

Agenda
Spencer Board of Aldermen
Regular Meeting
July 13, 2021





AGENDA
Spencer Board of Aldermen
Pre-Agenda Meeting
5:30 p.m.

DATE:
July 8, 2021

1. CALL TO ORDER – MAYOR JONATHAN WILLIAMS

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. REVIEW OF JULY 13, 2021, AGENDA

1. CALL TO ORDER – MAYOR JONATHAN WILLIAMS

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. RECOGNITIONS

a. Proclamation to Honor Buddy Gettys (former Mayor)

4. ADJUSTMENTS TO AND ADOPTION OF AGENDA

5. PUBLIC COMMENT *(This agenda item is included to allow input to the Board of Aldermen from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Board of Aldermen are required to provide their name, address, and topic to be addressed. The Board will only listen and not respond but may decide to place a topic on a future agenda. A speaker will be allowed 3 minutes to speak.)*

6. CONSENT AGENDA *(The Consent Agenda is the first order of business. Items listed are believed to be non-controversial and are administrative in nature. There will be no separate discussion of the items unless an Alderman requests or a citizen request and is granted permission to speak. The item(s) then will be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion).*

The attachment(s) for this item will be added after the pre-agenda meeting has been held.

7. APPROVAL OF MINUTES:

*June 1, 2021, Called Meeting Minutes
June 3, 2021, Pre-Agenda Meeting Minutes
June 8, 2021, Regular Meeting Minutes
(Attachment 2)*

8. CONSIDER ADOPTING RESOLUTION 21-010 FOR ACCEPTING AMERICAN RESCUE PLAN FUNDS. -(Attachment 3)

- 9. CONSIDER RECEIVING UPDATE FOR YADKIN RIVER TRAILHEAD. -
(Attachment 4)**
- 10. CONSIDER RECEIVING AN UPDATE REGARDING CABARRUS-ROWAN MPO
STAFFING. - (Attachment 5).**
- 11. DEPARTMENTAL REPORTS – (Attachment 6)**
 - a. Planning*
 - b. Code Enforcement*
 - c. Police*
 - d. Fire*
 - e. Public Works*
 - f. Finance*
 - g. Library*
- 12. TOWN MANAGER REPORT – (Attachment 7)**
- 13. CONSIDER RESOLUTION 21-011 OF INTENT TO CHANGE CHARTER AND SET
PUBLIC HEARING. - (Attachment 8).**
- 14. CONSIDER ADOPTING RESOLUTION AUTHORIZING SALE OF 108 7TH
STREET. – (Attachment 9).**
- 15. CONSIDER ADOPTING RESOLUTION AUTHORIZING SALE OF 110 7TH
STREET. – (Attachment 10).**
- 16. CONSIDER ADOPTING RESOLUTION AUTHORIZING SALE OF 608 S.
CAROLINA AVE. – (Attachment 11).**
- 17. CONSIDER ADOPTING RESOLUTION AUTHORIZING SALE OF 308 CAIN ST. –
(Attachment 12).**
- 18. REQUESTS & COMMENTS BY THE MAYOR AND BOARD MEMBERS**
- 19. EXECUTIVE SESSION PER NC GENERAL STATUTE 143-318.11 (IF NEEDED)**
- 20. ADJOURNMENT**
- 6. EXECUTIVE SESSION PER NC GENERAL STATUTE 143-318.11 (IF NEEDED)**
- 7. ADJOURNMENT**

MINUTES
Town of Spencer
Board of Aldermen
Special Meeting
June 1, 2021

The Town of Spencer Board of Aldermen met in a special session at the Spencer Town Hall on Tuesday, June 1, 2021, at 6:00 p.m. Public Hearing on the Spencer UDO.

Present were: Mayor Jonathan Williams
Mayor Pro Tempore Patti Secreast
Alderman Bob Bish
Alderman Steve Miller
Alderman Sam Morgan
Alderwoman Patricia Sledge
Alderwoman Sharon Hovis

Also present were: Town Manager Peter Franzese, Town Clerk Stacy Craven, Town Planner Kyle Harris, Special Projects Planner Joe Morris, Richard Flowe- N Focus.

Mayor Williams called the meeting to order and led *The Pledge of Allegiance*. Alderman Miller offered the invocation.

RECEIVE PRESENTATION FROM PLANNING & ZONING ADMINISTRATOR

Mr. Kyle Harris presented before the Board all updates and process of UDO (Uniform Development Ordinance) and that all information was made available to public as of 5/11/2021. This process is to ensure consistency and a harmonious process to enhance development regulations across all zoning districts.

There had only been 2 queries received to the Town directly to Mr. Harris and both have been addressed.

PUBLIC HEARING & COMMENT

Resident Frances Driscoll (710 Long Ferry Rd) addressed the Board with her concerns.
No other residents addressed the Board.

Action

Alderwoman Hovis moved to close public hearing session. Mayor Pro Tempore Secreast seconded the motion which carried by a unanimous vote 6-0. Public session closed 6:12 p.m.

BOARD COMMENTS

Mr. Richard Flowe(N-Focus) made a presentation to the Board and addressed all concerns. The following members had questions and they were answered during the presentation.

Alderman Morgan questioned the industrial zoning C-85 district; emphasized that this is not an act of annexation.

Alderman Bish questioned density/ RMST district expressing concern of overcrowding and to ensure we are accommodating all people.

Mayor Williams addressed concerns of terms to grow tax base; better opportunity for residents; not subjectively approaching zoning regulations with the new UDO as it lays more options out for classifying zoning needs versus current practices. Posed the question to the Board should we review the density

numbers if density is a concern? (Article 8, pg. 12). Mayor Williams thanked the staff & Board members for their time and the residents for attending the meeting.

ADJOURNMENT

Mayor Pro Tempore Secreast moved to adjourn the meeting. Alderman Bish seconded the motion which carried by a unanimous vote of 6-0. The meeting stood adjourned at 08:05 p.m.

Approved by:

Jonathan D. Williams
Mayor

Attest:

Stacy Craven
Town Clerk

MINUTES
Town of Spencer
Board of Aldermen
Pre-Agenda Meeting
June 3, 2021

The Town of Spencer Board of Aldermen met at Spencer Town Hall in regular session on June 3, 2021, at 5:31 p.m. to conduct a pre-agenda meeting.

Present were:

- Mayor Jonathan D. Williams
- Mayor Pro Tempore Patti Secreast
- Alderman Bob Bish
- Alderwoman Sharon Hovis
- Alderman Steve Miller
- Alderman Sam Morgan
- Alderwoman Patricia Sledge

Also present were: Town Manager Peter Franzese, Town Clerk Stacy Craven, Town Planner Kyle Harris, Special Projects Planner Joe Morris, Finance Officer Faith Wilson, Police Chief Michael James, Code Enforcement Officer James Osborne, Public Works Director Joel Taylor. Fire Chief Michael Lanning attended the session via digital means.

Mayor Williams called the meeting to order and led the *Pledge of Allegiance*, Mayor Pro Tempore Secreast offered the invocation.

BUDGET WORKSHOP OPPORTUNITY SESSION FY 2021-2022.

Mayor Williams opened the floor for Board members to address staff with budget concerns. Alderwoman Sledge asked for information on 11 budget items; each were addressed by staff. Alderman Miller had 1 item of concern; addressed by Chief James. Alderman Bish asked about 3 budget items; each were addressed by staff. Alderman Morgan had 1 point of concern; addressed by Manager Franzese. Alderwoman Hovis asked for information on 3 budget items; each were addressed by staff. Mayor Pro Tempore Secreast had no concerns all had been addressed prior. Mayor Williams requested that Manager Franzese and staff eliminate the proposed vehicle fee; to reduce the Powell Bill spending; replace cell phone allotment proposal with cameras for police officers; and increase events expenditure account line.

RECEIVE PRESENTATION OF HIGHWAY 29 RESURFACING/ RESTRIPIING FROM PLANNING STAFF

Planning & Zoning Administrator Harris addressed the Board to report that NCDOT has plans to pave and restripe from the Salisbury border all the way to the Yadkin River area and this will be of no cost to the Town; however, the Town needs to plan out a traffic pattern and reveal it to NCDOT if there are any proposed changes (bike trails, pedestrian safety- improve crosswalks, lane reductions, etc.) as this could be a 2 -year process. There will be public input options in this summer's newsletter as well as an online survey.

REVIEW OF AGENDA ITEMS

The board reviewed the June 8, 2021, draft agenda and took the following actions by consensus:

- Moved agenda item *Budget Amendment 21-010 Contingencies and Expense Appropriations* to the Consent Agenda.
- Moved agenda item *Minutes* to the Consent Agenda.
- Moved agenda item *Budget Amendment 21-012 Project Fund for Yadkin River Trailhead* to the Consent Agenda.
- Added *Street Closure Request for June 26th Cruise-In Event* to the Consent Agenda.
- Added recognitions of Veterans and Volunteers for LitterSweep and SpencerCARES events.
- Removed Agenda Item #9 *Consider Adopting an Ordinance to Declare a Public Nuisance at 411 S Iredell Ave.*

ADJOURNMENT

Alderman Morgan moved to adjourn the regular meeting. Mayor Pro Tempore Secreast seconded the motion which carried by a unanimous vote of 6-0. The meeting stood adjourned at 8:24 p.m.

Approved by:

Attest:

Jonathan D. Williams
Mayor

Stacy Craven
Town Clerk

MINUTES
Town of Spencer
Board of Aldermen
Regular Meeting
June 8, 2021

The Town of Spencer Board of Aldermen met at Spencer Town Hall in regular session on June 8, 2021, at 6:00 p.m.

Present were:

- Mayor Jonathan D. Williams
- Mayor Pro Tempore Patti Secreast
- Alderman Bob Bish
- Aldерwoman Sharon Hovis
- Alderman Steve Miller
- Alderman Sam Morgan
- Aldерwoman Patricia Sledge

Also present were: Town Manager Peter Franzese, Town Clerk Stacy Craven, Town Planner Kyle Harris, Special Projects Planner Joe Morris, Finance Officer Faith Wilson, Police Chief Michael James, Code Enforcement Officer James Osborne, and Fire Chief Michael Lanning.

Mayor Williams called the meeting to order and led the *Pledge of Allegiance*, Alderman Morgan offered the invocation.

RECOGNITIONS

Aldерwoman Hovis recognized all Veterans. Aldерwoman Sledge recognized all participants in the LitterSweep and SpencerCARES events.

ADJUSTMENTS TO AND ADOPTION OF AGENDA

Budget Amendment 21-013 an additional grant was received for the Yadkin River Trail.

Action

Mayor ProTempore Secreast moved to adopt the agenda. Alderman Hovis seconded the motion which carried by a unanimous vote of 6-0.

PUBLIC COMMENT

Mayor Williams opened the floor to receive public comment.

Being no one present wishing to speak and the Town Clerk having received no other emails or letters for public comments.

Action

Aldерwoman Sledge moved to close public comment session. Alderman Morgan seconded the motion which carried by a unanimous vote of 6-0.

CONSENT AGENDA

Alderman Miller moved to approve the consent agenda as presented. Alderman Morgan seconded the motion which carried by a unanimous vote of 6-0. Items approved were: (1) Street Closure request for June 26th cruise-in event; (2) Budget Amendment ordinance 21-010; (3) Budget Amendment Ordinance

21-012; (4) May 6, 2021, Pre-Agenda Meeting Minutes; (5) May 11, 2021, Meeting Minutes; (6) May 27, 2021, Called Meeting Minutes; and (7) Budget Amendment ordinance 21-013.

CONSIDER UPSET BID PROCESS FOR SALE OF REAL PROPERTY OWNED BY TOWN

Town Planner Harris discussed the offer for parcel 036 032A for \$3,500 and the fair market value of the property is \$7,000 (0.18 acre lot) to build a single family home on the lot and adjoining lot.

Harris was informed by Board to request more information and possibly have bidder attend via digital means. More due diligence is needed for the board to make a counteroffer.

AWARD RESIDENTIAL FAÇADE REHABILITATION GRANT TO JON & BEVERLY MCCRAW

Town Planner Harris presented with photos of work that has been completed in the McCraws' home as an updated window renovation. The grant allows a maximum of \$500 for \$1 for every \$2 spent and proof of \$10,000 was provided.

Action

Alderman Miller moved to award the façade grant. Alderman Morgan seconded the motion which carried by a unanimous vote of 6-0.

PRESENTATION OF CAC COMMUNITY GARDEN CONCEPT

Town Planner Harris discussed the possibilities of a community garden and the concept for the community to carry out the process. A lot of volunteers will be needed. The concerns were: no funding in budget, donations/ labor, long-term maintenance, conceptual planning, and raised bed garden.

CONSIDER ADOPTING RESOLUTION 21-009 FOR GRANT OPPORTUNITIES FOR YADKIN RIVER TRAILHEAD @ WILCOX BRIDGE

A request for support of a recreational trail for a grant of \$100,000 and a 25% local match with funds already received for the trailhead. No financial impact on the Town.

Action

Alderman Morgan moved to approve resolution 21-009. Alderwoman Sledge seconded the motion which carried by a unanimous vote of 6-0.

DEPARTMENTAL REPORTS

Planning Department

Planning Director Kyle Harris gave the monthly Planning Department report.

Code Enforcement Department

Code Enforcement Officer James Osborne gave the monthly Code Enforcement report. Officer Osborne presented 5 liens needing board confirmation for \$1,437.50 total financial impact. Also shared on 6/15/21 at 5:00 p.m. a rodent education session for concerns of rats in the community will be free to the public.

Action

Alderwoman Sledge moved to approve the notice of liens for the abatement on the homes. Alderwoman Hovis seconded the motion, which carried by a unanimous vote of 6-0.

Police Department

Chief of Police James gave the Police Department report, James introduced a community outreach leader Kevin Glover to the Mayor and Board of Aldermen. The program is established to provide youth with productive things to do in the community to enhance their life skills and make better choices with his platform. The organization is called KONNECTED Foundations established in 2014 and has received many awards and publications. Currently utilizing the space at the old weigh station and has reached a matter of 61 kids in town thus far (2 weeks).

Fire Department

Fire Chief Michael Lanning gave the Fire Department report, noting the calls are insufficient in responses. Smoke alarm canvas June 26th. Fire Station struck by lightning and claim filed with insurance on 6/7/2021.

Public Works Department

Public Works Director Taylor was absent due to family matters and the Mayor and Board of Aldermen expressed well wishes to his family and that they are in the thoughts and prayers.

Finance Department

Finance Officer Faith Wilson gave the monthly Finance Department report, noting that the utility sales distribution tax- pipe natural gas, and electric. LGC approved the audit contract and 8/9/2021 is the planned onsite visit. The final bond payment was submitted for a 1996 bond that Salisbury has been sending payment for in the amount of \$10,290 for a water bond they took over the water system. It is belief that there will be a surplus ending this fiscal year.

Library Report

Town Clerk Stacy Craven gave the Library report.

TOWN MANAGER REPORT

Manager Franzese gave his monthly report. A fellow has been selected for the Town by the name of Skye Allan and is expected to start in August. Summer Art Camp for the new Town Hall artwork seared through a grant by Sherry Mason Brown. Requesting volunteers for a cheer team and lunch brigade please sign up with Stacy June 21st- June 25th

CONSIDER ADOPTING SPENCER DEVELOPMENT ORDINANCE ARTICLES 1-23

Town Planner Harris provided an overview of the motions, and that one change should be noted as parcel 043 006 001 SFR-3 will remain unchanged.

Action

Mayor Pro Tempore Secreast moved to approve the Spencer Development Ordinance consisting of articles 1-23. Alderwoman Hovis seconded the motion, which carried by a unanimous vote of 6-0.

Alderman Miller moved to approve Rules of Procedures for Planning Board. Alderwoman Sledge seconded the motion, which carried by a unanimous vote of 6-0.

Alderwoman Sledge moved to approve Rules of Procedures for Board of Adjustment. Alderman Miller seconded motion, which carried by a unanimous vote of 6-0.

Mayor Pro Tempore Secreast moved to adopt a statement of consistency and reasonableness for Spencer Development Ordinance. Alderwoman Sledge seconded the motion, which carried by a unanimous vote of 6-0.

CONSIDER ADOPTING FY 2021-2022 BUDGET ORDINANCE AND FEE SCHEDULE

Town Manager Franzese addressed the Board with updated ordinances upon recommended changes from the Board and reported a balanced budget amount of \$3,720,649.

Action

Alderman Morgan moved to approve the FY 22 proposed budget. Mayor Pro Tempore Secreast seconded the motion, which carried by a unanimous vote of 6-0.

CONSIDER ADOPTING BUDGET AMENDMENT ORDINANCE 21-011 (POWELL BILL FUND)

Mayor Williams addressed expenditures to cover street related expenses and emergency repair project.

Action

Alderman Miller moved to approve the budget amendment for Powell Bill funds. Mayor Pro Tempore Secreast seconded the motion, which carried by a unanimous vote of 6-0.

CONSIDER AUTHORIZING THE TOWN MANAGER TO EXECUTE CHANGE ORDER 3 FOR TOWN HALL & POLICE DEPARTMENT

Manager Franzese updated Board on necessary changes for the request in items 1-7 and the total change amount is \$30,212.28.

Action

Alderman Miller moved to approve the change order for Town Hall and Police Department. Alderman Morgan seconded the motion, which carried by a unanimous vote of 6-0.

REQUESTS & COMMENTS BY THE MAYOR AND BOARD MEMBERS

Mayor Williams posed the question to Town Attorney Jay Dees of potentially staggering terms for the Board 4 years versus 2 years and what is needed to make the change for future elections. Town Atty Jay Dees expressed that it can be done and went through some details and will have more information after researching the topic. Staggered terms could provide more consistency for staff.

Mayor Pro Tempore Secreast:

- A lot was accomplished tonight.

Alderman Bish:

- As we complete budget year and spencer development ordinance and the budget retreat. As a Board we must hold on to what we want to accomplish and not get bogged down. Would like to see seniors, veterans, and youth care services they can benefit from as well.

Alderwoman Sledge:

- Summer food program & communicating with public.

Alderman Miller:

- Has been happy seeing the fire truck drive around in the community; prayers to Joel's family.

Alderman Morgan:

- Saturday night out June 26th for a get together on 5th Street family event; wants participants and there is no admission charge. There are talks about a Farmer's Market and a WinterFest for the December this year.

Aldерwoman Hovis:

- No comments

Mayor Williams:

- Staggered terms would be more beneficial for the Town and Town staff.
- Retreat/ Strategic plan to check vision is in align.

ADJOURNMENT

Alderman Morgan moved to adjourn the regular meeting. Mayor Pro Tempore Secreast seconded the motion which carried by a unanimous vote of 6-0. The meeting stood adjourned at 8:38 p.m.

Approved by:

Attest:

Jonathan D. Williams
Mayor

Stacy Craven
Town Clerk

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 7/13/2021

(Attach relevant documentation)

Issue under Consideration:	Consider adopting a resolution accepting American Rescue Plan funds and authorizing the Town Manager to execute any necessary agreements on behalf of the Board of Aldermen.
Current Status:	The Federal American Rescue Plan provides funding for every unit of state and local government. These are also referred to as Coronavirus State and Local Fiscal Recovery Funds, CSLFRF, CLFRF, or Fiscal Recovery Funds. In May, the Board voted to authorize the Town Manager to accept the funds. Further guidance suggests that the Board should take a slightly different action.
Points to Consider:	In addition to following the applicable federal or state processes for receiving the ARP funds, a local governing board must vote to accept the funds. See G.S. 160A-17.1 . A board may not delegate the authority to accept the funds to the manager, mayor, or another official or employee. The board need not adopt a formal resolution, but it must vote to authorize the receipt of the funds and then delegate the responsibility to execute any necessary agreements on behalf of the board to the manager, mayor, or another employee or official.
Financial Impact:	The current estimated funding for Spencer is \$1,037,997.57. According to the US Treasury's Interim Final Rule interpreting the ARP, local governments have until December 31, 2024, to obligate the ARP monies and until December 31, 2026, to expend all the funds.
Options:	
Recommendations:	Motion to adopt a resolution accepting American Rescue Plan/Coronavirus State and Local Fiscal Recovery Funds and authorizing the Town Manager to execute any necessary agreements on behalf of the Board of Aldermen.
Department:	Town Manager



Rowan's Original Gateway.

MAYOR & BOARD OF ALDERMEN

Post Office Box 45 Spencer, NC 28159-0045

704.633.2231 Ofc.

704.633.3837 Fax

<http://www.ci.spencer.nc.us>

RESOLUTION 21-010 FOR THE TOWN OF SPENCER

A RESOLUTION FOR ACCEPTING AMERICAN RESCUE PLAN ACT FUNDS

WHEREAS, the Town of Spencer is eligible for funding from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLRF); and

WHEREAS, the North Carolina General Assembly will provide for the distribution of funds to eligible North Carolina municipalities; and

WHEREAS, before receiving a payment, the Board of Aldermen is required to formally accept the CSLRF funds; and

WHEREAS, revenue received under the CSLRF must only be spent for purposes authorized by the CSLRF, and applicable regulations, and by state law; and

WHEREAS, revenue received under the CSLRF must be accounted for in a separate fund and not co-mingled with other revenue sources for accounting purposes; and

WHEREAS, the Town of Spencer must comply with all applicable budgeting, accounting, contracting, reporting, and other compliance requirements set for CSLRF funds.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen that the Town of Spencer do hereby accept and request CSLRF funding to be distributed by the State of North Carolina; and

FURTHER RESOLVED, the Town of Spencer affirms that the CSLRF revenue will only be used for the purposes described in the CSLRF, and in accordance with U.S. Treasury guidance in 31 CFR, Part 35, and any applicable regulations, and in accordance with state law; and

FURTHER RESOLVED, that the Town of Spencer will comply with procedure created by the North Carolina General Assembly and the U.S. Treasury Department to receive funds under the act; and

FURTHER RESOLVED, the Town of Spencer will account for CSLRF in a separate fund and not co-mingle it with other revenues for accounting purposes and will comply with all applicable federal and state budgeting, accounting, contracting, reporting, and other compliance requirements for CSLRF funds; and

FURTHER RESOLVED, the Mayor and Board of Aldermen of the Town of Spencer designates and directs the Town Manager to take all actions necessary on behalf of the Board of Aldermen to receive the CSLRF funds for the Town of Spencer.

ADOPTED, this 13th day of July, 2021 in Spencer, North Carolina.

Jonathan Williams, Mayor

Stacy Craven, Town Clerk

June 15, 2021

The Honorable Jonathan Donald Williams
Mayor of Spencer

Dear Mayor Williams:

Thank you for your hard work and steady leadership through this pandemic. You have worked tirelessly to keep your communities safe, and our sustained progress in lowering COVID-19 metrics and vaccinating 4.6 million North Carolinians gives us all hope. With the American Rescue Plan (ARP), we now have a once-in-a-generation opportunity to invest in a shared and sustained recovery.

In May, I recommended that the North Carolina General Assembly match State Fiscal Recovery Funds from the ARP with your Local Fiscal Recovery Funds so that we can maximize the value and impact of these federal dollars. From water and sewer infrastructure to housing, I want to give communities that cooperate a bigger share of state funds. By matching money, we can do big things. As the General Assembly continues its budget considerations, I will be working with them and you to create the best environment for us to take this historic opportunity to tackle chronic challenges and build a North Carolina that not only recovers but thrives.

The Local Fiscal Recovery Funds you are receiving because of the ARP should be transformational to your community. As we work to build a bridge from COVID-19 response to recovery, these funds allow for communities to take more time and consideration in making investments than the federal CARES Act allowed. A December 31, 2026 deadline to spend these funds should encourage you to consider how your share of the ARP might be best leveraged with other resources and partners, such as neighboring towns, counties, or the state, to most effectively invest in transformational projects.

I look forward to our continued partnership in service to North Carolinians now and in the future. Thank you for your commitment to the people of North Carolina.

With kind regards, I am

Very truly yours,

Roy Cooper

RAC/II

NEU Award Summary 2021

[Spencer]

[2021-0431]

The Coronavirus Local Fiscal Recovery Funds provide a singular opportunity to address community recovery needs and to make significant investments for the future. In addition to municipalities, counties are also receiving significant funds.

- We encourage and are available to help with thoughtful planning and an equitable approach to the use of these funds. We encourage consultation and collaboration with your neighboring communities, and with communities facing common challenges.
- An authorized signature is required accepting the grant award terms and conditions.
- The total estimated grant amount is **\$ 1,037,997.57**. This will be provided in two disbursements:
 - Your first disbursement for 2021 will be in the amount of **\$ 518,998.79**
 - Your second disbursement for 2022 will be released no sooner than one year after the first disbursement, and may vary slightly depending on funds returned and other factors.
- You have until December 31, of 2024 to use or encumber these funds and if encumbered, you have until December 31, 2026 to finish any associated work.
- You have a unique grant agreement number: **NC0431**. Please include it in all correspondence with the United States Treasury (UST).
- You are considered by the UST to be the prime recipient of these funds and will have reporting duties for these funds. The first report is due on October 31st.
 - The UST has yet to provide directions on how to prepare and submit this report.
 - It's anticipated that this first report will be simple and denote that funds have been received and provide documents that support your topline budget number that you've provided NCPRO.
- These funds can be used only for the allowable categories outlined by the UST for pandemic recovery. These categories and other information about allowable uses can be found at: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>
- A PROtalk that addresses the grant process in more depth can be found (<https://www.nc.gov/agencies/pandemic-recovery-office/news-information/presentations-videos>).

For additional questions please reach out to NCPRO! Additional resources, conferences, and technical support will be provided through joint efforts with Councils of Government, the NC League of Municipalities, the UNC School of Government and others.



OMB Approved No. 1505-0271

Expiration Date: November 30, 2021

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Recipient name: SPENCER, TOWN OF	DUNS Number: 028870368
Address: 600 S SALISBURY AVE , SPENCER, NC, 28159	Taxpayer Identification Number: 566001339
	Assistance Listing Number: 21.027

Sections 602(b) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorize the Department of the Treasury (Treasury) to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

Recipient hereby agrees, as a condition to receiving such payment from Treasury, to the terms attached hereto.

Recipient: **SPENCER, TOWN OF**

Authorized Representative: **Peter Franzese**

Title: **Town Manager**

Date signed:

U.S. Department of the Treasury:

Authorized Representative:

Title:

Date:

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS LOCAL FISCAL RECOVERY FUND
AWARD TERMS AND CONDITIONS

1. Use of Funds.
 - a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the Act), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
 - b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.
2. Period of Performance. The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021, and ends on December 31, 2024.
3. Reporting. Recipient agrees to comply with any reporting obligations established by Treasury as they relate to this award.
4. Maintenance of and Access to Records
 - a. Recipient shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
 - b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.
 - c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.
5. Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.
6. Administrative Costs. Recipient may use funds provided under this award to cover both direct and indirect costs.
7. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.
8. Conflicts of Interest. Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

9. Compliance with Applicable Law and Regulations.

- a. Recipient agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.
- b. Federal regulations applicable to this award include, without limitation, the following:
 - i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
 - ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
 - iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
 - iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
 - v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
 - vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
 - vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.
 - viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
 - ix. Generally applicable federal environmental laws and regulations.
- c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:
 - i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;

- i. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
 - ii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
 - iii. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
 - iv. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
10. Remedial Actions. In the event of Recipient's noncompliance with section 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.
11. Hatch Act. Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.
12. False Statements. Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.
13. Publications. Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury."
14. Debts Owed the Federal Government.
 - a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to section 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.
 - b. Any debts determined to be owed the federal government must be paid promptly by

Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.

15. Disclaimer.

- a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
- b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

16. Protections for Whistleblowers.

- a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
- b. The list of persons and entities referenced in the paragraph above includes the following:
 - i. A member of Congress or a representative of a committee of Congress;
 - ii. An Inspector General;
 - iii. The Government Accountability Office;
 - iv. A Treasury employee responsible for contract or grant oversight or management;
 - v. An authorized official of the Department of Justice or other law enforcement agency;
 - vi. A court or grand jury; or
 - vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
- c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

17. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

18. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

OMB Approved No. 1505-0271
Expiration Date: November 30, 2021

**ASSURANCES OF COMPLIANCE WITH
CIVIL RIGHTS REQUIREMENTS**

**ASSURANCES OF COMPLIANCE WITH TITLE VI OF THE
CIVIL RIGHTS ACT OF 1964**

As a condition of receipt of federal financial assistance from the Department of the Treasury, the recipient named below (hereinafter referred to as the "Recipient") provides the assurances stated herein. The federal financial assistance may include federal grants, loans and contracts to provide assistance to the Recipient's beneficiaries, the use or rent of Federal land or property at below market value, Federal training, a loan of Federal personnel, subsidies, and other arrangements with the intention of providing assistance. Federal financial assistance does not encompass contracts of guarantee or insurance, regulated programs, licenses, procurement contracts by the Federal government at market value, or programs that provide direct benefits.

The assurances apply to all federal financial assistance from or funds made available through the Department of the Treasury, including any assistance that the Recipient may request in the future.

The Civil Rights Restoration Act of 1987 provides that the provisions of the assurances apply to all of the operations of the Recipient's program(s) and activity(ies), so long as any portion of the Recipient's program(s) or activity(ies) is federally assisted in the manner prescribed above.

1. Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal financial assistance, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d *et seq.*), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166, directives, circulars, policies, memoranda, and/or guidance documents.
2. Recipient acknowledges that Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency," seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury's implementing regulations. Accordingly, Recipient shall initiate reasonable steps, or comply with the Department of the Treasury's directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Recipient's programs, services, and activities.
3. Recipient agrees to consider the need for language services for LEP persons when Recipient develops applicable budgets and conducts programs, services, and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on taking reasonable steps to provide meaningful access for LEP persons, please visit <http://www.lep.gov>.

4. Recipient acknowledges and agrees that compliance with the assurances constitutes a condition of continued receipt of federal financial assistance and is binding upon Recipient and Recipient's successors, transferees, and assignees for the period in which such assistance is provided.
5. Recipient acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances 1-4 above, and agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between the Recipient and the Recipient's sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

6. Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Recipient, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property.
7. Recipient shall cooperate in any enforcement or compliance review activities by the Department of the Treasury of the aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The Recipient shall comply with information requests, on-site compliance reviews and reporting requirements.
8. Recipient shall maintain a complaint log and inform the Department of the Treasury of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome. Recipient also must inform the Department of the Treasury if Recipient has received no complaints under Title VI.
9. Recipient must provide documentation of an administrative agency's or court's findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other

agreements between the Recipient and the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative agency finding of discrimination, please so state.

10. If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document. State agencies that make sub-awards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of sub-recipients.

The United States of America has the right to seek judicial enforcement of the terms of this assurances document and nothing in this document alters or limits the federal enforcement measures that the United States may take in order to address violations of this document or applicable federal law.

Under penalty of perjury, the undersigned official(s) certifies that official(s) has read and understood the Recipient's obligations as herein described, that any information submitted in conjunction with this assurances document is accurate and complete, and that the Recipient is in compliance with the aforementioned nondiscrimination requirements.

SPENCER, TOWN OF

Recipient

Date

Peter Franzese

Signature of Authorized Official

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 30 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.



Rowan's Original Gateway.

AGENDA ITEM

Board Meeting Date: 7/13/2021

(Attach relevant documentation)

Issue under Consideration:	Mayor and Board of Aldermen to (1) receive a design update on the Yadkin River Park Trailhead and (2) conduct a public hearing for input on the proposed design and subsequent construction.
Current Status:	Town Staff, in coordination with the Yadkin River Park Working Group and designer Jeff Ashbaugh of Benesch and Associates, has been evaluating a two-phased plan for preliminary construction of the trailhead. The intended goal is to use the recently acquired NCDOT surplus right of way to build the trailhead pathway with landscaping and amenities. A second phase, based on availability of future funding, would include a paved concourse, more detailed signage, handi-accessible parking, etc.
Points to Consider:	Town staff is requesting consideration of the Mayor and Board of Aldermen to allow pursuit of NC Recreational Trail Grant to off-set costs of the project. The grant program requires an element of public input in order to apply for the grant. A public hearing would be a useful method for receiving input on the design proposal.
Financial Impact:	The NC Recreational Trails Program provides grants up to \$100,000.00 and require a 25% local match. Previous grants and private funds contributed to trailhead project are available for the match with no impact on ad valorem tax revenues.
Options:	
Recommendations:	Staff recommends that the Mayor and Board of Aldermen receive the presentation and conduct a public hearing on the design proposal.
Department:	Special Projects Planning

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 7/13/2021

(Attach relevant documentation)

Issue under Consideration:	Receive an update regarding Cabarrus-Rowan MPO staffing
Current Status:	The City of Concord, as lead planning agency for Cabarrus-Rowan MPO is exploring alternatives related to how the MPO is staffed.
Points to Consider:	The Cabarrus-Rowan MPO staff has been provided through a contract arrangement for several years, and the City of Concord is exploring whether better value and higher level of service to members can be provided with in-house staff. The City seeks consensus from members on this concept in July and will update the TAC and TCC groups in September about a timeline to make the change effective spring/summer of 2022.
Financial Impact:	
Options:	
Recommendations:	No formal action necessary, but seeking board consensus.
Department:	Town Manager



Rowan's Original Gateway.

LAND MANAGEMENT – PLANNING & ZONING

Post Office Box 45 Spencer, NC 28159-0045

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Monthly Report – June 2021

This report provides a summary of all development, planning, and zoning-related activity occurring in the Town of Spencer in the month of April. The report describes the issuance of any zoning permits, event permits, subdivision permits, as well as the activities of the Planning & Zoning Board, Historic Preservation Commission, and Community Appearance Commission. For more information on any of the activities described, please contact the Planning & Zoning Administrator.

Permit Applications (Issued or Pending)

Date Approved	Permit #	Description	Street Address	Permit Type
Pending	COA-21-007	Historic Rehabilitation (Major Work)	403 S Rowan	Zoning/COA
Pending	Z-21-017	New Single-Family Home	117 6th Street	Zoning/COA
6/11/21	Z-21-033	Exception Plat (Subdivision)	1009 3rd Street	Subdivision
Approved	E-21-002	Special Event Permit - Vow Reaffirmation Ceremony	Library Park	Event
Approved	E-21-003	Special Event Permit - First Responders Appreciation & Stop The Violence Event	1625 N US 29 HWY	Event
5/21/21	Z-21-027	Zoning Permit for Back Deck Construction	601 N Salisbury	Zoning
6/14/21	SUP-21-001	Special Use Permit - New Single-Family Home	Long Ferry	SUP
5/21/21	Z-21-028	Zoning Permit for Fence	1309 S Salisbury	Zoning
6/07/21	Z-21-029	Zoning Permit for Accessory Bldg. Reconstruction	401 N Rowan Ext.	Zoning
6/08/21	Z-21-030	Zoning Permit for Fence	403 Charles Street	Zoning
6/10/21	Z-21-031	Zoning Permit for Fence	409 5 th Street	Zoning
6/11/21	Z-21-032	New Single-Family Home	535 Snider Street	Zoning
6/15/21	Z-21-034	Zoning Permit for Accessory Building	403 Charles Street	Zoning
Pending	Z-21-035	American Packaging Corporation – Site Plan Review for Parking Lot Expansion Project	1302 N Salisbury	Commercial Site Plan Review
6/21/21	Z-21-036	Temporary Use Dumpster Permit	401 N Rowan Ext.	Dumpster



We're on the Right Track

6/21/21	Z-21-037	Temporary Use Dumpster Permit	900 S Carolina	Dumpster
6/21/21	COA-21-013	Certificate of Appropriateness (COA) Application for Major Rehabilitation Project	401 S Rowan Ave.	Zoning/COA
6/29/21	Z-21-038	Zoning Permit for Fence	413 N Rowan Ave.	Zoning

Planning Board / Board of Adjustment;

- **Approved** the following Special Use Permit (SUP-21-001):
 - o Requests for a Special Use Permit (SUP) pursuant to Sections 155.137(D) and 155.026 of the Spencer Zoning Ordinance to construct a new single-family residential dwelling on a 1.16 acre parcel that is located in Spencer's IB (Interstate Business) District. The construction of a single-family dwelling in the IB zoning district requires a Special Use Permit. Spencer's adopted 2025 Land Use Plan designates the subject parcel for "Commerce Uses" to facilitate future business development (Land Use Plan, p. 42).
- **Membership & Vacancies:** There are currently two (2) vacancies (one ETJ regular member vacancy and one ETJ alternate vacancy).

Community Appearance Commission:

- Continuing work on Community Garden Project;
- Landscape of the Month;
- Recommended to the governing board adoption of a new Salisbury Avenue Corridor Improvement Grant, which would offer up to \$2,000 for projects to improve properties within Downtown Spencer and along the Salisbury Avenue Corridor.
- **Membership & Vacancies:** There are currently no vacancies.

Historic Preservation Commission (HPC) – Updates

- **Membership & Vacancies:** There is currently one (1) vacancy.

Respectfully Submitted,

Kyle Harris
Planning & Zoning Administrator





CODE ENFORCEMENT

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<http://www.ci.spencer.nc.us>

AGENDA ITEM

Council Meeting Date: 07/13/21

(Attach relevant documentation)

Agenda Item No: TBD	Code Enforcement Monthly
Issue under Consideration:	
Current Status:	
Points to Consider:	
Financial Impact:	
Options:	
Recommendations:	
Department:	Police Department/Code Enforcement

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____

Against: _____

Passes: _____

Fails: _____



Code Enforcement Office

MH - Minimum Housing / OL - Overgrown Lot / HD - Historic District/ JV - Junk Vehicle / JP - Junk Pile /
 AWG - Abandoned White Goods / AC - Animal Control / IP - Illegal Parking /AB - Abandoned Building / ZV
 - Zoning Violation / CM - Commercial Maintenance/ Open Red - Open Active Case / Abated Green - Case
 Closed & Cleared / Unfounded Blue - No Violation Found,

Monthly Report

June 2021 Open Cases

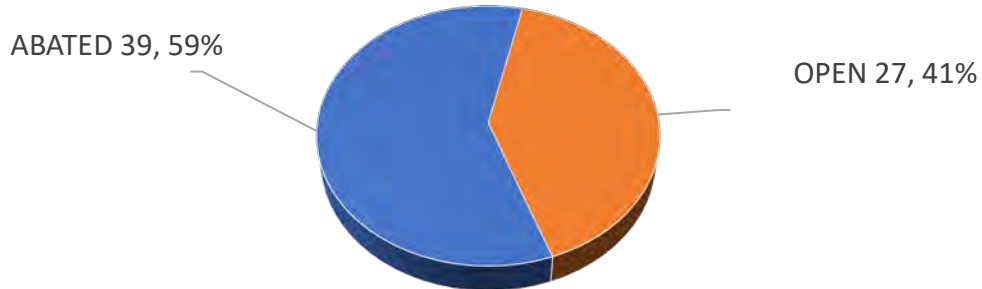
Case Number	Address	Violation Type	Status
202106001	0 Beaugregard Dr (004A158)	OL	OPEN
202106008	909 S Carolina Ave Apt #2	MH	OPEN
202106010	609 2nd St	OL	OPEN
202106014	408 S Rowan Ave	OL	OPEN
202106015	318 Grant St	MH	OPEN
202106022	401 N Salisbury Ave	JP	OPEN
202106023	401 N Salisbury Ave	MH	OPEN
202106029	604 3rd St (033-296) empty lot	OL	OPEN
202106030	803 3rd St	OL	OPEN
202106031	803 3rd St	MH	OPEN
202106040	709 7th St (031-011)	OL	OPEN
202106041	802 4th St	IP	OPEN
202106043	508 4th St	OL	OPEN
202106044	813 4th St	IP	OPEN
202106045	306 S Carolina Ave	MH	OPEN
202106047	318 S Whitehead Ave	OL	OPEN
202106051	301 S Rowan Ave	OL	OPEN
202106053	702 5th St	OL	OPEN
202106054	502 Pineview Dr	OL	OPEN
202106056	1104 N Salisbury Ave	MH	OPEN
202106057	1108 N Salisbury Ave	MH	OPEN
202106060	114 Lexington Ave	OL	OPEN
202106061	515 7th St	IP	OPEN
202106064	408 S Iredell Ave	OL	OPEN
202106065	501 6th St	OL	OPEN
202106066	501 6th St	MH	OPEN
202106067	501 6th St	JP	OPEN



Code Enforcement Office

June 2021 Cases: 66

■ ABATED ■ OPEN



June Highlights

- June: 66 total Cases, 27 Open, 39 Abated
- Voluntary Abatements: 28
- Enforced Abatement: 8
- Administrative Abatement: 3
- Complaints: 9
- 2021 Total Cases: 264
- Work Orders: 2
- Notices of Violations Issued: 9
- Overgrown Lots: 71% of Cases
- Minimal Housing: 15% of Cases
- Public Information Session on Rat infestation, June 15, 2021
- Implementation of IworQ Software; projected launch date August 24, 2021
- 114 Lexington St, 1 Seized Dog



Code Enforcement Office

January/May 2021 Open cases

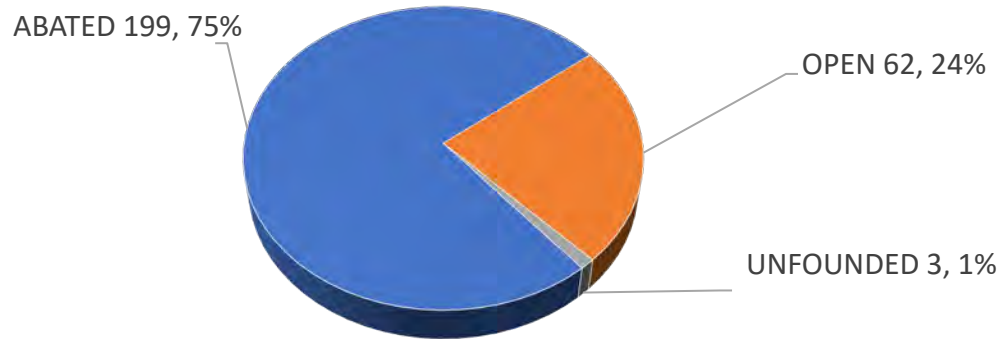
Case Number	Address	Violation Type	Status
202101004	175 Lee St	JP	OPEN
202102007	052-083 ETJ	ZV	OPEN
202102009	114 2nd St	MH	OPEN
202102013	127 5th St	CM	OPEN
202103004	1411 S Salisbury Ave	ZV	OPEN
202103005	511 5th St	MH	OPEN
202103006	605 5th St	MH	OPEN
202103007	500 7th St	MH	OPEN
202103013	511 3rd St	MH	OPEN
202103014	509 3rd St	MH	OPEN
202103015	210 S Yadkin Ave	MH	OPEN
202103026	1411 S Salisbury Ave	CM	OPEN
202103027	1216 S Salisbury Ave	CM	OPEN
202104003	511 4th St (Purple House)	JV	OPEN
202104020	411 S Iredell Ave	JP	OPEN
202104041	413 S Iredell Ave	OL	OPEN
202104043	107 Alexander St	MH	OPEN
202104051	607 3rd St	JP	OPEN
202104059	419 S Spencer Ave	ZV	OPEN
202104060	404 S Carolina Ave	JP	OPEN
202104070	411 N Rowan Ave Ext	MH	OPEN
202105003	613 5th St	OL	OPEN
202105004	437 N. Salisbury Ave	CM	OPEN
202105006	1575 Long St	MH	OPEN
202105012	409 S Iredell Ave	OL	OPEN
202105013	511 S Yadkin Ave	JP	OPEN
202105018	706 S Rowan Ave	MH	OPEN
202105024	508 S Iredell Ave	MH	OPEN
202105026	907 5th St Ext	OL	OPEN
202105030	135 Lee St Ext	CM	OPEN
202105034	712 S Salisbury Ave	CM	OPEN
202105036	315 N Rowan Ave	JP	OPEN
202105038	407 N Salisbury Ave	JP	OPEN
202105039	509 5th St	MH	OPEN
202105041	312 N. Yadkin Ave	JP	OPEN



Code Enforcement Office

2021 Total Cases: 264

■ ABATED ■ OPEN ■ UNFOUNDED



2020 Open Cases

Case Number	Address	Violation	Status
202001011	419 S Spencer	JP	OPEN
202001014	403 S Rowan Ave	MH	OPEN
202001016	600 3rd St	MH	OPEN
202001017	409 S Rowan Ave	MH	OPEN
202001055	411 S Iredell	JP ©	OPEN
202002071	414 S Carolina	MH	OPEN
202008018	155 Lee St ©	JP	OPEN
202010017	502 S Carolina	JP	OPEN
202010028	907 S Iredell	JV	OPEN
202012003	802 4th Street	JP	OPEN
202012006	102 W Newton St.	JP	OPEN
202012010	115 Alexander St	AB	OPEN
202012011	504 1st St	MH	OPEN
202012012	116 11th St	MH	OPEN
202012014	155 Lee St	JP	OPEN



Code Enforcement Office

2019 Open Cases

Case Number	Address	Violation	Status
201906025	613 5th St (HD)	MH	OPEN
201909032	303 S Iredell (HD)	MH/OL	OPEN
201906004	119 N Salisbury Ave (HD)	MH	OPEN
201906024	610 S Carolina Ave (HD)	MH	OPEN
201909034	509 S Iredell (HD)	MH/OL	OPEN



Public Works Department

Post Office Box 45 Spencer, NC 28159-0045

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<http://www.ci.spencer.nc.us>

AGENDA ITEM

Council Meeting Date: 7/13/2021

(Attach relevant documentation)

Agenda Item No:	Public Works Monthly Report
Issue under Consideration:	Board of Alderman Review
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	No approval needed. This item is for information only.
Recommendations:	N/A
Department:	Public Works Department

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____

Against: _____

Passes: _____

Fails: _____





DIRECTOR OF PUBLIC WORKS

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July 2021 Board of Alderman Meeting

- 1) Regular services (Sanitation, Brush, and Mowing) are running on schedule.
- 2) **Reminder:** Trash will be picked up one day late the first full week of July due to observing the 4th of July holiday.

July 4th	Monday	July 5th	***	Monday will run on Tuesday (July 6th)
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- 6) The Saturday Night Out event, which was held on Saturday, June the 26th, was a great success. There were numerous car enthusiasts, and families out for a good evening of fun. **Thanks to everyone who had a part in making this event happen.**
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We're on the Right Track

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Monthly Events:

June 26th – Saturday Night Out Event

July 4th - Independence Day Holiday (Observed on the 5th)



We're on the Right Track



OFFICE OF THE FIRE CHIEF

Post Office Box 45 Spencer, NC 28159-0045

704.637.6135

<http://www.ci.spencer.nc.us/fire>

AGENDA ITEM

Council Meeting Date: 06/08/2021

(Attach relevant documentation)

Agenda Item No: TBD	July 2021 Monthly Board Report
Issue under Consideration:	July 2021 Monthly Board Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	Review Only
Recommendations:	N/A
Department:	Fire Department

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

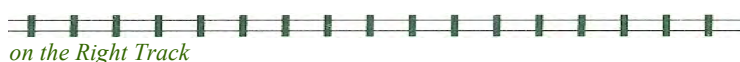
Results of Voting

For: _____

Against: _____

Passes: _____

Fails: _____





OFFICE OF THE FIRE CHIEF

Post Office Box 45 Spencer, NC 28159-0045

704.637.6135

<http://www.ci.spencer.nc.us/fire>

July 2021 Monthly Report

Calls for Service-As of 6/28/21

Fire: 19

EMS: 39

Total: 58

2021 Total: 253

June Insufficient Responses: 1

Medical Call-- Appropriate apparatus did not respond.

Fire Alarm--Appropriate apparatus did not respond.

Apparatus:

N/A

Equipment:

N/A.

Special Events:

N/A

Personnel:

2 Part-time staff members joined our team in June.

Station:

No Updates.

Special Information:

Received official notification of ISO inspection on April 29th, 2021. Inspection is set for August 4th, 2021.





Public Works Department

Post Office Box 45 Spencer, NC 28159-0045

704.633.2231 Ofc.

704.633.3837 Fax

<http://www.ci.spencer.nc.us>

AGENDA ITEM

Council Meeting Date: 7/13/2021

(Attach relevant documentation)

Agenda Item No:	Public Works Monthly Report
Issue under Consideration:	Board of Alderman Review
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	No approval needed. This item is for information only.
Recommendations:	N/A
Department:	Public Works Department

ACTION TAKEN BY THE BOARD OF ALDERMEN

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Motion Seconded By:

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- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____

Against: _____

Passes: _____

Fails: _____





DIRECTOR OF PUBLIC WORKS

Post Office Box 45 Spencer, NC 28159-0045

704.633.2231 Ext. 50 Ofc.

704.633.3837 Fax

<http://www.ci.spencer.nc.us>

July 2021 Board of Alderman Meeting

- 1) Regular services (Sanitation, Brush, and Mowing) are running on schedule.
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Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
0000-10-Revs							
10-3100-000 TAXES, PRIOR YEARS	\$5,000.00	\$5,000.00	\$0.00	\$1,390.50	\$195.66	\$3,609.50	28
10-3194-000 TAXES, 3RD PRIOR YR	\$2,000.00	\$2,000.00	\$0.00	\$11,748.52	\$0.00	\$9,748.52	587
10-3195-000 TAXES, 2ND PRIOR YR	\$14,500.00	\$14,500.00	\$0.00	\$20,661.23	\$612.61	\$6,161.23	142
10-3196-000 TAXES, FIRST PRIOR Y	\$38,000.00	\$38,000.00	\$0.00	\$47,868.95	\$2,522.69	\$9,868.95	126
10-3197-100 AD VALOREM TAXES CUR	\$1,507,038.00	\$1,523,574.00	\$0.00	\$1,553,734.64	\$24,602.25	\$30,160.64	102
10-3197-101 AD VALOREM TAXES VEH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3197-102 MUNICIPAL VEHICLE TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3197-180 TAX INTEREST & PENAL	\$9,000.00	\$9,000.00	\$0.00	\$26,897.65	\$2,390.60	\$17,897.65	299
10-3197-190 DOG TAX	\$0.00	\$0.00	\$0.00	\$22.00	\$0.00	\$22.00	0
10-3231-000 1% SALES TAX (ART 39	\$243,814.00	\$243,814.00	\$0.00	\$300,831.15	\$30,341.50	\$57,017.15	123
10-3232-000 1/2% SALES TAX (ART	\$152,782.00	\$152,782.00	\$0.00	\$180,343.59	\$17,850.46	\$27,561.59	118
10-3233-000 1/2% SALES TAX (ART	\$119,808.00	\$119,808.00	\$0.00	\$147,294.77	\$14,906.59	\$27,486.77	123
10-3234-000 TELECOMM.SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3235-000 1/2% SALES TAX (ART	\$212,274.00	\$212,274.00	\$0.00	\$245,041.17	\$23,375.82	\$32,767.17	115
10-3260-000 PRIVILEGE LICENSE FE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3261-000 CABLE TV FRANCHISE F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3314-004 FED.DRUG SEIZURE REV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3317-004 STATE DRUG SEIZURE R	\$0.00	\$0.00	\$0.00	\$1,343.99	\$0.00	\$1,343.99	0
10-3318-000 INTANGIBLES TAX REIM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3322-000 BEER & WINE TAX	\$14,500.00	\$14,500.00	\$0.00	\$16,907.75	\$0.00	\$2,407.75	117
10-3324-000 UTILITY FRANCHISE TA	\$197,000.00	\$197,000.00	\$0.00	\$189,355.01	\$56,548.26	\$7,644.99	96
10-3325-000 FOOD STAMP REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3326-000 SOLID WASTE DISPOSAL	\$2,400.00	\$2,400.00	\$0.00	\$1,840.50	\$0.00	\$559.50	77
10-3327-000 INVENTORY TAX REIMBU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3431-000 COURT, PKG FEES, REP	\$1,500.00	\$1,500.00	\$0.00	\$2,702.50	\$193.50	\$1,202.50	180
10-3436-000 FIRE PROTECT.-EAST S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3437-000 FIRST RESPONDER FEES	\$4,020.00	\$4,020.00	\$0.00	\$3,350.00	\$335.00	\$670.00	83
10-3437-001 Rowan County Fire De	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3438-000 ROWAN-SALIS SCHOOLS	\$107,000.00	\$107,000.00	\$0.00	\$109,577.24	\$0.00	\$2,577.24	102
10-3439-000 NCTM PAYMENTS	\$29,248.00	\$29,248.00	\$0.00	\$29,247.96	\$2,437.33	\$0.04	100
10-3440-000 WATER BOND FROM SALI	\$10,580.00	\$10,580.00	\$0.00	\$10,290.00	\$10,290.00	\$290.00	97
10-3491-000 ZONING FEES	\$10,000.00	\$10,000.00	\$0.00	\$3,952.00	\$230.00	\$6,048.00	40
10-3491-001 LIEN PAYMENTS	\$5,000.00	\$5,000.00	\$0.00	\$6,558.16	\$0.00	\$1,558.16	131
10-3500-510 SOL/WASTE COLLECTION	\$218,813.00	\$218,813.00	\$0.00	\$184,089.19	\$18,601.59	\$34,723.81	84
10-3500-530 BULKY ITEM COLLECTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3500-540 RECYCLING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3500-550 YARD WASTE SALES	\$1,000.00	\$1,000.00	\$0.00	\$1,280.00	\$750.00	\$280.00	128
10-3831-000 INVESTMENT EARNINGS	\$10,800.00	\$10,800.00	\$0.00	\$80.16	(\$74.99)	\$10,719.84	1
10-3833-001 Donations-Police Dep	\$0.00	\$0.00	\$0.00	\$175.00	\$0.00	\$175.00	0
10-3833-002 Donations-Other	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$125.00	0
10-3833-003 FIRE DEPT MEMORIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3833-004 DONATIONS-FIRE DEPAR	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	0
10-3833-005 Donations-Arbor Day	\$0.00	\$0.00	\$0.00	\$295.00	\$0.00	\$295.00	0
10-3835-000 SALES-FIXED ASSETS	\$15,000.00	\$15,000.00	\$0.00	\$28,181.00	\$156.00	\$13,181.00	188
10-3837-000 ABC REVENUES	\$12,000.00	\$12,000.00	\$0.00	\$12,680.89	\$0.00	\$680.89	106
10-3838-000 INSURANCE REIMBURSEM	\$0.00	\$0.00	\$0.00	\$237.50	\$0.00	\$237.50	0
10-3839-000 MISCELLANEOUS REVENU	\$20,000.00	\$21,601.00	\$0.00	\$29,390.92	\$6,748.96	\$7,789.92	136
10-3839-001 CIVIL CITATIONS - PO	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-3839-002 CIVIL CITATIONS - LA	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-3840-000 LIBRARY PARK RES.FEE	\$300.00	\$300.00	\$0.00	\$150.00	\$0.00	\$150.00	50
10-3840-001 STANBACK FOREST RES	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-3841-000 STATE SHARED REVENUE	\$14,600.00	\$14,600.00	\$0.00	\$14,116.00	\$0.00	\$484.00	97
10-3920-000 Lease Proceeds-Suntr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-000 PROCEEDS FROM LOAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-050 TRF.FROM SEWER FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-060 RES EQTY TRF-SOL WAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-070 TRF FROM CAPITAL RES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-000 FEDERAL GRANT - COPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-001 OTHER FIN.SOR-CAP LE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-002 OTHER GRANTS	\$20,000.00	\$123,545.00	\$0.00	\$111,943.11	\$3,150.00	\$11,601.89	91
10-3985-003 GRANTS-SPENCER WOODS	\$0.00	\$0.00	\$0.00	\$4,746.38	\$0.00	\$4,746.38	0
10-3985-050 RES.EQUITY TRF.-SEWE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-060 TRANSF FROM POWELL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3986-001 SCHOOL RESOURCE OFFI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3991-000 APPROPRIATED FUND BA	\$249,274.00	\$565,960.00	\$0.00	\$0.00	\$0.00	\$565,960.00	0
10-3991-001 APPROPRIATED CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
0000-10-Revs	\$3,247,451.00	\$3,685,819.00	\$0.00	\$3,299,599.43	\$216,163.83	\$899,103.57	90

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4110-10-GOVERNING BODY							
10-4110-121 SALARIES/WAGES-REGUL	\$21,250.00	\$21,251.00	\$0.00	\$21,250.01	\$1,694.45	\$0.99	100
10-4110-181 FICA	\$1,626.00	\$1,626.00	\$0.00	\$1,625.73	\$129.64	\$0.27	100
10-4110-185 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-186 UNEMPLOYMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-191 SERVICES-ACCOUNTING	\$8,650.00	\$8,650.00	\$0.00	\$8,650.00	\$0.00	\$0.00	100
10-4110-192 SERVICES-LEGAL	\$27,500.00	\$27,499.00	\$0.00	\$19,127.50	\$0.00	\$8,371.50	70
10-4110-194 CONTRACT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-212 UNIFORMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-291 SUPPLIES DATA PROCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-299 SUPPLIES AND MATERIA	\$25.00	\$25.00	\$0.00	\$17.00	\$17.00	\$8.00	68
10-4110-311 TRAVEL	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0
10-4110-321 TELEPHONE & INTERNET	\$326.00	\$326.00	\$0.00	\$211.00	\$40.49	\$115.00	65
10-4110-329 OTHER COMMUNICATION	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0
10-4110-370 ADVERTISING	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
10-4110-395 TRAINING	\$500.00	\$500.00	\$0.00	\$225.00	\$0.00	\$275.00	45
10-4110-399 OTHER SERVICES	\$2,500.00	\$2,500.00	\$0.00	\$137.53	\$0.00	\$2,362.47	6
10-4110-451 INSURANCE-PROP/GEN/P	\$802.00	\$395.00	\$0.00	\$198.17	\$0.00	\$196.83	50
10-4110-491 DUES & SUBSCRIPTIONS	\$6,200.00	\$6,200.00	\$0.00	\$2,189.04	\$0.00	\$4,010.96	35
10-4110-498 Spencer Business Ass	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4110-499 MISCELLANEOUS	\$153.00	\$153.00	\$0.00	\$65.78	\$0.00	\$87.22	43
10-4110-550 CO-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-570 CO-LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-580 CO-INFRASTRUCTURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-600 NONPROFIT GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-610 COMMUNITY APPEARANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-620 HISTORIC PRESERVATIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-625 DONATION-LIBRARY PAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-630 ROWAN COUNTY ELECTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-631 ROWAN COUNTY TAX COL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-640 TOURISM AND EVENTS	\$10,000.00	\$10,000.00	\$0.00	\$4,875.00	\$1,761.00	\$5,125.00	49
10-4110-645 SPENCER PARTNERSHIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-650 FACADE GRANT -COMM	\$2,000.00	\$2,000.00	\$0.00	\$500.00	\$0.00	\$1,500.00	25
10-4110-651 FACADE GRANT-RESIDEN	\$2,000.00	\$2,000.00	\$0.00	\$1,500.00	\$500.00	\$500.00	75
10-4110-660 TRF.TO SOLID WASTE F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-665 RES EQUITY TRF-FLEET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-983 TRF.TO CAP.RES.(FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-999 CONTINGENCIES	\$50,000.00	\$1,914.00	\$0.00	\$0.00	\$0.00	\$1,914.00	0
4110-10-GOVERNING BODY	\$134,632.00	\$86,139.00	\$0.00	\$60,571.76	\$4,142.58	\$25,567.24	70

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-06-30

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4130-10-ADMINISTRATION							
10-4130-121 SALARIES & WAGES	\$232,283.00	\$234,063.00	\$0.00	\$221,341.23	\$19,426.82	\$12,721.77	95
10-4130-122 PART-TIME/TEMPORARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-127 SALARIES & WAGES-LON	\$3,260.00	\$3,260.00	\$0.00	\$1,889.66	\$0.00	\$1,370.34	58
10-4130-133 401K Town Match	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-181 SOCIAL SECURITY	\$17,981.00	\$17,981.00	\$0.00	\$14,762.09	\$1,458.46	\$3,218.91	82
10-4130-182 RETIREMENT CONTRIBUT	\$20,899.00	\$25,399.00	\$0.00	\$24,150.96	\$11,177.06	\$1,248.04	95
10-4130-183 MEDICAL INSURANCE	\$31,262.00	\$26,982.00	\$0.00	\$25,749.45	\$1,290.33	\$1,232.55	95
10-4130-184 401K MATCH	\$9,285.00	\$9,285.00	\$0.00	\$6,845.42	\$843.48	\$2,439.58	74
10-4130-185 WORKERS COMPENSATION	\$1,094.00	\$1,094.00	\$0.00	\$860.33	\$0.00	\$233.67	79
10-4130-186 UNEMPLOYMENT COMPENS	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-191 SERVICES-ACCOUNTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-193 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-194 CONTRACT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-198 SERVICES-ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-211 JANITORIAL SUPPLIES	\$500.00	\$796.00	\$0.00	\$795.34	\$39.20	\$0.66	100
10-4130-212 UNIFORMS	\$0.00	\$309.00	\$0.00	\$0.00	\$0.00	\$309.00	0
10-4130-220 FOOD & PROVISIONS	\$1,500.00	\$1,174.00	\$0.00	\$714.14	\$109.91	\$459.86	61
10-4130-260 OFFICE SUPPLIES	\$4,000.00	\$4,000.00	\$0.00	\$3,966.05	\$386.28	\$33.95	99
10-4130-270 COVID	\$0.00	\$44,387.00	\$0.00	\$25,514.47	\$18,136.27	\$18,872.53	57
10-4130-291 DATA PROCESSING SUPP	\$71.00	\$71.00	\$0.00	\$0.00	\$0.00	\$71.00	0
10-4130-296 SUPPLIES-MEDICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-299 MISCELLANEOUS SUPPLI	\$100.00	\$2,850.00	\$0.00	\$2,822.17	\$3,287.50	\$27.83	99
10-4130-311 TRAVEL	\$2,225.00	\$1,625.00	\$0.00	\$670.77	\$580.64	\$954.23	41
10-4130-321 TELEPHONE & INTERNET	\$6,212.00	\$7,512.00	\$0.00	\$7,494.35	\$984.01	\$17.65	100
10-4130-325 POSTAGE	\$3,000.00	\$2,500.00	\$0.00	\$1,324.43	\$15.10	\$1,175.57	53
10-4130-329 OTHER COMMUNICATION	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-331 ELECTRICITY	\$14,000.00	\$14,000.00	\$0.00	\$12,485.93	\$1,169.70	\$1,514.07	89
10-4130-332 WATER/SEWER	\$6,050.00	\$16,600.00	\$0.00	\$16,140.93	\$595.78	\$459.07	97
10-4130-341 PRINTING	\$10,000.00	\$10,000.00	\$0.00	\$5,900.89	\$1,571.44	\$4,099.11	59
10-4130-351 MAINT. & REPAIR - BL	\$2,500.00	\$2,500.00	\$0.00	\$1,880.07	\$0.00	\$619.93	75
10-4130-352 MAINT & REPAIRS - EQ	\$300.00	\$300.00	\$0.00	\$249.90	\$0.00	\$50.10	83
10-4130-370 ADVERTISING	\$500.00	\$820.00	\$0.00	\$813.42	\$0.00	\$6.58	99
10-4130-394 CLEANING SERVICES	\$6,600.00	\$7,200.00	\$0.00	\$7,200.00	\$500.00	\$0.00	100
10-4130-395 TRAINING	\$6,000.00	\$6,000.00	\$0.00	\$5,739.24	\$2,695.00	\$260.76	96
10-4130-396 MEDICAL SERVICES	\$400.00	\$603.00	\$0.00	\$603.00	\$563.00	\$0.00	100
10-4130-397 TECHNOLOGY SERVICES	\$12,000.00	\$14,500.00	\$815.00	\$9,129.49	\$971.93	\$4,555.51	63
10-4130-398 PROFESSIONAL SERVICE	\$34,000.00	\$81,860.00	\$1,000.00	\$80,788.60	\$18,760.00	\$71.40	99
10-4130-399 OTHER SERVICES	\$5,000.00	\$41,536.00	\$0.00	\$41,235.30	\$20,502.14	\$300.70	99
10-4130-400 DAVID TREME EDUCATIO	\$0.00	\$2,700.00	\$0.00	\$0.00	\$0.00	\$2,700.00	0
10-4130-440 SERVICE & MAINT. CON	\$8,000.00	\$8,007.00	\$0.00	\$7,964.09	\$84.66	\$42.91	99
10-4130-441 LICENSE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-451 INSURANCE-PROPERTY &	\$5,809.00	\$4,392.00	\$0.00	\$4,391.72	\$0.00	\$0.28	100
10-4130-453 INSURANCE - BONDS	\$802.00	\$550.00	\$0.00	\$550.00	\$0.00	\$0.00	100
10-4130-491 DUES & SUBSCRIPTIONS	\$1,000.00	\$3,600.00	\$0.00	\$3,549.62	\$1,030.00	\$50.38	99
10-4130-492 WATER/SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-499 MISCELLANEOUS	\$3,000.00	\$2,400.00	\$0.00	\$2,325.98	(\$18,552.21)	\$74.02	97
10-4130-521 CAPITAL SOFTWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-540 BOND PRINCIPAL/INTER	\$10,580.00	\$10,580.00	\$0.00	\$10,580.00	\$0.00	\$0.00	100
10-4130-550 CAP. OUTLAY-OTHER EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-580 CAP.OUT-BLDG,STRUCT,	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-590 PARK PLAZA	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-610 ECONOMIC DEV.COMM.	\$4,613.00	\$4,613.00	\$0.00	\$4,613.00	\$0.00	\$0.00	100

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4130-620 ECON.DEV.ACTIVITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-710 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-720 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-740 PARK PLAZZA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-750 LEASE PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-850 TRANSFER TO PARK PLA	\$0.00	\$287,974.00	\$0.00	\$100,000.00	\$0.00	\$187,974.00	35
10-4130-999 CREDIT CARD CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4130-10-ADMINISTRATION	\$567,026.00	\$904,023.00	\$1,815.00	\$655,042.04	\$87,626.50	\$247,165.96	73

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4310-10-POLICE OPERATIONS							
10-4310-121 SALARIES & WAGES	\$552,602.00	\$567,346.00	\$0.00	\$520,712.17	\$43,363.64	\$46,633.83	92
10-4310-122 SALARIES & WAGES-OVE	\$8,000.00	\$1,000.00	\$0.00	\$325.91	\$0.00	\$674.09	33
10-4310-126 SALARIES-TEMP/PART-T	\$25,718.00	\$27,468.00	\$0.00	\$26,096.88	\$2,073.60	\$1,371.12	95
10-4310-127 SALARIES & WAGES-LON	\$13,609.00	\$8,009.00	\$0.00	\$7,969.09	\$0.00	\$39.91	100
10-4310-131 Separation Allowance	\$2,378.00	\$3,578.00	\$0.00	\$3,196.45	\$546.76	\$381.55	89
10-4310-133 LAW ENF.OFFICERS-401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-181 SOCIAL SECURITY	\$46,076.00	\$47,600.00	\$0.00	\$41,824.05	\$3,444.51	\$5,775.95	88
10-4310-182 RETIREMENT CONTRIBUT	\$65,032.00	\$72,382.00	\$0.00	\$69,160.57	\$14,161.55	\$3,221.43	96
10-4310-183 MEDICAL INSURANCE	\$105,374.00	\$110,537.00	\$0.00	\$110,536.84	\$4,838.71	\$0.16	100
10-4310-184 401K Match	\$28,690.00	\$29,486.00	\$0.00	\$27,466.08	\$2,191.30	\$2,019.92	93
10-4310-185 WORKERS COMPENSATION	\$29,723.00	\$24,348.00	\$0.00	\$23,373.96	\$0.00	\$974.04	96
10-4310-193 SERVICES-MEDICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-194 CONTRACT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-212 UNIFORMS	\$11,400.00	\$6,000.00	\$0.00	\$6,308.04	\$1,476.90	(\$308.04)	105
10-4310-213 SUPPLIES-SAFETY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-231 DARE PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-241 K-9 PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-251 MOTOR FUEL & OIL	\$20,000.00	\$23,600.00	\$0.00	\$21,310.29	\$2,560.47	\$2,289.71	90
10-4310-259 OTHER VEHICLE SUPPLI	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-260 OFFICE SUPPLIES	\$2,000.00	\$1,505.00	\$0.00	\$1,504.58	\$317.82	\$0.42	100
10-4310-292 SAFETY SUPPLIES	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-299 MISCELLANEOUS SUPPLI	\$2,500.00	\$500.00	\$0.00	\$426.53	(\$1,897.11)	\$73.47	85
10-4310-311 TRAVEL	\$400.00	\$50.00	\$0.00	\$10.00	\$0.00	\$40.00	20
10-4310-321 TELEPHONE & INTERNET	\$6,000.00	\$10,000.00	\$0.00	\$8,612.21	\$258.83	\$1,387.79	86
10-4310-329 OTHER COMMUNICATION	\$8,000.00	\$9,700.00	\$0.00	\$9,051.66	\$766.57	\$648.34	93
10-4310-352 MAINT. & REPAIR-EQUI	\$4,000.00	\$4,000.00	\$0.00	\$3,178.22	\$479.99	\$821.78	79
10-4310-353 MAINT & REPAIR-VEHIC	\$11,000.00	\$11,000.00	\$0.00	\$7,310.18	\$1,781.31	\$3,689.82	66
10-4310-370 ADVERTISING	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-395 TRAINING	\$5,000.00	\$6,000.00	\$0.00	\$5,729.63	\$1,049.60	\$270.37	95
10-4310-396 MEDICAL SERVICES	\$2,800.00	\$3,365.00	\$0.00	\$3,365.00	\$575.00	\$0.00	100
10-4310-440 SERVICE & MAINT.CONT	\$17,000.00	\$19,500.00	\$0.00	\$19,175.67	\$653.60	\$324.33	98
10-4310-441 LICENSE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-451 INSURANCE-PROPERTY &	\$9,274.00	\$11,265.00	\$0.00	\$11,264.21	\$0.00	\$0.79	100
10-4310-452 INSURANCE-VEHICLES	\$10,530.00	\$13,681.00	\$0.00	\$13,663.65	\$0.00	\$17.35	100
10-4310-491 DUES & SUBSCRIPTIONS	\$415.00	\$380.00	\$0.00	\$380.00	\$0.00	\$0.00	100
10-4310-499 MISCELLANEOUS	\$1,400.00	\$2,300.00	\$0.00	\$2,245.10	\$388.50	\$54.90	98
10-4310-540 CAP.OUT.-MOTOR VEHIC	\$126,750.00	\$129,600.00	\$0.00	\$129,592.55	\$1,670.00	\$7.45	100
10-4310-550 CAP.OUTLAY-OTHER EQU	\$35,280.00	\$38,580.00	\$0.00	\$38,519.15	\$0.00	\$60.85	100
10-4310-560 CAPITAL OUTLAY-BLDG.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-750 LEASE PYMTS-COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-760 LEASE PYMTS-VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-765 LEASE PYMTS-RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-770 STATE DRUG SEIZURE E	\$0.00	\$300.00	\$0.00	\$296.39	\$0.00	\$3.61	99
10-4310-771 FED DRUG SEIZURE EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4310-10-POLICE OPERATIONS	\$1,151,701.00	\$1,183,080.00	\$0.00	\$1,112,605.06	\$80,701.55	\$70,474.94	94

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4340-10-FIRE OPERATIONS							
10-4340-121 SALARIES & WAGES	\$52,679.00	\$53,199.00	\$0.00	\$50,510.27	\$4,136.16	\$2,688.73	95
10-4340-122 OVERTIME	\$1,500.00	\$900.00	\$0.00	\$895.55	\$0.00	\$4.45	100
10-4340-125 SALARIES-VOLUNTEER F	\$44,785.00	\$47,735.00	\$0.00	\$43,594.54	\$5,493.50	\$4,140.46	91
10-4340-126 SALARIES-TEMP/PART-T	\$80,938.00	\$74,723.00	\$0.00	\$71,379.19	\$5,011.81	\$3,343.81	96
10-4340-127 SALARIES & WAGES-LON	\$1,657.00	\$2,107.00	\$0.00	\$2,100.06	\$0.00	\$6.94	100
10-4340-180 FIREFIGHTER LIFE INS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-181 SOCIAL SECURITY	\$13,878.00	\$13,778.00	\$0.00	\$12,940.79	\$1,122.65	\$837.21	94
10-4340-182 RETIREMENT CONTRIBUT	\$5,509.00	\$4,509.00	\$0.00	\$4,127.12	\$396.68	\$381.88	92
10-4340-183 MEDICAL INSURANCE	\$11,665.00	\$7,065.00	\$0.00	\$7,064.04	\$322.58	\$0.96	100
10-4340-184 401K MATCH	\$780.00	\$1,980.00	\$0.00	\$1,820.36	\$193.68	\$159.64	92
10-4340-185 WORKERS COMPENSATION	\$11,424.00	\$9,024.00	\$0.00	\$8,983.61	\$0.00	\$40.39	100
10-4340-194 CONTRACT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-211 JANITORIAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-212 UNIFORMS	\$3,000.00	\$3,750.00	\$0.00	\$3,690.69	\$352.50	\$59.31	98
10-4340-213 FEMA-FIREFIGHTER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-214 FEMA-PERS.PROTECTIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-215 PERSONAL PROTECTION	\$13,000.00	\$10,200.00	\$0.00	\$9,705.87	\$153.90	\$494.13	95
10-4340-220 FOOD & PROVISIONS	\$1,000.00	\$700.00	\$0.00	\$693.14	\$339.02	\$6.86	99
10-4340-230 SUPPLIES-EDUCATIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-251 MOTOR FUEL & OIL	\$4,000.00	\$5,835.00	\$0.00	\$5,062.75	\$738.80	\$772.25	87
10-4340-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-260 OFFICE SUPPLIES	\$500.00	\$1,050.00	\$0.00	\$1,034.62	\$38.26	\$15.38	99
10-4340-265 POSTAGE	\$25.00	\$25.00	\$0.00	(\$70.00)	\$0.00	\$95.00	-280
10-4340-270 DUES & SUBSCRIPTIONS	\$1,000.00	\$325.00	\$0.00	\$325.00	\$0.00	\$0.00	100
10-4340-291 SUPPLIES-DATA PROCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-292 SAFETY SUPPLIES	\$1,000.00	(\$35.00)	\$0.00	(\$38.86)	(\$1,428.51)	\$3.86	111
10-4340-296 SUPPLIES-MEDICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-299 MISCELLANEOUS SUPPLI	\$1,000.00	\$1,570.00	\$0.00	\$1,566.26	\$0.00	\$3.74	100
10-4340-311 TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-321 TELEPHONE & INTERNET	\$7,500.00	\$9,300.00	\$0.00	\$8,229.24	\$1,327.64	\$1,070.76	88
10-4340-329 OTHER COMMUNICATION	\$3,280.00	\$780.00	\$0.00	\$408.93	\$0.00	\$371.07	52
10-4340-331 ELECTRICITY	\$5,500.00	\$5,500.00	\$0.00	\$4,235.02	\$331.38	\$1,264.98	77
10-4340-333 NATURAL GAS	\$1,666.00	\$1,666.00	\$0.00	\$1,310.89	\$22.90	\$355.11	79
10-4340-351 Maint & Repair-Bldg	\$2,000.00	\$36,012.00	\$11,946.45	\$23,880.20	\$350.32	\$185.35	66
10-4340-352 MAINT. & REPAIR-EQUI	\$4,000.00	\$5,550.00	\$2,843.95	\$2,682.61	(\$20,219.14)	\$23.44	48
10-4340-353 MAINT & REPAIR-VEHIC	\$15,500.00	\$15,100.00	\$0.00	\$15,092.47	\$0.00	\$7.53	100
10-4340-354 BUILDINGS & GROUNDS	\$500.00	\$500.00	\$0.00	\$220.09	\$220.09	\$279.91	44
10-4340-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-375 PUBLIC ED.PREV.MATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-395 TRAINING	\$1,500.00	\$2,185.00	\$0.00	\$1,224.64	\$505.97	\$960.36	56
10-4340-396 MEDICAL SERVICES	\$500.00	\$1,050.00	\$0.00	\$1,037.47	\$0.00	\$12.53	99
10-4340-440 SERVICE & MAINT.CONT	\$3,298.00	\$4,548.00	\$0.00	\$3,827.52	\$105.00	\$720.48	84
10-4340-441 LICENSE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-451 INSURANCE-PROPERTY &	\$4,248.00	\$3,933.00	\$0.00	\$3,932.04	\$0.00	\$0.96	100
10-4340-452 INSURANCE - VEHICLES	\$3,566.00	\$4,741.00	\$0.00	\$4,740.58	\$0.00	\$0.42	100
10-4340-491 DUES AND SUBSCRIPTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-499 MISCELLANEOUS	\$1,500.00	\$3,300.00	\$0.00	\$3,280.24	\$0.00	\$19.76	99
10-4340-540 CAPITAL OUTLAY-MOTOR	\$14,888.00	\$14,888.00	\$0.00	\$14,887.67	\$0.00	\$0.33	100
10-4340-550 CAP.OUTLAY-OTHER EQU	\$3,460.00	\$2,660.00	\$0.00	\$2,627.88	\$0.00	\$32.12	99
10-4340-560 CAP.OUT-BLDG,STRUCT,	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-570 CO-LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-670 MILLER FERRY F.D.CON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4340-750 LEASE PAYMENTS-COMPU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-752 LEASE PMTS-UTILITY T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-753 LEASE PAYMENTS-RADIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-755 LEASE PAYMENTS-FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-765 LEASE PYMT-RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-775 LEASE PYMTS - EQUIPM	\$18,251.00	\$18,251.00	\$0.00	\$18,250.71	\$0.00	\$0.29	100
10-4340-785 LEASE PAYMT-UTILITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-800 FIRE STATION LEASE P	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-810 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4340-10-FIRE OPERATIONS	\$345,497.00	\$368,404.00	\$14,790.40	\$335,253.20	(\$484.81)	\$18,360.40	95

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4510-10-STREET'S OPERATIONS							
10-4510-121 SALARIES & WAGES	\$157,543.00	\$157,543.00	\$0.00	\$147,537.70	\$18,184.47	\$10,005.30	94
10-4510-122 SALARIES & WAGES-OVE	\$1,500.00	\$1,500.00	\$0.00	\$1,141.52	\$0.00	\$358.48	76
10-4510-126 SALARIES-TEMP/PART-T	\$11,524.00	\$5,294.00	\$0.00	\$3,412.63	\$915.96	\$1,881.37	64
10-4510-127 SALARIES & WAGES-LON	\$3,022.00	\$3,022.00	\$0.00	\$2,630.01	\$0.00	\$391.99	87
10-4510-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-181 SOCIAL SECURITY	\$13,281.00	\$12,281.00	\$0.00	\$11,387.26	\$1,704.87	\$893.74	93
10-4510-182 RETIREMENT CONTRIBUT	\$17,622.00	\$16,622.00	\$0.00	\$15,266.47	\$1,579.53	\$1,355.53	92
10-4510-183 MEDICAL INSURANCE	\$45,791.00	\$52,721.00	\$0.00	\$52,719.56	\$1,935.48	\$1.44	100
10-4510-184 401K MATCH	\$3,969.00	\$5,469.00	\$0.00	\$5,202.89	\$726.31	\$266.11	95
10-4510-185 WORKERS COMPENSATION	\$10,694.00	\$8,494.00	\$0.00	\$8,409.73	\$0.00	\$84.27	99
10-4510-211 JANITORIAL SUPPLIES	\$750.00	\$750.00	\$0.00	\$681.64	\$0.00	\$68.36	91
10-4510-212 UNIFORMS	\$4,500.00	\$4,212.00	\$0.00	\$3,848.88	\$258.59	\$363.12	91
10-4510-213 SUPPLIES-SAFETY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-230 EDUCAT.,MEDICAL,AG S	\$600.00	\$805.00	\$0.00	\$804.79	\$0.00	\$0.21	100
10-4510-240 CONSTRUCT./REPAIR SU	\$1,000.00	\$420.00	\$0.00	\$410.45	\$0.00	\$9.55	98
10-4510-251 MOTOR FUEL & OIL	\$15,000.00	\$14,234.00	\$0.00	\$14,233.42	\$2,412.95	\$0.58	100
10-4510-252 TIRES & TUBES	\$3,500.00	\$2,000.00	\$0.00	\$1,740.84	\$0.00	\$259.16	87
10-4510-253 PARTS	\$1,500.00	\$1,124.00	\$0.00	\$1,123.50	\$0.00	\$0.50	100
10-4510-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-260 OFFICE SUPPLIES/MATE	\$200.00	\$200.00	\$0.00	\$134.78	\$0.00	\$65.22	67
10-4510-291 Data Processing Supp	\$200.00	\$200.00	\$0.00	\$91.23	\$0.00	\$108.77	46
10-4510-293 SAFETY SUPPLIES	\$1,750.00	\$1,750.00	\$0.00	\$1,620.83	\$54.61	\$129.17	93
10-4510-299 MISCELLANEOUS SUPPLI	\$4,750.00	\$4,750.00	\$0.00	\$4,541.00	\$216.46	\$209.00	96
10-4510-311 TRAVEL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-321 TELEPHONE	\$4,000.00	\$4,000.00	\$0.00	\$3,376.84	\$804.02	\$623.16	84
10-4510-329 OTHER COMMUNICATION	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-331 ELECTRICITY	\$40,000.00	\$40,000.00	\$0.00	\$39,033.57	\$393.94	\$966.43	98
10-4510-332 FUEL OIL	\$1,500.00	\$1,770.00	\$0.00	\$1,765.54	\$0.00	\$4.46	100
10-4510-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-339 OTHER UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-351 MAINT. & REPAIRS - B	\$6,000.00	\$5,751.00	\$0.00	\$5,750.46	\$0.00	\$0.54	100
10-4510-352 MAINT. & REPAIRS - E	\$4,500.00	\$3,500.00	\$0.00	\$3,019.63	\$0.00	\$480.37	86
10-4510-353 MAINT. & REPAIRS-VEH	\$5,000.00	\$5,000.00	\$0.00	\$3,685.04	(\$397.75)	\$1,314.96	74
10-4510-354 MAINTENANCE GROUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-356 MAINTENANCE-STREETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-359 MAINT. & REPAIRS - O	\$0.00	\$723.00	\$0.00	\$723.00	\$0.00	\$0.00	100
10-4510-370 ADVERTISING	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-395 TRAINING	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-396 MEDICAL SERVICES	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-397 PAVING SERVICES	\$2,000.00	\$11,572.00	\$6,809.00	\$4,762.90	\$0.00	\$0.10	41
10-4510-398 LANDSCAPING	\$2,000.00	\$8,500.00	\$0.00	\$8,433.84	\$384.25	\$66.16	99
10-4510-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-439 RENT - OTHER EQUIP.	\$250.00	\$250.00	\$0.00	\$60.00	\$0.00	\$190.00	24
10-4510-440 SERVICE & MAINT.CONT	\$950.00	\$8,028.00	\$0.00	\$7,911.49	\$53.00	\$116.51	99
10-4510-451 INSURANCE-PROPERTY &	\$2,032.00	\$2,500.00	\$0.00	\$2,499.01	\$0.00	\$0.99	100
10-4510-452 INSURANCE - VEHICLES	\$3,481.00	\$2,315.00	\$0.00	\$2,314.30	\$0.00	\$0.70	100
10-4510-480 INDIRECT COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-491 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-499 MISCELLANEOUS	\$1,600.00	\$1,600.00	\$0.00	\$1,315.87	\$10.00	\$284.13	82
10-4510-510 CAP.OUT.-OFFICE FURN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-540 CAP.OUT. - MOTOR VEH	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	0
10-4510-550 CAP.OUTLAY-OTHER EQU	\$10,700.00	\$8,600.00	\$0.00	\$8,549.15	\$0.00	\$50.85	99

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10-4510-580 CAP.OUT-BLDG/STRUCT/	\$37,000.00	\$32,000.00	\$17,025.72	\$14,886.75	\$0.00	\$87.53	47
10-4510-591 ROADWAY & PAVING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-593 LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-750 LEASE PAYMENTS-COMPU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-770 LEASE PAYMENTS-BACKH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-775 LEASE PAYMENTS-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-800 DEPRECIATION EXPENSE	\$0.00	\$537.00	\$0.00	\$536.80	\$0.00	\$0.20	100
4510-10-STREETS OPERATIONS	\$451,609.00	\$460,237.00	\$53,834.72	\$385,563.32	\$29,236.69	\$20,838.96	95

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4710-10-SOLID/YARD OPERATIONS							
10-4710-121 SALARIES & WAGES	\$161,307.00	\$167,937.00	\$0.00	\$158,203.07	\$8,307.84	\$9,733.93	94
10-4710-122 SALARIES & WAGES-OVE	\$1,750.00	\$1,750.00	\$0.00	\$864.36	\$0.00	\$885.64	49
10-4710-127 SALARIES & WAGES-LON	\$2,794.00	\$2,794.00	\$0.00	\$2,791.64	\$0.00	\$2.36	100
10-4710-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-181 SOCIAL SECURITY	\$12,670.00	\$12,116.00	\$0.00	\$10,954.78	\$224.29	\$1,161.22	90
10-4710-182 RETIREMENT CONTRIBUT	\$16,804.00	\$17,904.00	\$0.00	\$16,885.21	\$1,144.62	\$1,018.79	94
10-4710-183 MEDICAL INSURANCE	\$48,876.00	\$47,876.00	\$0.00	\$47,713.67	\$1,612.90	\$162.33	100
10-4710-184 401K MATCH	\$3,969.00	\$5,639.00	\$0.00	\$5,301.30	\$190.64	\$337.70	94
10-4710-185 WORKERS COMPENSATION	\$21,913.00	\$17,233.00	\$0.00	\$17,231.71	\$0.00	\$1.29	100
10-4710-193 SERVICES-MEDICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-211 JANITORIAL SUPPLIES	\$500.00	\$400.00	\$0.00	\$385.05	\$0.00	\$14.95	96
10-4710-212 UNIFORMS	\$3,250.00	\$3,346.00	\$0.00	\$3,345.59	\$191.85	\$0.41	100
10-4710-213 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-230 EDUCAT.,MEDICAL,AG S	\$150.00	\$200.00	\$0.00	\$199.94	\$0.00	\$0.06	100
10-4710-240 CONSTRUCT./REPAIR SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-251 MOTOR FUEL & OIL	\$11,000.00	\$8,352.00	\$0.00	\$8,351.96	\$1,608.63	\$0.04	100
10-4710-252 TIRES & TUBES	\$2,600.00	\$2,500.00	\$0.00	\$2,496.84	\$459.98	\$3.16	100
10-4710-253 PARTS	\$2,500.00	\$2,725.00	\$0.00	\$2,724.25	\$0.00	\$0.75	100
10-4710-260 OFFICE SUPPLIES/MATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-270 CARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-293 SAFETY SUPPLIES	\$1,000.00	\$900.00	\$0.00	\$895.07	\$0.00	\$4.93	99
10-4710-299 MISCELLANEOUS SUPPLI	\$400.00	\$100.00	\$0.00	\$62.10	\$0.00	\$37.90	62
10-4710-311 TR AVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-321 TELEPHONE	\$2,250.00	\$2,162.00	\$0.00	\$2,047.49	\$110.76	\$114.51	95
10-4710-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-352 MAINT & REPAIRS-EQUI	\$4,200.00	\$3,400.00	\$0.00	\$3,388.78	\$0.00	\$11.22	100
10-4710-353 MAINT & REPAIRS-VEHI	\$0.00	\$1,777.00	\$0.00	\$1,776.52	\$105.60	\$0.48	100
10-4710-370 Advertising	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-395 TRAINING	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-396 MEDICAL SERVICES	\$250.00	\$40.00	\$0.00	\$40.00	\$0.00	\$0.00	100
10-4710-397 LANDFILL SER TIPPING	\$50,000.00	\$50,000.00	\$0.00	\$45,147.32	(\$11,000.00)	\$4,852.68	90
10-4710-398 LANDFILL SER RECYCLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-438 TREE WORK	\$1,675.00	\$850.00	\$0.00	\$850.00	\$0.00	\$0.00	100
10-4710-440 SERVICE & MAINT.CONT	\$10,000.00	\$10,252.00	\$0.00	\$10,251.59	\$5.00	\$0.41	100
10-4710-451 INSURANCE-PROPERTY &	\$1,473.00	\$1,758.00	\$0.00	\$1,757.27	\$0.00	\$0.73	100
10-4710-452 INSURANCE-VEHICLES	\$2,480.00	\$3,267.00	\$0.00	\$3,266.67	\$0.00	\$0.33	100
10-4710-499 MISCELLANEOUS	\$325.00	\$325.00	\$0.00	\$319.50	\$0.00	\$5.50	98
10-4710-540 CAP OUT-MOTOR VEH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-550 CAP OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-580 CAPITAL OUTLAY-BLDG,	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-750 LEASE PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-760 LEASE PAYMENTS-VEHIC	\$14,880.00	\$14,885.00	\$0.00	\$14,884.92	\$1,240.41	\$0.08	100
10-4710-775 LEASE PAYMENTS-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4710-10-SOLID/YARD OPERATIONS	\$379,416.00	\$380,488.00	\$0.00	\$362,136.60	\$4,202.52	\$18,351.40	95

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4910-10-LAND MANAGEMENT							
10-4910-121 SALARIES & WAGES	\$0.00	\$2,760.00	\$0.00	\$2,760.00	\$0.00	\$0.00	100
10-4910-126 SALARIES-TEMP/PT TIM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-127 SALARIES & WAGES-LON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-181 SOCIAL SECURITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-182 RETIREMENT CONTRIBUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-183 MEDICAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-184 401K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-185 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-191 PROF.SERVICES-ENGINE	\$20,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0
10-4910-240 YADKIN RIVER TRAIL. H	\$0.00	\$1,700.00	\$0.00	\$1,700.00	\$0.00	\$0.00	100
10-4910-251 Motor Fuel & Oil	\$500.00	\$500.00	\$0.00	\$479.99	\$49.48	\$20.01	96
10-4910-260 OFFICE SUPPLIES	\$750.00	\$750.00	\$0.00	\$266.13	\$0.00	\$483.87	35
10-4910-291 DATA PROCESSING SUPP	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4910-299 MISCELLANEOUS SUPPLI	\$1,000.00	\$1,000.00	\$0.00	\$450.92	\$10.00	\$549.08	45
10-4910-311 TRAVEL	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4910-321 TELEPHONE & INTERNET	\$3,800.00	\$3,800.00	\$0.00	\$3,174.53	\$78.50	\$625.47	84
10-4910-325 POSTAGE	\$1,200.00	\$1,200.00	\$0.00	\$776.75	\$0.00	\$423.25	65
10-4910-329 OTHER COMMUNICATION	\$400.00	\$400.00	\$0.00	\$187.04	\$38.01	\$212.96	47
10-4910-341 PRINTING	\$1,750.00	\$1,750.00	\$0.00	\$159.69	\$0.00	\$1,590.31	9
10-4910-353 MAINT & REPAIR VEHIC	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4910-370 ADVERTISING	\$1,000.00	\$7,220.00	\$0.00	\$7,217.35	\$0.00	\$2.65	100
10-4910-395 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-397 DEMOLITION SERVICES	\$10,000.00	\$5,990.00	\$0.00	\$0.00	\$0.00	\$5,990.00	0
10-4910-398 PROFESSIONAL SERVICE	\$112,800.00	\$88,554.00	\$0.00	\$81,779.23	\$7,435.00	\$6,774.77	92
10-4910-399 OTHER SERVICES	\$3,000.00	\$3,000.00	\$0.00	\$2,903.15	\$31.68	\$96.85	97
10-4910-440 SERVICE & MAINT.CONT	\$500.00	\$1,330.00	\$0.00	\$1,246.07	\$0.00	\$83.93	94
10-4910-451 INSURANCE-PROPERTY &	\$904.00	\$1,112.00	\$0.00	\$1,111.11	\$0.00	\$0.89	100
10-4910-452 INSURANCE-VEHICLES	\$579.00	\$284.00	\$0.00	\$283.10	\$0.00	\$0.90	100
10-4910-491 DUES & SUBSCRIPTIONS	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4910-499 MISCELLANEOUS	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4910-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-610 COMMUNITY APPEAR.COM	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4910-620 HISTORIC PRESERV.COM	\$2,750.00	\$2,750.00	\$0.00	\$0.00	\$0.00	\$2,750.00	0
10-4910-655 TOURISM EVENT COMMIT	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4910-750 LEASE PAYMENTS-COMPU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-751 LEASE PAYMENTS-VEHIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-850 TRANSFER TO YADKIN R	\$0.00	\$114,258.00	\$0.00	\$114,258.00	\$114,258.00	\$0.00	100
4910-10-LAND MANAGEMENT	\$164,483.00	\$251,908.00	\$0.00	\$218,753.06	\$121,900.67	\$33,154.94	87

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6110-10-LIBRARY							
10-6110-121 SALARIES & WAGES	\$14,552.00	\$14,552.00	\$0.00	\$12,800.75	\$1,228.81	\$1,751.25	88
10-6110-126 PART-TIME/TEMPORARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-127 SALARIES & WAGES-LON	\$283.00	\$283.00	\$0.00	\$150.00	\$0.00	\$133.00	53
10-6110-181 SOCIAL SECURITY	\$1,135.00	\$1,135.00	\$0.00	\$990.76	\$94.01	\$144.24	87
10-6110-194 CONTRACT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-260 OFFICE SUPPLIES	\$1,500.00	\$799.00	\$0.00	\$731.04	\$190.22	\$67.96	91
10-6110-291 SUPPLIES-DATA PROCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-299 SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-321 TELEPHONE & INTERNET	\$2,200.00	\$2,262.00	\$0.00	\$2,261.38	\$539.54	\$0.62	100
10-6110-331 ELECTRICITY	\$6,000.00	\$5,803.00	\$0.00	\$5,570.01	\$571.98	\$232.99	96
10-6110-333 NATURAL GAS	\$2,700.00	\$2,700.00	\$0.00	\$1,737.52	\$22.00	\$962.48	64
10-6110-351 MAINT. & REPAIRS BLD	\$1,500.00	\$2,013.00	\$0.00	\$1,999.50	\$0.00	\$13.50	99
10-6110-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-395 TRAINING	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-440 SERVICE & MAINT CONT	\$700.00	\$1,579.00	\$0.00	\$1,505.96	\$36.50	\$73.04	95
10-6110-451 INSURANCE-PROPERTY &	\$3,141.00	\$1,505.00	\$0.00	\$1,504.63	\$0.00	\$0.37	100
10-6110-491 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-495 BOOKS	\$500.00	\$1,258.00	\$0.00	\$1,257.51	\$0.00	\$0.49	100
10-6110-497 PROGRAMS	\$2,000.00	\$1,500.00	\$0.00	\$1,489.51	\$273.51	\$10.49	99
10-6110-499 MISCELLANEOUS	\$500.00	\$287.00	\$0.00	\$275.37	\$15.00	\$11.63	96
10-6110-550 CAPITAL OUTLAY-BLDG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-580 CAPITAL OUTLAY-BLDG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-800 LIBRARY REPAIR LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-999 Transfer To Cap. Fun	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
6110-10-LIBRARY	\$37,211.00	\$35,676.00	\$0.00	\$32,273.94	\$2,971.57	\$3,402.06	90

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6120-10-RECREATION							
10-6120-126 SALARIES-TEMP/PART-T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-181 SOCIAL SECURITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-299 MISCELLANEOUS SUPPLI	\$750.00	\$2,089.00	\$0.00	\$1,643.75	\$1,643.75	\$445.25	79
10-6120-331 ELECTRICITY	\$3,000.00	\$1,962.00	\$0.00	\$1,723.49	\$161.71	\$238.51	88
10-6120-355 MAINT & REPAIR-SPENC	\$600.00	\$1,638.00	\$0.00	\$1,637.59	\$0.00	\$0.41	100
10-6120-356 MAINT & REPAIR-ROWAN	\$1,610.00	\$1,610.00	\$0.00	\$1,459.30	\$0.00	\$150.70	91
10-6120-357 MAINT & REPAIR-8TH S	\$1,710.00	\$2,015.00	\$0.00	\$1,978.88	\$507.00	\$36.12	98
10-6120-358 MAINT & REPAIR-LIBRA	\$2,000.00	\$2,000.00	\$0.00	\$494.52	\$0.00	\$1,505.48	25
10-6120-359 MAINT. & REPAIR - OT	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-6120-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-451 INSURANCE-PROPERTY &	\$106.00	\$94.00	\$0.00	\$93.71	\$0.00	\$0.29	100
10-6120-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-500 MAINT.LIBRARY PARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-501 MAINT SPENCER WOODS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-525 SENIOR CITIZEN PROGR	\$6,000.00	\$4,356.00	\$0.00	\$0.00	\$0.00	\$4,356.00	0
10-6120-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-570 CAP OUT-LAND ACQ & D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-580 CAPITAL OUTLAY-IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-625 SENIOR CITIZENS COUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
6120-10-RECREATION	\$15,876.00	\$15,864.00	\$0.00	\$9,031.24	\$2,312.46	\$6,832.76	57

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
FundRevTot	\$3,247,451.00	\$3,685,819.00	\$0.00	\$3,299,599.43	\$216,163.83	\$899,103.57	90
FundExpTot	\$3,247,451.00	\$3,685,819.00	\$70,440.12	\$3,171,230.22	\$332,609.73	\$444,148.66	88
Reporting Fund: 20-POWELL BILL							
0000-20-Revs							

20-3197-102 MUNICIPAL VEHICLE TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-3328-000 POWELL BILL REVENUE	\$100,000.00	\$100,000.00	\$0.00	\$94,789.65	\$0.00	\$5,210.35	95
20-3831-000 INVESTMENT EARNINGS	\$2,400.00	\$2,400.00	\$0.00	\$57.80	\$0.00	\$2,342.20	2
20-3839-000 MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-3991-000 APPROPRIATED FUND BA	\$94,746.00	\$238,951.00	\$0.00	\$0.00	\$0.00	\$238,951.00	0
0000-20-Revs	\$197,146.00	\$341,351.00	\$0.00	\$94,847.45	\$0.00	\$246,503.55	28

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4510-20-STREETS OPERATIONS							
20-4510-000 TRANS TO/FROM GEN FU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-121 SALARIES & WAGES	\$9,000.00	\$9,000.00	\$0.00	\$8,580.29	\$741.12	\$419.71	95
20-4510-127 SALARIES & WAGES - L	\$128.00	\$173.00	\$0.00	\$172.14	\$0.00	\$0.86	100
20-4510-181 SS & MEDICARE EXPENS	\$466.00	\$696.00	\$0.00	\$669.46	\$56.68	\$26.54	96
20-4510-182 RETIREMENT CONTRIBUT	\$935.00	\$935.00	\$0.00	\$896.35	\$75.90	\$38.65	96
20-4510-183 MEDICAL INSURANCE	\$2,167.00	\$1,627.00	\$0.00	\$0.00	\$0.00	\$1,627.00	0
20-4510-184 401K MATCH	\$450.00	\$450.00	\$0.00	\$431.26	\$37.04	\$18.74	96
20-4510-191 PROF.SERV.-ENGIN. FE	\$4,000.00	\$1,227.00	\$0.00	\$1,227.00	\$0.00	\$0.00	100
20-4510-198 SERVICES-ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-294 STREET SUPPLIES	\$2,000.00	\$1,684.00	\$0.00	\$1,573.35	\$0.00	\$110.65	93
20-4510-299 SUPPLIES AND MATERIA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-355 MAINT. & REPAIR-SIDE	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-356 MAINT & REPAIR - STR	\$16,000.00	\$23,038.00	\$20,000.00	\$3,037.54	\$0.00	\$0.46	13
20-4510-540 CAP OUTLAY - VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-580 CAP.OUT-BLDG,STRUCT.	\$150,000.00	\$302,521.00	\$0.00	\$302,520.04	\$0.00	\$0.96	100
4510-20-STREETS OPERATIONS	\$197,146.00	\$341,351.00	\$20,000.00	\$319,107.43	\$910.74	\$2,243.57	99

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 20-POWELL BILL							
FundRevTot	\$197,146.00	\$341,351.00	\$0.00	\$94,847.45	\$0.00	\$246,503.55	28
FundExpTot	\$197,146.00	\$341,351.00	\$20,000.00	\$319,107.43	\$910.74	\$2,243.57	99
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT							
0000-70-Revs							

70-3839-000 Miscellaneous Revenu	\$0.00	\$0.00	\$0.00	\$67,887.69	\$10,000.00	\$67,887.69	0
0000-70-Revs	\$0.00	\$0.00	\$0.00	\$67,887.69	\$10,000.00	\$67,887.69	0

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4130-70-ADMINISTRATION							
-							
70-4130-187 INSURANCE REIMBURSEM	\$0.00	\$0.00	\$0.00	\$60,743.85	\$419.96	(\$60,743.85)	0
4130-70-ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$60,743.85	\$419.96	(\$60,743.85)	0

Town of Spencer

Fiscal Period - FY 2020-2021 Date Range - 2020-07-01 - 2021-06-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT								
	FundRevTot	\$0.00	\$0.00	\$0.00	\$67,887.69	\$10,000.00	\$67,887.69	0
	FundExpTot	\$0.00	\$0.00	\$0.00	\$60,743.85	\$419.96	(\$60,743.85)	0
Grand Totals:	TotalRev	\$3,444,597.00	\$4,027,170.00	\$0.00	\$3,462,334.57	\$226,163.83	\$1,213,494.81	86
	TotalExp	\$3,444,597.00	\$4,027,170.00	\$90,440.12	\$3,551,081.50	\$333,940.43	\$385,648.38	90

Town of Spencer

Fiscal Period - YADKIN RIVER TRAILHEAD Date Range - 2020-07-01 - 2022-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<u>Reporting Fund: 90-YADKIN RIVER TRAIL</u>							
0000-90-Revs							
-							
90-3985-240 YADKIN RIVER TRAIL D	\$20,559.00	\$20,559.00	\$0.00	\$20,559.13	\$20,559.13	\$0.13	100
90-3985-850 GENERAL FUND TRANSFE	\$114,258.00	\$114,258.00	\$0.00	\$114,258.00	\$114,258.00	\$0.00	100
0000-90-Revs	\$134,817.00	\$134,817.00	\$0.00	\$134,817.13	\$134,817.13	\$0.13	100

Town of Spencer

Fiscal Period - YADKIN RIVER TRAILHEAD Date Range - 2020-07-01 - 2022-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4910-90-LAND MANAGEMENT							
-							
90-4910-194 CONTRACT SERVICES	\$4,800.00	\$4,800.00	\$0.00	\$2,000.00	\$2,000.00	\$2,800.00	42
90-4910-580 CO-INFRASTRUCTURE	\$130,017.00	\$130,017.00	\$0.00	\$1,643.75	\$1,643.75	\$128,373.25	1
4910-90-LAND MANAGEMENT	\$134,817.00	\$134,817.00	\$0.00	\$3,643.75	\$3,643.75	\$131,173.25	3

Budget Analysis - Revenue & Expenses

Town of Spencer

Fiscal Period - YADKIN RIVER TRAILHEAD Date Range - 2020-07-01 - 2022-06-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 90-YADKIN RIVER TRAIL								
	FundRevTot	\$134,817.00	\$134,817.00	\$0.00	\$134,817.13	\$134,817.13	\$0.13	100
	FundExpTot	\$134,817.00	\$134,817.00	\$0.00	\$3,643.75	\$3,643.75	\$131,173.25	3
Grand Totals:								
	TotalRev	\$134,817.00	\$134,817.00	\$0.00	\$134,817.13	\$134,817.13	\$0.13	100
	TotalExp	\$134,817.00	\$134,817.00	\$0.00	\$3,643.75	\$3,643.75	\$131,173.25	3

Town of Spencer

Fiscal Period - Park Plaza Municipal Project Date Range - 2020-12-01 - 2022-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<u>Reporting Fund: 80-PARK PLAZA MUNICIPAL COMPLEX PROJECT</u>							
<u>0000-80-Revs</u>							

80-3831-000 INVESTMENT EARNINGS	\$0.00	\$0.00	\$0.00	\$137.42	\$0.00	\$137.42	0
80-3894-010 CANNON FOUNDATION GR	\$222,974.00	\$75,000.00	\$0.00	\$75,000.00	\$0.00	\$0.00	100
80-3984-000 INSTALLMENT DEBT PRO	\$2,826,202.00	\$2,826,202.00	\$0.00	\$2,820,302.00	\$0.00	\$5,900.00	100
80-3984-010 GENERAL FUND CONTRIB	\$0.00	\$157,974.00	\$0.00	\$100,000.00	\$0.00	\$57,974.00	63
0000-80-Revs	\$3,049,176.00	\$3,059,176.00	\$0.00	\$2,995,439.42	\$0.00	\$64,011.42	98

Town of Spencer

Fiscal Period - Park Plaza Municipal Project Date Range - 2020-12-01 - 2022-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4200-80-PARK PLAZA							
80-4200-192 PROFESSIONAL SERV-LE	\$20,000.00	\$20,000.00	\$0.00	\$6,759.37	\$0.00	\$13,240.63	34
80-4200-193 ADMINISTRATIVE SERVI	\$10,000.00	\$10,000.00	\$0.00	\$2,000.00	\$0.00	\$8,000.00	20
80-4200-555 FURNISHINGS AND EQUI	\$274,900.00	\$274,900.00	\$0.00	\$0.00	\$0.00	\$274,900.00	0
80-4200-580 CAPITAL OUTLAY-BLDG,	\$2,526,489.00	\$2,555,498.00	\$0.00	\$575,306.57	\$259,025.10	\$1,980,191.43	23
80-4200-585 ARCHITECT FEES	\$27,130.00	\$27,130.00	\$0.00	\$13,338.72	\$2,281.41	\$13,791.28	49
80-4200-594 SPECIAL INSPECTIONS	\$0.00	\$15,721.00	\$0.00	\$8,446.75	\$2,469.00	\$7,274.25	54
80-4200-780 INTEREST	\$50,657.00	\$50,657.00	\$0.00	\$0.00	\$0.00	\$50,657.00	0
80-4200-999 CONTINGENCY	\$140,000.00	\$105,270.00	\$0.00	\$0.00	\$0.00	\$105,270.00	0
4200-80-PARK PLAZA	\$3,049,176.00	\$3,059,176.00	\$0.00	\$605,851.41	\$263,775.51	\$2,453,324.59	20

Town of Spencer

Fiscal Period - Park Plaza Municipal Project Date Range - 2020-12-01 - 2022-06-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 80-PARK PLAZA MUNICIPAL COMPLEX PROECT								
	FundRevTot	\$3,049,176.00	\$3,059,176.00	\$0.00	\$2,995,439.42	\$0.00	\$64,011.42	98
	FundExpTot	\$3,049,176.00	\$3,059,176.00	\$0.00	\$605,851.41	\$263,775.51	\$2,453,324.59	20
Grand Totals:								
	TotalRev	\$3,049,176.00	\$3,059,176.00	\$0.00	\$2,995,439.42	\$0.00	\$64,011.42	98
	TotalExp	\$3,049,176.00	\$3,059,176.00	\$0.00	\$605,851.41	\$263,775.51	\$2,453,324.59	20

South Sea Dancers Shake it Up at Spencer Public Library

On June first at 2 pm , Chief Olomua and his wife Selena fascinated a small group of children and adults at Spencer Public Library with their flashing dance moves complete with sticks, feathers and grass skirts. Chief Olomua, originally from American Samoa , created an impressive sight with his crown of leaves, shark tooth necklace and an intricate tattoo. He taught the children the different ways to say "hello" in Hawaiian and Samoan. His wife regaled us with her explanations of the various types of dances, then showed us examples of all of them with flamboyant headdresses, bamboo sticks, an ipu (gourd drum) and grass skirts. The couple explained how children are taught to hula in school to keep alive the traditions of the islands. The Chief also told us that the missionaries who came to the islands in the 1800's did not know how to communicate with the islanders. The Hawaiians used the motions of the hula to explain their culture. They played traditional music which featured a spiritual component which was the original hula music. Then the dancers told of the times after World War II., when many tourists came and the music changed to a more swing band style and the sound of ukulele music.

The highlight of the event was the participation of the children in the hula dance. Selena demonstrated the various hand motions such as the waves of the sea and casting a fishing line in the ocean, as she taught a simple song to the children. Each child had received a lei and at the end of the performance by the South Sea dancers, we all sat on the floor for our Hawaiian luau. We ate pineapple chunks, bananas, mangoes and coconut cookies. For our drink, we drank "Hawaiian Punch", of course!

If you are interested in hosting these wonderful dancers from Charlotte, contact Beverly McCraw, Spencer Librarian for more info. You may see more pictures on our FB page. Please like and follow to see more events for our Summer Reading Program this summer. Our theme is Island Adventure and we will focus on the islands of Hawaii and Haiti. We hope to host a story hour for ages 4-10 every Tuesday in June and July. The exact times will be posted on FB, so check us out. WE will read a story, make a craft related to the Island Adventure theme and have a simple snack.

Our Summer Reading program has officially started and we are planning on hosting these weekly events at 3:30 on Tuesdays. If you are unable to come at this time, call me and schedule another time on Wednesday afternoon. We are trying to be consistent with just one time a week so everyone will know when it is and the librarian will be ready with crafts and snacks. Our activities and stories will center around Islands such as Hawaii and Haiti. We will do crafts such as shark puppets, whales and dolphins and turtle necklaces. Our first craft this week will be coloring wooden flip-flops, shells and other beachy themes. Depending on the week, we will drink Hawaiian punch, eat coconut cookies, cheese whales and assorted sea-life. Everytime a young person under 12 checks out a book and a parent verifies that it has been read, then you will get your name on our palm tree leaves. At the end of the summer, the one who has read the most in his or her grade level will receive a coupon for a food item from a local restaurant or shop. During the summer, each child will receive a lei, a bookmark or flower hair clip. Prizes may be won during the summer after winning a game or answering some questions correctly. If anyone knows a local Haitian who could come and talk about Haitian culture with the children at the end of July, let me know at library@townofspencer.com.



updated

DAY		Door Count	Adult Circulation	Children Circulation	Research Questions	New Cards Issued	Students Tutored	Volunteers/ Tutors	Corres. Due Date
June 2021									
	Mon.	0	0	0	0	0	0	0	1/13/1900
6/1/2021	Tues.	25	6	20	0	2	0	3	6/15/2021
6/2/2021	Wed.	5	7	0	2	3	0	0	6/16/2021
6/3/2021	Thurs.	11	3	17	2	0	0	0	6/17/2021
6/4/2021	Fri.	0	0	0	0	0	0	0	6/18/2021
WEEK TOTAL:		41	16	37	4	5	0	3	-----
6/7/2021	Mon.	12	5	10	2	1	0	1	6/21/2021
6/8/2021	Tues.	5	2	5	0	0	0	0	6/22/2021
6/9/2021	Wed.	7	0	0	0	0	0	0	6/23/2021
6/10/2021	Thurs.	0	0	0	0	0	0	0	6/24/2021
6/11/2021	Fri.	0	0	0	0	0	0	0	6/25/2021
WEEK TOTAL:		24	7	15	2	1	0	1	-----
6/14/2021	Mon.	8	17	2	2	4	0	0	6/28/2021
6/15/2021	Tues.	4	6	0	0	0	0	0	6/29/2021
6/16/2021	Wed.	5	2	12	0	3	0	0	6/30/2021
6/17/2021	Thurs.	0	0	0	0	0	0	0	7/1/2021
6/18/2021	Fri.	0	0	0	0	0	0	0	7/2/2021
WEEK TOTAL:		17	25	14	2	7	0	0	-----
6/21/2021	Mon.	3	0	2	0	0	0	0	7/5/2021
6/22/2021	Tues.	9	16	7	0	0	0	0	7/6/2021
6/23/2021	Wed.	25	7	15	0	6	1	1	7/7/2021
6/24/2021	Thurs.	0	0	0	0	0	0	0	7/8/2021
6/25/2021	Fri.	0	0	0	0	0	0	0	7/9/2021
WEEK TOTAL:		37	23	24	0	6	1	1	-----
6/28/2021	Mon.	0	0	0	0	0	0	0	7/12/2021
6/29/2021	Tues.	0	0	0	0	0	0	0	7/13/2021
6/30/2021	Wed.	0	0	0	0	0	0	0	7/14/2021
7/1/2021	Thurs.	0	0	0	0	0	0	0	7/15/2021
7/2/2021	Fri.	0	0	0	0	0	0	0	7/16/2021
WEEK TOTAL:		0	0	0	0	0	0	0	-----
MONTH TOTAL:		119	71	90	8	19	1	5	-----

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 7/13/2021

(Attach relevant documentation)

Issue under Consideration:	Town Manager Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	N/A
Recommendations:	For Information & Discussion
Department:	Town Manager

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

To: Mayor Williams and Members of the Board of Aldermen
From: Peter Franzese, Town Manager
Date: June 28, 2021
Re: July 2021 Town Manager Report

Update on ARP funding

We continue to receive updated guidance from state and local government agencies on the pending ARP funding. The key takeaway is that we are still in a wait and see mode, primarily due to more guidance coming and potential other areas of funding that would be important to consider as these funds are planned. For example, there is the potential for local funds on ARP-eligible infrastructure projects to be leveraged by state matches, and for other types of infrastructure projects to be funded with the outcome of the American Jobs Plan proposals.

In the meantime, the UNC School of Government's Kara Millonzi has published a [helpful updated blog](#) that talks about accepting funds, cash management, etc. Based on this, have proposed an item for your July agenda to clarify the action you took in May regarding acceptance of the funds, as the acceptance itself cannot be delegated to the Manager but the administrative responsibility of executing agreements can be.

We also received an updated funding estimate from the NC State Budget Office of \$1,037,997.57.

Plans for upcoming events

In June, staff coordinated with the volunteer planning group in advance of the cruise-in on June 26. Staff from several departments met to discuss National Night Out on August 3, and we have coordinated with the East Spencer Police Department to find out if the Town would be interested in partnering with us on a joint event. We are working on additional partnerships, including the NC Transportation Museum, who has offered its property for hayrides during the event. Stay tuned for more!

Website update

We are in the final stages of launching our new website at spencernc.gov and have identified July 15 as the launch date, pending our ability to get the existing domains ci.spencer.nc.us and townofspencer.com redirecting to the new site.

June 15, 2021

The Honorable Jonathan Donald Williams
Mayor of Spencer

Dear Mayor Williams:

Thank you for your hard work and steady leadership through this pandemic. You have worked tirelessly to keep your communities safe, and our sustained progress in lowering COVID-19 metrics and vaccinating 4.6 million North Carolinians gives us all hope. With the American Rescue Plan (ARP), we now have a once-in-a-generation opportunity to invest in a shared and sustained recovery.

In May, I recommended that the North Carolina General Assembly match State Fiscal Recovery Funds from the ARP with your Local Fiscal Recovery Funds so that we can maximize the value and impact of these federal dollars. From water and sewer infrastructure to housing, I want to give communities that cooperate a bigger share of state funds. By matching money, we can do big things. As the General Assembly continues its budget considerations, I will be working with them and you to create the best environment for us to take this historic opportunity to tackle chronic challenges and build a North Carolina that not only recovers but thrives.

The Local Fiscal Recovery Funds you are receiving because of the ARP should be transformational to your community. As we work to build a bridge from COVID-19 response to recovery, these funds allow for communities to take more time and consideration in making investments than the federal CARES Act allowed. A December 31, 2026 deadline to spend these funds should encourage you to consider how your share of the ARP might be best leveraged with other resources and partners, such as neighboring towns, counties, or the state, to most effectively invest in transformational projects.

I look forward to our continued partnership in service to North Carolinians now and in the future. Thank you for your commitment to the people of North Carolina.

With kind regards, I am

Very truly yours,

Roy Cooper

RAC/II

NEU Award Summary 2021

[Spencer]
[2021-0431]

The Coronavirus Local Fiscal Recovery Funds provide a singular opportunity to address community recovery needs and to make significant investments for the future. In addition to municipalities, counties are also receiving significant funds.

- We encourage and are available to help with thoughtful planning and an equitable approach to the use of these funds. We encourage consultation and collaboration with your neighboring communities, and with communities facing common challenges.
- An authorized signature is required accepting the grant award terms and conditions.
- The total estimated grant amount is \$ 1,037,997.57. This will be provided in two disbursements:
 - Your first disbursement for 2021 will be in the amount of \$ 518,998.79
 - Your second disbursement for 2022 will be released no sooner than one year after the first disbursement, and may vary slightly depending on funds returned and other factors.
- You have until December 31, of 2024 to use or encumber these funds and if encumbered, you have until December 31, 2026 to finish any associated work.
- You have a unique grant agreement number: NC0431. Please include it in all correspondence with the United States Treasury (UST).
- You are considered by the UST to be the prime recipient of these funds and will have reporting duties for these funds. The first report is due on October 31st.
 - The UST has yet to provide directions on how to prepare and submit this report.
 - It's anticipated that this first report will be simple and denote that funds have been received and provide documents that support your topline budget number that you've provided NCPRO.
- These funds can be used only for the allowable categories outlined by the UST for pandemic recovery. These categories and other information about allowable uses can be found at: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>
- A PROtalk that addresses the grant process in more depth can be found (<https://www.nc.gov/agencies/pandemic-recovery-office/news-information/presentations-videos>).

For additional questions please reach out to NCPRO! Additional resources, conferences, and technical support will be provided through joint efforts with Councils of Government, the NC League of Municipalities, the UNC School of Government and others.

OMB Approved No. 1505-0271
Expiration Date: November 30, 2021

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Recipient name: SPENCER, TOWN OF Address: 600 S SALISBURY AVE , SPENCER, NC, 28159	DUNS Number: 028870368 Taxpayer Identification Number: 566001339 Assistance Listing Number: 21.027
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Sections 602(b) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorize the Department of the Treasury (Treasury) to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

Recipient hereby agrees, as a condition to receiving such payment from Treasury, to the terms attached hereto.

Recipient: **SPENCER, TOWN OF**

Authorized Representative: **Peter Franzese**

Title: **Town Manager**

Date signed:

U.S. Department of the Treasury:

Authorized Representative:

Title:

Date:

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS LOCAL FISCAL RECOVERY FUND
AWARD TERMS AND CONDITIONS

1. Use of Funds.
 - a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the Act), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
 - b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.
2. Period of Performance. The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021, and ends on December 31, 2024.
3. Reporting. Recipient agrees to comply with any reporting obligations established by Treasury as they relate to this award.
4. Maintenance of and Access to Records
 - a. Recipient shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
 - b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.
 - c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.
5. Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.
6. Administrative Costs. Recipient may use funds provided under this award to cover both direct and indirect costs.
7. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.
8. Conflicts of Interest. Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

9. Compliance with Applicable Law and Regulations.

- a. Recipient agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.
- b. Federal regulations applicable to this award include, without limitation, the following:
 - i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
 - ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
 - iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
 - iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
 - v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
 - vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
 - vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.
 - viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
 - ix. Generally applicable federal environmental laws and regulations.
- c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:
 - i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;

- i. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
 - ii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
 - iii. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
 - iv. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
10. Remedial Actions. In the event of Recipient's noncompliance with section 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.
11. Hatch Act. Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.
12. False Statements. Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.
13. Publications. Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury."
14. Debts Owed the Federal Government.
 - a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to section 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.
 - b. Any debts determined to be owed the federal government must be paid promptly by

Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.

15. Disclaimer.

- a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
- b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

16. Protections for Whistleblowers.

- a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
- b. The list of persons and entities referenced in the paragraph above includes the following:
 - i. A member of Congress or a representative of a committee of Congress;
 - ii. An Inspector General;
 - iii. The Government Accountability Office;
 - iv. A Treasury employee responsible for contract or grant oversight or management;
 - v. An authorized official of the Department of Justice or other law enforcement agency;
 - vi. A court or grand jury; or
 - vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
- c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

17. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

18. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

**RESOLUTION 21-011 OF INTENT TO CONSIDER AN ORDINANCE TO AMEND THE
TOWN**

**CHARTER TO ESTABLISH STAGGERED FOUR-YEAR TERMS
FOR TOWN OF SPENCER ALDERMEN AND MAYOR**

WHEREAS, members of the Town of Spencer Board of Aldermen and the Mayor (collectively the “Town Board”) are elected to two-year terms pursuant to Section 6 of the 1901 Charter (Session Law 1901-109) of the Town of Spencer and as specifically amended by Session Law 1903-258; and

WHEREAS, the Town Board desires to amend the Town Charter to provide that the term lengths for the Town Board and Mayor be increased from two-year terms to four-year terms, and that the terms be staggered so that all of the terms do not expire in the same year; and

WHEREAS, pursuant to G.S. § 160A-101, the Town Board may amend its charter to make various changes to its form of government for reasons allowed by G.S. § 160A-101; and

WHEREAS, changing the term length for members of Town Board and the Mayor and staggering the terms of the Board Members are reasons permitted by G.S. § 160A-101(4); and

WHEREAS, pursuant to the process for amendment of the Town Charter as established by G.S. § 160-102, the Town Board intends to adopt an ordinance to amend the Town Charter in the manner described herein; and

WHEREAS, pursuant to the proposed ordinance amending the Town Charter, the Town Board intends to amend the Town Charter in the following manner:

- Members of the Town Board and the Mayor would be elected for four-year terms, and the terms would be staggered so that all of the terms do not expire in the same year.
- In order to stagger the terms, the Mayor and the three (3) candidates who receive the highest number of votes in the 2021 election would be elected to four-year terms. The remaining three (3) seats would be filled by those candidates who receive the next-highest number of votes, and those members would receive two-year terms.
- In the 2023 election, and every four years thereafter, the members’ seats who received a two-year term in the 2021 election would be up for election to four-year terms, and those seats would be elected to four-year terms in every election four years thereafter; and
- In the 2025 election, and every four years thereafter, the Mayor and the members’ seats who received a four-year term in the 2021 election would be up for election to another four-year term, and those seats would be elected to four-year terms in every election four years thereafter; and

WHEREAS, the Town Board intends to make any ordinance adopted pursuant to this resolution of intent effective only if approved by the qualified voters of the entire Town of Spencer in a special election referendum November 2, 2021; and

WHEREAS, before adopting the ordinance, the Town Board will hold a public hearing at a Special Called Meeting on the ___ day of July, 2021, and invites and encourages all interested members of the public to come and speak to Town Board about this proposed change to the term lengths from two-year terms to four-year terms staggered as outlined above for members of the Spencer Town Board.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Pursuant to G.S. §§ 160A-101 and -102, the Town Board adopts this Resolution of Intent to amend the Town Charter by ordinance so that that the term lengths be increased from two-year terms to four-year terms, and that the terms be staggered so that all of the terms do not expire in the same year; and
2. Pursuant to G.S. § 160A-102, the Town intends to make any ordinance adopted pursuant to that section effective only if approved by a vote of the people by referendum on the November 2, 2021 ballot.
3. This Resolution shall become effective immediately upon its adoption.

Adopted this 13th day of July, 2021.

Jonathon Williams, Mayor

ATTEST:

Stacy Craven, Town Clerk

Part 4. Modification of Form of Government

§ 160A-101. Optional forms.

Any city may change its name or alter its form of government by adopting any one or combination of the options prescribed by this section:

- (1) Name of the corporation:
The name of the corporation may be changed to any name not deceptively similar to that of another city in this State.
- (2) Style of the corporation:
The city may be styled a city, town, or village.
- (3) Style of the governing board:
The governing board may be styled the board of commissioners, the board of aldermen, or the council.
- (4) Terms of office of members of the council:
Members of the council shall serve terms of office of either two or four years. All of the terms need not be of the same length, and all of the terms need not expire in the same year.
- (5) Number of members of the council:
The council shall consist of any number of members not less than three nor more than 12.
- (6) Mode of election of the council:
 - a. All candidates shall be nominated and elected by all the qualified voters of the city.
 - b. The city shall be divided into single-member electoral districts; council members shall be apportioned to the districts so that each member represents the same number of persons as nearly as possible, except for members apportioned to the city at large, if any; the qualified voters of each district shall nominate and elect candidates who reside in the district for seats apportioned to that district; and all the qualified voters of the city shall nominate and elect candidates apportioned to the city at large, if any.
 - c. The city shall be divided into single-member electoral districts; council members shall be apportioned to the districts so that each member represents the same number of persons as nearly as possible, except for members apportioned to the city at large; and candidates shall reside in and represent the districts according to the apportionment plan adopted, but all candidates shall be nominated and elected by all the qualified voters of the city.
 - d. The city shall be divided into electoral districts equal in number to one half the number of council seats; the council seats shall be divided equally into "ward seats" and "at-large seats," one each of which shall be apportioned to each district, so that each council member represents the same number of persons as nearly as possible; the qualified voters of each district shall nominate and elect candidates to the "ward seats"; candidates for the "at-large seats" shall reside in and represent the districts according to the apportionment plan adopted, but all candidates for "at-large" seats shall be nominated and elected by all the qualified voters of the city.
 - e. The city shall be divided into single-member electoral districts; council members shall be apportioned to the districts so that each member represents the same number of persons as nearly as

possible, except for members apportioned to the city at large, if any; in a nonpartisan primary, the qualified voters of each district shall nominate two candidates who reside in the district, and the qualified voters of the entire city shall nominate two candidates for each seat apportioned to the city at large, if any; and all candidates shall be elected by all the qualified voters of the city.

If either of options b, c, d or e is adopted, the council shall divide the city into the requisite number of single-member electoral districts according to the apportionment plan adopted, and shall cause a map of the districts so laid out to be drawn up and filed as provided by G.S. 160A-22 and 160A-23. No more than one half of the council may be apportioned to the city at large. An initiative petition may specify the number of single-member electoral districts to be laid out, but the drawing of district boundaries and apportionment of members to the districts shall be done in all cases by the council.

(7) Elections:

- a. Partisan. - Municipal primaries and elections shall be conducted on a partisan basis as provided in G.S. 163-291.
- b. Nonpartisan Plurality. - Municipal elections shall be conducted as provided in G.S. 163-292
- c. Nonpartisan Election and Runoff Election. - Municipal elections and runoff elections shall be conducted as provided in G.S. 163-293.
- d. Nonpartisan Primary and Election. - Municipal primaries and elections shall be conducted as provided in G.S. 163-294.

(8) Selection of mayor:

- a. The mayor shall be elected by all the qualified voters of the city for a term of not less than two years nor more than four years.
- b. The mayor shall be selected by the council from among its membership to serve at its pleasure.

Under option a, the mayor may be given the right to vote on all matters before the council, or he may be limited to voting only to break a tie. Under option b, the mayor has the right to vote on all matters before the council. In both cases the mayor has no right to break a tie vote in which he participated.

(9) Form of government:

- a. The city shall operate under the mayor-council form of government in accordance with Part 3 of Article 7 of this Chapter.
- b. The city shall operate under the council-manager form of government in accordance with Part 2 of Article 7 of this Chapter and any charter provisions not in conflict therewith. (1969, c. 629, s. 2; 1971, c. 698, s. 1; c. 1076, s. 1; 1973, c. 426, s. 19; c. 1001, ss. 1, 2; 1975, c. 19, s. 64; c. 664, s. 6; 2017-6, s. 3; 2018-146, ss. 3.1(a), (b), 6.1.)

§ 160A-102. Amendment by ordinance.

By following the procedure set out in this section, the council may amend the city charter by ordinance to implement any of the optional forms set out in G.S. 160A-101. The council shall first adopt a resolution of intent to consider an ordinance amending the charter. The resolution of intent shall describe the proposed charter amendments briefly but completely and with reference to the pertinent provisions of G.S. 160A-101, but it need not contain the precise text of the charter amendments necessary to implement the proposed changes. At the same time that a resolution of intent is adopted, the council shall also call a public hearing on the proposed charter amendments, the date of the hearing to be not more than 45 days after adoption of the resolution. A notice of the hearing shall be published at least once not less than 10 days prior to the date fixed for the public hearing, and shall contain a summary of the proposed amendments. Following the public hearing, but not earlier than the next regular meeting of the council and not later than 60 days from the date of the hearing, the council may adopt an ordinance amending the charter to implement the amendments proposed in the resolution of intent.

The council may, but shall not be required to unless a referendum petition is received pursuant to G.S. 160A-103, make any ordinance adopted pursuant to this section effective only if approved by a vote of the people, and may by resolution adopted at the same time call a special election for the purpose of submitting the ordinance to a vote. The date fixed for the special election shall be the next date permitted under G.S. 163-287(a) that is more than 70 days after adoption of the ordinance.

Within 10 days after an ordinance is adopted under this section, the council shall publish a notice stating that an ordinance amending the charter has been adopted and summarizing its contents and effect. If the ordinance is made effective subject to a vote of the people, the council shall publish a notice of the election in accordance with G.S. 163-287, and need not publish a separate notice of adoption of the ordinance.

The council may not commence proceedings under this section between the time of the filing of a valid initiative petition pursuant to G.S. 160A-104 and the date of any election called pursuant to such petition. (1969, c. 629, s. 2; 1971, c. 698, s. 1; 1973, c. 426, s. 20; 1979, 2nd Sess., c. 1247, s. 11; 2014-111, s. 18; 2017-6, s. 3; 2018-146, ss. 3.1(a), (b), 6.1.)

hereof; and to dispose of by sale, lease or otherwise, or remove the same whenever the operation of them or either of them becomes unprofitable.

SEC. 8. For the purpose of obtaining rights of way and depot stations for said railroad the company is authorized to acquire by purchase such lands along its lines as it may need; and if it cannot obtain such lands by negotiation and agreement with the owners thereof, then it shall have a right to require a title in fee simple by condemnation proceedings as prescribed in chapter forty-nine of The Code of North Carolina. Power to acquire land.

SEC. 9. The said company shall have exclusive right to carry and transport freight and passengers over and along said railroad and upon vessels and boats run in connection therewith at such rates as the company may prescribe, subject to law. Transportation rights.

SEC. 10. The said company is empowered to purchase, build, own and operate lumber mills; to conduct a general lumber business in all its branches; to acquire, own and operate steam and other vessels for water transportation; to purchase lands and timber and such personal property as it may deem necessary and proper for the efficient conduct of its business, all of which property, both real and personal, may be acquired, held, used and disposed of at the discretion of the company in any manner not inconsistent with law. Rights to engage in other business.

SEC. 11. The said company is empowered to borrow money for the construction, maintenance and operation of said railroad and other enterprises hereby authorized, and issue bonds therefor, and to execute and deliver mortgages and deeds of trust upon the franchise and property of the company to secure the payment of said bonds. Power to borrow money and secure the same.

SEC. 12. All laws and clauses of laws in conflict with this act are hereby repealed. Conflicting laws repealed.

SEC. 13. This act shall be in force from and after its ratification.

In the General Assembly read three times, and ratified this the 20th day of February, A. D. 1901.

CHAPTER 109.

AN ACT TO INCORPORATE THE TOWN OF SPENCER, IN ROWAN COUNTY.

The General Assembly of North Carolina do enact:

SECTION 1. That the present town of Spencer, in the county of Corporate name.
Rowan, is hereby created a body politic and corporate by the name and style of "The Town of Spencer," and shall be, as such incor-

and powers.

privileges contained in chapter 62 of The Code and in the Constitution and laws of the State of North Carolina and amendments thereto, in reference to municipal corporations, as the same may now exist, except as they may be in conflict with, or modified by, the provisions of this act.

Corporate limits.

SEC. 2. That the corporate limits of the said town of Spencer shall embrace all the territory circumscribed by the following lines, to-wit: Beginning at the point of intersection of the southerly boundary line of Salisbury avenue with the easterly boundary line of First street and running thence (1) north 28 degrees no minutes west 3400 feet to a point; thence (2) south 57 degrees 30 minutes west 4868 feet to the westerly boundary line of Twelfth street, if the same was extended; thence (3) south 32 degrees 30 minutes east 3380 feet to the northerly side of Salisbury avenue; thence (4) south 66 degrees 20 minutes west along the northerly boundary line of Salisbury avenue 640 feet to a point; thence (5) south 20 degrees 15 minutes west 965 feet to the northerly edge of the right of way of the North Carolina Railroad Company; thence (6) north 57 degrees 30 minutes east 590 feet with and parallel to the northerly edge of the right of way of the North Carolina Railroad Company to the point of turning where Lexington avenue leaves the right of way; thence (7) north 35 degrees 21 minutes east 1385 feet along the southerly side of Lexington avenue to the point of intersection of Salisbury avenue; thence (8) north 36 degrees 50 minutes east 1160 feet along the southerly boundary line of Salisbury avenue to a point; thence (9) north 57 degrees 30 minutes east 2710 feet along the said southerly boundary line of Salisbury avenue to the point of beginning.

Restriction of corporate limits.

SEC. 3. The said corporate limits as above defined shall not be extended south or east of the southerly and easterly boundary line of Salisbury avenue, except as is included in above specified limits.

Municipal government.

SEC. 4. That the municipal government of the said town of Spencer shall be by a Town Council, which shall consist of a Mayor, who shall be the presiding officer thereof, a Board of Aldermen, consisting of four members; and the said Town Council, after the qualification of said Mayor and Board of Aldermen, as required by law, may elect a Town Marshal, who shall be Chief of Police and Tax-collector, and another officer to be called Secretary and Treasurer.

Present municipal officers.

SEC. 5. That until the election hereinafter provided for, the Mayor and Aldermen and other officers of the said town of Spencer, as required in the foregoing section of this act, shall be as follows: Mayor, W. G. Anderson; Aldermen, J. W. Young, B. F. Lively, W. T. Kluttz, W. P. Campbell; Secretary and Treasurer, D. J. Miller; Tax-collector and Town Marshal, James Dorsett, who shall hold their respective offices until their successors are elected and qualified. The Mayor and Aldermen, after taking the oath prescribed by law,

Term of office.

Mayor and Aldermen may even give such authority.

SEC. 6. The tenure of office of said Mayor and Tax-collector and Term of office. of said Aldermen shall be three years, until their successors are elected and qualified, as hereinafter provided.

SEC. 7. That there shall be held on the first Monday in May, 1904, Election of officers. and every three years thereafter, at a permanent polling place in said town, to be established by ordinance, an election for Mayor and Aldermen, who shall hold office until their successors are elected and Term of office. qualified.

SEC. 8. That after the town election aforesaid the Town Marshal Election of town marshal. shall be elected by the Mayor, with the concurrence of the said Board of Aldermen, or a majority of them; and shall be removable from office at the discretion of the Mayor.

SEC. 9. That any qualified elector in this State shall be eligible Eligibility to office. as Mayor or Alderman: *Provided*, he shall have resided within the corporate limits of said town for six month next preceding the day of election.

SEC. 10. That all persons entitled to vote in the county of Rowan Qualifications of electors. for members of the General Assembly, and who shall have been *bona fide* residents of the town of Spencer for ninety days next preceding the day of election, and shall be otherwise qualified to vote, as required by law, shall be entitled to vote at any and all municipal elections for said town.

SEC. 11. That the fire limits of the said town of Spencer, unless Fire limits. otherwise determined by ordinance, shall be within and extend to the east line of Twelfth street from the north side of Salisbury avenue, along Carolina avenue east of First street, along the west side of First street north to the north side of Salisbury avenue, and along Salisbury avenue west to the east line of Twelfth street.

SEC. 12. That the width of all the streets not already established Width of streets and alleys. within the corporate limits of said town of Spencer shall be uniformly sixty feet, and of all alleys not already opened uniformly ten feet, except as otherwise determined by ordinance.

SEC. 13. The tract or square now reserved for and used as a Town park. park in said town of Spencer, and bounded by Yadkin avenue, Fourth street, Salisbury avenue and Fifth street, shall be forever subject to the disposition and control of the present owner thereof, or its successors and assigns, and also as long as the same shall be used for park purposes, shall be free from all taxes and special assessments imposed by the said town of Spencer.

SEC. 14. That no spirituous, vinous, malt or intoxicant liquors of Prohibition. any kind shall be manufactured or sold within the corporate limits of the said town of Spencer, and the Mayor and Aldermen shall have

facture or sell the same.

Manufacture or sale of intoxicating liquors a misdemeanor.

SEC. 15. Any person convicted of manufacturing or selling spirituous, vinous, malt or intoxicating liquors of any quantity within the corporate limits of the said town of Spencer shall be guilty of a misdemeanor.

Church and school property exempt from taxation.

SEC. 16. All property within said corporate limits of the town of Spencer which now or at any time hereafter may be used for church or public school purposes, shall be forever exempt from municipal taxation or special assessments by the said town of Spencer.

Circuses, when allowed to exhibit.

SEC. 17. No circus shall be allowed to exhibit within the corporate limits of the said town of Spencer, except by permission of the Mayor of said town, with the concurrence of the Board of Aldermen, or a majority of them, and if such permission shall be so granted a tax of not less than one hundred dollars shall be paid by any such circus so exhibiting within said corporate limits for each day or fraction of a day of such exhibition.

Tax levies.

SEC. 18. The Board of Aldermen shall at the time State and county taxes are levied, annually, levy an *ad valorem* tax on all property, real and personal, not exceeding fifty cents on every three hundred dollars (\$300) worth of property as assessed for State and county taxes and according to the same values as assessed for State and county taxes and shall place a *per capita* tax on every male residing within said town of Spencer liable to poll tax, as now provided by law, a tax of not exceeding fifty cents. The Board of Aldermen may also tax trades and professions now or hereafter taxed under the laws of the State.

Trades and professions taxable.

Adoption of ordinances.

SEC. 19. The Board of Aldermen may adopt such ordinances for the government of the town as in their judgment may seem necessary, not inconsistent with the Constitution and laws of North Carolina. The Mayor of said town may sentence persons violating the ordinances of said town to work the streets of said town, or the county roads of Rowan county, until the fine and costs are paid.

Punishment for violation.

SEC. 20. This act shall be in force from and after its ratification.

In the General Assembly read three times, and ratified this the 20th day of February, A. D. 1901.

authorized to do business under the laws of the State of North Carolina.

Voting power. SEC. 13. That in all meetings of the stockholders of said company, whether regular or special, each share of stock represented in person or by proxy shall be entitled to one vote.

By-laws. SEC. 14. That the by-laws of said company shall be ratified by a majority of the stock thereof.

Conflicting laws repealed. SEC. 15. That all laws and parts of laws in conflict with this act be and they are hereby repealed.

SEC. 16. That this act shall be in force from and after its ratification.

In the General Assembly read three times and ratified this 4th day of March, A. D. 1903.

CHAPTER 258.

AN ACT TO AMEND THE CHARTER OF THE TOWN OF SPENCER.

The General Assembly of North Carolina do enact:

Former act amended. SECTION 1. That chapter 109 of the Private Laws of the year 1901, being an act to incorporate the town of Spencer, is hereby amended as follows: Strike out the word "four" in line 4 of section 4, and insert the word "six," so that there may be six aldermen in said town instead of four.

Number of aldermen increased to six. SEC. 2. Section 6 of said chapter is amended by adding to said section the following: The tenure of office of the said Mayor and Aldermen elected in May, 1904, and at any regular election thereafter, shall be two years and until their successors are qualified.

Term of office of mayor and aldermen. SEC. 3. Section seven of said chapter is amended by striking out the word "three" in line 2 and inserting the word "two." On Tuesday after the first Monday in May, 1903, there shall be an election of two Aldermen, who shall hold their offices for one year and until their successors are qualified.

Election every two years. SEC. 4. Section eight of said chapter is amended by adding thereto the words "and Aldermen."

Election of aldermen. SEC. 5. Section eighteen of said chapter is amended by striking out "fifteen cents" in line three and inserting "one dollar," and by striking out in line three the word "three" and inserting "one," and by striking out in line four the figures "\$300" and inserting "\$100."

Town marshal removable by mayor and aldermen. SEC. 6. This act shall be in force from its ratification.

Tax rate. In the General Assembly read three times and ratified this 4th day of March, A. D. 1903.

AGENDA ITEM

Council Meeting Date: 7/13/2021

Agenda item no: TBD	INSERT AGENDA ITEM HERE
Issue under Consideration:	Board to consider adopting a resolution authorizing the upset bid process for the sale of real property owned by the Town of Spencer, 108 7 th Street (Parcel 032 114).
Current Status:	The Town has received an offer to purchase the property in the amount of \$6,000.00, submitted by Roseman Real Estate & Construction, LLC . The Town may negotiate with the prospective buyer prior to initiating the upset bid procedure. The offeror has already deposited 5% of the bid amount (\$300) with the clerk while the upset bid procedure takes place.
Points to Consider:	N.C.G.S. 160A-269 establishes the procedural requirements for conveying real property by negotiated offer and upset bids.
Financial Impact:	
Options:	The Board can accept the offer, reject the offer, or negotiate the price subject to the upset bid procedures.
Recommendations:	Planning & Development Services recommends that the governing board consider adopting a resolution authorizing the upset bid procedure. The Board may at any time reject any and all offers and is not bound to accept the highest offer even after the upset bid process takes place. Bids can be disqualified at your discretion.
Department:	PLANNING & DEVELOPMENT SERVICES

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____
Against: _____

Passes: _____
Fails: _____



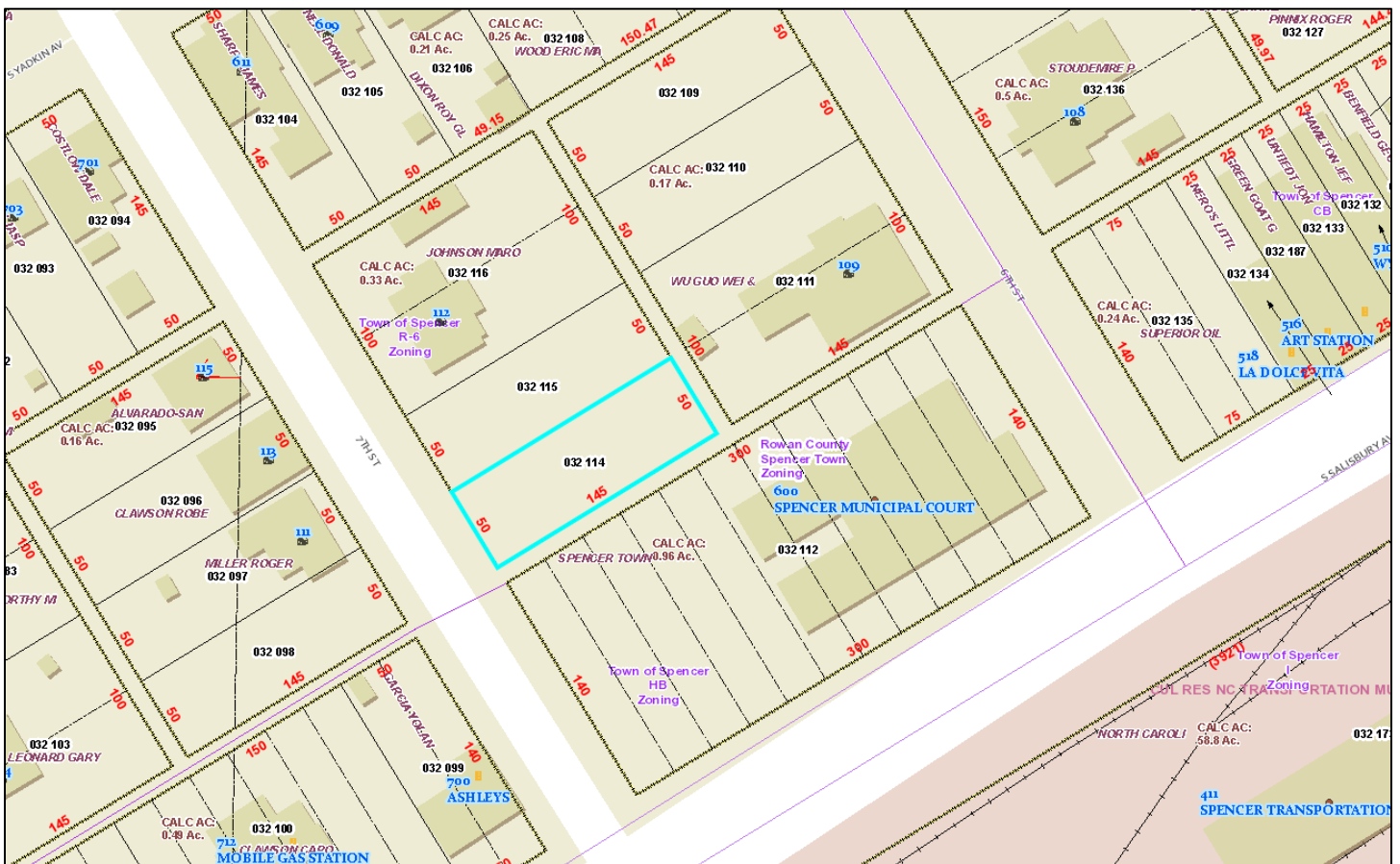
Date: June 29, 2021

To: Peter Franzese, Town Manager

From: Kyle Harris, Planning & Zoning Administrator

Re: Sale of 108 7th Street (Parcel 032 114) by Upset Bid; Current Offer: \$6,000

Roseman Real Estate & Construction, LLC (1302 Devonmere Place, Salisbury) has submitted an offer of **\$6,000** to purchase 108 7th Street (Parcel 032 114) from the Town of Spencer. The parcel is currently a vacant lot located in the R-6 (High Density Residential) District; this district will be converted to Residential Main Street Transition (RMST) after July 1 when the new development ordinance become effective.



Relevant Facts:

- The Land Fair Market Value (FMV) is \$15,000;
- The property is located at 108 7th Street (PID 032 114);
- The property is zoned R-6 (High Density Residential), for which the principal use of land is single-family residences, duplexes, and multi-family residences (Sec. 155.022);
- After July 1, the property will be zoned RMST (Residential Main Street Transition), for which the principal use of land will be single-family residences, duplexes, and multi-family residences;
- The subject property consists of +/- 0.17 acres;
- The adopted 2025 Land Use Plan designates the property for residential development;
- The lot is a narrow lot with a width of 50' and a depth of 145'. The parcel is sufficiently large that a narrow single-family residential structure could be built today meeting all requirements of the zoning ordinance.
- However, the topography of the site may present certain erosion and sediment control challenges which will need to be addressed by the developer. The parcel is currently on a gradient. See staff photographs.
- **The parcel is contiguous with the Town of Spencer Municipal Building site. The governing board should consider whether it wishes to sell the parcel for residential development now or wait to make a decision on the overall sale and potential redevelopment of the entire site for commercial and/or residential redevelopment or adaptive reuse in the future.**

N.C.G.S. 160A-269 governs the Upset Bid process for the disposal of real property owned by a municipality. The statute is provided below:

§ 160A-269. Negotiated offer, advertisement, and upset bids.

A city may receive, solicit, or negotiate an offer to purchase property and advertise it for upset bids. When an offer is made and the council proposes to accept it, the council shall require the offeror to deposit five percent (5%) of his bid with the city clerk, and shall publish a notice of the offer. The notice shall contain a general description of the property, the amount and terms of the offer, and a notice that within 10 days any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder. When a bid is raised, the bidder shall deposit with the city clerk five percent (5%) of the increased bid, and the clerk shall readvertise the offer at the increased bid. This procedure shall be repeated until no further qualifying upset bids are received, at which time the council may accept the offer and sell the property to the highest bidder. The council may at any time reject any and all offers. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 25.)

If the Mayor and Board of Aldermen agree to sell the property, the General Statutes stipulate that an upset bid period of ten (10) days would follow, potentially allowing other bidders to make offers. I have included with this agenda item additional guidance from the UNC School of Government on the appropriate procedures for sale by negotiated offer and upset bid.

Warm regards,

Kyle Harris
Planning & Zoning Administrator

This aerial map displays a section of Spencer, North Carolina, with property boundaries, lot numbers, and zoning designations. A red rectangle highlights a specific lot, 032 114, which is situated between 7th St and 8th St, and between 1st St and 2nd St. The lot is currently vacant and is surrounded by other properties, some of which are occupied by buildings. The map also shows the locations of several streets, including 7th St, 8th St, 1st St, 2nd St, 3rd St, 4th St, 5th St, 6th St, 7th St, 8th St, 9th St, 10th St, 11th St, 12th St, 13th St, 14th St, 15th St, 16th St, 17th St, 18th St, 19th St, 20th St, 21st St, 22nd St, 23rd St, 24th St, 25th St, 26th St, 27th St, 28th St, 29th St, 30th St, 31st St, 32nd St, 33rd St, 34th St, 35th St, 36th St, 37th St, 38th St, 39th St, 40th St, 41st St, 42nd St, 43rd St, 44th St, 45th St, 46th St, 47th St, 48th St, 49th St, 50th St, 51st St, 52nd St, 53rd St, 54th St, 55th St, 56th St, 57th St, 58th St, 59th St, 60th St, 61st St, 62nd St, 63rd St, 64th St, 65th St, 66th St, 67th St, 68th St, 69th St, 70th St, 71st St, 72nd St, 73rd St, 74th St, 75th St, 76th St, 77th St, 78th St, 79th St, 80th St, 81st St, 82nd St, 83rd St, 84th St, 85th St, 86th St, 87th St, 88th St, 89th St, 90th St, 91st St, 92nd St, 93rd St, 94th St, 95th St, 96th St, 97th St, 98th St, 99th St, 100th St, 101st St, 102nd St, 103rd St, 104th St, 105th St, 106th St, 107th St, 108th St, 109th St, 110th St, 111th St, 112th St, 113th St, 114th St, 115th St, 116th St, 117th St, 118th St, 119th St, 120th St, 121st St, 122nd St, 123rd St, 124th St, 125th St, 126th St, 127th St, 128th St, 129th St, 130th St, 131st St, 132nd St, 133rd St, 134th St, 135th St, 136th St, 137th St, 138th St, 139th St, 140th St, 141st St, 142nd St, 143rd St, 144th St, 145th St, 146th St, 147th St, 148th St, 149th St, 150th St, 151st St, 152nd St, 153rd St, 154th St, 155th St, 156th St, 157th St, 158th St, 159th St, 160th St, 161st St, 162nd St, 163rd St, 164th St, 165th St, 166th St, 167th St, 168th St, 169th St, 170th St, 171st St, 172nd St, 173rd St, 174th St, 175th St, 176th St, 177th St, 178th St, 179th St, 180th St, 181st St, 182nd St, 183rd St, 184th St, 185th St, 186th St, 187th St, 188th St, 189th St, 190th St, 191st St, 192nd St, 193rd St, 194th St, 195th St, 196th St, 197th St, 198th St, 199th St, 200th St, 201st St, 202nd St, 203rd St, 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A photograph showing a grassy field in the foreground, with a paved road at the bottom. Two utility poles with multiple power lines are visible. In the background, there are trees, a brick building, and a clear blue sky.

Staff Photographs:





“Letter of Intent/Offer to Purchase Real Estate”

Peter Franzese
Town of Spencer
PO Box 45
Spencer, NC 28159-0045

Roseman Real Estate & Construction, LLC

1302 Devonmere Place

Salisbury, NC 28144

Chris Roseman (704)640-6939/Chase Roseman (704)640-6946

6/14/2021

Parcel ID# 032 114

108 7th Street

Spencer, NC 28159

Purchase Price of \$6,000 for lot

We would like to purchase this property with the use being a new construction single family residence. We are also considering townhome's or duplex. We have built several house in the Spencer area and would like to purchase these to keep new homes and house value up in the Spencer area. We have been in the construction business since 1976 focusing mainly on new construction single family residential housing, building in Spencer lets us further our portfolio of areas in the county we have built. We have offered a lower amount on these properites since they are on a hill and going to require extra cost for the higher foundation on the front then the back and we will have some extra grading cost since the lots aren't flat to get the house to set like it needs to.



Kyle Harris <kharris@townofspencer.com>

Pictures for homes at 200 Alexander & 507 S. Carolina. Ave.

1 message

Chase Roseman <chase.rosemanconstruction@gmail.com>
To: "kharris@townofspencer.com" <kharris@townofspencer.com>

Thu, Jun 24, 2021 at 8:41 PM

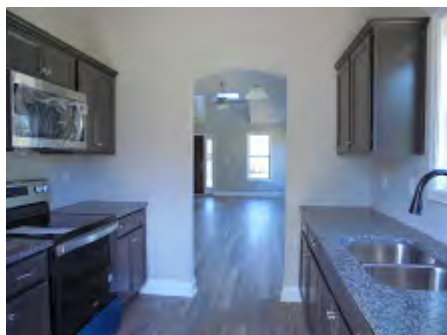
Kyle,

Please see attached.

Thanks!

These are two of the past houses we finished last year in the pictures. We would like to purchase these lots to put the same style houses on. These have been great house plans with a lot of space for the size lots. We are currently building two more house on 604 and [606 S Whitehead Ave](#) in Spencer. These two houses are identical but they are flipped house plans and we will have different colors and different features on the houses so they all don't look the same.

Thanks
Chase
Roseman Real Estate & Construction LLC

5 attachments**200 Alexander St- final frontal 4-12-2021.JPG**
2455K**200 Alexander St- Kitchen -Final.JPG**
2406K**200 Alexander St Living room - final.JPG**
2316K



507 Carolina Ave-Final Frontal.JPG
637K



507 S. Carolina Ave. Kitchen view.JPG
2248K











RESOLUTION FOR THE TOWN OF SPENCER

A RESOLUTION AUTHORIZING THE UPSET BID PROCESS FOR THE SALE OF PARCEL 032 114

WHEREAS, the Town of Spencer owns certain property, 108 7th Street (Parcel 032 114); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the Town has received an offer to purchase the property described above, in the amount of \$6,000.00, submitted by Roseman Real Estate & Construction, LLC; and

WHEREAS, Roseman Real Estate & Construction, LLC has paid the required five percent (5%) deposit on the offer;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen that:

1. The Spencer Board of Aldermen authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
2. The town clerk shall cause a notice of the proposed sale to be published. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
3. Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the town clerk within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the town clerk shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
4. If a qualifying higher bid is received, the town clerk shall cause a new notice of upset bid to be published and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Spencer Board of Aldermen.
5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The town will return the deposit on any bid not accepted and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The town will return the deposit of the final high bidder at closing.
7. The terms of the final sale are that:
 - the Spencer Board of Aldermen must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed, and
 - the buyer must pay with cash at the time of closing.
8. The town reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
9. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The appropriate town officials are authorized to execute the instruments necessary to convey the property to Roseman Real Estate & Construction, LLC.

Adopted this the 13th day of July, 2021 in Spencer, North Carolina.

Jonathan Williams, Mayor

Stacy Craven, Town Clerk

AGENDA ITEM

Council Meeting Date: 7/13/2021

Agenda item no: TBD	INSERT AGENDA ITEM HERE
Issue under Consideration:	Board to consider adopting a resolution authorizing the upset bid process for the sale of real property owned by the Town of Spencer, 110 7 th Street (Parcel 032 115).
Current Status:	The Town has received an offer to purchase the property in the amount of \$6,000.00, submitted by Roseman Real Estate & Construction, LLC. The Town may negotiate with the prospective buyer prior to initiating the upset bid procedure. The offeror has already deposited 5% of the bid amount (\$300) with the clerk while the upset bid procedure takes place.
Points to Consider:	N.C.G.S. 160A-269 establishes the procedural requirements for conveying real property by negotiated offer and upset bids.
Financial Impact:	
Options:	The Board can accept the offer, reject the offer, or negotiate the price subject to the upset bid procedures.
Recommendations:	Planning & Development Services recommends that the governing board consider adopting a resolution authorizing the upset bid procedure. The Board may at any time reject any and all offers and is not bound to accept the highest offer even after the upset bid process takes place. Bids can be disqualified at your discretion.
Department:	PLANNING & DEVELOPMENT SERVICES

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____
Against: _____

Passes: _____
Fails: _____



Relevant Facts:

- The Land Fair Market Value (FMV) is \$15,000;
- The property is located at 110 7th Street (PID 032 115);
- The property is zoned R-6 (High Density Residential), for which the principal use of land is single-family residences, duplexes, and multi-family residences (Sec. 155.022);
- After July 1, the property will be zoned RMST (Residential Main Street Transition), for which the principal use of land will be single-family residences, duplexes, and multi-family residences;
- The subject property consists of +/- 0.17 acres;
- The adopted 2025 Land Use Plan designates the property for residential development;
- The lot is a narrow lot with a width of 50' and a depth of 145'. The parcel is sufficiently large that a narrow single-family residential structure could be built today meeting all requirements of the zoning ordinance.
- However, the topography of the site may present certain erosion and sediment control challenges which will need to be addressed by the developer. The parcel is currently on a gradient. See staff photographs.
- **The parcel is contiguous with the Town of Spencer Municipal Building site. The governing board should consider whether it wishes to sell the parcel for residential development now or wait to make a decision on the overall sale and potential redevelopment of the entire site for commercial and/or residential redevelopment or adaptive reuse in the future.**

N.C.G.S. 160A-269 governs the Upset Bid process for the disposal of real property owned by a municipality. The statute is provided below:

§ 160A-269. Negotiated offer, advertisement, and upset bids.

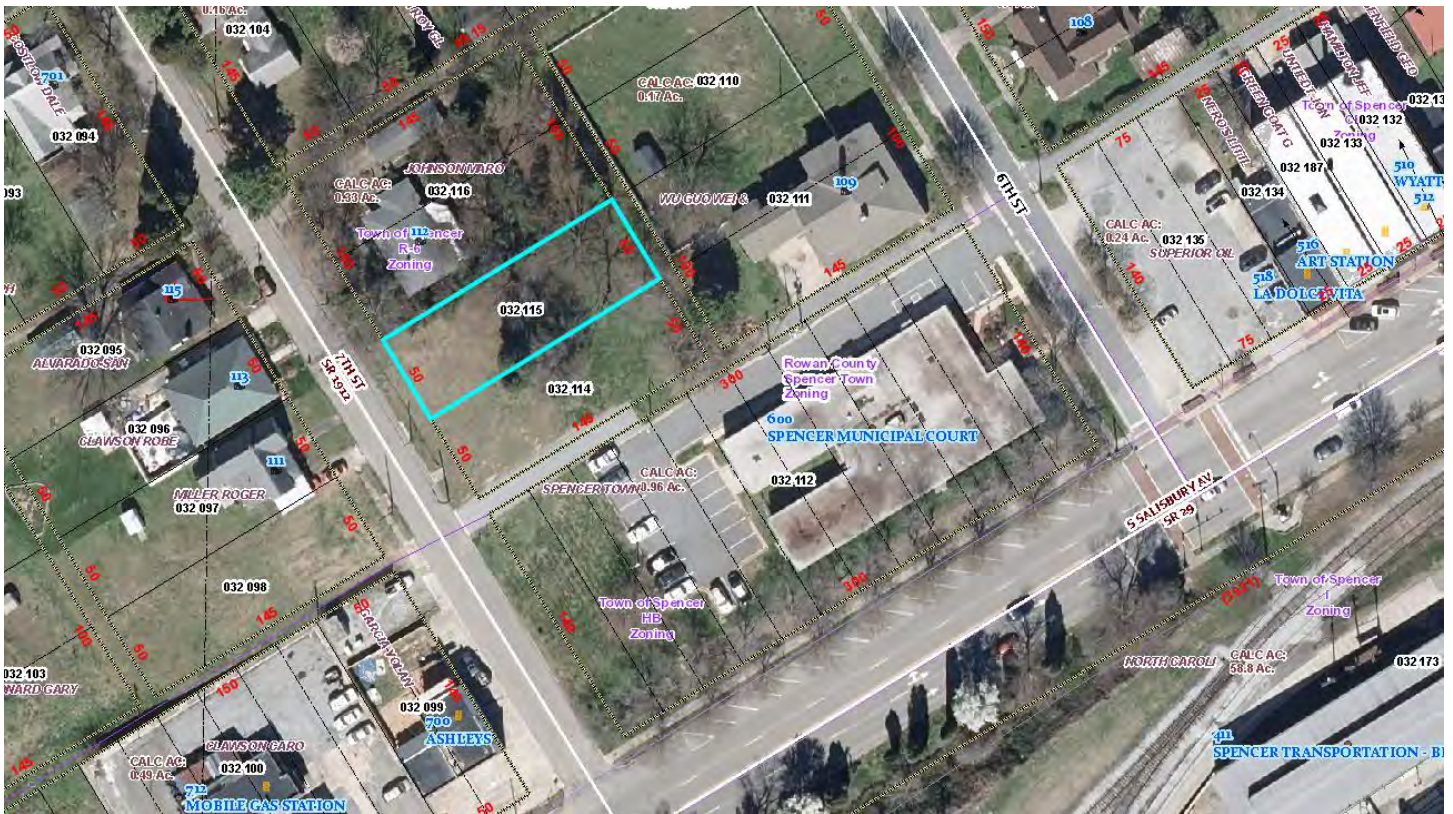
A city may receive, solicit, or negotiate an offer to purchase property and advertise it for upset bids. When an offer is made and the council proposes to accept it, the council shall require the offeror to deposit five percent (5%) of his bid with the city clerk, and shall publish a notice of the offer. The notice shall contain a general description of the property, the amount and terms of the offer, and a notice that within 10 days any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder. When a bid is raised, the bidder shall deposit with the city clerk five percent (5%) of the increased bid, and the clerk shall readvertise the offer at the increased bid. This procedure shall be repeated until no further qualifying upset bids are received, at which time the council may accept the offer and sell the property to the highest bidder. The council may at any time reject any and all offers. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 25.)

If the Mayor and Board of Aldermen agree to sell the property, the General Statutes stipulate that an upset bid period of ten (10) days would follow, potentially allowing other bidders to make offers. I have included with this agenda item additional guidance from the UNC School of Government on the appropriate procedures for sale by negotiated offer and upset bid.

Warm regards,

Kyle Harris
Planning & Zoning Administrator

Aerial Imagery:



Google Streetview:



The above Google Streetview image shows two parcels, both of which are owned by the Town. The Town has received offers from Roseman Real Estate & Construction for both parcels (108 and 110 7th Street).

Staff Photographs:





“Letter of Intent/Offer to Purchase Real Estate”

Peter Franzese
Town of Spencer
PO Box 45
Spencer, NC 28159-0045

Roseman Real Estate & Construction, LLC

1302 Devonmere Place

Salisbury, NC 28144

Chris Roseman (704)640-6939/Chase Roseman (704)640-6946

6/14/2021

Parcel ID# 032 115

110 7th Street

Spencer, NC 28159

Purchase Price of \$6,000 for lot

We would like to purchase this property with the use being a new construction single family residence. We are also considering townhome's or duplex. We have built several house in the Spencer area and would like to purchase these to keep new homes and house value up in the Spencer area. We have been in the construction business since 1976 focusing mainly on new construction single family residential housing, building in Spencer lets us further our portfolio of areas in the county we have built. We have offered a lower amount on these properties since they are on a hill and going to require extra cost for the higher foundation on the front then the back and we will have some extra grading cost since the lots aren't flat to get the house to set like it needs to.



Kyle Harris <kharris@townofspencer.com>

Pictures for homes at 200 Alexander & 507 S. Carolina. Ave.

1 message

Chase Roseman <chase.rosemanconstruction@gmail.com>
To: "kharris@townofspencer.com" <kharris@townofspencer.com>

Thu, Jun 24, 2021 at 8:41 PM

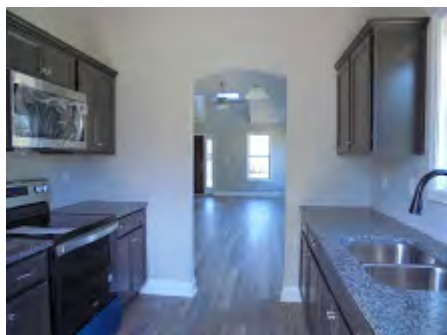
Kyle,

Please see attached.

Thanks!

These are two of the past houses we finished last year in the pictures. We would like to purchase these lots to put the same style houses on. These have been great house plans with a lot of space for the size lots. We are currently building two more house on 604 and [606 S Whitehead Ave](#) in Spencer. These two houses are identical but they are flipped house plans and we will have different colors and different features on the houses so they all don't look the same.

Thanks
Chase
Roseman Real Estate & Construction LLC

5 attachments**200 Alexander St- final frontal 4-12-2021.JPG**
2455K**200 Alexander St- Kitchen -Final.JPG**
2406K**200 Alexander St Living room - final.JPG**
2316K



507 Carolina Ave-Final Frontal.JPG
637K



507 S. Carolina Ave. Kitchen view.JPG
2248K











RESOLUTION FOR THE TOWN OF SPENCER

A RESOLUTION AUTHORIZING THE UPSET BID PROCESS FOR THE SALE OF PARCEL 032 115

WHEREAS, the Town of Spencer owns certain property, 110 7th Street (Parcel 032 115); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the Town has received an offer to purchase the property described above, in the amount of \$6,000.00, submitted by Roseman Real Estate & Construction, LLC; and

WHEREAS, Roseman Real Estate & Construction, LLC has paid the required five percent (5%) deposit on the offer;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen that:

1. The Spencer Board of Aldermen authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
2. The town clerk shall cause a notice of the proposed sale to be published. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
3. Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the town clerk within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the town clerk shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
4. If a qualifying higher bid is received, the town clerk shall cause a new notice of upset bid to be published and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Spencer Board of Aldermen.
5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The town will return the deposit on any bid not accepted and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The town will return the deposit of the final high bidder at closing.
7. The terms of the final sale are that:
 - the Spencer Board of Aldermen must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed, and
 - the buyer must pay with cash at the time of closing.
8. The town reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
9. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The appropriate town officials are authorized to execute the instruments necessary to convey the property to Roseman Real Estate & Construction, LLC.

Adopted this the 13th day of July, 2021 in Spencer, North Carolina.

Jonathan Williams, Mayor

Stacy Craven, Town Clerk

AGENDA ITEM

Council Meeting Date: 7/13/2021

Agenda item no: TBD	INSERT AGENDA ITEM HERE
Issue under Consideration:	Board to consider adopting a resolution authorizing the upset bid process for the sale of real property jointly owned by the Town of Spencer and Rowan County, 608 South Carolina Avenue (Parcel 032 007). County Board of Commissioners to concurrently consider initiating the upset bid process.
Current Status:	The Town has received an offer to purchase the property in the amount of \$8,250.00, submitted by Roseman Real Estate & Construction, LLC. The Town may negotiate with the prospective buyer prior to initiating the upset bid procedure. The offeror has already deposited 5% of the bid amount (\$412.50) with the clerk while the upset bid procedure takes place.
Points to Consider:	N.C.G.S. 160A-269 establishes the procedural requirements for conveying real property by negotiated offer and upset bids.
Financial Impact:	
Options:	The Board can accept the offer, reject the offer, or negotiate the price subject to the upset bid procedures.
Recommendations:	Planning & Development Services recommends that the governing board consider adopting a resolution authorizing the upset bid procedure. The Board may at any time reject any and all offers and is not bound to accept the highest offer even after the upset bid process takes place. Bids can be disqualified at your discretion.
Department:	PLANNING & DEVELOPMENT SERVICES

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____
Against: _____

Passes: _____
Fails: _____



Date: June 29, 2021

To: Peter Franzese, Town Manager

From: Kyle Harris, Planning & Zoning Administrator

Re: Sale of 608 South Carolina Avenue (Parcel 032 007) by Upset Bid; Current Offer: \$8,250.00

Roseman Real Estate & Construction, LLC (1302 Devonmere Place, Salisbury) has submitted an offer of **\$8,250.00** to purchase 608 South Carolina Avenue (Parcel 032 007) from the Town of Spencer. Please be advised that this parcel is owned jointly by the Town of Spencer and Rowan County. The Rowan County Board of Commissioners will concurrently consider initiating the upset bid process for this lot. Planning staff are already coordinating with the county clerk and the town/county attorney. The parcel is currently a vacant lot located in the R-8 (Medium to High Density Residential) District; this district will be converted to Residential Main Street Transition (RMST) after July 1 when the new development ordinance become effective.



Relevant Facts:

- The Land Fair Market Value (FMV) is \$14,500;
- The property is located at 608 South Carolina Avenue (PID 032 007);
- Property owned by Town of Spencer & Rowan County;
- The property is zoned R-8 (Medium to High Density Residential), for which the principal use of land is single-family residences (Sec. 155.022);
- After July 1, the property will be zoned RMST (Residential Main Street Transition), for which the principal use of land will be single-family residences, duplexes, and multi-family residences;
- The subject property consists of +/- 0.17 acres;
- The adopted 2025 Land Use Plan designates the property for residential development;
- The lot is a narrow lot with a width of 50' and a depth of 145'. The parcel is sufficiently large that a narrow single-family residential structure could be built today meeting all requirements of the zoning ordinance.

N.C.G.S. 160A-269 governs the Upset Bid process for the disposal of real property owned by a municipality. The statute is provided below:

§ 160A-269. Negotiated offer, advertisement, and upset bids.

A city may receive, solicit, or negotiate an offer to purchase property and advertise it for upset bids. When an offer is made and the council proposes to accept it, the council shall require the offeror to deposit five percent (5%) of his bid with the city clerk, and shall publish a notice of the offer. The notice shall contain a general description of the property, the amount and terms of the offer, and a notice that within 10 days any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder. When a bid is raised, the bidder shall deposit with the city clerk five percent (5%) of the increased bid, and the clerk shall readvertise the offer at the increased bid. This procedure shall be repeated until no further qualifying upset bids are received, at which time the council may accept the offer and sell the property to the highest bidder. The council may at any time reject any and all offers. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 25.)

If the Mayor and Board of Aldermen agree to sell the property, the General Statutes stipulate that an upset bid period of ten (10) days would follow, potentially allowing other bidders to make offers. I have included with this agenda item additional guidance from the UNC School of Government on the appropriate procedures for sale by negotiated offer and upset bid.

Warm regards,

Kyle Harris
Planning & Zoning Administrator

This aerial map displays a residential neighborhood with property boundaries and owner information. Key features include:

- Streets:** Sirebell Ave, 7th St, S Carolina Ave, and Scott Dr are visible.
- Property 032 007:** Highlighted with a green line, owned by Rowan County, 032 008, Town Zoning.
- Other Properties and Owners:**
 - 031 029: RABON SIDNEY
 - 031 030: MCKINVESTIVE
 - 031 031: TERSONDA
 - 031 067: WOOD WILLIAM
 - 031 068: PERRY JEFF R
 - 031 147: HIGHFAISING
 - 031 163: KESLER VADA
 - 031 069: SHARPE RUTRI
 - 031 070: GARCIA BREND
 - 031 071: JAMES JOSHUA
 - 031 072: WORMEY ANGE
 - 031 066: RICE RETRY L
 - 032 001: HANCOCK DANN
 - 032 002: WHOS OVER WI
 - 032 003: CALPAGARIES
 - 032 004: WILSON ROBERTA
 - 032 005: CALPAGARIES
 - 032 006: WILSON ROBERTA
 - 032 007: ROWAN COUNTY
 - 032 008: ROWAN COUNTY
 - 032 009: WILSON ROBERTA
 - 032 010: WILSON ROBERTA
 - 032 011: WILSON ROBERTA
 - 032 012: TOWN OF SPENCER R-6 ZONING
 - 032 013: WILSON ROBERTA
 - 032 014: WILSON ROBERTA
 - 032 015: WILSON ROBERTA
 - 032 016: WILSON ROBERTA
 - 032 017: WILSON ROBERTA
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 - 032 019: WILSON ROBERTA
 - 032 020: WILSON ROBERTA
 - 032 021: WILSON ROBERTA
 - 032 022: WILSON ROBERTA
 - 032 023: WILSON ROBERTA
 - 032 024: WILSON ROBERTA
 - 032 025: WILSON ROBERTA
 - 032 026: WILSON ROBERTA
 - 032 027: WILSON ROBERTA
 - 032 028: WILSON ROBERTA
 - 032 029: WILSON ROBERTA
 - 032 030: WILSON ROBERTA
 - 032 031: WILSON ROBERTA
 - 032 032: WILSON ROBERTA
 - 032 033: WILSON ROBERTA
 - 032 034: WILSON ROBERTA
 - 032 035: WILSON ROBERTA
 - 032 036: WILSON ROBERTA
 - 032 037: WILSON ROBERTA
 - 032 038: WILSON ROBERTA
 - 032 039: WILSON ROBERTA
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 - 032 046: WILSON ROBERTA
 - 032 047: WILSON ROBERTA
 - 032 048: WILSON ROBERTA
 - 032 049: WILSON ROBERTA
 - 032 050: WILSON ROBERTA

Staff Photographs:







Offer to Purchase Real estate

Peter Franzese
Town of Spencer
PO Box 45

Spencer, NC 28159-0045

Roseman Real Estate & Construction, LLC

1302 Devonmere Place

Salisbury, NC 28144

Chris Roseman (704)640-6939/Chase Roseman (704)640-6946

6/14/2021

Parcel ID# 032 007

608 S Carolina Av

Spencer, NC 28159

\$8,250 for the lot

We would like to purchase this piece of property with the use being a new construction single family residence. We have built several house in the Spencer area and would like to purchase these to keep new homes and house value up in the Spencer area. We have been in the construction business since 1976 focusing mainly on new construction single family residential housing, building in Spencer lets us further our portfolio of areas in the county we have built.

RESOLUTION FOR THE TOWN OF SPENCER

A RESOLUTION AUTHORIZING THE UPSET BID PROCESS FOR THE SALE OF PARCEL 032 007

WHEREAS, the Town of Spencer and Rowan County jointly own certain property, 608 South Carolina Avenue (Parcel 032 007); and

WHEREAS, North Carolina General Statute § 160A-269 permits the Town and County to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the Town of Spencer and the Board of Commissioners for the County of Rowan have received an offer to purchase the property described above, in the amount of \$8,250.00, submitted by Roseman Real Estate & Construction, LLC; and

WHEREAS, Roseman Real Estate & Construction, LLC has paid the required five percent (5%) deposit on the offer;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen that:

1. The Spencer Board of Aldermen authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
2. The town clerk shall cause a notice of the proposed sale to be published. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
3. Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the town clerk within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the town clerk shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
4. If a qualifying higher bid is received, the town clerk shall cause a new notice of upset bid to be published and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Spencer Board of Aldermen.
5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The town will return the deposit on any bid not accepted and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The town will return the deposit of the final high bidder at closing.
7. The terms of the final sale are that:
 - the Spencer Board of Aldermen must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed, and
 - the buyer must pay with cash at the time of closing.
8. The town reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.

9. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The appropriate town officials are authorized to execute the instruments necessary to convey the property to Roseman Real Estate & Construction, LLC.

Adopted this the 13th day of July, 2021 in Spencer, North Carolina.

Jonathan Williams, Mayor

Stacy Craven, Town Clerk

AGENDA ITEM

Council Meeting Date: 7/13/2021

Agenda item no: TBD	INSERT AGENDA ITEM HERE
Issue under Consideration:	Board to consider adopting a resolution authorizing the upset bid process for the sale of real property owned by the Town of Spencer, 308 Cain Street (Parcel 036 032A).
Current Status:	The Town has received an offer to purchase the property in the amount of \$6,000.00, submitted by Roseman Real Estate & Construction, LLC. The Town may negotiate with the prospective buyer prior to initiating the upset bid procedure. The offeror has already deposited 5% of the bid amount (\$300) with the clerk while the upset bid procedure takes place.
Points to Consider:	N.C.G.S. 160A-269 establishes the procedural requirements for conveying real property by negotiated offer and upset bids.
Financial Impact:	
Options:	The Board can accept the offer, reject the offer, or negotiate the price subject to the upset bid procedures.
Recommendations:	Planning & Development Services recommends that the governing board consider adopting a resolution authorizing the upset bid procedure. The Board may at any time reject any and all offers and is not bound to accept the highest offer even after the upset bid process takes place. Bids can be disqualified at your discretion.
Department:	PLANNING & DEVELOPMENT SERVICES

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____

Against: _____

Passes: _____

Fails: _____



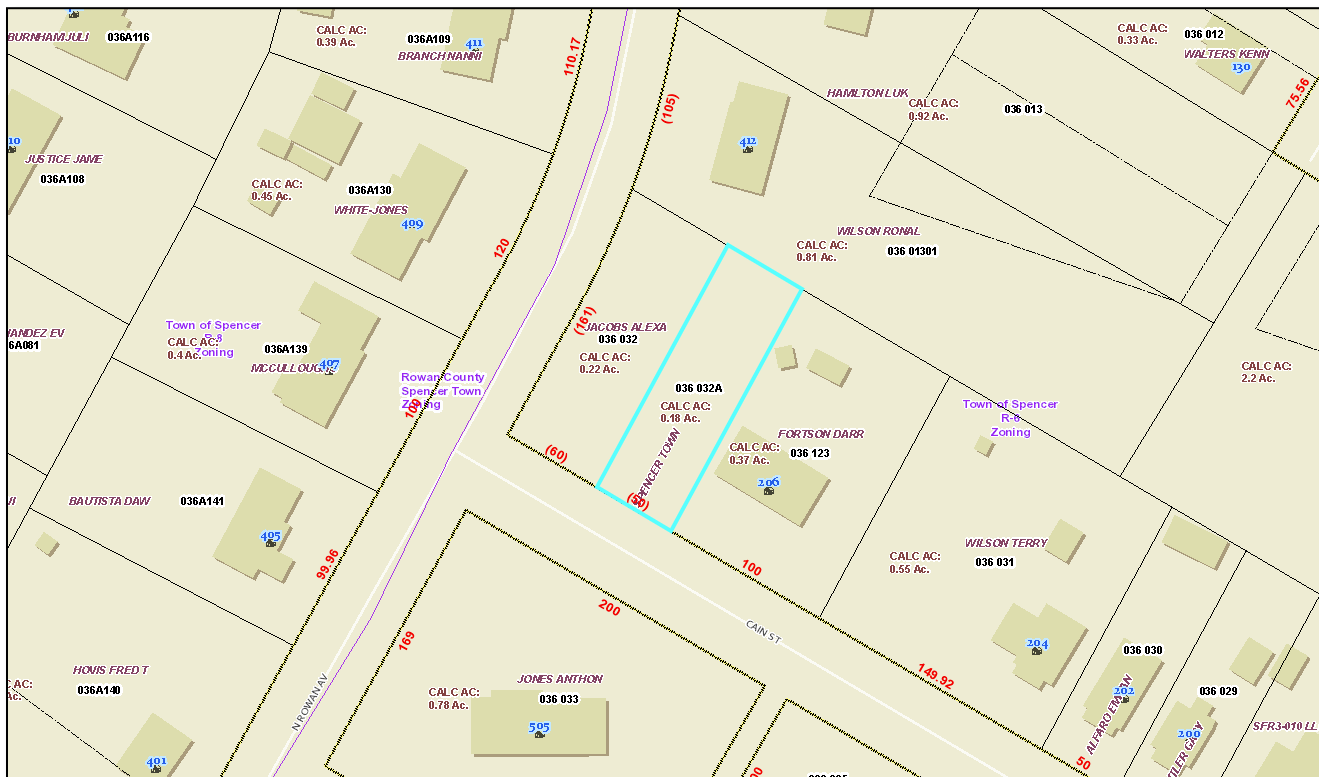
Date: June 29, 2021

To: Peter Franzese, Town Manager

From: Kyle Harris, Planning & Zoning Administrator

Re: Sale of 308 Cain Street (Parcel 036 032A) by Upset Bid; Current Offer: \$6,000

Roseman Real Estate & Construction, LLC (1302 Devonmere Place, Salisbury) has submitted an offer of **\$6,000** to purchase 308 Cain Street (Parcel 036 032A) from the Town of Spencer. The parcel is currently a vacant lot located in the R-6 (High Density Residential) District; this district will be converted to Residential Main Street Transition (RMST) after July 1 when the new development ordinance become effective.



Relevant Facts:

- The Land Fair Market Value (FMV) is \$7,013;
- The property is located at 308 Cain Street (PID 036 032A);
- The property is zoned R-6 (High Density Residential), for which the principal use of land is single-family residences, duplexes, and multi-family residences (Sec. 155.022);
- After July 1, the property will be zoned RMST (Residential Main Street Transition), for which the principal use of land will be single-family residences, duplexes, and multi-family residences;
- The subject property consists of +/- 0.18 acres;
- The adopted 2025 Land Use Plan designates the property for residential development;
- The lot is a narrow lot with a width of 50' and a depth of 160'. The parcel is sufficiently large that a narrow single-family residential structure could be built today meeting all requirements of the zoning ordinance.

N.C.G.S. 160A-269 governs the Upset Bid process for the disposal of real property owned by a municipality. The statute is provided below:

§ 160A-269. Negotiated offer, advertisement, and upset bids.

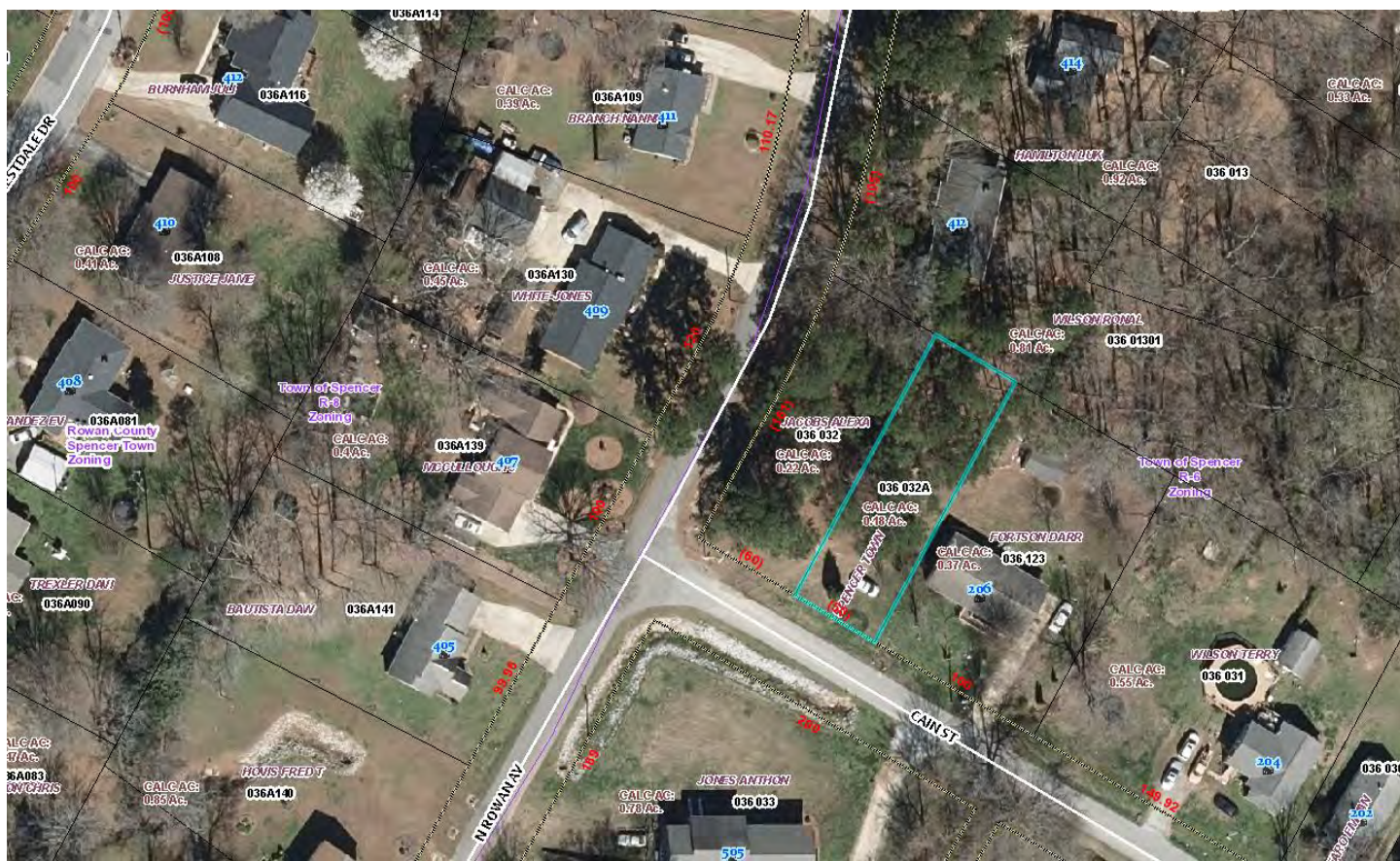
A city may receive, solicit, or negotiate an offer to purchase property and advertise it for upset bids. When an offer is made and the council proposes to accept it, the council shall require the offeror to deposit five percent (5%) of his bid with the city clerk, and shall publish a notice of the offer. The notice shall contain a general description of the property, the amount and terms of the offer, and a notice that within 10 days any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder. When a bid is raised, the bidder shall deposit with the city clerk five percent (5%) of the increased bid, and the clerk shall readvertise the offer at the increased bid. This procedure shall be repeated until no further qualifying upset bids are received, at which time the council may accept the offer and sell the property to the highest bidder. The council may at any time reject any and all offers. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 25.)

If the Mayor and Board of Aldermen agree to sell the property, the General Statutes stipulate that an upset bid period of ten (10) days would follow, potentially allowing other bidders to make offers. I have included with this agenda item additional guidance from the UNC School of Government on the appropriate procedures for sale by negotiated offer and upset bid.

Warm regards,

Kyle Harris
Planning & Zoning Administrator

Aerial Imagery:



Staff Photographs:





Offer to Purchase Real estate

Peter Franzese
Town of Spencer
PO Box 45

Spencer, NC 28159-0045

Roseman Real Estate & Construction, LLC

1302 Devonmere Place

Salisbury, NC 28144

Chris Roseman (704)640-6939/Chase Roseman (704)640-6946

6/14/2021

Parcel ID# 036 032A

308 Cain Street

Spencer, NC 28159

\$6,000 for the lot

We would like to purchase this piece of property with the use being a new construction single family residence. We have built several house in the Spencer area and would like to purchase these to keep new homes and house value up in the Spencer area. We have been in the construction business since 1976 focusing mainly on new construction single family residential housing, building in Spencer lets us further our portfolio of areas in the county we have built.



Kyle Harris <kharris@townofspencer.com>

Pictures for homes at 200 Alexander & 507 S. Carolina. Ave.

1 message

Chase Roseman <chase.rosemanconstruction@gmail.com>
To: "kharris@townofspencer.com" <kharris@townofspencer.com>

Thu, Jun 24, 2021 at 8:41 PM

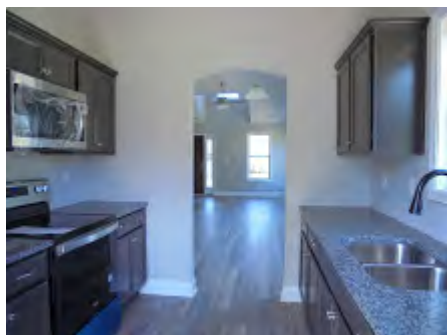
Kyle,

Please see attached.

Thanks!

These are two of the past houses we finished last year in the pictures. We would like to purchase these lots to put the same style houses on. These have been great house plans with a lot of space for the size lots. We are currently building two more house on 604 and [606 S Whitehead Ave](#) in Spencer. These two houses are identical but they are flipped house plans and we will have different colors and different features on the houses so they all don't look the same.

Thanks
Chase
Roseman Real Estate & Construction LLC

5 attachments**200 Alexander St- final frontal 4-12-2021.JPG**
2455K**200 Alexander St- Kitchen -Final.JPG**
2406K**200 Alexander St Living room - final.JPG**
2316K



507 Carolina Ave-Final Frontal.JPG
637K



507 S. Carolina Ave. Kitchen view.JPG
2248K











RESOLUTION FOR THE TOWN OF SPENCER

A RESOLUTION AUTHORIZING THE UPSET BID PROCESS FOR THE SALE OF PARCEL 036 032A

WHEREAS, the Town of Spencer owns certain property, 308 Cain Street (Parcel 036 032A); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the Town has received an offer to purchase the property described above, in the amount of \$6,000.00, submitted by Roseman Real Estate & Construction, LLC; and

WHEREAS, Roseman Real Estate & Construction, LLC has paid the required five percent (5%) deposit on the offer;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen that:

1. The Spencer Board of Aldermen authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
2. The town clerk shall cause a notice of the proposed sale to be published. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
3. Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the town clerk within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the town clerk shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
4. If a qualifying higher bid is received, the town clerk shall cause a new notice of upset bid to be published and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Spencer Board of Aldermen.
5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The town will return the deposit on any bid not accepted and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The town will return the deposit of the final high bidder at closing.
7. The terms of the final sale are that:
 - the Spencer Board of Aldermen must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed, and
 - the buyer must pay with cash at the time of closing.
8. The town reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
9. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The appropriate town officials are authorized to execute the instruments necessary to convey the property to Roseman Real Estate & Construction, LLC.

Adopted this the 13th day of July, 2021 in Spencer, North Carolina.

Jonathan Williams, Mayor

Stacy Craven, Town Clerk