



Board of Aldermen Regular Meeting
Agenda Packet
December 13, 2022





AGENDA
Spencer Board of Aldermen
Pre-Agenda Meeting
5:30 p.m.

DATE:
December 8, 2022

1. CALL TO ORDER – MAYOR JONATHAN WILLIAMS

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. PUBLIC HEARINGS

- a. Proposed 7th Street Rezoning from SFR-3 to RMST
- b. Proposed Text Amendment on maintenance of street trees in the public right-of-way
- c. Proposed Text Amendment on portable on demand storage units (PODS)
- d. Proposed Text Amendment on allowing the use of alternates on the Planning Board
- e. Proposed Text Amendment on outdoor sales
- f. Proposed Long Ferry annexation



4. REVIEW OF DECEMBER 8, 2022, AGENDA

1. CALL TO ORDER – MAYOR JONATHAN WILLIAMS

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES:

November 3, 2022, Regular Meeting Minutes

4. CONSIDER APPROVAL OF 2023-2024 BOARD OF ALDERMEN'S MEETING SCHEDULE

5. CONSIDER APPOINTMENT/REAPPOINTMENT OF REPRESENTATIVES

6. ADDITIONS/ DELETIONS AND ADOPTION OF AGENDA

7. RECOGNITIONS

8. PUBLIC COMMENT *This agenda item is included to allow input to the Board of Aldermen from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Board of Aldermen are required to provide their name, address, and topic to be addressed. The Board will only listen and not respond but may decide to place a topic on a future agenda. A speaker will be allowed 3 minutes to speak.*

9. CONSENT AGENDA *(The Consent Agenda is the first order of business. Items listed are believed to be non-controversial and are administrative in nature. There will be no separate discussion of the items unless an Alderman request or a citizen request and is granted permission to speak. The item(s) then will be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion).*

10. *CONSIDER APPROVAL OF REZONING REQUEST FOR PARCEL 043 031 AT ABOUT 900 7TH STREET FROM SFR-3 TO RMST*
11. *CONSIDER PROPOSED TEXT AMENDMENT ON MAINTENANCE OF STREET TREES IN PUBLIC RIGHT-OF-WAY*
12. *CONSIDERATION OF PROPOSED TEXT AMENDMENT ON PORTABLE ON DEMAND STORAGE UNITS (PODS)*
13. *CONSIDER PROPOSED TEXT AMENDMENT ON ALLOWING THE USE OF ALTERNATES ON THE PLANNING BOARD*
14. *CONSIDERATION OF PROPOSED TEXT AMENDMENT ON OUTDOOR SALES*
15. *CONSIDER ANNEXATION OF PROPERTY LOCATED IN THE TOWN'S ETJ ALONG LONG FERRY ROAD*
16. *CONSIDER APPROVING A BUDGET AMENDMENT OF A \$5,000 GRASSROOTS ARTS PROGRAM SUBGRANT FROM ROWAN ARTS COUNCIL AND \$7,000 SALISBURY-ROWAN COMMUNITY FOUNDATION GRANT*
17. *CONSIDER APPROVING A BUDGET AMENDMENT OF A \$35,000 NORTH CAROLINA STATE FIRE MARSHAL OFFICE SUPPLEMENTAL GRANT*
18. *CONSIDER AUTHORIZING THE TOWN MANAGER TO ACCEPT A PROPOSAL FROM ADAMS + ASSOCIATES ARCHITECTURE FOR THE FIRE STATION EXPANSION SPACE NEEDS UPDATE, CONCEPTUAL DESIGN, AND COST ESTIMATE*
19. *CONSIDER AMENDING THE FY22 AUDIT CONTRACT*
20. *CONSIDER RE-APPOINTING BOB BISH TO THE SPENCER HISTORIC PRESERVATION COMMISSION FOR A 4-YEAR TERM EXPIRING 12/31/2026*
21. *APPOINTMENTS TO PLANNING BOARD*
 - a. *Jimm Mosher – Reappointment as a Regular member*
 - b. *Chris Macintosh – Appointment as a Regular member*
 - c. *Sasha Rabon – Appointment as an Alternate member*
22. *CONSIDER ISSUANCE OF PROPERTY LIEN FOR NUISANCE ABATEMENT-704 5TH STREET*
23. *DEPARTMENTAL REPORTS*
 - a. *Planning*
 - b. *Code Enforcement*
 - c. *Police*
 - d. *Fire*
 - e. *Public Works*
 - f. *Finance*
 - g. *Library*
24. *TOWN MANAGER REPORT*
25. *REQUESTS & COMMENTS BY THE MAYOR AND BOARD MEMBERS*

26. EXECUTIVE SESSION PER NC GENERAL STATUTE 143-318.11 (IF NEEDED)

27. ADJOURNMENT

5. EXECUTIVE SESSION PER NC GENERAL STATUTE 143-318.11 (IF NEEDED)

6. ADJOURNMENT

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
12/08/22 Preagenda Meeting

Issue under Consideration:	Public Hearing for proposed 7 th Street Rezoning from SFR-3 to RMST
Current Status:	Public hearing is required by NCGS 160D for zoning map amendments
Points to Consider:	This is next step in rezoning process process
Financial Impact:	None for this action
Options:	Hold public hearing
Recommendations:	Hold public hearing
Department:	Planning



Date 10.26.22

RE: Legal Advertisement

Please place the following add in your paper of Sunday 11/13/22 and Sunday 11/20/22. Please send billing by return email and confirmation that the ads were run after running.

Contact me with any questions.

Steve Blount
Town of Spencer
PO Box 45
Spencer, NC 28159
704-633-2231, ext 28

TEXT

The Town of Spencer Board of Aldermen will hold a legislative public hearing at or soon after 5:30 PM at their regularly scheduled meeting on December 8, 2022 in the Board Meeting Room located at 460 S Salisbury Ave., Spencer, NC 28159.

The purpose of the public hearing is to receive public comment on proposed zoning map amendment changing the zoning classification of parcel 043 031, located in the 900 block of 7th Street, from SFR-3 to RMST. More information is available for review on the Town's website at www.spencernc.gov or you can see a copy at Town Hall.

Contact Steve Blount at 704-633-2231. Ext 28 with any questions. Public comments may also be submitted in writing or by email to the Town Clerk at scraven@spencernc.gov.

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
12/08/22 Preagenda Meeting

Issue under Consideration:	Public Hearing for proposed text amendment on maintenance of street trees in the public right of way (ROW)
Current Status:	Existing code of ordinance text does not regulate responsibility of maintenance or removal trees located in the public ROW
Points to Consider:	Without specific ordinance language, the town is left to deal with problem trees and properties on a case-by-case basis leading to inconsistencies
Financial Impact:	None for this action
Options:	Hold public hearing
Recommendations:	Hold public hearing
Department:	Planning



Date 10.26.22

RE: Legal Advertisement

Please place the following add in your paper of Sunday 11/27/22 and Sunday 12/4/22. Please send billing by return email and confirmation that the ads were run after running.

Contact me with any questions.

Steve Blount
Town of Spencer
PO Box 45
Spencer, NC 28159
704-633-2231, ext 28

TEXT

The Town of Spencer Board of Aldermen will hold four legislative public hearings at or soon after 5:30 PM at their regularly scheduled meeting on December 8, 2022 in the Board Meeting Room located at 460 S Salisbury Ave., Spencer, NC 28159.

The purpose of these public hearings is to receive public comment on revisions to the Town's Development Ordinance specifically: (1) Table 15.1 dealing with outdoor sales at retail stores in Spencer; (2) section 4.2-2 allowing for the addition of alternates to serve on the Planning Board; (3) Table 15.1 dealing with portable on demand storage containers, and (4) revisions to the Town's Code of Ordinances adding section 94.12 dealing with the maintenance of street trees in the public right-of-way. More information is available for review on the Town's website at www.spencernc.gov or you can see a copy at Town Hall.

Contact Steve Blount at 704-633-2231. Ext 28 with any questions. Public comments may also be submitted in writing or by email to the Town Clerk at thatley@spencernc.gov .

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
12/08/22 Pre agenda Meeting

Issue under Consideration:	Public Hearing for proposed text amendment on portable on demand storage units (PODS)
Current Status:	Existing development ordinance text is not restrictive enough to limit objectionable use of pods
Points to Consider:	This limitation will apply to all retail operations in Spencer and our ETJ
Financial Impact:	None for this action
Options:	Hold public hearing
Recommendations:	Hold public hearing
Department:	Planning



Date 10.26.22

RE: Legal Advertisement

Please place the following add in your paper of Sunday 11/27/22 and Sunday 12/4/22. Please send billing by return email and confirmation that the ads were run after running.

Contact me with any questions.

Steve Blount
Town of Spencer
PO Box 45
Spencer, NC 28159
704-633-2231, ext 28

TEXT

The Town of Spencer Board of Aldermen will hold four legislative public hearings at or soon after 5:30 PM at their regularly scheduled meeting on December 8, 2022 in the Board Meeting Room located at 460 S Salisbury Ave., Spencer, NC 28159.

The purpose of these public hearings is to receive public comment on revisions to the Town's Development Ordinance specifically: (1) Table 15.1 dealing with outdoor sales at retail stores in Spencer; (2) section 4.2-2 allowing for the addition of alternates to serve on the Planning Board; (3) Table 15.1 dealing with portable on demand storage containers, and (4) revisions to the Town's Code of Ordinances adding section 94.12 dealing with the maintenance of street trees in the public right-of-way. More information is available for review on the Town's website at www.spencernc.gov or you can see a copy at Town Hall.

Contact Steve Blount at 704-633-2231. Ext 28 with any questions. Public comments may also be submitted in writing or by email to the Town Clerk at thatley@spencernc.gov .

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
12/08/22 Preagenda Meeting

Issue under Consideration:	Public Hearing for proposed text amendment on allowing the use of alternates on the Planning Board
Current Status:	While NCGS 160 D allows for the use of alternates, our ordinance does not specifically state that they are allowed
Points to Consider:	The board requires a quorum to handle business and often has trouble meeting this requirement
Financial Impact:	None for this action
Options:	Hold public hearing
Recommendations:	Hold public hearing
Department:	Planning



Date 10.26.22

RE: Legal Advertisement

Please place the following add in your paper of Sunday 11/27/22 and Sunday 12/4/22. Please send billing by return email and confirmation that the ads were run after running.

Contact me with any questions.

Steve Blount
Town of Spencer
PO Box 45
Spencer, NC 28159
704-633-2231, ext 28

TEXT

The Town of Spencer Board of Aldermen will hold four legislative public hearings at or soon after 5:30 PM at their regularly scheduled meeting on December 8, 2022 in the Board Meeting Room located at 460 S Salisbury Ave., Spencer, NC 28159.

The purpose of these public hearings is to receive public comment on revisions to the Town's Development Ordinance specifically: (1) Table 15.1 dealing with outdoor sales at retail stores in Spencer; (2) section 4.2-2 allowing for the addition of alternates to serve on the Planning Board; (3) Table 15.1 dealing with portable on demand storage containers, and (4) revisions to the Town's Code of Ordinances adding section 94.12 dealing with the maintenance of street trees in the public right-of-way. More information is available for review on the Town's website at www.spencernc.gov or you can see a copy at Town Hall.

Contact Steve Blount at 704-633-2231. Ext 28 with any questions. Public comments may also be submitted in writing or by email to the Town Clerk at thatley@spencernc.gov .

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
12/08/22 Preagenda Meeting

Issue under Consideration:	Public Hearing for proposed text amendment on outdoor sales
Current Status:	Existing development ordinance text is not restrictive enough to limit objectionable outdoor sales at retail establishments
Points to Consider:	This limitation will apply to all retail operations in Spencer and our ETJ
Financial Impact:	None for this action
Options:	Hold public hearing
Recommendations:	Hold public hearing
Department:	Planning



Date 10.26.22

RE: Legal Advertisement

Please place the following add in your paper of Sunday 11/27/22 and Sunday 12/4/22. Please send billing by return email and confirmation that the ads were run after running.

Contact me with any questions.

Steve Blount
Town of Spencer
PO Box 45
Spencer, NC 28159
704-633-2231, ext 28

TEXT

The Town of Spencer Board of Aldermen will hold four legislative public hearings at or soon after 5:30 PM at their regularly scheduled meeting on December 8, 2022 in the Board Meeting Room located at 460 S Salisbury Ave., Spencer, NC 28159.

The purpose of these public hearings is to receive public comment on revisions to the Town's Development Ordinance specifically: (1) Table 15.1 dealing with outdoor sales at retail stores in Spencer; (2) section 4.2-2 allowing for the addition of alternates to serve on the Planning Board; (3) Table 15.1 dealing with portable on demand storage containers, and (4) revisions to the Town's Code of Ordinances adding section 94.12 dealing with the maintenance of street trees in the public right-of-way. More information is available for review on the Town's website at www.spencernc.gov or you can see a copy at Town Hall.

Contact Steve Blount at 704-633-2231. Ext 28 with any questions. Public comments may also be submitted in writing or by email to the Town Clerk at thatley@spencernc.gov.

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
12/08/22 Preagenda Meeting

Issue under Consideration:	Public Hearing for proposed Long Ferry Road annexation
Current Status:	Public hearing is required by NCGS 160A-31 before annexing property
Points to Consider:	This is next step in annexation process
Financial Impact:	None for this action
Options:	Hold public hearing
Recommendations:	Hold public hearing
Department:	Planning



PUBLIC HEARING NOTICE

The Town of Spencer Board of Aldermen will hold a legislative public hearing at or soon after 5:30 PM at their regularly scheduled meeting on December 8, 2022 in the Board Meeting Room located at 460 S Salisbury Ave., Spencer, NC 28159.

The purpose of the public hearing is to receive public comment on a proposed annexation of parcels 151 036, 151 045, 151 03601, & 051 091 located along Long Ferry Road and described in more detail below. More information is available for review on the Town's website at www.spencernc.gov or you can see a copy at Town Hall.

Contact Steve Blount at 704-633-2231. Ext 28 with any questions. Public comments may also be submitted in writing or by email to the Town Clerk at scraven@spencernc.gov.

The area proposed for annexation is described as follows:

Parcel 1 (Rowan County NC GIS parcel numbers 051 036, 051 045 & 051 03601) Being all of that certain tract or parcel of land located in Salisbury Township, Rowan County, North Carolina, and being more particularly described as follows:

COMMENCING at NGS Monument "M329 4", having grid coordinates of N:714699.85, E:1581331.04 and running South 21°27'24" East, 3,408.37 feet to an existing 2" iron pipe found on the northwesterly assumed

60-foot public right-of-way of Long Ferry Road per Map Book 9995, Page 2578, said iron pipe being the **TRUE POINT OF BEGINNING** and being a common corner of the Robert Gray Grubb property as described in Deed Book 748, Page 693 and being depicted as Tract 2 of Map Book 9995, Page 2578 of the Rowan County Public Registry;

thence with the line of Robert Gray Grubb, South 14°31'48" West, passing a new 1/2" iron rod set on the northeasterly 45-foot public right-of-way at 7.51 feet per NCDOT Project No. 34163.3.10, F. A. Project No. NHF-85-3(173)75, Sheets 13E and 13F, a total distance of 30.03 feet to a point in the center of Long Ferry Road;

thence turning and running within the public right-of-way of Long Ferry Road, the following two (2) bearings and distances:

- 1) North 73°05'21" West, 180.60 feet to a point;
- 2) North 63°20'50" West, 510.83 feet to a new 1/2" iron rod set at the southern corner of the Charles Matthew Hildreth property as described in Deed Book 1364, Page 242 of said registry;

thence with the line of Charles Matthew Hildreth, North 22°35'46" East, 250.08 feet to an existing axle found at the easternmost southeast corner of the Jacob Ray Fitzgerald property being described as Tract 2 of Deed Book 1353, Page 145 and being depicted as Tract 2 of Map Book 9995, Page 9185 of said registry;

thence with the line of Jacob Ray Fitzgerald, North 13°04'38" East, 457.05 feet to a spike in a 15" cherry tree found at the southern corner of the Frances Kesler Driscoll property as described in Deed Book 1353, Page 415, and being depicted as Tract 3 of Map Book 9995, Page 9185 of said registry;

thence with the line of Frances Kesler Driscoll, North 13°04'38" East, 273.49 feet to an existing stone found at the southwest corner of the Velma Louise Heffner property as described in Deed Book 1137, Page 633 and being depicted of Map Book 9995, Page 3509 of said registry;

thence with the line of Velma Louise Heffner, South 81°03'54" East, 207.66 feet to an existing 1/2" iron rod found at the easternmost southwest corner of the Frances K. Driscoll property as described in Deed Book 1281, Page 275 and being depicted as Tract 1 of Map Book 9995, Page 2578 of said registry;

thence with the line of Frances K. Driscoll, South 81°03'54" East, 308.58 feet to a 1" iron pipe found at the northernmost southwest corner of the aforementioned property of Robert Gray Grubb;

thence with the line of Robert Gray Grubb, the following three (3) bearings and distances:

- 3) South 81°03'54" East, 79.15 feet to an existing stone found;
- 4) South 04°47'03" West, 417.97 feet to a new 1/2" iron rod set;
- 5) South 14°31'48" West, 708.78 feet to the **POINT OF BEGINNING**, having an area of 695,207 square feet or 15.9598 acres, as shown on a survey by R. B. Pharr & Associates, P.A., dated June 13, 2022, Job No. 94176.

Parcel 2 (Rowan County, NC parcel# 051 035)

Being all of that certain tract or parcel of land located in Salisbury Township, Rowan County, North Carolina, and being more particularly described as follows:

COMMENCING at NGS Monument "M329 4", having grid coordinates of N:714699.85, E:1581331.04 and running South 26°30'22" East, 3,646.36 feet to a new 1/2" iron rod set on the northeasterly margin of Long Ferry Road (a 100-foot public right-of-way), said iron rod being the **TRUE POINT OF BEGINNING** and being a common corner of the Innospec Active Chemicals LLC property as described in Deed Book 1185, Page 138 of the Rowan County Public Registry;

thence running with the line of Innospec Active Chemicals LLC, South 05°27'33" West, 50.10 feet to a point in the center of Long Ferry Road;

thence with the center of Long Ferry Road, the following four (4) bearings and distances:

- 1) North 73°19'52" West, 18.63 feet to a point;
- 2) North 74°21'03" West, 142.60 feet to a point;
- 3) North 73°42'59" West, 126.10 feet to a point;
- 4) North 73°05'21" West, 111.98 feet to a point located at the southernmost corner of the Amanda Arrants Wyatt, et al property as described in Deed Book 504, Page 665 of said registry;

thence turning and running with the Amanda Arrants Wyatt, et al property, the following three (3) bearings and distances:

- 1) North 14°31'48" East, passing a new 1/2" iron rod found at 22.52 feet, passing an existing 2" iron pipe found at 30.03 feet, a total distance of 738.80 feet to a point;
- 2) North 04°47'03" East, 417.97 feet to an existing stone found;
- 3) North 81°08'05" West, 79.15 feet to an existing 1" iron pipe found at the southeast corner of the Frances K. Driscoll property as described in Deed Book 1281, Page 275 and being depicted as Tract 1 of Map Book 9995, Page 2578 of said registry;

thence with the line of Frances K. Driscoll, North 01°52'41" West, 1130.42 feet to an existing 1/2" iron pipe found in the southerly line of the Gerald L. Edwards property as described in Deed Book 641, Page 114 of said registry;

thence with the line of Gerald L. Edwards, South 84°11'31" East, passing an existing 1" iron pipe found at

525.48 feet, a total distance of 545.01 feet to an existing 1" iron pipe found in the west line of the aforementioned Innospec Active Chemicals LLC property;

thence with the line of Innospec Active Chemicals LLC, the following three (3) bearings and distances:

- 1) South 00°40'22" West, 427.00 feet to an existing 1/2" iron rod found;
- 2) North 87°08'31" West, 76.66 feet to an existing 1/2" iron rod found;
- 3) South 05°27'33" West a distance of 1865.81 feet to the **POINT OF BEGINNING**, having an area of

885,038 square feet or 20.3177 acres, as shown on a survey by R. B. Pharr & Associates, P.A., dated June 13, 2022, Job No. 94176.

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 12/13/2022

Issue under Consideration:	Approval of Minutes
Current Status:	Draft Minutes
Points to Consider:	X
Financial Impact:	X
Options:	Approval, Denial, Modification
Recommendations:	Unless there are any changes to be made; I recommend adoption of the November 3, 2022, Regular Meeting, Minutes.
Department:	Interim Town Clerk

MINUTES
Town of Spencer
Board of Aldermen
Regular Meeting
November 3, 2022

The Town of Spencer Board of Aldermen met in regular session at the Spencer Town Hall on Thursday, November 3, 2022, at 5:30 p.m.

Present were: Mayor Jonathan Williams
Mayor Pro Tempore Patti Seceast
Alderman Andrew Howe
Alderman Steve Miller
Alderman Sam Morgan
Alderman Rashid Muhammed

Alderwoman Patricia Sledge arrived during the Recognitions section of the meeting.

Also present were Town Attorney Jay Dees, Interim Town Clerk Tammy Hatley, Chief of Police Michael File, Public Works Director Joel Taylor, Special Projects Planner Joe Morris, Planning and Zoning Administrator Steve Blount, Fire Chief Michael Lanning, Town Planner Kyle Harris, NC Lead Fellow Student Skye Allan, and Code Enforcement Officer James Osborne. Town Manager Peter Franzese attended the session via digital means.

Mayor Williams called the meeting to order, offered the invocation, and led *The Pledge of Allegiance*.

ADJUSTMENTS TO AND ADOPTION OF AGENDA

It was the consensus of the Board that no adjustments to the agenda were needed.

Action

Mayor Pro Tempore Seceast moved to adopt the agenda. Alderman Muhammad seconded the motion which carried by a unanimous vote of 5-0.

RECOGNITIONS

Mayor Pro Tempore Seceast recognized the 1st Quarter *Students of the Quarter*:

- Kiara Garcia Hernandez, North Rowan Elementary School
- Ayden Jermaine Byers, North Rowan Middle School
- Khamari Alexander, North Rowan High School

NC Lead Fellow Student, Skye Allen recognized the following volunteers for the Halloween Trunk or Treat event:

- The Whosoever Will Let Them Come Ministry for stepping up to provide a secondary rain plan location
- Joel Taylor and the Public Works crew for setting up and taking down the event space
- Chief Lanning, the firefighter crew, Chief File and his officers for providing event coverage
- Leslie Talbot for assisting with traffic control

PUBLIC COMMENT

Mayor Williams opened the floor to receive public comment.

Sue Schultz of 503 Charles Street, Spencer, NC addressed the Board issuing an invitation to all 55 and older residents along with the Mayor and Board Members to attend the Spencer Senior luncheon and spoke about all the great things going on in town.

Mr. Terry Schultz of 503 Charles Street, Spencer, NC thanked the Board members for participating with the Senior Council committee event.

Being no one else present wishing to speak and the Town Clerk having received no other emails or letters for public comments; Mayor Williams closed the public comment portion of the meeting.

CONSENT AGENDA

Alderman Miller moved to approve the consent agenda as presented. Mayor Pro Tempore Secreast seconded the motion which carried by a unanimous vote of 6-0. Items approved were: (1) October 6, 2022, Pre-Agenda Meeting Minutes; (2) October 11, 2022, Regular Meeting Minutes; (3) October 26, 2022, Called Meeting Minutes; (4) Reapprove Park Plaza Budget Ordinance Amendment 22-022; (5) Approval of Ordinance 22-024, Approving Temporary Road Closures on Wednesday, November 23, 2022, to ensure public safety during the *Tis the Season Spectacular* Holiday Parade; and (6) Property Liens for Nuisance Abatement for 210 N. Yadkin Avenue, 707 N. Salisbury Avenue, 113 7th Street, 610 Yadkin Avenue, and 702 3rd Street.

PUBLIC HEARING – TEXT AMENDMENT TO SPENCER DEVELOPMENT ORDINANCE SECTION 17.5, SIGN ORDINANCE

Planning & Zoning Administrator Blount informed the Mayor and Board that the current sign ordinance does not regulate profanity or obscenity on commercial signs and that without specific text language, the Town is unable to regulate profanity or obscenity on commercial signs.

Public Hearing

Mayor Williams opened the public hearing on Text Amendment to Spencer Development Ordinance Section 17.5, Sign Ordinance.

Being no one present wishing to speak and the Town Clerk having received no other emails or letters on the matter; Mayor Williams called for a motion to close the public hearing.

Action

Alderwoman Sledge moved to close the public hearing on Text Amendment to Spencer Development Ordinance Section 17.5, Sign Ordinance. Alderman Miller seconded the motion which carried by a unanimous vote of 6-0.

Alderman Miller moved to approve Text Amendment 22-025, An Ordinance to Amend Section 17.5 of the Town's Development Ordinance to clarify regulation of profanity and obscenity on commercial signs, which is incorporated within the body of the minutes below. Alderman Muhammad seconded the motion which carried by a unanimous vote of 6-0.

TOWN OF SPENCER, NORTH CAROLINA

AN ORDINANCE TO AMEND Section 17.5 of the Town's Development Ordinance to clarify regulation of profanity and obscenity on commercial signs; ORDINANCE 22-025

WHEREAS, Section 17.5 of the Town's Development Ordinance regulates various types and locations of signs; and

WHEREAS, said regulations are meant to control signs located in the town for the betterment of its citizens; and

WHEREAS, the US Supreme Court's 2015 decision in *Reed v Town of Gilbert* applied limitations on the regulation of the content of signs; and

WHEREAS, recent legal interpretations imply that narrowly defined limitations on commercial sign usage of profanity and obscenity are legal; and

WHEREAS, controlling the use of profanity and obscenity on publicly located signs is of benefit to our town's citizens and visitors;

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1.

Amend Section 17.5, Prohibited Signs, by adding item (L) which shall read as follows:

(L) Any commercial sign located either on premises or off premises that might be visible to children, using obscene, indecent, or profane language, either written in full or abstracted but easily discerned, or depicting images of a sexual or bodily excretory nature are prohibited anywhere in the town or its extraterritorial jurisdiction. Determination of which words and images shall be banned will be made by the Zoning Administrator and based on current guidelines used by the Federal Communications Commission (FCC). FCC guidelines titled Consumer Guide- Obscene, Indecent and Profane Broadcasts can be found at www.fcc.gov.

Section 2.

This ordinance shall become effective immediately upon adoption.

Adopted this 3rd day of November, 2022.

CONSIDER GRANTING AN EASEMENT TO THE SALISBURY ROWAN UTILITIES/CITY OF SALISBURY FOR A WATER LINE EXTENSION AND WATER-ONLY TAP AT THE YADKIN RIVER TRAILHEAD. PARCEL ID#048-006

Special Projects Planner Morris stated that Town Staff has investigated the process associated with installation of a water-only tap at the Yadkin River Trail. The easement and legal description have been provided by a registered surveyor. Salisbury Rowan Utilities has given preliminary approval of the documents. The availability of water will be useful during construction and will provide long-term availability for landscape irrigation.

The estimated cost for installation of the tap will be for time and materials (approximately \$2,750) and will be paid from the Salisbury Rowan Utilities client community annual extension budget. Some cost (\$1,040) for the survey and easement recordation will be paid from the Yadkin River Trailhead budget.

Action

Alderman Miller moved to approve the granting of an easement to the Salisbury Rowan Utilities/City of Salisbury for a water line extension and water-only tap at the Yadkin River Trailhead, parcel ID#048-006. Alderwoman Sledge seconded the motion which carried by a unanimous vote of 6-0.

JOHNSON DEVELOPMENT ANNEXATION REQUEST

Planning & Zoning Administrator Blount gave a presentation on the Johnson Development Annexation Request and asked the Board to approve Resolution 22-017, Directing the Clerk to Investigate the annexation petition received under NC General Statute 160A-31.

Action

Alderman Morgan moved to approve Resolution 22-017 as presented. Alderman Muhammad seconded the motion which carried by a unanimous vote of 6-0.

Interim Town Clerk Hatley then presented the Mayor and Board with a Certificate of Sufficiency for the Johnson Development Annexation Request.

Action

Alderwoman Sledge moved to hold a public hearing at the Spencer Town Hall on Thursday, December 8, 2022, at 5:30 p.m. for an annexation request of Parcel 1 (Rowan County NCGIS parcel numbers 051 036, 051 045 and 051 03601) and Parcel 2 (Rowan County NCGIS parcel number 051 035). Mayor Pro Tempore Seceast seconded the motion which carried by a unanimous vote of 6-0.

Mr. Blount informed the Board that in the event the land in question is annexed into the town; the Town of Spencer would have to pay a portion of the Miller Ferry Volunteer Fire Department's capital debt. Mr. Blount said this amount would be estimated based on the tax value of the parcels being annexed divided by the total tax base of the fire department and an intergovernmental agreement would be brought back to the board at a later date.

Mayor Williams commended Mr. Blount for the great job he had done collaborating with the different property owners and governmental agencies on this project.

DEPARTMENTAL REPORTS

Planning Department

Planning and Zoning Administrator Steve Blount gave the monthly Planning and Zoning Department report. Town Planner Kyle Harris gave an update on the Community Development Block Grant and Duke Energy Grant. NC Lead Fellow student Skye Allen gave an update on special projects.

Code Enforcement Department

Code Enforcement Officer James Osborne gave the monthly Code Enforcement report. Mr. Osborne stated that he had another lien for 704 5th Street that also needed to be approved by the board. Mayor Williams stated that this should be added to the Board's December 2022 agenda.

Police Department

Chief of Police File gave the Police Department report.

Fire Department

Fire Chief Michael Lanning gave the Fire Department report.

Public Works Department

Public Works Director Taylor gave the Public Works Department report.

Finance Department

The Board reviewed the monthly Finance Department report.

Library Report

The Board reviewed the monthly Library Report.

TOWN MANAGER REPORT

Manager Franzese gave his monthly report.

REQUESTS AND COMMENTS BY THE MAYOR AND BOARD MEMBERS

Alderman Miller:

- Congratulated Chief File on his planning and how well his officers performed at the N. Rowan High School football game event, noting he was very impressed
- Commended the Police and Fire Department staff for helping needy families at Christmas time
- Commended Public Works Director Joel Taylor for his work while his department is short-handed
- Stated that he feels like all the staff is doing a great job
- Stated the office staff is doing an outstanding job as well

Alderman Morgan:

- Wished to repeat what Alderman Miller said about Town staff and thank all staff members again for their efforts on behalf of the Board of Aldermen
- Gave a "Shout Out" To NC Lead Fellow Student Syke Allen, noting that there was a lot of "buzz" about the wall that has been painted on the side of the building and people are asking him "What's next?"
- He hopes the grants come through so she can do more in the future

Alderman Howe:

- Wished to follow up on Alderman Miller's comments about the football game, noting that his parents attended and stated that everything seemed well ordered, secure and safe, as a football game should be
- Stated that when he moved here 12 years ago he would have never believed the many events which are now happening in the community
- Encouraged everyone to vote

Alderwoman Sledge:

- Echoed Alderman Howe's recommendation to vote, noting that everyone should do their homework; we have some excellent candidates running for office; we all need to take the responsibility of keep our democracy intact regardless of who you vote for; it's still important that you get out and vote
- Apologized to a group of women from *Women for Community Justice* who arrived later in the meeting planning to speak during public comment but didn't get the message that the meeting was rescheduled to 5:30 and invited them to come back at another time

Alderman Muhammad:

- Wished to reiterate what some Board members stated in reference to the staff doing a great job in particular Department Heads; and NC Lead Fellow Student Skye Allen awesome job on the events, getting the grants, and the painting,
- Stated that he attended the football game and complimented Chief File for his planning; complimented Police and Fire Department staff for the way they handled the event noting he stayed after the game and observed the disbursement of the crowd and everything was well lit
- Stated that it is very important that everyone votes and does their homework
- The 8th Street ballpark is having their last game of the season tomorrow; Buddy Ball at 6:00 p.m. and a game at 7:30 p.m.; invited any staff or residents of the town who are available to attend; noted that the kids have had a great time out there this season

Mayor Pro Tempore Secreast:

- Reminded everyone that tomorrow the first play-off game starts at North Rowan; they will be playing Carver and encouraged everyone to attend
- The school system is sponsoring a "Meet and Greet" for new School Superintendent Weathers at the Konnected Entertainment and Wellness Center on Highway 29 and thanked the town staff and some local businesses for donating some items for a gift basket for her
- Noted that Winterfest and the parade will be going on; they will calling a lot of people to ask for volunteers; anyone who does not receive a phone call and wishes to volunteer, please call her as they have many jobs that they need volunteers for

Mayor Williams:

- Kudos to our staff and the job you're doing, we're so appreciative of all the work you're doing
- Stated great things are happening in Spencer, we are not without our challenges as is any municipality, but I like the work we are doing and the progress that we are making; it is neat to be a part of it; thank you all
- Wished to expand a little on the parade: we need volunteers; Alderwoman Sledge and Mayor Pro Tempore Secreast are the volunteer coordinators for *WinterFest* so if anybody can spare some time on the day of the parade, they can use your assistance with that
- They will have a training session on Tuesday, November 15, 2022, at 5:30 p.m. for any volunteers who are interested in helping with the parade; They will initially meet at the N. Rowan High School parking lot and so they can walk them through the "day of" requirements and responsibilities and will then come to Town Hall to continue the meeting and finalize logistics
- Reminded everyone that daylight savings time ends Monday and reminded everyone to turn their clocks back an hour

EXECUTIVE SESSION PER NC GENERAL STATUTE 143-318.11 (A) (6)

Alderman Muhammad moved to recess the regular meeting and enter executive session for the discussion of personnel pursuant to NC General Statute 143-318.11 (a) (6). Alderman Morgan seconded the motion which carried by a unanimous vote of 6-0. The regular meeting stood in recess at 6:54 p.m.

Mayor Williams reconvened the regular session 7:57 p.m. and stated that no action had been taken during the executive session.

ADJOURNMENT

Alderman Morgan moved to adjourn the meeting. Alderman Muhammad seconded the motion which carried by a unanimous vote of 6-0. The meeting stood adjourned at 7:58 p.m.

Approved by:

Jonathan D. Williams
Mayor

Attest:

Tamara H. Hatley, MMC, NCCMC ret.
Interim Town Clerk

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:12/13/2022

Issue under Consideration:	ESTABLISHMENT OF TIME AND PLACE FOR THE BOARD'S REGULAR MEETINGS IN 2023
Current Status:	The Board of Aldermen holds their regular meeting at 6:00 p.m. on the second Tuesday of each month and their pre-agenda meeting at 5:30 p.m. on the Thursday preceding the regular meeting,
Points to Consider:	
Financial Impact:	N/A
Options:	
Recommendations:	Motion to approve or approve with modifications
Department:	Administration

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

2023 Board of Aldermen Meeting Schedule

450 S. Salisbury Avenue
Spencer, NC 28159

Month	Pre-Agenda Meeting	Regular Meeting
January	5	10
February	9	14
March	9	14
April	6	11
May	4	9
June	8	13
July	6	11
August	3	8
September	7	12
October	5	10
November	9	14
December	7	12

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

AGENDA ITEM

Board Meeting Date: 12/13/2022

(Attach relevant documentation)

Issue under Consideration:	Consider Appointment and Reappointment of representatives to various regional boards/committees
Current Status:	The Board of Aldermen makes appointments to the Cabarrus-Rowan MPO Transportation Advisory and Coordinating Committees, and Centralina Council of Government Board of Delegates. Current appointees are as follows: CRMPO TAC – Alderman Miller Alderman Howe (alternate) CRMPO TCC – Joel Taylor Peter Franzese (alternate) Centralina BOD – Alderwoman Sledge Alderman Howe (alternate)
Points to Consider:	Staff recommends reappointing the members and alternates to the CRMPO TAC and Centralina BOD, and making a change to the appointment for the CRMPO TCC so Steve Blount serves as Member and Joel Taylor as Alternate.
Financial Impact:	N/A
Options:	
Recommendations:	Motion to reappoint the CRMPO TAC and Centralina BOD members and alternates, and to appoint Steve Blount as member and Joel Taylor as alternate CRMPO TCC.
Department:	Town Hall

Tammy Hatley

From: Peter Franzese
Sent: Tuesday, November 29, 2022 2:48 PM
To: Tammy Hatley
Subject: FW: Cabarrus Rowan MPO 2023 TCC and TAC Appointments

This can go with the cover page for the CRMPO appointments. If I get one from Centralina in time I'll send that along too. Thanks!

From: Connie Cunningham <ccunningham@mblsolution.com>
Sent: Tuesday, November 29, 2022 2:39 PM
To: Peter Franzese <pfranzese@spencernc.gov>
Subject: Cabarrus Rowan MPO 2023 TCC and TAC Appointments

November 29, 2022

Mr. Peter Franzese, Town Manager
Town of Spencer
P. O. Box 245
Spencer, North Carolina 28159

SUBJECT: 2023 Appointments to the Transportation Advisory Committee (TAC) and the Technical Coordinating Committee (TCC) of the Cabarrus-Rowan Urban Area Metropolitan Planning Organization (CRMPO)

Dear Mr. Franzese,

Each year the North Carolina Department of Transportation (NCDOT) requires the MPO to supply a list of current TAC and TCC representatives along with their alternates. At present, Alderman Steve Miller is the appointed member and Alderman Andrew Howe serves as the alternate to represent the Town of Spencer on the TAC. Currently you are serving as the TCC representative and Mr. Joel Taylor is serving as the alternate. Please notify the MPO as to who will serve in 2023 as your designated appointees to the TAC (elected officials only), as well as the TCC (staff) appointee and alternate. The TAC and TCC appointees must be available to attend regular monthly meetings and to also participate on regional transportation planning committees. Attendance at the meetings is critical to the success of our planning efforts and to bring information back to their respective communities. A schedule of the meetings will be sent to your designated representative as soon as their information is made available to us.

As the current TAC members are aware, there is a requirement to serve as a member or alternate of the TAC. TAC members are subject to provisions of the NC State Government Ethics Act, Chapter 138A of the NC General Statutes. There are two specific requirements: 1) State of Economic Interest (SEI) application, and 2) Real Estate Disclosure Form. Current MPO TAC members and their alternate must electronically file their SEI and Real Estate Disclosure Form annually by April 15th. This information can be found at <http://www.ethicscommission.nc.gov/sei>. Go to Statement of Economic Interest and click on MPO/RPO filers. Please alert your TAC representatives of this requirement when making your selections.

Please provide current contact information for your selected individuals to include mailing address, telephone number, fax number and e-mail address to Connie Cunningham at the CRMPO office by January 6, 2023. You may email your information to ccunningham@mblsolution.com.

Thank you for your attention to this matter.

Sincerely,

Phil Conrad

Phil Conrad
Cabarrus Rowan MPO Executive Director

Connie Cunningham

Connie Cunningham
Cabarrus Rowan Metropolitan Planning Organization
57 Union Street South, Suite 1013
Concord, North Carolina 28025
www.crmppo.org



704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
12/13/22 Regular Meeting

Issue under Consideration:	Consider approval of rezoning request for parcel 043 031 at about 900 7 th St from SFR-3 to RMST
Current Status:	Property is undeveloped parcel surrounded by residential development on RMST-zoned property
Points to Consider:	Rezoning of the property will allowed desirable higher density residential development. Existing zoning would allow 10-15 small single-family homes if fully cleared and all property utilized.
Financial Impact:	No cost
Options:	Vote to approve or disapprove rezoning
Recommendations:	Vote to approve rezoning
Department:	Planning

REZONING REQUEST 900 BLOCK 7TH ST

Parcel 043 031

Rezoned from SFR-3 to RMST



Location:
West side of 7th Street near
intersection with Whitehead

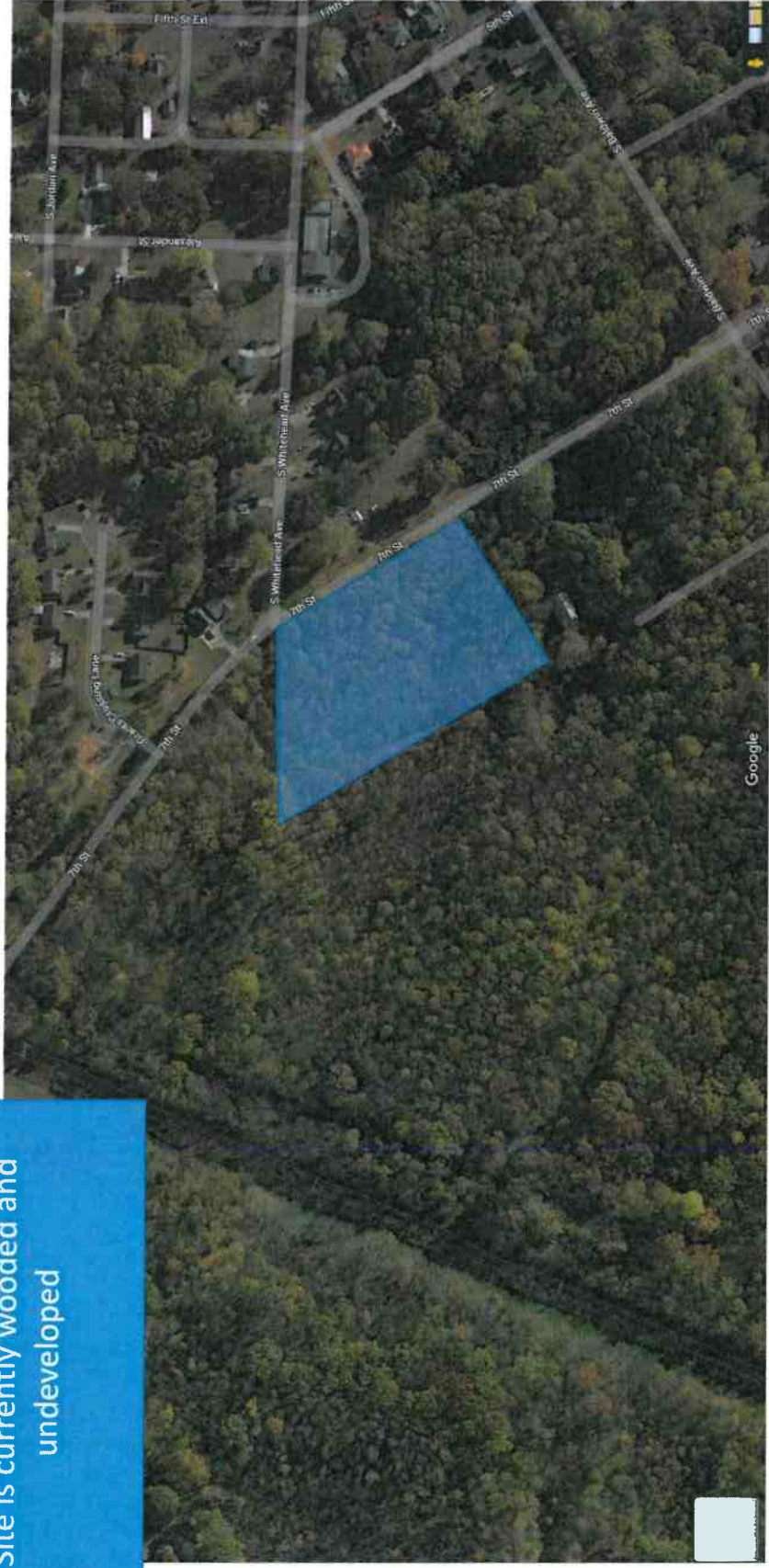


Residential development to
east, Stanback Forest and
Grants Creek to west

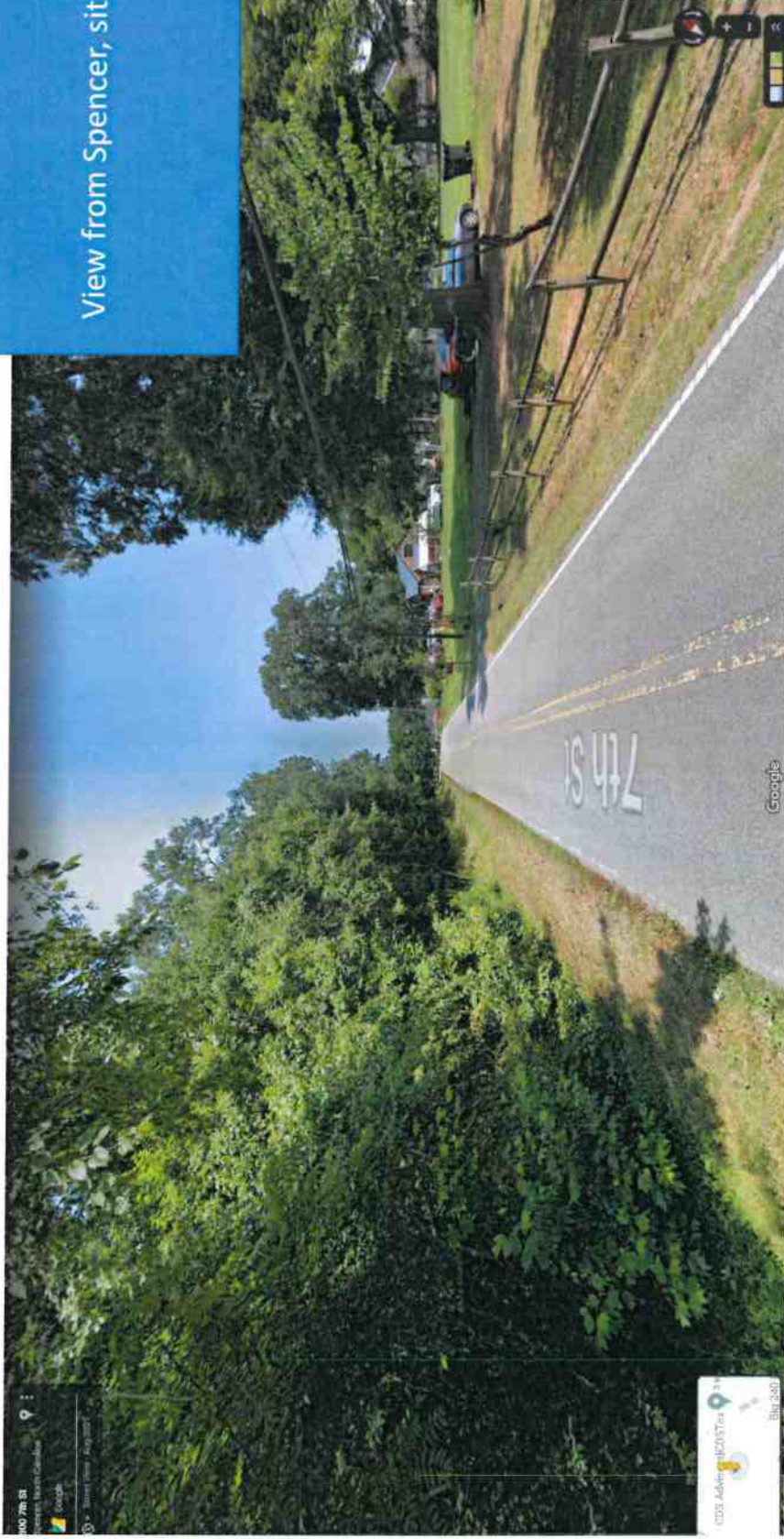
Almost all property to east and south
is zoned RMST
Property to west is zoned CIV

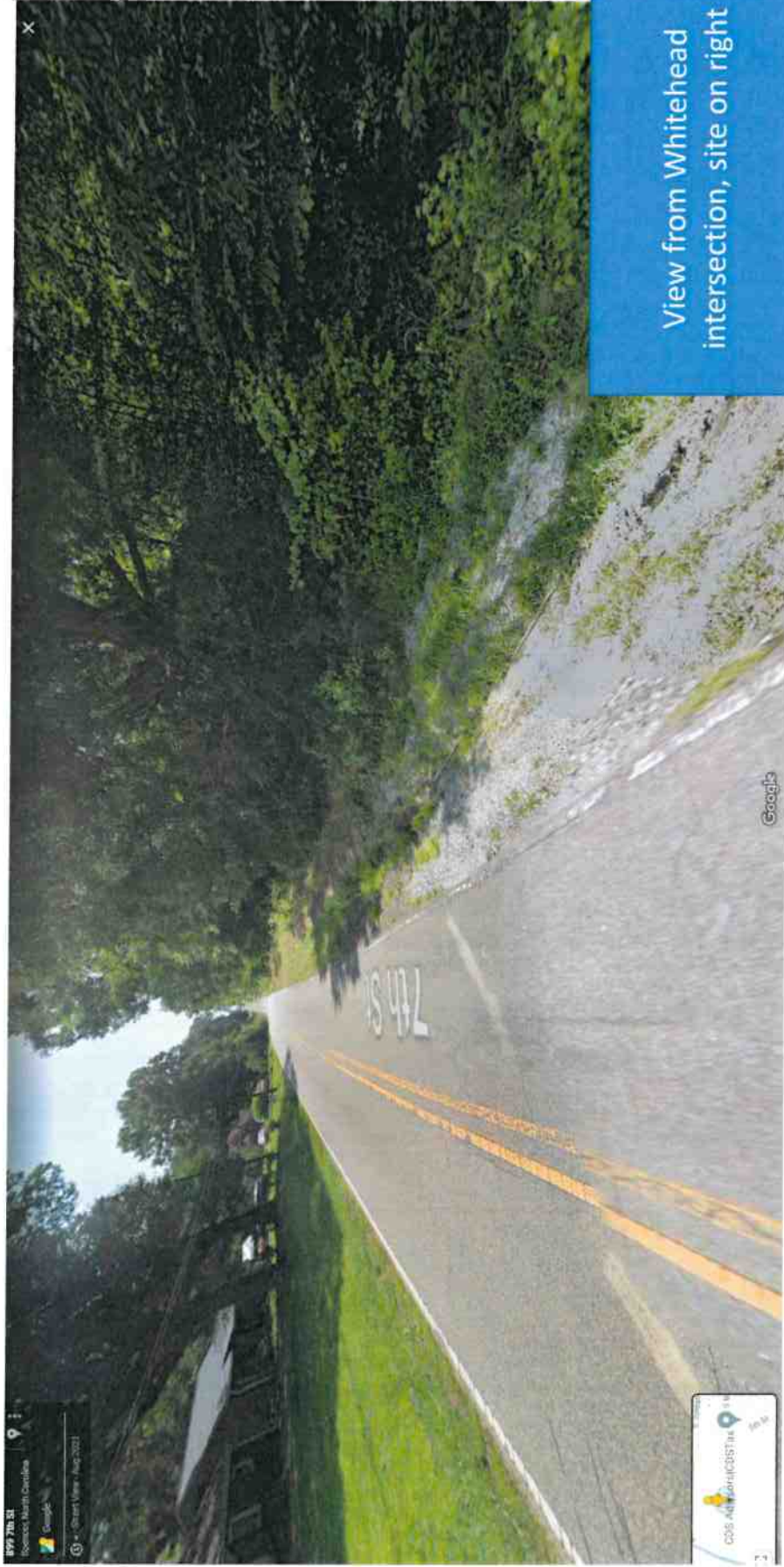


Site is currently wooded and undeveloped



View from Spencer, site on left





View from Whitehead intersection, site on right

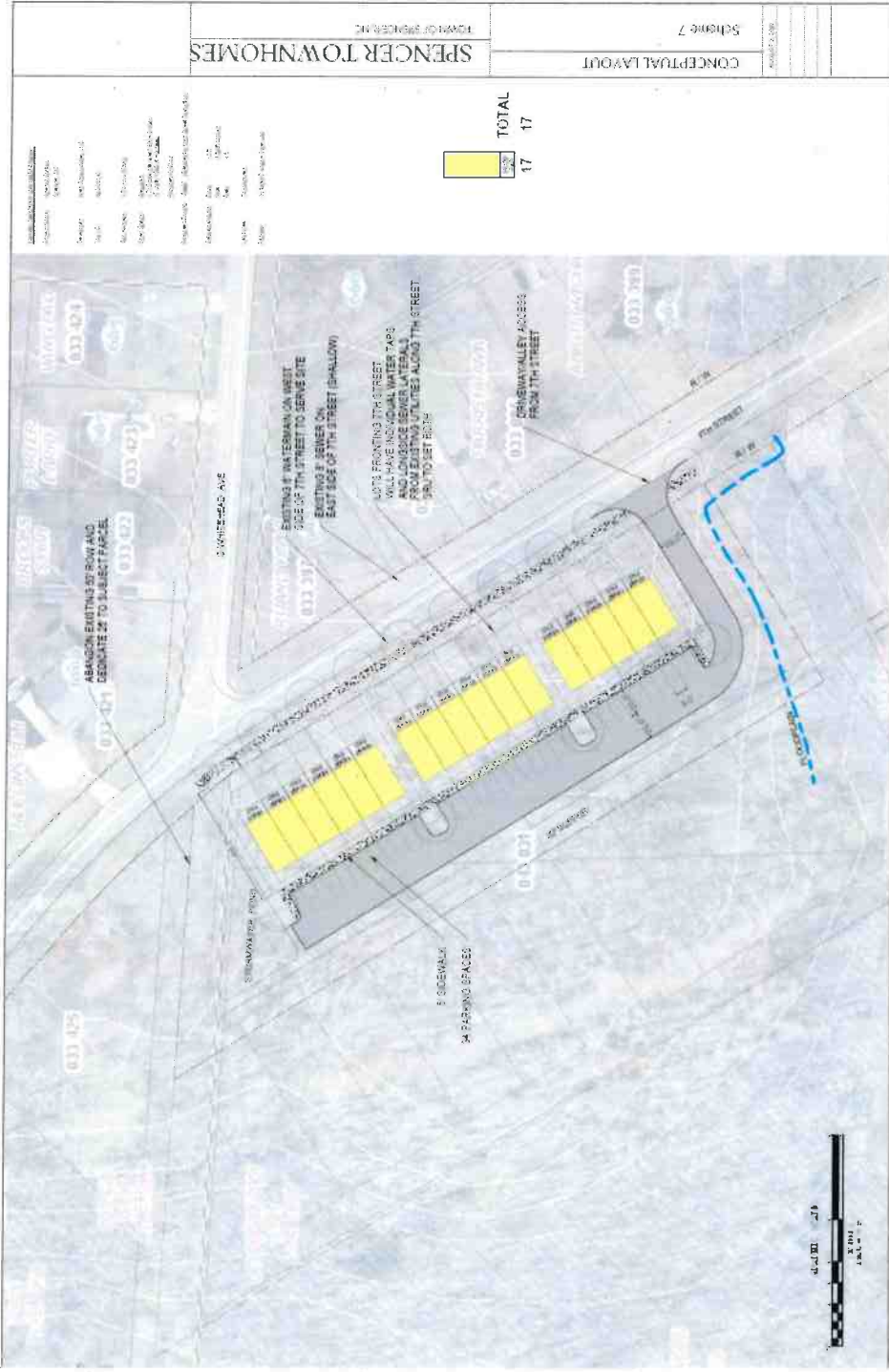
Zoning Classification Differences

	SFR-3	RMST
Minimum Lot Size	11600 sq ft	5000 sq ft
Minimum Lot Width	60'	42'
Front Setback	20'	12'
Side Setback	8'	4'
Rear Setback	8'	4'
Townhomes Allowed	No	Yes



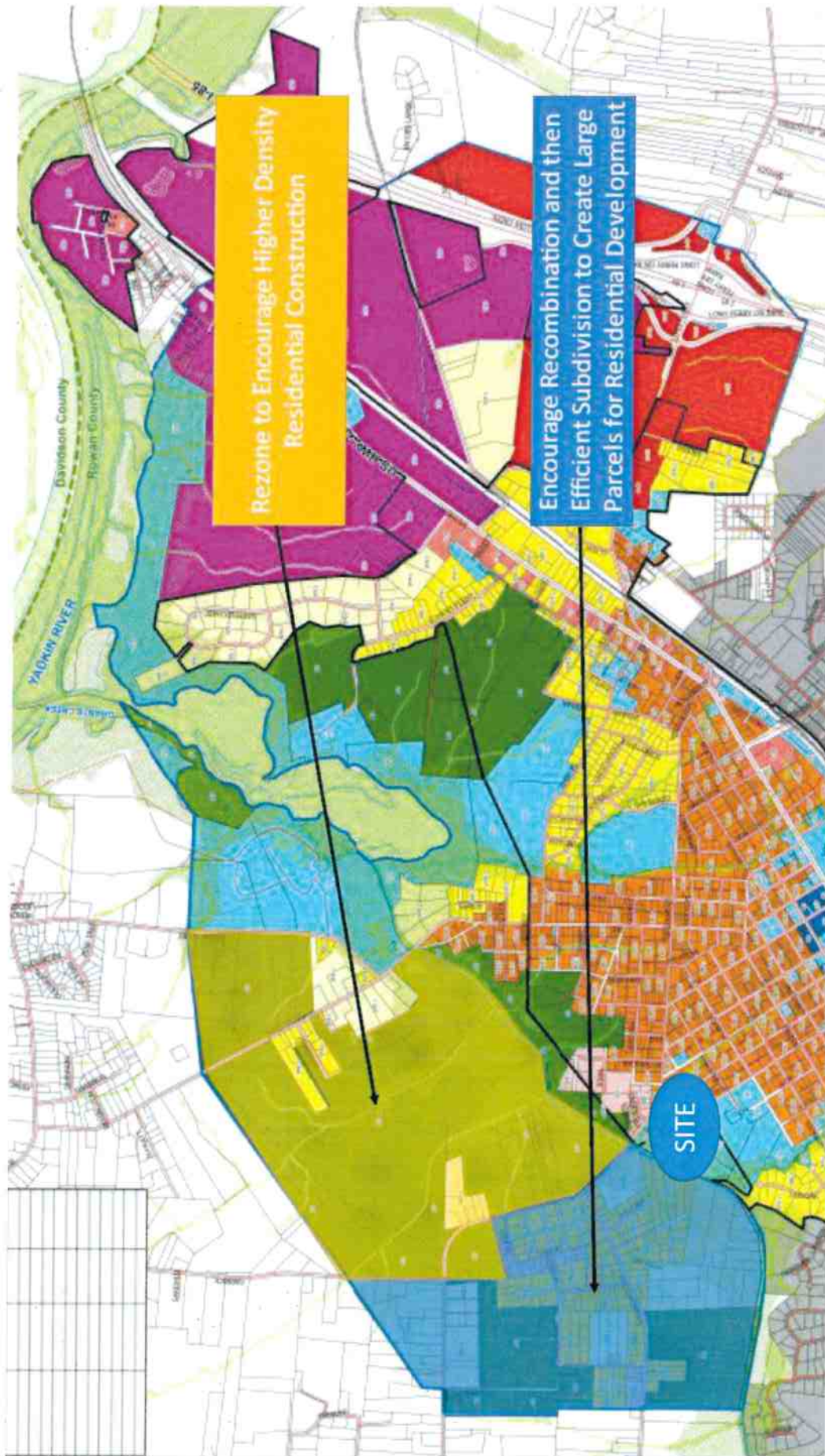
Request is for rezoning approval only!

Site plan approval is handled as a separate process by
staff



Comprehensive Plan Update Goals and Strategies

7. Single-family homes should be recognized as the primary housing type for the Town, but housing of different types, sizes, and price points should be encouraged to meet the diverse needs of our evolving community.
- a. Multi-family housing should be considered in all areas of the Town when developed to the level of surrounding neighborhoods and where buffering is provided as needed to protect existing neighborhoods



Conclusions:

1. Area surrounding site is predominantly zoned RMST
2. Townhome development in this area is supported by the Town's Comprehensive Land Use Plan- Goals and Strategies
3. This project will promote higher density residential development to the NW which is supported by Town's Comprehensive Land Use Plan- Future Land Use Map

Staff Recommendation

1. Recommend approval of rezoning to Board of Aldermen



7th Street Townhome Project Neighborhood Meeting Notes

Meeting Date: November 10, 2022

RE: Neighborhood Meeting Notes

Narrative:

Involved development and ownership parties, and owners of contiguous properties were invited to attend a meeting held at Town Hall at 6:00 PM on November 10, 2022. The following people were in attendance:

Steve Blount	Town Planner
Aaron Shier	Boardman land Partners (developer)
Spencer McNab	BGE, Inc. (site engineers)
Alexis Hall	BGE, Inc. (site engineers)
Tami Parish	906 7 th St
Michael Abbott	900 7 th St
Diane Brandt	809 7 th St
Mark Brandt	809 7 th St

Planner Blount made a presentation to the audience explaining the proposed rezoning and site development plan. He explained the difference between the current zoning classification (SFR-3) and the proposed zoning classification (RMST). He showed slides of what type of development would be allowed by the current zoning classification and what would be allowed by the new zoning classification.

Planner Blount introduced the developer and the site engineers and they each spoke briefly about their experience and this specific project.

Planner Blount opened the floor to questions and comments from the audience.

Tami Parish stated that she was opposed to the project as presented and stated she didn't want to see the land developed. She was also against any park development in the area. She later said she was concerned about the amount of traffic the development would cause.

Michael Abbott asked questions about the project as proposed. While not happy about the development he understood the project could be developed without the proposed rezoning. He asked about the price range of the proposed units and asked who would own the units.

Mark Brandt asked about rumors that 8th St would be extended to connect to this project (not true) and commented on his problem with trespassers who came on his property and did damage to his barn. He commented on drainage problems behind his property.

Diane Brandt repeated Mark's comments and asked specific questions about the proposed project. She voiced concerns about the level of development in an area with mostly smaller homes.

Planner Blount and Mr. Shier attempted to answer all the specific questions presented by the audience. While not happy about the development, most seemed to understand that some type of development was going to take place. They asked the town to "look out for them" during the site development process.

TOWN OF SPENCER, NORTH CAROLINA

AN ORDINANCE TO AMEND the Town's Official Zoning Map to change the zoning classification of Parcel 043 031 located in the 900 block of 7th Street from SFR-3 to RMST; ORDINANCE 22-031

WHEREAS, Staff has reviewed the properly submitted request for the rezoning and found it to be appropriate based on the predominance of RMST zoning around and adjacent to this parcel; and

WHEREAS, the uses allowed in the RMST zoning classification are appropriate to this location; and

WHEREAS, the Town's Comprehensive Land Use Plan recommends the uses allowed in the RMST zoning classification in this area; and

WHEREAS, the developer attended a neighborhood meeting and discussed their planned uses of the property and where the neighbors would prefer the property to remain undeveloped, the developer is sensitive to their concerns and will develop the property with those concerns in mind; and

WHEREAS, the developer is aware of the town's desire to see adjacent property developed into a low impact trailhead for the trail system to be developed in the adjacent addition to the Town's Stanback Forest;

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1.

Parcel 043 031 located in the 900 block of 7th Street will have its zoning classification changed from SFR-3 to RMST.

Section 2.

This ordinance shall become effective immediately upon adoption.

Adopted this 12th day of December, 2022.

Jonathan Williams, Mayor

Tammy Hatley, Town Clerk

Rezoning 7th st

Suggested motion language:

“I move to adopt Ordinance 22-031, rezoning parcel 043 031 at about 900 7th St from SFR-3 to RMST zoning classification per staff’s recommended language.”

Statement of Consistency

Suggested motion language:

“I also move to adopt a statement of consistency stating that we find this action to be generally consistent with the Town’s Comprehensive Land Use Plan, is reasonable and in the public interest. This decision further meets the specific Development Policies #8 (Innovative and flexible land development planning techniques should be supported as a means of encouraging development configurations which are more desirable, and which may better safeguard existing natural land and water sources.), #7a (...multi-family housing should be considered in all areas of Town ...).

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
12/13/22 Regular Meeting

Issue under Consideration:	Consider proposed text amendment on maintenance of street trees in public right of way (ROW)
Current Status:	Existing Code of Ordinance text does not assign responsibility for maintenance, removal, or replacement of trees in the public ROW
Points to Consider:	Without clear regulations, the Town is left to regulate this issue on a case by case basis, leading to inconsistencies
Financial Impact:	None for this action
Options:	Vote to approve, amend and approve, or disapprove text amendment
Recommendations:	Vote to approve
Department:	Planning



MEMO

Date: 10.7.22

By: Steve Blount

RE: Street Tree Maintenance and Responsibility

Planner Kyle Harris questioned in his 9.29.22 email, who was responsible for maintaining and/or removing diseased or damaged street trees in Spencer? I responded in my 9.30.22 email that per our Development Ordinance Section 11.13-1, *"No person except an authorized employee or contractor of public utility or other approved public personnel shall cut, prune, or remove any living tree on or in a public highway, right-of-way, public park, sidewalk, or other public property; or cut or disturb or interfere in any way with the roots of any tree on public property."* As this language is contained in the town's development ordinance, its application to existing trees along its older streets.

I prefaced that section's specific language with some general conclusions asserting that a road or public utility easement gave the town some rights but not an obligation to maintain trees within the ROW. That may not be exactly true. NCGS 160A-296 that gives municipalities the right to have public ROWs, also says the town has, *"The duty to keep the public streets, sidewalks, alleys, and bridges open for travel and free from unnecessary obstructions."*

After staff discussions and a review of other municipal ordinances, I have determined that the Town needs specific language in its Code of Ordinances so that responsibility for and authority to preform tree maintenance up to and including removal of problem trees is clearly spelled out. This clear ordinance language will help the town respond to property owners with consistent language concerning maintenance of trees along public roads. I offer the following text amendment for consideration:

Section 94.12

Public Street Trees

(A) Enforcement

- a. The Town Manager or his/her authorized representative shall be charged with enforcement of this article.

(B) Tree Planting

- a. All existing plantings of trees and shrubs on public rights-of-way and all future additions and substitutions of such plantings shall be under the authority and direction of the town manager or his/her duly authorized representative.
- b. Trees may be planted on the public street right-of-way of any public street in the town center districts or any public street or highway shown on the thoroughfare plan provided they comply with any plan for public street trees that has been

approved by the council, and a permit has been issued by the town manager or his representative. There shall be no charge for such a permit.

- c. Trees or shrubs may be planted on the public street right-of-way of any other public street of a variety and in a location desired by the abutting property owner except that no trees or shrubs shall be planted in, or interfere with, the space reserved for sidewalks, normally a strip eight (8) feet wide behind the curb or at the edge of the public street, or close enough to any public street intersection to interfere with the sight distance at that intersection.
- d. All plantings of trees and shrubs on public property shall be subject to general considerations of public health, safety and convenience, and the material and aesthetic value accruing to the whole community. Plantings shall be generally restricted to varieties known to be suited to the local climate and environment and shall be intended to preserve and enhance the beauty and variety of the public landscape.
- e. Trees and shrubs planted in the Town's designated Historic District shall meet the requirements of the Spencer Historic District Standards.

(C) Prohibited trees.

- a. It shall be unlawful to plant in any public right-of-way fruit trees (except ornamental varieties), or any other kind of tree which by the nature of its root system, brittleness of its wood, or susceptibility to disease is deemed undesirable.

(D) Tree protection and maintenance.

- a. The town will provide tree maintenance in the town center districts and, on the thoroughfares, where the trees have been planted by the Town. The town will not be responsible for the maintenance of trees or shrubs planted on the right-of-way except those planted by the town. Shrubs and trees which are planted on the right-of-way of any public street and not properly maintained in a safe, healthy and attractive condition may be removed by the town.

(E) Abuse or mutilation of trees.

- a. Except to abate a nuisance as defined herein, it shall be a violation of this article to damage, destroy or mutilate any tree, shrub or plant in a public right-of-way or any public place, or to attach or place any rope or wire (other than one used to support a young or broken tree), sign, poster, handbill or any other thing to or on any tree, or cause or permit any wire charged with electricity to come in contact with any such tree.

(F) Public nuisance on public streets.

- a. Trees, plants, shrubs or vegetation which so overhang any sidewalk or public street, or which are growing thereon, (or adjacent thereto), in such a manner as to obstruct or impair the free and full use of the sidewalk or public street by the public, either directly or by obstructing traffic vision, are hereby declared to be public nuisances.
- b. It shall be the duty of the owner of the property wherein or whereupon any such nuisances exist to abate the nuisance by destroying or removing or trimming the

growth. Trees on private property whose roots may damage sidewalks, curbs, or public streets, by causing them to buckle or break or whose roots may enter into public sewers or water mains shall also be public nuisances and may be trimmed or removed as deemed necessary by the town manager.

- c. Where the roots of a public street or shrub constitute a nuisance to private property, the affected property owner may prune or cut the offending roots at his property line, provided the action will not create an unsafe condition. A permit for such cutting or pruning shall first be obtained from the town manager.
- d. Where the growth and limbs of public trees constitute a hazard to private property, the town, upon notice, shall correct the condition.

(G) Removal of trees.

- a. Trees or shrubs shall not be removed from public property or public street rights-of-way without a permit issued by the town manager or his duly authorized representative. Trees and shrubs on public properties may be removed by the town only when they are dead, dangerous to life and property, seriously diseased or unsightly or constitute a nuisance, or where necessary to accommodate the construction of a public facility.
- b. The town retains the right to remove any tree on any public street or highway right-of-way which is necessary to permit the proper maintenance or improvement of the public street.
- c. The town may remove dead or diseased trees from the public street right-of-way on any public street in the town. A tree on the line which is half or more than halfway on the right-of-way at its base will be considered to be on the right-of-way.
- d. Existing public trees in all sections of the town shall be preserved to the extent that is possible and feasible. Once removed, they shall be replaced unless conditions prevailing in the area are adverse to the health of such new plantings.

TOWN OF SPENCER, NORTH CAROLINA

AN ORDINANCE TO ADD Section 94.12 Public Street Trees to the Town's Code of Ordinances to add regulations concerning maintenance of street trees in the public right-of-way (ROW) in the Town of Spencer; ORDINANCE 22-029

WHEREAS, street trees planted in the public street ROW are of benefit to the public enhancing the appearance of the town and its neighborhoods, and

WHEREAS, Section 94 of the Town's Code of Ordinances regulates various issues dealing with streets and other public infrastructure in the Town, it does not specifically regulate responsibilities for the maintenance of street trees planted in the public ROW, and

WHEREAS, said regulations are needed to more clearly define public versus private responsibilities concerning these trees in the town; and

WHEREAS, without such regulations, the Town is left to deal with each street tree problem without benefit of a guiding policy, and without such a policy, the Town is subject to losing street trees over time to age, damage or lack of routine maintenance; and

WHEREAS, the addition of street tree maintenance regulations will be of benefit to the private property owner, the town, and its citizens; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1.

Section 94.12 Public Street Trees will be added to the Town's Code of Ordinances to read as follows:

Section 94.12

Public Street Trees

(A) Enforcement

- a. The Town Manager or his/her authorized representative shall be charged with enforcement of this article.

(B) Tree Planting

- a. All existing plantings of trees and shrubs on public rights-of-way and all future additions and substitutions of such plantings shall be under the authority and direction of the town manager or his/her duly authorized representative.
- b. Trees may be planted on the public street right-of-way of any public street in the town center districts or any public street or highway shown on the thoroughfare plan provided they comply with any plan for public street trees that has been approved by the council, and a permit has been issued by the town manager or his representative. There shall be no charge for such a permit.
- c. Trees or shrubs may be planted on the public street right-of-way of any other public street of a variety and in a location desired by the abutting property owner except that no trees or shrubs shall be planted in, or interfere with, the space reserved for sidewalks, normally a strip eight (8) feet wide behind the curb or at

the edge of the public street, or close enough to any public street intersection to interfere with the sight distance at that intersection.

- d. All plantings of trees and shrubs on public property shall be subject to general considerations of public health, safety and convenience, and the material and aesthetic value accruing to the whole community. Plantings shall be generally restricted to varieties known to be suited to the local climate and environment and shall be intended to preserve and enhance the beauty and variety of the public landscape.
- e. Trees and shrubs planted in the Town's designated Historic District shall meet the requirements of the Spencer Historic District Standards.

(C) Prohibited trees.

- a. It shall be unlawful to plant in any public right-of-way fruit trees (except ornamental varieties), or any other kind of tree which by the nature of its root system, brittleness of its wood, or susceptibility to disease is deemed undesirable.

(D) Tree protection and maintenance.

- a. The town will provide tree maintenance in the town center districts and, on the thoroughfares, where the trees have been planted by the Town. The town will not be responsible for the maintenance of trees or shrubs planted on the right-of-way except those planted by the town. Shrubs and trees which are planted on the right-of-way of any public street and not properly maintained in a safe, healthy and attractive condition may be removed by the town.

(E) Abuse or mutilation of trees.

- a. Except to abate a nuisance as defined herein, it shall be a violation of this article to damage, destroy or mutilate any tree, shrub or plant in a public right-of-way or any public place, or to attach or place any rope or wire (other than one used to support a young or broken tree), sign, poster, handbill or any other thing to or on any tree, or cause or permit any wire charged with electricity to come in contact with any such tree.

(F) Public nuisance on public streets.

- a. Trees, plants, shrubs or vegetation which so overhang any sidewalk or public street, or which are growing thereon, (or adjacent thereto), in such a manner as to obstruct or impair the free and full use of the sidewalk or public street by the public, either directly or by obstructing traffic vision, are hereby declared to be public nuisances.
- b. It shall be the duty of the owner of the property wherein or whereupon any such nuisances exist to abate the nuisance by destroying or removing or trimming the growth. Trees on private property whose roots may damage sidewalks, curbs, or public streets, by causing them to buckle or break or whose roots may enter into public sewers or water mains shall also be public nuisances and may be trimmed or removed as deemed necessary by the town manager.
- c. Where the roots of a public street or shrub constitute a nuisance to private property, the affected property owner may prune or cut the offending roots at his

property line, provided the action will not create an unsafe condition. A permit for such cutting or pruning shall first be obtained from the town manager.

- d. Where the growth and limbs of public trees constitute a hazard to private property, the town, upon notice, shall correct the condition.

(G) Removal of trees.

- a. Trees or shrubs shall not be removed from public property or public street rights-of-way without a permit issued by the town manager or his duly authorized representative. Trees and shrubs on public properties may be removed by the town only when they are dead, dangerous to life and property, seriously diseased or unsightly or constitute a nuisance, or where necessary to accommodate the construction of a public facility.
- b. The town retains the right to remove any tree on any public street or highway right-of-way which is necessary to permit the proper maintenance or improvement of the public street.
- c. The town may remove dead or diseased trees from the public street right-of-way on any public street in the town. A tree on the line which is half or more than halfway on the right-of-way at its base will be considered to be on the right-of-way.
- d. Existing public trees in all sections of the town shall be preserved to the extent that is possible and feasible. Once removed, they shall be replaced unless conditions prevailing in the area are adverse to the health of such new plantings.

Section 2.

This ordinance shall become effective immediately upon adoption.

Adopted this 12th day of December, 2022.

Jonathan Williams, Mayor

Tammy Hatley, Town Clerk

Street Tree Maintenance

Suggested motion language:

“I move to adopt Ordinance 22-029, adding Section 94.12 in the Town of Spencer Code of Ordinances per staff’s recommended language to help regulate the maintenance of street trees in the Town of Spencer.”

Statement of Consistency

Suggested motion language:

“I also move to adopt a statement of consistency stating that we find this action to be generally consistent with the Town’s Comprehensive Land Use Plan, is reasonable and in the public interest. This decision further meets the specific Development Policies #2 (...should protect, enhance, and encourage a high quality of life, image...)

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
12/13/22 Regular Meeting

Issue under Consideration:	Consideration of proposed text amendment on portable on demand storage units (PODS)
Current Status:	Existing development ordinance text is not restrictive enough to limit objectionable use of pods
Points to Consider:	This limitation will apply to all retail operations in Spencer and our ETJ
Financial Impact:	None for this action
Options:	Vote to approve, amend and approve, or disapprove text amendment
Recommendations:	Vote to approve
Department:	Planning



MEMO

Date: 10.25.22

By: Steve Blount
Town Planner

RE: Portable On-Demand Storage Units

Narratives:

Some concern has been expressed by several board members concerning Portable On-Demand Storage Units, better known as PODS. These concerns were specifically about the length of time these units were allowed to be located at a residence and if our regulations were in line with other communities. I am aware of two such units being located in town at this time.

The primary intended use of these units is as a less expensive method for moving from one residential location to another. The vender brings a unit to your home, you fill it with furniture at your convenience, the vendor transports the filled unit to your new home and then you unload it at your convenience.

A secondary use for these units is for temporary storage at a single location. The cost of rental for these units makes their use for long term storage expensive when compared to other options. For example, a three-month rental for an 8'x 8' x 16' long unit, including delivery and pickup would cost about \$950. You can BUY a similar sized metal storage building for about \$750.

Current Regulations

Our Development Ordinance defines these units as follows:

PORTABLE STORAGE UNIT (POD). A transportable unit designed and used for the temporary storage of household goods, personal items and other materials which is placed on a site for the use of occupants of a dwelling or building on a limited basis. Such containers are uniquely designed for their ease of loading to and from a transport vehicle.

Our ordinance provides limitations on duration of use, frequency of use, permitting requirements and location of units on the property.

Table 15.1 and note (b) following that table gives specific time duration these units are allowed

Special Event and/or Temporary Structure(s)	Maximum Duration	Maximum Frequency	Districts	Permit Required	Additional Standards
Storage container, portable on demand (POD)	See note 5. 90 days	See note 5. 2 per calendar year	All districts	No	See note 1 appearing below this table

(b.) In residential districts, portable on-demand (POD) storage units may be located for a period of time not to exceed ninety (90) consecutive days in duration from the time of delivery to the time of removal, two times per calendar year, provided they are placed in a location where sight visibility is not obstructed. Further, these units shall be located in a manner which does not hinder access to the site or to off-street parking spaces.

Other Municipal Regulations

Other municipalities regulate the use of these units differently. Salisbury treats them as if they were a temporary storage building giving the Administrator broad authority as long as the unit is of a temporary type of construction (not affixed to the ground) and is not on site more than one year. A regular zoning permit is required.

Another municipality closely manages where on site a unit can be located, requires a permit fee of \$100, has maximum size limits, allows only one unit at a time, and limits the time on site to 90 days.

Another municipality allows on site location in the driveway for temporary use, such as moving, for up to 90 days but for more long term or permanent uses such as storage, the unit must be located in the side or rear yard.

Some municipalities allow the units to be located in the public ROW, but most seem to require that they be placed on private property.

The City of Durham charges a \$104 permit fee, requires up to 30 days to review the permit application, requires a site plan showing the proposed unit location be submitted with the application, and requires a special emergency removal plan if the unit is to be located in a floodplain.

Conclusions

These units serve a viable use, especially for residential moves or short-term storage. While there is a wide range of regulatory approaches to these units, there doesn't seem to be a widespread problem with these units in our town. Our current ordinance and management of these units seems more than adequate at this time. If the board feels additional regulations are needed, staff looks forward to hearing their suggestions.

TOWN OF SPENCER, NORTH CAROLINA

AN ORDINANCE TO AMEND Table 15.1 of the Town's Development Ordinance to modify regulation of portable on demand storage units (PODS) in the Town of Spencer; ORDINANCE 22-028

WHEREAS, Table 15.1 of the Town's Development Ordinance regulates various types and locations of portable on demand storage units (PODS); and

WHEREAS, said regulations are meant to adequately control the use of PODS located in the town for the betterment of its citizens; and

WHEREAS, extended use of PODS is considered a detriment to the attractiveness of the town; and

WHEREAS, additional regulations are desirable to control the use of PODS; and

WHEREAS, controlling the use of PODS is of benefit to our town's citizens and visitors;

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1.

Amend *Table 15.1 Special Events & Temporary Structures* to read as follows,

Special Event and/or Temporary Structures	Maximum Duration	Maximum Frequency	Districts	Permit Required	Additional Standards
Storage container, portable on demand (POD) Non-Residential	90 days	2 per calendar year	Non- residential	Yes	See note 1 below

Special Event and/or Temporary Structures	Maximum Duration	Maximum Frequency	Districts	Permit Required	Additional Standards
Storage container, portable on demand (POD) Residential	30 days	2 per calendar year	All residential	Yes	See note 1 below

(b.) In residential districts, portable on-demand (POD) storage units may be located for a period of time not to exceed ~~ninety~~ **thirty (90 30)** consecutive days in duration from the time of delivery to the time of removal, two times per calendar year, provided they are placed in a location where sight visibility is not obstructed. Further, these units shall be located in a manner which does not hinder access to the site or to off-street parking spaces. **Time extensions may be granted at the discretion of the Town manager or his/her designee.**

Section 2.

This ordinance shall become effective immediately upon adoption.

Adopted this 12th day of December, 2022.

Jonathan Williams, Mayor

Tammy Hatley, Town Clerk

Use of PODS

Suggested motion language:

“I move to adopt Ordinance 22-028, modifying Table 15.1 in the Town of Spencer Development Ordinance per staff’s recommended language to help regulate the use of portable on demand storage units (PODS) in the Town of Spencer.”

Statement of Consistency

Suggested motion language:

“I also move to adopt a statement of consistency stating that we find this action to be generally consistent with the Town’s Comprehensive Land Use Plan, is reasonable and in the public interest. This decision further meets the specific Development Policies #2 (...should protect, enhance, and encourage a high quality of life, image...) and #5 (Protect and rehabilitation of viable neighborhoods should be encouraged...).

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
12/13/22 Preagenda Meeting

Issue under Consideration:	Consider proposed text amendment on allowing the use of alternates on the Planning Board
Current Status:	While NCGS 160 D allows for the use of alternates, our ordinance does not specifically state that they are allowed
Points to Consider:	The board requires a quorum to handle business and often has trouble meeting this requirement
Financial Impact:	None for this action
Options:	Vote to approve, amend and approve, or disapprove text amendment
Recommendations:	Vote to approve
Department:	Planning



MEMO

Date: 11.21.22

By: Steve Blount

RE: Use of Alternates on the Planning Board

Narrative:

Small towns will always struggle to find enough willing and able citizens to keep all of their volunteer boards staffed completely. While that can be a problem on any board, because state statute requires that a quorum be in attendance at any meeting where action is taken, and in the case of some decisions by the Board of Adjustment requiring a 4/5th majority vote, having and adequate number of available members for each and every Planning Board and Board of Adjustment meeting is critical.

NCGS 160D-302 (A) allowed specifically for the use of alternates on the Board of Adjustment and this ability was copied into our recently adopted Development Ordinance. Unfortunately, the language in 160D concerning the Planning Board's membership was a little more vague, saying:

§ 160D-301. Planning boards.

- (a) (1) A planning board of any size or composition deemed appropriate, organized in any manner deemed appropriate; provided, however, the board shall have at least three members.*

The specific language of our ordinance does not allow for the use of alternates on the Planning Board but the above section of 160D allows for a Planning Board, "of any size or composition". We are suggesting, therefore, that the following text amendment be adopted and that alternates be appointed not only to fill open spaces due to absences or disqualifications but as an opportunity to get some "on the job training, in anticipation of the normal expiration of service due to term limits. We suggest the following text amendment:

Article 4.2 will be amended adding the following language:

(A.) Alternates. The Town Board of Aldermen may, in its discretion, appoint alternate members to serve on the *Planning Board* in the absence or temporary disqualification of any regular member or to fill a vacancy pending appointment of a member. Alternate members shall be appointed for the same term, at the same time, and in the same manner as regular members. Each alternate member, while attending any regular or special meetings of the board and serving on behalf of any regular member, shall have and may exercise all the powers and duties of a regular member.

TOWN OF SPENCER, NORTH CAROLINA

AN ORDINANCE TO AMEND Section 4.2 of the Town's Development Ordinance to clarify regulation concerning appointing alternate members to the Planning Board; ORDINANCE 22-027

WHEREAS, Section 4.2 of the Town's Development Ordinance regulates the membership makeup and qualifications for the Town's Planning Board; and

WHEREAS, NCGS 160D-301(a)(1) allows for; "*A planning board of any size or composition deemed appropriate, organized in any manner deemed appropriate*"; and

WHEREAS, Section 4.2 of the Town's Development Ordinance does not allow for the use of alternates in the board's makeup; and

WHEREAS, the use of alternates would allow for extra members to be available at scheduled meetings when regular members are not available, ensuring a needed quorum; and

WHEREAS, the use of alternates on the Planning Board is of benefit to our town's citizens;

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1.

Article 4.2 will be amended adding the following language:

(A.) Alternates. The Town Board of Aldermen may, in its discretion, appoint alternate members to serve on the *Planning Board* in the absence or temporary disqualification of any regular member or to fill a vacancy pending appointment of a member. Alternate members shall be appointed for the same term, at the same time, and in the same manner as regular members. Each alternate member, while attending any regular or special meetings of the board and serving on behalf of any regular member, shall have and may exercise all the powers and duties of a regular member.

Section 2.

This ordinance shall become effective immediately upon adoption.

Adopted this 12th day of December, 2022.

Jonathan Williams, Mayor

Tammy Hatley, Town Clerk

Alternates on Planning Board

Suggested motion language:

“I move to adopt Ordinance 22-027, modifying Section 4.2 in the Town of Spencer Development Ordinance per staff’s recommended language to allow the appointment of alternate members to the Planning Board.”

Statement of Consistency

Suggested motion language:

“I also move to adopt a statement of consistency stating that we find this action to be generally consistent with the Town’s Comprehensive Land Use Plan, is reasonable and in the public interest.

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
12/13/22 Regular Meeting

Issue under Consideration:	Consideration of proposed text amendment on outdoor sales
Current Status:	Existing development ordinance text is not restrictive enough to limit objectionable outdoor sales at retail establishments
Points to Consider:	This limitation will apply to all retail operations in Spencer and our ETJ
Financial Impact:	None for this action
Options:	Vote to approve, amend and approve, or disapprove text amendment
Recommendations:	Vote to approve
Department:	Planning



MEMO

Date: 11.7.22

For: Board of Aldermen

By: Steve Blount

RE: Outdoor Retail sales

Narrative:

The board has expressed concerns over unregulated sales in the parking lots of small retail stores along primarily, Salisbury Ave/ US HWY 29. While a small amount of outdoor sales might be acceptable, some properties along this primary thoroughfare through our town have escalated this use to the point of looking like every day commercial “yard sales”, a look inappropriate to the image of our town we all desire. Staff has been asked to suggest some regulations directed at this use to limit the visual impact along this important commercial corridor.

The following excerpt from Table 15.1 of the Town’s Development Ordinance shows that outdoor sales events not requiring a temporary sales structure are allowed in several zoning classifications, including all but IND (industrial) found in this corridor, with no limitations on duration and frequency and with no permit required. Outdoor sales events involving a temporary structure are limited to 7 days duration, twice a year and residential yard sales are allowed for 3 days duration, 3 times per year.

TOWN OF SPENCER, NORTH CAROLINA

AN ORDINANCE TO AMEND Table 15.1 of the Town's Development Ordinance to clarify regulation of outdoor sales events; ORDINANCE 22-032

WHEREAS, Table 15.1 of the Town's Development Ordinance regulates various types and locations of allowable outdoor sales; and

WHEREAS, said regulations are meant to adequately control outdoor sales events located in the town for the betterment of its citizens; and

WHEREAS, recent outdoor sales events have exceeded the allowable tolerance for these events; and

WHEREAS, additional regulations are desirable to control these events; and

WHEREAS, controlling outdoor sales events is of benefit to our town's citizens and visitors;

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1.

Amend Table 15.1 *Special Events & Temporary Structures* to read as follows,

Special Event and/or Temporary Structure(s)	Maximum Duration	Maximum Frequency	Districts	Permit Required	Additional Standards
Outdoor bazaars and retail sales, with temporary structure(s)	See note 5.	See note 5.	"AG", "MU-2", "MS", "CIV", "C-85", "C-29"	No Yes	Not permitted within public right-of-way
Outdoor sidewalk and retail sales, without temporary structure(s)	unlimited 3 days	unlimited 4 per calendar year	"AG", "MU-2", "MS", "CIV", "C-85", "C-29"	No Yes	See Note 7 below Sidewalks must have a minimum 5'-0" travel-way clear of obstructions at all times All products and advertising shall be limited to the area directly in front of the sponsoring vendor during business hours See Note 7 below

Note 7 Outdoor Sales Events

- a. For all outdoor sales events, the area of the space used for the event cannot exceed 10% of the area of the property's primary structure (i.e., a 2,500 sq. ft. store can use only 250 sq. ft. for their outdoor sales event).
- b. Outdoor sales events not involving a temporary structure cannot extend into the front or side lots more than 10 feet from the building walls of the lot's primary structure. The events cannot block sidewalks or parking spaces required by town ordinance.
- c. Outdoor sales events cannot be held within the public right-of-way, cannot block driveways or reduce the number of parking spaces required by town ordinance.
- d. Signs for the outdoor sales event shall meet the requirements of Article 17 of the Town's Development Ordinance.

Section 2.

This ordinance shall become effective immediately upon adoption.

Adopted this 12th day of December, 2022.

Jonathan Williams, Mayor

Tammy Hatley, Town Clerk

Outdoor Sales Events

Suggested motion language:

“I move to adopt Ordinance 22-032, modifying Table 15.1 in the Town of Spencer Development Ordinance per staff’s recommended language to help regulate outdoor sales events at retail stores.”

Statement of Consistency

Suggested motion language:

“I also move to adopt a statement of consistency stating that we find this action to be generally consistent with the Town’s Comprehensive Land Use Plan, is reasonable and in the public interest. This decision further meets the specific Development Policies #2 (...should protect, enhance, and encourage a high quality of life, image...) and #2a (...recognize importance of the town’s image to economic and community development efforts...).”

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

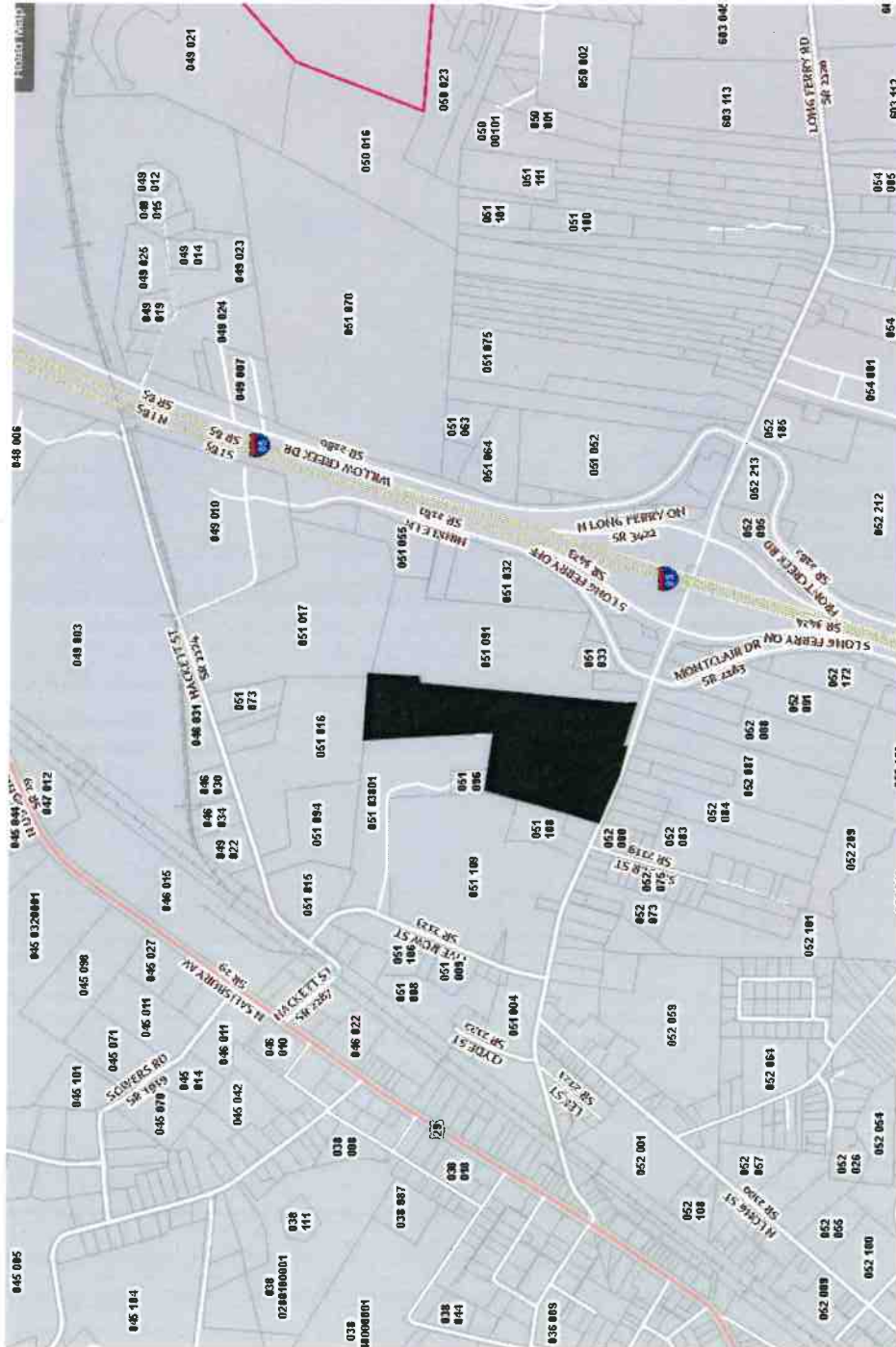
AGENDA ITEM

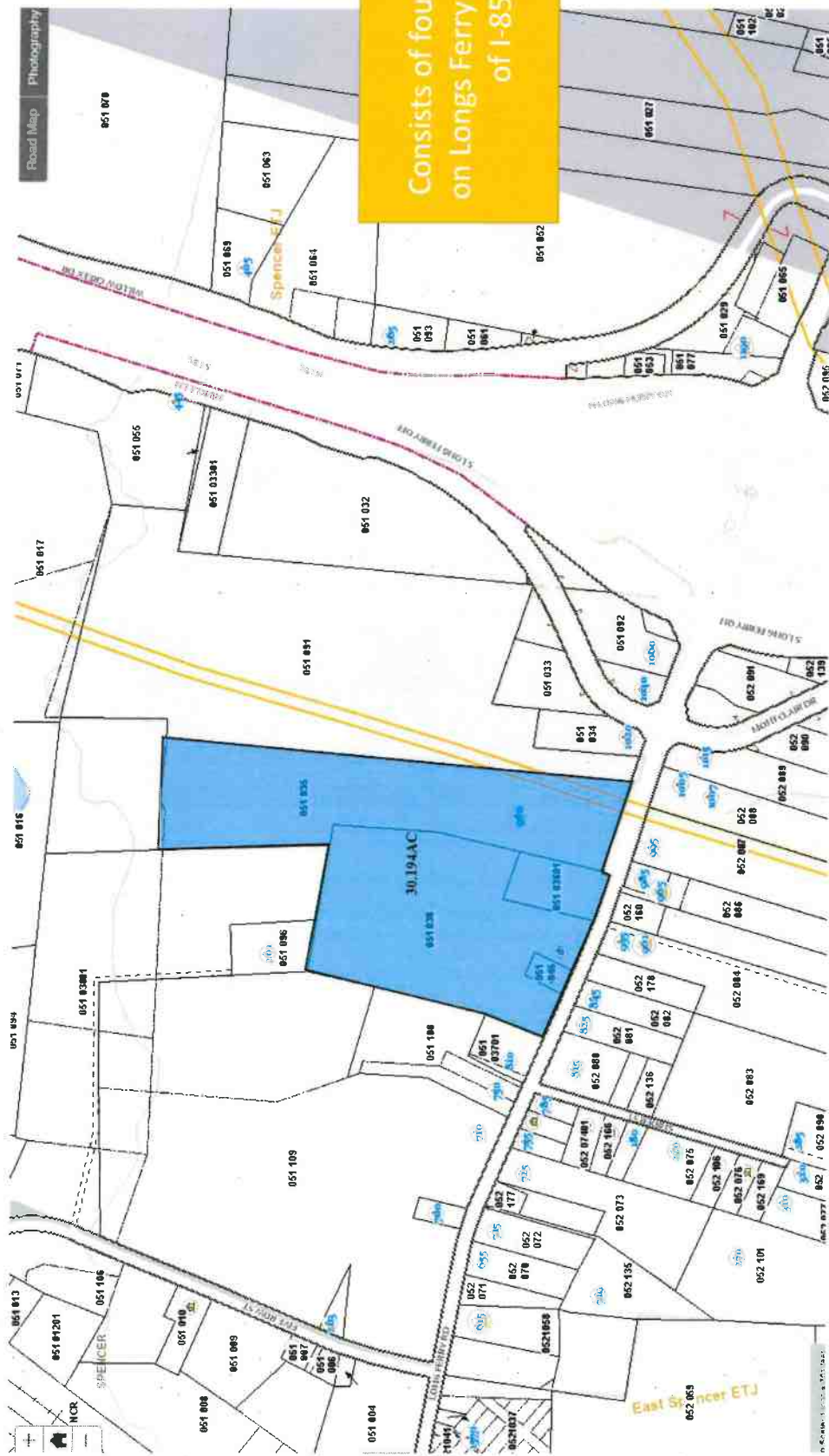
Board Meeting Date:
12/13/22 REGULAR Meeting

Issue under Consideration:	Consider annexation of property located in the Town's ETJ along Long Ferry Rd
Current Status:	Current property is in the Town's ETJ and the property owners have requested annexation for the purposes of development of a distribution center on this property
Points to Consider:	Annexation will be beneficial to the town by increasing its tax base and when developed, providing job opportunities for its citizens
Financial Impact:	Cost of providing municipal services will be more than offset by the increase in property tax revenue
Options:	Vote to approve or disapprove annexation
Recommendations:	Vote to approve annexation
Department:	Planning

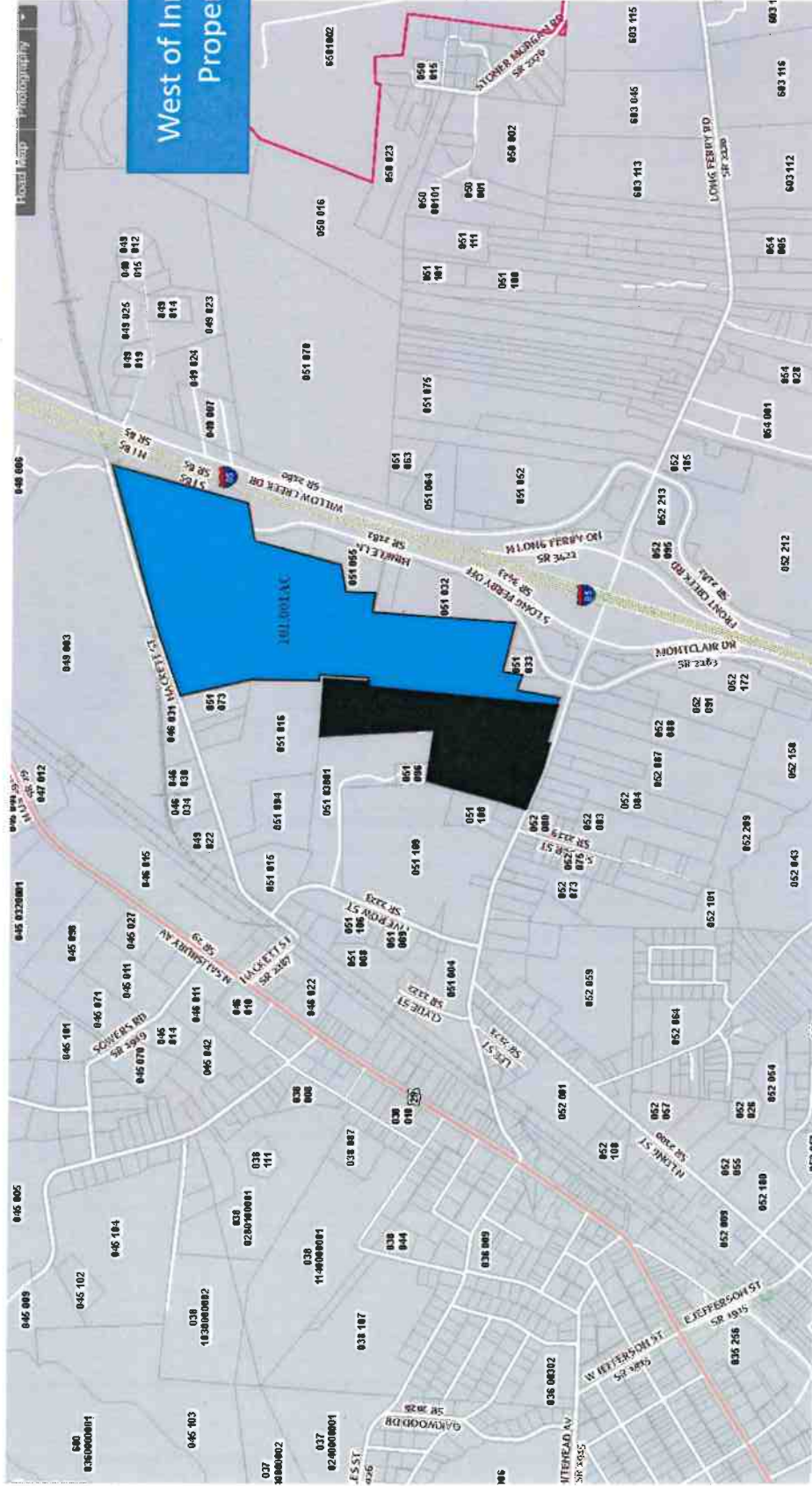
Johnson Development Annexation Request

Site Location





Consists of four parcels
on Longs Ferry Rd, west
of I-85



West of Innospec
Property



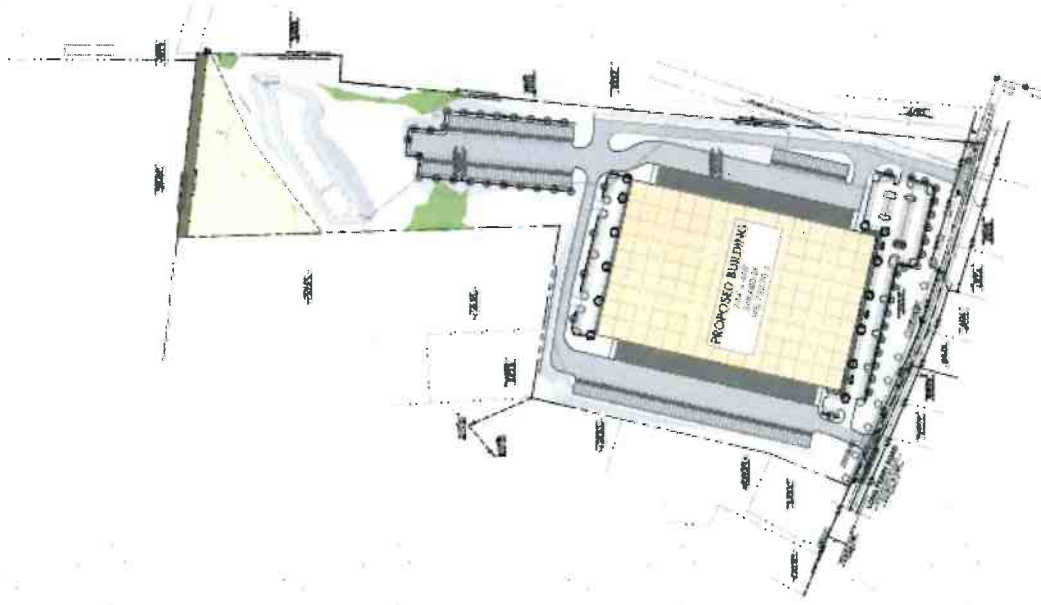
Site with Map



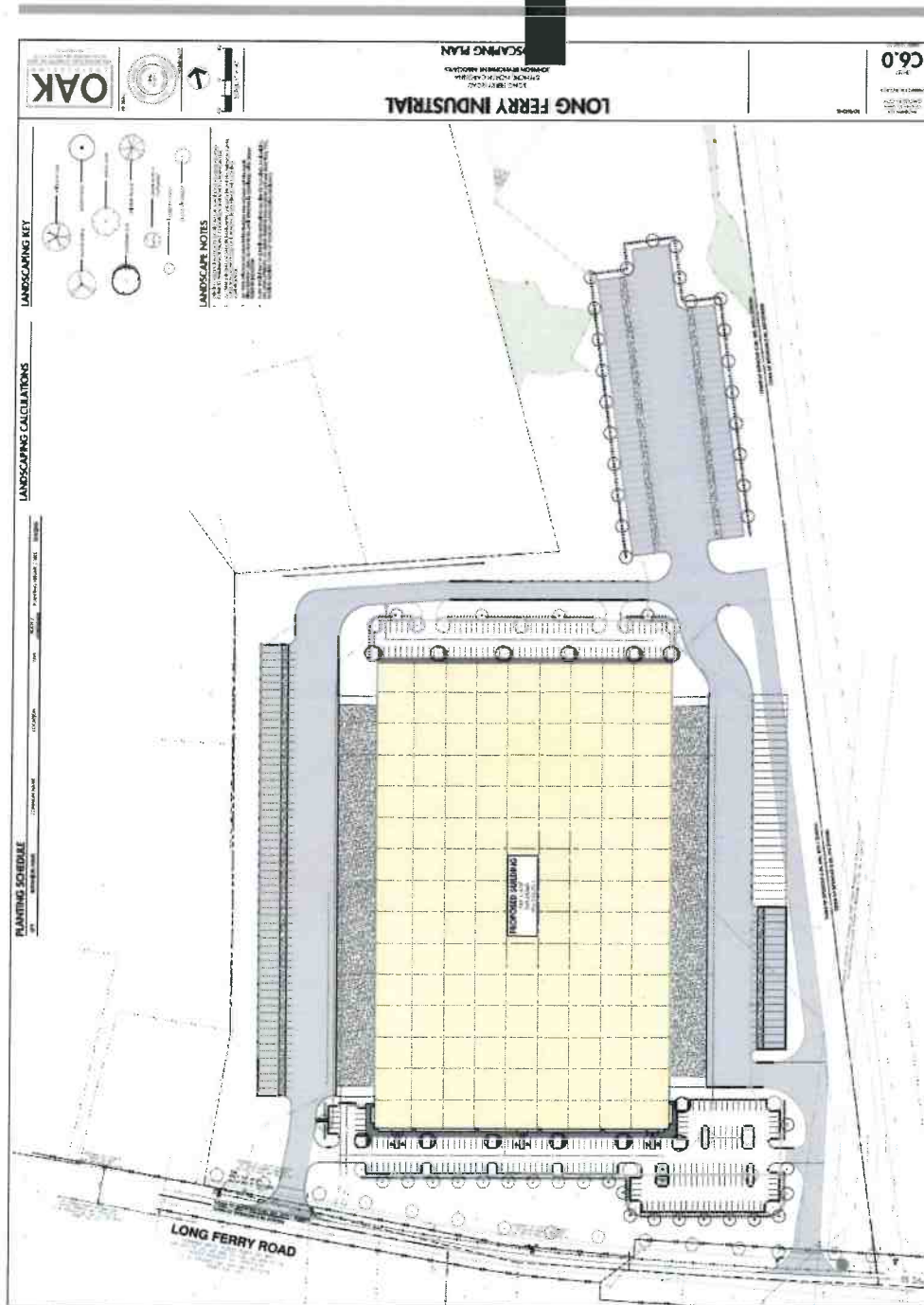
Johnson Development Project

Proposed Site Plan

349,680 Sq. Ft Distribution Center



Site Plan
Distribution Center



Status:

1. Preliminary site plan submitted and approved
2. Submitted annexation petition 10.19.22
3. Request approval of "Resolution Directing the Clerk to Investigate a Petition Received Under GS 160A-31"
4. Clerk will prepare "Certificate of Sufficiency"
5. Board will approve "Resolution Fixing Date of Public Hearing on Question of Annexation Pursuant to GS 160A-31"
6. As a part of annexation, the Town agrees to an "Assumption of Debt" of the volunteer fire department previously covering this property. This amount will be negotiated with Miller Ferry VFD per G.S. 160A-31.1

Spencer's Current Municipal Limits

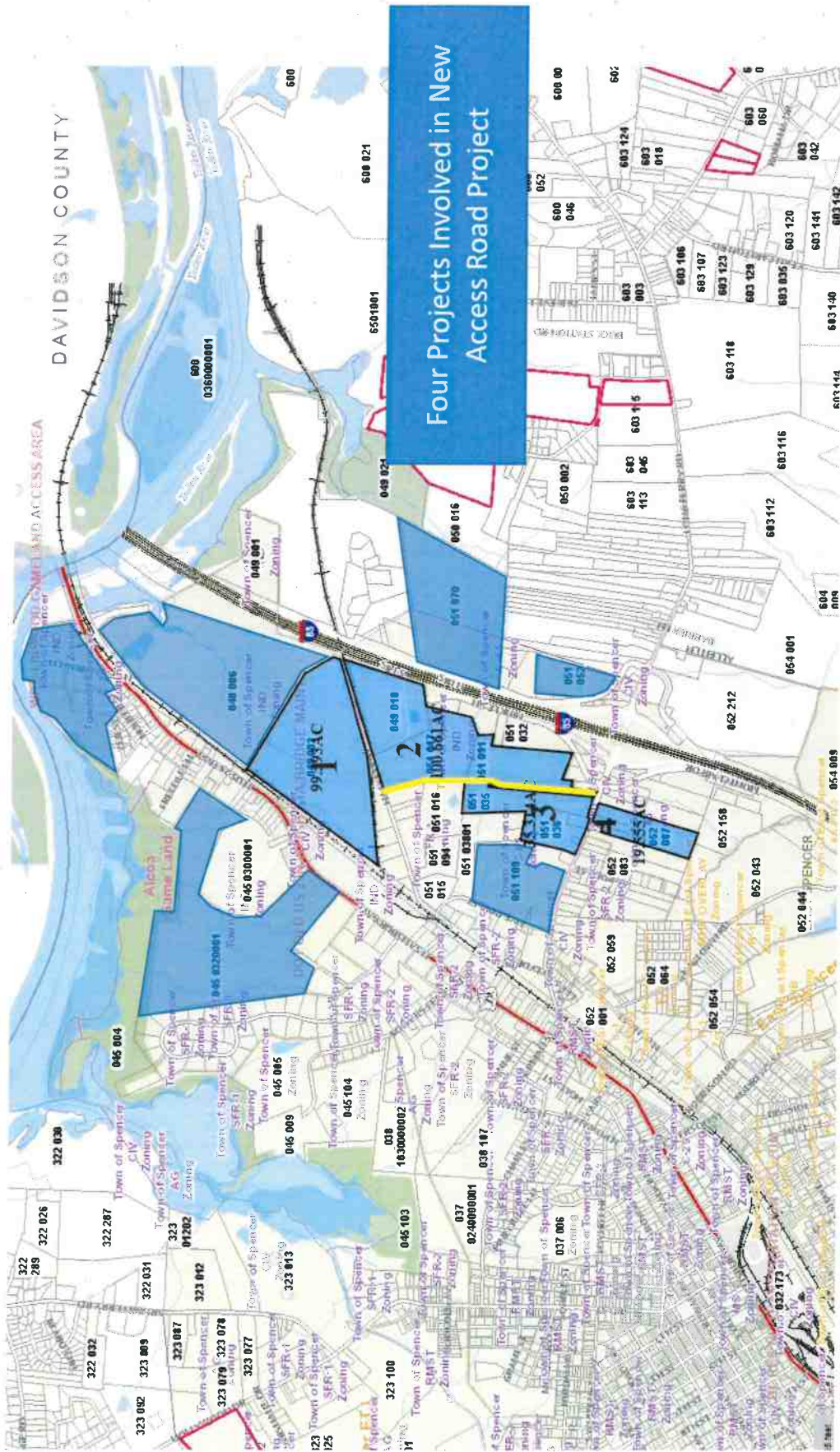


Coming Annexations



All will become contiguous





For Comparison Only

<u>Name</u>	<u>Acres</u>	<u>Square Feet</u>	<u>Tax Base Increase</u>	<u>Jobs</u>
Summit Phase 1	265	???	\$165,625,000.00	???
Red Rock	350	2,650,000	\$265,000,000.00	1,000
Spencer	490	2,743,050	\$350,000,000.00	???

All numbers are based on current estimates

Suggested Action:

1. Recommend approval of the annexation request on Long Ferry Road



TOWN OF SPENCER, NORTH CAROLINA

A ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN OF SPENCER, NORTH CAROLINA; ORDINANCE 22-030

WHEREAS, the Board of Aldermen of the Town of Spencer has been petitioned under G.S. 160A-31 to annex the area described below; and

WHEREAS, the Board of Aldermen of the Town of Spencer has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, the Town Clerk has certified the sufficiency of the petition and a public hearing on the question of annexation was held at Town Hall at or about 5:30 PM on December 8, 2022, after due notice by publication on _____; and

WHEREAS, the Board of Aldermen of the Town of Spencer finds that the petition meets the requirements of G.S. 160A-31:

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1.

By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the Town of Spencer as of the date and time of this adoption of this ordinance.

Section 2.

The area proposed for annexation is described as follows:

Parcel 1 (Rowan County NC GIS parcel numbers 051 036, 051 045 & 051 03601) Being all of that certain tract or parcel of land located in Salisbury Township, Rowan County, North Carolina, and being more particularly described as follows:

COMMENCING at NGS Monument "M329 4", having grid coordinates of N:714699.85, E:1581331.04 and running South 21°27'24" East, 3,408.37 feet to an existing 2" iron pipe found on the northwesterly assumed 60-foot public right-of-way of Long Ferry Road per Map Book 9995, Page 2578, said iron pipe being the **TRUE POINT OF BEGINNING** and being a common corner of the Robert Gray Grubb property as described in Deed Book 748, Page 693 and being depicted as Tract 2 of Map Book 9995, Page 2578 of the Rowan County Public Registry;

thence with the line of Robert Gray Grubb, South 14°31'48" West, passing a new 1/2" iron rod set on the northeasterly 45-foot public right-of-line at 7.51 feet per NCDOT Project No. 34163.3.10, F. A. Project No. NHF-85-3(173)75, Sheets 13E and 13F, a total distance of 30.03 feet to a point in the center of Long Ferry Road;

thence turning and running within the public right-of-way of Long Ferry Road, the following two (2) bearings and distances:

- 1) North 73°05'21" West, 180.60 feet to a point;

- 2) North 63°20'50" West, 510.83 feet to a new 1/2" iron rod set at the southern corner of the Charles Matthew Hildreth property as described in Deed Book 1364, Page 242 of said registry;

thence with the line of Charles Matthew Hildreth, North 22°35'46" East, 250.08 feet to an existing axle found at the easternmost southeast corner of the Jacob Ray Fitzgerald property being described as Tract 2 of Deed Book 1353, Page 145 and being depicted as Tract 2 of Map Book 9995, Page 9185 of said registry;

thence with the line of Jacob Ray Fitzgerald, North 13°04'38" East, 457.05 feet to a spike in a 15" cherry tree found at the southern corner of the Frances Kesler Driscoll property as described in Deed Book 1353, Page 415, and being depicted as Tract 3 of Map Book 9995, Page 9185 of said registry;

thence with the line of Frances Kesler Driscoll, North 13°04'38" East, 273.49 feet to an existing stone found at the southwest corner of the Velma Louise Heffner property as described in Deed Book 1137, Page 633 and being depicted of Map Book 9995, Page 3509 of said registry;

thence with the line of Velma Louise Heffner, South 81°03'54" East, 207.66 feet to an existing 1/2" iron rod found at the easternmost southwest corner of the Frances K. Driscoll property as described in Deed Book 1281, Page 275 and being depicted as Tract 1 of Map Book 9995, Page 2578 of said registry;

thence with the line of Frances K. Driscoll, South 81°03'54" East, 308.58 feet to a 1" iron pipe found at the northernmost southwest corner of the aforementioned property of Robert Gray Grubb;

thence with the line of Robert Gray Grubb, the following three (3) bearings and distances:

- 3) South 81°03'54" East, 79.15 feet to an existing stone found;
- 4) South 04°47'03" West, 417.97 feet to a new 1/2" iron rod set;
- 5) South 14°31'48" West, 708.78 feet to the **POINT OF BEGINNING**, having an area of 695,207 square feet

or 15.9598 acres, as shown on a survey by R. B. Pharr & Associates, P.A., dated June 13, 2022, Job No. 94176.

Parcel 2 (Rowan county, N parcel# 051 035)

Being all of that certain tract or parcel of land located in Salisbury Township, Rowan County, North Carolina, and being more particularly described as follows:

COMMENCING at NGS Monument "M329 4", having grid coordinates of N:714699.85, E:1581331.04 and running South 26°30'22" East, 3,646.36 feet to a new 1/2" iron rod set on the northeasterly margin of Long Ferry Road (a 100-foot public right-of-way), said iron rod being the **TRUE POINT OF BEGINNING** and being a common corner of the Innospec Active Chemicals LLC property as described in Deed Book 1185, Page 138 of the Rowan County Public Registry;

thence running with the line of Innospec Active Chemicals LLC, South 05°27'33" West, 50.10 feet to a point in the center of Long Ferry Road;

thence with the center of Long Ferry Road, the following four (4) bearings and distances:

- 1) North 73°19'52" West, 18.63 feet to a point;
- 2) North 74°21'03" West, 142.60 feet to a point;
- 3) North 73°42'59" West, 126.10 feet to a point;
- 4) North 73°05'21" West, 111.98 feet to a point located at the southernmost corner of the Amanda Arrants Wyatt, et al property as described in Deed Book 504, Page 665 of said registry;

thence turning and running with the Amanda Arrants Wyatt, et al property, the following three (3) bearings and distances:

- 1) North 14°31'48" East, passing a new 1/2" iron rod found at 22.52 feet, passing an existing 2" iron pipe found at 30.03 feet, a total distance of 738.80 feet to a point;
- 2) North 04°47'03" East, 417.97 feet to an existing stone found;

- 3) North 81°08'05" West, 79.15 feet to an existing 1" iron pipe found at the southeast corner of the Frances K. Driscoll property as described in Deed Book 1281, Page 275 and being depicted as Tract 1 of Map Book 9995, Page 2578 of said registry;

thence with the line of Frances K. Driscoll, North 01°52'41" West, 1130.42 feet to an existing 1/2" iron pipe found in the southerly line of the Gerald L. Edwards property as described in Deed Book 641, Page 114 of said registry;

thence with the line of Gerald L. Edwards, South 84°11'31" East, passing an existing 1" iron pipe found at 525.48 feet, a total distance of 545.01 feet to an existing 1" iron pipe found in the west line of the aforementioned Innospec Active Chemicals LLC property;

thence with the line of Innospec Active Chemicals LLC, the following three (3) bearings and distances:

- 1) South 00°40'22" West, 427.00 feet to an existing 1/2" iron rod found;
- 2) North 87°08'31" West, 76.66 feet to an existing 1/2" iron rod found;

3) South 05°27'33" West a distance of 1865.81 feet to the **POINT OF BEGINNING**, having an area of 885,038 square feet or 20.3177 acres, as shown on a survey by R. B. Pharr & Associates, P.A., dated June 13, 2022, Job No. 94176.

Section 3.

Upon and after this date, the above territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the Town of Spencer and shall be entitled to the same privileges and benefits as other parts of the Town of Spencer. Sais territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 4.

The Mayor of the Town of Spencer shall cause to be recorded in the office of the Register of Deeds of Rowan County, and in the office of the Secretary of State at Raleigh, NC, an accurate map of the annexed territory, describe above, together with a duly certified copy of this ordinance. Such map shall also be delivered to the Rowan County Board of Elections, as required by G.S.163-288.1.

Section 5.

Notice of adoption of this ordinance shall be published once, following the effective date of annexation, in a newspaper having general circulation in the Town of Spencer.

Section 6.

This ordinance shall become effective immediately upon adoption.

Adopted this 13th day of December, 2022.

Jonathan Williams, Mayor

Tammy Hatley, Town Clerk

Annexation

Suggested motion language:

“I move to adopt Ordinance 22-030, annexing the designated land parcels along Long Ferry Road into the corporate limits of the Town of Spencer per staff’s recommended language.”

Statement of Consistency

Suggested motion language:

“I also move to adopt a statement of consistency stating that we find this action to be generally consistent with the Town’s Comprehensive Land Use Plan, is reasonable and in the public interest. This decision further meets the specific Development Policies #1 (...encourage new and expanding industries and businesses which diversify the local economy...), #4 (...should encourage the revitalization and reuse of unused or underutilized structures and sites...), and #11 (...major commercial development should be encouraged adjacent to arterial highways...).

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 11/30/2022

Issue under Consideration:	Consider approving a budget amendment of a \$5,000 Grassroots Arts Program Subgrant from Rowan Arts Council and a budget amendment of a \$7,000 Salisbury-Rowan Community Foundation Grant from the Salisbury Community Foundation
Current Status:	The Spencer Mural Selection Committee has received and is considering the submitted artist portfolios and will begin working with selected artists to develop concept work in the next month. In the meantime, grant applications will continue.
Points to Consider:	The goal of the Downtown Spencer Mural Walk Program is to bring a permanent series of high-quality digitally augmented public murals to downtown Spencer to beautify empty spaces, develop civic engagement, bring attention to our local businesses, and celebrate our unique history while developing the Town's identity going forward.
Financial Impact:	This will increase the budget by \$12,000 for the purposes of creating new public murals in downtown Spencer.
Options:	Approve or Reject the Budget Amendment of a \$5,000 Grassroots Arts Program Subgrant from Rowan Arts Council and a budget amendment of a \$7,000 Salisbury-Rowan Community Foundation Grant from the Salisbury Community Foundation.
Recommendations:	Approve the Budget Amendment Ordinance 22-034
Department:	Special Projects

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

Date: 11/31/2022

To: Board of Aldermen

From: Skye Allan, Lead For North Carolina Fellow

Re: Mayor and Board of Aldermen to Consider Accepting a Budget Amendment for the Grassroots Arts Program Subgrant and for the Salisbury Rowan Community Foundation Grant

Several months ago, staff applied for a Grassroots Arts Program Subgrant and a Salisbury Rowan Community Foundation Grant to fund the Downtown Spencer Mural Walk project. The Rowan Arts Council and the Salisbury Community Foundation both accepted the applications and has awarded the project \$5,000 in October and \$7,000 in November respectively. Staff requests that the Board of Aldermen accept this award in the form of a budget amendment.

Skye Allan

Lead for North Carolina Fellow

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
FY 22-23 ANNUAL BUDGET
ORDINANCE 22-026
DECEMBER 13, 2022

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2022 and ending on June 30, 2023:

Section 1. The Town has been awarded a \$5,000 Grassroots Arts Program Subgrant from Rowan Arts Council and a \$7,000 Salisbury Rowan Community Foundation Grant.

Section 2. The Town accepts both of the grants identified in Section 1.

Section 3. To amend the FY 22-23 revenue and expense appropriations as follows: Appropriate funds from these two grants for creating new public murals in downtown Spencer.

Section 4. The following line items are amended as follows:

Revenues

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-3985-002	Other Grants	\$975	\$12,975	\$12,000

Expenses/Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-4110-194	Contract Services	\$57,930	\$69,930	\$12,000

Section 5. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 13th, day of December, 2022.

Tammy Hatley, Town Clerk

Jonathan Williams, Mayor

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 12/13/2022

Issue under Consideration:	An Ordinance Amending the Annual Budget Ordinance for a Supplemental Grant from the North Carolina Office of State Fire Marshal.
Current Status:	The Town has been awarded a supplemental grant for \$35,000 from the North Carolina Office of State Fire Marshal.
Points to Consider:	This grant will allow the Town to supplement their annual budget with an additional appropriation.
Financial Impact:	This grant does not have any matching requirements.
Options:	Accept or decline by vote of the Board of Aldermen
Recommendations:	Motion to approve Amending The Town Of Spencer, North Carolina FY 22-23 Annual Budget with Ordinance 22-033.
Department:	Fire

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
FY 22-23 ANNUAL BUDGET
ORDINANCE 22-033
DECEMBER 13, 2022

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2022 and ending on June 30, 2023:

Section 1. The Town has been awarded a \$35,000 Grant from NC Office of State Fire Marshal.

Section 2. To amend the FY 22-23 revenue and expense appropriations as follows:
Appropriate funds from the grant from the NC Office of State Fire Marshal as follows:

Revenues

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-3985-004	State Grants	\$280,251	\$315,251	\$35,000

Expenses/Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-4340-212	Uniforms	\$9,655	\$14,655	\$ 5,000
10-4340-352	Maint - Equip	4,000	19,000	15,000
10-4340-395	Training	6,800	11,800	5,000
10-4340-550	CO - Equipment	0	10,000	<u>10,000</u>
	Total			\$35,000

Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 13th, day of December, 2022.

Tammy Hatley, Town Clerk

Jonathan Williams, Mayor



AGENDA ITEM

Board Meeting Date: 12/13/2022

(Attach relevant documentation)

Issue under Consideration:	Consider authorizing the Town Manager to accept a proposal from Adams + Associates Architecture for the Fire Station expansion space needs update, conceptual design, and cost estimate.
Current Status:	The Town has received a proposal from Adams + Associates Architecture (A+AA) to conduct a space needs assessment update, conceptual design, and conceptual cost estimate for the Fire Station expansion project.
Points to Consider:	A+AA is one of the firms that has been pre-qualified through a competitive RFQ process provide design services for the Town. The Board has directed staff to proceed with the design on the Fire Station expansion project, and staff has done due diligence to determine that a design-build project delivery method may be preferred for this project. To proceed with a design-build project, the Town needs a defined project scope and accurate cost estimate. Staff reached out to the architecture firm that originally conducted the Town's 2015 Space Needs Study. Although the firm did not have capacity to take on the update project at this time, they shared that they have seen a 57 percent increase in construction prices since the time the study was done. This proposal will: 1) update the 2015 Space Needs Study to ensure current and future needs for the fire Department are accommodated in the project, including field verification and programming services; and 2) provide a conceptual design for the addition, including cost estimate.
Financial Impact:	The Fee for both phases of this project totals \$74,850. Funds for this project are included in the FY23 budget.
Options:	
Recommendations:	Motion to authorize the Town Manager to accept a proposal from Adams + Associates Architecture.
Department:	Fire and Town Manager



**TOWN OF SPENCER FIRE DEPARTMENT STATION 75
SPACE NEEDS, CONCEPTUAL DESIGN, AND ESTIMATE
208 SALISBURY AVENUE, SPENCER, NC 28159**

November 9, 2022

Page 1 of 4

**PROPOSAL FOR UPDATING THE SPACE NEEDS ASSESSMENT, PROVIDE CONCEPTUAL LAYOUT AND
ESTIMATE FOR THE TOWN OF SPENCER FIRE DEPARTMENT STATION 75 FOR THE TOWN OF SPENCER:**

A. SCOPE OF PROJECT

Client: Mr. Peter Franzese
Town Manager
Town of Spencer, NC

Chief Michael Lanning
Fire Chief
Spencer Fire Department

Location: Spencer Fire Department Station 75
208 Salisbury Ave
Spencer, NC 28159

Components: Space needs assessment update, conceptual design, and conceptual cost estimate.

This proposal is to update the previous space needs assessment provided by the Town of Spencer, provide conceptual floor plan layout and estimate for the Spencer Fire Department Station 75 (SFD) and the Town of Spencer (TOS).

- A+AA will meet with the TOS and SFD personnel to evaluate the former space needs assessment, update the programming requirements, evaluate the existing one-story, Type IIB fire station and site that was built in 2002 as a volunteer-based company. The SFD has since become a career-based company and the existing station will require renovations to accommodate the current career-based mission of the department. Based on the sequence of meetings outlined below, A+AA will develop conceptual floor and site plan layouts for estimate to establish an approved construction budget to meet the mission of the SFD and TOS.

B. SCOPE OF SERVICES

Based on the scope of work above, a program, conceptual floor and site plan layouts, and conceptual construction budget will be established for the Spencer Fire Department Station 75 Renovations.

1. **Component 1: Field Verification and Programming— Services shall include:**
 - a. Field verification and documentation of the existing station: Will occur concurrently with the programming process.
 - i. A+AA and consultants will field measure and document the existing station.
Tasks include:
 1. Field measure and photograph the existing spaces and site conditions.

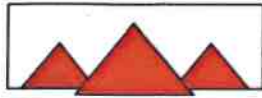


**TOWN OF SPENCER FIRE DEPARTMENT STATION 75
SPACE NEEDS, CONCEPTUAL DESIGN, AND ESTIMATE
208 SALISBURY AVENUE, SPENCER, NC 28159**

November 9, 2022

Page 2 of 4

2. Enter the existing information obtained from "1" above into Revit.
 3. Survey of the existing site topography and boundary survey.
 4. Conduct an existing building assessment based on the 2018 North Carolina Existing Building Code and the Town of Spencer's Planning and Zoning requirements to determine what code requirements will be required for the site and building as part of the work, if any.
 - b. Programming and Space Needs Re-Assessment: Meetings with the SFD and TOS Staff to establish the programmatic requirements for the required program that will need to be added to the existing fire station to accommodate the career-based mission of the department.
 - i. Introduction "Big Picture" meeting will be held between SFD, TOS, and A+AA to gather all requests and ideas for the Spencer Fire Department Station 75 building and site program. A+AA will catalogue all requests and compare them to the past assessment and formulate a preliminary program and produce a ranged cost per square foot estimate. A+AA will then distribute to the team for review, comments, and questions.
 - ii. A follow up meeting will then be held to address any comments or questions from the introduction meeting and present the resulting space needs assessment/ program to ensure that all information has been received. Any required adjustments will be recorded, and the space needs assessment/ program will be updated and submitted for approval by SFD and TOS.
2. **Component 2: Conceptual Floor and Site Plan, and Conceptual Estimate— Services shall include:**
 - a. Conceptual Floor and Site Plan:
 - i. Based on the approved space needs assessment/program, A+AA will begin to produce two (2) conceptual floor and site plan layouts based on Component 1b above. Conceptual options will look at a two-story addition on the existing site and a single-story addition option utilizing the neighboring northeast site partial. The conceptual floor and site plan layouts will be sent to the Owner for review and comments.
 - ii. A meeting with the Owner will be held to review the conceptual floor plan options and address any comments or questions. Owner shall select one option for further development.
 - iii. A+AA shall make any necessary revisions and modifications to the conceptual floor plan based on the meeting with the Owner and resubmit the floor plan layout to the Owner to obtain conceptual plan approval.
 - b. Conceptual Estimate: Based on the approved conceptual floor and site plan and results of the field verification process, A+AA will have a conceptual estimate produced for required scope of work for TOS and SFD.



Scope **NOT** included:

1. Work beyond that which is described above.

C. FEES

1. **Component 1: Field Verification and Programming**—described above shall be provided for a lump sum fee of **Forty Thousand, Four Hundred Dollars (\$40,400.00)**.
2. **Component 2: Conceptual Floor and Site Plan, and Conceptual Estimate**—described above shall be provided for a lump sum fee of **Thirty-four Thousand, Four Hundred Fifty Dollars (\$34,450.00)**.
3. **Total for Components 1 and 2: Seventy-Four Thousand, Eight Hundred Fifty Dollars (\$74,850.00)**.

D. CONDITIONS

1. Basis of contract shall be this agreement.
2. With the execution of this agreement, the Owner agrees to indemnify A+AA and their consultants from any liabilities resulting from any previously performed work.
3. Reimbursable expenses including printing costs shall be invoiced at 1.1 times the actual cost to the Architect and are in addition to the lump sum fee above.
4. This fee proposal is valid for ninety (90) days from the date of this letter.
5. Rates for hourly services shall be:

Architectural:

Principal	\$220.00
Sr. Project Manager/Sr. Architect	\$175.00
Registered Architect	\$145.00
Job Captain	\$135.00
Intern Architect/ Draftsperson	\$120.00
Interior Designer	\$120.00
Clerical	\$ 60.00

Fire Consulting Specialist: \$295.00

Civil Engineering and Landscape Architecture:

Principal-in-charge	\$210.00
Project Manager	\$150.00
Project Engineer	\$140.00
Senior Landscape Architect	\$150.00
Landscape Designer	\$120.00
Designer II	\$120.00



**TOWN OF SPENCER FIRE DEPARTMENT STATION 75
SPACE NEEDS, CONCEPTUAL DESIGN, AND ESTIMATE
208 SALISBURY AVENUE, SPENCER, NC 28159**

November 9, 2022

Page 4 of 4

Designer I	\$105.00
Survey Project Manager	\$150.00
Survey Crew (2 Man)	\$145.00

This letter shall serve as our written contract to perform this work. Please sign below and return.

Sincerely,

David D. Morais, Architect, LEED AP BD+C
Vice President
Adams + Associates Architecture

Accepted by:

Peter Franzese
Town Manager
Town of Spencer, NC

Chief Michael Lanning
Fire Chief
Spencer Fire Department

END

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 12/13/2022

Issue under Consideration:	CONSIDER AMENDING THE FY22 AUDIT CONTRACT
Current Status:	Financial Statements are undergoing final review.
Points to Consider:	Members of the audit team have had the flu virus. This prevented the team from completing the report and submitting it to the LGC for approval. The LGC does not require an extension for reports submitted to them for approval during November but do beginning in December. The Town anticipates that the draft report will be ready for submittal once the Board approves the extension
Financial Impact:	No additional cost.
Options:	Accept or decline vote of the Board of Aldermen
Recommendations:	Motion to approve Contract Amendment
Department:	Administration

Whereas	Primary Government Unit
and	Discretely Presented Component Unit (DPCU) (if applicable)
and	Auditor

entered into a contract in which the Auditor agreed to audit the accounts of the Primary Government Unit and DPCU (if applicable)

for Fiscal Year Ending and originally due on Audit Report Due Date

hereby agree that it is now necessary that the contract be modified as follows.

Modification to date

Original due date

Modified due date

Modification to fee

Original fee

Modified fee

Primary Other
(choose 1)(choose 0-2)

Reason(s) for Contract Amendment

Change in scope
 Issue with unit staff/turnover
 Issue with auditor staff/workload
 Third-party financial statements not prepared by agreed-upon date
 Unit did not have bank reconciliations complete for the audit period
 Unit did not have reconciliations between subsidiary ledgers and general ledger complete
 Unit did not post previous years adjusting journal entries resulting in incorrect beginning balances in the general ledger
 Unit did not have information required for audit complete by the agreed-upon time
 Delay in component unit reports
 Software - implementation issue
 Software - system failure
 Software - ransomware/cyberattack
 Natural or other disaster
 Other (please explain)

Plan to Prevent Future Late Submissions

If the amendment is submitted to extend the due date, please indicate the steps the unit and auditor will take to prevent late filing of audits in subsequent years. Indicate NA if this is an amendment due to a change in cost only.

Additional Information

Please provide any additional explanation or details regarding the contract modification.

By their signatures on the following pages, the Auditor, the Primary Government Unit, and the DPCU (if applicable), agree to these modified terms.

SIGNATURE PAGE

AUDIT FIRM

Audit Firm*	
Authorized Firm Representative* (typed or printed)	Signature* <i>Nicholas Wicker</i>
Date*	Email Address

GOVERNMENTAL UNIT

Governmental Unit*	
Date Primary Government Unit Governing Board Approved Amended Audit Contract* (If required by governing board policy)	
Mayor/Chairperson* (typed or printed)	Signature*
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT

(Pre-audit certificate not required for hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer*	Signature*
Date of Pre-Audit Certificate*	Email Address*

SIGNATURE PAGE – DPCU
(complete only if applicable)

DISCRETELY PRESENTED COMPONENT UNIT

DPCU	
Date DPCU Governing Board Approved Amended Audit Contract (If required by governing board policy)	
DPCU Chairperson (typed or printed)	Signature
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE
ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT
(Pre-audit certificate not required for hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)	Signature
Date of Pre-Audit Certificate	Email Address

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
Regular Meeting 12/13/2022

Issue under Consideration:	Board to consider re-appointing Bob Bish (400 N. Yadkin Ave.) to the Spencer Historic Preservation Commission (HPC) for a 4-year term expiring 12/31/2026.
Current Status:	Bob is currently serving his first 4-year term, originally appointed 12/11/2018 with term expiring 12/31/2022. Leslie Talbott, HPC Chair, has submitted to staff a positive letter of recommendation for Bob's re-appointment.
Points to Consider:	According to Spencer Code Sec. 32.53(C), "Members of the Commission shall serve terms of four years...a member may be reappointed for a second consecutive term, but after two consecutive terms a member shall be ineligible for reappointment until one calendar year has elapsed from the date of the termination of his or her second term." If re-appointed, Bob's second 4-year term will end 12/31/2026.
Financial Impact:	N/A
Options:	The Board can re-appoint Bob Bish to the HPC, deny the application, or send the application back to staff for further study.
Recommendations:	Planning & Development Services recommends that the governing board re-appoint Bob Bish to the HPC. Bob is detail-oriented and asks important questions that positively contribute to discussions.
Department:	PLANNING & DEVELOPMENT SERVICES

Exhibit A: HPC Chair Letter of Recommendation

Kyle Harris

From: leslie talbott <latalbott@att.net>
Sent: Sunday, November 20, 2022 7:29 PM
To: Kyle Harris
Subject: Bob's recommendation for reappointment

Kyle,

I would like to recommend Bob Bish be reappointed to the Historic Preservation Commission (HPC). Going forward Bob's unique set of skills will be essential. He is a strong advocate of preserving the historic character of our town. A valuable member of the HPC who is a strong supporter of our New Standards. Since we are currently experiencing new construction that will fill the empty lots in our Historic District, Bob's unique ability to balance applicants' needs and compatibility with our Standards is critical. He makes sure our "I's" are dotted and our "t's" are crossed.

Leslie Ann Talbott
Chair of HPC
704 640-6766



704-633-2231
spencernc.gov

Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
Regular Meeting 12/13/2022

Issue under Consideration:	Reappoint Jimm Mosher to serve on the Planning Board as a regular member
Current Status:	This is a reappointment to serve a three year term through 12/31/26
Points to Consider:	Current term expires 12/31/2022
Financial Impact:	none
Options:	Vote to appoint or vote not to appoint
Recommendations:	Motion to appoint
Department:	Planning



704-633-2231
spencernc.gov

Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
Regular Meeting 12/13/2022

Issue under Consideration:	Appoint Chris Macintosh to serve on the Planning Board as a regular member
Current Status:	Chris would replace Jessica Klaus and serve out the remainder of her term but can be reappointed in 12/31/2024
Points to Consider:	Need to fill vacancy left when Jessica Klaus resigned, see attached application
Financial Impact:	none
Options:	Vote to appoint or vote not to appoint
Recommendations:	Motion to appoint
Department:	Planning

TOWN OF SPENCER
BOARDS AND COMMISSIONS APPLICATION
(Attach any additional sheets necessary)

NAME: Chris MacIntosh

MAILING ADDRESS:
445 Steeple Chase Trail
Salisbury, NC 28144

STREET ADDRESS:
445 Steeple Chase Trail
Salisbury, NC 28144

HOME PHONE: _____
EMAIL: cwmacwx@gmail.com

WORK
PHONE: _____

CELL PHONE: 919-744-8966

I AM INTERESTED IN SERVING ON:

☐
☒

COMMUNITY APPEARANCE COMMISSION
PLANNING AND ZONING BOARD

☐

HISTORIC PRESERVATION COMMISSION

PERSONAL INFORMATION

HIGH SCHOOL ATTENDED: Francis Howell North, St. Charles, MO

COLLEGE ATTENDED: Iowa State University (undergraduate) / North Carolina State University (graduate)

DEGREE: B.S. & M.S., Meteorology

EMPLOYER: Baron Weather

JOB TITLE: Geophysical Modeler

SPOUSE NAME: Brittany Davis

PRIOR PUBLIC SERVICE

BOARD / COMMISSION / CIVIC GROUP	FROM:	TO:
_____	_____	_____
_____	_____	_____
_____	_____	_____

COMMENT

(Statement of why you want to serve on this group and any experience you have that will be relevant to the group)

I am very interested in becoming involved with local government in the community and helping Spencer grow to its full potential. My experience growing up in the suburbs of St. Louis, MO, college life surrounded by farms, and living in urban areas of Raleigh and Washington, DC - in addition to five years of event planning at music venues and clubs in NC - would provide out-of-the-box creativity and a unique and youthful perspective in planning the future of the town.

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
Regular Meeting 12/13/2022

Issue under Consideration:	Appoint Sasha Rabon to serve on the Planning Board as an alternate member
Current Status:	This is an appointment to serve a three year term through 12/31/26
Points to Consider:	Sasha could be moved to a regular position if and when a position opens for any reason
Financial Impact:	none
Options:	Vote to appoint or vote not to appoint
Recommendations:	Motion to appoint
Department:	Planning

TOWN OF SPENCER
BOARDS AND COMMISSIONS APPLICATION
(Attach any additional sheets necessary)

NAME: Sasha L Rabon

MAILING ADDRESS:

503 7th St

Spencer, NC 28159

STREET ADDRESS:

503 7th St

Spencer, NC 28159

HOME PHONE: 704-724-6150

WORK
PHONE:

CELL PHONE: 704-724-6150

EMAIL: sasha_rabon@yahoo.com

I AM INTERESTED IN SERVING ON:

☒

COMMUNITY APPEARANCE COMMISSION
PLANNING AND ZONING BOARD

☐

HISTORIC PRESERVATION COMMISSION

PERSONAL INFORMATION

HIGH SCHOOL ATTENDED: North Rowan High

COLLEGE ATTENDED: Catawba College

DEGREE: Bachelor Of Science Business Administration

EMPLOYER: Rowan County Animal Shelter

JOB TITLE: Veterinary Assistant

SPOUSE NAME: Single

PRIOR PUBLIC SERVICE

BOARD / COMMISSION / CIVIC GROUP

FROM:

TO:

COMMENT

(Statement of why you want to serve on this group and any experience you have that will be relevant to the group)

I recently moved back to Spencer after being away for 15 years. My neighbor, and dear friend Jacquelyn Jensen has encouraged me to get involved locally, knowing my passion for seeing Spencer grow into it's potential.

Spencer has always been near and dear to my heart, having spent my childhood at North Middle, and then continuing my path to adulthood at North High.

I see a bright future for our town, and would love nothing more than to be able to take part in the decisions needed for it's growth.

My entire life, I have been passionate about making a difference in the community, and feel like this would be the perfect place for me to continue.

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: December 13, 2022

Issue under Consideration:	Property Lien for Nuisance Abatement 704 5 th St
Current Status:	Compliance thru Town Abatement
Points to Consider:	No Response from property owner
Financial Impact:	\$368.50
Options:	NA
Recommendations:	Confirm Lien
Department:	Police- Code Enforcement



Notice of Lien

10/26/2022

RUMMAGE SYBIL K
619 N CALDWELL ST
SALISBURY, NC 28144

The Town of Spencer
VS
RUMMAGE SYBIL K

Re: Case Number 202200080
Subject Property: 704 5TH ST, SPENCER, NC
Property ID Number: 033 152

Dear Property Owner:

Take notice that the Town of Spencer, a municipal corporation, hereby claims a statutory lien pursuant to North Carolina General Statute 160A-193 and the Spencer Code of Ordinances, Chapter 93, against the above-named party or parties and upon the property of said owner or owners, hereinafter described and said claimants show:

1. That the property of the above-named owner or owners upon which notice of lien is filed is in the Spencer Township, Rowan County, State of North Carolina and is described as follows: **704 5TH ST, Parcel 033 152**
2. That the said lien is **authorized** by General Statute 160A-193 of the General Statutes of North Carolina, as implemented by the Code of Ordinances of the Town of Spencer as set forth in Chapter 93 of the Code of Ordinances.
3. That pursuant to the above-cited code, the violation was abated and said work was finished on **05/18/2022**.
4. That the cost of said work for which this Notice of Lien is filed is **\$362.50** plus **\$6.00** filing fee. Total cost of lien removal is **\$368.50**.

Sincerely,

James Osborne
Code Enforcement Officer
Town of Spencer



Monthly Activity Report

Planning, Zoning & Subdivision Administrator

November 2022

	<u>Location</u>	<u>Activity</u>	<u>Action</u>
10.24.22	Long Ferry	Notified Miller Ferry VFD of annexation	Formal notification
10.24.22	Salisbury Ave	Questions about food trucks during events	Answered questions
10.25.22	Whitehead	Questions on small subdivision	Provided information
10.25.22	all	Drafted memo on PODS and Outdoor Sales	Issued memo
10.26.22	Stanback Forest	Discussed new property transfer from Land Trust and possible limitations of uses	Discussed with attorney, Land Trust staff, etc
10.28.22	Steeplechase Trail	Zoning permit for storage building	Issued permit
10.28.22	6 th St	Questions about small townhome development	Answered questions
10.28.22	Willow creek	Questions about industrial development	Answered questions
10.28.22	Hackett St	Questions from developer about utilities, access road and incentives for Fisher-Lamb site	Answered questions
10.28.22	all	Code enforcement questions about using tents as temporary or accessory residence	Discussed with James & File
10.28.22	Long Ferry	Discussions with truck stop developer about revised site plan	Answered questions
11.2.22	Lee St	Addressing questions	Answered questions
11.2.22	Pickett Ave	Zoning permit greenhouse	Issued permit
11.2.22	5 th St	Questions concerning commercial property maintenance ordinance	Answered questions
11.3.22	9 th St	Storage building questions	Answered questions

11.3.22	US HWY 29	Underground nat gas line at park	Site meeting with PNG engineer, contractor, staff
11.3.22	office	BoA board meeting	attended
11.7.22	Long Ferry	Conference call to discuss corridor study	participated
11.7.22	Office	Text amendments for PODS and outdoor sales	Drafted and distributed for comment
11.7.22	5 th St	Code enforcement issues old theater bldg.	Site visit
11.8.22	Willow Creek	Questions on industrial development approval process	Answered questions
11.8.22	Longs Ferry	Discussed Montclair realignment in relation to truck stop project	Answered questions
11.8.22	Willow Creek	Questions about relocating billboard	Answered questions
11.8.22	7 th St	Questions from applicant about future land use plan	Answered questions
11.8.22	5 th st	Drafted response to Sorkin appeal to code enforcement appeals	Drafted and sent
11.9.22	Hawkinstown Rd	Questions on townhome project	Met with site engineer
11.9.22	US HWY 29	NC Finishing Co property development questions	Answered questions
11.10.22	Meadow St	Preliminary site plan review for subdivision	Approved preliminary site plan
11.10.22	7 th St	Neighborhood meeting on townhome project	Hosted and made presentation
11.14.22	Montclair	Questions about mini-storage unit development	Answered questions, contacted East Spencer mgr about split jurisdiction
11.14.22	office	Police dept candidate interview	Participated
11.14.22	office	Planning Board meeting	attended
11.15.22	Willow Creek	Pre-development meeting on Neyer project	Attended
11.15.22	5 th St	90-day extension of code enforcement efforts	Granted extension, stayed further fines
11.15.22	office	Potential code enforcement contractor	Attended meeting
11.15.22	Long Ferry Rd	Annexation questions from property owner	Answered questions
11.15.22	Clyde st	Reviewed latest subdivision preliminary plats	Offered comments
11.16.22	Stanback Forest	Reviewed Salisbury 2040 plan as to growth toward Spencer	Offered comments
11.16.22	office	Met with WSP Engineering on road design projects	Attended meeting
11.17.22	all	Street tree maintenance policy	Drafted and distributed for comment

11.17.22	Montclair st	East Spencer town manager on split jurisdiction in ETJ	Attended meeting
11.21.22	Lee st	Zoning permit for storage building	Issued permit
11.21.22	Long Ferry	Met with property owner concerning Johnson Development annexation	Met with property owner
11.21.22	North Pole Blvd	Jolly little fat man with long white beard applied for zoning permit for toy factory	Approved permit with special conditions for sleigh landing strip and fencing for livestock (8 tiny reindeer)
11.21.22	all	Reviewed published speed limits on various roads for MPO/NCDOT project	Drove various roads
11.22.22	all	Drafted agenda material on outdoor sales, PODS, alternates on PB, street treet maintenance	Drafted and sent to clerk for BoA agenda
11.22.22	S Salisbury Ave	Concerns over grading of lot blocking access to adjacent lot	Site visit, respond to property owner
11.28.22	office	Review traffic study data	Reviewed and responded
11.28.22	S Rowan	Zoning permit for front porch renovation	Reviewed and approved
11.28.22	Yadkin River Park	Site visit to review progress	Visited site, grading work underway
11.28.22	Harkins ave	Zoning permit for bathroom addition	Issued permit
11.29.22	office	Material for Planning Board meeting	Prepped for meeting
11.29.22	office	Staff meeting for preagenda	attended
11.29.22	2605 N US 29 HWY	Request from SRU and Rowan County planning to assign address for Yadkin River Park	Assigned address



Code Enforcement Office

MH - Minimum Housing / OL - Overgrown Lot / HD - Historic District/ JV - Junk Vehicle / JP - Junk Pile / AWG - Abandoned White Goods / AC - Animal Control / IP - Illegal Parking /AB - Abandoned Building / ZV - Zoning Violation / CM - Commercial Maintenance/ Open Red - Open Active Case / Abated Green - Case Closed & Cleared / Unfounded Blue - No Violation Found,

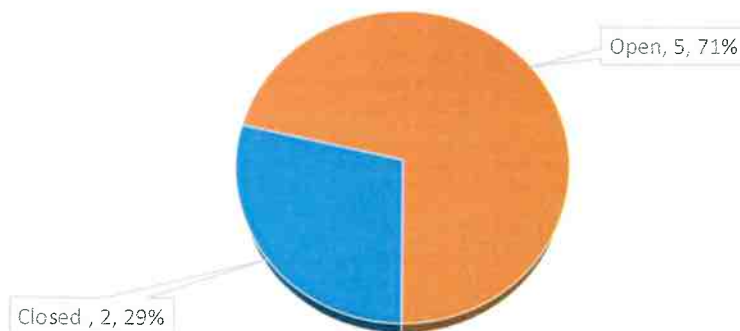
Monthly Report

November 2022 Highlights

- NOVEMBER 2022: 7 total Cases, 5 Open, 2 Closed
- Year to Date: 356 Cases
- Notice of Violations for November: 1
- Meeting with Preservation North Carolina in regards to 119 5th St (Country Store) November 02, 2022
- 816 5th St sold through Rowan County Tax Foreclosure
- 712 S. Salisbury Ave Pending Tax Foreclosure
- 5 each Tax Liens Filed
- Bills Paid: 2 each Totaling \$875.00

November 2022 Total Cases: 7

■ Closed ■ Open

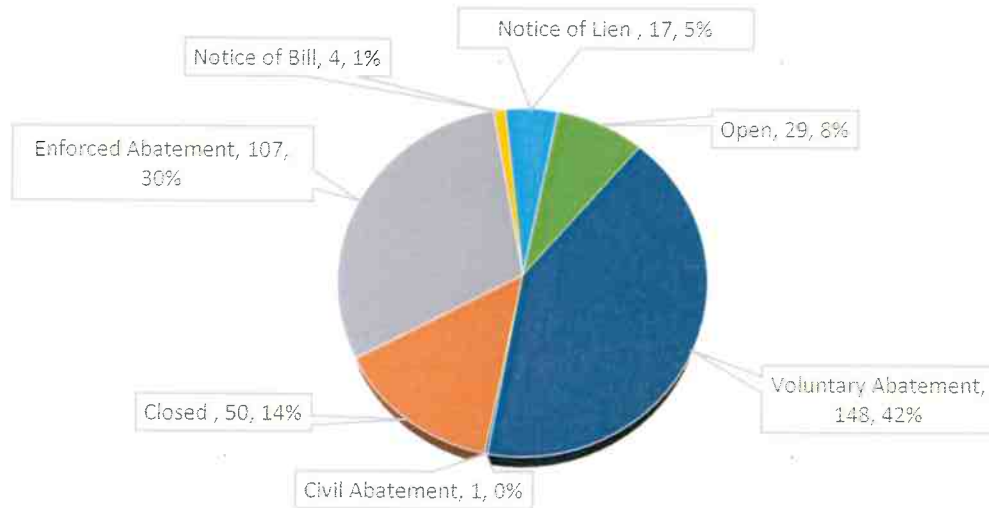




Code Enforcement Office

2022 Year to Date Breakdown: Total 356

- Civil Abatement
- Closed
- Enforced Abatement
- Notice of Bill
- Notice of Lien
- Open
- Voluntary Abatement



2022 Open Cases

Case Number	Address	Violation	Status
202200361	437 N Salisbury Ave	Building has no roof and was have cracks in the joints	Open
202200360	514 S Salisbury Ave	Fire escape without hand rails	Open
202200357	305 S Iredell Ave	Chimney separating from primary structure	Open
202200356	305 S Iredell Ave	Dilapidated storage building in the backyard with rotted corner vertical support	Open
202200355	308 S Carolina Ave	Pile of old wood in right of way	Open
202200354	505 N Salisbury Ave	Damaged brick work on right side of home from impact of vehicle	Open
202200351	404 S. ROWAN	RATS	Open
202200350	610 S. Carolina Ave	Pile of debris in carport and in backyard	Open
202200349	603 3rd St	3 people living in a tent in the backyard	Open
202200346	604 3rd St	High Grass and Weeds	Open
202200344	604 S. Carolina Ave	Leaking roof potentially causing mold	Open



Code Enforcement Office

202200313	508 S. Iredell	This property is in the Historic District. There is black plastic over an upper window opening. This has been in place for some time. There are windows on the porch. Will they be installed soon?	Open
202200293	303 N Rowan Ave	Dying tree on side of home at Harrison Ave	Open
202200246	110 11th st	Broken window, falling siding, unsafe porch light and screen door falling from hinges	Open
202200233	110 Alexander St	cars and campers, building on fence and high weeds	Open
202200202	604 3rd St	Bamboo taking over the lot and spreading onto other properties	Open
202200201	904 S Salisbury Ave	Front Porch has trash and debris on it	Open
202200189	400 S YADKIN AVE	CAN NOT SEE PAST THE GROWTH FACING WESTERLY TO AVOID AN ACCIDENT	Open
202200174	911 2nd St	Tree on roof	Open
202200134	200 S Rowan Av	Rat infestation	Open
202200101	315 N Rowan Ave	Trees growing in gutter and backyard looks very trashy, pile of dirt with weeds	Open
202200045	303 S Iredell Ave	Front porch unsafe with missing wood	Open
202200038	119 5th St	Wall in alleyway next to 121 5th may collapse	Open
202200037	222 N. Salisbury Ave	Missing aluminum wrap and fascia board on front of roof.	Open
202200034	613 5th St	Porch roof dilapidated	Open
202200033	704 5th St	Hole in roof	Open
202200027	504 1st street	House caught fire	Open
202200026	705 N Salisbury Ave Apt B	Junk pile in front yard	Open
202200015	804 S. Salisbury Ave	Car crashed into living room	Open



November 2022 Case Status Report

11/1/2022 - 11/29/2022

Case #	Case Date	Main Status	Last Status Change Date	Complaint Received	Violation Address	Nature of Complaint
--------	-----------	-------------	-------------------------	--------------------	-------------------	---------------------

Group: Closed

202200359	11/16/2022	Closed	11/29/2022	Walk In	209 W 17th St	parking on the grass in the front yard next to road
202200358	11/16/2022	Closed	11/29/2022	Site Visit	1210 Lee St	Storage Building hand built in the backyard without a permit
202200352	10/26/2022	Closed	11/16/2022	Site Visit	508 S Whitehead Ave	High Grass and Weeds
202200234	8/24/2022	Closed	11/16/2022	Site Visit	1216 S Salisbury Ave	High Grass and weeds

Group Total: 4

Group: Enforced Abatement

202200258	9/8/2022	Enforced Abatement	11/16/2022	Site Visit	1017 3rd St	Broken windows and damaged siding

Group Total: 1

Group: Open

202200361	11/17/2022	Open	11/17/2022	Site Visit	437 N Salisbury Ave	Building has no roof and was have cracks in the joints
202200360	11/17/2022	Open	11/17/2022	Site Visit	514 S Salisbury Ave	Fire escape without hand rails
202200357	11/3/2022	Open	11/16/2022	Site Visit	305 S Iredell Ave	Chimney separating from primary structure
202200356	11/2/2022	Open	11/16/2022	Site Visit	305 S Iredell Ave	Dilapidated storage building in the backyard with rotted corner vertical support
202200355	11/3/2022	Open	11/3/2022	Site Visit	308 S Carolina Ave	Pile of old wood in right of way

--	--	--	--	--	--	--

Group Total: 5

Group: Voluntary Abatement

202200353	10/25/2022	Voluntary Abatement	11/16/2022	Site Visit	401 S Rowan Ave	Bags of trash on the ground and front porch with old clothes other discarded items

Group Total: 1

--	--	--	--	--	--	--

Total Records: 11

11/29/2022

Activity Log Event Summary (Totals)

Spencer Police Department

(10/26/2022 - 11/30/2022)

<No Event Type Specified>	2	8th Street Ballpark Check	51
911 Hang-Up	4	Administrative Work	64
Alarm - Other	10	Assault - In-Progress	1
Assault - Report	3	Assist - East Spencer Police	32
Assist - EMS	1	Assist - Fire Department	7
Assist - Motorist/Public	9	Assist - NCHP	2
Assist - Other Agency	6	Assist - Other Officer	12
Assist - Sheriff's Office	11	B&E-Vehicle, Report	1
Business Check-Drive Through	167	Calls For Service (General)	1
Community Event	4	Court	1
Disturbance	12	Disturbance- Verbal	6
Disturbance-Physical	7	Domestic - Property Pick-up	1
Domestic Dispute	4	Drug Offense on School Property	1
Follow-up Investigation - Outside Town Limits	1	Follow-up Investigation- Spencer	8
Foot Patrol - Business	65	Foot Patrol - School	1
Found Property	2	Fraud - In-Progress	1
Fraud - Report	3	House Check	5
Involuntary Commitment	6	Larceny - In-Progress	2
Larceny - Report	2	Maintenance - Vehicle	10
Meal/Personal Break 10-07	1	Meeting	3
Missing Juvenile	2	Missing Person	1
NCTM - Drive Through	142	NCTM - Foot Patrol	32
Noise Complaint	2	Norfolk Southern Railroad-Drive Through	2
Ordinance Violation	1	Overdose	1
Park Check	83	Property Damage - Report	3
Public Service	9	School Activities	1
School Check - NRES	48	School Check - NRHS	65
School Check - NRMS	43	Search	1
Security Check/Standby	13	Shots Fired	4
Special Assignment - Other	11	SRO Duties	45
Subpoena Service	5	Suspicious - Activity	2
Suspicious - Person	12	Suspicious - Vehicle	9
Traffic - Parking Control	4	Traffic Accident - PD	6

Activity Log Event Summary (Totals)

Spencer Police Department

(10/26/2022 - 11/30/2022)

Traffic Accident - PI	3	Traffic Control	1
Traffic Enforcement	14	Training - FD	1
Training - PD	30	Training - Range	3
Training - School	5	Trespassing - In-Progress	3
Unlock Vehicle	1	Vehicle Stop	20
Warrant Service	7	Weapon Possession (Not Firearm) on School Pro	1
Welfare Check	7	Yadkin River Park Check - Davidson County	46
Yadkin River Park Check - Spencer	39		

Total Number Of Events: 1,258

December 2022 Monthly Report

Calls for Service-As of 10/29/2022-12/01/2022

Fire: 35

EMS: 48

Monthly Total: 83

2022 Total: 898

Apparatus:

All remain in service.

Equipment:

No updates

Special Events:

- Staff hosted Boy Scout Pack 442 on Nov. 14th, covering first aid and fire safety topics.
- **2nd Annual Spreading Holiday Joy-** Fri Dec. 23rd, staff will travel town handing out treats to children.

Personnel:

- As of 8/26/2022 FEMA began announcing award winners of SAFER grant. Should we be unsuccessful in receiving this grant, staffing will once again be a concern.

Station:

No Updates.

Special Information:

- Currently working with NCLM Risk Manager TJ Deluca to undergo a departmental risk review program. This will consist of a review of departmental policies, procedures, and practices to ensure we are practicing the best risk reduction strategies and ensure we are adhering to industry standards. Completion of this will not only aid us in providing the best service to our citizens but will also result in the reduction of insurance premium costs provided by NCLM.



We're on the Right Track

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 12/13/2022

Issue under Consideration:	Public Works Monthly Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	No approval needed. This item is for information only.
Recommendations:	N/A
Department:	Public Works Department



DIRECTOR OF PUBLIC WORKS

Post Office Box 45 Spencer, NC 28159-0045

704.633.2231 Ext. 50 Ofc.

704.633.3837 Fax

<http://www.ci.spencer.nc.us>

December 2022 Board of Alderman Meeting

- 1) Regular services (Sanitation, Brush, Mowing, and Leaf pick-up) are running on schedule.
- 2) **Reminder:** The Leaf Vacs will continue to run until the New Year, a little longer if weather dictates, but leaves will have to be placed in bags for pick-up after this time.
- 3) **Reminder:** Town offices will be closed the Friday before, and the Monday after the Christmas Holiday. There will only be changes to the Garbage schedule the week after Christmas. Below is the Holiday Trash schedule for the remainder of the year:

Christmas	Friday Monday	December December 24th 26th	Town Hall Closed. No change in Trash Schedule	
			***	Monday will run on Tuesday (December 27th)
			***	Tuesday will run on Wednesday (December 28th)
			***	Wednesday will run on Thursday (December 29th)
New Year's	Monday	January 2nd	***	Monday will run on Tuesday (January 3rd)
			***	Tuesday will run on Wednesday (January 4th)
			***	Wednesday will run on Thursday (January 5th)

*** Denotes change from regular schedule

- 4) The project to fix the corner of 2nd Street and Salisbury Avenue has been completed. The driveway entrance was removed, and a new curb was poured around the area and tapered into the sidewalk. We filled the area with dirt and planted grass to complete the corner.
- 5) We have been in touch with an engineering firm and will begin to get the Paving process started in January, so that we will be ready to pave in early Spring.
- 6) We have hired someone for the Mechanics position. Johnathon (Johnny) Wallin is our new mechanic and has been working with us since the week of the parade. We welcome him to our Public Works family, and look forward to getting him more into the mechanic side of his position, now that the holiday events are over.
- 7) **Note:** We still currently have a Sanitation Laborer position open, so if you know of anyone that may be interested, please have them contact Town Hall or Public Works for more information.
- 8) Most of our time this month was spent on decorating the Town for Christmas, and preparing for the events of the season. Lights downtown were installed for opening weekend of the Polar Express, remainder of lights installed on Main Street and numerous things done in preparation for the Holiday Parade, and finally the Christmas Tree installed and everything else necessary for the opening of Winterfest. All lights will remain on until after the New Year's Holiday.

- 9) We would like to publicly express a great big Thank You to several people who allowed us to borrow equipment for our events this year.
Rowan County and TJ Brown for allowing us to borrow road cones for use at the Holiday Parade, and the Winterfest 5K run.
Randall Barger and the Rowan County Fairgrounds for allowing us to borrow a light tower for use at the Winterfest event.
- 10) We continually do trimming over streets, sidewalks and intersections throughout Town. If anyone sees an area that needs attention, please let Public Works or Town Hall know.

11) **CCAP update:**

We have been in touch with Bill Godley to see if we can work out a plan for installation, which will allow us to assign a true cost to the buffer portion of this project. We are trying to get this together so that we can share it with the Board on our regular meeting night. This will allow us to see if it is feasible for us to do this portion of the project, which is not covered by the grant, before we take the plan to the property owners.

12) **Since last report:**

There were 0 abatements issued this month.

- 13) **Work Orders were completed as necessary, along with several citizen engagement requests.**

Monthly Events:

December 2nd	- Christmas tree lighting (Start Winterfest)
December 3rd	- Freeze Your Buns 5K race
December 10th	- Last Day of Winterfest
December 24th	- Christmas Eve (Town Holiday)
December 26th	- Town Holiday (Christmas)
January 2nd	- Town Holiday (New Year's)

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
0000-10-Revs							
10-3100-000 TAXES, PRIOR YEARS	\$3,700.00	\$3,700.00	\$0.00	\$5,463.01	\$2,832.90	\$1,763.01	148
10-3194-000 TAXES, 3RD PRIOR YR	\$3,200.00	\$3,200.00	\$0.00	\$1,414.39	\$372.00	\$1,785.61	44
10-3195-000 TAXES, 2ND PRIOR YR	\$8,000.00	\$8,000.00	\$0.00	\$3,197.93	\$2,365.03	\$4,802.07	40
10-3196-000 TAXES, FIRST PRIOR Y	\$39,000.00	\$39,000.00	\$0.00	\$8,435.12	\$5,458.11	\$30,564.88	22
10-3197-100 AD VALOREM TAXES CUR	\$1,475,094.00	\$1,475,094.00	\$0.00	\$1,081,579.76	\$53,629.99	\$393,514.24	73
10-3197-101 AD VALOREM TAXES VEH	\$156,167.00	\$156,167.00	\$0.00	\$52,178.00	\$25,250.30	\$103,989.00	33
10-3197-102 MUNICIPAL VEHICLE TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3197-180 TAX INTEREST & PENAL	\$15,000.00	\$15,000.00	\$0.00	\$5,057.32	\$3,169.12	\$9,942.68	34
10-3197-190 DOG TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3231-000 1% SALES TAX (ART 39	\$362,118.00	\$362,118.00	\$0.00	\$93,536.51	\$31,765.85	\$268,581.49	26
10-3232-000 1/2% SALES TAX (ART	\$226,639.00	\$226,639.00	\$0.00	\$61,538.77	\$20,303.17	\$165,100.23	27
10-3233-000 1/2% SALES TAX (ART	\$178,446.00	\$178,446.00	\$0.00	\$46,120.62	\$15,653.81	\$132,325.38	26
10-3234-000 TELECOMM.SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3235-000 1/2% SALES TAX (ART	\$310,033.00	\$310,033.00	\$0.00	\$85,829.15	\$28,192.91	\$224,203.85	28
10-3260-000 PRIVILEGE LICENSE FE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3261-000 CABLE TV FRANCHISE F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3314-004 FED.DRUG SEIZURE REV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3317-004 STATE DRUG SEIZURE R	\$0.00	\$0.00	\$0.00	\$13.33	\$0.00	\$13.33	0
10-3318-000 INTANGIBLES TAX REIM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3322-000 BEER & WINE TAX	\$13,706.00	\$13,706.00	\$0.00	\$0.00	\$0.00	\$13,706.00	0
10-3324-000 UTILITY FRANCHISE TA	\$195,000.00	\$195,000.00	\$0.00	\$0.00	\$0.00	\$195,000.00	0
10-3325-000 FOOD STAMP REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3326-000 SOLID WASTE DISPOSAL	\$2,587.00	\$2,587.00	\$0.00	\$578.68	\$0.00	\$2,008.32	22
10-3327-000 INVENTORY TAX REIMBU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3431-000 COURT, PKG FEES, REP	\$2,000.00	\$2,000.00	\$0.00	\$198.50	\$54.00	\$1,801.50	10
10-3436-000 FIRE PROTECT.-EAST S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3437-000 FIRST RESPONDER FEES	\$4,020.00	\$4,020.00	\$0.00	\$1,675.00	\$335.00	\$2,345.00	42
10-3437-001 Rowan County Fire De	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3438-000 ROWAN-SALIS SCHOOLS	\$134,518.00	\$134,518.00	\$0.00	\$134,518.93	\$134,518.93	\$0.93	100
10-3439-000 NCTM PAYMENTS	\$29,247.00	\$29,247.00	\$0.00	\$12,186.65	\$2,437.33	\$17,060.35	42
10-3440-000 WATER BOND FROM SALI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3491-000 ZONING FEES	\$8,000.00	\$8,000.00	\$0.00	\$4,008.50	\$2,168.50	\$3,991.50	50
10-3491-001 LIEN PAYMENTS	\$9,000.00	\$9,000.00	\$0.00	\$23,443.58	\$12,363.58	\$14,443.58	260
10-3500-510 SOL/WASTE COLLECTION	\$220,000.00	\$220,000.00	\$0.00	\$39,860.83	\$622.97	\$180,139.17	18
10-3500-530 BULKY ITEM COLLECTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3500-540 RECYCLING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3500-550 YARD WASTE SALES	\$1,000.00	\$1,000.00	\$0.00	\$103.00	\$0.00	\$897.00	10
10-3831-000 INVESTMENT EARNINGS	\$16,800.00	\$16,800.00	\$0.00	\$29,112.51	\$8,630.05	\$12,312.51	173
10-3833-001 Donations-Police Dep	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0
10-3833-002 Donations-Other	\$5,000.00	\$5,000.00	\$0.00	\$10,885.00	\$0.00	\$5,885.00	218
10-3833-003 FIRE DEPT MEMORIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3833-004 DONATIONS-FIRE DEPAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3833-005 Donations-Arbor Day	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3835-000 SALES-FIXED ASSETS	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0
10-3837-000 ABC REVENUES	\$14,000.00	\$14,000.00	\$0.00	\$7,596.46	\$3,759.10	\$6,403.54	54
10-3838-000 INSURANCE REIMBURSEM	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	\$2.00	0
10-3839-000 MISCELLANEOUS REVENU	\$30,000.00	\$30,000.00	\$0.00	\$41.01	\$4.01	\$29,958.99	0
10-3839-001 CIVIL CITATIONS - PO	\$100.00	\$100.00	\$0.00	\$115.00	\$0.00	\$15.00	115
10-3839-002 CIVIL CITATIONS - LA	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-3840-000 LIBRARY PARK RES.FEE	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-3840-001 STANBACK FOREST RES.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2022-11-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-3841-000 STATE SHARED REVENUE	\$14,116.00	\$14,116.00	\$0.00	\$0.00	\$0.00	\$14,116.00	0
10-3920-000 LEASE PROCEEDS	\$273,000.00	\$273,000.00	\$0.00	\$0.00	\$0.00	\$273,000.00	0
10-3984-000 PROCEEDS FROM LOAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-050 TRF.FROM SEWER FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-060 RES EQTY TRF-SOL WAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-070 TRF FROM CAPITAL RES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-000 FEDERAL GRANT - ARPA	\$586,000.00	\$586,000.00	\$0.00	\$206,948.28	\$70,472.32	\$379,051.72	35
10-3985-001 OTHER FIN.SOR-CAP LE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-002 OTHER GRANTS	\$975.00	\$975.00	\$0.00	\$35,000.00	\$0.00	\$34,025.00	3590
10-3985-003 GRANTS-STANBACK FORE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-004 STATE GRANTS	\$0.00	\$280,251.00	\$0.00	\$24,487.92	\$24,487.92	\$255,763.08	9
10-3985-050 RES.EQUITY TRF.-SEWE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-060 TRANSF FROM POWELL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-070 RESTRICTED REVENUE F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3986-001 SCHOOL RESOURCE OFFI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3991-000 APPROPRIATED FUND BA	\$320,000.00	\$560,259.00	\$0.00	\$0.00	\$0.00	\$560,259.00	0
10-3991-001 APPROPRIATED CAPITAL	\$197,673.00	\$309,321.00	\$0.00	\$0.00	\$0.00	\$309,321.00	0
0000-10-Revs	\$4,874,339.00	\$5,506,497.00	\$0.00	\$1,975,625.76	\$448,846.90	\$3,668,791.96	36

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2022-11-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4110-10-GOVERNING BODY							
-							
10-4110-121 SALARIES/WAGES-REGUL	\$24,675.00	\$24,675.00	\$0.00	\$10,281.25	\$2,056.25	\$14,393.75	42
10-4110-181 FICA	\$1,888.00	\$1,888.00	\$0.00	\$786.75	\$157.35	\$1,101.25	42
10-4110-185 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-186 UNEMPLOYMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-191 SERVICES-ACCOUNTING	\$12,875.00	\$12,875.00	\$0.00	\$18,312.00	\$9,375.00	(\$5,437.00)	142
10-4110-192 SERVICES-LEGAL	\$27,500.00	\$27,500.00	\$0.00	\$0.00	\$0.00	\$27,500.00	0
10-4110-194 CONTRACT SERVICES	\$35,000.00	\$57,930.00	\$15,449.00	\$8,981.00	\$0.00	\$33,500.00	16
10-4110-212 UNIFORMS	\$280.00	\$280.00	\$0.00	\$0.00	\$0.00	\$280.00	0
10-4110-291 SUPPLIES DATA PROCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-299 SUPPLIES AND MATERIA	\$1,200.00	\$1,200.00	\$0.00	\$101.67	\$0.00	\$1,098.33	8
10-4110-311 TRAVEL	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4110-321 TELEPHONE & INTERNET	\$539.00	\$539.00	\$0.00	\$179.60	\$44.90	\$359.40	33
10-4110-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-395 TRAINING	\$2,900.00	\$2,900.00	\$0.00	\$327.06	\$0.00	\$2,572.94	11
10-4110-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-451 INSURANCE-PROP/GEN/P	\$2,710.00	\$2,710.00	\$0.00	\$2,710.00	\$0.00	\$0.00	100
10-4110-491 DUES AND SUBSCRIPTIO	\$11,238.00	\$11,238.00	\$0.00	\$11,623.87	\$796.08	(\$385.87)	103
10-4110-498 Spencer Business Ass	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-550 CO-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-570 CO-LAND	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-580 CO-INFRASTRUCTURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-600 NONPROFIT GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-610 COMMUNITY APPEARANCE	\$12,000.00	\$22,000.00	\$8,700.00	\$2,300.00	\$0.00	\$11,000.00	10
10-4110-620 HISTORIC PRESERVATIO	\$13,300.00	\$13,300.00	\$0.00	\$0.00	\$0.00	\$13,300.00	0
10-4110-625 DONATION-LIBRARY PAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-630 ROWAN COUNTY ELECTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-631 ROWAN COUNTY TAX COL	\$16,052.00	\$16,052.00	\$0.00	\$10,143.08	\$719.51	\$5,908.92	63
10-4110-640 TOURISM AND EVENTS	\$26,000.00	\$26,000.00	\$1,915.00	\$16,846.94	\$3,465.00	\$7,238.06	65
10-4110-645 SPENCER PARTNERSHIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-650 FACADE GRANT -COMM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-651 FACADE GRANT-RESIDEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-660 TRF.TO SOLID WASTE F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-665 RES EQUITY TRF-FLEET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-930 TRANSFER TO CAPITAL	\$0.00	\$308,321.00	\$0.00	\$308,321.00	\$111,648.00	\$0.00	100
10-4110-983 TRF.TO CAP.RES.(FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-999 CONTINGENCIES	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0
4110-10-GOVERNING BODY	\$267,157.00	\$558,408.00	\$26,064.00	\$390,914.22	\$128,262.09	\$141,429.78	75

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4130-10-ADMINISTRATION							
-							
10-4130-121 SALARIES/WAGES-REGUL	\$294,334.00	\$294,334.00	\$0.00	\$71,340.75	\$12,954.83	\$222,993.25	24
10-4130-122 SALARIES/WAGES-OVERT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-126 SALARIES/WAGES/TEMPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-127 SALARIES/WAGES-BONUS	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4130-133 401K Town Match	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-181 FICA	\$21,478.00	\$21,478.00	\$0.00	\$5,306.21	\$962.34	\$16,171.79	25
10-4130-182 RETIREMENT	\$34,197.00	\$34,197.00	\$0.00	\$7,913.16	\$1,253.35	\$26,283.84	23
10-4130-183 GROUP INSURANCE	\$45,669.00	\$45,669.00	\$0.00	\$12,235.86	\$1,801.00	\$33,433.14	27
10-4130-184 401K CONTRIBUTION	\$12,960.00	\$12,960.00	\$0.00	\$2,905.76	\$514.50	\$10,054.24	22
10-4130-185 WORKERS COMPENSATION	\$524.00	\$524.00	\$0.00	\$468.91	\$0.00	\$55.09	89
10-4130-186 UNEMPLOYMENT	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
10-4130-191 SERVICES-ACCOUNTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-193 MEDICAL SERVICES	\$2,765.00	\$2,765.00	\$0.00	\$782.00	\$99.50	\$1,983.00	28
10-4130-194 CONTRACT SERVICES	\$130,009.00	\$130,759.00	\$46,975.03	\$71,074.31	\$5,045.90	\$12,709.66	54
10-4130-198 SERVICES-ENGINEERING	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0
10-4130-211 JANITORIAL SUPPLIES	\$900.00	\$900.00	\$0.00	\$522.96	\$173.30	\$377.04	58
10-4130-212 UNIFORMS	\$320.00	\$320.00	\$0.00	\$0.00	\$0.00	\$320.00	0
10-4130-220 FOOD & PROVISIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-260 SUPPLIES-OFFICE	\$3,000.00	\$3,000.00	\$706.43	\$1,207.79	\$19.44	\$1,085.78	40
10-4130-270 COVID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-291 SUPPLIES-DATA PROCES	\$3,225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-296 SUPPLIES-MEDICAL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4130-299 SUPPLIES AND MATERIA	\$3,000.00	\$3,000.00	\$0.00	\$1,803.65	\$447.27	\$1,196.35	60
10-4130-311 TRAVEL	\$3,250.00	\$3,250.00	\$852.14	\$648.45	\$0.00	\$1,749.41	20
10-4130-321 TELEPHONE AND INTERN	\$6,052.00	\$6,052.00	\$0.00	\$2,343.12	\$445.47	\$3,708.88	39
10-4130-325 POSTAGE	\$4,014.00	\$4,014.00	\$0.00	\$354.11	\$0.00	\$3,659.89	9
10-4130-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-331 UTILITIES	\$23,200.00	\$23,200.00	\$0.00	\$10,874.22	\$2,198.43	\$12,325.78	47
10-4130-332 WATER/SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-341 PRINTING	\$800.00	\$800.00	\$0.00	\$121.29	\$13.20	\$678.71	15
10-4130-351 MAINTENANCE-BUILDING	\$2,500.00	\$21,300.00	\$10,305.87	\$2,284.30	\$1,572.53	\$8,709.83	11
10-4130-352 MAINT & REPAIRS - EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-370 ADVERTISING	\$2,000.00	\$2,000.00	\$120.69	\$1,532.14	\$0.00	\$347.17	77
10-4130-394 CLEANING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-395 TRAINING	\$4,800.00	\$4,800.00	\$0.00	\$835.00	\$0.00	\$3,965.00	17
10-4130-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-397 TECHNOLOGY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-398 PROFESSIONAL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-400 DAVID TREME EDUCATIO	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
10-4130-439 EQUIPMENT RENTAL	\$6,897.00	\$6,897.00	\$534.00	\$1,146.05	\$267.00	\$5,216.95	17
10-4130-440 MAINTENANCE CONTRACT	\$20,464.00	\$20,464.00	\$9,273.15	\$8,244.85	\$2,141.70	\$2,946.00	40
10-4130-441 LICENSE FEE	\$26,651.00	\$29,810.00	\$10,006.50	\$22,219.50	\$0.00	(\$2,416.00)	75
10-4130-451 INSURANCE-PROP/GEN/P	\$8,337.00	\$8,337.00	\$0.00	\$10,478.38	\$0.00	(\$2,141.38)	126
10-4130-453 INSURANCE - BONDS	\$550.00	\$550.00	\$0.00	\$550.00	\$0.00	\$0.00	100
10-4130-491 DUES AND SUBSCRIPTIO	\$1,813.00	\$1,813.00	\$447.20	\$333.34	\$0.00	\$1,032.46	18
10-4130-492 WATER/SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$885.00	\$885.00	\$115.00	89
10-4130-521 CAPITAL SOFTWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-540 BOND PRINCIPAL/INTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-550 CAP. OUTLAY-OTHER EQ	\$0.00	\$31,200.00	\$0.00	\$0.00	\$0.00	\$31,200.00	0
10-4130-580 CAP.OUT-BLDG.STRUCT.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2022-11-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4130-590 PARK PLAZA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-610 ECONOMIC DEV.COMM.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-620 ECON.DEV.ACTIVITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-710 PRINICPAL	\$68,340.00	\$68,340.00	\$0.00	\$0.00	\$0.00	\$68,340.00	0
10-4130-720 INTEREST	\$60,057.00	\$60,057.00	\$0.00	\$0.00	\$0.00	\$60,057.00	0
10-4130-740 PARK PLAZZA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-750 LEASE PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-850 TRANSFER TO PARK PLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-851 TRANSFER TO CORONAVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-999 CREDIT CARD CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4130-10-ADMINISTRATION	\$827,206.00	\$877,890.00	\$79,221.01	\$238,411.11	\$30,794.76	\$560,257.88	36

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2022-11-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4310-10-POLICE OPERATIONS							
10-4310-121 SALARIES/WAGES-REGUL	\$734,065.00	\$709,357.00	\$0.00	\$202,309.89	\$46,610.89	\$507,047.11	29
10-4310-122 SALARIES/WAGES-OVERT	\$5,000.00	\$5,000.00	\$0.00	\$2,937.67	\$721.46	\$2,062.33	59
10-4310-126 PART-TIME/TEMPORARY	\$4,385.00	\$4,385.00	\$0.00	\$1,232.00	\$304.00	\$3,153.00	28
10-4310-127 SALARIES/WAGES-BONUS	\$12,800.00	\$12,800.00	\$0.00	\$0.00	\$0.00	\$12,800.00	0
10-4310-131 SUPPLEMENTAL LAW RET	\$7,135.00	\$7,135.00	\$0.00	\$2,624.45	\$546.76	\$4,510.55	37
10-4310-133 LAW ENF.OFFICERS-401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-181 FICA	\$54,298.00	\$54,298.00	\$0.00	\$15,333.63	\$3,525.33	\$38,964.37	28
10-4310-182 RETIREMENT	\$90,729.00	\$90,729.00	\$0.00	\$26,280.28	\$6,098.59	\$64,448.72	29
10-4310-183 GROUP INSURANCE	\$141,508.00	\$141,508.00	\$0.00	\$46,705.40	\$11,368.83	\$94,802.60	33
10-4310-184 401K CONTRIBUTION	\$34,634.00	\$34,634.00	\$0.00	\$10,170.39	\$2,338.17	\$24,463.61	29
10-4310-185 WORKERS COMPENSATION	\$16,848.00	\$16,848.00	\$0.00	\$15,017.34	\$0.00	\$1,830.66	89
10-4310-193 SERVICES-MEDICAL	\$3,395.00	\$3,395.00	\$0.00	\$835.00	\$0.00	\$2,560.00	25
10-4310-194 CONTRACT SERVICES	\$12,750.00	\$37,458.00	\$4,600.00	\$4,500.00	\$0.00	\$28,358.00	12
10-4310-212 UNIFORMS	\$11,400.00	\$12,780.00	\$4,976.35	\$1,924.55	\$61.28	\$5,879.10	15
10-4310-213 SUPPLIES-SAFETY	\$1,900.00	\$1,900.00	\$0.00	\$98.92	\$0.00	\$1,801.08	5
10-4310-231 DARE PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-241 K-9 PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-251 MOTOR FUEL AND LUBRI	\$35,000.00	\$35,000.00	\$11,512.61	\$13,553.67	\$2,765.02	\$9,933.72	39
10-4310-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-260 SUPPLIES-OFFICE	\$2,000.00	\$2,000.00	\$0.00	\$337.53	\$186.06	\$1,662.47	17
10-4310-291 SUPPLIES-DATA PROCES	\$12,641.00	\$3,440.00	\$0.00	\$3,647.24	\$0.00	(\$207.24)	106
10-4310-292 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-296 SUPPLIES-MEDICAL	\$990.00	\$990.00	\$0.00	\$0.00	\$0.00	\$990.00	0
10-4310-299 SUPPLIES AND MATERIA	\$11,640.00	\$11,640.00	\$500.00	\$403.44	\$0.00	\$10,736.56	3
10-4310-311 TRAVEL	\$1,500.00	\$1,500.00	\$0.00	\$1,561.66	\$353.88	(\$61.66)	104
10-4310-321 TELEPHONE AND INTERN	\$16,652.00	\$16,652.00	\$0.00	\$5,388.43	\$1,197.53	\$11,263.57	32
10-4310-329 OTHER COMMUNICATION	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4310-341 PRINTING	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4310-352 MAINTENANCE-EQUIPMEN	\$2,500.00	\$2,500.00	\$169.21	\$1,119.52	\$20.84	\$1,211.27	45
10-4310-353 MAINTENANCE-VEHICLES	\$8,000.00	\$8,000.00	\$0.00	\$280.26	(\$59.46)	\$7,719.74	4
10-4310-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-395 TRAINING	\$8,100.00	\$8,100.00	\$370.25	\$1,075.57	\$370.25	\$6,654.18	13
10-4310-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-440 MAINTENANCE CONTRACT	\$24,948.00	\$24,948.00	\$3,851.40	\$13,796.12	\$702.90	\$7,300.48	55
10-4310-441 LICENSE FEE	\$3,204.00	\$3,204.00	\$0.00	\$3,204.00	\$0.00	\$0.00	100
10-4310-451 INSURANCE-PROP/GEN/P	\$14,269.00	\$14,269.00	\$0.00	\$14,269.00	\$0.00	\$0.00	100
10-4310-452 INSURANCE-VEHICLES	\$14,360.00	\$14,360.00	\$0.00	\$14,360.00	\$0.00	\$0.00	100
10-4310-491 DUES AND SUBSCRIPTIO	\$510.00	\$510.00	\$0.00	\$0.00	\$0.00	\$510.00	0
10-4310-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$39.92	\$39.92	\$960.08	4
10-4310-540 CO-VEHICLES	\$76,487.00	\$54,665.00	\$13,734.30	\$38,726.62	\$0.00	\$2,204.08	71
10-4310-550 CAP.OUTLAY-OTHER EQU	\$14,926.00	\$16,168.00	\$0.00	\$16,168.00	\$0.00	\$0.00	100
10-4310-560 CAPITAL OUTLAY-BLDG.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-750 LEASE PYMTS-COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-760 LEASE PYMTS-VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-765 LEASE PYMTS-RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-770 STATE DRUG SEIZURE E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-771 FED DRUG SEIZURE EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4310-10-POLICE OPERATIONS	\$1,383,674.00	\$1,355,273.00	\$39,714.12	\$457,900.50	\$77,152.25	\$857,658.38	37

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4340-10-FIRE OPERATIONS							
-							
10-4340-121 SALARIES/WAGES-REGUL	\$197,683.00	\$197,683.00	\$0.00	\$88,184.47	\$16,962.32	\$109,498.53	45
10-4340-122 OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-125 SALARIES/WAGES-VOL F	\$0.00	\$0.00	\$0.00	\$4,574.03	\$659.03	(\$4,574.03)	0
10-4340-126 PART-TIME/TEMPORARY	\$147,000.00	\$147,000.00	\$0.00	\$40,766.18	\$7,096.30	\$106,233.82	28
10-4340-127 SALARIES/WAGES-BONUS	\$8,800.00	\$8,800.00	\$0.00	\$0.00	\$0.00	\$8,800.00	0
10-4340-180 FIREFIGHTER LIFE INS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-181 FICA	\$26,052.00	\$26,052.00	\$0.00	\$10,165.98	\$1,878.34	\$15,886.02	39
10-4340-182 RETIREMENT	\$21,638.00	\$21,638.00	\$0.00	\$9,960.81	\$1,870.93	\$11,677.19	46
10-4340-183 GROUP INSURANCE	\$29,460.00	\$29,460.00	\$0.00	\$11,961.21	\$2,649.15	\$17,498.79	41
10-4340-184 401K CONTRIBUTION	\$9,398.00	\$9,398.00	\$0.00	\$3,608.33	\$731.46	\$5,789.67	38
10-4340-185 WORKERS COMPENSATION	\$11,174.00	\$11,174.00	\$0.00	\$9,958.08	\$0.00	\$1,215.92	89
10-4340-194 CONTRACT SERVICES	\$4,754.00	\$4,754.00	\$0.00	\$0.00	\$0.00	\$4,754.00	0
10-4340-211 JANITORIAL SUPPLIES	\$1,200.00	\$1,200.00	\$0.00	\$564.95	\$0.00	\$635.05	47
10-4340-212 UNIFORMS	\$7,055.00	\$9,655.00	\$2,682.26	\$1,476.03	\$0.00	\$5,496.71	15
10-4340-213 SUPPLIES-SAFETY	\$22,035.00	\$22,035.00	\$0.00	\$0.00	\$0.00	\$22,035.00	0
10-4340-214 FEMA-PERS.PROTECTIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-215 PERSONAL PROTECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-220 FOOD & PROVISIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-230 SUPPLIES-EDUCATIONAL	\$6,000.00	\$6,000.00	\$694.45	\$1,119.27	\$1,119.27	\$4,186.28	19
10-4340-251 MOTOR FUEL AND LUBRI	\$8,000.00	\$8,000.00	\$2,901.56	\$5,400.81	\$1,239.61	(\$302.37)	68
10-4340-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-260 SUPPLIES-OFFICE	\$1,500.00	\$1,500.00	\$0.00	\$313.28	\$5.99	\$1,186.72	21
10-4340-265 POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-270 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-291 SUPPLIES-DATA PROCES	\$2,075.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4340-292 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-296 SUPPLIES-MEDICAL	\$2,000.00	\$2,000.00	\$0.00	\$1,257.99	\$0.00	\$742.01	63
10-4340-299 SUPPLIES AND MATERIA	\$6,200.00	\$6,200.00	\$0.00	\$1,073.19	\$140.44	\$5,126.81	17
10-4340-311 TRAVEL	\$1,800.00	\$1,800.00	\$530.64	\$1,460.97	\$1,081.45	(\$191.61)	81
10-4340-321 TELEPHONE AND INTE	\$8,280.00	\$8,280.00	\$0.00	\$2,306.97	\$466.37	\$5,973.03	28
10-4340-329 OTHER COMMUNICATION	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4340-331 UTILITIES	\$8,000.00	\$8,000.00	\$0.00	\$2,292.61	\$507.99	\$5,707.39	29
10-4340-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-351 MAINTENANCE-BUILDING	\$15,000.00	\$15,000.00	\$0.00	\$430.16	(\$62.12)	\$14,569.84	3
10-4340-352 MAINTENANCE-EQUIPMEN	\$4,000.00	\$4,000.00	\$0.00	\$3,951.98	\$1,824.78	\$48.02	99
10-4340-353 MAINTENANCE-VEHICLES	\$18,000.00	\$22,837.00	\$5,824.56	\$5,497.90	\$1,148.89	\$11,514.54	24
10-4340-354 MAINTENANCE-GROUNDS	\$500.00	\$11,263.00	\$0.00	\$10,763.00	\$0.00	\$500.00	96
10-4340-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-375 PUBLIC ED.PREV.MATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-395 TRAINING	\$6,800.00	\$6,800.00	\$0.00	\$616.41	\$0.00	\$6,183.59	9
10-4340-396 MEDICAL SERVICES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4340-440 MAINTENANCE CONTRACT	\$2,588.00	\$2,588.00	\$0.00	\$768.80	\$165.00	\$1,819.20	30
10-4340-441 LICENSE FEE	\$3,365.00	\$3,365.00	\$0.00	\$3,454.10	\$0.00	(\$89.10)	103
10-4340-451 INSURANCE-PROP/GEN/P	\$5,844.00	\$5,844.00	\$0.00	\$5,844.00	\$0.00	\$0.00	100
10-4340-452 INSURANCE - VEHICLES	\$5,503.00	\$5,503.00	\$0.00	\$5,503.00	\$0.00	\$0.00	100
10-4340-491 DUES AND SUBSCRIPTIO	\$2,100.00	\$2,100.00	\$0.00	\$2,195.88	\$2,032.99	(\$95.88)	105
10-4340-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$263.00	\$0.00	\$737.00	26
10-4340-540 CO-VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-550 CO-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-560 CO-BUILDING AND IMPR	\$245,000.00	\$245,000.00	\$0.00	\$0.00	\$0.00	\$245,000.00	0
10-4340-570 CO-LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-670 MILLER FERRY F.D.CON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2022-11-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4340-750 LEASE PAYMENTS	\$18,251.00	\$18,251.00	\$0.00	\$18,250.71	\$0.00	\$0.29	100
10-4340-752 LEASE PMTS-UTILITY T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-753 LEASE PAYMENTS-RADIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-755 LEASE PAYMENTS-FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-765 LEASE PYMT-RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-775 LEASE PYMTS - EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-785 LEASE PAYMT-UTILITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-800 FIRE STATION LEASE P	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-810 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4340-10-FIRE OPERATIONS	\$859,055.00	\$876,180.00	\$12,633.47	\$253,984.10	\$41,518.19	\$609,562.43	30

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2022-11-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4510-10-STREETS OPERATIONS							
-							
10-4510-121 SALARIES/WAGES-REGUL	\$169,839.00	\$169,839.00	\$0.00	\$40,834.46	\$8,569.51	\$129,004.54	24
10-4510-122 SALARIES/WAGES-OVERT	\$1,500.00	\$1,500.00	\$0.00	\$639.00	\$85.35	\$861.00	43
10-4510-126 PART-TIME/TEMPORARY	\$15,112.00	\$15,112.00	\$0.00	\$5,279.98	\$1,140.62	\$9,832.02	35
10-4510-127 SALARIES/WAGES-BONUS	\$3,960.00	\$3,960.00	\$0.00	\$151.05	\$0.00	\$3,808.95	4
10-4510-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-181 FICA	\$13,708.00	\$13,708.00	\$0.00	\$3,276.88	\$686.90	\$10,431.12	24
10-4510-182 RETIREMENT	\$20,076.00	\$20,076.00	\$0.00	\$5,109.59	\$1,054.16	\$14,966.41	25
10-4510-183 GROUP INSURANCE	\$46,119.00	\$46,119.00	\$0.00	\$14,815.96	\$3,119.54	\$31,303.04	32
10-4510-184 401K CONTRIBUTION	\$7,846.00	\$7,846.00	\$0.00	\$1,669.36	\$348.80	\$6,176.64	21
10-4510-185 WORKERS COMPENSATION	\$8,370.00	\$8,370.00	\$0.00	\$7,461.37	\$0.00	\$908.63	89
10-4510-194 CONTRACTED SERVICES	\$0.00	\$280,251.00	\$0.00	\$0.00	\$0.00	\$280,251.00	0
10-4510-211 JANITORIAL SUPPLIES	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
10-4510-212 UNIFORMS	\$3,750.00	\$3,750.00	\$0.00	\$850.92	\$0.00	\$2,899.08	23
10-4510-213 SUPPLIES-SAFETY	\$2,250.00	\$2,250.00	\$0.00	\$298.05	\$0.00	\$1,951.95	13
10-4510-230 SUPPLIES-EDUCATIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-240 CONSTRUCT./REPAIR SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-251 MOTOR FUEL AND LUBRI	\$18,000.00	\$18,000.00	\$5,481.27	\$10,586.52	\$142.81	\$1,932.21	59
10-4510-252 TIRES & TUBES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-253 PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-260 SUPPLIES-OFFICE	\$250.00	\$250.00	\$0.00	\$57.90	\$57.90	\$192.10	23
10-4510-291 SUPPLIES-DATA PROCES	\$1,075.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-299 SUPPLIES AND MATERIA	\$5,000.00	\$5,000.00	\$0.00	\$2,661.31	\$65.30	\$2,338.69	53
10-4510-311 TRAVEL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-321 TELEPHONE AND INTERN	\$2,172.00	\$2,172.00	\$0.00	\$635.23	\$187.15	\$1,536.77	29
10-4510-329 OTHER COMMUNICATION	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-331 UTILITIES	\$41,500.00	\$41,500.00	\$0.00	\$15,406.92	\$3,650.27	\$26,093.08	37
10-4510-332 FUEL OIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-339 OTHER UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-351 MAINTENANCE-BUILDING	\$4,000.00	\$4,000.00	\$1,230.88	\$2,582.42	\$0.00	\$186.70	65
10-4510-352 MAINTENANCE-EQUIPMEN	\$4,000.00	\$4,000.00	\$199.92	\$1,984.78	\$305.58	\$1,815.30	50
10-4510-353 MAINTENANCE-VEHICLES	\$8,000.00	\$8,000.00	\$0.00	\$951.37	\$0.00	\$7,048.63	12
10-4510-354 MAINTENANCE GROUNDS	\$1,000.00	\$1,000.00	\$0.00	\$2,035.00	\$960.00	(\$1,035.00)	204
10-4510-356 MAINTENANCE-STREETS	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0
10-4510-359 MAINT. & REPAIRS - O	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-395 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-397 PAVING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-398 LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-439 EQUIPMENT RENTAL	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4510-440 MAINTENANCE CONTRACT	\$1,000.00	\$1,000.00	\$0.00	\$318.60	\$83.60	\$681.40	32
10-4510-451 INSURANCE-PRO/GEN/PR	\$3,895.00	\$3,895.00	\$0.00	\$3,895.00	\$0.00	\$0.00	100
10-4510-452 INSURANCE - VEHICLES	\$2,506.00	\$2,506.00	\$0.00	\$2,506.00	\$0.00	\$0.00	100
10-4510-480 INDIRECT COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-491 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-499 MISCELLANEOUS	\$1,600.00	\$1,600.00	\$0.00	\$343.67	\$43.67	\$1,256.33	21
10-4510-510 CAP.OUT.-OFFICE FURN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-540 CO-VEHICLES	\$36,169.00	\$32,667.00	\$32,667.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2022-11-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4510-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-580 CO-INFRASTRUCTURE	\$120,000.00	\$120,000.00	\$3.75	\$11,996.25	\$0.00	\$108,000.00	10
10-4510-591 ROADWAY & PAVING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-593 LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-750 LEASE PAYMENTS-COMPU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-770 LEASE PAYMENTS-BACKH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-775 LEASE PAYMENTS-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4510-10-STREETS OPERATIONS	\$546,397.00	\$822,071.00	\$39,582.82	\$136,347.59	\$20,501.16	\$646,140.59	21

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2022-11-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4710-10-SOLID/YARD OPERATIONS							
10-4710-121 SALARIES/WAGES-REGUL	\$204,417.00	\$204,417.00	\$0.00	\$66,491.06	\$13,209.53	\$137,925.94	33
10-4710-122 SALARIES/WAGES-OVERT	\$1,500.00	\$1,500.00	\$0.00	\$488.34	\$68.28	\$1,011.66	33
10-4710-127 SALARIES/WAGES-BONUS	\$4,360.00	\$4,360.00	\$0.00	\$0.00	\$0.00	\$4,360.00	0
10-4710-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-181 FICA	\$15,151.00	\$15,151.00	\$0.00	\$4,755.58	\$946.34	\$10,395.42	31
10-4710-182 RETIREMENT	\$24,123.00	\$24,123.00	\$0.00	\$8,311.40	\$1,623.98	\$15,811.60	34
10-4710-183 GROUP INSURANCE	\$54,667.00	\$54,667.00	\$0.00	\$22,985.11	\$3,146.25	\$31,681.89	42
10-4710-184 401K CONTRIBUTION	\$6,639.00	\$6,639.00	\$0.00	\$1,858.22	\$401.79	\$4,780.78	28
10-4710-185 WORKERS COMPENSATION	\$9,230.00	\$9,230.00	\$0.00	\$8,226.43	\$0.00	\$1,003.57	89
10-4710-193 SERVICES-MEDICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-194 CONTRACT SERVICES	\$16,832.00	\$16,832.00	\$0.00	\$12,500.00	\$0.00	\$4,332.00	74
10-4710-211 JANITORIAL SUPPLIES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4710-212 UNIFORMS	\$2,750.00	\$2,750.00	\$0.00	\$1,127.99	\$0.00	\$1,622.01	41
10-4710-213 SAFETY SUPPLIES	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
10-4710-230 SUPPLIES-EDUCATIONAL	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4710-240 CONSTRUCT./REPAIR SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-251 MOTOR FUEL AND LUBRI	\$14,000.00	\$14,000.00	\$3,320.84	\$6,338.35	\$95.21	\$4,340.81	45
10-4710-252 TIRES & TUBES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-253 PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-260 OFFICE SUPPLIES/MATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-270 CARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-299 SUPPLIES AND MATERIA	\$11,650.00	\$11,650.00	\$0.00	\$11,275.00	\$0.00	\$375.00	97
10-4710-311 TR AVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-321 TELEPHONE AND INTERN	\$1,292.00	\$1,292.00	\$0.00	\$481.12	\$102.55	\$810.88	37
10-4710-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-352 MAINTENANCE-EQUIPMEN	\$3,950.00	\$3,950.00	\$637.75	\$2,234.23	\$364.99	\$1,078.02	57
10-4710-353 MAINTENANCE-VEHILCES	\$5,000.00	\$5,000.00	\$0.00	\$2,464.01	\$228.50	\$2,535.99	49
10-4710-370 ADVERTISING	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
10-4710-395 TRAINING	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4710-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-397 LANDFILL SER TIPPING	\$55,000.00	\$55,000.00	\$0.00	\$18,949.18	\$4,359.74	\$36,050.82	34
10-4710-398 LANDFILL SER RECYCLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-438 TREE WORK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-440 MAINTENANCE CONTRACT	\$168.00	\$168.00	\$0.00	\$47.40	\$0.00	\$120.60	28
10-4710-451 INSURANCE-PROP/GEN/P	\$2,935.00	\$2,935.00	\$0.00	\$2,935.00	\$0.00	\$0.00	100
10-4710-452 INSURANCE-VEHICLES	\$3,474.00	\$3,474.00	\$0.00	\$3,474.00	\$0.00	\$0.00	100
10-4710-499 MISCELLANEOUS	\$325.00	\$325.00	\$0.00	\$0.00	\$0.00	\$325.00	0
10-4710-540 CAP OUT-MOTOR VEH	\$355,000.00	\$355,000.00	\$0.00	\$0.00	\$0.00	\$355,000.00	0
10-4710-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-580 CAPITAL OUTLAY-BLDG,	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-750 LEASE PAYMENTS	\$14,885.00	\$14,885.00	\$0.00	\$6,202.05	\$1,240.41	\$8,682.95	42
10-4710-760 LEASE PAYMENTS-VEHIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-775 LEASE PAYMENTS-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4710-10-SOLID/YARD OPERATIONS	\$809,948.00	\$809,948.00	\$3,958.59	\$181,144.47	\$25,787.57	\$624,844.94	23

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4910-10-LAND MANAGEMENT							
-							
10-4910-121 SALARIES & WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-126 SALARIES-TEMP/PT TIM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-127 SALARIES & WAGES-LON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-181 SOCIAL SECURITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-182 RETIREMENT CONTRIBUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-183 MEDICAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-184 401K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-185 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-191 PROF.SERVICES-ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-240 YADKIN RIVER TRAIL H	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-251 Motor Fuel & Oil	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-260 OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-291 DATA PROCESSING SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-299 MISCELLANEOUS SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-311 TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-321 TELEPHONE & INTERNET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-325 POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-341 PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-353 MAINT & REPAIR VEHIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-395 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-397 DEMOLITION SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-398 PROFESSIONAL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-440 SERVICE & MAINT.CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-451 INSURANCE-PROPERTY &	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-452 INSURANCE-VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-491 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-610 COMMUNITY APPEAR.COM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-620 HISTORIC PRESERV.COM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-655 TOURISM EVENT COMMIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-750 LEASE PAYMENTS-COMPU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-751 LEASE PAYMENTS-VEHIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-850 TRANSFER TO YADKIN R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4910-10-LAND MANAGEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2022-11-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6110-10-LIBRARY							
-							
10-6110-121 SALARIES & WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-126 PART-TIME/TEMPORARY	\$16,043.00	\$16,043.00	\$0.00	\$5,607.41	\$1,108.08	\$10,435.59	35
10-6110-127 SALARIES/WAGES-BONUS	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0
10-6110-181 FICA	\$1,167.00	\$1,167.00	\$0.00	\$428.94	\$84.76	\$738.06	37
10-6110-194 CONTRACT SERVICES	\$1,700.00	\$1,700.00	\$0.00	\$32.50	\$15.00	\$1,667.50	2
10-6110-260 SUPPLIES-OFFICE	\$600.00	\$600.00	\$0.00	\$272.06	\$0.00	\$327.94	45
10-6110-291 SUPPLIES-DATA PROCES	\$1,075.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-299 SUPPLIES	\$2,000.00	\$2,000.00	\$0.00	\$1,128.96	\$349.94	\$871.04	56
10-6110-311 TRAVEL	\$100.00	\$100.00	\$0.00	\$124.41	\$27.30	(\$24.41)	124
10-6110-321 TELEPHONE AND INTERN	\$2,249.00	\$2,249.00	\$0.00	\$563.22	\$187.74	\$1,685.78	25
10-6110-331 UTILITIES	\$8,448.00	\$8,448.00	\$0.00	\$2,085.73	\$550.30	\$6,362.27	25
10-6110-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-351 MAINTENANCE-BUILDING	\$53,000.00	\$79,900.00	\$26,900.00	\$170.00	\$0.00	\$52,830.00	0
10-6110-370 ADVERTISING	\$400.00	\$400.00	\$0.00	\$14.00	\$14.00	\$386.00	4
10-6110-395 TRAINING	\$200.00	\$200.00	\$0.00	\$249.00	\$89.00	(\$49.00)	125
10-6110-440 MAINTENANCE CONTRACT	\$1,300.00	\$1,300.00	\$0.00	\$728.00	\$86.20	\$572.00	56
10-6110-451 INSURANCE-PRO/GEN/PR	\$320.00	\$320.00	\$0.00	\$320.00	\$0.00	\$0.00	100
10-6110-491 DUES & SUBSCRIPTIONS	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0
10-6110-495 BOOKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-497 PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-550 CAPITAL OUTLAY-BLDG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-580 CAPITAL OUTLAY-BLDG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-800 LIBRARY REPAIR LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-999 Transfer To Cap. Fun	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
6110-10-LIBRARY	\$89,262.00	\$115,087.00	\$26,900.00	\$11,724.23	\$2,512.32	\$76,462.77	34

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2022-11-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6120-10-RECREATION							
-							
10-6120-126 SALARIES-TEMP/PART-T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-181 SOCIAL SECURITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-299 SUPPLIES AND MATERIA	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
10-6120-331 UTILITIES	\$2,500.00	\$2,500.00	\$0.00	\$1,142.94	\$422.29	\$1,357.06	46
10-6120-355 MAINT & REPAIR-SPENC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-356 MAINT & REPAIR-ROWAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-357 MAINTENANCE-PARKS AN	\$11,100.00	\$11,100.00	\$0.00	\$4,611.91	\$33.56	\$6,488.09	42
10-6120-358 MAINT & REPAIR-LIBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-359 MAINT. & REPAIR - OT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-451 INSURANCE-PROP/GEN/P	\$290.00	\$290.00	\$0.00	\$290.00	\$0.00	\$0.00	100
10-6120-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-500 MAINT.LIBRARY PARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-501 MAINT SPENCER WOODS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-525 SENIOR CITIZEN PROGR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-570 CAP OUT-LAND ACQ & D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-580 CAPITAL OUTLAY-IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-625 SENIOR CITIZENS COUN	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0
10-6120-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-850 TRANSFER TO DOWNTOWN	\$71,000.00	\$71,000.00	\$0.00	\$0.00	\$0.00	\$71,000.00	0
6120-10-RECREATION	\$91,640.00	\$91,640.00	\$0.00	\$6,044.85	\$455.85	\$85,595.15	7

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2022-11-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND								
	FundRevTot	\$4,874,339.00	\$5,506,497.00	\$0.00	\$1,975,625.76	\$448,846.90	\$3,668,791.96	36
	FundExpTot	\$4,874,339.00	\$5,506,497.00	\$228,074.01	\$1,676,471.07	\$326,984.19	\$3,601,951.92	35
Grand Totals:								
	TotalRev	\$4,874,339.00	\$5,506,497.00	\$0.00	\$1,975,625.76	\$448,846.90	\$3,668,791.96	36
	TotalExp	\$4,874,339.00	\$5,506,497.00	\$228,074.01	\$1,676,471.07	\$326,984.19	\$3,601,951.92	35

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2022-11-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 20-POWELL BILL							
0000-20-Revs							
-							
20-3197-102 MUNICIPAL VEHICLE TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-3328-000 POWELL BILL REVENUE	\$110,000.00	\$110,000.00	\$0.00	\$55,463.69	\$0.00	\$54,536.31	50
20-3831-000 INVESTMENT EARNINGS	\$200.00	\$200.00	\$0.00	\$3,254.47	\$928.52	\$3,054.47	162 7
20-3839-000 MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-3991-000 APPROPRIATED FUND BA	\$59,362.00	\$59,362.00	\$0.00	\$0.00	\$0.00	\$59,362.00	0
0000-20-Revs	\$169,562.00	\$169,562.00	\$0.00	\$58,718.16	\$928.52	\$116,952.78	35
4510-20-STREETS OPERATIONS							
-							
20-4510-000 TRANS TO/FROM GEN FU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-121 SALARIES/WAGES-REGUL	\$10,826.00	\$10,826.00	\$0.00	\$3,986.12	\$832.18	\$6,839.88	37
20-4510-127 SALARIES/WAGES-BONUS	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
20-4510-181 FICA	\$772.00	\$772.00	\$0.00	\$304.93	\$63.66	\$467.07	39
20-4510-182 RETIREMENT	\$1,230.00	\$1,230.00	\$0.00	\$491.17	\$101.36	\$738.83	40
20-4510-183 GROUP INSURANCE	\$2,129.00	\$2,129.00	\$0.00	\$820.14	\$166.92	\$1,308.86	39
20-4510-184 401K CONTRIBUTION	\$505.00	\$505.00	\$0.00	\$199.27	\$41.60	\$305.73	39
20-4510-191 PROF.SERV.-ENGIN. FE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-198 SERVICES-ENGINEERING	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
20-4510-294 STREET SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-299 SUPPLIES AND MATERIA	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
20-4510-355 MAINTENANCE-SIDEWALK	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0
20-4510-356 MAINTENANCE-STREETS	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$16,000.00	0
20-4510-540 CAP OUTLAY - VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-580 CO-INFRASTRUCTURE	\$120,000.00	\$120,000.00	\$0.00	\$0.00	\$0.00	\$120,000.00	0
4510-20-STREETS OPERATIONS	\$169,562.00	\$169,562.00	\$0.00	\$5,801.63	\$1,205.72	\$163,760.37	3
Reporting Fund: 20-POWELL BILL							
FundRevTot	\$169,562.00	\$169,562.00	\$0.00	\$58,718.16	\$928.52	\$116,952.78	35
FundExpTot	\$169,562.00	\$169,562.00	\$0.00	\$5,801.63	\$1,205.72	\$163,760.37	3

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2022-11-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 30-CAPITAL RESERVE AND REPLACEMENT FUND							
0000-30-Revs							
-							
30-3984-010 GENERAL FUND CONTRIB	\$0.00	\$308,321.00	\$0.00	\$308,321.00	\$111,648.00	\$0.00	100
30-3991-000 APPROPRIATED FUND BA	\$0.00	\$10,947.00	\$0.00	\$0.00	\$0.00	\$10,947.00	0
0000-30-Revs	\$0.00	\$319,268.00	\$0.00	\$308,321.00	\$111,648.00	\$10,947.00	97
4110-30-GOVERNING BODY							
-							
30-4110-570 CO - LAND	\$0.00	\$50,000.00	\$0.00	\$5,750.00	\$0.00	\$44,250.00	12
30-4110-999 CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4110-30-GOVERNING BODY	\$0.00	\$50,000.00	\$0.00	\$5,750.00	\$0.00	\$44,250.00	12
4130-30-ADMINISTRATION							
-							
30-4130-291 SUPPLIES - DATA PROC	\$0.00	\$3,225.00	\$0.00	\$0.00	\$0.00	\$3,225.00	0
4130-30-ADMINISTRATION	\$0.00	\$3,225.00	\$0.00	\$0.00	\$0.00	\$3,225.00	0
4310-30-POLICE OPERATIONS							
-							
30-4310-291 SUPPLIES - DATA PROC	\$0.00	\$12,641.00	\$0.00	\$0.00	\$0.00	\$12,641.00	0
30-4310-540 CO - VEHICLES	\$0.00	\$188,135.00	\$111,647.10	\$70,087.02	\$0.00	\$6,400.88	37
30-4310-550 CO - OTHER EQUIP	\$0.00	\$25,873.00	\$0.00	\$0.00	\$0.00	\$25,873.00	0
4310-30-POLICE OPERATIONS	\$0.00	\$226,649.00	\$111,647.10	\$70,087.02	\$0.00	\$44,914.88	80
4340-30-FIRE OPERATIONS							
-							
30-4340-291 SUPPLIES - DATA PROC	\$0.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
4340-30-FIRE OPERATIONS	\$0.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
4510-30-STREETS OPERATIONS							
-							
30-4510-291 SUPPLIES - DATA PROC	\$0.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
30-4510-540 CO - VEHICLES	\$0.00	\$36,169.00	\$0.00	\$0.00	\$0.00	\$36,169.00	0
4510-30-STREETS OPERATIONS	\$0.00	\$37,244.00	\$0.00	\$0.00	\$0.00	\$37,244.00	0
6110-30-LIBRARY							
-							
30-6110-291 SUPPLIES - DATA PROC	\$0.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
6110-30-LIBRARY	\$0.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
Reporting Fund: 30-CAPITAL RESERVE AND REPLACEMENT FUND							
FundRevTot	\$0.00	\$319,268.00	\$0.00	\$308,321.00	\$111,648.00	\$10,947.00	97
FundExpTot	\$0.00	\$319,268.00	\$111,647.10	\$75,837.02	\$0.00	\$131,783.88	59

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2022-11-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT							
0000-70-Revs							
-							
70-3839-000 Miscellaneous Revenu	\$0.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	0
0000-70-Revs	\$0.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	0
4130-70-ADMINISTRATION							
-							
70-4130-187 INSURANCE REIMBURSEM	\$0.00	\$0.00	\$0.00	\$23,974.42	\$3,477.06	(\$23,974.42)	0
4130-70-ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$23,974.42	\$3,477.06	(\$23,974.42)	0
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT							
FundRevTot	\$0.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	0
FundExpTot	\$0.00	\$0.00	\$0.00	\$23,974.42	\$3,477.06	(\$23,974.42)	0
Grand Totals:							
TotalRev	\$169,562.00	\$488,830.00	\$0.00	\$387,039.16	\$112,576.52	\$147,899.78	79
TotalExp	\$169,562.00	\$488,830.00	\$111,647.10	\$105,613.07	\$4,682.78	\$271,569.83	44

Town of Spencer

Fiscal Period - CORONAVIRUS ARPA GRANT PROJECT Date Range - 2021-07-01 - 2022-11-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT							
0000-91-Revs							
-							
91-3831-000 INVESTMENT EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
91-3984-000 CSLRF FUNDS-GRANT	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
0000-91-Revs	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
4210-91-CORONAVIRUS ARPA							
-							
91-4210-121 SALARIES/WAGES-REGUL	\$0.00	\$451,997.00	\$0.00	\$0.00	\$0.00	\$451,997.00	0
91-4210-580 CO-INFRASTRUCTURE-CS	\$1,037,997.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
91-4210-910 TRANSFER TO GENERAL	\$0.00	\$586,000.00	\$0.00	\$206,948.28	\$70,472.32	\$379,051.72	35
4210-91-CORONAVIRUS ARPA	\$1,037,997.00	\$1,037,997.00	\$0.00	\$206,948.28	\$70,472.32	\$831,048.72	20
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT							
FundRevTot	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
FundExpTot	\$1,037,997.00	\$1,037,997.00	\$0.00	\$206,948.28	\$70,472.32	\$831,048.72	20
Grand Totals:							
TotalRev	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
TotalExp	\$1,037,997.00	\$1,037,997.00	\$0.00	\$206,948.28	\$70,472.32	\$831,048.72	20

Town of Spencer

Fiscal Period - DOWNTOWN PARK PROJECT Date Range - 2021-07-01 - 2022-11-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 92-DOWNTOWN PARK PROJECT							
0000-92-Revs							
-							
92-3985-002 OTHER GRANTS	\$0.00	\$900,000.00	\$0.00	\$0.00	\$0.00	\$900,000.00	0
92-3985-241 DOWNTOWN PARK DONATI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
92-3985-850 GENERAL FUND TRANSFE	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00	\$0.00	100
0000-92-Revs	\$100,000.00	\$1,000,000.00	\$0.00	\$100,000.00	\$100,000.00	\$900,000.00	10
6120-92-RECREATION							
-							
92-6120-580 CO-INFRASTRUCTURE	\$100,000.00	\$1,000,000.00	\$8,700.00	\$60,875.00	\$0.00	\$930,425.00	6
6120-92-RECREATION	\$100,000.00	\$1,000,000.00	\$8,700.00	\$60,875.00	\$0.00	\$930,425.00	7
Reporting Fund: 92-DOWNTOWN PARK PROJECT							
FundRevTot	\$100,000.00	\$1,000,000.00	\$0.00	\$100,000.00	\$100,000.00	\$900,000.00	10
FundExpTot	\$100,000.00	\$1,000,000.00	\$8,700.00	\$60,875.00	\$0.00	\$930,425.00	7
Grand Totals:							
TotalRev	\$100,000.00	\$1,000,000.00	\$0.00	\$100,000.00	\$100,000.00	\$900,000.00	10
TotalExp	\$100,000.00	\$1,000,000.00	\$8,700.00	\$60,875.00	\$0.00	\$930,425.00	7

Town of Spencer

Fiscal Period - YADKIN RIVER TRAILHEAD Date Range - 2020-07-01 - 2022-11-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 90-YADKIN RIVER TRAIL							
0000-90-Revs							
-							
90-3985-240 YADKIN RIVER TRAIL D	\$20,559.00	\$631,974.00	\$0.00	\$534,324.40	\$2,100.00	\$97,649.60	85
90-3985-850 GENERAL FUND TRANSFE	\$114,258.00	\$185,258.00	\$0.00	\$114,258.00	\$0.00	\$71,000.00	62
0000-90-Revs	\$134,817.00	\$817,232.00	\$0.00	\$648,582.40	\$2,100.00	\$168,649.60	79
4130-90-ADMINISTRATION							
-							
90-4130-370 ADVERTISING	\$0.00	\$457.00	\$0.00	\$156.35	\$0.00	\$300.65	34
4130-90-ADMINISTRATION	\$0.00	\$457.00	\$0.00	\$156.35	\$0.00	\$300.65	34
4910-90-LAND MANAGEMENT							
-							
90-4910-193 ADMINISTRATIVE SERVI	\$0.00	\$0.00	\$0.00	\$26.00	\$0.00	(\$26.00)	0
90-4910-194 CONTRACT SERVICES	\$4,800.00	\$57,050.00	\$8,433.19	\$49,656.81	\$0.00	(\$1,040.00)	87
90-4910-580 CO-INFRASTRUCTURE	\$130,017.00	\$759,725.00	\$0.00	\$1,643.75	\$0.00	\$758,081.25	0
4910-90-LAND MANAGEMENT	\$134,817.00	\$816,775.00	\$8,433.19	\$51,326.56	\$0.00	\$757,015.25	7
Reporting Fund: 90-YADKIN RIVER TRAIL							
FundRevTot	\$134,817.00	\$817,232.00	\$0.00	\$648,582.40	\$2,100.00	\$168,649.60	79
FundExpTot	\$134,817.00	\$817,232.00	\$8,433.19	\$51,482.91	\$0.00	\$757,315.90	7
Grand Totals:							
TotalRev	\$134,817.00	\$817,232.00	\$0.00	\$648,582.40	\$2,100.00	\$168,649.60	79
TotalExp	\$134,817.00	\$817,232.00	\$8,433.19	\$51,482.91	\$0.00	\$757,315.90	7



Native American Heritage Day Spencer Public Library

On November 15th, local middle school students and interested community members gathered at Spencer Public Library on a cold, rainy day to hear two individuals who regaled all with their knowledge of the Navajo Code-Talkers of WW II. and the history and culture of the Cherokee tribes. Catherine Fitch who has written twenty-nine books for children and adults, shared her experiences as she researched her latest book entitled **Voices of Victory- The Navajo Code-Talkers** . The oldest living Navajo Code-Talker, Thomas Begay at age 98 who survived Iwo Jima, proved to be one her greatest sources for her latest work of non-fiction. She spent two and a half years visiting Navajo

reservations in Arizona and New Mexico as she interviewed surviving code-talkers. On Veteran's Day this year Catherine was honored to speak alongside Thomas H. Begay at Arlington Cemetery. Our second speaker is a local Cherokee chief who has served as a military chaplain for the past fifty years. Chief Fleming Otey presently serves at the VA Hospital and promotes the sacred history of the Native Americans. The young middle-schoolers from Salisbury Christian School were fascinated by the very ancient artifacts which he had brought with him. One old artifact was a dream-catcher and he explained how this was used in the Cherokee tradition to keep the nightmares out and allow the good dreams to enter. When he asked the ages of everyone in the room, he shocked us when he explained that this dream-catcher was older than our total ages. A very moving song was chanted by Chief Otey in his native tongue and everyone recognized the melody of the famous hymn Amazing Grace. His voice trembled as he described the Trail of Tears and how it had affected the Cherokee people.

All who attended, experienced the love for the Native Americans and how they have contributed beautiful stories, handcrafted items, and victory for our soldiers during WWII. thanks to the Navajo Code-Talkers.



On November 8th, a program geared to young children was held from 4-5:30. The librarian read several stories which told of jingle dancing, fancy shawl dancing and fry bread. Each child was able to create a simple craft using cornstarch and paint. They recreated the sand art which many medicine men used to heal people. Also, everyone had turtle shaped cheese crackers. We talked about the importance of turtles, eagles and other creatures in the Native American world. Everyone enjoyed the American Girl doll displays which showed different aspects of Native American life. By Beverly McCraw





by Beverly McCraw/Town

Librarian



**By Beverly McCraw
Spencer Librarian**

DAY		Door Count	Adult Circulation	Children Circulation	Research Questions	New Cards Issued	Students Tutored	Volunteers/Tutors	Corres. Due Date
November 2022									
	Mon.	0	0	0	0	0	0	0	1/13/1900
11/1/2022	Tues.	2	4		0	0	0	1	11/15/2022
11/2/2022	Wed.	5	4		0	1	0	0	11/16/2022
11/3/2022	Thurs.		0		0	0	0	0	11/17/2022
11/4/2022	Fri.		0		0	0	0	0	11/18/2022
WEEK TOTAL:		7	8		0	1	0	1	-----
								10	
11/7/2022	Mon.	3	0	0				0	11/21/2022
11/8/2022	Tues.	34	3	2		2		2	11/22/2022
11/9/2022	Wed.	3	3	0		1		0	11/23/2022
11/10/2022	Thurs.			0				0	11/24/2022
11/11/2022	Fri.			0				0	11/25/2022
WEEK TOTAL:		40	6	2		3		2	-----
11/14/2022	Mon.	9	6	15	0	0	0	0	11/28/2022
11/15/2022	Tues.	15	3	5	0	0	0	0	11/29/2022
11/16/2022	Wed.	4	1		0	0	0	0	11/30/2022
11/17/2022	Thurs.				0	0	0	0	12/1/2022
11/18/2022	Fri.				0	0	0	0	12/2/2022
WEEK TOTAL:		28	9	20	0	0	0	0	-----
11/21/2022	Mon.	6		24	0		0	0	12/5/2022
11/22/2022	Tues.	4	3		0		0	0	12/6/2022
11/23/2022	Wed.	23	1		0		0	0	12/7/2022
11/24/2022	Thurs.				0		0	0	12/8/2022
11/25/2022	Fri.				0		0	0	12/9/2022
WEEK TOTAL:		33	26		0		0	0	-----
11/28/2022	Mon.	0	0	0	0	0	0	0	12/12/2022
11/29/2022	Tues.	0	0	0	0	0	0	0	12/13/2022
11/30/2022	Wed.	0	0	0	0	0	0	0	12/14/2022
12/1/2022	Thurs.	0	0	0	0	0	0	0	12/15/2022
12/2/2022	Fri.	0	0	0	0	0	0	0	12/16/2022
WEEK TOTAL:		0	0	0	0	0	0	0	-----
MONTH TOTAL:		108	27	46	0	4	0	3	-----

Do you want
me to call on
Wed and give
you numbers for
this week?
Beverly

MONTHLY STATISTICS - November 2022

File Edit View Insert Format Data Tools Extensions Help Last edit was 2 minutes ago

100% \$ % .0 .00 123 Default (An... 10 B I S A

A	B	C	D	E	F	G	H
11/4/2022 Fri			0		0	0	0
WEEK TOTAL:		7	8		0	1	0
11/7/2022 Mon		3	0	0			
11/8/2022 Tues		34	3	2		2	
11/9/2022 Wed		3	3	0		1	
11/10/2022 Thurs				0			
11/11/2022 Fri				0			
WEEK TOTAL:		40	6	2		3	
11/14/2022 Mon		9	6	15	0	0	0
11/15/2022 Tues		15	3	5	0	0	0
11/16/2022 Wed		4	1		0	0	0
11/17/2022 Thurs					0	0	0
11/18/2022 Fri					0	0	0
WEEK TOTAL:		28	9	20	0	0	0
11/21/2022 Mon		6		24	0		0
11/22/2022 Tues		4	3		0		0
11/23/2022 Wed		23	1		0		0
11/24/2022 Thurs					0		0
11/25/2022 Fri					0		0
WEEK TOTAL:		33	4	24	0		0
11/28/2022 Mon		4	2	0	0	0	0
11/29/2022 Tues		5	12	0	0	0	0
11/30/2022 Wed		4	7	5	0	0	0
12/1/2022 Thurs		0	0	0	0	0	0
12/2/2022 Fri		0	0	0	0	0	0
WEEK TOTAL:		13	21	5	0	0	0
MONTH TOTAL:		121	48	51	0	4	0

+ MASTERCOPY 177 - November 2022 - October 2022 - September 2022 -

True here to search



704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 12/13/2022

(Attach relevant documentation)

Issue under Consideration:	Town Manager Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	N/A
Recommendations:	For Information & Discussion
Department:	Town Manager

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

To: Mayor Williams and Members of the Board of Aldermen
From: Peter Franzese, Town Manager
Date: December 2, 2022
Re: December 2022 Town Manager Report

A Special thank you for all the extra Teamwork

In the last month, Town staff across the organization have worked above and beyond the call of duty to facilitate both the Tis the Season Spectacular on November 23 and the Winterfest events held on December 2, 3, 9, and 10. I have appreciated the teamwork and collaboration of Town staff, elected officials, and volunteers to work together to make these events successful!

Proposal from Centralina for supplemental Code Enforcement services and consulting

Staff recently met with the Centralina's on-call Code Enforcement Services partner to discuss our current program and how they could potentially assist. The main needs we identified include 1) a consulting report identifying any existing gaps between the current Codes and Town's goals for community appearance/safety. This would include a comparison between industry best practices and the Town's SOPs; 2) supplemental code enforcement services, including pro-active and targeted enforcement by either geography or specific violation types; and 3) determination of what level of service is needed in Spencer on an ongoing basis.

Centralina's fee structure is set up on a per-inspection basis. The arrangement could be set up with a monthly not to exceed amount and the staff would conduct the consulting study included in the cost paid for inspections. Staff has identified available funding to cover the contract services and is evaluating the cost/benefit analysis of the proposed services.

2023 Holiday Schedule

The Town's Holiday Schedule is established in the Personnel Policy, and we publish a calendar each year for the public's benefit as some holidays create additional service impacts. The Draft 2023 Holiday Schedule is attached for your reference and will be published on the Town website and distributed in our next newsletter once finalized.

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

2023 Town of Spencer Holiday Schedule

Town offices will be closed for various holidays, as noted in the following schedule. Please note there may be other service impacts as indicated for each holiday. Please call Town Hall with questions at 704-633-2231.

Week of	Holiday	Date(s) Observed	Additional Service Impacts
Jan 2 2023	New Year's Day	Mon Jan 2	• One day delay in Trash collection • Library open Tues-Thurs
Jan 16	Martin Luther King Day	Mon Jan 16	• One day delay in Trash collection • Library open Tues-Thurs
April 3	Good Friday	Fri April 7	
May 29	Memorial Day	Mon May 29	• One day delay in Trash collection • Library open Tues-Thurs
July 3	Independence Day	Tues July 4	• One day delay in Trash collection (Tues/Wed areas only) • Library open Mon, Wed, Thurs
Sept 4	Labor Day	Mon Sept 4	• One day delay in Trash collection • Library open Tues-Thurs
Nov 6	Veterans Day	Fri Nov 10	
Nov 20	Thanksgiving	Thurs/Fri Nov 23, 24	• No Bulky collection this week • Town Hall closes at noon on Wed November 22 for Parade
Dec 25	Christmas	Mon/Tues Dec 25, 26	• Two day delay in Trash collection • Library open Wed-Fri
Jan 1 2023	New Year's Day	Mon Jan 1	• One day delay in Trash collection • Library open Tues-Thurs