



Board of Aldermen Regular Meeting
Agenda Packet
July 12, 2022



"Dreams are the foundation of America."



AGENDA
Spencer Board of Aldermen
Regular Meeting
6:00 p.m.

DATE:
July 12, 2022

- 1. CALL TO ORDER – MAYOR JONATHAN WILLIAMS**
- 2. INVOCATION - ALDERMAN STEVE MILLER**
- 3. PLEDGE OF ALLEGIANCE- MAYOR JONATHAN WILLIAMS**
- 4. ADJUSTMENTS TO AND ADOPTION OF AGENDA**
- 5. RECOGNITIONS**
 - a. INDEPENDENCE DAY PROCLAMATION**
- 6. PUBLIC COMMENT** This agenda item is included to allow input to the Board of Aldermen from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Board of Aldermen are required to provide their name, address, and topic to be addressed. The Board will only listen and not respond but may decide to place a topic on a future agenda. (A speaker will be allowed 3 minutes to speak.)
- 7. *CONSENT AGENDA*** *(The Consent Agenda is the first order of business. Items listed are believed to be non-controversial and are administrative in nature. There will be no separate discussion of the items unless an Alderman requests or a citizen request and is granted permission to speak. The item(s) then will be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion).*
 - A. APPROVAL OF MINUTES: (Attachment 1)**
 - a. June 9, 2022, Pre-Agenda Meeting Minutes*
 - b. June 14, 2022, Regular Meeting Minutes*
 - B. CONSIDER ADOPTING RESOLUTION 22-010 REQUEST TO RATIFY CENTRALINA REGIONAL COUNCIL'S AMENDED CHARTER. – (Attachment 2)**
 - C. CONSIDER ADOPTING BUDGET AMENDMENT ORDINANCE 22-015 TO UPDATE ANNUAL BUDGET ORDINANCE 22-014. – (Attachment 5)**
 - D. CONSIDER ADOPTING BUDGET AMENDMENT ORDINANCE 22-016 TO AMEND THE GRANT PROJECT ODINANCE FOR AMERICAN RESCUE PLAN OF 2021. – (Attachment 6)**
 - E. CONSIDER ADOPTING BUDGET AMENDMENT ORDINANCE 22-017 TO MOVE FUNDED CAPITAL TO THE CAPITAL REPLACEMENT RESERVE FUND. – (Attachment 7)**

- 8. CONSIDER ADOPTING RESOLUTION 22-011 OF INTENT TO ANNEX PROPERTY. - (Attachment 3)**
- 9. CONSIDER ADOPTING RESOLUTION 22-012 AMENDING SPENCER'S HISTORIC DISTRICT STANDARD, AS RECOMMENDED BY THE SPENCER HISTORIC PRESERVATION COMMISSION (HPC). – (Attachment 4)**
- 10. CONSIDER APPROVING AN EVENT SPONSORSHIP REQUEST FOR THE SPENCER JAYCEES MOVIE NIGHTS SERIES. – (Attachment 10)**
- 11. CONSIDER AUTHORIZING THE MAYOR TO EXECUTE A CORRECTIVE NON-WARRANTY DEED WITH JENNIFER DAWN HATLEY HOLSHOUSER FOR PROPERTY LOCATED AT: 4TH STREET; LOTS 2-3. – (Attachment 11)**
- 12. DEPARTMENTAL REPORTS – (Attachment 8)**
 - A. Planning
 - B. Code Enforcement
 - C. Police
 - D. Fire
 - E. Public Works
 - F. Finance
 - G. Library
- 13. TOWN MANAGER REPORT – (Attachment 9)**
- 14. REQUESTS & COMMENTS BY THE MAYOR AND BOARD MEMBERS**
- 15. EXECUTIVE SESSION PER NC GENERAL STATUTE 143-318.11 (IF NEEDED)**
- 16. ADJOURNMENT**



AGENDA
Spencer Board of Aldermen
Pre-Agenda Meeting
5:30 p.m.

DATE:
July 7, 2022

1. CALL TO ORDER – MAYOR JONATHAN WILLIAMS

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. REVIEW OF JULY 12, 2022, AGENDA

1. CALL TO ORDER – MAYOR JONATHAN WILLIAMS

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES:

*June 9, 2022, Pre-Agenda Meeting Minutes
June 14, 2022, Regular Meeting Minutes
(Attachment 1)*

4. ADDITIONS/ DELETIONS AND ADOPTION OF AGENDA

5. RECOGNITIONS

a. INDEPENDENCE DAY PROCLAMATION

6. PUBLIC COMMENT *This agenda item is included to allow input to the Board of Aldermen from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Board of Aldermen are required to provide their name, address, and topic to be addressed. The Board will only listen and not respond but may decide to place a topic on a future agenda. A speaker will be allowed 3 minutes to speak.*

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9. CONSIDER ADOPTING RESOLUTION 22-011 OF INTENT TO ANNEX PROPERTY. – (Attachment 3)

- 10. CONSIDER ADOPTING RESOLUTION 22-012 AMENDING SPENCER'S HISTORIC DISTRICT STANDARDS, AS RECOMMENDED BY THE SPENCER HISTORIC PRESERVATION COMMISSION (HPC). – (Attachment 4)**
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- 14. *DEPARTMENTAL REPORTS – (Attachment 8)***
 - a. Planning*
 - b. Code Enforcement*
 - c. Police*
 - d. Fire*
 - e. Public Works*
 - f. Finance*
 - g. Library*
- 15. *TOWN MANAGER REPORT – (Attachment 9)***
- 16. *REQUESTS & COMMENTS BY THE MAYOR AND BOARD MEMBERS***
- 17. *EXECUTIVE SESSION PER NC GENERAL STATUTE 143-318.11 (IF NEEDED)***
- 18. *ADJOURNMENT***
- 4. EXECUTIVE SESSION PER NC GENERAL STATUTE 143-318.11 (IF NEEDED)**
- 5. ADJOURNMENT**

MINUTES

**Town of Spencer
Board of Aldermen
Pre-Agenda Meeting
June 9, 2022**

The Town of Spencer Board of Aldermen met at Spencer Town Hall in regular session on June 9, 2022, at 5:37 p.m. to conduct a pre-agenda meeting.

Present were: Mayor Pro Tempore Patricia Secreast
Alderman Andrew Howe
Alderswoman Patricia Sledge
Alderman Rashid Muhammad

Absent: Alderman Steve Miller
Alderman Sam Morgan

Also present were: Town Manager Peter Franzese, Town Clerk Stacy Craven, Bookkeeper John Sofley, Code Enforcement Officer James Osborne, Public Works Director Joel Taylor, Planning & Zoning Administrator Steve Blount, Planner Kyle Harris, Police Chief Mike File, & Special Projects Planner Joe Morris. Mayor Jonathan Williams and Skye Allan attended via digital means.

Mayor Pro Tempore Secreast called the meeting to order, offered the invocation, and led the *Pledge of Allegiance*.

BOARD TO CONDUCT A PUBLIC HEARING TO OBTAIN PUBLIC COMMENT(S) ON TOWN'S COMPREHENSIVE LAND USE PLAN

Planning & Zoning Administrator Steve Blount briefed the Board on importance of land use plan as it shows how to address development within the Town. Materials were presented to show affected areas that need attention immediately and provides guidelines for how it should be developed by adopting a resolution and it provides Staff with the ability to provide the guidance to developers evenly.

PUBLIC COMMENT

Jim Gobbel (609 8th Street) I am in favor of this as it will help the Town move forward and a lot has changed. I hope that the Board will vote in favor of this.

Action

No one else being present to speak on this subject. Alderswoman Sledge moved to close public comment and the public hearing for the comprehensive land use plan. Alderman Muhammad seconded the motion which carried by a vote of 4-0.

BOARD TO CONDUCT A PUBLIC HEARING TO OBTAIN PUBLIC COMMENT(S) ON RESTRIPIING OF SALISBURY AVENUE (17TH STREET TO LONG FERRY RD)

Mr. Blount spoke to the Board and gave a presentation. Printed maps were displayed in the Board Room for public review. This proposed restriping plan will change affected areas of Salisbury Ave from 17th Street down to Long Ferry Rd from 2 lanes on both sides to 1 lane on both sides with a turn lane added

and bicycle lanes on both sides, while maintaining the diagonal parking in Town. Surveys and research have been conducted and completed in other places that have benefited from the road diet plan.

PUBLIC COMMENT

Phillip McCorkle (427 N. Salisbury Ave.) stated "I live near Hendrix BBQ, and I am against this change for bike lanes due to traffic there near lunch time. I also am a volunteer firefighter for Ellis FD and what about large fire trucks or emergency vehicles, this is a huge concern."

Barbara McCorkle (427 N. Salisbury Ave.) commented "I am against bike lanes as traffic safety concerns."

Jimm Mosher (121 5th Street/ Music School) commented "I own a home and business here in Spencer and I am for the bike lanes and feel that the Town is being bought to the future. Millennials are buying now, and this is what they want and we must keep this in mind. People fly down the road like a drag strip this will help slow the traffic and I would ride a bike if it was a lane."

Beth Nance (306 S. Salisbury Ave.) commented "I am in favor of this change and feel like I am going to get run over daily with the current road pattern in place. This will be safer with this new pattern and will make a difference to the safety of others, this could be a consensus approach."

Jim Gobbel (609 8th Street) stated "we need this in Town as we are developing now and if we can calm the traffic, I believe bike lanes may help with this. This will also help people to see businesses as they drive slower."

Town Clerk Stacy Craven read aloud written public comments (attached with public sign-up sheet).

Action

No one else being present to speak on this subject. Alderwoman Sledge moved to close public comment and the public hearing for the restriping of Salisbury Ave. Alderman Howe seconded the motion which carried by a vote of 4-0.

BOARD TO CONDUCT A PUBLIC HEARING TO OBTAIN PUBLIC COMMENT(S) ON MODIFYING SECTION 2.22 OF THE TOWN'S DEVELOPMENT ORDINANCE

Mr. Blount briefed the Board that a part of the newly adopted ordinance development passed on last year needs an update to occur in order for the Town and business owners to be in compliance with the restoration of the murals in Town limits. The current ordinance prevents murals but with this adoption of this amendment it will allow for the Board's discretion to provide guidance or appoint a body to make the decisions on what murals and where the murals can be placed.

Action

No one else being present to speak on this subject. Alderman Muhammad moved to close public comment and the public hearing for modifying section 2.22 of the Town's development ordinance. Alderwoman Sledge seconded the motion which carried by a vote of 4-0.

BOARD TO CONSIDER RECEIVING A PRESENTATION FROM STAFF ON HISTORIC PRESERVATION COMMISSION'S STANDARDS UPDATE

Planner Kyle Harris presented to the Board a presentation to repeal and replace the HPC standards. The drafted proposal is to update the Town's Historic District Standards by doing the following four things: 1- Clarify the Town's expectations for the preservation, rehabilitation, & restoration of historic buildings in Spencer, including expectations for new residential or commercial construction & additions within the historic district. 2- Minimize the Town's legal exposure to appeals by ensuring the HPC's decisions can withstand judicial scrutiny moving forward. 3- Ensure that Spencer meets the qualifications for joining the Certified Local Government (CLG) Program, established by the 1966 National Historic Preservation Act and which offers special benefits to participating jurisdictions, including grant funding, technical

support, & training. And 4- Help support new investment in Spencer by ensuring that the Town's historic review process is clearer, more transparent, & easier to navigate for Town Staff, existing property owners, & developers.

Action

No action required from the Board at this time.

FY 2022- 2023 BUDGET WORKSHOP OPPORTUNITY

Town Manager Franzese provided a recap to the Board of the budget workshop process and streamline up to this point, discussing how the proposal came about. The budget was proposed on May 24th to the Board and a Public hearing set to be held on Tuesday, June 14th, and will need to be adopted by the Board before July 1st. A Staff summary change is being proposed for the Police Department from 3 sergeant positions to 2 sergeant positions and one detective position. This change has no financial impact.

REVIEW OF AGENDA ITEMS

The board reviewed the June 14, 2022, draft agenda and took the following actions by consensus:

- Added approval of minutes to *Consent Agenda*.
- Added consider adopting budget amendment ordinance 22-012- Yadkin River Trailhead grant to *Consent Agenda*.
- Added consider property liens to *Consent Agenda*.
- Added Recognitions for SpencerCARES Cleanup Event, 8th Street Ballpark, CAC Community Garden Event, & Graduating Senior Class of 2022 to *Regular Agenda*.

Actions

ADDITIONS/ DELETIONS AND ADOPTION OF AGENDA

RECOGNITIONS

Alderman Sledge will do the recognition for SpencerCARES Event. Alderman Muhammad will do the recognition for 8th Street Ballpark. Mayor ProTem Secrest will do the recognition for CAC Community Garden Event and 2022 Graduating Seniors Class.

CONSIDER RESOLUTION 22-009 INTERLOCAL MUTUAL AID ASSISTANCE

Town Manager Franzese informed the Board that the Town Staff feels the need to continue/ extend the contract for an additional 6 months with Rowan County Sheriff's Office. We have covered 76% of our shifts and filled the Sheriff's department in with 12% of shifts to fill the vacancies we have. With the extension of the contract, we anticipate using them even less or in creative ways but feel the urgency to extend the contract and continue the relationship we have them. We currently have 5 openings with 3 of them being in patrol. We have 1 on leave and will need 12-14 weeks of FTO upon returning from leave.

DEPARTMENTAL REPORTS

Code Officer James Osborne spoke to the Board about the monthly report and that he has property liens in the report that will need to be approved. He reported he has been working with the owner of the Country Store property and the overgrown weeds and the wall stability. He welcomed any questions the Board may have.

EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION OF PERSONNEL PER NC G.S. 143-318.11 (A)(6)

Not needed at this time.

RECONVENE OPEN SESSION

No action needed at this time.

ADJOURNMENT

Alderman Muhammad moved to adjourn the meeting. Alderman Howe seconded the motion which carried by a vote of 4-0. The meeting was adjourned at 7:36 p.m.

Approved by:

Attest:

Jonathan D. Williams
Mayor

Stacy Craven
Town Clerk

MINUTES

Town of Spencer Board of Aldermen Regular Meeting June 14, 2022

The Town of Spencer Board of Aldermen met at Spencer Town Hall in regular session on June 14, 2022, at 6:00 p.m.

Present were: Mayor Jonathan D. Williams
Mayor Pro Tempore Patricia Secreast
Alderman Sam Morgan
Aldерwoman Patricia Sledge
Alderman Rashid Muhammad
Alderman Andrew Howe

Absent: Alderman Steve Miller

Also, present were: Town Manager Peter Franzese, Town Clerk Stacy Craven, Town Atty Jay Dees, Fire Chief Michael Lanning, Public Works Director Joel Taylor, Planning & Zoning Administrator Steve Blount, Police Chief Mike File, NC Lead Fellow Skye Allan, & Bookkeeper John Sofley. Special Projects Planner Joe Morris attended the session via digital means.

Mayor Williams called the meeting to order and led the *Pledge of Allegiance*. Alderwoman Sledge offered the invocation.

ADJUSTMENTS TO AND ADOPTION OF AGENDA

Alderwoman Muhammad moved to approve the agenda. Alderman Morgan seconded the motion which carried by a unanimous vote of 5-0.

RECOGNITIONS

Alderwoman Sledge recognized that 28 volunteers aided assistance to the needs of about 20 residents over the course of two days. It was a lot of hard work and thanked each volunteer by name as the Community appreciated the efforts and all that was done. Central Methodist Church is hosting a Summer Feeding Program to children ages 3-18 years of age from 11:05 Mon- Fri. free of charge. On tomorrow you may receive free produce from Bread Riot.

Alderman Muhammad recognized the 8th Street Ballpark volunteers and the honoring of Phip Sparger & Willie Noles who as local natives have kept the ballpark going and together represent over 100 years of baseball experience. Thank you to Rusty Miller, coaches, Friends of 8th Street Ballpark, volunteers, and many others for the beautification of the park.

Mayor ProTem Secreast recognized and thanked the CAC for the community garden on land owned by Spencer Presbyterian Church and we thank them as well. Many have asked why the garden is planted above ground and the best response is that it is handicap accessible in ways of doing the garden like this. On the event that occurred on June 5th \$1,000 was raised with it going back into the garden. To the graduating class of 2022 we wish you well on your next level, God bless you and good journey.

BOARD TO CONSIDER A PUBLIC HEARING PURSUANT TO NC GENERAL STATUTE 159-12 TO CONSIDER PUBLIC COMMENTS RELATIVE TO THE PROPOSED FY 2022-2023 BUDGET FOR THE TOWN OF SPENCER

Mayor Williams opened the floor to Manager Franzese for any comments and then to the public for any comments.

Action

No one being present to speak on this topic. Alderman Muhammad moved to close public comment and the public hearing for the FY 2022-2023 proposed budget. Alderman Howe seconded the motion which carried by a vote of 5-0.

PUBLIC COMMENT

Mayor Williams opened the floor to receive public comment.

Cathy Wagoner (1228 N. Salisbury Ave.) spoke to the Board and stated that as a business owner in Spencer; she is concerned for her safety with the lane change from 4 lanes to 3 lanes. Emergency vehicles having to respond, the traffic portion at Long Ferry Rd and it needs a traffic light not a reduction in lanes as she believes Police will be responding to more traffic concerns than now if this is passed.

Larry McGinnis (no address provided) spoke to the Board questioning is this for a bike lane? I've only seen 4 bikes and traffic was nuts when I assisted with the WinterFest event, I can only imagine it being worst if this is passed. Has there been any traffic studies? Bicycle lanes or suicide lanes? This is the worst thing ever!

Sherry Morgan (310 Sowers Ferry Rd) spoke to the Board and addressed she believes there will be no way out from her road due to traffic congestion. This will be an issue, the cons outweigh the pros.

Phillip McCorkle (427 N. Salisbury Ave) spoke to the Board that they must consider the Food Lion traffic, Bojangles, Hendricks BBQ, and the Nursing home all on Salisbury Avenue. When people get off work it's hard enough now to get out of Food Lion parking lot with 2 lanes each direction. Do this downtown area only, think about emergency vehicles.

Darrell Brown (414 S. Iredell Ave) spoke to the Board echoing the others that I cannot see a benefit in doing this. I am at the mercy of traffic lights in Salisbury with no flow when I go through Salisbury Ave and they have added bike lanes, I have difficulty exiting their parking spaces through town. If it ain't broke, don't fix it!

Lisa Monroe (1019 N. Salisbury Ave) spoke to the Board that she hates going through Salisbury now, you can get stuck behind someone doing 20 mph. I can see safety issues for public safety officers if roads are reduced it can be a risk. Koco Java is an example of a business at the mercy of bike lanes/ turning lanes, I think this will deter people from coming through Town and they will choose the highway.

Jim Gobbel (609 8th St) spoke to the Board in favor the change for the bike lanes and the turning lanes coming from Salisbury, currently as soon as people hit Spencer they take off in speed. We walk the roads and can feel the wind which means they're going too fast! The public needs more education on what we are trying to do, and this can make the Town go forward. Keep in mind the Millennials to progress the Town.

Mayor Williams read aloud public comments received by the Clerk (attached with public sign-up sheet) Being no one else present for comments, public comment section was closed.

CONSENT AGENDA

Alderman Howe moved to approve the consent agenda as presented. Alderman Muhammad seconded the motion which carried by a unanimous vote of 5-0. Items approved were: (1) May 5, 2022, Pre-Agenda Meeting Minutes; (2) May 10, 2022, Regular Meeting Minutes; (3) May 24, 2022, Special Called Meeting Minutes; (4) Budget Amendment Ordinance 22-012; (5) Consider Notice of Liens for Properties.

CONSIDER ADOPTING TOWN'S COMPREHENSIVE LAND USE PLAN AND RESOLUTION 22-011

Planning & Zoning Administrator Steve Blout briefed the Board of 160D that passed July of 2021, needed some updating to remain in compliance. There have been no updates made since 2008 to the Land Use Plan and in adopting the revisions and resolution puts us in compliance with the language ordinance for use.

Action

Alderwoman Sledge moved to approve adopting the land use plan and resolution 22-011. Mayor Pro Tempore Secreast seconded the motion which carried by a vote of 5-0.

CONSIDER APPROVING A DESIGN CONCEPT AND RESOLUTION 22-010 FOR RESTRIPIING SALISBURY AVENUE

Planning & Zoning Administrator Steve Blount briefed the Board with a presentation on the ins/ outs of bike lane(s), traffic patterns, narrow lanes, sidewalks, etc. NCDOT complete streets program was adopted in 2012 & Spencer adopted this concept in 2016. FAQs had been provided to the Board based on self-opinion since no one has reached out to him with any questions, he presented a summary to try and address the questions raised by the citizens tonight on the restriping/ road diet. Mayor Williams called public safety responders Chief File (Police) and Chief Lanning (Fire) to speak to the Board of their concerns/suggestions. Chief File polled his officers on this topic, and they thought of traffic jams on the highway and backups, however this could help slow down traffic, he listed several incidents that have occurred on Salisbury Ave, from January of this year to current. Chief Lanning spoke with his Staff and reported he spoke with other Fire Stations locally and it's just so much unknown for him on how this will affect the Fire Department in general. If traffic calming is the pro, then we are for it, otherwise the education piece of the traffic pattern(s) will be a concern as well.

Action

Alderwoman Sledge moved to approve the design concept and resolution 22-010. Alderman Muhammad seconded the motion which failed by a vote of 2-3, with the following as the voice vote: Howe- no; Morgan- no; Secreast- yes; Muhammad- no; Sledge- yes.

A second motion was made to revise resolution 22-010 modifying the restriping from 17th Street to Jefferson Street with a turn center lane and bike lanes, from Jefferson Street to Long Ferry Road maintain existing lane patterns and add a shared bike lane sign. Alderman Howe moved to adopt the revised version of resolution 22-010. Mayor ProTempore Secreast seconded the motion which carried by a vote of 3-5, with the following as the voice vote: Sledge- yes; Muhammad- no; Secreast- yes; Howe- yes; Morgan- no.

CONSIDER ADOPTING ORDINANCE 22-014- TEXT AMEDNMENT SECTION 2.22 OF THE TOWN'S DEVEOPMENT ORDINANCE

Planning & Zoning Administrator Blount briefed the Board he discovered upon the Town wanting to enhance the appearance of the former murals in Town limits that the policies/ ordinances language does not allow for this to happen. The adoption of this ordinance allows for the murals to take place in Town and the Board may exercise rights to approve and assign where murals may be placed.

Action

Alderwoman Sledge moved to adopt ordinance 22-014. Alderman Morgan seconded the motion which carried by a vote of 5-0.

CONSIDER ADOPTING RESOLUTION 22-008 ECONOMIC DEVELOPMENT GRANT POLICY

Planning & Zoning Administrator Blount discussed to the Board the needing of this policy to guide Staff with the Board's preference for aiding larger corporations that decide to do business in Town's limit. By

the adopting of this resolution, it can help businesses over time with tax cuts for infrastructure improvements.

Action

Mayor Pro Tempore Secreast moved to approve the adoption of resolution 22-008. Alderman Muhammad seconded the motion, which carried by a vote of 5-0.

Mayor Williams recessed the meeting for a small break at 8:30 p.m., Mayor Williams reconvened the meeting at 8:36 p.m.

CONSIDER RECEIVING A STATUS UPDATE FROM STAFF ON SPECIAL PROJECTS

Special Projects Planner Joe Morris presented to the Board via zoom an update on 2 projects. We are currently progressing on the Yadkin River Trailhead and the \$100,000 grant has been approved and received revenues and can now move forward with the project. Advertised bids will be managed by Benesch firm, an onsite meeting will occur at the project site and a bid opening on July 21st. At the August 8th meeting he will present to the Board more updates. September 1st for construction and 90-120 days after that to be complete. Secondly, the Streamflow Restoration Grant for \$280,281 for the Grants Creek area to remove debris in the area was discussed.

Action

No action needed at this time.

CONSIDER ADOPTING THE FY 2022-2023 BUDGET ORDINANCE AND FEE SCHEDULE

Manager Franzese thanked the Mayor and Board for their guidance and feedback on the process and thanked Staff for their assistance and efforts placed into the preparation of the budget.

Action

Alderwoman Sledge moved to adopt the FY 2022-2023 budget ordinance and fee schedule. Alderman Muhammad seconded the motion, which carried by a vote of 5-0.

CONSIDER ADOPTING BUDGET AMENDMENT ORDINANCE 22-013- CAPITAL RESERVE FUND

Manager Franzese reported to the Board that the concept to separate savings to allow for funds set to establish a capital reserve fund and to allow for purchases to come from this account and as emergency funding purchases for things such as technology, cars, equipment etc.

Action

Alderman Morgan moved to adopt budget amendment ordinance 22-013. Mayor ProTempore Secreast seconded the motion, which carried by a unanimous vote of 5-0.

CONSIDER ADOPTING RESOLUTION 22-009- INTERLOCAL MUTUAL AID ASSISTANCE WITH RCSO

Manager Franzese reported to the Board the need to continue the extension of the partnership with Rowan County Sheriff's Office for shift coverages as we continue to fill vacancies. We anticipate a lower shift coverage expectancy for the additional six months we are requesting. There is no obligation to use their services if we don't need the coverage.

Action

Alderman Howe moved to adopt resolution 22-009. Alderman Muhammad seconded the motion, which carried by a vote of 5-0.

DEPARTMENTAL REPORTS

Planning Department

Planning & Zoning Administrator Steve Blount gave the monthly Planning report; also noted that 2 members are needed from the ETJ district to fill vacancies on the Planning Board.

Code Enforcement Department

Code Enforcement Officer James Osborne gave the monthly Code Enforcement report at the pre-agenda meeting.

Police Department

Chief Mike File gave the monthly Police Department report; reporting that he was able to take part for the first time of the Coffee with the Chiefs and would like to see more citizens attend. There was a homicide in Town and an arrest was made within 8 hours, thank you to all that were on the scene. Had a chance to meet with Mr. White the current high school principal and he is expecting a greater partnership with the children.

Fire Department

Fire Chief Michael Lanning gave the Fire Department report; reporting that Coffee with the Chiefs was nice to have the police chief on board. He would like to have a presence in the three schools in the North Rowan district area; it would be great for a mentorship opportunity. Recently was able to install 14 smoke detectors in homes of citizens that allowed the Fire Department to come in. Some residents allowed Staff to enter, and some did not as they were not aware there was an event.

Public Works Department

Public Works Director Joel Taylor gave the monthly Public Works Department report; Glad to have a new employee (Dakota Wilhelm) who has been with the Town for about a month and doing well and is a resident of the Town of Spencer. Starting the sanitation crew earlier in the mornings by an hour to assist with the heat peak in the mid-afternoon era of the day, urging residents to put their trash bins out the night before their assigned pick-up day.

Finance Department

Manager Franzese gave the monthly Finance Department report.

Library Report

Town Clerk Stacy Craven gave the monthly Library report; thanking all again that attended the Fabulous Fifties event that occurred on May 7th. The Library will be hosting a summer reading program and hosting residents to speak with the children on discover your superpowers, each Tuesday for the months of June and July. For more information follow our Facebook page.

TOWN MANAGER REPORT

Manager Franzese gave his monthly report; He also presented Skye Allan to speak with the Board on the mural restoration update(s). NC Lead Fellow Skye Allan reported that 4 of the 5 locations have been signed with a MOU and 1 is currently not signed, the painting should begin in July. There were some discussions on how oversight for the project shall flow and a citizen independent group will provide oversight to Staff to then submit to the Board.

REQUESTS & COMMENTS BY THE MAYOR AND BOARD MEMBERS

Mayor Pro Tempore Secreast:

- I thank everyone for all the public comment. I am proud of our Board, and we reached a great compromise on tonight.

Alderman Muhammad:

- Thank you to all the citizens that came out tonight to the meeting and keep coming. Chief File made a comment about the homicide, and I'd like to offer condolences to the family of the slain. Thank you, PD, Fire, and responding agencies that aided that day. All departments & Staff & to the Mayor & Board.

Alderwoman Sledge:

- Reminding all the summer feeding program Monday- Friday beginning at 11:00 a.m. for a meal at Central Methodist Church during the summer for children 3-18 years of age. "Bread-Riot" on tomorrow and the 29th of June occurring so please come out and get the items. Thank you to all again for the SpencerCARES event.

Alderman Miller:

- I'd like to reiterate all the others before me and special thanks to Beverly McCraw, Central United Methodist Church, and Terry & Sue Schultz, Oakdale Church for the events there is a lot going on here in Spencer. I second what Joe Morris said about accepting \$182,500 in grant approvals tonight.

Alderman Morgan:

- Reiterate Muhammad and Secreast. I believe there are better ways we can get the word out to our public. Some feel left out and going forward work on it. Events planning, we have been successful I want to sit with Staff and plan a summer recreation program. Community meets somewhere to help connect more. Thanks to all Staff and Skye for her work on mural committee.

Alderman Howe:

- Public Works department pick up everything I put on the side of the road, and they are outstanding! The clean-up days show people want to improve the outer appearance of their home and just need the help and it starts with us. Let's remember a hand to help get them there not pushing them there. Davidson County people see what we are doing. 8th Street Ballpark shoutout I hate I couldn't make it, kudos!

Mayor Williams:

- It is a pleasure to work with each of you on the Board and Staff.

ADJOURNMENT

Alderman Morgan moved to adjourn the regular meeting. Alderman Muhammad seconded the motion which carried by a unanimous vote of 5-0. The meeting stood adjourned at 9:47 p.m.

Approved by:

Attest:

Jonathan D. Williams
Mayor

Stacy Craven
Town Clerk

DRAFT



TOWN OF SPENCER PROCLAMATION OFFICE OF THE MAYOR

WHEREAS, of all the days in the year, one of the most significant to us as a Nation, is the 4th of July which marks the anniversary of the signing of our Declaration of Independence; and

WHEREAS, July 4, 2022 marks the observance of Independence Day; and

WHEREAS, on this day we renew our allegiance to our country, to the principles of self-government, and to the spirit of freedom, which is the source of its strength, while remaining deeply aware that in many quarters of the globe this freedom is not accessible to others; and

WHEREAS, the citizens of this nation live in freedom won through the great sacrifice and many tribulations which provided the foundation for a prosperous and independent life; and

WHEREAS, the freedom of mankind is indivisible and our land must play a central part in defending and developing the wellsprings of freedom, not only for ourselves, but for our friends and allies; and,

WHEREAS, the observance of the 4th of July holiday allows for each of us to reflect and contribute to making our communities better with increased opportunity for all our citizens; and,

WHEREAS, the Town of Spencer believes it is fitting and proper to recognize this freedom and to honor the nation which provides it;

NOW, THEREFORE, I Jonathan D. Williams, by virtue of the authority vested in me as Mayor of the Town of Spencer, North Carolina, do hereby proclaim July 4, 2022, as

Independence Day

in the Town of Spencer and encourage all our citizens to recognize the privilege of American citizenship with appropriate celebrations and observances.

Hereunto I have ordered the town seal affixed by my signature on this the 12th day of July in the year of our Lord Two Thousand and Twenty-Two.

Jonathan D. Williams, Mayor
Town of Spencer, NC

AGENDA ITEM

Board Meeting Date: 7/12/2022

Issue under Consideration:	Board to consider adopting resolution 22-010 to ratify Centralina Regional Council's amended Charter.
Current Status:	N/A
Points to Consider:	Please see attached memo and supporting documents for full details.
Financial Impact:	N/A
Options:	The Board may approve, deny, or table.
Recommendations:	Motion to adopt this resolution.
Department:	Town Hall

MEMORANDUM

TO: Centralina Member Governments

FROM: Geraldine Gardner, Executive Director

DATE: June 17, 2022

RE: Request to Ratify Centralina Regional Council's Amended Charter

Earlier this year, Centralina management identified an unresolved issue with the organization's tax status. Legal counsel determined that Centralina qualifies for federal income tax exempt status because the organization performs an "essential government function" consistent with Internal Revenue Code Section 115(1), which specifies tax exemption for income derived from such a function. Specific sections of the Centralina Charter and Bylaws needed to be amended to prohibit any private party from benefitting from or having an interest in the organization's earnings and assets, however.

At the February 9th Centralina Board of Delegates meeting, the Board adopted a resolution to amend the Charter and Bylaws to resolve this issue. To finalize the Charter amendment process, the governing body of each Centralina member government must ratify the updated Charter.

At your governing body's upcoming July or August meeting, I ask that you include the attached resolution on your Consent Agenda. A copy of the amending resolution adopted by the Centralina Board of Delegates and the updated Charter are also attached for reference. Centralina staff are available if you have any questions about the process. Once your council or board has ratified the Charter, please send a copy of your adopted resolution to Connor Choka at cchoka@centralina.org.

We greatly appreciate your membership in Centralina and thank you for your support of this request.



704-372-2416 | info@centralina.org | www.centralina.org
9815 David Taylor Drive, Suite 100 | Charlotte, NC 28262

CENTRALINA COUNCIL OF GOVERNMENTS

CHARTER RESOLUTION

REVISED AND RESTATED JULY, 1989

WHEREAS, the undersigned governmental units of the State of North Carolina, together with the other county and municipal governmental units in North Carolina or a state adjoining North Carolina hereafter adopting concurrent Resolutions identical hereto, recognize that there is a need for such governmental units to consult among themselves to act in concert and to jointly exercise the powers of local government with reference to regional matters affecting health, safety, welfare, education, transportation, recreation, economic conditions, regional planning or regional development; now therefore, be it

RESOLVED, that pursuant to the General Statutes of North Carolina, Chapter 160A, Article 20, Parts 1 and 2, the following Resolution is hereby adopted for the establishment of a regional council of governments and for the joint exercise of any power, function, public enterprise, right, privilege or immunity of local government by and through this regional council and its member governmental units, all to the extent and in the manner authorized or permitted by Article 20 of Chapter 160A of the General Statutes of North Carolina entitled "Interlocal Cooperation".

ITEM I

Short Title - Binding Effect: This Resolution shall be hereafter referred to as the "Charter" of the Centralina Council of Governments; and said Charter, together with all amendments thereto, shall be binding upon and shall inure to the benefit of all governmental units who are now or hereafter become its members.

ITEM II

Name: The name of the regional council of governments hereby established shall be the **CENTRALINA COUNCIL OF GOVERNMENTS**, and shall be hereinafter referred to herein as the "Council".

ITEM III

Membership:

A. The initial membership of this Council of Governments shall consist of the following governmental units who are presently members of the Council and such additional units of local government admitted in accordance with the provisions of this Charter:

Albemarle	Indian Trail	Pineville
Belmont	Iredell County	Ranlo
Bessemer City	Kannapolis	Richfield
Cabarrus County	Landis	Rockwell
Charlotte	Lincoln County	Rowan County
Cherryville	Lincolnton	Salisbury
China Grove	Locust	Spencer
Cleveland	Lowell	Spencer Mountain
Concord	Marshville	Stallings
Cornelius	Matthews	Stanfield
Cramerton	McAdenville	Stanley
Dallas	Mecklenburg County	Stanly County
Davidson	Monroe	Statesville
Gaston County	Mooresville	Troutman
Gastonia	Mount Holly	Union County
Granite Quarry	Mount Pleasant	Waxhaw
Harmony	New London	Weddington
Harrisburg	Norwood	Wingate
High Shoals	Oakboro	
Huntersville		

B. Any municipal or county government which is not an initial member of the Council, including any municipal or county government in a state adjoining North Carolina (where permitted by the laws of said adjoining state) may join the Council by ratifying or adopting this Charter and upon the majority vote of the existing members. Notice of such application for admission shall be given each member in the manner prescribed by the Council Bylaws at least ten (10) days prior to the date of the meeting at which the vote is to be taken.

C. All rights and privileges of membership in the Council shall be exercised on behalf of the member governments by their delegates to the Council; and "delegates" as used in this Charter shall, unless otherwise provided, include alternate delegates duly designated by a member government.

ITEM IV

Purpose and Functions: The Council hereby established shall be a voluntary organization of local governmental units organized and existing to (1) provide a framework within which matters affecting the health, safety, welfare, education, recreation, economic conditions, transportation, water quality and solid waste, regional planning or regional development of and for the citizens within the member governmental units may be studied and discussed, and concerning which solutions or recommendations are proposed; (2) to implement courses of action relating to the matters within its jurisdiction through the joint exercise or contractual exercise by one unit for other units of any power, function, right, privilege or

immunity of local government; (3) to promote intergovernmental cooperation, communication and planning; and (4) to review, upon the request of state, federal or local governments, or agencies thereof, applications for grants or funds for projects affecting citizens within the members' jurisdictions.

ITEM V

Representation:

A. Each member governmental unit shall be represented in the Council by one delegate or in the absence of such delegate by a designated alternate, if any. All delegates and alternates shall be elected members of the governing bodies of the member governmental units they represent. The delegates and alternates, as well as their successors, shall be selected by the member governments in any manner consistent with law and the regulations governing such body, and their names shall be certified to the Council in the manner prescribed by the Bylaws of the Council. Each governmental unit may designate any number of alternate delegates.

B. The term of office of each delegate shall commence upon the selection and certification of the delegate to the Council by the respective member government; and such delegate shall continue to represent the member government until a successor delegate is certified, unless the delegate shall sooner resign, cease to be an elected member of said governing body, or be removed as a delegate by said governing body, in which case his term shall expire on the effective date of such event. Only an individual who has been duly appointed and certified to the Council as a delegate or alternate may be permitted to vote in any matter. The members shall also appoint and certify a successor to fill any vacancy created by the death, removal, resignation, or ineligibility of a delegate (but not an alternate), but an alternate may represent a member until such successor delegate is appointed and certified.

ITEM VI

Voting and Quorum Requirements:

A. Except as provided in paragraph D of this Item, each member governmental unit shall be entitled to one vote on all matters coming before the Council or before any committee to which such member unit is duly appointed. All votes shall be cast by the delegate, or in his absence, by an alternate delegate of the member government.

B. A quorum shall be present for the transaction of business of the Council at any meeting at which there is representation of either (a) a majority of all the member governmental units or (b) fifty percent (50%) of the county member governmental units and thirty percent (30%) of the total number of member municipal governmental units.

C. The affirmative vote of a majority of representatives present at any meeting at which a quorum was present shall be required for any action or recommendation of the Council or any committee, unless this Charter or the Bylaws of the Council require a larger affirmative vote on particular matters. Voting shall be by voice, a show of hands or, upon the request of any three delegates, by a poll of the delegates.

D. Any member governmental unit shall be entitled to request that any matter requiring a vote of the Council be considered by weighted voting in accordance with the following procedures:

1. A request for weighted voting must be made after the motion is made and before any vote on the motion is taken.

2. The vote on any matter appearing on the written agenda for the meeting, and upon which weighted voting has been requested, must be taken at that meeting unless the vote is postponed by a two-thirds non-weighted vote of the delegates.

3. Each member governmental unit shall be entitled to cast one vote for each 50,000 residents of its jurisdiction (or portion thereof) as determined by the census used in assessing members' dues for the current fiscal year. A simple majority of the votes cast shall be required for passage of any motion unless the Charter or Bylaws require a larger affirmative vote on particular matters.

4. Anything contained in these weighted voting procedures to the contrary notwithstanding, if on any motion utilizing weighted voting any three (3) county member governments shall cast negative votes, the motion shall fail unless the motion would have carried without the use of weighted voting.

5. All votes on issues where weighted voting is requested shall be taken by a poll of the delegates.

ITEM VII

Withdrawal: Any member may withdraw from the Council at the end of any fiscal year, provided written notice of intent to withdraw is given to each of the other members at least six (6) months prior to the end of the fiscal year.

ITEM VIII

Powers and Duties of the Council: Within the limits of funds and personnel available, the Council:

A. Shall have and may exercise, in accordance with its Charter and Bylaws, all of the powers which the General Assembly of North Carolina has authorized, and may hereafter from time to time authorize this Charter to confer upon the Council, including, but not limited to, all of

the specific powers enumerate in Section 160A-475 (and any amendments thereto) of the General Statutes of North Carolina, which powers are incorporated herein by reference. Similarly, to the

extent applicable, any powers authorized hereafter by the General Assembly of a state adjoining North Carolina may be exercised by the Council with respect to interstate activities or functions.

B. Shall have, and may exercise, in addition to and not in limitation of the foregoing, the following powers:

1. To create such committees as it deems necessary to exercise the powers granted to the Council herein in dealing with problems or problem areas that do not involve all the members of the Council. At least one delegate from each member governmental unit affected by the problem or problem area to be dealt with by the committee is entitled to be a member of that committee. Any two or more member governmental units shall have the right to have a Council committee formed to exercise the powers of the Council with reference to any problem which affects the petitioning governmental units, unless the Council shall reasonably determine that the problem or problem area in question should be assigned to an existing committee, in which case the petitioning members shall be entitled to be represented on said committee. The subject matter over which any committee has jurisdiction to exercise the powers of the Council shall be specifically defined, but may be enlarged or restricted by the Council from time to time. Unless the right of a member to representation on any particular committee granted hereinabove is asserted, the Chairman of the Council shall designate the membership of all committees.

2. To accept, receive and disburse in furtherance of the duties, purposes, powers, and functions specified in this Charter all member assessments, funds, grants, and services made available by the State of North Carolina, any other state, or any agency thereof, the Federal Government and its agencies, any municipality or county or agency thereof, the Federal Government and its agencies, any municipality or county or other governmental or quasi-governmental unit or agency (whether or not a member of such Council) and private and civic sources. The Council may provide matching funds, grants, or services, received from any source, to or for any governmental or quasi-governmental agencies established by the Council or any two or more member governmental units in furtherance of the duties, purposes, powers, and functions herein contained. None of the powers contained in this subparagraph may be exercised by any committee except with respect to funds budgeted or appropriated for their use by the Council.

3. To meet with, consult with, contract with or act in concert with any county or municipality or any agency of any state, the federal government, any civic organization, or private organization in the furtherance of the purposes and objects within its jurisdiction.

4. To participate, as a unit of local government, in any undertaking with any other unit of local government, whether or not a member of the Council, for the joint exercise of governmental powers in accordance with and pursuant to the provisions of Chapter 160A, Article 20, Part 1 of the General Statutes of North Carolina (and any amendments thereto), entitled "Interlocal Cooperation".

5. To contract with any government entity or agency, or any other person, firm or corporation for goods and/or services when same have been authorized by budget appropriations or by special resolution of the Council appropriating available funds; and to purchase and own such personal property, equipment, vehicles and furnishings as may be authorized or for which funds may be appropriated.

6. To adopt Bylaws containing such rules and regulations for the conduct of its business as it may deem necessary for the proper discharge of its duties and the performance of its functions, not inconsistent with the Charter or the laws of North Carolina.

7. To create agencies of the Council to act for and on behalf of the Council in the planning and development of particular programs which affect the health, safety, welfare, education, economic conditions or regional development of two or more member governmental units. Such agencies shall have such membership, staff, powers, duties and responsibilities as may be specified in the Council Resolutions pursuant to which such agency is established, consistent with the powers herein granted to the Council. Provided, however, such agency shall at all times be acting for and on behalf of, and shall be responsible to, the Council. The Council may appropriate funds for the use of agency programs which it has received from any source, including member assessments, provided such appropriation is made in accordance with this Charter.

8. To contract with other units of local government, as that term is defined in G.S. 160A-460, to provide for administrative, planning, procurements or other services, including administration of grants from local, state and federal agencies, in order to promote and encourage interlocal cooperation authorized under G.S. 160A-461.

ITEM IX

Financial:

A. The general operating expenses of the Council shall be paid from funds paid to the Council by each member governmental unit. The annual contribution of each member governmental unit shall be based upon the duly adopted budget for such year and shall be assessed on the basis of the population for each member. For the purpose of determining the current population of each governmental unit, the Council shall use either (1) the Population Estimates for North Carolina Municipalities and Counties prepared by the United States Bureau of the Census and the North Carolina Office of State Budget and Management and published from time to time or (2) the official 10 year census figures. The current population estimates are the most recent estimates available using either (1) or (2) above, on the date the annual dues for member governments is determined by the Council.

B. All expenditures of the Council for special projects of the Council or any committee thereof or for performance of contractual services for non-member units of local government shall be made from revenues paid to the Council by the governmental units directly involved in such projects. All such revenues shall be credited to a special revenue account and all expenditures made at the completion of any project or contract. In no case shall other general fund revenues be used to pay any special project costs which do not reasonably involve or benefit the entire Council. In the event payments made by other units of local government exceed or are less than the actual cost of a special project, the excess shall be refunded to and the deficit paid by the units of local governments affected thereby.

C. The budget for the Council for each fiscal year and the assessment of each member shall be adopted by the affirmative vote of at least seventy-five percent (75%) of the representatives present at a meeting at which a quorum was present, provided notice of such vote has been given in accordance with the Bylaws, and provided further said notice is accompanied by a copy of the proposed budget and assessment.

D. The budget for the Council and the assessment for each member governmental unit shall be adopted by the Council no later than April 15th of each year. Provided, the Council shall publish and deliver to the delegates a budget estimate, indicating each member governmental unit's estimated share thereof, on or before March 31st of each year, if the actual budget shall not have been adopted by that date.

E. The budget, once adopted, may be amended by the affirmative vote of at least seventy-five percent (75%) of the representatives present at a meeting at which a quorum was present, provided notice of such vote has been given in accordance with the Bylaws, and provided, further, said notice shall state in detail the proposed terms of the amendment and the reasons therefor.

F. The annual assessment for each member governmental unit shall be payable on or before August 1st of each year and shall be delinquent thereafter. Any member of the Council which becomes delinquent in the payment of its annual assessments shall lose all rights and privileges of Council membership during such a period of delinquency. Any new member shall pay the full annual assessment for the current fiscal year regardless of its date of admission.

G. All revenues paid to the Council by member governmental units and all other sources whatsoever shall be deposited in the general fund of the Council, and separate revenue and expenditure accounts shall be maintained for each phase of operation of the Council to the extent required by sound accounting practices, to include, but not to be limited to, such accounts for the general operating expenses of the Council and each special project undertaken by the Council or any committee thereof.

H. The general operating expenses of the Council shall include, but are not necessarily limited to: providing meeting and office space or other such physical facilities needed by the

Council or any committee thereof; providing compensation for the director and other administrative personnel of the Council; providing the necessary legal and accounting or other professional services; providing furniture, equipment, vehicles and supplies, paying special consultants, temporary employees and contractors duly authorized by the Council; reimbursing authorized expenses of Council employees.

I. Unless the Council shall otherwise provided by resolution, any surplus funds in the general operating expense account at the close of any fiscal year shall be credited as additional revenue for budget purposes for the following fiscal year. All other funds shall be held and disbursed as otherwise herein provided or as directed by the contributing source.

ITEM X

Compensation and Expenses of Delegates:

A. Except for the Chairman of the Council, a delegate, and in his absence, an alternate delegate may receive, if the Bylaws so provide, up to \$40.00 for each regular or special meeting of the Council and Executive Committee attended, not to exceed \$500.00 during any fiscal year. Such Bylaws may also provide that actual travel expenses, not to exceed twenty-five cents (\$.25) per mile, may be paid to each delegate, and in his absence to one alternate delegate, for attending any meeting of the Council or any committee meeting. The Chairman of the Council shall receive \$200.00 per month as compensation for his services to the Council.

B. For travel on any authorized business of the Council, other than to attend Council or committee meetings, delegates shall be reimbursed for their actual expenses, as approved by the Council.

ITEM XI

Severability: If any Item, paragraph, sentence or phase of this Charter shall be declared by any court of competent jurisdiction to be in violation of the laws of this State or, where applicable, of the laws of any other state, such provisions of this Charter shall be considered to be severable, as to the member or members affected, and the validity of the remaining portion of the Charter shall not be affected.

ITEM XII

Amendment of Charter and Dissolution of Council:

A. The Council may formally recommend to the member governments a resolution to amend the Charter by affirmative vote of at least three-fourths of the representatives present at any meeting at which a quorum was present, provided notice of such vote has been given in

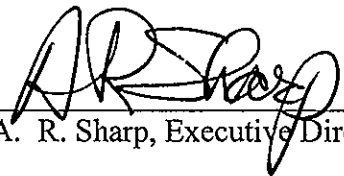
accordance with the Bylaws. Said amendment shall become effective when the resolution has been duly adopted by three-fourths of the member governmental units.

B. The Council may be dissolved at the end of any fiscal year only (1) upon adoption of a dissolution resolution by three-fourths of the governing bodies of all governmental units, or (2) the withdrawal from the Council of all but one of the member governmental units. If such dissolution is effected by resolution of the member governments, such resolution shall specify the method of liquidating the Council's assets and liabilities. If such dissolution is occasioned by withdrawal of all but one member, the remaining governmental unit shall have the power to liquidate all assets and liabilities and it shall then distribute the net proceeds, if any, to those members who paid the latest annual assessment and in the same proportion. Any deficit shall be the responsibility of those member governments who would have received the net proceeds, and in the same proportions.

ITEM XIII

Effective Date: The effective date of this Restated Charter shall be July 1, 1989, as to the current membership; and as to all subsequent members, this Chapter shall be effective on the date of its adoption by the governing body of such governmental unit or the date such member's application was approved, whichever shall be later.

THE FOREGOING CHARTER RESOLUTION (as amended) was duly adopted by all member jurisdictions and was effective July 1, 1989.


A. R. Sharp, Executive Director

CENTRALINA REGIONAL COUNCIL CHARTER RESOLUTION

WHEREAS, the undersigned governmental units of the State of North Carolina, together with the other county and municipal governmental units in North Carolina or a state adjoining North Carolina hereafter adopting concurrent Resolutions identical hereto, recognize that there is a need for such governmental units to consult among themselves to act in concert and to jointly exercise the powers of local government with reference to regional matters affecting health, safety, welfare, education, transportation, recreation, economic conditions, regional planning or regional development; now therefore, be it

RESOLVED, that pursuant to the General Statutes of North Carolina, Chapter 160A, Article 20, Parts 1 and 2, the following Resolution is hereby adopted for the establishment of a regional council of governments and for the joint exercise of any power, function, public enterprise, right, privilege or immunity of local government by and through this regional council and its member governmental units, all to the extent and in the manner authorized or permitted by Article 20 of Chapter 160A of the General Statutes of North Carolina entitled “Interlocal Cooperation”.

ITEM I

Short Title - Binding Effect: This Resolution shall be hereafter referred to as the “Charter” of the Centralina Regional Council; and said Charter, together with all amendments thereto, shall be binding upon and shall inure to the benefit of all governmental units who are now or hereafter become its members.

ITEM II

Name: The name of the regional council of governments hereby established shall be the **CENTRALINA REGIONAL COUNCIL** and shall be hereinafter referred to herein as the “Council.”

ITEM III

Membership:

- A. The initial membership of this Council of Governments shall consist of the following governmental units who are presently members of the Council and such additional units of local government admitted in accordance with the provisions of this Charter:

Albemarle	Harrisburg	Monroe
Anson County	Huntersville	Mooreville
Ansonville	Indian Trail	Morven
Badin	Iredell County	Mount Holly
Belmont	Kannapolis	Oakboro
Bessemer City	Kings Mountain	Pineville
Cabarrus County	Landis	Ranlo
Charlotte	Lincoln County	Richfield
Cherryville	Lincolnton	Salisbury
Cleveland	Locust	Spencer
Concord	Lowell	Stallings
Cornelius	Marshville	Stanley
Cramerton	Marvin	Stanly County
Dallas	Matthews	Statesville
Davidson	McAdenville	Troutman
East Spencer	Mecklenburg County	Union County
Faith	Midland	Wadesboro
Gaston County	Mineral Springs	Waxhaw
Gastonia	Mint Hill	Wingate
Granite Quarry	Misenheimer	

- B. Any municipal or county government which is not an initial member of the Council, including any municipal or county government in a state adjoining North Carolina (where permitted by the laws of said adjoining state) may join the Council by ratifying or adopting this Charter and upon the majority vote of the existing members. Notice of such application for admission shall be given each member in the manner prescribed by the Council Bylaws at least ten (10) days prior to the date of the meeting at which the vote is to be taken.
- C. All rights and privileges of membership in the Council shall be exercised on behalf of the member governments by their delegates to the Council; and “delegates” as used in this Charter shall, unless otherwise provided, include alternate delegates duly designated by a member government.

ITEM IV

Purpose and Functions: The Council hereby established shall be a voluntary organization of local governmental units organized and existing to (1) provide a framework within which matters affecting the health, safety, welfare, education, recreation, economic conditions, transportation, water quality and solid waste, regional planning or regional development of and for the citizens within the member governmental units may be studied and discussed, and concerning which solutions or recommendations are proposed; (2) to implement courses of action relating to the matters within contractual exercise by one unit for other units its jurisdiction through the joint exercise or of any power, function, right, privilege or immunity of local government; (3) to promote intergovernmental cooperation, communication and planning; and (4) to review, upon the request of state, federal or local governments, or agencies thereof, applications for grants or funds for projects affecting citizens within the members' jurisdictions.

ITEM V

Representation:

- A. Each member governmental unit shall be represented in the Council by one delegate or in the absence of such delegate by a designated alternate, if any. All delegates and alternates shall be elected members of the governing bodies of the member governmental units they represent. The delegates and alternates, as well as their successors, shall be selected by the member governments in any manner consistent with law and the regulations governing such body, and their names shall be certified to the Council in the manner prescribed by the Bylaws of the Council. Each governmental unit may designate any number of alternate delegates.
- B. The term of office of each delegate shall commence upon the selection and certification of the delegate to the Council by the respective member government; and such delegate shall continue to represent the member government until a successor delegate is certified, unless the delegate shall sooner resign, cease to be an elected member of said governing body, or be removed as a delegate by said governing body, in which case his term shall expire on the effective date of such event. Only an individual who has been duly appointed and certified to the Council as a delegate or alternate may be permitted to vote in any matter. The members shall also appoint and certify a successor to fill any vacancy created by the death, removal, resignation, or ineligibility of a delegate (but not an alternate), but an alternate may represent a member until such successor delegate is appointed and certified.

ITEM VI

Voting and Quorum Requirements:

- A. Except as provided in paragraph D of this Item, each member governmental unit shall be entitled to one vote on all matters coming before the Council or before any committee to which such member unit is duly appointed. All votes shall be cast by the delegate, or in his absence, by an alternate delegate of the member government.
- B. A quorum shall be present for the transaction of business of the Council at any meeting at which there is representation of either (a) a majority of all the member governmental units or (b) fifty percent (50%) of the county member governmental units and thirty percent (30%) of the total number of member municipal governmental units.
- C. The affirmative vote of a majority of representatives present at any meeting at which a quorum was present shall be required for any action or recommendation of the Council or any committee, unless this Charter or the Bylaws of the Council require a larger affirmative vote on particular matters. Voting shall be by voice, a show of hands or, upon the request of any three delegates, by a poll of the delegates.
- D. Any member governmental unit shall be entitled to request that any matter requiring a vote of the Council be considered by weighted voting in accordance with the following

procedures:

1. A request for weighted voting must be made after the motion is made and before any vote on the motion is taken.
2. The vote on any matter appearing on the written agenda for the meeting, and upon which weighted voting has been requested, must be taken at that meeting unless the vote is postponed by a two-thirds non-weighted vote of the delegates.
3. Each member governmental unit shall be entitled to cast one vote for each 50,000 residents of its jurisdiction (or portion thereof) as determined by the census used in assessing members' dues for the current fiscal year. A simple majority of the votes cast shall be required for passage of any motion unless the Charter or Bylaws require a larger affirmative vote on particular matters.
4. Anything contained in these weighted voting procedures to the contrary notwithstanding, if on any motion utilizing weighted voting any three (3) county member governments shall cast negative votes, the motion shall fail unless the motion would have carried without the use of weighted voting.
5. All votes on issues where weighted voting is requested shall be taken by a poll of the delegates.

ITEM VII

Withdrawal: Any member may withdraw from the Council at the end of any fiscal year, provided written notice of intent to withdraw is given to each of the other members at least six (6) months prior to the end of the fiscal year.

ITEM VIII

Powers and Duties of the Council: Within the limits of funds and personnel available, the Council:

- A. Shall have and may exercise, in accordance with its Charter and Bylaws, all of the powers which the General Assembly of North Carolina has authorized, and may hereafter from time to time authorize this Charter to confer upon the Council, including, but not limited to, all of the specific powers enumerate in Section 160A-475 (and any amendments thereto) of the General Statutes of North Carolina, which powers are incorporated herein by reference. Similarly, to the extent applicable, any powers authorized hereafter by the General Assembly of a state adjoining North Carolina may be exercised by the Council with respect to interstate activities or functions.
- B. Shall have, and may exercise, in addition to and not in limitation of the foregoing, the following powers:

1. To create such committees as it deems necessary to exercise the powers granted to the Council herein in dealing with problems or problem areas that do not involve all the members of the Council. At least one delegate from each member governmental unit affected by the problem or problem area to be dealt with by the committee is entitled to be a member of that committee. Any two or more member governmental units shall have the right to have a Council committee formed to exercise the powers of the Council with reference to any problem which affects the petitioning governmental units, unless the Council shall reasonably determine that the problem or problem area in question should be assigned to an existing committee, in which case the petitioning members shall be entitled to be represented on said committee. The subject matter over which any committee has jurisdiction to exercise the powers of the Council shall be specifically defined, but may be enlarged or restricted by the Council from time to time. Unless the right of a member to representation on any particular committee granted hereinabove is asserted, the Chairman of the Council shall designate the membership of all committees.
2. To accept, receive and disburse in furtherance of the duties, purposes, powers, and functions specified in this Charter all member assessments, funds, grants, and services made available by the State of North Carolina, any other state, or any agency thereof, the Federal Government and its agencies, any municipality or county or agency thereof, the Federal Government and its agencies, any municipality or county or other governmental or quasi- governmental unit or agency (whether or not a member of such Council) and private and civic sources. The Council may provide matching funds, grants, or services, received from any source, to or for any governmental or quasi-governmental agencies established by the Council or any two or more member governmental units in furtherance of the duties, purposes, powers, and functions herein contained. None of the powers contained in this subparagraph may be exercised by any committee except with respect to funds budgeted or appropriated for their use by the Council.
3. To meet with, consult with, contract with or act in concert with any county or municipality or any agency of any state, the federal government, any civic organization, or private organization in the furtherance of the purposes and objects within its jurisdiction.
4. To participate, as a unit of local government, in any undertaking with any other unit of local government, whether or not a member of the Council, for the joint exercise of governmental powers in accordance with and pursuant to the provisions of Chapter 160A, Article 20, Part 1 of the General Statutes of North Carolina (and any amendments thereto), entitled "Interlocal Cooperation".
5. To contract with any government entity or agency, or any other person, firm or corporation for goods and/or services when same have been authorized by budget appropriations or by special resolution of the Council appropriating available

funds; and to purchase and own such personal property, equipment, vehicles and furnishings as may be authorized or for which funds may be appropriated.

6. To adopt Bylaws containing such rules and regulations for the conduct of its business as it may deem necessary for the proper discharge of its duties and the performance of its functions, not inconsistent with the Charter or the laws of North Carolina.
7. To create agencies of the Council to act for and on behalf of the Council in the planning and development of particular programs which affect the health, safety, welfare, education, economic conditions or regional development of two or more member governmental units. Such agencies shall have such membership, staff, powers, duties and responsibilities as may be specified in the Council Resolutions pursuant to which such agency is established, consistent with the powers herein granted to the Council. Provided, however, such agency shall at all times be acting for and on behalf of, and shall be responsible to, the Council. The Council may appropriate funds for the use of agency programs which it has received from any source, including member assessments, provided such appropriation is made in accordance with this Charter.
8. To contract with other units of local government, as that term is defined in G.S. 160A- 460, to provide for administrative, planning, procurements or other services, including administration of grants from local, state and federal agencies, in order to promote and encourage interlocal cooperation authorized under G.S. 160A-461.

ITEM IX

Financial:

- A. The general operating expenses of the Council shall be paid from funds paid to the Council by each member governmental unit. The annual contribution of each member governmental unit shall be based upon the duly adopted budget for such year and shall be assessed on the basis of the population for each member. For the purpose of determining the current population of each governmental unit, the Council shall use either (1) the Population Estimates for North Carolina Municipalities and Counties prepared by the United States Bureau of the Census and the North Carolina Office of State Budget and Management and published from time to time or (2) the official 10-year census figures. The current population estimates are the most recent estimates available using either (1) or (2) above, on the date the annual dues for member governments is determined by the Council.
- B. All expenditures of the Council for special projects of the Council or any committee thereof or for performance of contractual services for non-member units of local government shall be made from revenues paid to the Council by the governmental units

directly involved in such projects. All such revenues shall be credited to a special revenue account and all expenditures made at the completion of any project or contract. In no case shall other general fund revenues be used to pay any special project costs which do not reasonably involve or benefit the entire Council. In the event payments made by other units of local government exceed or are less than the actual cost of a special project, the excess shall be refunded to and the deficit paid by the units of local governments affected thereby.

- C. The budget for the Council for each fiscal year and the assessment of each member shall be adopted by the affirmative vote of at least seventy-five percent (75%) of the representatives present at a meeting at which a quorum was present, provided notice of such vote has been given in accordance with the Bylaws, and provided further said notice is accompanied by a copy of the proposed budget and assessment.
- D. The budget for the Council and the assessment for each member governmental unit shall be adopted by the Council no later than April 15th of each year. Provided, the Council shall publish and deliver to the delegates a budget estimate, indicating each member governmental unit's estimated share thereof, on or before March 31st of each year, if the actual budget shall not have been adopted by that date.
- E. The budget, once adopted, may be amended by the affirmative vote of at least seventy-five percent (75%) of the representatives present at a meeting at which a quorum was present, provided notice of such vote has been given in accordance with the Bylaws, and provided, further, said notice shall state in detail the proposed terms of the amendment and the reasons therefor.
- F. The annual assessment for each member governmental unit shall be payable on or before August 1st of each year and shall be delinquent thereafter. Any member of the Council which becomes delinquent in the payment of its annual assessments shall lose all rights and privileges of Council membership during such a period of delinquency. Any new member shall pay the full annual assessment for the current fiscal year regardless of its date of admission.
- G. All revenues paid to the Council by member governmental units and all other sources whatsoever shall be deposited in the general fund of the Council, and separate revenue and expenditure accounts shall be maintained for each phase of operation of the Council to the extent required by sound accounting practices, to include, but not to be limited to, such accounts for the general operating expenses of the Council and each special project undertaken by the Council or any committee thereof.
- H. The general operating expenses of the Council shall include, but are not necessarily limited to: providing meeting and office space or other such physical facilities needed by the Council or any committee thereof; providing compensation for the director and other administrative personnel of the Council; providing the necessary legal and accounting or other professional services; providing furniture, equipment, vehicles and

supplies, paying special consultants, temporary employees and contractors duly authorized by the Council; reimbursing authorized expenses of Council employees.

- I. Unless the Council shall otherwise provided by resolution, any surplus funds in the general operating expense account at the close of any fiscal year shall be credited as additional revenue for budget purposes for the following fiscal year. All other funds shall be held and disbursed as otherwise herein provided or as directed by the contributing source.
- J. No private party may benefit from or have an interest in the Council's earnings and financial assets.

ITEM X

Compensation and Expenses of Delegates:

- A. Except for the Chairman of the Council, a delegate, and in his absence, an alternate delegate may receive, if the Bylaws so provide, up to \$40.00 for each regular or special meeting of the Council and Executive Committee attended, not to exceed \$500.00 during any fiscal year. Such Bylaws may also provide that actual travel expenses, not to exceed twenty-five cents (\$.25) per mile, may be paid to each delegate, and in his absence to one alternate delegate, for attending any meeting of the Council or any committee meeting. The Chairman of the Council shall receive \$200.00 per month as compensation for his services to the Council.
- B. For travel on any authorized business of the Council, other than to attend Council or committee meetings, delegates shall be reimbursed for their actual expenses, as approved by the Council.

ITEM XI

Severability: If any Item, paragraph, sentence or phase of this Charter shall be declared by any court of competent jurisdiction to be in violation of the laws of this State or, where applicable, of the laws of any other state, such provisions of this Charter shall be considered to be severable, as to the member or members affected, and the validity of the remaining portion of the Charter shall not be affected.

ITEM XII

Amendment of Charter and Dissolution of Council:

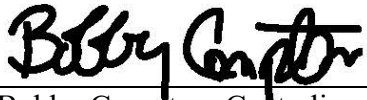
- A. The Council may formally recommend to the member governments a resolution to amend the Charter by affirmative vote of at least three-fourths of the representatives present at any meeting at which a quorum was present, provided notice of such vote has been given in accordance with the Bylaws. Said amendment shall become effective when the resolution has been duly adopted by three-fourths of the member governmental units.

- B. The Council may be dissolved at the end of any fiscal year only (1) upon adoption of a dissolution resolution by three-fourths of the governing bodies of all governmental units, or (2) the withdrawal from the Council of all but one of the member governmental units. Upon dissolution, the Council's financial assets will be distributed solely to those members who paid the latest annual assessment and in the same proportion. Any deficit shall be the responsibility of those member governments who would have received the net proceeds, and in the same proportions.

ITEM XIII

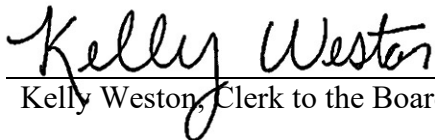
Effective Date: The effective date of this amended Charter shall be February 9, 2022, as to the current membership; and as to all subsequent members, this Charter shall be effective on the date of its adoption by the governing body of such governmental unit or the date such member's application was approved, whichever shall be later.

Amended January 1, 1972
Amended July 1, 1989
Amended February 9, 2022



Bobby Compton, Centralina Chair

Attested by:



Kelly Weston, Clerk to the Board



RESOLUTION AMENDING THE CENTRALINA CHARTER AND BYLAWS

WHEREAS, Centralina Regional Council is one of 16 regional councils in North Carolina, authorized by the General Assembly to address regional issues and opportunities by offering planning, coordination, program management, advocacy, and technical assistance services; and

WHEREAS, Centralina's Charter notes that the organization was created for the region's local governments to "consult among themselves to act in concert and to jointly exercise the powers of local government with reference to regional matters affecting health, safety, welfare, education, transportation, recreation, economic conditions, regional planning or regional development"; and

WHEREAS, Centralina attorneys from Shumaker, Loop, and Kendrick have advised that this statement in the Centralina Charter indicates that the organization performs an "essential government function" consistent with Internal Revenue Code Section 115(1), which specifies tax exemption for income derived from such a function; and

WHEREAS, Centralina's income is not exempt from federal income tax under Internal Revenue Code Section 115(1), however, because the Charter and Bylaws do not specifically prohibit a private party from benefitting or having an interest in the organization's earnings or assets; and

WHEREAS, Centralina attorneys have advised that Centralina's income will be eligible for a federal income tax exempt status if the organization amends its Charter and Bylaws to explicitly provide that no private party may benefit or have an interest in Centralina's earnings or assets, and that upon dissolution, those assets will be distributed solely to Centralina member governments.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Delegates of Centralina Regional Council amends the organization's Charter Resolution as follows (underlining indicates additions and strikethroughs indicate deletions):

ITEM IX, Section J:

No private party may benefit or have an interest in Centralina's earnings or financial assets.

...

ITEM XII, Section B:

The Council may be dissolved at the end of any fiscal year only (1) upon adoption of a dissolution resolution by three-fourths of the governing bodies of all governmental units, or (2) the withdrawal from the Council of all but one of the member governmental units. ~~If such dissolution is effected by resolution of the member governments, such resolution shall specify the method of liquidating~~



the Council's assets and liabilities. If such dissolution is occasioned by withdrawal of all but one member, the remaining governmental unit shall have the power to liquidate all assets and liabilities and it shall then distribute the net proceeds, if any, Upon dissolution, the Council's financial assets will be distributed solely to those members who paid the latest annual assessment and in the same proportion. Any deficit shall be the responsibility of those member governments who would have received the net proceeds, and in the same proportions.

BE IT FURTHER RESOLVED, that Centralina Regional Council amends its Bylaws as follows (underlining indicates additions):

Article X: Financial

G. Financial Interest and Distribution of Assets: No private party may benefit or have an interest in the Council's earnings or financial assets. Upon dissolution of the Council, its financial assets will be distributed solely to the member governments that paid the latest annual assessment and in the same proportion.

Adopted this 9th day of February, 2022.

Bobby Compton, Centralina Regional Council Board Chairman

ATTEST:

Kelly Weston, Clerk to the Board

**A RESOLUTION RATIFYING THE UPDATED CHARTER OF
CENTRALINA REGIONAL COUNCIL
RESOLUTION 22-010**

WHEREAS, Town of Spencer is a member of Centralina Regional Council (Centralina), a council of governments serving the needs of the nine-county region that includes Anson, Cabarrus, Gaston, Lincoln, Iredell, Mecklenburg, Rowan, Stanly and Union counties; and

WHEREAS, on February 9, 2022, the Centralina Board of Delegates adopted a resolution amending the organization's Charter to add language prohibiting private entities from benefitting from or having an interest in the organization's earnings or assets; and

WHEREAS, each member government must endorse the Charter as Centralina's governing document.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen that the Town of Spencer hereby ratifies the amended Centralina Regional Council Charter.

This the 12th day of July, 2022.

Jonathan Williams, Mayor

ATTEST:

Stacy Craven, Town Clerk

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 07/12/2022

Issue under Consideration:	Annexation and Rezoning of Yadkin River Park Trailhead property
Current Status:	Property where Yadkin Trailhead project is to be located on is not in municipal limits and zoning is controlled by Rowan County
Points to Consider:	Town needs to be able to permit project and enforce nuisance ordinances on this property
Financial Impact:	No additional cost.
Options:	Provided for information only
Recommendations:	No action needed on this item at this time
Department:	Administration



MEMO

Date: 6.30.22

To: Board of Aldermen

By: Steve Blount

RE: Yadkin River Park Trailhead
Property Annexation and Rezoning

Narrative:

Bids will be received on the Town's new Yadkin River Park Trailhead project on July 21st and assuming bids are in line with estimates, construction will begin soon after. Ownership of the property where this project will be built was transferred to the Town from NCDOT some time ago, but the property is currently not within the Town's municipal limits or our ETJ, thus zoning and permitting authority falls to Rowan County. Obviously, it is in the best interest of the Town that this property be brought into our municipal limits and that zoning and permitting for this project be handled by our own planning department.

Annexation

NC State statutes strictly control annexation by municipalities of unincorporated property. Municipalities are allowed by NCGS 160A-58.7 to annex property they own that is not contiguous with their current core boundaries. The Town is following requirements specified by this statute to annex this property.

At the Board's July board meeting, you will be asked to approve a ***Resolution of Intent*** and set a public hearing for your August meeting. You will have the required public hearing at your August preagenda meeting. You will be asked to approve an ***Ordinance to Extend the Corporate Limits*** at your August 9th regular board meeting.

Rezoning

Part of the requirements in NCGS 160A-58.7 is following normal processes found in 160D to apply new zoning classifications to the property being annexed. The property being annexed is currently zoned by Rowan County as RA or Rural Agricultural. This classification allows parks but many other uses as well. We are proposing that the property be rezoned to the Town's CIV zoning classification which would allow the proposed park.

Rezoning requires a three-step process. The proposed rezoning will be presented to the Planning Board at their July 11 meeting asking them to make the required recommendation to the Board of Aldermen. A public hearing will be scheduled for your preagenda meeting on August 4 and then you will be asked to approve this rezoning along with the annexation at your August 9 regular board meeting.

Zoning Permits

With the annexation and rezoning approved at your August meeting, zoning permits for this project can be issued as early as August 10. This should be adequate to not slow the actual beginning of work on this project



**RESOLUTION STATING THE INTENT OF THE TOWN OF SPENCER TO ANNEX
PROPERTY OWNED BY THE TOWN WHICH IS NOT CONTIGUOUS TO THE EXISTING
MUNICIPAL BOUNDARIES
RESOLUTION 22-011**

BE IT RESOLVED by the Board of Aldermen of the Town of Spencer that:

Section 1. It is the intent of the Board of Aldermen, pursuant to G.S. 160A-58.7, to annex the property described in Section 2, which is owned by the Town of Spencer.

Section 2. The legal description of the property is as follows:

Point of Beginning

From station 16+66.85 with a left offset of 60 feet

Beginning at a Monument Set having coordinates of **N:719995.87, E:1585144.20**; thence in a northeasterly direction with a non-tangent curve turning to the right with a radius of 2030.29 feet, having a chord bearing of **N 46°22'51" E** and a chord distance of **394.91**, having a central angle of 11°09'43" and an arc length of 395.53 to a 5/8" rod Found. Station 20+50.54 left offset of 90.774; thence in a northeasterly direction with a compound tangent curve turning to the right with a radius of 2030.29 feet, having a chord bearing of **N 60°41'30" E** and a chord distance of **616.30**, having a central angle of 17°27'35" and an arc length of 618.69 to a 5/8" rod Found. Station 26+48.40, offset left 92.857; thence with a bearing of **S 22°55'19" E** a distance of **50.61** feet to a Monument Set Station 26+48.33, left offset 42.251; thence in a southwesterly direction with a non-tangent curve turning to the left with a radius of 2752.45 feet, having a chord bearing of **S 57°57'51" W** and a chord distance of 994.45, having a central angle of 20°48'54" and an arc length of 999.93 to the point of beginning, containing 37063.58 square feet or 0.851 acres.

Section 3. The property described in Section 2 is contiguous to the current municipal boundaries but will meet the requirements of GS 160A-58.1.

Section 4. A public hearing on the question of annexation of the property will be held at Town Hall, 460 S Salisbury Ave., Spencer, NC at or about 5:30 PM, Thursday, August 4, 2022.

Section 5. Notice of the public hearing shall be published once in The Salisbury Post, a newspaper having general circulation in the Town of Spencer, at least 10 days prior to the date of the public hearing.

Adopted this 12th day of July, 2022.

Jonathan Williams, Mayor

Stacy Craven, Town Clerk

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
Regular Meeting 7/12/2022

Issue under Consideration:	Board to consider a recommendation by the Spencer Historic Preservation Commission (HPC) to adopt a resolution amending Spencer's Historic District Standards.
Current Status:	At its regular meeting on June 27, the HPC voted unanimously to recommend to the Board of Aldermen adoption of the proposed amendments to the Standards. The HPC found that the proposed amendments will further the goals of the Town of Spencer, which include the conversation and preservation of historic properties. The proposed Standards have undergone several months of review and revision by planning staff and the HPC.
Points to Consider:	Please see attached Memorandum (dated June 30 th) for full details.
Financial Impact:	N/A
Options:	The Board may approve the proposal or send the proposal back to the HPC with comments for further revision.
Recommendations:	The Planning Department recommends approval of Resolution 22-012 as presented in the agenda materials.
Department:	PLANNING & DEVELOPMENT SERVICES



Rowan's Original Gateway.

Date: June 30, 2022

To: Peter Franzese, Town Manager; Mayor & Board of Aldermen

From: Kyle Harris, Planner

Re: Proposed Update to Spencer's Historic District Standards

See attached Exhibits (listed on last page of this Memo)

I. Executive Summary

- At your regular meeting on Tuesday, July 12, the Board of Aldermen will consider a recommendation by the Spencer Historic Preservation Commission (HPC) to adopt a resolution amending Spencer's Historic District Standards. The proposed Resolution 22-012 is attached as Exhibit A.
- For a comprehensive review of this project, please refer to my June 1st Staff Memorandum to the Town Manager & Board of Aldermen (Exhibit B). The memo explains the rationale behind the changes, outlines the regulatory background, and lists the benefits that will result from the changes, among other points. The proposed amended standards are attached as Exhibit C.
- At its regular meeting on June 27, the Spencer HPC voted unanimously to recommend to the Board of Aldermen the adoption of the proposed amendments to Spencer's Historic District Standards. The HPC found that the proposed amended standards will further the goals of the Town of Spencer, which include the conservation and preservation of the Spencer Historic District and historic properties across Spencer. The HPC's formal recommendation is attached as Exhibit D.
- As a city planner who has worked in historic districts since 2016, I strongly support this project and I commend the HPC for its diligent work throughout the drafting process. My experience as the City of Salisbury's preservation planner for almost three (3) years demonstrated to me the many benefits that result from having a strong and efficiently administered local preservation program. As I wrote in my June 1st memo (Exhibit B), Spencer's historic resources are some of our most important and irreplaceable resources. But without an effective preservation program, we cannot leverage their full value. The proposed resolution will help Spencer take a big step toward modernizing and professionalizing its preservation process and help us on our way to transforming into a model small town.

II. What's in the Resolution?

- The proposed Resolution 22-012 (Exhibit A) accomplishes several objectives related to the Standards update project. In addition to amending the HPC's decision-making standards, the resolution also does the following:
 - Encourages the HPC staff liaison to coordinate with the N.C. State Historic Preservation Office (SHPO) on entering the Town into the Certified Local Government (CLG) Program, which would certify Spencer's historic preservation program pursuant to the National Historic Preservation Act of 1966, as amended.
 - Authorizes the HPC to make minor amendments to the non-regulatory sections contained in the Standards manual to facilitate ongoing improvements to the accessibility and usefulness of the document. These non-regulatory sections refer to sections such as the table of contents, introduction, project planning guidance and tips, figures and diagrams, etc.
 - Authorizes the HPC to make minor amendments to the regulating standards, provided that such amendments must be limited to clarifications of unclear terminology or sentence arrangement, and must not be construed in any way to establish new regulations or expand the scope of existing regulations. (Any new regulating standards must be approved by the Board of Aldermen.)
 - Authorizes the HPC to provide for staff review and approval of "minor work" projects as administrative decisions, without requiring review by the HPC. "Minor Works" are defined in the Spencer Town Code as "those exterior changes which do not involve substantial alterations, additions, or removals that could impair the integrity of the property and/or district as a whole". Minor Work projects are smaller-scale, routine projects which can be reviewed and approved quickly at the staff level, typically between 1-3 business days. The purpose is to allow more types of projects to be reviewed by staff to facilitate quicker approvals.
 - Authorizes the HPC to prevent the removal of healthy, mature trees within the historic district. Provided, however, that no regulation may be established to prevent the removal for public safety of an unhealthy, diseased, or severely damaged tree, or any other tree creating an unsafe or dangerous condition.
 - Note: Staff encourages the Board of Aldermen to consider, at some future point, the feasibility of adopting a tree ordinance or canopy preservation policy that could help guide decisions around the removal of mature trees. The issue is too complex for the HPC alone to make decisions in this area.
 - Authorizes the HPC to regulate paint color, within certain parameters. Specifically, the HPC may not require any one specific color scheme on a building but may offer a range of color scheme recommendations to the applicant that are compatible with the architectural style of the building.

List of Exhibits:

- Exhibit A: Proposed Resolution 22-012 to Amend Spencer's Historic District Standards
- Exhibit B: June 1st Staff Memorandum to the Town Manager & Board of Aldermen
- Exhibit C: Proposed Historic District Standards (Final Version)
 - Link: [Draft Standards V6 HPC Committee Version \(revised\).pdf](#)
- Exhibit D: HPC's Unanimous Motion Recommending Approval of the New Standards

I am excited to present this important project to the Board of Aldermen and I look forward to making essential improvements to Spencer's preservation process in the coming months.

Respectfully submitted,

Thomas Kyle Harris

Kyle Harris, Planner
Town of Spencer, NC

RESOLUTION FOR THE TOWN OF SPENCER, NORTH CAROLINA

A RESOLUTION TO AMEND SPENCER'S HISTORIC DISTRICT STANDARDS

RESOLUTION 22-012

WHEREAS, NCGS §160D-303 & §160D-942 authorizes local governments to establish historic preservation commissions which are empowered, among other powers, to recommend to the governing board areas to be designated by ordinance as historic districts and, once a historic district has been designated, to review and act upon proposals for alterations, demolition, or new construction with the district, pursuant to NCGS §160D Article 9, Part 4; and

WHEREAS, once a municipality has lawfully established a historic district, any owner of property within the historic district must receive an approved permit from the local government prior to commencing any physical change to the property. This type of permit is called a "Certificate of Appropriateness", or "COA"; and

WHEREAS, NCGS §160D-947 expressly empowers preservation commissions to prevent the construction, reconstruction, alteration, restoration, moving, or demolition of buildings, structures, appurtenant fixtures, outdoor advertising signs, or other significant features of the district that would be incongruous with the special character of the district; and

WHEREAS, pursuant to the Code of Spencer, North Carolina, Sec. 32.35-32.52, the Spencer Historic Preservation Commission was established in 1994 and is authorized and empowered to undertake such actions reasonably necessary to the discharge and conduct of its duties and responsibilities as authorized by state statute, including but not limited to reviewing and acting upon proposals for alterations, demolition or new construction with the historic district; and

WHEREAS, pursuant to NCGS §160D-947, prior to any action to enforce a historic district regulation, the commission shall prepare and adopt principles and standards to guide the commission in determining congruity with the special character of the district for new construction, alterations, additions, moving, and demolition; and

WHEREAS, the Spencer Historic Preservation Commission has determined that the Town's current adopted standards should be amended for the following reasons:

1. To clarify the Town's expectations for the preservation, rehabilitation, and restoration of historic buildings in Spencer, including expectations for new residential or commercial construction and additions within the historic district.
2. To ensure that Spencer meets the qualifications for joining the Certified Local Government (CLG) Program, a program established by the 1966 National Historic Preservation Act and which offers special benefits to participating jurisdictions, including grant funding, technical support, and training.

3. To help support new investment in Spencer by ensuring that the Town's permit review process for properties in the historic district is clearer, more transparent, and easier to navigate for both Town staff, existing and future property owners, and developers; and

WHEREAS, on June 27, 2022, the Spencer Historic Preservation Commission held a duly noticed public meeting and voted to recommend to the Board of Aldermen the adoption of the proposed amendments to Spencer's Historic District Standards. Concurrently, the Historic Preservation Commission determined that the proposed Standards will further the goals of the Town of Spencer, which include the conservation and preservation of the Spencer Historic District and historic properties across Spencer; and

WHEREAS, the Spencer Board of Aldermen determines that the proposed Standards will help to preserve, maintain, and improve Spencer's historic properties and will thereby further the goals of the Town of Spencer to protect existing neighborhoods and to improve the overall quality of life of Spencer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1. The Spencer Historic District Standards adopted in 2020-21 are hereby amended as set forth herein.

The ten (10) general decision-making standards contained on pages 32-33 are repealed and replaced with the amended standards as contained in the agenda materials.

Section 2. The Spencer Historic Preservation Commission is hereby authorized to make minor amendments to the Historic District Standards manual without requiring further review or approval by the Board of Aldermen, as set forth herein.

The Spencer Historic Preservation Commission may, by a majority vote of its members, revise and update the non-regulatory sections contained in the standards manual. The purpose of this authorization is to facilitate ongoing improvements to the accessibility and usefulness of the document. These non-regulatory sections include, but are not limited to, the cover (title) page, table of contents, introduction, summary of procedures, glossary (definitions of terms), project planning guidance and tips, and additional helpful information, including photographs, diagrams, figures, tables, and links to external resources.

The Spencer Historic Preservation Commission may, by a majority vote of its members, make minor amendments to the regulating standards, provided that such amendments must be limited to clarifications of unclear terminology or sentence arrangement, and must not be construed in any way to establish new regulations or expand the scope of existing regulations.

Section 3. The HPC staff liaison is encouraged to coordinate with the N.C. State Historic Preservation Office (SHPO) on entering the Town in the Certified Local Government (CLG) Program, which would certify Spencer's local historic preservation program pursuant to the National Historic Preservation Act of 1966, as amended.

Section 4. Pursuant to NCGS §160D-947(C), the Spencer Historic Preservation Commission is hereby authorized to provide for staff review and approval as administrative decisions certain applications for certificates of appropriateness for minor work projects. The HPC may, by majority vote of its members, adopt a classification chart establishing the types of projects which may be reviewed and approved by staff as administrative decisions, without requiring formal action by the preservation commission; provided, however, that no application for a certificate of appropriateness may be denied without formal action by the preservation commission. The staff person authorized to make administrative decisions on certificates of appropriateness are the Planning & Zoning Administrator, the HPC staff liaison, or a designee of the Town Manager.

Section 5. Pursuant to NCGS §160D-947(A), the Spencer Historic Preservation Commission is hereby authorized to prevent the removal of healthy, mature trees within the historic district. NCGS §160D-947(A) authorizes preservation commissions to prevent the removal of significant landscape or natural features within the historic district, and mature trees qualify as such features. A "mature" tree is defined as any tree that is greater than 18" DBH (diameter at breast height), which is 4.5' above ground level. Provided, however, that no regulation may be established to prevent the removal for public safety of an unhealthy, diseased, or severely damaged tree, or any other tree creating an unsafe or dangerous condition, as determined by a certified professional arborist, a public safety official, or a Town official authorized to make such determinations by the Town Manager.

Section 6. Pursuant to NCGS §160D-947(A), the Spencer Historic Preservation Commission is hereby authorized to prevent the painting of buildings within the historic district a color scheme that would be incongruous with the special character of the district. Provided, however, that the commission may not require any one specific color scheme, but may offer a range of color scheme recommendations to the applicant that are compatible with the architectural style of the building.

Section 7. These amended Historic District Standards shall become effective August 1, 2022.

Adopted this 12th day of July, 2022.

Jonathan Williams, Mayor

Stacy Craven, Town Clerk



Date: June 1, 2022

To: Peter Franzese, Town Manager; Mayor & Board of Aldermen

From: Kyle Harris, Planner

Re: **Proposed Update to Spencer's Historic District Standards**

See attached Exhibits (listed on last page of this Memo)

I. Overview

The Spencer Historic Preservation Commission (HPC) has drafted a proposal (**Exhibit A**) to update the Town's Historic District Standards. The purpose of this update is four-fold:

1. First, the update will clarify the Town's expectations for the preservation, rehabilitation, and restoration of historic buildings in Spencer, including expectations for new residential or commercial construction and additions within the historic district.
2. Second, the update will minimize the Town's legal exposure to appeals by ensuring the HPC's decisions can withstand judicial scrutiny moving forward.
3. Third, the update will ensure that Spencer meets the qualifications for joining the Certified Local Government (CLG) Program, a program established by the 1966 National Historic Preservation Act and which offers special benefits to participating jurisdictions, including grant funding, technical support, and training.
4. Finally, the update will help support new investment in Spencer by ensuring that the Town's historic review process is clearer, more transparent, and easier to navigate for both Town staff, existing property owners, and developers.

The Town's current historic standards (**Exhibit B**), which were adopted in late 2019, are not sufficient for the HPC to make evidence-based decisions in the context of quasi-judicial hearings. The current standards were designed to be "customer-friendly" and comprise a list of just ten standards that could fit on a single page. Unfortunately, this past effort to streamline and simplify the historic review process, although it was well-intentioned, has had the opposite effect. Without clear, detailed, written standards, historic property owners cannot anticipate what the HPC's expectations may be, and the HPC itself cannot rely on the written standards to guide their decision-making process. As a result, this ambiguity causes HPC meetings to take far longer than necessary (typically between 3-5 hours), and the entire process requires more staff time than it needs to. Of course, the greatest risk is that the current standards could be considered so vague that, if a disgruntled historic property owner were to appeal an HPC decision, a court could find the HPC's decision arbitrary, and the standards themselves unenforceable.

The proposed new standards are designed to eliminate any ambiguity about the Town's expectations for the treatment of properties in the historic district. The new standards establish detailed guidance for the full range of project types in the historic district requiring Town review, including, but not limited to, driveways, fences, garages and accessory structures, signage, materials (wood, masonry, and architectural metals), exterior walls and trim, windows and doors, porches, roofs, solar panels and mechanical equipment, new construction, additions, etc. The proposed new standards would bring Spencer into conformity with most historic communities in North Carolina, which have standards expressly designed to conform to the requirements of state law and minimize legal exposure.

II. Regulatory Background

§ NCGS 160D-303 & § 160D-942 authorizes local governments to establish historic preservation commissions which are empowered, among other powers, to “recommend to the governing board areas to be designated by ordinance as ‘historic districts’” and, once a district has been designated, to “review and act upon proposals for alterations, demolitions, or new construction within historic districts”, pursuant to § NCGS Article 9, Part 4. In short, once a municipality has lawfully established a historic district, any owner of a property within the district must receive an approved permit from the local government prior to commencing any physical change to the property. This type of permit is called a “Certificate of Appropriateness”, or “COA”.

§ NCGS 160D-947 expressly empowers HPC's to “*prevent* the construction, reconstruction, alteration, restoration, moving, or demolition of buildings, structures, appurtenant fixtures, outdoor advertising signs, or other significant features in the district that would be *incongruous* with the special character of the landmark or district” (emphasis added). This means the HPC is empowered to deny a permit for any project that would damage or diminish the character of the historic district.

Spencer's Historic Preservation Commission (HPC) was established in 1994 and was vested with all of the powers authorized to such commissions by state statute, including reviewing COAs. (See Spencer Town Code, Sec. 32.35-32.52). The Spencer Local Historic District was established soon thereafter, pursuant to § 160D-944, creating “the largest contiguous historic district in North Carolina” (Spencer Historic District Standards, p. 5). (A map of the district is attached as **Exhibit C**). The Spencer HPC meets on the third Monday of each month at 7:00 P.M. at Town Hall. Reviewing COAs comprises the vast majority of new businesses coming before the commission each month; typically, the HPC reviews 3-5 applications each month.

By law, HPCs cannot make any decision arbitrarily. Any decision on a COA application – whether that decision is to approve, approve with conditions, or deny the permit – must be supported by adopted standards, and the justification for such decision must be recorded as part of the case record. State law is clear: “prior to any action to enforce a landmark or historic district regulation, the commission shall...prepare and adopt principles and standards...to guide the commission in determining congruity with the special character of the landmark or district for new construction, alterations, additions, moving, and demolition” (§ NCGS 160D-947).

As I outlined in the first section of this Memorandum, the Town's current historic standards are not sufficient for the HPC to make standards-based decisions meeting the requirements of §160D-947. Prior case law clearly conveys the importance of minimizing the ambiguity of historic standards. In a 2017 article (**Exhibit D**), Adam Lovelady (UNC School of Government) commented that "North Carolina courts have ruled that when a preservation commission decision departs from the framework of historic standards and guidelines, that decision is arbitrary and will not stand." He quotes from a court decision finding that preservation commissions have limited discretion, and are not granted "untrammeled authority to compel individual property owners in the historic district to comply with whatever arbitrary or subjective views the members of the commission might have as to how property in the district should be maintained or developed" (*A-S-P Associates v. City of Raleigh*, 298 N.C. 207, 221, 258 S.E.2d 444, 453 (1979)). He concludes the article by warning "if a decision veers from those [adopted] standards and evidentiary record, it may be overturned as arbitrary and capricious" (Adam Lovelady, 2017).

III. Comparing the Current & Proposed Standards

Compared to the current standards, which comprise ten (10) standards fitting on a single page, the proposed new standards comprise just over three-hundred (300) standards which are organized into various chapters and sub-sections. Although this may appear to be a dramatic expansion of the Town's regulations, I encourage you to consider the following points:

- The new standards are no stricter than those adopted in other jurisdictions with historic districts (e.g. Salisbury, Charlotte, Raleigh, Durham, etc.). The new standards are generally based on the standards adopted in Raleigh and Salisbury.
- The new standards are generally no longer than those found in other jurisdictions.
 - Salisbury's Local Historic District Standards: 241 standards
 - Raleigh Historic District Design Guidelines: 298 standards
 - Charlotte's Historic District Design Standards: 370 standards
- In most cases, applicants seeking a COA permit will only need to reference a small number of standards for any given project. For example, if a property owner desires to build a new garden shed, they would skip to Section 1.5 (Garages & Accessory Buildings) and would need to review only the twelve (12) standards applicable to that project type.
- The new standards are not necessarily stricter than the previous standards. The new standards simply establish a written standard to replace what in the past may have been an unwritten, implied standard or a consensus interpretation of an ambiguous standard.
- The new standards provide essential clarity and detail regarding the HPC's expectations for the treatment of historic properties. Any prior ambiguity is virtually eliminated.
- The new standards are designed to be user-friendly. The standards are clearly organized into chapters and sub-sections for easy of navigation. Additionally, the new standards are designed to minimize the need to cross-reference between separate sections.

- The new standards clarify where additional Town permits may be needed (e.g. driveways permits, fence permits, zoning permits, etc.) and provide appropriate guidance.
- The new standards will dramatically improve property owners' ability to plan projects prior to permit submittal.
- The new standards will support Town staff in providing clear, detailed guidance to property owners seeking advice and guidance on navigating the historic review process.

In short, the proposed standards will dramatically clarify the Town's expectations for the treatment of historic properties, and will simplify the project planning and permit review process for changes in the historic district for both property owners and Town staff.

IV. Next Steps & Adoption Timeline

At your pre-agenda meeting on Thursday, June 9, the Board of Aldermen will receive a presentation from staff concerning the proposal. Staff will be available to answer any questions and/or note any comments or concerns that you may have at that time. The Board will *not* take any formal action in June. Instead, you will have the opportunity to review the proposed draft standards throughout June, and direct any questions/comments to staff via the Town Manager. If there are any major concerns, the HPC sub-committee working on the update can be re-convened to deliberate and make revisions, as needed.

After an appropriate period of review, the Board will be asked to take action at your regular meeting on Tuesday, July 12. At that time, the Board will consider formally adopting the new Historic District Standards. If adopted, the standards could become effective as early as August 1, 2022. Staff would initiate a multimedia public outreach campaign in July to educate property owners within the historic district about the updates.

The new standards can be adopted by the governing board in the form of a simple resolution. The adoption of an ordinance, zoning ordinance, text amendment, or any other action is not necessary for the new standards to become effective.

V. Closing Comments

From a procedural and administrative standpoint, the new standards are essential to ensuring the Town is in compliance with applicable state law regarding the enforceability of historic district regulations. But from a broader perspective, the value of historic preservation as an economic development tool is clear. Well-maintained historic neighborhoods in smaller towns and cities are an extremely desirable destination for families who are relocating from larger cities. Stronger standards for the treatment of historic properties – and enforcement of those standards – can play a vital role in improving the quality of life across Spencer. Well-maintained historic districts can improve pride of ownership and pride of place, stimulating additional re-investment in properties in a virtuous cycle.

Finally, a stronger and more effective historic preservation program is just one “piece of the puzzle” in Spencer's transformation into a model small town. An enhanced historic preservation

program would be closely interconnected with the various other projects the Town is currently undertaking, including the new comprehensive plan, the Town Hall Park project and other downtown improvements, the new Yadkin River Trailhead and greenway system, potential changes and improvements to Salisbury Avenue, and beyond. To succeed, Spencer must leverage its limited resources effectively. Spencer's historic resources are some of our most important resources, and this project helps us move toward leveraging their full value.

Impact of Update:

Adoption of the new Historic District Standards would repeal and replace the standards regulating permitting within the historic district. All owners of historic properties within the historic district would be subject to the new regulations when seeking permits for exterior work. The new standards would become the legal basis for decision-making by HPC members in the context of quasi-judicial hearings. All proposed exterior work to historic buildings would be checked against the new standards, and permits would be approved or denied based on their consistency with the standards.

Additional Notes:

- Please note that the "HPC Sub-Committee Recommended Version" that is being made available to you is still a draft. The final version will include various added parts, including a Table of Contents, narrative introduction, summary of procedures, glossary (definitions of terms), project planning help and tips, and additional helpful guidance, including links to external resources. The final version will also include, eventually, color photographs and other figures and diagrams, as appropriate.

List of Exhibits:

- Exhibit A: Proposed Historic District Standards
(HPC Sub-Committee Recommended Version, Draft as of 5/27/2022)
(Link to full version on Microsoft OneDrive: https://thetownofspencer-my.sharepoint.com/:b:/g/personal/kharris_spencernc_gov/EchoZ6NP0IJMjg696yyPBiIByyMz4_mKVyvCbA1ASli_gg?e=jFygXJ)
- Exhibit B: Current Adopted Historic District Standards (to be repealed and replaced)
(Link to full version online: <https://spencernc.gov/wp-content/uploads/2021/05/Historic-Design-Standards-Adopted-2021-Copy.pdf>)
- Exhibit C: Historic District Map
- Exhibit D: Adam Lovelady, 2017 Article, Coates' Canons NC Local Government Law, ("What is the "special character" of the historic district?")

Respectfully submitted,

Kyle Harris, Planner -- Town of Spencer, NC

HPC FINAL RECOMMENDED VERSION

6/27/2022



Spencer Historic District Standards

Proposed Update, June 2022

Link to full version on Microsoft OneDrive here:

https://thetownofspencer-my.sharepoint.com/:b:/g/personal/kharris_spencernc_gov/EfeVUoKvMIdImQbLDaVXhL0BBheZODN80DxhBRm6oVLP_A?e=bNE0le

B. Bish made the motion to recommend approval of the amended Historic District Standards, **J. Jensen** seconded. The motion was supported unanimously and was approved. Vote tally: **5-0**. 6/27/22.



Spencer Historic Preservation Commission

Motion to Recommend Approval

(Approve New Historic District Standards)

"I move to recommend to the Board of Aldermen the adoption of the proposed Spencer Historic District Standards, as contained in the agenda materials. After considering the policies and other materials presented by staff, the *Historic Preservation Commission* determines that the proposed Standards will further the goals of the Town of Spencer, which include the conservation and preservation of the Spencer Historic District and historic properties across Spencer."

This the 30 day of June 2022.

A handwritten signature in black ink, appearing to read "Leslie Ann Talbott", written over a horizontal line.

(Signature)

Leslie Ann Talbott

Spencer Historic Preservation Commission

A handwritten date "6/30/2022" in black ink, written over a horizontal line.

Date

A handwritten signature in red ink, appearing to read "Thomas Kyle Harris", written over a horizontal line.

(Signature)

Kyle Harris

Town Planner (HPC Staff Liaison)

A handwritten date "6/30/2022" in red ink, written over a horizontal line.

Date

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Post Office Box 45
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AGENDA ITEM

Board Meeting Date: 7/12/2022

Issue under Consideration:	Ordinance to Update the Annual Budget Ordinance
Current Status:	Town adopted the FY2022-23 Annual Budget Ordinance on June 14, 2023
Points to Consider:	The Town has received additional guidance on how ARPA funds need to be displayed within the Annual Budget Ordinance.
Financial Impact:	There is no change in funds appropriated. Only change is how General Fund revenue is shown.
Options:	Accept or decline by vote of the Board of Aldermen
Recommendations:	Motion to approve Amending the Annual Budget Ordinance 22-015.
Department:	Town Hall

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
FY 22-23 ANNUAL BUDGET
ORDINANCE 22-015
JULY 12, 2022

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2022 and ending on June 30, 2023:

Section 1. Anticipated Revenues in Section 1 of Ordinance 22-014 is replaced with the following table. There is no change in the total revenues. This change is made to specifically to show the receipt of ARP/CSLFRF Grant Funds.

Revenues

Ad Valorem Taxes	\$1,700,161
Sales Tax Proceeds	1,077,236
Other Taxes & Proceeds	211,293
Miscellaneous Revenues	<u>781,976</u>
Subtotal	3,770,666
Appropriated Fund Balance	320,000
Appropriated Capital Reserve	197,673
ARP/CSLFRF Grant Funds	586,000
Total Anticipated Revenues	<u><u>\$4,874,339</u></u>

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 12th, day of July, 2022.

Stacy Craven, Town Clerk

Jonathan Williams, Mayor

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Post Office Box 45
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AGENDA ITEM

Board Meeting Date: 7/12/2022

Issue under Consideration:	An Ordinance Amending The Town of Spencer, North Carolina Grant Project Ordinance for American Rescue Plan of 2021
Current Status:	Town adopted a Grant Project Budget Ordinance for the American Rescue Plan of 2021 on October 12, 2021.
Points to Consider:	The Town has received additional guidance on how American Rescue Plan of 2021 is required to be budgeted. The existing Grant Project Ordinance needs to be replaced by one that will meet this new guidance. The attached Ordinance will replace the Original Ordinance and provides the level of detail required to meet this new guidance. This additional guidance also requires that the Town have several specific policies enacted. The Town has drafted with the assistance of Centralina Council of Governments the following policies which have been approved by the Town Manager: • ELIGIBLE PROJECT POLICY FOR THE EXPENDITURE OF AMERICAN RESCUE PLAN ACT OF 2021 CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS • NONDESCRIPMINATION POLICY • ALLOWABLE COSTS AND COST PRINCIPLES FOR EXPENDITURE OF AMERICAN RESCUE PLAN ACT CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS • CONFLICT OF INTEREST POLICY • RECORD RETENTION POLICY



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Rowan's Original Gateway.

Financial Impact:	This updated Ordinance outlines how the American Rescue Plan funds will be spent by category and identifies the current amount of these funds that will be transferred to the General Fund as reimbursement of Salaries during FY 2022-23.
Options:	Accept or decline by vote of the Board of Aldermen
Recommendations:	Motion to approve Amending The Town of Spencer, North Carolina Grant Project Ordinance for American Rescue Plan of 2021 Ordinance 22-016.
Department:	Town Hall

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
GRANT PROJECT ORDINANCE FOR
AMERICAN RESCUE PLAN OF 2021:
CORONAIURUS STATE AND LOCAL FISCAL RECOVERY FUNDS
BUDGET ORDINANCE 22-016
JULY 12, 2022

BE IT ORDAINED by the town board of the Town of Spencer, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is approved and replaces existing Ordinance 21-019:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF). The Town of Spencer (Town) has received the first tranche in the amount of \$518,998 of CSLFRF funds. The total allocation is \$1,037,997, with the remainder to be distributed to the Town within 12 months. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2: The Town has elected to take the standard allowance, as authorized by 31 CFR Part 35.6(d)(1) and expend all its ARP/CSLFRF funds for the provision of government services.

Section 3: The following amounts are appropriate for the project and authorized for expenditure:

Internal Project Code	Project Description	Expenditure Category (EC)	Cost Object	Appropriation of ARP/CSLFRF Funds
001	Law enforcement services for period of July 25, 2022 through December 31, 2025	6.1	Salaries	\$637,997
002	Fire services for period of July 25, 2022 through December 31, 2025	6.1	Salaries	\$150,000

003	General administration services for period of July 25, 2022 through December 31, 2025	6.1	Salaries	\$250,000
	TOTAL			\$1,037,997

Section 4: The following revenues are anticipated to be available to complete the project:

ARP/CSLFRF Funds:	\$ 451,997
TRANSFER TO GENERAL FUND:	586,000
Total:	\$1,037,997

Section 5: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements, including payroll documentation and effort certifications, in accordance with 2 CFR 200.430 & 2 CFR 200.431 and the Town's Uniform Guidance Allowable Costs and Cost Principles Policy.

Section 6: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

Section 7: Copies of this grant project ordinance shall be furnished to the Finance Officer and to the Clerk to Town Council.

Section 8: This grant project ordinance expires on December 31, 2026, or when all the ARP/CSLFRF funds have been obligated and expended by the Town, whichever occurs sooner.

Section 9. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 12th, day of July, 2022.

Stacy Craven, Town Clerk

Jonathan Williams, Mayor

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Post Office Box 45
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AGENDA ITEM

Board Meeting Date: 7/12/2022

Issue under Consideration:	Capital Reserve and Replacement Fund Budget Ordinance Amendment
Current Status:	In this year's Budget, there are a number of expenditures that are identified to be funded from Fund Balance – Capital Reserve. In June, the Town officially created a new fund: Capital Reserve and Replacement Fund.
Points to Consider:	The budget message for FY 2022-23 identified that a portion of Fund Balance was allocated for capital expenditures. With the new Capital Reserve and Replacement Fund being established, those expenditures and associated Fund Balance needs to be transferred to the new Fund. This Ordinance will relocate those capital expenditures funded from Fund Balance to the new fund.
Financial Impact:	The Budget Ordinance will move the appropriated funds from the General Fund to the new Capital Reserve and Replacement Fund. No funds beyond what the Board has already budgeted are moved with this Ordinance.
Options:	Accept or decline by vote of the Board of Aldermen
Recommendations:	Motion to approve Capital Reserve and Replacement Fund Budget Ordinance Amendment 22-017.
Department:	Town Hall

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
FY 22-23 BUDGET
ORDINANCE 22-017
JULY 12, 2022

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2022 and ending on June 30, 2023:

Section 1. The amounts included in the Annual Budget that were designated to be funded by a designation from Fund Balance for Capital Outlays is transferred to the Capital Reserve and Replacement Fund..

Section 2. The following General Fund line items are amended as follows:

Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-4110-930	Transfer to Capital Reserve Fund	\$0	\$196,673	\$196,673
10-4110-570	CO-Land	50,000	0	(50,000)
10-4130-291	Supplies – Data Processing	3,225	0	(3,225)
10-4310-291	Supplies – Data Processing	12,641	0	(12,641)
10-4310-540	CO-Vehicles	76,487	0	(76,487)
10-4310-550	CO-Other Equip	14,926	0	(14,926)
10-4340-291	Supplies – Data Processing	2,075	1,000	(1,075)
10-4510-291	Supplies – Data Processing	1,075	0	(1,075)
10-4510-540	CO-Vehicles	36,169	0	(36,169)
10-6110-291	Supplies – Data Processing	1,075	0	<u>(1,075)</u>
	Total			\$ 0

Section 3. The following Capital Reserve and Replacement Fund line items are amended as follows:

Revenues

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
30-3984-010	General Fund Contribution	\$0	\$196,673	\$196,673

Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
30-4110-570	CO-Land	\$0	\$50,000	\$50,000
30-4130-291	Supplies – Data Processing	0	3,225	3,225
30-4310-291	Supplies – Data Processing	0	12,641	12,641
30-4310-540	CO-Vehicles	0	76,487	76,487
30-4310-550	CO-Other Equip	0	14,926	14,926
30-4340-291	Supplies – Data Processing	0	1,075	1,075
30-4510-291	Supplies – Data Processing	0	1,075	1,075
30-4510-540	CO-Vehicles	0	36,169	36,169
30-6110-291	Supplies – Data Processing	0	1,075	<u>1,075</u>
	Total			\$196,673

Section 4. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 12th, day of July, 2022.

Stacy Craven, Town Clerk

Jonathan Williams, Mayor



Monthly Activity Report

Planning, Zoning & Subdivision Administrator

June 2022

	<u>Location</u>	<u>Activity</u>	<u>Action</u>
5.27.22	Lincoln Ave	Questions on mobile home overlay	Answered questions
5.27.22	705 yadkin ave	Zoning permit for dumpster	Issued permit
5.31.22	general	Developer's questions about payment in lieu of for sidewalks	Answered questions
5.31.22	Newton St	Zoning permit bathroom addition	Issued permit
5.31.22	Riverfront Park	Contact Cube Hydro	Sent letter
6.1.22	405 n salisbury	Zoning permit for dumpster	Issued permit
6.1.22	410 jordan	Zoning permit single family home	Issued permit
6.1.22	Office	Meeting with rick flowe nfocus about NC finishing property	discussions
6.1.22	Office	Met with jim beamer SRU about sewer options n spencer industrial development	discussions
6.1.22	office	Contact flemming concerning development options	discussion
6.1.22	Long Ferry	Road access issues for new truckstop	Answered questions
6.2.22	7 th st	Townhome development	Answered questions
6.3.22	Park piazza	Sign permit questions	Answered questions
6.3.22	7 th st	Investigate possibilities of trailhead creation	Discussed with staff
6.3.22	914 s carolina	Zoning permit for electrical service	Issued permit
6.3.22	Yadkin river trailhead property	Annexation	Began investigation and paperwork
6.3.22	4 th st	Request for zoning permits	responded

6.3.22	Yadkin ave	Zoning permit for handicapped ramp	Issued permit
6.6.22	902 4 th st	Zoning permit for single family home	Issued permit
6.6.22	904 4 th st	Zoning permit for single family home	Issued permit
6.6.22	office	Drafted FAQ document for Salisbury ave restriping	Distributed to BoA
6.7.22	office	Staff meeting on various issues	attended
6.7.22	510 s yadkin	Questions on fences and outbuildings	Answered questions
6.7.22	Salisbury ave	Exempt subdivision application	approved
6.7.22	Meadow ave	Questions on fee-in-lie for improvements	Answered questions
6.7.22	Office	Researched Airbnb regulations	Drafted memo and sent to BoA
6.9.22	601 2 nd st	Subdivision request	Answered questions
6.9.22	Fisher lamb site	Tax incentive plan questions	Answered questions
6.9.22	all	Questions concerning mural committee establishment	Discussions with manager
6.9.22	office	ordinance language for various issues	Drafted, sent to manager for review
6.9.22	Office	Preagenda meeting	Attended and participated
6.9.22	Park Plaza	Addressing issues	Answered questions
6.10.22	403 s rowan	Zoning permit home renovation	Issued permit
6.10.22	all	Yard sale permit questions	Answered questions
6.10.22	office	HPC standards document	Reviewed
6.13.22	office	Mural advisory group meeting with skye and peter	discussions
6.13.22	Transportation museum	Special event permit requests	Issued permits
6.13.22	401 17 th st	Zoning permit for roof repair	Issued permit
6.13.22	NC Finishing property	Meeting with peter and mayor on design charette concept	discussions
6.13.22	office	Planning Board meeting	No quorum
6.14.22	Lincoln ave	Subdivision questions	Answered questions
6.14.22	office	Discussions with Stacey about code of ord. updates	discussions
6.14.22	office	BoA meeting	Attended and participated
6.15.22	office	Review meeting outcome with manager	Staff discussion
6.16.22	510 s rowan	Questions about water service and trash receptacle	Answered questions

6.16.22	Salisbury ave	Questions about signs in planter boxes	Answered questions
6.16.22	various	Advised various about adoption of Incentive Policy	notified
6.16.22	office	Physical update of comp plan document	Discussions with manager
6.16.22	Salisbury ave	Contacted property owners next to kudzu gully about park expansion/environmental arts center	Contacts made
6.16.22	Long ferry rd	Questions about development process for new distribution ctr	Answered questions
6.16.22	office	Power failure	Left office early
6.17.22	Salisbury ave	Development plans for 400 block of n Salisbury ave	discussions
6.20.22	general	Questions about raising chickens	Answered questions
6.20.22	7th st	Questions from site plan designer on townhome project	Answered questions
6.20.22	all	Nodes and connector maps and PP presentation	Created and distributed
6.20.22	Salisbury ave	Questions about brewery/dog park project	Answered questions
6.20.22	US HWY 29	Noise complaint from event site	investigated
6.21.22	Long ferry rd	Distribution ctr development questions	Answered questions
6.21.22	office	Code of ordinance update issues	Staff meeting
6.21.22	Long ferry rd	Questions on townhome development	Answered questions
6.21.22	912 s spencer ave	Zoning permit single family home	Issued permit
6.21.22	Yadkin River Trailhead Project	Annexation resolutions, etc	drafted
6.22.22	Hackett rd dev	Conference call with developer team to discuss project	participated
6.22.22	912 s spencer ave	Zoning permit single family home	Issued permit
6.24.22	Salisbury ave	Property owner at spencer woods expansion	Phone conversation
6.24.22	Clyde st	Subdivision issues	Discussion with developer
6.24.22	roseman	Questions on small subdivision	Answered questions
6.24.22	Salisbury ave	Questions on PCA parking lot expansion	Answered questions
6.27.22	general	Letter to Salisbury post on restriping project	Sent letter by email
6.27.22	office	Issue discussion with Sam Morgan	Answered questions
6.27.22	Lexington st	Met with File on parking questions	discussions

6.29.22	NC Finishing	Owner request to meet to discuss development options	Scheduling meeting
6.29.22	Anne St	Exempt subdivision request	approved
6.29.22	216 n rowan	Zoning permit home renovations	approved

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spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: July 11, 2022

Issue under Consideration:	
Current Status:	
Points to Consider:	
Financial Impact:	
Options:	
Recommendations:	
Department:	Police- Code Enforcement



Code Enforcement Office

MH - Minimum Housing / OL - Overgrown Lot / HD - Historic District/ JV - Junk Vehicle / JP - Junk Pile / AWG - Abandoned White Goods / AC - Animal Control / IP - Illegal Parking /AB - Abandoned Building / ZV - Zoning Violation / CM - Commercial Maintenance/ Open Red - Open Active Case / Abated Green - Case Closed & Cleared / Unfounded Blue - No Violation Found,

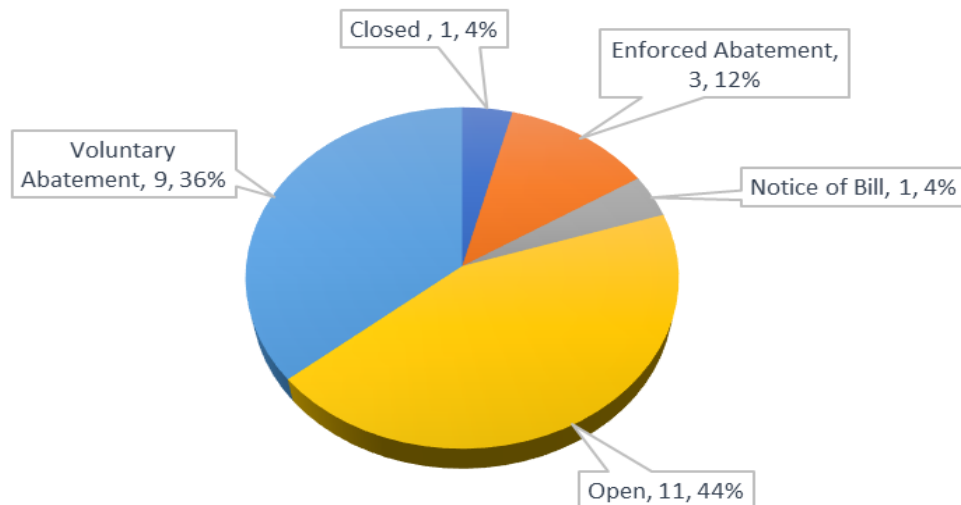
Monthly Report

June 2022 Highlights

- JUNE 2022: 25 total Cases, 11 Open, 14 Closed
- Year to Date: 118 Cases
- Notice of Violations for June: 7
- Liens filed: 3
- June 22, 2022 Public Information Session for 600 Block of 2nd Street and 3rd Street Bamboo Control
- June 28, 2022 Hearing for 119 5th St (Lyric Theater) Restoration

June 2022 Total Cases: 25

■ Closed ■ Enforced Abatement ■ Notice of Bill ■ Open ■ Voluntary Abatement

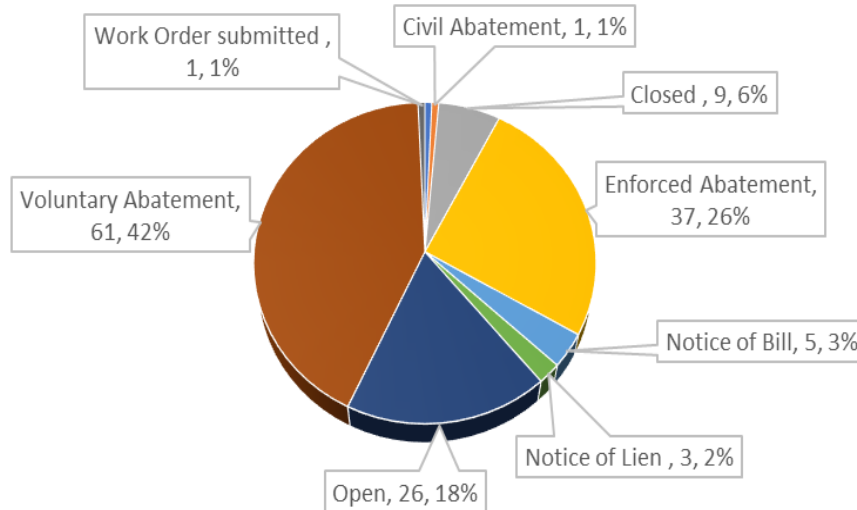




Code Enforcement Office

2022 Year to Date Breakdown: Total Cases 144

- Civil Abatement
- Closed
- Enforced Abatement
- Notice of Bill
- Notice of Lien
- Open
- Voluntary Abatement
- Work Order submitted



2022 Open Cases

Case Number	Address	Violation	Status
202200146	508 2nd St	Backyard covered with vegetation and unkempt	Open
202200145	512 2nd St	Damaged front porch and roof from fallen tree	Open
202200143	529 STEEPLE CHASE RD	PARKING IN THE YARD & CAR WITHOUT TAGS FOR OVER A YEAR	Open
202200142	206 s rowan av	High grass/rear of property	Open
202200141	204 s rowan av	High grass/rear yard	Open
202200138	600 3rd st	High Grass and Weeds	Open
202200134	200 S Rowan Av	Rat infestation	Open
202200132	401 Crestwood Ln	High Grass and Weeds	Open
202200130	913 2nd St	Junk pile in the front yard	Open
202200129	913 2nd St	High Grass and Weeds	Open
202200121	114 Lexington Ave	High Grass and Weeds	Open
202200107	311 S Rowan Av	High Grass and weeds	Open



Code Enforcement Office

202200101	315 N Rowan Ave	Trees growing in gutter and backyard looks very trashy, pile of dirt with weeds	Open
202200063	401 W 17th St	Major roof damage from tree falling on the house	Open
202200045	303 S Iredell Ave	Front porch unsafe with missing wood	Open
202200044	204 S Iredell Ave	Junk pile on the front porch and in the backyard	Open
202200038	119 5th St	Wall in alleyway next to 121 5th may collapse	Open
202200037	222 N. Salisbury Ave	Missing aluminum wrap and fascia board on front of roof.	Open
202200036	1216 S Salisbury Ave	Exterior of property with large amount of debris and trash	Open
202200034	613 5th St	Porch roof dilapidated	Open
202200033	704 5th St	Hole in roof	Open
202200027	504 1st street	House caught fire	Open
202200026	705 N Salisbury Ave Apt B	Junk pile in front yard	Open
202200025	2555 N US 29 Hwy	Piles of junk from illegal dumping	Open
202200015	804 S. Salisbury Ave	Car crashed into living room	Open
202200002	414 S Carolina Ave	Front porch have large hole left open from recent attempt to repair	Open



June 2022 Monthly Case Status Report

6/1/2022 - 6/28/2022

Case #	Case Date	Main Status	Last Status Change Date	Complaint Received	Violation Address	Nature of Complaint
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Group: Closed

202200133	6/3/2022	Closed	6/7/2022	Walk In	401 Crestwood Ln	Junk vehicle parked on road with expired tags

Group Total: 1

Group: Enforced Abatement

202200137	6/7/2022	Enforced Abatement	6/24/2022	Site Visit	709 7th St	High Grass and Weeds
202200136	6/7/2022	Enforced Abatement	6/22/2022	Site Visit	501 7th St	High Grass and Weeds
202200126	6/1/2022	Enforced Abatement	6/22/2022	Site Visit	906 3rd St	High Grass and Weeds
202200109	5/12/2022	Enforced Abatement	6/8/2022	Site Visit	1108 N Salisbury Ave	Trash pile in backyard
202200104	5/11/2022	Enforced Abatement	6/3/2022	Site Visit	906 S Spencer Ave	High grass and weeds
202200103	5/11/2022	Enforced Abatement	6/1/2022	Site Visit	201 W Newton St	High Grass and weeds
202200088	4/26/2022	Enforced Abatement	6/27/2022	Site Visit	413 S Baldwin Ave	High Grass and weeds
202200081	4/20/2022	Enforced Abatement	6/2/2022	Site Visit	502 S Carolina Ave	High Grass and weeds
202200035	3/14/2022	Enforced Abatement	6/14/2022	Site Visit	405 N. Salisbury Ave	Junk pile, pile of tires and junk vehicles in the backyard
202107145	12/6/2021	Enforced Abatement	6/27/2022	Phone Call	204 S. Rowan Ave	Ceiling collapsed due to water intrusion in the master bedroom

Group Total: 10

Group: Notice of Bill

202200124	6/1/2022	Notice of Bill	6/22/2022	Site Visit	816 5th St	High Grass and Weeds
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202200120	5/27/2022	Notice of Bill	6/22/2022	Site Visit	415 S Rowan Ave	High Grass and Weeds

Group Total: 2

Group: Open

202200146	6/27/2022	Open	6/27/2022	Site Visit	508 2nd St	Backyard covered with vegetation and unkept
202200145	6/27/2022	Open	6/27/2022	Site Visit	512 2nd St	Damaged front porch and roof from fallen tree
202200143	6/21/2022	Open	6/23/2022	Walk In	529 STEEPLE CHASE RD	PARKING IN THE YARD & CAR WITHOUT TAGS FOR OVER A YEAR
202200142	6/15/2022	Open	6/24/2022	Portal Complaint	206 s rowan av	High grass/rear of property
202200141	6/15/2022	Open	6/28/2022	Portal Complaint	204 s rowan av	High grass/rear yard
202200138	6/8/2022	Open	6/8/2022	Site Visit	600 3rd st	High Grass and Weeds
202200134	6/6/2022	Open	6/6/2022	Phone Call	200 S Rowan Av	Rat infestation
202200132	6/3/2022	Open	6/3/2022	Site Visit	401 Crestwood Ln	High Grass and Weeds
202200130	6/1/2022	Open	6/2/2022	Site Visit	913 2nd St	Junk pile in the front yard
202200129	6/1/2022	Open	6/2/2022	Site Visit	913 2nd St	High Grass and Weeds
202200121	6/1/2022	Open	6/2/2022	Site Visit	114 Lexington Ave	High Grass and Weeds

Group Total: 11

Group: Voluntary Abatement

202200144	6/24/2022	Voluntary Abatement	6/27/2022	Site Visit	401 S Rowan Ave	High Grass and weeds
202200140	6/14/2022	Voluntary Abatement	6/22/2022	Phone Call	0 Jordan Av	Pile of limbs left behind from tree service
202200139	6/8/2022	Voluntary Abatement	6/13/2022	Site Visit	512 N Salisbury Ave	High Grass and Weeds
202200135	6/7/2022	Voluntary Abatement	6/13/2022	Site Visit	412 Crestwood In	High Grass and Weeds
202200128	6/1/2022	Voluntary Abatement	6/7/2022	Site Visit	200 Gobbel St	High Grass and Weeds
202200127	6/1/2022	Voluntary Abatement	6/2/2022	Site Visit	904 3rd St	High Grass and Weeds
202200125	6/1/2022	Voluntary Abatement	6/2/2022	Site Visit	803 3rd St	High Grass and Weeds

202200123	6/1/2022	Voluntary Abatement	6/7/2022	Site Visit	425 N Salisbury Ave	High Grass and Weeds
202200122	6/1/2022	Voluntary Abatement	6/8/2022	Site Visit	116 Lexington Ave	High Grass and Weeds
202200119	5/26/2022	Voluntary Abatement	6/1/2022	Site Visit	510 S Yadkin Ave	High Grass and Weeds
202200118	5/25/2022	Voluntary Abatement	6/13/2022	Site Visit	904 S Salisbury Ave	High Grass and Weeds
202200117	5/25/2022	Voluntary Abatement	6/1/2022	Site Visit	408 W 17th St	High Grass and Weeds
202200116	5/25/2022	Voluntary Abatement	6/1/2022	Site Visit	409 7th St	High Grass and Weeds

Group Total: 13

Group: Work Order submitted

202200071	4/14/2022	Work Order submitted	6/2/2022	Site Visit	204 S Iredell Ave	High Grass and weeds

Group Total: 1

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Total Records: 38

6/28/2022

Activity Log Event Summary (Totals)

Spencer Police Department

(05/27/2022 - 06/29/2022)

8th Street Ballpark Check	62	911 Hang-Up	5
Administrative Work	26	Alarm - Other	11
Animal Complaint	5	Assault - In-Progress	1
Assault - Report	1	Assist - East Spencer Police	37
Assist - EMS	2	Assist - Fire Department	16
Assist - Motorist/Public	8	Assist - NCHP	1
Assist - Other Agency	6	Assist - Other Officer	27
Assist - Sheriff's Office	12	B&E/Burglary - Residential, In-Progress	1
B&E-Vehicle, Report	1	Business Check-Drive Through	223
Calls For Service (General)	3	Court	2
District Attorney's Office	1	Disturbance	7
Disturbance- Verbal	7	Disturbance-Physical	5
Domestic - Property Pick-up	1	Domestic Dispute	5
Domestic Violence	1	Escort - Funeral	1
Follow-up Investigation - Outside Town Limits	1	Follow-up Investigation- Spencer	11
Foot Patrol - Business	67	Found Property	6
Fraud - Report	1	Harrassment-Stalking	2
Involuntary Commitment	3	Juvenile - Runaway	1
Larceny - In-Progress	2	Larceny - Report	14
Magistrate's Office	1	Maintenance - Equipment	4
Maintenance - Vehicle	15	Meeting	19
Missing Juvenile	3	NCTM - Drive Through	151
NCTM - Foot Patrol	45	Noise Complaint	6
Norfolk Southern Railroad-Drive Through	3	Overdose	2
Park Check	125	Property - Found	1
Public Service	14	Robbery - Report	1
School Activities	1	School Check - NRES	46
School Check - NRHS	62	School Check - NRMS	44
Security Check/Standby	12	Shots Fired	7
Special Assignment - Other	1	SRO Duties	21
Subject with Gun	1	Subpoena Service	9
Suicide Threat	1	Suspicious - Activity	6
Suspicious - Person	9	Suspicious - Vehicle	7

Activity Log Event Summary (Totals)

Spencer Police Department

(05/27/2022 - 06/29/2022)

Traffic - Parking Control	2	Traffic Accident - PD	3
Traffic Complaint	1	Traffic Control	2
Traffic Enforcement	4	Training - PD	3
Trespassing - In-Progress	1	Trespassing - Report	1
Unlock Vehicle	4	Vehicle Pursuit	2
Vehicle Stop	11	Warrant Service	14
Welfare Check	16		

Total Number Of Events: 1,267

July 2022 Monthly Report

Calls for Service-As of 05/31/22-07/01/22

Fire: 29

EMS: 51

Monthly Total: 80

2022 Total: 440

Apparatus:

- All equipment remains in service.

Equipment:

- ATV 75 is now in service

Special Events:

- NCTM Fireworks- July 2nd @1930
- Coffee with the Chiefs- June 12th at 0900

Personnel:

- Addition of 1 PT employee and 2 PT trainees
- Received resignation on 6/30/22 from FT Lt. Kiestler effective 7/14/22. Position has been reopened internally.
- PT employee Doug Lewis has been promoted to the PT position of Deputy Chief.

Station:

No Updates.

Special Information:

- As we grow as an organization, the need for an addition becomes more dire. Not only for today's needs, but the needs of the future to facilitate future growth. Appropriate accommodations will aid with recruitment and retention.

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townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: **7/12/2022**

Issue under Consideration:	Public Works Monthly Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	No approval needed. This item is for information only.
Recommendations:	N/A
Department:	Public Works Department



DIRECTOR OF PUBLIC WORKS

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<http://www.ci.spencer.nc.us>

July 2022 Board of Alderman Meeting

- 1) Regular services (Sanitation, Brush, and Mowing) are running on schedule. Brush has been very heavy the last several weeks due mostly to the storms that rolled through the area. We have been working diligently to get all of the citizen's debris picked up, as well as debris we caused by clearing roads. **Note: We would like to remind citizens that all small debris and leaves must be bagged for pick-up at this time. This makes it easier for the guy's to pick it up, and it keeps the loose debris at the curb from ending up in the drains during thunder storms.**
- 2) We would like to announce that Chad Eagle has moved roles within our organization. He has taken on the position of Labor Forman, and will assume this position at the end of June. He will continue his mechanic duties as well, until a person is found to take that position. Chad has been with us for several years and has been doing most of these duties during the absence of our former Forman. We look forward to what he has to offer in this new role.
- 3) We have been doing a great deal of sidearm mowing this month. We have cut back numerous right of ways with more to come.
- 4) Along with this, there are areas where we have to use hand tools instead of the sidearm, particularly at intersections. We have been clearing some of these as well and will continue as time allows.
- 5) We continue to work at the 3rd Street and Carolina Intersection. We have the pipe installed and the ditch about three quarters filled. Every time it gets dry enough to complete we get hit with more showers, which starts the drying process all over again. We will be backfilling and dressing up the work site in the coming days to complete this project.
- 6) A hole has opened up along the edge of 2nd Street, adjacent to Rowan Park. It is a fairly substantial hole, which we have temporarily filled with dirt and stone to make sure we do not lose the road bed. It appears to be directly above the pipe that drains from the railroad property across Rowan Park and into the creek on Rowan Avenue. We will be investigating further and sending a camera into the line to find out more on what is happening, and bring our recommendations to the Board.

- 7) We did get another portion of sidewalk replaced along the first block of 2nd Street. This area had been planned for some time to make it easier for walking citizens to gain access to the community garden. With the price of concrete right now, the remainder of the money didn't go as far as we would have liked. We will be doing more in the fall and will incorporate the list provided to us from Ms. Talbott and the HPC in these plans.
- 8) We still plan to install a water line to provide water service to the smaller field at Eighth Street Ballpark. This has temporarily been put on hold until we can finish the other drainage project.
- 9) We have been working with Beth Nance to coordinate the fixing of the 4th Street planter at the same time that she rebuilds her patio surround. The person who caused the damage, was not insured, so we are looking for the best alternative for getting these repairs done.
- 10) We continue to spray, (curbs, parks, sidewalks) as weather and time allows. As always, we will only spray what is necessary, and will continue to do so as time allows.
- 11) **CCAP update:**
The project area has been marked and the homeowner's have had time to look at the area, on their property, that will be affected. We continue to find a meeting date that is suitable for everyone, to get their thoughts on this, and address any of their concerns. I am hopeful to have a date soon and will provide information at the regular monthly meeting.

12) **Since last report:**

There were 5 abatements issued and completed by Public Works and 1 issued but completed by the homeowner.

- 13) **Work Orders were completed as necessary, along with several citizen engagement requests.**

Monthly Events:

July 2nd - Event and Fireworks at NCTM

July 4th - Independence Day Holiday

July 30th - Monthly Cruise IN

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
0000-10-Revs							
-							
10-3100-000 TAXES, PRIOR YEARS	\$3,500.00	\$3,500.00	\$0.00	\$9,110.24	\$941.04	\$5,610.24	260
10-3194-000 TAXES, 3RD PRIOR YR	\$2,800.00	\$2,800.00	\$0.00	\$2,489.28	\$109.12	\$310.72	89
10-3195-000 TAXES, 2ND PRIOR YR	\$8,000.00	\$8,000.00	\$0.00	(\$1,073.23)	\$350.32	\$9,073.23	-13
10-3196-000 TAXES, FIRST PRIOR Y	\$39,000.00	\$39,000.00	\$0.00	\$23,251.74	\$1,431.49	\$15,748.26	60
10-3197-100 AD VALOREM TAXES CUR	\$1,433,143.00	\$1,433,143.00	\$0.00	\$1,448,509.79	\$19,891.10	\$15,366.79	101
10-3197-101 AD VALOREM TAXES VEH	\$134,779.00	\$134,779.00	\$0.00	\$135,327.88	\$13,950.11	\$548.88	100
10-3197-102 MUNICIPAL VEHICLE TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3197-180 TAX INTEREST & PENAL	\$10,000.00	\$10,000.00	\$0.00	\$14,946.00	\$2,484.84	\$4,946.00	149
10-3197-190 DOG TAX	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00	0
10-3231-000 1% SALES TAX (ART 39	\$319,795.00	\$325,295.00	\$0.00	\$286,979.83	\$33,869.05	\$38,315.17	88
10-3232-000 1/2% SALES TAX (ART	\$189,902.00	\$189,902.00	\$0.00	\$178,831.58	\$19,896.92	\$11,070.42	94
10-3233-000 1/2% SALES TAX (ART	\$156,581.00	\$156,581.00	\$0.00	\$141,351.55	\$16,708.24	\$15,229.45	90
10-3234-000 TELECOMM.SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3235-000 1/2% SALES TAX (ART	\$261,422.00	\$261,422.00	\$0.00	\$244,789.68	\$26,031.75	\$16,632.32	94
10-3260-000 PRIVILEGE LICENSE FE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3261-000 CABLE TV FRANCHISE F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3314-004 FED.DRUG SEIZURE REV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3317-004 STATE DRUG SEIZURE R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3318-000 INTANGIBLES TAX REIM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3322-000 BEER & WINE TAX	\$14,100.00	\$14,100.00	\$0.00	\$13,164.50	\$0.00	\$935.50	93
10-3324-000 UTILITY FRANCHISE TA	\$188,000.00	\$188,000.00	\$0.00	\$152,357.21	\$58,816.15	\$35,642.79	81
10-3325-000 FOOD STAMP REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3326-000 SOLID WASTE DISPOSAL	\$1,200.00	\$1,200.00	\$0.00	\$1,922.41	\$0.00	\$722.41	160
10-3327-000 INVENTORY TAX REIMBU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3431-000 COURT, PKG FEES, REP	\$2,000.00	\$2,000.00	\$0.00	\$823.98	\$36.00	\$1,176.02	41
10-3436-000 FIRE PROTECT.-EAST S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3437-000 FIRST RESPONDER FEES	\$4,020.00	\$4,020.00	\$0.00	\$4,020.00	\$335.00	\$0.00	100
10-3437-001 Rowan County Fire De	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3438-000 ROWAN-SALIS SCHOOLS	\$120,400.00	\$120,400.00	\$0.00	\$120,358.06	\$0.00	\$41.94	100
10-3439-000 NCTM PAYMENTS	\$29,247.00	\$29,247.00	\$0.00	\$29,247.96	\$2,437.33	\$0.96	100
10-3440-000 WATER BOND FROM SALI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3491-000 ZONING FEES	\$5,000.00	\$5,000.00	\$0.00	\$5,622.00	\$780.00	\$622.00	112
10-3491-001 LIEN PAYMENTS	\$9,000.00	\$9,000.00	\$0.00	\$6,394.33	\$50.00	\$2,605.67	71
10-3500-510 SOL/WASTE COLLECTION	\$219,300.00	\$219,300.00	\$0.00	\$184,749.98	\$0.00	\$34,550.02	84
10-3500-530 BULKY ITEM COLLECTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3500-540 RECYCLING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3500-550 YARD WASTE SALES	\$1,000.00	\$1,000.00	\$0.00	\$930.00	\$0.00	\$70.00	93
10-3831-000 INVESTMENT EARNINGS	\$1,000.00	\$1,000.00	\$0.00	\$4,052.51	\$1,925.88	\$3,052.51	405
10-3833-001 Donations-Police Dep	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3833-002 Donations-Other	\$0.00	\$163,000.00	\$0.00	\$173,000.00	\$10,000.00	\$10,000.00	106
10-3833-003 FIRE DEPT MEMORIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3833-004 DONATIONS-FIRE DEPAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3833-005 Donations-Arbor Day	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3835-000 SALES-FIXED ASSETS	\$24,000.00	\$24,000.00	\$0.00	\$36,833.07	\$58.19	\$12,833.07	153
10-3837-000 ABC REVENUES	\$12,000.00	\$12,000.00	\$0.00	\$11,789.69	\$0.00	\$210.31	98
10-3838-000 INSURANCE REIMBURSEM	\$0.00	\$67,232.00	\$0.00	\$69,861.41	\$0.00	\$2,629.41	104
10-3839-000 MISCELLANEOUS REVENU	\$24,500.00	\$24,500.00	\$0.00	\$27,253.10	\$14.00	\$2,753.10	111
10-3839-001 CIVIL CITATIONS - PO	\$100.00	\$100.00	\$0.00	\$20.00	\$0.00	\$80.00	20
10-3839-002 CIVIL CITATIONS - LA	\$100.00	\$100.00	\$0.00	\$237.50	\$0.00	\$137.50	238
10-3840-000 LIBRARY PARK RES.FEE	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0
10-3840-001 STANBACK FOREST RES.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-3841-000 STATE SHARED REVENUE	\$14,116.00	\$14,116.00	\$0.00	\$13,937.00	\$13,937.00	\$179.00	99
10-3920-000 LEASE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-000 PROCEEDS FROM LOAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-050 TRF.FROM SEWER FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-060 RES EQTY TRF-SOL WAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-070 TRF FROM CAPITAL RES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-000 FEDERAL GRANT - ARPA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-001 OTHER FIN.SOR-CAP LE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-002 OTHER GRANTS	\$20,000.00	\$84,488.00	\$0.00	\$20,250.00	\$0.00	\$64,238.00	24
10-3985-003 GRANTS-STANBACK FORE	\$0.00	\$0.00	\$0.00	\$5,222.57	\$0.00	\$5,222.57	0
10-3985-050 RES.EQUITY TRF.-SEWE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-060 TRANSF FROM POWELL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-070 RESTRICTED REVENUE F	\$0.00	\$0.00	\$0.00	\$0.79	\$0.00	\$0.79	0
10-3986-001 SCHOOL RESOURCE OFFI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3991-000 APPROPRIATED FUND BA	\$287,349.00	\$345,323.00	\$0.00	\$0.00	\$0.00	\$345,323.00	0
10-3991-001 APPROPRIATED CAPITAL	\$185,245.00	\$185,245.00	\$0.00	\$0.00	\$0.00	\$185,245.00	0
0000-10-Revs	\$3,720,649.00	\$4,078,843.00	\$0.00	\$3,366,563.41	\$224,053.53	\$841,174.05	83

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4110-10-GOVERNING BODY							
-							
10-4110-121 SALARIES/WAGES-REGUL	\$23,501.00	\$23,501.00	\$0.00	\$23,500.08	\$1,958.34	\$0.92	100
10-4110-181 FICA	\$1,798.00	\$1,798.00	\$0.00	\$1,797.96	\$149.83	\$0.04	100
10-4110-185 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-186 UNEMPLOYMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-191 SERVICES-ACCOUNTING	\$10,100.00	\$10,100.00	\$0.00	\$3,563.00	\$0.00	\$6,537.00	35
10-4110-192 SERVICES-LEGAL	\$27,500.00	\$27,500.00	\$5,500.00	\$24,571.94	\$0.00	(\$2,571.94)	89
10-4110-194 CONTRACT SERVICES	\$9,000.00	\$29,000.00	\$23,830.00	\$5,911.90	\$0.00	(\$741.90)	20
10-4110-212 UNIFORMS	\$280.00	\$280.00	\$0.00	\$181.94	(\$25.37)	\$98.06	65
10-4110-291 SUPPLIES DATA PROCES	\$2,000.00	\$2,250.00	\$0.00	\$2,283.99	\$36.99	(\$33.99)	102
10-4110-299 SUPPLIES AND MATERIA	\$500.00	\$620.00	\$0.00	\$875.15	\$0.00	(\$255.15)	141
10-4110-311 TRAVEL	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0
10-4110-321 TELEPHONE & INTERNET	\$300.00	\$300.00	\$0.00	\$254.43	(\$40.99)	\$45.57	85
10-4110-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-395 TRAINING	\$2,700.00	\$2,060.00	\$0.00	\$1,508.69	\$1,475.00	\$551.31	73
10-4110-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-451 INSURANCE-PROP/GEN/P	\$1,815.00	\$1,815.00	\$0.00	\$1,815.00	\$0.00	\$0.00	100
10-4110-491 DUES AND SUBSCRIPTIO	\$11,530.00	\$11,530.00	\$0.00	\$10,969.67	\$0.00	\$560.33	95
10-4110-498 Spencer Business Ass	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-550 CO-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-570 CO-LAND	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	100
10-4110-580 CO-INFRASTRUCTURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-600 NONPROFIT GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-610 COMMUNITY APPEARANCE	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	0
10-4110-620 HISTORIC PRESERVATIO	\$10,300.00	\$10,300.00	\$0.00	\$500.00	\$0.00	\$9,800.00	5
10-4110-625 DONATION-LIBRARY PAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-630 ROWAN COUNTY ELECTIO	\$3,200.00	\$3,470.00	\$0.00	\$3,466.49	\$0.00	\$3.51	100
10-4110-631 ROWAN COUNTY TAX COL	\$13,000.00	\$13,000.00	\$0.00	\$13,514.84	\$226.26	(\$514.84)	104
10-4110-640 TOURISM AND EVENTS	\$15,000.00	\$15,000.00	\$0.00	\$13,410.54	\$714.40	\$1,589.46	89
10-4110-645 SPENCER PARTNERSHIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-650 FACADE GRANT -COMM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-651 FACADE GRANT-RESIDEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-660 TRF.TO SOLID WASTE F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-665 RES EQUITY TRF-FLEET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-930 TRANSFER TO CAPITAL	\$0.00	\$50,282.00	\$0.00	\$0.00	\$0.00	\$50,282.00	0
10-4110-983 TRF.TO CAP.RES.(FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-999 CONTINGENCIES	\$25,000.00	\$24,000.00	\$0.00	\$0.00	\$0.00	\$24,000.00	0
4110-10-GOVERNING BODY	\$177,024.00	\$246,306.00	\$39,330.00	\$113,125.62	\$4,494.46	\$93,850.38	62

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4130-10-ADMINISTRATION							
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10-4130-121 SALARIES/WAGES-REGUL	\$242,398.00	\$239,483.00	\$0.00	\$212,615.87	\$19,866.81	\$26,867.13	89
10-4130-122 SALARIES/WAGES-OVERT	\$13,476.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-126 SALARIES/WAGES/TEMPO	\$0.00	\$870.00	\$0.00	\$869.95	\$0.00	\$0.05	100
10-4130-127 SALARIES/WAGES-BONUS	\$2,700.00	\$2,700.00	\$0.00	\$1,800.00	\$0.00	\$900.00	67
10-4130-133 401K Town Match	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-181 FICA	\$19,785.00	\$19,785.00	\$0.00	\$16,003.07	\$1,467.84	\$3,781.93	81
10-4130-182 RETIREMENT	\$28,050.00	\$27,960.00	\$0.00	\$17,047.14	\$2,291.79	\$10,912.86	61
10-4130-183 GROUP INSURANCE	\$39,800.00	\$39,800.00	\$0.00	\$38,489.94	\$1,835.35	\$1,310.06	97
10-4130-184 401K CONTRIBUTION	\$12,300.00	\$11,800.00	\$0.00	\$8,982.37	\$889.11	\$2,817.63	76
10-4130-185 WORKERS COMPENSATION	\$900.00	\$900.00	\$0.00	\$815.99	\$0.00	\$84.01	91
10-4130-186 UNEMPLOYMENT	\$2,000.00	\$2,000.00	\$0.00	\$880.72	\$0.00	\$1,119.28	44
10-4130-191 SERVICES-ACCOUNTING	\$2,400.00	\$2,400.00	\$0.00	\$0.00	\$0.00	\$2,400.00	0
10-4130-193 MEDICAL SERVICES	\$2,800.00	\$2,800.00	\$0.00	\$963.00	\$68.00	\$1,837.00	34
10-4130-194 CONTRACT SERVICES	\$142,490.00	\$154,801.00	\$29,465.00	\$155,932.28	\$24,752.53	(\$30,596.28)	101
10-4130-198 SERVICES-ENGINEERING	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	100
10-4130-211 JANITORIAL SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$817.55	(\$230.87)	\$182.45	82
10-4130-212 UNIFORMS	\$320.00	\$320.00	\$0.00	\$295.46	(\$43.96)	\$24.54	92
10-4130-220 FOOD & PROVISIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-260 SUPPLIES-OFFICE	\$4,500.00	\$4,500.00	\$0.00	\$3,179.39	\$57.30	\$1,320.61	71
10-4130-270 COVID	\$0.00	\$0.00	\$0.00	\$299.80	\$299.80	(\$299.80)	0
10-4130-291 SUPPLIES-DATA PROCES	\$5,250.00	\$5,250.00	\$0.00	\$3,814.18	\$0.00	\$1,435.82	73
10-4130-296 SUPPLIES-MEDICAL	\$500.00	\$500.00	\$0.00	\$24.49	\$24.49	\$475.51	5
10-4130-299 SUPPLIES AND MATERIA	\$2,300.00	\$3,800.00	\$389.69	\$3,140.45	\$538.31	\$269.86	83
10-4130-311 TRAVEL	\$3,250.00	\$3,250.00	\$192.00	\$1,551.77	\$372.29	\$1,506.23	48
10-4130-321 TELEPHONE AND INTERN	\$6,235.00	\$10,000.00	\$0.00	\$9,132.48	(\$18.33)	\$867.52	91
10-4130-325 POSTAGE	\$4,800.00	\$4,800.00	\$0.00	\$3,162.32	\$227.12	\$1,637.68	66
10-4130-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$1,320.00	\$330.00	(\$1,320.00)	0
10-4130-331 UTILITIES	\$19,200.00	\$19,200.00	\$0.00	\$25,020.43	\$1,857.84	(\$5,820.43)	130
10-4130-332 WATER/SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-341 PRINTING	\$1,100.00	\$1,100.00	\$0.00	\$922.99	\$56.70	\$177.01	84
10-4130-351 MAINTENANCE-BUILDING	\$2,500.00	\$3,573.00	\$286.76	\$676.15	\$0.00	\$2,610.09	19
10-4130-352 MAINT & REPAIRS - EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-370 ADVERTISING	\$2,000.00	\$2,000.00	\$320.00	\$4,213.57	\$815.85	(\$2,533.57)	211
10-4130-394 CLEANING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-395 TRAINING	\$4,200.00	\$4,200.00	\$325.00	\$4,167.50	(\$149.00)	(\$292.50)	99
10-4130-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-397 TECHNOLOGY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-398 PROFESSIONAL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-400 DAVID TREME EDUCATIO	\$3,000.00	\$3,000.00	\$2,445.88	\$0.00	\$0.00	\$554.12	0
10-4130-439 EQUIPMENT RENTAL	\$0.00	\$5,900.00	\$0.00	\$4,814.99	\$267.00	\$1,085.01	82
10-4130-440 MAINTENANCE CONTRACT	\$16,200.00	\$24,800.00	\$650.00	\$25,815.47	\$1,188.15	(\$1,665.47)	104
10-4130-441 LICENSE FEE	\$22,197.00	\$22,197.00	\$3,159.00	\$18,141.95	(\$359.88)	\$896.05	82
10-4130-451 INSURANCE-PROP/GEN/P	\$10,026.00	\$10,026.00	\$0.00	\$9,503.69	\$0.00	\$522.31	95
10-4130-453 INSURANCE - BONDS	\$550.00	\$550.00	\$0.00	\$550.00	\$0.00	\$0.00	100
10-4130-491 DUES AND SUBSCRIPTIO	\$1,525.00	\$1,535.00	\$0.00	\$2,089.00	\$200.00	(\$554.00)	136
10-4130-492 WATER/SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-499 MISCELLANEOUS	\$1,000.00	\$3,000.00	\$0.00	\$3,060.16	(\$88.25)	(\$60.16)	102
10-4130-521 CAPITAL SOFTWARE	\$12,695.00	\$12,695.00	\$0.00	\$12,695.00	\$0.00	\$0.00	100
10-4130-540 BOND PRINCIPAL/INTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-550 CAP. OUTLAY-OTHER EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-580 CAP.OUT-BLDG.STRUCT.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4130-590 PARK PLAZA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-610 ECONOMIC DEV.COMM.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-620 ECON.DEV.ACTIVITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-710 PRINICIPAL	\$51,920.00	\$51,920.00	\$0.00	\$0.00	\$0.00	\$51,920.00	0
10-4130-720 INTEREST	\$108,565.00	\$92,090.00	\$0.00	\$0.00	\$0.00	\$92,090.00	0
10-4130-740 PARK PLAZZA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-750 LEASE PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-850 TRANSFER TO PARK PLA	\$0.00	\$57,974.00	\$0.00	\$57,974.00	\$0.00	\$0.00	100
10-4130-851 TRANSFER TO CORONAVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-999 CREDIT CARD CHARGES	\$0.00	\$0.00	\$0.00	\$20,096.14	\$31,593.37	(\$20,096.14)	0
4130-10-ADMINISTRATION	\$803,932.00	\$864,479.00	\$37,233.33	\$680,879.26	\$88,109.36	\$146,366.41	83

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4310-10-POLICE OPERATIONS							
10-4310-121 SALARIES/WAGES-REGUL	\$682,118.00	\$639,857.00	\$0.00	\$537,366.86	\$64,869.56	\$102,490.14	84
10-4310-122 SALARIES/WAGES-OVERT	\$0.00	\$5,000.00	\$0.00	\$11,004.47	\$1,887.42	(\$6,004.47)	220
10-4310-126 PART-TIME/TEMPORARY	\$2,000.00	\$1,760.00	\$0.00	\$1,824.00	\$352.00	(\$64.00)	104
10-4310-127 SALARIES/WAGES-BONUS	\$9,600.00	\$9,600.00	\$0.00	\$6,300.00	\$0.00	\$3,300.00	66
10-4310-131 SUPPLEMENTAL LAW RET	\$7,108.00	\$7,108.00	\$0.00	\$7,025.84	\$820.14	\$82.16	99
10-4310-133 LAW ENF.OFFICERS-401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-181 FICA	\$53,650.00	\$52,502.00	\$0.00	\$41,969.16	\$5,045.98	\$10,532.84	80
10-4310-182 RETIREMENT	\$83,300.00	\$82,421.00	\$0.00	\$65,347.25	\$7,914.03	\$17,073.75	79
10-4310-183 GROUP INSURANCE	\$133,650.00	\$133,650.00	\$0.00	\$109,736.40	\$6,754.59	\$23,913.60	82
10-4310-184 401K CONTRIBUTION	\$34,600.00	\$34,600.00	\$0.00	\$26,304.20	\$2,972.34	\$8,295.80	76
10-4310-185 WORKERS COMPENSATION	\$23,000.00	\$17,000.00	\$0.00	\$16,813.25	\$0.00	\$186.75	99
10-4310-193 SERVICES-MEDICAL	\$3,500.00	\$3,500.00	\$0.00	\$870.00	\$0.00	\$2,630.00	25
10-4310-194 CONTRACT SERVICES	\$10,000.00	\$55,528.00	\$0.00	\$55,663.98	\$15,975.00	(\$135.98)	100
10-4310-212 UNIFORMS	\$10,700.00	\$10,700.00	\$1,380.00	\$6,925.43	\$848.90	\$2,394.57	65
10-4310-213 SUPPLIES-SAFETY	\$1,900.00	\$1,900.00	\$0.00	\$870.06	\$65.24	\$1,029.94	46
10-4310-231 DARE PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-241 K-9 PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-251 MOTOR FUEL AND LUBRI	\$24,000.00	\$24,000.00	\$0.00	\$27,148.78	\$3,476.57	(\$3,148.78)	113
10-4310-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-260 SUPPLIES-OFFICE	\$2,500.00	\$2,500.00	\$0.00	\$722.89	(\$114.41)	\$1,777.11	29
10-4310-291 SUPPLIES-DATA PROCES	\$0.00	\$12,350.00	\$9,291.60	\$1,481.64	(\$892.70)	\$1,576.76	12
10-4310-292 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-296 SUPPLIES-MEDICAL	\$0.00	\$1,950.00	\$0.00	\$2,179.84	\$0.00	(\$229.84)	112
10-4310-299 SUPPLIES AND MATERIA	\$9,600.00	\$9,600.00	\$4,661.48	\$6,119.14	\$399.89	(\$1,180.62)	64
10-4310-311 TRAVEL	\$1,500.00	\$1,500.00	\$0.00	\$367.80	\$0.00	\$1,132.20	25
10-4310-321 TELEPHONE AND INTERN	\$14,500.00	\$14,500.00	\$0.00	\$13,917.36	\$368.75	\$582.64	96
10-4310-329 OTHER COMMUNICATION	\$4,000.00	\$4,000.00	\$0.00	\$2,406.93	\$0.00	\$1,593.07	60
10-4310-341 PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-352 MAINTENANCE-EQUIPMEN	\$4,500.00	\$4,500.00	\$0.00	\$1,221.02	\$715.00	\$3,278.98	27
10-4310-353 MAINTENANCE-VEHICLES	\$11,000.00	\$11,000.00	\$770.44	\$8,061.61	\$3,522.19	\$2,167.95	73
10-4310-370 ADVERTISING	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4310-395 TRAINING	\$8,025.00	\$8,025.00	\$0.00	\$1,176.56	\$816.56	\$6,848.44	15
10-4310-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-440 MAINTENANCE CONTRACT	\$24,948.00	\$24,948.00	\$0.00	\$22,570.17	\$570.00	\$2,377.83	90
10-4310-441 LICENSE FEE	\$3,204.00	\$3,204.00	\$0.00	\$3,204.00	\$0.00	\$0.00	100
10-4310-451 INSURANCE-PROP/GEN/P	\$10,416.00	\$10,416.00	\$0.00	\$10,415.70	\$0.00	\$0.30	100
10-4310-452 INSURANCE-VEHICLES	\$13,208.00	\$12,728.00	\$0.00	\$12,254.77	\$0.00	\$473.23	96
10-4310-491 DUES AND SUBSCRIPTIO	\$380.00	\$380.00	\$0.00	\$190.00	\$0.00	\$190.00	50
10-4310-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$436.83	\$230.59	\$563.17	44
10-4310-540 CO-VEHICLES	\$49,100.00	\$92,572.00	\$56,424.69	\$45,558.08	\$0.00	(\$9,410.77)	49
10-4310-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$16,168.00	\$16,168.00	\$0.00	\$0.00	\$0.00	0
10-4310-560 CAPITAL OUTLAY-BLDG.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-750 LEASE PYMTS-COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-760 LEASE PYMTS-VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-765 LEASE PYMTS-RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-770 STATE DRUG SEIZURE E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-771 FED DRUG SEIZURE EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4310-10-POLICE OPERATIONS	\$1,237,207.00	\$1,310,667.00	\$88,696.21	\$1,047,454.02	\$116,597.64	\$174,516.77	87

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4340-10-FIRE OPERATIONS							
-							
10-4340-121 SALARIES/WAGES-REGUL	\$51,479.00	\$51,479.00	\$0.00	\$51,462.47	\$6,403.20	\$16.53	100
10-4340-122 OVERTIME	\$0.00	\$3,000.00	\$0.00	\$2,077.46	\$0.00	\$922.54	69
10-4340-125 SALARIES/WAGES-VOL F	\$18,370.00	\$18,370.00	\$0.00	\$9,462.22	\$1,570.00	\$8,907.78	52
10-4340-126 PART-TIME/TEMPORARY	\$174,105.00	\$169,305.00	\$0.00	\$129,999.89	\$14,636.82	\$39,305.11	77
10-4340-127 SALARIES/WAGES-BONUS	\$4,800.00	\$6,600.00	\$0.00	\$6,600.00	\$0.00	\$0.00	100
10-4340-180 FIREFIGHTER LIFE INS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-181 FICA	\$19,034.00	\$19,034.00	\$0.00	\$15,225.73	\$1,724.10	\$3,808.27	80
10-4340-182 RETIREMENT	\$6,046.00	\$6,046.00	\$0.00	\$5,887.40	\$732.54	\$158.60	97
10-4340-183 GROUP INSURANCE	\$8,010.00	\$8,010.00	\$0.00	\$8,897.56	\$1,811.92	(\$887.56)	111
10-4340-184 401K CONTRIBUTION	\$2,645.00	\$2,645.00	\$0.00	\$2,573.15	\$320.16	\$71.85	97
10-4340-185 WORKERS COMPENSATION	\$15,000.00	\$15,000.00	\$0.00	\$13,341.89	\$0.00	\$1,658.11	89
10-4340-194 CONTRACT SERVICES	\$5,600.00	\$5,600.00	\$0.00	\$4,040.00	\$0.00	\$1,560.00	72
10-4340-211 JANITORIAL SUPPLIES	\$1,800.00	\$1,800.00	\$0.00	\$985.69	(\$165.55)	\$814.31	55
10-4340-212 UNIFORMS	\$5,850.00	\$15,850.00	\$6,407.21	\$5,371.67	\$1,935.46	\$4,071.12	34
10-4340-213 SUPPLIES-SAFETY	\$19,605.00	\$19,605.00	\$21,225.00	\$12,560.03	\$189.00	(\$14,180.03)	64
10-4340-214 FEMA-PERS.PROTECTIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-215 PERSONAL PROTECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-220 FOOD & PROVISIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-230 SUPPLIES-EDUCATIONAL	\$1,150.00	\$11,150.00	\$0.00	\$9,299.00	\$9,299.00	\$1,851.00	83
10-4340-251 MOTOR FUEL AND LUBRI	\$4,500.00	\$4,500.00	\$0.00	\$7,699.40	\$964.11	(\$3,199.40)	171
10-4340-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-260 SUPPLIES-OFFICE	\$1,000.00	\$1,000.00	\$0.00	\$718.42	\$17.83	\$281.58	72
10-4340-265 POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-270 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-291 SUPPLIES-DATA PROCES	\$1,000.00	\$1,000.00	\$0.00	\$619.99	\$0.00	\$380.01	62
10-4340-292 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-296 SUPPLIES-MEDICAL	\$2,340.00	\$2,340.00	\$0.00	\$1,233.89	\$0.00	\$1,106.11	53
10-4340-299 SUPPLIES AND MATERIA	\$3,800.00	\$12,400.00	\$1,700.00	\$8,996.38	\$0.00	\$1,703.62	73
10-4340-311 TRAVEL	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0
10-4340-321 TELEPHONE AND INTE	\$7,500.00	\$7,500.00	\$0.00	\$7,257.55	(\$36.01)	\$242.45	97
10-4340-329 OTHER COMMUNICATION	\$3,280.00	\$1,730.00	\$0.00	\$149.90	\$0.00	\$1,580.10	9
10-4340-331 UTILITIES	\$7,160.00	\$7,160.00	\$0.00	\$8,497.65	\$803.47	(\$1,337.65)	119
10-4340-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-351 MAINTENANCE-BUILDING	\$3,000.00	\$28,972.00	\$0.00	\$25,567.16	\$252.97	\$3,404.84	88
10-4340-352 MAINTENANCE-EQUIPMEN	\$5,000.00	\$5,000.00	\$0.00	\$1,881.53	\$130.00	\$3,118.47	38
10-4340-353 MAINTENANCE-VEHICLES	\$15,500.00	\$25,500.00	\$5,986.40	\$17,281.77	\$8,042.91	\$2,231.83	68
10-4340-354 MAINTENANCE-GROUNDS	\$500.00	\$10,500.00	\$10,763.00	\$153.97	\$0.00	(\$416.97)	1
10-4340-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-375 PUBLIC ED.PREV.MATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-395 TRAINING	\$4,250.00	\$4,250.00	\$0.00	\$1,941.63	(\$1,428.00)	\$2,308.37	46
10-4340-396 MEDICAL SERVICES	\$500.00	\$500.00	\$0.00	\$360.00	\$0.00	\$140.00	72
10-4340-440 MAINTENANCE CONTRACT	\$2,588.00	\$2,588.00	\$0.00	\$1,274.89	\$111.00	\$1,313.11	49
10-4340-441 LICENSE FEE	\$2,250.00	\$3,365.00	\$0.00	\$3,365.00	\$0.00	\$0.00	100
10-4340-451 INSURANCE-PROP/GEN/P	\$5,120.00	\$5,120.00	\$0.00	\$3,435.33	\$0.00	\$1,684.67	67
10-4340-452 INSURANCE - VEHICLES	\$4,741.00	\$4,741.00	\$0.00	\$4,396.60	\$0.00	\$344.40	93
10-4340-491 DUES AND SUBSCRIPTIO	\$2,185.00	\$2,185.00	\$0.00	\$1,990.00	\$0.00	\$195.00	91
10-4340-499 MISCELLANEOUS	\$500.00	\$29,679.00	\$241.82	\$9,587.16	\$0.00	\$19,850.02	32
10-4340-540 CO-VEHICLES	\$0.00	\$25,162.00	\$6,021.93	\$25,639.20	\$0.00	(\$6,499.13)	102
10-4340-550 CO-EQUIPMENT	\$5,000.00	\$5,000.00	\$3,750.00	\$4,690.79	\$426.93	(\$3,440.79)	94
10-4340-560 CO-BUILDING AND IMPR	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-570 CO-LAND	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-670 MILLER FERRY F.D.CON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4340-750 LEASE PAYMENTS	\$18,251.00	\$18,251.00	\$0.00	\$18,250.71	\$0.00	\$0.29	100
10-4340-752 LEASE PMTS-UTILITY T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-753 LEASE PAYMENTS-RADIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-755 LEASE PAYMENTS-FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-765 LEASE PYMT-RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-775 LEASE PYMTS - EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-785 LEASE PAYMT-UTILITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-800 FIRE STATION LEASE P	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-810 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4340-10-FIRE OPERATIONS	\$528,759.00	\$562,237.00	\$56,095.36	\$432,773.08	\$47,741.86	\$73,368.56	87

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4510-10-STREETS OPERATIONS							
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10-4510-121 SALARIES/WAGES-REGUL	\$154,108.00	\$154,108.00	\$0.00	\$102,221.09	\$11,865.98	\$51,886.91	66
10-4510-122 SALARIES/WAGES-OVERT	\$1,500.00	\$1,500.00	\$0.00	\$1,415.52	\$167.53	\$84.48	94
10-4510-126 PART-TIME/TEMPORARY	\$13,482.00	\$13,482.00	\$0.00	\$12,296.85	\$1,367.57	\$1,185.15	91
10-4510-127 SALARIES/WAGES-BONUS	\$3,260.00	\$3,260.00	\$0.00	\$2,955.00	\$0.00	\$305.00	91
10-4510-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-181 FICA	\$13,200.00	\$13,200.00	\$0.00	\$8,278.61	\$931.52	\$4,921.39	63
10-4510-182 RETIREMENT	\$18,180.00	\$18,180.00	\$0.00	\$11,830.73	\$1,376.63	\$6,349.27	65
10-4510-183 GROUP INSURANCE	\$58,800.00	\$58,800.00	\$0.00	\$49,490.65	\$2,952.36	\$9,309.35	84
10-4510-184 401K CONTRIBUTION	\$7,950.00	\$7,950.00	\$0.00	\$4,192.52	\$489.15	\$3,757.48	53
10-4510-185 WORKERS COMPENSATION	\$9,500.00	\$9,500.00	\$0.00	\$9,401.10	\$0.00	\$98.90	99
10-4510-211 JANITORIAL SUPPLIES	\$750.00	\$750.00	\$0.00	\$404.67	\$0.00	\$345.33	54
10-4510-212 UNIFORMS	\$4,500.00	\$4,500.00	\$0.00	\$2,637.58	\$245.25	\$1,862.42	59
10-4510-213 SUPPLIES-SAFETY	\$1,750.00	\$1,750.00	\$172.20	\$1,181.33	\$556.48	\$396.47	68
10-4510-230 SUPPLIES-EDUCATIONAL	\$1,000.00	\$1,000.00	\$0.00	\$726.06	\$367.38	\$273.94	73
10-4510-240 CONSTRUCT./REPAIR SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-251 MOTOR FUEL AND LUBRI	\$15,000.00	\$15,000.00	\$0.00	\$19,510.29	\$322.72	(\$4,510.29)	130
10-4510-252 TIRES & TUBES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-253 PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-260 SUPPLIES-OFFICE	\$250.00	\$250.00	\$0.00	\$66.19	\$0.00	\$183.81	26
10-4510-291 SUPPLIES-DATA PROCES	\$200.00	\$200.00	\$0.00	\$52.28	\$0.00	\$147.72	26
10-4510-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-299 SUPPLIES AND MATERIA	\$5,750.00	\$5,750.00	\$0.00	\$5,221.38	\$157.73	\$528.62	91
10-4510-311 TRAVEL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-321 TELEPHONE AND INTERN	\$4,000.00	\$4,000.00	\$0.00	\$2,171.95	\$20.66	\$1,828.05	54
10-4510-329 OTHER COMMUNICATION	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-331 UTILITIES	\$41,500.00	\$41,500.00	\$0.00	\$41,667.90	\$3,733.60	(\$167.90)	100
10-4510-332 FUEL OIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-339 OTHER UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-351 MAINTENANCE-BUILDING	\$4,000.00	\$4,000.00	\$80.24	\$4,320.91	\$405.12	(\$401.15)	108
10-4510-352 MAINTENANCE-EQUIPMEN	\$4,500.00	\$4,500.00	\$0.00	\$2,349.80	\$127.48	\$2,150.20	52
10-4510-353 MAINTENANCE-VEHICLES	\$10,000.00	\$10,000.00	\$615.04	\$5,967.42	\$353.22	\$3,417.54	60
10-4510-354 MAINTENANCE GROUNDS	\$2,000.00	\$2,000.00	\$42.00	\$2,687.68	\$0.00	(\$729.68)	134
10-4510-356 MAINTENANCE-STREETS	\$2,000.00	\$2,000.00	\$0.00	\$1,941.55	\$0.00	\$58.45	97
10-4510-359 MAINT. & REPAIRS - O	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-395 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-397 PAVING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-398 LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-439 EQUIPMENT RENTAL	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4510-440 MAINTENANCE CONTRACT	\$1,000.00	\$1,000.00	\$0.00	\$597.97	\$14.00	\$402.03	60
10-4510-451 INSURANCE-PRO/GEN/PR	\$2,000.00	\$2,000.00	\$0.00	\$1,550.89	\$0.00	\$449.11	78
10-4510-452 INSURANCE - VEHICLES	\$6,000.00	\$6,000.00	\$0.00	\$5,689.33	\$0.00	\$310.67	95
10-4510-480 INDIRECT COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-491 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-499 MISCELLANEOUS	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0
10-4510-510 CAP.OUT.-OFFICE FURN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-540 CO-VEHICLES	\$30,000.00	\$30,000.00	\$32,667.00	\$0.00	\$0.00	(\$2,667.00)	0
10-4510-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4510-580 CO-INFRASTRUCTURE	\$37,000.00	\$37,000.00	\$0.00	\$37,726.14	\$0.00	(\$726.14)	102
10-4510-591 ROADWAY & PAVING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-593 LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-750 LEASE PAYMENTS-COMPU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-770 LEASE PAYMENTS-BACKH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-775 LEASE PAYMENTS-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4510-10-STREETS OPERATIONS	\$455,230.00	\$455,230.00	\$33,576.48	\$338,553.39	\$25,454.38	\$83,100.13	82

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4710-10-SOLID/YARD OPERATIONS							
-							
10-4710-121 SALARIES/WAGES-REGUL	\$199,635.00	\$199,635.00	\$0.00	\$178,353.31	\$22,865.27	\$21,281.69	89
10-4710-122 SALARIES/WAGES-OVERT	\$1,500.00	\$1,500.00	\$0.00	\$2,104.46	\$419.97	(\$604.46)	140
10-4710-127 SALARIES/WAGES-BONUS	\$3,255.00	\$3,255.00	\$0.00	\$3,255.00	\$0.00	\$0.00	100
10-4710-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-181 FICA	\$15,650.00	\$15,650.00	\$0.00	\$12,948.26	\$1,612.59	\$2,701.74	83
10-4710-182 RETIREMENT	\$23,400.00	\$23,400.00	\$0.00	\$20,725.75	\$2,673.34	\$2,674.25	89
10-4710-183 GROUP INSURANCE	\$59,500.00	\$59,500.00	\$0.00	\$41,919.59	\$2,426.24	\$17,580.41	70
10-4710-184 401K CONTRIBUTION	\$9,800.00	\$9,800.00	\$0.00	\$5,743.66	\$650.65	\$4,056.34	59
10-4710-185 WORKERS COMPENSATION	\$11,000.00	\$11,000.00	\$0.00	\$10,041.20	\$0.00	\$958.80	91
10-4710-193 SERVICES-MEDICAL	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4710-194 CONTRACT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-211 JANITORIAL SUPPLIES	\$500.00	\$500.00	\$0.00	\$404.68	\$0.00	\$95.32	81
10-4710-212 UNIFORMS	\$3,250.00	\$3,250.00	\$0.00	\$3,113.16	\$325.10	\$136.84	96
10-4710-213 SAFETY SUPPLIES	\$1,000.00	\$1,000.00	\$172.19	\$556.49	\$556.49	\$271.32	56
10-4710-230 SUPPLIES-EDUCATIONAL	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4710-240 CONSTRUCT./REPAIR SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-251 MOTOR FUEL AND LUBRI	\$11,000.00	\$11,000.00	\$0.00	\$14,374.46	\$215.14	(\$3,374.46)	131
10-4710-252 TIRES & TUBES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-253 PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-260 OFFICE SUPPLIES/MATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-270 CARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-299 SUPPLIES AND MATERIA	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0
10-4710-311 TR AVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-321 TELEPHONE AND INTERN	\$2,250.00	\$2,250.00	\$0.00	\$1,225.73	\$103.73	\$1,024.27	54
10-4710-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-352 MAINTENANCE-EQUIPMEN	\$4,200.00	\$4,200.00	\$0.00	\$2,581.74	\$0.00	\$1,618.26	61
10-4710-353 MAINTENANCE-VEHILCES	\$8,100.00	\$8,100.00	\$0.00	\$8,151.83	(\$250.00)	(\$51.83)	101
10-4710-370 ADVERTISING	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
10-4710-395 TRAINING	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4710-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-397 LANDFILL SER TIPPING	\$50,000.00	\$50,000.00	\$0.00	\$51,893.78	\$4,439.88	(\$1,893.78)	104
10-4710-398 LANDFILL SER RECYCLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-438 TREE WORK	\$1,675.00	\$102.00	\$0.00	\$0.00	\$0.00	\$102.00	0
10-4710-440 MAINTENANCE CONTRACT	\$10,500.00	\$10,500.00	\$0.00	\$10,117.00	\$14.00	\$383.00	96
10-4710-451 INSURANCE-PROP/GEN/P	\$1,758.00	\$1,758.00	\$0.00	\$792.72	\$0.00	\$965.28	45
10-4710-452 INSURANCE-VEHICLES	\$3,300.00	\$3,300.00	\$0.00	\$1,364.96	\$0.00	\$1,935.04	41
10-4710-499 MISCELLANEOUS	\$325.00	\$325.00	\$0.00	\$0.00	\$0.00	\$325.00	0
10-4710-540 CAP OUT-MOTOR VEH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-580 CAPITAL OUTLAY-BLDG,	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-750 LEASE PAYMENTS	\$14,885.00	\$14,885.00	\$0.00	\$14,884.92	\$1,240.41	\$0.08	100
10-4710-760 LEASE PAYMENTS-VEHIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-775 LEASE PAYMENTS-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4710-10-SOLID/YARD OPERATIONS	\$437,733.00	\$436,160.00	\$172.19	\$384,552.70	\$37,292.81	\$51,435.11	88

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4910-10-LAND MANAGEMENT							
-							
10-4910-121 SALARIES & WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-126 SALARIES-TEMP/PT TIM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-127 SALARIES & WAGES-LON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-181 SOCIAL SECURITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-182 RETIREMENT CONTRIBUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-183 MEDICAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-184 401K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-185 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-191 PROF.SERVICES-ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-240 YADKIN RIVER TRAIL H	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-251 Motor Fuel & Oil	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-260 OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-291 DATA PROCESSING SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-299 MISCELLANEOUS SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-311 TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-321 TELEPHONE & INTERNET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-325 POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-341 PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-353 MAINT & REPAIR VEHIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-395 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-397 DEMOLITION SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-398 PROFESSIONAL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-440 SERVICE & MAINT.CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-451 INSURANCE-PROPERTY &	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-452 INSURANCE-VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-491 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-610 COMMUNITY APPEAR.COM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-620 HISTORIC PRESERV.COM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-655 TOURISM EVENT COMMIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-750 LEASE PAYMENTS-COMPU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-751 LEASE PAYMENTS-VEHIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-850 TRANSFER TO YADKIN R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4910-10-LAND MANAGEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6110-10-LIBRARY							
-							
10-6110-121 SALARIES & WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-126 PART-TIME/TEMPORARY	\$14,625.00	\$14,625.00	\$0.00	\$13,966.10	\$1,882.17	\$658.90	95
10-6110-127 SALARIES/WAGES-BONUS	\$600.00	\$600.00	\$0.00	\$300.00	\$0.00	\$300.00	50
10-6110-181 FICA	\$1,200.00	\$1,200.00	\$0.00	\$1,091.37	\$143.98	\$108.63	91
10-6110-194 CONTRACT SERVICES	\$1,700.00	\$1,680.00	\$531.00	\$1,754.97	(\$387.97)	(\$605.97)	104
10-6110-260 SUPPLIES-OFFICE	\$550.00	\$550.00	\$0.00	\$553.69	\$135.75	(\$3.69)	101
10-6110-291 SUPPLIES-DATA PROCES	\$1,650.00	\$1,650.00	\$0.00	\$8.50	\$0.00	\$1,641.50	1
10-6110-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-299 SUPPLIES	\$1,600.00	\$2,100.00	\$0.00	\$1,872.67	\$128.41	\$227.33	89
10-6110-311 TRAVEL	\$0.00	\$20.00	\$0.00	\$15.68	\$0.00	\$4.32	78
10-6110-321 TELEPHONE AND INTERN	\$2,000.00	\$2,000.00	\$0.00	\$1,931.71	(\$0.34)	\$68.29	97
10-6110-331 UTILITIES	\$8,300.00	\$8,300.00	\$0.00	\$7,053.55	\$322.05	\$1,246.45	85
10-6110-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-351 MAINTENANCE-BUILDING	\$26,900.00	\$26,900.00	\$26,900.00	\$387.46	\$26.67	(\$387.46)	1
10-6110-370 ADVERTISING	\$500.00	\$500.00	\$0.00	\$277.49	\$49.93	\$222.51	55
10-6110-395 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-440 MAINTENANCE CONTRACT	\$1,300.00	\$1,300.00	\$0.00	\$1,437.52	\$119.25	(\$137.52)	111
10-6110-451 INSURANCE-PRO/GEN/PR	\$1,893.00	\$1,893.00	\$0.00	\$1,892.75	\$0.00	\$0.25	100
10-6110-491 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-495 BOOKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-497 PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-550 CAPITAL OUTLAY-BLDG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-580 CAPITAL OUTLAY-BLDG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-800 LIBRARY REPAIR LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-999 Transfer To Cap. Fun	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
6110-10-LIBRARY	\$62,818.00	\$63,318.00	\$27,431.00	\$32,543.46	\$2,419.90	\$3,343.54	95

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6120-10-RECREATION							
-							
10-6120-126 SALARIES-TEMP/PART-T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-181 SOCIAL SECURITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-299 SUPPLIES AND MATERIA	\$750.00	\$750.00	\$479.97	\$587.85	(\$587.85)	(\$317.82)	78
10-6120-331 UTILITIES	\$2,500.00	\$2,500.00	\$0.00	\$4,243.17	\$374.63	(\$1,743.17)	170
10-6120-355 MAINT & REPAIR-SPENC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-356 MAINT & REPAIR-ROWAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-357 MAINTENANCE-PARKS AN	\$8,596.00	\$31,096.00	\$1,610.56	\$6,673.10	\$0.00	\$22,812.34	21
10-6120-358 MAINT & REPAIR-LIBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-359 MAINT. & REPAIR - OT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-451 INSURANCE-PROP/GEN/P	\$100.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	100
10-6120-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-500 MAINT.LIBRARY PARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-501 MAINT SPENCER WOODS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-525 SENIOR CITIZEN PROGR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-570 CAP OUT-LAND ACQ & D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-580 CAPITAL OUTLAY-IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-625 SENIOR CITIZENS COUN	\$6,000.00	\$6,000.00	\$0.00	\$3,241.09	\$0.00	\$2,758.91	54
10-6120-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-850 TRANSFER TO DOWNTOWN	\$0.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	100
6120-10-RECREATION	\$17,946.00	\$140,446.00	\$2,090.53	\$114,845.21	(\$213.22)	\$23,510.26	83

Town of Spencer

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Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND								
	FundRevTot	\$3,720,649.00	\$4,078,843.00	\$0.00	\$3,366,563.41	\$224,053.53	\$841,174.05	83
	FundExpTot	\$3,720,649.00	\$4,078,843.00	\$284,625.10	\$3,144,726.74	\$321,897.19	\$649,491.16	84
Grand Totals:								
	TotalRev	\$3,720,649.00	\$4,078,843.00	\$0.00	\$3,366,563.41	\$224,053.53	\$841,174.05	83
	TotalExp	\$3,720,649.00	\$4,078,843.00	\$284,625.10	\$3,144,726.74	\$321,897.19	\$649,491.16	84

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 20-POWELL BILL							
0000-20-Revs							
-							
20-3197-102 MUNICIPAL VEHICLE TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-3328-000 POWELL BILL REVENUE	\$92,300.00	\$92,300.00	\$0.00	\$112,327.50	\$0.00	\$20,027.50	122
20-3831-000 INVESTMENT EARNINGS	\$70.00	\$70.00	\$0.00	\$470.75	\$234.34	\$400.75	672
20-3839-000 MISCELLANEOUS REVENU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-3991-000 APPROPRIATED FUND BA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
0000-20-Revs	\$92,370.00	\$92,370.00	\$0.00	\$112,798.25	\$234.34	\$20,428.25	122
4510-20-STREETS OPERATIONS							
-							
20-4510-000 TRANS TO/FROM GEN FU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-121 SALARIES/WAGES-REGUL	\$9,680.00	\$9,680.00	\$0.00	\$10,317.37	\$1,149.15	(\$637.37)	107
20-4510-127 SALARIES/WAGES-BONUS	\$90.00	\$90.00	\$0.00	\$90.00	\$0.00	\$0.00	100
20-4510-181 FICA	\$740.00	\$740.00	\$0.00	\$796.07	\$87.90	(\$56.07)	108
20-4510-182 RETIREMENT	\$1,079.00	\$1,079.00	\$0.00	\$1,192.84	\$131.46	(\$113.84)	111
20-4510-183 GROUP INSURANCE	\$2,167.00	\$2,167.00	\$0.00	\$1,854.05	\$149.07	\$312.95	86
20-4510-184 401K CONTRIBUTION	\$489.00	\$489.00	\$0.00	\$515.81	\$57.45	(\$26.81)	105
20-4510-191 PROF.SERV.-ENGIN. FE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-198 SERVICES-ENGINEERING	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
20-4510-294 STREET SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-299 SUPPLIES AND MATERIA	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
20-4510-355 MAINTENANCE-SIDEWALK	\$12,000.00	\$12,000.00	\$0.00	\$5,490.25	\$0.00	\$6,509.75	46
20-4510-356 MAINTENANCE-STREETS	\$16,000.00	\$16,000.00	\$0.00	\$8,250.00	\$0.00	\$7,750.00	52
20-4510-540 CAP OUTLAY - VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-580 CO-INFRASTRUCTURE	\$44,125.00	\$44,125.00	\$0.00	\$26,800.00	\$0.00	\$17,325.00	61
4510-20-STREETS OPERATIONS	\$92,370.00	\$92,370.00	\$0.00	\$55,306.39	\$1,575.03	\$37,063.61	60
Reporting Fund: 20-POWELL BILL							
FundRevTot	\$92,370.00	\$92,370.00	\$0.00	\$112,798.25	\$234.34	\$20,428.25	122
FundExpTot	\$92,370.00	\$92,370.00	\$0.00	\$55,306.39	\$1,575.03	\$37,063.61	60
Grand Totals:							
TotalRev	\$92,370.00	\$92,370.00	\$0.00	\$112,798.25	\$234.34	\$20,428.25	122
TotalExp	\$92,370.00	\$92,370.00	\$0.00	\$55,306.39	\$1,575.03	\$37,063.61	60

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 30-CAPITAL RESERVE AND REPLACEMENT FUND							
0000-30-Revs							
-							
30-3984-010 GENERAL FUND CONTRIB	\$0.00	\$50,282.00	\$0.00	\$0.00	\$0.00	\$50,282.00	0
0000-30-Revs	\$0.00	\$50,282.00	\$0.00	\$0.00	\$0.00	\$50,282.00	0
4110-30-GOVERNING BODY							
-							
30-4110-999 CONTINGENCY	\$0.00	\$50,282.00	\$0.00	\$0.00	\$0.00	\$50,282.00	0
4110-30-GOVERNING BODY	\$0.00	\$50,282.00	\$0.00	\$0.00	\$0.00	\$50,282.00	0
Reporting Fund: 30-CAPITAL RESERVE AND REPLACEMENT FUND							
FundRevTot	\$0.00	\$50,282.00	\$0.00	\$0.00	\$0.00	\$50,282.00	0
FundExpTot	\$0.00	\$50,282.00	\$0.00	\$0.00	\$0.00	\$50,282.00	0
Grand Totals:							
TotalRev	\$0.00	\$50,282.00	\$0.00	\$0.00	\$0.00	\$50,282.00	0
TotalExp	\$0.00	\$50,282.00	\$0.00	\$0.00	\$0.00	\$50,282.00	0

Town of Spencer

Fiscal Period - FY 2021-2022 Date Range - 2021-07-01 - 2022-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT							
0000-70-Revs							
-							
70-3839-000 Miscellaneous Revenu	\$0.00	\$0.00	\$0.00	\$45,000.00	\$0.00	\$45,000.00	0
0000-70-Revs	\$0.00	\$0.00	\$0.00	\$45,000.00	\$0.00	\$45,000.00	0
4130-70-ADMINISTRATION							
-							
70-4130-187 INSURANCE REIMBURSEM	\$0.00	\$0.00	\$0.00	\$50,422.43	\$1,026.71	(\$50,422.43)	0
4130-70-ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$50,422.43	\$1,026.71	(\$50,422.43)	0
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT							
FundRevTot	\$0.00	\$0.00	\$0.00	\$45,000.00	\$0.00	\$45,000.00	0
FundExpTot	\$0.00	\$0.00	\$0.00	\$50,422.43	\$1,026.71	(\$50,422.43)	0
Grand Totals:							
TotalRev	\$0.00	\$0.00	\$0.00	\$45,000.00	\$0.00	\$45,000.00	0
TotalExp	\$0.00	\$0.00	\$0.00	\$50,422.43	\$1,026.71	(\$50,422.43)	0

Town of Spencer

Fiscal Period - Park Plaza Municipal Project Date Range - 2020-12-01 - 2022-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 80-PARK PLAZA MUNICIPAL COMPLEX PROECT							
0000-80-Revs							
-							
80-3831-000 INVESTMENT EARNINGS	\$0.00	\$0.00	\$0.00	\$232.90	\$20.40	\$232.90	0
80-3894-010 CANNON FOUNDATION GR	\$222,974.00	\$75,000.00	\$0.00	\$75,000.00	\$0.00	\$0.00	100
80-3984-000 INSTALLMENT DEBT PRO	\$2,826,202.00	\$2,826,202.00	\$0.00	\$2,820,302.00	\$0.00	\$5,900.00	100
80-3984-001 USDA LOAN	\$0.00	\$2,826,202.00	\$0.00	\$2,826,202.00	\$0.00	\$0.00	100
80-3984-010 GENERAL FUND CONTRIB	\$0.00	\$157,974.00	\$0.00	\$157,974.00	\$0.00	\$0.00	100
0000-80-Revs	\$3,049,176.00	\$5,885,378.00	\$0.00	\$5,879,710.90	\$20.40	\$6,132.90	100
4200-80-PARK PLAZA							
-							
80-4200-192 PROFESSIONAL SERV-LE	\$20,000.00	\$20,000.00	\$0.00	\$14,809.37	\$0.00	\$5,190.63	74
80-4200-193 ADMINISTRATIVE SERVI	\$10,000.00	\$7,900.00	\$0.00	\$4,250.87	\$0.00	\$3,649.13	54
80-4200-555 FURNISHINGS AND EQUI	\$274,900.00	\$274,900.00	\$4,066.07	\$277,846.58	\$0.00	(\$7,012.65)	101
80-4200-580 CAPITAL OUTLAY-BLDG,	\$2,526,489.00	\$2,636,361.00	\$30,199.00	\$2,606,161.72	\$259,025.10	\$0.28	99
80-4200-585 ARCHITECT FEES	\$27,130.00	\$31,329.00	\$0.00	\$31,328.94	\$2,281.41	\$0.06	100
80-4200-594 SPECIAL INSPECTIONS	\$0.00	\$13,273.00	\$0.00	\$13,273.75	\$2,469.00	(\$0.75)	100
80-4200-710 PRINCIPAL PAYMENT	\$0.00	\$2,826,202.00	\$0.00	\$2,826,202.00	\$0.00	\$0.00	100
80-4200-780 INTEREST	\$50,657.00	\$56,823.00	\$0.00	\$56,943.26	\$0.00	(\$120.26)	100
80-4200-999 CONTINGENCY	\$140,000.00	\$18,590.00	\$0.00	\$15,080.85	\$0.00	\$3,509.15	81
4200-80-PARK PLAZA	\$3,049,176.00	\$5,885,378.00	\$34,265.07	\$5,845,897.34	\$263,775.51	\$5,215.59	100
Reporting Fund: 80-PARK PLAZA MUNICIPAL COMPLEX PROECT							
FundRevTot	\$3,049,176.00	\$5,885,378.00	\$0.00	\$5,879,710.90	\$20.40	\$6,132.90	100
FundExpTot	\$3,049,176.00	\$5,885,378.00	\$34,265.07	\$5,845,897.34	\$263,775.51	\$5,215.59	100
Grand Totals:							
TotalRev	\$3,049,176.00	\$5,885,378.00	\$0.00	\$5,879,710.90	\$20.40	\$6,132.90	100
TotalExp	\$3,049,176.00	\$5,885,378.00	\$34,265.07	\$5,845,897.34	\$263,775.51	\$5,215.59	100

Town of Spencer

Fiscal Period - YADKIN RIVER TRAILHEAD Date Range - 2020-07-01 - 2022-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 90-YADKIN RIVER TRAIL							
0000-90-Revs							
-							
90-3985-240 YADKIN RIVER TRAIL D	\$20,559.00	\$420,659.00	\$0.00	\$331,974.40	\$20,559.13	\$88,684.60	79
90-3985-850 GENERAL FUND TRANSFE	\$114,258.00	\$114,258.00	\$0.00	\$114,258.00	\$114,258.00	\$0.00	100
0000-90-Revs	\$134,817.00	\$534,917.00	\$0.00	\$446,232.40	\$134,817.13	\$88,684.60	83
4910-90-LAND MANAGEMENT							
-							
90-4910-194 CONTRACT SERVICES	\$4,800.00	\$57,050.00	\$32,787.50	\$24,262.50	\$2,640.00	\$0.00	43
90-4910-580 CO-INFRASTRUCTURE	\$130,017.00	\$477,867.00	\$0.00	\$1,643.75	\$1,643.75	\$476,223.25	0
4910-90-LAND MANAGEMENT	\$134,817.00	\$534,917.00	\$32,787.50	\$25,906.25	\$4,283.75	\$476,223.25	11
Reporting Fund: 90-YADKIN RIVER TRAIL							
FundRevTot	\$134,817.00	\$534,917.00	\$0.00	\$446,232.40	\$134,817.13	\$88,684.60	83
FundExpTot	\$134,817.00	\$534,917.00	\$32,787.50	\$25,906.25	\$4,283.75	\$476,223.25	11
Grand Totals:							
TotalRev	\$134,817.00	\$534,917.00	\$0.00	\$446,232.40	\$134,817.13	\$88,684.60	83
TotalExp	\$134,817.00	\$534,917.00	\$32,787.50	\$25,906.25	\$4,283.75	\$476,223.25	11

Town of Spencer

Fiscal Period - CORONAVIRUS ARPA GRANT PROJECT Date Range - 2021-07-01 - 2022-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT							
0000-91-Revs							
-							
91-3831-000 INVESTMENT EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
91-3984-000 CSLRF FUNDS-GRANT	\$1,037,997.00	\$1,037,997.00	\$0.00	\$518,998.00	\$0.00	\$518,999.00	50
0000-91-Revs	\$1,037,997.00	\$1,037,997.00	\$0.00	\$518,998.00	\$0.00	\$518,999.00	50
4210-91-CORONAVIRUS ARPA							
-							
91-4210-121 SALARIES/WAGES-REGUL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
91-4210-580 CO-INFRASTRUCTURE-CS	\$1,037,997.00	\$1,037,997.00	\$750.00	\$1,500.00	\$0.00	\$1,035,747.00	0
91-4210-910 TRANSFER TO GENERAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4210-91-CORONAVIRUS ARPA	\$1,037,997.00	\$1,037,997.00	\$750.00	\$1,500.00	\$0.00	\$1,035,747.00	0
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT							
FundRevTot	\$1,037,997.00	\$1,037,997.00	\$0.00	\$518,998.00	\$0.00	\$518,999.00	50
FundExpTot	\$1,037,997.00	\$1,037,997.00	\$750.00	\$1,500.00	\$0.00	\$1,035,747.00	0
Grand Totals:							
TotalRev	\$1,037,997.00	\$1,037,997.00	\$0.00	\$518,998.00	\$0.00	\$518,999.00	50
TotalExp	\$1,037,997.00	\$1,037,997.00	\$750.00	\$1,500.00	\$0.00	\$1,035,747.00	0

Town of Spencer

Fiscal Period - DOWNTOWN PARK PROJECT Date Range - 2021-07-01 - 2022-06-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 92-DOWNTOWN PARK PROJECT							
0000-92-Revs							
-							
92-3985-241 DOWNTOWN PARK DONATI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
92-3985-850 GENERAL FUND TRANSFE	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	100
0000-92-Revs	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	100
6120-92-RECREATION							
-							
92-6120-580 CO-INFRASTRUCTURE	\$100,000.00	\$100,000.00	\$8,700.00	\$60,875.00	\$2,900.00	\$30,425.00	61
6120-92-RECREATION	\$100,000.00	\$100,000.00	\$8,700.00	\$60,875.00	\$2,900.00	\$30,425.00	70
Reporting Fund: 92-DOWNTOWN PARK PROJECT							
FundRevTot	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	100
FundExpTot	\$100,000.00	\$100,000.00	\$8,700.00	\$60,875.00	\$2,900.00	\$30,425.00	70
Grand Totals:							
TotalRev	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	100
TotalExp	\$100,000.00	\$100,000.00	\$8,700.00	\$60,875.00	\$2,900.00	\$30,425.00	70



Discover Your Superpowers at Spencer Summer Reading Program

Our kick-off on June 13th with Wonder-woman , otherwise known as Dandelion, who shared her superpower of gymnastics and hula hoops and LED lights awed the young audience. Each child received a special bookbag for the books which they will check out each week. Snacks and a theme-related craft will be offered every Tuesday. When a child reads ten books, he or she will receive a prize. By the end of the summer on July 26th, three top readers will choose a special prize. The schedule for the rest of the program is as follows: **July 5th- Spencer Police-officers will present an age-appropriate program from 3:30-4:00 pm. Children may arrive at 3 to listen to a story and do a craft while waiting for the police officers to come. **July 12th- Sherry Kepley** -children's author will**

read her newly published book at 3 pm. July 19th- **Brittany Ellis**- NRHS sophomore and **champion shotput** and **discus thrower** will present a demonstration of her super-power behind the library at 3:30. **Myleigh Snyder-Cheer-leader** and **gymnast** will teach children some cheers and demonstrate some flips and cartwheels. She will begin promptly at 3 as there will be a local musician and youth pastor sharing his love of music at 3:30. His name is **Jamar Harris**. He has made several CDS.

This month our attendance has increased to around 70 people and around 100 books checked out between children and adults. We have had 495 books checked out in the first six months of the year ,and we would like to surpass our goal of 1,000 books checked out this year. We are hoping to host several public and private school groups this fall for special events.

DAY		Door Count	Adult Circulation	Children Circulation	Research Questions	New Cards Issued	Students Tutored	Volunteers/Tutors	Corres. Due Date
JUNE 2022 STATISTICS									
	Mon.	0	0	0	0	0	0	0	1/13/1900
5/31/2022	Tues.	4	5	0	0	0	0	0	6/14/2022
6/1/2022	Wed.	7	2	0	0	0	0	0	6/15/2022
6/2/2022	Thurs.	1	8	0	0	0	0	0	6/16/2022
6/3/2022	Fri.	0	0	0	0	0	0	0	6/17/2022
WEEK TOTAL:		12	15	0	0	0	0	0	_____
6/6/2022	Mon.	0	0	0	0	0	0	0	6/20/2022
6/7/2022	Tues.	0	0	0	0	0	0	0	6/21/2022
6/8/2022	Wed.	0	0	0	0	0	0	0	6/22/2022
6/9/2022	Thurs.	5	2	0	2	1	0	0	6/23/2022
6/10/2022	Fri.	9	3	0	2	0	0	0	6/24/2022
WEEK TOTAL:		14	5	0	4	1	0	0	_____
6/13/2022	Mon.	12	10	26	2	2	0	2	6/27/2022
6/14/2022	Tues.	4	2	4	0	0	0	0	6/28/2022
6/15/2022	Wed.	4	10	0	0	0	0	1	6/29/2022
6/16/2022	Thurs.	0	0	0	0	0	0	0	6/30/2022
6/17/2022	Fri.	0	0	0	0	0	0	0	7/1/2022
WEEK TOTAL:		20	22	30	2	2	0	3	_____
6/20/2022	Mon.	5	0	0	0	0	0	0	7/4/2022
6/21/2022	Tues.	10	5	22	0	0	0	1	7/5/2022
6/22/2022	Wed.	5	2	0	0	0	0	0	7/6/2022
6/23/2022	Thurs.	0	0	0	0	0	0	0	7/7/2022
6/24/2022	Fri.	0	0	0	0	0	0	0	7/8/2022
WEEK TOTAL:		20	7	22	0	0	0	1	_____
6/27/2022	Mon.	10	2	0	0	0	0	0	7/11/2022
6/28/2022	Tues.	13	2	17	2	3	0	0	7/12/2022
6/29/2022	Wed.	6	5	2	0	1	0	0	7/13/2022
6/30/2022	Thurs.	0	0	0	0	0	0	0	7/14/2022
7/1/2022	Fri.	0	0	0	0	0	0	0	7/15/2022
WEEK TOTAL:		29	9	19	2	4	0	0	_____
MONTH TOTAL:		95	58	71	8	7	0	4	_____

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 7/12/2022

(Attach relevant documentation)

Issue under Consideration:	Town Manager Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	N/A
Recommendations:	For Information & Discussion
Department:	Town Manager

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

To: Mayor Williams and Members of the Board of Aldermen
From: Peter Franzese, Town Manager
Date: June 27, 2022
Re: July 2022 Town Manager Report

Backup generator update

The backup generator for Spencer's Town Hall and Police Department, which was not installed as of the project closeout due to manufacturer lead time delays, is still not functional due to a manufacturer issue. The generator arrived on May 16 and installation began immediately. Unfortunately, the installation could not be completed because some of the components in the machine were for propane, rather than natural gas. The manufacturer could not provide the parts to correct this in the field, and the generator was sent back to the manufacturer on June 15. Our understanding is another generator will be returned with the correct components, but unfortunately, we do not have a timeframe yet for its arrival.

Rural Transformation Grant

The Town of Spencer is one of 30 communities across North Carolina awarded grants from the Rural Transformation Grant Fund, a new source of support for rural economic development projects in North Carolina funded by the federal American Rescue Plan. Governor Cooper's announcement is available at: governor.nc.gov.

Spencer's award of \$900,000 makes it one of 15 communities receiving funding in the Downtown Revitalization Category. The Town's application was part of a strategy to assemble funding for the proposed central Town Park. Our phase 1 conceptual cost estimate totals approximately \$1.2 million, with a lengthy list of Add Alternates totaling nearly another \$1.1 million. The base bid includes the main elements within the park footprint including a lawn and open air-pavilion with restrooms. It leaves some decorative elements (such as a water feature and substantial brickwork), additional restroom capacity, and upgrades to the parking lot areas (both near the park and elsewhere in the Park Plaza shopping center) as alternates or for a future phase.

This cost estimate is split into Phase 1 and add/alternates because the Town is also awaiting results of a PARTF grant application of \$500,000 (dollar for dollar match is required for this funding). The Town applied for both grants with the hope that a successful PARTF grant (combined with local match) would fund everything in the Phase 1 base bid, and success in the Rural Transformation Grant would go a long way in covering the items beyond the Phase 1 base bid estimate.

We greatly appreciate being selected for this opportunity, which is a significant milestone towards our goal to build a half-acre park in the core of downtown Spencer. The park will be built on a portion of the site of a historic park that occupied the entirety of the west-side of the 400 block of

South Salisbury Avenue from 1926 until 1963, when the Park Plaza shopping center was constructed. The Town of Spencer purchased a portion of the property in 2019 and the process of redeveloping the former A&P Grocery Store space to a new Spencer Town Hall and Police Department began in earnest. Initially, efforts were made to combine the adaptive reuse of the building with the construction of a connecting greenspace, but the cost was the proposed park was financially prohibitive. The construction proceeded at the beginning of 2021 without the park, and we moved in at the end of 2021. A generous gift from the Foundation for the Carolinas, Fred Stanback Donor Advised Fund provided the funds necessary for the development of the 2022 Spencer Parks and Recreation Comprehensive Plan and the Town Park Master Plan, which were critical steps to pursuing grand funding such as this.

Mayor Jonathan Williams credited Mr. Stanback for continuing to invest in Spencer and laying the foundation for great things to come. “Mr. Stanback’s belief in Spencer’s vision has led the way for others, including the State of North Carolina, to believe in what we are doing. Our theme for this year is ‘this is our moment,’ and he is truly helping us rise to the occasion. We sincerely appreciate his support, along with this tremendous investment of the Rural Transformation Grant Fund, and all those near and far who are supporting our efforts to build a model small town community.”

Spencer envisions the Town Park as a unifying space that will help organize and support the business community’s efforts to capture the energy and imaginations of Spencer residents and visitors alike. Already, Spencer citizens are focusing on the possibilities of increased commercial investment, more restaurants and shops, better pedestrian amenities, connections to trails and bicycle lanes. The Spencer Town Park will be a hub that allows movement through the community and connects neighborhoods and people to services and amenities. The possibilities are endless, and the creation of the Town Park is essential to fulfilling the community’s vision.

We also congratulate several neighboring communities here in Rowan County who have also received Rural Transformation Funding, including East Spencer and China Grove (previously announced in a category awarded in May), and Salisbury who was included in today’s announcement. A map of all awardees so far is available at: [nc.gov](https://www.nc.gov).

Dragon Boat Festival: Spencer’s Team still recruiting paddlers!

July 23 is the date of the Rowan Chamber 2022 Dragon Boat festival. We’re building a team to participate in this event (9am-3pm), and are still looking for members. Any elected officials/staff/family members/board members/volunteers who may be interested in joining are welcome. Please let me know if you are willing to join in this experience and find out more at rowanchamberdragonboat.org. A few details about what is required of our team:

- **20 Paddlers, minimum of 8 female and 8 male paddlers in the boat. (We currently have 6 female and 7 male paddlers signed up)**
- 1 drummer (minimum 12 years old)
- 5 alternate paddlers allowed
- All participants must be 14 years of age or older
- No prior experience necessary. But a willingness to learn something new and BE AMAZED by what 20 novice paddlers can do together, is a must!

Movie Nights in Spencer

August 13th – Shrek

\$465.00 – Movie License

\$ 1019.51– Equipment Rental and Sound Rental Fees

September 10th– The Little Giants

\$435.00 – Movie License

\$ 1019.51– Equipment Rental and Sound Rental Fees

October 8th– ET

\$465.00 – Movie License

\$ 1019.51– Equipment Rental and Sound Rental Fees

Total Movie Licensing Cost: \$1365.00

Total Equipment Rental Cost: \$3058.53

Port-a-Johns Cost (2 regular units + 1 handicap unit): \$783.24

Grand Total: \$5,206.77

Additional Information:

- Rainouts: both companies allow rescheduling at no additional charge up to one year from the scheduled date. Both need advance notice of reschedule date. Equipment rental scheduling based on availability
- We will need to provide our own copy of the DVDs to play
- Fun Flicks, the equipment rental company, will need a deposit of ½ of the balance for the reservation prior to the event
- Fun Flicks will need a minimum of 2 separate outlets on separate breakers/circuits. Outlets must be within 100 feet of where the screen will be placed. They will provide electric cords up to 100 feet. For distances more than 100, we will have to provide 12 gauge extension cords up to 200'. They will not setup equipment more than 200' from a power source.

Excise Tax \$ -0-	Tax Map 033, Parcel 002
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NORTH CAROLINA NON-WARRANTY DEED

Prepared by: Lucinda L. Fraley, Post Office Box 198, Salisbury, NC 28145-0198

Return to: Lucinda L. Fraley, Post Office Box 198, Salisbury, NC 28145-0198

Brief Description for the Index

4 th Street; Lots 2-3 B.F. Lively and Co.
--

THIS DEED made this _____ day of July, 2022, by and between

GRANTOR: TOWN OF SPENCER, NC, a municipal corporation

Post Office Box 45
Spencer, NC 28159-0045

GRANTEE: JENNIFER DAWN HATLEY HOLSHOUSER

425 Barger Road
Salisbury, NC 28146

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, previously intended to transfer the property described herein to William C. Hatley and said William C. Hatley paid all ad valorem taxes for more than twenty (20) years. A deed was never recorded reflecting the conveyance; therefore, the purpose of this deed is to correct this inadvertent error and vest title in William C. Hatley's sole surviving heir. NOW THEREFORE, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, the Grantor has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the **Town of Spencer, Salisbury Township, Rowan County, North Carolina** and more particularly described as follows:

BEING all of Lots 2 and 3 of Block 5 of the B.F. Lively & Co. Property as shown upon that certain plat recorded in Map Book 9995 Page 360 in the Rowan County Register of Deeds.

William C. Hatley died September 25, 2008 a resident of Rowan County, North Carolina. See Estate File 08-E-1073 in the Rowan County Clerk of Court's Office. His wife, Melba Fuller Hatley, was the beneficiary under his will. Melba Fuller Hatley died November 11, 2012 a resident of Rowan County, North Carolina. See Estate File 13-E-581 in the Rowan County Clerk of Court's Office. She died intestate leaving her daughter, Jennifer Dawn Hatley Holshouser, as her sole beneficiary.

This property is ☐ is not ☒ the primary residence of the Grantor.

A map showing the above-described property is recorded in **Map Book 9995, Page 360**.

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

The Grantor makes no warranty, express or implied, as to title to the property hereinabove described.

IN WITNESS WHEREOF, the Grantor has hereunto set his hand and seal, or if corporate, has caused this instrument to be signed in its corporate name by its duly authorized officers and its seal to be hereunto affixed by authority of its Board of Directors, the day and year first above written.

TOWN OF SPENCER, NC, a municipal corporation

BY: _____
Jonathan Williams, Mayor

ATTEST:

Stacy Craven, Clerk to the Board

STATE OF NORTH CAROLINA
COUNTY OF ROWAN

I, the undersigned Notary Public of the County and State aforesaid, certify that Stacy Craven personally came before me this day and acknowledged that she is the Clerk to the Board of Aldermen of the Town of Spencer, North Carolina, a municipal corporation, and that by authority duly given and as the act of the Board of Aldermen, the foregoing instrument was signed in its name by its Mayor, sealed with the seal of the Town of Spencer and attested by her as the Clerk of the Board. Witness my hand and notarial stamp or seal, this _____ day of July, 2022.

_____, Notary Public

My commission expires: _____

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