



Board of Aldermen Regular Meeting
Agenda Packet
January 11, 2022





AGENDA
Spencer Board of Aldermen
Regular Meeting
6:00 p.m.

DATE:
January 11, 2022

- 1. CALL TO ORDER – MAYOR JONATHAN WILLIAMS**
- 2. INVOCATION & PLEDGE OF ALLEGIANCE- MAYOR JONATHAN WILLIAMS**
- 3. APPROVAL OF MINUTES:**

December 9, 2021, Pre-Agenda Meeting Minutes
December 14, 2021, Regular Meeting Minutes
(Attachment 1)
- 4. ADDITIONS/ DELETIONS AND ADOPTION OF AGENDA**
- 5. RECOGNITIONS**
 - a. Proclamation- Dr. Martin Luther King, Jr. Day (Attachment 2)**
- 6. PUBLIC COMMENT** This agenda item is included to allow input to the Board of Aldermen from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Board of Aldermen are required to provide their name, address, and topic to be addressed. The Board will only listen and not respond but may decide to place a topic on a future agenda. (A speaker will be allowed 3 minutes to speak.)
- 7. CONSIDER AWARDING HOMETOWN INNOVATION GRANT TO SELECTED SMALL BUSINESSES AND ORGANIZATION IN SPENCER. - (Attachment 3)**
- 8. CONSIDER APPROVING A PROPERTY LIEN AT 411 S IREDELL AVE FOR NUISANCE ABATEMENT. – (Attachment 4)**
- 9. DEPARTMENTAL REPORTS – (Attachment 5)**
 - A. Planning
 - B. Code Enforcement
 - C. Police
 - D. Fire
 - E. Public Works
 - F. Finance
 - G. Library
- 10. TOWN MANAGER REPORT – (Attachment 6)**
- 11. CONSIDER AMENDING THE FY21 AUDIT CONTRACT. – (Attachment 7)**
- 12. CONSIDER AUTHORIZING TOWN STAFF TO APPLY FOR A ROBERTSON FAMILY FOUNDATION GRANT FOR THE TOWN MURAL PROJECT.- (Attachment 8)**

13.REQUESTS & COMMENTS BY THE MAYOR AND BOARD MEMBERS

14. EXECUTIVE SESSION PER NC GENERAL STATUTE 143-318.11 (IF NEEDED)

15. ADJOURNMENT

MINUTES

**Town of Spencer
Board of Aldermen
Pre-Agenda Meeting
December 9, 2021**

The Town of Spencer Board of Aldermen met at Spencer Town Hall in regular session on December 9, 2021, at 5:32 p.m. to conduct a pre-agenda meeting.

Present were: Aldерwoman Sharon Hovis
 Alderman Steve Miller
 Alderman Bob Bish
 Aldерwoman Patricia Sledge

Absent: Alderman Sam Morgan

Also present were: Town Manager Peter Franzese, Town Clerk Stacy Craven, Town Planner Kyle Harris, Code Enforcement Officer James Osborne, Fire Chief Michael Lanning, Elect-Alderman Rashid Muhammad, and Elect-Alderman Andrew Howe.

Digital means- Mayor Jonathan Williams, Mayor Pro-Tempore Patricia Secreast, and Special Projects Planner Joe Morris.

Mayor Williams called the meeting to order. Alderman Miller offered the invocation and led the *Pledge of Allegiance*.

PUBLIC HEARING & COMMENT

Town Planner Kyle Harris briefly provided an update on conditional rezoning case #CZ-21-001 for property located at 200 S Salisbury Ave. Location zoned as C-29 (US Highway Commercial 29) currently and with approval of Board it will be zoned as VSR (Vehicle Service/Repair and Conditional) to allow for a more lawful approach to conduct the type of business currently taking place in the building. The Board questioned Town Planner Harris on how were residents notified under absentee landlord(s) and of previous violations that the Town notified the owner of, have they been handled? Planner Harris responded on how the notifications were sent out and of the required legislative postings and that the violation issues have been addressed.

Public Comment- Leslie Ann Talbott (308 N Salisbury Ave) spoke to Board on impact of change further down the road there are similar buildings offering the same service and empty buildings there. Currently across from Transportation Museum doesn't show a good look and there are concerns of spillage/contaminations.

Thomas Board (109 2nd St) spoke on no bad experience with the business owner Mike and feels he has made changes positively. Spencer is a transportation town and feels it would be appropriate to be there. No one else being present and no other comments. The Board took the following action:

Action

Alderman Miller moved to close public hearing session. Aldерwoman Sledge seconded the motion which carried by a vote of 5-0.

Mayor Williams opened the floor for the discussion of the agenda.

CONSIDER RESOLUTION 21-029 FOR SURPLUS OF CHIEF JAMES FIREARM & BADGE

Resolution read of Chief James' service and request was made to release firearm and badge upon retirement of Police Chief Michael James.

Action

Alderman Miller moved to approve resolution 21-029 for the surplus of Chief James' firearm & badge. Alderman Bish seconded the motion which carried by a vote of 5-0.

RECOGNITIONS

Mayor Williams spoke to add WinterFest Organizers for recognition. Alderman Miller spoke to add Senior Citizens Club for the Christmas luncheon for recognition. Alderwoman Sledge spoke to add the Public Works department for WinterFest set up and removal, Fire Department as well and all Town Staff for recognition.

REVIEW OF AGENDA ITEMS

The board reviewed the November 9, 2021, draft agenda and took the following actions by consensus:

- Moved no items to *Consent Agenda*.

DEPARTMENTAL REPORTS

Alderwoman Hovis questioned Manager Franzese on the process of filling the Police Chief and Finance Officer positions as well as the current process of the Sheriff's department assisting with staff shortages and length of time expected to fill them. Manager Franzese responded 3-6 months process for both positions and that the Town signed up to 6 months for the staff coverage. Alderwoman Hovis replied that this is costing the Town money and believes the process could happen sooner with filling the positions. Alderwoman Sledge questioned the possibility of using Centralina Council to assist in the process. Manager Franzese replied that he will look into this.

ADJOURNMENT

Alderwoman Hovis moved to adjourn the meeting. Alderwoman Sledge seconded the motion which carried by a vote of 5-0. The meeting was adjourned at 6:25 p.m.

Approved by:

Attest:

Jonathan D. Williams
Mayor

Stacy Craven
Town Clerk

MINUTES

Town of Spencer Board of Aldermen Regular Meeting December 14, 2021

The Town of Spencer Board of Aldermen met at Spencer Town Hall in regular session on December 14, 2021, at 6:00 p.m.

Present were: Mayor Jonathan D. Williams
Mayor Pro Tempore Patti Secreast
Alderman Bob Bish
Alderman Steve Miller
Alderman Sam Morgan
Alderwoman Patricia Sledge

Absent: Alderwoman Sharon Hovis

Also, present were: Town Manager Peter Franzese, Town Clerk Stacy Craven, Town Atty Jay Dees, Town Planner Kyle Harris, Special Projects Planner Joe Morris, Code Enforcement Officer James Osborne, Fire Chief Michael Lanning, Public Works Director Joel Taylor, Alderman-Elect Rashid Muhammad, and Alderman-Elect Andrew Howe.

Mayor Williams called the meeting to order, led the *Pledge of Allegiance*, and Alderwoman Sledge offered the invocation.

APPROVAL OF MINUTES

Alderwoman Sledge moved to approve the minutes from November 4, Pre-Agenda meeting and November 9, Agenda meeting. Alderman Bish seconded the motion which carried by a vote of 5-0.

Alderman Morgan moved to recess the meeting. Alderman Miller seconded the motion which carried by a vote of 5-0.

Mayor Williams thanked the outgoing board members and expressed sincere gratitude. Presentation of artwork/ plaque as a memento to Alderman Bish.

ORGANIZATION & PROCEDURE OF MAYOR AND BOARD OF ALDERMEN

Judge Marshall Bickett offered Oath to incoming Board members: Andrew Howe, Rashid Muhammad, Sam Morgan, Patricia Sledge, Steve Miller, Patricia Secreast, and Jonathan Williams.

RECONVENE OPEN SESSION

Alderman Morgan moved to approve motion of reconvening open meeting. Alderman Miller seconded the motion which carried by a vote of 6-0.

Mayor Williams reconvened the meeting at 6: 14 p.m.

ESTABLISHMENT OF TIME AND PLACE FOR THE BOARD'S REGULAR MEETINGS IN 2022

Alderman Morgan moved to approve meeting dates and location for calendar year 2022. Alderman Muhammad seconded the motion which carried by a unanimous vote of 6-0.

ELECTION OF MAYOR PRO-TEM FOR TERM

Mayor Williams informed Board of past process and the candidate with the most votes were appointed to Pro Tempore.

Action

Alderman Miller moved to appoint Patti Secreast as Mayor Pro Tempore. Alderman Morgan seconded the motion which carried by a vote of 6-0.

ADJUSTMENTS TO AND ADOPTION OF AGENDA

Move Agenda item Conditional zoning of 200 S Salisbury Ave (10) to after Board appointments (15).

Action

Alderman Howe moved to adopt the agenda. Alderman Morgan seconded the motion which carried by a unanimous vote of 6-0.

APPOINTMENTS

Mayor Pro Tem Secreast moved to appoint Alderman Miller as the **TAC designee** and Alderman Howe as the alternate. Alderman Muhammad seconded the motion, which carried by a vote of 6-0.

Alderman Muhammad moved to appoint Joel Taylor as the **TCC designee** and Peter Franzese as the alternate. Alderwoman Sledge seconded the motion, which carried by a vote of 6-0.

Alderman Miller moved to appoint Alderwoman Sledge as the **Centralina COG designee** and Alderman Muhammad as the alternate. Alderman Howe seconded the motion, which carried by a vote of 6-0.

RECOGNITIONS

Alderman Morgan recognized Public Works Director Joel Taylor and staff, Corrine Mauldin, Sherry Morgan, Sherry Mason Brown, Lauren West, Beth Nance, and others for the successful WinterFest event. Alderman Miller expressed a special thank you to the Senior Citizen's Club and over 80 seniors were able to attend. Also, a shout out to Terry & Sue Schultz, next Senior meal to occur in May 2022. Alderwoman Sledge thanked Town Staff in WinterFest participation and Skye Allan for her largely played part in the event as well as Stacy Craven, Public Works department, Steve & Linda Miller who constantly worked tirelessly at the event.

Mayor Williams conducted Employee service year recognitions to Staff with 5 years of service and greater.

PUBLIC COMMENT

Mayor Williams opened the floor to receive public comment.

Patsy Duncan (804 4th Street) thanked Staff for assisting with Code Enforcement issues addressed, however would like to know why we need two planners? We need a land manager and James is overwhelmed he needs a part time helper to make it a much cleaner environment this shouldn't be under the Police Department either but under a Land Manager as previously done.

Sylvia Chilcott (804 4th Street) agrees with her wife Patsy on the lack of conditions and a decline since no certified mail has been sent by the Town for violations.

Angela Elkins (S. Iredell Ave.) comment received via email to Town Planner and read aloud by Town Planner Kyle Harris. Concerns on the 200 S. Salisbury Ave property conditional zoning case with it being on the corner I would like to oppose the allowance of the re-zoning.

Being no one else present for comments, public comment section was closed.

CONSIDER APPOINTING JESSICA KLAUS TO SPENCER PLANNING BOARD/ BOARD OF ADJUSTMENT

Jessica Klaus was present and spoke to Board on interest of joining the planning board.

Action

Alderman Miller moved to appoint Jessica Klaus (301 4th Street) to Spencer's Planning Board with an expiring term date of 12/31/2024. Alderman Morgan seconded the motion which carried by a unanimous vote of 6-0.

CONSIDER APPOINTING TIM WITKOWSKI TO SPENCER PLANNING BOARD/ BOARD OF ADJUSTMENT

Tim Witkowski was present and briefed Board on his interest and experience to join the planning board.

Action

Alderman Morgan moved to appoint Tim Witkowski (400 Steeplechase Trl) to Spencer's Planning Board with an expiring term date of 12/31/2024. Alderwoman Sledge seconded the motion, which carried by a vote of 6-0.

CONSIDER RE-APPOINTING NANCY BOYD TO SPENCER HISTORIC PRESERVATION COMMISSION

Town Planner Harris briefed Board on Nancy's experience and skillset she brings to the HPC, as she was not able to be present at the meeting.

Action

Alderman Muhammad moved to re-appoint Nancy Boyd (400 3rd Street) to Spencer's Historic Preservation Commission with an expiring term date of 12/31/2025. Alderwoman Sledge seconded the motion which carried by a vote of 6-0.

CONSIDER RE-APPOINTING LESLIE ANN TALBOTT TO SPENCER HISTORIC PRESERVATION COMMISSION

Leslie Talbott spoke to Board of interest to remain on the HPC.

Action

Alderwoman Sledge moved to re-appoint Leslie Talbott (308 N. Salisbury Ave) to Spencer's Historic Preservation Commission with an expiring term date of 12/31/2025. Mayor Pro Tem Secreast seconded the motion which carried by a vote of 6-0.

CONSIDER ADOPTING AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP AND REZONE PROPERTY AT 200 S. SALISBURY AVE

Board reviewed materials and received a final briefing report of case presented to rezone property use from C-29 to VSR to allow for current tenant to use the property lawfully and upon completion of requested correction to amend violations issued by the Town while operating out of compliance.

Action

Alderman Howe moved to approve Ordinance with clarifications and stipulations to amend zoning under condition set by the Board for property 200 S. Salisbury Ave. Alderman Morgan seconded the motion which carried by a vote of 5-1 (Sledge- no; Muhammad- yes; Secreast- yes; Howe- yes; Morgan- yes; & Miller- yes).

Alderman Howe moved to approve consistency and reasonableness of future land use plan. Alderman Morgan seconded the motion which carried by a vote of 5-1 (Sledge- no; Muhammad-yes; Secreast-yes; Howe-yes; Morgan-yes; & Miller-yes).

CONSIDER AUTHORIZING STAFF TO APPLY FOR T-MOBILE HOMETOWN GRANT FOR 8TH STREET PARK

Special Projects Planner Joe Morris updated Board on T-Mobile investing monies in small towns with the need for them to be shovel ready projects to augment public gathering places. After carefully reviewing the needs of the Town's facilities we have identified that the 8th Street could use a metal roof replacement, paint the stands, re-stain the decking/ terrain, update signage, landscaping updates, install a new playground apparatus as well as moderations to the concession stand and restrooms.

Action

Alderman Morgan moved to approve Staff to apply for the Hometown Grant. Mayor Pro Tem Secrest seconded the motion, which carried by a unanimous vote of 6-0.

DEPARTMENTAL REPORTS

Planning Department

Planning Director Kyle Harris gave the monthly Planning Department report; He updated the Board that at the next meeting they will receive materials on the approved Hometown Innovation Grant applied and administered through the CDC. The Town was approved for \$25,000 and then adopted \$10,000 in additional funding to the program for the uptown store front appearances. 22 applications were received and rated and the recommendations will be provided in January's meeting. Four new homes are being built on Whitehead and Green Meadow.

Code Enforcement Department

Code Enforcement Officer James Osborne gave the monthly Code Enforcement report; His focus is more on issues of minimum housing and quality of living. Osborne also clarified that violations are sent via certified mail.

Police Department

Police Sargeant Brian Leonard gave the monthly Police Department report. Reporting that he and Sgt. File are contacting Mitchell Community College, Stanly County Community College, Davidson-Davie County Community College, and Rowan-Cabarrus Community College.

Fire Department

Fire Chief Michael Lanning gave the Fire Department report; still working on process for the inoperative Ladder truck and the Transportation Museum has identified that the truck is not of interest to them as it is not an antique or historic to give use to them for the acceptance of this vehicle. Coffee with the Chief held on the 2nd Tuesday of each month at 9:00 a.m. Burn ban in effect and reviewed the Town's violation and fine policy and realized there were no fees approved during the budget process and would like to implement a policy for fines and identifying the cost as well as writing violation tickets for findings when there is no compliance (such as fire lane parking violation, burning with no permission, etc.)

Public Works Department

Public Works Director Joel Taylor gave the monthly Public Works Department report; updated Board that the project that was occurring on 17th Street is now complete, with the exception one spot needing to dry u it's not seeded/ strawed yet.

Finance Department

Manager Franzese gave the monthly Finance Department report.

Library Report

Town Clerk Stacy Craven gave the monthly Library report.

TOWN MANAGER REPORT

Manager Franzese gave his monthly report.

CONSIDER RECEIVING PROPERTY LIENS

Liens are for property violations and Town has completed work for these properties.

Action

Alderman Miller moved to approve property liens for identified properties. Alderwoman Sledge seconded the motion, which carried by a vote of 6-0.

CONSIDER BUDGET AMENDMENT ORDINANCE 21-023

Manager Franzese updated Board on appropriated funds for land acquisition which is no longer of use to Town and would like to move the funds over to allow for the purchase of a utility vehicle for access to smaller places and for hydrant checks.

Action

Alderman Morgan moved to adopt budget ordinance 21-023 to allow for purchase of a utility vehicle for the Fire Department. Alderwoman Sledge seconded the motion, which carried by a unanimous vote of 6-0.

CONSIDER RESOLUTION 21-030 SPECIFYING TOWN MANAGER AUTHORITY RELATED TO CONTRACTING, BIDDING, SURPLUS PROPERTY, & SETTLING CLAIMS

Mayor Williams updated Board on process of how this resolution would further streamlines duties and allowance for the Manager to better handle day-to-day operations on the behalf of the Town without having to seek Board's approval under said terms in this resolution.

Action

Alderman Morgan moved to approve resolution 21-030 for Town Manager authority. Alderman Miller seconded the motion, which carried by a unanimous vote of 6-0.

CONSIDER AUTHORIZING TOWN MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT

Mr. Morris updated the Board of procedural events up-to-date and that this will align with the donation received for the start of the park in the parking lot of the new Town Hall building, the qualifications were received for the Plaza Park, and we need to update the comprehension plan adopted in 2014. This is to ensure that the needs of current times are included in the plans, public water, electricity, public bathroom, etc.

Action

Alderman Morgan moved to approve authorizing the Town Manager to execute an agreement. Alderman Miller seconded the motion, which carried by a unanimous vote of 6-0.

CONSIDER AUTHORIZING TOWN MANAGER TO ACCEPT \$10,000 GRANT AWARD FROM THE SALISBURY ROWAN COMMUNITY FOUNDATION FOR THE YADKIN RIER TRAILHEAD PROJECT

Special Projects Planner Morris updated the Board on communications received of being approved from the Salisbury Rowan Community Foundation.

Action

Alderman Muhammad moved to approve accepting \$10,000 grant award. Alderwoman Sledge seconded the motion, which carried by a unanimous vote of 6-0.

CONSIDER AMENDING FINANCIAL AUDIT CONTRACT AGREEMENT

Manager Franzese updated the Board on the needing of this approval for form on behalf of auditing company that started audit process and is not complete but plans to be finished by the end of December. LGC has identified that this form is necessary if we approve to allow for the extension of the audit.

Action

Alderwoman Sledge moved to amend the contract for the financial audit contract agreement. Mayor Pro Tem Secrest seconded the motion, which carried by a unanimous vote of 6-0.

REQUESTS & COMMENTS BY THE MAYOR AND BOARD MEMBERS

Mayor Pro Tempore Secrest:

- No comments.

Alderman Muhammad:

- Thankful to be back and serve.

Alderwoman Sledge:

- Attended Chamber of Commerce and heard impressions of WinterFest and the Open House events and interests of WinterFest. Would like to say it could be helpful to leave the space next to the office open as an event center.

Alderman Miller:

- Spencer Pride. Let's be proud of community beyond two weekends we should be thankful of our great Staff and more community involvement. Let's support our businesses/ community.

Alderman Morgan:

- WinterFest was a dream of mine two-years ago to bring back events and pride that was lost over the years. Cruise-Ins then the WinterFest were great events community comments were they hadn't seen that many smiling faces in a very long time.

Alderman Howe:

- Glad to be here on the Board. Great planning on the WinterFest event and the Transportation Museum event in conjunction of simultaneous planning to enhance one another.

Mayor Williams:

- Seconded all the comments and it was nice to see people in pajamas and in the Christmas festivities spirit. Had the pleasure of meeting one family that was here from Myrtle Beach, SC. While virtually attending the Mayor's roundtable last Friday there are multitudes of development occurring right now to be proud of. Lots of kudos and compliments on the new Town Hall infrastructure. Strategic planning session early February with a target date of 2/11 tentatively for a daylong event.

EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION OF PERSONNEL PER NC G.S. 143-318.11(A)(6)

Alderman Sledge moved to adjourn to executive session for the purpose of discussion of personnel matters per NC General Statute 143-318.11 (a) (6). Mayor Pro Tem Secrest seconded the motion which carried by a vote of 6-0. The regular meeting stood in recess at 10:08 p.m.

RECONVENE OPEN SESSION

Alderman Morgan moved to approve motion of reconvening open meeting. Alderman Muhammad seconded the motion which carried by a vote of 6-0.

Mayor Williams reconvened the meeting at 10: 58 p.m.

ADJOURNMENT

Alderman Morgan moved to adjourn the regular meeting. Alderman Howe seconded the motion which carried by a unanimous vote of 6-0. The meeting stood adjourned at 10: 59 p.m.

Approved by:

Attest:

Jonathan D. Williams
Mayor

Stacy Craven
Town Clerk



TOWN OF SPENCER PROCLAMATION OFFICE OF THE MAYOR

WHEREAS, Dr. Martin Luther King, Jr. devoted his life to advancing equality, social justice, and opportunity for all, and challenged all Americans to participate in the never-ending work of building a more perfect union; and

WHEREAS, January 17, 2022 marks the observance of the Dr. Martin Luther King Jr. federal holiday; and

WHEREAS, Dr. King's teachings can continue to guide and inspire us in addressing challenges in our communities; and

WHEREAS, The Universal Declaration of Human Rights empowers us all and compels us to continue to serve as an appropriate way to honor Dr. King and bring our citizens together, and strengthen the communities and nation; and

WHEREAS, Since 1994 millions of Americans have been inspired by the life and work of Dr. Martin Luther King, JR. to serve their neighbors and communities on the King Holiday; and

WHEREAS, the observance of Dr. Martin Luther King, Jr. holiday allows for each of us to contribute to making our communities better with increased opportunity for all our citizens; and,

WHEREAS, our community is better because of the diversity of our population; and,

WHEREAS, the Town of Spencer is proud to honor the history and contributions of African Americans in our community, throughout our state, and nation.

NOW, THEREFORE, I Jonathan D. Williams, by virtue of the authority vested in me as Mayor of the Town of Spencer, North Carolina, do hereby proclaim January 17, 2022, as

Dr. Martin Luther King, Jr. Day

in the Town of Spencer and encourage all our citizens to celebrate our diverse heritage, culture and continue our efforts to create a world that is more just, peaceful, and prosperous for all.

Hereunto I have ordered the town seal affixed by my signature on this the 11th day of January in the year of our Lord Two Thousand and Twenty-Two.

Jonathan D. Williams, Mayor
Town of Spencer, NC

AGENDA ITEM

Council Meeting Date: 1/11/2022

Agenda Item No: TBD	INSERT AGENDA ITEM HERE
Issue under Consideration:	Board to consider awarding fifteen (15) Hometown Innovation Grants to selected small businesses and organizations in Spencer.
Current Status:	In October 2021, the Board adopted the 2021-22 Hometown Innovation Grant Program. The application period was open from Oct. 14 to Dec. 1. A total twenty-two (22) applications were received. CAC & HPC met for a special combined meeting to review the applications. CAC voted to make certain grant funding recommendations as shown in Exhibit A.
Points to Consider:	To learn more about the Hometown Innovation Grant Program, including the adopted application scoring system, please refer to the Program Guidelines and the Staff Memorandum.
Financial Impact:	The CAC's grant funding recommendations would allocate the entire FY 21-22 Hometown Innovation Grant Budget. The Town budgeted \$10,000. Additionally, the Salisbury Community Development Corporation (CDC) will distribute checks totaling \$25,000 to recipients. This is a reimbursement grant.
Options:	The Board can award fifteen (15) grants consistent with the CAC's funding recommendation. The Board may also choose to distribute funds differently if you do not agree with CAC recommendation.
Recommendations:	Planning & Development Services recommends that the governing board award fifteen (15) Hometown Innovation Grants consistent with the CAC's funding recommendation.
Department:	PLANNING & DEVELOPMENT SERVICES

ACTION TAKEN BY THE BOARD OF ALDERMEN

Motion Made By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Motion Seconded By:

- ☐ B. Bish
- ☐ S. Hovis
- ☐ S. Miller
- ☐ S. Morgan
- ☐ P. Secreast
- ☐ P. Sledge

Results of Voting

For: _____
Against: _____

Passes: _____
Fails: _____



Rowan's Original Gateway.

Date: December 15, 2021

To: Peter Franzese, Town Manager

From: Kyle Harris, Planning & Zoning Administrator

Re: **2021-22 Hometown Innovation Grants**

Grant Funding Recommendations by CAC

The purpose of this Memorandum is to provide a summary of the 2021-22 Hometown Innovation Grant Program and to communicate the recommendation of the Community Appearance Commission (CAC) on how the \$35,000.00 in budgeted funds should be awarded among the applicants (recommendations provided in Exhibit A).

On October 12, the Board of Aldermen established the 2021-22 Duke Energy “Hometown Innovation” Grant Program. The program was made possible by a generous \$25,000 grant from the Duke Energy Foundation to the Salisbury Community Development Corporation (SCDC), who applied for and received the grant in partnership with the Town of Spencer for the purpose of administering a special Small Business Innovation Grant in Spencer. The program was supplemented with an additional \$10,000 from the Town of Spencer, bringing the total budget to \$35,000. These funds were made available for storefront beautification projects and other innovative exterior improvements to small businesses and organizations in Spencer. For a more detailed recap on the details of this program, I encourage the Aldermen to review my Staff Memorandum from the Board’s Oct. 2021 meeting, and to review the adopted Program Guidelines.

The program was officially launched on October 14. The application period was open until December 1. The Town took special efforts to widely publicize the program, including issuing a press release (Exhibit B) and sending direct mailers (Exhibit C) to all properties within the program eligibility area (Exhibit D). Additionally, staff visited many of the eligible businesses in person to speak directly to business owners and encourage them to apply for grant funding. The flyer (Exhibit E) and Program Guidelines (Exhibit F) were widely distributed. Members of the Town’s boards and commissions were encouraged to share information about the program to eligible applicants. As a result of these efforts, twenty-two (22) applications were received by deadline.

On Monday, December 13, the Spencer CAC & HPC held a special combined meeting to review the twenty-two (22) Hometown Innovation Grant applications that were submitted to the Town. The purpose of the meeting was for the CAC to evaluate each application and, using the adopted scoring system, to score each application on a scale from 0-6, and to make a

recommendation on how to allocate available funds (total \$35,000) toward the various projects. HPC members were available to provide design consultation on proposals in the historic district.

The response to the program has been overwhelming. The Town received requests for funding that far surpassed our budget by almost three times (3x).

- Total Leveraged Investments: \$154,715.55+
- Total Funding Request: \$92,695.83
- Total Available Funds: \$35,000.00
 - o *Duke Energy Funds*: \$25,000.00
 - o *Town of Spencer Funds*: \$10,000.00

The Community Appearance Commission's funding recommendations are shown in the attached spreadsheet ([Exhibit A](#)). In general, their recommendation was to fully-fund all of the highest-scoring projects. Projects that received lower scores received lower awards. Most projects that received a score of 3 or below were not funded. Seven (7) applications were rejected on the basis that their proposed improvements were not consistent with the goals of the program or only represented minor improvements.

The CAC and planning staff believe these funding recommendations demonstrate a fair and balanced approach to allocating limited funds to the most creative and transformational projects. I have included a brief summary of each project with funding recommendations, below. For the sake of brevity, I have excluded the 105-pages of application materials we received. The Board may receive these materials upon request. They include the applicant-submitted application forms, project descriptions, design specifications, cost estimates, etc.

Application # 1

"The Business Connection"

618 N. Salisbury Ave.

Requested \$2,885 to install 3 new awnings and new decorative front lights. The CAC voted to deny this application on the basis that the applicant already completed most of the proposed work and was requesting after-the-fact reimbursement, which is against the Program Guidelines.

CAC Recommended Award: \$0

Application # 2

"Spencer Country Market"

701 N. Salisbury Ave.

Requested \$4,000 to assist with a parking lot renovation project. The CAC voted to deny this application because the project was not consistent with the intent of the Program.

CAC Recommended Award: \$0.00

Application # 3

“New Edge Paint & Performance”

200 S. Salisbury Ave.

Requested \$4,500 to assist with landscape and driveway improvements (flowers, trees, lawn art).

The CAC voted to deny this application because the property is currently the subject of a Conditional Rezoning Application. The CAC determined that it would be inappropriate for the Town to award a grant to the business given extenuating circumstances with the rezoning.

CAC Recommended Award: \$0.00

Application # 4

“One Take Prop Shop / Art Studio 516”

516 S. Salisbury Ave.

Requested \$4,500 to “refinish the original wooden front doors/entrance to their former beauty”.

Includes repair to historic transom and other historically significant architectural elements.

CAC Recommended Award: \$1,950.00

- **Duke Energy Funds: \$1,250.00**
- **Town Funds: \$700.00**

Application # 5

“Washko Family Dentistry”

430 S. Salisbury Ave.

Requested \$4,500 to assist with painting façade, updating windows, adding new signage and planters, cleaning cement, and other façade enhancements.

CAC Recommended Award: \$1,950.00

- **Duke Energy Funds: \$1,250.00**
- **Town Funds: \$700.00**
-

Application # 6

“Pinocchio’s”

518 S. Salisbury Ave.

Requested \$4,500 to assist with cleaning and pressure washing the building; scraping and repainting all exterior windows; installation of new wrought iron window planter boxes; installation of boxes for roof top ivy planters; new light fixtures (lanterns); wrought iron fencing for rear outdoor garden fining area; construction of wood garbage shelters.

CAC Recommended Award: \$3,500.00

- **Duke Energy Funds: \$2,500.00**
- **Town Funds: \$1,000.00**

Application # 7

“Roger Dogs”

111 5th Street

Requested \$2,500 to assist with patching and repairing deteriorate façade elements, including wood cornice “boxing” and other upper façade details. Includes replacing “1914” numbers at cornice to restore the originally appearance of the upper façade.

CAC Recommended Award: \$2,500.00

- **Duke Energy Funds: \$2,500.00**
- **Town Funds: \$0**

Application # 8

“Cornerstone Child Development Center”

1010 S. Salisbury Ave.

Requested \$4,500 to assist with a complete façade rehabilitation to include new landscape cedar box planters; reconstruction of front porch using an updated design; replace exterior lighting; replace existing signage; reframe and replace front exterior windows; replace front siding; add trees to outdoor area; painting of window trim, fascia, soffit, etc.

CAC Recommended Award: \$3,500.00

- **Duke Energy Funds: \$2,500.00**
- **Town Funds: \$1,000.00**

Application # 9

“Castle Counseling”

1108 S. Salisbury Ave.

Requested \$3,975 to assist with repainting the building in a different color scheme. The CAC voted to deny this project because it does not introduce any new elements and does not demonstrate a transformational or innovative improvement.

CAC Recommended Award: \$0.00

Application # 10

“Nebulux Music School”

121-123 5th Street

Requested \$4,500 to assist with a complete façade rehabilitation, to include new awning, new light fixtures, new planters, new outdoor seating, a new projecting sign, major masonry repair of the deteriorated cornice, new doors, and repainting.

CAC Recommended Award: \$3,500

- **Duke Energy Funds: \$2,500.00**
- **Town Funds: \$1,000.00**

Application # 11

“Carolina Pickers”

510 S. Salisbury Ave.

Requested \$4,500 to assist with the following projects: build a window display case, new window signage, new awnings, repair or replacement of deteriorated windows, restoration, and painting of front metal/scroll work (architectural details).

CAC Recommended Award: \$2,250.00

- **Duke Energy Funds: \$1,250.00**
- **Town Funds: \$1,000.00**

Application # 12

“Meals on Wheels”

1307 S. Salisbury Ave.

Requested \$4,500 to assist with the following projects: update and repair existing storefront signage, repaint front façade elements, install new front door planters and plants.

CAC Recommended Award: 1,950.00

- **Duke Energy Funds: \$1,250.00**
- **Town Funds: \$700.00**

Application # 13

“Budget Vacuums LLC”

1504 S. Salisbury Ave.

Requested \$4,500 to assist with the following projects: paint residential structure behind the storefront, remove and replace carport, remove, and replace retaining wall, remove and replace concrete, install new signage. The CAC voted to deny this application because funds should not be used for residential structures. Additionally, most of the proposed improvements are not consistent with the Program Guidelines or the intent of the program.

CAC Recommended Award: \$0.00

Application # 14

“Raper’s of Spencer”

1109 N. Salisbury Ave.

Requested \$4,500 to assist with the following projects: repair front façade, including installation of new siding across fascia; install new front door; install new planter boxes; install new signage.

CAC Recommended Award: \$3,500

- **Duke Energy Funds: \$2,500.00**
- **Town Funds: \$1,000.00**

Application # 15

“Band Attic”

514 S. Salisbury Ave.

Requested \$4,500 to assist with new front awning and refurbishment of front door.

CAC Recommended Award: \$1,250.00

- **Duke Energy Funds: \$1,250.00**
- **Town Funds: \$0.00**

Application # 16

“Fleming Street”

400 S. Salisbury Ave.

Requested \$3,500 to assist with opening of new “bakery and modern southern cuisine”, specifically, for large new planter boxes and outdoor dining amenities, including tables and umbrellas, string lighting, etc.

CAC Recommended Award: \$2,050.00

- **Duke Energy Funds: \$1,250.00**
- **Town Funds: \$800.00**

Application # 17

“Southern Roots Clothing”

408 S. Salisbury Ave.

Requested \$3,835.83 to assist with the following projects: new outdoor benches and outdoor planter boxes, and new signage.

CAC Recommended Award: \$2,050.00

- **Duke Energy Funds: \$1,250.00**
- **Town Funds: \$800.00**

Application # 18

“Cri’Styles Beauty Salon”

112 4th Street

Requested \$4,500 to assist with the following projects: new windows and shutters; new exterior light fixtures; refresh landscaping; repainting; new mailbox; new gutters; new signage.

CAC Recommended Award: \$2,050.00

- **Duke Energy Funds: \$1,250.00**
- **Town Funds: \$800.00**

Application # 19

“Rob Nance Construction LLC”

506 S. Salisbury Ave.

Requested \$4,500 to assist with the following projects: repair or replacement of deteriorated windows, remove and replace awning, repaint front of the building. The CAC voted to only award \$500 toward this project because the Nance’s are the property owners of Applications #16-18. The CAC determined that the Nance’s should not disproportionately benefit from the program.

CAC Recommended Award: \$500.00

- **Duke Energy Funds: \$0**
- **Town Funds: \$500.00**

Application # 20

“NC Museum of Dolls, Toys, & Miniatures”

108 4th Street

Requested \$4,500 to assist with the following projects: complete façade rehab including removal of existing awning, sign, lighting, and blue metal façade, and replacement with new paint, new lighting, new signage, new awning. The CAC voted to deny this application on the basis that the Doll & Toy Museum will be moving to a different location and the beneficiary would ultimately be the property owner and not a small business.

CAC Recommended Award: \$0.00

Application # 21

“The Art Planet Ateliers LLC”

117 5th Street

Requested \$4,500 to assist with a variety of improvements at 117 5th Street including the adjacent vacant lot. Project includes new front hedge with gates and landscaping. Pedestrian gate with brick column and lighting. Variety of other landscaping and ornamentation improvements. Replacement of windows on building at 117 5th Street. Repair and repaint trim. New lighting.

CAC Recommended Award: \$2,500.00

- **Duke Energy Funds: \$2,500.00**
- **Town Funds: \$0.00**

Application # 22

“The Art Planet Ateliers LLC”

119 5th Street

Requested \$4,500 to assist with restoration of the Old Country Store into the Lyric Theatre. The CAC voted to deny this application because the applicant already applied for her next-door property at 117 5th Street.

CAC Recommended Award: \$0.00

Respectfully submitted,

Kyle Harris
Planning & Zoning Administrator
Town of Spencer, NC

Exhibit A: CAC Grant Funding Recommendations

2021-22 Hometown Innovation Grant Applications (CAC Vote 12/13/21 Unanimous Recommendation)

Applicati on #	Business Name	Historic District?	Storefront Address	Property Owner Name	Total Project Cost (Leveraged)	Total Funding Request	Duke Energy Request	Duke Energy Funded (Staff Recc.)	Town Funded (Staff Recc.)	Total Award	Required Private Match	Staff Score (Recc.)
1	The Business Connection	No	618 N. Salisbury Ave.	Duke C. Brown Sr.	\$ 2,885.00	\$ 2,885.00	\$ 2,500.00	\$ -	\$ -	\$ -		3
2	Spencer Country Market	No	701 N. Salisbury Ave.	Rizeq Alsaaidah		\$ 4,000.00	\$2,500	\$ -	\$ -	\$ -		3
3	New Edge Paint	Yes	200 S. Salisbury Ave.	Mike King		\$ 4,500.00	\$ 2,500.00	\$ -	\$ -	\$ -		4
4	One Take Prop Shop / Art Studio 516	Yes	516 S. Salisbury Ave.	Todd Spencer	\$ 5,500.00	\$ 4,500.00	\$ 2,500.00	\$ 1,250.000	\$ 700.00	\$ 1,950.00	\$ 500.00	4
5	Washko Family Dentistry	Yes	430 S. Salisbury Ave.	Kenneth Washko	\$ 7,050.00	\$ 4,500.00	\$ 2,500.00	\$ 1,250.000	\$ 700.00	\$ 1,950.00	\$ 500.00	4
6	Pinocchio's	Yes	518 S. Salisbury Ave.	Anthony Nero & Amy Ray	\$ 4,900.00	\$ 4,500.00	\$ 2,500.00	\$ 2,500.000	\$ 1,000.00	\$ 3,500.00	\$ 1,000.00	6
7	Roger Dogs	Yes	111 5th St.	Roger Pinnix	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.000	\$ -	\$ 2,500.00	\$ 875.00	5
8	Cornerstone (CCDC)	No	1010 S. Salisbury Ave.	Cornerstone Child Development Center (Jennifer Williams)	\$ 10,450.00	\$ 4,500.00	\$ 2,500.00	\$ 2,500.000	\$ 1,000.00	\$ 3,500.00	\$ 875.00	5
9	Castle Counseling	No	1108 S. Salisbury Ave.	Connie Dinkler	\$ 3,975.00	\$ 3,975.00	\$ 2,500.00	\$ -	\$ -	\$ -		3
10	Nebulux Music School	Yes	121-123 5th Street	Jessica Mosher	\$ 6,050.00	\$ 4,500.00	\$ 2,500.00	\$ 2,500.000	\$ 1,000.00	\$ 3,500.00	\$ 1,000.00	6
11	Carolina Pickers	Yes	510 S. Salisbury Ave.	Shane Benfield	\$ 7,385.00	\$ 4,500.00	\$ 2,500.00	\$ 1,250.000	\$ 1,000.00	\$ 2,250.00	\$ 875.00	5
12	Meals on Wheels	No	1307 S. Salisbury Ave.	Meals on Wheels Rowan (Ginger Honeycutt)	\$ 4,090.00	\$ 4,500.00	\$ 2,500.00	\$ 1,250.000	\$ 700.00	\$ 1,950.00	\$ 500.00	4
13	Budget Vacuums LLC	No	1504 S. Salisbury Ave.	John & Jessica Myers	\$ 7,800.00	\$ 4,500.00	\$ 2,500.00	\$ -	\$ -	\$ -		3
14	Raper's of Spencer	No	1109 N. Salisbury Ave.	Rachel Raper	\$ 8,316.77	\$ 4,500.00	\$ 2,500.00	\$ 2,500.000	\$ 1,000.00	\$ 3,500.00	\$ 1,000.00	6
15	Band Attic	Yes	514 S. Salisbury Ave.	Cose2, LLC	\$ 10,600.00	\$ 4,500.00	\$ 2,500.00	\$ 1,250.000	\$ -	\$ 1,250.00		3
16	Fleming Street	Yes	400 S. Salisbury Ave.	RBC Holdings (Nance) (Applicant Quinta Ellis)	\$ 3,500.00	\$ 3,500.00	\$ 2,500.00	\$ 1,250.000	\$ 800.00	\$ 2,050.00	\$ 875.00	5
17	Southern Roots Clothing	Yes	408 S. Salisbury Ave.	RBC Holdings (Nance) (Applicant Candis Newton)	\$ 3,835.83	\$ 3,835.83	\$ 2,500.00	\$ 1,250.000	\$ 800.00	\$ 2,050.00	\$ 875.00	5
18	Cri'Styles Beauty Salon	Yes	112 4th Street	RBC Holdings (Nance) (Applicant Chrystal Krider)	\$ 7,970.00	\$ 4,500.00	\$ 2,500.00	\$ 1,250.000	\$ 800.00	\$ 2,050.00	\$ 875.00	5
19	Rob Nance Construction LLC	Yes	506 S. Salisbury Ave.	RBC Holdings (Nance)	\$ 8,437.95	\$ 4,500.00	\$ 2,500.00	\$ -	\$ 500.00	\$ 500.00		4
20	NC Museum of Dolls	Yes	108 4th Street	Susan Lance Morris	\$ 7,495.00	\$ 4,500.00	\$ 2,500.00	\$ -	\$ -	\$ -	\$ 500.00	4
21	The Art Planet Ateliers LLC	Yes	117 5th Street	Carmen Ramona Sorkin	\$ 9,700.00	\$ 4,500.00	\$ 2,500.00	\$ 2,500.000	\$ -	\$ 2,500.00		6
22	The Art Planet Ateliers LLC	Yes	119 5th Street	Carmen Ramona Sorkin	\$ 32,275.00	\$ 4,500.00	\$ 2,500.00	\$ -	\$ -	\$ -		6
					Total Project Cost (Leveraged)	Total Funding Request	Duke Request (Total Budget \$25,000)	Duke Funded (Staff Recc.)	Town Funded (Staff Recc.)	Total Awarded	Required Private Match	
					\$ 154,715.55	\$ 92,695.83	\$ 55,000.00	\$ 25,000.000	\$ 10,000.00	\$ 35,000.00	\$10,250.00	

Exhibit A: CAC Grant Funding Recommendations



News Release

FOR IMMEDIATE RELEASE

October 14, 2021

Media Contact: Peter Franzese, Town Manager

704-633-2231 x30 or pfranzese@townofspencer.com

Town of Spencer announces 2021-22 Hometown Innovation Grant *Partnership with Duke Energy Foundation and Salisbury Community Development Corporation to fund innovative storefront revitalization projects*

SPENCER – The Town of Spencer is excited to announce the launch of the 2021-22 Hometown Innovation Grant, providing a transformational opportunity to improve storefronts in Spencer. This program is a unique, one-time competitive grant made possible by a collaboration among the Town of Spencer, the Duke Energy Foundation, and the Salisbury Community Development Corporation.

The program will provide grant assistance to eligible small businesses and organizations for enhancements to facades and for the introduction of new outdoor amenities such as seating, signage, planters, café fences, art, lighting, and more. Examples of eligible applicants include businesses, property owners, tenants, and civic/charitable organizations located along the Salisbury Avenue Corridor and within the Main Street district.

In August, the Board of Aldermen adopted a new policy for the Salisbury Avenue Corridor Improvement Grant. This enhanced the Town's former "commercial facade grant" and was supported through an expanded budget of \$10,000, allowing a maximum grant award to increase from \$500 to \$2,000 per project, on a 50/50 matching basis. The Town's partners at the Salisbury Community Development Corporation subsequently received a [generous award from the Duke Energy Foundation](#) in the amount of \$25,000 to administer a microgrant program.

In response, in October the Board of Aldermen approved a new, one-time [Hometown Innovation Grant](#) for the current fiscal year. The new grant leverages Spencer's \$10,000 grant program with the Duke Energy Foundation's funding, using a streamlined, yet scalable process for applicants. Thanks to the Duke Energy funding, the Hometown Innovation Grant will provide up to \$2,500 in funding to awarded projects with no match required. Projects of a larger scale (over \$2,500) can request up to \$2,000 more with a dollar-for-dollar match. For example, a larger project that would cost about \$5,500 would be eligible to request a total of \$4,000.

"The Town of Spencer is excited for this partnership with the Salisbury Community Development Corporation and the support from the Duke Energy Foundation to further enhance our commercial grant program," said Town Manager Peter Franzese. "This level of support allows us to encourage transformational investments in the core of our Town and provide significant resources to local businesses and organizations. Thank you to everyone involved in making this possible."

Grant guidelines prioritize creative and innovative design contributions and projects that transform blighted facades and inactive streetscapes. Full details, the application, and more information is available at spencernc.gov/2021-hometown-innovation-grant. Program packets are also available in the front lobby of Town Hall, 600 South Salisbury Avenue. Prospective applicants are encouraged to carefully review the program guidelines to learn about eligibility and other requirements. The deadline to submit an application is 12:00 noon on Wednesday, December 1, 2021. All inquiries and application submittals should be sent to: Kyle Harris, Spencer Planning & Zoning Administrator, kharris@townofspencer.com. The Town anticipates the selection process to take place in December with awards announced in January 2022.

#####



Randy Welch, Duke Energy's District Manager for Gov Affairs/External Relations presented an award for the Hometown Innovation Grant program on behalf of the Duke Energy Foundation in late September. Pictured (left to right) are: Chanaka Yatawara - Salisbury Community Development Corporation; Peter Franzese - Town of Spencer; Randy Welch - Duke Energy; Amy Ray - Pinocchio's of Spencer and Spencer Community Appearance Commission; Kyle Harris - Town of Spencer/Salisbury Community Development Corporation; Spencer Mayor Jonathan Williams; Skye Allan - Town of Spencer/Lead for North Carolina Fellow



You May Be Eligible to Apply

The 2021-22 Hometown Innovation Grant for Small Businesses in Spencer

Spencer Town Hall • 600 South Salisbury Ave, Spencer NC 28159

Contact: Kyle Harris, Spencer Planning & Zoning Administrator

Office: (704)-633-2231 ext. 28 • kharris@townofspencer.com

If you are receiving this letter, then you own property within the Program Eligibility Area, and may be eligible to apply for a Hometown Innovation Grant.

Dear Spencer Property Owner:

The Town of Spencer is excited to announce the launch of the **2021-22 Hometown Innovation Grant for Small Businesses in Spencer**. The program is a unique, one-time competitive grant opportunity designed to support transformational and innovative storefront improvements and exterior beautification projects. Eligible businesses can apply for a grant from \$500 up to \$4,500 to assist with enhancements to facades and for the introduction of new outdoor amenities such as seating, signage, planters, café fences, art, lighting, and beyond.

To learn more about the program, including application requirements, you can access the full Program Guidelines and Application Form on the Town's website at spencernc.gov/2021-hometown-innovation-grant/. Program packets are also available in the front lobby of Town Hall, 600 South Salisbury Avenue. The deadline to submit an application is 12:00 Noon on Wednesday, December 1, 2021. All inquiries and application submittals should be sent to: Kyle Harris, Spencer Planning & Zoning Administrator, kharris@townofspencer.com. The Town anticipates the selection process will take place in December with awards announced in January 2022.

Sincerely,

Thomas Kyle Harris

Kyle Harris

Planning & Zoning Administrator

Town of Spencer

Exhibit D: Mailing List

NERO'S LITTLE IMPERO, LLC
518 S SALISBURY AVE
SPENCER, NC 28159

SPENCER TODD R
1906 STOKES FERRY RD
SALISBURY, NC 28146-7244

UNTIEDT JON W &WF
UNTIEDT TERESA S
687 WHISPERING RIDGE
HILLSVILLE, VA 24343-2107

HAMILTON JEFFREY EARL
190 AUTUMN WOOD LN
SALISBURY, NC 28146

BENFIELD GEORGE SHANNON &WF
BENFIELD LAURA NICHOLS
1625 DUNNS MOUNTAIN RD
SALISBURY, NC 28146-8011

SURRATT JOHN STEPHEN
1453 N JACKSON ST
SALISBURY, NC 28144-3540

SURRATT JOHN STEPHEN & WF
SURRATT ANN WOOD
PO BOX 26
SPENCER, NC 28159-0026

NANCE ROBERT WILLIAM
NANCE BETH MORRIS
160 SCOTTSDALE DR
SALISBURY, NC 28146

STARBURST PROPERTIES LLC
PO BOX 282
SPENCER, NC 28159

PINNIX ROGER DALE & WF
PINNIX PAMELA CRESS
113 5TH ST APT A
SPENCER, NC 28159

SORKIN CARMEN RAMONA
500 S CAROLINA AV
SPENCER, NC 28159-2120

ART PLANET ATELIERS LLC (THE)
PO BOX 3725
CRESTLINE, CA 92325-3725

HIT MUSIC INCORPORATED
121 5TH ST
SPENCER, NC 28159

MORRISON PATRICK D & WF
HART-MORRISON ROSALEE
PO BOX 136
SPENCER, NC 28159-0136

Exhibit D: Mailing List

ALLMAN PROPERTIES LLC
4430 NC 801 HWY
WOODLEAF, NC 27054-9475

RBC HOLDINGS OF ROWAN LLC
160 SCOTTSDALE DR
SALISBURY, NC 28146-2380

WASHKO KENNETH T & WF
WASHKO NANCY A
116 ASHTON LN
SALISBURY, NC 28147

KLAUS TIMOTHY C
105 OAKVIEW DR
SALISBURY, NC 28146

KLAUS TIMOTHY
301 4TH ST
SPENCER, NC 28159

SPENCER LODGE #543 AF & AM TRS
PO BOX 51
SPENCER, NC 28159

MORRIS SUSAN L
118 POLO DRIVE
SALISBURY, NC 28144-8504

WADDELL STEVEN LYNN
WADDELL MARGARET SMOOT
PO BOX 204
SPENCER, NC 28159-0204

PIFFERETTI FRANKLIN G JR & WF
PIFFERETTI KATHLEEN J
PO BOX 6
SPENCER, NC 28159

SPENCER LANE RENTALS LLC
630 W RIDGE RD
SALISBURY, NC 28147-0000

BASINGER BRANDON W & WF
BASINGER HANNAH C
PO BOX 602
SPENCER, NC 28159-0602

SPENCER STATIONS LLC
3255 DUNNS MOUNTAIN RD
SALISBURY, NC 28146-0000

FOXX PROPERTIES GROUP LLC
4965 PHILLIP CREEK LN
SUGAR HILL, GA 30518-7898

Exhibit D: Mailing List

MYERS JOHN A
533 TROY MCEL RATH RD
LEXINGTON, NC 27295-0365

TRF 1411 SOUTH LLC
221 RICHMOND RD
SALISBURY, NC 28144-2849

COMPASS REALTY ROWAN LLC
2206 W MARKET ST
GREENSBORO, NC 27403

STEPPIN' OUT DANCE CO
350 LARIAT CIR
SALISBURY, NC 28144-0805

HONEYCUTT SARAH VIRGINIA SIMS &
SIMS RITA ANN
PO BOX 273
SPENCER, NC 28159-0273

ZVONAR CAROLE S
329 S FULTON ST
SALISBURY, NC 28144

RAY GENE DOUGLAS II
665 YOUNG RD
SALISBURY, NC 28144-7949

DL PROPERTY MANAGEMENT LLC
4270 TREXLER ST
SALISBURY, NC 28147-8382

P & L BUTLER GROUP LLC
PO BOX 836
SALISBURY, NC 28145-0836

GIBBONS J B JR & WF
GIBBONS NANCY E
1115 S SALISBURY AVE
SPENCER, NC 28159

N C TRANS MUSEUM FOUNDATION
PO BOX 69
SPENCER, NC 28159

JONES TIFFIANY
1101 S SALISBURY AV
SPENCER, NC 28159

DINKLER CONNIE L
1310 N SALISBURY AVE
SALISBURY, NC 28144-8543

PRINCE CHARLES CONDOMINIUMS LLC
524 CONFEDERATE AVE
SALISBURY, NC 28144-2819

Exhibit D: Mailing List

CLM FABRICATION LLC
909 N SALISBURY AV
SPENCER, NC 28159

CORNERSTONE REAL ESTATE HOLDING
CO
PO BOX 2045
SALISBURY, NC 28145-2045

TRUNG TRAN THANH
433 CLEARWATER DR NW
CONCORD, NC 28027-3806

KTW HOLDINGS LLC
19026 PENINSULA POINT DR
CORNELIUS, NC 28031-7600

LIGHTPOINT PROPERTIES LLC
420 HERMITAGE CT
CHARLOTTE, NC 28027

WELLS TIMOTHY CRAIG SR & WF
WELLS PATRICIA
409 PINWOOD AVE
SALISBURY, NC 28146

HEARNE RONNIE & WF
HEARNE TERESA
802 S SALISBURY AVE
SPENCER, NC 28159

CLAWSON CAROLYN
880 COLEY RD
SALISBURY, NC 28146-8734

GARCIA YOLANDA
4463 CENTRAL AV
CHARLOTTE, NC 28205-0000

STARBURST PROPERTIES LLC
PO BOX 282
SPENCER, NC 28159

SPENCER MARKETPLACE PARTNERS
LLC
PO BOX 5778
HIGH POINT, NC 27262

CHHETRI DEVI MAYA & HUS
CHHETRI ABIR
6 MILL CREEK CT
GREENSBORO, NC 27407-5034

ROWAN HATCHERY & POULTRY FARM
INC
280 HENDERSON DR
CLEMMONS, NC 27012

WALLER GROVER C JR & WF
WALLER CAROLYN C
9325 FISHER RD
ROCKWELL, NC 28138-7561

Exhibit D: Mailing List

HARRIS CHRISTOPHER JOHN &
GARRIS DANA GRANT
615 N SALISBURY AV
SPENCER, NC 28159

TRF 612 NORTH LLC
221 RICHMOND RD
SALISBURY, NC 28144-2849

WILLIAMS MARY LOOKABILL
11813 BRINGLE FERRY RD
SALISBURY, NC 28146-5515

BROWN DUKE CAMERON SR
1230 PANTHER POINT RD
RICHFIELD, NC 28137-6775

ALSAAIDAH RIZEQ &
HASHISH ZAHER M
5742 BENT CREEK CIR
CHARLOTTE, NC 28227-0499

BETHAMY HOLDINGS LLC
160 SCOTTSDALE DR
SALISBURY, NC 28146-2380

R & J FURNITURE XPRESS LLC
1015 N SALISBURY AVE
SPENCER, NC 28159

RAPER HARLEY H & WF
RAPER RACHEL B
1109 N SALISBURY AVE
SPENCER, NC 28159-1832

MURPHY ANDREW J & WF
MURPHY TRACI LEA
5885 BRINGLE FERRY RD
SALISBURY, NC 28146-7127

MORRIS SUSAN L
118 POLO DRIVE
SALISBURY, NC 28144-8504

SPECIAL OPPORTUNITY FOR SMALL BUSINESSES

APPLY FOR THE 2021
HOMETOWN INNOVATION
GRANT

**Up to \$4,500 available per
project!**

- Art • Landscaping • Awnings •
- Cafe Fences • Doors • Lighting •
- Parking Lots • Signage • Outdoor
- Seating • Murals • Repainting •
- Windows • Doors • And More! •



ABOUT THE GRANT

The Hometown Innovation Grant is available to eligible businesses and organizations on Salisbury Avenue and within the Downtown "Main Street" District in support of innovative facade improvements and exterior projects. Applications are due by December 1st 2021, 12:00 (Noon). Applicants are strongly encouraged to review the full Program Guidelines for details and requirements.

TO APPLY, CONTACT KYLE HARRIS, TOWN PLANNER:

☎ (704) 633-2231 ext. 28

🌐 <https://spencernc.gov/>

✉ kharris@townofspencer.com

📍 600 S. Salisbury Ave. P.O. Box 45
Spencer, NC 28159



Program Overview

Up to \$4,500 is available per project. There is no match required for the first \$2,500 of assistance. For requests above \$2,500, eligible businesses can apply for up to another \$2,000, provided the applicant contributes a 50/50 "dollar-for-dollar" match in private funds for every public dollar requested above \$2,500.

Submitting an application does not guarantee that the grant will be awarded.

SPENCER
NORTH CAROLINA
Rowan's Original Gateway.

Who Can Apply?

- Any small business or organization with less than 50 employees is eligible;
- Applicants can include commercial property owners or business tenants;
- Non-profit, civic, and other community-oriented organizations are also eligible if they have a storefront space;
- Business must be located along Salisbury Avenue or within the Downtown District;
- A property does not have to be occupied at the time an application is submitted, but the application must include a timeline of expected occupancy.



What Are The Requirements?

- Applicants are strongly encouraged to review the full Program Guidelines & Application Form for complete requirements, including eligibility and cost-sharing;
- All proposals must meet applicable zoning and code requirements;
- Any proposed project within the Spencer Historic District must receive a Certificate of Appropriateness (COA) from the Historic Preservation Commission;
- Only exterior enhancements are eligible, and priority is given to improvements to street-facing facades and landscapes, especially unique and attractive designs.

PRIORITY GIVEN TO THE MOST CREATIVE AND BEAUTIFUL PROJECTS





Announcing a Special Opportunity!

The 2021 Hometown Innovation Grant for Small Businesses in Spencer

Spencer Town Hall • 600 South Salisbury Ave, Spencer NC 28159
Contact: Kyle Harris, Spencer Planning & Zoning Administrator
Office: (704)-633-2231 ext. 28 • kharris@townofspencer.com

The Salisbury Community Development Corporation (CDC), in partnership with the Town of Spencer, has received a generous \$25,000 grant from the Duke Energy Foundation for the purpose of administering a special Small Business Innovation Grant for small businesses in Spencer. The program will provide grant assistance to eligible small businesses and organizations (<50 employees) for storefront beautification projects and other innovative exterior improvements (see: “Program Guidelines” for full details on eligible improvements).

Eligible businesses can apply for a grant of **\$500 up to \$4,500.00** to assist with eligible improvements. Thanks to the generosity of the Duke Energy Foundation, there is no match required for the first \$2,500 of assistance. However, for requests above \$2,500, eligible businesses can apply for up to another \$2,000, provided the applicant contributes a 50/50 “dollar-for-dollar” match in private funds for every public dollar requested above \$2,500.

Please note this is a **competitive grant**. Applicants are not guaranteed to receive an award. Applications will be reviewed by the Spencer Board of Aldermen and grants will be awarded to projects that make the highest quality and most significant design contributions to Spencer. Applications will be ranked based on established review criteria (see “Evaluative Criteria”). Given limited funds, certain projects may receive less than the total eligible award. For this reason, applicants are encouraged to design projects that make exceptional, highly visible, and innovative improvements to facades and storefronts.

2021 Hometown Innovation Grant Program Guidelines

Program Overview

The 2021 Hometown Innovation Grant is a special, one-time grant program resulting from a unique collaboration between the Town of Spencer, the Duke Energy Foundation, and the Salisbury Community Development Corporation (CDC). The program is made possible by a \$10,000 contribution from the Spencer Board of Aldermen and a \$25,000 contribution from the Duke Energy Foundation.

The program is designed to assist commercial property owners and business tenants, including non-profit, civic, and other community-oriented organizations, along the Salisbury Avenue Corridor and within the Main Street (MS) District (map available) with enhancements to building façades, landscapes, driveways, and parking lots. These projects can range from minor repairs and repainting to substantial façade and landscape rehabilitation projects and the installation of new pedestrian amenities such as outdoor seating, planters, awnings, café fences, art, lighting, and beyond. Get creative!

The purpose of this program is to provide grant funding to small businesses who make exceptional improvements to the quality, character, and economic development potential of Spencer through innovative façade/storefront projects. Projects should transform inactive facades into vibrant, active ones with quality design work, materials, and approaches. Projects should demonstrate creative and innovative design solutions that enhance social, economic, and cultural activity and business expansion in Spencer.

Applications must be submitted to Kyle Harris, Planning & Zoning Administrator, via email to kharris@townofspencer.com, by 12:00 (noon) on Wednesday, December 1, 2021. Funds are limited. Submitting an application does not guarantee that the grant will be awarded. Grants are awarded for eligible projects by the Spencer Board of Aldermen after initial review and recommendation by the Spencer Community Appearance Commission (CAC) and are evaluated based on established Evaluative Criteria outlined in these Guidelines.

All proposed projects must be reviewed and approved by the Board of Aldermen before any work has begun in order to be eligible for the grant. The Board of Aldermen reserves the right to accept or reject any request, require modifications deemed appropriate to meet the guidelines, and/or reduce the award amount from the full 50/50 match based on specific considerations outlined herein. The Board of Aldermen will not promote or reward poor design and execution, inappropriate alterations, etc.

Recovering from COVID-19:

Small business grants are intended to help small business recover or “pivot” as a result of the COVID-19 pandemic. A pivot may include adding enhanced outdoor service, modifying physical space, façade improvements, signage, and other methods of creative adaptation.

Who can apply for funding?

- ✓ Any individual small business with less than 50 employees is eligible to apply.
- ✓ Applicants can include commercial property owners or business tenants. Non-profit, civic, and other community-oriented organizations are also eligible to apply if they have a storefront space. A tenant applicant must obtain the property owner’s written permission as part of the application.
- ✓ Business must be located along the Salisbury Avenue Corridor and within the Downtown “Main Street” (MS) District (map available). The business must be located within the Town’s corporate limits. Businesses in Spencer’s area of extraterritorial jurisdiction (ETJ) are ineligible to apply.
- ✓ A project is deemed ineligible for funding if work begins at any point before the application is reviewed and approved by the Board of Aldermen.
- ✓ Owners of any property for which an application is submitted must be up to date on their property tax payments.
- ✓ If a building has multiple storefronts, each tenant with a separate storefront or façade may apply.
- ✓ A property does not have to be occupied at the time a grant application is submitted. However, applicants for projects at unoccupied properties must submit a written plan and timeline of expected occupancy, and must meet all other eligibility requirements. The Board of Aldermen reserves the right to disqualify such projects.

What type of improvements are eligible for funding?

The type of improvements that are permitted will depend on the historic status of the property. If a property is located in the Spencer Local Historic District, any exterior alteration must comply with Spencer's Historic District Standards, which can be found on the town's website or by contacting town staff. Generally, improvements may include, but are not limited to:

- Exterior painting, repainting, and patching.
- Installation of upper-level façade elements such as awnings, signage, flower boxes, lighting, etc.
- Introduction of pedestrian amenities such as street furniture, planters, café fences, umbrellas, lighting, etc.
- Safe cleaning of brick/stone fronts or wall surfaces. (Method of cleaning must be pre-approved.)
- Masonry repair, mortar joint repair, re-pointing of brick.
- Repair and replacement of windows and doors.
- Removal of siding and exterior false façades and metal canopies.
- Repair, reconstruction, and/or replacement of original architectural details.
- Structural and cornice repair and/or replacement.
- Historic reconstructions, rehabilitation, or compatible reconstruction of a storefront.
- Landscaping including sidewalks, lawns, and plantings.
- Painting of murals (including artist fees, labor/material/construction costs, and equipment.)
- Roof repairs.
- Addition of a patio or an outdoor eating space (including furniture).
- Design services (architect, etc.) for façade rehabilitation.
- Parking lot and driveway improvements.
- Removal of non-compliant signs.
- Removal of dilapidated buildings.
- Limited interior alterations such as display window changes that are a necessary part of the façade design.

Examples of **ineligible** activities include:

- Routine maintenance.
- Tools used for repair work.
- Intellectual property that is not solely purposed for renovation (e.g., logo design, etc.).
- Unapproved exterior alterations to properties in Local Historic Districts, including Downtown.
- Improvements made prior to grant approval.

- Interior rehabilitation/improvements that are not a necessary part of the façade design.
- New building construction.
- Application fees, permit fees, and inspection fees.
- Payroll, rent, and utilities are excluded, meaning they are not eligible expenses.

What are the requirements?

- All proposals must:
 - Meet applicable zoning and code requirements of the Town of Spencer and comply with the 2021 Hometown Innovation Grant Guidelines set forth herein;
 - Be approved by the Board of Aldermen prior to beginning work;
 - Adhere to all applicable sections of Spencer's Historic District Standards.
- Only exterior enhancements are eligible, and priority is given to improvements on primary street-oriented facades and landscapes. (Rear façades and landscapes are reviewed on a case- by-case basis). The cost of limited interior alterations such as display window changes may be included only if they are a necessary part of the façade design.
- Any proposed project within a local historic district must receive a Certificate of Appropriateness from the Historic Preservation Commission.
- Improvements to specific properties are considered part of the real estate value of said property and shall not be removed or relocated. Failure to comply with this criterion may subject the property owner to financial reimbursement to the Town of Spencer for any portion of the grant awarded by the Town.

Timeline:

- ✓ Applications are due to Kyle Harris, Planning & Zoning Administrator, via email to kharris@townofspencer.com by 12:00 Noon on **Wednesday, December 1, 2021**;
- ✓ Applications will be reviewed by the Community Appearance Commission (CAC) at a special meeting in December (date to be determined);
- ✓ Applications will be reviewed by the Historic Preservation Commission (HPC) at a regular or special meeting in December or January (date to be determined);
- ✓ Applications will be selected for awards by the Spencer Board of Aldermen at its regular meeting on **Tuesday, January 11, 2022** or at a special meeting in January;
- ✓ In the case of any delay in the process outlined above, the Town will aim to announce grant recipients no later than January 30, 2022.

How much funding can I receive from the Town?

- Please note that this is a reimbursement grant. If your application is accepted, you will be responsible for paying for all expenses up front, documenting the expenses, and submitting receipts for approval prior to being reimbursed. Instructions to do so will be provided. Funds will be provided based on original grant award amounts. All receipts and expenses must be submitted simultaneously.
- Eligible businesses can apply for a grant of up to **\$4,500.00** to assist with eligible improvements. Thanks to the generosity of the Duke Energy Foundation, there is no match required for the first \$2,500 of assistance. However, for funding requests above \$2,500, eligible businesses can apply for up to another \$2,000, provided the applicant contributes a 50/50 “dollar-for-dollar” match in private funds for every public dollar requested above \$2,500. (See below.)
- **For example:** If an applicant applies for a \$2,500 grant, then the applicant will not be required to contribute any private funds toward the project. The Duke Energy Foundation will cover the entire cost of that request. However, if an applicant applies for a \$4,500 grant, then the applicant would be required to contribute a 50/50 “dollar-for-dollar” match on every dollar requested above \$2,500. In the case of a \$4,500 grant request, the amount above \$2,500 is \$2,000. Therefore, the applicant would be required to contribute \$2,000 toward the project to receive the total grant of \$4,500. The total project cost would be \$6,500 (\$2,000 private match + \$4,500 grant = \$6,500). (See “Program Guidelines” for a helpful Award Chart Guide.)
- **The amount awarded is determined by total eligible project costs and by specific considerations as outlined in these Guidelines.** The final award amount is based on documentation of actual costs. Grants are paid only when the approved project is completed in accordance with the plans submitted with the proposal.
- A project that alters submitted plans without prior approval will be disqualified from payment. Designs not completed as submitted will also be disqualified.
- Due to limited funding, a single property owner submitting multiple applications for separate façades may receive lower than the maximum award allowed for each façade. This will be determined on a case-by-case basis given the availability of funds.

Given limited resources, how will the Town prioritize projects to fund?

Priority consideration will be given to proposals that make **highly visible and significant design contributions** and which best exemplify the goals set forth in the Town of Spencer's Future Land Use Plan. The detailed criteria that are used to rank applications is outlined in Addendum A of these guidelines. **Applicants are encouraged to familiarize themselves with these criteria in order to develop strong and competitive applications.**

Award Chart Guide

<u>Total Grant Request</u>	<u>Duke Energy Foundation Award</u>	<u>Town of Spencer Award</u>
This figure represents the total amount of grant funding you are requesting. <i>Min. Request: \$500</i> <i>Max Request: \$4,500</i>	(No Private Match Required) This figure represents the amount of funding that will be awarded by the Duke Energy Foundation. <i>Does not require any private match by applicant.</i> Max Award: \$2,500	(50% Private Match Required) This figure represents the amount of funding that will be awarded by the Town of Spencer. <i>Requires a 50/50 private match by applicant.</i> Max Award: \$2,000
\$500 (min. request)	\$500	N/A
\$1,000	\$1,000	N/A
\$2,000	\$2,000	N/A
\$2,500	\$2,500 (max. award)	N/A
\$3,000	\$2,500 (max. award)	\$500 (requires \$500 private match)
\$4,000	\$2,500 (max. award)	\$1,500 (requires \$1,500 private match)
\$4,500 (max. request)	\$2,500 (max. award)	\$2,000 (requires \$2,000 private match)

For Example: If your project will cost \$4,500, then you can apply for a maximum grant of \$4,500 through this program. You would reference the bottom row of the above chart. The Duke Energy Foundation will provide \$2,500 toward your project. The Town will provide another \$2,000 toward your project, but you would be required to contribute a 50/50 “dollar-for-dollar” private match of \$2,000 in order to receive any funding from the Town. The purpose of the 50/50 match is to encourage business owners to make a minimum investment of their own funds into the project. So, if you are requesting a \$4,500 grant, then you should prepare to invest at least \$2,000 in your own funds toward the project, with the remainder being reimbursed as a grant after successful completion of the project.

How do I apply?

Grants will be awarded based on the comparative merit of submitted projects as determined by the reviewing boards and the criteria outlined in these guidelines.

In most cases, the process is as follows:

1. Applicant consults with the Planning & Zoning Administrator to review application requirements and to determine if the proposed project is eligible.
2. If the property is located within the Spencer Local Historic District (which includes Downtown), the applicant receives a Certificate of Appropriateness from Development Services staff (for Minor Works) or the Historic Preservation Commission (for Major Works). (This step may happen later in the process.)
3. Applicant submits application to the Planning & Zoning Administrator and attaches all necessary supporting materials (see checklist on the following page).
4. Town staff reviews application for code compliance.
5. Applications are reviewed by the CAC at their next regularly scheduled meeting.
6. If the CAC makes a favorable recommendation, then the application proceeds to the final step in the award process, which is to be reviewed and awarded by the Board of Aldermen at their next regularly scheduled meeting.
7. The Town of Spencer will notify the applicant in writing that the proposed project has been approved as submitted or rejected.
8. An agreement must be signed between the applicant and the Planning & Development Services department, which is authorized to sign on behalf of the Town. The agreement will detail all work to be done and specify a time frame in which the work is to be completed, as well as procedures in the event the agreement is not followed.
9. Applicant may begin work.
10. If, at any point during the grant process, the scope of work changes (for example: the applicant desires for the approved design/materials/size/color to change, the project is unable to be completed as approved, etc.), the applicant must contact the Planning & Zoning Administrator immediately. Grantees are not authorized to make any changes to their approved scope of work without the review and subsequent approval of town staff. Failure to notify staff of desired changes in a timely manner may result in forfeiture of the grant in its entirety.
11. When work is completed, the grantee must contact the Planning & Zoning Administrator and schedule an on-site inspection. Same-day inspections cannot be

guaranteed.

12. Grant monies are ultimately awarded upon successful completion of approved work within the allotted time frame. Approved applicants will be reimbursed for the amount approved in the application process. Applicant must submit documentation (e.g. invoices) of all actual project costs before any reimbursements can be made.
13. If completed work is in accordance with the application, town staff requests that a check be issued. The reimbursement grant check will typically be issued within 30 business days of the final inspection and approval of the completed project.
14. Check is mailed to applicant at address provided on application.

A complete application must include the following:

- A completed application form with detailed explanation of project;
- Any design schematics, site plans, drawings or renderings, color charts, artwork, or materials samples necessary for the Community Appearance Commission to fully understand the scope of the proposal. The burden is on the applicant to provide all necessary design documentation relative to the project;
- Price quotes from contractors (or a list of materials with price estimates) covering the full extent of the work;
- Certificate of Appropriateness (if the property is in the Spencer Local Historic District);
 - ☐ Projects classified as Minor Works may be approved by Staff
 - ☐ Projects classified as Major Works will require full HPC review and approval. If this level of review is necessary, please be aware that the HPC has a separate deadline schedule which may prevent concurrent review and approvals of both the Certificate of Appropriateness and the grant application.
- Timetable for completion of the work;
- Photographs depicting the current condition of the project area (façade or landscape);
- Property owner's written permission, if applicable.

If you have any questions or need additional information, please contact the Planning & Zoning Administrator at (704)-633-2231 ext. 28 or kharris@townofspencer.com. (Email preferred.)

Addendum A: Evaluative Criteria

Each application will receive a score ranging from one (1) to six (6) based on project type and quality. When there are more applications than funds available, higher-scoring projects will receive priority over lower-scoring projects. Additionally, lower-scoring projects are not guaranteed to receive the full 50/50 match. Applicants are therefore encouraged to develop proposals that will score higher in each category.

POINTS	
<i>Table: Evaluative Criteria</i>	<i>Select one per category</i>
Project Type	
Introduction of new elements: - Pedestrian amenities such as: - Outdoor seating and dining, signage, art, planters, café fences, umbrellas and canopies, lighting, awnings, utility screens, and other street furniture. - Upper-level façade elements such as: - Art and signage; window planters <u>Or...</u> Major landscaping, parking improvements	3
Replacement/stabilization of deteriorated features and elements: - Doors; windows and transoms; masonry - Awnings and other previously-existing pedestrian amenities - Other architectural elements and ornamentation <u>Or...</u> Minor landscaping, parking improvements <u>Or...</u> (for historic properties) removal and replacement of non-original, inappropriate features or material and restoring with original details and materials	2
Painting & minor repairs	1
Routine maintenance. (Automatic disqualification.)	0
Project Quality	
- Project represents an <i>exceptional</i> improvement to the quality, character, and economic development potential of the Salisbury Avenue Corridor by <i>transforming</i> a severely blighted/inactive façade or landscape into a vibrant, active one with appropriate and high-quality materials/elements; <u>or...</u> - Demonstrates <i>creative and innovative</i> design solutions that promise to enhance social, cultural and economic activity and expand business within the Corridor.	3
- Project represents a <i>noteworthy</i> improvement to the quality, character, and economic development potential of the Corridor by <i>improving</i> the vibrancy and active elements of a façade or landscape using appropriate and high-quality materials/elements; <u>or...</u> - Project demonstrates <i>best-practice</i> design solutions that promise to enhance social, cultural, and economic activity and expand business within the Corridor.	2
Project does not introduce new pedestrian amenities or façade/landscape elements but does represent more-than-routine maintenance or stabilization of existing elements.	1
Project is inconsistent with the goals of promoting economic development, business expansion, and job creation and would damage, or not affirmatively promote, the visual and functional utility of the Corridor. (Automatic disqualification.)	0
Total Points (1-6)	

Award Determination

Disclaimer: Given the limited availability of municipal funds per fiscal year, the Spencer Board of Aldermen reserves the right to award lower-scoring projects an amount smaller than the typical 50/50 match and/or lower than the maximum Town participation of \$2,000.00. The CAC strives to ensure that the funding allocated by the Spencer Board of Aldermen is invested in those projects that most affirmatively promote the goals of economic development, business expansion, and job creation along the Salisbury Avenue Corridor. The guide below illustrates the general percentage match ranges that an applicant may (without guarantee) anticipate upon receiving based on the score that his or her project is assigned.

Award Determination Guide



<i>Project Score</i>	<i>Matching Grant</i>
6	40-50%
5	35-50%
4	30-50%
3	25-50%
2	20-50%
1	0%
0	0%

Please note that as annual program funds reach their point of depletion, the Board of Aldermen may be unable to award full funding to even the highest scoring projects.

2021 Hometown Innovation Grant

For Small Business in Spencer – Application Form

Spencer Town Hall • 600 South Salisbury Ave, Spencer NC 28159

Office: (704)-633-2231 ext. 28 • kharris@townofspencer.com

Note: This is a reimbursement grant. If your application is accepted, you will be responsible for paying for all expenses up front, documenting the expenses, and submitting receipts for approval prior to reimbursement. Funds will be provided based on the original grant award. Applicants are strongly encouraged to carefully review the *Program Guidelines*. If you have any questions, please contact Kyle Harris, Spencer's Planning & Zoning Administrator, by email at kharris@townofspencer.com.

GENERAL INFORMATION

Business/Organization Name:	☐ Property Owner	☐ Business Tenant
Storefront Address:	Rowan County Parcel ID:	
Property Owner Name:	Property Owner Phone:	
Property Owner Email:		
Property Owner Mailing Address (City, State, Zip):		

APPLICANT INFORMATION (if different from owner)

Applicant Name:	Applicant Phone:
Applicant Email:	
Property Owner Mailing Address (City, State, Zip):	

GRANT INFORMATION

Funding Request

Total Project Cost (please attach itemized estimate):
Funding Request (Please enter your funding request from \$500 to \$4,500):

☑ Checklist

☐	I have read the Program Guidelines in their entirety. I understand that any questions I have regarding this program, including eligible expenses, should be directed <u>by email</u> to Spencer's Planning & Zoning Administrator at kharris@townofspencer.com .
☐	I understand that this is a <u>competitive</u> grant, and that I am not guaranteed to receive an award. I understand that the competitiveness of my application will be based on the quality of my project and the creativity, persuasiveness, and thoroughness of my written proposal.
☐	I understand that this is a <u>reimbursement grant</u> and that I will be responsible for paying all expenses up front, documenting the expenses, and submitting receipts for approval.
☐	I understand that there is no private match required for the first \$2,500 of assistance. However, for requests above \$2,500, I must contribute a 50/50 "dollar-for-dollar" match for every public dollar requested above \$2,500.
☐	I am the owner of a small business or other eligible organization in Spencer with less than fifty (50) employees and which has a physical storefront in Spencer.
☐	My business is located along the Salisbury Avenue Corridor or within Spencer's Main Street ("Downtown") District (map available on request).
☐	I have attached the following: (1) photographs showing existing condition of the areas for repair or improvement; (2) itemized estimate or a materials list including total project cost; (3) project plans and specifications or other appropriate design documentation; and (4) property owner's written permission, if applicable.

Exhibit F: Program Guidelines

PROJECT DESCRIPTION

Using the space below, please provide a clear and detailed description of the full scope of the project for which you are seeking grant funding. For a list of eligible expenses and project types, see Program Guidelines. Please keep in mind that the Spencer Board of Aldermen will consider awarding a grant based, in part, on the creativity, persuasiveness, and thoroughness of your application. Priority will be given to projects that make an exceptional improvement to the quality, character, and economic development potential of Spencer. Projects should demonstrate creative and innovative design improvements. If you need additional space, please attach additional (typed) pages.

[illegible]

SIGNATURE

By signing below, you certify that all information provided on this application is accurate and that all work will be performed to meet the Program Guidelines, the laws of the State of North Carolina, the standards of the Spencer Development Ordinance, and all other applicable regulations. Submission of this application does not constitute award of a grant or issuance of a permit. The Town of Spencer reserves the right to request additional information to ensure complete review.

Signature of Applicant:	Date:	<i>Town Seal indicates receipt of completed application.</i>
OFFICE USE ONLY		
Received By:	Date:	
Application Completed?	Note:	

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: January 11, 2022

Issue under Consideration:	Lien for Nuisance Abatement 411 S. Iredell Ave
Current Status:	Pending Board Confirmation
Points to Consider:	No response from owner
Financial Impact:	\$900.00
Options:	Confirm or Decline
Recommendations:	Confirm Lien
Department:	Police- Code Enforcement



Notice of Lien

12/23/2021

DOBY DAVID BROWN
411 IREDELL AVE
SPENCER, NC 28159

The Town of Spencer
VS
DOBY DAVID BROWN

Re: Case Number 202104020
Subject Property: 411 S IREDELL AVE, SPENCER, NC
Property ID Number: 033 329

Dear Property Owner:

Take notice that the Town of Spencer, a municipal corporation, hereby claims a statutory lien pursuant to North Carolina General Statute 160A-193 and the Spencer Code of Ordinances, Chapter 93, against the above-named party or parties and upon the property of said owner or owners, hereinafter described and said claimants show:

1. That the property of the above-named owner or owners upon which notice of lien is filed is in the Spencer Township, Rowan County, State of North Carolina and is described as follows: **411 S IREDELL AVE, Parcel 033 329**
2. That the said lien is authorized by General Statute 160A-193 of the General Statutes of North Carolina, as implemented by the Code of Ordinances of the Town of Spencer as set forth in Chapter 93 of the Code of Ordinances.
3. That pursuant to the above-cited code, a violation of overgrown lot was abated and said work was finished on **10/27/2021**.
4. That the cost of said work for which this Notice of Lien is filed is **\$900.00** plus **\$6.00** filing fee. Total cost of lien removal is **\$906.00**.

Sincerely,

A handwritten signature in black ink, appearing to read "James Osborne", is written over a horizontal line.

James Osborne
Code Enforcement Officer
Town of Spencer



Rowan's Original Gateway.

LAND MANAGEMENT – PLANNING & ZONING

Post Office Box 45 Spencer, NC 28159-0045

704.633.2231 Ext. 28 Ofc.

704.633.3837 Fax

Monthly Report – December 2021

This report is a summary of all development, planning, and zoning-related activity occurring in the Town of Spencer for the month of October. The report describes the issuance of any zoning permits, event permits, subdivision permits, as well as the activities of the Planning & Zoning Board, Historic Preservation Commission, and Community Appearance Commission. For more information on any of the activities described, please contact the Planning & Zoning Administrator.

Permit Applications (Issued or Pending)

Date Approved	Permit #	Description	Street Address	Permit Type
12/14/21	CZ-21-001	Rezoning from C-29 to VSR(Conditional)	200 S. Salis. Ave.	Rezoning
12/20/21	Z-21-081	Subdivision Review (4 new residential lots)	Whitehead Ave.	Subdivision
12/20/21	Z-21-084	Subdivision Review (6 new residential lots)	Meadow Street	Subdivision
12/07/21	Z-21-085	Zoning Permit for New Rear Yard Fence	417 S. Spencer Ave.	Zoning
12/13/21	Z-21-086	Zoning Permit for New Single-Family Residence	600 S. Yadkin Ave.	Zoning
12/20/21	Z-21-087	Zoning Permit for Detached Accessory Structure	112 Alexander St.	Zoning

I hope everyone has (or had) a very Merry Christmas and a Happy New Year!

Respectfully Submitted,

Kyle Harris
Planning & Zoning Administrator



We're on the Right Track



Code Enforcement Office

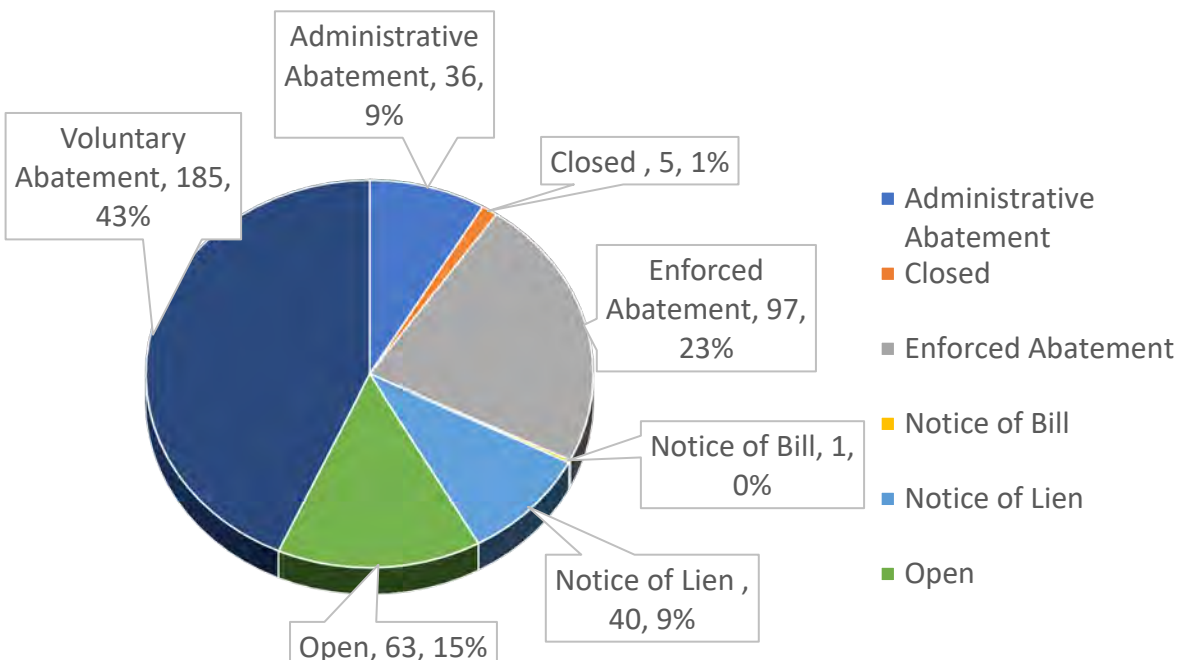
MH - Minimum Housing / OL - Overgrown Lot / HD - Historic District/ JV - Junk Vehicle / JP - Junk Pile / AWG - Abandoned White Goods / AC - Animal Control / IP - Illegal Parking /AB - Abandoned Building / ZV - Zoning Violation / CM - Commercial Maintenance/ Open Red - Open Active Case / Abated Green - Case Closed & Cleared / Unfounded Blue - No Violation Found,

Monthly Report

December Highlights

- December: 2 total Cases, 2 Open,
- 2021 Total Cases: 424
- Notices of Lien: 1
- Liens Filed: 7
- Minimum Housing Inspection: 1
- Case Reconciliation
- Move to New Offices

2021 Total Cases: 427





Code Enforcement Office

2020 Open Cases

Case Number	Address	Violation	Status
202001014	403 S Rowan Ave	MH	OPEN
202001016	600 3rd St	MH	OPEN
202001017	409 S Rowan Ave	MH	OPEN
202008018	155 Lee St ©	JP	OPEN
202010017	502 S Carolina	JP	OPEN
202012010	115 Alexander St	MH	OPEN
202012011	504 1st St	MH	OPEN
202012012	116 11th St	MH	OPEN

2019 Open Cases

Case Number	Address	Violation	Status
201906025	613 5th St (HD)	MH	OPEN
201909032	303 S Iredell (HD)	MH/OL	OPEN
201906004	119 N Salisbury Ave (HD)	MH	OPEN
201909034	509 S Iredell (HD)	MH/OL	OPEN



December Monthly Report

12/1/2021 - 12/23/2021

Case #	Violation Address	Violation Name	Main Status
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Group: JP - Junk Pile

202107147	703 7th St	JP - Junk Pile	Open

Group Total: 1

Group: MH - Minimum Housing 160.53

202107145	204 S. Rowan Ave	MH - Minimum Housing 160.53	Open

Group Total: 1

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Total Records: 2

12/23/2021



704-633-2231
townofspencer.com

Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: __1/11/2022__

Issue under Consideration:	POLICE DEPARTMENT MONTHLY REPORT
Current Status:	Report of monthly statistics
Points to Consider:	Review attached material
Financial Impact:	N/A
Options:	Accept, decline, or table by vote of the Board of Aldermen
Recommendations:	N/A
Department:	Police

Activity Log Event Summary (Totals)

Spencer Police Department

(12/01/2021 - 12/31/2021)

911 Hang-Up	5	Administrative Work	18
Alarm - Other	5	Animal Complaint	2
Assault - In-Progress	1	Assault - Report	2
Assist - East Spencer Police	13	Assist - EMS	1
Assist - Fire Department	8	Assist - NCHP	3
Assist - Other Agency	3	Assist - Other Officer	11
Assist - Sheriff's Office	3	B&E/Burglary - Residential, In-Progress	1
B&E-Vehicle, Report	1	Business Check-Drive Through	206
Calls For Service (General)	2	Child Abuse/Neglect	1
Communicating Threats	2	Community Event	1
Disturbance	1	Disturbance- Verbal	5
Disturbance-Physical	2	Domestic Dispute	3
Fight - In-Progress	1	Follow-up Investigation- Spencer	2
Foot Patrol - Business	72	Foot Patrol - School	2
Fraud - In-Progress	1	Fraud - Report	1
House Check	15	Intoxicated Person	1
Involuntary Commitment	2	Juvenile Complaint	2
Larceny - In-Progress	2	Larceny - Report	4
Maintenance - Vehicle	7	Meeting	21
Missing Person	1	NCTM - Bank Escort	9
NCTM - Drive Through	98	NCTM - Foot Patrol	21
Noise Complaint	2	Norfolk Southern Railroad-Drive Through	3
NRES- School Check Drive Through	20	NRHS-School Check Drive Through	17
NRMS-School Check Drive Through	18	Overdose	1
Park Check	121	Public Service	2
School Activities	3	Security Check/Standby	34
Special Assignment - Other	10	SRO Duties	25
Subpoena Service	6	Suspicious - Activity	1
Suspicious - Person	3	Suspicious - Vehicle	3
Traffic - Parking Control	1	Traffic Accident - PD	8
Traffic Accident - PI	1	Traffic Complaint	1
Traffic Enforcement	12	Training - PD	10
Trespassing - In-Progress	1	Trespassing - Report	2

Activity Log Event Summary (Totals)

Spencer Police Department

(12/01/2021 - 12/31/2021)

Unattended Death	1	Unlock Vehicle	2
Vehicle Stop	9	Welfare Check	12

Total Number Of Events: 891

January 2022 Monthly Report

Calls for Service-As of 12/28/2021

Fire: 38

EMS: 32

Total: 70

2021 Total: 678

ATTENTION

To avoid unneeded exposure to COVID-19 positive patients, Spencer Fire Department will stage approximately one block away on any call that has a positive screening. We will remain staged unless EMS needs assistance or they clear us from the call.

Apparatus:

Surplus of Ladder 75- No new updates, recommend selling through an apparatus broker.

Received specifications sheet from Pierce Manufacturing as well as a current price. Awaiting further direction from the board.

Equipment:

N/A.

Special Events:

- Annual Awards Banquet- January 8th- **Cancelled due to COVID**
- Coffee with the Chief- January 11th at 0900 via Zoom

Personnel:

Staffing levels remain the same.

Staffing Concern- 28 shifts will be vacant during the month of January.

Station:

No Updates.

Special Information:

N/A



We're on the Right Track

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Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: **1/11/2022**

Issue under Consideration:	Public Works Monthly Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	No approval needed. This item is for information only.
Recommendations:	N/A
Department:	Public Works Department



DIRECTOR OF PUBLIC WORKS

Post Office Box 45 Spencer, NC 28159-0045

704.633.2231 Ext. 50 Ofc.

704.633.3837 Fax

<http://www.ci.spencer.nc.us>

January 2022 Board of Alderman Meeting

- 1) Regular services (Sanitation, Brush) are running on schedule. Leaf pick-up is a little behind schedule due to the Christmas and New Year's Holiday.

Note: Trash Service will be running one day late the week of January 17th due to the observation of Martin Luther King Holiday.

Martin Luther King	Monday	January 17th	***	Monday will run on Tuesday (January 18th)
			***	Tuesday will run on Wednesday (January 19th)
			***	Wednesday will run on Thursday (January 20st)

- 2) The Leaf vac will continue to run through the week after New Year's, at this time leaves will need to be bagged for pick-up. The vacs will remain in service so that we can do final cleanup to parks and curbs.

NOTE: Please make sure to stack all leaves, and loose material, on top of the curb and not in the gutter. This is so when it rains the leaves do not wash and stop up the storm drains.

- 3) The majority of this month, has been and will be spent with clean-up after Winterfest, removing Christmas decorations, picking up the last of the leaves, and doing final clean ups at the Parks and Municipal buildings.
- 4) The year's Holiday Trash schedule has been updated, and will be posted on the Town's website. We have found that by posting the trash schedule in advance, it seems to cause less confusion among citizens.
- 5) The move into the New Town Hall went fairly smooth. There are still a few kinks to be worked out, but we are definitely going in the right direction. We will be lining up a truck to move the remainder of the larger items once the Holidays are over.
- 6) Grayland Watson, a skilled laborer for the Town with a little over 8 years of service, retired effective January 1st. He has truly been a great member of our team and will be missed greatly. The position has been posted and we are in the process of accepting applications, in hopes to fill the position as soon as possible.

- 7) The NCDOT has continued to do improvements to sidewalk ramps throughout Town. They are removing non ADA compliant ramps that intersect with State roads and replacing them in accordance with ADA guidelines. They have completed five intersections, with the possibility of several more to come.
- 8) We continue to work to get the CCAP project started. We have made contact with all of the surrounding property owners except one, with all of them excited with the preliminary info. We are diligently working to get in touch with this owner, and will be sending a certified packet to them. Once contact is made, we will be able to move forward with the property owner's meeting, and begin construction.
- 9) The drainage project on 17th Street has been completed, except for some final raking, seed and straw. Once the area has had a chance to dry out, the contractor will return and complete these items.

10) Since last report:

There were 0 abatements issued for Chronic Properties.

There was 0 abatement issued for other properties.

11) Work Orders were completed as necessary.

Monthly Events:

December 24 & 27 - Christmas Holidays

December 31st - New Year's Holiday

January 17th - Martin Luther King

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Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 1/11/2022

Issue under Consideration:	Name of Agenda item. MONTHLY FINANCIAL STATS
Current Status:	Financials are in this report is up to date as of the end of December 2021.
Points to Consider:	We are in the fifth operating month of FY21
Financial Impact:	N/A
Options:	N/A for review only
Recommendations:	N/A
Department:	Finance

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
0000-10-Revs							
-							
10-3100-000 TAXES, PRIOR YEARS	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0
10-3194-000 TAXES, 3RD PRIOR YR	\$2,800.00	\$2,800.00	\$0.00	\$0.00	\$0.00	\$2,800.00	0
10-3195-000 TAXES, 2ND PRIOR YR	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0
10-3196-000 TAXES, FIRST PRIOR Y	\$39,000.00	\$39,000.00	\$0.00	\$12,018.22	\$0.00	\$26,981.78	31
10-3197-100 AD VALOREM TAXES CUR	\$1,433,143.00	\$1,433,143.00	\$0.00	\$1,013,816.85	\$0.00	\$419,326.15	71
10-3197-101 AD VALOREM TAXES VEH	\$134,779.00	\$134,779.00	\$0.00	\$51,338.02	\$0.00	\$83,440.98	38
10-3197-102 MUNICIPAL VEHICLE TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3197-180 TAX INTEREST & PENAL	\$10,000.00	\$10,000.00	\$0.00	\$2,489.01	\$0.00	\$7,510.99	25
10-3197-190 DOG TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3231-000 1% SALES TAX (ART 39	\$319,795.00	\$319,795.00	\$0.00	\$110,909.44	\$57,439.38	\$208,885.56	35
10-3232-000 1/2% SALES TAX (ART	\$189,902.00	\$189,902.00	\$0.00	\$71,310.75	\$35,859.74	\$118,591.25	38
10-3233-000 1/2% SALES TAX (ART	\$156,581.00	\$156,581.00	\$0.00	\$54,585.13	\$28,262.11	\$101,995.87	35
10-3234-000 TELECOMM.SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3235-000 1/2% SALES TAX (ART	\$261,422.00	\$261,422.00	\$0.00	\$99,071.49	\$49,314.71	\$162,350.51	38
10-3260-000 PRIVILEGE LICENSE FE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3261-000 CABLE TV FRANCHISE F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3314-004 FED.DRUG SEIZURE REV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3317-004 STATE DRUG SEIZURE R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3318-000 INTANGIBLES TAX REIM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3322-000 BEER & WINE TAX	\$14,100.00	\$14,100.00	\$0.00	\$0.00	\$0.00	\$14,100.00	0
10-3324-000 UTILITY FRANCHISE TA	\$188,000.00	\$188,000.00	\$0.00	\$48,403.50	\$48,403.50	\$139,596.50	26
10-3325-000 FOOD STAMP REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3326-000 SOLID WASTE DISPOSAL	\$1,200.00	\$1,200.00	\$0.00	\$639.07	\$0.00	\$560.93	53
10-3327-000 INVENTORY TAX REIMBU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3431-000 COURT, PKG FEES, REP	\$2,000.00	\$2,000.00	\$0.00	\$927.98	\$99.00	\$1,072.02	46
10-3436-000 FIRE PROTECT.-EAST S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3437-000 FIRST RESPONDER FEES	\$4,020.00	\$4,020.00	\$0.00	\$2,010.00	\$335.00	\$2,010.00	50
10-3437-001 Rowan County Fire De	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3438-000 ROWAN-SALIS SCHOOLS	\$120,400.00	\$120,400.00	\$0.00	\$120,358.06	\$0.00	\$41.94	100
10-3439-000 NCTM PAYMENTS	\$29,247.00	\$29,247.00	\$0.00	\$14,623.98	\$2,437.33	\$14,623.02	50
10-3440-000 WATER BOND FROM SALI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3491-000 ZONING FEES	\$5,000.00	\$5,000.00	\$0.00	\$2,540.00	\$700.00	\$2,460.00	51
10-3491-001 LIEN PAYMENTS	\$9,000.00	\$9,000.00	\$0.00	\$4,701.82	\$0.00	\$4,298.18	52
10-3500-510 SOL/WASTE COLLECTION	\$219,300.00	\$219,300.00	\$0.00	\$91,976.98	\$17,856.76	\$127,323.02	42
10-3500-530 BULKY ITEM COLLECTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3500-540 RECYCLING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3500-550 YARD WASTE SALES	\$1,000.00	\$1,000.00	\$0.00	\$45.00	\$0.00	\$955.00	5
10-3831-000 INVESTMENT EARNINGS	\$1,000.00	\$1,000.00	\$0.00	\$101.97	(\$231.25)	\$898.03	10
10-3833-001 Donations-Police Dep	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3833-002 Donations-Other	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	\$500.00	0
10-3833-003 FIRE DEPT MEMORIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3833-004 DONATIONS-FIRE DEPAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3833-005 Donations-Arbor Day	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3835-000 SALES-FIXED ASSETS	\$24,000.00	\$24,000.00	\$0.00	\$16,735.50	\$12,712.50	\$7,264.50	70
10-3837-000 ABC REVENUES	\$12,000.00	\$12,000.00	\$0.00	\$3,606.71	\$0.00	\$8,393.29	30
10-3838-000 INSURANCE REIMBURSEM	\$0.00	\$23,760.00	\$0.00	\$23,760.46	\$0.00	\$0.46	100
10-3839-000 MISCELLANEOUS REVENU	\$24,500.00	\$124,500.00	\$0.00	\$106,018.80	\$4.00	\$18,481.20	85
10-3839-001 CIVIL CITATIONS - PO	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-3839-002 CIVIL CITATIONS - LA	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-3840-000 LIBRARY PARK RES.FEE	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0
10-3840-001 STANBACK FOREST RES.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-12-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-3841-000 STATE SHARED REVENUE	\$14,116.00	\$14,116.00	\$0.00	\$0.00	\$0.00	\$14,116.00	0
10-3920-000 Lease Proceeds-Suntr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-000 PROCEEDS FROM LOAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-050 TRF.FROM SEWER FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-060 RES EQTY TRF-SOL WAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-070 TRF FROM CAPITAL RES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-000 FEDERAL GRANT - COPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-001 OTHER FIN.SOR-CAP LE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-002 OTHER GRANTS	\$20,000.00	\$30,000.00	\$0.00	\$10,250.00	\$0.00	\$19,750.00	34
10-3985-003 GRANTS-STANBACK FORE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-050 RES.EQUITY TRF.-SEWE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-060 TRANSF FROM POWELL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-070 RESTRICTED REVENUE F	\$0.00	\$0.00	\$0.00	\$0.79	\$0.00	\$0.79	0
10-3986-001 SCHOOL RESOURCE OFFI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3991-000 APPROPRIATED FUND BA	\$287,349.00	\$287,349.00	\$0.00	\$0.00	\$0.00	\$287,349.00	0
10-3991-001 APPROPRIATED CAPITAL	\$185,245.00	\$185,245.00	\$0.00	\$0.00	\$0.00	\$185,245.00	0
0000-10-Revs	\$3,720,649.00	\$3,854,409.00	\$0.00	\$1,862,739.53	\$253,692.78	\$1,992,671.97	48

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-12-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4110-10-GOVERNING BODY							
-							
10-4110-121 SALARIES/WAGES-REGUL	\$23,501.00	\$23,501.00	\$0.00	\$11,750.04	\$1,958.34	\$11,750.96	50
10-4110-181 FICA	\$1,798.00	\$1,798.00	\$0.00	\$898.98	\$149.83	\$899.02	50
10-4110-185 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-186 UNEMPLOYMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-191 SERVICES-ACCOUNTING	\$10,100.00	\$10,100.00	\$0.00	\$3,563.00	\$0.00	\$6,537.00	35
10-4110-192 SERVICES-LEGAL	\$27,500.00	\$27,500.00	\$9,250.00	\$14,634.44	\$0.00	\$3,615.56	53
10-4110-194 CONTRACT SERVICES	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0
10-4110-212 UNIFORMS	\$280.00	\$280.00	\$0.00	\$0.00	\$0.00	\$280.00	0
10-4110-291 SUPPLIES DATA PROCES	\$2,000.00	\$2,000.00	\$0.00	\$2,247.00	\$2,247.00	(\$247.00)	112
10-4110-299 SUPPLIES AND MATERIA	\$500.00	\$500.00	\$0.00	\$178.00	\$94.54	\$322.00	36
10-4110-311 TRAVEL	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0
10-4110-321 TELEPHONE & INTERNET	\$300.00	\$300.00	\$0.00	\$124.13	\$83.63	\$175.87	41
10-4110-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-395 TRAINING	\$2,700.00	\$2,700.00	\$0.00	\$132.32	\$0.00	\$2,567.68	5
10-4110-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-451 INSURANCE-PROP/GEN/P	\$1,815.00	\$1,815.00	\$0.00	\$1,815.00	\$0.00	\$0.00	100
10-4110-491 DUES AND SUBSCRIPTIO	\$11,530.00	\$11,530.00	\$0.00	\$10,579.71	\$0.00	\$950.29	92
10-4110-498 Spencer Business Ass	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-550 CO-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-570 CO-LAND	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	100
10-4110-580 CO-INFRASTRUCTURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-600 NONPROFIT GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-610 COMMUNITY APPEARANCE	\$10,000.00	\$10,000.00	\$0.00	\$500.00	\$0.00	\$9,500.00	5
10-4110-620 HISTORIC PRESERVATIO	\$10,300.00	\$10,300.00	\$0.00	\$0.00	\$0.00	\$10,300.00	0
10-4110-625 DONATION-LIBRARY PAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-630 ROWAN COUNTY ELECTIO	\$3,200.00	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0
10-4110-631 ROWAN COUNTY TAX COL	\$13,000.00	\$13,000.00	\$0.00	\$9,286.01	\$0.00	\$3,713.99	71
10-4110-640 TOURISM AND EVENTS	\$15,000.00	\$15,000.00	\$0.00	\$9,361.64	\$0.00	\$5,638.36	62
10-4110-645 SPENCER PARTNERSHIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-650 FACADE GRANT -COMM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-651 FACADE GRANT-RESIDEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-660 TRF.TO SOLID WASTE F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-665 RES EQUITY TRF-FLEET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-983 TRF.TO CAP.RES.(FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-999 CONTINGENCIES	\$25,000.00	\$24,000.00	\$0.00	\$0.00	\$0.00	\$24,000.00	0
4110-10-GOVERNING BODY	\$177,024.00	\$176,024.00	\$9,250.00	\$70,070.27	\$4,533.34	\$96,703.73	45

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4130-10-ADMINISTRATION							
-							
10-4130-121 SALARIES/WAGES-REGUL	\$242,398.00	\$242,398.00	\$0.00	\$126,386.36	\$36,149.34	\$116,011.64	52
10-4130-122 SALARIES/WAGES-OVERT	\$13,476.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-126 SALARIES/WAGES/TEMPO	\$0.00	\$9,446.00	\$0.00	\$869.95	\$0.00	\$8,576.05	9
10-4130-127 SALARIES/WAGES-BONUS	\$2,700.00	\$2,700.00	\$0.00	\$1,800.00	\$1,800.00	\$900.00	67
10-4130-133 401K Town Match	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-181 FICA	\$19,785.00	\$19,785.00	\$0.00	\$9,631.72	\$2,853.28	\$10,153.28	49
10-4130-182 RETIREMENT	\$28,050.00	\$28,050.00	\$0.00	\$13,116.05	\$2,701.41	\$14,933.95	47
10-4130-183 GROUP INSURANCE	\$39,800.00	\$39,800.00	\$0.00	\$25,909.08	\$11,055.30	\$13,890.92	65
10-4130-184 401K CONTRIBUTION	\$12,300.00	\$12,300.00	\$0.00	\$5,185.99	\$1,049.33	\$7,114.01	42
10-4130-185 WORKERS COMPENSATION	\$900.00	\$900.00	\$0.00	\$815.99	\$0.00	\$84.01	91
10-4130-186 UNEMPLOYMENT	\$2,000.00	\$2,000.00	\$0.00	\$880.72	\$880.72	\$1,119.28	44
10-4130-191 SERVICES-ACCOUNTING	\$2,400.00	\$2,400.00	\$0.00	\$0.00	\$0.00	\$2,400.00	0
10-4130-193 MEDICAL SERVICES	\$2,800.00	\$2,800.00	\$0.00	\$557.00	\$0.00	\$2,243.00	20
10-4130-194 CONTRACT SERVICES	\$142,490.00	\$143,220.00	\$36,140.00	\$54,479.48	\$10,498.42	\$52,600.52	38
10-4130-198 SERVICES-ENGINEERING	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0
10-4130-211 JANITORIAL SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$366.83	\$161.80	\$633.17	37
10-4130-212 UNIFORMS	\$320.00	\$320.00	\$0.00	\$0.00	\$0.00	\$320.00	0
10-4130-220 FOOD & PROVISIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-260 SUPPLIES-OFFICE	\$4,500.00	\$4,500.00	\$0.00	\$1,211.39	\$10.00	\$3,288.61	27
10-4130-270 COVID	\$0.00	\$0.00	\$0.00	\$3,660.00	\$3,660.00	(\$3,660.00)	0
10-4130-291 SUPPLIES-DATA PROCES	\$5,250.00	\$5,250.00	\$0.00	\$0.00	\$0.00	\$5,250.00	0
10-4130-296 SUPPLIES-MEDICAL	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4130-299 MISCELLANEOUS SUPPLI	\$2,300.00	\$3,800.00	\$389.69	\$1,682.86	\$0.00	\$1,727.45	44
10-4130-311 TRAVEL	\$3,250.00	\$3,250.00	\$0.00	\$37.24	\$0.00	\$3,212.76	1
10-4130-321 TELEPHONE AND INTERN	\$6,235.00	\$6,235.00	\$0.00	\$4,082.06	\$1,337.21	\$2,152.94	65
10-4130-325 POSTAGE	\$4,800.00	\$4,800.00	\$0.00	\$1,579.84	\$0.00	\$3,220.16	33
10-4130-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-331 UTILITIES	\$19,200.00	\$19,200.00	\$0.00	\$9,756.71	\$1,512.81	\$9,443.29	51
10-4130-332 WATER/SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-341 PRINTING	\$1,100.00	\$1,100.00	\$0.00	\$236.79	\$1.15	\$863.21	22
10-4130-351 MAINTENANCE-BUILDING	\$2,500.00	\$2,000.00	\$0.00	\$27.56	\$0.00	\$1,972.44	1
10-4130-352 MAINT & REPAIRS - EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-370 ADVERTISING	\$2,000.00	\$2,000.00	\$0.00	\$1,662.20	\$446.29	\$337.80	83
10-4130-394 CLEANING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-395 TRAINING	\$4,200.00	\$4,200.00	\$0.00	\$2,417.00	(\$400.00)	\$1,783.00	58
10-4130-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-397 TECHNOLOGY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-398 PROFESSIONAL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-400 DAVID TREME EDUCATIO	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
10-4130-439 EQUIPMENT RENTAL	\$0.00	\$3,300.00	\$0.00	\$2,239.38	\$0.00	\$1,060.62	68
10-4130-440 MAINTENANCE CONTRACT	\$16,200.00	\$16,200.00	\$0.00	\$11,666.70	\$1,694.40	\$4,533.30	72
10-4130-441 LICENSE FEE	\$22,197.00	\$22,197.00	\$4,879.00	\$14,969.60	\$0.00	\$2,348.40	67
10-4130-451 INSURANCE-PROP/GEN/P	\$10,026.00	\$10,026.00	\$0.00	\$9,503.69	\$0.00	\$522.31	95
10-4130-453 INSURANCE - BONDS	\$550.00	\$550.00	\$0.00	\$550.00	\$0.00	\$0.00	100
10-4130-491 DUES AND SUBSCRIPTIO	\$1,525.00	\$1,525.00	\$0.00	\$240.00	\$0.00	\$1,285.00	16
10-4130-492 WATER/SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$1,467.72	\$1,467.72	(\$467.72)	147
10-4130-521 CAPITAL SOFTWARE	\$12,695.00	\$12,695.00	\$3,312.50	\$9,382.50	\$0.00	\$0.00	74
10-4130-540 BOND PRINCIPAL/INTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-550 CAP. OUTLAY-OTHER EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-580 CAP.OUT-BLDG.STRUCT.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-12-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4130-590 PARK PLAZA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-610 ECONOMIC DEV.COMM.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-620 ECON.DEV.ACTIVITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-710 PRINICPAL	\$51,920.00	\$51,920.00	\$0.00	\$0.00	\$0.00	\$51,920.00	0
10-4130-720 INTEREST	\$108,565.00	\$108,565.00	\$0.00	\$0.00	\$0.00	\$108,565.00	0
10-4130-740 PARK PLAZZA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-750 LEASE PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-850 TRANSFER TO PARK PLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-851 TRANSFER TO CORONAVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-999 CREDIT CARD CHARGES	\$0.00	\$0.00	\$0.00	\$3,039.12	\$4,039.12	(\$3,039.12)	0
4130-10-ADMINISTRATION	\$803,932.00	\$804,932.00	\$44,721.19	\$319,411.53	\$80,918.30	\$440,799.28	45

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-12-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4310-10-POLICE OPERATIONS							
10-4310-121 SALARIES/WAGES-REGUL	\$682,118.00	\$667,993.00	\$0.00	\$305,654.79	\$61,228.47	\$362,338.21	46
10-4310-122 SALARIES/WAGES-OVERT	\$0.00	\$5,000.00	\$0.00	\$3,164.69	\$1,487.20	\$1,835.31	63
10-4310-126 PART-TIME/TEMPORARY	\$2,000.00	\$1,760.00	\$0.00	\$192.00	\$0.00	\$1,568.00	11
10-4310-127 SALARIES/WAGES-BONUS	\$9,600.00	\$9,600.00	\$0.00	\$6,300.00	\$6,300.00	\$3,300.00	66
10-4310-131 SUPPLEMENTAL LAW RET	\$7,108.00	\$7,108.00	\$0.00	\$3,471.90	\$820.14	\$3,636.10	49
10-4310-133 LAW ENF.OFFICERS-401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-181 FICA	\$53,650.00	\$53,650.00	\$0.00	\$23,824.15	\$5,202.25	\$29,825.85	44
10-4310-182 RETIREMENT	\$83,300.00	\$83,300.00	\$0.00	\$36,967.91	\$7,515.56	\$46,332.09	44
10-4310-183 GROUP INSURANCE	\$133,650.00	\$133,650.00	\$0.00	\$64,795.52	\$15,014.28	\$68,854.48	48
10-4310-184 401K CONTRIBUTION	\$34,600.00	\$34,600.00	\$0.00	\$14,973.93	\$3,073.24	\$19,626.07	43
10-4310-185 WORKERS COMPENSATION	\$23,000.00	\$23,000.00	\$0.00	\$16,813.25	\$0.00	\$6,186.75	73
10-4310-193 SERVICES-MEDICAL	\$3,500.00	\$3,500.00	\$0.00	\$85.00	\$0.00	\$3,415.00	2
10-4310-194 CONTRACT SERVICES	\$10,000.00	\$19,365.00	\$0.00	\$10,352.90	\$9,125.00	\$9,012.10	53
10-4310-212 UNIFORMS	\$10,700.00	\$10,700.00	\$0.00	\$2,358.90	(\$670.67)	\$8,341.10	22
10-4310-213 SUPPLIES-SAFETY	\$1,900.00	\$1,900.00	\$0.00	\$0.00	\$0.00	\$1,900.00	0
10-4310-231 DARE PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-241 K-9 PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-251 MOTOR FUEL AND LUBRI	\$24,000.00	\$24,000.00	\$0.00	\$13,188.25	\$2,137.44	\$10,811.75	55
10-4310-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-260 SUPPLIES-OFFICE	\$2,500.00	\$2,500.00	\$0.00	\$117.69	\$0.00	\$2,382.31	5
10-4310-291 SUPPLIES-DATA PROCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-292 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-296 SUPPLIES-MEDICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-299 SUPPLIES AND MATERIA	\$9,600.00	\$9,600.00	\$0.00	\$4,128.51	\$0.00	\$5,471.49	43
10-4310-311 TRAVEL	\$1,500.00	\$1,500.00	\$0.00	\$367.80	\$0.00	\$1,132.20	25
10-4310-321 TELEPHONE AND INTERN	\$14,500.00	\$14,500.00	\$0.00	\$5,175.25	\$1,106.79	\$9,324.75	36
10-4310-329 OTHER COMMUNICATION	\$4,000.00	\$4,000.00	\$0.00	\$4,199.02	\$824.44	(\$199.02)	105
10-4310-352 MAINTENANCE-EQUIPMEN	\$4,500.00	\$4,500.00	\$0.00	\$474.77	\$265.81	\$4,025.23	11
10-4310-353 MAINTENANCE-VEHICLES	\$11,000.00	\$11,000.00	\$0.00	\$1,378.54	\$34.10	\$9,621.46	13
10-4310-370 ADVERTISING	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4310-395 TRAINING	\$8,025.00	\$8,025.00	\$0.00	(\$295.00)	\$0.00	\$8,320.00	-4
10-4310-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-440 MAINTENANCE CONTRACT	\$24,948.00	\$24,948.00	\$1.68	\$16,854.32	\$4,030.00	\$8,092.00	68
10-4310-441 LICENSE FEE	\$3,204.00	\$3,204.00	\$0.00	\$3,204.00	\$0.00	\$0.00	100
10-4310-451 INSURANCE-PROP/GEN/P	\$10,416.00	\$10,416.00	\$0.00	\$10,415.70	\$0.00	\$0.30	100
10-4310-452 INSURANCE-VEHICLES	\$13,208.00	\$13,208.00	\$0.00	\$12,686.32	\$0.00	\$521.68	96
10-4310-491 DUES AND SUBSCRIPTIO	\$380.00	\$380.00	\$0.00	\$0.00	\$0.00	\$380.00	0
10-4310-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$56.44	\$0.00	\$943.56	6
10-4310-540 CO-VEHICLES	\$49,100.00	\$49,100.00	\$33,977.00	\$5,020.00	\$0.00	\$10,103.00	10
10-4310-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-560 CAPITAL OUTLAY-BLDG.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-750 LEASE PYMTS-COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-760 LEASE PYMTS-VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-765 LEASE PYMTS-RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-770 STATE DRUG SEIZURE E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-771 FED DRUG SEIZURE EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4310-10-POLICE OPERATIONS	\$1,237,207.00	\$1,237,207.00	\$33,978.68	\$565,926.55	\$117,494.05	\$637,301.77	48

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4340-10-FIRE OPERATIONS							
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10-4340-121 SALARIES/WAGES-REGUL	\$51,479.00	\$51,479.00	\$0.00	\$25,105.41	\$5,939.82	\$26,373.59	49
10-4340-122 OVERTIME	\$0.00	\$3,000.00	\$0.00	\$2,077.46	\$49.70	\$922.54	69
10-4340-125 SALARIES/WAGES-VOL F	\$18,370.00	\$18,370.00	\$0.00	\$5,143.22	\$922.75	\$13,226.78	28
10-4340-126 PART-TIME/TEMPORARY	\$174,105.00	\$171,105.00	\$0.00	\$62,214.67	\$16,968.03	\$108,890.33	36
10-4340-127 SALARIES/WAGES-BONUS	\$4,800.00	\$4,800.00	\$0.00	\$6,600.00	\$6,600.00	(\$1,800.00)	138
10-4340-180 FIREFIGHTER LIFE INS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-181 FICA	\$19,034.00	\$19,034.00	\$0.00	\$7,717.44	\$2,326.20	\$11,316.56	41
10-4340-182 RETIREMENT	\$6,046.00	\$6,046.00	\$0.00	\$2,872.09	\$679.53	\$3,173.91	48
10-4340-183 GROUP INSURANCE	\$8,010.00	\$8,010.00	\$0.00	\$4,061.52	\$922.96	\$3,948.48	51
10-4340-184 401K CONTRIBUTION	\$2,645.00	\$2,645.00	\$0.00	\$1,255.27	\$297.00	\$1,389.73	47
10-4340-185 WORKERS COMPENSATION	\$15,000.00	\$15,000.00	\$0.00	\$13,341.89	\$0.00	\$1,658.11	89
10-4340-194 CONTRACT SERVICES	\$5,600.00	\$5,600.00	\$0.00	\$856.00	\$0.00	\$4,744.00	15
10-4340-211 JANITORIAL SUPPLIES	\$1,800.00	\$1,800.00	\$0.00	\$267.93	\$0.00	\$1,532.07	15
10-4340-212 UNIFORMS	\$5,850.00	\$5,850.00	\$0.00	\$2,639.47	\$786.04	\$3,210.53	45
10-4340-213 SUPPLIES-SAFETY	\$19,605.00	\$19,605.00	\$11,675.00	\$701.21	\$0.00	\$7,228.79	4
10-4340-214 FEMA-PERS.PROTECTIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-215 PERSONAL PROTECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-220 FOOD & PROVISIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-230 SUPPLIES-EDUCATIONAL	\$1,150.00	\$1,150.00	\$0.00	\$0.00	\$0.00	\$1,150.00	0
10-4340-251 MOTOR FUEL AND LUBRI	\$4,500.00	\$4,500.00	\$0.00	\$3,140.65	\$616.76	\$1,359.35	70
10-4340-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-260 SUPPLIES-OFFICE	\$1,000.00	\$1,000.00	\$0.00	\$359.92	\$0.00	\$640.08	36
10-4340-265 POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-270 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$1,795.00	\$0.00	(\$1,795.00)	0
10-4340-291 SUPPLIES-DATA PROCES	\$1,000.00	\$1,000.00	\$0.00	\$619.99	\$0.00	\$380.01	62
10-4340-292 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-296 SUPPLIES-MEDICAL	\$2,340.00	\$2,340.00	\$1,000.00	\$666.37	\$0.00	\$673.63	28
10-4340-299 SUPPLIES AND MATERIA	\$3,800.00	\$12,400.00	\$7,603.87	\$1,012.64	\$0.00	\$3,783.49	8
10-4340-311 TRAVEL	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0
10-4340-321 TELEPHONE AND INTE	\$7,500.00	\$7,500.00	\$0.00	\$3,018.71	\$357.63	\$4,481.29	40
10-4340-329 OTHER COMMUNICATION	\$3,280.00	\$1,730.00	\$0.00	\$149.90	\$0.00	\$1,580.10	9
10-4340-331 UTILITIES	\$7,160.00	\$7,160.00	\$0.00	\$3,423.76	\$123.46	\$3,736.24	48
10-4340-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-351 MAINTENANCE-BUILDING	\$3,000.00	\$26,760.00	\$3,359.65	\$22,786.94	\$120.18	\$613.41	85
10-4340-352 MAINTENANCE-EQUIPMEN	\$5,000.00	\$5,000.00	\$40.62	\$2,908.79	\$0.00	\$2,050.59	58
10-4340-353 MAINTENANCE-VEHICLES	\$15,500.00	\$15,500.00	\$72.74	\$2,155.47	\$879.87	\$13,271.79	14
10-4340-354 MAINTENANCE-GROUNDS	\$500.00	\$500.00	\$0.00	\$153.97	\$0.00	\$346.03	31
10-4340-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-375 PUBLIC ED.PREV.MATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-395 TRAINING	\$4,250.00	\$4,250.00	\$277.29	\$487.76	\$0.00	\$3,484.95	11
10-4340-396 MEDICAL SERVICES	\$500.00	\$500.00	\$0.00	\$360.00	\$0.00	\$140.00	72
10-4340-440 MAINTENANCE CONTRACT	\$2,588.00	\$2,588.00	\$0.00	\$298.89	\$98.00	\$2,289.11	12
10-4340-441 LICENSE FEE	\$2,250.00	\$3,365.00	\$0.00	\$3,365.00	\$0.00	\$0.00	100
10-4340-451 INSURANCE-PROP/GEN/P	\$5,120.00	\$5,120.00	\$0.00	\$3,435.33	\$0.00	\$1,684.67	67
10-4340-452 INSURANCE - VEHICLES	\$4,741.00	\$4,741.00	\$0.00	\$4,741.00	\$0.00	\$0.00	100
10-4340-491 DUES AND SUBSCRIPTIO	\$2,185.00	\$2,185.00	\$0.00	\$0.00	\$0.00	\$2,185.00	0
10-4340-499 MISCELLANEOUS	\$500.00	\$2,050.00	\$545.00	\$7,377.12	\$7,000.00	(\$5,872.12)	360
10-4340-540 CO-VEHICLES	\$0.00	\$25,162.00	\$0.00	\$0.00	\$0.00	\$25,162.00	0
10-4340-550 CO-EQUIPMENT	\$5,000.00	\$5,000.00	\$425.00	\$3,952.87	\$0.00	\$622.13	79
10-4340-560 CO-BUILDING AND IMPR	\$20,000.00	\$18,885.00	\$0.00	\$0.00	\$0.00	\$18,885.00	0
10-4340-570 CO-LAND	\$75,000.00	\$41,238.00	\$0.00	\$0.00	\$0.00	\$41,238.00	0
10-4340-670 MILLER FERRY F.D.CON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-12-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4340-750 LEASE PAYMENTS	\$18,251.00	\$18,251.00	\$0.00	\$18,250.71	\$0.00	\$0.29	100
10-4340-752 LEASE PMTS-UTILITY T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-753 LEASE PAYMENTS-RADIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-755 LEASE PAYMENTS-FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-765 LEASE PYMT-RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-775 LEASE PYMTS - EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-785 LEASE PAYMT-UTILITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-800 FIRE STATION LEASE P	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-810 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4340-10-FIRE OPERATIONS	\$528,759.00	\$552,519.00	\$24,999.17	\$219,314.37	\$44,687.93	\$308,205.46	44

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4510-10-STREETS OPERATIONS							
-							
10-4510-121 SALARIES/WAGES-REGUL	\$154,108.00	\$154,108.00	\$0.00	\$50,698.36	\$11,846.77	\$103,409.64	33
10-4510-122 SALARIES/WAGES-OVERT	\$1,500.00	\$1,500.00	\$0.00	\$743.21	\$183.23	\$756.79	50
10-4510-126 PART-TIME/TEMPORARY	\$13,482.00	\$13,482.00	\$0.00	\$5,921.69	\$1,041.96	\$7,560.31	44
10-4510-127 SALARIES/WAGES-BONUS	\$3,260.00	\$3,260.00	\$0.00	\$2,955.00	\$2,955.00	\$305.00	91
10-4510-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-181 FICA	\$13,200.00	\$13,200.00	\$0.00	\$4,203.89	\$1,132.39	\$8,996.11	32
10-4510-182 RETIREMENT	\$18,180.00	\$18,180.00	\$0.00	\$5,859.64	\$1,376.22	\$12,320.36	32
10-4510-183 GROUP INSURANCE	\$58,800.00	\$58,800.00	\$0.00	\$28,132.47	\$6,656.40	\$30,667.53	48
10-4510-184 401K CONTRIBUTION	\$7,950.00	\$7,950.00	\$0.00	\$2,059.62	\$487.93	\$5,890.38	26
10-4510-185 WORKERS COMPENSATION	\$9,500.00	\$9,500.00	\$0.00	\$9,401.10	\$0.00	\$98.90	99
10-4510-211 JANITORIAL SUPPLIES	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
10-4510-212 UNIFORMS	\$4,500.00	\$4,500.00	\$0.00	\$1,442.43	\$343.48	\$3,057.57	32
10-4510-213 SUPPLIES-SAFETY	\$1,750.00	\$1,750.00	\$0.00	\$624.85	\$0.00	\$1,125.15	36
10-4510-230 SUPPLIES-EDUCATIONAL	\$1,000.00	\$1,000.00	\$0.00	\$89.01	\$0.00	\$910.99	9
10-4510-240 CONSTRUCT./REPAIR SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-251 MOTOR FUEL AND LUBRI	\$15,000.00	\$15,000.00	\$0.00	\$7,800.70	\$3,524.67	\$7,199.30	52
10-4510-252 TIRES & TUBES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-253 PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-260 SUPPLIES-OFFICE	\$250.00	\$250.00	\$0.00	\$66.19	\$0.00	\$183.81	26
10-4510-291 SUPPLIES-DATA PROCES	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4510-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-299 SUPPLIES AND MATERIA	\$5,750.00	\$5,750.00	\$0.00	\$2,115.06	\$200.96	\$3,634.94	37
10-4510-311 TRAVEL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-321 TELEPHONE AND INTERN	\$4,000.00	\$4,000.00	\$0.00	\$991.34	\$54.10	\$3,008.66	25
10-4510-329 OTHER COMMUNICATION	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-331 UTILITIES	\$41,500.00	\$41,500.00	\$0.00	\$18,707.15	\$1,258.99	\$22,792.85	45
10-4510-332 FUEL OIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-339 OTHER UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-351 MAINTENANCE-BUILDING	\$4,000.00	\$4,000.00	\$0.00	\$165.18	\$0.00	\$3,834.82	4
10-4510-352 MAINTENANCE-EQUIPMEN	\$4,500.00	\$4,500.00	\$0.00	\$546.15	\$221.35	\$3,953.85	12
10-4510-353 MAINTENANCE-VEHICLES	\$10,000.00	\$10,000.00	\$0.00	\$1,341.18	\$294.04	\$8,658.82	13
10-4510-354 MAINTENANCE GROUNDS	\$2,000.00	\$2,000.00	\$42.00	\$760.18	\$0.00	\$1,197.82	38
10-4510-356 MAINTENANCE-STREETS	\$2,000.00	\$2,000.00	\$1.90	\$888.10	\$0.00	\$1,110.00	44
10-4510-359 MAINT. & REPAIRS - O	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-395 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-397 PAVING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-398 LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-439 EQUIPMENT RENTAL	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4510-440 MAINTENANCE CONTRACT	\$1,000.00	\$1,000.00	\$0.00	\$134.47	\$12.50	\$865.53	13
10-4510-451 INSURANCE-PRO/GEN/PR	\$2,000.00	\$2,000.00	\$0.00	\$1,550.89	\$0.00	\$449.11	78
10-4510-452 INSURANCE - VEHICLES	\$6,000.00	\$6,000.00	\$0.00	\$5,689.33	\$0.00	\$310.67	95
10-4510-480 INDIRECT COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-491 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-499 MISCELLANEOUS	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0
10-4510-510 CAP.OUT.-OFFICE FURN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-540 CO-VEHICLES	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0
10-4510-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-12-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4510-580 CO-INFRASTRUCTURE	\$37,000.00	\$37,000.00	\$0.00	\$0.00	\$0.00	\$37,000.00	0
10-4510-591 ROADWAY & PAVING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-593 LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-750 LEASE PAYMENTS-COMPU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-770 LEASE PAYMENTS-BACKH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-775 LEASE PAYMENTS-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4510-10-STREETS OPERATIONS	\$455,230.00	\$455,230.00	\$43.90	\$152,887.19	\$31,589.99	\$302,298.91	34

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-12-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4710-10-SOLID/YARD OPERATIONS							
10-4710-121 SALARIES/WAGES-REGUL	\$199,635.00	\$199,635.00	\$0.00	\$87,211.39	\$20,662.19	\$112,423.61	44
10-4710-122 SALARIES/WAGES-OVERT	\$1,500.00	\$1,500.00	\$0.00	\$903.09	\$127.69	\$596.91	60
10-4710-127 SALARIES/WAGES-BONUS	\$3,255.00	\$3,255.00	\$0.00	\$3,255.00	\$3,255.00	\$0.00	100
10-4710-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-181 FICA	\$15,650.00	\$15,650.00	\$0.00	\$6,457.11	\$1,718.13	\$9,192.89	41
10-4710-182 RETIREMENT	\$23,400.00	\$23,400.00	\$0.00	\$10,120.51	\$2,387.86	\$13,279.49	43
10-4710-183 GROUP INSURANCE	\$59,500.00	\$59,500.00	\$0.00	\$23,607.04	\$5,598.92	\$35,892.96	40
10-4710-184 401K CONTRIBUTION	\$9,800.00	\$9,800.00	\$0.00	\$2,862.03	\$673.82	\$6,937.97	29
10-4710-185 WORKERS COMPENSATION	\$11,000.00	\$11,000.00	\$0.00	\$10,041.20	\$0.00	\$958.80	91
10-4710-193 SERVICES-MEDICAL	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4710-211 JANITORIAL SUPPLIES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4710-212 UNIFORMS	\$3,250.00	\$3,250.00	\$0.00	\$1,528.91	\$322.72	\$1,721.09	47
10-4710-213 SAFETY SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4710-230 SUPPLIES-EDUCATIONAL	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4710-240 CONSTRUCT./REPAIR SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-251 MOTOR FUEL AND LUBRI	\$11,000.00	\$11,000.00	\$0.00	\$6,568.06	\$2,349.78	\$4,431.94	60
10-4710-252 TIRES & TUBES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-253 PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-260 OFFICE SUPPLIES/MATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-270 CARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-299 SUPPLIES AND MATERIA	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0
10-4710-311 TR AVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-321 TELEPHONE AND INTERN	\$2,250.00	\$2,250.00	\$0.00	\$610.01	\$137.17	\$1,639.99	27
10-4710-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-352 MAINTENANCE-EQUIPMEN	\$4,200.00	\$4,200.00	\$341.04	\$1,853.44	\$0.00	\$2,005.52	44
10-4710-353 MAINTENANCE-VEHILCES	\$8,100.00	\$8,100.00	\$7,114.94	\$381.59	\$134.22	\$603.47	5
10-4710-370 ADVERTISING	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
10-4710-395 TRAINING	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4710-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-397 LANDFILL SER TIPPING	\$50,000.00	\$50,000.00	\$0.00	\$24,302.44	\$4,650.64	\$25,697.56	49
10-4710-398 LANDFILL SER RECYCLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-438 TREE WORK	\$1,675.00	\$1,675.00	\$0.00	\$0.00	\$0.00	\$1,675.00	0
10-4710-440 MAINTENANCE CONTRACT	\$10,500.00	\$10,500.00	\$0.00	\$10,037.50	\$12.50	\$462.50	96
10-4710-451 INSURANCE-PROP/GEN/P	\$1,758.00	\$1,758.00	\$0.00	\$792.72	\$0.00	\$965.28	45
10-4710-452 INSURANCE-VEHICLES	\$3,300.00	\$3,300.00	\$0.00	\$1,364.96	\$0.00	\$1,935.04	41
10-4710-499 MISCELLANEOUS	\$325.00	\$325.00	\$0.00	\$0.00	\$0.00	\$325.00	0
10-4710-540 CAP OUT-MOTOR VEH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-580 CAPITAL OUTLAY-BLDG,	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-750 LEASE PAYMENTS	\$14,885.00	\$14,885.00	\$0.00	\$6,202.05	\$0.00	\$8,682.95	42
10-4710-760 LEASE PAYMENTS-VEHIC	\$0.00	\$0.00	\$0.00	\$1,240.41	\$1,240.41	(\$1,240.41)	0
10-4710-775 LEASE PAYMENTS-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4710-10-SOLID/YARD OPERATIONS	\$437,733.00	\$437,733.00	\$7,455.98	\$199,339.46	\$43,271.05	\$230,937.56	47

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-12-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4910-10-LAND MANAGEMENT							
-							
10-4910-121 SALARIES & WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-126 SALARIES-TEMP/PT TIM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-127 SALARIES & WAGES-LON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-181 SOCIAL SECURITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-182 RETIREMENT CONTRIBUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-183 MEDICAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-184 401K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-185 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-191 PROF.SERVICES-ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-240 YADKIN RIVER TRAIL H	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-251 Motor Fuel & Oil	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-260 OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-291 DATA PROCESSING SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-299 MISCELLANEOUS SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-311 TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-321 TELEPHONE & INTERNET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-325 POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-341 PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-353 MAINT & REPAIR VEHIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-395 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-397 DEMOLITION SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-398 PROFESSIONAL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-440 SERVICE & MAINT.CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-451 INSURANCE-PROPERTY &	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-452 INSURANCE-VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-491 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-610 COMMUNITY APPEAR.COM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-620 HISTORIC PRESERV.COM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-655 TOURISM EVENT COMMIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-750 LEASE PAYMENTS-COMPU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-751 LEASE PAYMENTS-VEHIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-850 TRANSFER TO YADKIN R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4910-10-LAND MANAGEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6110-10-LIBRARY							
-							
10-6110-121 SALARIES & WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-126 PART-TIME/TEMPORARY	\$14,625.00	\$14,625.00	\$0.00	\$6,700.71	\$1,534.44	\$7,924.29	46
10-6110-127 SALARIES/WAGES-BONUS	\$600.00	\$600.00	\$0.00	\$300.00	\$300.00	\$300.00	50
10-6110-181 FICA	\$1,200.00	\$1,200.00	\$0.00	\$535.56	\$140.34	\$664.44	45
10-6110-194 CONTRACT SERVICES	\$1,700.00	\$1,680.00	\$0.00	\$0.00	\$0.00	\$1,680.00	0
10-6110-260 SUPPLIES-OFFICE	\$550.00	\$550.00	\$0.00	\$162.23	\$0.00	\$387.77	29
10-6110-291 SUPPLIES-DATA PROCES	\$1,650.00	\$1,650.00	\$0.00	\$8.50	\$0.00	\$1,641.50	1
10-6110-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-299 SUPPLIES	\$1,600.00	\$1,600.00	\$0.00	\$287.91	\$0.00	\$1,312.09	18
10-6110-311 TRAVEL	\$0.00	\$20.00	\$0.00	\$15.68	\$0.00	\$4.32	78
10-6110-321 TELEPHONE AND INTERN	\$2,000.00	\$2,000.00	\$0.00	\$623.36	\$0.00	\$1,376.64	31
10-6110-331 UTILITIES	\$8,300.00	\$8,300.00	\$0.00	\$2,767.22	\$229.94	\$5,532.78	33
10-6110-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-351 MAINTENANCE-BUILDING	\$26,900.00	\$26,900.00	\$0.00	\$15.19	\$0.00	\$26,884.81	0
10-6110-370 ADVERTISING	\$500.00	\$500.00	\$0.00	\$11.00	\$0.00	\$489.00	2
10-6110-395 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-440 MAINTENANCE CONTRACT	\$1,300.00	\$1,300.00	\$0.00	\$289.50	\$38.25	\$1,010.50	22
10-6110-451 INSURANCE-PRO/GEN/PR	\$1,893.00	\$1,893.00	\$0.00	\$1,892.75	\$0.00	\$0.25	100
10-6110-491 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-495 BOOKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-497 PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-550 CAPITAL OUTLAY-BLDG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-580 CAPITAL OUTLAY-BLDG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-800 LIBRARY REPAIR LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-999 Transfer To Cap. Fun	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
6110-10-LIBRARY	\$62,818.00	\$62,818.00	\$0.00	\$13,609.61	\$2,242.97	\$49,208.39	22

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-12-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6120-10-RECREATION							
-							
10-6120-126 SALARIES-TEMP/PART-T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-181 SOCIAL SECURITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-299 SUPPLIES AND MATERIA	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
10-6120-331 UTILITIES	\$2,500.00	\$2,500.00	\$0.00	\$896.26	\$70.21	\$1,603.74	36
10-6120-355 MAINT & REPAIR-SPENC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-356 MAINT & REPAIR-ROWAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-357 MAINTENANCE-PARKS AN	\$8,596.00	\$18,596.00	\$0.00	\$0.00	\$0.00	\$18,596.00	0
10-6120-358 MAINT & REPAIR-LIBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-359 MAINT. & REPAIR - OT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-451 INSURANCE-PROP/GEN/P	\$100.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	100
10-6120-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-500 MAINT.LIBRARY PARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-501 MAINT SPENCER WOODS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-525 SENIOR CITIZEN PROGR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-570 CAP OUT-LAND ACQ & D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-580 CAPITAL OUTLAY-IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-625 SENIOR CITIZENS COUN	\$6,000.00	\$6,000.00	\$0.00	\$1,945.47	\$1,945.47	\$4,054.53	32
10-6120-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-850 TRANSFER TO DOWNTOWN	\$0.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	100
6120-10-RECREATION	\$17,946.00	\$127,946.00	\$0.00	\$102,941.73	\$2,015.68	\$25,004.27	80

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-12-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
FundRevTot	\$3,720,649.00	\$3,854,409.00	\$0.00	\$1,862,739.53	\$253,692.78	\$1,992,671.97	48
FundExpTot	\$3,720,649.00	\$3,854,409.00	\$120,448.92	\$1,643,500.71	\$326,753.31	\$2,090,459.37	46
Reporting Fund: 20-POWELL BILL							
0000-20-Revs							
-							
20-3197-102 MUNICIPAL VEHICLE TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-3328-000 POWELL BILL REVENUE	\$92,300.00	\$92,300.00	\$0.00	\$112,327.50	\$64,490.26	\$20,027.50	122
20-3831-000 INVESTMENT EARNINGS	\$70.00	\$70.00	\$0.00	\$15.26	\$2.79	\$54.74	22
20-3839-000 MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-3991-000 APPROPRIATED FUND BA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
0000-20-Revs	\$92,370.00	\$92,370.00	\$0.00	\$112,342.76	\$64,493.05	\$20,082.24	122

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-12-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4510-20-STREETS OPERATIONS							
-							
20-4510-000 TRANS TO/FROM GEN FU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-121 SALARIES/WAGES-REGUL	\$9,680.00	\$9,680.00	\$0.00	\$5,337.72	\$1,149.15	\$4,342.28	55
20-4510-127 SALARIES/WAGES-BONUS	\$90.00	\$90.00	\$0.00	\$90.00	\$90.00	\$0.00	100
20-4510-181 FICA	\$740.00	\$740.00	\$0.00	\$415.17	\$94.79	\$324.83	56
20-4510-182 RETIREMENT	\$1,079.00	\$1,079.00	\$0.00	\$606.18	\$131.46	\$472.82	56
20-4510-183 GROUP INSURANCE	\$2,167.00	\$2,167.00	\$0.00	\$1,040.70	\$315.14	\$1,126.30	48
20-4510-184 401K CONTRIBUTION	\$489.00	\$489.00	\$0.00	\$266.86	\$57.45	\$222.14	55
20-4510-191 PROF.SERV.-ENGIN. FE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-198 SERVICES-ENGINEERING	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
20-4510-294 STREET SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-299 SUPPLIES AND MATERIA	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
20-4510-355 MAINTENANCE-SIDEWALK	\$12,000.00	\$12,000.00	\$0.00	\$2,395.25	\$2,395.25	\$9,604.75	20
20-4510-356 MAINTENANCE-STREETS	\$16,000.00	\$16,000.00	\$0.00	\$8,250.00	\$0.00	\$7,750.00	52
20-4510-540 CAP OUTLAY - VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-580 CO-INFRASTRUCTURE	\$44,125.00	\$44,125.00	\$0.00	\$0.00	\$0.00	\$44,125.00	0
4510-20-STREETS OPERATIONS	\$92,370.00	\$92,370.00	\$0.00	\$18,401.88	\$4,233.24	\$73,968.12	20

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-12-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 20-POWELL BILL							
FundRevTot	\$92,370.00	\$92,370.00	\$0.00	\$112,342.76	\$64,493.05	\$20,082.24	122
FundExpTot	\$92,370.00	\$92,370.00	\$0.00	\$18,401.88	\$4,233.24	\$73,968.12	20
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT							
0000-70-Revs							
-							
70-3839-000 Miscellaneous Revenu	\$0.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	0
0000-70-Revs	\$0.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	0

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-12-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4130-70-ADMINISTRATION							
-							
70-4130-187 INSURANCE REIMBURSEM	\$0.00	\$0.00	\$0.00	\$25,004.84	\$5,131.68	(\$25,004.84)	0
4130-70-ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$25,004.84	\$5,131.68	(\$25,004.84)	0

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2021-12-31

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT								
	FundRevTot	\$0.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	0
	FundExpTot	\$0.00	\$0.00	\$0.00	\$25,004.84	\$5,131.68	(\$25,004.84)	0
Grand Totals:	TotalRev	\$3,813,019.00	\$3,946,779.00	\$0.00	\$1,995,082.29	\$318,185.83	\$2,032,754.21	51
	TotalExp	\$3,813,019.00	\$3,946,779.00	\$120,448.92	\$1,686,907.43	\$336,118.23	\$2,139,422.65	46

Town of Spencer

Fiscal Period - Park Plaza Municipal Project Date Range - 2020-12-01 - 2021-12-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 80-PARK PLAZA MUNICIPAL COMPLEX PROECT							
0000-80-Revs							
-							
80-3831-000 INVESTMENT EARNINGS	\$0.00	\$0.00	\$0.00	\$228.87	\$26.58	\$228.87	0
80-3894-010 CANNON FOUNDATION GR	\$222,974.00	\$75,000.00	\$0.00	\$75,000.00	\$0.00	\$0.00	100
80-3984-000 INSTALLMENT DEBT PRO	\$2,826,202.00	\$2,826,202.00	\$0.00	\$2,820,302.00	\$2,820,302.00	\$5,900.00	100
80-3984-010 GENERAL FUND CONTRIB	\$0.00	\$157,974.00	\$0.00	\$100,000.00	\$100,000.00	\$57,974.00	63
0000-80-Revs	\$3,049,176.00	\$3,059,176.00	\$0.00	\$2,995,530.87	\$2,920,328.58	\$64,102.87	98
4200-80-PARK PLAZA							
-							
80-4200-192 PROFESSIONAL SERV-LE	\$20,000.00	\$20,000.00	\$0.00	\$6,759.37	\$6,759.37	\$13,240.63	34
80-4200-193 ADMINISTRATIVE SERVI	\$10,000.00	\$10,000.00	\$0.00	\$2,000.00	\$1,250.00	\$8,000.00	20
80-4200-555 FURNISHINGS AND EQUI	\$274,900.00	\$274,900.00	\$152,359.18	\$107,487.74	\$500.00	\$15,053.08	39
80-4200-580 CAPITAL OUTLAY-BLDG,	\$2,526,489.00	\$2,636,359.00	\$174,535.90	\$2,380,962.10	\$421,189.55	\$80,861.00	90
80-4200-585 ARCHITECT FEES	\$27,130.00	\$27,130.00	\$5,406.90	\$21,723.10	\$1,931.67	\$0.00	80
80-4200-594 SPECIAL INSPECTIONS	\$0.00	\$15,721.00	\$0.00	\$13,273.75	\$2,937.00	\$2,447.25	84
80-4200-780 INTEREST	\$50,657.00	\$50,657.00	\$0.00	\$0.00	\$0.00	\$50,657.00	0
80-4200-999 CONTINGENCY	\$140,000.00	\$24,409.00	\$0.00	\$0.00	\$0.00	\$24,409.00	0
4200-80-PARK PLAZA	\$3,049,176.00	\$3,059,176.00	\$332,301.98	\$2,532,206.06	\$434,567.59	\$194,667.96	94
Reporting Fund: 80-PARK PLAZA MUNICIPAL COMPLEX PROECT							
FundRevTot	\$3,049,176.00	\$3,059,176.00	\$0.00	\$2,995,530.87	\$2,920,328.58	\$64,102.87	98
FundExpTot	\$3,049,176.00	\$3,059,176.00	\$332,301.98	\$2,532,206.06	\$434,567.59	\$194,667.96	94
Grand Totals:							
TotalRev	\$3,049,176.00	\$3,059,176.00	\$0.00	\$2,995,530.87	\$2,920,328.58	\$64,102.87	98
TotalExp	\$3,049,176.00	\$3,059,176.00	\$332,301.98	\$2,532,206.06	\$434,567.59	\$194,667.96	94

Town of Spencer

Fiscal Period - YADKIN RIVER TRAILHEAD Date Range - 2020-07-01 - 2021-12-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 90-YADKIN RIVER TRAIL							
0000-90-Revs							
-							
90-3985-240 YADKIN RIVER TRAIL D	\$20,559.00	\$270,659.00	\$0.00	\$281,259.13	\$10,000.00	\$10,600.13	104
90-3985-850 GENERAL FUND TRANSFE	\$114,258.00	\$114,258.00	\$0.00	\$114,258.00	\$0.00	\$0.00	100
0000-90-Revs	\$134,817.00	\$384,917.00	\$0.00	\$395,517.13	\$10,000.00	\$10,600.13	103
4910-90-LAND MANAGEMENT							
-							
90-4910-194 CONTRACT SERVICES	\$4,800.00	\$7,550.00	\$0.00	\$7,550.00	\$0.00	\$0.00	100
90-4910-580 CO-INFRASTRUCTURE	\$130,017.00	\$377,367.00	\$0.00	\$1,643.75	\$0.00	\$375,723.25	0
4910-90-LAND MANAGEMENT	\$134,817.00	\$384,917.00	\$0.00	\$9,193.75	\$0.00	\$375,723.25	2
Reporting Fund: 90-YADKIN RIVER TRAIL							
FundRevTot	\$134,817.00	\$384,917.00	\$0.00	\$395,517.13	\$10,000.00	\$10,600.13	103
FundExpTot	\$134,817.00	\$384,917.00	\$0.00	\$9,193.75	\$0.00	\$375,723.25	2
Grand Totals:							
TotalRev	\$134,817.00	\$384,917.00	\$0.00	\$395,517.13	\$10,000.00	\$10,600.13	103
TotalExp	\$134,817.00	\$384,917.00	\$0.00	\$9,193.75	\$0.00	\$375,723.25	2

Town of Spencer

Fiscal Period - CORONAVIRUS ARPA GRANT PROJECT Date Range - 2021-07-01 - 2021-12-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT							
0000-91-Revs							
-							
91-3831-000 INVESTMENT EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
91-3984-000 CSLRF FUNDS-GRANT	\$1,037,997.00	\$1,037,997.00	\$0.00	\$518,998.00	\$0.00	\$518,999.00	50
0000-91-Revs	\$1,037,997.00	\$1,037,997.00	\$0.00	\$518,998.00	\$0.00	\$518,999.00	50
4210-91-CORONAVIRUS ARPA							
-							
91-4210-580 CO-INFRASTRUCTURE-CS	\$1,037,997.00	\$1,037,997.00	\$750.00	\$1,500.00	\$1,500.00	\$1,035,747.00	0
4210-91-CORONAVIRUS ARPA	\$1,037,997.00	\$1,037,997.00	\$750.00	\$1,500.00	\$1,500.00	\$1,035,747.00	0
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT							
FundRevTot	\$1,037,997.00	\$1,037,997.00	\$0.00	\$518,998.00	\$0.00	\$518,999.00	50
FundExpTot	\$1,037,997.00	\$1,037,997.00	\$750.00	\$1,500.00	\$1,500.00	\$1,035,747.00	0
Grand Totals:							
TotalRev	\$1,037,997.00	\$1,037,997.00	\$0.00	\$518,998.00	\$0.00	\$518,999.00	50
TotalExp	\$1,037,997.00	\$1,037,997.00	\$750.00	\$1,500.00	\$1,500.00	\$1,035,747.00	0

Town of Spencer

Fiscal Period - DOWNTOWN PARK PROJECT Date Range - 2021-07-01 - 2021-12-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 92-DOWNTOWN PARK PROJECT							
0000-92-Revs							
-							
92-3985-241 DOWNTOWN PARK DONATI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
92-3985-850 GENERAL FUND TRANSFE	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	100
0000-92-Revs	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	100
6120-92-RECREATION							
-							
92-6120-580 CO-INFRASTRUCTURE	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0
6120-92-RECREATION	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0
Reporting Fund: 92-DOWNTOWN PARK PROJECT							
FundRevTot	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	100
FundExpTot	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0
Grand Totals:							
TotalRev	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	100
TotalExp	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0



704-633-2231
townofspencer.com

Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

AGENDA ITEM

Board Meeting Date: 1/11/2022

Issue under Consideration:	LIBRARY MONTHLY REPORT
Current Status:	Monthly report
Points to Consider:	Review attached material
Financial Impact:	N/A
Options:	N/A
Recommendations:	N/A
Department:	Library

DAY		Door Count	Adult Circulation	Children Circulation	Research Questions	New Cards Issued	Students Tutored	Volunteers/Tutors	Corres. Due Date
December 2021B									
	Mon.	0	0	0	0	0	0	0	1/13/1900
	Tues.	0	0	0	0	0	0	0	1/13/1900
12/1/2021	Wed.	3	0	0	0	0	0	0	12/15/2021
12/2/2021	Thurs.	0	0	0	0	0	0	0	12/16/2021
12/3/2021	Fri.	0	0	0	0	0	0	0	12/17/2021
WEEK TOTAL:		3	0	0	0	0	0	0	-----
12/6/2021	Mon.	6	5	0	0	0	0	0	12/20/2021
12/7/2021	Tues.	4	2	0	0	0	0	0	12/21/2021
12/8/2021	Wed.	5	10	0	0	0	1	1	12/22/2021
12/9/2021	Thurs.	0	0	0	0	0	0	0	12/23/2021
12/10/2021	Fri.	0	0	0	0	0	0	0	12/24/2021
WEEK TOTAL:		15	17	0	0	0	1	1	-----
12/13/2021	Mon.	5	0	0	0	0	0	0	12/27/2021
12/14/2021	Tues.	30	4	16	0	3	0	0	12/28/2021
12/15/2021	Wed.	5	0	0	0	0	1	1	12/29/2021
12/16/2021	Thurs.	0	0	0	0	0	0	0	12/30/2021
12/17/2021	Fri.	0	0	0	0	0	0	0	12/31/2021
WEEK TOTAL:		40	4	16	0	3	1	1	-----
12/20/2021	Mon.	10	13	11	0	0	0	0	1/3/2022
12/21/2021	Tues.	15	8	12	2	5	0	0	1/4/2022
12/22/2021	Wed.	6	2	0	2	0	1	1	1/5/2022
12/23/2021	Thurs.	0	0	0	0	0	0	0	1/6/2022
12/24/2021	Fri.	0	0	0	0	0	0	0	1/7/2022
WEEK TOTAL:		31	23	23	4	5	1	1	-----
12/27/2021	Mon.	0	0	0	0	0	0	0	1/10/2022
12/28/2021	Tues.	0	0	0	0	0	0	0	1/11/2022
12/29/2021	Wed.	0	0	0	0	0	1	1	1/12/2022
12/30/2021	Thurs.	0	0	0	0	0	0	0	1/13/2022
12/31/2021	Fri.	0	0	0	0	0	0	0	1/14/2022
WEEK TOTAL:		0	0	0	0	0	1	1	-----
MONTH TOTAL:		89	44	39	4	8	4	4	-----
Statistics from last week of November 35			17	22	5	3		2	
Total for Dec.		124	61	61	9	11	4	6	

December Monthly Report

Spencer Public Library sponsored two Merry Grinchmas events with Santa, one on December 14th and the last one on the 21st. Salisbury Christian School visited with Santa on the first date. Parents, teachers and students enjoyed Christmas stories with crafts and green cupcakes. Many books were checked out that day as thirty people attended. Santa surprised the children with gifts from his red sack. Follow the Library FB page and all of the pictures will be there from this fun event.

The second date was open to the entire community and fifteen people enjoyed the visit with Santa who brought more cupcakes and candy. Our Grinch theme was highlighted with the Grinch stories, toys and decorations in the library.



Our regular patrons loved our new Christmas titles for cozy reads around the fireplace. We are thankful for the anonymous donors who left two boxes of nonfiction books beside our door during Christmas. We reached our goal of over one thousand books being checked out for the last year. Also, several patrons of the library and the librarian volunteered for storytelling at “Winterfest” this year.



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AGENDA ITEM

Board Meeting Date: 1/11/2022

(Attach relevant documentation)

Issue under Consideration:	Town Manager Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	N/A
Recommendations:	For Information & Discussion
Department:	Town Manager

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Post Office Box 45
Spencer, NC 28159-0045

To: Mayor Williams and Members of the Board of Aldermen
From: Peter Franzese, Town Manager
Date: December 23, 2021
Re: January 2022 Town Manager Report

Moving to the new Town Hall and Police Department

Following December's successful Winterfest events, the new Town Hall and Police Department ribbon cutting/open house, and hosting the December Board meetings in the new space, staff began our office move on December 16. The transition went smoothly, and I appreciate the teamwork involved from Town staff, several vendors, and continuing assistance from Vertex Construction to make this happen.

The punch list continues to decrease, and Salisbury Millwork installed the Board Room dais on December 23.

Considering use and marketing of former property and lease spaces

As part of moving into the new space, we will soon want to consider the path forward for determining the next use of the old property, as well as the lease spaces in the new property. Jay Dees and I have confirmed with the Rowan County Building Inspections staff that any change of use of the former building (i.e. from government services to a school) would require getting the building up to code (electrical, fire suppression, etc). In addition to all the maintenance issues identified in the Town's 2015 Space Needs Study, this most likely limits the Town's ability to use or retain the structure for a different purpose.

Our next steps would be considering what would be the highest and best use for the property and what could set the Town up to market it in the best way. Some options could include attempting to sell as-is, demolishing the structure to market a ready for development parcel, or keeping as-is for the time being/using it for storage. This may be a good topic to discuss further at the February strategic planning session.

Required Ethics Training for elected officials

State law requires all elected officials to complete two hours of ethics training within 12 months of each election or re-election. Stacy has signed each of you up for a free training portal through NCLM to let you complete this training on-demand. Please let her know if you have any questions. The new elected officials who are attending the Essentials of Municipal Government course in mid-January will have the opportunity to complete this training as part of that course.

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Post Office Box 45
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AGENDA ITEM

Board Meeting Date: 1/11/2022

Issue under Consideration:	Name of Agenda item. CONSIDER AMENDING THE FY21 AUDIT CONTRACT
Current Status:	Extended the deadline for the completion of FY21 Audit, Audit is being finalized.
Points to Consider:	Audit Manager contracted COVID which prevented RH CPA's from completing the required work.
Financial Impact:	N/A
Options:	Accept, decline, or table by vote of the Board of Aldermen
Recommendations:	Staff recommends that the Mayor and Board of Aldermen accept
Department:	Finance

Whereas	Primary Government Unit Town of Spencer
and	Discretely Presented Component Unit (DPCU) (if applicable)
and	Auditor RH CPAs, PLLC

entered into a contract in which the Auditor agreed to audit the accounts of the Primary Government Unit and DPCU (if applicable)

for	Fiscal Year Ending	and originally due on	Audit Report Due Date
	06/30/21		10/31/21

hereby agree that it is now necessary that the contract be modified as follows.

☒ Modification to date

Original due date 10/31/21	Modified due date 01/31/22
Original fee	Modified fee

☐ Modification to fee

Primary Other
(choose 1)(choose 0-2)

Reason(s) for Contract Amendment

- | | | |
|-----------------------|-------------------------------------|--|
| ☐ | ☐ | Change in scope |
| ☐ | ☐ | Issue with unit staff/turnover |
| ☐ | ☐ | Issue with auditor staff/workload |
| ☐ | ☐ | Third-party financial statements not prepared by agreed-upon date |
| ☐ | ☐ | Unit did not have bank reconciliations complete for the audit period |
| ☐ | ☐ | Unit did not have reconciliations between subsidiary ledgers and general ledger complete |
| ☐ | ☐ | Unit did not post previous years adjusting journal entries resulting in incorrect beginning balances in the general ledger |
| ☐ | ☐ | Unit did not have information required for audit complete by the agreed-upon time |
| ☐ | ☐ | Delay in component unit reports |
| ☐ | ☐ | Software - implementation issue |
| ☐ | ☐ | Software - system failure |
| ☐ | ☐ | Software - ransomware/cyberattack |
| ☐ | ☐ | Natural or other disaster |
| ☐ | ☒ | Other (please explain) |

Plan to Prevent Future Late Submissions

If the amendment is submitted to extend the due date, please indicate the steps the unit and auditor will take to prevent late filing of audits in subsequent years. Indicate NA if this is an amendment due to a change in cost only.

We anticipate no future delays in submitting the audit by the original due date.

Additional Information

Please provide any additional explanation or details regarding the contract modification.

This is an initial audit and has taken more time than originally planned. Additionally, Firm staff experienced mandatory quarantines affecting issuance. The audit is in the final review stages and issuance is imminent.

By their signatures on the following pages, the Auditor, the Primary Government Unit, and the DPCU (if applicable), agree to these modified terms.

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* RH CPAs, PLLC	
Authorized Firm Representative* (typed or printed) Nicholas Wicker	Signature* <i>Nicholas Wicker</i>
Date* 01/05/22	Email Address nwicker@rh-accounting.com

GOVERNMENTAL UNIT

Governmental Unit* Town of Spencer	
Date Primary Government Unit Governing Board Approved Amended Audit Contract* (If required by governing board policy)	
Mayor/Chairperson* (typed or printed)	Signature*
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT

(Pre-audit certificate not required for hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer*	Signature*
Date of Pre-Audit Certificate*	Email Address*

SIGNATURE PAGE – DPCU
(complete only if applicable)

DISCRETELY PRESENTED COMPONENT UNIT

DPCU	
Date DPCU Governing Board Approved Amended Audit Contract (If required by governing board policy)	
DPCU Chairperson (typed or printed)	Signature
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE
ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT
(Pre-audit certificate not required for hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)	Signature
Date of Pre-Audit Certificate	Email Address

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AGENDA ITEM

Board Meeting Date: 1/11/2022

Issue under Consideration:	Consider authorizing the Town Staff to apply for a Blanche and Julian Robertson Family Foundation Grant to restore vintage murals
Current Status:	Town Staff has taken a survey of all existing vintage signs/murals in downtown Spencer, received mural cost estimates from Kuppin Thompson Designs, and began preliminary preparation of the application. The deadline for grant submittal is February 20, 2022
Points to Consider:	The vintage downtown murals are badly damaged and in need of restoration. Additional improvements could include a new mural to be added to the side of new Town Hall and a digital map of new and historic murals.
Financial Impact:	Restoration of murals will cost approximately 15,400 in addition to cost of rental of lifting equipment. The new mural cost is estimated to be between 5,000 and 20,000, depending on complexity of mural design. \$5,000 is included in the FY22 budget for vintage sign restoration. This grant opportunity, if successful, would allow the Town to proceed through the restoration process at a much quicker pace.
Options:	
Recommendations:	Receive presentation regarding the grant program and authorize Town Staff to submit a grant application to the Blanche and Julian Robertson Family Foundation.
Department:	Town Hall



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Post Office Box 45
Spencer, NC 28159-0045

Date: 1/6/2022

To: Board of Aldermen

From: Skye Allan, Lead for North Carolina Fellow

Re: Mayor and Board of Aldermen to Consider Authorizing the Town Staff to Apply for a Blanche and Julian Roberts Family Foundation Grant

This memo is to provide the Board of Aldermen with more information regarding Town Staff's request to apply for a Blanche and Julian Roberts Family Foundation Grant to fund the creation and restoration of murals in Spencer.

The project objective is to restore ten damaged historic murals as part of a greater effort to rejuvenate downtown Spencer. Restoring these murals will bring beauty and vibrancy into an otherwise empty space, and bring Spencer's history into the present. Additionally, Staff will be requesting funding for a new mural to paint on the side of the new town hall, design subject to Board approval.

A planned continuation of the mural project will include a digital map of new and historic murals, complete with attached information and history, allowing visitors and residents to connect to Spencer's unique history, encouraging discussions, and mutual understanding.

The estimated cost of restoring the historic murals, including materials and labor by Kuppin Thompson Design, is \$15,400 in addition to the cost of a lifting mechanism. The options for a lifting mechanism include weekly rentals of a lift truck for \$660 and scaffolding for \$150.

The proposed location for the new mural is the left side of the new town hall, currently painted white and facing 5th Street. Designs will be solicited from local artists and will be subject to approval by the Board of Aldermen. The cost of the mural will depend on the complexity of the final design and could range from \$5,000 to \$20,000.

Skye Allan

Lead for North Carolina Fellow

Kuppin Thompson Designs

Post Office Box 6387
Raleigh, North Carolina 27628
(919) 395-4771
www.kuppinthompson.com



Date: December 10, 2021

Customer: Town of Spencer

Job	Description	Price
<i>"DRUGS" Sign Restoration</i>	<i>Matching paint colors and repaint (in a style that maintains historical character) of vertical "DRUGS" sign</i>	<i>\$700 (price includes cost of paint and supplies)</i>
	<i>Equipment rental (scaffolding)</i>	<i>\$150 per week</i>
	<i>Rough terrain 32' scissor lift</i>	<i>\$660 per week</i>

The prices above reflect the ideas that we have discussed. If you decide to add or change anything the prices may change. We are looking forward to working with you.

Thank you,

Earle Kluttz Thompson and Raines Thompson Kuppin

Kuppin Thompson Designs

Post Office Box 6387
Raleigh, North Carolina 27628
(919) 395-4771
www.kuppinthompson.com



Date: December 10, 2021

Customer: Town of Spencer

Job	Description	Price
<i>Stanback's and Rowan Drug Co. Signs Sign Restoration</i>	<i>Match original colors and repaint (in a style that maintains historical character) of "Stanback's Headache Powders" and adjacent "Rowan Drug Co." sign</i>	<i>\$3,500</i>
<i>Coca Cola Sign Restoration</i>	<i>Match colors and repaint (in a style that maintains historical character) of Coca Cola Sign (below Stanback's sign)</i>	<i>\$2,500</i>
	<i>Paint and supplies</i>	<i>\$400 Not exceeding this price</i>
	<i>Equipment rental (scaffolding)</i>	<i>\$150 per week</i>
	<i>Rough terrain 32' scissor lift</i>	<i>\$660 per week</i>

The prices above reflect the ideas that we have discussed. If you decide to add or change anything the prices may change. We are looking forward to working with you.

Thank you,

Earle Kluttz Thompson and Raines Thompson Kuppin

Kuppin Thompson Designs

Post Office Box 6387
Raleigh, North Carolina 27628
(919) 395-4771
www.kuppinthompson.com



Date: January 6, 2021

Customer: Town of Spencer

Job	Description	Price
<i>Stoudemire Furniture sign #1 over train mural</i>	<i>Match original colors and repaint (in a style that maintains historical character) keeping it weathered, this sign is in good condition, so I do not feel that it needs much</i>	<i>\$500</i>
<i>Stoudemire Furniture sign #2</i>	<i>Match original colors and repaint (in a style that maintains historical character) keeping it weathered, this sign is in good condition, so I do not feel that it needs much</i>	<i>\$500</i>
<i>C.H. Morrison sign</i>	<i>Match original colors and repaint (in a style that maintains historical character)</i>	<i>\$1,500</i>
	<i>Equipment rental (scaffolding)</i>	<i>\$150 per week</i>
	<i>Rough terrain 32' scissor lift</i>	<i>\$660 per week</i>
	<i>Paint and supplies</i>	<i>\$400 not to exceed</i>

The prices above reflect the ideas that we have discussed. If you decide to add or change anything the prices may change. We look forward to working with you!

Thank you,

Earle Kluttz Thompson and Raines Thompson Kuppin

Kuppin Thompson Designs

Post Office Box 6387
Raleigh, North Carolina 27628
(919) 395-4771
www.kuppinthompson.com



Date: January 6, 2021

Customer: Town of Spencer

Job	Description	Price
<i>Wallace Realty Sign Restoration</i>	<i>Match original colors and repaint (in a style that maintains historical character) of Wallace Realty sign</i>	<i>\$1,500</i>
<i>Coca Cola Sign Restoration</i>	<i>Match original color and repaint (in a style that maintains historical character) of Coca Cola Sign (below Wallace Realty sign)</i>	<i>\$3,500</i>
<i>Unknown Ghost Sign (above Wallace Realty sign)</i>		<i>We are unable to quote a price for this project until we find more information regarding this sign.</i>
	<i>Equipment rental (scaffolding)</i>	<i>\$150 per week</i>
	<i>Rough terrain 32' sisor lift</i>	<i>\$660 per week</i>
	<i>Paint and supplies</i>	<i>\$400 not to exceed</i>

The prices above reflect the ideas that we have discussed. If you decide to add or change anything the prices may change. We are looking forward to working with you.

Thank you,

Earle Klutz Thompson and Raines Thompson Kuppin



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