION AUTHORIZING SALE OF 608 S. CAROLINA AVE

Planning Director Kyle Harris enlightened Board of details of intent to buy this property on the behalf of the Roseman Real Estate for use of single-family home development.

Action

Alderman Miller moved to approve the upset bid process for the sale of this property. Alderman Morgan seconded the motion, which carried by a unanimous vote of 6-0.

CONSIDER ADOPTING RESOLUTION AUTHORIZING SALE OF 308 CAIN ST

Planning Director Kyle Harris enlightened Board of details of intent to buy this property on the behalf of the Roseman Real Estate for use of single-family home development.

Action

Alderman Miller moved to approve the upset bid process for the sale of this property. Alderman Morgan seconded the motion, which carried by a unanimous vote of 6-0.

CONSIDER AUTHORIZING THE TOWN MANAGER TO EXECUTE CHANGE ORDER 4 FOR TOWN HALL & POLICE DEPARTMENT

Manager Franzese updated Board on necessary changes for the request and the total change amount is \$22,788.

Action

Alderwoman Sledge moved to approve the change order for Town Hall and Police Department. Alderman Morgan seconded the motion, which carried by a unanimous vote of 6-0.

REQUESTS & COMMENTS BY THE MAYOR AND BOARD MEMBERS

Mayor Pro Tempore Secreast:

- Happy both Towns are collaborating with each other and that her former student will be the principal at North Rowan Middle School.

Alderman Bish:

- Thankful for YouTube he could view the session and wanted to inform board they don't have to vote on his absence.

Alderwoman Sledge:

- Drove to Tyro in Davidson County and noticed the appearance of properties in the area and wanted to express how appreciative and proud she is of Spencer properties. Thanked staff for their work.

Alderman Miller:

- Newsletter looks good and professional.
- Central UMC has a circus event every Saturday in the month of July and would like to extend an invitation to all.

Alderman Morgan:

- Would like to encourage everyone to visit the new webpage of the Town of Spencer and to become involved in the community, close gaps for a more cohesive community.

Alderwoman Hovis:

- Would like to thank Chief Lanning for informing the board he dropped the ball on a call and for collaborating with East Spencer, he's doing good with morale and diversity he's a good leader.

Mayor Williams:

- No comment.

EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION OF ACQUISITION OF REAL PROPERTY PER NC GENERAL STATUTE 143-318.11 (A) (5)

Alderman Morgan moved to adjourn to executive session for the purpose of discussion of acquisition of real property per NC General Statute 143-318.11 (a) (5). Alderwoman Hovis seconded the motion which carried by a unanimous vote of 6-0. The regular meeting stood in recess at 9:13 p.m.

RECONVENE OPEN SESSION

Alderman Bish moved to approve motion of reconvening open meeting. Mayor Pro Tempore Secreast seconded the motion which carried by a unanimous vote of 6-0.

Mayor Williams reconvened the meeting at 09:25 p.m.

ADJOURNMENT

Mayor Pro Tempore Secreast moved to adjourn the regular meeting. Alderwoman Hovis seconded the motion which carried by a unanimous vote of 6-0. The meeting stood adjourned at 9:25 p.m.

Approved by:

Attest:

Jonathan D. Williams
Mayor

Stacy Craven
Town Clerk

**RESOLUTION OF INTENT TO CONSIDER AN ORDINANCE TO AMEND THE TOWN
CHARTER TO ESTABLISH STAGGERED FOUR-YEAR TERMS
FOR TOWN OF SPENCER ALDERMEN AND MAYOR**

WHEREAS, members of the Town of Spencer Board of Aldermen and the Mayor (collectively the “Town Board”) are elected to two-year terms pursuant to Section 6 of the 1901 Charter (Session Law 1901-109) of the Town of Spencer and as specifically amended by Session Law 1903-258; and

WHEREAS, the Town Board desires to amend the Town Charter to provide that the term lengths for the Town Board and Mayor be increased from two-year terms to four-year terms, and that the terms be staggered so that all of the terms do not expire in the same year; and

WHEREAS, pursuant to G.S. § 160A-101, the Town Board may amend its charter to make various changes to its form of government for reasons allowed by G.S. § 160A-101; and

WHEREAS, changing the term length for members of Town Board and the Mayor and staggering the terms of the Board Members are reasons permitted by G.S. § 160A-101(4); and

WHEREAS, pursuant to the process for amendment of the Town Charter as established by G.S. § 160-102, the Town Board intends to adopt an ordinance to amend the Town Charter in the manner described herein; and

WHEREAS, pursuant to the proposed ordinance amending the Town Charter, the Town Board intends to amend the Town Charter in the following manner:

- Members of the Town Board and the Mayor would be elected for four-year terms, and the terms would be staggered so that all of the terms do not expire in the same year.
- In order to stagger the terms, the Mayor and the three (3) candidates who receive the highest number of votes in the 2023 election would be elected to four-year terms. The remaining three (3) seats would be filled by those candidates who receive the next-highest number of votes, and those members would receive two-year terms.
- In the 2025 election, and every four years thereafter, the members’ seats who received a two-year term in the 2023 election would be up for election to four-year terms, and those seats would be elected to four-year terms in every election four years thereafter; and
- In the 2027 election, and every four years thereafter, the Mayor and the members’ seats who received a four-year term in the 2023 election would be up for election to another four-year term, and those seats would be elected to four-year terms in every election four years thereafter; and

WHEREAS, the Town Board intends to make any ordinance adopted pursuant to this resolution of intent effective only if approved by the qualified voters of the entire Town of Spencer in a special election referendum November 2, 2021; and

WHEREAS, before adopting the ordinance, the Town Board will hold a public hearing at a Special Called Meeting on the 9th day of August, 2021, and invites and encourages all interested members of the public to come and speak to Town Board about this proposed change to the term lengths from two-year terms to four-year terms staggered as outlined above for members of the Spencer Town Board.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Pursuant to G.S. §§ 160A-101 and -102, the Town Board adopts this Resolution of Intent to amend the Town Charter by ordinance so that that the term lengths be increased from two-year terms to four-year terms, and that the terms be staggered so that all of the terms do not expire in the same year; and
2. Pursuant to G.S. § 160A-102, the Town intends to make any ordinance adopted pursuant to that section effective only if approved by a vote of the people by referendum on the November 2, 2021 ballot.
3. This Resolution shall become effective immediately upon its adoption and shall replace any and all previously adopted resolutions.

Adopted this 28th day of July, 2021.

Jonathan Williams, Mayor

ATTEST:

Stacy Craven, Town Clerk

NOTICE OF PUBLIC HEARING

SUBJECT: Consideration of an Ordinance to amend the Town Charter to establish four (4) year staggered terms for mayor and aldermen.

TIME/DATE: 5:00 p.m., Monday August 9, 2021

PLACE: Spencer Town Hall
600 South Salisbury Avenue
Spencer, North Carolina

At the time, date, and place listed above, the Spencer Town Aldermen will conduct a public hearing to consider adopting an Ordinance pursuant to North Carolina General Statutes 160A-101(4) and 160A-102 amending the Town Charter of the Town of Spencer to change the term length from TWO (2) to FOUR (4) years for the offices of Mayor and Alderman. Such terms shall be staggered so that the mayor and the three aldermen receiving the highest number of votes shall be elected to FOUR (4) year terms in 2023, and the other three (3) seats shall be two-year terms. The three seats with two-year terms shall then be elected to four (4) year terms in the 2025 election. Pursuant to G.S. § 160A-102, the Town intends to make any ordinance adopted effective only if approved by a vote of the people in a referendum on the 2021 municipal election ballot.

Comments regarding this Ordinance may be made in writing prior to the public hearing by mailing a letter to the Town Clerk, 600 South Salisbury Avenue, Spencer, NC 28159; or by sending an e-mail to scraven@townofspencer.com with the subject "town election comment". Correspondence will be forwarded to Town Aldermen.

Persons interested in this matter are invited to attend and participate in the public hearing.

This the 27th day of July 2021.

TOWN OF SPENCER
NORTH CAROLINA

By: Stacy Craven
Town Clerk

**ORDINANCE 21-016 TO AMEND THE TOWN
CHARTER TO ESTABLISH STAGGERED FOUR-YEAR TERMS
FOR TOWN OF SPENCER ALDERMEN AND MAYOR**

Be it ordained by the Town Board of the Town of Spencer, North Carolina, as follows:

SECTION 1. That, pursuant to G.S. §§ 160A-101 and -102, Section 6 of the Charter of the Town of Spencer (SL 1901-109) and as amended by SL 1903-258 is hereby amended to delete the section as written and substitute in full the following: Section 6 – TERM OF OFFICE – The tenure of office of said mayor and term of office of said aldermen shall be four (4) years, until their successors are elected and qualified, as hereinafter provided. The terms for the six (6) aldermen shall be staggered, so that the mayor and the three (3) candidates receiving the highest number of votes in the 2023 election shall receive four (4) year terms, and the remaining three (3) seats would be filled by those candidates who receive the next-highest number of votes, and those members would receive two-year terms. In the 2025 election, and every four (4) years thereafter, the members' seats who received a two-year term in the 2023 election would be up for election to four-year terms, and those seats would be elected to four-year terms in every election four (4) years thereafter. In the 2025 election, and every four (4) years thereafter, the members' seats who received a two-year term in the 2023 election would be up for election to four-year terms, and those seats would be elected to four-year terms in every election four (4) years thereafter. In the 2027 election, and every four (4) years thereafter, the mayor and the members' seats who received a four-year term in the 2023 election would be up for election to another four-year term, and those seats would be elected to four-year terms in every election four (4) years thereafter.

SECTION 2. That all ordinances, or the parts of ordinances in conflict with this Ordinance, are repealed to the extent of such conflict.

SECTION 3. That this Ordinance shall be effective only after it is submitted to and approved by a vote of the qualified voters of the Town of Spencer pursuant to the referendum allowed by G.S. § 160A-102 to be included on the election ballot of November 2, 2021.

Approved by:

Attest:

Jonathan D. Williams
Mayor

Stacy Craven
Town Clerk



SPENCER POLICE DEPARTMENT

Post Office Box 45 Spencer, NC 28159-0045

704.633.3574 Ofc.

704.633.3837 Fax

<http://www.ci.spencer.nc.us>

AGENDA ITEM

Council Meeting Date: 08/10/2021

(Attach relevant documentation)

Agenda Item No: TBD	Police Department Chief's Advisory Board Brief Presentation by Chairman Dennis Sheppard
Issue under Consideration:	Board Approval of Goals
Current Status:	Draft Copy Completed
Points to Consider:	Goals need to be approved by elected officials for CAB to move forward
Financial Impact:	N/A
Options:	Approve/Disapprove
Recommendations:	Approval is recommended
Department:	Police Department

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____

Against: _____

Passes: _____

Fails: _____

Spencer Police Department Police Chief | Citizen Advisory Board (“CAB”)

Presentation to the Town of Spencer Board of Aldermen

Dennis Sheppard and Magali Langhorne
August 10, 2021

Agenda

I. Initiative Mission Statement and Current Membership

II. Framework & Workstreams

III. Project Plan

IV. Key Milestones to Date

V. Next Steps

Initiative Mission Statement and Current Membership

Background

In the fall of 2020, Chief M.T. James, Town Manager Franzese and elected officials of the Town of Spencer recognized the need to launch an initiative designed at enhancing the Department's engagement of community members on key aspects of its mission, including but not limited to public outreach, education and recruitment diversity efforts.

As a result of this recognition, the Department officially launched the Citizen Advisory Board ("CAB") in January 2021. CAB membership is composed of devoted residents of the Spencer community, whom share a deep commitment to enhancing community engagement with the members of the Department to ensure a mutually supportive relationship between law enforcement officers and the community at large.

Members

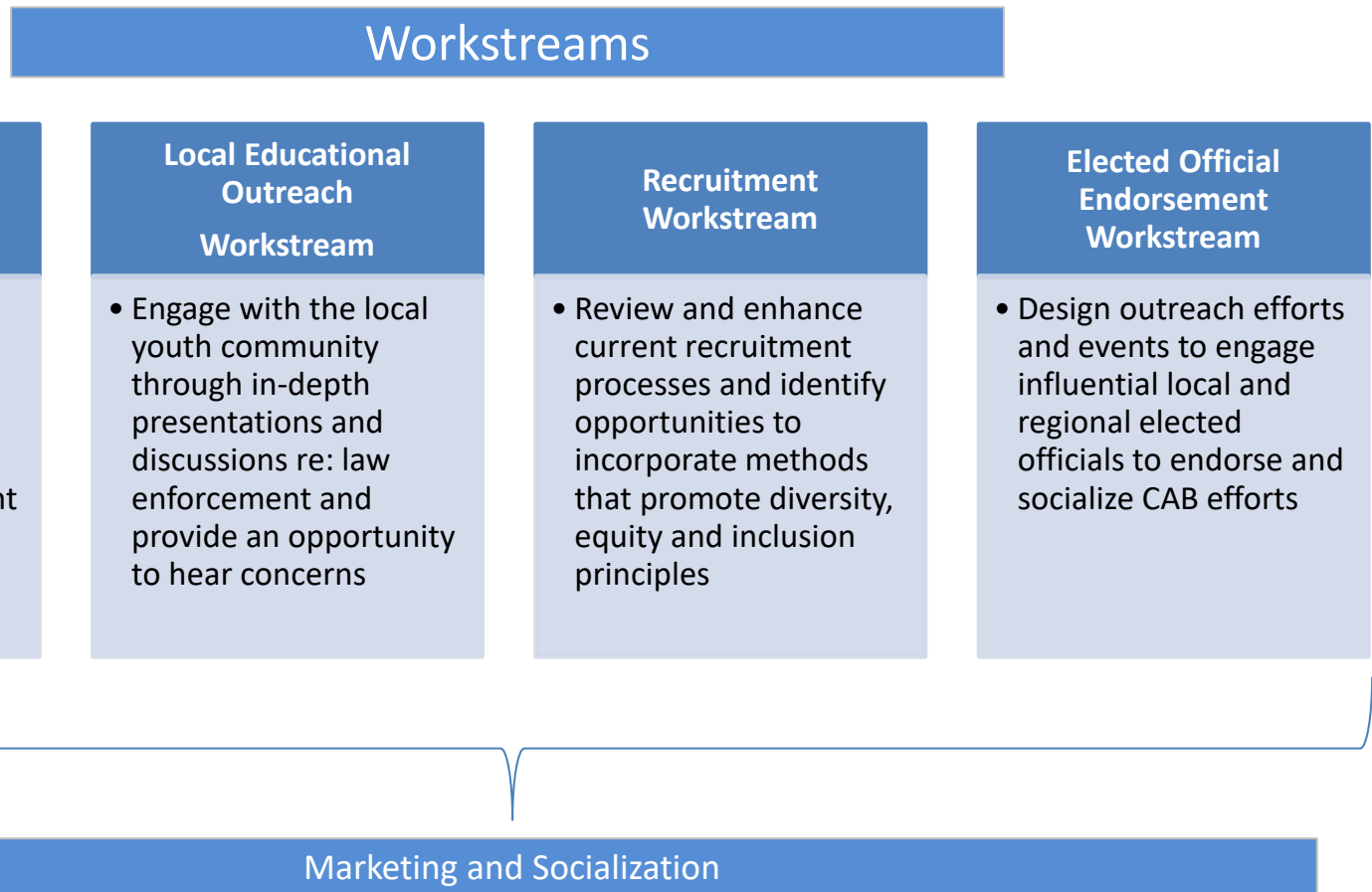
- Chief M.T. James
- Rev. Dennis R. Sheppard
- Bishop Christopher Brown
- Cybil Jones
- Peter Franzese
- Dr. Marie-Odile Langhorne
- Magali Langhorne
- Gemale Black

CAB Mission Statement

The mission of the CAB is to create a forum of citizens and leaders from within the Town of Spencer citizenry to collaboratively address the immediate and future needs of the Spencer Police Department by researching, planning, reviewing assigned and selected cases or matters, providing advice on department policies, and recommending solutions that will integrate and prioritize the best-case practices. Personnel matters cannot be discussed as they are confidential.

Framework and Workstreams

In order to execute on our mission statement, CAB has designed a framework to guide the initiative's critical next steps. The framework is composed of four main workstreams, each overall supported by a foundational marketing and socialization workstream component, as follows:



Foundational framework component designed to ensure effective marketing and socialization of CAB efforts by supporting all four workstreams

Project Plan

	ACTIVITY	RESPONSIBLE PARTY	PLAN START	PLAN COMPLETION	ACTUAL START	ACTUAL COMPLETION	PERCENT COMPLETE	PROGRESS
Community Outreach Workstream	Design and facilitate 2021 community outreach events with PD + community		August 1, 2021	December 31, 2021			0%	
	Present proposed 2021 events to BOA		August 1, 2021	December 31, 2021			0%	
	Liase with stakeholders on approved 2021 events		August 1, 2021	December 31, 2021			0%	
	Design and facilitate 2022 community outreach events with PD + community		January 1, 2022	TBD			0%	
	Present proposed 2022 events to BOA		January 1, 2022	TBD			0%	
	Liase with stakeholders on approved 2022 events		January 1, 2022	TBD			0%	
Local Educational Outreach Workstream	Design and facilitate 2021 educational outreach events with PD + k-12, college+ systems (Rowan County)		August 1, 2021	December 31, 2021			0%	
	Present proposed 2021 events to BOA		August 1, 2021	December 31, 2021			0%	
	Liase with stakeholders on approved 2021 events		August 1, 2021	December 31, 2021			0%	
	Design and facilitate 2022 educational outreach events with PD + k-12, college+ systems (Rowan County)		January 1, 2022	TBD			0%	
	Present proposed 2022 events to BOA		January 1, 2022	TBD			0%	
	Liase with stakeholders on approved 2022 events		January 1, 2022	TBD			0%	
Recruitment Workstream	Design and facilitate 2021 community recruitment events with PD + community		August 1, 2021	December 31, 2021			0%	
	Present proposed 2021 events to BOA		August 1, 2021	December 31, 2021			0%	
	Liase with stakeholders on approved 2021 events		August 1, 2021	December 31, 2021			0%	
	Design and facilitate 2022 community recruitment events with PD + community		August 1, 2021	TBD			0%	
	Present proposed 2022 events to BOA		August 1, 2021	TBD			0%	
	Liase with stakeholders on approved 2022 events		August 1, 2021	TBD			0%	
Elected Official Endorsement Workstream	Identify elected officials		August 1, 2021	December 31, 2021			0%	
	Design outreach efforts to engage identified elected officials to socialize CAB		August 1, 2021	December 31, 2021			0%	
	Present proposed 2021 outreach efforts/events to BOA		August 1, 2021	December 31, 2021			0%	
	Execute on 2021 outreach efforts/events to political figures		August 1, 2021	December 31, 2021			0%	
	Identify key elected officials (2022)		August 1, 2021	TBD			0%	
	Design 2022 outreach efforts to engage elected officials to socialize CAB		August 1, 2021	TBD			0%	
	Present proposed 2022 outreach efforts/events to BOA		August 1, 2021	TBD			0%	
	Execute on 2022 outreach efforts/events to elected officials		August 1, 2021	TBD			0%	
Marketing & Socialization Workstream (Foundational Workstream)	Design 2021 marketing and socialization framework to support all other workstreams		August 1, 2021	December 31, 2021			0%	
	Identify 2021 marketing and socialization opportunities via key communications access points (local newspaper, Town of Spencer website, local fairs, etc.)		August 1, 2021	December 31, 2021			0%	
	Target key outlets and events for 2021		August 1, 2021	December 31, 2021			0%	
	Present proposed 2021 outreach efforts/events to BOA		August 1, 2021	December 31, 2021			0%	
	Liase with stakeholders on approved 2021 events		August 1, 2021	December 31, 2021			0%	
	Design 2022 marketing and socialization framework to support all other workstreams		January 1, 2022	TBD			0%	
	Identify 2022 marketing and socialization opportunities via key communications access points (local newspaper, Town of Spencer website, local fairs, etc.)		January 1, 2022	TBD			0%	
	Target key outlets and events for 2022		January 1, 2022	TBD			0%	
	Present proposed 2022 outreach efforts/events to BOA		January 1, 2022	TBD			0%	
	Liase with stakeholders on approved 2022 events		January 1, 2022	TBD			0%	

Key Milestones to Date



Next Steps

Next Steps

- Receive and incorporate BOA feedback
- Finalize project plan with applicable dates and assign responsible parties
- Commence implementation and execution of project plan
- Schedule periodic updates to BOA on CAB initiative progress throughout 2021



FINANCE DEPARTMENT

Post Office Box 45 Spencer, NC 28159-0045
 704.633.2231 Ofc.
 704.633.3837 Fax
<http://www.ci.spencer.nc.us>

AGENDA ITEM

Council Meeting Date: 08/10/2021

(Attach relevant documentation)

Agenda Item No: TBD	Budget Ordinance 21-014
Issue under Consideration:	To amend the FY 21-22 revenues and expense appropriations for the grant received for the Stanback Forest
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	To record grants/donations received for the Stanback Forest for \$10,000 from The Blanche & Julian Robertson Family Foundation, Inc.
Options:	(Approve/Amend/Deny/NA)
Recommendations:	Approve
Department:	Finance Department

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____
 Against: _____
 Passes: _____
 Fails: _____



AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
GENERAL FUND FY 21-22 BUDGET
ORDINANCE 21-014
AUGUST 10, 2021

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2021 and ending on June 30, 2022:

Section 1. To amend the FY 21-22 revenues and expense appropriations as follows: Appropriate grant funds received from The Blanche & Julian Robertson Family Foundation, Inc. for the Stanback Forest.

Section 2. The following expenditure line items are amended as follows:

Revenues

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-3985-003	Other Grants	\$20,000	\$30,000	\$10,000

Expenses/Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-6120-357	Maintenance-Parks and Trails	\$8,596	\$18,596	\$10,000

Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 10th, day of August 2021.

Stacy Craven, Town Clerk

Jonathan Williams, Mayor



FINANCE DEPARTMENT

Post Office Box 45 Spencer, NC 28159-0045
704.633.2231 Ofc.
704.633.3837 Fax
<http://www.ci.spencer.nc.us>

AGENDA ITEM

Council Meeting Date: 08/10/2021

(Attach relevant documentation)

Agenda Item No: TBD	Budget Ordinance 21-015
Issue under Consideration:	To amend the FY 21-22 revenues and expense appropriations for the grant received for the Yadkin River Trail Head.
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	To record grants/donations received for the Stanback Forest for \$100 from Friends of Rowan.
Options:	(Approve/Amend/Deny/NA)
Recommendations:	Approve
Department:	Finance Department

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____
Against: _____

Passes: _____
Fails: _____

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
GENERAL FUND FY 21-22 BUDGET
ORDINANCE 21-015
AUGUST 10, 2021

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2021 and ending on June 30, 2022:

Section 1. To amend the FY 21-22 revenues and expense appropriations as follows:
Appropriate grant funds received Friends of Rowan for the Yadkin River Trail Head.

Section 2. The following expenditure line items are amended as follows:

Revenues

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
90-3985-240	Yadkin River Trail Head Donation	\$20,559	\$20,659	\$100

Expenses/Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
90-4910-580	CO-Infrastructure	\$130,017	\$130,117	\$100

Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 10th, day of August 2021.

Stacy Craven, Town Clerk

Jonathan Williams, Mayor



Rowan's Original Gateway.

LAND MANAGEMENT – PLANNING & ZONING

Post Office Box 45 Spencer, NC 28159-0045

704.633.2231 Ext. 28 Ofc.

704.633.3837 Fax

Monthly Report – July 2021

This report provides a summary of all development, planning, and zoning-related activity occurring in the Town of Spencer in the month of April. The report describes the issuance of any zoning permits, event permits, subdivision permits, as well as the activities of the Planning & Zoning Board, Historic Preservation Commission, and Community Appearance Commission. For more information on any of the activities described, please contact the Planning & Zoning Administrator.

Permit Applications (Issued or Pending)

Date Approved	Permit #	Description	Street Address	Permit Type
Pending	COA-21-007	Historic Rehabilitation (Major Work)	403 S Rowan	Zoning/COA
Pending	Z-21-017	New Single-Family Home	117 6th Street	Zoning/COA
Pending	Z-21-035	American Packaging Corporation – Site Plan Review for Parking Lot Expansion Project	1302 N Salisbury	Commercial Site Plan Review
6/30/21	Z-21-039	Exception Plat (Three Rivers LandTrust)	Stanback Education Forest	Subdivision (Exempt)
6/30/21	Z-21-040	Zoning Permit for New Detached Accessory Bldg.	600 8 th Street	Zoning
7/1/21	Z-21-041	Sidewalk/Utilities Excavation Permit	314 S. Salisbury	Excavation
7/21/21	Z-21-042	Zoning Permit for New Single-Family Residential	Pinecroft Lane	Zoning
7/09/21	Z-21-043	Zoning Permit for New Single-Family Residential	430 Steeplechase	Zoning
7/12/21	Z-21-044	Zoning Permit for Driveway Expansion	413 S. Spencer	Zoning
7/12/21	D-21-001	Temporary Use Dumpster Permit	511 S. Iredell	Dumpster
7/14/21	Z-21-045	Zoning Permit for New Single-Family Residential	3 rd Street	Zoning
7/14/21	Z-21-046	Zoning Permit for New Single-Family Residential	3 rd Street	Zoning
7/14/21	Z-21-047	Demolition Permit for Detached Accessory Structure (Rear Yard)	918 3 rd Street	Demolition
7/21/21	Z-21-048	Zoning Permit for New Detached Accessory Bldg.	601 8 th Street	Zoning
7/21/21	Z-21-049	Exempt Subdivision Plat	1106 2 nd Street	Subdivision



We're on the Right Track

7/23/21	Z-21-050	New Residential Home Addition	712 Hawkinstown	Zoning
Pending	Z-21-051	Demolition Permit (Primary Building)	805 S. Carolina	Demolition
7/23/21	Z-21-052	Interior Historic Rehabilitation	414 S. Carolina	Zoning
Pending	Z-21-053	Zoning Permit for New Detached Accessory Bldg.	907 S. Iredell Ave.	Zoning

Spencer's Boards and Commissions did not meet in July.

Respectfully Submitted,

Thomas Kyle Harris

Kyle Harris
Planning & Zoning Administrator



CODE ENFORCEMENT

Post Office Box 45 Spencer, NC 28159-0045

704.633.3574 Ofc.

704.633.3837 Fax

<http://www.ci.spencer.nc.us>

AGENDA ITEM

Council Meeting Date: 08/10/21

(Attach relevant documentation)

Agenda Item No: TBD	Code Enforcement Monthly
Issue under Consideration:	Liens for mowing of Chronic Violator properties
Current Status:	Pending Board confirmation
Points to Consider:	No response from property owners or heirs
Financial Impact:	\$1217.50
Options:	N/A
Recommendations:	Confirm Liens
Department:	Police Department/Code Enforcement

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____

Against: _____

Passes: _____

Fails: _____



Code Enforcement Office

MH - Minimum Housing / OL - Overgrown Lot / HD - Historic District/ JV - Junk Vehicle / JP - Junk Pile / AWG - Abandoned White Goods / AC - Animal Control / IP - Illegal Parking /AB - Abandoned Building / ZV - Zoning Violation / CM - Commercial Maintenance/ Open Red - Open Active Case / Abated Green - Case Closed & Cleared / Unfounded Blue - No Violation Found,

Monthly Report

July 2021 Open Cases

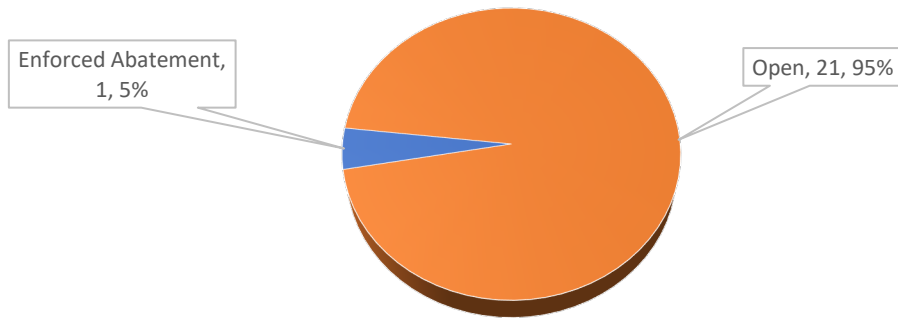
Case Number	Address	Violation Type	Status
6	427 N. Yadkin Ave	CM - Commercial Maintenance	Open
202106071	812 4th St	JP - Junk Pile	Open
22	510 4th St	JP - Junk Pile	Open
17	601 5th St	JP - Junk Pile	Open
10	416 Forestdale Dr	JP - Junk Pile	Open
11	321 Grant St	JP - Junk Pile	Open
202107005	104 Sowers Ferry Rd	JP - Junk Pile	Open
202107006	101 Sowers Ferry Rd	JP - Junk Pile	Open
19	601 5th St	JV - Junk Vehicle	Open
20	601 5th St	MH - Minimum Housing	Open
21	510 5th St	MH - Minimum Housing	Open
16	411 5th St	MH - Minimum Housing	Open
13	1106 N. Salisbury Ave	MH - Minimum Housing	Open
12	902 N. Salisbury Ave	MH - Minimum Housing	Open
11	321 Grant St	MH - Minimum Housing	Open
202107008	600 2nd St	MH - Minimum Housing	Open
202107002	1107 N Salisbury Ave	MH - Minimum Housing	Open
202107003	185 Hackett St	MH - Minimum Housing	Enforced Abatement
22	510 4th St	OL - Overgrowth Lot	Open
5	116 11th St	OL - Overgrowth Lot	Open
202107001	1107 N Salisbury Ave	OL - Overgrowth Lot	Open
202107004	104 Sower Ferrey Rd	OL - Overgrowth Lot	Open



Code Enforcement Office

July 2021 Total: 22

■ Enforced Abatement ■ Open



June Highlights

- July: 21 total Cases, 20 Open, 1 Abated
- Enforced Abatement: 1
- 2021 Total Cases: 290
- Notices of Violations Issued: 6
- Continued Implementation of iWorQ Software

January/June 2021 Open cases

Case Number	Address	Violation Type	Status
202101004	175 Lee St	JP	OPEN
202102007	052-083 ETJ	ZV	OPEN
202102009	114 2nd St	MH	OPEN
202102013	127 5th St	CM	OPEN
202103004	1411 S Salisbury Ave	ZV	OPEN
202103006	605 5th St	MH	OPEN
202103007	500 7th St	MH	OPEN
202103013	511 3rd St	MH	OPEN
202103014	509 3rd St	MH	OPEN
202103026	1411 S Salisbury Ave	CM	OPEN
202103027	1216 S Salisbury Ave	CM	OPEN



Code Enforcement Office

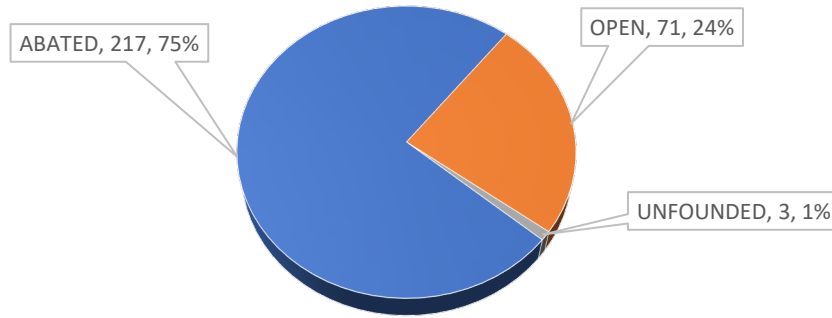
202104003	511 4th St (Purple House)	JV	OPEN
202104020	411 S Iredell Ave	JP	OPEN
202104041	413 S Iredell Ave	OL	OPEN
202104043	107 Alexander St	MH	OPEN
202104059	419 S Spencer Ave	ZV	OPEN
202104060	404 S Carolina Ave	JP	OPEN
202104070	411 N Rowan Ave Ext	MH	OPEN
202105003	613 5th St	OL	OPEN
202105004	437 N. Salisbury Ave	CM	OPEN
202105006	1575 Long St	MH	OPEN
202105012	409 S Iredell Ave	OL	OPEN
202105013	511 S Yadkin Ave	JP	OPEN
202105018	706 S Rowan Ave	MH	OPEN
202105024	508 S Iredell Ave	MH	OPEN
202105030	135 Lee St Ext	CM	OPEN
202105034	712 S Salisbury Ave	CM	OPEN
202105036	315 N Rowan Ave	JP	OPEN
202105038	407 N Salisbury Ave	JP	OPEN
202105039	509 5th St	MH	OPEN
202105041	312 N. Yadkin Ave	JP	OPEN
202106008	909 S Carolina Ave Apt #2	MH	OPEN
202106010	609 2nd St	OL	OPEN
202106014	408 S Rowan Ave	OL	OPEN
202106015	318 Grant St	MH	OPEN
202106022	401 N Salisbury Ave	JP	OPEN
202106023	401 N Salisbury Ave	MH	OPEN
202106029	604 3rd St (033-296) empty lot	OL	OPEN
202106031	803 3rd St	MH	OPEN
202106044	813 4th St	IP	OPEN
202106045	306 S Carolina Ave	MH	OPEN
202106053	702 5th St	OL	OPEN
202106056	1104 N Salisbury Ave	MH	OPEN
202106057	1108 N Salisbury Ave	MH	OPEN
202106060	114 Lexington Ave	OL	OPEN
202106061	515 7th St	IP	OPEN
202106066	501 6th St	MH	OPEN
202106067	501 6th St	JP	OPEN
202106071	400 Jordan Ave	JP	OPEN



Code Enforcement Office

2021 Total Cases: 290

■ ABATED ■ OPEN ■ UNFOUNDED



2020 Open Cases

Case Number	Address	Violation	Status
202001014	403 S Rowan Ave	MH	OPEN
202001016	600 3rd St	MH	OPEN
202001017	409 S Rowan Ave	MH	OPEN
202001055	411 S Iredell	JP ©	OPEN
202002071	414 S Carolina	MH	OPEN
202008018	155 Lee St ©	JP	OPEN
202010017	502 S Carolina	JP	OPEN
202012010	115 Alexander St	AB	OPEN
202012011	504 1st St	MH	OPEN
202012012	116 11th St	MH	OPEN
202012014	155 Lee St	JP	OPEN

2019 Open Cases

Case Number	Address	Violation	Status
201906025	613 5th St (HD)	MH	OPEN
201909032	303 S Iredell (HD)	MH/OL	OPEN
201906004	119 N Salisbury Ave (HD)	MH	OPEN
201906024	610 S Carolina Ave (HD)	MH	OPEN
201909034	509 S Iredell (HD)	MH/OL	OPEN



SPENCER POLICE DEPARTMENT

Post Office Box 45 Spencer, NC 28159-0045
 704.633.3574 Ofc.
 704.633.3837 Fax
<http://www.ci.spencer.nc.us>

AGENDA ITEM

Council Meeting Date: 08/10/2021

(Attach relevant documentation)

Agenda Item No: TBD	Police Department Monthly Report
Issue under Consideration:	N/A
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	N/A
Recommendations:	N/A
Department:	Police Department

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____
 Against: _____
 Passes: _____
 Fails: _____

Activity Log Event Summary (Totals)

Spencer Police Department

(07/01/2021 - 07/25/2021)

911 Hang-Up	9	Administrative Work	23
Alarm - Hold-up	2	Alarm - Other	14
Animal Complaint	2	Assault - In-Progress	1
Assault - Report	1	Assist - East Spencer Police	15
Assist - EMS	2	Assist - Fire Department	3
Assist - Motorist/Public	5	Assist - Other Agency	9
Assist - Other Officer	43	Assist - Sheriff's Office	5
B&E/Burglary - Commercial, Report	1	B&E-Vehicle in Progress	1
Business Check-Drive Through	253	Calls For Service (General)	5
Child Abuse/Neglect	1	Court	3
Disturbance	16	Disturbance- Verbal	9
Disturbance-Physical	5	Domestic - Property Pick-up	4
Domestic Dispute	3	Domestic Violence	1
Follow-up Investigation - Outside Town Limits	1	Follow-up Investigation- Spencer	6
Foot Patrol - Business	122	Foot Patrol - Residential	2
Foot Patrol - School	4	Found Property	1
House Check	19	Indecent Exposure	1
Intoxicated Person	2	Involuntary Commitment	1
Juvenile Complaint	1	Larceny - In-Progress	1
Larceny - Report	6	Maintenance - Equipment	1
Maintenance - Vehicle	6	Meeting	25
Missing Person	2	NCTM - Drive Through	139
NCTM - Foot Patrol	49	Noise Complaint	4
NRES- School Check Drive Through	18	NRHS-School Check Drive Through	17
NRMS-School Check Drive Through	16	Park Check	211
Property - Found	1	Property - Recovered Stolen	2
Property Damage - Report	1	Public Service	11
Security Check/Standby	13	Shots Fired	1
Special Assignment - Other	4	SRO Duties	16
Subpoena Service	13	Suicide Threat	1
Suspicious - Activity	2	Suspicious - Person	2
Suspicious - Vehicle	2	Traffic Accident - PD	6
Traffic Accident - PI	4	Traffic Complaint	2

Activity Log Event Summary (Totals)

Spencer Police Department

(07/01/2021 - 07/25/2021)

Traffic Control	1	Training - FD	11
Training - PD	3	Training - School	6
Trespassing - In-Progress	4	Unlock Vehicle	4
Vehicle Stop	58	Warrant Service	13
Welfare Check	31		

Total Number Of Events: 1,303



OFFICE OF THE FIRE CHIEF

Post Office Box 45 Spencer, NC 28159-0045

704.637.6135

<http://www.ci.spencer.nc.us/fire>

AGENDA ITEM

Council Meeting Date: 07/10/2021

(Attach relevant documentation)

Agenda Item No: TBD	August 2021 Monthly Board Report
Issue under Consideration:	August 2021 Monthly Board Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	Review Only
Recommendations:	N/A
Department:	Fire Department

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

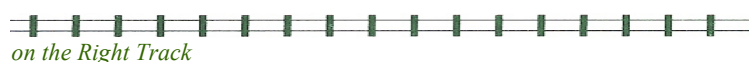
Results of Voting

For: _____

Against: _____

Passes: _____

Fails: _____





OFFICE OF THE FIRE CHIEF

Post Office Box 45 Spencer, NC 28159-0045

704.637.6135

<http://www.ci.spencer.nc.us/fire>

August 2021 Monthly Report

Calls for Service-As of 07/26/21

Fire: 21

EMS: 41

Total: 62

2021 Total: 310

June Insufficient Responses: 0

Apparatus:

Awaiting repairs-

E751- Pump Primer Motor

L75-Wiring Issue

All remains in service.

Equipment:

N/A.

Special Events:

N/A

Personnel:

Currently staffed with 25 personnel. Still hiring PT staff and Live-In staff.

Station:

No Updates.

Special Information:

ISO inspection is set for August 4th, 2021.





Public Works Department

Post Office Box 45 Spencer, NC 28159-0045

704.633.2231 Ofc.

704.633.3837 Fax

<http://www.ci.spencer.nc.us>

AGENDA ITEM

Council Meeting Date: 8/10/2021

(Attach relevant documentation)

Agenda Item No:	Public Works Monthly Report
Issue under Consideration:	Board of Alderman Review
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	No approval needed. This item is for information only.
Recommendations:	N/A
Department:	Public Works Department

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____

Against: _____

Passes: _____

Fails: _____





DIRECTOR OF PUBLIC WORKS

Post Office Box 45 Spencer, NC 28159-0045

704.633.2231 Ext. 50 Ofc.

704.633.3837 Fax

<http://www.ci.spencer.nc.us>

August 2021 Board of Alderman Meeting

- 1) Regular services (Sanitation, Brush, and Mowing) are running on schedule.
- 2) **Reminder:** Trash Service will be running one day late the week of September 6th through September 10th, due to observing the Labor Day Holiday on Monday.

Labor Day	Monday	September 6th	***	Monday will run on Tuesday (September 7th)
			***	Tuesday will run on Wednesday (September 8th)
			***	Wednesday will run on Thursday (September 9th)

- 3) As reported last month AMT completed our Pavement Condition Survey right before the last board meeting. They provided us with a great deal of information about each of our streets. The Street paving order has been attached for your review. The ranking is 0 being the worst, and 100 being the best. The streets that are marked in **yellow**, are the gravel streets in Town, and the ones marked in **blue** are the streets in the surrounding area of the finishing company. Please review and I will do my best to answer any questions you may have.
- 4) The Date for the fall mulch give-away has been set for October 2nd, from 7:00 am until 12:00 pm. Delivery for in town residents will be available. **Three loads per residence Max.** The recycling center will also be open. If for some reason COVID restrictions tighten back up, then we will make other arrangements.
- 5) Chris Sloop, with Rowan County, let us know that the extension of the CCAP, (Community Conservation Assistance Program), contract with the Division of Soil and Water has been granted. This extension will give us another year to complete the designs and construction. We have reached out to the designing engineer to find out where she is in the process, and plan to report her update, at the regular Board of Alderman meeting.
- 6) We have finished another round of curb spraying throughout Town. We will be monitoring and spray again as needed.
- 7) We have been doing quite a bit of trimming over streets, sidewalks, and at intersections throughout Town. If you see an area that needs attention, please let Public Works or Town Hall know.



- 8) We continue to fix potholes as they are seen or reported to us. We keep a running list of areas that need attention, so if you see one that needs attention please let us or Town Hall know.
- 9) **Since last report:**
There were 5 abatements issued for Chronic Properties.
There were 2 abatements issued for other properties.
- 10) **Work Orders were completed as necessary.**

Monthly Events:

August 3rd – National Night Out (Police)

September 6th - Labor Day Holiday

October 2nd - Fall Mulch Give-Away

FID	Name	Pavement Condition Rating	Begin Description	End Description
24	Lee St (East)	0	US 29/70	12th st.
31	Grant St	0	4th street	3rd street
37	10th St	0	Iredell Ave	Spencer Ave
75	6th St	0	Baldwin Ave	Spencer Ave
76	8th St	0		
77	Meroney St	0		
78	Anne St	0	End of pavement	
79	Lively St	0		
80	Lexington Ave	0	End of pavement	Begin pavement
81	16th St	0	Salisbury street	Dead end
82	Springhill Ave	0		
83	Piedmont Ave	0		
84	15th St	0	Salisbury street	Dead end
85	Springhill Ave	0	Salisbury street	Dead end
86	Mary St	0		
87	Rowan Ave EXT	0	Unpaved	Begin Pavemt
88	E Newton St	0		
89	Hudson Ave	0		
90	Jordan Ave	0		
96	Iredell Ave	0	9th street	8th Street
146	Jordan Ave	0	5th street	Alexander Ave
157	5th St	0	Carolina Ave	S Iredell Ave
165	Hudson Ave	0	7th street	6th street
191	Baldwin Ave	0		
239	Hunter St	0		
240	Hunter St	0		
241	Hunter St	0		
243	Piedmont Ave	0		
108	Yadkin Ave	4	11th street	10th street
27	Yadkin Ave	8	10th street	9th street
156	5th St	9	S Iredell	Spencer Ave
194	Meadow St	9	Hudson Ave	Hudson Ave
140	8th St	11	Carolina Ave	Iredell Ave
20	Pinecraft Ln	12	Forest wood dr.	Oak wood dr.
222	Pinecraft Ln	12	Hillcrest	Pineview
9	Baldwin Ave	13	5th street	4th street
18	Baldwin Ave	14	Whitehead Ave	Jordan Ave
179	4th St	14	McCubbin Ave	Grant street
190	Carolina Ave	16	Iredell Ave	3rd Ave
51	Crestwood Ln	19	Forest wood dr.	Dead end
105	Lee St (East)	19	12th	Spring Hill drive
60	17th St	20	US 29/70	Rowan Ave
168	Spencer Ave	20	9th	8th
205	Spencer Ave	20	1st st.	2nd st.

104	Lee St (East)	21	Spring Hill drive	Dead end
99	17th St	22	Lee street	US 29/70
13	Iredell Ave	23	2nd	3nd
224	Forest Dale Dr	23	Crest wood dr.	Charles st.
170	Spencer Ave	24	7th street	6th street
14	Rowan Ave	25	Newton Ave	Harrison Ave
95	Iredell Ave	25	10th street	9th street
145	Jordan Ave	25	Alexander Ave	Dead end
229	Charles St	25	Fotestwoods dr.	Rowan Ave.
5	Meadow St	26	Spencer Ave	3nd street
29	Stuart Dr	26	Spencer town limits	Beauregard dr.
36	9th St	26	Iredell Ave	Spencer Ave
202	2nd St	28	Spencer Ave	Iredell Ave
6	5th St	29	US 29/70	Yadkin Ave
62	Anne St	29	US 29/70	End of pavement
93	Spencer Ave	30	10th street	9th street
122	Rowan Ave	30	1st	Newton Ave
183	4th St	30	Hudson Ave	Baldwin street
193	Meadow St	30	Whitehead Ave	Hudson Ave
204	2nd St	30	Rowan Ave	Yadkin Ave
12	Carolina Ave	31	4th street	3nd street
32	5th St	31	Whitehead ave.	
219	Harrison St	31	US 29/70	Parking lot
39	2nd St	33	Yadkin Ave	US 29/70
26	12th St	35	Salisbury st.	Lee st.
42	Hudson Ave	35	2nd st.	3nd st.
136	Carolina Ave	35	6th street	5th street
144	Alexander Ave	35	Whitehead Ave	Jordan Ave
155	5th St	35	Hudson Ave	Spencer Ave
166	Hudson Ave	35	6th street	5th street
171	Spencer Ave	35	6th street	5th street
184	4th St	35	Spencer Ave	Hudson Ave
195	Meadow St	35	Hudson Ave	Spencer Ave
200	2nd St	35	Whitehead Ave	Hudson Ave
230	Charles St	35	Rowan st.	Herman st.
54	Henderson St	38	Salisbury street	Yanking street
148	Jordan Ave	38	Baldwin Ave	Dead end
215	Newton St	38	Yadkin Ave.	US 29/70
236	Elizabeth Ave	39	Sowers Ferry Ave.	Issac st.
137	8th St	40	Hudson Ave	Baldwin Ave
221	Pinecraft Ln	42	Pineview	Charles st.
203	2nd St	43	2nd	3nd
59	Steeplechase Tr	44	Road fork circle	Steeplechase tr.
91	Spencer Ave	45	Rowan Ave	Pickets Ave
107	Yadkin Ave	45	11th street	Dead end

63	Lexington Ave	46	Us 29/70	End of pavement
139	8th St	47	Iredell Ave	Spencer Ave
164	Hudson Ave	47	8th street	7th street
133	Carolina Ave	48	11th street	8th street
28	Beauregard Dr	50	Picket Ave	Stuart Ave
34	10th St	50	US 29/70	Yadkin Ave
64	Snider St	50	Long Ferry rd.	Dead end
109	Yadkin Ave	50	8th street	9th street
178	Iredell Ave	50	1st st	2nd st
201	2nd St	50	1st st.	2nd st.
153	5th St	51	Baldwin Ave	Whitehead Ave
4	Lee St (West)	52	End of 16th street	East 17th street
228	Charles St	52	Oak wood dr.	Forest woods dr.
56	Hackett St	53	US 29/70	Elizabeth st.
57	Elizabeth Ave	53	Sowers Ferry rd.	Dead end
117	Rowan Ave	53	6th street	5th street
124	Yadkin Ave	53	6th	7th
192	Baldwin Ave	53	Jordan Ave	McCubbin Ave
35	9th St	54	Us 29/70	Yadkin Ave
44	Earnhardt St	55	Harrison Ave	Newton Ave
47	Hillcrest Dr	55	Pinecraft	Charles st.
185	4th St	55	Iredell Ave	Spencer
196	Hudson Ave	55	3nd street	Meadow street
2	Isaac St	56	US 29/70	Elizabeth st.
70	Hunter St	57	Piedmont Ave.	Dead end
125	Yadkin Ave	57	5th	6th
129	Yadkin Ave	57	2nd	3nd st.
142	8th St	57	Yadkin Ave	S Rowan Ave
3	8th St	58	US 29/70	Yadkin Ave
43	Harrison St	58	US 29/70	Yadkin Ave.
46	Pineview Dr	58	Pinecraft	Charles st.
67	Piedmont Ave	58	Finishing In	
154	5th St	58	Baldwin Ave	Hudson Ave
182	4th St	58	Whitehead Ave	Baldwin Ave
245	Beauregard Dr	58	Beauregard Ave	Beauregard Ave
23	Charles St	60	Holly st.	US 29/70
25	Springhill Ave	60	Spring Hill ave.	Salisbury st.
121	Rowan Ave	60	1st st	2nd st
151	Baldwin Ave	60	7th street	6th street
152	Baldwin Ave	60	6th street	5th street
231	Charles St	60	Herman st.	Holly st.
197	Hudson Ave	62	1st st.	2nd st.
214	Newton St	62	Rowan Ave.	Yadkin Ave.
242	NC Finishing Ln	62	US 29/70	PIEDMONT AVE.
38	Spencer Ave	63	2nd st	3nd st

53	Herman St	63	Charles st.	US 29/70
120	Rowan Ave	63	2nd	3nd
123	Yadkin Ave	63	7th	8th
134	Carolina Ave	63	8th street	7th street
135	Carolina Ave	63	7th street	6th street
143	8th St	63	Yadkin Ave	Yadkin Ave
175	Iredell Ave	63	6th street	5th street
211	Iredell Ave	63	Carolina Ave	2nd street
223	Pinecraft Ln	63	Oak wood	Hill rest dr.
208	1st St	64	Iredell Ave	Spencer Ave
65	Beaureegard Dr	65	Pavement jt.	Cup-de-sac
102	Beaureegard Dr	65	Picket Ave	Dead end
149	Baldwin Ave	65	Dead end	8th street
244	Piedmont Ave	65	Hunter st.	Peace st.
16	Jordan Ave	67	4th street	Baldwin Ave
50	Forest Dale Dr	67	Henderson st.	Pinecroft Ave.
10	Hudson Ave	68	5th street	4th street
33	11th St	68	Yadkin Ave	US 29/70
167	Hudson Ave	68	4th street	Meadow Ave
220	Rowan Ave	68	Harrison Ave	Jefferson Ave
100	17th St	69	Dead end	Lee street
110	10th St	69	Yadkin Ave	S Rowan Ave
227	Henderson St	69	Rowan st.	Forest woods st.
17	Alexander Ave	70	Jordan Ave	Dead end
49	Elizabeth Ave	70	Issac st.	Anne st.
111	9th St	70	Yadkin Ave	S Rowan street
177	Iredell Ave	70	4th street	3nd street
74	16th St	71	Salisbury st.	
21	Rowan Ave	72	Charles st.	Cain st.
72	NC Finishing Ln	72	PIEDMONT AVE.	Dead end
73	Grants Crossing Ln	72	Seventh street	Cup-de-sac
94	10th St	72	Spencer Ave	Dead end
97	Rowan Ave	72	17th street	11th street
131	Yadkin Ave	72	Harrison st.	Newton st.
173	Iredell Ave	72	8th street	7th street
209	1st St	72	Rowan Ave	Iredell Ave
198	2nd St	73	Charles st	Gobble Ave
15	Yadkin Ave	75	Henderson st.	Jefferson st.
19	McCubbins Ave	75	4th street	Baldwin Ave
41	Newton St	75	US 29/70	End of pavement
52	Henderson St	75	Yadkin st.	Rowan st.
161	6th St	75	Carolina Ave	Iredell Ave
174	Iredell Ave	75	7th street	6th street
180	4th St	75	Jordan Ave	McCubbin Ave

206	1st St	75	Hudson Ave	Whitehead Ave
225	Forest Dale Dr	75	Pinecroft st.	Crest wood dr.
66	Anderson Ave	77	Beauregard do.	
128	Yadkin Ave	77	2nd	3nd
210	1st St	77	Yadkin Ave	Rowan Ave
235	Cain St	77	Hacking st.	Rowan st. Ext.
45	Gobble St	78	Second st.,	3nd st.
150	Baldwin Ave	78	8th street	7th street
213	Newton St	78	Earnhardt Ave.	Rowan Ave.
199	2nd St	79	Gobble Ave	Whitehead Ave
30	Pickett Ave	80	Beauregard Ave	Dead end
40	1st St	80	US 29/70	Yadkin Ave
118	Rowan Ave	80	5th street	4th street
159	5th St	80	Yadkin Ave	Rowan Ave
162	6th St	80	Rowan Ave	Carolina Ave
163	6th St	80	Yadkin Ave	Rowan Ave
217	Harrison St	80	Rowan Ave.	Earnhardt st.
232	Rowan Ave	80	Cain st.	Henderson st.
7	6th St	83	US 29/70	Yadkin Ave
11	Spencer Ave	83	5th street	4th street
113	Rowan Ave	83	10th street	9th street
115	Rowan Ave	83	8th street	7th street
116	Rowan Ave	83	7th street	6th street
119	Rowan Ave	83	4th street	3nd street
147	Jordan Ave	83	5th street	4th street
172	Spencer Ave	83	4th street	Meadow street
176	Iredell Ave	83	5th street	4th street
189	Carolina Ave	83	5th street	4th street
218	Harrison St	83	Yadkin Ave.	Rowan
1	Steeplechase Tr	85	Sowers rd.	Road fork
48	Cain St	85	US 29/70	Hacking st.
68	Peace St	85	Piedmont Ave.	
112	Rowan Ave	85	11th street	10th street
160	6th St	85	Iredell Ave	Spencer Ave
207	1st St	85	Spencer Ave	Hudson Ave
216	Harrison St	85	Earnhardt Ave.	Whitehead st.
233	Yadkin Ave	85	Cain st.	Henderson st.
234	Yadkin Ave	85	Henderson st.	Henderson st.
61	Rowan Ave	88	Pavement jt.	Charles st.
92	Spencer Ave	88	Pickets Ave	10th st.
106	11th St	88	Yadkin Ave	S Rowan
114	Rowan Ave	88	9th street	8th street
130	Yadkin Ave	88	Newton st.	1st st.
132	Yadkin Ave	88	Jefferson st	Harrison st
141	8th St	88	S Rowan street	Carolina street

158	5th St	88	Rowan Ave	Carolina Ave
212	Newton St	88	Whitehead Ave.	Earnhardt Ave.
103	Pickett Ave	91	Spencer Ave	Beauregard Ave
181	4th St	91	Whitehead Ave	Jordan Ave
22	Holly St	96	Charles st.	Dead end
98	11th St	96	S Rowan street	Carolina Ave
8	4th St	100	US 29/70	Yadkin Ave
55	Sowers Ferry Rd	100	Elizabeth Ave.	Sower rd.
58	Sowers Rd	100	Sowers Ferry rd.	Steeplechase tr.
101	Rowan Ave	100	Pavement jt.	17th street
126	Yadkin Ave	100	4th	5th
127	Yadkin Ave	100	4th	5th
138	8th St	100	Spencer Ave	Hudson Ave
169	Spencer Ave	100	8th street	7th street
186	4th St	100	Carolina Ave	Iredell Ave
187	4th St	100	Rowan Ave	Carolina Ave
188	4th St	100	Yadkin Ave	Rowan Ave
226	Henderson St	100	Forest Dalt	Jefferson St.
237	Sowers Ferry Rd	100	US 29/70	
238	Sowers Ferry Rd	100	Sowers rd.	Dead end

Town of Spencer

Fiscal Period - Park Plaza Municipal Project Date Range - 2020-12-01 - 2021-07-23

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<u>Reporting Fund: 80-PARK PLAZA MUNICIPAL COMPLEX PROECT</u>							
0000-80-Revs							
-							
80-3894-010 CANNON FOUNDATION GR	\$222,974.00	\$75,000.00	\$0.00	\$75,000.00	\$0.00	\$0.00	100
80-3984-000 INSTALLMENT DEBT PRO	\$2,826,202.00	\$2,826,202.00	\$0.00	\$2,820,302.00	\$0.00	\$5,900.00	100
0000-80-Revs	\$3,049,176.00	\$3,059,176.00	\$0.00	\$2,995,459.82	\$0.00	\$64,031.82	98

Town of Spencer

Fiscal Period - Park Plaza Municipal Project Date Range - 2020-12-01 - 2021-07-23

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4200-80-PARK PLAZA							
-							
80-4200-192 PROFESSIONAL SERV-LE	\$20,000.00	\$20,000.00	\$0.00	\$6,759.37	\$0.00	\$13,240.63	34
80-4200-193 ADMINISTRATIVE SERVI	\$10,000.00	\$10,000.00	\$0.00	\$2,000.00	\$0.00	\$8,000.00	20
80-4200-555 FURNISHINGS AND EQUI	\$274,900.00	\$274,900.00	\$178,731.16	\$0.00	\$0.00	\$96,168.84	0
80-4200-580 CAPITAL OUTLAY-BLDG,	\$2,526,489.00	\$2,555,498.00	\$1,980,191.43	\$575,306.57	\$0.00	\$0.00	23
80-4200-585 ARCHITECT FEES	\$27,130.00	\$27,130.00	\$13,791.28	\$13,338.72	\$0.00	\$0.00	49
80-4200-780 INTEREST	\$50,657.00	\$50,657.00	\$0.00	\$0.00	\$0.00	\$50,657.00	0
80-4200-999 CONTINGENCY	\$140,000.00	\$105,270.00	\$0.00	\$0.00	\$0.00	\$105,270.00	0
4200-80-PARK PLAZA	\$3,049,176.00	\$3,059,176.00	\$2,172,713.87	\$605,851.41	\$0.00	\$280,610.72	91

Town of Spencer

Fiscal Period - Park Plaza Municipal Project Date Range - 2020-12-01 - 2021-07-23

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 80-PARK PLAZA MUNICIPAL COMPLEX PROECT								
	FundRevTot	\$3,049,176.00	\$3,059,176.00	\$0.00	\$2,995,459.82	\$0.00	\$64,031.82	98
	FundExpTot	\$3,049,176.00	\$3,059,176.00	\$2,172,713.87	\$605,851.41	\$0.00	\$280,610.72	91
Grand Totals:								
	TotalRev	\$3,049,176.00	\$3,059,176.00	\$0.00	\$2,995,459.82	\$0.00	\$64,031.82	98
	TotalExp	\$3,049,176.00	\$3,059,176.00	\$2,172,713.87	\$605,851.41	\$0.00	\$280,610.72	91

Town of Spencer

Fiscal Period - YADKIN RIVER TRAILHEAD Date Range - 2020-07-01 - 2021-07-23

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<u>Reporting Fund: 90-YADKIN RIVER TRAIL</u>							
0000-90-Revs							
-							
90-3985-240 YADKIN RIVER TRAIL D	\$20,559.00	\$20,559.00	\$0.00	\$20,659.13	\$100.00	\$100.13	100
90-3985-850 GENERAL FUND TRANSFE	\$114,258.00	\$114,258.00	\$0.00	\$114,258.00	\$0.00	\$0.00	100
0000-90-Revs	\$134,817.00	\$134,817.00	\$0.00	\$134,917.13	\$100.00	\$100.13	100

Town of Spencer

Fiscal Period - YADKIN RIVER TRAILHEAD Date Range - 2020-07-01 - 2021-07-23

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4910-90-LAND MANAGEMENT							
-							
90-4910-194 CONTRACT SERVICES	\$4,800.00	\$4,800.00	\$0.00	\$2,640.00	\$0.00	\$2,160.00	55
90-4910-580 CO-INFRASTRUCTURE	\$130,017.00	\$130,017.00	\$0.00	\$1,643.75	\$0.00	\$128,373.25	1
4910-90-LAND MANAGEMENT	\$134,817.00	\$134,817.00	\$0.00	\$4,283.75	\$0.00	\$130,533.25	3

Town of Spencer

Fiscal Period - YADKIN RIVER TRAILHEAD Date Range - 2020-07-01 - 2021-07-23

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 90-YADKIN RIVER TRAIL								
	FundRevTot	\$134,817.00	\$134,817.00	\$0.00	\$134,917.13	\$100.00	\$100.13	100
	FundExpTot	\$134,817.00	\$134,817.00	\$0.00	\$4,283.75	\$0.00	\$130,533.25	3
Grand Totals:								
	TotalRev	\$134,817.00	\$134,817.00	\$0.00	\$134,917.13	\$100.00	\$100.13	100
	TotalExp	\$134,817.00	\$134,817.00	\$0.00	\$4,283.75	\$0.00	\$130,533.25	3

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-07-23

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
0000-10-Revs							
-							
10-3100-000 TAXES, PRIOR YEARS	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0
10-3194-000 TAXES, 3RD PRIOR YR	\$2,800.00	\$2,800.00	\$0.00	\$0.00	\$0.00	\$2,800.00	0
10-3195-000 TAXES, 2ND PRIOR YR	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0
10-3196-000 TAXES, FIRST PRIOR Y	\$39,000.00	\$39,000.00	\$0.00	\$0.00	\$0.00	\$39,000.00	0
10-3197-100 AD VALOREM TAXES CUR	\$1,433,143.00	\$1,433,143.00	\$0.00	\$0.00	\$0.00	\$1,433,143.00	0
10-3197-101 AD VALOREM TAXES VEH	\$134,779.00	\$134,779.00	\$0.00	\$0.00	\$0.00	\$134,779.00	0
10-3197-180 TAX INTEREST & PENAL	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0
10-3231-000 1% SALES TAX (ART 39	\$319,795.00	\$319,795.00	\$0.00	\$0.00	\$0.00	\$319,795.00	0
10-3232-000 1/2% SALES TAX (ART	\$189,902.00	\$189,902.00	\$0.00	\$0.00	\$0.00	\$189,902.00	0
10-3233-000 1/2% SALES TAX (ART	\$156,581.00	\$156,581.00	\$0.00	\$0.00	\$0.00	\$156,581.00	0
10-3235-000 1/2% SALES TAX (ART	\$261,422.00	\$261,422.00	\$0.00	\$0.00	\$0.00	\$261,422.00	0
10-3322-000 BEER & WINE TAX	\$14,100.00	\$14,100.00	\$0.00	\$0.00	\$0.00	\$14,100.00	0
10-3324-000 UTILITY FRANCHISE TA	\$188,000.00	\$188,000.00	\$0.00	\$0.00	\$0.00	\$188,000.00	0
10-3326-000 SOLID WASTE DISPOSAL	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0
10-3431-000 COURT, PKG FEES, REP	\$2,000.00	\$2,000.00	\$0.00	\$288.00	\$288.00	\$1,712.00	14
10-3437-000 FIRST RESPONDER FEES	\$4,020.00	\$4,020.00	\$0.00	\$335.00	\$335.00	\$3,685.00	8
10-3438-000 ROWAN-SALIS SCHOOLS	\$120,400.00	\$120,400.00	\$0.00	\$0.00	\$0.00	\$120,400.00	0
10-3439-000 NCTM PAYMENTS	\$29,247.00	\$29,247.00	\$0.00	\$0.00	\$0.00	\$29,247.00	0
10-3491-000 ZONING FEES	\$5,000.00	\$5,000.00	\$0.00	\$205.00	\$205.00	\$4,795.00	4
10-3491-001 LIEN PAYMENTS	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0
10-3500-510 SOL/WASTE COLLECTION	\$219,300.00	\$219,300.00	\$0.00	\$0.00	\$0.00	\$219,300.00	0
10-3500-550 YARD WASTE SALES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-3831-000 INVESTMENT EARNINGS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-3835-000 SALES-FIXED ASSETS	\$24,000.00	\$24,000.00	\$0.00	\$73.00	\$73.00	\$23,927.00	0
10-3837-000 ABC REVENUES	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0
10-3839-000 MISCELLANEOUS REVENU	\$24,500.00	\$24,500.00	\$0.00	\$2.00	\$2.00	\$24,498.00	0
10-3839-001 CIVIL CITATIONS - PO	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-3839-002 CIVIL CITATIONS - LA	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-3840-000 LIBRARY PARK RES.FEE	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0
10-3841-000 STATE SHARED REVENUE	\$14,116.00	\$14,116.00	\$0.00	\$0.00	\$0.00	\$14,116.00	0
10-3985-002 OTHER GRANTS	\$20,000.00	\$20,000.00	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	50
10-3991-000 APPROPRIATED FUND BA	\$287,349.00	\$287,349.00	\$0.00	\$0.00	\$0.00	\$287,349.00	0
10-3991-001 APPROPRIATED CAPITAL	\$185,245.00	\$185,245.00	\$0.00	\$0.00	\$0.00	\$185,245.00	0
0000-10-Revs	\$3,720,649.00	\$3,720,649.00	\$0.00	\$12,158.45	\$12,158.45	\$3,711,001.45	0

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-07-23

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4110-10-GOVERNING BODY							
-							
10-4110-121 SALARIES/WAGES-REGUL	\$23,501.00	\$23,501.00	\$0.00	\$0.00	\$0.00	\$23,501.00	0
10-4110-181 FICA	\$1,798.00	\$1,798.00	\$0.00	\$0.00	\$0.00	\$1,798.00	0
10-4110-191 SERVICES-ACCOUNTING	\$10,100.00	\$10,100.00	\$0.00	\$0.00	\$0.00	\$10,100.00	0
10-4110-192 SERVICES-LEGAL	\$27,500.00	\$27,500.00	\$0.00	\$0.00	\$0.00	\$27,500.00	0
10-4110-194 CONTRACT SERVICES	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0
10-4110-212 UNIFORMS	\$280.00	\$280.00	\$0.00	\$0.00	\$0.00	\$280.00	0
10-4110-291 SUPPLIES DATA PROCES	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
10-4110-299 SUPPLIES AND MATERIA	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4110-311 TRAVEL	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0
10-4110-321 TELEPHONE & INTERNET	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0
10-4110-395 TRAINING	\$2,700.00	\$2,700.00	\$0.00	\$0.00	\$0.00	\$2,700.00	0
10-4110-451 INSURANCE-PROP/GEN/P	\$1,815.00	\$1,815.00	\$0.00	\$1,815.00	\$1,815.00	\$0.00	100
10-4110-491 DUES AND SUBSCRIPTIO	\$11,530.00	\$11,530.00	\$0.00	\$5,504.68	\$5,504.68	\$6,025.32	48
10-4110-570 CO-LAND	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
10-4110-610 COMMUNITY APPEARANCE	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0
10-4110-620 HISTORIC PRESERVATIO	\$10,300.00	\$10,300.00	\$0.00	\$0.00	\$0.00	\$10,300.00	0
10-4110-630 ROWAN COUNTY ELECTIO	\$3,200.00	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0
10-4110-631 ROWAN COUNTY TAX COL	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$0.00	\$13,000.00	0
10-4110-640 TOURISM AND EVENTS	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0
10-4110-999 CONTINGENCIES	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0
4110-10-GOVERNING BODY	\$177,024.00	\$177,024.00	\$0.00	\$7,319.68	\$7,319.68	\$169,704.32	4

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-07-23

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4130-10-ADMINISTRATION							
-							
10-4130-121 SALARIES/WAGES-REGUL	\$242,398.00	\$242,398.00	\$0.00	\$6,277.73	\$6,277.73	\$236,120.27	3
10-4130-122 PART-TIME/TEMPORARY	\$13,476.00	\$13,476.00	\$0.00	\$538.22	\$538.22	\$12,937.78	4
10-4130-127 SALARIES/WAGES-BONUS	\$2,700.00	\$2,700.00	\$0.00	\$0.00	\$0.00	\$2,700.00	0
10-4130-181 FICA	\$19,785.00	\$19,785.00	\$0.00	\$510.67	\$510.67	\$19,274.33	3
10-4130-182 RETIREMENT	\$28,050.00	\$28,050.00	\$0.00	\$743.27	\$743.27	\$27,306.73	3
10-4130-183 GROUP INSURANCE	\$39,800.00	\$39,800.00	\$0.00	\$2,434.81	\$2,434.81	\$37,365.19	6
10-4130-184 401K CONTRIBUTION	\$12,300.00	\$12,300.00	\$0.00	\$295.19	\$295.19	\$12,004.81	2
10-4130-185 WORKERS COMPENSATION	\$900.00	\$900.00	\$0.00	\$815.99	\$815.99	\$84.01	91
10-4130-186 UNEMPLOYMENT	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
10-4130-191 SERVICES-ACCOUNTING	\$2,400.00	\$2,400.00	\$0.00	\$0.00	\$0.00	\$2,400.00	0
10-4130-193 MEDICAL SERVICES	\$2,800.00	\$2,800.00	\$0.00	\$0.00	\$0.00	\$2,800.00	0
10-4130-194 CONTRACT SERVICES	\$142,490.00	\$142,490.00	\$0.00	\$0.00	\$0.00	\$142,490.00	0
10-4130-198 SERVICES-ENGINEERING	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0
10-4130-211 JANITORIAL SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4130-212 UNIFORMS	\$320.00	\$320.00	\$0.00	\$0.00	\$0.00	\$320.00	0
10-4130-260 SUPPLIES-OFFICE	\$4,500.00	\$4,500.00	\$0.00	\$176.04	\$176.04	\$4,323.96	4
10-4130-291 SUPPLIES-DATA PROCES	\$5,250.00	\$5,250.00	\$0.00	\$0.00	\$0.00	\$5,250.00	0
10-4130-296 SUPPLIES-MEDICAL	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4130-299 MISCELLANEOUS SUPPLI	\$2,300.00	\$2,300.00	\$0.00	\$0.00	\$0.00	\$2,300.00	0
10-4130-311 TRAVEL	\$3,250.00	\$3,250.00	\$0.00	\$0.00	\$0.00	\$3,250.00	0
10-4130-321 TELEPHONE AND INTERN	\$6,235.00	\$6,235.00	\$0.00	\$58.12	\$58.12	\$6,176.88	1
10-4130-325 POSTAGE	\$4,800.00	\$4,800.00	\$0.00	\$0.00	\$0.00	\$4,800.00	0
10-4130-331 UTILITIES	\$19,200.00	\$19,200.00	\$0.00	\$0.00	\$0.00	\$19,200.00	0
10-4130-341 PRINTING	\$1,100.00	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0
10-4130-351 MAINTENANCE-BUILDING	\$2,500.00	\$2,500.00	\$0.00	\$27.56	\$27.56	\$2,472.44	1
10-4130-370 ADVERTISING	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
10-4130-395 TRAINING	\$4,200.00	\$4,200.00	\$2,292.00	\$0.00	\$0.00	\$1,908.00	0
10-4130-400 DAVID TREME EDUCATIO	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
10-4130-440 MAINTENANCE CONTRACT	\$16,200.00	\$16,200.00	\$0.00	\$0.00	\$0.00	\$16,200.00	0
10-4130-441 LICENSE FEE	\$22,197.00	\$22,197.00	\$1,720.00	\$14,378.00	\$14,378.00	\$6,099.00	65
10-4130-451 INSURANCE-PROP/GEN/P	\$10,026.00	\$10,026.00	\$0.00	\$9,503.69	\$9,503.69	\$522.31	95
10-4130-453 INSURANCE - BONDS	\$550.00	\$550.00	\$0.00	\$550.00	\$550.00	\$0.00	100
10-4130-491 DUES AND SUBSCRIPTIO	\$1,525.00	\$1,525.00	\$0.00	\$0.00	\$0.00	\$1,525.00	0
10-4130-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4130-521 CAPITAL SOFTWARE	\$12,695.00	\$12,695.00	\$3,312.50	\$9,382.50	\$9,382.50	\$0.00	74
10-4130-710 PRINCIPAL	\$51,920.00	\$51,920.00	\$0.00	\$0.00	\$0.00	\$51,920.00	0
10-4130-720 INTEREST	\$108,565.00	\$108,565.00	\$0.00	\$0.00	\$0.00	\$108,565.00	0
4130-10-ADMINISTRATION	\$803,932.00	\$803,932.00	\$7,324.50	\$45,691.79	\$45,691.79	\$750,915.71	7

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4310-10-POLICE OPERATIONS							
-							
10-4310-121 SALARIES/WAGES-REGUL	\$682,118.00	\$682,118.00	\$0.00	\$16,290.54	\$16,290.54	\$665,827.46	2
10-4310-126 PART-TIME/TEMPORARY	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
10-4310-127 SALARIES/WAGES-BONUS	\$9,600.00	\$9,600.00	\$0.00	\$0.00	\$0.00	\$9,600.00	0
10-4310-131 SUPPLEMENTAL LAW RET	\$7,108.00	\$7,108.00	\$0.00	\$191.34	\$191.34	\$6,916.66	3
10-4310-181 FICA	\$53,650.00	\$53,650.00	\$0.00	\$1,229.35	\$1,229.35	\$52,420.65	2
10-4310-182 RETIREMENT	\$83,300.00	\$83,300.00	\$0.00	\$1,947.59	\$1,947.59	\$81,352.41	2
10-4310-183 GROUP INSURANCE	\$133,650.00	\$133,650.00	\$0.00	\$7,015.45	\$7,015.45	\$126,634.55	5
10-4310-184 401K CONTRIBUTION	\$34,600.00	\$34,600.00	\$0.00	\$786.30	\$786.30	\$33,813.70	2
10-4310-185 WORKERS COMPENSATION	\$23,000.00	\$23,000.00	\$0.00	\$16,813.25	\$16,813.25	\$6,186.75	73
10-4310-193 SERVICES-MEDICAL	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0
10-4310-194 CONTRACT SERVICES	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0
10-4310-212 UNIFORMS	\$10,700.00	\$10,700.00	\$0.00	\$0.00	\$0.00	\$10,700.00	0
10-4310-213 SUPPLIES-SAFETY	\$1,900.00	\$1,900.00	\$0.00	\$0.00	\$0.00	\$1,900.00	0
10-4310-251 MOTOR FUEL AND LUBRI	\$24,000.00	\$24,000.00	\$0.00	\$0.00	\$0.00	\$24,000.00	0
10-4310-260 SUPPLIES-OFFICE	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0
10-4310-299 SUPPLIES AND MATERIA	\$9,600.00	\$9,600.00	\$0.00	\$0.00	\$0.00	\$9,600.00	0
10-4310-311 TRAVEL	\$1,500.00	\$1,500.00	\$0.00	\$309.26	\$309.26	\$1,190.74	21
10-4310-321 TELEPHONE AND INTERN	\$14,500.00	\$14,500.00	\$0.00	\$60.81	\$60.81	\$14,439.19	0
10-4310-329 OTHER COMMUNICATION	\$4,000.00	\$4,000.00	\$0.00	\$494.37	\$494.37	\$3,505.63	12
10-4310-352 MAINTENANCE-EQUIPMEN	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0
10-4310-353 MAINTENANCE-VEHICLES	\$11,000.00	\$11,000.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0
10-4310-370 ADVERTISING	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4310-395 TRAINING	\$8,025.00	\$8,025.00	\$0.00	\$0.00	\$0.00	\$8,025.00	0
10-4310-440 MAINTENANCE CONTRACT	\$24,948.00	\$24,948.00	\$1.68	\$3,756.32	\$3,756.32	\$21,190.00	15
10-4310-441 LICENSE FEE	\$3,204.00	\$3,204.00	\$3,159.00	\$0.00	\$0.00	\$45.00	0
10-4310-451 INSURANCE-PROP/GEN/P	\$10,416.00	\$10,416.00	\$0.00	\$10,415.70	\$10,415.70	\$0.30	100
10-4310-452 INSURANCE-VEHICLES	\$13,208.00	\$13,208.00	\$0.00	\$13,207.31	\$13,207.31	\$0.69	100
10-4310-491 DUES AND SUBSCRIPTIO	\$380.00	\$380.00	\$0.00	\$0.00	\$0.00	\$380.00	0
10-4310-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4310-540 CO-VEHICLES	\$49,100.00	\$49,100.00	\$0.00	\$0.00	\$0.00	\$49,100.00	0
4310-10-POLICE OPERATIONS	\$1,237,207.00	\$1,237,207.00	\$3,160.68	\$72,517.59	\$72,517.59	\$1,161,528.73	6

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4340-10-FIRE OPERATIONS							
-							
10-4340-121 SALARIES/WAGES-REGUL	\$51,479.00	\$51,479.00	\$0.00	\$1,346.13	\$1,346.13	\$50,132.87	3
10-4340-125 SALARIES/WAGES-VOL F	\$18,370.00	\$18,370.00	\$0.00	\$290.47	\$290.47	\$18,079.53	2
10-4340-126 PART-TIME/TEMPORARY	\$174,105.00	\$174,105.00	\$0.00	\$3,635.64	\$3,635.64	\$170,469.36	2
10-4340-127 SALARIES/WAGES-BONUS	\$4,800.00	\$4,800.00	\$0.00	\$0.00	\$0.00	\$4,800.00	0
10-4340-181 FICA	\$19,034.00	\$19,034.00	\$0.00	\$403.49	\$403.49	\$18,630.51	2
10-4340-182 RETIREMENT	\$6,046.00	\$6,046.00	\$0.00	\$153.97	\$153.97	\$5,892.03	3
10-4340-183 GROUP INSURANCE	\$8,010.00	\$8,010.00	\$0.00	\$495.28	\$495.28	\$7,514.72	6
10-4340-184 401K CONTRIBUTION	\$2,645.00	\$2,645.00	\$0.00	\$67.27	\$67.27	\$2,577.73	3
10-4340-185 WORKERS COMPENSATION	\$15,000.00	\$15,000.00	\$0.00	\$13,341.89	\$13,341.89	\$1,658.11	89
10-4340-194 CONTRACT SERVICES	\$5,600.00	\$5,600.00	\$0.00	\$0.00	\$0.00	\$5,600.00	0
10-4340-211 JANITORIAL SUPPLIES	\$1,800.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	0
10-4340-212 UNIFORMS	\$5,850.00	\$5,850.00	\$0.00	\$0.00	\$0.00	\$5,850.00	0
10-4340-213 SUPPLIES-SAFETY	\$19,605.00	\$19,605.00	\$0.00	\$0.00	\$0.00	\$19,605.00	0
10-4340-230 SUPPLIES-EDUCATIONAL	\$1,150.00	\$1,150.00	\$0.00	\$0.00	\$0.00	\$1,150.00	0
10-4340-251 MOTOR FUEL AND LUBRI	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0
10-4340-260 SUPPLIES-OFFICE	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4340-291 SUPPLIES-DATA PROCES	\$1,000.00	\$1,000.00	\$700.00	\$0.00	\$0.00	\$300.00	0
10-4340-296 SUPPLIES-MEDICAL	\$2,340.00	\$2,340.00	\$0.00	\$0.00	\$0.00	\$2,340.00	0
10-4340-299 SUPPLIES AND MATERIA	\$3,800.00	\$3,800.00	\$0.00	\$0.00	\$0.00	\$3,800.00	0
10-4340-311 TRAVEL	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0
10-4340-321 TELEPHONE AND INTE	\$7,500.00	\$7,500.00	\$0.00	\$50.81	\$50.81	\$7,449.19	1
10-4340-329 OTHER COMMUNICATION	\$3,280.00	\$3,280.00	\$0.00	\$0.00	\$0.00	\$3,280.00	0
10-4340-331 UTILITIES	\$7,160.00	\$7,160.00	\$0.00	\$0.00	\$0.00	\$7,160.00	0
10-4340-351 MAINTENANCE-BUILDING	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
10-4340-352 MAINTENANCE-EQUIPMEN	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
10-4340-353 MAINTENANCE-VEHICLES	\$15,500.00	\$15,500.00	\$560.48	\$0.00	\$0.00	\$14,939.52	0
10-4340-354 MAINTENANCE-GROUNDS	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4340-395 TRAINING	\$4,250.00	\$4,250.00	\$0.00	\$0.00	\$0.00	\$4,250.00	0
10-4340-396 MEDICAL SERVICES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4340-440 MAINTENANCE CONTRACT	\$2,588.00	\$2,588.00	\$0.00	\$0.00	\$0.00	\$2,588.00	0
10-4340-441 LICENSE FEE	\$2,250.00	\$3,365.00	\$3,365.00	\$0.00	\$0.00	\$0.00	0
10-4340-451 INSURANCE-PROP/GEN/P	\$5,120.00	\$5,120.00	\$0.00	\$3,435.33	\$3,435.33	\$1,684.67	67
10-4340-452 INSURANCE - VEHICLES	\$4,741.00	\$4,741.00	\$0.00	\$4,741.00	\$4,741.00	\$0.00	100
10-4340-491 DUES AND SUBSCRIPTIO	\$2,185.00	\$2,185.00	\$0.00	\$0.00	\$0.00	\$2,185.00	0
10-4340-499 MISCELLANEOUS	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4340-550 CO-EQUIPMENT	\$5,000.00	\$5,000.00	\$1,249.00	\$0.00	\$0.00	\$3,751.00	0
10-4340-560 CO-BUILDING AND IMPR	\$20,000.00	\$18,885.00	\$0.00	\$0.00	\$0.00	\$18,885.00	0
10-4340-570 CO-LAND	\$75,000.00	\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00	0
10-4340-750 LEASE PAYMENTS	\$18,251.00	\$18,251.00	\$0.00	\$0.00	\$0.00	\$18,251.00	0
4340-10-FIRE OPERATIONS	\$528,759.00	\$528,759.00	\$5,874.48	\$27,961.28	\$27,961.28	\$494,923.24	6

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4510-10-STREETS OPERATIONS							
-							
10-4510-121 SALARIES/WAGES-REGUL	\$154,108.00	\$154,108.00	\$0.00	\$3,371.24	\$3,371.24	\$150,736.76	2
10-4510-122 SALARIES/WAGES-OVERT	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
10-4510-126 PART-TIME/TEMPORARY	\$13,482.00	\$13,482.00	\$0.00	\$315.84	\$315.84	\$13,166.16	2
10-4510-127 SALARIES/WAGES-BONUS	\$3,260.00	\$3,260.00	\$0.00	\$0.00	\$0.00	\$3,260.00	0
10-4510-181 FICA	\$13,200.00	\$13,200.00	\$0.00	\$259.45	\$259.45	\$12,940.55	2
10-4510-182 RETIREMENT	\$18,180.00	\$18,180.00	\$0.00	\$385.64	\$385.64	\$17,794.36	2
10-4510-183 GROUP INSURANCE	\$58,800.00	\$58,800.00	\$0.00	\$3,496.76	\$3,496.76	\$55,303.24	6
10-4510-184 401K CONTRIBUTION	\$7,950.00	\$7,950.00	\$0.00	\$129.90	\$129.90	\$7,820.10	2
10-4510-185 WORKERS COMPENSATION	\$9,500.00	\$9,500.00	\$0.00	\$9,401.10	\$9,401.10	\$98.90	99
10-4510-211 JANITORIAL SUPPLIES	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
10-4510-212 UNIFORMS	\$4,500.00	\$4,500.00	\$0.00	\$92.76	\$92.76	\$4,407.24	2
10-4510-213 SUPPLIES-SAFETY	\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$0.00	\$1,750.00	0
10-4510-230 SUPPLIES-EDUCATIONAL	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4510-251 MOTOR FUEL AND LUBRI	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0
10-4510-260 SUPPLIES-OFFICE	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4510-291 SUPPLIES-DATA PROCES	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4510-299 SUPPLIES AND MATERIA	\$5,750.00	\$5,750.00	\$0.00	\$0.00	\$0.00	\$5,750.00	0
10-4510-311 TRAVEL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-321 TELEPHONE AND INTERN	\$4,000.00	\$4,000.00	\$0.00	(\$24.89)	(\$24.89)	\$4,024.89	-1
10-4510-329 OTHER COMMUNICATION	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-331 UTILITIES	\$41,500.00	\$41,500.00	\$0.00	\$0.00	\$0.00	\$41,500.00	0
10-4510-351 MAINTENANCE-BUILDING	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4510-352 MAINTENANCE-EQUIPMEN	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0
10-4510-353 MAINTENANCE-VEHICLES	\$10,000.00	\$10,000.00	\$0.00	\$56.28	\$56.28	\$9,943.72	1
10-4510-354 MAINTENANCE GROUNDS	\$2,000.00	\$2,000.00	\$42.00	\$600.00	\$600.00	\$1,358.00	30
10-4510-356 MAINTENANCE-STREETS	\$2,000.00	\$2,000.00	\$890.00	\$0.00	\$0.00	\$1,110.00	0
10-4510-439 EQUIPMENT RENTAL	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4510-440 MAINTENANCE CONTRACT	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4510-451 INSURANCE-PRO/GEN/PR	\$2,000.00	\$2,000.00	\$0.00	\$1,550.89	\$1,550.89	\$449.11	78
10-4510-452 INSURANCE - VEHICLES	\$6,000.00	\$6,000.00	\$0.00	\$5,689.33	\$5,689.33	\$310.67	95
10-4510-499 MISCELLANEOUS	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0
10-4510-540 CO-VEHICLES	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0
10-4510-580 CO-INFRASTRUCTURE	\$37,000.00	\$37,000.00	\$17,025.72	\$0.00	\$0.00	\$19,974.28	0
4510-10-STREETS OPERATIONS	\$455,230.00	\$455,230.00	\$17,957.72	\$25,324.30	\$25,324.30	\$411,947.98	10

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-07-23

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4710-10-SOLID/YARD OPERATIONS							
-							
10-4710-121 SALARIES/WAGES-REGUL	\$199,635.00	\$199,635.00	\$0.00	\$5,048.67	\$5,048.67	\$194,586.33	3
10-4710-122 SALARIES/WAGES-OVERT	\$1,500.00	\$1,500.00	\$0.00	\$48.90	\$48.90	\$1,451.10	3
10-4710-127 SALARIES/WAGES-BONUS	\$3,255.00	\$3,255.00	\$0.00	\$0.00	\$0.00	\$3,255.00	0
10-4710-181 FICA	\$15,650.00	\$15,650.00	\$0.00	\$351.94	\$351.94	\$15,298.06	2
10-4710-182 RETIREMENT	\$23,400.00	\$23,400.00	\$0.00	\$585.36	\$585.36	\$22,814.64	3
10-4710-183 GROUP INSURANCE	\$59,500.00	\$59,500.00	\$0.00	\$3,548.98	\$3,548.98	\$55,951.02	6
10-4710-184 401K CONTRIBUTION	\$9,800.00	\$9,800.00	\$0.00	\$170.82	\$170.82	\$9,629.18	2
10-4710-185 WORKERS COMPENSATION	\$11,000.00	\$11,000.00	\$0.00	\$10,041.20	\$10,041.20	\$958.80	91
10-4710-193 SERVICES-MEDICAL	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4710-211 JANITORIAL SUPPLIES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4710-212 UNIFORMS	\$3,250.00	\$3,250.00	\$0.00	\$122.96	\$122.96	\$3,127.04	4
10-4710-213 SAFETY SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4710-230 SUPPLIES-EDUCATIONAL	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4710-251 MOTOR FUEL AND LUBRI	\$11,000.00	\$11,000.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0
10-4710-299 SUPPLIES AND MATERIA	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0
10-4710-321 TELEPHONE AND INTERN	\$2,250.00	\$2,250.00	\$0.00	(\$5.53)	(\$5.53)	\$2,255.53	0
10-4710-352 MAINTENANCE-EQUIPMEN	\$4,200.00	\$4,200.00	\$0.00	\$179.99	\$179.99	\$4,020.01	4
10-4710-353 MAINTENANCE-VEHILCES	\$8,100.00	\$8,100.00	\$0.00	\$0.00	\$0.00	\$8,100.00	0
10-4710-370 ADVERTISING	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
10-4710-395 TRAINING	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4710-397 LANDFILL SER TIPPING	\$50,000.00	\$50,000.00	\$0.00	\$156.66	\$156.66	\$49,843.34	0
10-4710-438 TREE WORK	\$1,675.00	\$1,675.00	\$0.00	\$0.00	\$0.00	\$1,675.00	0
10-4710-440 MAINTENANCE CONTRACT	\$10,500.00	\$10,500.00	\$0.00	\$0.00	\$0.00	\$10,500.00	0
10-4710-451 INSURANCE-PROP/GEN/P	\$1,758.00	\$1,758.00	\$0.00	\$792.72	\$792.72	\$965.28	45
10-4710-452 INSURANCE-VEHICLES	\$3,300.00	\$3,300.00	\$0.00	\$1,364.96	\$1,364.96	\$1,935.04	41
10-4710-499 MISCELLANEOUS	\$325.00	\$325.00	\$0.00	\$0.00	\$0.00	\$325.00	0
10-4710-750 LEASE PAYMENTS	\$14,885.00	\$14,885.00	\$0.00	\$1,240.41	\$1,240.41	\$13,644.59	8
4710-10-SOLID/YARD OPERATIONS	\$437,733.00	\$437,733.00	\$0.00	\$23,648.04	\$23,648.04	\$414,084.96	5

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-07-23

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6110-10-LIBRARY							
-							
10-6110-126 PART-TIME/TEMPORARY	\$14,625.00	\$14,625.00	\$0.00	\$346.57	\$346.57	\$14,278.43	2
10-6110-127 SALARIES/WAGES-BONUS	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0
10-6110-181 FICA	\$1,200.00	\$1,200.00	\$0.00	\$26.49	\$26.49	\$1,173.51	2
10-6110-194 CONTRACT SERVICES	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$0.00	\$1,700.00	0
10-6110-260 SUPPLIES-OFFICE	\$550.00	\$550.00	\$0.00	\$0.00	\$0.00	\$550.00	0
10-6110-291 SUPPLIES-DATA PROCES	\$1,650.00	\$1,650.00	\$0.00	\$0.00	\$0.00	\$1,650.00	0
10-6110-299 SUPPLIES	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0
10-6110-321 TELEPHONE AND INTERN	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
10-6110-331 UTILITIES	\$8,300.00	\$8,300.00	\$0.00	\$0.00	\$0.00	\$8,300.00	0
10-6110-351 MAINTENANCE-BUILDING	\$26,900.00	\$26,900.00	\$0.00	\$0.00	\$0.00	\$26,900.00	0
10-6110-370 ADVERTISING	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-6110-440 MAINTENANCE CONTRACT	\$1,300.00	\$1,300.00	\$0.00	\$0.00	\$0.00	\$1,300.00	0
10-6110-451 INSURANCE-PRO/GEN/PR	\$1,893.00	\$1,893.00	\$0.00	\$1,892.75	\$1,892.75	\$0.25	100
6110-10-LIBRARY	\$62,818.00	\$62,818.00	\$0.00	\$2,265.81	\$2,265.81	\$60,552.19	4

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-07-23

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6120-10-RECREATION							
-							
10-6120-299 SUPPLIES AND MATERIA	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
10-6120-331 UTILITIES	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0
10-6120-357 MAINTENANCE-PARKS AN	\$8,596.00	\$8,596.00	\$0.00	\$0.00	\$0.00	\$8,596.00	0
10-6120-451 INSURANCE-PROP/GEN/P	\$100.00	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	100
10-6120-625 SENIOR CITIZENS COUN	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0
6120-10-RECREATION	\$17,946.00	\$17,946.00	\$0.00	\$100.00	\$100.00	\$17,846.00	1

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-07-23

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
FundRevTot	\$3,720,649.00	\$3,720,649.00	\$0.00	\$12,158.45	\$12,158.45	\$3,711,001.45	0
FundExpTot	\$3,720,649.00	\$3,720,649.00	\$34,317.38	\$204,828.49	\$204,828.49	\$3,481,503.13	6
Reporting Fund: 20-POWELL BILL							
0000-20-Revs							
-							
20-3328-000 POWELL BILL REVENUE	\$92,300.00	\$92,300.00	\$0.00	\$0.00	\$0.00	\$92,300.00	0
20-3831-000 INVESTMENT EARNINGS	\$70.00	\$70.00	\$0.00	\$0.00	\$0.00	\$70.00	0
0000-20-Revs	\$92,370.00	\$92,370.00	\$0.00	\$0.00	\$0.00	\$92,370.00	0

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-07-23

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4510-20-STREETS OPERATIONS							
-							
20-4510-121 SALARIES/WAGES-REGUL	\$9,680.00	\$9,680.00	\$0.00	\$741.12	\$741.12	\$8,938.88	8
20-4510-127 SALARIES/WAGES-BONUS	\$90.00	\$90.00	\$0.00	\$0.00	\$0.00	\$90.00	0
20-4510-181 FICA	\$740.00	\$740.00	\$0.00	\$56.68	\$56.68	\$683.32	8
20-4510-182 RETIREMENT	\$1,079.00	\$1,079.00	\$0.00	\$80.34	\$80.34	\$998.66	7
20-4510-183 GROUP INSURANCE	\$2,167.00	\$2,167.00	\$0.00	\$17.00	\$17.00	\$2,150.00	1
20-4510-184 401K CONTRIBUTION	\$489.00	\$489.00	\$0.00	\$37.06	\$37.06	\$451.94	8
20-4510-198 SERVICES-ENGINEERING	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
20-4510-299 SUPPLIES AND MATERIA	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
20-4510-355 MAINTENANCE-SIDEWALK	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0
20-4510-356 MAINTENANCE-STREETS	\$16,000.00	\$16,000.00	\$0.00	\$8,250.00	\$8,250.00	\$7,750.00	52
20-4510-580 CO-INFRASTRUCTURE	\$44,125.00	\$44,125.00	\$0.00	\$0.00	\$0.00	\$44,125.00	0
4510-20-STREETS OPERATIONS	\$92,370.00	\$92,370.00	\$0.00	\$9,182.20	\$9,182.20	\$83,187.80	10

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-07-23

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 20-POWELL BILL								
	FundRevTot	\$92,370.00	\$92,370.00	\$0.00	\$0.00	\$0.00	\$92,370.00	0
	FundExpTot	\$92,370.00	\$92,370.00	\$0.00	\$9,182.20	\$9,182.20	\$83,187.80	10
Grand Totals:	TotalRev	\$3,813,019.00	\$3,813,019.00	\$0.00	\$12,158.45	\$12,158.45	\$3,803,371.45	0
	TotalExp	\$3,813,019.00	\$3,813,019.00	\$34,317.38	\$214,010.69	\$214,010.69	\$3,564,690.93	7

July Summer Reading Report

This month we have been hosting a storytime every Tuesday at 3:30. Our theme has been Island Adventure. Each week we read books about Hawaii or Haiti, sea creatures such as sea turtles, sea horses, whales, sharks, etc. We have done crafts featuring types of sea creatures, flowers or Hawaiian culture. One week we had twelve children which was our highest attendance so far. There have been different groups of children at each event as some go on vacation or are just in town visiting a grandmother. This past week, our Tropical Treasure Box was available for all the children who have read books so far this summer and have brought them back. We are keeping a list of all books read so we may give a larger prize to the highest readers.

We are already planning our May event entitled the Fabulous Fifties. After attending the play **Grease** at the **Lee Street Theater**, I had the opportunity to talk with the director and several key actors and actresses. They all seemed excited that we wanted

some of the local actors to sing some songs from **Grease** for our event in May. We are,also planning to have a costume contest among the audience with a fifties' theme. We plan to start later in the afternoon and listen to music while people eat dinner on the grounds with food from local food trucks. Our hope is that “ Melvis,” the local Elvis impersonator will be our star of the show.

More details will be given later. During the school year, we have several ideas for programs involving school children and local professionals who have been long-time Spencer residents.

They will share their career interests and the history of Spencer as they remember it. We, also would like to have some local authors speak during the fall for adults and children. We plan on working with the Hometown Holidays group for a Christmas event at the library.

Our Facebook page has featured the activities of the local children during the Summer Reading Program. The posts like these have received the most attention. Recently, one parent donated around twenty children and young adult books which have greatly added to our collection.

8/3/2021	Tues.	0	0	0	0	0	0	8/17/2021
8/4/2021	Wed.	0	0	0	0	0	0	8/18/2021
8/5/2021	Thurs.	0	0	0	0	0	0	8/19/2021
8/6/2021	Fri.	0	0	0	0	0	0	8/20/2021
WEEK TOTAL:		0	0	0	0	0	0	-----
MONTH TOTAL:		96	49	70	5	11	1	1

6-28-6-30

+16
 Deer
 count

+21
 Adult
 Circ.

+22
 children

5
 Research

+2
 New
 cards

1
 Student

1
 Volunteer
 tutor

DAY		Door Count	Adult Circulation	Children Circulation	Research Questions	New Cards Issued	Students Tutored	Volunteers/Tutors	Corres. Due Date
June 2021									
	Mon.	0	0	0	0	0	0	0	1/13/1900
6/1/2021	Tues.	25	6	20	0	2	0	3	6/15/2021
6/2/2021	Wed.	5	7	0	2	3	0	0	6/16/2021
6/3/2021	Thurs.	11	3	17	2	0	0	0	6/17/2021
6/4/2021	Fri.	0	0	0	0	0	0	0	6/18/2021
WEEK TOTAL:		41	16	37	4	5	0	3	-----
6/7/2021	Mon.	12	5	10	2	1	0	1	6/21/2021
6/8/2021	Tues.	5	2	5	0	0	0	0	6/22/2021
6/9/2021	Wed.	7	0	0	0	0	0	0	6/23/2021
6/10/2021	Thurs.	0	0	0	0	0	0	0	6/24/2021
6/11/2021	Fri.	0	0	0	0	0	0	0	6/25/2021
WEEK TOTAL:		24	7	15	2	1	0	1	-----
6/14/2021	Mon.	8	17	2	2	4	0	0	6/28/2021
6/15/2021	Tues.	4	6	0	0	0	0	0	6/29/2021
6/16/2021	Wed.	5	2	12	0	3	0	0	6/30/2021
6/17/2021	Thurs.	0	0	0	0	0	0	0	7/1/2021
6/18/2021	Fri.	0	0	0	0	0	0	0	7/2/2021
WEEK TOTAL:		17	25	14	2	7	0	0	-----
6/21/2021	Mon.	3	0	2	0	0	0	0	7/5/2021
6/22/2021	Tues.	9	16	7	0	0	0	0	7/6/2021
6/23/2021	Wed.	25	7	15	0	6	1	1	7/7/2021
6/24/2021	Thurs.	0	0	0	0	0	0	0	7/8/2021
6/25/2021	Fri.	0	0	0	0	0	0	0	7/9/2021
WEEK TOTAL:		37	23	24	0	6	1	1	-----
6/28/2021	Mon.	5	5	0	0	2	0	0	7/12/2021
6/29/2021	Tues.	6	16	11	0	0	0	0	7/13/2021
6/30/2021	Wed.	5	0	11	0	0	0	0	7/14/2021
7/1/2021	Thurs.	0	0	0	0	0	0	0	7/15/2021
7/2/2021	Fri.	0	0	0	0	0	0	0	7/16/2021
WEEK TOTAL:		16	21	22	0	2	0	0	-----
MONTH TOTAL:		135	92	112	8	21	1	5	-----

↪ Last week June



704-633-2231
townofspencer.com

Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

AGENDA ITEM

Board Meeting Date: 8/10/2021

(Attach relevant documentation)

Issue under Consideration:	Town Manager Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	N/A
Recommendations:	For Information & Discussion
Department:	Town Manager

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

To: Mayor Williams and Members of the Board of Aldermen
From: Peter Franzese, Town Manager
Date: July 26, 2021
Re: August 2021 Town Manager Report

CCNC Crew returned to Stanback Educational forest

The Conservation Corps NC crew returned to Spencer on Saturday, July, 24 and planned to work through July 28. They focused on refining the work they did in the spring and maybe repair and/or replace a bridge that was identified during their last visit. We await a project report on what they accomplished. CCNC is working with Three Rivers Land Trust to potentially do some restoration and invasive species work in August. Depending on scheduling they might have additional days at Stanback as well.

Rowan Creek Week coming soon!

Rowan Creek Week is a week-long, annual event that brings awareness to local water resources through educational and recreational activities, displays, and programs across Rowan County. Check out rowancreekweek.org, as well as @rowancreekweek on [Facebook](#) and [Instagram](#) for the full event listing and more. [Event highlights](#) include a presentation from Mayor Williams at 5:30 p.m. on Sun Aug 22 at the Yadkin River Park (after a bike ride from Salisbury and before a Sunset Paddle on the river); a [guided hike at Stanback Educational Forest](#) on Mon Aug 23; and a [wood duck box building demonstration](#) on Thurs Aug 26.

H23 local UTV legislation

We received word last week that [H23](#), which would provide local authority to regulate utility vehicles, passed the Senate and was ordered enrolled. Of course, [S241](#), which was general legislation allowing modified utility vehicles, passed earlier this year. This local legislation provides a less restrictive category of vehicle (see definitions in [NCGS § 20-4.01](#)) within Spencer. The next step is for the Board of Aldermen to consider an ordinance that would regular utility vehicles, one method would be updating the ordinance regulating golf carts to also include utility vehicles. The general legislation for modified utility vehicles takes effect October 1, so having a local ordinance for utility vehicles in place by then may be desirable.

Town Hall and Police Department - exterior colors/HPC review

The front façade of the Town Hall and Police Department will have fiber cement siding in some areas. The original plan was to use a Woodtone finish for these areas, but the

architect pointed out that a few things have changed on the project since the original colors and materials were approved. When this option was selected the plan also had wood ceiling in the lobby, which was removed in value engineering. The architect and Sherry Mason Brown, who is guiding us through interior finishes and furnishings, suggested [Newburyport Blue](#) (Part of Benjamin Moore Historic Color selection) is the best option given that it is a time-tested color for historic districts and ties the interiors to the exterior.

Using paint over the exterior siding rather than Woodtone post-processing should be better for the detailing of the fiber cement and speed up installation. It will also replace the expensive Woodtone post-processing with a much more economical solution (we believe this would result in lower cost but awaiting figures from Vertex).

We ran the concept by the HPC via email and they advised that they want the opportunity to formally review this change at the August meeting.

Website update

In the midst of transitioning to our new spencernc.gov website, our old townofspencer.com domain experienced an outage between July 21 and 23. The outage caused our old website to be inaccessible if the user was trying to access via townofspencer.com, however it could be accessed directly via ci.spencer.nc.us. The outage stopped incoming email and internal email for those of us using the townofspencer.com email system (Town Hall and Library). Those on the old ci.spencer.nc.us system (Fire, Police, Public Works) retained access to their email.

The cause was that the domain registration and renewal for townofspencer.com was unknowingly still controlled by former IT vendor Centric Technologies. Once we were able to make contact and ask them to renew the domain, it was transferred over to current IT vendor Memory Bank. Memory Bank and Miller Davis are currently coordinating the domain redirects of townofspencer.com (complete) and ci.spencer.nc.us (in process) to spencernc.gov. The next phase will involve Memory Bank consolidating our emails into one system using spencernc.gov.

We subsequently found out that East Spencer was having a similar issue at the same time as they are still customers of Centric Technologies.

AGENDA ITEM

Council Meeting Date: 8/10/2021

Agenda Item No: TBD	INSERT AGENDA ITEM HERE
Issue under Consideration:	Board to consider adopting a resolution establishing a new Salisbury Avenue Corridor Improvement Grant, to replace the Town's existing Commercial Rehabilitation Grant Policy.
Current Status:	On June 28, 2021, the Spencer Community Appearance Commission (CAC) voted unanimously to recommend to the governing board the adoption of the new program and guidelines.
Points to Consider:	The Board has already budgeted \$10,000 for the new façade grant program. Maximum award would increase from \$500 to \$2,000 per project, on a 50/50 matching basis. Staff have applied for a \$20,000 Duke Energy Foundation grant to supplement existing budget (<i>awards have not yet been announced</i>). New guidelines prioritize creative and innovative design contributions and projects that transform blighted facades and inactive streetscapes.
Financial Impact:	\$10,000 already budgeted for FY21-22.
Options:	The Board can adopt the resolution or send the draft guidelines back to planning staff and CAC for further study/revisions.
Recommendations:	Planning & Development Services recommends that the governing board adopt the resolution establishing the new Salisbury Avenue Corridor Improvement Grant and repealing the Town's previous Commercial Rehabilitation Grant Policy.
Department:	PLANNING & DEVELOPMENT SERVICES

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____
Against: _____

Passes: _____
Fails: _____



Rowan's Original Gateway.

Date: July 26, 2021

To: Peter Franzese, Town Manager

From: Kyle Harris, Planning & Zoning Administrator

Re: Adoption of New “Salisbury Avenue Corridor Improvement Grant”

Attachments: Exhibit A: Draft Guidelines (recommended by CAC)

Exhibit B: Existing Commercial Rehabilitation Grant Policy (to be replaced)

On June 28, 2021, the Spencer Community Appearance Commission (CAC) voted unanimously to recommend to the Board of Aldermen the adoption of a new façade grant program: the *Salisbury Avenue Corridor Improvement Grant*. The new façade grant would replace the Town’s previous Commercial Rehabilitation Grant with a more comprehensive strategy designed to incentivize projects that demonstrate creative and innovative design solutions, and which transform blighted or inactive facades into ones that capture visitors’ attention and encourage loyalty to local businesses. The new program was drafted based on best practices after a comprehensive staff review of façade grant programs in small towns and cities in North Carolina.

The new Salisbury Avenue Grant would make several changes to the Town’s façade grant program, which are listed below. (For full details, please review the full draft guidelines, attached, which would replace the previous grant policy).

- Empowers the CAC to review applications and award grants without prior review by the governing board (which is a best practice in most municipalities operating façade grant programs);
- Increases maximum award from \$500 to \$2,000;
- Clarifies procedure and application submittal requirements;
- Expands eligible properties to include all commercial properties along the Salisbury Avenue Corridor (US-29) and within the Main Street (MS) District (e.g., “Downtown”);
- Expands list of eligible improvements to include a wide range of project types, including, but not limited to, enhancements to building facades, landscapes, driveways, and parking lots; repairs to deteriorated façade and façade elements; and the installation of new pedestrian amenities such as outdoor seating and dining, projecting signage, art, planters, awning, café fences, lighting, umbrellas and canopies, utility screens, and other street furniture.

- Establishes a new system for prioritizing projects based on established criteria and merit. Priority consideration will be given to proposals that make highly visible and significant design contributions to Spencer. Top priority will be given to projects that represent an exceptional improvement to the quality, character, and economic development potential of the Salisbury Avenue Corridor by transforming severely blighted/inactive facades or landscapes into vibrant, active ones with appropriate and high-quality materials/elements. Priority will also be given to projects that demonstrate creative and innovative design solutions that promise to enhance the social, cultural, and economic activity of Spencer and expand businesses within the Corridor.

The primary difference with the new program is its focus on incentivizing the introduction of new pedestrian and streetscape amenities. Whereas the previous commercial façade grant focused mostly on small repair and repainting projects, the new program is designed to facilitate the introduction of new elements to enliven the streetscape and to create opportunities to capture visitors' attention and encourage them to patronize local businesses.

Additionally, the new program empowers the CAC to rank and select projects based on merit, and to deny awards to low-quality proposals. For example, projects that are inconsistent with the goals of the program, or which would not substantially improve the visual and functional utility of Salisbury Avenue or Downtown Spencer, can be denied by the CAC to ensure Town money is being spent wisely. Alternatively, planning staff will work with commercial property owners and business tenants to improve their proposals to meet the quality of work required for Town participation. It is through the deliberative design consultation process with staff that applicants have the opportunity to consider more creative and innovative design solutions that they may not have considered previously. The larger the grant, the more leverage the Town will have to encourage high-quality proposals.

If the new program is adopted, the FY 21-22 budget will be \$10,000. However, planning staff have applied for a \$20,000 Duke Energy Foundation grant to supplement this budget. If the new program proves to be successful, I hope the budget will be maintained or increased in future budget years to support the continued stabilization and revitalization of our unique and charming downtown.

Respectfully submitted,

A handwritten signature in black ink that reads "Thomas Kyle Harris". The signature is written in a cursive, flowing style.

Kyle Harris
Planning & Zoning Administrator
Town of Spencer, NC

RESOLUTION FOR THE TOWN OF SPENCER

A RESOLUTION ESTABLISHING A SALISBURY AVENUE CORRIDOR IMPROVEMENT GRANT

WHEREAS, on June 8, 2021, the Spencer Board of Aldermen adopted the Town's FY 2021-22 Annual Budget, which included \$10,000 for a new commercial property façade grant program to support improvements along the Salisbury Avenue Corridor and in Downtown Spencer; and

WHEREAS, on June 28, 2021, the Spencer Community Appearance Commission (CAC) voted unanimously to recommend to the Board of Aldermen the adoption of a new Salisbury Avenue Corridor Improvement Grant; and

WHEREAS, the implementation of the Salisbury Avenue Corridor Improvement Grant is necessary to encourage improvements to the visual and functional aspects of commercial properties consistent with the Spencer Future Land Use plan; and

WHEREAS, Salisbury Avenue is a primary gateway into downtown Spencer for many thousands of residents and visitors annually. With population forecasts projecting rapid growth in the Charlotte metropolitan area over the coming decades, it is likely that an increasing number of visitors will utilize the Salisbury Avenue Corridor and that their perceptions of Spencer – and their willingness to return and patronize local businesses – will be shaped in accordance with the corridor's quality and character; and

WHEREAS, strengthening the visual and functional aspects along Salisbury Avenue and in Downtown Spencer will elevate the economic vitality of the Town by encouraging improved goods and services, economic loyalty, mixed-use development, and in-fill,

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen that the Salisbury Avenue Corridor Improvement Grant Guidelines, as recommended by the Community Appearance Commission, are hereby adopted, and that the Town's previous Commercial (Historic District and Non-Historic District) Rehabilitation Grant policy is hereby repealed.

Adopted this the 10th day of August 2021 in Spencer, North Carolina.

Jonathan Williams, Mayor

Stacy Craven, Town Clerk



Community Appearance Commission

Salisbury Avenue Corridor Improvement Grant – Guidelines

Spencer Town Hall • 600 South Salisbury Ave, Spencer NC 28159
Office: (704)-633-2231 ext. 28 • kharris@townofspencer.com

Program Overview

The Salisbury Avenue Corridor Improvement Grant assists commercial property owners and business tenants along the Salisbury Avenue Corridor and within the Main Street (MS) District (map available) with enhancements to building façades, landscapes, driveways, and parking lots. These projects can range from minor repairs and repainting to substantial façade and landscape rehabilitation projects and the installation of new pedestrian amenities such as outdoor seating, planters, awnings, café fences, and lighting.

Applications may be submitted at any time, but funds are limited each year (starting July 1). Submitting an application does not guarantee that the grant will be awarded. Grants are awarded for eligible projects by the Spencer Community Appearance Commission (CAC) as funds are available. The grant is typically awarded on a 50/50 matching basis with a maximum Town participation of \$2,000.00 per project. This is a reimbursement grant. Funds are issued at the completion and final inspection and approval of the project.

All proposed projects must be reviewed and approved by the CAC before any work has begun in order to be eligible for the grant. The CAC reserves the right to accept or reject any request, require modifications deemed appropriate to meet the guidelines, and/or reduce the award amount from the full 50/50 match based on specific considerations outlined herein. The CAC will not promote or reward poor design and execution, inappropriate alterations, etc.

Exhibit A: Draft Guidelines (Recommended by CAC)

Background & Purpose

The Spencer CAC has requested and received funding from the Spencer Board of Aldermen for the implementation of an incentive grant program to encourage property owners and tenants along the Salisbury Avenue Corridor to make improvements to the visual and functional aspects of their properties consistent with the Spencer Future Land Use Plan.

Salisbury Avenue is a primary gateway into downtown Spencer for many thousands of residents and visitors. With population forecasts projecting rapid growth in the Charlotte metropolitan area over the coming decades, it is likely that an increasing number of visitors will utilize the Salisbury Avenue Corridor and that their perceptions of Spencer – and their willingness to return and patronize local businesses - will be shaped in accordance with the corridor's quality and character. Strengthening the visual and functional aspects along Salisbury Avenue will elevate the economic vitality of the Town by encouraging improved goods and services, economic loyalty, mixed-use development, and new infill.

Who can apply for funding?

- Any commercial property owner or business tenant located along the Salisbury Avenue Corridor and within the Main Street (MS) District (map available) is eligible to apply. A business tenant applicant must obtain the property owner's written permission as part of the application.
- A project is deemed ineligible for funding if work begins at any point before the application is reviewed and approved by the CAC.
- Owners of any property for which an application is submitted must be up to date on their property tax payments.
- If a building has multiple units, each tenant with a separate entrance may apply. Where a single tenant occupies multiple units, the tenant is eligible for one application per façade.
- Only one grant may be awarded for each façade per every other fiscal year (starting July 1).
- A property does not have to be occupied at the time a grant application is submitted. However, applicants for projects at unoccupied properties must submit a written plan and timeline of expected occupancy.

What type of improvements are eligible for funding?

The type of improvements that are permitted will depend on the historic status of the property. If a property is located in the Spencer Local Historic District, any exterior alteration must comply with Spencer's Historic District Standards, which can be found on the town's website or by contacting town staff. Generally, improvements may include, but are not limited to:

- Exterior painting, repainting, and patching.
- Installation of upper-level façade elements such as awnings, signage, flower boxes, lighting, etc.
- Introduction of pedestrian amenities such as street furniture, planters, café fences, umbrellas, lighting, etc.
- Safe cleaning of brick/stone fronts or wall surfaces. (Method of cleaning must be pre-approved.)
- Masonry repair, mortar joint repair, re-pointing of brick.
- Repair and replacement of windows and doors.
- Removal of siding and exterior false façades and metal canopies.
- Repair, reconstruction, and/or replacement of original architectural details.
- Structural and cornice repair and/or replacement.
- Historic reconstructions, rehabilitation or compatible reconstruction of a storefront.
- Landscaping including sidewalks, lawns, and plantings.
- Painting of murals (including artist fees, labor/material/construction costs, and equipment rental).
- Roof repairs.
- Addition of a patio or an outdoor eating space (including furniture).
- Design services (architect, etc.) for façade rehabilitation.
- Parking lot and driveway improvements.
- Removal of non-compliant signs.
- Removal of dilapidated buildings.
- Limited interior alterations such as display window changes that are a necessary part of the façade design.

Examples of **ineligible** activities include:

- Routine maintenance.
- Tools used for repair work.
- Intellectual property that is not solely purposed for renovation (e.g., logo design, etc.).
- Unapproved exterior alterations to properties in Local Historic Districts, including Downtown.
- Improvements made prior to grant approval.
- Interior rehabilitation/improvements that are not a necessary part of the façade design.
- New building construction.
- Application fees, permit fees, and inspection fees.

Exhibit A: Draft Guidelines (Recommended by CAC)

What are the requirements?

- All proposals must:
 - Meet applicable zoning and code requirements of the Town of Spencer and comply with the Salisbury Avenue Corridor Improvement Grant Guidelines set forth herein;
 - Receive application approval from the Spencer CAC prior to beginning work;
 - Adhere to all applicable sections of Spencer's Historic District Standards.
- Only exterior enhancements are eligible, and priority is given to improvements on primary street-oriented facades and landscapes. (Rear façades and landscapes are reviewed on a case-by-case basis). The cost of limited interior alterations such as display window changes may be included only if they are a necessary part of the façade design.
- Any proposed project within a local historic district must receive a Certificate of Appropriateness from the Historic Preservation Commission *prior* to review by the CAC.
- Improvements to specific properties are considered part of the real estate value of said property and shall not be removed or relocated. Failure to comply with this criterion may subject the property owner to financial reimbursement to the Town of Spencer.
- All projects must be completed before the end of the fiscal year (June 30). Any request for an extension beyond the end of the fiscal year must be approved by the CAC. Requests for extensions must be submitted by May 1 and must be accompanied by 1) invoices of completed work equal to or greater than twice the dollar amount of the grant, 2) a notarized letter of intent and/or signed construction contract for work described in the original grant application, and 3) a statement from lending institution financing project, if applicable.

How much funding can I receive from the Town?

- Competitive grants are typically awarded by the Community Appearance Commission on a 50/50 matching basis with a maximum Town participation of \$2,000.00 per project. **However, given the limited availability of municipal funds per fiscal year, applicants are not guaranteed to receive the full 50/50 match. The amount awarded is determined by total eligible project costs and by specific considerations as outlined in the following section.**
- The final award amount is based on documentation of actual costs. Grants are paid only when the approved project is completed in accordance with the plans submitted with the proposal.
- A project that alters submitted plans without prior approval will be disqualified from payment. Designs not completed as submitted will also be disqualified.
- Due to limited funding, a single property owner submitting multiple applications for separate façades may receive lower than the maximum award allowed for each façade. This will be determined on a case-by-case basis given the availability of funds.

Given limited resources, how will the CAC prioritize projects to fund?

Priority consideration will be given to proposals that make **highly visible and significant design contributions** and which best exemplify the goals set forth in the Town of Spencer's Future Land Use Plan. The detailed criteria that are used to rank applications is outlined in Addendum A of these guidelines. These criteria may be amended annually in order that they continue to encourage best practices in streetscape enhancement. **Applicants are encouraged to familiarize themselves with these criteria in order to develop strong and competitive applications.**

Exhibit A: Draft Guidelines (Recommended by CAC)

How do I apply?

Applications may be submitted at any time. Applications will be reviewed by the in the order in which they are received beginning on an announced date in the first quarter of the fiscal year and continuing periodically as needed until all available funding has been awarded. Grants will be awarded based on the comparative merit of submitted projects as determined by the review committee and the criteria outlined in these guidelines.

In most cases, the process is as follows:

1. Applicant consults with the Planning & Zoning Administrator to review application requirements and to determine if the proposed project is eligible.
2. If the property is located within the Spencer Local Historic District (which includes Downtown), the applicant receives a Certificate of Appropriateness from Development Services staff (for Minor Works) or the Historic Preservation Commission (for Major Works).
3. Applicant submits application to the Planning & Zoning Administrator and attaches all necessary supporting materials (see checklist on the following page).
4. Town staff reviews application for code compliance.
5. Applications are reviewed and awarded by the CAC at their next regularly scheduled meeting.
6. The Town of Spencer will notify the applicant in writing that the proposed project has been approved as submitted or rejected with recommendations. If project is rejected, applicant may resubmit with recommended modifications.
7. An agreement must be signed between the applicant and the Planning & Development Services department, which is authorized to sign on behalf of the Town. The agreement will detail all work to be done and specify a time frame in which the work is to be completed, as well as procedures in the event the agreement is not followed.
8. Applicant may begin work.
9. If, at any point during the grant process, the scope of work changes (for example: the applicant desires for the approved design/materials/size/color to change, the project is unable to be completed as approved, etc.), the applicant must contact the Planning & Zoning Administrator immediately. Grantees are not authorized to make any changes to their approved scope of work without the review and subsequent approval of town staff. Failure to notify staff of desired changes in a timely manner may result in forfeiture of the grant in its entirety.
10. When work is completed, the grantee must contact the Planning & Zoning Administrator and schedule an on-site inspection. Same-day inspections cannot be guaranteed.
11. Grant monies are ultimately awarded upon successful completion of approved work within the

Exhibit A: Draft Guidelines (Recommended by CAC)

allotted time frame. Approved applicants will be reimbursed for the amount approved in the application process. Applicant must submit documentation (e.g. invoices) of all actual project costs before any reimbursements can be made.

12. If completed work is in accordance with the application, town staff requests that a check be issued. The reimbursement grant check will typically be issued within 30 business days of the final inspection and approval of the completed project.
13. Check is mailed to applicant at address provided on application.

A complete application must include the following:

- ☐ A completed application form with detailed explanation of project;
- ☐ Any design schematics, site plans, drawings or renderings, color charts, artwork or materials samples necessary for the Community Appearance Commission to fully understand the scope of the proposal. The burden is on the applicant to provide all necessary design documentation relative to the project;
- ☐ Price quotes from contractors (or a list of materials with price estimates) covering the full extent of the work;
- ☐ Certificate of Appropriateness (if the property is in the Spencer Local Historic District);
 - Projects classified as Minor Works may be approved by Staff
 - Projects classified as Major Works will require full HPC review and approval. If this level of review is necessary, please be aware that the HPC has a separate deadline schedule which may prevent concurrent review and approvals of both the Certificate of Appropriateness and the grant application.
- ☐ Timetable for completion of the work;
- ☐ Photographs depicting the current condition of the project area (façade or landscape);
- ☐ Property owner's written permission, if applicable.

If you have any questions or need additional information, please contact the Planning & Zoning Administrator at (704)-633-2231 ext. 28 or kharris@townofspencer.com.

Exhibit A: Draft Guidelines (Recommended by CAC)



TOWN OF SPENCER, NC

Community Appearance Commission

Salisbury Avenue Corridor

Improvement Grant – Application

Spencer Town Hall • 600 South Salisbury Ave, Spencer NC 28159

Office: (704)-633-2231 ext. 28 • kharris@townofspencer.com

APPLICATION CHECKLIST

☐ Grant application	☐ Itemized estimate OR a materials list including total project cost	☐ Approved Certificate of Appropriateness Application, if in Local Historic District
☐ Photographs showing existing conditions of the areas for repair, stabilization, or improvement	☐ Project plans and specifications or other appropriate design documentation	☐ Property owner's written permission, if applicable

APPLICANT CONTACT INFO

☐ PROPERTY OWNER

☐ BUSINESS TENANT

Name:	
Contact Person:	Telephone:
Address:	Email:

PROPERTY INFORMATION

Rowan County Parcel ID:	Current Use:
Address:	Local Historic District (if applicable):

PROJECT TYPE & DESCRIPTION

☐ Introduction of new elements (e.g. outdoor seating and dining, awnings, planters, signage)
☐ Landscaping or parking improvements
☐ Replacement/stabilization of deteriorated features and elements (e.g. doors, windows, masonry, pre-existing awnings)
☐ Removal and replacement of non-original, inappropriate features or material and restoring with original
☐ Painting and minor repairs

Description: _____

TOTAL PROJECT COST (Attached Itemized Estimate): _____

SIGNATURE

I certify that all information provided in this application is accurate and that all work will be performed to meet the program guidelines, the laws of the State of North Carolina, the standards of the Spencer Development Ordinance, and the Spencer Historic District Standards (if applicable). Submission of this application does not constitute award of a grant or issuance of a permit. The Town of Spencer reserves the right to request additional information to ensure complete review.

Applicant: _____ Date: _____

Exhibit A: Draft Guidelines (Recommended by CAC)

Exhibit A: Draft Guidelines (Recommended by CAC)

Addendum A: Evaluative Criteria

Each application will receive a score ranging from one (1) to six (6) based on project type and quality. When there are more applications than funds available, higher-scoring projects will receive priority over lower-scoring projects. Additionally, lower-scoring projects are not guaranteed to receive the full 50/50 match. Applicants are therefore encouraged to develop proposals that will score higher in each category.

<i>Table: Evaluative Criteria</i>		POINTS
<i>Select one per category</i>		
Project Type		
Introduction of new elements: - Pedestrian amenities such as: - Outdoor seating and dining, signage, art, planters, café fences, umbrellas and canopies, lighting, awnings, utility screens, and other street furniture. - Upper-level façade elements such as: - Art and signage; window planters <u>Or...</u> Major landscaping, parking improvements		3
Replacement/stabilization of deteriorated features and elements: - Doors; windows and transoms; masonry - Awnings and other previously-existing pedestrian amenities - Other architectural elements and ornamentation <u>Or...</u> Minor landscaping, parking improvements <u>Or...</u> (for historic properties) removal and replacement of non-original, inappropriate features or material and restoring with original details and materials		2
Painting & minor repairs		1
Routine maintenance. (Automatic disqualification.)		0
Project Quality		
- Project represents an <i>exceptional</i> improvement to the quality, character, and economic development potential of the Salisbury Avenue Corridor by <i>transforming</i> a severely blighted/inactive façade or landscape into a vibrant, active one with appropriate and high-quality materials/elements; <u>or...</u> - Demonstrates <i>creative and innovative</i> design solutions that promise to enhance social, cultural and economic activity and expand business within the Corridor.		3
- Project represents a <i>noteworthy</i> improvement to the quality, character, and economic development potential of the Corridor by <i>improving</i> the vibrancy and active elements of a façade or landscape using appropriate and high-quality materials/elements; <u>or...</u> - Project demonstrates <i>best-practice</i> design solutions that promise to enhance social, cultural, and economic activity and expand business within the Corridor.		2
Project does not introduce new pedestrian amenities or façade/landscape elements but does represent more-than-routine maintenance or stabilization of existing elements.		1
Project is inconsistent with the goals of promoting economic development, business expansion, and job creation and would damage, or not affirmatively promote, the visual and functional utility of the Corridor. (Automatic disqualification.)		0
Total Points (1-6)		

Exhibit A: Draft Guidelines (Recommended by CAC)

Award Determination

Disclaimer: Given the limited availability of municipal funds per fiscal year, the Community Appearance Commission (CAC) reserves the right to award lower-scoring projects an amount smaller than the typical 50/50 match and/or lower than the maximum Town participation of \$2,000.00. The CAC strives to ensure that the funding allocated by the Spencer Board of Aldermen is invested in those projects that most affirmatively promote the goals of economic development, business expansion, and job creation along the Salisbury Avenue Corridor. The guide below illustrates the general percentage match ranges that an applicant may (without guarantee) anticipate upon receiving based on the score that his or her project is assigned.

Award Determination Guide



<i>Project Score</i>	<i>Matching Grant</i>
6	40-50%
5	35-50%
4	30-50%
3	25-50%
2	20-50%
1	0%
0	0%

Please note that as annual program funds reach their point of depletion, the CAC may be unable to award full funding to even the highest scoring projects.

Exhibit B: Existing Commercial Rehabilitation Grant Policy (to be replaced)



REHABILITATION GRANT PROGRAM COMMERCIAL / RESIDENTIAL

Post Office Box 45 Spencer, NC 28159-0045

704.633.2231 Office

704.633.3837 Fax

<http://www.ci.spencer.nc.us>

PURPOSE:

To encourage property owners and tenants to invest in exterior improvements by funding a Rehabilitation Grant Program. For properties located within the Spencer Historic District improvements must be made in accordance with Secretary of Interior Standards and Historic District Guidelines.

POLICY:

The Town will grant to a property owner or tenant a maximum of one \$500 grant on a one-for-two basis toward exterior improvements. Individual properties will be eligible for no more than one grant for every five years.

PROCEDURE:

The property owner or tenant may apply for a grant of up to \$500 as reimbursement for investment in exterior improvements. The applicant shall file application with the Town Planner in advance of any improvements. For historic district properties, not included as part of a Certificate of Appropriateness application, the applicant shall submit photographs of work areas to be completed, written specifications outlining the scope of work to be undertaken, and written permission from the property owner.

The Town Planner shall review applications for completeness, and forward qualifying applications to the Historic Preservation Commission (HPC) when appropriate. The HPC will review improvements for appropriateness in accordance with Secretary of Interior Standards and Historic District Guidelines.

Once work is completed in accordance with any HPC approval, the applicant shall present receipts or cancelled checks along with finished photos to the Town Planner as evidence of private investment, and shall in writing ask to be reimbursed \$1.00 in grant money for each \$2.00 in private funds spent on façade improvement. The Town Planner will forward completed applications with confirmation of compliance to the Board of Aldermen. The Board of Aldermen shall then review the applications for award of any grant funds. No grant funds will be approved by the Board until after the improvements are completed.

(Adopted by the Spencer Mayor and Board of Aldermen January 14, 2020)

Exhibit B: Existing Commercial Rehabilitation Grant Policy (to be replaced)

APPLICATION FOR REHABILITATION GRANT

Property Address: _____

Grant Type:	Residential (Historic District)	Residential (Non-Historic District)
	Commercial (Historic District)	Commercial (Non-Historic District)

Applicant: _____ Owner: _____
Address: _____ Address: _____
Telephone: _____ Telephone: _____

Legal relationship of applicant to property owner: _____

What amount of grant funds are you requesting? _____

Please describe the improvements (attach any additional documentation necessary):

By signing below, I attest:

- That I have received a copy, have read and understand the Town of Spencer's "Rehabilitation Grant Policy";
- That I am the (please check one):
____ property owner;
____ tenant who is *authorized* by the property owner to pursue these grant funds and improvements (please attach signed, written permission by owner).
- That all information I have provided with this application is true and complete to the best of my knowledge.

BY:

Name (type or print legibly)

Signature

Date submitted

Return to the Planning Department

704-633-2231 Ext. 28

AGENDA ITEM

Council Meeting Date: 8/10/2021

Agenda Item No: TBD	INSERT AGENDA ITEM HERE
Issue under Consideration:	Board to consider appointing Joshua James (401 7 th Street) to the Spencer Historic Preservation Commission (HPC).
Current Status:	The Planning & Zoning Administrator met with Mr. James on July 7 for an informal interview. A formal interview was conducted with HPC Chair Jacquelyn Jensen and planning staff on July 12. Ms. Jensen submitted a glowing letter of recommendation to staff on July 19.
Points to Consider:	As demonstrated in the HPC Chair Letter of Recommendation, Mr. James has clearly demonstrated his knowledge and experience in historic preservation. His work experience as an executive director and his experience administering healthcare-related policy and rules is directly applicable to quasi-judicial procedure. HPC Chair and planning staff were very impressed with the candidate.
Financial Impact:	N/A
Options:	The Board can appoint Joshua James to the HPC, deny his application, or send the application back to staff for further study.
Recommendations:	Planning & Development Services strongly recommends that the governing board appoint Mr. James to the HPC. He will be an excellent addition to the Commission.
Department:	PLANNING & DEVELOPMENT SERVICES

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____
Against: _____

Passes: _____
Fails: _____



Rowan's Original Gateway.

Date: July 26, 2021

To: Peter Franzese, Town Manager

From: Kyle Harris, Planning & Zoning Administrator

**Re: Appointment of Joshua James (401 7th Street) to HPC
(Planning Staff's Letter of Recommendation)**

Attachments: Exhibit A: Candidate's Board Application Form

Exhibit B: HPC Chair Letter of Recommendation

The Town of Spencer has received an application from Mr. Joshua James (401 7th Street) to join the Spencer Historic Preservation Commission (HPC). Mr. James' appointment would fill the one (1) remaining vacancy on the seven (7)-member commission.

Based on the governing board's previous input on how board/commission applications should be processed, planning staff arranged two (2) interviews with the candidate. The first interview was carried out on July 7 at the candidate's historic home. Mr. James provided a tour of his home and described in great detail the work he had put into rehabilitating it in a historically-accurate way – down to the placement and design of electrical outlets, color and style of wallpaper and paint colors, selection of finishes, etc. The knowledge and attention to detail were noteworthy.

During this first interview, Mr. James described the various ways his professional experience has prepared him to serve on the HPC. He demonstrated a clear understanding of quasi-judicial procedure, including the necessity to base regulatory decisions on established policy (e.g. historic district standards). By analogy, Mr. James described how his role as an executive director at a senior living facility involved the careful administration of healthcare policy and how his role involved explaining policy to customers/residents and their families. Mr. James articulated his philosophy about the necessity to clearly articulate the rationale that goes into decision-making, which will be important and useful on the HPC. He demonstrated his understanding that the HPC's role is to make certain judgements based on evidence presented; having "good judgement" about when to approve a proposal or when to deny it is important, including how strict or relaxed one should be in applying the historic district standards.

The second interview was carried out on July 12 at Town Hall. The Planning & Zoning Administrator and HPC Chair Jacquelyn Jensen were present with the candidate. Mr. James responded very well to all questions we posed. He demonstrated a kindness and articulateness which will be useful on the HPC; understanding of quasi-judicial procedure and decision-making;

and his commitment to historic preservation and attention to detail. Ms. Jensen's letter of recommendation is attached to this agenda item.

Based on both interviews and all available evidence, I concur with Ms. Jensen's letter of recommendation, and I strongly recommend Mr. James' appointment to the HPC. Spencer's historic homes and buildings will have an excellent new advocate on the Commission with his appointment.

Respectfully submitted,

A handwritten signature in black ink that reads "Thomas Kyle Harris". The script is cursive and fluid, with the first letters of each name being capitalized and prominent.

Kyle Harris
Planning & Zoning Administrator
Town of Spencer, NC

Exhibit A: Candidate's Board Application Form

TOWN OF SPENCER BOARDS AND COMMISSIONS APPLICATION

(Attach any additional sheets necessary)

NAME: Joshua James

MAILING ADDRESS:

401 7th Street
Spencer, NC 28159

STREET ADDRESS:

401 7th Street
Spencer, NC 28159

HOME PHONE: 304-266-0871 WORK PHONE: 336-239-1527 CELL PHONE: 304-266-0871
EMAIL: joshj_2005@yahoo.com

I AM INTERESTED IN SERVING ON:

☐
☐

COMMUNITY APPEARANCE COMMISSION
PLANNING AND ZONING BOARD

☐

HISTORIC PRESERVATION COMMISSION

PERSONAL INFORMATION

HIGH SCHOOL ATTENDED: Braxton County High School, Sutton, WV
COLLEGE ATTENDED: Glenville State College (BSBA), Capella University (MHA)
DEGREE: BSBA, Master's in Health Administration
EMPLOYER: Brookdale Senior Living
JOB TITLE: Executive Director
SPOUSE NAME: _____

PRIOR PUBLIC SERVICE

BOARD / COMMISSION / CIVIC GROUP	FROM:	TO:
_____	_____	_____
_____	_____	_____
_____	_____	_____

COMMENT

(Statement of why you want to serve on this group and any experience you have that will be relevant to the group)

I have a passion for historic preservation. I have a high appreciation for preserving the
integrity of architectural style and having a landscape that compliments the asthetic.
I would like to offer assistance to help others to be able to restore their homes to their
original beauty and design.

Exhibit B: HPC Chair Letter of Recommendation

7/19/2021

Jacquelyn Jensen
Chair, Town of Spencer Historic Preservation Commission
505 7th Street Spencer, NC 28159

**Mayor Williams and Board of Alderman
Town of Spencer, North Carolina**

Greetings Mayor Williams and Board of Alderman,

I am writing you in support of a new applicant to our Historic Preservation Commission. I hope that you will welcome Joshua James to our Town of Spencer Historic Preservation Commission. Josh is extremely well qualified for this position and would be an incredible asset to our board.

Josh is a resident of Spencer who works in the healthcare field as Executive Director of Brookdale Senior Living in Asheboro, NC. The facility has not had a single case of Covid-19 due to Josh's meticulous attention to detail and adherence to protocol. Daily responsibilities of the executive director require following stringent state and local law to ensure the health and safety of all residents and visitors. Josh has also been a part of numerous healthcare review boards where cumbersome cases are reviewed and difficult decisions must be made. It is for these reasons I believe Josh will be a perfect candidate to interpret and uphold our historic preservation guidelines.

Josh also owns his own historic home in Spencer, located at 401 7th Street. He and his partner have put in an incredible amount of work to the home since their purchase in early 2020. Recently, the home has won a community appearance award. Josh has additional plans for bringing much more historic charm back to the home. He has an eye for design, a knowledge of historical architecture, skills in landscaping, and a basic DIY knowledge with a focus in construction, electrical, and painting. Each member of our commission brings a skill set that helps us to advise on every COA. Josh's interests and experience renovating his own residence make him a perfect candidate.

Recently I have gotten to know Joshua, as he lives down the street from me. He expresses a deep connection and interest in our Spencer community. Josh has a passion for volunteering and for affecting change where he is needed. I know he would excel at a role with the HPC where he could make a difference in our town. Additionally, I feel that Josh has the potential and the passion to grow into a role like Vice Chair and/or Chair of this board, in time.

We have had an open vacancy on the HPC for an extended period now. As we move into the future, Spencer continues to gain more interest from outside contractors and new homeowners. It is more important now than ever to retain qualified, interested, driven, and capable board members on Spencer's HPC. Please approve Joshua James to fill this seat with haste.

Sincerely,

Jacquelyn Jensen

Chair, Town of Spencer Historic Preservation Commission

Exhibit B: HPC Chair Letter of Recommendation

AGENDA ITEM

Council Meeting Date: 8/10/2021

Agenda Item No: TBD	INSERT AGENDA ITEM HERE
Issue under Consideration:	Board to consider awarding a Residential Rehabilitation Grant in the amount of \$500.00 to Jack and Jody Vail for a façade stucco repair project at 600 4 th Street (built ca. 1919).
Current Status:	Improvements have been completed. The applicant has presented evidence of payment and has submitted photographs of the completed project to the Planning & Zoning Administrator.
Points to Consider:	The applicant has met all requirements outlined in the program guidelines. <i>(Please note that while the Historic Preservation Commission is currently working on updates to the grant program, it has not yet finalized new guidelines. Therefore, this request is being processed under the existing rules.)</i>
Financial Impact:	\$500.00 from budgeted line item (Façade Grant – Residential)
Options:	The Board can approve or deny the façade grant request.
Recommendations:	Planning & Development Services recommends that the governing board award a \$500.00 residential rehabilitation grant to the applicant.
Department:	PLANNING & DEVELOPMENT SERVICES

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____

Against: _____

Passes: _____

Fails: _____



Rowan's Original Gateway.

Date: July 26, 2021

To: Peter Franzese, Town Manager

From: Kyle Harris, Planning & Zoning Administrator

Re: **Residential Rehabilitation Grant – 600 4th Street (Jody Vail)**

Project Type: Front Façade Stucco Repairs (Wall)

Project Cost: \$1,110.00

Grant Request: \$500.00

Staff Photographs (After Work Completed):

















Property Address: 600 4th St, Spencer, NC

Grant Type:	☒ Residential (Historic District)	☐ Residential (Non-Historic District)
	☐ Commercial (Historic District)	☐ Commercial (Non-Historic District)

Applicant: Jody Vail Owner: Jack & Jody Vail
Address: 600 4th St Address: Same
Spencer, NC 28159
Telephone: 704-637-6186 Telephone: Same

Legal relationship of applicant to property owner: Owner

What amount of grant funds are you requesting? \$ 500.00

Please describe the improvements (attach any additional documentation necessary):

Front stucco facade has crumbled from moisture. Repair is to tear it off and replace & repaint.

By signing below, I attest:

- That I have received a copy, have read and understand the Town of Spencer's "Rehabilitation Grant Policy";
- That I am the (please check one):
 - ☒ property owner;
 - ☐ tenant who is *authorized* by the property owner to pursue these grant funds and improvements (please attach signed, written permission by owner).
- That all information I have provided with this application is true and complete to the best of my knowledge.

BY:

Jody E Vail
Name (type or print legibly)

Jody E Vail
Signature

7/6/21
Date submitted

Return to the Planning Department

704-633-2231 Ext. 28

Invoice for Services Rendered

Customer: J. S. Vail
600 4th St.
Spencer, NC 28159

Contractor: Mike Sims
E. Spencer, NC

Repair of stucco on house at 600 4th Street, Spencer, NC:

Date:	Hours	Price (\$20/hr.)	Total
5/30/2021	4	\$80.00	\$80.00
5/31/2021	7	\$140.00	\$220.00
6/1/2021	3	\$60.00	\$280.00
6/5/2021	6.5	\$150.00	\$430.00
6/7/2002	7	\$140.00	\$570.00
6/13/2021	7	\$140.00	\$710.00
6/14/2021	7	\$140.00	\$850.00
6/26/2021	7	\$140.00	\$990.00
6/27/2021	6	\$120.00	\$1,110.00

Grand Total

54.5

\$1,110.00

Signed: _____

Mike Sims

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

NOTICE OF LIEN

June 8, 2021

The State of North Carolina
In the Superior Court
In the County of Rowan

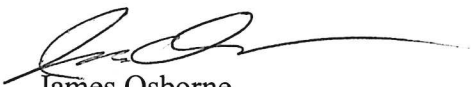
Case Number: 202106002

The Town of Spencer
vs
Lillie B. Lane
Po Box 71
Spencer, NC 28159

Take notice that the Town of Spencer, a municipal corporation, hereby claims a statutory lien pursuant to North Carolina General Statute 160A-193 and the Spencer Code of Ordinances, Chapter 93, against the above-named party or parties and upon the property of said owner or owners, hereinafter described and said claimants show:

1. That the property of the above-named owner or owners upon which notice of lien is filed is in the Spencer Township, Rowan County, State of North Carolina and is described as follows: **600 3rd Street, Spencer, NC 28159, Parcel (033-294)**
2. That the said lien is authorized by General Statute 160A-193 of the General Statutes of North Carolina, as implemented by the Code of Ordinances of the Town of Spencer as set forth in Chapter 93 of the Code of Ordinances.
3. That pursuant to the above-cited code, a violation of overgrown lot was abated and said work was finished on **06/01/21**.
4. That the cost of said work for which this Notice of Lien is filed is **\$237.50** plus **\$6.00** filing fee. Total cost of lien removal is **\$243.50**.

Sincerely,



James Osborne
Code Enforcement Officer
Town of Spencer

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

NOTICE OF LIEN

June 8, 2021

The State of North Carolina
In the Superior Court
In the County of Rowan

Case Number: 202106003

The Town of Spencer

vs

Michael J. Painter
700 4th St
Spencer, NC 28159

Take notice that the Town of Spencer, a municipal corporation, hereby claims a statutory lien pursuant to North Carolina General Statute 160A-193 and the Spencer Code of Ordinances, Chapter 93, against the above-named party or parties and upon the property of said owner or owners, hereinafter described and said claimants show:

1. That the property of the above-named owner or owners upon which notice of lien is filed is in the Spencer Township, Rowan County, State of North Carolina and is described as follows: **700 4th Street, Spencer, NC 28159, Parcel (033-160)**
2. That the said lien is authorized by General Statute 160A-193 of the General Statutes of North Carolina, as implemented by the Code of Ordinances of the Town of Spencer as set forth in Chapter 93 of the Code of Ordinances.
3. That pursuant to the above-cited code, a violation of overgrown lot was abated and said work was finished on **06/01/21**.
4. That the cost of said work for which this Notice of Lien is filed is **\$237.50** plus **\$6.00** filing fee. Total cost of lien removal is **\$243.50**.

Sincerely,

James Osborne
Code Enforcement Officer
Town of Spencer

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

NOTICE OF LIEN

June 8, 2021

The State of North Carolina
In the Superior Court
In the County of Rowan

Case Number: 202106004

The Town of Spencer
vs
Sybil K. Rummage
619 N. Caldwell St
Salisbury, NC 28144

Take notice that he Town of Spencer, a municipal corporation, hereby claims a statutory lien pursuant to North Carolina General Statute 160A-193 and the Spencer Code of Ordinances, Chapter 93, against the above-named party or parties and upon the property of said owner or owners, hereinafter described and said claimants show:

1. That the property of the above-named owner or owners upon which notice of lien is filed is in the Spencer Township, Rowan County, State of North Carolina and is described as follows: **704 5th Street, Spencer, NC 28159, Parcel (033-152)**
2. That the said lien is authorized by General Statute 160A-193 of the General Statutes of North Carolina, as implemented by the Code of Ordinances of the Town of Spencer as set forth in Chapter 93 of the Code of Ordinances.
3. That pursuant to the above-cited code, a violation of overgrown lot was abated and said work was finished on **06/01/21**.
4. That the cost of said work for which this Notice of Lien is filed is **\$237.50** plus **\$6.00** filing fee. Total cost of lien removal is **\$243.50**.

Sincerely,

James Osborne
Code Enforcement Officer
Town of Spencer

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

NOTICE OF LIEN

June 8, 2021

The State of North Carolina
In the Superior Court
In the County of Rowan

Case Number: 202106005

The Town of Spencer
vs
Michael G. Zunino
46 Spring St. Apt 19
Nashua, NH 03060

Take notice that the Town of Spencer, a municipal corporation, hereby claims a statutory lien pursuant to North Carolina General Statute 160A-193 and the Spencer Code of Ordinances, Chapter 93, against the above-named party or parties and upon the property of said owner or owners, hereinafter described and said claimants show:

1. That the property of the above-named owner or owners upon which notice of lien is filed is in the Spencer Township, Rowan County, State of North Carolina and is described as follows: **816 5th Street, Spencer, NC 28159, Parcel (033-096)**
2. That the said lien is authorized by General Statute 160A-193 of the General Statutes of North Carolina, as implemented by the Code of Ordinances of the Town of Spencer as set forth in Chapter 93 of the Code of Ordinances.
3. That pursuant to the above-cited code, a violation of overgrown lot was abated and said work was finished on **06/01/21**.
4. That the cost of said work for which this Notice of Lien is filed is **\$237.50** plus **\$6.00** filing fee. Total cost of lien removal is **\$243.50**.

Sincerely,

James Osborne
Code Enforcement Officer
Town of Spencer

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

NOTICE OF LIEN

June 8, 2021

The State of North Carolina
In the Superior Court
In the County of Rowan

Case Number: 202106006

The Town of Spencer

vs

Allen Moffatt Heirs
c/o Sheila Blakeney
Po Box 216
Salisbury, NC 28145

Take notice that the Town of Spencer, a municipal corporation, hereby claims a statutory lien pursuant to North Carolina General Statute 160A-193 and the Spencer Code of Ordinances, Chapter 93, against the above-named party or parties and upon the property of said owner or owners, hereinafter described and said claimants show:

1. That the property of the above-named owner or owners upon which notice of lien is filed is in the Spencer Township, Rowan County, State of North Carolina and is described as follows: **1300 Lee Street, Spencer, NC 28159, Parcel (030-141)**
2. That the said lien is authorized by General Statute 160A-193 of the General Statutes of North Carolina, as implemented by the Code of Ordinances of the Town of Spencer as set forth in Chapter 93 of the Code of Ordinances.
3. That pursuant to the above-cited code, a violation of overgrown lot was abated and said work was finished on **06/01/21**.
4. That the cost of said work for which this Notice of Lien is filed is **\$237.50** plus **\$6.00** filing fee. Total cost of lien removal is **\$243.50**.

Sincerely,

James Osborne
Code Enforcement Officer
Town of Spencer

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 8/10/2021

(Attach relevant documentation)

Issue under Consideration:	<i>Consider authorizing the Town Manager to execute Change Order 5 for the Town Hall and Police Department project.</i>
Current Status:	After the first four change orders, the overall contract was \$2,608,499.18, with the increase funded through available contingency. \$52,268.82 remains in contingency.
Points to Consider:	This Change Order provides for 1) required electrical transformer prep and connection - \$12,681.61; and 2) recommended repairs per structural engineer - \$15,179.93.
Financial Impact:	This Change Order will result in an increase of \$27,861.54 to the contract with Vertex Construction. The new overall contract would be \$2,636,360.72, with the increase funded through available contingency. If approved, \$24,407.28 would remain in contingency.
Options:	N/A
Recommendations:	Motion to authorize the Town Manager to execute Change Order 5 for the Town Hall and Police Department project.
Department:	Town Manager



Special Projects Planning

Post Office Box 45 Spencer, NC 28159-0045

704.633.2231 Ofc.

704.633.3837 Fax

<http://www.ci.spencer.nc.us>

AGENDA ITEM

Council Meeting Date: 08/10/2021

Agenda Item No: TBD	RESOLUTION IN RECOGNITION OF AUGUST 21 -28, 2021 AS "CREEK WEEK" IN SPENCER & ROWAN COUNTY
Issue under Consideration:	The Town of Spencer has traditionally recognized this week to highlight water quality and water supply issues.
Current Status:	The resolution for consideration is attached.
Points to Consider:	Events throughout the week will highlight the importance of water as for a variety of uses.
Financial Impact:	NA
Options:	(Approve/Amend/Deny/NA)
Recommendations:	Staff recommendation is for the Mayor and BOA to consider adoption of the Resolution.
Department:	Special Projects Planning,

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____

Against: _____

Passes: _____

Fails: _____



We're on the Right Track

**RESOLUTION 21-017 IN RECOGNITION OF
AUGUST 21 – 28, 2021
AS “CREEK WEEK” IN
SPENCER & ROWAN COUNTY**

WHEREAS, the Mayor and Board of Aldermen of the Town of Spencer, as a representative, public entity, acknowledges the importance of water quality and water supply as an essential resource for achieving and maintaining community health, economic stability, and long-term community prosperity, and

WHEREAS, access to clean waterways, creeks, streams, rivers and lakes for recreational, scenic, agricultural and economic development purposes is a fundamental component of community life, and

WHEREAS, the Town of Spencer aspires to the continued health and economic welfare of its citizens who value clean water for domestic consumption, agricultural use and as an industrial resource, and

WHEREAS, the Town of Spencer acknowledges the importance of good stewardship and proper management of water resources through thoughtful land development, deliberate and on-going efforts to reduce sources of pollution, and responsible consumption, and

WHEREAS, a variety of public agencies, advocacy groups, environmental educators and citizens have organized and intend to implement a week-long celebration to promote water quality, conservation, and general awareness of the indispensable nature of clean water through education and proactive community engagement.

NOW, THEREFORE, the Mayor and Board of Aldermen of the Town of Spencer, firmly and unanimously adopt this RESOLUTION 21-017 RECOGNIZING “CREEK WEEK” IN THE TOWN OF SPENCER, NORTH CAROLINA FOR THE WEEK OF AUGUST 21 - 28, 2021 AND ENCOURAGES ALL CITIZENS TO PARTICIPATE IN ACTIVITIES AND PROGRAMS TO ADDRESS THE IMPORTANT ISSUES CONFRONTING WATER QUALITY AND WATER SUPPLY.

Adopted this day, the 10th day of August, 2021

ATTEST:

Jonathan Williams
Town Mayor

Stacy Craven
Town Clerk

ROWAN CREEK WEEK

AUGUST 21-28, 2021

Creek Week is a week-long celebration of local waters throughout North Carolina. The Third Annual Rowan Creek Week will take place August 21-28, 2021. From guided hikes, kayak trips, and river clean-ups to art exhibits, fishing events, and educational programs, each activity is an opportunity to engage residents and to build awareness around the importance of our water resources. Visit our website or follow us on social media for the latest on events and more!

EVENTS

ONGOING

Rowan Waterscapes by Plein Air Carolina Exhibit at Rail Walk Studios & Gallery, July 22 to August 28 (opening reception July 23)
South Main Book Company Display, August 15-28
Photo Scavenger Hunt
Flat Storm E.

SATURDAY, AUGUST 21

Yoga at Dan Nicholas Park, 9 AM
Clean-Up at Eagle Point Nature Preserve, 9 AM - 12 PM
Kick-Off at Horizons Unlimited, 1 PM - 4 PM
Full-Domed Planetarium Shows
Marine Touch Tank
Nature Hikes
Partner Booths

SUNDAY, AUGUST 22

Joint Davidson/Rowan Creek Week Kick-Off at Yadkin River Park
Cleanup, 2 PM - 4 PM
Educational Programs, 4 PM - 6 PM
Presentation by Spencer Mayor, 5:30 PM
Yadkin River Sunset Paddle by Row Co River Adventures, 7 PM 🐾
Ride to the River Park with The Pedal Factory, 4 PM
Family Fishing Event at Dan Nicholas Park, 5 PM 🐾

MONDAY, AUGUST 23

Guided Hike at Stanback Forest by Three Rivers Land Trust, 5:30 PM 🐾

TUESDAY, AUGUST 24

NC Boater Education Course by NC Wildlife Resources Commission (1st session), 6 PM - 9 PM 🐾

WEDNESDAY, AUGUST 25

Meet Oscar! at Hurley Park, 2 PM
NC Boater Education Course by NC Wildlife Resources Commission (2nd session), 6 PM - 9 PM 🐾

THURSDAY, AUGUST 26

Guided Hike, Exploration, & Clean Up at RiverPark at Cooleemee Falls, 10 AM 🐾
Wood Duck Box Building Demonstration at Stanback Forest, 6 PM

FRIDAY, AUGUST 27

Hydropower History of the Yadkin and Dam Tour, 9-11:30 AM 🐾
Salisbury-Rowan Utilities Presentation & Tour at SRU Administration Building, 1:30 PM 🐾
Medication Take-Back Event at Lakeview Family Restaurant, 5 - 7:45 PM

SATURDAY, AUGUST 28

Finale at Lake Corriher Wilderness Park
Free Kayak Launch & Kids Fish Free Day, 8 AM - 8 PM
Toller Boatworks, 9:30 AM
Rowan Recycle Regatta, 10 AM
Kayak Paddle Demo, 10 AM

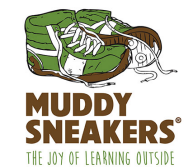
🐾 Registration required



WWW.ROWANCREEKWEK.ORG



@rowancreekweek



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