

Agenda
Spencer Board of Aldermen
Regular Meeting
June 8, 2021





AGENDA
Spencer Board of Aldermen
Pre-Agenda Meeting
5:30 p.m.

DATE:
June 3, 2021

- 1. CALL TO ORDER – MAYOR JONATHAN WILLIAMS**
- 2. INVOCATION & PLEDGE OF ALLEGIANCE**
- 3. FISCAL YEAR 2021-2022 BUDGET WORKSHOP OPPORTUNITY**
- 4. RECEIVE PRESENTATION FROM PLANNING STAFF ON NCDOT 2021-22 US HIGHWAY 29 RESURFACING**
- 5. REVIEW OF JUNE 8, 2021, AGENDA**

1. CALL TO ORDER – MAYOR JONATHAN WILLIAMS

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. RECOGNITIONS

4. ADJUSTMENTS TO AND ADOPTION OF AGENDA

5. PUBLIC COMMENT (This agenda item is included to allow input to the Board of Aldermen from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Board of Aldermen are required to provide their name, address, and topic to be addressed. The Board will only listen and not respond but may decide to place a topic on a future agenda. A speaker will be allowed 3 minutes to speak.)

6. CONDUCT A PUBLIC HEARING PURSUANT TO N.C. GENERAL STATUTE 159-12 TO CONSIDER PUBLIC COMMENTS RELATIVE TO THE PROPOSED FY 2021-2022 BUDGET FOR THE TOWN OF SPENCER.

7. CONSENT AGENDA (The Consent Agenda is the first order of business. Items listed are believed to be non-controversial and are administrative in nature. There will be no separate discussion of the items unless an Alderman requests or a citizen request and is granted permission to speak. The item(s) then will be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion).

The attachment(s) for this item will be added after the pre-agenda meeting has been held.

8. APPROVAL OF MINUTES:

*May 6, 2021, Pre-Agenda Meeting Minutes
May 11, 2021, Regular Meeting Minutes
May 27, 2021, Called Meeting Minutes
(Attachment 2)*

9. **CONSIDER ADOPTING AN ORDINANCE TO DECLARE A PUBLIC NUISANCE AT 411 S IREDELL (Attachment 3)**
 10. **CONSIDER ADOPTING RESOLUTION 21-008 AUTHORIZING THE UPSET BID PROCESS FOR SALE OF REAL PROPERTY OWNED BY TOWN. (Attachment 4)**
 11. **CONSIDER AWARDING A RESIDENTIAL FAÇADE REHABILITATION GRANT TO JON & BEVERLY MCGRAW- (Attachment 5).**
 12. **RECEIVE A PRESENTATION FROM PLANNING STAFF REGARDING THE COMMUNITY APPEARANCE COMMISSION CONCEPT FOR A COMMUNITY GARDEN.**
 13. **CONSIDER ADOPTING RESOLUTION 21-009 FOR GRANT OPPORTUNITIES FOR THE YADKIN RIVER TRAILHEAD AT WILCOX BRIDGE. - (Attachment 6)**
 14. **DEPARTMENTAL REPORTS – (Attachment 7)**
 - a. *Planning*
 - b. *Code Enforcement*
 - c. *Police*
 - d. *Fire*
 - e. *Public Works*
 - f. *Finance*
 - g. *Library*
 15. **TOWN MANAGER REPORT – (Attachment 8)**
 16. **CONSIDER ADOPTING THE SPENCER DEVELOPMENT ORDINANCE CONSISTING OF ARTICLES 1-23.**
 17. **CONSIDER ADOPTING THE FY 2021-2022 BUDGET ORDINANCE AND FEE SCHEDULE. - (Attachment 9)**
 18. **CONSIDER ADOPTING BUDGET AMENDMENT ORDINANCE 21-010.- (Attachment 10)**
 19. **CONSIDER AUTHORIZING THE TOWN MANAGER TO EXECUTE CHANGE ORDER 3 FOR THE TOWN HALL AND POLICE DEPARTMENT PROJECT. (Attachment 11)**
 20. **REQUESTS & COMMENTS BY THE MAYOR AND BOARD MEMBERS**
 21. **EXECUTIVE SESSION PER NC GENERAL STATUTE 143-318.11 (IF NEEDED)**
 22. **ADJOURNMENT**
7. **EXECUTIVE SESSION PER NC GENERAL STATUTE 143-318.11 (IF NEEDED)**
8. **ADJOURNMENT**

AGENDA ITEM

Council Meeting Date: 6/8/2021

Agenda Item No: TBD	INSERT AGENDA ITEM HERE
Issue under Consideration:	Board to receive a presentation from planning staff regarding the NCDOT 2021-22 US HWY 29 resurfacing and restriping schedule and consider options for implementing certain recommendations from the Town's 2025 Land Use Plan and the Comprehensive Bicycle and Pedestrian Plan concerning traffic calming, bike infrastructure, and bicyclist and pedestrian safety.
Current Status:	NCDOT is scheduled to resurface and restripe US HWY 29 (Salisbury Avenue) in FY 2021-22. Without an alternative recommendation from the Town, the striping and traffic pattern will remain the same. If the Town wishes to propose an alternative plan, the plan is due to NCDOT by the end of Summer.
Points to Consider:	The 2025 Land Use Plan and Comprehensive Bicycle and Pedestrian Plan make various recommendations which should be considered by the governing board.
Financial Impact:	Per staff conversations with NCDOT Highway Division 9, the Town will bear no financial responsibility unless the Town chooses to make infrastructure alterations to curbs, etc. beyond restriping.
Options:	N/A
Recommendations:	No action recommended at this time.
Department:	LAND MANAGEMENT

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____
Against: _____

Passes: _____
Fails: _____

MINUTES
Town of Spencer
Board of Aldermen
Pre-Agenda Meeting
May 6, 2021

The Town of Spencer Board of Aldermen met at Spencer Town Hall in regular session on May 6, 2021, at 5:30 p.m. to conduct a pre-agenda meeting.

Present were:

- Mayor Jonathan D. Williams
- Mayor Pro Tempore Patti Secreast
- Alderman Bob Bish
- Alderwoman Sharon Hovis
- Alderman Steve Miller
- Alderman Sam Morgan
- Alderwoman Patricia Sledge

Also present were: Town Manager Peter Franzese, Town Clerk Stacy Craven, Town Planner Kyle Harris, N-Focus Rep- Richard Flowe, P&Z Chair- Jimm Mosher, P&Z Member- Jim Gobbel.

Mayor Williams called the meeting to order, Alderman Morgan offered the invocation and Mayor Williams led the *Pledge of Allegiance*.

N-FOCUS PRESENTATION FOR SPENCER DEVELOPMENT ORDINANCE FOR PUBLIC HEARING JUNE 1 AT 6:00 P.M.

Mayor Williams instructed Mr. Flowe to use the opportunity to present the 160-D Spencer Development Ordinance highlighting new ordinance, rules of procedure, and new zoning. Dates were set for public legislative hearing dates to run two notices in Salisbury Post and notices were mailed to out-of-town property owners. The next step is for the public hearing, and the board has until the end of June to make decision. The Chair of the Planning & Zoning Committee, Jimm Mosher, made a recommendation to the Board to accept the proposed SDA as presented.

Action

Motion made to set public hearing by Alderwoman Hovis. Alderman Morgan seconded the motion which carried by unanimous vote of 6-0.

REVIEW OF AGENDA ITEMS

The board reviewed the May 11, 2021, draft agenda and took the following actions by consensus:

- Moved agenda item *Consider Authorizing the Police Chief to enter into the 2021 Regional Law Enforcement Agency Mutual Aid Agreement* to the Consent Agenda.
- Moved agenda item *Minutes* to the Consent Agenda.
- Moved agenda item *Consider the Resolution to Declare a 2007 Ford Crown Victoria as Surplus Property* to the Consent Agenda.
- Added recognitions of Samuel Lisenby, Librarian Beverly McCraw, 2021 graduating seniors, and the Public Works Department.

EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION OF ACQUISITION OF REAL PROPERTY PER NC GENERAL STATUTE 143-318.11 (A) (5) (6)

Alderman Hovis moved to adjourn to executive session for the purpose of discussion of acquisition of real property and personnel discussion per NC General Statute 143-318.11 (a) (5) (6). Mayor Pro Tempore Secreast seconded the motion which carried by a unanimous vote of 6-0. The regular meeting stood in recess at 7:14 p.m.

Alderman Morgan moved to adjourn executive session. Mayor Pro Tempore Secreast seconded the motion which carried by a unanimous vote of 6-0.
Meeting reconvened at 8:06 p.m.

ADJOURNMENT

Alderman Morgan moved to adjourn the regular meeting. Alderman Hovis seconded the motion which carried by a unanimous vote of 6-0. The meeting stood adjourned at 8:08 p.m.

Approved by:

Attest:

Jonathan D. Williams
Mayor

Stacy Craven
Town Clerk

MINUTES
Town of Spencer
Board of Aldermen
Regular Meeting
May 11, 2021

The Town of Spencer Board of Aldermen met in regular session at the Spencer Town Hall on Tuesday, May 11, 2021, at 6:00 p.m.

Present were: Mayor Jonathan Williams
Mayor Pro Tempore Patti Secreast
Alderman Bob Bish
Alderwoman Sharon Hovis
Alderman Steve Miller
Alderman Sam Morgan
Alderwoman Patricia Sledge

Also present were: Town Manager Peter Franzese, Town Clerk Stacy Craven, Chief of Police Michael James, Finance Officer Faith Wilson, Public Works Director Joel Taylor, Code Enforcement Officer James Osborne, Fire Chief Michael Lanning, Town Planner Kyle Harris, and Special Projects Planner Joe Morris. Scott Hulin with Miller-Davis and Betsy Mowry- NC Transportation Museum attended the session via digital means.

Mayor Williams called the meeting to order, Mayor ProTempore Secreast offered the invocation, and Mayor Williams led *The Pledge of Allegiance*.

RECOGNITIONS

Mayor Williams read and presented a Proclamation recognizing the service of Tamara Hatley during the transitional period of Town Clerk as she assisted in many talents and offered her time, energy, and expertise to the Town.

Alderman Miller recognized Samuel Lisenby for his hard work and efforts through the Town with the planter boxes, soil samples, pressure washing of the brick boxes, as well as weed-eating needed areas. Miller has also requested that the Town send a thank you letter to Bill Godley.

Mayor ProTempore Secreast recognized Beverly McCraw for the successful planning of the Soul of America Event, and the Cinco de Mayo Event, as well as the upcoming Hawaiian Luau Event. All 2021 graduating Seniors were recognized as well the Public Works Department for the successful Mulch Give-Away Event.

ADJUSTMENTS TO AND ADOPTION OF AGENDA

No adjustments needed.

Action

Mayor ProTempore Secreast moved to adopt the agenda. Alderman Hovis seconded the motion which carried by a unanimous vote of 6-0.

PUBLIC COMMENT

Mayor Williams opened the floor to receive public comment.

Being no one present wishing to speak and the Town Clerk having received no other emails or letters for public comments; Mayor Williams closed the public comment portion of the meeting.

CONSENT AGENDA

Alderman Sledge moved to approve the consent agenda as presented. Alderman Hovis seconded the motion which carried by a unanimous vote of 6-0. Items approved were: (1) 2007 Crown Victoria Surplus; (2) April 8, 2021, Pre-Agenda Meeting Minutes; (3) April 13, 2021, Meeting Minutes; (4) April 28, 2021, Called Meeting Minutes; (5) Authorizing Police Chief to enter in 2021 Regional Law Enforcement Mutual Aid Agency.

PRESENTATION OF NEW WEBSITE DEMO BY MILLER-DAVIS

Scott Hulin presented the new website to the Mayor and Board of Alderman via zoom and informed of timeline for possible launch date in June. Also confirmed the spencernc.gov domain has been obtained for use of new website.

RECEIVE FY22 FUNDING REQUEST PRESENTATION FROM NC TRANSPORTATION MUSEUM

Betsy Mowry presented statistics and loss of revenues for the museum due to the pandemic that occurred and the restrictions. Receiving funds for marketing in the amount of \$2,500.00 would be substantial for potential revenue increases for the museum. This marketing opportunity will also allow for the Town of Spencer to publicize on a higher platform the new branding/ logo.

Action

Mayor ProTempore Seareast moved to approve the request of marketing funds for the NC Transportation Museum. Alderman Morgan seconded the motion, which carried by a unanimous vote of 6-0.

DEPARTMENTAL REPORTS

Planning Department

Planning Director Kyle Harris gave the monthly Planning Department report.

Code Enforcement Department

Code Enforcement Officer James Osborne gave the monthly Code Enforcement report. Officer Osborne presented a notice of lien on a homeowner who is not in compliance with code standards, in the amount of \$243.50 for overgrown lot which was abated.

Action

Alderman Miller moved to approve the notice of lien for the abatement on the home. Alderman Morgan seconded the motion, which carried by a unanimous vote of 6-0.

Police Department

Chief of Police James gave the Police Department report, noting that crime is still up and the department has offered the BLET opportunity to an African-American male and upon passing the upcoming final two requirements it will satisfy his conditional offer and he will be enrolled into BLET and become an officer trainee with the Town of Spencer Police Department.

Fire Department

Fire Chief Michael Lanning gave the Fire Department report, noting the official inspection date as August 4th. Engine 751 and 752 both need repairs and there is enough money in the budget to accommodate the repairs this FY cost is estimated at or around \$350.

Public Works Department

Public Works Director Taylor gave the Public Works Department report, noting that there is still plenty of mulch left from the giveaway event; please share with others in town that it is still available however at the regular cost, plus delivery fee. Update provided of the five groups that completed the litter-sweep event. Four trees were removed from the Stanback Forest Trails. Mr. Taylor plans to have himself and possibly 2-3 employees for the upcoming Spencer Cares Event this Saturday from 9 a.m.- 12 p.m. to assist in residential pick up for those that have indicated a need to Town Hall.

Finance Department

Finance Officer Faith Wilson gave the monthly Finance Department report, noting that the new hire part time office assistant will start on the 17th of this month and we are excited to have her working with the Town on a permanent part time basis- Jennifer Mills. Update given on budget preparations and May 27th the request will be made. We are in 100% of receipt and 87% collection rate thus far.

Library Report

Town Clerk Stacy Craven gave the Library report. Soul of America Event was successful and there was a good turnout, a few volunteers who reported early and stayed to clean up after the event and special thanks to each of them. There is an upcoming Hawaiian Luau Event planned and a Summer Reading Camp there are 6 kids expected to be there this far.

TOWN MANAGER REPORT

Manager Franzese gave his monthly report. Most items previously discussed and acknowledged by the board. Highlighted budget preparations for a public hearing to be set on May 27th. Perhaps to have the budget workshop at the June pre-agenda meeting and the June 8th agenda meeting for the public hearing. Currently awaiting guidance from the U.S. Dept. of Treasury and he was unable to watch the video due to 19,000 other local governments watching on zoom as well. NCLM hosted a webinar with updates. There will be four newsletters on an annual basis (March, June, September, December).

Action

Alderman Sledge moved to approve the date of May 27th @ 5:30 p.m. for the budget presentation from staff. Mayor ProTempore Secreast seconded the motion, which carried unanimous vote of 6-0.

CONSIDERATION OF REQUEST TO AUTHORIZE THE TOWN MANAGER TO ACCEPT FUNDS FROM STATE

Alderman Hovis moved to authorize town manager to accept funds from the American Recovery Plan. Alderman Sledge seconded the motion, which carried by a unanimous vote of 6-0.

CONSIDERATION OF AUTHORIZING \$10,000.00 FUNDS ACCEPTANCE FOR THE STANBACK TRAILS MAINTENANCE AND CONSTRUCTION

Alderman Miller moved to approve the request of the acceptance of the grant from the Robertson Family Fund. Alderman Morgan seconded the motion, which carried by a unanimous vote of 6-0.

CONSIDER RECEIVING REPORT OF STANBACK FOREST TRAILS FROM STAFF

Special Projects Planner Joe Morris discussed with the board of the easement and trail rules posted at the trails. The land is protected in perpetuity for preservation and recreational use. Needs to be pedestrian usage and however if there is an emergency you must be able to get to someone. Roads can be built to support recreational usage. Signage says no vehicles beyond the parking area however the trails are solely intended for pedestrian hiking usage.

CONSIDER AUTHORIZING THE AUDIT CONTRACT FOR FISCAL YEAR ENDING JUNE 2021

Finance Officer Faith reported that 8 bids were sent out to small and large firms and only 3 proposals came back and 1 letter with an explanation that their plate is full. RH came out on top and out of 2 they were less and gave a government discount to the Town.

Action

Alderman Sledge moved to approve the motion of authorizing the town manager to accept the proposed contract. Alderman Hovis seconded the motion which carried by a unanimous vote of 6-0.

CONSIDER AUTHORIZING THE TOWN MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT WITH AMT FOR PAVEMENT SURVEY

Public Works Director Joel updated the board on the pavement condition survey to occur and the processes used for determining which roads will need maintenance first. He reached out to 3 companies and 1 did not respond. AMT came highly recommended as it is a contractor that the DOT uses constantly, and they are pleased with the services provided. AMT will evaluate all roads within the town limits (23.8 miles) and the survey could be completed by end of June.

Action

Alderman Bish moved to authorize the Town Manager to execute a contract with AMT for pavement condition survey. Alderman Miller seconded the motion, which carried by a unanimous vote of 6-0.

COMMENT GIVEN BY ROWAN EDC VICE PRESIDENT SHELTON

- Project activity in the area coming up as a large capital investment possibly \$300M + and this investor is focused in establishing in Rowan County.
- SHO development (Duke program)
- Fisher Lamb property RFP aligns consulting engineering and June 30th will receive a report.
- Board Meeting this Thursday on zoom and Alderman Sledge has been attending.

Mayor Williams asked is there anything that the Town could be doing for the EDC at this time; Scott replied if the Town would continue to advertise for the EDC that would be substantial enough.

REQUESTS AND COMMENTS BY THE MAYOR AND BOARD MEMBERS

Mayor Pro Tempore Secrest:

- Exciting time to be here and enjoying all that is taking place.

Alderman Bish:

- In general, went to New York for a burial service of a friend and upon returning his tire rod went out on his vehicle. Take a pause, step back, and realize that we are not totally in control, but we should be grateful.
- Happy Mothers' Day to all the Mothers.

Alderwoman Sledge:

- No comments

Alderman Miller:

- No comments

Alderman Morgan:

- No comments

Alderwoman Hovis:

- Enjoying 10 weeks of retirement and she is still a resident of the Town just enjoying her retirement.

Mayor Williams:

- Tomorrow I will be participating in a Centralina meeting.
- Hope that all board members can participate on Saturday's Spencer Cares event.
- Thanks to everyone for putting their time in.

ADJOURNMENT

Alderman Morgan moved to adjourn the meeting. Alderman Hovis seconded the motion which carried by a unanimous vote of 6-0. The meeting stood adjourned at 08:38 p.m.

Approved by:

Jonathan D. Williams
Mayor

Attest:

Stacy Craven
Town Clerk

MINUTES
Town of Spencer
Board of Aldermen
Called Meeting
May 27, 2021

The Town of Spencer Board of Aldermen met in special session at the Spencer Town Hall on Thursday, May 27, 2021, at 5:31 p.m.

Present were: Mayor Jonathan Williams
Mayor Pro Tempore Patti Secreast
Alderman Bob Bish
Alderman Steve Miller
Alderman Sam Morgan
Alderwoman Patricia Sledge

Also present were: Town Manager Peter Franzese, Town Clerk Stacy Craven, Chief of Police Michael James, Finance Officer Faith Wilson, Fire Chief Michael Lanning, Town Planner Kyle Harris. Special Projects Planner Joe Morris and Alderwoman Sharon Hovis attended the session via digital means.

Mayor Williams called the meeting to order, offered the invocation, and led *The Pledge of Allegiance*.

RECEIVE BUDGET PRESENTATION FROM TOWN STAFF FY 2021 - 2022

Town Manager Franzese presented the proposed budget recommendations to the Mayor and Board of Aldermen. Manager Franzese thanked the staff and department heads for their assistance in the budget preparation process. The Mayor and Board will carefully decide the needs of the Town and adopt a budget. The proposal is for a General Fund total \$3,721,314 and Powell Bill total \$102,370 with a combined total of \$3,823,684. With these recommendations the tax remains the same at 65.5 cents per 100 dollars of valuation.

Manager Franzese recommended that the Town establishes a capital reserve fund account of \$300,000-\$400,000 to fund capital investments. Not included in this budget is the estimated \$950,000 as part of the ARPA (American Rescue Plan Act) the Town will receive and a \$750,000 CDBG grant for neighborhood revitalization. Mr. Franzese acknowledged that much progress had been made in meeting the goals of the Board such as retaining and recruiting professional staff; the wage and salary development plan for personnel and that the new Town Hall and Police Department Office were half way completed. Debt service estimated at an amount of \$160,000 annually for the new Town Hall and Police Department infrastructure is shown as an expense. Revenues for the year had been better than expected at the beginning of the Covid-19 pandemic.

Finance Officer Wilson reported to the Board that she researched revenues in the Town's records and used estimates from NCLM (North Carolina League of Municipalities) to render an analysis of five years to assist in establishing the budget proposal for the upcoming Fiscal Year. Fees received were also based on a five-year average to establish trends.

Manager Franzese recommended that Spencer takes advantage of a General Statute that allows a municipality to levy a vehicle tax paid to the DMV (Department of Motor Vehicle) in the amount of \$10.00 per vehicle and use the \$5.00 of the amount as Powell Bill funds to maintain the streets and to Break down review of personnel budget recommendations:

Police

Recruit an additional officer to attend BLET in August 2021; an additional patrol staff to be cross trained to assist with investigations; and provide town-issued cellular devices for officers as they are currently addressing the needs of Town residents with their personal cellular devices. Requesting the purchase of one vehicle.

Fire

Recommending expanding part-time staffing to transition from current shifts of 8 hours in the day and 11 hours at night currently to change to 12 hour shifts for two staff members in the day and one staff member at night. Maintain live-in program with a flat per day pay with amounts based on the certifications of the firefighter and omit per call stipends. Add a Uniform stipend for staff to reflect the vision of the department as well as PPE and public education materials. Also establish a project fund balance for station expansions.

Alderman Morgan questioned the status of E753 his understanding it needed to be replaced. Chief Lanning and Manager Franzese responded that the concern more pressing at this time is staffing and acquiring the area for allowing the expansion of the site.

Public Works

Maintaining service levels while preparing for ARP funding planning; plan exterior maintenance at Library; replace another vehicle beyond its useful life; and further enhance maintenance funding in the Stanback Educational Forest endowment.

Alderman Miller questioned the condition of the smaller backhoe. Manager Franzese responded he would get with Joel in regard to the equipment mentioned.

Library

The request of fulfilling the needs of the patrons that use the service by adding access to a computer and printer for the purposes of completing job applications, or other imperative services and having the ability to print documents at the rate proposed on the fee schedule. This addition will be secure to the Town as we are requesting wireless monitoring services and will have a security feature that does not enable the computer to interact with the Town's server and will not pose a risk. Exterior painting of the building and maintenance to occur. In the Future the windows in the location will need to be replaced and are being estimated at a cost of \$70,000. Joel Taylor is working on a quote to determine process of replacing the windows.

Manager Franzese used the opportunity to thank his staff and commend them on the efforts; he quoted "Our entire team does incredible work in service to this community, and it is humbling to distill their efforts down to the dollars and cents required. It is also appropriate to give thanks to the citizens of Spencer, who continue to work with the elected officials, Boards and Commissions, and staff to provide direction to our efforts to improve the quality of life in our Town".

Mayor Williams posed the question to staff of an estimated cost of a K9 officer. Chief James and Manager Franzese responded according to research conducted: \$23,500 for the K9; \$8,500 for the drug recognition training; \$15,000 for vehicle upfit to accommodate the K9; and \$3,000 for annual cost for maintaining the life of the K9.

Board will have a budget workshop opportunity at the pre-agenda meeting on June 3 and there will be an opportunity for the public to address the board on the proposed budget. A Public hearing is set for the regular meeting, June 8th. Once both have occurred the Board will decide on the budget and adopt it in June to take effect for July to start the new fiscal year budget.

ADJOURNMENT

Mayor ProTempore Secreast moved to adjourn the meeting. Alderman Morgan seconded the motion which carried by a unanimous vote of 6-0. The meeting stood adjourned at 06:37 p.m.

Approved by:

Jonathan D. Williams
Mayor

Attest:

Stacy Craven
Town Clerk

DRAFT



CODE ENFORCEMENT

Post Office Box 45 Spencer, NC 28159-0045

704.633.3574 Ofc.

704.633.3837 Fax

<http://www.ci.spencer.nc.us>

AGENDA ITEM

Council Meeting Date: 06/08/21

(Attach relevant documentation)

Agenda Item No: TBD	Code Enforcement Monthly
Issue under Consideration:	Ordinance Declaring a Public Nuisance at 411 S. Iredell Ave
Current Status:	Non-Compliant with Notice of Violation
Points to Consider:	No Response from property owner and no progress being made being made on property
Financial Impact:	\$1000 - \$3500
Options:	For Information Only
Recommendations:	Approve Ordinance
Department:	Police Department/Code Enforcement

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____

Against: _____

Passes: _____

Fails: _____

JOHN W. DEES, II
ATTORNEY AT LAW

612 Mitchell Avenue
Salisbury, NC 28144
Jay.dees1966@gmail.com

May 18, 2021

Mr. David B. Doby
119 N. Salisbury Avenue
Spencer, NC 28159

with copy: Mr. David B. Doby
411 S. Iredell Avenue
Spencer, NC 28159

SECOND NOTICE OF VIOLATION
WITH
NOTICE OF ADMINISTRATIVE HEARING
AND
NOTICE OF INTENT TO DECLARE A PUBLIC NUISANCE

Mr. Doby,

The Town of Spencer has issued a previous Notice of Violation for the property located at 411 S. Iredell Avenue, and I have attached that notice for your ready reference. The Town has re-inspected the property since the requested date for compliance of April 23, 2021, and the same conditions remain in violation of the Town of Spencer Code of Ordinances Section 93.22(E) Accumulation of Trash and Debris.

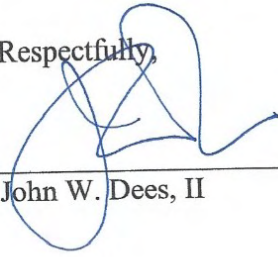
I am also including copies of pictures taken from the alleyway. The Town has received complaints that rats have been seen in and around the subject property and other properties. The presence of rodents indicates that the trash and debris also constitute a public health nuisance under Code of Ordinances Section 93.21.

Because you have failed to abate the condition, I am providing this Second Notice of Violation with your notice to appear on Thursday June 3, 2021 at 10:00 a.m. at Spencer Town Hall for an administrative hearing. You will have the opportunity to present evidence and challenge staff's conclusion that the conditions violate Section 93.22(E).

If you fail to appear at the June 3, 2021 administrative hearing and the trash and debris remain on the property, it is my intent to submit an Ordinance Declaring a Public Nuisance to the Board of Aldermen at its Tuesday June 8, 2021 regular meeting. At that time, the Board may declare the conditions constitute a public nuisance, which would authorize the Town staff to go upon the property to abate and remove the trash and debris pursuant to Section 93.24. All of the costs of abatement shall be taxed against you as the property owner and shall constitute a lien against the property and collected as if it is a tax pursuant to Section 93.25.

If you have any questions, please contact me by email or contact James Osborne, Spencer Code Enforcement Officer, at Town Hall or by calling him at 704.633.2231 Ext. 4.

Respectfully,



John W. Dees, II

CC: James Osborne, Code Enforcement Officer
 Peter Franzese, Town Manager
 Jonathon Williams, Mayor



NOTICE OF VIOLATION

DAVID B. DOBY
119 N. SALISBURY AVE
SPENCER, NC 28159

Case Number: 202104020

April 13, 2021

This letter is to inform you that the structure and/or property located at **411 S Iredell Ave, Parcel: (033-329)** is in violation of the Town of Spencer Code of Ordinances Chapter(s): 93.22(E) Accumulation of Trash and Debris. On 04/08/21 the Town of Spencer Code Enforcement observed the following violation(s): **Junk pile in the backyard.**

As the owner of the property, you have until **04/23/21**, to correct Violation, or the Town will take further steps to enforce the requirements of the Spencer Code of Ordinances, which may include levying civil penalties and seeking a court order from the Rowan County Courts requiring you to correct the violation. If the Town determines the any of the violations constitute a public nuisance, the Town may also summarily abate the nuisance and bill you for the cost of abatement pursuant to Spencer Code of Ordinances.

To correct the violation, you must do the following: **Remove all junk and debris that serve as a breeding place for rats, mosquitos and snakes.**

Please note that if any of the work described above requires building permits for demolition or repairs, these permits must be obtained from the Rowan County Building Inspections office and/or Spencer Town Hall before work can begin.

If you have any questions, please do not hesitate to call me at (704) 633-2231 EXT:27 or email me at codeenforcement@ci.spencer.nc.us.

Sincerely,

James Osborne
Code Enforcement Officer





AGENDA ITEM

Council Meeting Date: 6/8/2021

Agenda Item No: TBD	INSERT AGENDA ITEM HERE
Issue under Consideration:	Board to consider adopting a resolution authorizing the upset bid process for the sale of real property owned by the Town of Spencer, 308 Cain Street (Parcel 036 032A).
Current Status:	The Town has received an offer to purchase the property in the amount of \$3,500.00, submitted by Mustaf Shariff. The Town may negotiate with the prospective buyer prior to initiating the upset bid procedure. If the Town initiates the upset bid process, the offeror will deposit 5% of the bid amount with the clerk while the upset bid procedure takes place.
Points to Consider:	N.C.G.S. 160A-269 establishes the procedural requirements for conveying real property by negotiated offer and upset bids.
Financial Impact:	
Options:	The Board can accept the offer, reject the offer, or negotiate the price subject to the upset bid procedures.
Recommendations:	Land Management recommends that the governing board consider adopting a resolution accepting the offer and authorizing the upset bid procedure.
Department:	LAND MANAGEMENT

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____
Against: _____

Passes: _____
Fails: _____

RESOLUTION 21-008 FOR THE TOWN OF SPENCER

A RESOLUTION AUTHORIZING THE UPSET BID PROCESS FOR THE SALE OF PARCEL 036 032A

WHEREAS, the Town of Spencer owns certain property, 308 Cain Street (Parcel 036 032A); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the Town has received an offer to purchase the property described above, in the amount of \$3,500, submitted by Mustaf Shariff; and

WHEREAS, Mustaf Shariff has paid the required five percent (5%) deposit on his offer;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen that:

1. The Spencer Board of Aldermen authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
2. The town clerk shall cause a notice of the proposed sale to be published. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
3. Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the town clerk within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the town clerk shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
4. If a qualifying higher bid is received, the town clerk shall cause a new notice of upset bid to be published and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Spencer Board of Aldermen.
5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The town will return the deposit on any bid not accepted and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The town will return the deposit of the final high bidder at closing.
7. The terms of the final sale are that:
 - the Spencer Board of Aldermen must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed, and
 - the buyer must pay with cash at the time of closing.
8. The town reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
9. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The appropriate town officials are authorized to execute the instruments necessary to convey the property to Mustaf Shariff.

Adopted this the 8th day of June, 2021 in Spencer, North Carolina.

Jonathan Williams, Mayor

Stacy Craven, Town Clerk

Peter Franzese
Town of Spencer
P.O. Box 45
Spencer, North Carolina 28159-0045

May 25, 2021

Mustaf Shariff
50 Sandalwood Circle
Lawrenceville, Georgia 30046

Dear Seller:

The purpose of this letter is to set forth some of the basic terms and conditions of the proposed purchase by the undersigned (the "Buyer") of certain real estate owned by you (the "Seller"). The terms set forth in this Letter will not become binding until a more detailed "Purchase Agreement" is negotiated and signed by the parties, as contemplated below by the section of this Letter entitled "Non-Binding."

1. DESCRIPTION OF PROPERTY. The property proposed to be sold is located at Rowan County Parcel ID # 036 032A, Spencer, North Carolina and is legally described as Rowan County Parcel ID # 036 032A

The Real Estate is subject to public highways, covenants, restrictions and zoning, if any.

2. PRICE. The proposed purchase price is \$3,500.00, of which \$700.00 would be deposited with Seller, or Seller's agent, upon acceptance of a binding Purchase Agreement. Buyer would pay the balance to Seller at closing.

3. POSSESSION. Possession would be given on _____, or sooner by mutual agreement. Settlement would be made at the closing, immediately prior to possession.

4. INSPECTION. After the final acceptance of a binding Purchase Agreement, Buyer may have the Real Estate inspected by a person of Buyer's choice to determine if there are any structural, mechanical, plumbing or electrical deficiencies, structural pest damage or infestation, any unsafe conditions or other damage, including the presence of radon gas, any lead-based paint hazards, and inspections for other conditions that are customary to the locality and/or that are required by law.

5. SELLER'S WARRANTIES. Seller warrants that the title of the proposed property to be sold is and shall be good. Good title consists of Seller's actual possession of the property, Seller's right of possession of the property, and Seller's right of property. Buyer is responsible for performing any title search or other due diligence investigation of title as may be appropriate, and may withdraw from a binding Purchase Agreement if it is discovered that Seller does not have good title. Seller shall deliver title to the property to Buyer in the form of a Special Warranty Deed.

6. STANDARD PROVISIONS. The Purchase Agreement will include the standard provisions that are customary to the locality and/or that are required by law.

7. NON-BINDING. This Letter of Intent does not, and is not intended to, contractually bind the parties, and is only an expression of the basic conditions to be incorporated into a binding Purchasing Agreement. This Letter of Intent does not address all of the essential terms of any potential Purchase Agreement. This Letter does not require either party to negotiate in good faith or to proceed to the completion of a binding

Purchase Agreement. The parties shall not be contractually bound unless and until they enter into a formal, written Purchase Agreement, which must be in form and content satisfactory to each party and to each party's legal counsel, in their sole discretion. Neither party may rely on this Letter as creating any legal obligation of any kind; neither party has taken or will take any action in reliance on this non-binding Letter of Intent, whether a contract claim, a claim for reliance or estoppel (such as a claim for out-of-pocket expenses incurred by a party), or a claim for breach of any obligation to negotiate in good faith.

8. CONFIDENTIALITY. Buyer and Seller agree to make good faith efforts to hold any pricing terms, negotiations, and any other confidential information in confidence and will not disclose this information to any person or entity without prior written consent from either party.

If you would like to discuss a sale of the Real Estate with the undersigned on these general terms, please sign and return a copy of this Letter of Intent to the undersigned at your earliest convenience.

Sincerely,

BUYER:

By: Mustaf Shariff

Date: 5/25/2021



Local Government Property Disposal Procedures

Sale by Negotiated Offer and Upset Bid (G.S. 160A-269)

Listed below are the basic procedures required under state law for disposing of personal and real property by the negotiated offer and upset bid procedure.

- Step 1 Unit receives an offer to purchase property. The unit may solicit offers informally, and may negotiate with a prospective buyer prior to initiating the upset bid procedure.
- Step 2 Governing board adopts a resolution accepting the offer and authorizing the upset bid procedure. The offeror deposits 5% of bid amount with clerk while upset procedure takes place.
- Step 3 Publish advertisement for upset bids in a newspaper of general circulation within the jurisdiction (electronic advertisement is not authorized). The advertisement must describe the property to be sold, the terms and conditions of the sale, and the requirements for submitting a qualifying upset bid within 10 days after the date of publication: a qualifying upset bid must be an amount at least 10% of the first \$1000 of the original offer and 5% of the remainder. Bidders must submit qualifying upset bids within 10 days after date of advertisement and their bids must be accompanied by a 5% bid bond or deposit.
- Step 4 If a qualifying upset bid is received, repeat the advertisement and upset bid process until no additional qualifying upset bid is received.
- Step 5 After no additional qualifying upset bids have been received, governing board awards to the highest responsive, responsible bidder or rejects all bids.

Template resolutions and notices of sale are available on the School of Government's Local Government Procurement and Property Disposal microsite under "Sample Property Disposal Forms"

www.ncpurchasing.unc.edu



Date: May 25, 2021

To: Peter Franzese, Town Manager

From: Kyle Harris, Planning & Zoning Administrator

Re: Sale of 308 Cain Street (Parcel 036 032A) by Upset Bid; Current Offer: \$3,500

Mr. Mustaf Shariff (50 Sandalwood Circle, Lawrenceville, Georgia 30046) has submitted an offer of **\$3,500** to purchase 308 Cain Street (Parcel 036 032A) from the Town of Spencer. The parcel is currently a vacant lot located in the R-6 (High Density Residential) district. Mr. Shariff has communicated his intention to also purchase the adjacent parcel, 036 032, on the corner of Cain Street and North Rowan Avenue, to combine the two lots and construct a new single-family residential dwelling on the resulting lot.



Below I have listed pertinent facts about the lot:

- The Land Fair Market Value (FMV) is \$7,013;
- The property is located at 308 Cain Street (PID 036 032A);
- The property is zoned R-6 (High Density Residential), for which the principal use of land is single-family residences, duplexes, and multi-family residences (Sec. 155.022);
- The subject property consists of +/- 0.18 acres;
- The adopted 2025 Land Use Plan designates the property for residential development;
- The lot is a narrow lot with a width of 50' and a depth of 160'. The parcel is sufficiently large that a narrow single-family residential structure could be built today meeting all requirements of the zoning ordinance. However, because most of the surrounding lots have widths between 100 and 200 feet, the prospective buyer intends to combine parcels 036 032A and 036 032 into a single lot with a width of 110', which is more dimensionally consistent with the neighborhood, and which can accommodate a larger dwelling.

N.C.G.S. 160A-269 governs the Upset Bid process for the disposal of real property owned by a municipality. The statute is provided below:

§ 160A-269. Negotiated offer, advertisement, and upset bids.

A city may receive, solicit, or negotiate an offer to purchase property and advertise it for upset bids. When an offer is made and the council proposes to accept it, the council shall require the offeror to deposit five percent (5%) of his bid with the city clerk, and shall publish a notice of the offer. The notice shall contain a general description of the property, the amount and terms of the offer, and a notice that within 10 days any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder. When a bid is raised, the bidder shall deposit with the city clerk five percent (5%) of the increased bid, and the clerk shall readvertise the offer at the increased bid. This procedure shall be repeated until no further qualifying upset bids are received, at which time the council may accept the offer and sell the property to the highest bidder. The council may at any time reject any and all offers. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 25.)

If the Mayor and Board of Aldermen agree to sell the property, the General Statutes stipulate that an upset bid period of ten (10) days would follow, potentially allowing other bidders to make offers. I have included with this agenda item additional guidance from the UNC School of Government on the appropriate procedures for sale by negotiated offer and upset bid.

Warm regards,

Kyle Harris
Planning & Zoning Administrator

AGENDA ITEM

Council Meeting Date: 6/8/2021

Agenda Item No: TBD	INSERT AGENDA ITEM HERE
Issue under Consideration:	Board to consider awarding a Residential Rehabilitation Grant in the amount of \$500.00 to Jon & Beverly McCraw for a window replacement project.
Current Status:	Improvements have been completed. The applicant has presented evidence of payment and has submitted photographs of the completed project to the Planning & Zoning Administrator.
Points to Consider:	The applicant has met all requirements outlined in the program guidelines. Nine (9) double windows were replaced.
Financial Impact:	\$500.00 from budgeted line item (Façade Grant – Residential)
Options:	Approve / Deny
Recommendations:	Land Management recommends that the governing board award a \$500.00 residential rehabilitation grant to the applicant.
Department:	LAND MANAGEMENT

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____

Against: _____

Passes: _____

Fails: _____

APPLICATION FOR REHABILITATION GRANT

Property Address: 814 4th St. Spencer, NC

Grant Type:	Residential (Historic District)	☒	Residential (Non-Historic District)
	Commercial (Historic District)	☐	Commercial (Non-Historic District)

Applicant: Jon McCraw
 Address: 814 4th St.
Spencer, NC
 Telephone: 704 633 6126

Owner: Jon McCraw
 Address: 814 4th St
Spencer, NC
 Telephone: 704 633 6126

Legal relationship of applicant to property owner: self

What amount of grant funds are you requesting? _____

Please describe the improvements (attach any additional documentation necessary):

replacing 9 double windows on the North, East + West
side of house.

By signing below, I attest:

- That I have received a copy, have read and understand the Town of Spencer's "Rehabilitation Grant Policy";
- That I am the (please check one):
 - ☒ property owner;
 - ☐ tenant who is *authorized* by the property owner to pursue these grant funds and improvements (please attach signed, written permission by owner).
- That all information I have provided with this application is true and complete to the best of my knowledge.

BY:

Jon McCraw
 Name (type or print legibly)

Jon McCraw
 Signature

4/22/21
 Date submitted

Return to the Planning Department

704-633-2231 Ext. 28

Close Window

JON G MCCRAW
814 4TH ST.
SPENCER, NC 28159

35-06674

66-8487/2531

2005

DATE

5/6/21



PAY TO THE ORDER OF

Power H R G

\$10,071.98

Ten thousand seventy one & 98/100

DOLLARS

Heat Sensitive Ink



MEMO

Jon McCraw

⑆ 12531848701244000012450 ⑈ 2005

LOOK FOR FRAUD-DETECTING FEATURES INCLUDING THE SECURITY SQUARE AND HEAT SENSITIVE INK. DETAILS ON BACK.

Security Features:

- Security Square
- Heat Reactive Ink
- Personalized Microprint
- Chemically Sensitive Paper
- Microprint Line
- Chemical Wash Detection Area
- Original Document Back Pattern

Results of document alterations:

- Cannot be reproduced by copiers or scanners.
- Hold red image with fingers or breathe on it. The image will fade and reappear.
- DATE Date line is your name and the check number in small type. Appears as a dotted line when photocopied.
- Stains or spots may appear with chemical alteration.
- Small type in line appears as dotted line when photocopied.
- White Padlock on the back side. Stains or discolorations in this area may indicate alteration attempts.
- Deletes cut-and-paste alteration attempts.

RS-74

* The security features listed below, as well as those not listed, exceed industry guidelines.

* This document is a certification mark of the Check Payment Systems Association.

Seq: 1

Dep: 030578

>031000053<

Date: 05/07/21

Location Code: 15

For Deposit only to
account 8611815053
Cust: Power Windows and Siding
Los Charlotte
Deposited by: 24060hgmortg
NAME OF FINANCIAL INSTITUTION
DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE
RESERVED FOR FINANCIAL INSTITUTION USE *

Please wait...



REHABILITATION GRANT PROGRAM

COMMERCIAL / RESIDENTIAL

Post Office Box 45 Spencer, NC 28159-0045

704.633.2231 Office

704.633.3837 Fax

<http://www.ci.spencer.nc.us>

PURPOSE:

To encourage property owners and tenants to invest in exterior improvements by funding a Rehabilitation Grant Program. For properties located within the Spencer Historic District improvements must be made in accordance with Secretary of Interior Standards and Historic District Guidelines.

POLICY:

The Town will grant to a property owner or tenant a maximum of one \$500 grant on a one-for-two basis toward exterior improvements. Individual properties will be eligible for no more than one grant for every five years.

PROCEDURE:

The property owner or tenant may apply for a grant of up to \$500 as reimbursement for investment in exterior improvements. The applicant shall file application with the Town Planner in advance of any improvements. For historic district properties, not included as part of a Certificate of Appropriateness application, the applicant shall submit photographs of work areas to be completed, written specifications outlining the scope of work to be undertaken, and written permission from the property owner.

The Town Planner shall review applications for completeness, and forward qualifying applications to the Historic Preservation Commission (HPC) when appropriate. The HPC will review improvements for appropriateness in accordance with Secretary of Interior Standards and Historic District Guidelines.

Once work is completed in accordance with any HPC approval, the applicant shall present receipts or cancelled checks along with finished photos to the Town Planner as evidence of private investment, and shall in writing ask to be reimbursed \$1.00 in grant money for each \$2.00 in private funds spent on façade improvement. The Town Planner will forward completed applications with confirmation of compliance to the Board of Aldermen. The Board of Aldermen shall then review the applications for award of any grant funds. No grant funds will be approved by the Board until after the improvements are completed.

(Adopted by the Spencer Mayor and Board of Aldermen January 14, 2020)





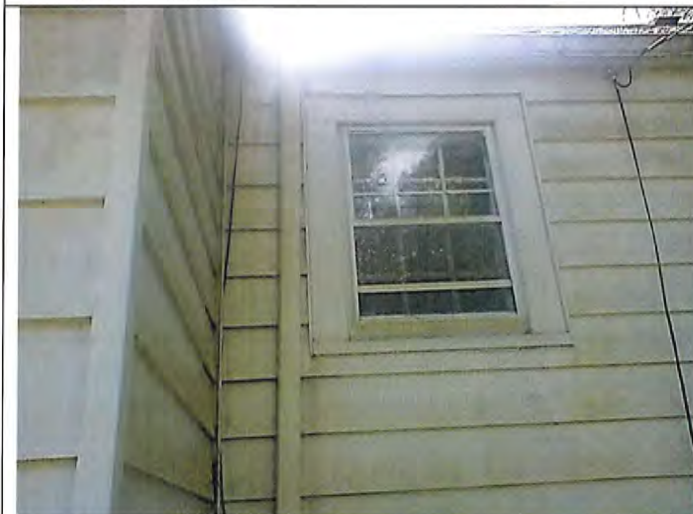
Rehabilitation Grant Program (Residential)

Applicants: Beverly & Jon McCraw **Address:** 814 4th Street, Spencer

Project Description: Window Replacement (9 windows)

Project Cost: \$10,071.98 (Requesting \$500 reimbursement from the Town)

Before Photos:



After Photos:





AGENDA ITEM

Council Meeting Date: 6/8/2021

Agenda Item No: TBD	INSERT AGENDA ITEM HERE
Issue under Consideration:	Board to receive a presentation from planning staff regarding the Community Appearance Commission's preliminary concept to facilitate the construction of a community garden in partnership with the Spencer Presbyterian Church and Happy Roots.
Current Status:	Through its annual goal-setting workshop, the CAC identified as a priority goal to explore the feasibility of kick-starting a community garden program. At its May 24 meeting, the CAC invited Happy Roots Executive Director Ashley Honbarrier to discuss feasibility. The CAC intends to make a recommendation to the governing board requesting authorization of a Memorandum of Understanding between the Town, Spencer Presbyterian Church, and Happy Roots at the appropriate time. Details of the MOU to be determined.
Points to Consider:	N/A
Financial Impact:	The CAC hopes to fund the community garden through a combination of donations and volunteer support. The Town can explore options for addition grant funding. Depending on the scope of work, Happy Roots may charge a management fee.
Options:	N/A
Recommendations:	No action recommended at this time.
Department:	LAND MANAGEMENT

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____
Against: _____

Passes: _____
Fails: _____



Planning & Administration

Post Office Box 45 Spencer, NC 28159-0045

704.633.2231 Ofc.

704.633.3837 Fax

<http://www.ci.spencer.nc.us>

AGENDA ITEM

Council Meeting Date: 06/08/2021

Agenda Item No: TBD	<u>Mayor and Board of Aldermen to consider a RESOLUTION in support of a Recreational Trail Program Grant for the Yadkin River Trailhead in Spencer, NC</u>
Issue under Consideration:	Documentation of the support from the governing body is required as an element of the grant application
Current Status:	Surplus right of way has been secured and sufficient funding is available for preliminary construction,
Points to Consider:	Additional grant funds will be used for trailhead amenities and construction
Financial Impact:	The intent is to utilize previous grant funds from Friends for Rowan to match the RTP Grant
Options:	(Approve/Amend/Deny/NA)
Recommendations:	Staff recommendation is to adopt the RESOLUTION in support of the grant application.
Department:	PLANNING & ADMINISTRATION

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____

Against: _____

Passes: _____

Fails: _____



RESOLUTION 21-009 FOR THE TOWN OF SPENCER

**A RESOLUTION AUTHORIZING THE SUPPORT FOR GRANT OPPORTUNITIES FOR THE YADKIN
RIVER TRAIL HEAD IN SPENCER, NORTH CAROLINA**

WHEREAS, the Mayor and Board of Aldermen of the Town of Spencer, as a representative, municipal, governing entity, supports local efforts to improve recreational trail opportunities; and

WHEREAS, the Town of Spencer has recently acquired surplus right of way, formerly a portion the abandoned US Highway 29 property, from the North Carolina Department of Transportation; and

WHEREAS, the Town of Spencer aspires to utilize the surplus right of way for a pedestrian, bicycle trail head, connecting Spencer and Rowan County to the historic Wilcox Bridge, a pedestrian and bicycle facility owned by the County of Davidson; and

WHEREAS, the Town of Spencer acknowledges the value of this important linkage, which will connect future trail, greenway and blueway corridors, specifically the proposed 3rd Street Greenway corridor, the Carolina Thread Trail, the Piedmont legacy Trail, and the Yadkin River State Trail; and

WHEREAS, the North Carolina Recreational Trail Program provides opportunities to apply for grant funding for trails and trail facilities; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen that:

1. The Mayor and Board of Aldermen of the Town of Spencer, firmly and unanimously adopt this Resolution in support of the Yadkin River Trailhead and Grant opportunities available to fund construction and development of the Trailhead in Spencer, North Carolina.

Adopted this the 8th day of June, 2021 in Spencer, North Carolina.

Jonathan Williams, Mayor

Stacy Craven, Town Clerk



Rowan's Original Gateway.

LAND MANAGEMENT – PLANNING & ZONING

Post Office Box 45 Spencer, NC 28159-0045

704.633.2231 Ext. 28 Ofc.

704.633.3837 Fax

Monthly Report – May 2021

This report provides a summary of all development, planning, and zoning-related activity occurring in the Town of Spencer in the month of April. The report describes the issuance of any zoning permits, event permits, subdivision permits, as well as the activities of the Planning & Zoning Board, Historic Preservation Commission, and Community Appearance Commission. For more information on any of the activities described, please contact the Planning & Zoning Administrator.

Permit Applications (Issued or Pending)

Date Approved	Permit #	Description	Street Address	Permit Type
5/10/21	Z-21-014	Variance: Residential Accessory Structure	312 N Rowan	Variance
5/17/21	COA-21-006	Historic Rehabilitation (Major Work)	114 2nd Street	Zoning/COA
Pending	COA-21-007	Historic Rehabilitation (Major Work)	403 S Rowan	Zoning/COA
Pending	Z-21-017	New Single-Family Home	117 6th Street	Zoning/COA
5/12/21	Z-21-018	New Single-Family Home	115 10th Street	Zoning
4/26/21	Z-21-020	Tree Removal and Fence Construction	511 S Carolina	Zoning
Pending	Z-21-015	Exception Plat (Subdivision)	1009 3rd Street	Subdivision
5/17/21	COA-21-010	Commercial - Historic District	518 S Salisbury	Zoning/COA
5/17/21	COA-21-011	Commercial - Historic District	111-115 5th St	Zoning/COA
5/17/21	COA-21-012	Commercial - Historic District	404 S Salisbury	Zoning/COA
5/7/21	Z-21-016B	Zoning Permit for Home Addition	13 Pickett Ave	Zoning
5/10/21	Z-21-021B	Zoning Permit for Accessory Structure	1115 N Salisbury	Zoning
5/10/21	Z-21-022	Zoning Permit for Driveway	328 McCubbins	Driveway
Pending	E-21-002	Special Event Permit - Vow Reaffirmation Ceremony	Library Park	Event
Pending	E-21-003	Special Event Permit - First Responders Appreciation & Stop The Violence Event	1625 N US 29 HWY	Event
5/17/21	Z-21-023	Zoning Permit for Fence	601 Grants Crossing	Zoning



We're on the Right Track

5/18/21	Z-21-024	Zoning Permit for Accessory Structure	504 Charles St	Zoning
5/19/21	Z-21-025	Zoning Permit for Fence	211 N Yadkin	Zoning
5/19/21	Z-21-026	Zoning Permit for Accessory Structure	400 N Yadkin	Zoning
Pending	Z-21-027	Zoning Permit for Back Deck Construction	601 N Salisbury	Zoning
Pending	SUP-21-001	Special Use Permit - New Single-Family Home	Long Ferry	SUP
Pending		Zoning Map Amendment (Rezoning)	200 S Salisbury	Rezoning
Pending		Pond Construction	320 Steeple Chase Trail	Zoning
5/21/21	Z-21-028	Zoning Permit for Fence	1309 S Salisbury	Zoning

Other Permits and General Inquiries

5	Residential – Renovations		Commercial – Renovations
2	Residential – New Structure		Commercial – New Development
6	Residential – Acc. Structure (Bldg. / Fence)		Commercial – New Businesses
	Residential – New Occupancy		Commercial – Dumpster /Signs
1	Special Use Permit (Pending)	Many	General Inquiries
	Subdivisions (Major, Minor, or Exempt)		

Planning Board / Board of Adjustment;

- Conducted a formal swearing-in (Oath of Office) ceremony with new members;
- Reviewed an application for a variance for the location of a 30'x'40' accessory structure;
- Discussed pedestrian crosswalk and speed table concept for 5th Street at new Town Hall;
- Received an update from planning staff on current and proposed standards for accessory structures (including accessory dwelling units) in Spencer.
- One (1) Special Use Permit (SUP-21-001) Pending
 - Requests for a Special Use Permit (SUP) pursuant to Sections 155.137(D) and 155.026 of the Spencer Zoning Ordinance to construct a new single-family residential dwelling on a 1.16 acre parcel that is located in Spencer's IB (Interstate Business) District. The construction of a single-family dwelling in the IB zoning district requires a Special Use Permit. Spencer's adopted 2025 Land Use Plan designates the subject parcel for "Commerce Uses" to facilitate future business development (Land Use Plan, p. 42).
- **Membership & Vacancies:** There are currently two (2) vacancies (one ETJ regular member vacancy and one ETJ alternate vacancy).

Community Appearance Commission:



- Discussed Community Garden concept feasibility with Happy Roots Executive Director Ashley Honbarrier;
- Discussed NCDOT 2021-22 Road Restriping Schedule for US-29. Explored Town plans for traffic calming, bike infrastructure, lane reduction, and pedestrian safety improvements.
- Landscape of the Month.
- Drafting guidelines for new Main Street Corridor Improvement Grant (“Main Street Grant”)
- **Membership & Vacancies:** There are currently no vacancies.

Historic Preservation Commission (HPC) – Updates

- **Membership & Vacancies:** There is currently one (1) vacancy.

Respectfully Submitted,

Kyle Harris
Planning & Zoning Administrator



Code Enforcement Office

MH - Minimum Housing / OL - Overgrown Lot / HD - Historic District/ JV - Junk Vehicle / JP - Junk Pile /
 AWG - Abandoned White Goods / AC - Animal Control / IP - Illegal Parking /AB - Abandoned Building / ZV
 - Zoning Violation / CM - Commercial Maintenance/ Open Red - Open Active Case / Abated Green - Case
 Closed & Cleared / Unfounded Blue - No Violation Found,

Monthly Report

May 2021 Open Cases

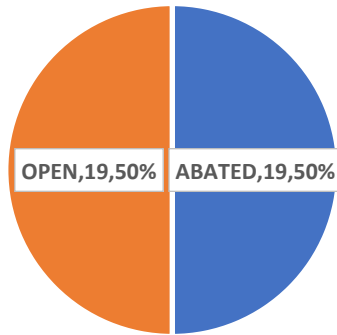
Case Number	Address	Violation Type	Status
202105003	613 5th St	OL	OPEN
202105004	437 N. Salisbury Ave	CM	OPEN
202105006	1575 Long St	MH	OPEN
202105012	409 S Iredell Ave	OL	OPEN
202105013	511 S Yadkin Ave	JP	OPEN
202105014	102 S Spencer Ave	OL	OPEN
202105018	706 S Rowan Ave	MH	OPEN
202105022	603 4th St	OL	OPEN
202105024	508 S Iredell Ave	MH	OPEN
202105026	907 5th St Ext	OL	OPEN
202105027	404 S Whitehead Ave	OL	OPEN
202105028	415 S Rowan Ave	OL	OPEN
202105030	135 Lee St Ext	CM	OPEN
202105031	1100 Charles St	JP	OPEN
202105032	115 7th St	JP	OPEN
202105034	712 S Salisbury Ave	CM	OPEN
202105035	712 S Salisbury Ave	IP	OPEN
202105036	315 N Rowan Ave	JP	OPEN
202105038	407 N Salisbury Ave	JP	OPEN



Code Enforcement Office

May Cases: 38

■ ABATED ■ OPEN



May Highlights

- April: 38 total Cases, 19 Open, 19 Abated
- Voluntary Abatements: 10
- Enforced Abatement: 6
- Complaints: 11
- 2021 Total Cases: 146
- Property Liens: 5
- Work Orders: 5
- Notices of Violations Issued: 13
- Overgrown Lots: 58.0% of total cases



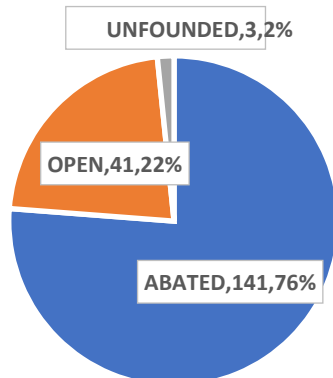
Code Enforcement Office

January/April 2021 Open cases

Case Number	Address	Violation Type	Status
202101004	175 Lee St	JP	OPEN
202102007	052-083 ETJ	ZV	OPEN
202102009	114 2nd St	MH	OPEN
202102013	127 5th St	CM	OPEN
202103004	1411 S Salisbury Ave	ZV	OPEN
202103005	511 5th St	MH	OPEN
202103006	605 5th St	MH	OPEN
202103007	500 7th St	MH	OPEN
202103013	511 3rd St	MH	OPEN
202103014	509 3rd St	MH	OPEN
202103015	210 S Yadkin Ave	MH	OPEN
202103025	207 N Yadkin Ave	MH	OPEN
202103026	1411 S Salisbury Ave	CM	OPEN
202103027	1216 S Salisbury Ave	CM	OPEN
202104003	511 4th St (Purple House)	JV	OPEN
202104020	411 S Iredell Ave	JP	OPEN
202104041	413 S Iredell Ave	OL	OPEN
202104043	107 Alexander St	MH	OPEN
202104051	607 3rd St	JP	OPEN
202104059	419 S Spencer Ave	ZV	OPEN
202104060	404 S Carolina Ave	JP	OPEN
202104070	411 N Rowan Ave Ext	MH	OPEN

2021 Total Cases: 185

■ ABATED ■ OPEN ■ UNFOUNDED





Code Enforcement Office

2020 Open Cases

Case Number	Address	Violation	Status
202001011	419 S Spencer	JP	OPEN
202001014	403 S Rowan Ave	MH	OPEN
202001016	600 3rd St	MH	OPEN
202001017	409 S Rowan Ave	MH	OPEN
202001055	411 S Iredell	JP ©	OPEN
202002071	414 S Carolina	MH	OPEN
202008018	155 Lee St ©	JP	OPEN
202010017	502 S Carolina	JP	OPEN
202010028	907 S Iredell	JV	OPEN
202012003	802 4th Street	JP	OPEN
202012006	102 W Newton St.	JP	OPEN
202012010	115 Alexander St	AB	OPEN
202012011	504 1st St	MH	OPEN
202012012	116 11th St	MH	OPEN
202012012	116 11th St	MH	OPEN
202012014	155 Lee St	JP	OPEN

2019 Open Cases

Case Number	Address	Violation	Status
201906025	613 5th St	MH	OPEN
201909032	303 S Iredell (HD)	MH/OL	OPEN
201906004	119 N Salisbury Ave (HD)	MH	OPEN
201906007	306 S Carolina Ave (HD)	MH	OPEN
201906024	610 S Carolina Ave (HD)	MH	OPEN
201909034	509 S Iredell (HD)	MH/OL	OPEN



SPENCER POLICE DEPARTMENT

Post Office Box 45 Spencer, NC 28159-0045

704.633.3574 Ofc.

704.633.3837 Fax

<http://www.ci.spencer.nc.us>

AGENDA ITEM

Council Meeting Date: 06/08/2021

(Attach relevant documentation)

Agenda Item No: TBD	Police Department Monthly
Issue under Consideration:	N/A
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	For Information Only
Recommendations:	N/A
Department:	Police Department

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____

Against: _____

Passes: _____

Fails: _____



Activity Log Event Summary (Totals)

Spencer Police Department

(05/01/2021 - 05/23/2021)

911 Hang-Up	2	Administrative Work	19
Alarm - Hold-up	1	Alarm - Other	5
Animal Complaint	3	Assault - Report	2
Assist - East Spencer Police	19	Assist - EMS	3
Assist - Fire Department	4	Assist - Motorist/Public	5
Assist - NCHP	1	Assist - Other Agency	3
Assist - Other Officer	33	Assist - Sheriff's Office	14
B&E/Burglary - Residential, In-Progress	1	Business Check-Drive Through	184
Calls For Service (General)	10	Court	1
Disturbance	6	Disturbance- Verbal	6
Disturbance-Physical	2	Domestic - Property Pick-up	1
Domestic Dispute	3	Escape Prisoner	1
Follow-up Investigation - Outside County	1	Follow-up Investigation- Spencer	3
Foot Patrol - Business	93	Foot Patrol - School	4
Found Property	1	Fraud - In-Progress	1
House Check	57	Involuntary Commitment	2
Juvenile Complaint	4	Larceny - Report	3
Maintenance - Vehicle	1	Meeting	20
NCTM - Bank Escort	2	NCTM - Drive Through	128
NCTM - Foot Patrol	43	Noise Complaint	2
Norfolk Southern Railroad-Drive Through	1	NRES- School Check Drive Through	12
NRHS-School Check Drive Through	15	NRMS-School Check Drive Through	12
Overdose	1	Park Check	198
Property - Found	1	Property - Lost/Missing	1
Property Damage - Report	3	Public Service	4
Robbery - Report	1	Security Check/Standby	12
Shots Fired	1	Special Assignment - Other	6
SRO Duties	25	Subpoena Service	13
Suspicious - Activity	4	Suspicious - Person	3
Suspicious - Vehicle	8	Traffic Accident - PD	6
Traffic Accident - PI	1	Traffic Complaint	1
Traffic Control	3	Training - FD	8
Training - School	2	Trespassing - In-Progress	3

Activity Log Event Summary (Totals)

Spencer Police Department

(05/01/2021 - 05/23/2021)

Unlock Vehicle	2	Vehicle Stop	61
Warrant Service	10	Welfare Check	20

Total Number Of Events: 1,132



Public Works Department

Post Office Box 45 Spencer, NC 28159-0045

704.633.2231 Ofc.

704.633.3837 Fax

<http://www.ci.spencer.nc.us>

AGENDA ITEM

Council Meeting Date: 6/8/2021

(Attach relevant documentation)

Agenda Item No:	Public Works Monthly Report
Issue under Consideration:	Board of Alderman Review
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	No approval needed. This item is for information only.
Recommendations:	N/A
Department:	Public Works Department

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____
Against: _____

Passes: _____
Fails: _____





DIRECTOR OF PUBLIC WORKS

Post Office Box 45 Spencer, NC 28159-0045

704.633.2231 Ext. 50 Ofc.

704.633.3837 Fax

<http://www.ci.spencer.nc.us>

June 2021 Board of Alderman Meeting

- 1) Regular services (Sanitation, Brush, and Mowing) are running on schedule.
- 2) **Reminder:** Trash will be picked up one day late the last week of May due to observing the Memorial Day holiday.

Memorial Day	Monday	May 31st	***	Monday will run on Tuesday (June 1st)
			***	Tuesday will run on Wednesday (June 2nd)
			***	Wednesday will run on Thursday (June 3rd)

- 3) We had quite a few volunteers along with several employees from Public Works host the first Spencer Cares event. The volunteer's helped nine residents remove items from their homes to the curb, so that Public Works could pick the items up. We picked up a full garbage truck of household items, a full truck load of electronics, and several loads of appliances.
- 4) Public Works employees, along with several employees from the Police and Fire Department, attended their first OSHA 10 hour class on May 21st, and they will be finishing up this Friday, May 28th. This training will help the employee's understand OSHA regulations, and what they are looking for during random inspections.
- 5) We are working with AMT to get a contract to begin the pavement condition survey, and to get it scheduled so the work can be completed by the end of our fiscal year.
- 6) We attempted to fix the drainage issue on Forestdale Avenue, and once the job site was opened up, multiple issues were discovered. The main issue is that the pipe is deeper than we have the equipment to fix. Several contractors have been contacted to see who can respond the quickest, so that we can get this problem resolved and get this Street reopened. We will have more details available at the regular monthly meeting.
- 7) We have been in contact with Chris Sloop, with Rowan County, to make sure that the extension is being filed on behalf of the Town for the CCAP grant. He assured me that this was being done, and he is also pushing for a timeline for construction. We hope to have further details at the regular monthly meeting.



- 8) The playground mulch will be delivered on Wednesday, May 26th. Once the material is delivered, we will be getting it placed to refresh the playgrounds at Rowan Park, and 8th Street Park.
- 9) Main Street Planters: The planters are doing well now that the project is complete. The temperatures rising so early this year is a challenge, but we have been monitoring them regularly to make sure they are getting the correct amount of water. We have the tree to replace the one that did not make the transition, but we are holding it at the shop until these extreme temperatures pass to plant it.
- 10) **There were 5 abatements issued this month for Chronic Properties. There was one work order issued, but mowed by the property owner.**
- 11) **Work Orders were completed as necessary.**

Monthly Events:

May 15th – Spencer Cares Event

May 31st - Memorial Day Holiday





We're on the Right Track



OFFICE OF THE FIRE CHIEF

Post Office Box 45 Spencer, NC 28159-0045
704.637.6135

<http://www.ci.spencer.nc.us/fire>

AGENDA ITEM

Council Meeting Date: 06/08/2021

(Attach relevant documentation)

Agenda Item No: TBD	JUNE 2021 Monthly Board Report
Issue under Consideration:	JUNE 2021 Monthly Board Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	Review Only
Recommendations:	N/A
Department:	Fire Department

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

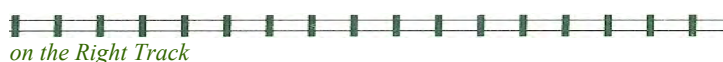
Results of Voting

For: _____

Against: _____

Passes: _____

Fails: _____





OFFICE OF THE FIRE CHIEF

Post Office Box 45 Spencer, NC 28159-0045

704.637.6135

<http://www.ci.spencer.nc.us/fire>

JUNE 2021 Monthly Report

Calls for Service-As of 5/25/21

Fire: 15

EMS: 16

Total: 31

2021 Total: 195

May Insufficient Responses: 2

Structure Fire-1-Lack of personnel

Fire Alarm-1-Appropriate apparatus didn't respond.

Apparatus:

Awaiting minor repairs-E751

Equipment:

N/A.

Special Events:

Smoke Alarm Canvas- Saturday, June 5th.

Fire Truck Show- Saturday, June 19th

Personnel:

2 Part-time staff members joined our team in May, as well as 1 additional Live-In.

Station:

No Updates.

Special Information:

Received official notification of ISO inspection on April 29th, 2021. Inspection is set for August 4th, 2021.



Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-05-26

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
0000-10-Revs							
10-3100-000 TAXES, PRIOR YEARS	\$5,000.00	\$5,000.00	\$0.00	\$1,194.84	\$22.93	\$3,805.16	24
10-3194-000 TAXES, 3RD PRIOR YR	\$2,000.00	\$2,000.00	\$0.00	\$11,748.52	\$22.93	\$9,748.52	587
10-3195-000 TAXES, 2ND PRIOR YR	\$14,500.00	\$14,500.00	\$0.00	\$20,048.62	\$97.42	\$5,548.62	138
10-3196-000 TAXES, FIRST PRIOR Y	\$38,000.00	\$38,000.00	\$0.00	\$45,346.26	\$2,688.93	\$7,346.26	119
10-3197-100 AD VALOREM TAXES CUR	\$1,507,038.00	\$1,523,574.00	\$0.00	\$1,529,132.39	\$32,878.29	\$5,558.39	100
10-3197-180 TAX INTEREST & PENAL	\$9,000.00	\$9,000.00	\$0.00	\$24,507.05	\$818.82	\$15,507.05	272
10-3197-190 DOG TAX	\$0.00	\$0.00	\$0.00	\$22.00	\$1.00	\$22.00	0
10-3231-000 1% SALES TAX (ART 39	\$243,814.00	\$243,814.00	\$0.00	\$270,489.65	\$20,918.38	\$26,675.65	111
10-3232-000 1/2% SALES TAX (ART	\$152,782.00	\$152,782.00	\$0.00	\$162,493.13	\$12,444.64	\$9,711.13	106
10-3233-000 1/2% SALES TAX (ART	\$119,808.00	\$119,808.00	\$0.00	\$132,388.18	\$10,210.39	\$12,580.18	111
10-3234-000 TELECOMM.SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3235-000 1/2% SALES TAX (ART	\$212,274.00	\$212,274.00	\$0.00	\$221,665.35	\$17,820.56	\$9,391.35	104
10-3260-000 PRIVILEGE LICENSE FE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3261-000 CABLE TV FRANCHISE F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3314-004 FED.DRUG SEIZURE REV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3317-004 STATE DRUG SEIZURE R	\$0.00	\$0.00	\$0.00	\$1,280.24	\$0.00	\$1,280.24	0
10-3318-000 INTANGIBLES TAX REIM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3322-000 BEER & WINE TAX	\$14,500.00	\$14,500.00	\$0.00	\$3,200.32	\$0.00	\$11,299.68	22
10-3324-000 UTILITY FRANCHISE TA	\$197,000.00	\$197,000.00	\$0.00	\$132,806.75	\$0.00	\$64,193.25	67
10-3325-000 FOOD STAMP REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3326-000 SOLID WASTE DISPOSAL	\$2,400.00	\$2,400.00	\$0.00	\$1,840.50	\$620.95	\$559.50	77
10-3327-000 INVENTORY TAX REIMBU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3431-000 COURT, PKG FEES, REP	\$1,500.00	\$1,500.00	\$0.00	\$2,509.00	\$198.00	\$1,009.00	167
10-3436-000 FIRE PROTECT.-EAST S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3437-000 FIRST RESPONDER FEES	\$4,020.00	\$4,020.00	\$0.00	\$3,015.00	\$335.00	\$1,005.00	75
10-3437-001 Rowan County Fire De	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3438-000 ROWAN-SALIS SCHOOLS	\$107,000.00	\$107,000.00	\$0.00	\$109,577.24	\$0.00	\$2,577.24	102
10-3439-000 NCTM PAYMENTS	\$29,248.00	\$29,248.00	\$0.00	\$26,810.63	\$4,874.66	\$2,437.37	92
10-3440-000 WATER BOND FROM SALI	\$10,580.00	\$10,580.00	\$0.00	\$0.00	\$0.00	\$10,580.00	0
10-3491-000 ZONING FEES	\$10,000.00	\$10,000.00	\$0.00	\$3,722.00	\$255.00	\$6,278.00	37
10-3491-001 LIEN PAYMENTS	\$5,000.00	\$5,000.00	\$0.00	\$6,558.16	\$1,216.22	\$1,558.16	131
10-3500-510 SOL/WASTE COLLECTION	\$218,813.00	\$218,813.00	\$0.00	\$165,487.60	\$0.00	\$53,325.40	76
10-3500-530 BULKY ITEM COLLECTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3500-540 RECYCLING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3500-550 YARD WASTE SALES	\$1,000.00	\$1,000.00	\$0.00	\$530.00	\$10.00	\$470.00	53
10-3831-000 INVESTMENT EARNINGS	\$10,800.00	\$10,800.00	\$0.00	\$501.17	\$0.00	\$10,298.83	5
10-3833-001 Donations-Police Dep	\$0.00	\$0.00	\$0.00	\$175.00	\$0.00	\$175.00	0
10-3833-002 Donations-Other	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$125.00	0
10-3833-003 FIRE DEPT MEMORIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3833-004 DONATIONS-FIRE DEPAR	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	0
10-3833-005 Donations-Arbor Day	\$0.00	\$0.00	\$0.00	\$295.00	\$0.00	\$295.00	0
10-3835-000 SALES-FIXED ASSETS	\$15,000.00	\$15,000.00	\$0.00	\$28,025.00	\$3,825.00	\$13,025.00	187
10-3837-000 ABC REVENUES	\$12,000.00	\$12,000.00	\$0.00	\$12,680.89	\$2,029.04	\$680.89	106
10-3838-000 INSURANCE REIMBURSEM	\$0.00	\$0.00	\$0.00	\$237.50	\$0.00	\$237.50	0
10-3839-000 MISCELLANEOUS REVENU	\$20,000.00	\$21,601.00	\$0.00	\$22,638.96	\$4.00	\$1,037.96	105
10-3839-001 CIVIL CITATIONS - PO	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-3839-002 CIVIL CITATIONS - LA	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-3840-000 LIBRARY PARK RES.FEE	\$300.00	\$300.00	\$0.00	\$150.00	\$100.00	\$150.00	50
10-3840-001 STANBACK FOREST RES.	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0
10-3841-000 STATE SHARED REVENUE	\$14,600.00	\$14,600.00	\$0.00	\$14,116.00	\$14,116.00	\$484.00	97
10-3920-000 Lease Proceeds-Suntr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-05-26

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-3984-000 PROCEEDS FROM LOAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-050 TRF.FROM SEWER FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-060 RES EQTY TRF-SOL WAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-070 TRF FROM CAPITAL RES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-000 FEDERAL GRANT - COPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-001 OTHER FIN.SOR-CAP LE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-002 OTHER GRANTS	\$20,000.00	\$123,545.00	\$0.00	\$108,793.11	\$0.00	\$14,751.89	88
10-3985-003 GRANTS-SPENCER WOODS	\$0.00	\$0.00	\$0.00	\$4,746.38	\$4,496.38	\$4,746.38	0
10-3985-050 RES.EQUITY TRF.-SEWE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-060 TRANSF FROM POWELL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3986-001 SCHOOL RESOURCE OFFI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3991-000 APPROPRIATED FUND BA	\$249,274.00	\$565,960.00	\$0.00	\$0.00	\$0.00	\$565,960.00	0
0000-10-Revs	\$3,247,451.00	\$3,685,819.00	\$0.00	\$3,070,007.44	\$130,004.54	\$875,784.60	83

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-05-26

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4110-10-GOVERNING BODY							
10-4110-121 SALARIES & WAGES	\$21,250.00	\$21,250.00	\$0.00	\$19,555.56	\$1,694.45	\$1,694.44	92
10-4110-181 SOCIAL SECURITY	\$1,626.00	\$1,626.00	\$0.00	\$1,496.09	\$129.64	\$129.91	92
10-4110-185 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-186 UNEMPLOYMENT COMPENS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-191 PROF.SERV.-ACCT/AUDI	\$8,650.00	\$8,650.00	\$0.00	\$8,650.00	\$0.00	\$0.00	100
10-4110-192 PROFESSIONAL SERV-LE	\$27,500.00	\$27,500.00	\$0.00	\$19,127.50	\$0.00	\$8,372.50	70
10-4110-299 MISCELLANEOUS SUPPLI	\$25.00	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00	0
10-4110-311 TRAVEL	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0
10-4110-321 TELEPHONE & INTERNET	\$326.00	\$326.00	\$0.00	\$170.51	\$0.00	\$155.49	52
10-4110-329 OTHER COMMUNICATION	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0
10-4110-370 ADVERTISING	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
10-4110-395 TRAINING	\$500.00	\$500.00	\$0.00	\$225.00	\$0.00	\$275.00	45
10-4110-399 OTHER SERVICES	\$2,500.00	\$2,500.00	\$0.00	\$137.53	\$0.00	\$2,362.47	6
10-4110-451 INSURANCE-PROPERTY &	\$802.00	\$395.00	\$0.00	\$198.17	\$0.00	\$196.83	50
10-4110-491 DUES & SUBSCRIPTIONS	\$6,200.00	\$6,200.00	\$0.00	\$2,189.04	\$0.00	\$4,010.96	35
10-4110-498 Spencer Business Ass	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4110-499 MISCELLANEOUS	\$153.00	\$153.00	\$0.00	\$65.78	\$0.00	\$87.22	43
10-4110-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-580 CAP.OUTLY-BLDG,STRUC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-600 NONPROFIT GRANT PROG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-625 DONATION-LIBRARY PAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-630 ROWAN CO-ELECTIONS S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-640 EVENTS	\$10,000.00	\$10,000.00	\$0.00	\$3,114.00	\$0.00	\$6,886.00	31
10-4110-645 SPENCER PARTNERSHIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-650 FACADE GRANT -COMM	\$2,000.00	\$2,000.00	\$0.00	\$500.00	\$0.00	\$1,500.00	25
10-4110-651 FACADE GRANT-RESIDEN	\$2,000.00	\$2,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	50
10-4110-660 TRF.TO SOLID WASTE F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-665 RES EQUITY TRF-FLEET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-983 TRF.TO CAP.RES.(FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-999 Contingencies	\$50,000.00	\$4,114.00	\$0.00	\$0.00	\$0.00	\$4,114.00	0
4110-10-GOVERNING BODY	\$134,632.00	\$88,339.00	\$0.00	\$56,429.18	\$1,824.09	\$31,909.82	64

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-05-26

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4130-10-ADMINISTRATION							
10-4130-121 SALARIES & WAGES	\$232,283.00	\$232,283.00	\$0.00	\$201,279.61	\$20,207.59	\$31,003.39	87
10-4130-127 SALARIES & WAGES-LON	\$3,260.00	\$3,260.00	\$0.00	\$1,889.66	\$0.00	\$1,370.34	58
10-4130-133 401K Town Match	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-181 SOCIAL SECURITY	\$17,981.00	\$17,981.00	\$0.00	\$13,303.63	\$1,428.22	\$4,677.37	74
10-4130-182 RETIREMENT CONTRIBUT	\$20,899.00	\$20,899.00	\$0.00	\$12,973.90	\$1,900.33	\$7,925.10	62
10-4130-183 MEDICAL INSURANCE	\$31,262.00	\$31,262.00	\$0.00	\$24,459.12	\$2,227.05	\$6,802.88	78
10-4130-184 401K MATCH	\$9,285.00	\$9,285.00	\$0.00	\$6,001.94	\$843.13	\$3,283.06	65
10-4130-185 WORKERS COMPENSATION	\$1,094.00	\$1,094.00	\$0.00	\$860.33	\$0.00	\$233.67	79
10-4130-186 UNEMPLOYMENT COMPENS	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
10-4130-211 JANITORIAL SUPPLIES	\$500.00	\$500.00	\$0.00	\$756.14	\$0.00	(\$256.14)	151
10-4130-220 FOOD & PROVISIONS	\$1,500.00	\$1,500.00	\$0.00	\$604.23	\$0.00	\$895.77	40
10-4130-260 OFFICE SUPPLIES	\$4,000.00	\$4,000.00	\$288.48	\$3,270.89	(\$2.72)	\$440.63	82
10-4130-270 COVID	\$0.00	\$92,387.00	\$0.00	\$7,378.20	\$0.00	\$85,008.80	8
10-4130-291 DATA PROCESSING SUPP	\$71.00	\$71.00	\$0.00	\$0.00	\$0.00	\$71.00	0
10-4130-299 MISCELLANEOUS SUPPLI	\$100.00	\$100.00	\$0.00	(\$465.33)	\$0.00	\$565.33	-
							465
10-4130-311 TRAVEL	\$2,225.00	\$1,625.00	\$0.00	\$90.13	\$0.00	\$1,534.87	6
10-4130-321 TELEPHONE & INTERNET	\$6,212.00	\$6,212.00	\$0.00	\$6,384.65	\$221.52	(\$172.65)	103
10-4130-325 POSTAGE	\$3,000.00	\$3,000.00	\$0.00	\$1,057.58	\$0.00	\$1,942.42	35
10-4130-329 OTHER COMMUNICATION	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4130-331 ELECTRICITY	\$14,000.00	\$14,000.00	\$0.00	\$10,488.21	\$0.00	\$3,511.79	75
10-4130-332 WATER/SEWER	\$6,050.00	\$6,050.00	\$0.00	\$15,545.15	\$388.75	(\$9,495.15)	257
10-4130-341 PRINTING	\$10,000.00	\$10,000.00	\$0.00	\$4,229.45	\$585.00	\$5,770.55	42
10-4130-351 MAINT. & REPAIR - BL	\$2,500.00	\$2,500.00	\$0.00	\$1,880.07	\$0.00	\$619.93	75
10-4130-352 MAINT & REPAIRS - EQ	\$300.00	\$300.00	\$0.00	\$249.90	\$0.00	\$50.10	83
10-4130-370 ADVERTISING	\$500.00	\$500.00	\$0.00	\$690.23	\$0.00	(\$190.23)	138
10-4130-394 CLEANING SERVICES	\$6,600.00	\$7,200.00	\$1,100.00	\$6,150.00	\$0.00	(\$50.00)	85
10-4130-395 TRAINING	\$6,000.00	\$6,000.00	\$0.00	\$3,044.24	(\$80.44)	\$2,955.76	51
10-4130-396 MEDICAL SERVICES	\$400.00	\$400.00	\$0.00	\$40.00	\$0.00	\$360.00	10
10-4130-397 TECHNOLOGY SERVICES	\$12,000.00	\$12,000.00	\$1,080.93	\$7,746.66	\$1,185.00	\$3,172.41	65
10-4130-398 PROFESSIONAL SERVICE	\$34,000.00	\$72,760.00	\$15,760.00	\$62,028.60	\$750.00	(\$5,028.60)	85
10-4130-399 OTHER SERVICES	\$5,000.00	\$21,536.00	\$0.00	\$20,495.57	\$0.00	\$1,040.43	95
10-4130-400 DAVID TREME EDUCATIO	\$0.00	\$2,700.00	\$0.00	\$0.00	\$0.00	\$2,700.00	0
10-4130-440 SERVICE & MAINT. CON	\$8,000.00	\$8,000.00	\$355.00	\$7,337.93	\$44.00	\$307.07	92
10-4130-451 INSURANCE-PROPERTY &	\$5,809.00	\$4,392.00	\$0.00	\$4,391.72	\$0.00	\$0.28	100
10-4130-453 INSURANCE - BONDS	\$802.00	\$550.00	\$0.00	\$550.00	\$0.00	\$0.00	100
10-4130-491 DUES & SUBSCRIPTIONS	\$1,000.00	\$1,000.00	\$0.00	\$2,519.62	\$0.00	(\$1,519.62)	252
10-4130-492 WATER/SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-499 MISCELLANEOUS	\$3,000.00	\$3,000.00	\$0.00	\$20,878.19	\$18,552.21	(\$17,878.19)	696
10-4130-540 BOND PRINCIPAL/INTER	\$10,580.00	\$10,580.00	\$0.00	\$290.00	\$0.00	\$10,290.00	3
10-4130-550 CAP. OUTLAY-OTHER EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-580 CAP.OUT-BLDG,STRUCT,	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-590 PARK PLAZA	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-610 ECONOMIC DEV.COMM.	\$4,613.00	\$4,613.00	\$0.00	\$4,613.00	\$0.00	\$0.00	100
10-4130-620 ECON.DEV.ACTIVITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-740 PARK PLAZZA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-750 LEASE PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-850 TRANSFER TO PARK PLA	\$0.00	\$287,974.00	\$0.00	\$100,000.00	\$0.00	\$187,974.00	35
10-4130-999 CREDIT CARD CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$14,427.07	\$0.00	0
4130-10-ADMINISTRATION	\$567,026.00	\$903,714.00	\$18,584.41	\$553,013.22	\$62,676.71	\$332,116.37	63

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-05-26

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4310-10-POLICE OPERATIONS							
10-4310-121 SALARIES & WAGES	\$552,602.00	\$572,526.00	\$0.00	\$477,348.53	\$40,429.26	\$95,177.47	83
10-4310-122 SALARIES & WAGES-OVE	\$8,000.00	\$8,000.00	\$0.00	\$325.91	\$0.00	\$7,674.09	4
10-4310-126 SALARIES-TEMP/PART-T	\$25,718.00	\$25,718.00	\$0.00	\$24,023.28	\$2,201.60	\$1,694.72	93
10-4310-127 SALARIES & WAGES-LON	\$13,609.00	\$13,609.00	\$0.00	\$7,969.09	\$0.00	\$5,639.91	59
10-4310-131 Separation Allowance	\$2,378.00	\$2,378.00	\$0.00	\$2,649.69	\$546.76	(\$271.69)	111
10-4310-133 LAW ENF.OFFICERS-401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-181 SOCIAL SECURITY	\$46,076.00	\$47,600.00	\$0.00	\$38,379.54	\$3,229.86	\$9,220.46	81
10-4310-182 RETIREMENT CONTRIBUT	\$65,032.00	\$67,072.00	\$0.00	\$54,999.02	\$4,583.81	\$12,072.98	82
10-4310-183 MEDICAL INSURANCE	\$105,374.00	\$109,536.00	\$0.00	\$105,698.13	\$6,627.55	\$3,837.87	96
10-4310-184 401K Match	\$28,690.00	\$29,486.00	\$0.00	\$25,274.78	\$2,099.42	\$4,211.22	86
10-4310-185 WORKERS COMPENSATION	\$29,723.00	\$29,723.00	\$0.00	\$23,373.96	\$0.00	\$6,349.04	79
10-4310-212 UNIFORMS	\$11,400.00	\$11,400.00	\$552.50	\$4,097.71	\$79.99	\$6,749.79	36
10-4310-231 DARE PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-241 K-9 PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-251 MOTOR FUEL & OIL	\$20,000.00	\$18,000.00	\$0.00	\$18,749.82	\$2,210.25	(\$749.82)	104
10-4310-259 OTHER VEHICLE SUPPLI	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0
10-4310-260 OFFICE SUPPLIES	\$2,000.00	\$2,000.00	\$0.00	\$1,186.76	\$0.00	\$813.24	59
10-4310-292 SAFETY SUPPLIES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4310-299 MISCELLANEOUS SUPPLI	\$2,500.00	\$2,500.00	\$0.00	\$2,323.64	\$0.00	\$176.36	93
10-4310-311 TRAVEL	\$400.00	\$400.00	\$0.00	\$10.00	\$0.00	\$390.00	3
10-4310-321 TELEPHONE & INTERNET	\$6,000.00	\$6,000.00	\$0.00	\$7,850.64	\$96.85	(\$1,850.64)	131
10-4310-329 OTHER COMMUNICATION	\$8,000.00	\$8,000.00	\$0.00	\$8,285.09	\$766.77	(\$285.09)	104
10-4310-352 MAINT. & REPAIR-EQUI	\$4,000.00	\$4,000.00	\$0.00	\$2,573.23	\$526.58	\$1,426.77	64
10-4310-353 MAINT & REPAIR-VEHIC	\$11,000.00	\$11,000.00	\$0.00	\$5,296.60	\$427.80	\$5,703.40	48
10-4310-370 ADVERTISING	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4310-395 TRAINING	\$5,000.00	\$5,000.00	\$0.00	\$4,680.03	\$500.00	\$319.97	94
10-4310-396 MEDICAL SERVICES	\$2,800.00	\$2,800.00	\$0.00	\$2,355.00	\$0.00	\$445.00	84
10-4310-440 SERVICE & MAINT.CONT	\$17,000.00	\$17,000.00	\$809.65	\$18,071.27	\$462.95	(\$1,880.92)	106
10-4310-451 INSURANCE-PROPERTY &	\$9,274.00	\$11,265.00	\$0.00	\$11,264.21	\$0.00	\$0.79	100
10-4310-452 INSURANCE-VEHICLES	\$10,530.00	\$13,781.00	\$0.00	\$13,663.65	\$0.00	\$117.35	99
10-4310-491 DUES & SUBSCRIPTIONS	\$415.00	\$415.00	\$0.00	\$380.00	\$0.00	\$35.00	92
10-4310-499 MISCELLANEOUS	\$1,400.00	\$1,400.00	\$0.00	\$1,856.60	\$0.00	(\$456.60)	133
10-4310-540 CAP.OUT.-MOTOR VEHIC	\$126,750.00	\$126,750.00	\$0.00	\$118,790.30	\$0.00	\$7,959.70	94
10-4310-550 CAP.OUTLAY-OTHER EQU	\$35,280.00	\$35,280.00	\$0.00	\$38,519.15	\$0.00	(\$3,239.15)	109
10-4310-560 CAPITAL OUTLAY-BLDG.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-750 LEASE PYMTS-COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-760 LEASE PYMTS-VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-765 LEASE PYMTS-RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-770 STATE DRUG SEIZURE E	\$0.00	\$0.00	\$0.00	\$296.39	\$0.00	(\$296.39)	0
10-4310-771 FED DRUG SEIZURE EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4310-10-POLICE OPERATIONS	\$1,151,701.00	\$1,183,389.00	\$1,362.15	\$1,020,292.02	\$64,789.45	\$161,734.83	86

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4340-10-FIRE OPERATIONS							
10-4340-121 SALARIES & WAGES	\$52,679.00	\$52,679.00	\$0.00	\$46,374.11	\$4,136.16	\$6,304.89	88
10-4340-122 OVERTIME	\$1,500.00	\$1,500.00	\$0.00	\$895.55	\$0.00	\$604.45	60
10-4340-125 SALARIES-VOLUNTEER F	\$44,785.00	\$44,785.00	\$0.00	\$38,101.04	\$4,632.25	\$6,683.96	85
10-4340-126 SALARIES-TEMP/PART-T	\$80,938.00	\$80,938.00	\$0.00	\$66,367.38	\$4,786.56	\$14,570.62	82
10-4340-127 SALARIES & WAGES-LON	\$1,657.00	\$1,657.00	\$0.00	\$2,100.06	\$0.00	(\$443.06)	127
10-4340-180 FIREFIGHTER LIFE INS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-181 SOCIAL SECURITY	\$13,878.00	\$13,878.00	\$0.00	\$11,818.14	\$1,041.71	\$2,059.86	85
10-4340-182 RETIREMENT CONTRIBUT	\$5,509.00	\$5,509.00	\$0.00	\$3,730.44	\$399.52	\$1,778.56	68
10-4340-183 MEDICAL INSURANCE	\$11,665.00	\$11,665.00	\$0.00	\$6,741.46	\$495.28	\$4,923.54	58
10-4340-184 401K MATCH	\$780.00	\$780.00	\$0.00	\$1,626.68	\$195.06	(\$846.68)	209
10-4340-185 WORKERS COMPENSATION	\$11,424.00	\$11,424.00	\$0.00	\$8,983.61	\$0.00	\$2,440.39	79
10-4340-212 UNIFORMS	\$3,000.00	\$3,750.00	\$0.00	\$3,338.19	\$150.07	\$411.81	89
10-4340-213 FEMA-FIREFIGHTER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-214 FEMA-PERS.PROTECTIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-215 PERSONAL PROTECTION	\$13,000.00	\$13,000.00	\$0.00	\$9,551.97	\$0.00	\$3,448.03	73
10-4340-220 FOOD & PROVISIONS	\$1,000.00	\$1,000.00	\$0.00	\$354.12	\$0.00	\$645.88	35
10-4340-251 MOTOR FUEL & OIL	\$4,000.00	\$3,335.00	\$0.00	\$4,323.95	\$688.50	(\$988.95)	130
10-4340-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-260 OFFICE SUPPLIES	\$500.00	\$500.00	\$0.00	\$996.36	\$0.00	(\$496.36)	199
10-4340-265 POSTAGE	\$25.00	\$25.00	\$0.00	(\$70.00)	\$0.00	\$95.00	-
							280
10-4340-270 DUES & SUBSCRIPTIONS	\$1,000.00	\$1,000.00	\$0.00	\$325.00	\$0.00	\$675.00	33
10-4340-292 SAFETY SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$1,389.65	\$0.00	(\$389.65)	139
10-4340-299 MISCELLANEOUS SUPPLI	\$1,000.00	\$1,000.00	\$0.00	\$1,566.26	\$0.00	(\$566.26)	157
10-4340-311 TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-321 TELEPHONE & INTERNET	\$7,500.00	\$7,500.00	\$0.00	\$6,579.32	\$110.76	\$920.68	88
10-4340-329 OTHER COMMUNICATION	\$3,280.00	\$3,280.00	\$0.00	\$408.93	\$0.00	\$2,871.07	12
10-4340-331 ELECTRICITY	\$5,500.00	\$5,500.00	\$0.00	\$3,762.49	\$0.00	\$1,737.51	68
10-4340-333 NATURAL GAS	\$1,666.00	\$1,666.00	\$0.00	\$1,287.99	\$51.38	\$378.01	77
10-4340-351 Maint & Repair-Bldg	\$2,000.00	\$24,712.00	\$0.00	\$23,511.65	\$0.00	\$1,200.35	95
10-4340-352 MAINT. & REPAIR-EQUI	\$4,000.00	\$4,000.00	\$0.00	\$22,901.75	\$0.00	(\$18,901.75)	573
10-4340-353 MAINT & REPAIR-VEHIC	\$15,500.00	\$15,500.00	\$0.00	\$15,076.52	\$700.00	\$423.48	97
10-4340-354 BUILDINGS & GROUNDS	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4340-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-375 PUBLIC ED.PREV.MATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-395 TRAINING	\$1,500.00	\$2,250.00	\$500.00	\$718.67	\$0.00	\$1,031.33	32
10-4340-396 MEDICAL SERVICES	\$500.00	\$500.00	\$0.00	\$977.47	\$0.00	(\$477.47)	195
10-4340-440 SERVICE & MAINT.CONT	\$3,298.00	\$3,298.00	\$683.00	\$3,678.52	\$0.00	(\$1,063.52)	112
10-4340-451 INSURANCE-PROPERTY &	\$4,248.00	\$3,933.00	\$0.00	\$3,932.04	\$0.00	\$0.96	100
10-4340-452 INSURANCE - VEHICLES	\$3,566.00	\$4,741.00	\$0.00	\$4,740.58	\$0.00	\$0.42	100
10-4340-499 MISCELLANEOUS	\$1,500.00	\$1,500.00	\$0.00	\$1,880.24	\$0.00	(\$380.24)	125
10-4340-540 CAPITAL OUTLAY-MOTOR	\$14,888.00	\$14,888.00	\$0.00	\$14,887.67	\$0.00	\$0.33	100
10-4340-550 CAP.OUTLAY-OTHER EQU	\$3,460.00	\$3,460.00	\$0.00	\$2,627.88	\$0.00	\$832.12	76
10-4340-560 CAP.OUT-BLDG,STRUCT,	\$5,000.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0
10-4340-670 MILLER FERRY F.D.CON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-750 LEASE PAYMENTS-COMPU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-752 LEASE PMTS-UTILITY T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-753 LEASE PAYMENTS-RADIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-755 LEASE PAYMENTS-FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-765 LEASE PYMT-RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-775 LEASE PYMTS - EQUIPM	\$18,251.00	\$18,251.00	\$0.00	\$18,250.71	\$0.00	\$0.29	100
10-4340-785 LEASE PAYMT-UTILITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-800 FIRE STATION LEASE P	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-05-26

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4340-810 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4340-10-FIRE OPERATIONS	\$345,497.00	\$368,404.00	\$1,183.00	\$333,736.40	\$17,387.25	\$33,484.60	91

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-05-26

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4510-10-STREETS OPERATIONS							
10-4510-121 SALARIES & WAGES	\$157,543.00	\$157,543.00	\$0.00	\$129,353.23	\$11,445.24	\$28,189.77	82
10-4510-122 SALARIES & WAGES-OVE	\$1,500.00	\$1,500.00	\$0.00	\$1,141.52	\$505.83	\$358.48	76
10-4510-126 SALARIES-TEMP/PART-T	\$11,524.00	\$11,524.00	\$0.00	\$2,496.67	\$969.84	\$9,027.33	22
10-4510-127 SALARIES & WAGES-LON	\$3,022.00	\$3,022.00	\$0.00	\$2,630.01	\$0.00	\$391.99	87
10-4510-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-181 SOCIAL SECURITY	\$13,281.00	\$13,281.00	\$0.00	\$9,682.39	\$923.90	\$3,598.61	73
10-4510-182 RETIREMENT CONTRIBUT	\$17,622.00	\$17,622.00	\$0.00	\$13,686.94	\$1,223.78	\$3,935.06	78
10-4510-183 MEDICAL INSURANCE	\$45,791.00	\$45,791.00	\$0.00	\$50,784.08	\$3,408.48	(\$4,993.08)	111
10-4510-184 401K MATCH.	\$3,969.00	\$3,969.00	\$0.00	\$4,476.58	\$400.13	(\$507.58)	113
10-4510-185 WORKERS COMPENSATION	\$10,694.00	\$10,694.00	\$0.00	\$8,409.73	\$0.00	\$2,284.27	79
10-4510-211 JANITORIAL SUPPLIES	\$750.00	\$750.00	\$0.00	\$681.64	\$0.00	\$68.36	91
10-4510-212 UNIFORMS	\$4,500.00	\$4,500.00	\$0.00	\$3,492.37	\$99.75	\$1,007.63	78
10-4510-230 EDUCAT.,MEDICAL,AG S	\$600.00	\$600.00	\$0.00	\$804.79	\$0.00	(\$204.79)	134
10-4510-240 CONSTRUCT./REPAIR SU	\$1,000.00	\$1,000.00	\$0.00	\$410.45	\$0.00	\$589.55	41
10-4510-251 MOTOR FUEL & OIL	\$15,000.00	\$15,000.00	\$0.00	\$11,820.47	\$175.13	\$3,179.53	79
10-4510-252 TIRES & TUBES	\$3,500.00	\$3,500.00	\$0.00	\$1,740.84	\$78.45	\$1,759.16	50
10-4510-253 PARTS	\$1,500.00	\$1,500.00	\$0.00	\$1,123.50	\$0.00	\$376.50	75
10-4510-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-260 OFFICE SUPPLIES/MATE	\$200.00	\$200.00	\$0.00	\$134.78	\$0.00	\$65.22	67
10-4510-291 Data Processing Supp	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4510-293 SAFETY SUPPLIES	\$1,750.00	\$1,750.00	\$0.00	\$1,566.22	\$0.00	\$183.78	89
10-4510-299 MISCELLANEOUS SUPPLI	\$4,750.00	\$4,750.00	\$0.00	\$3,577.89	\$0.00	\$1,172.11	75
10-4510-311 TRAVEL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-321 TELEPHONE	\$4,000.00	\$4,000.00	\$0.00	\$2,541.40	\$20.73	\$1,458.60	64
10-4510-329 OTHER COMMUNICATION	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-331 ELECTRICITY	\$40,000.00	\$40,000.00	\$0.00	\$37,695.01	\$23.20	\$2,304.99	94
10-4510-332 FUEL OIL	\$1,500.00	\$1,500.00	\$0.00	\$1,765.54	\$536.24	(\$265.54)	118
10-4510-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-339 OTHER UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-351 MAINT. & REPAIRS - B	\$6,000.00	\$6,000.00	\$0.00	\$5,400.46	\$250.00	\$599.54	90
10-4510-352 MAINT. & REPAIRS - E	\$4,500.00	\$4,500.00	\$0.00	\$3,019.63	\$0.00	\$1,480.37	67
10-4510-353 MAINT. & REPAIRS-VEH	\$5,000.00	\$5,000.00	\$0.00	\$4,039.09	\$0.00	\$960.91	81
10-4510-359 MAINT. & REPAIRS - O	\$0.00	\$0.00	\$0.00	\$723.00	\$0.00	(\$723.00)	0
10-4510-370 ADVERTISING	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0
10-4510-395 TRAINING	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4510-396 MEDICAL SERVICES	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0
10-4510-397 PAVING SERVICES	\$2,000.00	\$6,026.00	\$0.00	\$4,762.90	\$0.00	\$1,263.10	79
10-4510-398 LANDSCAPING	\$2,000.00	\$5,100.00	\$0.00	\$8,049.59	\$0.00	(\$2,949.59)	158
10-4510-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-439 RENT - OTHER EQUIP.	\$250.00	\$250.00	\$0.00	\$60.00	\$0.00	\$190.00	24
10-4510-440 SERVICE & MAINT.CONT	\$950.00	\$950.00	\$106.00	\$2,824.89	\$0.00	(\$1,980.89)	297
10-4510-451 INSURANCE-PROPERTY &	\$2,032.00	\$2,500.00	\$0.00	\$2,499.01	\$0.00	\$0.99	100
10-4510-452 INSURANCE - VEHICLES	\$3,481.00	\$2,315.00	\$0.00	\$2,314.30	\$0.00	\$0.70	100
10-4510-480 INDIRECT COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-491 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-499 MISCELLANEOUS	\$1,600.00	\$1,600.00	\$0.00	\$1,305.87	\$10.00	\$294.13	82
10-4510-510 CAP.OUT.-OFFICE FURN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-540 CAP.OUT. - MOTOR VEH	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	0
10-4510-550 CAP.OUTLAY-OTHER EQU	\$10,700.00	\$10,700.00	\$0.00	\$8,549.15	\$0.00	\$2,150.85	80
10-4510-580 CAP.OUT-BLDG/STRUCT/	\$37,000.00	\$37,000.00	\$0.00	\$14,886.75	\$0.00	\$22,113.25	40
10-4510-591 ROADWAY & PAVING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-593 LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4510-750 LEASE PAYMENTS-COMPU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-770 LEASE PAYMENTS-BACKH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-775 LEASE PAYMENTS-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$536.80	\$0.00	(\$536.80)	0
4510-10-STREETS OPERATIONS	\$451,609.00	\$458,037.00	\$30,106.00	\$348,987.49	\$20,070.70	\$78,943.51	83

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4710-10-SOLID/YARD OPERATIONS							
10-4710-121 SALARIES & WAGES	\$161,307.00	\$161,307.00	\$0.00	\$149,895.23	\$14,803.01	\$11,411.77	93
10-4710-122 SALARIES & WAGES-OVE	\$1,750.00	\$1,750.00	\$0.00	\$864.36	\$407.64	\$885.64	49
10-4710-127 SALARIES & WAGES-LON	\$2,794.00	\$2,794.00	\$0.00	\$2,791.64	\$0.00	\$2.36	100
10-4710-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-181 SOCIAL SECURITY	\$12,670.00	\$12,670.00	\$0.00	\$10,730.49	\$1,061.89	\$1,939.51	85
10-4710-182 RETIREMENT CONTRIBUT	\$16,804.00	\$16,804.00	\$0.00	\$15,740.59	\$1,568.92	\$1,063.41	94
10-4710-183 MEDICAL INSURANCE	\$48,876.00	\$48,876.00	\$0.00	\$46,100.77	\$3,660.78	\$2,775.23	94
10-4710-184 401K MATCH	\$3,969.00	\$3,969.00	\$0.00	\$5,110.66	\$528.76	(\$1,141.66)	129
10-4710-185 WORKERS COMPENSATION	\$21,913.00	\$21,913.00	\$0.00	\$17,231.71	\$0.00	\$4,681.29	79
10-4710-211 JANITORIAL SUPPLIES	\$500.00	\$500.00	\$0.00	\$385.05	\$0.00	\$114.95	77
10-4710-212 UNIFORMS	\$3,250.00	\$3,250.00	\$0.00	\$3,023.94	\$132.22	\$226.06	93
10-4710-230 EDUCAT.,MEDICAL,AG S	\$150.00	\$150.00	\$0.00	\$199.94	\$0.00	(\$49.94)	133
10-4710-240 CONSTRUCT./REPAIR SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-251 MOTOR FUEL & OIL	\$11,000.00	\$11,000.00	\$0.00	\$6,743.33	\$116.75	\$4,256.67	61
10-4710-252 TIRES & TUBES	\$2,600.00	\$2,600.00	\$0.00	\$2,036.86	\$459.98	\$563.14	78
10-4710-253 PARTS	\$2,500.00	\$2,500.00	\$0.00	\$2,724.25	\$0.00	(\$224.25)	109
10-4710-260 OFFICE SUPPLIES/MATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-270 CARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-293 SAFETY SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$895.07	\$0.00	\$104.93	90
10-4710-299 MISCELLANEOUS SUPPLI	\$400.00	\$400.00	\$0.00	\$62.10	\$0.00	\$337.90	16
10-4710-311 TR AVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-321 TELEPHONE	\$2,250.00	\$2,250.00	\$0.00	\$1,905.31	\$131.50	\$344.69	85
10-4710-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-352 MAINT.& REPAIRS-EQUI	\$4,200.00	\$4,200.00	\$0.00	\$3,388.78	\$0.00	\$811.22	81
10-4710-353 MAINT.& REPAIRS-VEHI	\$0.00	\$0.00	\$0.00	\$1,639.20	\$0.00	(\$1,639.20)	0
10-4710-370 Advertising	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
10-4710-395 TRAINING	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4710-396 MEDICAL SERVICES	\$250.00	\$250.00	\$0.00	\$40.00	\$0.00	\$210.00	16
10-4710-397 LANDFILL SER TIPPING	\$50,000.00	\$50,000.00	\$0.00	\$55,991.04	\$0.00	(\$5,991.04)	112
10-4710-398 LANDFILL SER RECYCLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-438 TREE WORK	\$1,675.00	\$1,675.00	\$0.00	\$850.00	\$0.00	\$825.00	51
10-4710-440 SERVICE & MAINT.CONT	\$10,000.00	\$10,000.00	\$10.00	\$10,241.59	\$0.00	(\$251.59)	102
10-4710-451 INSURANCE-PROPERTY &	\$1,473.00	\$1,758.00	\$0.00	\$1,757.27	\$0.00	\$0.73	100
10-4710-452 INSURANCE-VEHICLES	\$2,480.00	\$3,267.00	\$0.00	\$3,266.67	\$0.00	\$0.33	100
10-4710-499 MISCELLANEOUS	\$325.00	\$325.00	\$0.00	\$319.50	\$0.00	\$5.50	98
10-4710-540 CAP OUT-MOTOR VEH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-580 CAPITAL OUTLAY-BLDG,	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-760 LEASE PAYMENTS-VEHIC	\$14,880.00	\$14,880.00	\$0.00	\$13,644.51	\$1,240.41	\$1,235.49	92
10-4710-775 LEASE PAYMENTS-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4710-10-SOLID/YARD OPERATIONS	\$379,416.00	\$380,488.00	\$10.00	\$357,579.86	\$24,111.86	\$22,898.14	94

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4910-10-LAND MANAGEMENT							
10-4910-121 SALARIES & WAGES	\$0.00	\$0.00	\$0.00	\$1,240.00	\$0.00	(\$1,240.00)	0
10-4910-126 SALARIES-TEMP/PT TIM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-127 SALARIES & WAGES-LON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-181 SOCIAL SECURITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-182 RETIREMENT CONTRIBUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-183 MEDICAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-184 401K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-185 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-191 PROF.SERVICES-ENGINE	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0
10-4910-240 YADKIN RIVER TRAIL H	\$0.00	\$115,958.00	\$1,700.00	\$0.00	\$0.00	\$114,258.00	0
10-4910-251 Motor Fuel & Oil	\$500.00	\$500.00	\$0.00	\$430.51	\$49.48	\$69.49	86
10-4910-260 OFFICE SUPPLIES	\$750.00	\$750.00	\$0.00	\$266.13	\$0.00	\$483.87	35
10-4910-291 DATA PROCESSING SUPP	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4910-299 MISCELLANEOUS SUPPLI	\$1,000.00	\$1,000.00	\$0.00	\$440.92	\$10.00	\$559.08	44
10-4910-311 TRAVEL	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4910-321 TELEPHONE & INTERNET	\$3,800.00	\$3,800.00	\$0.00	\$3,033.19	\$38.01	\$766.81	80
10-4910-325 POSTAGE	\$1,200.00	\$1,200.00	\$0.00	\$525.00	\$0.00	\$675.00	44
10-4910-329 OTHER COMMUNICATION	\$400.00	\$400.00	\$0.00	\$76.02	\$0.00	\$323.98	19
10-4910-341 PRINTING	\$1,750.00	\$1,750.00	\$0.00	\$159.69	\$0.00	\$1,590.31	9
10-4910-353 MAINT & REPAIR VEHIC	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4910-370 ADVERTISING	\$1,000.00	\$1,000.00	\$0.00	\$1,597.92	\$0.00	(\$597.92)	160
10-4910-395 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-397 DEMOLITION SERVICES	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0
10-4910-398 PROFESSIONAL SERVICE	\$112,800.00	\$84,354.00	\$1,190.00	\$74,344.23	\$5,110.00	\$8,819.77	88
10-4910-399 OTHER SERVICES	\$3,000.00	\$3,000.00	\$0.00	\$2,213.19	\$0.00	\$786.81	74
10-4910-440 SERVICE & MAINT.CONT	\$500.00	\$500.00	\$83.00	\$1,246.07	\$0.00	(\$829.07)	249
10-4910-451 INSURANCE-PROPERTY &	\$904.00	\$1,112.00	\$0.00	\$1,111.11	\$0.00	\$0.89	100
10-4910-452 INSURANCE-VEHICLES	\$579.00	\$284.00	\$0.00	\$283.10	\$0.00	\$0.90	100
10-4910-491 DUES & SUBSCRIPTIONS	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4910-499 MISCELLANEOUS	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4910-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-610 COMMUNITY APPEAR.COM	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4910-620 HISTORIC PRESERV.COM	\$2,750.00	\$2,750.00	\$0.00	\$0.00	\$0.00	\$2,750.00	0
10-4910-655 TOURISM EVENT COMMIT	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4910-750 LEASE PAYMENTS-COMPU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-751 LEASE PAYMENTS-VEHIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4910-10-LAND MANAGEMENT	\$164,483.00	\$251,908.00	\$2,973.00	\$86,967.08	\$5,207.49	\$161,967.92	36

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6110-10-LIBRARY							
10-6110-121 SALARIES & WAGES	\$14,552.00	\$14,552.00	\$0.00	\$11,571.94	\$1,016.34	\$2,980.06	80
10-6110-127 SALARIES & WAGES-LON	\$283.00	\$283.00	\$0.00	\$150.00	\$0.00	\$133.00	53
10-6110-181 SOCIAL SECURITY	\$1,135.00	\$1,135.00	\$0.00	\$896.75	\$77.75	\$238.25	79
10-6110-260 OFFICE SUPPLIES	\$1,500.00	\$799.00	\$0.00	\$540.82	\$0.00	\$258.18	68
10-6110-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-321 TELEPHONE & INTERNET	\$2,200.00	\$2,200.00	\$0.00	\$1,721.84	\$0.00	\$478.16	78
10-6110-331 ELECTRICITY	\$6,000.00	\$6,000.00	\$0.00	\$4,685.31	\$0.00	\$1,314.69	78
10-6110-333 NATURAL GAS	\$2,700.00	\$2,700.00	\$0.00	\$1,715.52	\$71.86	\$984.48	64
10-6110-351 MAINT. & REPAIRS BLD	\$1,500.00	\$1,613.00	\$0.00	\$1,774.50	\$0.00	(\$161.50)	110
10-6110-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-395 TRAINING	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-440 SERVICE & MAINT CONT	\$700.00	\$1,551.00	\$301.50	\$1,293.75	\$0.00	(\$44.25)	83
10-6110-451 INSURANCE-PROPERTY &	\$3,141.00	\$1,505.00	\$0.00	\$1,504.63	\$0.00	\$0.37	100
10-6110-491 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-495 BOOKS	\$500.00	\$1,251.00	\$0.00	\$1,257.51	\$0.00	(\$6.51)	101
10-6110-497 PROGRAMS	\$2,000.00	\$1,700.00	\$0.00	\$1,216.00	\$86.00	\$484.00	72
10-6110-499 MISCELLANEOUS	\$500.00	\$387.00	\$0.00	\$260.37	\$0.00	\$126.63	67
10-6110-550 CAPITAL OUTLAY-BLDG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-580 CAPITAL OUTLAY-BLDG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-800 LIBRARY REPAIR LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-999 Transfer To Cap. Fun	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
6110-10-LIBRARY	\$37,211.00	\$35,676.00	\$301.50	\$28,588.94	\$1,251.95	\$6,785.56	81

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-05-26

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6120-10-RECREATION							
10-6120-126 SALARIES-TEMP/PART-T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-181 SOCIAL SECURITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-299 MISCELLANEOUS SUPPLI	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
10-6120-331 ELECTRICITY	\$3,000.00	\$3,000.00	\$0.00	\$1,241.90	\$7.47	\$1,758.10	41
10-6120-355 MAINT & REPAIR-SPENC	\$600.00	\$600.00	\$0.00	\$1,637.59	\$0.00	(\$1,037.59)	273
10-6120-356 MAINT & REPAIR-ROWAN	\$1,610.00	\$1,610.00	\$0.00	\$1,459.30	\$0.00	\$150.70	91
10-6120-357 MAINT & REPAIR-8TH S	\$1,710.00	\$1,710.00	\$0.00	\$96.88	\$30.46	\$1,613.12	6
10-6120-358 MAINT & REPAIR-LIBRA	\$2,000.00	\$2,000.00	\$0.00	\$452.80	\$0.00	\$1,547.20	23
10-6120-359 MAINT. & REPAIR - OT	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-6120-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-451 INSURANCE-PROPERTY &	\$106.00	\$94.00	\$0.00	\$93.71	\$0.00	\$0.29	100
10-6120-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-500 MAINT. LIBRARY PARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-501 MAINT SPENCER WOODS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-525 SENIOR CITIZEN PROGR	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0
10-6120-550 CAP. OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-570 CAP OUT-LAND ACQ & D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-580 CAPITAL OUTLAY-IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
6120-10-RECREATION	\$15,876.00	\$15,864.00	\$0.00	\$4,982.18	\$37.93	\$10,881.82	31

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-05-26

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
FundRevTot	\$3,247,451.00	\$3,685,819.00	\$0.00	\$3,070,007.44	\$130,004.54	\$875,784.60	83
FundExpTot	\$3,247,451.00	\$3,685,819.00	\$54,520.06	\$2,790,576.37	\$197,357.43	\$840,722.57	77
Reporting Fund: 20-POWELL BILL							
0000-20-Revs							
-							
20-3328-000 POWELL BILL REVENUE	\$100,000.00	\$100,000.00	\$0.00	\$94,789.65	\$0.00	\$5,210.35	95
20-3831-000 INVESTMENT EARNINGS	\$2,400.00	\$2,400.00	\$0.00	\$55.18	\$0.00	\$2,344.82	2
20-3839-000 MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-3991-000 APPROPRIATED FUND BA	\$94,746.00	\$218,951.00	\$0.00	\$0.00	\$0.00	\$218,951.00	0
0000-20-Revs	\$197,146.00	\$321,351.00	\$0.00	\$94,844.83	\$0.00	\$226,506.17	30

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-05-26

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4510-20-STREETS OPERATIONS							
20-4510-000 TRANS TO/FROM GEN FU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-121 SALARIES & WAGES	\$9,000.00	\$9,000.00	\$0.00	\$7,839.17	\$741.12	\$1,160.83	87
20-4510-127 SALARIES & WAGES - L	\$128.00	\$128.00	\$0.00	\$172.14	\$0.00	(\$44.14)	134
20-4510-181 SS & MEDICARE EXPENS	\$466.00	\$466.00	\$0.00	\$612.78	\$56.68	(\$146.78)	131
20-4510-182 RETIREMENT CONTRIBUT	\$935.00	\$935.00	\$0.00	\$820.45	\$75.90	\$114.55	88
20-4510-183 MEDICAL INSURANCE	\$2,167.00	\$2,167.00	\$0.00	\$0.00	\$0.00	\$2,167.00	0
20-4510-184 401K MATCH	\$450.00	\$450.00	\$0.00	\$394.22	\$37.06	\$55.78	88
20-4510-191 PROF.SERV.-ENGIN. FE	\$4,000.00	\$4,000.00	\$0.00	\$1,227.00	\$0.00	\$2,773.00	31
20-4510-294 STREET SUPPLIES	\$2,000.00	\$1,684.00	\$0.00	\$1,573.35	\$0.00	\$110.65	93
20-4510-355 MAINT. & REPAIR-SIDE	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-356 MAINT & REPAIR - STR	\$16,000.00	\$0.00	\$0.00	\$3,037.54	\$0.00	(\$3,037.54)	0
20-4510-540 CAP OUTLAY - VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-580 CAP.OUT-BLDG,STRUCT,	\$150,000.00	\$302,521.00	\$0.00	\$302,520.04	\$0.00	\$0.96	100
4510-20-STREETS OPERATIONS	\$197,146.00	\$321,351.00	\$0.00	\$318,196.69	\$910.76	\$3,154.31	99

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-05-26

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 20-POWELL BILL							
FundRevTot	\$197,146.00	\$321,351.00	\$0.00	\$94,844.83	\$0.00	\$226,506.17	30
FundExpTot	\$197,146.00	\$321,351.00	\$0.00	\$318,196.69	\$910.76	\$3,154.31	99
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT							
0000-70-Revs							

70-3839-000 Miscellaneous Revenu	\$0.00	\$0.00	\$0.00	\$57,887.69	\$0.00	\$57,887.69	0
0000-70-Revs	\$0.00	\$0.00	\$0.00	\$57,887.69	\$0.00	\$57,887.69	0

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-05-26

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4130-70-ADMINISTRATION							
-							
70-4130-187 INSURANCE REIMBURSEM	\$0.00	\$0.00	\$0.00	\$59,546.62	\$1,958.16	(\$59,546.62)	0
4130-70-ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$59,546.62	\$1,958.16	(\$59,546.62)	0

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-05-26

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT								
	FundRevTot	\$0.00	\$0.00	\$0.00	\$57,887.69	\$0.00	\$57,887.69	0
	FundExpTot	\$0.00	\$0.00	\$0.00	\$59,546.62	\$1,958.16	(\$59,546.62)	0
Grand Totals:	TotalRev	\$3,444,597.00	\$4,007,170.00	\$0.00	\$3,222,739.96	\$130,004.54	\$1,160,178.46	80
	TotalExp	\$3,444,597.00	\$4,007,170.00	\$54,520.06	\$3,168,319.68	\$200,226.35	\$784,330.26	80

Town of Spencer

Fiscal Period - Park Plaza Municipal Project Date Range - 2020-12-01 - 2021-05-26

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<u>Reporting Fund: 80-PARK PLAZA MUNICIPAL COMPLEX PROJECT</u>							
0000-80-Revs							
80-3831-000 INVESTMENT EARNINGS	\$0.00	\$0.00	\$0.00	\$114.25	\$0.00	\$114.25	0
80-3894-010 CANNON FOUNDATION GR	\$222,974.00	\$75,000.00	\$0.00	\$75,000.00	\$0.00	\$0.00	100
80-3984-000 INSTALLMENT DEBT PRO	\$2,826,202.00	\$2,826,202.00	\$0.00	\$2,820,302.00	\$0.00	\$5,900.00	100
80-3984-010 GENERAL FUND CONTRIB	\$0.00	\$157,974.00	\$0.00	\$100,000.00	\$0.00	\$57,974.00	63
0000-80-Revs	\$3,049,176.00	\$3,059,176.00	\$0.00	\$2,995,416.25	\$0.00	\$63,988.25	98

Town of Spencer

Fiscal Period - Park Plaza Municipal Project Date Range - 2020-12-01 - 2021-05-26

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4200-80-PARK PLAZA							
80-4200-192 PROFESSIONAL SERV-LE	\$20,000.00	\$20,000.00	\$0.00	\$6,759.37	\$0.00	\$13,240.63	34
80-4200-193 ADMINISTRATIVE SERVI	\$10,000.00	\$10,000.00	\$0.00	\$2,000.00	\$0.00	\$8,000.00	20
80-4200-555 FURNISHINGS AND EQUI	\$274,900.00	\$274,900.00	\$62,424.06	\$0.00	\$0.00	\$212,475.94	0
80-4200-580 CAPITAL OUTLAY-BLDG,	\$2,526,489.00	\$2,540,250.00	\$2,210,207.53	\$316,281.47	\$122,195.65	\$13,761.00	12
80-4200-585 ARCHITECT FEES	\$27,130.00	\$27,130.00	\$16,072.69	\$11,057.31	\$2,281.41	\$0.00	41
80-4200-594 SPECIAL INSPECTIONS	\$0.00	\$15,721.00	\$0.00	\$3,842.75	\$0.00	\$11,878.25	24
80-4200-780 INTEREST	\$50,657.00	\$50,657.00	\$0.00	\$0.00	\$0.00	\$50,657.00	0
80-4200-999 CONTINGENCY	\$140,000.00	\$120,518.00	\$0.00	\$0.00	\$0.00	\$120,518.00	0
4200-80-PARK PLAZA	\$3,049,176.00	\$3,059,176.00	\$2,288,704.28	\$339,940.90	\$124,477.06	\$430,530.82	86

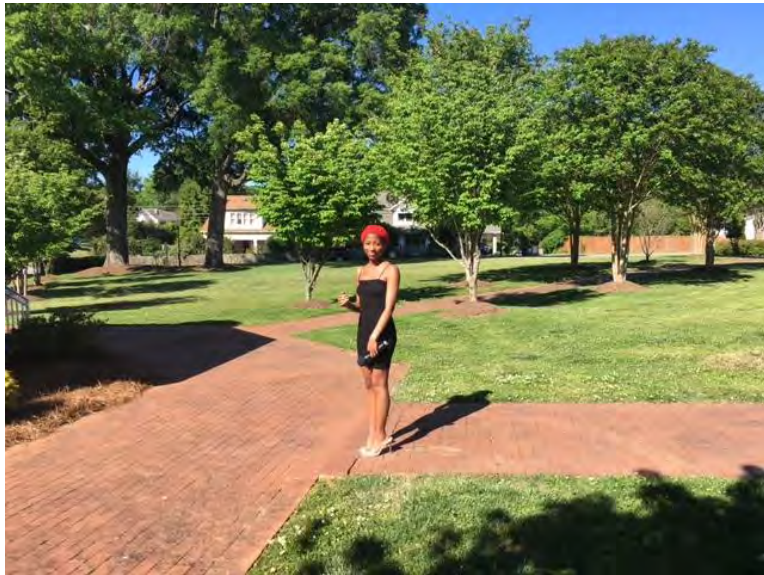
Town of Spencer

Fiscal Period - Park Plaza Municipal Project Date Range - 2020-12-01 - 2021-05-26

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 80-PARK PLAZA MUNICIPAL COMPLEX PROECT								
	FundRevTot	\$3,049,176.00	\$3,059,176.00	\$0.00	\$2,995,416.25	\$0.00	\$63,988.25	98
	FundExpTot	\$3,049,176.00	\$3,059,176.00	\$2,288,704.28	\$339,940.90	\$124,477.06	\$430,530.82	86
Grand Totals:	TotalRev	\$3,049,176.00	\$3,059,176.00	\$0.00	\$2,995,416.25	\$0.00	\$63,988.25	98
	TotalExp	\$3,049,176.00	\$3,059,176.00	\$2,288,704.28	\$339,940.90	\$124,477.06	\$430,530.82	86

May Newsletter for Library

The month of May started with a beautiful , sunny day in Spencer Library Park. Plans had been made for the past year for our yearly outdoor celebration sponsored by the Spencer Public Library. Due to Covid regulations, we had to cancel last year's event. When we received official permission to continue with our plans in April, we organized all the last-minute details with the help of several volunteers led by Sam Morgan of the Hometown Holidays committee. Kyle Harris, our new land management director met with all interested parties in the town in order to ensure a safe outdoor event.





The theme of this event was **Celebrate the Soul of America** and several musical groups and one magician highlighted this family-friendly venue. The first musical group consisted of two brothers and a brother -sister duo. They call themselves **One Fret Over**. These high schoolers, local to Rowan County, have played for many festivals in North Carolina and have won several bluegrass awards. **Gabe Bemus** is eighteen and plays guitar and vocals. His sister, **Grace Bemus** at the young age of fifteen is fantastic on the fiddle and vocals. Two brothers, **Elijah Moore** and **Lincoln Moore**, sixteen and fourteen, respectively, play mandolin and bass. One of their featured songs was **Georgia on a Fast Train**. The audience , consisting of toddlers, families and retired folk, seemed to clap along to the rhythmic tunes. The theme of this event was **Celebrate the Soul of America** and several musical groups and one magician highlighted this family-friendly venue. The first musical group consisted of two brothers and a brother -sister duo. They call themselves **One Fret Over**. These high schoolers, local to Rowan County, have played for many festivals in North Carolina and have won several bluegrass awards. **Gabe Bemus** is eighteen and plays guitar and vocals. His sister, **Grace Bemus** at the young age of fifteen is fantastic on the fiddle and vocals. Two brothers, **Elijah Moore** and **Lincoln Moore**, sixteen and fourteen, respectively, play mandolin and bass. One of their featured songs was **Georgia on a Fast Train**. The audience , consisting of toddlers, families and retired folk, joyfully clapped along to the rhythmic tunes.

Next on the line-up, a praise and dance team from Lexington taught the audience a song with hand motions. Then they danced a graceful rendition of the praise song. Dileika Wilson, local to Salisbury, owner of Timeless Wigs downtown , led this team. She had spoken for our library when we hosted a panel discussion for local women who are business owners. Her partner, Laurie Gray, accompanied her in both songs.

Our intermission of thirty minutes provided people time to tour the library, visit the Food Trucks from Pelican Snowball and Hot Dog Shack from Granite Quarry. These trucks had been secured with the help of Sam Morgan, one of our Aldermen.

Kia Rice, local to Spencer and currently residing in Asheville, sang for forty-five minutes. Her style is rap with a gospel theme. She sang mostly her original songs, such as **Clap Back** and **Don't Hold Your Breath**. In the music world, she is known by the name **Virtuous**. Two years ago, she gave a private concert for our library for our **Inspirational Black Women** event. She has made several Cds which she offered for sale at our event. Many local residents know her mother, Cynthia Rice, who is the Communities in Schools director for North Rowan Elementary School.

After two hours of music, the children were excited to see **Glen Yost**, the well-known local magician who has been entertaining local folks for years. Glen used ropes, flags and volunteers, young and old to demonstrate his magical art. He called up all of the children to the front so that they could interact with his tricks and sleight of hand up close.

Mia Mason, a Salisbury High Senior, delighted us with her poise and perfect performance of gospel, jazz and patriotic music as our grand finale. She performed God Bless America as her last song. Mia proved that a young person can be professional in the delivery of music in an outdoor venue. Her teachers and parents must be very proud of her.

At the library, we are preparing for our next children's event which is an Island Adventure summer reading program which kicks off with authentic Hawaiian hula dancers . The date for this Hawaiian Luau with hula dancing and food is June first at 2 pm. Parents must accompany children from ages 4-10. The event starts promptly at 2 and is over at 3:30. We will learn Hawaiian words, culture and hula dancing. The children will be given leis and prizes as well as snacks. Please register by May 26th by calling 704-636-9072. Please stop by to sign-up for library cards so you can check-out our new books.

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 6/8/2021

(Attach relevant documentation)

Issue under Consideration:	Town Manager Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	N/A
Recommendations:	For Information & Discussion
Department:	Town Manager

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

To: Mayor Williams and Members of the Board of Aldermen
From: Peter Franzese, Town Manager
Date: May 24, 2021
Re: June 2021 Town Manager Report

Earlier this month, Governor Cooper announced the state's lifting of all mandatory capacity and gathering limits, and social distancing requirements, and most mandatory mask requirements. That means in most settings indoors or outdoors the state will no longer require you to wear a mask or be socially distant. **Strong recommendations remain from NCDHHS for unvaccinated people to wear masks.** Certainly, anyone who feels better protected or has received advice from a doctor should continue to wear a mask.

There will continue to be a mandatory indoor mask requirement on public transportation, in childcare, in schools, in prisons, and in certain public health settings. There will be strong recommendations by the NCDHHS for people to wear masks indoors in certain public places.

The State had previously noted a 67 percent statewide vaccination rate as the milestone for this change. However, [updated CDC guidance for fully vaccinated people](#) demonstrated to the state that it is now considered safe to take these steps while still hoping to get to this level of vaccination across the state. With this in mind, we will work to restore to the typical arrangement for the Board room for meetings beginning in June.

On Saturday, May 15, I was among a group of volunteers (which included Mayor Williams and Alderwoman Sledge that made for a successful first Spencer Cares Community Clean Up Day. Thank you to all of the people who joined in the effort, whether by putting something out for collection, volunteering to assist someone, or helping spread the word. We certainly thank the Public Works team for working extra that week to remove all extra items.

We have selected a candidate to be our LFNC Fellow, starting in August. The UNC School of Government is completing the hiring process and we look forward to making an announcement soon!

We look forward to presenting the FY 22 budget recommendation on Thursday, May 27 at 5:30 p.m. The board may conduct another budget workshop if needed during the June pre-agenda, a public hearing at the June 8 regular meeting, and may adopt any time after the public hearing (if not on June 8) but before July 1.

AGENDA ITEM

Council Meeting Date: 6/8/2021

Agenda Item No: TBD	INSERT AGENDA ITEM HERE
Issue under Consideration:	Board to consider adoption of the Spencer Development Ordinance (SDO) consisting of Articles 1-23 including the Official Zoning Map and Technical Standards & Specifications Manual, as well as a Statement of Consistency and Reasonableness. Board to concurrently consider adoption of new Rules of Procedure for the Planning Board and the Board of Adjustment.
Current Status:	Recommended for adoption by the Planning Board on April 12. Public legislative hearing on June 1. Adoption deadline June 30.
Points to Consider:	N/A
Financial Impact:	N/A
Options:	Adopt / Table and Send to Staff for Further Revisions
Recommendations:	Land Management recommends adoption of the new Spencer Development Ordinance (SDO) and all appurtenant documents.
Department:	LAND MANAGEMENT

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____
Against: _____

Passes: _____
Fails: _____

TOWN OF SPENCER, NORTH CAROLINA
Recommended Budget Ordinance
FISCAL YEAR 2021-2022

AN ORDINANCE CONCERNING APPROPRIATIONS AND THE RAISING OF REVENUE FOR THE FISCAL YEAR
BEGINNING JULY 1, 2021

BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina, that the following anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of the Town Government and its activities for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022.

Section 1: General Fund

Anticipated Revenues

Current Year Ad Valorem Taxes	\$1,567,922
Prior Year Ad Valorem Taxes	53,300
Municipal Vehicle Tax	10,000
Tax Penalties & Interest	10,000
Sales Tax Proceeds	927,700
Other Taxes & Proceeds	203,300
Miscellaneous Revenues	<u>485,603</u>
Subtotal	3,257,825
Appropriated Fund Balance	278,244
Appropriated Capital Reserve	185,245
Total Anticipated Revenues	<u><u>\$3,721,314</u></u>

Authorized Expenditures
By Department

Governing Body	\$ 173,418
Administration	805,257
Police	1,243,171
Fire	528,803
Streets	453,173
Solid Waste	436,728
Library	62,818
Recreation	<u>17,946</u>
Total Authorized Expenditures / Transfers	<u><u>\$3,721,314</u></u>

Section 2: Powell Bill Fund**Anticipated Revenues**

Powell Bill Proceeds	\$92,300
Non-operating Revenues	70
Municipal Vehicle Tax	10,000
Total Anticipated Revenues	<u>\$102,370</u>

Authorized Expenses**By Department**

Streets – Personnel	\$ 14,322
Streets - Operating Expenses	34,000
Streets - Capital Outlay	54,048
Total Authorized Expenses	<u>\$102,370</u>

Section 3: Levy of Taxes

There is hereby levied, for Fiscal Year 2021-2022, an Ad Valorem Tax Rate of **\$0.655** per One Hundred Dollars (\$100.00) valuation of taxable property as listed for taxes as of January 1, 2021, for the purpose of maintaining the revenue from current taxes as set forth in the foregoing estimates of revenues, and in order to finance the foregoing applicable appropriations. This rate of tax is based on an estimated assessed valuation of **\$239,272,549** and an estimated collection rate of **97.75%**, yielding **\$1,567,922** in current year ad valorem tax revenues.

Section 4: Fees Schedule

There is hereby established, for the Fiscal Year 2021-2022, various fees and charges as contained in Appendix A.

Section 5: Special Authorization - Budget Officer

- A. The Town Manager is hereby authorized to make any budget amendments as may be required within each fund as long as the total appropriation for each fund does not change and contingency funds are not utilized to do so.
- B. Interfund transfers established in the Budget Ordinance and supporting document may be accomplished without additional approval from the Board of Aldermen.

Section 6: Restrictions - Budget Officer

- A. Interfund and interdepartmental transfer of monies, except as noted in Section 5, shall be accomplished by Board of Aldermen authorizations only.
- B. Utilization of appropriations contained in Contingencies may be accomplished only with specific approval of the Board of Aldermen.

Section 7: Utilization of Budget Ordinance

This ordinance shall be the basis of the financial plan for the Town of Spencer Municipal Government during the 2021-2022 Fiscal Year. The Town Manager shall administer the budget and he shall ensure that

operating officials are provided guidance and sufficient details to implement their appropriate portion of the Budget.

The Administration Department shall establish and maintain all records, which are in consonance with this Budget Ordinance, and the appropriate Statutes of the State of North Carolina.

Section 8: Salary Adjustments

- A. For the Fiscal Year 2021-2022, a Developmental Increase Adjustment is authorized effective with first full pay period in July, for eligible employees per the Personnel Policy.
- B. For the Fiscal Year 2021-2022, a Holiday bonus of 1.25 percent of annual base pay for full-time, and \$300 for eligible part-time/volunteer/reserve employees per the Personnel Policy, is authorized.

Section 9: Reappropriation of Funds Encumbered and Grants in FY 2021-2022

Appropriations hereinabove authorized and made shall have the amounts of the unearned portion of contracts at June 30, 2021 added to each appropriation as it applied in order to properly account for payment against the fiscal year in which it is paid. This also will apply to any unspent Grant funds received for specific projects.

Copies of this ordinance and the attached budgets shall be maintained in the office of the Town Clerk of the Town of Spencer, and shall be made available for public inspection.

Adopted this ____ Day of June, Two Thousand and Twenty-One.

Stacy Craven
Town Clerk

Jonathan D. Williams
Mayor

Appendix A: Fees and Charges

FISCAL YEAR 2021-2022 Town of Spencer Fees and Charges

BUILDING CONSTRUCTION AND RELATED ACTIVITIES

§ 50.12 Temporary Use Commercial Dumpster Permit.....	\$5.00
§ 152.67 Commercial Maintenance Code Violation Appeal.....	\$300.00
§ 153.08 Flood Damage Prevention Development Permit (per structure).....	\$25.00
§ 153.42 Flood Damage Prevention Appeal.....	\$300.00
§ 152.67 Flood Damage Prevention.....	\$300.00
Private Sewage Disposal System Application and Permit Fee.....	\$50.00
Solid Waste Collection Monthly Fee	Residential:.....\$15.00
	Commercial:.....\$25.00

BULKY ITEM COLLECTION FEES (normal bulky item program was eliminated FY14-15)

Items requiring use of backhoe.....	\$50.00
Bulk brush removal minimum charge.....	\$50.00

Note: Charges for specific cases to be calculated by Public Works Director or designee based upon site visit. All fees must be paid in advance.

STREETS & SIDEWALKS

Excavation, Curb Cut Permit.....	\$50.00
Driveway Permit.....	\$25.00
Pole and Wire Permit.....	\$5.00 per pole

SUBDIVISION PLATS, ZONING REVIEW/APPROVAL, HISTORIC DISTRICT REVIEW APPROVAL

Subdivisions	Fee
Conveyance Plat	\$10 per new lot
Exception/Recombination Plat	\$75
Preliminary Plat Review – less than 24 lots	\$250
Preliminary Plat Review – 25-50 lots	\$500
Preliminary Plat Review – more than 50 lots	\$750 + \$20 per lot over 100
Preliminary Plat – Applicant Appeal	\$100
Preliminary Plat – Minor Revision	\$50
Preliminary Plat – Major Revision	\$150
Final Plat Review – Major Subdivision (If a third submittal is required an additional review fee will be collected)	\$175 per map
Final Plat Review – Minor Subdivision (If a third submittal is required an additional review fee will be collected)	\$50 per map sheet
Letter of Credit Bond/Review (A fee applies to revisions, replacements and partial release requests)	\$100 + engineers' cost
Time Extension for Plat Approval	\$150
Sketch Plat Review	\$100

Zoning (Text &/or Map) Amendment	Fee
Zoning Amendment (except Conditional Zoning)	\$500 + \$50 advertising costs
Conditional Zoning	\$600 + \$50 advertising cost

Zoning Permit	Fee
Single, Two Family structures and mobile homes	\$50 + \$35 for permits subject to design review
Single Family attached/multi-family (condo, apartments, townhomes, etc.)	\$50 + \$5 per unit
Residential Addition/Accessory Structures	\$50
Fences	\$0.00
Non-residential	\$50 + zoning site plan review fee if applicable
Temporary Construction Trailers	\$75
Temporary Use Permits	\$75
Home Occupation Permits	\$75
Zoning Verification Letter	\$0
Certificate of Non-Conformity Adjustment	\$50
Special Use Permit Application (whether or not approval is granted)	\$500 + \$50 advertising cost
Vested Rights Process	\$250

Sign Permits	Fee
Permanent Sign	\$50
Outdoor Advertising Sign (Billboard)	\$200
Temporary Sign	\$0

Board of Adjustment	Fee
Variance Application	
Residential	\$300 + \$50 advertising cost
Non-Residential & Multi-Family	\$300 + \$50 advertising cost
Appeal of Zoning Administrator Decision/Interpretation Request (refunded if overturned)	\$25 + ½ actual advertising cost
Appeals not requiring public notification	\$25 (refunded if overturned)

Double Permit	Fee
Where construction begins without the appropriate permits in place, permit cost shall be doubled	N/A

Historic District	Fee
Certificate of Appropriateness, Routine Work	\$0
Certificate of Appropriateness, Minor Work	\$0
Certificate of Appropriateness, Major Work	\$0
Certificate of Appropriateness, After-the-Fact	\$250

Other	Fee
Street/Alley Closing Fee	\$250
Plotted Maps, Ordinance Copies, Etc.	Production cost

ADMINISTRATIVE/ MISCELLANEOUS FEES

Special Event Permit.....	\$20.00
Voluntary Annexation Petition (per parcel).....	\$175.00
Police Reports, request by mail.....	\$2.00
Police Fingerprinting Request.....	\$15.00
Parade/ Picket Permits.....	\$5.00
Standards Manual (includes zoning and subdivisions).....	\$50.00
Copy of Current Budget.....	\$10.00

Copy of Historic District Guidelines.....cost of reproduction

Copy of Plotted Maps / Zoning Map.....cost of reproduction

Nuisance abatement and Residential Rental Property Remedial Action Program:

Administrative Fee (applicable as Rental Registration Fee).....\$175.00

Mobilization fee (includes first½ hour).....\$175.00

Abatement fee (following first½ hour).....\$62.50 per½ hour

Abatement requiring backhoe.....additional \$25.00 per½ hour

Municipal Code of Ordinances.....\$175.00

Xerox copies.....\$.25/page

FAX service.....\$1.00 first page plus \$.50 each additional page

STANBACK FOREST SHELTER RENTAL

Shelters.....½ day \$25.00 full-day \$50

Security Deposit.....\$100.00

LIBRARY PARK RENTAL

Park Rental Fee including Gazebo.....\$50.00

Security Deposit.....\$50.00

8th STREET BALL PARK RENTAL

Park Rental Fee.....\$50.00

Security Deposit.....\$100.00

MULCH

- The Public Works Director may limit or discontinue mulch giveaway at any time based on the need to maintain an adequate supply of mulch for town services. Public Works Department (PWD) will load based upon its determination of its most suitable, available loader for the subject vehicle size:

Small bucket approximately 0.5 yd³

Large bucket approximately 1.75 yd³

- On two dates out of the year (one Spring, one Fall - to be determined and subject to rain makeup), mulch giveaway is free for all town residents who drive to Public Works mulch yard to be loaded. PWD may limit the amount of any large-volume vehicles to 5 scoops each trip depending on the waiting line.
- Any other time for town residents must be pre-arranged with the Public Works Director:
\$3 / small bucket \$5 / large bucket
- Out of town residents (during designated giveaways, or at any other time pre- arranged with the Public Works Director):
\$7 / small bucket \$10 / large bucket
- Delivery (mulch included) anywhere within the town's corporate limits:
1-ton ("pickup") dump truck (approximately 7 yd³).....\$25 / load
Large dump truck (approximately 10 yd³).....\$35 / load
- Oversized loading (such as tandem dump trucks, up to approximately 30 yd³).....\$75



FINANCE DEPARTMENT

Post Office Box 45 Spencer, NC 28159-0045

704.633.2231 Ofc.

704.633.3837 Fax

<http://www.ci.spencer.nc.us>

AGENDA ITEM

Council Meeting Date: 06/08/2021

(Attach relevant documentation)

Agenda Item No: TBD	Budget Ordinance 21-010
Issue under Consideration:	To amend the FY20-21 Contingencies and expense remaining appropriations for the completion of the planters project in Downtown-Board approved to use contingencies
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	No change to budget-reallocating funds from Contingencies 10-4110-999 to Landscaping 10-4510-398
Options:	(Approve/Amend/Deny/NA)
Recommendations:	Approve
Department:	Finance Department

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____
Against: _____

Passes: _____
Fails: _____



AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
GENERAL FUND FY 20- 21 BUDGET
ORDINANCE 21-010
June 8, 2021

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2020 and ending on June 30, 2021:

Section 1. To amend the FY20 - 21 Contingencies and expense appropriations as follows: Appropriate remaining funds for completed planter project in Downtown.

Section 2. The following expenditure line items are amended as follows:

Revenues

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
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Expenses/Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-4110-999	Contingencies	\$4,114	\$1,614	\$(2,200)
10-4510-398	Landscaping	\$5,100	\$7,300	\$ 2,200

Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 8th, day of June 2021.

Stacy Craven, Town Clerk

Jonathan Williams, Mayor

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 6/8/2021

(Attach relevant documentation)

Issue under Consideration:	<i>Consider authorizing the Town Manager to execute Change Order 3 for the Town Hall and Police Department project.</i>
Current Status:	After the first two change orders, the overall contract was \$2,555,498.90, with the increase funded through available contingency. \$105,269.10 remains in contingency.
Points to Consider:	This Change Order provides 1) LVT flooring in the conference room where the current concrete is not in good condition; 2) exhaust ventilation to bring the Police Evidence room to state specifications; 3) steel lintels needed for roof structural support; 4) removing an unnecessary door (credit); and 5 and 6); demolishing and replacing all existing concrete sidewalk adjacent to the Town Hall and Police Department on 5 th St and along the front entry.
Financial Impact:	This Change Order will result in an increase of \$28,357.08 to the contract with Vertex Construction. The new overall contract will be \$2,583,855.98, with the increase funded through available contingency. If approved, \$76,912.02 would remain in contingency.
Options:	N/A
Recommendations:	Motion to authorize the Town Manager to execute Change Order 3 for the Town Hall and Police Department project.
Department:	Town Manager

Form RD 1924-7
(Rev. 2-97)UNITED STATES DEPARTMENT OF AGRICULTURE
RURAL DEVELOPMENT AND
FARM SERVICE AGENCY

CONTRACT CHANGE ORDER

ORDER NO.
3DATE
04-27-2021

STATE N.C.

CONTRACT FOR

Town of Spencer Municipal Comp

COUNTY Rowan

OWNER

Town of Spencer

To Vertex Construction Company, LLC

(Contractor)

You are hereby requested to comply with the following changes from the contract plans and specifications:

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE in Contract Price	INCREASE in Contract Price
1. Add LVT to Rm. 126	\$	\$ 756.00
2. Add exhaust fan and modify ductwork in Rm. 115		2,892.10
3. Add steel lintels for deck support		2,707.20
4. Credit for ommitting door & hardware #125A	466.72	
5. Demo & replace sidewalk on 5th st.		7,116.00
6. Demo & replace concrete at front entry		15,352.50
TOTALS	\$ 466.72	28,823.80
NET CHANGE IN CONTRACT PRICE	\$ 0.00	28,357.08

JUSTIFICATION:

1. Owner requested item
2. Owner requested item
3. Owner requested item
4. Existing steel condition
5. Owner requested item

+

The amount of the Contract will be (Decreased) (Increased) By The Sum Of: Twenty-Eight Thousand ThreeHundred Fifty-Seven Dollars and Eight Cents Dollars (\$ 28,357.08).The Contract Total Including this and previous Change Orders Will Be: Two Million Five HundredEighty-Three Thousand Eight Hundred Fifty-Five & 98 cent Dollars (\$).The Contract Period Provided for Completion Will Be (Increased) (Decreased) (Unchanged) : Days.

This document will become a supplement to the contract and all provisions will apply hereto.

Requested

(Owner)

(Date)

Recommended

Keith E. Wales Jr.

05/27/2021

(Owner's Architect/Engineer)

(Date)

Accepted

David Hartman - David Hartman

04-27-2021

(Contractor)

(Date)

Approved by Agency

(Name and Title)

(Date)

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-01042. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

- ☒ ORIGINAL-BORROWER'S CASE FOLDER
☒ COPY-CONTRACTOR
☒ COPY-BORROWER

RE: Town of Spencer Municipal Complex Project

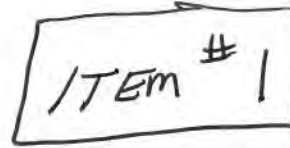
Tammy Lankford <tlankford@shieldsinc.com>

Tue 4/27/2021 8:39 AM

To: David Hartman <dhartman@vertexconstructionnc.com>

Cc: Greg Childress <gchildress@shieldsinc.com>

David –



Room 135 Sm Conference was originally LVT so there's no change for that space.

Room 126 Land Presentation is a change – Add \$630.00

Thanks!

Tammy Lankford

Senior Flooring Estimator



336-765-9040

NC Contractors License 6954

From: David Hartman <dhartman@vertexconstructionnc.com>

Sent: Monday, April 26, 2021 12:49 PM

To: Greg Childress <gchildress@shieldsinc.com>

Cc: Tammy Lankford <tlankford@shieldsinc.com>

Subject: Town of Spencer Municipal Complex Project

Greg,

I have been asked by the Architect to provide pricing for some flooring changes that he has outlined in the attached drawing. Please send this to me as soon as you can.

Let me know if you have any questions.

Thanks,

David Hartman, LEED AP

President

Vertex Construction Company, LLC

721 Corporate Circle

Salisbury, N.C. 28147

(704)310-5711 office

(704)310-5713 fax

(704)796-4274 cell

PROPOSAL

LIC #11602



Garmon

Mechanical Service, Inc.

704-984-6555

502 Old Charlotte Rd • Albemarle, NC 28001
www.garmonmechanical.com

ITEM # 3

PROPOSAL NO.

SHEET NO.

DATE

4-15-21

PROPOSAL SUBMITTED TO:

NAME

VERTEX CONST

ADDRESS

ATTN: DAVID

PHONE NO.

WORK TO BE PERFORMED AT:

ADDRESS

SPEXER MUNICIPAL

DATE OF PLANS

ARCHITECT

We hereby propose to furnish the materials and perform the labor necessary for the completion of

CHANGE ORDER - PRICE TO ADD 1- INLINE EXHAUST FAN
IN EVIDENCE ROOM. ALL LABOR AND MATERIALS ARE
INCLUDED

\$2,750⁰⁰

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work, and completed in a substantial workmanlike manner for the sum of

Dollars (\$)

with payments to be made as follows:

Respectfully submitted

Donald J. Hise

Per

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Note - This proposal may be withdrawn
by us if not accepted within ____ days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature

Date

Signature

PROPOSAL

ICAT Electrical Services LLC

470 Eudy Rd
China Grove, NC 28023
980-234-0713
mtt28632@yahoo.com

ITEM #2



I.C.A.T Electrical Services, LLC

980.234.0713

Estimate

ADDRESS

Vertex Construction Co. LLC.
721 Corporate Circle
Salisbury, NC 28147

SHIP TO

Vertex Construction Co. LLC.
721 Corporate Circle
Salisbury, NC 28147

ESTIMATE # 1200

DATE 04/12/2021

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Labor	Labor to wire exhaust fan	2	68.00	136.00
	Material	Material to wire exhaust fan	1	115.96	115.96T

Financing is available upon request with any project costing \$1000 or more with rates starting at 4.99% APR.
Seller shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from the COVID-19 pandemic or any future epidemic!

SUBTOTAL	251.96
TAX	8.12
TOTAL	\$260.08

Accepted By

Accepted Date

FW: Message from "RNP0026739BEEF4"

ITEM # 3

dbenson9@gastoniaironworks.com <dbenson9@gastoniaironworks.com>

Wed 5/5/2021 4:55 PM

To: David Hartman <dhartman@vertexconstructionnc.com>

Cc: mike.vertexconstructionnc@gmail.com <mike.vertexconstructionnc@gmail.com>

1 attachments (22 KB)

20210505164417143.pdf;

Added Steel Angles for
Deck Support

David,

I have attached a sketch of the deck support angle that will bolted to the existing CMU wall. The total cost for this work, including materials, labor, and installation will be \$2,256.00. Please let me know if we need to proceed with the installation as soon as you get a chance.

Thanks,
Don

-----Original Message-----

From: office@gastoniaironworks.com [mailto:office@gastoniaironworks.com]

Sent: Wednesday, May 5, 2021 4:44 PM

To: Don Benson <dbenson9@gastoniaironworks.com>

Subject: Message from "RNP0026739BEEF4"

This E-mail was sent from "RNP0026739BEEF4" (MP C4503).

Scan Date: 05.05.2021 16:44:17 (-0400)

Queries to: office@gastoniaironworks.com

ITEM # 4

B. A Hoft of Charlotte, Inc

Distributors of: Contract Hardware, Hollow Metal Doors & Frames, Wood Doors and Building Specialties

128 Commercial Drive – Suite 100 – Mooresville, NC 28115

Phone: 704-799-0412 Ext. #116

Fax : 704-799-0414

REQUEST FOR DEDUCT CHANGE ORDER TO CONTRACT

Company: Vertex Construction

Att: David Hartman

Date: May 13, 2021

Project: Town of Spencer Municipal Complex

Location: Spencer, NC

Project #: CH01745

Please issue a change order for the following on the above referenced project. Please return one signed copy of this request within (10) business days.

Deduct to project: Deduct Material for Door Openings #125A

Material:

(1)-Wood Door Type FNV

(1)-Hardware Sets 05A

Deduct Change Order Amount Including Sales Tax: \$466.72

Acceptance By: _____

Sincerely,

Jeff Bischoff

Title: _____

jbischoff@bahoft.com

ITEM #5

YATES & FUNDERBURK CONCRETE FINISHING, INC.

**P.O Box 870
China Grove, NC 28023
704-202-6197**

Proposal

Date: 5-26-21

Re: Spencer 5th St. Sidewalk

David,

We propose to provide all labor, equipment, material and supervision to demo existing sidewalk between granite curb and brick building. We will grade, place and finish approx. 500 SF of sidewalk along 5th street.

Total: \$5,930.00

Sincerely,

Greg Honeycutt

Greg Honeycutt

ITEM # 6

YATES & FUNDERBURK CONCRETE FINISHING, INC.

**P.O Box 870
China Grove, NC 28023
704-202-6197**

Proposal

Date: 5-26-21

Re: Spencer Municipality

David,

We propose to provide all labor, equipment, material and supervision to demo existing sidewalk, turndown curb and footing for curb. We will grade, form, place and finish approx. 1,100SF of sidewalk in front of the building. This includes placing stone in place of existing footing on turndown curb. New sidewalk will tie flush to existing asphalt and not have a turndown. This price includes any asphalt patching required to tie back to new sidewalk. We will clean asphalt parking after our work is complete.

Total: \$13,350.00

Sincerely,

Greg Honeycutt

Greg Honeycutt

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