



Board of Aldermen Regular Meeting

Agenda Packet

May 10, 2022



*"Yesterday's the past, tomorrow's the future,
but today is a GIFT"*



AGENDA
Spencer Board of Aldermen
Regular Meeting
6:00 p.m.

DATE:
May 10, 2022

- 1. CALL TO ORDER – MAYOR JONATHAN WILLIAMS**
- 2. INVOCATION – MAYOR PROTEMPORE PATTI SECREAST**
- 3. PLEDGE OF ALLEGIANCE- MAYOR JONATHAN WILLIAMS**
- 4. APPROVAL OF MINUTES:**
 - a. *April 7, 2022, Pre-Agenda Meeting Minutes*
 - b. *April 12, 2022, Regular Meeting Minutes*
 - c. *April 12, 2022, Closed Session Meeting Minutes*
(Attachment 1)
- 5. ADJUSTMENTS TO AND ADOPTION OF AGENDA**
- 6. RECOGNITIONS**
 - a. **Jacqui Smith Watson**
 - b. **Town Staff- Public Service Recognition**
- 7. PUBLIC COMMENT** This agenda item is included to allow input to the Board of Aldermen from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Board of Aldermen are required to provide their name, address, and topic to be addressed. The Board will only listen and not respond but may decide to place a topic on a future agenda. (A speaker will be allowed 3 minutes to speak.)
 - a. **North Rowan High School Chick-Fil-A Leadership Team**
- 8. *CONSENT AGENDA*** *(The Consent Agenda is the first order of business. Items listed are believed to be non-controversial and are administrative in nature. There will be no separate discussion of the items unless an Alderman requests or a citizen request and is granted permission to speak. The item(s) then will be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion).*
- 9. CONSIDER RECEIVING UPDATE ON FY 20-21 AUDIT FROM RH CPAs AND CONSIDER AMENDING THE FY21 AUDIT CONTRACT. - (Attachment 13)**
- 10. CONSIDER A PRESENTATION ON TOWN OF SPENCER RESTRIPIING PROPOSAL. – (Attachment 2)**
- 11. CONSIDER A PRESENTATION ON TOWN OF SPENCER COMPREHENSIVE PLAN. – (Attachment 3)**

- 12. CONSIDER APPOINTING JADA ALLMAN TO COMMUNITY APPEARANCE COMMISSION. – (Attachment 4)**
- 13. CONSIDER ADOPTING BUDGET AMENDMENT ORDINANCE 22-008 – 8TH STREET BALL PARK. – (Attachment 5)**
- 14. CONSIDER ADOPTING BUDGET AMENDMENT ORDINANCE 22-009 – FIRE DEPARTMENT DONATION. – (Attachment 6)**
- 15. CONSIDER ACCEPTING THE GRANT AWARD FOR THE FIRE DEPARTMENT & ADOPTING BUDGET AMENDMENT ORDINANCE 22-010. – (Attachment 7)**
- 16. CONSIDER ACCEPTING THE ROBERTSON FAMILY FOUNDATION AND THE WOODSON FOUNDATION GRANT AWARDS & ADOPTING BUDGET AMENDMENT ORDINANCE 22-011- VINTAGE SIGN RESTORATION. – (Attachment 8)**
- 17. CONSIDER ADOPTING REVISIONS MADE TO TOWN OF SPENCER PERSONNEL HANDBOOK SECTION ARTICLE VI. LEAVE POLICY. – (Attachment 9)**
- 18. CONSIDER RECEIVING UPDATE ON THE YADKIN RIVER TRAILHEAD**
- 19. DEPARTMENTAL REPORTS – (Attachment 10)**
 - A. Planning
 - B. Code Enforcement
 - C. Police
 - D. Fire
 - E. Public Works
 - F. Finance
 - G. Library
- 20. TOWN MANAGER REPORT – (Attachment 11)**
- 21. REQUESTS & COMMENTS BY THE MAYOR AND BOARD MEMBERS**
- 22. EXECUTIVE SESSION PER NC GENERAL STATUTE 143-318.11**
- 23. ADJOURNMENT**



AGENDA
Spencer Board of Aldermen
Pre-Agenda Meeting
5:30 p.m.

DATE:
May 5, 2022

- 1. CALL TO ORDER – MAYOR JONATHAN WILLIAMS**
- 2. INVOCATION & PLEDGE OF ALLEGIANCE**
- 3. BOARD TO HOLD BUDGET WORKSHOP**
- 4. BOARD TO CONSIDER PRESENTATION ON ARPA FUNDING**
- 3. REVIEW OF MAY 10, 2022, AGENDA**

1. CALL TO ORDER – MAYOR JONATHAN WILLIAMS

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES:

*April 7, 2022, Pre-Agenda Meeting Minutes
April 12, 2022, Regular Meeting Minutes
April 12, 2022, Closed Session Minutes
(Attachment 1)*

4. ADDITIONS/ DELETIONS AND ADOPTION OF AGENDA

5. RECOGNITIONS

a. Proclamation- Jacqui Smith Watson

6. *CONSENT AGENDA* *(The Consent Agenda is the first order of business. Items listed are believed to be non-controversial and are administrative in nature. There will be no separate discussion of the items unless an Alderman request or a citizen request and is granted permission to speak. The item(s) then will be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion).*

7. BOARD TO CONSIDER PRESENTATION ON TOWN OF SPENCER RESTRIPIING PROPOSAL – (Attachment 2)

8. BOARD TO CONSIDER PRESENTATION ON TOWN OF SPENCER COMPREHENSIVE PLAN - (Attachment 3)

9. BOARD TO CONSIDER APPOINTING JADA ALLMAN TO COMMUNITY APPEARANCE COMMISSION – (Attachment 4)

- 10. *CONSIDER ADOPTING BUDGET AMENDMENT ORDINANCE 22-008 – 8TH STREET BALL PARK (Attachment 5)***
- 11. *CONSIDER ADOPTING BUDGET AMENDMENT ORDINANCE 22-009- FIRE DEPARTMENT DONATION (Attachment 6)***
- 12. *CONSIDER ACCEPTING THE GRANT AWARD FOR THE FIRE DEPARTMENT & ADOPTING BUDGET AMENDMENT ORDINANCE 22-010 – (Attachment 7)***
- 13. *CONSIDER ACCEPTING THE ROBERTSON FAMILY GRANT AWARD & ADOPTING BUDGET AMENDMENT ORDINANCE 22-011- VINTAGE SIGN RESTORATION- (Attachment 8)***
- 14. *CONSIDER ADOPTING REVISIONS MADE TO TOWN OF SPENCER PERSONNEL HANDBOOK SECTION ARTICLE VI. LEAVE POLICY – (Attachment 9)***
- 15. *DEPARTMENTAL REPORTS – (Attachment 10)***
 - a. Planning*
 - b. Code Enforcement*
 - c. Police*
 - d. Fire*
 - e. Public Works*
 - f. Finance*
 - g. Library*
- 16. *TOWN MANAGER REPORT – (Attachment 11)***
- 17. *REQUESTS & COMMENTS BY THE MAYOR AND BOARD MEMBERS***
- 18. *EXECUTIVE SESSION PER NC GENERAL STATUTE 143-318.11 (IF NEEDED)***
- 19. *ADJOURNMENT***
- 4. EXECUTIVE SESSION PER NC GENERAL STATUTE 143-318.11 (IF NEEDED)**
- 5. ADJOURNMENT**

MINUTES

**Town of Spencer
Board of Aldermen
Pre-Agenda Meeting
April 7, 2022**

The Town of Spencer Board of Aldermen met at Spencer Town Hall in regular session on April 7, 2022, at 5:32 p.m. to conduct a pre-agenda meeting.

Present were:

- Mayor Jonathan Williams
- Mayor Pro Tempore Patricia Secreast
- Alderman Steve Miller
- Alderman Andrew Howe
- Alderwoman Patricia Sledge
- Alderman Sam Morgan
- Alderman Rashid Muhammad

Also present were: Town Manager Peter Franzese, Code Enforcement Officer James Osborne, Public Works Director Joel Taylor, Planning & Zoning Administrator Steve Blount, Acting Police Chief Mike File, Fire Chief Michael Lanning, and Special Projects Planner Joe Morris.

Mayor Williams called the meeting to order, offered the invocation, and led the *Pledge of Allegiance*.

LEGISLATIVE HEARING FOR CODE OF ORDINANCE 22-009 SFR-2 REZONING DIMENSIONAL STANDARDS RESOLUTION TO OBTAIN PUBLIC COMMENTS

Planning & Zoning Administrator Steve Blount addressed the Board of the residential zoning reclassifications SFR 1-3 and RMST. Several of the lots did not comply and need rezoning 58 of them to SFR-3 and 9 to RMST. I received questions from a few homeowners and advertised twice in the Post as well as on the Town's webpage.

PUBLIC COMMENT

Glenn Ambers (409 N Rowan Ave Ext.) Just wanted more clarity that it won't negatively affect the property his mother lives in this residence.

Mayor Williams provided further clarification that this does not add any value to the homes no property value, just an administrative process. This process identifies that for future use of the land this brings the land in compliance with sizing of the lots. Mr. Blount added this will save a headache for many as we receive calls and questions when people try to purchase homes or re-finance them and we were able to find a way to be proactive for some properties.

Action

Being no one else present for comments, public comment section was closed.
Alderwoman Sledge moved to closing the legislative hearing. Alderman Miller seconded the motion, which carried by a vote of 6-0.

LEGISLATIVE HEARING FOR CONSIDER ADOPTING TEXT AMENDMENT TO CODE OF ORDINANCE 22-008 IND ZONING CLASSIFICATION TO OBTAIN PUBLIC COMMENT

Planning & Zoning Administrator Steve Blount briefed the Board that we were able to avoid a problem on one side but could not for another property owner that wanted to expand unless if they re-zoned. We have reviewed all properties labeled industrial and this can be applied to all properties zoned as such. We need to go through the ordinances and zoning carefully to ensure that we are business friendly and not restricting or making it difficult for businesses to come to Spencer.

PUBLIC COMMENT

Being no one present for comments, public comment section was closed.

Alderman Muhammad moved to approve closing the legislative hearing. Alderman Howe seconded the motion, which carried by a vote of 6-0.

PUBLIC HEARING TO OBTAIN PUBLIC COMMENT ON SPENCER PARKS & RECREATION MASTER PLAN

Special Projects Planner Joe Morris briefed the Board that we have been working at a fast pace to prepare and apply for the application deadline of May 2, 2022. Also preparing the design plans, the budget outline, community survey, and master plan all at once. John and Jeff are present to share information about the master plan and to provide the overview of the plan. Benesch representative John Wood presented to the Board a synopsis overview of the work he has completed planning objectives and issues, as well measuring the history of the Plan and the community and needs that are currently present. These elements are folded into the plans and help to plan for proximity location for the basis of starting the plan. Every resident received a copy of the survey in the mail, and we received 143 completed surveys with a 100 completed survey goal, which was exceeded. This has a three-year time frame to construct the Town's Park facilities after signing the contract.

PUBLIC COMMENT

Being no one present for comments, public comment section was closed.

Alderman Muhammad moved to close public comment. Alderwoman Sledge seconded the motion, which carried by a vote of 6-0.

PUBLIC HEARING TO OBTAIN PUBLIC COMMENT ON NORTH CAROLINA PARKS & RECREATION TRUST FUND GRANT APPLICATION

Mayor Williams update Board this is specifically for the grant fund application.

PUBLIC COMMENT

Being no one present for comments, public comment section was closed.

Mayor Pro Tempore Secreast moved to approve closing public comment. Alderwoman Sledge seconded the motion, which carried by a vote of 6-0.

REVIEW OF AGENDA ITEMS

The board reviewed the April 12, 2022, draft agenda and took the following actions by consensus:

- Moved Minutes items to *Consent Agenda*.
- Added consider naming the Main Field at Spencer's eighth street Ballpark the "Sparger Noles Field" to *Consent Agenda*.
- Moved consider adopting budget amendment ordinance 22-006- auto insurance claim payment to *Consent Agenda*.

- Moved consider accepting a 2021 Byrne Justice Assistance Grant from NCDPS and consider adopting an associated budget ordinance 22-007 to *Consent Agenda*.

Actions

ADDITIONS/ DELETIONS AND ADOPTION OF AGENDA

Manager Franzese spoke to add the Friends of the Ballpark group naming the Park to add for consideration of the Board.

RECOGNITIONS

Mayor Pro Tempore will do the recognitions for the Students of the Quarter.

DEPARTMENTAL REPORTS

Mr. Franzese updated the Board that we have received a relatively small number of applications for the Finance Officer. We are trying to remain patient during this process, and we are currently using John Sofley and Christie Hutchinson as an interim approach. We will try boosting the posting again as we only received a small number of applicants from the initial posting.

Police Chief search rendered a good number of applicants, and I will be getting more information after consulting with PTRC. The goal was April to May, but we believe we are still on a good path to get this project underway and completed. The auditor company RH CPA's was still reconciling some issues and the current extension provided to them should allow for the resolving of this issue.

ADJOURNMENT

Alderman Muhammad moved to adjourn the meeting. Alderman Miller seconded the motion which carried by a vote of 6-0. The meeting was adjourned at 7:27 p.m.

Approved by:

Attest:

Jonathan D. Williams
Mayor

Stacy Craven
Town Clerk

MINUTES

Town of Spencer Board of Aldermen Regular Meeting April 12, 2022

The Town of Spencer Board of Aldermen met at Spencer Town Hall in regular session on April 12, 2022, at 6:01 p.m.

Present were: Mayor Jonathan D. Williams
Mayor Pro Tempore Patricia Secreast
Alderman Steve Miller
Alderman Sam Morgan
Alderwoman Patricia Sledge
Alderman Rashid Muhammad
Alderman Andrew Howe

Also, present were: Town Manager Peter Franzese, Town Clerk Stacy Craven, Town Atty Jay Dees, Code Enforcement Officer James Osborne, Fire Chief Michael Lanning, Public Works Director Joel Taylor, Planning & Zoning Administrator Steve Blount, Acting Police Chief Sgt. Mike File, Town Planner Kyle Harris, and Special Projects Planner Joe Morris.

Mayor Williams called the meeting to order and led the *Pledge of Allegiance*. Alderwoman Sledge offered the invocation.

ADJUSTMENTS TO AND ADOPTION OF AGENDA

Alderman Morgan moved to approve the agenda. Alderman Muhammad seconded the motion which carried by a unanimous vote of 6-0.

RECOGNITIONS

Mayor Pro Tempore Secreast recognized three Students of the Quarter from North Rowan Elementary, Middle and High School for their academic leadership and achievements. Each was awarded a plaque during an awards ceremony at their school.

PUBLIC HEARING TO OBTAIN PUBLIC COMMENT ON SPENCER PARKS & RECREATION MASTER PLAN

Special Projects Planner Joe Morris discussed briefly of the details surrounding the Town Park along with Benesch representative John on the phases and community-wide survey results. This allowed for the community to add their input and to evaluate how to meet the needs identified in this step and how to move forward. Two drop-in sessions and a community forum to assist in establishing the master plan were conducted as a part of the process.

Being no one present for comments, public comment section was closed.

Action

Alderwoman Sledge moved to approve Spencer Parks & Recreation Master Plan. Alderman Miller seconded the motion which carried by a unanimous vote of 6-0.

PUBLIC HEARING TO OBTAIN PUBLIC COMMENT ON NORTH CAROLINA PARKS & RECREATION TRUST FUND GRANT APPLICATION

Special Projects Planner Joe Morris updated the Board on the details of the topic as this portion is for the submittal of the grant application, as well as the reading of the resolution, which establishing the purposes of the process.

Being no one present for comments, public comment section was closed.

Action

Alderman Muhammad moved to approve the NC Parks & Recreation Trust Fund Grant application.

Mayor Pro Tempore Secreast seconded the motion which carried by a vote of 6-0.

PUBLIC COMMENT

Mayor Williams opened the floor to receive public comment.

Sue & Terry Schultz (503 Charles St) spoke to the reminding others of Spring Fling coming up on May 12th for Seniors aged 55 years and up at Oakdale Baptist Church. Currently seeking volunteers to help with upcoming events.

Linda Miller (402 Crestwood Ln) spoke to the Board on behalf of the Central United Methodist Church upcoming Summer Feeding Program for youth. We would like for all churches/ community members to help and there will be a meeting on May 17th at 6:30 p.m. at Central United Methodist Church for more details on the event. The intent is for the program to operate June 6th- July 29th (closed for 4th of July holiday). Would also like for the Police & Fire Departments to be present for support.

Rusty Miller (8th Street Ball Park) reported to the Board that on June 4th there will be a Name Celebration Event set to celebrate the progress along with an alumni softball game. This will occur between the hours of 11:00 a.m.- 2:00 p.m.

Being no one else present for comments, public comment section was closed.

APPROVAL OF MINUTES

Alderman Howe moved to approve the consent agenda containing the minutes from March 3, 2022, Pre-Agenda meeting and March 8, 2022, Regular Agenda meeting; budget amendment ordinance 22-006 for auto insurance claim payment; 2021 Byrne Justice assistance grant from NCDPS and budget amendment ordinance 22-007; and consider naming the main field at Spencer's 8th street ballpark the "Sparger Noles Field". Alderwoman Sledge seconded the motion which carried by a vote of 6-0.

CONSIDER ADOPTING TEXT AMENDMENT TO CODE OF ORDINANCE 22-009 SFR-2 REZONING DIMENSIONAL STANDARDS RESOLUTION

Planning & Zoning Administrator Steve Blount briefed the Board on the need to approve this ordinance amendment, this makes affected lots currently non-conforming legal.

Action

Alderman Howe moved to approve ordinance 22-009 SFR-2 rezoning dimensional standards resolution.

Alderman Morgan seconded the motion which carried by a vote of 6-0.

CONSIDER ADOPTING TEXT AMENDMENT TO CODE OF ORDINANCE 22-008 IND ZONING CLASSIFICATION

Planning & Zoning Administrator Steve Blount briefed the Board this adoption allows for an addition to allow more uses in this industrial zoning area.

Action

Alderman Howe moved to approve ordinance 22-008 IND zoning classification. Alderwoman Sledge seconded the motion, which carried by a vote of 6-0.

CONSIDER ADOPTING RESOLUTIONS 22-006 TO ADOPT THE SPENCER PARKS & RECREATION MASTER PLAN UPDATE AND 22-005 TO ADOPT THE TOWN PARK MASTER PLAN

Special Projects Planner Morris briefed the Board that the adoption of the resolutions assists with the application process and may enhance the points system used with the application process.

Action

Alderman Morgan moved to adopt resolution 22-006. Mayor Pro Tempore Secrest seconded the motion, which carried by a vote of 6-0.

Alderman Morgan moved to adopt resolution 22-005. Alderwoman Sledge seconded the motion, which carried by a vote of 6-0.

CONSIDER ADOPTING RESOLUTION 22-004 TO APPROVE THE NC PARKS & RECREATION TRUST FUND GRANT APPLICATION

Mayor Williams briefed the Board on the necessity of the approval of the resolution.

Action

Alderman Morgan moved to approve resolution 22-004. Alderman Muhammad seconded the motion, which carried by a vote of 6-0.

CONSIDER ADOPTING ORDINANCE 22-007- FRONT YARD PARKING TEXT AMENDMENT

Planning & Zoning Administrator Steve Blount briefed the Board on the concern at hand of front yard parking and that the adoption of this amendment places the prohibiting of front yard parking back in the code enforcement ordinance. This policy was removed as an ordinance from the new SDO adoption, and we can utilize PD authority for enforcement of no front yard parking. Perhaps to initiate this process to educate those that are currently parking in their yard with a flyer or some sort and to allow for time to establish new parking areas to give them a warning and upon notoriously violating to fine those that do not comply with the ordinance. Staff will work with the Town Manager to establish the best process for this.

Action

Alderman Howe moved to adopt ordinance 22-007 front yard parking text amendment. Alderman Morgan seconded the motion, which carried by a unanimous vote of 6-0.

CONSIDER ADOPTING ORDINANCE 22-010- ADDING WATER/ SEWER MAIN EXTENSION POLICY

Blount briefed the Board we used language that would work for us as Salisbury Rowan Utilities (SRU) does our water/ sewer and Staff was unable to locate a policy advising how to solve/ set a solution for water extension connections to treat all fairly. ETJ properties were questioned and how to move forward with this process. Mayor Williams explained that we need clear guidance for future process as there is not one currently and this outlines that process. Property owners in ETJ areas can request voluntary annexation(s). This allows the tax base to grow in our ETJ and we can allow them to come into Town of Spencer and provide services to them. This is not to be used as a land grab.

Action

Alderman Miller moved to adopt ordinance 22-010 to add water/ sewer main extension policy. Alderman Morgan seconded the motion, which carried by a vote of 6-0.

CONSIDER ADOPTING BUDGET AMENDMENT ORDINANCE 22-005- 8TH STREET BALL PARK

Manager Franzese reported to the Board that the Town had received a donation earmarked for the use of the Ball Park and in conjunction with the renovations at the Park. Board needs to approve the amendment to move the funds for the Ball Park to gain access.

Action

Alderman Muhammad moved to adopt budget amendment ordinance 22-005. Alderman Morgan seconded the motion, which carried by a unanimous vote of 6-0.

CONSIDER ADOPTING RESOLUTION 22-003 ESTABLISHING A NEW SPENCER HISTORIC PRESERVATION INCENTIVE GRANT PROGRAM

Planner Kyle Harris reported that there are no guidelines to spend the money we have \$10,000 in grant funds for this program. The Resolution increases the award amount to eligible recipients from \$500 to \$2,000 as well as establish a scoring process with target goals for homes with more historic significant features would be prioritized. This will repeal the prior and establish the new guidelines upon adoption of this resolution. Leslie Talbott (308 N Salisbury Ave) HPC member stated, "that a home has to be 50 years old to be considered as a historic property with the possibility to expand the historic district in the future". Harris informed the Board that a rolling basis application process or a Spring/ Winter application window is being considered.

Action

Alderman Sledge moved to adopt resolution 22-003. Alderman Morgan seconded the motion, which carried by a vote of 6-0.

DEPARTMENTAL REPORTS**Planning Department**

Planning & Zoning Administrator Steve Blount gave the monthly Planning report. Planner Kyle Harris gave a short update on CDBG outlines dates and that the HPC/ CAC have 2 vacancies.

Code Enforcement Department

Code Enforcement Officer James Osborne gave the monthly Code Enforcement report; Discussed the materials distributed in packet and that he included photos of two properties in before and after phases illustrating the willingness of some homeowners in to make their homes in compliance with code enforcement. Alderman Morgan used the time to apologize for comments at last board meeting as they were not intended to the Code Enforcement Officer only to state that years and years of people not following code enforcement makes the area look bad.

Police Department

Acting Police Chief Sergeant Mike File gave the monthly Police Department report. He introduced two new hire officers to the Board, Officer Faith Ryoti and Officer Nicholas O'Brien. Still have 5 openings in the department including the Chief position.

Fire Department

Fire Chief Michael Lanning gave the Fire Department report; reporting that the ladder truck has been sold. The recently purchased UTV will be at James River on the 25th and soon released to the FD. We

anticipate extending offers to 3 candidates for the open Fire Lieutenant positions by the end of this week.

Public Works Department

Public Works Director Joel Taylor gave the monthly Public Works Department report; Leaf vac will end this week. Spring Mulch giveaway will be on May 7th for the citizens of Spencer with the option of delivery for in-town residents only at \$10.00 with a max of 3 loads per address; so far, we have at least 9 orders. Spring clean-up day May 21st more info to come expect Board members to be there. The guy wire in the infield was removed from the 8th Street Ball Park by Public Works department. Parking lot lighting is half-way completed.

Finance Department

Manager Franzese gave the monthly Finance Department report; Audit status update should have a draft copy to John Sofley this week.

Library Report

Librarian Beverly McCraw gave the monthly Library report; noting that Facebook followers continue to increase. The upcoming outdoor Fabulous Fifties Spring Festival geared towards children & seniors; will be on May 7th and there will be performers and vendors so bring your lawn chairs and be prepared for entertainment and a day of fun on the lawn from 3:00 p.m.- 7:30 p.m. Ms. McCraw announced that the library had been given a piano and the tuning of it. The Board requested that Staff send a thank you letter to the donor. Board members were each given a poster and flyer for the Spring event and were asked to use them to publicize the day.

TOWN MANAGER REPORT

Manager Franzese gave his monthly report. Thanked all for efforts and support. The State of North Carolina has a \$48 million-dollar rural transformation grant and he asked for Board consensus to apply for the grant; the request would be for \$950,000. The Board granted consensus to do so. ARP funds update spending plan development as Staff will meet at the end of the month for more details. Alderman Morgan asked the Manager for a status update on the Chief of Police opening. Manager Franzese reported that he received a report last week identifying potential candidates and he has a call with PTRC on Monday to discuss in more detail the next steps of the interviewing and hiring. We plan to call 10-20 applicants for phone interviews and would like to narrow down to 3-5 for interviews. Mayor Williams requested a budget update and workshop opportunity for the Board, Staff budget recommendations are due the end of April and in May at the pre-agenda meeting the Board can conduct a budget workshop.

REQUESTS & COMMENTS BY THE MAYOR AND BOARD MEMBERS

Mayor Pro Tempore Secrest:

- Chick-Fil-a Leadership Academy will be on Saturday, April 23rd at NRHS football field from 11:00 a.m. – 3:00 p.m. “Unity Day” there will be vendors and fundraisers and all proceeds will go to the Park on 2nd Street. Also, NRHS will be presenting the Addams Family Musical May 5th-7th there will be posters all over town and we hope that you and your family can come out and support as they have worked hard on this.

Alderman Muhammad:

- I just want to reiterate thank you to all of the Staff and departments and committees in making this Town go where we need to be in the right direction; we still have a long way to go. Warm welcome to the new officers and I hope you all stay.

Alderwoman Sledge:

- I constantly hear people talk about all the things that Spencer is doing and giving us the heads up. Thank you all!

Alderman Miller:

- Thanked Joel Taylor for the support he receives daily in communicating with him and asking so much of him and he never says no and does everything he ask of him with a smile. The second group is the CAC the last two weeks the Community Appearance has redone the planter boxes and donated the new plants for the 8th Street Ball Park and the Town for assisting financially with it. The Community Garden started out with two boxes and the Middle school has an FAA and they are building five additional garden boxes and Ashley Honbarrier (Happy Roots) can donate more too and this makes from 2 to 10 boxes and a gateway entrance will be built this week. A fundraiser will be coming up in May and we are asking for help in planting in the community gardens

Alderman Morgan:

- I'd like to reiterate what Miller said about Joel Taylor and his staff and they do a commendable job and it's a hard job! I mentioned to him about the traffic on Sowers Ferry Rd and now I think he has Public Works going in on a different entrance. Thank you and with the kids playing around and safety concerns. Thanks to the Staff and to Steve Blount and Kyle Harris and thanks to all helping move this Town forward it is really satisfying with that being said we still have a ways to go and a Fire Department that still needs crew quarters, we still lack a community center we spoke of utilizing the upper floor of the Library and allowing access through an elevator. In our further approach we should be looking at potential properties that we could utilize for an outdoor center. The Stanbacks donated another 47 acres to our park but if there's any way to take a look at properties we can utilize for another park and larger it can add to the benefit of our community. Thanks for all your efforts and keep up the good work.

Alderman Howe:

- I think it's really cool and you guys are making this really easy well done. We all have a collective effort to make this done, we say it and you all go out and make this happen. Well done!

Mayor Williams:

- Reiterate what everyone else has said and that is to thank you all as Staff for everything you do and have done and those of you that put your life on the line every day and those of you that work tirelessly often without the thanks that you deserve. We gratefully thank you! We all put up with complaints and praises of the things occurring in the Town. When you get the complaints just know that people are amazed about the things happening in Spencer and the changes are eye catching beyond the limits of this community and can see what you are doing. To that end I am amazed each day when I see the amount of people and within our community and beyond putting on events and 8th Street and Winterfest it's just an exciting time and I am excited to be a part of that.
- A quick update on some really important meetings with some community partners we had recently with the County Commissioners and the EDC which was very positive and well received. I believe we have a really good partnership with them right now. The other piece of that was a follow up meeting with District 9 DOT Engineers and Pat Ivey and our focused concerns on

Charles Street and collectively we met with them, and they are committed to assessing their portion of the road and looking what improvements should be made. They will do the improvements and then turn over to us perhaps July 2024 and in the interim, they can't restrict truck traffic on state owned roads, however they can limit weight on the road. They also control driveway permits and can write in a specified route when businesses apply for a driveway, and we hope this will help with some resolution to what has been a problem for some time to our residents. Also, we spoke with them about our greenway plans and the restriping of the road and school safety and connecting the schools with sidewalks and we will have to reach out to our State Representatives.

EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION OF PERSONNEL PER NC G.S. 143-318.11 (A)(6)

Alderman Muhammad moved to adjourn to executive session for the purpose of discussion of personnel matters per N.C. General Statute 143-318.11(a)(6). Alderman Morgan seconded the motion which carried by a vote of 6-0. The regular meeting stood in recess at 9:02 p.m.

RECONVENE OPEN SESSION

Alderman Morgan moved to approve the motion of reconvening open meeting. Alderman Muhammad seconded the motion which carried by a vote of 6-0.

Mayor Williams reconvened the meeting at 9:39 p.m.

ADJOURNMENT

Alderman Morgan moved to adjourn the regular meeting. Alderman Howe seconded the motion which carried by a unanimous vote of 6-0. The meeting stood adjourned at 9:39 p.m.

Approved by:

Attest:

Jonathan D. Williams
Mayor

Stacy Craven
Town Clerk

MINUTES

**Town of Spencer
Board of Aldermen
Closed Session
April 12, 2022**

The Town of Spencer Board of Aldermen met at Spencer Town Hall in regular session on April 12, 2022, at 6:01 p.m.

Present were:

- Mayor Jonathan D. Williams
- Mayor Pro Tempore Patti Secreast
- Alderman Andrew Howe
- Alderman Steve Miller
- Alderman Sam Morgan
- Alderwoman Patricia Sledge
- Alderman Rashid Muhammad

Also, present were: Town Manager Peter Franzese, Town Atty Jay Dees, and Town Clerk Stacy Craven.

EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION OF PERSONNEL PER NC G.S. 143-318.11(A)(6)

Alderwoman Muhammad moved to adjourn to executive session for the purpose of discussion of personnel matters per N.C. General Statute 143-318.11 (a) (6). Alderman Morgan seconded the motion which carried by a vote of 6-0. The regular meeting stood in recess at 9:02 p.m.

Mayor Williams briefed Board on upcoming timelines of completing Town Manager's performance assessments, once in April and once in October. Asking of each board member to complete their assessment(s) by April 22nd and turn in to Mayor Williams. Will plan for a closed session at pre-agenda on May 5th.

RECONVENE OPEN SESSION

Alderman Morgan moved to approve motion of reconvening open meeting. Alderman Muhammad seconded the motion which carried by a vote of 6-0.

Mayor Williams reconvened the meeting at 9:39 p.m.

ADJOURNMENT

Alderman Morgan moved to adjourn the regular meeting. Alderman Howe seconded the motion which carried by a unanimous vote of 6-0. The meeting stood adjourned at 9:39 p.m.

Approved by:

Attest:

Jonathan D. Williams
Mayor

Stacy Craven
Town Clerk



PROCLAMATION OFFICE OF THE MAYOR

WHEREAS, Jacqui Smith Watson is a talented and compassionate member of the community and the owner of White Picket Fence Photography; as a devout Catholic Christian who attends Sacred Heart Church, her faith has inspired her to volunteer her talents to the community through countless hours without pay; and

WHEREAS, she captures images of students, families, and community members during academic achievement ceremonies, as well extracurricular activities, and events for lifetime memories; and

WHEREAS, her creativity and family-oriented passion allows for families who are not able to attend events to still enjoy the occasion through her capturing of the images, and students are able to promote themselves through her images; and

WHEREAS, her photos have also been featured and used in the local newspaper and other media outlets to help cover certain events; and

WHEREAS, she loves her community and takes pride in capturing the Town of Spencer's special moments; and,

WHEREAS, her passion for photography and seeking the good of our community is better because of the time and kind acts of service she renders; and Jacqui can always be counted in attendance, rain or shine; and,

WHEREAS, the Town of Spencer is proud to honor Jacqui Smith Watson and her contributions of photography in our community.

NOW, THEREFORE BE IT PROCLAIMED, that I Jonathan D. Williams, by virtue of the authority vested in me as Mayor of the Town of Spencer, North Carolina, and on behalf of the entire Board of Aldermen and all of our citizens, do hereby express our sincere appreciation and thanks to Jacqui Smith Watson for her generous service; and

BE IT FURTHER PROCLAIMED that a copy of this proclamation be forwarded to Jacqui Smith Watson with sincere best wishes for continued success and many happy years ahead.

IN WITNESS WHEREOF, I have ordered the town seal affixed by my signature on this the Tenth day of May in the year of our Lord Two Thousand and Twenty-Two.

ATTEST:

Jonathan D. Williams, Mayor
Town of Spencer, NC

Stacy Craven, Town Clerk

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 6/14/2022

Issue under Consideration:	Salisbury Ave Restriping/Bike Lanes
Current Status:	Preliminary engineering and planning review complete, NCDOT restriping scheduled for 2022-23
Points to Consider:	Town's <i>Bike/Pedestrian Plan</i> endorsed this as top priority, NCDOT <i>Complete Streets Program</i> endorses the concepts embodied in this plan.
Financial Impact:	Final engineering and actual restriping costs should be covered as a part of the NCDOT normal maintenance program.
Options:	Restriping will take place in 2022-23. NCDOT has asked for Town's input as to any changes by mid-summer, 2022. This is a once in 15-20 year opportunity that we don't want to miss.
Recommendations:	Motion to endorse plan as presented
Department:	Planning

Salisbury Ave. Bike Lanes

17th Street to Longs Ferry Road

From Spencer/East Spencer Bike/Ped Plan

1.4 Benefits of Bicycle and Pedestrian Facilities

Any good investment provides a beneficial return. Bicycle and pedestrian facilities provide a great return on the investment required to implement if properly planned, built, and maintained. The benefits of bicycle and pedestrian facilities are multifaceted and the subject of numerous studies and reports. The following overview of the many benefits provided by bicycle and pedestrian facilities is divided into four categories:

- Connecting Communities
- Health Benefits
- Economic Impacts
- Environmental Benefits

1.4.1 Connecting Communities

Connecting one place to another is the primary function of transportation facilities, be it urban streets, rural roads, or interstate highways. Bicycle and pedestrian facilities serve this same purpose. Well planned facilities provide useful connections between homes, schools, businesses, parks, and other nearby destinations.

1.4.2 Health Benefits

Encourages physical activity

The adaptable nature of bicycle and pedestrian facilities provides an advantage when compared to traditional parks. Such facilities serve as convenient and accessible venues that support a variety of recreational activities, such as walking, cycling, and running. By design, these facilities function as linear corridors, purposefully located to create linkages between neighborhoods, providing direct access to a recreation resource. Bicycle and pedestrian facilities can help make the choice to exercise easier.

Relieves stress and improves psychological health

Many studies have been conducted to measure the benefits that regular exercise offers our physical health. Researchers also recognize the effects that exercise can have on mental health. A Duke University study tracked subjects suffering from depression. The study results indicated that depression was successfully treated for 60% of test subjects who exercised just 30 minutes a day for three days a week without the use of medication. Many people are turning to bicycle and pedestrian activities as their main source of exercise and resulting mental health benefits.

1.4.3 Economic Impacts

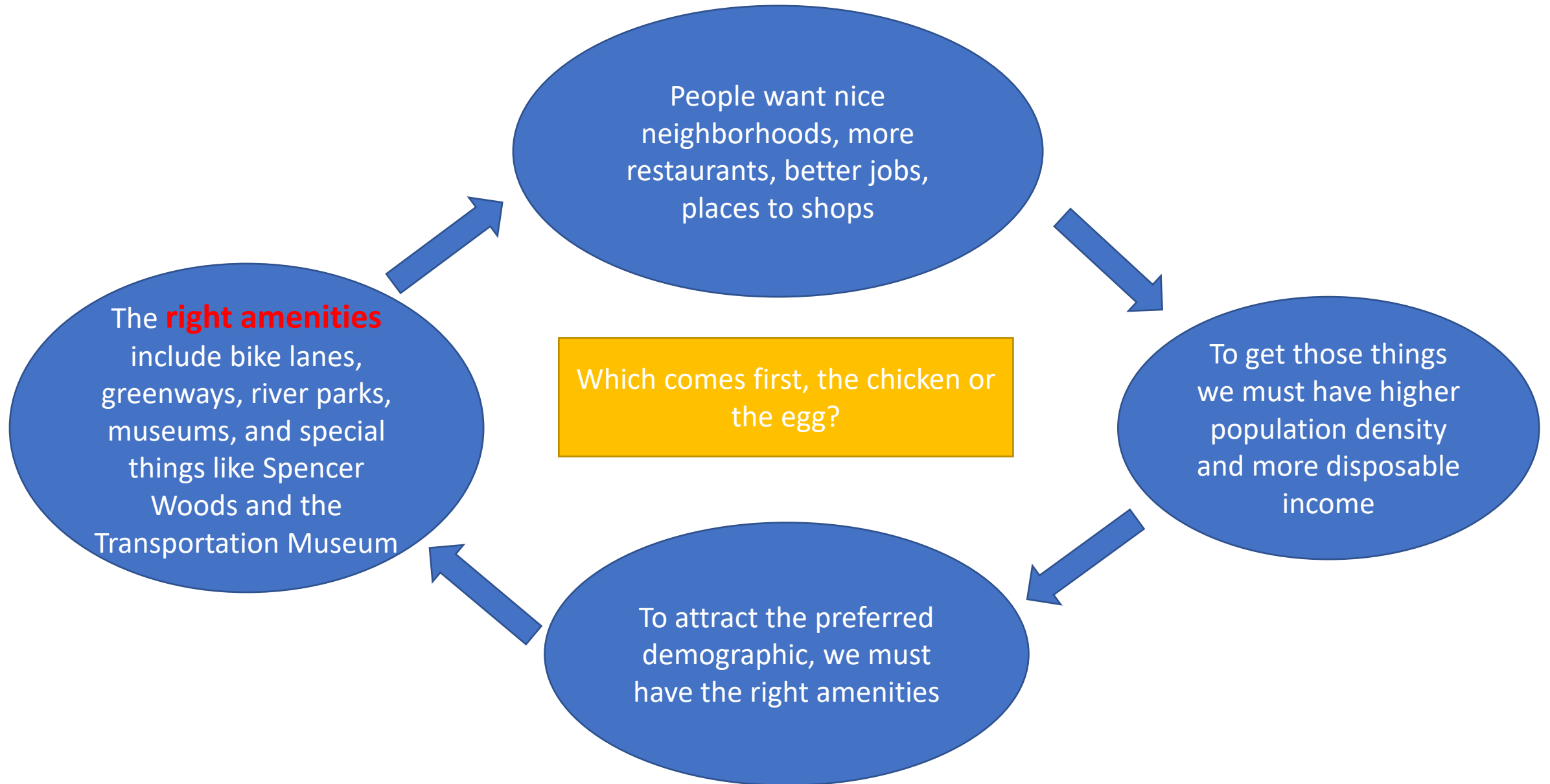
The positive impacts that bicycle and pedestrian facilities have on communities are far-reaching.

Economic data from communities where such facilities have been developed provide real world numbers on the direct and indirect positive economic impacts that they provide. These numbers help justify the expenditure of public dollars to develop transportation and recreational facilities as they provide both an improved quality of life and positive long term economic impacts on nearby businesses, municipalities, and homeowners.

- Increases property values
- Attracts tourism
- Ability to attract new business and retain nearby businesses

1.4.4 Environmental Benefits

Most people understand that bicycle and pedestrian facilities provide many benefits, however, many do not realize the environmental benefits that such facilities can provide. These benefits are very important given the ever-expanding development of previously undeveloped lands. However, the development associated with any growth can negatively impact our natural resources. Bicycle and pedestrian facilities help preserve natural amenities, protect agricultural lands, improve water and air quality, and provide habitats for native wildlife.



Bike lanes on Salisbury Ave. are the “Right Amenities” that we can someone else to pay for!

TRAFFIC CALMING

Long, straight, flat and wide = High Implied Speed Limit



Jake Alexander Blvd.- Salisbury



Looks a little like a dragstrip, doesn't it?

Straight, flat and wide!



Does Salisbury Ave. in Spencer look the same?



What does the implied speed limit look like here?



And here?



And how about here?

Street Parking

Narrower Lanes

Planted Median



Utility poles on street side of
sidewalk

Steet Trees



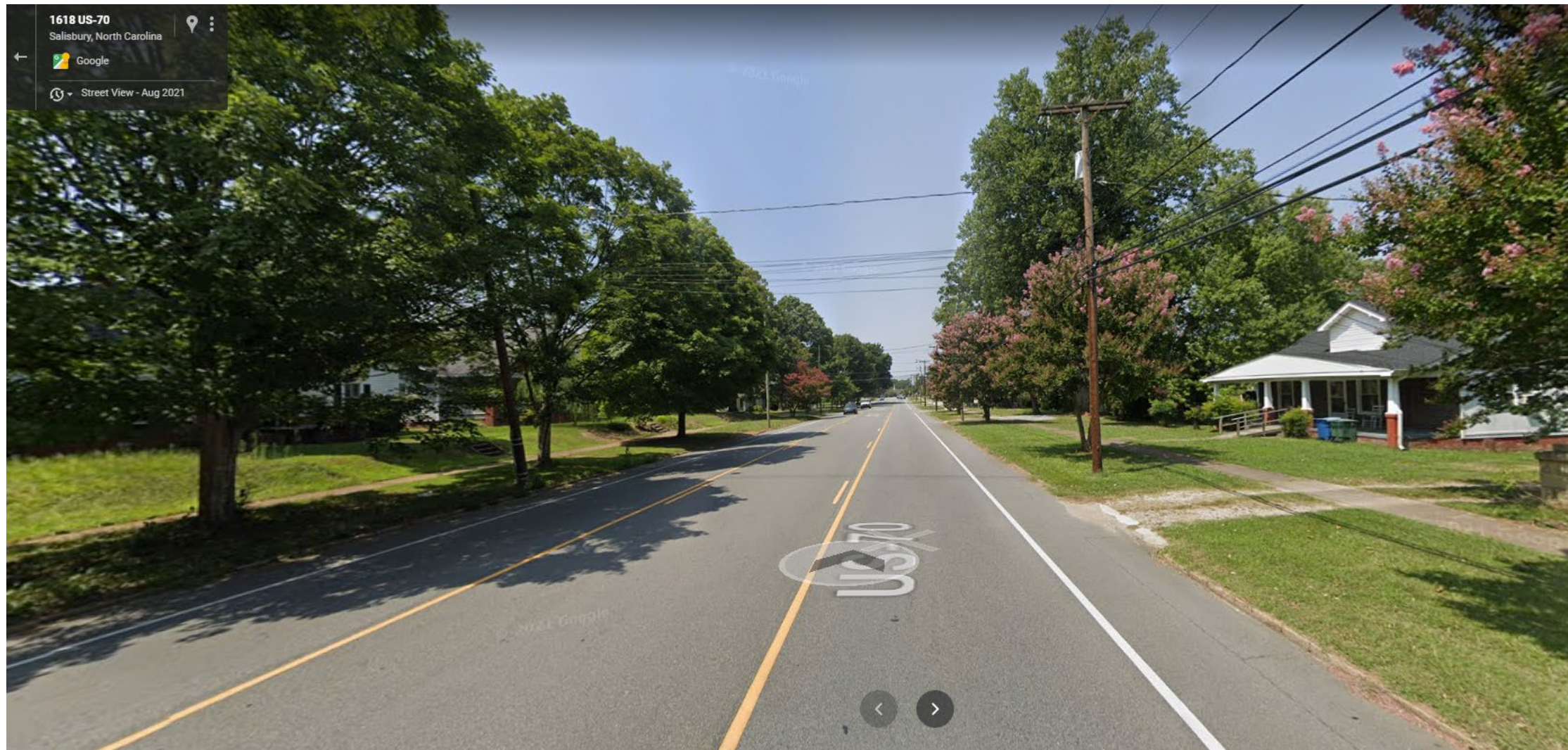
Traffic Circles



Bump-outs



Bike Lanes



N. Main St facing Salisbury



North Carolina DOT
completestreets

Complete Streets Goals

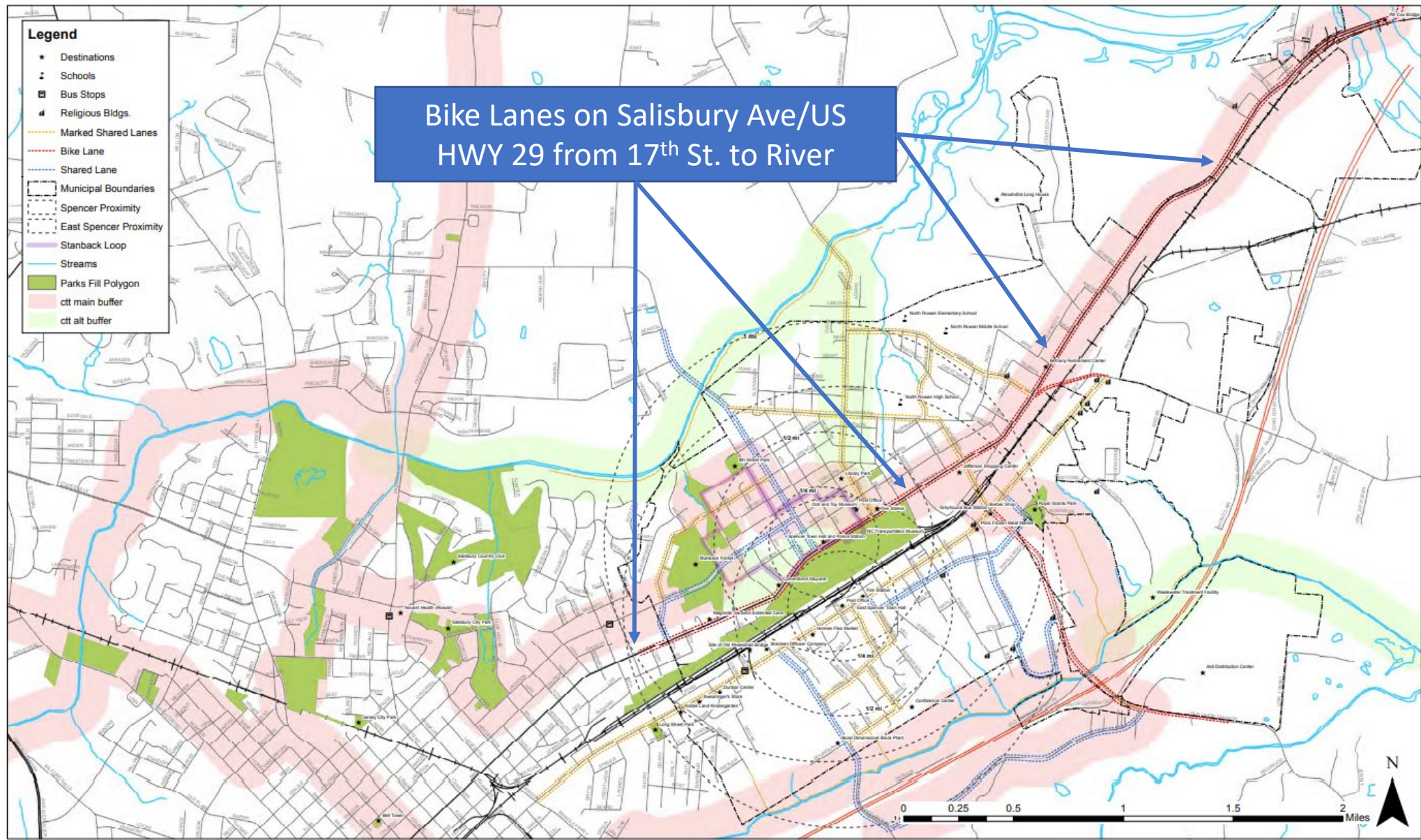
- Reduce pedestrian crashes and unsafe conditions
- Improve access and mobility for those without a vehicle
- Enhance quality of life by providing transportation choices
- Ensure NCDOT has an equitable transportation system that works for everyone



NCDOT Complete Streets Program



Spencer/East Spencer
Comprehensive Bicycle and
Pedestrian Plan
2016



Spencer Priority Pedestrian Facilities

Name	From	To	Total Length (includes both sides of street)	Facility Type
Whitehead Avenue	7th Street	Rowan Ave. Ext.	11,218 LF (2.1 mi)	Sidewalks
Charles Street	3rd Street	Salisbury Avenue	8,848 LF (1.7 mi)	Sidewalks
Rowan Avenue	17th Street	8th Street	6,803 LF (1.3 mi)	Sidewalks
Oakwood Drive	Charles Street	Whitehead Avenue	3,747 LF (0.7 mi)	Sidewalks
Salisbury Avenue	17th Street	Wil-Cox Bridge	25,597 LF (4.85 mi)	Sidewalks

Spencer Priority Bicycle Facilities

Name	From	To	Total Length (includes both sides of street)	Facility Type
Salisbury Avenue	17th Street	Wil-Cox Bridge	46,822 LF (8.9 mi)	Bike Lanes
Rowan Avenue	17th Street	7th Street	7,400 LF (1.4 mi)	Shared Lanes
3rd Street/ Hollywood	Creek (Greenway)	Salisbury Avenue	13,570 LF (2.6 mi)	Marked Shared Lanes
Charles Street	3rd Street	Salisbury Avenue	9,620 LF (1.8 mi)	Marked Shared Lanes
Whitehead Avenue	7th Street	Jefferson Street	9,466 LF (1.8 mi)	Marked Shared Lanes

#1 Priority Goal

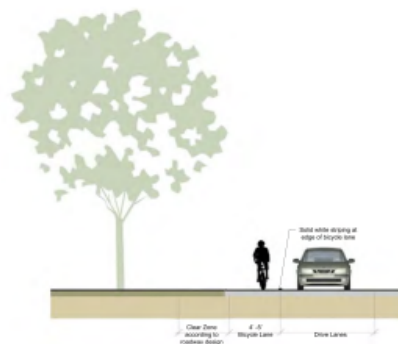


Comprehensive Bicycle And Pedestrian Plan

Bike Lanes

On major roads that provide direct, convenient, quick access to major land uses, bike lanes are recommended. Bike lanes can also be used on collector roads and busy urban streets that have lower speeds. Generally, bike lanes can be used along any road where the traffic volume is greater than 3,000 vehicles per day and the design speed for the motor vehicle is more than 25 mph. These types of facilities are generally provided for more skilled cyclists and not for most families or children. Recommended guidelines for bike lanes include:

- In most cases, bike lanes should be provided on both sides of two-way streets
- Bike lanes should have a smooth riding surface
- Recommended width for bike lanes is 5 feet, but wider lanes may be desirable under certain conditions, and in extremely rare conditions, may need to be less than 5 feet in width
- Drain grate openings should be perpendicular to the direction of travel
- Regulatory signage should be used in conjunction with painted signage on the surface (see signage section)
- Bike lanes may be painted green in high use areas and at/across intersections





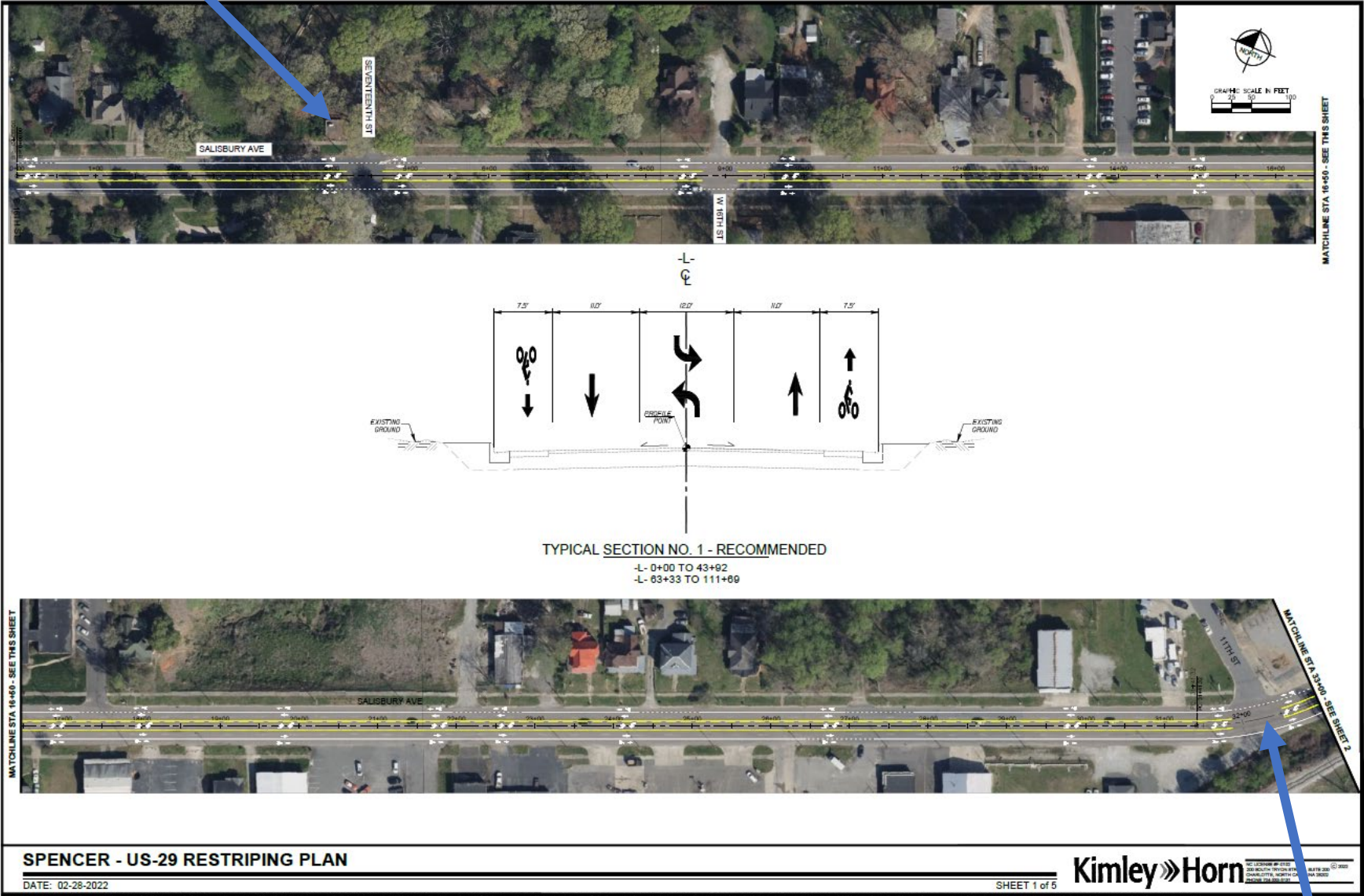
Standard Bike Lane around street parking

Options can make bike lanes more interesting and appealing



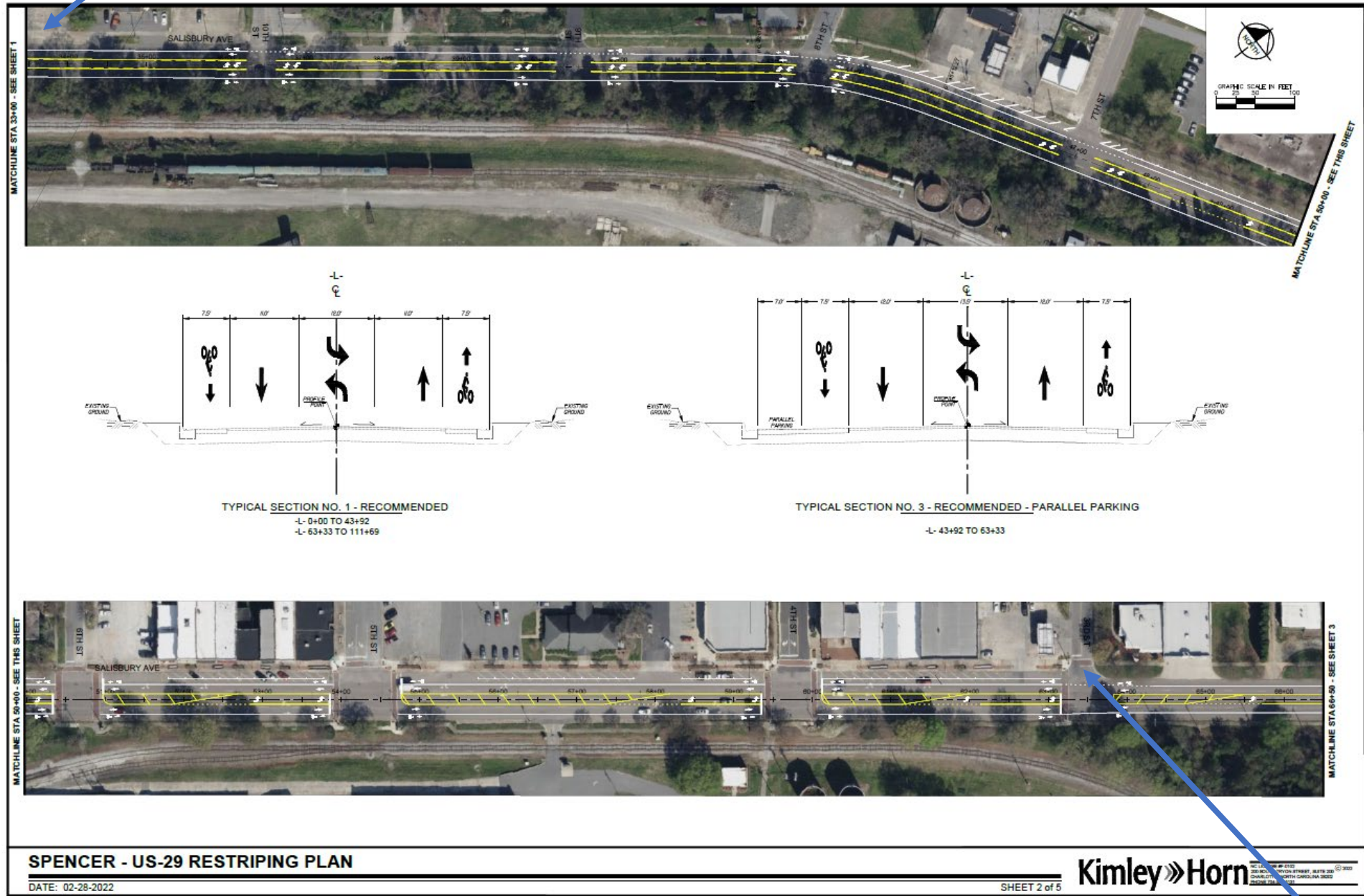
More elaborate bike lane with traffic calming bumpout

17th Street to...



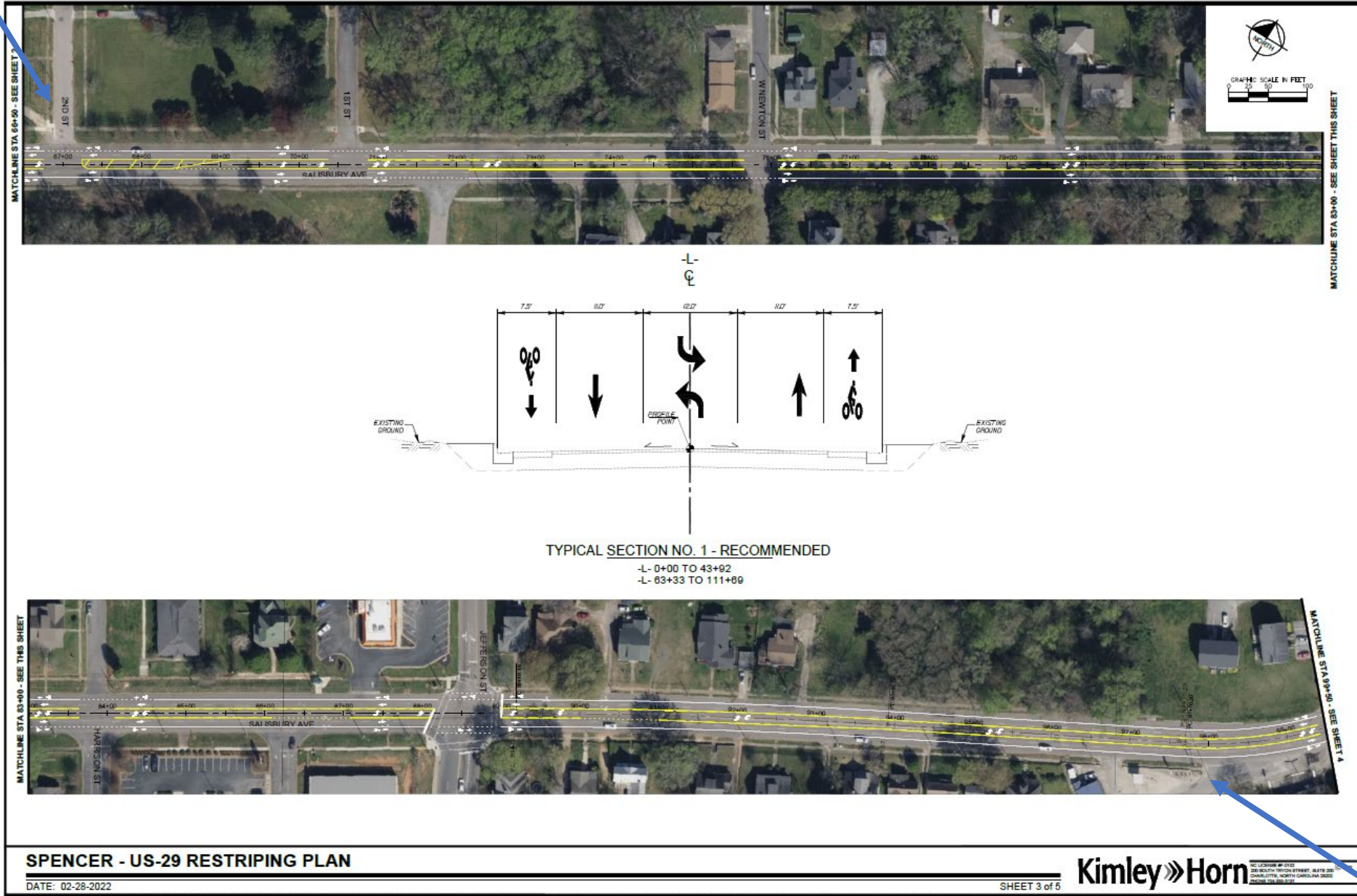
...11th Street

11th Street to...



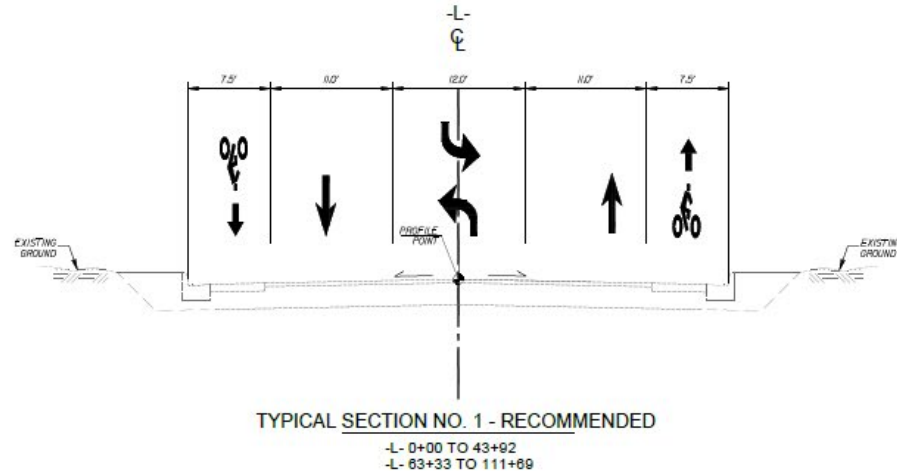
...4th Street

2nd Street to...



...Lexington Street

Henderson Street
to...



...Longs Ferry Road

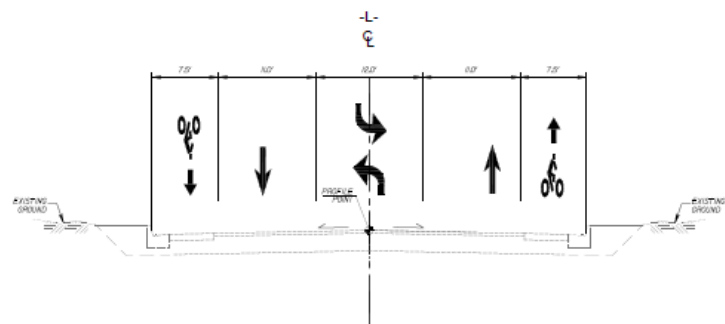
SPENCER - US-29 RESTRIPIING PLAN

DATE: 02-28-2022

SHEET 4 of 5

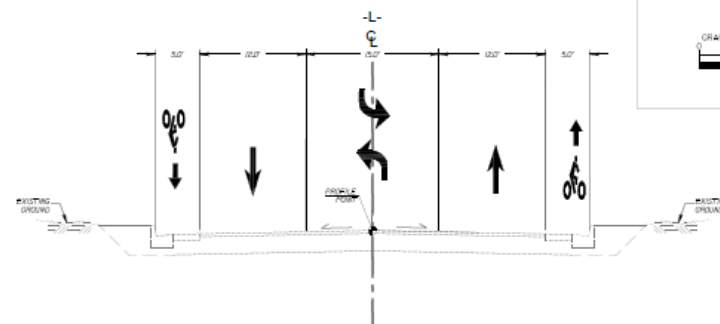
Kimley»Horn

NC LICENSE # 0122
200 SOUTH TRYON STREET, SUITE 200
CHARLOTTE, NORTH CAROLINA 28202
(704) 366-1000



TYPICAL SECTION NO. 1 - RECOMMENDED

-L- 0+00 TO 43+92
-L- 63+33 TO 111+69

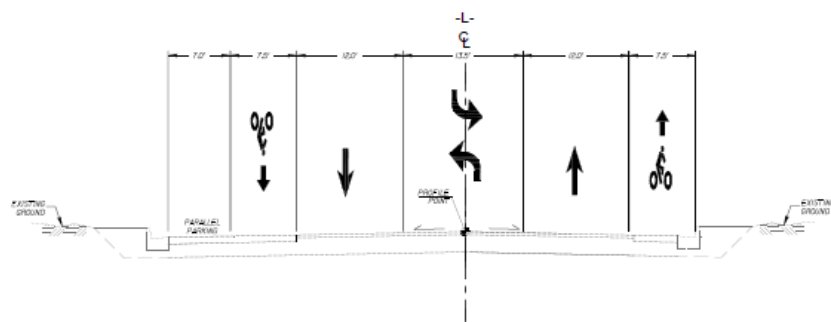


TYPICAL SECTION NO. 2 - MATCH SALISBURY LANE WIDTHS

-L- 0+00 TO 43+92
-L- 63+33 TO 111+69

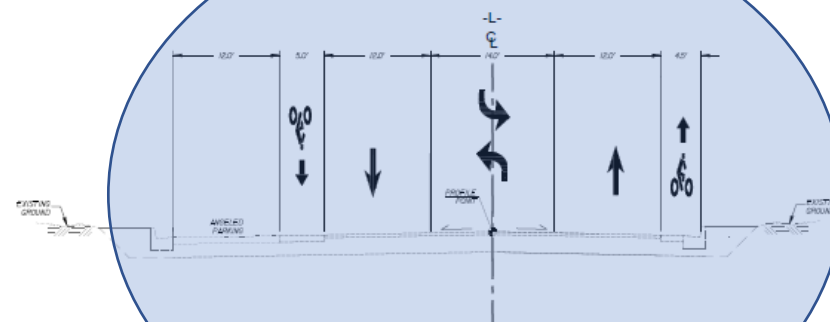


Preferred option has angled parking!



TYPICAL SECTION NO. 3 - RECOMMENDED - PARALLEL PARKING

-L- 43+92 TO 63+33



TYPICAL SECTION NO. 4 - ALTERNATIVE 2 - ANGLED PARKING

-L- 43+92 TO 63+33



Next Steps:

1. Discussion with Planning Board on 5/11/22 and Board of Aldermen on 5/12/2022
2. Adjust plan as needed based on input
3. Advertise for public hearing at 6/9/2022 Preagenda Meeting
4. Post on website with contact number and email for comments
5. Board of Aldermen asked to endorse plan at their 6/14/2022 meeting
6. Send proposed restriping plan to NCDOT for review and comment
7. Update and revise as needed per NCDOT response
8. Restriping project to begin late 2022 or early 2023
9. Planning for second phase (Longs Ferry Rd to Wilcox Bridge) to begin in coming years
(shown on TIP as 2027 project)

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 6/14/2022

Issue under Consideration:	Comprehensive Land Use Plan Update
Current Status:	Planning Board and staff have worked together to create needed updates to the 2008 land use plan which is not current per NCGS 160D standards
Points to Consider:	Updates will suffice until time permits a full update process. Updates recognizes impacts of current development trends.
Financial Impact:	Adoption of updates would allow deferral of expending up to \$40,000 in spending included in the 2022 budget for a complete update
Options:	Adoption of updates would not preclude additional review and update or replacement of the plan in coming years
Recommendations:	Motion to adopt plan amendments as presented by staff
Department:	Planning



MEMO

Date: June 14, 2022

RE: Amendments to Town of Spencer Comprehensive Land Use Plan

Narrative:

In August of 2008, the Board of Aldermen adopted the ***Town of Spencer, North Carolina Land Use Plan 2025***. Per suggestions in that plan and requirements of NCGS 160D, the Town has undertaken to review and update that plan. This update process was done by Town staff and the Town's Planning Board.

An initial review by staff showed that there had been little change in the demographic and statistical description of the Town and thus, the update process concentrated on the impact of new development trends affecting the overall region and the Town. These trends included the following:

1. An increased demand in the region for large tracts of land for manufacturing and distribution related businesses. After decades of seeing development activity from the Charlotte core fall just short of the Spencer area, this trend includes new growth in areas close to the Town to the north and northeast.
2. A related demand for housing, increasing the demand for higher density residential lots with relatively smaller homes. This demand is also magnified by a looming shortage of residential properties and limited sewer capacities in large areas to our south.
3. A recognition that to attract younger, more affluent families to our area, the Town must provide amenities that will be found attractive by this demographic. Recreational choices of this demographic include soccer fields, bike lanes, passive parks, and greenways.

Recognizing these new trends, the planning effort then identified specific areas, corridors and even individual properties that deserve additional planning scrutiny. As a part of the update, these areas should be defined as amendments to Section 5 of the original plan. They are as follows:

SECTION 5 AMENDMENTS

Strategic Properties

- Old NC Finishing Property (PIN 048 006) - Located at the northeast extreme the Town's municipal limits along US Hwy 29 on both the east and west sides of I-85, this property gives the Town frontage on the Yadkin River which offers special development opportunities.
- Fisher Lamb Property (PIN 049 003)- A large tract located east of the railroad, north of Hackett St. and extending to the east side of I-85, has been identified by EDC as a prime industrial site.

- Sowers Farm Property- (PIN 045 0320001) 144-acre site NE of Steeplechase Development, accessed from N Salisbury Ave., prime location for industrial or mixed-use development.
- Center for Urban Forests Site- (PIN 030 077, 076, 074, & 075) The Salisbury Ave. connection to the Stanback Forest trail system, originally envisioned as a multiuse site with community educational and meeting spaces, and a trailhead with parking. Most of site is owned by Spencer but privately owned parcels will need to be acquired to complete the project.

Strategic Corridors and Areas

- Downtown Area- an area along Salisbury Ave from 1st to 8th Streets, and extending one block NW where high quality commercial, retail, arts and service businesses should be encouraged. This area is the face of Spencer.
- Salisbury Ave. from 17th St to Longs Ferry Rd- major commercial corridor through core downtown area extending from connection with Salisbury to current limit of commercial development. Current primary automobile entry point to Town, defining our image.
- Salisbury Ave/US HWY 29 Longs Ferry Road to River- Major opportunities for commercial development along road frontage with industrial development on internal parcels accessed from this highway. Will become one of the Towns primary automobile entry points, defining our image.
- Longs Ferry Rd- Town's primary connection to I-85, experiencing heavy commercial and industrial growth pressures both east and west of I-85. Primary interstate entrance to our Town, defines our Town's image.
- Hackett St- current industrial expansion and future growth interest supports improvements to roads and infrastructure in this corridor.
- Area north of Longs Ferry Rd- Both east and west sides of I-85, north from Longs Ferry Rd. to Yadkin River, identified as prime commercial and industrial growth areas. This will become the face of Spencer to transient traffic along I-85 in the future, defining our Town's image to many.
- Hawkinstown Rd Area- Area north of Hawkinstown Rd, east and south of 7th Street and west to Salisbury ETJ boarder, includes a mixture of small and medium sized parcels with limited residential development. If combined and redivided, and provided with municipal water and sewer, this could be prime area for higher density residential development and annexation.
- Hollywood Dr Area- area west of Hollywood to east of 7th, NW to ETJ extreme, comprised of large, mostly undeveloped parcels that could be developed into higher density residential property if provided with municipal water and sewer.
- Sowers Ferry Rd Area- Area SW of Sowers Ferry Rd, NW of Elizabeth Ave, consists of several large tracts currently zoned AG (which requires 2.5 acre minimum lot size) that if rezoned and provided with municipal water and sewer would be prime location for higher density residential development

A Future Land Development Concept Map is found in Section 5 on page 42 of the original plan. Taking into consideration the changing development trends and the identified areas, corridors and properties of strategic interest to the town's development future, we have identified several land use "concepts that should be added as amendments to the original as follows:

NC Finishing Property

This property has a long and interesting history but its interest to Spencer is two-fold: 1) This is the northern entrance to the Town of Spencer, and it will become the “face” of our community to people traveling past or coming to our community and, 2) This is “waterfront property” with various views and access to the Yadkin River and headwaters of High Rock Lake. No other municipality in Rowan County has this type of asset and potential amenity.

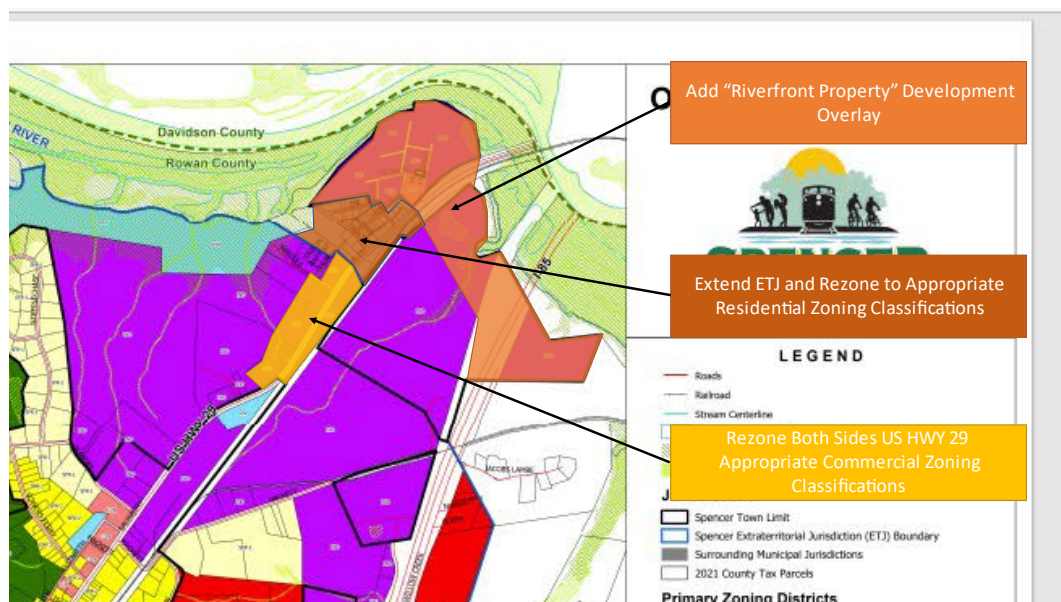
This property is currently zoned Industrial (IND) for a wide variety of industrial uses but it would appear that at least the waterfront portion of this property would be better suited for some type of mixed use (commercial/residential/recreational) development. At least, this property needs to be rezoned to one of the town’s Mixed Use zoning classifications and a development overlay probably should be applied to this property so that the town will have some more influence on this property’s development.

ETJ Extension

On the west side of N US HWY 29, South of the NC Finishing property and north of Yadkin Baptist Church Rd is a small residential community that is currently outside of the town’s ETJ with zoning controlled by Rowan County. I would suggest that the town work with Rowan County to allow an extension of our ETJ into this area and then apply appropriate residential zoning classifications (SFR-3 or RMST) to these existing lots.

N US HWY 29 Rezoning

This is a strip of mixed development on both sides along N Salisbury Ave (US HWY 29) from about 1625 (the old weigh station site) to about 2175 (Yadkin Baptist Church Rd) that is currently zoned Industrial (IND) for industrial development. These are relatively small lots that over time will likely transition to retail uses, especially if the surrounding properties are developed into industrial uses and the NC Finishing property is developed into some sort of mixed-use development. We would suggest rezoning this to an appropriate commercial zoning classification (C-29) to promote commercial development over time.

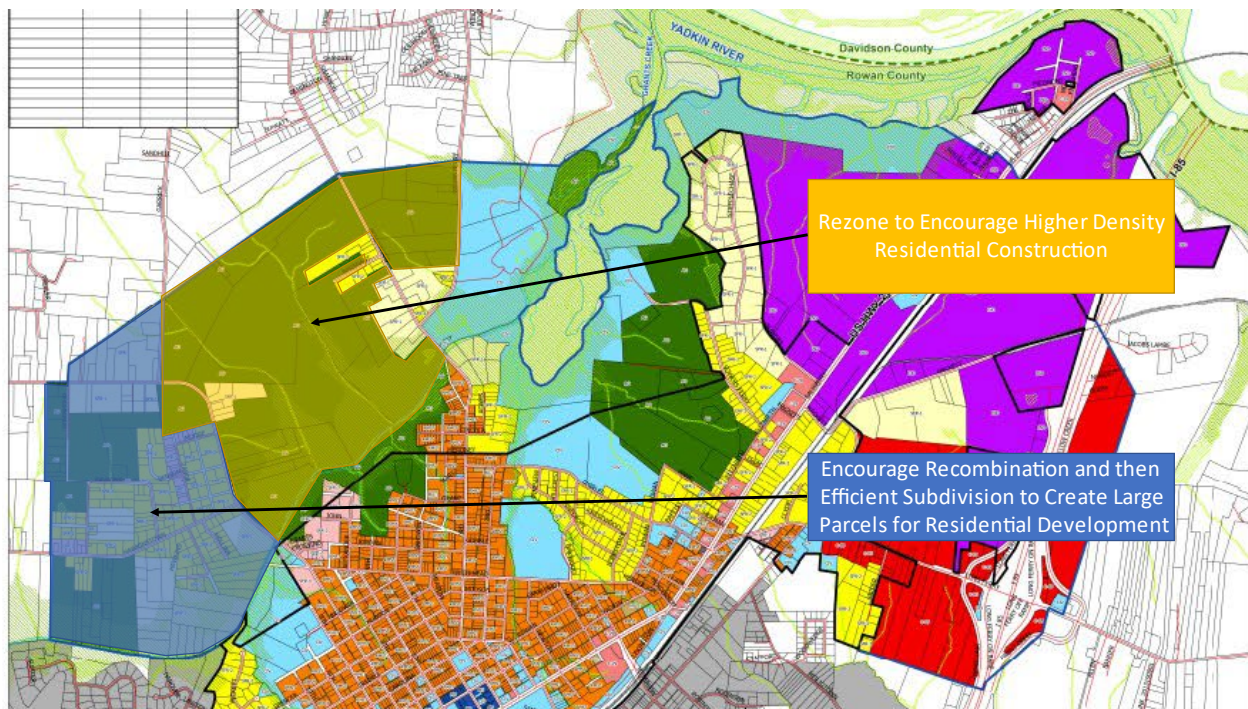


NW ETJ, Hollywood to 7th Street

This area is currently zoned Agriculture (AG) which allows low density residential and more rural land uses. As the town needs to grow its population base and as there are few large parcels of land suitable for large residential subdivisions within our municipal limits, I would suggest rezoning many of these properties to residential zoning classifications more suitable for higher density residential development. The town should work with SRU to preplan water and sewer main extensions into this area that would support higher density development and then exchange authority to utilize municipal water and sewer for voluntary annexation of the new developments.

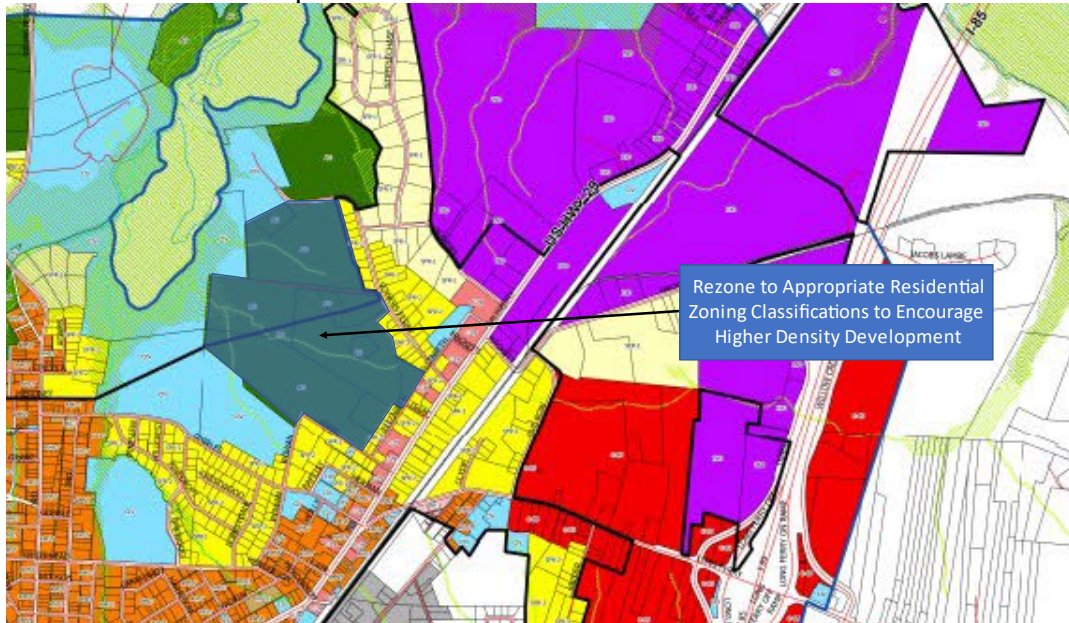
North of Hawkinstown Rd, West of 7th Street

This area has developed over time, partially through land division as inheritance into a mix of small lots, some served by a system of roads with several interior lots having no road frontage. Property owners in this area should be encouraged to recombine and then subdivide property, creating larger lots more suitable for higher density subdivision. The town could provide logistical support and then rezone the property as needed to the benefit of current property owners and the town's future. In return for attaching to town water and sewer (needed for high density development), this property would be annexed into the town's municipal limits.



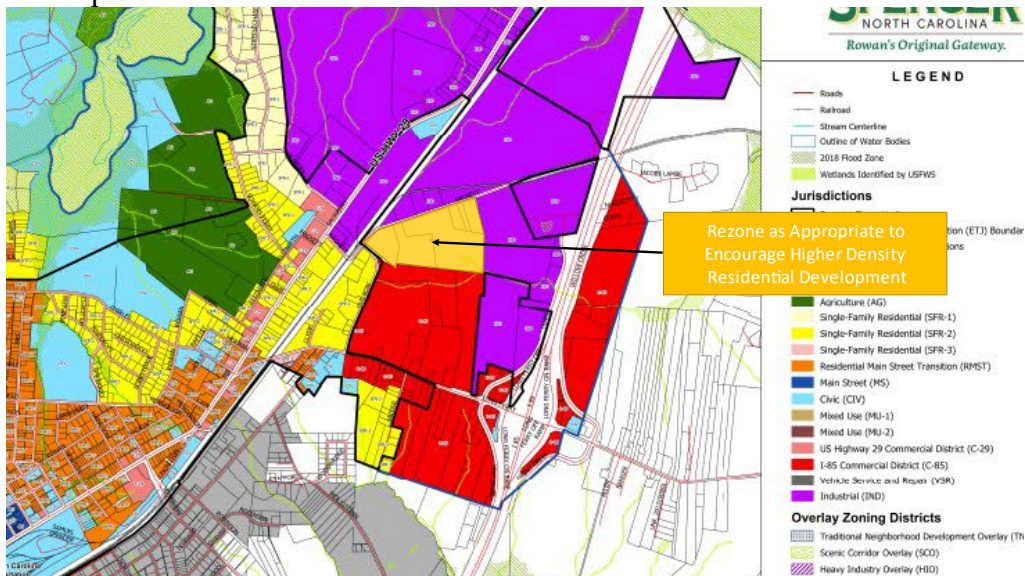
SW Sowers Ferry Road

There are several large parcels in this area currently zoned Agricultural (AG) which allows low density residential and more rural developments. This area should be rezoned to the appropriate zoning classifications to allow higher density residential development. In return for attaching to town water and sewer (needed for high density development), this property would be annexed into the town's municipal limits.



Hackett Street

Starting at the railroad tracks and running east on the south side of Hackett Street for about a half mile are several parcels zoned SFR-1, our lowest density residential zoning classification. These should be rezoned to the appropriate residential zoning classification to encourage higher density development

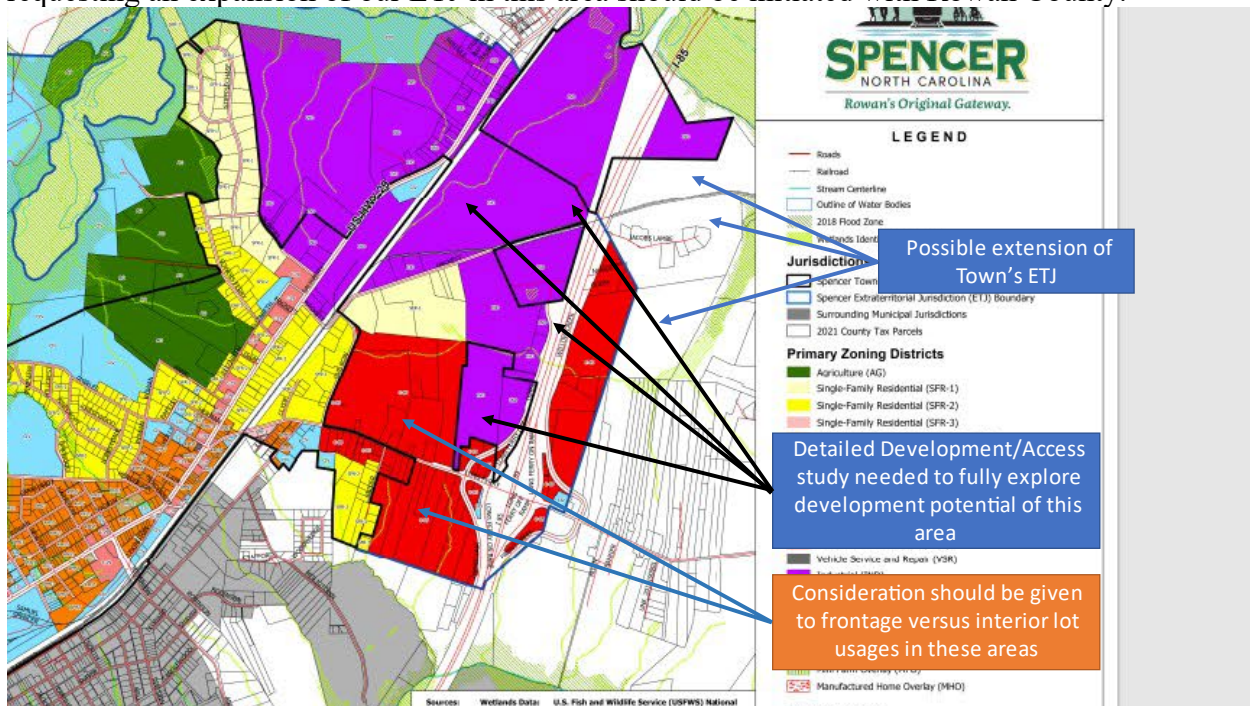


Longs Ferry Road

The Town's zoning control extends on both sides of Longs Ferry Road from Salisbury Ave east to beyond I-85. Most of this property is zoned C-85 which is meant to promote automobile traffic related commercial development. Some thought should be given to the different development potential of the road frontage property versus the internal portions of these properties.

Recognizing the impacts of increased traffic on Longs Ferry Road created initially by new industrial developments east of I-85, Rowan County has initiated a corridor study for this road and Spencer is participating in that study. As an adjunct to that effort, now would be the time to initiate a small area study looking at development patterns and access issues for the properties north of Longs Ferry Road between US HWY 29 and I-85.

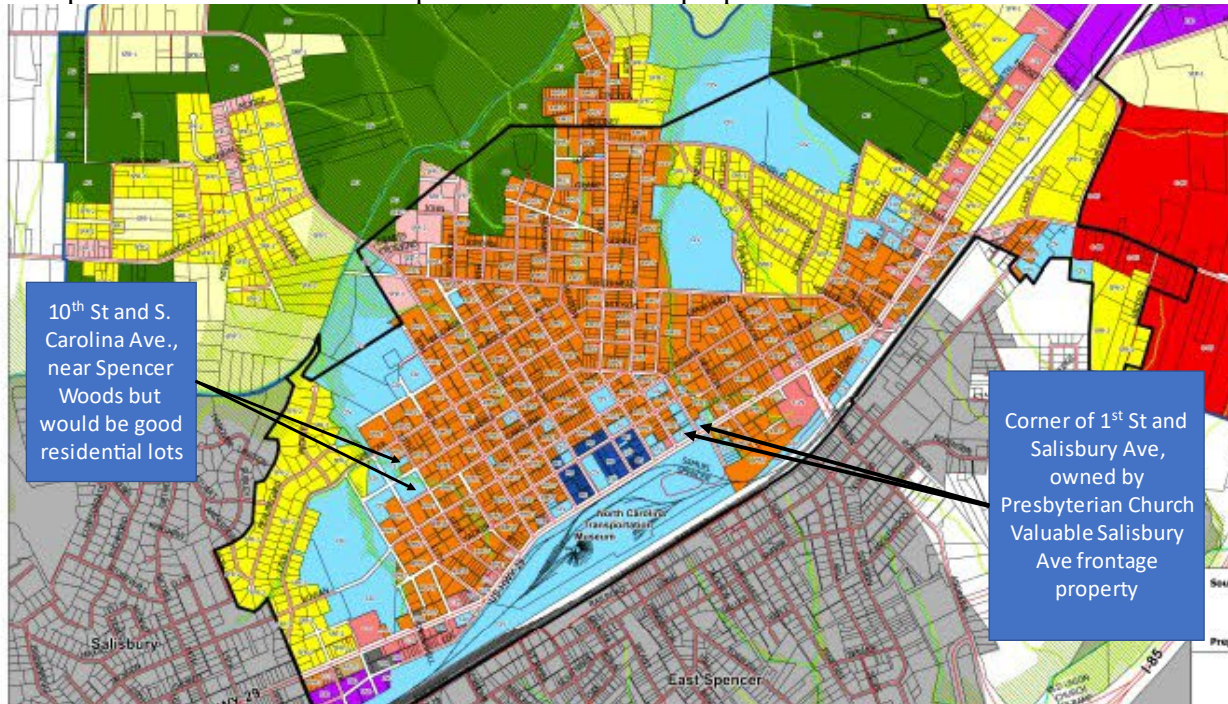
By annexation of the old NC Finishing property and other factors, the Town controls zoning on most of the properties north of Longs Ferry Road, along both sides of I-85. There are several properties on the east side of the interstate that are still under the zoning control of Rowan County, including one property that has split zoning. Initial zoning statutes established in the 1970s allowed municipalities to have an extraterritorial jurisdiction (ETJ) area that extended one mile out from its municipal boundary. Extensions of that initially granted boundary require approval of our county. Since future development in these areas will impact Spencer and the services it provides, it makes sense that development be controlled by the Town. The process for requesting an expansion of our ETJ in this area should be initiated with Rowan County.



Potentially Incorrectly Zoned Properties

Two properties owned by the Town, located near Spencer Woods could possibly be used as residential lots if not planned to be used as part of the park.

Three properties owned by the Presbyterian Church at the corner of 1st St and Salisbury Ave. are located on valuable Salisbury Ave. frontage and would be prime locations for commercial development if the church has no planned uses for the properties.



SECTION 6 AMMENDMENTS

Section 6 of the original plan defined Goals and Implementation Strategies. After review and in light of the new development trends identified above, we feel that some of the strategies deserved rethinking. A “reality check” process was applied to the current strategies, and we suggest revising that section as follows:

(deletions shown with ~~strikethroughs~~, additions shown highlighted in **yellow**.)

1. Improve / Revitalize Downtown Retail / Commercial District

- a. Designate a downtown culture and arts district
 - i. Officially designate the downtown area and encourage a mix of uses to create an active community center for culture and arts to include restaurant, entertainment and housing opportunities
 - ii. **Confirm zoning classifications match the encouraged mix of retail used desired.**
 - iii. **Create an overlay zone for this area to better define its location and limits.**
- ~~b. Work with development association to develop a four point approach to downtown revitalization~~
 - ~~i. The National Main Street Center has developed a comprehensive and proven approach to downtown success. The four points are:~~
 - ~~1. Organization~~

- ~~2. Promotions~~
- ~~3. Design~~
- ~~4. Economic Restructuring~~

- c. Identify ways to connect the business district with the transportation museum
 - i. Inviting signage could be erected on the museum property to lead visitors to a pedestrian walkway designed to mimic rail crossings – encouraging visitors to walk across the street safely to conduct business in downtown
 - ii. Consider a joint marketing with the Museum where the museum encourages tourists to visit downtown and vice versa
 - iii. Signage and brochures could be developed and on display at the museum
 - iv. Ensure new Town Park on Salisbury Ave. includes attractive transition points from museum to downtown area.
 - v. Include appropriate signage and facilities to encourage bicyclist moving along the Town's new bike lanes on Salisbury Ave and pedestrians utilizing the Town's other parks and greenways are aware of the museum and how to get to its site.
- d. Build off of existing events
 - i. Take advantage of large events already being held – for example,
 - 1. Cruise-in
 - 2. Thomas the Tank
 - 3. Winterfest
 - 4. Events in neighboring Salisbury
 - 5. Other events
- e. ~~Promote a private, nonprofit organization to hire a downtown development manager as funds can be raised~~
 - i. ~~A “shepherd” is needed to oversee overall strategy and implementation of initiatives for the downtown. Consider the following–~~
 - 1. ~~Volunteer or paid position (full or part time)~~
 - a. ~~Identify funding source~~
 - i. ~~Membership~~
 - ii. ~~Fundraising~~
 - 2. ~~Consulting services~~
 - a. ~~Hiring expertise on a part time basis to assist with the management~~
- f. Downtown Redevelopment/Revitalization Plan
 - i. A detailed overall strategy will be needed to move the downtown efforts forward. The Plan can be derived with various forms of assistance -
 - 1. NCDDA (NC Downtown Development Association) – revise previous plan
 - 2. Small Town Main Street and/or Main Street Program
 - 3. Rural Center Programs
 - 4. Consultant prepared

2. Improve the public perception of the Town of Spencer (with special emphasis on quality of life and shopping opportunities)

- a. Partnerships with Rowan Tourism Development

- i. How can strategies be developed to help Spencer market itself?
- b. Build off of existing events and attractions
- c. Explore branding and marketing initiatives
- d. ~~Build off of themes unique to Spencer, such as—~~
 - i. ~~“Steam and Economic Engines”~~
 - ii. ~~“Two Tracks—One Great Town”~~
 - iii. ~~Spencer “Shops” (the museum—old Spencer Shops and people come there to shop—play on words)~~
 - iv. ~~Town of Spencer, NC—Home of Spencer Shops~~
 - v. ~~“Hear the whistle blow as we grow”~~
 - vi. ~~Spencer, North Carolina—Area Center of Culture and Commerce~~
- e. ~~“In the center” theme (see example ad on the following page)~~
 - i. ~~Geographic Center of NC~~
 - ii. ~~Transportation Center with the Museum~~
 - iii. ~~Unique Raceway Center~~
 - iv. ~~Culture and Commerce Center~~
- f. Improve the reality that will support the perception by enforcing code compliance for commercial building maintenance
- g. Improve the reality that will support the perception by creating and financially supporting downtown improvement grant programs

3. Protecting existing neighborhoods

- a. ~~Advertise and promote historic district incentives~~
- b. Consider current time allocated to Code Enforcement efforts
 - i. Create and use standard procedure process for all code enforcement efforts
 - ii. Establish budget line item for enforcement efforts (legal expense, notification expense, etc.)
- c. Consider establishing proactive Neighborhood Organizations
- d. Conduct a detailed study of vacant lots with infill potential
 - i. Develop example building types and styles that would fit the character of the neighborhood and possibly accelerate approval process (more specific Historic District Standards)
- e. Update inventory of housing stock and its condition in all neighborhoods
 - i. This may be conducted as part of an overall neighborhood or housing development/redevelopment planning effort

4. Improve the performance and perception of the schools in Spencer.

- a. ~~Partner with schools to~~
 - i. ~~Identify the key issues~~
 - ii. ~~Identify areas where the Town and its citizens can help improve the community and schools~~
 - iii. ~~Consider assistance from the Rowan Partners in Schools~~
 - iv. ~~Identify other areas across the state that have turned around school perception (For example, Enloe in Raleigh, which became a Magnet School and became a desired school for parents to send their children)~~
- b. Improve connections with the school

- ~~i. Facilities at the school are renovated with some new construction~~
- ii. Consider and explore the “Safe Routes to School” program
 - 1. Research opportunities to plan for bicycle and pedestrian access to schools

2. Speed limit management on Charles St

5. Facilitate commerce and industry opportunities within Spencer

- a. Work closely with Rowan EDC to identify, secure, and promote key development sites / properties
- b. Provide marketing data to potential businesses
 - i. Data and studies can be made available on the Town’s website as a free service for potential businesses
 - ii. Data can be updated on a quarterly or annual basis
- ~~c. Implement a marketing strategy to attract potential businesses for downtown and for the Town as a whole~~
 - ~~i. Utilize Marketing data to target specific businesses within the area and outside of the area to locate in Spencer (detailed strategy and recommendations will be in final plan)~~
- d. Identify necessary utility and transportation improvements that may be needed
- ~~e. Provide greater flexibility for businesses within ½ mile of the interstate, to include setback, signage, and parking accommodations~~
- f. Confirm zoning classification for potential business sites are correct. Rezone as needed
- ~~g. Ensure dimensional limitations for commercial and industrial zoning classifications are well balanced between protection of neighboring properties and being “business friendly”~~
- h. Streamline site plan, rezoning and subdivision approval process to shorten approval timeline

6. Facilitate and encourage transportation improvements

- ~~a. I-85 bridge construction is a priority~~
- b. Key intersections in town that may need improving
- c. Work with NCDOT and other entities to improve access to industrial and other business sites from existing road system

To be useful as a decision-making tool, we feel the plan should have specific development **Policies** that can be used by staff, the Planning Board and the Board of Aldermen when making land use decisions and then cited when approving **Statements of Consistency**. We suggest the following be added as amendments to Section 6 of the original plan:

Development Policies

- 1. The Town should encourage new and expanding industries and businesses which diversify the local economy, increase resident’s job opportunities, and expand the town’s tax base.
 - a. The Town should actively seek out and preserve through zoning, properties uniquely suited to industrial and business growth.

2. The Town should protect, enhance, and encourage a high quality of life, image, and cultural amenities as an effective approach to economic development.
 - a. Recognizing the importance of the Town's image to economic and community development efforts, the Town will make land use decisions for defined Strategic Properties, Areas and Corridors with that image in mind.
 - b. A building's location on its site and buffer and berms should be used as required for new development to protect existing vistas important to the Town's "small town" and rural image.
3. Economic development benefits should be balanced against the possible detrimental effects high density residential, commercial, and industrial development might have on the quality of life enjoyed by area residents.
4. Economic development efforts should encourage the revitalization and reuse of unused or underutilized structures and sites in appropriately located commercial and industrial areas.
5. Protection and rehabilitation of viable neighborhoods should be encouraged to ensure their continued existence as a major housing resource for the Town.
6. Low density residential neighborhoods or properties which become infused with or surrounded by higher density residential or commercial development should be protected from new development when possible and should be allowed to undergo an orderly transition to new types of development over time.
7. Single-family homes should be recognized as the primary housing type for the Town, but housing of different types, sizes, and price points should be encouraged to meet the diverse needs of our evolving community.
 - a. Multi-family housing should be considered in all areas of the Town when developed to the level of surrounding neighborhoods and where buffering is provided as needed to protect existing neighborhoods
8. Innovative and flexible land development planning techniques should be supported as a means of encouraging development configurations which are more desirable, and which may better safeguard existing natural land and water resources.
 - a. Large land tracts should be preserved through use of innovative and flexible land use planning practices.
9. The housing needs of the elderly, handicapped, and low/moderate income households should be recognized in the Town's policies and actions regarding residential development.
10. Commercial and industrial development should be encouraged to occur in clusters or defined areas to maximize efficiency of municipal utility and service expansions.
 - a. Commercial development should especially be encouraged in the Town's defined Downtown Area
11. Location of major commercial development should be encouraged adjacent to arterial highways and at intersections of major roads.
12. Industrial development should be located in defined areas and buffered from major highway vistas and adjacent or nearby residential areas to limit any undesirable impacts. Non-industrial development adjacent to planned (zoned) industrial areas should be sited in such a way as to protect the viability of the industrial property.
 - a. Building location, berms, and buffers should be used to insulate properties designated for one type of use from surrounding properties of a different use.

- b. Heavy industrial sites should be separated from non-industrial areas by natural geographic features, greenbelts, major roads, and or other suitable means.
 - c. Light industrial uses may be located in more urbanized areas to take advantage of available municipal services. Careful site design and/or buffering may be required to ensure compatibility with surrounding areas.
- 13. Historic District development standards should be judiciously enforced on all new development and reconstruction/maintenance of existing structures to ensure the District's continued viability and the Town's recognition as a historic community.
- 14. The Town should remain involved in NCDOT's transportation planning to ensure appropriate transportations options in and around the Town.
 - a. The Town's Land Use Plan should recognize possible road extensions and improvements identified by the NCDOT Transportation Improvement Plan (TIP) and make land use decisions with those future transportation improvements in mind.
- 15. Land use decisions should recognize the park, open space, and recreation needs of the community and reserve property to meet those defined needs when possible.

When adopted, these items will become an official part of the Town's Comprehensive Land Use Plan originally adopted in 2008 and will be used by all parties when making land use decisions. This update is meant to bring this plan into compliance with the requirement of NCGS 160D. This plan should be reviewed annually by staff with a full review and revision by the Planning Board and Board of Aldermen every five years, or sooner if development trends or pressures change.

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Post Office Box 45
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AGENDA ITEM

Board Meeting Date: 5/10/2022

Issue under Consideration:	Board to consider appointing Jada Allman (335 Steeplechase Trail) to the Spencer Community Appearance Commission (CAC) for a 3-year expiring 5/31/2025.
Current Status:	CAC Chair Amy Ray previously met with Ms. Allman and encouraged her to submit a board application. The Town Planner met with Ms. Allman on April 14 for an informal interview. A formal interview with the CAC was scheduled for the CAC's regular meeting on April 25. However, due to an unanticipated conflict, the applicant was unable to attend the meeting for her interview. Nevertheless, based on positive feedback from staff and the Chair Amy Ray, the CAC voted unanimously to recommend to the Board of Aldermen Ms. Allman's appointment to the CAC. (A rescheduled interview between the candidate and the CAC is tentatively scheduled for Monday, May 9).
Points to Consider:	The CAC currently has two (2) vacancies. Ms. Allman has demonstrated her qualifications and special experience in a relevant field, which in this case includes real estate development with a focus on the restoration of distressed and underutilized properties in the Concord area.
Financial Impact:	N/A
Options:	The Board can appoint Jada Allman to the CAC, deny her application, or send her application back to staff or the CAC for further consideration.
Recommendations:	The Town Planner recommends that the governing board appoint Ms. Allman to the CAC. She will bring a special skillset centered on real estate development that will benefit the CAC's mission.
Department:	PLANNING & DEVELOPMENT SERVICES

**TOWN OF SPENCER
BOARDS AND COMMISSIONS APPLICATION**
(Attach any additional sheets necessary)

NAME: Jada M.H. Allman

MAILING ADDRESS:

335 Steeple chase Trail
Salisbury NC 28027

STREET ADDRESS:

==

HOME PHONE: /

WORK

PHONE: /

CELL PHONE: 252-509-1089

EMAIL: jada@rowanrock.com

I AM INTERESTED IN SERVING ON:

☒
☐

COMMUNITY APPEARANCE COMMISSION

PLANNING AND ZONING BOARD

☐

HISTORIC PRESERVATION COMMISSION

PERSONAL INFORMATION

HIGH SCHOOL ATTENDED: DH Conley High School, Greenville NC

COLLEGE ATTENDED: East Carolina University & The University of NC at Charlotte

DEGREE: Business Economics & Business Analytics

EMPLOYER: Rowan Rock

JOB TITLE: Operations Manager

SPOUSE NAME: Justin Allman

PRIOR PUBLIC SERVICE

BOARD / COMMISSION / CIVIC GROUP

N/A

FROM:

TO:

COMMENT

(Statement of why you want to serve on this group and any experience you have that will be relevant to the group)

As a part of The Town of Spencer's community, I would love
to serve our community by utilizing my skills and experience
to contribute to success in our Town!

Jada M.H. Allman

Operations Manager for Rowan Rock

CONTACT

335 Steeple Chase Trail
Salisbury, NC 28144

252.509.1089

jada@rowanrock.com

SKILLS

- *Business Communications*
- *Business & Economic Forecasting*
- *Strong Interpersonal Skills*
- *Critical & Creative Thinking*
- *Problem Solving*
- *Detail Oriented*
- *Financial Management*
- *Research and Analysis*
- *Advanced Excel/Microsoft Office*

EDUCATION

East Carolina University-
Business Analytics Graduate Certificate – May 2021

The University of North Carolina at Charlotte-
BS in Business Economics – May 2020

REFERENCES

Julien B. Booth
704.608.3100

Jody Everhart
704.213.4661

To Whom It May Concern,

It is a great pleasure to introduce myself with hopes of future correspondence with you.

I was raised in Farmville, NC and lived there until moving to this side of the state in 2018. I have a passion for supporting small business, preserving history, creating, and improving the environment.

My husband and I purchased our first home in Spencer, NC in late 2020. We immediately fell in love with this town and the potential it holds.

I work for as the Operations Manager for Rowan Rock, which is based out of Concord NC. We are a vertically integrated real estate development company that restores distressed and underutilized properties in the Greater Concord area. We have completed 17 projects in the area since 2018 and have leased 100% of the space to 29 small local businesses and 14 families.

I would love to be able to utilize my skills to contribute to the projects in our Town.

Thank you for taking the time to review my cover letter. I look forward to hearing from you.

Sincerely,



Jada M.H. Allman

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Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 5/10/2022

Issue under Consideration:	8th Street Ball Park Budget Ordinance Amendment
Current Status:	The Town received an additional \$2,500 donation with the designation it be used by the 8th Street Ball Park.
Points to Consider:	The Town needs to appropriate the donation for the Ball Park's use.
Financial Impact:	There is no additional financial impact since the additional expenditures of the Ball Park is fully covered by the donation.
Options:	Accept or decline by vote of the Board of Aldermen
Recommendations:	Motion to approve 8th Street Ball Park Budget Ordinance Amendment 22-008.
Department:	Recreation

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
GENERAL FUND FY 21-22 BUDGET
ORDINANCE 22-008
MAY 10, 2022

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2021 and ending on June 30, 2022:

Section 1. To amend the FY 21-22 expense appropriations as follows: Appropriate funds from Donations received for the 8th Street ballpark renovations.

Section 2. The following line items are amended as follows:

Revenues

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-3833-002	Donations - other	\$110,500	\$113,000	\$2,500

Expenses/Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-6120-357	Maintenance - Parks	\$28,596	\$31,096	\$2,500

Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 10th, day of May, 2022.

Stacy Craven, Town Clerk

Jonathan Williams, Mayor

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Post Office Box 45
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AGENDA ITEM

Board Meeting Date: 5/10/2022

Issue under Consideration:	Fire Department Donation Budget Ordinance Amendment
Current Status:	The Town has received a \$50,000 donation from Rowan County to match donations it made to other volunteer fire department throughout the County.
Points to Consider:	The Town needs to appropriate the donation for the Fire Department's use.
Financial Impact:	There is no additional financial impact since the additional expenditures of the Fire Department is fully covered by the donation.
Options:	Accept or decline by vote of the Board of Aldermen
Recommendations:	Motion to approve Fire Department Donation Budget Ordinance Amendment 22-009.
Department:	Fire Department

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
GENERAL FUND FY 21-22 BUDGET
ORDINANCE 22-009
MAY 10, 2022

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2021 and ending on June 30, 2022:

Section 1. To amend the FY 21-22 expense appropriations as follows: Appropriate funds from a Donation received for the Fire Department from Rowan County.

Section 2. The following line items are amended as follows:

Revenues

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-3833-002	Donations - other	\$113,000	\$163,000	\$50,000

Expenses/Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-4340-212	Uniforms	\$5,850	\$15,850	\$10,000
10-4340-353	Maint – Vehicles	\$15,500	\$25,500	\$10,000
10-4340-354	Maint – Grounds	\$500	\$10,500	\$10,000
10-4340-499	Miscellaneous	\$9,679	\$29,679	<u>\$20,000</u>
				\$50,000

Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 10th, day of May, 2022.

Stacy Craven, Town Clerk

Jonathan Williams, Mayor

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Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 5/10/2022

Issue under Consideration:	Fire Department Grant Budget Ordinance Amendment
Current Status:	The Town has received a \$10,000 grant from the North Carolina Office of State Fire Marshall.
Points to Consider:	The Town needs to accept the receipt of the grant and appropriate the donation for the Fire Department's use. The attached Budget Ordinance will do both.
Financial Impact:	There is no additional financial impact since the additional expenditures of the Fire Department is fully covered by the grant.
Options:	Accept or decline by vote of the Board of Aldermen
Recommendations:	Motion to approve Fire Department Grant Budget Ordinance Amendment 22-010.
Department:	Fire Department

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
GENERAL FUND FY 21-22 BUDGET
ORDINANCE 22-010
MAY 10, 2022

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2021 and ending on June 30, 2022:

Section 1. The Covid-19 Financial Relief grant is accepted by the Town of Spencer from the North Carolina Office of the State Fire Marshall.

Section 2. To amend the FY 21-22 expense appropriations as follows: Appropriate funds from Covid-19 Financial Relief grant to the Fire Department.

Section 3. The following line items are amended as follows:

Revenues

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-3985-002	Other grants	\$54,488	\$64,488	\$10,000

Expenses/Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-4340-230	Supplies - Educational	\$1,150	\$11,150	\$10,000

Section 4. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 10th, day of May, 2022.

Stacy Craven, Town Clerk

Jonathan Williams, Mayor

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Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 5/10/2022

Issue under Consideration:	Vintage Sign Grant Budget Ordinance Amendment
Current Status:	The Town has received a \$10,000 grant from The Blanche & Julian Robertson Family Foundation and \$10,000 grant from the Woodson Foundation for vintage sign restoration.
Points to Consider:	The Town needs to accept the receipt of the grants and appropriate the donation for the Governing Board's use. The attached Budget Ordinance will do both.
Financial Impact:	There is no additional financial impact since the additional expenditures of the Governing Board is fully covered by the grant.
Options:	Accept or decline by vote of the Board of Aldermen
Recommendations:	Motion to approve Vintage Sign Grant Budget Ordinance Amendment 22-011.
Department:	Governing Board

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
GENERAL FUND FY 21-22 BUDGET
ORDINANCE 22-011
MAY 10, 2022

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2021 and ending on June 30, 2022:

Section 1. The Blanche & Julian Robertson Family Foundation and Woodson Foundation grants of \$10,000 each are accepted by the Town of Spencer.

Section 2. To amend the FY 21-22 expense appropriations as follows: Appropriate funds from The Blanche & Julian Robertson Family Foundation and Woodson Foundation grants for vintage signs renovation.

Section 3. The following line items are amended as follows:

Revenues

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-3985-002	Other grants	\$64,488*	\$84,488	\$20,000
*Assumes passage of Budget Ordinance 22-010				

Expenses/Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-4110-194	Contract Services	\$9,000	\$29,000	\$20,000

Section 4. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 10th, day of May, 2022.

Stacy Craven, Town Clerk

Jonathan Williams, Mayor

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Post Office Box 45
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AGENDA ITEM

Board Meeting Date: 5/10/2022

Issue under Consideration:	Consider amending Town of Spencer Personnel Policy and Procedure Manual - Article VI. Leave Policies
Current Status:	The new Personnel Policy for the Town was adopted in March of 2021 and took effect April 1, 2021. Article VI covers leave, and staff recommends the attached amendment to better explain how holiday and vacation leave function for staff not working a typical 40-hour per week shift.
Points to Consider:	All full-time staff (defined as regularly scheduled for 30 hours per week or greater) are eligible for holiday, vacation, and sick leave. Currently holiday leave is offered to cover a full workday, and vacation leave accruals are structured around a 40 hour per week schedule, with pro-rating for those who work 30 hours per week. With the addition of full-time Fire staff working 48-hour shifts, now is a good time to update our leave policies to show appropriate leave accrual tables for 6, 8, 8.5/12, and 24/48 hour shifts. We also recommend capping holiday leave/pay at 12 hours per day.
Financial Impact:	n/a
Options:	
Recommendations:	Motion to approve recommended amendments to Town of Spencer Personnel Policy and Procedure Manual - Article VI. Leave Policies
Department:	Town Manager

ARTICLE VI. LEAVE POLICIES

SECTION 1. HOLIDAY LEAVE

The following holidays are observed by Town offices and are paid holidays for full-time employees and appointed officers of the Town. Part-time and temporary employees do not earn holiday leave.

- New Year's Day (January 1)*
- Martin Luther King, Jr. Day (Third Monday in January)
- Good Friday (Friday before Easter Sunday)
- Memorial Day (Last Monday in May)
- Independence Day (July 4)*
- Labor Day (First Monday in September)
- Veterans Day (November 11)*
- Thanksgiving (Fourth Thursday in November and day after - 2 days)
- Christmas (2-3 workdays, see the following schedule)*

**When a holiday not tied to a certain day of the week falls on Saturday, it shall be observed on Friday. When a holiday not tied to a certain day of the week falls on Sunday, it shall be observed on Monday.*

When December 25th falls on the day as indicated below, the following days shall be observed as holidays:

- Sunday—Friday and Monday
- Monday—Monday and Tuesday
- Tuesday—Monday, Tuesday and Wednesday
- Wednesday—Tuesday, Wednesday and Thursday
- Thursday—Wednesday, Thursday and Friday
- Friday—Thursday and Friday
- Saturday—Friday and Monday

Full-time employees working greater or fewer than 40 hours per week shall receive prorated holiday hours based on their normal weekly work schedule, [with a maximum of 12 hours of holiday leave per day](#). Examples include:

- Eight (8) hour shift equals eight (8) hours of holiday pay
- [Twelve \(12\) hour shift equals twelve \(12\) hours of holiday pay](#)
- [Twenty-four \(24\) hour shift equals twelve \(12\) hours of holiday pay](#)
- Six (6) hour shift equals six (6) hours of holiday pay

In order to be eligible for holiday pay, an employee must have been in pay status for a full regularly scheduled workday before and after the holiday.

Religious Observances

Employees who wish to use leave for religious observances not already covered in the Town leave policies must request leave from the Town Manager. The Town Manager will work with the Department Head to arrange the work schedule so that an employee

may be granted annual leave for the religious observance. Annual leave for religious observances may be denied only when granting the leave would create an undue hardship for the Town.

Effect of Holidays on Other Types of Leave

Regular holidays which occur during a vacation, sick or other paid leave period of any appointed officer or employee of the Town shall not be considered as vacation, sick or other paid leave.

Working on a Holiday

Employees required to perform work on regularly scheduled holidays will be paid for all time worked on the holiday(s). Exempt employees who are not required to work on holidays, but choose to do so anyway receive no extra compensation for their efforts. Nonexempt employees working when not required or approved will be addressed through the disciplinary action process.

SECTION 2. VACATION LEAVE

It is not mandated, but Town employees are encouraged to use vacation leave to provide rest, relaxation and recreation, which is necessary for the well-being the Town seeks for its employees.

Basic Accrual

Vacation with pay is granted to full-time regular employees. Part-time and temporary employees do not earn vacation leave. Vacation leave earned by full-time employees having a workweek with [greater or](#) fewer than 40 hours will be prorated [according to the Table below](#), based on the number of hours worked per week. Vacation is accrued bi-weekly upon the date of hire, but cannot be used until the completion of the initial six month probationary period unless the denial of such leave will create an unusual hardship. Vacation leave may be taken during this period only with the prior approval of the Town Manager.

Employees shall be granted the use of earned vacation leave upon request and at those times designated by their supervisor which will least obstruct normal operations of the Town. Vacation time will not be advanced and thus, cannot be used until it is earned. Employees leaving employment prior to completion of the initial probationary period will forfeit all accrued vacation leave.

<u>Annual Vacation Accrual Table (in hours)</u>					
<u>Years of service</u>	<u>Days per year (all FT)</u>	<u>30-hour employee</u>	<u>40-hour employee</u>	<u>Sworn Police</u>	<u>Fire 24/48</u>
Less than 5 years	10	60	80	85	120
5, but less than 10 years	12	72	96	102	144
10, but less than 15 years	15	90	120	127.5	180
15, but less than 20 years	18	108	144	153	216

<u>20 or more years</u>	<u>21</u>	<u>126</u>	<u>168</u>	<u>178.5</u>	<u>252</u>
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Employees shall be granted the use of earned vacation leave upon request and at those times designated by their supervisor which will least obstruct normal operations of the Town. Vacation time will not be advanced and thus, cannot be used until it is earned. Employees leaving employment prior to completion of the initial probationary period will forfeit all accrued vacation leave.

<u>Years of Service</u>	<u>Annual vacation accrual for 40-hour employees</u>
<u>Less than 5 years</u>	<u>80 hours</u>
<u>5, but less than 10 years</u>	<u>96 hours</u>
<u>10, but less than 15 years</u>	<u>120 hours</u>
<u>15, but less than 20 years</u>	<u>144 hours</u>
<u>20 or more years</u>	<u>168 hours</u>

If an employee is on leave and is in unpaid status more than 50% of his or her regular schedule for the month, no vacation leave will be accrued for that month.

Credit for Prior Service

Upon date of hire, employees hired by the Town who have verified prior service with another participating member of TSERS (Teachers' and State Employees' Retirement System) or LGERS (Local Governmental Employees' Retirement System) will receive vacation accrual at 50% of his or her prior years of service and will then progress according to the accrual chart above. For example, an employee entering Town employment with eight (8) years of prior verified service would start accruing at four (4) years of service (80 hours per year). After one year of employment with the Town, the employee would move to the next accrual level of 96 hours based on receiving the 50% credit for prior verified service.

Manner of Taking Leave

- A. Approval or denial of a vacation leave request will be based upon the department's operational and staff coverage needs.
- B. Vacation leave shall only be taken with prior approval from the employee's supervisor.
- C. Vacation leave may be taken in fifteen (15) minute increments.
- D. Employees are cautioned not to retain excess accumulated vacation leave until late in the fiscal or calendar year. It is necessary to keep all Town functions in full operation throughout the holiday season, so large numbers of employees will not be granted vacation leave at the same time. Employees with large vacation leave balances at calendar or fiscal year end shall receive no special consideration in having vacation leave scheduled or in receiving any exception to the maximum annual accumulation.



Monthly Activity Report

Planning, Zoning & Subdivision Administrator

March 2022

	<u>Location</u>	<u>Activity</u>	<u>Action</u>
3.29.22	Office	Leadership Team Meeting	Discussed various issues
3.29.22	Office	Questions concerning greenhouse operation on Ridenhour Rd	Answered questions
3.30.22	Carolina Ave	Questions concerning permit for solar panel installation	Answered questions
3.30.22	N Salisbury Ave	Development questions for new doctor's office	Phone discussion
3.30.22	All	Enquiry about proposed SFR-2 rezoning	Answered questions
3.30.22	Office	Worked on comprehensive plan update	Updated presentation
3.30.22	Office	Town Hall Park	Public Input session
3.31.22	Office	"3 rd Street Greenway" plan review	Offered comments to staff
3.31.22	Office	Sign permit application 630 N Salisbury Ave	Issued permit
3.31.22	950 Longs Ferry Rd	Contractor wants to develop as "laydown" yard and warehouse	Explained conditional rezoning required
3.31.22	Town Hall Parking Lot	Reviewed easements and discussed with manager	Issued permit
3.31.22	Carolina Ave	Solar panel permit to HPC for review	Information to Kyle
3.31.22	Office	Review greenhouse zoning permit application	Review and comment
4.1.22	Lamb property east of I-85	Subdivision request	Reviewed and commented
4.4.22	033 314	Questions from appraiser about lot conformity	Structure was not in compliance
4.4.22	037 021	Request to subdivide SFR-2 zoned lot	Not allowed due to size
4.4.22	Office	Distributed Comprehensive Plan Update to staff for comment	discussion

4.4.22	Whitehead	Minimum lot size questions	discussion
4.4.22	Ridenhour	Zoning permit to construct commercial greenhouses	Approved permit
4.4.22	Cain St	Driveway permit	issued
4.5.22	Park Plaza	Permit questions for new tenants	Answered questions
4.5.22	Meadow & 3rd	Questions on zoning issues	Answered questions
4.5.22	Office	3 rd St Greenway project	Discussed with staff
4.5.22	Office	Discussed options with consultant	discussion
4.5.22	Office	Zoning permit tracking spreadsheet	created
4.5.22	Office	Town owned property list	created
4.5.22	Office	Preliminary restriping plans	Sent to NCDOT
4.7.22	Rowan St	Zoning permit for attic upfit	Issued permit
4.7.22	Meadow & Whitehead	Stormwater flow problems	Discussions with engineer
4.7.22	Hackett	Questions about keeping chickens	Answered questions
4.7.22	Office	Meeting with NCDOT and others concerning transportation issues	discussion
4.7.22	S Salisbury Ave	Possible subdivision	Answered questions
4.7.22	office	Preagenda meeting	attended
4.8.22	NE Spencer	Met with consultant concerning small area plan north of Longs Ferry Rd	discussions
4.11.22	Lambe Lane	Exempt subdivision	Authorized and signed plat
4.11.22	Salisbury Ave	PP for restriping project	Created presentation
4.11.22	office	Planning Board Meeting	attended
4.12.22	Office	Town Hall team meeting	attended
4.12.22	5 th st	Townhome project	Answered questions
4.12.22	6 th st	Townhome project	Reviewed plans
4.12.22	2 nd st	Cond rezoning permit enforcement	Started review
4.12.22	office	Board of Aldermen meeting	attended
4.14.22	9 th st	Questions about use of lot for single family home	Answered questions
4.14.22	Spencer Woods Salisbury Ave trail head	Memo outlining opportunities	Staff discussion
4.18.22	Anne St	Subdivision for ne house	Answered questions

4.18.22	Charles St	Fence permit	Issued permit
4.18.22	Hawkins Loop Rd	Zoning and setback questions	Answered questions
4.19.22	Park Plaza	Dumpster permit	Issued permit
4.19.22	S Salisbury ave	Zoning permit for building upfit	Issued permit
4.19.22	Tabor Rd	Lot size questions	Answered questions
4.20.22	Various	SFR-2 rezoning	Information to Rowan Co to update GIS
4.20.22	office	No parking on grass policy	Drafted and sent out to staff for review and comment
4.20.22	Innospec	Zoning compliance letter for air quality permit	Sent letter
4.21.22	S Carolina Ave	Zoning permit for solar panel installation	Issued permit
4.21.22	office	Wilcox Bridge Trailhead Meeting	attended
4.21.22	S Yadkin	Driveway permit	Issued permit
4.21.22	2 nd st	Cond Zoning Violations	Met wit Mike King to discuss issues
4.21.22	Hawkinstown Rd	Zoning questions	Answered questions
4.21.22	Hackett St	Access problems for new development	Answered questions
4.25.22	Clyde St	Questions from surveyor about 7 lot subdivision	Reviewed plat and advised of needed information
4.25.22	N Yadkin	Zoning permit for handicap ramp	Not required
4.25.22	415 pinecroft	Zoning and driveway permits for new home	Issued permits
4.25.22	417 pinecroft	Zoning and driveway permits for new home	Issued permits
4.26.22	Longs Ferry	Distribution warehouse enquiry	Answered zoning questions
4.26.22	office	Leadership Meeting	attended
4.26.22	office	No parking on grass enforcement policy meeting	Staff discussion
4.26.22	office	Centralina staff meeting on ARPA funding	attended
4.26.22	office	Strategy meeting with staff on Hackett Rd project issues	discussions
4.26.22	office	Small area plan for area north of longs ferry	Reviewed and discussed with staff

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Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: May 10, 2022

Issue under Consideration:	N/A
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	N/A
Recommendations:	N/A
Department:	Police- Code Enforcement



Code Enforcement Office

MH - Minimum Housing / OL - Overgrown Lot / HD - Historic District/ JV - Junk Vehicle / JP - Junk Pile / AWG - Abandoned White Goods / AC - Animal Control / IP - Illegal Parking /AB - Abandoned Building / ZV - Zoning Violation / CM - Commercial Maintenance/ Open Red - Open Active Case / Abated Green - Case Closed & Cleared / Unfounded Blue - No Violation Found,

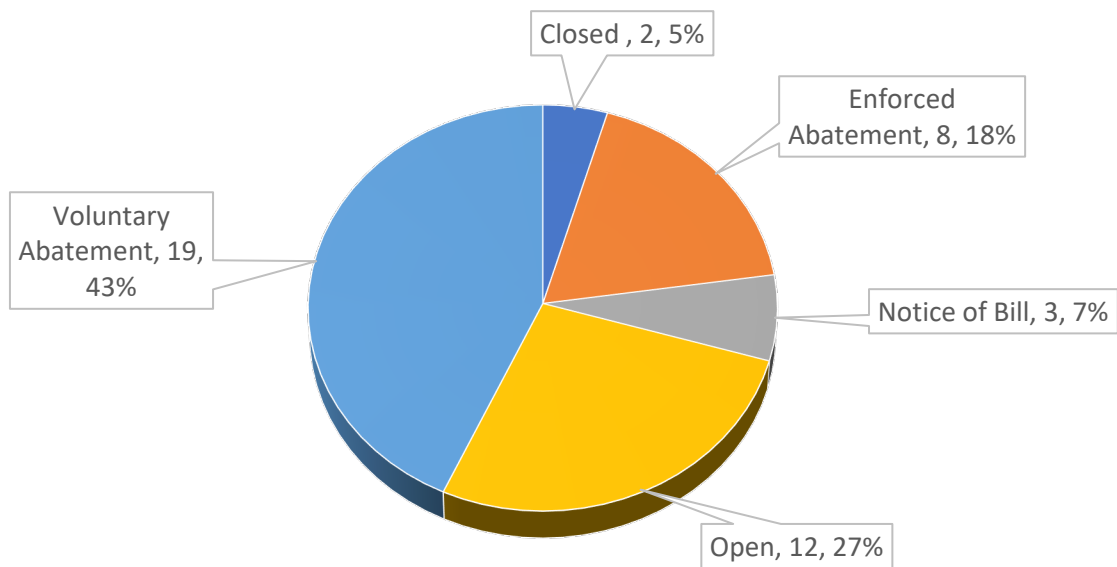
Monthly Report

April 2022 Highlights

- APRIL 2022: 44 total Cases, 12 Open, 32 Closed
- Year to Date: 86 Cases
- Notice of Violations for April: 20
- Cases Closed: 11 for previous months
- Work Orders for Abatement: 4 total: 3 Mowing, 1 Junk Pile
- Liens Closed thru Clerk of Court: 4,

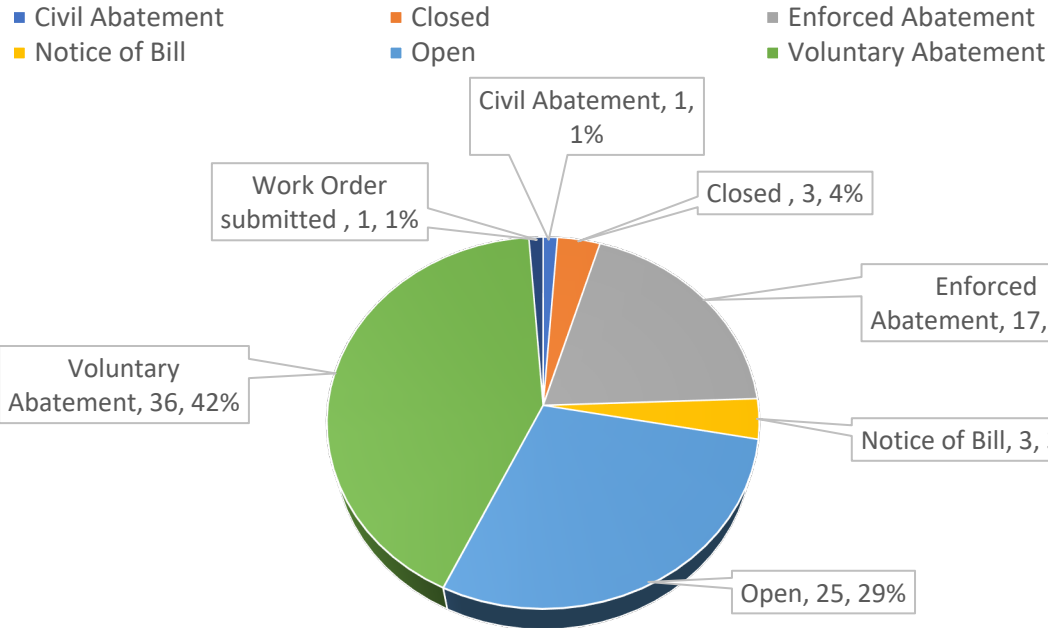
April 2022 Total Cases: 44

■ Closed ■ Enforced Abatement ■ Notice of Bill ■ Open ■ Voluntary Abatement



Code Enforcement Office

2022 Year to Date Breakdown: Total Cases 86



2022 Open Cases

Case Number	Address	Violation	Status
202200088	413 S Baldwin Ave	High Grass and weeds	Open
202200087	711 4th St	High Grass and weeds	Open
202200081	502 S Carolina Ave	High Grass and weeds	Open
202200080	704 5th St	High Grass and weeds	Open
202200078	603 4th St	High Grass and weeds	Open
202200077	709 7th St	High Grass and weeds	Open
202200071	204 S Iredell Ave	High Grass and weeds	Open
202200067	303 S Yadkin Ave	High Grass and weeds in the backyard	Open
202200065	600 3rd St	High Grass and weeds	Open
202200063	401 W 17th St	Major roof damage from tree falling on the house	Open
202200051	613 5th St	High grass in the front and backyard	Open
202200045	303 S Iredell Ave	Front porch unsafe with missing wood	Open
202200044	204 S Iredell Ave	Junk pile on the front porch and in the backyard	Open



Code Enforcement Office

202200038	119 5th St	Wall in alleyway next to 121 5th may collapse	Open
202200037	222 N. Salisbury Ave	Missing aluminum wrap and fascia board on front of roof.	Open
202200036	1216 S Salisbury Ave	Exterior of property with large amount of debris and trash	Open
202200035	405 N. Salisbury Ave	Junk pile, pile of tires and junk vehicles in the backyard	Open
202200034	613 5th St	Porch roof dilapidated	Open
202200033	704 5th St	Hole in roof	Open
202200027	504 1st street	House caught fire	Open
202200026	705 N Salisbury Ave Apt B	Junk pile in front yard	Open
202200025	2555 N US 29 Hwy	Piles of junk from illegal dumping	Open
202200015	804 S. Salisbury Ave	Car crashed into living room	Open
202200005	701 5th St	Siding missing on rear of home and crawl space door damaged leaving access for animals	Open
202200002	414 S Carolina Ave	Front porch have large hole left open from recent attempt to repair	Open



April 2022 Monthly Case Status Report

4/1/2022 - 4/27/2022

Case #	Case Date	Main Status	Last Status Change Date	Complaint Received	Violation Address	Nature of Complaint
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Group: Closed

202200072	4/18/2022	Closed	4/22/2022	On Site	110 11th St	High grass and weeds
202200055	4/8/2022	Closed	4/11/2022	On Site	116 11th St	High Grass and weeds over 8 inches in height in the front and backyard

Group Total: 2

Group: Enforced Abatement

202200075	4/19/2022	Enforced Abatement	4/27/2022	On Site	907 5th St	High Grass and weeds
202200070	4/14/2022	Enforced Abatement	4/21/2022	On Site	908 7th St	High Grass and weeds
202200062	4/12/2022	Enforced Abatement	4/18/2022	On Site	300 Sowers Ferry Rd	High Grass and weeds
202200061	4/12/2022	Enforced Abatement	4/18/2022	On Site	401 Sowers Fery rd	High Grass and weeds
202200060	4/12/2022	Enforced Abatement	4/25/2022	On Site	301 S Rowan Ave	High Grass and weeds in front and backyard
202200058	4/11/2022	Enforced Abatement	4/19/2022	On Site	912 N Salisbury Ave	High Grass and weeds over 8 inches in height
202200054	4/8/2022	Enforced Abatement	4/27/2022	On Site	808 4th St	High Grass and weeds
202200052	4/7/2022	Enforced Abatement	4/18/2022	On Site	601 4th St	High Grass and weeds over 8 inches in height
202200039	3/28/2022	Enforced Abatement	4/21/2022	Phone Call	302 S Carolina Ave	Rooster on 300 block of S Carolina Ave
202200010	1/28/2022	Enforced Abatement	4/12/2022	On Site	303 S Rowan Ave	Chimney brick and mortar fallen apart and fell on roof behind home
202107124	10/21/2021	Enforced Abatement	4/21/2022	On Site	206 W Henderson St	Siding not installed on exterior walls and brick walkway wall is falling apart

202107085	9/10/2021	Enforced Abatement	4/22/2022	On Site	510 S Yadkin Ave	Damaged and rotting fascia board on front porch
202107043	8/19/2021	Enforced Abatement	4/25/2022	Walk In	202 S Rowan Ave	Rats inside the home

Group Total: 13

Group: Notice of Bill

202200049	4/6/2022	Notice of Bill	4/27/2022	On Site	408 S Spencer Ave	High Grass and weeds over 8 inches in height in the front and backyard
202200048	4/6/2022	Notice of Bill	4/27/2022	On Site	700 4th St	High Grass and weeds over 8 inches in height
202200046	4/6/2022	Notice of Bill	4/27/2022	On Site	816 5th St	High grass

Group Total: 3

Group: Open

202200088	4/26/2022	Open	4/26/2022	On Site	413 S Baldwin Ave	High Grass and weeds
202200087	4/26/2022	Open	4/26/2022	On Site	711 4th St	High Grass and weeds
202200081	4/20/2022	Open	4/20/2022	On Site	502 S Carolina Ave	High Grass and weeds
202200080	4/20/2022	Open	4/20/2022	On Site	704 5th St	High Grass and weeds
202200078	4/19/2022	Open	4/19/2022	On Site	603 4th St	High Grass and weeds
202200077	4/19/2022	Open	4/19/2022	On Site	709 7th St	High Grass and weeds
202200071	4/14/2022	Open	4/14/2022	On Site	204 S Iredell Ave	High Grass and weeds
202200067	4/13/2022	Open	4/13/2022	On Site	303 S Yadkin Ave	High Grass and weeds in the backyard
202200065	4/13/2022	Open	4/13/2022	On Site	600 3rd St	High Grass and weeds
202200063	4/12/2022	Open	4/12/2022	On Site	401 W 17th St	Major roof damage from tree falling on the house
202200051	4/7/2022	Open	4/7/2022	On Site	613 5th St	High grass in the front and backyard
202200045	4/6/2022	Open	4/6/2022	On Site	303 S Iredell Ave	Front porch unsafe with missing wood

Group Total: 12

Group: Voluntary Abatement

202200086	4/26/2022	Voluntary Abatement	4/27/2022	On Site	409 S Baldwin Ave	High Grass and weeds
202200085	4/22/2022	Voluntary Abatement	4/25/2022	On Site	1019 3rd St	High Grass and weeds

202200084	4/21/2022	Voluntary Abatement	4/26/2022	On Site	411 S Iredell Ave	High Grass and weeds
202200083	4/21/2022	Voluntary Abatement	4/25/2022	On Site	409 S Iredell Ave	High Grass and weeds in the front yard and backyard
202200082	4/20/2022	Voluntary Abatement	4/25/2022	On Site	600 S Carolina Ave	High Grass and weeds in backyard
202200079	4/20/2022	Voluntary Abatement	4/25/2022	On Site	812 5th St	High Grass and weeds
202200076	4/19/2022	Voluntary Abatement	4/21/2022	On Site	710 7th St	High Grass and weeds
202200074	4/19/2022	Voluntary Abatement	4/19/2022	Phone Call	602 S Spencer Ave	Trash blowing from trash can
202200073	4/18/2022	Voluntary Abatement	4/22/2022	On Site	108 11th St	High Grass and weeds
202200069	4/14/2022	Voluntary Abatement	4/18/2022	On Site	501 6th St	High Grass and weeds
202200068	4/13/2022	Voluntary Abatement	4/18/2022	On Site	301 S Yadkin Ave	High Grass front and backyard
202200066	4/13/2022	Voluntary Abatement	4/18/2022	On Site	507 S Rowan Ave	High Grass and weeds
202200064	4/12/2022	Voluntary Abatement	4/18/2022	On Site	405 W 17th St	High Grass and weeds
202200059	4/11/2022	Voluntary Abatement	4/18/2022	Phone Call	400 Jordan Ave	High Grass
202200057	4/11/2022	Voluntary Abatement	4/22/2022	On Site	803 3rd St	High grass and weeds over 8 inches in height
202200056	4/8/2022	Voluntary Abatement	4/22/2022	Phone Call	1009 4th St	Outbuilding installed without a permit and accumulation of trash in backyard
202200053	4/8/2022	Voluntary Abatement	4/11/2022	On Site	812 4th St	High Grass
202200050	4/7/2022	Voluntary Abatement	4/18/2022	On Site	602 S Spencer Ave	High Grass and weeds over 8 inches in height, indoor furniture on front porch
202200047	4/6/2022	Voluntary Abatement	4/11/2022	On Site	805 5th St	High Grass and weeds
202200043	3/31/2022	Voluntary Abatement	4/18/2022	On Site	506 S Yadkin Ave	Junk pile in the backyard

202200042	3/29/2022	Voluntary Abatement	4/6/2022	Portal Complaint	416 Forestdale Drive	An abandoned car has been parked on the street for over a month or more. It is tagged but the car is jacked up in the front and presents a dangerour situation if a child or someone crawled under it and it fell on them.
202200012	1/28/2022	Voluntary Abatement	4/12/2022	On Site	301 S Rowan Ave	Pile of trash beside house and trash can left on side of road
202107074	9/2/2021	Voluntary Abatement	4/27/2022	On Site	408 S Spencer Ave	High grass and weeds
202105038	5/21/2021	Voluntary Abatement	4/13/2022	Email	407 N Salisbury Ave	Drainage pipe coming from home suspect it to be sewage

Group Total: 24

Group: Work Order submitted

202200041	3/28/2022	Work Order submitted	4/25/2022	On Site	908 7th St	Construction debris on right side of home next to fence

Group Total: 1

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Total Records: 55

4/27/2022



CODE ENFORCEMENT OFFICE

SPENCER BOARD OF ALDERMAN

April 27, 2022

SUMMARY OF EVENTS

SUBJECT: Status Update

1. Reference Town of Spencer Code of Ordinances, 93.22 MAINTENANCE OF EXTERIOR OF PREMISES and 160.52 Minimum Standards of Fitness: Unsafe Conditions.
2. The following Properties are the focus of this summary:
 - a. 804 S. Salisbury Ave (032-086)
 - b. 2555 N. US 29 HWY (048-006) NC Finishing Company
 - c. 405 N. Salisbury Ave (036-070)
3. At **804 S. Salisbury Ave** the Code Enforcement Officer received a call from SGT Leonard of the Spencer Police Department on the evening of February 2, 2022 to report to this address at the request of the Spencer Fire Chief M. Lanning. After arriving at this residence, I observed a Silver compact car partially inside the front of the home with a large hole created by the car. I made an initial inspection and found that the left front corner load bearing stud was pushed off the foundation and broken from the impact of the vehicle. I immediately informed the tenants that the home was unsafe to live in and that they would need to relocate. They stated that they were about to move and had a place to go. The son of the owner was called out by the tenants and during my conversation with him I discovered that this home was not insured.

On February 4, 2022 after consulting the Town Housing Codes, I returned to condemn the home from human habitation and placed a notice on the front door and sent the owner a Notice of Violation and the Notice of Condemnation.

I have spoken with the owner numerous times since the incident to discuss the plan for the repairs of this home and as of April 08, 2022 the home owner is still waiting for the auto insurance company of the owner of the car that crashed into the house to complete the investigation in order to provide the home owner with the funds to bring the home to Minimum Housing Standard. See exhibit A

4. At **2555 N US 29 HWY NC FINISHING COMPANY** the Code Enforcement Officer had obtained the phone number of the owner of this property in January 2022 and has worked closely with the owner of this property to prevent the illegal dumping that has been taking place for some time. We have discussed several methods to stop or deter the illegal dumping from the installation of concrete barriers, chain link fences and no trespassing signs. After some negotiating, the owner agreed to place "No Trespassing" Signs on the property which he had 50 signs placed throughout the property. See exhibit B



CODE ENFORCEMENT OFFICE

On March 22, 2022, the owner agreed to meet with the Spencer Police Department and the Rowan County Sheriffs Department to sign an "Act as Agent" form giving the Police and Sheriffs Departments the authority to arrest anyone who is on the property without permission for Trespassing. Despite Spencer Police making routine checks on the property and the added efforts to stop and deter people, there is still illegal dumping and trespassing on this property.

April 20, 2022 the Code Enforcement Officer notified the owner the observed activities and as of April 26, 2022, the owner is committing to the installation of fencing projected for the first weeks of June 2022 and the installation of cameras to assist in identifying those who wish to continue trespassing despite the warnings.

In addition to other projects that will impact his property Spencer Town Planner, Steve Blount, has forwarded the owner a copy of the Yadkin River Trailhead Project to give him Spencer's perspective of the possibilities for his property. We are hoping to have the owner act as a partner with the town instead of an adversary to transform the old NC Finishing Company from an eyesore, to a site that will attract people from miles around to enjoy many recreational activities.

5. **405 N. Salisbury Ave:** On April 25, 2022 the owner and the tenant were scheduled for court to determine the outcome of the Eviction. The tenants did not show for court and the judge ruled in favor of the owner and gave the tenants 10 days to vacate the property. In the event that the tenants fail to leave after the time afforded them by the judge, the owner is prepared to move forward with the "Writ of Possession" and have the tenants escorted off the property by the Rowan County Sheriff's Office.

JAMES OSBORNE
Code Enforcement Officer
Town of Spencer

Exhibit A

804 S. Salisbury Ave Top photograph of Broken Load Bearing Stud



Exhibit B

2555 N US 29 North Carolina Finishing Company



Activity Log Event Summary (Totals)

Spencer Police Department

(04/01/2022 - 04/30/2022)

8th Street Ballpark Check	15	911 Hang-Up	1
Administrative Work	49	Alarm - Hold-up	2
Alarm - Other	5	Assault - Report	1
Assault - Sexual	1	Assist - East Spencer Police	30
Assist - EMS	4	Assist - Fire Department	6
Assist - Motorist/Public	3	Assist - Other Agency	3
Assist - Other Officer	8	Assist - Sheriff's Office	5
B&E/Burglary - Commercial, In-Progress	1	B&E/Burglary - Residential, In-Progress	2
Business Check-Drive Through	172	Checkpoint	4
Community Event	2	Court	2
District Attorney's Office	1	Disturbance	2
Disturbance- Verbal	5	Disturbance-Physical	1
Domestic - Property Pick-up	1	Domestic Dispute	2
Domestic Violence	1	Follow-up Investigation - Outside Town Limits	1
Follow-up Investigation- Spencer	13	Foot Patrol - Business	37
Foot Patrol - School	1	Found Property	1
Fraud - Report	1	Harrassment-Stalking	1
House Check	2	Involuntary Commitment	2
Juvenile Complaint	1	Larceny - In-Progress	1
Larceny - Report	8	Maintenance - Equipment	1
Maintenance - Vehicle	9	Meeting	11
Missing Person	2	NCTM - Drive Through	115
NCTM - Foot Patrol	30	Noise Complaint	1
Norfolk Southern Railroad-Drive Through	4	Park Check	134
Property Damage - Report	1	Public Service	5
School Check - NRES	46	School Check - NRHS	45
School Check - NRMS	45	Search	1
Security Check/Standby	19	Shots Fired	2
SRO Duties	36	Subpoena Service	9
Suspicious - Activity	2	Suspicious - Person	3
Suspicious - Vehicle	4	Traffic Accident - PD	5
Traffic Complaint	1	Traffic Control	5
Traffic Enforcement	1	Training - PD	11

Activity Log Event Summary (Totals)

Spencer Police Department

(04/01/2022 - 04/30/2022)

Training - Range	6	Training - School	3
Trespassing - In-Progress	5	Trespassing - Report	1
Unlock Vehicle	1	Vehicle Pursuit	1
Vehicle Stop	8	Warrant Service	2
Welfare Check	24		

Total Number Of Events: 997

May 2022 Monthly Report

Calls for Service-As of 03/29/2022-04/28/2022

Fire: 26

EMS: 45

Monthly Total: 71

2022 Total: 296

Apparatus:

- Engine 751 and Engine 752 are repaired.

Equipment:

- UTV delivered to James River John Deere, currently awaiting accessories to be added.

Special Events:

- Coffee with the Chief- May 10th at 0900.

Personnel:

- Staffing levels increased with the addition of 3 FT staff members.
- Full-Time staff begin May 2nd. Will undergo a one-week orientation prior to beginning shift work.
- 20% shift vacancy rate

Station:

No Updates.

Special Information:

- Met with Atlantic Fire Apparatus on 4/27/22. Salesman advised a 14% increase occurred in Feb. Increasing a projected replacement cost from \$741k to \$844k. Similar increases are expected annually and a current production time of 22 months.

- As we grow as an organization, the need for an addition becomes more dire. Not only for today's needs, but the needs of the future to facilitate future growth. Appropriate accommodations will aid with recruitment and retention.

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townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 5/10/2022

Issue under Consideration:	Public Works Monthly Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	No approval needed. This item is for information only.
Recommendations:	N/A
Department:	Public Works Department



DIRECTOR OF PUBLIC WORKS

Post Office Box 45 Spencer, NC 28159-0045

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<http://www.ci.spencer.nc.us>

May 2022 Board of Alderman Meeting

- 1) Regular services (Sanitation, Brush, Mowing) are running on schedule. The Leaf Vac has stopped running until fall, so all leaves and small debris have to be placed in bags for pick-up until that time.
- 2) **Reminder:** Trash will be picked up one day late the last week of May due to observing the Memorial Day holiday.

Memorial Day	Monday	May 30th	***	Monday will run on Tuesday (May 31st)
			***	Tuesday will run on Wednesday (June 1st)
			***	Wednesday will run on Thursday (June 2nd)

- 3) The Spring Mulch give-away is scheduled for May 7th for the citizens of Spencer. Delivery will be available for **IN Town residents only** for \$10 a load, **max of 3 loads per address**. This is on a first come first serve basis, and we have already received orders for 15 deliveries, so get your order in to make sure we can get delivered to you that morning. This corresponds with the normal recycling Saturday, so the Recycling center will also be open.
- 4) We are finalizing details for our annual Spencer Cares Event on May 21st. We are still working out the details for this day, but if anyone is interested in helping, or know of someone who could benefit from assistance that day, please let Town Hall know.
- 5) Duke Energy has completed their part of the parking lot light installation. We will be removing the mounts from the old lights and repairing the cut out portions of parking lot in the near future to complete this project.
- 6) We had another DEF sensor to go out on the backhoe, which caused our machine to be down for about a week. This has put us behind, but we are working hard to get caught up on the larger brush piles so we can then use the machine for other projects.
- 7) We, in conjunction with the Friends of 8th Street Ballpark, will be installing a water line to provide water service to the smaller field. We also have trimmed several trees at the lower field that were blocking the lights.
- 8) We did receive several more applications for our open sanitation position, and have conducted interviews. We have decided on an applicant, and he is working with Stacey to finalize his paperwork so that we can bring him on board and get him working.

9) We have been doing a lot of spraying this month, (curbs, parks, sidewalks) to try to catch up with the weeds from this crazy spring. As always, we will only spray what is necessary, and will continue to do so as time allows.

10) We have fixed numerous potholes this month and reported numerous ones to the NCDOT, which have been fixed. We are still working on several we have left on our list, but if you see one that needs attention please let us know.

11) **CCAP update:**

The project area has been marked and the homeowner's have had time to look at the area, on their property, that will be affected. We will be reaching back out to them to set up another meeting to get their thoughts on this, and address any of their concerns. If everyone is in agreement at that time, construction will then soon follow.

12) **Since last report:**

There were 4 abatements issued and completed.

13) **Work Orders were completed as necessary, along with several citizen engagement requests.**

Monthly Events:

May 21st – Spencer Cares Event

May 30th - Memorial Day Holiday

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
0000-10-Revs							
-							
10-3100-000 TAXES, PRIOR YEARS	\$3,500.00	\$3,500.00	\$0.00	\$8,154.14	\$1,630.74	\$4,654.14	233
10-3194-000 TAXES, 3RD PRIOR YR	\$2,800.00	\$2,800.00	\$0.00	\$2,380.16	\$724.68	\$419.84	85
10-3195-000 TAXES, 2ND PRIOR YR	\$8,000.00	\$8,000.00	\$0.00	(\$1,430.18)	\$394.83	\$9,430.18	-18
10-3196-000 TAXES, FIRST PRIOR Y	\$39,000.00	\$39,000.00	\$0.00	\$21,232.43	\$1,467.06	\$17,767.57	54
10-3197-100 AD VALOREM TAXES CUR	\$1,433,143.00	\$1,433,143.00	\$0.00	\$1,426,605.73	\$14,369.33	\$6,537.27	100
10-3197-101 AD VALOREM TAXES VEH	\$134,779.00	\$134,779.00	\$0.00	\$108,517.39	\$14,974.40	\$26,261.61	81
10-3197-102 MUNICIPAL VEHICLE TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3197-180 TAX INTEREST & PENAL	\$10,000.00	\$10,000.00	\$0.00	\$12,091.47	\$1,765.29	\$2,091.47	121
10-3197-190 DOG TAX	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	\$1.00	0
10-3231-000 1% SALES TAX (ART 39	\$319,795.00	\$325,295.00	\$0.00	\$227,784.94	\$28,428.76	\$97,510.06	70
10-3232-000 1/2% SALES TAX (ART	\$189,902.00	\$189,902.00	\$0.00	\$143,583.11	\$15,768.80	\$46,318.89	76
10-3233-000 1/2% SALES TAX (ART	\$156,581.00	\$156,581.00	\$0.00	\$112,178.79	\$13,990.46	\$44,402.21	72
10-3234-000 TELECOMM.SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3235-000 1/2% SALES TAX (ART	\$261,422.00	\$261,422.00	\$0.00	\$197,123.90	\$21,177.20	\$64,298.10	75
10-3260-000 PRIVILEGE LICENSE FE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3261-000 CABLE TV FRANCHISE F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3314-004 FED.DRUG SEIZURE REV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3317-004 STATE DRUG SEIZURE R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3318-000 INTANGIBLES TAX REIM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3322-000 BEER & WINE TAX	\$14,100.00	\$14,100.00	\$0.00	\$0.00	\$0.00	\$14,100.00	0
10-3324-000 UTILITY FRANCHISE TA	\$188,000.00	\$188,000.00	\$0.00	\$93,541.06	\$0.00	\$94,458.94	50
10-3325-000 FOOD STAMP REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3326-000 SOLID WASTE DISPOSAL	\$1,200.00	\$1,200.00	\$0.00	\$1,295.91	\$0.00	\$95.91	108
10-3327-000 INVENTORY TAX REIMBU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3431-000 COURT, PKG FEES, REP	\$2,000.00	\$2,000.00	\$0.00	\$1,238.48	\$99.00	\$761.52	62
10-3436-000 FIRE PROTECT.-EAST S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3437-000 FIRST RESPONDER FEES	\$4,020.00	\$4,020.00	\$0.00	\$3,350.00	\$335.00	\$670.00	83
10-3437-001 Rowan County Fire De	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3438-000 ROWAN-SALIS SCHOOLS	\$120,400.00	\$120,400.00	\$0.00	\$120,358.06	\$0.00	\$41.94	100
10-3439-000 NCTM PAYMENTS	\$29,247.00	\$29,247.00	\$0.00	\$24,373.30	\$2,437.33	\$4,873.70	83
10-3440-000 WATER BOND FROM SALI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3491-000 ZONING FEES	\$5,000.00	\$5,000.00	\$0.00	\$4,512.00	\$730.00	\$488.00	90
10-3491-001 LIEN PAYMENTS	\$9,000.00	\$9,000.00	\$0.00	\$6,294.33	\$293.51	\$2,705.67	70
10-3500-510 SOL/WASTE COLLECTION	\$219,300.00	\$219,300.00	\$0.00	\$166,738.89	\$19,218.37	\$52,561.11	76
10-3500-530 BULKY ITEM COLLECTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3500-540 RECYCLING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3500-550 YARD WASTE SALES	\$1,000.00	\$1,000.00	\$0.00	\$435.00	\$170.00	\$565.00	44
10-3831-000 INVESTMENT EARNINGS	\$1,000.00	\$1,000.00	\$0.00	\$458.06	\$0.00	\$541.94	46
10-3833-001 Donations-Police Dep	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3833-002 Donations-Other	\$0.00	\$110,500.00	\$0.00	\$163,000.00	\$50,000.00	\$52,500.00	148
10-3833-003 FIRE DEPT MEMORIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3833-004 DONATIONS-FIRE DEPAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3833-005 Donations-Arbor Day	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3835-000 SALES-FIXED ASSETS	\$24,000.00	\$24,000.00	\$0.00	\$36,774.88	\$20,000.00	\$12,774.88	153
10-3837-000 ABC REVENUES	\$12,000.00	\$12,000.00	\$0.00	\$8,231.87	\$0.00	\$3,768.13	69
10-3838-000 INSURANCE REIMBURSEM	\$0.00	\$67,232.00	\$0.00	\$68,232.41	\$1,000.00	\$1,000.41	101
10-3839-000 MISCELLANEOUS REVENU	\$24,500.00	\$24,500.00	\$0.00	\$36,733.10	\$10,753.50	\$12,233.10	150
10-3839-001 CIVIL CITATIONS - PO	\$100.00	\$100.00	\$0.00	\$10.00	\$10.00	\$90.00	10
10-3839-002 CIVIL CITATIONS - LA	\$100.00	\$100.00	\$0.00	\$237.50	\$0.00	\$137.50	238
10-3840-000 LIBRARY PARK RES.FEE	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0
10-3840-001 STANBACK FOREST RES.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-04-29

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-3841-000 STATE SHARED REVENUE	\$14,116.00	\$14,116.00	\$0.00	\$0.00	\$0.00	\$14,116.00	0
10-3920-000 Lease Proceeds-Suntr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-000 PROCEEDS FROM LOAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-050 TRF.FROM SEWER FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-060 RES EQTY TRF-SOL WAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-070 TRF FROM CAPITAL RES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-000 FEDERAL GRANT - COPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-001 OTHER FIN.SOR-CAP LE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-002 OTHER GRANTS	\$20,000.00	\$54,488.00	\$0.00	\$10,250.00	\$0.00	\$44,238.00	19
10-3985-003 GRANTS-STANBACK FORE	\$0.00	\$0.00	\$0.00	\$5,222.57	\$0.00	\$5,222.57	0
10-3985-050 RES.EQUITY TRF.-SEWE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-060 TRANSF FROM POWELL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-070 RESTRICTED REVENUE F	\$0.00	\$0.00	\$0.00	\$0.79	\$0.00	\$0.79	0
10-3986-001 SCHOOL RESOURCE OFFI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3991-000 APPROPRIATED FUND BA	\$287,349.00	\$345,323.00	\$0.00	\$0.00	\$0.00	\$345,323.00	0
10-3991-001 APPROPRIATED CAPITAL	\$185,245.00	\$185,245.00	\$0.00	\$0.00	\$0.00	\$185,245.00	0
0000-10-Revs	\$3,720,649.00	\$3,996,343.00	\$0.00	\$3,009,511.09	\$219,739.26	\$1,168,255.45	75

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-04-29

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4110-10-GOVERNING BODY							
-							
10-4110-121 SALARIES/WAGES-REGUL	\$23,501.00	\$23,501.00	\$0.00	\$19,583.40	\$1,958.34	\$3,917.60	83
10-4110-181 FICA	\$1,798.00	\$1,798.00	\$0.00	\$1,498.30	\$149.83	\$299.70	83
10-4110-185 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-186 UNEMPLOYMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-191 SERVICES-ACCOUNTING	\$10,100.00	\$10,100.00	\$0.00	\$3,563.00	\$0.00	\$6,537.00	35
10-4110-192 SERVICES-LEGAL	\$27,500.00	\$27,500.00	\$5,500.00	\$24,571.94	\$9,937.50	(\$2,571.94)	89
10-4110-194 CONTRACT SERVICES	\$9,000.00	\$9,000.00	\$0.00	\$3,761.90	\$0.00	\$5,238.10	42
10-4110-212 UNIFORMS	\$280.00	\$280.00	\$0.00	\$0.00	\$0.00	\$280.00	0
10-4110-291 SUPPLIES DATA PROCES	\$2,000.00	\$2,250.00	\$0.00	\$2,247.00	\$0.00	\$3.00	100
10-4110-299 SUPPLIES AND MATERIA	\$500.00	\$620.00	\$0.00	\$715.90	\$82.00	(\$95.90)	115
10-4110-311 TRAVEL	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0
10-4110-321 TELEPHONE & INTERNET	\$300.00	\$300.00	\$0.00	\$250.02	\$40.50	\$49.98	83
10-4110-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-395 TRAINING	\$2,700.00	\$2,060.00	\$0.00	\$33.69	\$0.00	\$2,026.31	2
10-4110-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-451 INSURANCE-PROP/GEN/P	\$1,815.00	\$1,815.00	\$0.00	\$1,815.00	\$0.00	\$0.00	100
10-4110-491 DUES AND SUBSCRIPTIO	\$11,530.00	\$11,530.00	\$0.00	\$10,969.67	\$33.15	\$560.33	95
10-4110-498 Spencer Business Ass	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-550 CO-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-570 CO-LAND	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	100
10-4110-580 CO-INFRASTRUCTURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-600 NONPROFIT GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-610 COMMUNITY APPEARANCE	\$10,000.00	\$10,000.00	\$6,300.00	\$0.00	\$0.00	\$3,700.00	0
10-4110-620 HISTORIC PRESERVATIO	\$10,300.00	\$10,300.00	\$0.00	\$500.00	\$0.00	\$9,800.00	5
10-4110-625 DONATION-LIBRARY PAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-630 ROWAN COUNTY ELECTIO	\$3,200.00	\$3,470.00	\$0.00	\$3,466.49	\$0.00	\$3.51	100
10-4110-631 ROWAN COUNTY TAX COL	\$13,000.00	\$13,000.00	\$0.00	\$13,262.50	\$184.90	(\$262.50)	102
10-4110-640 TOURISM AND EVENTS	\$15,000.00	\$15,000.00	\$0.00	\$12,696.14	\$0.00	\$2,303.86	85
10-4110-645 SPENCER PARTNERSHIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-650 FACADE GRANT -COMM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-651 FACADE GRANT-RESIDEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-660 TRF.TO SOLID WASTE F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-665 RES EQUITY TRF-FLEET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-983 TRF.TO CAP.RES.(FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-999 CONTINGENCIES	\$25,000.00	\$24,000.00	\$0.00	\$0.00	\$0.00	\$24,000.00	0
4110-10-GOVERNING BODY	\$177,024.00	\$176,024.00	\$11,800.00	\$103,934.95	\$12,386.22	\$60,289.05	66

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4130-10-ADMINISTRATION							
-							
10-4130-121 SALARIES/WAGES-REGUL	\$242,398.00	\$242,398.00	\$0.00	\$179,364.52	\$13,244.54	\$63,033.48	74
10-4130-122 SALARIES/WAGES-OVERT	\$13,476.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-126 SALARIES/WAGES/TEMPO	\$0.00	\$5,830.00	\$0.00	\$869.95	\$0.00	\$4,960.05	15
10-4130-127 SALARIES/WAGES-BONUS	\$2,700.00	\$2,700.00	\$0.00	\$1,800.00	\$0.00	\$900.00	67
10-4130-133 401K Town Match	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-181 FICA	\$19,785.00	\$19,785.00	\$0.00	\$13,545.96	\$978.56	\$6,239.04	68
10-4130-182 RETIREMENT	\$28,050.00	\$28,050.00	\$0.00	\$13,227.49	\$1,527.86	\$14,822.51	47
10-4130-183 GROUP INSURANCE	\$39,800.00	\$39,800.00	\$0.00	\$34,768.24	\$652.69	\$5,031.76	87
10-4130-184 401K CONTRIBUTION	\$12,300.00	\$11,800.00	\$0.00	\$7,506.79	\$580.20	\$4,293.21	64
10-4130-185 WORKERS COMPENSATION	\$900.00	\$900.00	\$0.00	\$815.99	\$0.00	\$84.01	91
10-4130-186 UNEMPLOYMENT	\$2,000.00	\$2,000.00	\$0.00	\$880.72	\$0.00	\$1,119.28	44
10-4130-191 SERVICES-ACCOUNTING	\$2,400.00	\$2,400.00	\$0.00	\$0.00	\$0.00	\$2,400.00	0
10-4130-193 MEDICAL SERVICES	\$2,800.00	\$2,800.00	\$0.00	\$743.00	\$125.00	\$2,057.00	27
10-4130-194 CONTRACT SERVICES	\$142,490.00	\$146,836.00	\$45,765.25	\$110,823.05	\$13,034.33	(\$9,752.30)	75
10-4130-198 SERVICES-ENGINEERING	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00	\$5,580.64	\$0.00	100
10-4130-211 JANITORIAL SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$586.68	\$19.96	\$413.32	59
10-4130-212 UNIFORMS	\$320.00	\$320.00	\$0.00	\$0.00	\$0.00	\$320.00	0
10-4130-220 FOOD & PROVISIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-260 SUPPLIES-OFFICE	\$4,500.00	\$4,500.00	\$0.00	\$2,182.27	\$173.93	\$2,317.73	48
10-4130-270 COVID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-291 SUPPLIES-DATA PROCES	\$5,250.00	\$5,250.00	\$0.00	\$1,608.34	(\$439.98)	\$3,641.66	31
10-4130-296 SUPPLIES-MEDICAL	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4130-299 SUPPLIES AND MATERIA	\$2,300.00	\$3,800.00	\$865.25	\$2,602.14	\$179.95	\$332.61	68
10-4130-311 TRAVEL	\$3,250.00	\$3,250.00	\$0.00	\$1,126.19	\$50.34	\$2,123.81	35
10-4130-321 TELEPHONE AND INTERN	\$6,235.00	\$10,000.00	\$0.00	\$8,280.60	\$376.98	\$1,719.40	83
10-4130-325 POSTAGE	\$4,800.00	\$4,800.00	\$437.23	\$2,931.54	\$296.26	\$1,431.23	61
10-4130-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$660.00	\$330.00	(\$660.00)	0
10-4130-331 UTILITIES	\$19,200.00	\$19,200.00	\$0.00	\$20,404.81	\$1,610.08	(\$1,204.81)	106
10-4130-332 WATER/SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-341 PRINTING	\$1,100.00	\$1,100.00	\$0.00	\$476.29	\$0.00	\$623.71	43
10-4130-351 MAINTENANCE-BUILDING	\$2,500.00	\$2,000.00	\$0.00	\$33.15	\$0.00	\$1,966.85	2
10-4130-352 MAINT & REPAIRS - EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-370 ADVERTISING	\$2,000.00	\$2,000.00	\$0.00	\$3,277.03	\$779.23	(\$1,277.03)	164
10-4130-394 CLEANING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-395 TRAINING	\$4,200.00	\$4,200.00	\$560.00	\$3,818.50	\$0.00	(\$178.50)	91
10-4130-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-397 TECHNOLOGY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-398 PROFESSIONAL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-400 DAVID TREME EDUCATIO	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
10-4130-439 EQUIPMENT RENTAL	\$0.00	\$5,900.00	\$0.00	\$4,280.99	\$0.00	\$1,619.01	73
10-4130-440 MAINTENANCE CONTRACT	\$16,200.00	\$24,800.00	\$1,950.00	\$22,166.02	\$1,576.87	\$683.98	89
10-4130-441 LICENSE FEE	\$22,197.00	\$22,197.00	\$3,159.00	\$17,782.07	\$1,900.00	\$1,255.93	80
10-4130-451 INSURANCE-PROP/GEN/P	\$10,026.00	\$10,026.00	\$0.00	\$9,503.69	\$0.00	\$522.31	95
10-4130-453 INSURANCE - BONDS	\$550.00	\$550.00	\$0.00	\$550.00	\$0.00	\$0.00	100
10-4130-491 DUES AND SUBSCRIPTIO	\$1,525.00	\$1,535.00	\$0.00	\$1,684.00	\$49.00	(\$149.00)	110
10-4130-492 WATER/SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-499 MISCELLANEOUS	\$1,000.00	\$3,000.00	\$701.25	\$2,763.95	\$0.00	(\$465.20)	92
10-4130-521 CAPITAL SOFTWARE	\$12,695.00	\$12,695.00	\$0.00	\$12,695.00	\$3,312.50	\$0.00	100
10-4130-540 BOND PRINCIPAL/INTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-550 CAP. OUTLAY-OTHER EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-580 CAP.OUT-BLDG.STRUCT.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4130-590 PARK PLAZA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-610 ECONOMIC DEV.COMM.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-620 ECON.DEV.ACTIVITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-710 PRINICIPAL	\$51,920.00	\$51,920.00	\$0.00	\$0.00	\$0.00	\$51,920.00	0
10-4130-720 INTEREST	\$108,565.00	\$92,090.00	\$0.00	\$0.00	\$0.00	\$92,090.00	0
10-4130-740 PARK PLAZZA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-750 LEASE PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-850 TRANSFER TO PARK PLA	\$0.00	\$57,974.00	\$0.00	\$57,974.00	\$0.00	\$0.00	100
10-4130-851 TRANSFER TO CORONAVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-999 CREDIT CARD CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4130-10-ADMINISTRATION	\$803,932.00	\$862,906.00	\$53,437.98	\$551,732.97	\$45,938.94	\$257,735.05	70

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-04-29

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4310-10-POLICE OPERATIONS							
-							
10-4310-121 SALARIES/WAGES-REGUL	\$682,118.00	\$655,832.00	\$0.00	\$433,230.05	\$33,009.55	\$222,601.95	66
10-4310-122 SALARIES/WAGES-OVERT	\$0.00	\$5,000.00	\$0.00	\$6,245.51	\$1,038.92	(\$1,245.51)	125
10-4310-126 PART-TIME/TEMPORARY	\$2,000.00	\$1,760.00	\$0.00	\$352.00	\$0.00	\$1,408.00	20
10-4310-127 SALARIES/WAGES-BONUS	\$9,600.00	\$9,600.00	\$0.00	\$6,300.00	\$0.00	\$3,300.00	66
10-4310-131 SUPPLEMENTAL LAW RET	\$7,108.00	\$7,108.00	\$0.00	\$5,658.94	\$546.76	\$1,449.06	80
10-4310-133 LAW ENF.OFFICERS-401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-181 FICA	\$53,650.00	\$52,502.00	\$0.00	\$33,660.77	\$2,549.46	\$18,841.23	64
10-4310-182 RETIREMENT	\$83,300.00	\$82,421.00	\$0.00	\$52,412.02	\$3,883.36	\$30,008.98	64
10-4310-183 GROUP INSURANCE	\$133,650.00	\$133,650.00	\$0.00	\$96,830.70	\$2,050.03	\$36,819.30	72
10-4310-184 401K CONTRIBUTION	\$34,600.00	\$34,600.00	\$0.00	\$21,396.35	\$1,700.44	\$13,203.65	62
10-4310-185 WORKERS COMPENSATION	\$23,000.00	\$17,000.00	\$0.00	\$16,813.25	\$0.00	\$186.75	99
10-4310-193 SERVICES-MEDICAL	\$3,500.00	\$3,500.00	\$0.00	\$870.00	\$85.00	\$2,630.00	25
10-4310-194 CONTRACT SERVICES	\$10,000.00	\$39,553.00	\$0.00	\$31,376.48	\$0.00	\$8,176.52	79
10-4310-212 UNIFORMS	\$10,700.00	\$10,700.00	\$490.60	\$4,320.39	(\$75.00)	\$5,889.01	40
10-4310-213 SUPPLIES-SAFETY	\$1,900.00	\$1,900.00	\$0.00	\$126.16	\$0.00	\$1,773.84	7
10-4310-231 DARE PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-241 K-9 PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-251 MOTOR FUEL AND LUBRI	\$24,000.00	\$24,000.00	\$0.00	\$21,413.72	\$2,328.03	\$2,586.28	89
10-4310-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-260 SUPPLIES-OFFICE	\$2,500.00	\$2,500.00	\$0.00	\$472.66	\$71.01	\$2,027.34	19
10-4310-291 SUPPLIES-DATA PROCES	\$0.00	\$12,350.00	\$433.70	\$588.94	\$0.00	\$11,327.36	5
10-4310-292 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-296 SUPPLIES-MEDICAL	\$0.00	\$1,950.00	\$0.00	\$0.00	\$0.00	\$1,950.00	0
10-4310-299 SUPPLIES AND MATERIA	\$9,600.00	\$9,600.00	\$575.10	\$6,351.89	\$220.70	\$2,673.01	66
10-4310-311 TRAVEL	\$1,500.00	\$1,500.00	\$0.00	\$367.80	\$0.00	\$1,132.20	25
10-4310-321 TELEPHONE AND INTERN	\$14,500.00	\$14,500.00	\$0.00	\$11,791.64	\$773.26	\$2,708.36	81
10-4310-329 OTHER COMMUNICATION	\$4,000.00	\$4,000.00	\$0.00	\$2,348.01	\$0.00	\$1,651.99	59
10-4310-352 MAINTENANCE-EQUIPMEN	\$4,500.00	\$4,500.00	\$0.00	\$474.77	\$0.00	\$4,025.23	11
10-4310-353 MAINTENANCE-VEHICLES	\$11,000.00	\$11,000.00	\$0.00	\$3,643.89	\$0.00	\$7,356.11	33
10-4310-370 ADVERTISING	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4310-395 TRAINING	\$8,025.00	\$8,025.00	\$500.00	(\$140.00)	\$50.00	\$7,665.00	-2
10-4310-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-440 MAINTENANCE CONTRACT	\$24,948.00	\$24,948.00	\$1.68	\$20,642.42	\$724.25	\$4,303.90	83
10-4310-441 LICENSE FEE	\$3,204.00	\$3,204.00	\$0.00	\$3,204.00	\$0.00	\$0.00	100
10-4310-451 INSURANCE-PROP/GEN/P	\$10,416.00	\$10,416.00	\$0.00	\$10,415.70	\$0.00	\$0.30	100
10-4310-452 INSURANCE-VEHICLES	\$13,208.00	\$12,728.00	\$0.00	\$12,254.77	\$0.00	\$473.23	96
10-4310-491 DUES AND SUBSCRIPTIO	\$380.00	\$380.00	\$0.00	\$190.00	\$90.00	\$190.00	50
10-4310-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$431.24	\$14.56	\$568.76	43
10-4310-540 CO-VEHICLES	\$49,100.00	\$92,572.00	\$46,818.69	\$40,175.18	\$0.00	\$5,578.13	43
10-4310-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$16,168.00	\$0.00	\$0.00	\$0.00	\$16,168.00	0
10-4310-560 CAPITAL OUTLAY-BLDG.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-750 LEASE PYMTS-COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-760 LEASE PYMTS-VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-765 LEASE PYMTS-RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-770 STATE DRUG SEIZURE E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-771 FED DRUG SEIZURE EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4310-10-POLICE OPERATIONS	\$1,237,207.00	\$1,310,667.00	\$48,819.77	\$844,219.25	\$49,060.33	\$417,627.98	68

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4340-10-FIRE OPERATIONS							
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10-4340-121 SALARIES/WAGES-REGUL	\$51,479.00	\$51,479.00	\$0.00	\$40,944.93	\$3,959.88	\$10,534.07	80
10-4340-122 OVERTIME	\$0.00	\$3,000.00	\$0.00	\$2,077.46	\$0.00	\$922.54	69
10-4340-125 SALARIES/WAGES-VOL F	\$18,370.00	\$18,370.00	\$0.00	\$7,517.22	\$425.00	\$10,852.78	41
10-4340-126 PART-TIME/TEMPORARY	\$174,105.00	\$169,305.00	\$0.00	\$105,895.99	\$11,889.01	\$63,409.01	63
10-4340-127 SALARIES/WAGES-BONUS	\$4,800.00	\$6,600.00	\$0.00	\$6,600.00	\$0.00	\$0.00	100
10-4340-180 FIREFIGHTER LIFE INS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-181 FICA	\$19,034.00	\$19,034.00	\$0.00	\$12,437.64	\$1,241.24	\$6,596.36	65
10-4340-182 RETIREMENT	\$6,046.00	\$6,046.00	\$0.00	\$4,684.17	\$453.02	\$1,361.83	77
10-4340-183 GROUP INSURANCE	\$8,010.00	\$8,010.00	\$0.00	\$6,564.66	\$469.98	\$1,445.34	82
10-4340-184 401K CONTRIBUTION	\$2,645.00	\$2,645.00	\$0.00	\$2,047.27	\$198.00	\$597.73	77
10-4340-185 WORKERS COMPENSATION	\$15,000.00	\$15,000.00	\$0.00	\$13,341.89	\$0.00	\$1,658.11	89
10-4340-194 CONTRACT SERVICES	\$5,600.00	\$5,600.00	\$2,786.28	\$1,436.00	\$0.00	\$1,377.72	26
10-4340-211 JANITORIAL SUPPLIES	\$1,800.00	\$1,800.00	\$0.00	\$820.14	\$0.00	\$979.86	46
10-4340-212 UNIFORMS	\$5,850.00	\$5,850.00	\$0.00	\$3,364.87	\$0.00	\$2,485.13	58
10-4340-213 SUPPLIES-SAFETY	\$19,605.00	\$19,605.00	\$11,675.00	\$696.03	\$0.00	\$7,233.97	4
10-4340-214 FEMA-PERS.PROTECTIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-215 PERSONAL PROTECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-220 FOOD & PROVISIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-230 SUPPLIES-EDUCATIONAL	\$1,150.00	\$1,150.00	\$0.00	\$0.00	\$0.00	\$1,150.00	0
10-4340-251 MOTOR FUEL AND LUBRI	\$4,500.00	\$4,500.00	\$0.00	\$6,084.06	\$869.92	(\$1,584.06)	135
10-4340-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-260 SUPPLIES-OFFICE	\$1,000.00	\$1,000.00	\$0.00	\$539.33	\$0.00	\$460.67	54
10-4340-265 POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-270 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-291 SUPPLIES-DATA PROCES	\$1,000.00	\$1,000.00	\$0.00	\$619.99	\$0.00	\$380.01	62
10-4340-292 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-296 SUPPLIES-MEDICAL	\$2,340.00	\$2,340.00	\$0.00	\$978.89	\$0.00	\$1,361.11	42
10-4340-299 SUPPLIES AND MATERIA	\$3,800.00	\$12,400.00	\$350.00	\$8,996.38	\$0.00	\$3,053.62	73
10-4340-311 TRAVEL	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0
10-4340-321 TELEPHONE AND INTE	\$7,500.00	\$7,500.00	\$0.00	\$6,146.46	\$674.21	\$1,353.54	82
10-4340-329 OTHER COMMUNICATION	\$3,280.00	\$1,730.00	\$0.00	\$149.90	\$0.00	\$1,580.10	9
10-4340-331 UTILITIES	\$7,160.00	\$7,160.00	\$0.00	\$7,193.90	\$135.32	(\$33.90)	100
10-4340-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-351 MAINTENANCE-BUILDING	\$3,000.00	\$28,972.00	\$3,862.86	\$25,166.75	\$154.05	(\$57.61)	87
10-4340-352 MAINTENANCE-EQUIPMEN	\$5,000.00	\$5,000.00	\$40.62	\$1,751.53	\$148.22	\$3,207.85	35
10-4340-353 MAINTENANCE-VEHICLES	\$15,500.00	\$15,500.00	\$5,041.49	\$9,238.86	\$4,677.18	\$1,219.65	60
10-4340-354 MAINTENANCE-GROUNDS	\$500.00	\$500.00	\$0.00	\$153.97	\$0.00	\$346.03	31
10-4340-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-375 PUBLIC ED.PREV.MATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-395 TRAINING	\$4,250.00	\$4,250.00	\$1,540.29	\$1,013.63	\$69.90	\$1,696.08	24
10-4340-396 MEDICAL SERVICES	\$500.00	\$500.00	\$0.00	\$360.00	\$0.00	\$140.00	72
10-4340-440 MAINTENANCE CONTRACT	\$2,588.00	\$2,588.00	\$0.00	\$966.89	\$134.00	\$1,621.11	37
10-4340-441 LICENSE FEE	\$2,250.00	\$3,365.00	\$0.00	\$3,365.00	\$0.00	\$0.00	100
10-4340-451 INSURANCE-PROP/GEN/P	\$5,120.00	\$5,120.00	\$0.00	\$3,435.33	\$0.00	\$1,684.67	67
10-4340-452 INSURANCE - VEHICLES	\$4,741.00	\$4,741.00	\$0.00	\$4,741.00	\$0.00	\$0.00	100
10-4340-491 DUES AND SUBSCRIPTIO	\$2,185.00	\$2,185.00	\$0.00	\$1,990.00	\$0.00	\$195.00	91
10-4340-499 MISCELLANEOUS	\$500.00	\$9,679.00	\$545.00	\$9,587.16	\$246.22	(\$453.16)	99
10-4340-540 CO-VEHICLES	\$0.00	\$25,162.00	\$31,242.26	\$0.00	\$0.00	(\$6,080.26)	0
10-4340-550 CO-EQUIPMENT	\$5,000.00	\$5,000.00	\$425.00	\$4,263.86	\$0.00	\$311.14	85
10-4340-560 CO-BUILDING AND IMPR	\$20,000.00	\$18,885.00	\$0.00	\$0.00	\$0.00	\$18,885.00	0
10-4340-570 CO-LAND	\$75,000.00	\$31,397.00	\$0.00	\$0.00	\$0.00	\$31,397.00	0
10-4340-670 MILLER FERRY F.D.CON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-04-29

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4340-750 LEASE PAYMENTS	\$18,251.00	\$18,251.00	\$0.00	\$18,250.71	\$0.00	\$0.29	100
10-4340-752 LEASE PMTS-UTILITY T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-753 LEASE PAYMENTS-RADIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-755 LEASE PAYMENTS-FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-765 LEASE PYMT-RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-775 LEASE PYMTS - EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-785 LEASE PAYMT-UTILITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-800 FIRE STATION LEASE P	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-810 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4340-10-FIRE OPERATIONS	\$528,759.00	\$552,519.00	\$57,508.80	\$323,421.87	\$25,745.15	\$171,588.33	69

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4510-10-STREETS OPERATIONS							
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10-4510-121 SALARIES/WAGES-REGUL	\$154,108.00	\$154,108.00	\$0.00	\$82,540.57	\$7,909.49	\$71,567.43	54
10-4510-122 SALARIES/WAGES-OVERT	\$1,500.00	\$1,500.00	\$0.00	\$863.62	\$57.59	\$636.38	58
10-4510-126 PART-TIME/TEMPORARY	\$13,482.00	\$13,482.00	\$0.00	\$9,870.18	\$928.85	\$3,611.82	73
10-4510-127 SALARIES/WAGES-BONUS	\$3,260.00	\$3,260.00	\$0.00	\$2,955.00	\$0.00	\$305.00	91
10-4510-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-181 FICA	\$13,200.00	\$13,200.00	\$0.00	\$6,701.30	\$618.09	\$6,498.70	51
10-4510-182 RETIREMENT	\$18,180.00	\$18,180.00	\$0.00	\$9,516.14	\$911.43	\$8,663.86	52
10-4510-183 GROUP INSURANCE	\$58,800.00	\$58,800.00	\$0.00	\$43,184.59	\$3,362.20	\$15,615.41	73
10-4510-184 401K CONTRIBUTION	\$7,950.00	\$7,950.00	\$0.00	\$3,373.31	\$325.87	\$4,576.69	42
10-4510-185 WORKERS COMPENSATION	\$9,500.00	\$9,500.00	\$0.00	\$9,401.10	\$0.00	\$98.90	99
10-4510-211 JANITORIAL SUPPLIES	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
10-4510-212 UNIFORMS	\$4,500.00	\$4,500.00	\$0.00	\$2,187.32	\$256.24	\$2,312.68	49
10-4510-213 SUPPLIES-SAFETY	\$1,750.00	\$1,750.00	\$0.00	\$624.85	\$0.00	\$1,125.15	36
10-4510-230 SUPPLIES-EDUCATIONAL	\$1,000.00	\$1,000.00	\$0.00	\$237.89	\$0.00	\$762.11	24
10-4510-240 CONSTRUCT./REPAIR SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-251 MOTOR FUEL AND LUBRI	\$15,000.00	\$15,000.00	\$0.00	\$13,759.44	\$253.95	\$1,240.56	92
10-4510-252 TIRES & TUBES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-253 PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-260 SUPPLIES-OFFICE	\$250.00	\$250.00	\$0.00	\$66.19	\$0.00	\$183.81	26
10-4510-291 SUPPLIES-DATA PROCES	\$200.00	\$200.00	\$0.00	\$52.28	\$0.00	\$147.72	26
10-4510-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-299 SUPPLIES AND MATERIA	\$5,750.00	\$5,750.00	\$298.16	\$3,981.71	\$543.17	\$1,470.13	69
10-4510-311 TRAVEL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-321 TELEPHONE AND INTERN	\$4,000.00	\$4,000.00	\$0.00	\$1,796.33	\$155.64	\$2,203.67	45
10-4510-329 OTHER COMMUNICATION	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-331 UTILITIES	\$41,500.00	\$41,500.00	\$0.00	\$33,998.39	\$424.65	\$7,501.61	82
10-4510-332 FUEL OIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-339 OTHER UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-351 MAINTENANCE-BUILDING	\$4,000.00	\$4,000.00	\$1,677.72	\$1,674.03	\$0.00	\$648.25	42
10-4510-352 MAINTENANCE-EQUIPMEN	\$4,500.00	\$4,500.00	\$0.00	\$1,281.86	\$0.00	\$3,218.14	28
10-4510-353 MAINTENANCE-VEHICLES	\$10,000.00	\$10,000.00	\$354.66	\$4,923.70	\$1,182.38	\$4,721.64	49
10-4510-354 MAINTENANCE GROUNDS	\$2,000.00	\$2,000.00	\$42.00	\$760.18	\$0.00	\$1,197.82	38
10-4510-356 MAINTENANCE-STREETS	\$2,000.00	\$2,000.00	\$1.90	\$1,941.55	\$886.25	\$56.55	97
10-4510-359 MAINT. & REPAIRS - O	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-395 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-397 PAVING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-398 LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-439 EQUIPMENT RENTAL	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4510-440 MAINTENANCE CONTRACT	\$1,000.00	\$1,000.00	\$0.00	\$473.97	\$62.00	\$526.03	47
10-4510-451 INSURANCE-PRO/GEN/PR	\$2,000.00	\$2,000.00	\$0.00	\$1,550.89	\$0.00	\$449.11	78
10-4510-452 INSURANCE - VEHICLES	\$6,000.00	\$6,000.00	\$0.00	\$5,689.33	\$0.00	\$310.67	95
10-4510-480 INDIRECT COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-491 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-499 MISCELLANEOUS	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0
10-4510-510 CAP.OUT.-OFFICE FURN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-540 CO-VEHICLES	\$30,000.00	\$30,000.00	\$32,667.00	\$0.00	\$0.00	(\$2,667.00)	0
10-4510-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-04-29

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4510-580 CO-INFRASTRUCTURE	\$37,000.00	\$37,000.00	\$0.00	\$37,726.14	\$0.00	(\$726.14)	102
10-4510-591 ROADWAY & PAVING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-593 LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-750 LEASE PAYMENTS-COMPU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-770 LEASE PAYMENTS-BACKH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-775 LEASE PAYMENTS-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4510-10-STREETS OPERATIONS	\$455,230.00	\$455,230.00	\$35,041.44	\$281,131.86	\$17,877.80	\$139,056.70	69

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-04-29

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4710-10-SOLID/YARD OPERATIONS							
10-4710-121 SALARIES/WAGES-REGUL	\$199,635.00	\$199,635.00	\$0.00	\$142,041.04	\$13,748.43	\$57,593.96	71
10-4710-122 SALARIES/WAGES-OVERT	\$1,500.00	\$1,500.00	\$0.00	\$1,225.89	\$61.71	\$274.11	82
10-4710-127 SALARIES/WAGES-BONUS	\$3,255.00	\$3,255.00	\$0.00	\$3,255.00	\$0.00	\$0.00	100
10-4710-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-181 FICA	\$15,650.00	\$15,650.00	\$0.00	\$10,352.75	\$975.59	\$5,297.25	66
10-4710-182 RETIREMENT	\$23,400.00	\$23,400.00	\$0.00	\$16,455.27	\$1,586.21	\$6,944.73	70
10-4710-183 GROUP INSURANCE	\$59,500.00	\$59,500.00	\$0.00	\$36,709.86	\$2,791.99	\$22,790.14	62
10-4710-184 401K CONTRIBUTION	\$9,800.00	\$9,800.00	\$0.00	\$4,649.98	\$449.33	\$5,150.02	47
10-4710-185 WORKERS COMPENSATION	\$11,000.00	\$11,000.00	\$0.00	\$10,041.20	\$0.00	\$958.80	91
10-4710-193 SERVICES-MEDICAL	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4710-211 JANITORIAL SUPPLIES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4710-212 UNIFORMS	\$3,250.00	\$3,250.00	\$0.00	\$2,516.30	\$339.67	\$733.70	77
10-4710-213 SAFETY SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4710-230 SUPPLIES-EDUCATIONAL	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4710-240 CONSTRUCT./REPAIR SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-251 MOTOR FUEL AND LUBRI	\$11,000.00	\$11,000.00	\$0.00	\$10,540.56	\$169.30	\$459.44	96
10-4710-252 TIRES & TUBES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-253 PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-260 OFFICE SUPPLIES/MATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-270 CARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-299 SUPPLIES AND MATERIA	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0
10-4710-311 TR AVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-321 TELEPHONE AND INTERN	\$2,250.00	\$2,250.00	\$0.00	\$991.62	\$76.04	\$1,258.38	44
10-4710-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-352 MAINTENANCE-EQUIPMEN	\$4,200.00	\$4,200.00	\$0.00	\$2,388.94	\$0.00	\$1,811.06	57
10-4710-353 MAINTENANCE-VEHILCES	\$8,100.00	\$8,100.00	\$250.00	\$7,913.21	\$0.00	(\$63.21)	98
10-4710-370 ADVERTISING	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
10-4710-395 TRAINING	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4710-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-397 LANDFILL SER TIPPING	\$50,000.00	\$50,000.00	\$0.00	\$42,836.80	\$4,828.32	\$7,163.20	86
10-4710-398 LANDFILL SER RECYCLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-438 TREE WORK	\$1,675.00	\$1,675.00	\$0.00	\$0.00	\$0.00	\$1,675.00	0
10-4710-440 MAINTENANCE CONTRACT	\$10,500.00	\$10,500.00	\$0.00	\$10,089.00	\$14.00	\$411.00	96
10-4710-451 INSURANCE-PROP/GEN/P	\$1,758.00	\$1,758.00	\$0.00	\$792.72	\$0.00	\$965.28	45
10-4710-452 INSURANCE-VEHICLES	\$3,300.00	\$3,300.00	\$0.00	\$1,364.96	\$0.00	\$1,935.04	41
10-4710-499 MISCELLANEOUS	\$325.00	\$325.00	\$0.00	\$0.00	\$0.00	\$325.00	0
10-4710-540 CAP OUT-MOTOR VEH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-580 CAPITAL OUTLAY-BLDG,	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-750 LEASE PAYMENTS	\$14,885.00	\$14,885.00	\$0.00	\$12,404.10	\$1,240.41	\$2,480.90	83
10-4710-760 LEASE PAYMENTS-VEHIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-775 LEASE PAYMENTS-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4710-10-SOLID/YARD OPERATIONS	\$437,733.00	\$437,733.00	\$250.00	\$316,569.20	\$26,281.00	\$120,913.80	72

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4910-10-LAND MANAGEMENT							
-							
10-4910-121 SALARIES & WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-126 SALARIES-TEMP/PT TIM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-127 SALARIES & WAGES-LON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-181 SOCIAL SECURITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-182 RETIREMENT CONTRIBUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-183 MEDICAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-184 401K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-185 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-191 PROF.SERVICES-ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-240 YADKIN RIVER TRAIL H	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-251 Motor Fuel & Oil	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-260 OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-291 DATA PROCESSING SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-299 MISCELLANEOUS SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-311 TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-321 TELEPHONE & INTERNET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-325 POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-341 PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-353 MAINT & REPAIR VEHIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-395 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-397 DEMOLITION SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-398 PROFESSIONAL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-440 SERVICE & MAINT.CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-451 INSURANCE-PROPERTY &	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-452 INSURANCE-VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-491 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-610 COMMUNITY APPEAR.COM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-620 HISTORIC PRESERV.COM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-655 TOURISM EVENT COMMIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-750 LEASE PAYMENTS-COMPU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-751 LEASE PAYMENTS-VEHIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-850 TRANSFER TO YADKIN R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4910-10-LAND MANAGEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6110-10-LIBRARY							
-							
10-6110-121 SALARIES & WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-126 PART-TIME/TEMPORARY	\$14,625.00	\$14,625.00	\$0.00	\$10,980.21	\$1,026.33	\$3,644.79	75
10-6110-127 SALARIES/WAGES-BONUS	\$600.00	\$600.00	\$0.00	\$300.00	\$0.00	\$300.00	50
10-6110-181 FICA	\$1,200.00	\$1,200.00	\$0.00	\$862.95	\$78.52	\$337.05	72
10-6110-194 CONTRACT SERVICES	\$1,700.00	\$1,680.00	\$531.00	\$262.00	\$162.00	\$887.00	16
10-6110-260 SUPPLIES-OFFICE	\$550.00	\$550.00	\$0.00	\$314.54	\$11.25	\$235.46	57
10-6110-291 SUPPLIES-DATA PROCES	\$1,650.00	\$1,650.00	\$0.00	\$8.50	\$0.00	\$1,641.50	1
10-6110-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-299 SUPPLIES	\$1,600.00	\$2,100.00	\$0.00	\$1,320.40	\$169.90	\$779.60	63
10-6110-311 TRAVEL	\$0.00	\$20.00	\$0.00	\$15.68	\$0.00	\$4.32	78
10-6110-321 TELEPHONE AND INTERN	\$2,000.00	\$2,000.00	\$0.00	\$1,558.73	\$186.66	\$441.27	78
10-6110-331 UTILITIES	\$8,300.00	\$8,300.00	\$0.00	\$6,199.11	\$233.13	\$2,100.89	75
10-6110-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-351 MAINTENANCE-BUILDING	\$26,900.00	\$26,900.00	\$0.00	\$285.59	\$199.60	\$26,614.41	1
10-6110-370 ADVERTISING	\$500.00	\$500.00	\$0.00	\$225.00	\$214.00	\$275.00	45
10-6110-395 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-440 MAINTENANCE CONTRACT	\$1,300.00	\$1,300.00	\$0.00	\$1,194.02	\$110.50	\$105.98	92
10-6110-451 INSURANCE-PRO/GEN/PR	\$1,893.00	\$1,893.00	\$0.00	\$1,892.75	\$0.00	\$0.25	100
10-6110-491 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-495 BOOKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-497 PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-550 CAPITAL OUTLAY-BLDG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-580 CAPITAL OUTLAY-BLDG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-800 LIBRARY REPAIR LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-999 Transfer To Cap. Fun	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
6110-10-LIBRARY	\$62,818.00	\$63,318.00	\$531.00	\$25,419.48	\$2,391.89	\$37,367.52	41

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6120-10-RECREATION							
-							
10-6120-126 SALARIES-TEMP/PART-T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-181 SOCIAL SECURITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-299 SUPPLIES AND MATERIA	\$750.00	\$750.00	\$479.97	\$0.00	\$0.00	\$270.03	0
10-6120-331 UTILITIES	\$2,500.00	\$2,500.00	\$0.00	\$1,692.45	\$129.78	\$807.55	68
10-6120-355 MAINT & REPAIR-SPENC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-356 MAINT & REPAIR-ROWAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-357 MAINTENANCE-PARKS AN	\$8,596.00	\$28,596.00	\$1,610.56	\$4,919.70	\$4,202.55	\$22,065.74	17
10-6120-358 MAINT & REPAIR-LIBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-359 MAINT. & REPAIR - OT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-451 INSURANCE-PROP/GEN/P	\$100.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	100
10-6120-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-500 MAINT.LIBRARY PARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-501 MAINT SPENCER WOODS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-525 SENIOR CITIZEN PROGR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-570 CAP OUT-LAND ACQ & D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-580 CAPITAL OUTLAY-IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-625 SENIOR CITIZENS COUN	\$6,000.00	\$6,000.00	\$0.00	\$1,945.47	\$0.00	\$4,054.53	32
10-6120-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-850 TRANSFER TO DOWNTOWN	\$0.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	100
6120-10-RECREATION	\$17,946.00	\$137,946.00	\$2,090.53	\$108,657.62	\$4,332.33	\$27,197.85	80

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-04-29

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
FundRevTot	\$3,720,649.00	\$3,996,343.00	\$0.00	\$3,009,511.09	\$219,739.26	\$1,168,255.45	75
FundExpTot	\$3,720,649.00	\$3,996,343.00	\$209,479.52	\$2,555,087.20	\$184,013.66	\$1,231,776.28	69
Reporting Fund: 20-POWELL BILL							
0000-20-Revs							
-							
20-3197-102 MUNICIPAL VEHICLE TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-3328-000 POWELL BILL REVENUE	\$92,300.00	\$92,300.00	\$0.00	\$112,327.50	\$0.00	\$20,027.50	122
20-3831-000 INVESTMENT EARNINGS	\$70.00	\$70.00	\$0.00	\$41.24	\$0.00	\$28.76	59
20-3839-000 MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-3991-000 APPROPRIATED FUND BA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
0000-20-Revs	\$92,370.00	\$92,370.00	\$0.00	\$112,368.74	\$0.00	\$20,056.26	122

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-04-29

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4510-20-STREETS OPERATIONS							
-							
20-4510-000 TRANS TO/FROM GEN FU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-121 SALARIES/WAGES-REGUL	\$9,680.00	\$9,680.00	\$0.00	\$8,402.12	\$766.10	\$1,277.88	87
20-4510-127 SALARIES/WAGES-BONUS	\$90.00	\$90.00	\$0.00	\$90.00	\$0.00	\$0.00	100
20-4510-181 FICA	\$740.00	\$740.00	\$0.00	\$649.57	\$58.60	\$90.43	88
20-4510-182 RETIREMENT	\$1,079.00	\$1,079.00	\$0.00	\$973.74	\$87.64	\$105.26	90
20-4510-183 GROUP INSURANCE	\$2,167.00	\$2,167.00	\$0.00	\$1,538.91	\$166.07	\$628.09	71
20-4510-184 401K CONTRIBUTION	\$489.00	\$489.00	\$0.00	\$420.06	\$38.30	\$68.94	86
20-4510-191 PROF.SERV.-ENGIN. FE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-198 SERVICES-ENGINEERING	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
20-4510-294 STREET SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-299 SUPPLIES AND MATERIA	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
20-4510-355 MAINTENANCE-SIDEWALK	\$12,000.00	\$12,000.00	\$0.00	\$5,490.25	\$0.00	\$6,509.75	46
20-4510-356 MAINTENANCE-STREETS	\$16,000.00	\$16,000.00	\$0.00	\$8,250.00	\$0.00	\$7,750.00	52
20-4510-540 CAP OUTLAY - VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-580 CO-INFRASTRUCTURE	\$44,125.00	\$44,125.00	\$0.00	\$26,800.00	\$26,800.00	\$17,325.00	61
4510-20-STREETS OPERATIONS	\$92,370.00	\$92,370.00	\$0.00	\$52,614.65	\$27,916.71	\$39,755.35	57

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-04-29

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 20-POWELL BILL							
FundRevTot	\$92,370.00	\$92,370.00	\$0.00	\$112,368.74	\$0.00	\$20,056.26	122
FundExpTot	\$92,370.00	\$92,370.00	\$0.00	\$52,614.65	\$27,916.71	\$39,755.35	57
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT							
0000-70-Revs							
-							
70-3839-000 Miscellaneous Revenu	\$0.00	\$0.00	\$0.00	\$45,000.00	\$0.00	\$45,000.00	0
0000-70-Revs	\$0.00	\$0.00	\$0.00	\$45,000.00	\$0.00	\$45,000.00	0

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-04-29

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4130-70-ADMINISTRATION							
-							
70-4130-187 INSURANCE REIMBURSEM	\$0.00	\$0.00	\$0.00	\$47,693.27	\$779.08	(\$47,693.27)	0
4130-70-ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$47,693.27	\$779.08	(\$47,693.27)	0

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-04-29

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT								
	FundRevTot	\$0.00	\$0.00	\$0.00	\$45,000.00	\$0.00	\$45,000.00	0
	FundExpTot	\$0.00	\$0.00	\$0.00	\$47,693.27	\$779.08	(\$47,693.27)	0
Grand Totals:	TotalRev	\$3,813,019.00	\$4,088,713.00	\$0.00	\$3,166,879.83	\$219,739.26	\$1,233,311.71	77
	TotalExp	\$3,813,019.00	\$4,088,713.00	\$209,479.52	\$2,655,395.12	\$212,709.45	\$1,223,838.36	70

Town of Spencer

Fiscal Period - Park Plaza Municipal Project Date Range - 2020-12-01 - 2022-04-28

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 80-PARK PLAZA MUNICIPAL COMPLEX PROECT							
0000-80-Revs							
-							
80-3831-000 INVESTMENT EARNINGS	\$0.00	\$0.00	\$0.00	\$232.65	\$23.13	\$232.65	0
80-3894-010 CANNON FOUNDATION GR	\$222,974.00	\$75,000.00	\$0.00	\$75,000.00	\$0.00	\$0.00	100
80-3984-000 INSTALLMENT DEBT PRO	\$2,826,202.00	\$2,826,202.00	\$0.00	\$2,820,302.00	\$0.00	\$5,900.00	100
80-3984-001 USDA LOAN	\$0.00	\$2,826,202.00	\$0.00	\$2,826,202.00	\$0.00	\$0.00	100
80-3984-010 GENERAL FUND CONTRIB	\$0.00	\$157,974.00	\$0.00	\$157,974.00	\$0.00	\$0.00	100
0000-80-Revs	\$3,049,176.00	\$5,885,378.00	\$0.00	\$5,879,710.65	\$23.13	\$6,132.65	100
4200-80-PARK PLAZA							
-							
80-4200-192 PROFESSIONAL SERV-LE	\$20,000.00	\$20,000.00	\$0.00	\$14,809.37	\$0.00	\$5,190.63	74
80-4200-193 ADMINISTRATIVE SERVI	\$10,000.00	\$7,900.00	\$0.00	\$4,250.87	\$0.00	\$3,649.13	54
80-4200-555 FURNISHINGS AND EQUI	\$274,900.00	\$274,900.00	\$462.60	\$263,736.58	\$0.00	\$10,700.82	96
80-4200-580 CAPITAL OUTLAY-BLDG,	\$2,526,489.00	\$2,636,361.00	\$30,199.00	\$2,606,161.72	\$59,314.20	\$0.28	99
80-4200-585 ARCHITECT FEES	\$27,130.00	\$31,329.00	\$0.00	\$31,328.94	\$0.00	\$0.06	100
80-4200-594 SPECIAL INSPECTIONS	\$0.00	\$13,273.00	\$0.00	\$13,273.75	\$1,599.50	(\$0.75)	100
80-4200-710 PRINCIPAL PAYMENT	\$0.00	\$2,826,202.00	\$0.00	\$2,826,202.00	\$0.00	\$0.00	100
80-4200-780 INTEREST	\$50,657.00	\$56,823.00	\$0.00	\$56,943.26	\$0.00	(\$120.26)	100
80-4200-999 CONTINGENCY	\$140,000.00	\$18,590.00	\$0.00	\$15,080.85	(\$1.47)	\$3,509.15	81
4200-80-PARK PLAZA	\$3,049,176.00	\$5,885,378.00	\$30,661.60	\$5,831,787.34	\$60,912.23	\$22,929.06	100
Reporting Fund: 80-PARK PLAZA MUNICIPAL COMPLEX PROECT							
FundRevTot	\$3,049,176.00	\$5,885,378.00	\$0.00	\$5,879,710.65	\$23.13	\$6,132.65	100
FundExpTot	\$3,049,176.00	\$5,885,378.00	\$30,661.60	\$5,831,787.34	\$60,912.23	\$22,929.06	100
Grand Totals:							
TotalRev	\$3,049,176.00	\$5,885,378.00	\$0.00	\$5,879,710.65	\$23.13	\$6,132.65	100
TotalExp	\$3,049,176.00	\$5,885,378.00	\$30,661.60	\$5,831,787.34	\$60,912.23	\$22,929.06	100

Town of Spencer

Fiscal Period - YADKIN RIVER TRAILHEAD Date Range - 2020-07-01 - 2022-04-28

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 90-YADKIN RIVER TRAIL							
0000-90-Revs							
-							
90-3985-240 YADKIN RIVER TRAIL D	\$20,559.00	\$320,659.00	\$0.00	\$331,724.40	\$0.00	\$11,065.40	103
90-3985-850 GENERAL FUND TRANSFE	\$114,258.00	\$114,258.00	\$0.00	\$114,258.00	\$0.00	\$0.00	100
0000-90-Revs	\$134,817.00	\$434,917.00	\$0.00	\$445,982.40	\$0.00	\$11,065.40	103
4910-90-LAND MANAGEMENT							
-							
90-4910-194 CONTRACT SERVICES	\$4,800.00	\$57,050.00	\$34,081.00	\$22,969.00	\$9,929.00	\$0.00	40
90-4910-580 CO-INFRASTRUCTURE	\$130,017.00	\$377,867.00	\$0.00	\$1,643.75	\$0.00	\$376,223.25	0
4910-90-LAND MANAGEMENT	\$134,817.00	\$434,917.00	\$34,081.00	\$24,612.75	\$9,929.00	\$376,223.25	13
Reporting Fund: 90-YADKIN RIVER TRAIL							
FundRevTot	\$134,817.00	\$434,917.00	\$0.00	\$445,982.40	\$0.00	\$11,065.40	103
FundExpTot	\$134,817.00	\$434,917.00	\$34,081.00	\$24,612.75	\$9,929.00	\$376,223.25	13
Grand Totals:							
TotalRev	\$134,817.00	\$434,917.00	\$0.00	\$445,982.40	\$0.00	\$11,065.40	103
TotalExp	\$134,817.00	\$434,917.00	\$34,081.00	\$24,612.75	\$9,929.00	\$376,223.25	13

Town of Spencer

Fiscal Period - CORONAVIRUS ARPA GRANT PROJECT Date Range - 2021-07-01 - 2022-04-28

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT							
0000-91-Revs							
-							
91-3831-000 INVESTMENT EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
91-3984-000 CSLRF FUNDS-GRANT	\$1,037,997.00	\$1,037,997.00	\$0.00	\$518,998.00	\$0.00	\$518,999.00	50
0000-91-Revs	\$1,037,997.00	\$1,037,997.00	\$0.00	\$518,998.00	\$0.00	\$518,999.00	50
4210-91-CORONAVIRUS ARPA							
-							
91-4210-580 CO-INFRASTRUCTURE-CS	\$1,037,997.00	\$1,037,997.00	\$750.00	\$1,500.00	\$0.00	\$1,035,747.00	0
4210-91-CORONAVIRUS ARPA	\$1,037,997.00	\$1,037,997.00	\$750.00	\$1,500.00	\$0.00	\$1,035,747.00	0
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT							
FundRevTot	\$1,037,997.00	\$1,037,997.00	\$0.00	\$518,998.00	\$0.00	\$518,999.00	50
FundExpTot	\$1,037,997.00	\$1,037,997.00	\$750.00	\$1,500.00	\$0.00	\$1,035,747.00	0
Grand Totals:							
TotalRev	\$1,037,997.00	\$1,037,997.00	\$0.00	\$518,998.00	\$0.00	\$518,999.00	50
TotalExp	\$1,037,997.00	\$1,037,997.00	\$750.00	\$1,500.00	\$0.00	\$1,035,747.00	0

Town of Spencer

Fiscal Period - DOWNTOWN PARK PROJECT Date Range - 2021-07-01 - 2022-04-28

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 92-DOWNTOWN PARK PROJECT							
0000-92-Revs							
-							
92-3985-241 DOWNTOWN PARK DONATI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
92-3985-850 GENERAL FUND TRANSFE	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	100
0000-92-Revs	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	100
6120-92-RECREATION							
-							
92-6120-580 CO-INFRASTRUCTURE	\$100,000.00	\$100,000.00	\$29,960.00	\$39,615.00	\$16,605.00	\$30,425.00	40
6120-92-RECREATION	\$100,000.00	\$100,000.00	\$29,960.00	\$39,615.00	\$16,605.00	\$30,425.00	70
Reporting Fund: 92-DOWNTOWN PARK PROJECT							
FundRevTot	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	100
FundExpTot	\$100,000.00	\$100,000.00	\$29,960.00	\$39,615.00	\$16,605.00	\$30,425.00	70
Grand Totals:							
TotalRev	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	100
TotalExp	\$100,000.00	\$100,000.00	\$29,960.00	\$39,615.00	\$16,605.00	\$30,425.00	70

April Report for Spencer Library

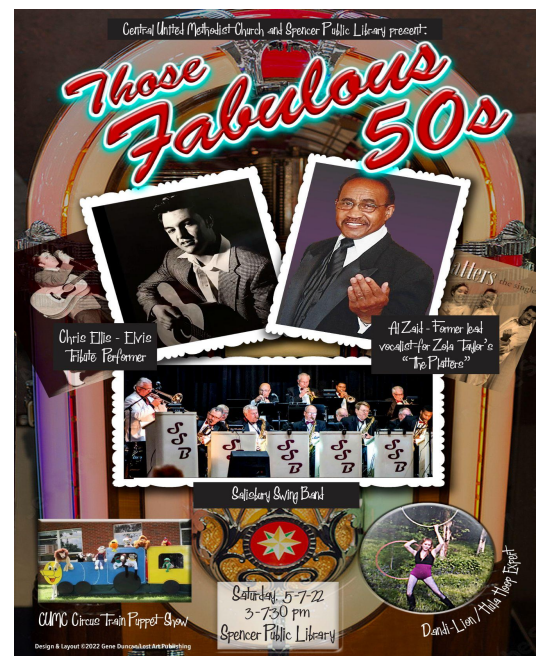


In April, the library sponsored a small, indoor literary Easter Egg hunt. The parents or grand-parents had to help the younger ones read the clues as there were fourteen eggs to find ,and it was not always easy. The purpose of the hunt was to show everyone where certain book collections were found such as Clifford or Pete the Cat books. Sometimes the clue asked the child to find a book, and other times just a stuffed animal which was associated with a book. Afterwards, the children counted the found eggs and opened them to find a

variety of candy. Then they made a craft with lambs, chicks and rabbits.

Most of the month, preparations and publicity have been made for the Fabulous Fifties event on May 7th. Posters and flyers and door-knockers have been passed out locally ,and to store owners here and in Salisbury. Many thanks to the Board members who have distributed posters to various venues. This has saved the librarian much time. Contacts have been renewed with local churches and organizations who had not been attending many events during Covid. Everyone seems excited at the prospect of joining the community together in a fun day outside! Please bring your own blankets or chairs for our picnic on the grounds. Slice's Diggity Dawgs will be selling hot dogs and side dishes!

Check out our Facebook page for more info on this event and some music clips!



<u>April 2022</u>	Door Count	Adult Circulation	Children Circulation	Research Questions	New Cards Issued	Students Tutored	Volunteers/Tutors	Corres. Due Date
MONTH NAME 2021 STATISTICS								
4/4/2022 Mon.	4	2	0	0	0	0	0	4/18/2022
4/5/2022 Tues.	3	0	0	0	0	0	0	4/19/2022
4/6/2022 Wed.	5	3	0	0	0	0	0	4/20/2022
4/7/2022 Thurs.	0	0	0	0	0	0	0	4/21/2022
4/8/2022 Fri.	0	0	0	0	0	0	0	4/22/2022
WEEK TOTAL:	12	5	0	0	0	0	0	_____
4/11/2022 Mon.	11	18	11	0	2	0	0	4/25/2022
4/12/2022 Tues.	6	8	3	3	4	0	0	4/26/2022
4/13/2022 Wed.	2	4	33	0	0	0	0	4/27/2022
4/14/2022 Thurs.	0	0	0	0	0	0	0	4/28/2022
4/15/2022 Fri.	0	0	0	0	0	0	0	4/29/2022
WEEK TOTAL:	19	30	47	3	6	0	0	_____
4/18/2022 Mon.	6	5	0	0	1	0	0	5/2/2022
4/19/2022 Tues.	2	0	0	0	0	0	0	5/3/2022
4/20/2022 Wed.	6	2	2	0	1	0	0	5/4/2022
4/21/2022 Thurs.	0	0	0	0	0	0	0	5/5/2022
4/22/2022 Fri.	0	0	0	0	0	0	0	5/6/2022
WEEK TOTAL:	14	7	2	0	2	0	0	_____
4/25/2022 Mon.	3	6	0	0	0	0	0	5/9/2022
4/26/2022 Tues.	2	4	0	0	0	0	0	5/10/2022
4/27/2022 Wed.	3	2	0	0	0	0	0	5/11/2022
4/28/2022 Thurs.	0	0	0	0	0	0	0	5/12/2022
4/29/2022 Fri.	0	0	0	0	0	0	0	5/13/2022
WEEK TOTAL:	8	12	0	0	0	0	0	_____
5/2/2022 Mon.	0	0	0	0	0	0	0	5/16/2022
5/3/2022 Tues.	0	0	0	0	0	0	0	5/17/2022
5/4/2022 Wed.	0	0	0	0	0	0	0	5/18/2022
5/5/2022 Thurs.	0	0	0	0	0	0	0	5/19/2022
5/6/2022 Fri.	0	0	0	0	0	0	0	5/20/2022
WEEK TOTAL:	0	0	0	0	0	0	0	_____
MONTH TOTAL:	53	54	49	3	8	0	0	_____

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 5/10/2022

(Attach relevant documentation)

Issue under Consideration:	Town Manager Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	N/A
Recommendations:	For Information & Discussion
Department:	Town Manager

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

To: Mayor Williams and Members of the Board of Aldermen
From: Peter Franzese, Town Manager
Date: April 29, 2022
Re: May 2022 Town Manager Report

Spencer Cares Community Cleanup Day coming May 21

The Town of Spencer's annual Spencer Cares Community Cleanup Day is returning May 21 and we are working on updating the community on this opportunity. This is a multi-part opportunity to align those who need some help clearing your yard or making other improvements with those who want to help out their neighbors. Visit <https://spencernc.gov/sign-up-for-the-spencer-cares-community-cleanup/> to find out more and sign up to volunteer, request assistance, or both! Individuals, groups, organizations, businesses with all levels of skill are encouraged to volunteer. Examples of assistance including moving large objects to the curb for bulk collection; cutting branches/clearing brush; small outdoor repairs; and more. Share on Facebook: <https://fb.me/e/22oWc761e>

Town Park update: Rural Transformation and PARTF Grants submitted

The last week of April, the Town submitted applications to the NC Parks and Recreation Trust Fund (PARTF) and NC Dept of Commerce's Rural Transformation Grant, as major milestones in our efforts to continue planning the proposed Town Park. As a reminder, the PARTF grant was for \$500,000 (dollar for dollar match is required for this funding) and Rural Transformation Grant is potentially worth \$950,000. <https://www.nccommerce.com/news/press-releases/new-grant-program-launched-transform-rural-communities>.

Staff has also met with our shopping Center neighbors to talk about the overall parking lot and how we can best collaborate to move the project forward. We are planning to continue these conversations, including meeting soon with the NC Transportation Museum to talk about shared goals. The new lighting in the parking lot has been installed and is a wonderful improvement. We are also working towards a meeting later in May to talk about overall building signage in the shopping center. I recommend that the Town and its neighbors consider if a new name for "Park Plaza Shopping Center" would help advance the story of what we are developing, a revitalized central commercial and recreational district in the heart of Spencer. Your Town Manager is not in the business of naming things, but if all

stakeholders agree on this concept something like "Spencer Square" might be a good starting place for conversation.

First annual ARPA report submitted to US Treasury

Your May agenda includes a workshop to develop our ARPA spending plan, to guide the investment of over \$1 million in our community. In advance of this, the US Treasury's first annual reporting deadline was April 30 and the Town submitted the report in advance. This report noted that we are set up to be in compliance and that we are working on our spending plan, to be finalized prior to August 31, 2022.

Preparing for May 17 Primary Election

The new Town Hall is also the new polling place for Spencer's election precinct. Staff met with the Elections team the last week of April to help them understand the new space and plan out how the election process will be accommodated. We believe the new facility will serve voters very well. Should there be a need for a runoff primary election, that will take place July 26, and the General election is scheduled for November 8.

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 05/10/2022

Issue under Consideration:	CONSIDER AMENDING THE FY21 AUDIT CONTRACT
Current Status:	Financial Statements are drafted and being reviewed.
Points to Consider:	The Audit Manager Nick Wicker from R&H CPAs will be here to discuss current status, reasons for delay and questions from the Board.
Financial Impact:	No additional cost.
Options:	Accept or decline vote of the Board of Aldermen
Recommendations:	Motion to approve Contract Amendment
Department:	Administration

Whereas	Primary Government Unit
and	Discretely Presented Component Unit (DPCU) (if applicable)
and	Auditor

entered into a contract in which the Auditor agreed to audit the accounts of the Primary Government Unit and DPCU (if applicable)

for	Fiscal Year Ending	and originally due on	Audit Report Due Date

hereby agree that it is now necessary that the contract be modified as follows.

Modification to date

Original due date

Modified due date

Modification to fee

Original fee

Modified fee

Primary Other
(choose 1)(choose 0-2)

Reason(s) for Contract Amendment

Change in scope
 Issue with unit staff/turnover
 Issue with auditor staff/workload
 Third-party financial statements not prepared by agreed-upon date
 Unit did not have bank reconciliations complete for the audit period
 Unit did not have reconciliations between subsidiary ledgers and general ledger complete
 Unit did not post previous years adjusting journal entries resulting in incorrect beginning balances in the general ledger
 Unit did not have information required for audit complete by the agreed-upon time
 Delay in component unit reports
 Software - implementation issue
 Software - system failure
 Software - ransomware/cyberattack
 Natural or other disaster
 Other (please explain)

Plan to Prevent Future Late Submissions

If the amendment is submitted to extend the due date, please indicate the steps the unit and auditor will take to prevent late filing of audits in subsequent years. Indicate NA if this is an amendment due to a change in cost only.

Additional Information

Please provide any additional explanation or details regarding the contract modification.

By their signatures on the following pages, the Auditor, the Primary Government Unit, and the DPCU (if applicable), agree to these modified terms.

SIGNATURE PAGE

AUDIT FIRM

Audit Firm*	
Authorized Firm Representative* (typed or printed)	Signature* <i>Nicholas Wicker</i>
Date*	Email Address

GOVERNMENTAL UNIT

Governmental Unit*	
Date Primary Government Unit Governing Board Approved Amended Audit Contract* (If required by governing board policy)	
Mayor/Chairperson* (typed or printed)	Signature*
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT

(Pre-audit certificate not required for hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer*	Signature*
Date of Pre-Audit Certificate*	Email Address*

SIGNATURE PAGE – DPCU
(complete only if applicable)

DISCRETELY PRESENTED COMPONENT UNIT

DPCU	
Date DPCU Governing Board Approved Amended Audit Contract (If required by governing board policy)	
DPCU Chairperson (typed or printed)	Signature
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE
ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT
(Pre-audit certificate not required for hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)	Signature
Date of Pre-Audit Certificate	Email Address

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