

**REQUEST FOR QUALIFICATIONS  
FOR  
ON-CALL PROFESSIONAL ENGINEERING AND ARCHITECTURAL DESIGN SERVICES  
  
TOWN OF SPENCER**

**Addendum 1 Issued August 10, 2022**

The Town of Spencer, North Carolina seeks professional qualifications from an architectural design, civil engineering, and transportation engineering firm, or firms, for a broad range of public facility and infrastructure improvements. This addendum serves to publish a question received and the corresponding answer. No other changes have been made to the original request for qualifications (RFQ) and interested firms are encouraged to submit statements of qualification (SOQ) based on original RFQ. **The statement of qualifications package is due no later than 2:00 p.m. on August 31, 2022. Learn more at <https://spencernc.gov/rfq-for-on-call-professional-engineering-and-architectural-design-services> or [click here to review the full RFQ document](#), which includes the full scope of work, submittal requirements, and selection criteria.**

**Question 1:** Does the RFQ aim to prequalify firms that could provide transportation engineering services on future state and federally funded projects?

**Answer 1:** No. Firms interested in performing these services should be prequalified by the state of North Carolina Department of Transportation (NCDOT). The NCDOT maintains on file the qualification and key personnel for each approved discipline, as well as any required samples of work. Each year on Request for Qualifications the anniversary date of the company, the firm shall renew their prequalified disciplines.

If your firm has not renewed its application as required by your anniversary date or if your firm is not currently prequalified, please submit an application to NCDOT prior to submittal of your Statement of Qualifications. An application may be accessed at <https://connect.ncdot.gov/business/Prequal/Pages/Private-Consulting-Firm.aspx>. Having this data on file with NCDOT eliminates the need to resubmit this data with each letter of interest.

Technical Service Area B is hereby amended to include Engineering, design, planning, permitting, environmental studies, cost estimation, contract administration, inspection, and testing work associated with locally administered transportation infrastructure projects that are locally, Cabarrus Rowan Metropolitan Planning Organization (CRMPO), state, or federally funded. Related tasks could include National Environmental Policy Act (NEPA) and State Environmental Policy Act (SEPA) environmental studies; preparation and acquirement of required permit/environmental letters from agencies/municipalities; and coordination with applicable local, state, regional, and federal agencies.

As stated in section VIII of the RFQ, the Town is committed to Equal Employment Opportunity and a Drug Free Workplace. The Town is also committed to providing opportunity for small and disadvantaged businesses to perform on its contracts. The Town welcomes and encourages Small Professional Service Firms (SPSF) and Historically Underutilized Businesses (HUB) to participate in this RFQ. The Firm, subconsultant and sub-firm shall not discriminate on the basis of race, religion, color, national origin, age, disability or sex in the performance of this contract.