



Board of Aldermen Regular Meeting
Agenda Packet
February 14, 2023





AGENDA
Spencer Board of Aldermen
Regular Meeting
6:00 p.m.

DATE:
February 14, 2023

1. CALL TO ORDER – MAYOR JONATHAN WILLIAMS

2. INVOCATION – ALDERMAN SAM MORGAN

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS/DELETIONS AND ADOPTION OF AGENDA

5. RECOGNITIONS

2nd Quarter *Students of the Quarter*

North Rowan Elementary - DJ Ambers

North Rowan High - Kemyon Oglesby

Javon Hargrave - Philadelphia Eagles

6. PUBLIC COMMENT *This agenda item is included to allow input to the Board of Aldermen from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Board of Aldermen are required to provide their name, address, and topic to be addressed. The Board will only listen and not respond but may decide to place a topic on a future agenda. A speaker will be allowed 3 minutes to speak.*

7. CONSENT AGENDA *The Consent Agenda is the first order of business. Items listed are believed to be non-controversial and are administrative in nature. There will be no separate discussion of the items unless an Alderman request or a citizen request and is granted permission to speak. The item(s) then will be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion.*

A. January 5, 2023, Pre-Agenda Meeting Minutes

B. January 10, 2023, Regular Meeting Minutes

C. Consider Authorizing the Town Manager and Town Attorney to Negotiate and Accept the Donation of Real Property with Certain Conditions

D. Consider Adopting a Resolution Requesting Creating Outdoor Recreation Economies (CORE) Program Services and Authorizing the Mayor to Execute a Memorandum of Understanding with the NC Department of Commerce Rural Economic Development Division

E. Property Lien for Nuisance Abatement – 1108 N. Salisbury Avenue

8. PUBLIC HEARING – FINANCING OF FIRETRUCK AND GARBAGE TRUCK BY THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA), RURAL DEVELOPMENT DIVISION

9. CLERK TO PRESENT CERTIFICATE OF SUFFICIENCY FOR PROPOSED ANNEXATION ON WILLOW CREEK DRIVE

10. RECEIVE A PRESENTATION FROM STAFF ON PROPOSED ANNEXATION AND REZONING OF A PARCEL ON WILLOW CREEK DRIVE, AND CONSIDER ADOPTING A RESOLUTION TO SET A PUBLIC HEARING DATE

11.RECEIVE A PRESENTATION FROM STAFF ON PROPOSED GROWTH BOUNDARIES AGREEMENTS WITH THE TOWN OF EAST SPENCER AND THE CITY OF SALISBURY

12.CONSIDER AMENDING TOWN OF SPENCER PERSONNEL POLICY AND PROCEDURE MANUAL – ARTICLES IV AND V

13.CONSIDER APPROVING A CHANGE TO THE CLASSIFICATION/COMPENSATION SYSTEM TO AMEND THE FOLLOWING CLASSIFICATIONS: POLICE OFFICER, POLICE SCHOOL RESOURCE OFFICER, POLICE CORPORAL, POLICE DETECTIVE, POLICE SERGEANT, AND ADOPTING AN ASSOCIATED BUDGET AMENDMENT

14.DEPARTMENTAL REPORTS

- A. Planning
- B. Code Enforcement
- C. Police
- D. Fire
- E. Public Works
- F. Finance
- G. Library

15.TOWN MANAGER REPORT

16.REQUESTS AND COMMENTS BY THE MAYOR AND BOARD MEMBERS

17.EXECUTIVE SESSION PER NC GENERAL STATUTE 143-318.11 (IF NEEDED)

18.ADJOURNMENT

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 02/14/2023

Issue under Consideration:	Approval of Minutes
Current Status:	Draft Minutes
Points to Consider:	X
Financial Impact:	X
Options:	Approval, Denial, Modification
Recommendations:	Unless there are any changes to be made; I recommend adoption of the January 5, 2023, Pre-Agenda and January 10, 2023, Regular Meeting, Minutes.
Department:	Interim Town Clerk

MINUTES
Spencer Board of Aldermen
Pre-Agenda Meeting
January 5, 2023

The Town of Spencer Board of Aldermen met in regular session to conduct a pre-agenda meeting at the Spencer Town Hall on Thursday, January 5, 2023, at 5:30 p.m.

Present were: Mayor Jonathan Williams
Mayor Pro Tempore Patti Secreast
Alderman Andrew Howe
Alderman Steve Miller
Alderman Sam Morgan
Alderman Rashid Muhammad
Alderwoman Patricia Sledge

Also present were: Town Manager Peter Franzese, Planning & Zoning Administrator Steve Blount, Public Works Director Joel Taylor, Fire Chief Michael Lanning, Code Enforcement Officer James Osborne and Town Planner Kyle Harris. Interim Town Clerk Tammy Hatley, Special Projects Planner Joe Morris, and NC Lead Fellow Student Skye Allen attended by virtual means.

Mayor Williams called the meeting to order, gave the invocation, and led the *Pledge of Allegiance*.

CONSIDER APPOINTING BRITTANY DAVIS TO THE SPENCER COMMUNITY APPEARANCE COMMISSION
Town Planner Kyle Harris gave the Mayor and Board a summary of proposed changes for the Community Appearance Commission (CAC) and a recommendation from the CAC to appoint Mrs. Brittany Davis.

Action

Alderman Miller moved to appoint Mrs. Brittany Davis to the Spencer Community Appearance Commission to a 3-year term expiring 12/31/2025, contingent upon adoption of the proposed CAC bylaws to add one or more seats at the January 10, 2023, regular Spencer Board of Aldermen's meeting. Alderman Morgan seconded the motion, which carried by a unanimous vote of 6-0.

REVIEW OF DECEMBER 8, 2022, AGENDA

INVOCATION

Mayor Pro Tempore Secreast agreed to give the invocation at the January 10, 2023, regular meeting.

ADDITIONS/DELETIONS AND ADOPTION OF AGENDA

It was the consensus of the Board to add *Presentation by Rowan County Tax Assessor's Office on 2023 Property Revaluation Process* to the January 10, 2023, Regular Meeting Agenda directly after the Legislative Hearing as item #9.

RECOGNITIONS

It was the consensus of the Board to add the following recognitions to the January 10, 2023, Regular Meeting Agenda:

- A. Remembrance of Ms. Alexis Greer and Coach Ralph Shatterly – Mayor Pro-Tem Secreast

- B. Public Works Crew for flexibility with trash collection and City of Concord for assistance with trash collection – Mayor Williams
- C. Police Department for monitoring traffic – Alderwoman Sledge
- D. 2022 Fire Department awards –Chief Lanning

CONSENT AGENDA

The Board agreed by consensus to move the following items to the consent agenda: *Approval of December 8, 2022, Pre-Agenda Meeting Minutes, and December 13, 2022, Regular Meeting Minutes.*

CONSIDER AWARDING A CONTRACT FOR STREAM RESTORATION PROJECT

Manager Franzese and Special Projects Planner Morris gave an overview of this project. This item will remain on the regular agenda.

CONSIDER ADOPTING A SERIES OF POLICIES FOR THE SPENCER LIBRARY REGARDING MATERIALS SELECTION AND REVIEW, COLLECTION WEEDING POLICY, AND PATRON POLICY

NC Lead Fellow Student Skye Allen gave an overview of the proposed policies. Alderman Howe requested further information regarding the privacy policy in relation to NC General Statute 132. Ms. Allen will check on this and report back to the Board of Aldermen.

DEPARTMENTAL REPORTS

Public Works Director Joel Taylor updated the Mayor and Board on the Community Conservation Assistance Program (CCAP) project. Manager Franzese requested that the Board give Mr. Taylor permission to proceed to get everything lined up in order to bring back a budget amendment to the Board at their February 2023 meeting.

Action

It was the consensus of the Board to allow Mr. Taylor to proceed with the CCAP project as requested.

Finance Director John Sofley gave an update on the annual audit, reporting that he felt the Town was in excellent financial condition. RH CPAs, PLLC will be at the Board's regular meeting on Tuesday, January 10, 2023.

Action

It was the consensus of the Board to leave all remaining agenda items on the regular agenda.

EXECUTIVE SESSION

It was the consensus of the Mayor and Board that there was no reason to go into Executive Session.

ADJOURNMENT

Alderman Muhammad moved to adjourn the meeting. Mayor Pro Tempore Secrest seconded the motion which carried by a unanimous vote of 6-0. The meeting stood adjourned at 6:13 p.m.

Approved by:

Attest:

Jonathan Williams, Mayor

Tamara H. Hatley, MMC, NCCNC ret.
Interim Town Clerk

MINUTES
Spencer Board of Aldermen
Regular Meeting
January 10, 2023

The Town of Spencer Board of Aldermen met in regular session at Spencer Town Hall on Tuesday, January 10, 2023, at 6:00 p.m.

Present were: Mayor Jonathan Williams
Mayor Pro Tempore Patti Secreast
Alderman Andrew Howe
Alderman Steve Miller
Alderman Sam Morgan
Alderman Rashid Muhammad
Alderwoman Patricia Sledge

Also present were: Town Manager Peter Franzese, Town Attorney Jay Dees, Public Works Director Joel Taylor, Fire Chief Michael Lanning, Chief of Police Michael File, Code Enforcement Officer James Osborne, Town Planner Kyle Harris, Special Projects Planner Joe Morris, and NC Lead Fellow Student Skye Allen. Interim Town Clerk Tammy Hatley attended by virtual means.

Mayor Williams called the meeting to order.

Mayor Pro Tempore Secreast offered the invocation.

Mayor Williams led the *Pledge of Allegiance*.

ADDITIONS/DELETIONS AND ADOPTION OF AGENDA

It was the consensus of the Board to add item 5E, a Proclamation in Recognition of Dr. Martin Luther King, Jr. Day.

Action

Alderman Muhammad moved to approve the amended agenda. Alderwoman Sledge seconded the motion which carried by a unanimous vote of 6-0.

RECOGNITIONS

- A. Mayor Pro Tempore Secreast gave remembrances of Ms. Alexis Greer and Coach Ralph Shatterly
- B. Mayor Williams recognized the Town's Public Works Crew for flexibility with trash collection and City of Concord for their loan of a garbage truck and driver to assist with trash collection.
- C. Alderwoman Sledge recognized the Town's Police Department staff for spreading good cheer by monitoring traffic and handing out 20 Chick-Fil-A gift cards, hot chocolate, and candy canes to drivers obeying the 20-mph speed limit through town.
- D. Fire Chief Lanning recognized the recipients of the 2022 Fire Department awards: 4- Lifesaver Awards – Austin Waller, Dakota Anderson, Maggie Wooldridge, and Chief Lanning; 5+ years of service – Doug Lewis and Corbin Smith; 10+ years of service – Chief Lanning; 20+

years of service – Don Sells and Wayne Comer; and 25+ years of service – Terry Smith; Firefighter of the Year – Gracie Lewis; Officer of the Year – Austin Waller; Fire Chief's Award – Kolby Smith. Chief Lanning thanked the Mayor and Board for their support and presented them with a plaque in recognition of their support.

- E. Mayor Williams read a Proclamation in honor of the Dr. Martin Luther King, Jr. Day

PUBLIC

Mayor Williams opened the floor to receive public comment.

Ms. Leslie Talbot of 308 N. Salisbury Avenue, Spencer, NC addressed the Mayor and Board regarding traffic safety issues as a result of people parking on the side of Harrison Street and potholes.

Ms. Carmen White of 205 8th Street, Spencer, NC addressed the Mayor and Board regarding the need to repair the sidewalk in front of her house, which she reported in November 2022 as a public safety hazard.

Being no one else present wishing to speak, Mayor Williams closed the public comment portion of the meeting.

CONSENT AGENDA

Mayor Pro Tempore Secreast moved to approve the consent agenda as presented. Alderwoman Sledge seconded the motion which carried by a unanimous vote of 6-0. Items approved were:

- (a) December 8, 2022, Pre-Agenda Meeting Minutes; and
- (b) December 13, Regular Meeting Minutes

LEGISLATIVE HEARING TO CONSIDER PROPOSED TEXT AMENDMENT 23-01 BY COMMUNITY APPEARANCE COMMISSION (CAC) TO RE-CODIFY THE CAC, TO INCREASE THE TOTAL MEMBERSHIP OF THE CAC, AND TO CLARIFY RULES ON QUORUM AND VOTING

Mayor Williams opened the Legislative hearing for proposed Text Amendment 23-01 by the Community Appearance Commission (CAC) to re-codify the CAC, to increase the total membership of the CAC, and to Clarify Rules on Quorum and Voting.

Town Planner Harris informed the Mayor and Board that on June 8, 2021, the Board of Aldermen repealed Chapter 155 (Zoning Ordinance) of the Town Code, which accidentally also repealed the authorizing language for the CAC. Technically, the CAC is not currently an authorized Town commission.

Additionally, the CAC has determined that it has too few seats. The CAC has received an application from a candidate who wishes to join the commission, but there are currently no vacancies (except for one vacant ETJ seat). The CAC currently calls for of seven members – six members who are residents of the Town and one member from the ETJ. (The ETJ seat remains vacant.) The CAC requests greater flexibility to add new members to get more people involved in its community-building projects and activities. The CAC would benefit from more and diverse membership.

At a special meeting on December 5, 2022, the CAC voted unanimously to recommend to the Board of Aldermen adoption of the proposed amendments.

Action

Being no one else present wishing to speak, Alderman Miller moved to close the legislative hearing for proposed Text Amendment 23-01 by the Community Appearance Commission (CAC) to re-codify the CAC, to increase the total membership of the CAC, and to Clarify Rules on Quorum and Voting. Alderman Muhammed seconded the motion, which carried by a unanimous vote of 6-0.

Alderwoman Sledge moved to adopt Ordinance 23-01 adding Section 32.60 to the Town Code per the staff recommendation as contained in the agenda materials to re-codify the authorizing language establishing the Spencer Community Appearance Commission as well as to increase the total membership of the commission and to clarify the rules on quorum and voting, which is incorporated within the body of the minutes below. Mayor Pro Tempore Secreast seconded the motion which carried by a unanimous vote of 6-0.

**TOWN OF SPENCER, NORTH CAROLINA
AN ORDINANCE TO ADD SECTION 32.60 'COMMUNITY APPEARANCE
COMMISSION' TO THE TOWN CODE TO RE-CODIFY THE REPEALED SECTION
155.135 AS WELL AS TO INCREASE THE TOTAL MEMBERSHIP OF THE COMMISSION
AND TO CLARIFY RULES ON QUORUM AND VOTING
ORDNANCE 23-01**

WHEREAS, N.C.G.S. 160D-304 & 160D-960 authorize local governments to create appearance commissions that are empowered, among other powers, to study the visual problems and needs of the local government and to make plans and carry out programs to enhance and improve the visual quality and aesthetic characteristics of the local government; and

WHEREAS, pursuant to N.C.G.S. 160D-960, governing boards may confer to appearance commissions various powers and duties, such as to implement community beautification programs; to provide leadership and guidance in matters of community design and appearance; to make studies of the visual characteristics and programs of the local government, including surveys and inventories of an appropriate nature; and to prepare both general and specific plans for the improved appearance of the local government, among other powers; and

WHEREAS, the Spencer Board of Aldermen ("the Board") has established an appearance commission having all the powers authorized to such commissions by the General Statutes, and has directed the commission to undertake several special projects, including management of the Spencer Community Garden, Community Appearance Awards, and the Facade Grant Program(s), among other projects; and

WHEREAS, the Board has determined that for the appearance commission to continue achieving its goals and objectives, it is necessary to increase the total number of members of the commission and to clarify the rules around quorum and voting to ensure efficient conduct of business; and

WHEREAS, additionally, on June 8, 2021, the Board repealed Chapter 155 (Zoning Ordinance) of the Town Code of Ordinances, which contained the authorizing language establishing Spencer's appearance commission. The appearance commission was therefore erroneously disestablished due to clerical error, and the Board desires to correct such error by re-codifying such authorizing language in the appropriate location in the Town Code.

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1. The Town's Code of Ordinances is hereby amended as set forth herein. Specifically, under Chapter 32 (Departments, Boards and Commissions), a new section 32.60 'Community Appearance Commission' is added as set forth below:

Section 32.60. Community Appearance Commission.

- (A) The Spencer Community Appearance Commission is hereby created as provided in and governed by G.S. 160D-304. The Commission shall consist of eleven (11) members appointed by the Town Board and who shall reside within the Town's planning and zoning jurisdiction at the time of appointment; however, at least one member shall reside outside the Town's corporate limits, but within the Town's area of extraterritorial jurisdiction, as provided in G.S. 1601)-307.
- (B) The term of office of the members shall be for three years, except the terms may be staggered so as to ensure continuity of experience on the Commission. All members shall have equal rights and privileges in all matters. Vacancies shall be filled for the unexpired term only.
- (C) The Commission shall have all powers listed in G.S. 160D-960.
- (D) A quorum to do business shall consist of a majority of the total filled seats of the Commission. Official action by the Commission shall require a majority vote of those present. The Chairperson shall be entitled to vote.

Section 2. Pursuant to N.C.G.S. 160D-308, the Community Appearance Commission is hereby authorized to adopt and/or amend, as needed, its own Rules of Procedure necessary to conduct the affairs of the Commission, provided such rules are consistent with the provisions of N.C.G.S. 160D.

Section 3. This ordinance shall become effective immediately upon adoption.

Adopted this 10th day of January 2023.

PRESENTATION BY ROWAN COUNTY TAX ASSESSOR'S OFFICE ON 2023 PROPERTY REVALUATION PROCESS

Mr. Chip Main, Rowan County Tax Assessor introduced himself and gave an update on the 2023 re-appraisal process then introduced Mr. Wes Thompson who gave a presentation on the reappraisal process. Mrs. Casey Robinson, Tax Collector concluded with information regarding the Elderly & Disabled Exclusion programs as well as the Disabled Veteran program.

CONSIDER ADOPTING RESOLUTION 23-01 AMENDING THE SALISBURY AVENUE CORRIDOR IMPROVEMENT GRANT PROGRAM GUIDELINES TO PROVIDE FOR CERTAIN EXCEPTIONS TO THE GUIDELINES IN THE CASE OF EXTRAORDINARY CIRCUMSTANCES AND/OR EMERGENCIES

Town Planner Harris informed the Mayor and Board that this is a staff-initiated proposal to amend the Salisbury Avenue Corridor Improvement Grant Program guidelines to provide for certain exceptions to the Guidelines in the case of extraordinary circumstances and/or emergencies.

Under the current Program Guidelines, the maximum individual grant is \$2,000. Additionally, applicants are required to provide a "dollar-for-dollar" match for every dollar requested from the Town. Normally, this is a good practice to leverage and maximize both private and public dollars; however, in some cases, applicants may seek Town assistance on projects, such as emergency repairs, that exceed their financial capacity. In these cases, the Town may wish to have the flexibility to award grants larger than \$2,000, and/or to waive the 50/50 matching requirement for owners who cannot afford it.

The proposed amendments would allow the Board of Aldermen sole discretion to provide exceptions to the Guidelines under certain limited circumstances. To qualify for an exception, all the following conditions must be met:

- 1) The applicant demonstrates extreme financial need or hardship.
- 2) Failure to fund the project at a higher amount could significantly damage the aesthetic or functional value of Spencer and/or risk public health, safety, and/or the general welfare.
- 3) Providing an exception is reasonable and in the public interest.

Action

Alderman Howe moved to adopt Resolution 23-01 per the staff recommendation as contained in the agenda materials to amend the Salisbury Avenue Corridor Improvement Grant Program Guidelines to provide for certain exceptions to the Guidelines in the case of extraordinary circumstances and/or emergencies, which is incorporated within the body of the minutes below. Alderwoman Sledge seconded the motion which carried by a unanimous vote of 6-0.

**RESOLUTION FOR THE TOWN OF SPENCER, NORTH CAROLINA
A RESOLUTION AMENDING THE SALISBURY AVENUE CORRIDOR IMPROVEMENT GRANT PROGRAM GUIDELINES TO
PROVIDE FOR EXCEPTIONS IN THE CASE OF EXTRAORDINARY CIRCUMSTANCES AND/OR EMERGENCIES
RESOLUTION 23-01**

WHEREAS, on August 8, 2021, the Spencer Board of Aldermen adopted a resolution establishing the Salisbury Avenue Corridor Improvement Grant Program and repealing the Town's previous Commercial Rehabilitation Grant Policy; and

WHEREAS, the purpose of the new program was to establish a comprehensive strategy to incentivize projects that transform blighted or inactive building facades into ones that capture visitors' attention and support local businesses, improving the visual and functional aspects of Spencer's commercial properties consistent with the Future Land Use Plan, and elevating the economic vitality of the Town by encouraging improved goods and services, economic loyalty, mixed-use development, and infill; and

WHEREAS, due to the advanced age and deteriorated condition of a proportion of Spencer's commercial buildings, certain property owners who are eligible for a grant may own buildings that have extraordinary needs. Certain buildings have significant repair needs that may exceed the financial capacity of the owners even given the Town assistance that is currently available. In some cases, such repair needs directly impact on the health, safety, and general welfare of the Town and/or on the aesthetic or functional value of commercial properties within the Town; and

WHEREAS, under certain limited circumstances, special consideration of grant application may be justified when (1) the applicant demonstrates extreme financial need or hardship; (2) failure to fund the project at a higher amount could significantly damage the aesthetic or functional value of commercial properties within the Town and/or risk the public health, safety, and/or general welfare of the Town; and (3) providing an exception is reasonable and in the public interest.

Now, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1. The Salisbury Avenue Corridor Improvement Grant Program Guidelines are hereby amended as set forth herein.

An addendum to be entitled 'Addendum B: Extraordinary Circumstances & Emergencies' is to be added to the Program Guidelines. The addendum is to read as follows:

"Under certain limited circumstances, special consideration of a grant application may be justified. At the discretion of the Board of Aldermen, a grant application may be awarded more than the typical maximum award of \$2,000.00, and/or the 50/50 matching requirement may be waived, if all of the following conditions are met: (1) the applicant demonstrates extreme financial need or hardship; and (2) failure to fund the project at a higher amount could significantly damage the aesthetic or functional value of commercial properties within Spencer and/or risk public health, safety, and/or the general welfare; and (3) providing an exception under this Addendum is reasonable and in the public interest.

Any determination on whether to provide an exception under this Addendum is to be made solely at the discretion of the Board of Aldermen.

When considering a request for an exception under this Addendum, the Board may also choose to award a grant for a project that has already been completed, provided that such work was solely limited to emergency repairs necessary to protect the public health, safety, and/or the general welfare of the Town of Spencer."

Section 2. Town Staff are authorized to make additional minor administrative modifications to the Program Guidelines to provide guidance and further instruction to applicants concerning Addendum B. Such guidance may specify the documentation requirements for those seeking an exception under Addendum B, such as submittal of income statements and/or other financial records.

Section 3. This ordinance shall become effective immediately upon adoption.

Adopted this 10th day of January 2023.

Addendum B: Extraordinary Circumstances & Emergencies, which is to be added to the Program Guidelines is incorporated into these minutes as Attachment A.

CONSIDER AWARDING A SALISBURY AVENUE CORRIDOR IMPROVEMENT GRANT IN THE AMOUNT OF \$4,000 TO PAM AND ROGER PINNIX FOR AN EMERGENCY BUILDING REPAIR PROJECT AT 111 5TH STREET

Town Planner Harris informed the Mayor and Board this is a request to consider awarding a Salisbury Avenue Corridor Improvement Grant in the amount of \$2,500 to Pam and Roger Pinnix for an emergency building repair project at 111 5th Street. The actual price of this project came in lower than the original estimate of \$4,000.

The Board budgeted \$10,000 for the 2022-2023 "Façade Grant" Program. No awards have yet been issued (\$0 spent). If the Board chooses to adopt Resolution 23-01 amending the Program Guidelines to provide for exceptions in the case of extraordinary circumstances and emergencies, then the Board may grant an exception to Pam and Roger Pinnix who recently undertook a façade improvement project as part of the Hometown Innovation Grant Program. During the project, it was discovered that the building's exterior roof parapet was significantly deteriorated, posing a risk to public health and safety from possible crumbling building elements onto the sidewalk and pedestrians below. Pam and Roger undertook necessary emergency repairs to prevent further damage and risks to safety. The final cost for the repairs has been received and is \$2,500.

Action

Alderman Miller moved to award a Salisbury Avenue Corridor Improvement Grant in the amount of \$2,500 to Pam and Roger Pinnix for an emergency building repair project at 111 5th Street, and to waive the "dollar-for-dollar" matching requirement, consistent with the Program Guidelines, Addendum B, Extraordinary Circumstances & Emergencies.

An exception is justified in this case for the following reasons: (1) the applicant has demonstrated an extreme financial need or hardship; (2) failure to fund the project at a higher amount could risk an extreme public health, safety, and the general welfare due to deteriorated and crumbling building elements; and (3) providing the exception is reasonable and in the public interest considering public safety.

Alderman Morgan seconded the motion which carried by a unanimous vote of 6-0.

CONSIDER AWARDING A CONTRACT FOR STREAM RESTORATION PROJECT

Special Project Planner Joe Morris informed the Mayor and Board that two proposals were received for woody debris removal in sections (approximately 11,211 linear feet) of Grants Creek adjacent to the Stanback Educational Forest and the Spencer Town limits. The cost for the removal will be paid by the Streamflow Restoration Grant from the NC Department of Agriculture.

The apparent low bidder is Hall American Property Pros, LLC, which is located in Columbia, NC in the amount of \$60,539.00. Staff has performed due diligence with the contractor, which included favorable reviews from shared references for stream restoration projects in the recent past. The contractor has completed nearly 54 miles of stream rehabilitation projects in eastern North Carolina.

Action

Alderman Morgan moved to authorize the Town Manager to enter into a professional services agreement with Hall American Property Pros, LLC in the amount of \$60,539.00 for stream rehabilitation of Grants Creek. Alderman Muhammad seconded the motion which carried by a unanimous vote of 6-0.

Mr. Morris then gave an update on the Yadkin Trailhead project noting that progress is being made; however, there is an approximately 30-day rain delay.

PRESENTATION OF FY2021-22 AUDIT REPORT – MR. NICHOLAS WICKER, RH CPAs, PLLC

Mr. Nicholas Wicker, Audit Manager for RH CPAs, PLLC presented the FY 2021-22 Audit Report to the Mayor and Board. Spencer has a 79.5% average fund balance appropriation available in comparison to a minimum required balance of 34%. The average of other municipalities the size of Spencer is 63%. The FY 2021-22 audit has been completed and submitted to the Local Government Commission (LGC). The Financial Statement has received an unmodified opinion, which is the desired opinion.

CONSIDER ACCEPTING A NORTH CAROLINA LEAGUE OF MUNICIPALITIES SAFETY (RISK REDUCTION) GRANT

Fire Chief Lanning informed the Mayor and Board that the Spencer Fire Department has received a NC League of Municipalities Safety (Risk Reduction) Grant for the purchase of 6 rifle rated plate vests and carriers, and 6 level-3 ballistic helmets, which would provide safety equipment for firefighters. The total cost to the Town of Spencer for this equipment after roughly half of the cost being covered by the grant is \$2,600, which is already budgeted in the current fiscal year.

Action

Alderman Morgan moved to accept the NC League of Municipalities Safety (Risk Reduction) Grant. Alderman Miller seconded the motion which carried by a unanimous vote of 6-0.

CONSIDER ADOPTING A SERIES OF POLICIES FOR THE SPENCER LIBRARY REGARDING MATERIALS SELECTION AND REVIEW, COLLECTION WEEDING POLICY, AND PATRON POLICY

NC Lead Fellow Student Skye Allen informed the Mayor and Board that this series of policies were developed in conjunction with the Spencer Librarian Beverly McCraw and the Rowan County Public Library system. Prior to this policy presentation, no formal policy existed, and the Spencer Town Library operated under general best practices. These policies have no anticipated budgetary impact and will provide a formal series of policies to guide library materials selection and review, collection weeding, and patron privacy while affirming policies set down by the American Library Association to protect citizen's rights to read and learn. This policy also comes with two forms to assist in material review processes and the limited release of patron reading history. NC General Statute 125-19 (b) (2) will apply to these policies regarding library user privacy as questioned by Alderman Howe.

Action

Alderman Howe moved to adopt a series of policies for the Spencer Library regarding materials selection and review, collection weeding policy, and patron privacy as presented, which are included as Attachment B to these minutes. Alderwoman Sledge seconded the motion which carried by a unanimous vote of 6-0.

It was the consensus of the Board that the library's on-line catalog URL address be changed if possible, from the Librarian's name to Spencer Library.

DEPARTMENTAL REPORTS

Planning Department

Planning and Zoning Administrator Steve Blount was not available but provided his written monthly Planning and Zoning Department report. Town Planner Kyle Harris provided updates on the Duke Energy grants received and paid out for 5 or 6 projects.

Code Enforcement Department

Code Enforcement Officer James Osborne gave the monthly Code Enforcement report.

Police Department

Chief of Police File gave the Police Department report and noted that good progress is being made with only 1 full-time position open with recent hires and BLET graduate.

Fire Department

Fire Chief Michael Lanning gave the Fire Department report.

Public Works Department

Public Works Director Taylor gave the Public Works Department report.

Finance Department

The Board reviewed the monthly Finance Department report.

Library Report

Manager Franzese gave the monthly Library Report.

TOWN MANAGER REPORT

Manager Franzese gave his monthly report.

Action

It was the consensus of the Board to hold an abbreviated pre-agenda meeting on March 9, 2023, at 5:30 p.m. followed at 6:00/6:15 p.m. with an open house/Town Hall community input session at Spencer Town Hall and a planning retreat session on March 10, 2023.

REQUESTS AND COMMENTS BY THE MAYOR AND BOARD MEMBERS

Alderwoman Sledge:

- Wanted to mention that the Senior Meal Program is about to begin. There is a ribbon cutting on the 17th. For any seniors who are interested, There will be a meal program at the Spencer Community Building, which is the old First Baptist Church down the street from Town Hall. It will be sponsored through Rufty Holmes and there is no charge for Rowan County citizens 60 years of age or older, but donations are welcome. It will be a daily lunch program with other interesting programs that will be included. She encouraged anyone who is interested in having a good nutritious meal on a daily basis to come and have an opportunity to socialize.
- Read a quote by Elinor Roosevelt to the United Nations that she felt was appropriate in regard to the Town's recognition of Martin Luther King, Jr. Day

Alderman Muhammad:

- Wished to piggyback off the remembrance of Ms. Alexis Greer. He attended college with her at Livingstone and it was very devastating to hear of her loss as well as the loss of Coach Shatterly.
- Reflected that we had some great individuals that have passed, and they will never be forgotten, and it is very devastating for our young leaders that are in the school as well, but this is something that we must be faced with time and time again.
- Wants to take this time to thank the staff, the Aldermen, and the Mayor for the work that they have done and the work that we are continuing to plan to complete throughout this year.

Mayor Pro Tempore Secreast:

- Agrees with everything Ms. Sledge and Mr. Muhammad said. This is a month to celebrate equality and equity in our country and we need to keep trying to build on that and a big *Thank You* to everyone who does try to make our community a better place.
- She is very, very proud of our Town for their response on Saturday night with the burning of the old East Spencer Graded School building. She is mighty proud that we were able to respond so quickly and help our neighbors in East Spencer and is glad that we were able to be there.

Alderman Howe:

- He is really happy that we were able to do some things tonight that got Chief Lanning some protection for his staff. He really appreciates what they do and it is unfortunate that it is required in today's world but at least his staff would have it if they need it.
- It's great to hear that from a staffing perspective our public service agencies and everything are doing well and thinks it is a testament to you all out there, not to the Board. The Board members all just show up and say "yes" and you guys do the work, so we appreciate your help.
- Stated that the book situation the Board voted on earlier tonight, the right to read and have information, was done in a manner that is apolitical and it gives a process if folks have questions, and our staff can give them answers. He thinks that's a really good thing.
- He thinks the Board did some really good stuff tonight.

Alderman Morgan:

- It's a new year. We've come a long way and done quite a few things over the past year but there's still a lot to do and he looks forward to it.
- He hopes this year is a better one for everyone including staff and all of our citizens. He looks forward to it.

Alderman Miller:

- This past Saturday night several Board members attended the Firemen's Appreciation Dinner and he appreciated the invite and the family atmosphere that Chief Lanning instills in our Firefighters and he knows it is going to make great results in the future and thanked him for what he is doing.

Mayor Williams:

- Asked Board members to be thinking as they prepare for their retreat. The theme he would like for them to consider, as you recall this past year was *To Run* – towards many of their goals and they've done a lot of that and are going to continue to run , but he thinks this is a great year to take a step back as they move some of these projects forward to actually focus on "*Being the light in our community.* "
- He would like for Board members to think about that, how they as a Board and staff can be the light for our community, to make things better for our community, and to really place a focus on fanatical client service within all that we do for our citizens within Spencer.
- Asked Board member to be thinking about that. That's just a teaser of things to come, but that will be the focus.

EXECUTIVE SESSION PER NC GENERAL STATUTE 143-318.11 (IF NEEDED)

Alderwoman Sledge moved to recess to executive session for the purpose of preliminary discussion of acquisition of real property per NC General Statute 143-318.11 (a) (5). Alderman Howe seconded the motion which carried by a unanimous vote of 6-0.

Mayor Williams called for a 5-minute recess. The regular meeting stood in recess at 8:29

Mayor Williams reconvened the regular meeting at 8:54 p.m.

ADJOURNMENT

Alderman Morgan moved to adjourn the meeting. Alderman Muhammad seconded the motion which carried unanimously with a vote of 6-0. The meeting stood adjourned at 8:54 p.m.

Approved by:

Attest:

Jonathan Williams
Mayor

Tamara H. Hatley, MMC, NCCMC (ret)
Interim Town Clerk

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Pre-Agenda Meeting Date: 02/09/23
Board Meeting Date: 02/14/23

Issue under Consideration:	Mayor and Board of Aldermen to consider authorizing the Town Manager and Town Attorney to negotiate and accept the donation of real property with certain conditions.
Current Status:	The Town Spencer has been offered 2.68 acres of land, parcel ID 048 093, currently owned by the Yadkin Museum Historical Foundation, Inc. The proposed transfer is restricted to public use as a public park or part of a public park system to be developed consistent with the goals of promoting education and historic interpretation for the early settlement, military, and economic and trade history of the area.
Points to Consider:	The property is located at the corner of Salisbury Avenue and NC Finishing Lane and is near the Yadkin River Trailhead project.
Financial Impact:	The property is being offered at no cost to the Town, although there may be some legal fees associated with the transfer and recordation of the property. A title search and a survey are recommended.
Options:	The BOA may accept, deny, or postpone the requested agenda item.
Recommendations:	Staff recommends that the Mayor and Board of Aldermen consider authorizing the Town Manager and Town Attorney to negotiate and accept the donation of real property with certain conditions
Department:	Special Projects Planning

January 27, 2023

The Honorable Jonathan Williams, Mayor
Town of Spencer
Post Office Box 45
Spencer, NC 28159

Dear Mayor Williams:

On behalf of the Board of Directors of the Yadkin Historical Museum Foundation, Inc., I am writing to request that the Board of Aldermen of the Town of Spencer, consider accepting the donation of 2.81 acres of land currently owned by the Museum Foundation that is located within the Town of Spencer. Specifically, the property is bordered by Salisbury Avenue (former US Hwy. 29), NC Finishing Lane, Piedmont Avenue, and Hunter Street. It is listed on the Rowan County Tax Map as Parcel ID# 048 093.

Our request includes the stipulation that this property be used for a public park access to be included as part of the Yadkin River Trailhead. The intent of the Museum Foundation is that the future park would contain elements that will interpret and enhance the significant historical heritage of the area and its importance as a trade and transportation point, dating from pre-Columbian times until the present.

Specifically, there are five strands of history expressly enumerated in the Museum Foundation's Articles of Incorporation:

1. The Native American Sapona Tribe, their settlement and trading ford across the Yadkin River.
2. The Revolutionary War engagement and escape by Cornwallis and his troops.
3. The Civil War importance of the site, the railroad bridge and the Battle of York Hill.
4. The NC Finishing Plant and the Village of Yadkin, its history and contributions during the Great Depression and World War II.
5. The 16th century Spanish exploration and travel through the area.

Hopefully, the hillside acreage will become a part of the trailhead where folks to come to learn and contemplate the long history that this spot embodies. We hope its' recreational development will offer a place for walking trails, seating, picnicking and viewing the Yadkin River. We also encourage the Town of Spencer to consider exploring further efforts to preserve and protect the history and institutions of the Yadkin community and the NC Finishing Co. mill village.

With regards,

A handwritten signature in cursive script, appearing to read "Nick Bishop".

Nick Bishop, Chairman
Board of Directors
Yadkin Historical Museum Foundation, Inc.

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Pre-Agenda Meeting Date: 02/09/23
Board Meeting Date: 02/14/23

Issue under Consideration:	Mayor and Board of Aldermen to consider adopting a Resolution requesting Creating Outdoor Recreation Economies (CORE) program services and authorizing the Mayor to execute a Memorandum of Understanding with the NC Department of Commerce Rural Economic Development Division.
Current Status:	The Town Spencer has the opportunity to engage in a strategic economic development program offered by the NC Department of Commerce by participating in the Creating Outdoor Recreation Economies program. The program provides technical assistance and helps facilitate collaborative planning efforts to promote tourism and recreation-based economic development.
Points to Consider:	The program is provided to communities that are exploring creative strategies for encouraging economic growth through recreational programming and policies. Spencer has been selected through a competitive application process to participate in the CORE program.
Financial Impact:	There is no cost for the planning services provided by the NC Department of Commerce.
Options:	The BOA may accept, deny, or postpone the requested agenda item.
Recommendations:	Staff recommends that the Board of Aldermen adopt a Resolution requesting Creating Outdoor Recreation Economies (CORE) program services and authorize the Mayor to execute a Memorandum of Understanding with the NC Department of Commerce Rural Economic Development Division
Department:	Special Projects Planning



**MEMORANDUM OF UNDERSTANDING
CREATING OUTDOOR RECREATION ECONOMIES (CORE) PROJECT
Town of Spencer, NC**

This Memorandum of Understanding (MOU) is entered into by and between the North Carolina Department of Commerce, Rural Economic Development Division, Main Street & Rural Planning Center, Rural Planning Program ("Program"), and the *Town of Spencer*, NC, and together the "Parties," for the purpose of setting out the terms and understandings between the Parties for the Program to provide Creating Outdoor Recreation Economies services to the Town of Spencer.

WHEREAS, as part of the North Carolina Department of Commerce, the state's lead agency for promoting economic development and prosperity, the Program provides services and assistance to add value to local community economic development efforts.

WHEREAS, through its American Rescue Plan Travel, Tourism & Outdoor Recreation program, the U.S. Economic Development Administration focused resources to accelerate the recovery of communities that rely on the travel, tourism, and outdoor recreation sectors. This included a non-competitive "State Tourism Grant" to help states quickly invest in marketing, infrastructure, workforce, and other projects to rejuvenate safe leisure, business, and international travel.

WHEREAS, as part of North Carolina's successful request for a State Tourism Grant, the Program developed a technical assistance initiative to provide outdoor recreation economy strategic planning and asset development services to rural North Carolina communities. The initiative, Creating Outdoor Recreation Economies ("CORE"), is intended to leverage the abundant outdoor recreation assets available across the state to bolster local economic vitality.

WHEREAS, the Town of Spencer applied to receive CORE services and subsequently met with the Program to identify the strategic planning process, asset development and other plan implementation services, and work products that would suit the Town's needs ("CORE Project"), including the roles and responsibilities of the Parties, the involvement of other partners, as well as the projected timeframe to complete the CORE Project.

WHEREAS, the mission of the NC Main Street & Rural Planning Center, which includes the Program, is to work in regions, counties, cities, towns, downtown districts, and designated North Carolina Main Street communities to inspire placemaking through building asset-based economic development strategies that achieve measurable results such as investment, business growth, and jobs. To further that mission, the Program may share successful "best practices" with other communities when appropriate. In this context, relevant materials produced from the project and economic outcomes may be shared with other communities, as needed.

The Program and Town of Spencer agree as follows:

1. Scope of Work

Primary Services

The primary services to be provided by the Program for Town of Spencer's CORE Project include the following:

A. Outdoor Recreation Asset Mapping

Map Spencer's outdoor recreation assets along with relevant businesses to identify gaps and opportunities in assets and resources. Identifying assets and opportunities will benefit Spencer in efforts to leverage outdoor recreation as an economic development tool.

B. Outdoor Recreation Economy Strategic Planning

Community Assessment

The Program will facilitate assessment meetings with a local work group to include, but not be limited to:

- 1) Presentation of general information about the outdoor recreation economic sector, as well as relevant outdoor recreation economy and other data.
- 2) Discussion of local outdoor recreation assets and how they relate to the local economy.
- 3) Presentation and discussion of results of interviews, surveys, and other input gathered during the Community Assessment from the local work group and stakeholders regarding outdoor recreation and the economy.

Development of an Outdoor Recreation Economy Strategic Plan

Following the Community Assessment, the Program will work with the local work group and the Town of Spencer staff to develop a strategic plan focused on the local outdoor recreation economy. The Community Assessment will inform the identification and development of an outdoor recreation economy-building positioning statement/vision, strategies, goals, objectives, actions/projects, and tasks that will comprise the outdoor recreation strategic plan.

- C. Asset Development and Other Plan Implementation Services** – Once the Outdoor Recreation Asset Mapping, if applicable, and the Outdoor Recreation Economy Strategic Planning have been completed, the Program will work with the Town of Spencer staff, the local work group, and other project partners, to determine the asset development and plan implementation services that may be the most beneficial for the community's outdoor recreation economy-building efforts, potential resources for acquiring such services, and the timeframe(s) within which the services should be pursued.

Town of Spencer Roles and Responsibilities

- A. Local Work Group** – The Town of Spencer will be responsible for assembling a local work group to participate in the CORE Project. The local work group may include, but is not limited to, elected officials, municipal or county staff, local business

owners/operators, representatives of organizations with an interest in the outdoor community, and/or active residents.

- B. Meetings – The Town of Spencer will be responsible for providing or otherwise securing meeting space for the local work group and other activities related to the CORE Project. If local work group meetings and/or other CORE Project activities must be conducted virtually, using an internet-based video conferencing platform, for example, Town of Spencer will be responsible for ensuring participants are able to access and attend such meetings.
- C. Meeting Materials and Other Information – The Town of Spencer will share the meeting agenda, relevant maps and other images, documents, and plans electronically with the Program and all CORE Project participants.

Project Staff

Jeff Emory, Community Economic Development Planner for the Southwest Region, is the Program staff member assigned to lead the CORE Project. Kyle Case, Community Economic Development Planner for the Northwest Region, will assist with the project.

Joe Morris, Special Projects Planner, will be the Town of Spencer's primary contact for the CORE Project.

Proposed Project Timeline

The CORE Project is planned to begin in late March and to be completed by the end of July 2023.

Project Schedule Tasks

- 1) Asset Mapping
- 2) Community Assessment
- 3) Strategic Planning
- 4) Asset Development and Other Implementation Projects

No Cost for Services

The Program will provide its CORE Project services (including Program staff time, materials, and travel costs), and final project work products at no cost to the Town of Spencer, thanks to the State Tourism Grant from the U.S. Economic Development Administration.

Next Steps

The CORE Project will be scheduled to begin upon receipt by the Program of this signed MOU and a signed resolution to request Program services for the CORE Project (sample resolution attached) adopted by the Town of Spencer Board of Aldermen.

2. Effective Term and Termination of MOU

This MOU will be effective on the date the last of the Parties executes it through December 31, 2025. This MOU is subject to modification at any time upon written amendment signed by the Parties. In the event of staff turnover, budget reductions, or other unforeseeable events, however, the Program may be compelled to place a project in an indefinite "hold" status until replacement staff resources can be secured. In rare cases, where very specialized staff skills are unable to be replaced, the project commitment may be terminated by the Program. Projects may also be reprioritized consistent with department or division policies.

3. Funding

The Program will provide its CORE Project services, including Program staff time, labor, materials, and travel costs, as well as project work products produced by the Program, at no cost to the Town of Spencer, thanks to the State Tourism Grant from the U.S. Economic Development Administration.

4. Auditing

The records as they relate to this MOU shall be accessible to the North Carolina State Auditor's Office in accordance with N.C. Gen. Stat. §147-64.7 and to any other State or federal entity authorized to conduct audits with respect to activities performed pursuant to this MOU.

5. Information Sharing/Confidentiality

To facilitate necessary information sharing and cooperation in fulfilling the purpose of this MOU, the Parties agree that they will protect all confidential information provided to them by the other Party in accordance with applicable state and federal statutes. Those employees who receive confidential information will be limited by the Parties to those who need access to it for the purpose of carrying out the functions outlined in this MOU and confidential information shall not be disclosed to third parties for any purpose, except when required by law.

6. Notices

All notices given in connection with this MOU shall be in writing and, if routine, may be sent by email and, if requested, followed by first class United States mail, postage prepaid, or sent by certified mail, return receipt requested, hand delivered, or delivered by overnight courier. Notices shall be delivered to the appropriate Parties at the addresses set forth below.

PROGRAM:

Karen Smith, AICP, Rural Planning Program Manager
NC Main Street & Rural Planning Center
48 Grove Street
Asheville, NC 28801
ksmith@commerce.nc.gov

Joe Morris, Special Projects Planner
Town of Spencer
PO Box 45
Spencer, NC 28159
jmorris@spencernc.gov

7. Governing Law

This MOU is governed and construed in accordance with the laws of the State of North Carolina.

(THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK)

8. Signatures

The Program and the Town of Spencer agree to the foregoing understandings as indicated by the signatures below of their respective authorized representatives, on duplicate originals.

**NORTH CAROLINA DEPARTMENT OF COMMERCE
RURAL ECONOMIC DEVELOPMENT DIVISION
NC MAIN STREET & RURAL PLANNING CENTER
RURAL PLANNING PROGRAM**

Karen C. Smith, AICP
Rural Planning Program Manager

Date

TOWN OF SPENCER, NC

Jonathon Williams, Mayor
Town of Spencer

Date

Please sign, date, and return one original, by email or U.S. mail, to:

Karen Smith, Rural Planning Program Manager
NC Main Street & Rural Planning Center
48 Grove Street
Asheville, NC 28801
ksmith@commerce.nc.gov

Please also send a signed copy, by email or U.S. mail, to:

Jeff Emory
206 Julia Drive
Lincolnton, NC 28092
Jeff.emory@commerce.nc.gov

Resolution 23-05
Requesting Creation of Outdoor Recreation Economies (CORE) Services
from the NC Main Street & Rural Planning Center, Rural Planning Program

WHEREAS, the Town of Spencer, NC, Board of Aldermen believes the Town would benefit from assistance with outdoor recreation economy strategic planning and asset development; and

WHEREAS, the NC Main Street & Rural Planning Center's Rural Planning Program ("Program") has developed the Creating Outdoor Recreation Economies ("CORE") initiative to provide outdoor recreation economy strategic planning and asset development services to rural communities in North Carolina; and

WHEREAS, the Town of Spencer Board of Aldermen would like the Program to provide CORE services to the Town of Spencer; and

WHEREAS, Town of Spencer and the Program have reached agreement on the scope of work for Town of Spencer's CORE project, as outlined in the attached Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Spencer Board of Aldermen hereby requests that the Program assist the Town of Spencer with its CORE project and expresses its commitment to the CORE planning process and plan implementation.

Duly adopted by the Town of Spencer, NC Board of Aldermen, this ____ day of _____, 2023.

Jonathan Williams, Mayor, Town of Spencer

ATTEST:

Clerk, Town of Spencer, NC

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: February 14, 2023

Issue under Consideration:	Property Lien for Nuisance Abatement 1108 N. Salisbury Ave
Current Status:	Compliance thru Town Abatement
Points to Consider:	No response from property owner
Financial Impact:	\$243.50
Options:	NA
Recommendations:	Confirm Lien
Department:	Police- Code Enforcement



Notice of Lien

01/27/2023

SLATE INVESTMENTS LLC
1716 S. MAIN ST
SALISBURY, NC 28144

The Town of Spencer
VS
SLATE INVESTMENTS LLC

Re: Case Number 202200366
Subject Property: 1108 N SALISBURY AVE, SPENCER, NC
Property ID Number: 038 067

Dear Property Owner:

Take notice that the Town of Spencer, a municipal corporation, hereby claims a statutory lien pursuant to North Carolina General Statute 160A-193 and the Spencer Code of Ordinances, Chapter 93, against the above-named party or parties and upon the property of said owner or **owners**, hereinafter described and said claimants show:

1. That the property of the above-named owner or owners upon which notice of lien is filed is in the Spencer Township, Rowan County, State of North Carolina and is described as follows: **1108 N SALISBURY AVE, Parcel 038 067**
2. That the said lien is authorized by General Statute 160A-193 of the General Statutes of North Carolina, as implemented by the Code of Ordinances of the Town of Spencer as set forth in Chapter 93 of the Code of Ordinances.
3. That pursuant to the above-cited code, the violation was abated and said work was finished on **01/06/2023**.
4. That the cost of said work for which this Notice of Lien is filed is **\$237.50** plus **\$6.00** filing fee. Total cost of lien removal is **\$243.50**.

Sincerely,

A handwritten signature in black ink, appearing to read "James Osborne", written over a horizontal line.

James Osborne
Code Enforcement Officer
Town of Spencer

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 2/14/2023

Issue under Consideration:	Board to hold a public hearing on the financing of a Firetruck and Garbage Truck by the United States Department of Agriculture (USDA), Rural Development Division
Current Status:	The Town has ordered a new Firetruck and Garbage Truck. It was anticipated for each that the Town would make a down payment with the balance of the purchase cost being financed.
Points to Consider:	The Town has identified that the USDA has a loan program that the Town may qualify for. The Town has submitted an application for financing for each new truck.
Financial Impact:	For the Firetruck, the Town after making its down payment would finance the remaining \$690,000 will be financed over a 20 year term at 3.75% interest. This yields an annual loan payment of \$49,660. The debt service reserve requirement will be \$4,966/year until the reserve account reaches a balance equivalent to one annual installment. For the Garbage Truck, the Town after making its down payment would finance the remaining \$291,000 will be financed over a 10 year term at 3.75% interest. This yields an annual loan payment of \$35,436 and a debt service reserve of \$3,544/year until the reserve account reaches a balance equivalent to one annual installment. These rates would be significantly less than in the private sector.
Options:	N/A
Recommendations:	Hold a Public Hearing and receive comments on the two financings.
Department:	Town Hall/Fire/Public Works



PUBLIC HEARING NOTICE

The public shall take notice that the Board of Aldermen for the Town of Spencer, NC will hold a public hearing at the Spencer Town Hall located at 460 S. Salisbury Ave., Spencer, NC 28159 during their regular meeting on Tuesday, February 14, 2023, at 6:00 P.M. to receive public input for the following:

- 1) Consideration of the purchase of a firetruck and garbage truck with funding to be provided by USDA Rural Development

All interested persons are invited to attend and participate in the meeting. The Town will also accept public comments by either (1) submitting written comments addressed to the Clerk and delivered to Town Hall, or (2) submitting written comments by email directed to the Clerk at thatley@spencernc.gov. For more information, please contact the Town Manager at (704) 633-2231.

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
2.14.23 Meeting

Issue under Consideration:	Clerk to present Certificate of Sufficiency for proposed annexation
Current Status:	Certificate of sufficiency is required to proceed with annexation
Points to Consider:	Certificate of sufficiency is required to proceed with annexation
Financial Impact:	None for this action
Options:	Accept Certificate of Sufficiency from Clerk
Recommendations:	Accept Certificate of Sufficiency from Clerk
Department:	Planning



CERTIFICATE OF SUFFICIENCY

To the Board of Aldermen of the Town of Spencer, North Carolina:

I, Tamara H. Hatley, Interim Town Clerk, do hereby certify that I have investigated the attached petition and hereby make the following findings:

I further find that the area meets the standards for a noncontiguous area as specified in N.C.G.S. 160A-58.1(b), in that:

1. The petition includes a metes and bounds description of the area proposed for the annexation and has attached a map showing the proposed satellite area in relation to the primary corporate limits.
2. The petition includes the names and addresses of all owners of real property lying in the area described therein.
3. The petition includes the signatures of all owners of real property lying in the area described therein, except those not required to sign by N.C.G.S. 160A-58.1(a).
4. The nearest point on the proposed satellite corporate limits is no more than three (3) miles from the primary corporate limits of the Town of Spencer.
5. No point on the proposed satellite corporate limits is closer to the primary corporate limits of any municipality other than the Town of Spencer.
6. The satellite area is so situated that the Town of Spencer will be able to provide the same services as are provided within its primary corporate limits.
7. To the extent that the proposed satellite area contains any portion of a subdivision, the entire subdivision is included.
8. The area within the proposed satellite corporate limits, when added to the are within all other satellite corporate limits of the Town of Spencer, does not exceed ten percent (10%) of the are within the primary corporate limits of the Town of Spencer.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Spencer, this 10th day of February 2023.

(SEAL)

Tamara H. Hatley, MMC, NCCMC (ret)
Interim Town Clerk

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
2.14.23 Meeting

Issue under Consideration:	Public Hearing for proposed Willow Creek Dr annexation
Current Status:	Public hearing is required by NCGS 160A-31 before annexing property
Points to Consider:	This is next step in annexation process
Financial Impact:	None for this action
Options:	Set public hearing
Recommendations:	Set public hearing for 3/14/23 regular meeting
Department:	Planning



TOWN OF SPENCER, NORTH CAROLINA
RESOLUTION 23-04
A RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION OF
ANNEXATION PURSUANT TO NCGS 160A-31

WHEREAS, a petition requesting annexation of an area described in said petition was received on 01/11/2023 by the Board of Aldermen of the Town of Spencer; and

WHEREAS, the Board of Aldermen has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1.

A public hearing on the question of annexation of the area described herein will be held at Spencer's Town Hall, 460 S Salisbury Ave. in Spencer, NC at 6:00 PM or soon thereafter on March 14, 2023.

Section 2.

The area proposed for annexation is described as follows:

Being all of the parcel being located at 626 Willow Creek Drive, Salisbury, Rowan County, North Carolina and being more particularly described as follows:

Beginning at an iron pipe set in the eastern right of way of Willow Creek Drive, Paul Hinkle's north west corner having N.C. Grid coordinates (nad83,2011) $n(y)=714544.29$ $e(x)=1585368.08$, said corner being located the following from an existing concrete monument in the eastern right of way of Willow Creek Drive:

S 20°50'39"11 W 58.77' to an existing concrete monument, S 20°26'39"11 W 49.52' to a computed point,

S 23°11'3"11 W 594.33' to the point of beginning,

thence from said point of beginning and along the northern line of Hinkle N 81°28'32"11 Ea total of 2,535.85' to a corner with Ruth Fisher, et al and in the line western line of the state of North Carolina, passing over the following monuments along said line:

an existing iron pipe at 530.45', an existing iron stake at 1,214.52', an existing iron pipe at 1,613.75',

thence along the eastern line of Hinkle and with the state of North Carolina S 28°27'25"11 W

226.74' to an existing stone; thence S 28°27'25"11 W 218.40' to an existing iron pipe, a corner with the state of North

Carolina and Roberta 1. Hemphill, said iron pipe being located N 3°24'33"11 W 630.77' from an existing iron pipe in line of the state of North Carolina and Hemphill; thence continuing with the eastern line of Hinkle and along the western line

of Hemphill S 28°54'54"11 W 1,746.92' to an existing iron stake on the north side of a stream bank, a common corner with

Massey and Yates, said iron having a "T" post witness 3.3' north of the iron and said corner located N 86°55'49"11 W

165.29' from an existing iron stake with a lightwood stake witness; thence along the southern line of Hinkle N 86°55'49"11 W

a total of 268.02' to an existing iron pipe, passing over an existing iron pipe at 168.80' and

194.28' along said line; thence N 86°23'45" W a total of 985.55' to an existing iron pipe, a corner with Earl Koontz and

Teddy Barnes, passing over the following monuments along said line:

an existing iron stake with an angle iron witness at 85.28', an existing iron stake 0.4' south of said line at 271.30',

an existing iron pipe with a 1" iron witness at 356.22',

an existing iron stake 0.2' south of said line at 441.71',

an existing iron pipe at 527.20', thence continuing with the southern line of Hinkle and with northern line Teddy Barnes

N 86°28'47" W 333.61' to an existing iron pipe with a 2" witness iron; thence with the northern line of Phyllis Barnes N

86°28'47" W 333.56' to an iron pipe set in the eastern right of way of Willow Creek Drive, said iron being located N 21°00'02" E 164.60' from an existing concrete monument; thence along the eastern right of way of Willow Creek Drive N 17°35'32" Ea total pf 194.95' to a computed point, passing over an existing concrete monument 183.85' along the line; thence N 13°49'18" Ea total of 426.96' to a computed point, passing over a disturbed existing concrete monument 416.16' feet along the line; thence N 20°15'19" Ea total of 881.41' to the point of beginning, passing over an existing concrete monument at 873.25' along the line; said parcel containing 3,631,977 S.F. Or 83.379 acres, all according to a survey by Dwayne R. Kroeze, PLS L-3911 titled "ALTA/NSPS Land Title Survey for Al. Neyer RE, LLC", having a survey date of November 18, 2022.

Section 3.

Notice of public hearing shall be published in the Salisbury Post, a newspaper having a general circulation in the Town of Spencer, at least ten (10) days prior to the date of the public hearing.

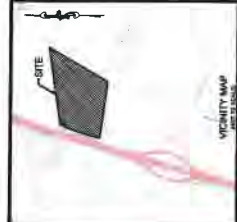
Section 4.

This ordinance shall become effective immediately upon adoption.

Adopted this 14th day of February, 2023.

Jonathan Williams, Mayor

Tammy Hatley, Town Clerk



VICINITY MAP
This map shows the project location within the local road network. The project is located on the east side of Willow Creek Drive, north of Highway 100. The map shows the project location in relation to the surrounding roads and landmarks.

LEGEND
This legend defines the symbols used on the map to represent various features and boundaries. It includes symbols for property lines, easements, and other survey-related information.

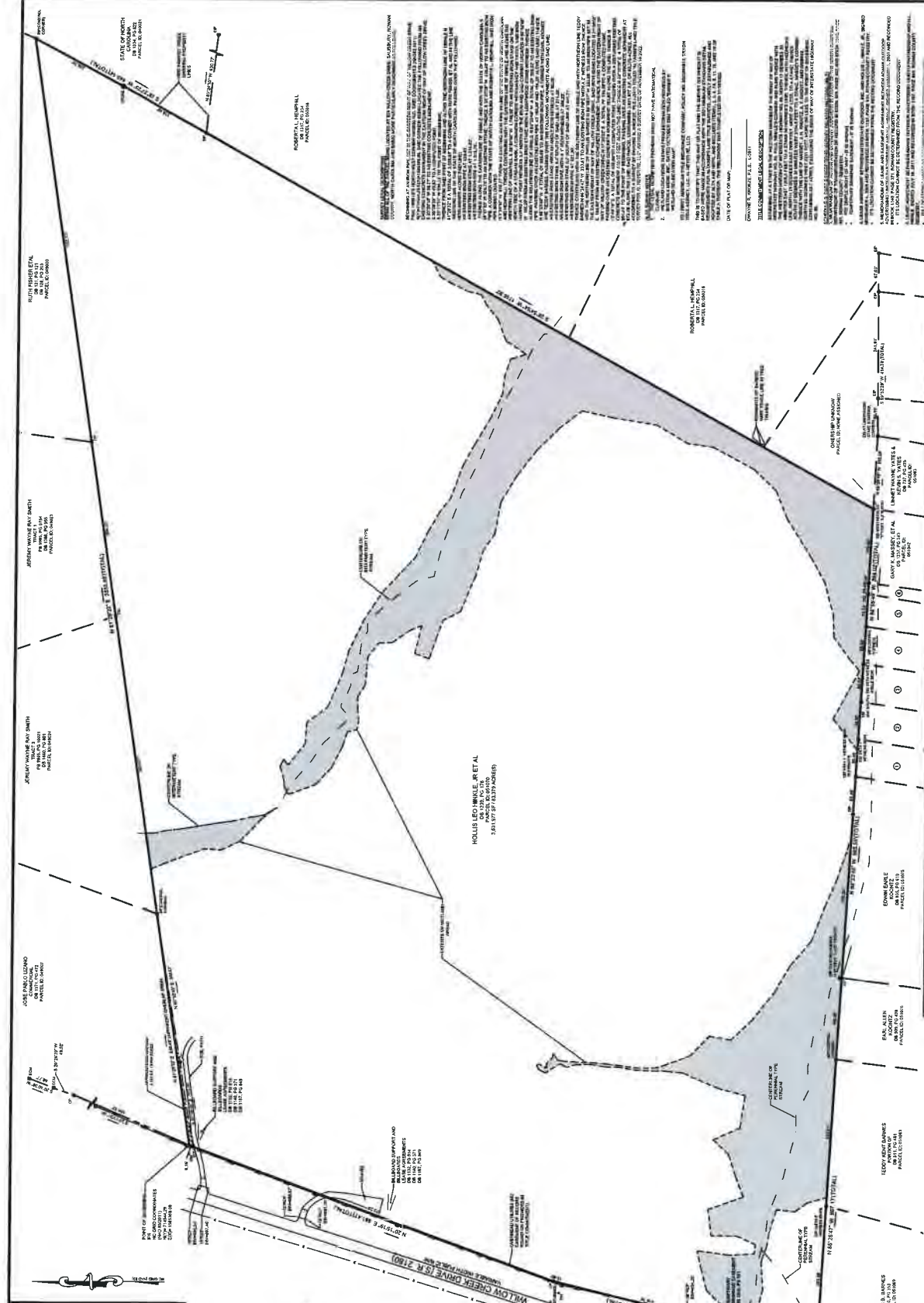
NOTES
These notes provide additional information and instructions regarding the survey and the map. They include details about the survey methods, the accuracy of the data, and any other relevant information.

PROPERTY DESCRIPTION
This section provides a detailed description of the property being surveyed, including its location, size, and any other relevant information. It also includes a list of the property's owners and their addresses.

ADDITIONAL INFORMATION
This section contains any other information that is relevant to the survey and the map. It includes details about the surveyor, the date of the survey, and any other information that may be useful to the reader.

ADDITIONAL INFORMATION
This section contains any other information that is relevant to the survey and the map. It includes details about the surveyor, the date of the survey, and any other information that may be useful to the reader.

ADDITIONAL INFORMATION
This section contains any other information that is relevant to the survey and the map. It includes details about the surveyor, the date of the survey, and any other information that may be useful to the reader.



**PRELIMINARY EXHIBIT
FOR REVIEW PURPOSES ONLY**

**ALTAIRPS LAND TITLE
SURVEY FOR
AL. NEVER RE, LLC
625 WILLOW CREEK DRIVE
SALISBURY, NC**

DATE: 10/20/2022
SCALE: 1" = 100'
SURVEY DATE: OCTOBER 20, 2022
PROJECT: HIGHWAY 100

DATE: 10/20/2022
SCALE: 1" = 100'
SURVEY DATE: OCTOBER 20, 2022
PROJECT: HIGHWAY 100

DATE: 10/20/2022
SCALE: 1" = 100'
SURVEY DATE: OCTOBER 20, 2022
PROJECT: HIGHWAY 100

Surveying Solutions
BOLTON & HENK, INC.

STATE OF NORTH CAROLINA
COUNTY OF WILSON
REGISTERED PROFESSIONAL SURVEYOR
No. 10000
DATE OF EXPIRATION: 12/31/2024

STATE OF NORTH CAROLINA
COUNTY OF WILSON
REGISTERED PROFESSIONAL SURVEYOR
No. 10000
DATE OF EXPIRATION: 12/31/2024

ADDITIONAL INFORMATION
This section contains any other information that is relevant to the survey and the map. It includes details about the surveyor, the date of the survey, and any other information that may be useful to the reader.



PETITION REQUESTING A NON-CONTIGUOUS ANNEXATION

Date: January 11, 2023

To the Board of Aldermen of the Town of Spencer, NC:

1. We the undersigned owners of the real property respectfully request that the area **described** in Paragraph 2 below be annexed to the Town of Spencer.
2. The area to be annexed is contiguous to the Town of Spencer and the boundaries of such territory are as follows:

Being all of the parcel being located at 626 Willow Creek Drive, Salisbury, Rowan County, North Carolina and being more particularly **described** as follows:

Beginning at an iron pipe set in the eastern right of way of Willow Creek Drive, Paul Hinkle's north west corner **having** N.C. Grid coordinates (nad83,2011) $n(y)=714544.29$ $e(x)=1585368.08$, said corner being **located** the following from an existing concrete **monument** in the eastern right of way of Willow Creek Drive:

S 20°50'39" W 58.77' to an existing **concrete monument**,

S 20°26'39" W 49.52' to a computed point,

S 23°11'31" W 594.33' to the point of **beginning**,

thence from said point of **beginning** and along the northern line of Hinkle N 81°28'32" E a total of 2,535.85' to a corner with Ruth Fisher, et al and in the line western line of the state of North Carolina, passing over the following monuments along said line:

an **existing** iron pipe at 530.45',

an existing iron stake at 1,214.52',

an existing iron pipe at 1,613.75',

thence along the eastern line of Hinkle and with the state of North Carolina S 28°27'25" W 226.74' to an existing stone; thence S 28°27'25" W 218.40' to an existing iron pipe, a corner with the state of North Carolina and Roberta I. Hemphill, said iron pipe being located N 3°24'33" W 630.77' from an existing iron pipe in line of the state of North Carolina and Hemphill; thence continuing with the eastern line of Hinkle and along the western line of Hemphill S 28°54'54" W 1,746.92' to an existing iron stake on the north side of a stream bank, a common corner with Massey and Yates, said iron having a "T" post witness 3.3' north of the iron and said corner located N 86°55'49" W 165.29' from an existing iron stake with a lightwood stake witness; thence along the southern line of Hinkle N 86°55'49" W a total of 268.02' to an existing iron pipe, passing over an existing iron pipe at 168.80' and 194.28' along said line; thence N 86°23'45" W a total of 985.55' to an existing iron pipe, a corner with Earl Koontz and Teddy Barnes, passing over the following monuments along said line:

an existing iron stake with an angle iron witness at 85.28',

an existing iron stake 0.4' south of said line at 271.30',

an **existing** iron pipe with a 1" iron witness at 356.22',

an existing iron stake 0.2' south of said line at 441.71',
 an existing iron pipe at 527.20', thence continuing with the **southern** line of Hinkle and with
 northern line Teddy Barnes N 86°28'47" W 333.61' to an existing iron pipe with a 2"
 witness iron; thence with the northern line of Phyllis Barnes N 86°28'47" W 333.56' to an
 iron pipe set in the eastern right of way of Willow Creek Drive, said iron being **located** N
 21°00'02" E 164.60' from an existing concrete monument; **thence** along the eastern right of
 way of Willow Creek Drive N 17°35'32" E a total pf 194.95' to a computed point, **passing**
 over an existing concrete monument 183.85' along the line; thence N 13°49'18" E a total
 of 426.96' to a computed point, passing over a **disturbed existing** concrete **monument**
 416.16' feet along the line; thence N 20°15'19" E a total of 881.41' to the point of **beginning**,
 passing over an existing concrete monument at 873.25' along the line; said parcel
 containing 3,631,977 S.F. Or 83.379 acres, all according to a survey by Dwayne R. **Kroeze**,
 PLS L-3911 titled "ALTA/NSPS Land Title Survey for Al. Neyer RE, LLC", having a
 survey date of November 18, 2022.

3. A map is attached showing the area proposed in **relation** to the primary corporate limits of the Town.
4. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or G.S. 153A-344.1 must be declared and identified on this **petition**. We further **acknowledge** that failure to **declare** such rights on the petition shall result in a **termination** of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate below and attach proof.)

Name	Address	Do you declare vested rights?	Signature
1. Sarah Riedel	3784 Jeffersonville Rd Macon, GA 31217	No	<i>Sarah Riedel</i>
2. Emma Jean Trexler	108 Viscount C Rockwell, NC	No	<i>Emma Jean Trexler</i>
3.			
4.			
5.			
6.			

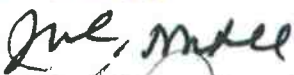
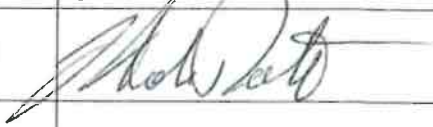
an existing iron stake 0.2' south of said line at 441.71',
 an existing iron pipe at 527.20', thence continuing with the southern line of Hinkle and with
 northern line Teddy Barnes N 86°28'47" W 333.61' to an existing iron pipe with a 2"
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 iron pipe set in the eastern right of way of Willow Creek Drive, said iron being located N
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 way of Willow Creek Drive N 17°35'32" E a total pf 194.95' to a computed point, passing
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4. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or G.S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on the petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate below and attach proof.)

Name	Address	Do you declare vested rights?	Signature
1. David H. Lamb	101 Turnberry Ln Lexington, SC 29072	N/A	<i>David H. Lamb</i>
2.			
3.			
4.			
5.			
6.			

an existing iron stake 0.2' south of said line at 441.71',
 an existing iron pipe at 527.20', thence continuing with the southern line of Hinkle and with
 northern line Teddy Barnes N 86°28'47" W 333.61' to an existing iron pipe with a 2"
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 of 426.96' to a computed point, passing over a disturbed existing concrete monument
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4. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or G.S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on the petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate below and attach proof.)

Name	Address	Do you declare vested rights?	Signature
✓ 1. Ted Whirlow	555 Hackett St. Salisbury NC 28144	NO	
2. John T. Iyer TR.	122 N. Lee St S.M. NC 28144	NO	
3. Shelia Porter	118 Council St Salisbury NC 28144	NO	
4.			
5.			
6.			

ANNEXATION & REZONING REQUEST

Parcel 051 070, Willow Creek Drive
C-85 & Rowan County 85ED-2
To All (after annexation) Spencer IND



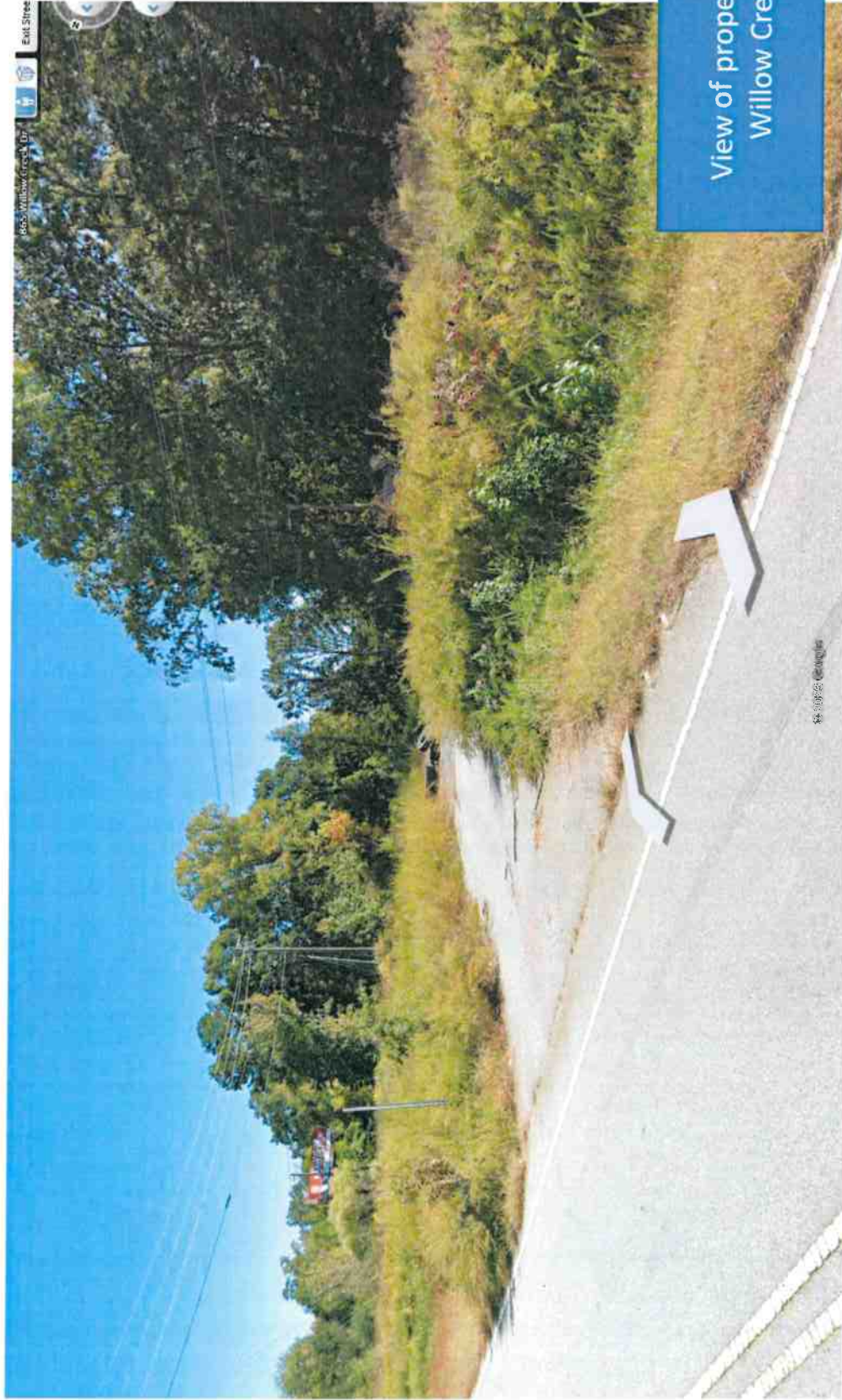






View from above
Innospec

Google Earth



View of property from
Willow Creek Dr



View of property from
I-85

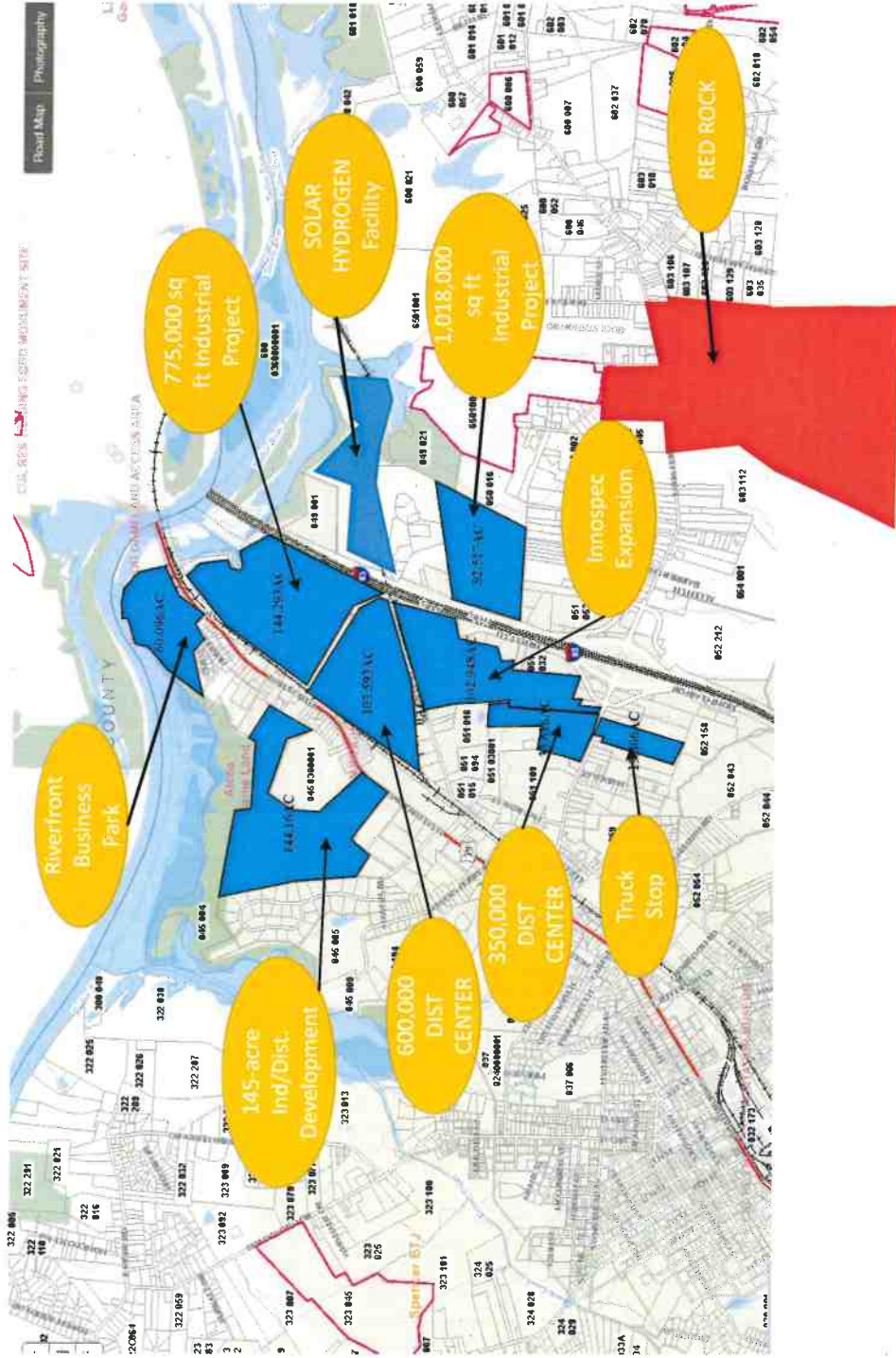
Google Earth



View of Innospec from property

Google Earth

Other Projects in the Planning Stage



Annexation

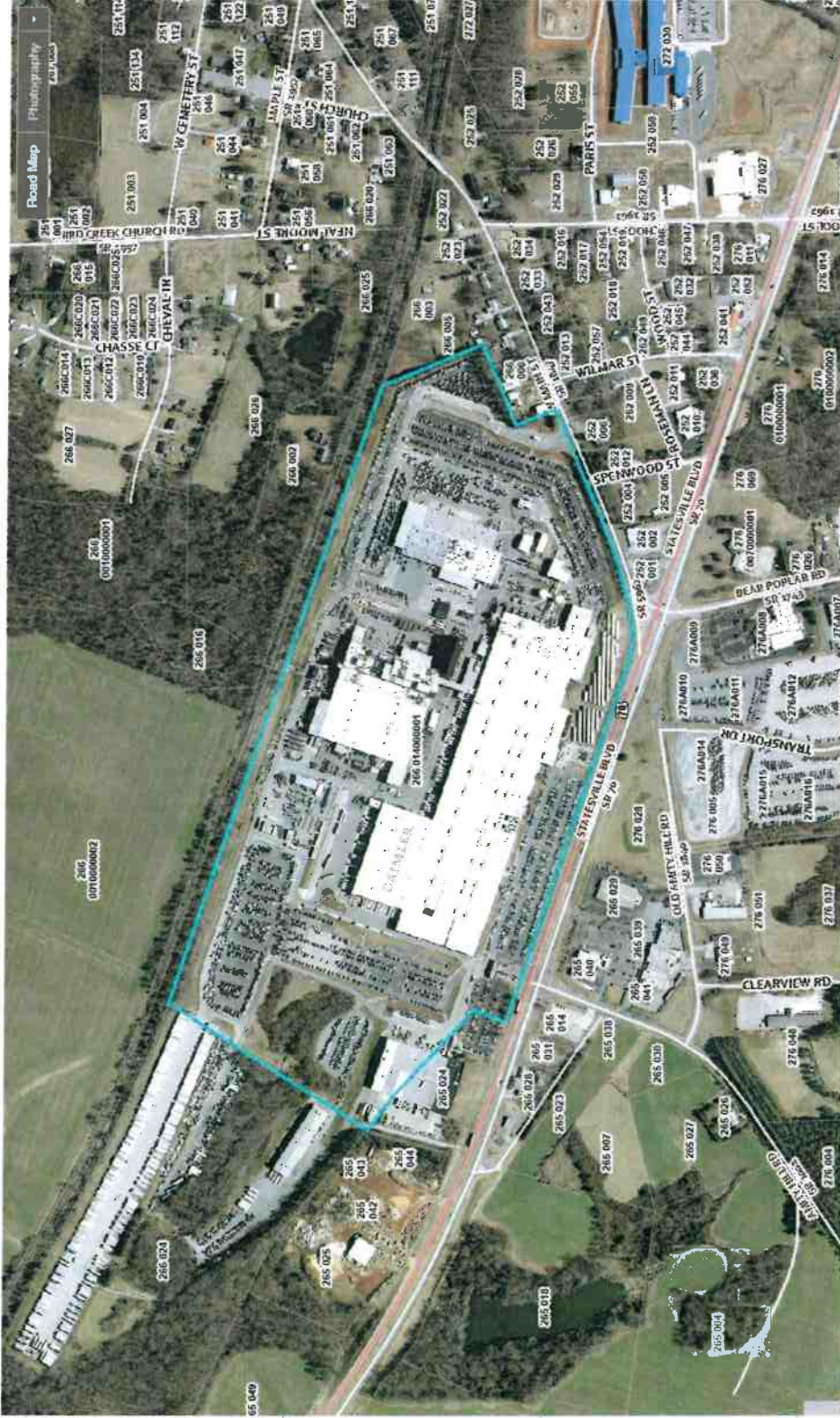
Cost to Town

Directors of Public Works, Fire Department, and Police Department have been asked and they feel this project will not negatively impact current levels of service to the citizens of Spencer. Per NCGS requirement, they feel they will be able to provide services to this property at the same level they are currently providing throughout Spencer.

Freightliner
956,884 sq ft
1500 Jobs

Currently largest
industrial
building and 2nd
largest employer
in Rowan County

That's about to
change!



Annexation petition received and other statutory requirements are being followed...

Annexation

1. Petition submitted
2. Clerk requested by Board of Aldermen to certify petition is sufficient
3. Clerk certifies petition is sufficient
4. Public hearing is scheduled , advertised, neighboring property owners notified
5. Public hearing held
6. Planning Board review and recommendation
7. Annexation approved
8. Rezoning
9. Proper notifications are made to various governmental bodies
10. Work with volunteer fire department on any assumption of debt requirements

Rezoning

C-85 & Rowan County 85ED-2 To All (after annexation) Spencer IND

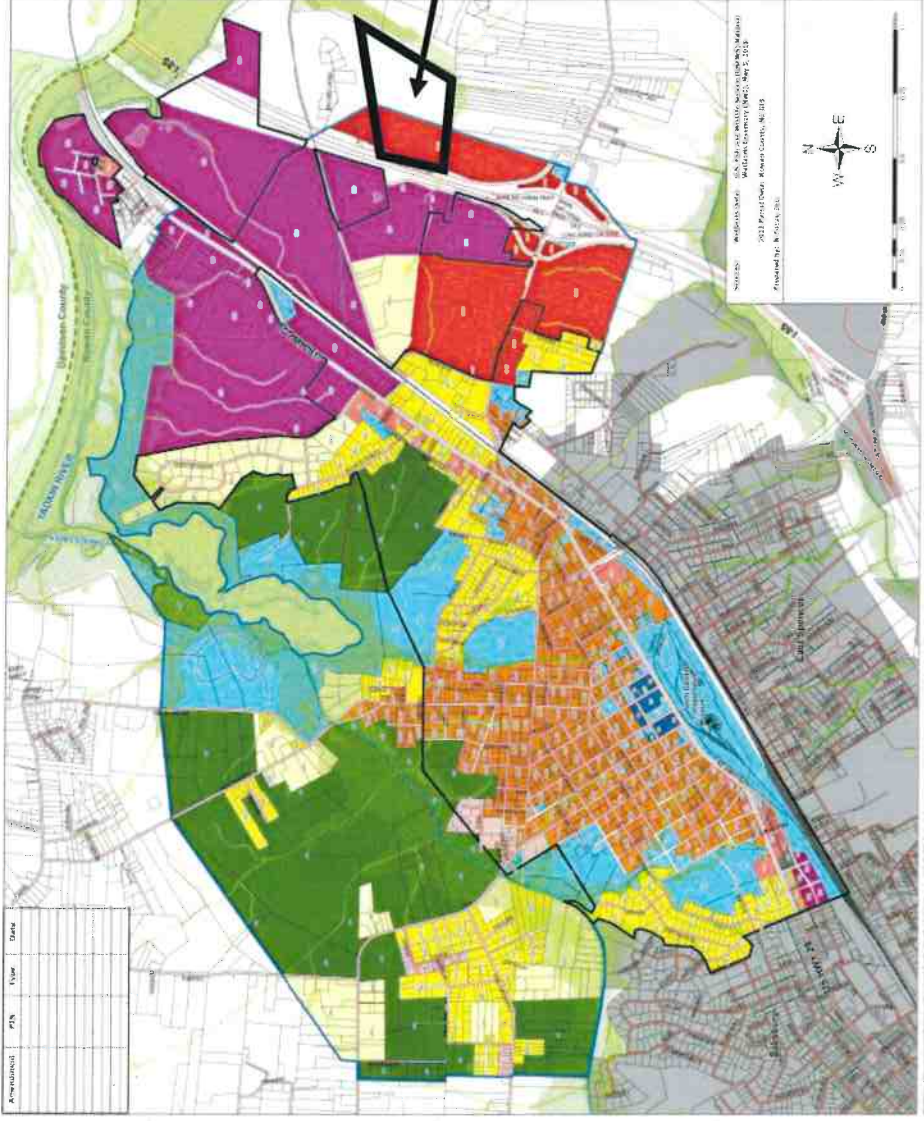
June 8, 2021



- [illegible]

Prior Approval

Adapted From _____ (**Day 0**)
Author _____
How Long _____
Planning, Writing, and Submitting Adaptations



Property has split zoning-
C-85 on Spencer portion and 85-ED-2 for Rowan County portion

Rowan County Zoning Classification

(2) 85-ED-2. In areas where existing conditions such as surrounding development, access etc. may make the area less marketable for uses listed exclusively in the 85-ED-1 district then the 85-ED-2 district may be appropriate. The primary additions to this district are distribution and wholesaling operations. a. Certain industries shall be allowed as permitted uses with standards provided to protect adjacent neighborhoods. Other heavy industries and distribution and wholesale operations may be allowed as special uses. If part of a larger master plan limited accessory and ancillary retail and service uses may be allowed.

Construction group: General Building Contractors (SIC 15) Special Trade Contractors (SIC 17) Manufacturing group: Printing and publishing (SIC 27). Drugs (SIC 283) Soap, detergents, and cleaning preparations; perfumes, cosmetics, and other toilet preparations (SIC 284) Rubber and miscellaneous plastics products (SIC 30). Fabricated metal products (SIC 34), except: Ammunition, except for small arms (SIC 3483). Ordnance and accessories (SIC 3489). Industrial machinery and equipment (SIC 35). Electrical and electronic equipment (SIC 36), except: Power distribution and specialty transformers (SIC 3612). Transportation equipment (SIC 37); Instruments and related products (SIC 38). Miscellaneous manufacturing industries (SIC 39).

Transportation, communication, and utilities group: Motor freight transportation and warehousing (SIC 42), except. Dead storage of manufactured homes Automobile dead storage (SIC 4226 pt.) Oil and gasoline storage caverns for hire and petroleum and chemical bulk stations and terminals for hire (SIC 4226 pt.) Non-Residential and Roof Mounted Solar Energy Systems (SIC 491 (pt)) subject to the size and locational restrictions of 21-56(6)c. Wholesale trade--durable goods (SIC 50), except. Motor vehicle parts, used (outdoor) [SIC 5015] Scrap and waste materials (SIC 5093) Wholesale trade--nondurable goods (SIC 51), except. Livestock (wholesale) [SIC 5154] Chemicals and allied products (SIC 516) Petroleum and petroleum products (SIC 517)

Wholesale trade group: Wholesale trade--durable goods (SIC 50), except. Motor vehicle parts, used (outdoor) [SIC 5015] Scrap and waste materials (SIC 5093) Wholesale trade--nondurable goods (SIC 51), except. Livestock (wholesale) [SIC 5154] Chemicals and allied products (SIC 516) Petroleum and petroleum products (SIC 517) Service industries group: Engineering and management services (SIC 87). b. The following are allowed with the issuance of a special use permit: Manufacturing group: Lumber and wood products (SIC 24). Furniture and fixtures (SIC 25). Paper and allied products (SIC 26). Plastic materials, synthetic resins, etc. (SIC 282). Stone, clay, glass, and concrete products (SIC 32). Primary metal industries (SIC 33). Transportation, communication, and utilities group: Transportation services (SIC 47). Communications and telecommunication towers (SIC 48 (pt)). Services group: Racing, including track operation (SIC 7948).

In many cases, uses allowed in C-85 are the same as those allowed in IND

Section 1: General Overview (44 rows)													Report Initiator Overview (RHO)
Label/ID	Category	Item Name	Material Type	Material Specs	Material Qty	Material Unit	Material Cost	Material Status	Material Notes	Date	Location	Owner	
1	General	Item 1	Material 1	Specs 1	Qty 1	Unit 1	Cost 1	Status 1	Notes 1	Date 1	Location 1	Owner 1	
2	General	Item 2	Material 2	Specs 2	Qty 2	Unit 2	Cost 2	Status 2	Notes 2	Date 2	Location 2	Owner 2	
3	General	Item 3	Material 3	Specs 3	Qty 3	Unit 3	Cost 3	Status 3	Notes 3	Date 3	Location 3	Owner 3	
4	General	Item 4	Material 4	Specs 4	Qty 4	Unit 4	Cost 4	Status 4	Notes 4	Date 4	Location 4	Owner 4	
5	General	Item 5	Material 5	Specs 5	Qty 5	Unit 5	Cost 5	Status 5	Notes 5	Date 5	Location 5	Owner 5	
6	General	Item 6	Material 6	Specs 6	Qty 6	Unit 6	Cost 6	Status 6	Notes 6	Date 6	Location 6	Owner 6	
7	General	Item 7	Material 7	Specs 7	Qty 7	Unit 7	Cost 7	Status 7	Notes 7	Date 7	Location 7	Owner 7	
8	General	Item 8	Material 8	Specs 8	Qty 8	Unit 8	Cost 8	Status 8	Notes 8	Date 8	Location 8	Owner 8	
9	General	Item 9	Material 9	Specs 9	Qty 9	Unit 9	Cost 9	Status 9	Notes 9	Date 9	Location 9	Owner 9	
10	General	Item 10	Material 10	Specs 10	Qty 10	Unit 10	Cost 10	Status 10	Notes 10	Date 10	Location 10	Owner 10	
11	General	Item 11	Material 11	Specs 11	Qty 11	Unit 11	Cost 11	Status 11	Notes 11	Date 11	Location 11	Owner 11	
12	General	Item 12	Material 12	Specs 12	Qty 12	Unit 12	Cost 12	Status 12	Notes 12	Date 12	Location 12	Owner 12	
13	General	Item 13	Material 13	Specs 13	Qty 13	Unit 13	Cost 13	Status 13	Notes 13	Date 13	Location 13	Owner 13	
14	General	Item 14	Material 14	Specs 14	Qty 14	Unit 14	Cost 14	Status 14	Notes 14	Date 14	Location 14	Owner 14	
15	General	Item 15	Material 15	Specs 15	Qty 15	Unit 15	Cost 15	Status 15	Notes 15	Date 15	Location 15	Owner 15	
16	General	Item 16	Material 16	Specs 16	Qty 16	Unit 16	Cost 16	Status 16	Notes 16	Date 16	Location 16	Owner 16	
17	General	Item 17	Material 17	Specs 17	Qty 17	Unit 17	Cost 17	Status 17	Notes 17	Date 17	Location 17	Owner 17	
18	General	Item 18	Material 18	Specs 18	Qty 18	Unit 18	Cost 18	Status 18	Notes 18	Date 18	Location 18	Owner 18	
19	General	Item 19	Material 19	Specs 19	Qty 19	Unit 19	Cost 19	Status 19	Notes 19	Date 19	Location 19	Owner 19	
20	General	Item 20	Material 20	Specs 20	Qty 20	Unit 20	Cost 20	Status 20	Notes 20	Date 20	Location 20	Owner 20	
21	General	Item 21	Material 21	Specs 21	Qty 21	Unit 21	Cost 21	Status 21	Notes 21	Date 21	Location 21	Owner 21	
22	General	Item 22	Material 22	Specs 22	Qty 22	Unit 22	Cost 22	Status 22	Notes 22	Date 22	Location 22	Owner 22	
23	General	Item 23	Material 23	Specs 23	Qty 23	Unit 23	Cost 23	Status 23	Notes 23	Date 23	Location 23	Owner 23	
24	General	Item 24	Material 24	Specs 24	Qty 24	Unit 24	Cost 24	Status 24	Notes 24	Date 24	Location 24	Owner 24	
25	General	Item 25	Material 25	Specs 25	Qty 25	Unit 25	Cost 25	Status 25	Notes 25	Date 25	Location 25	Owner 25	
26	General	Item 26	Material 26	Specs 26	Qty 26	Unit 26	Cost 26	Status 26	Notes 26	Date 26	Location 26	Owner 26	
27	General	Item 27	Material 27	Specs 27	Qty 27	Unit 27	Cost 27	Status 27	Notes 27	Date 27	Location 27	Owner 27	
28	General	Item 28	Material 28	Specs 28	Qty 28	Unit 28	Cost 28	Status 28	Notes 28	Date 28	Location 28	Owner 28	
29	General	Item 29	Material 29	Specs 29	Qty 29	Unit 29	Cost 29	Status 29	Notes 29	Date 29	Location 29	Owner 29	
30	General	Item 30	Material 30	Specs 30	Qty 30	Unit 30	Cost 30	Status 30	Notes 30	Date 30	Location 30	Owner 30	
31	General	Item 31	Material 31	Specs 31	Qty 31	Unit 31	Cost 31	Status 31	Notes 31	Date 31	Location 31	Owner 31	
32	General	Item 32	Material 32	Specs 32	Qty 32	Unit 32	Cost 32	Status 32	Notes 32	Date 32	Location 32	Owner 32	
33	General	Item 33	Material 33	Specs 33	Qty 33	Unit 33	Cost 33	Status 33	Notes 33	Date 33	Location 33	Owner 33	
34	General	Item 34	Material 34	Specs 34	Qty 34	Unit 34	Cost 34	Status 34	Notes 34	Date 34	Location 34	Owner 34	
35	General	Item 35	Material 35	Specs 35	Qty 35	Unit 35	Cost 35	Status 35	Notes 35	Date 35	Location 35	Owner 35	
36	General	Item 36	Material 36	Specs 36	Qty 36	Unit 36	Cost 36	Status 36	Notes 36	Date 36	Location 36	Owner 36	
37	General	Item 37	Material 37	Specs 37	Qty 37	Unit 37	Cost 37	Status 37	Notes 37	Date 37	Location 37	Owner 37	
38	General	Item 38	Material 38	Specs 38	Qty 38	Unit 38	Cost 38	Status 38	Notes 38	Date 38	Location 38	Owner 38	
39	General	Item 39	Material 39	Specs 39	Qty 39	Unit 39	Cost 39	Status 39	Notes 39	Date 39	Location 39	Owner 39	
40	General	Item 40	Material 40	Specs 40	Qty 40	Unit 40	Cost 40	Status 40	Notes 40	Date 40	Location 40	Owner 40	
41	General	Item 41	Material 41	Specs 41	Qty 41	Unit 41	Cost 41	Status 41	Notes 41	Date 41	Location 41	Owner 41	
42	General	Item 42	Material 42	Specs 42	Qty 42	Unit 42	Cost 42	Status 42	Notes 42	Date 42	Location 42	Owner 42	
43	General	Item 43	Material 43	Specs 43	Qty 43	Unit 43	Cost 43	Status 43	Notes 43	Date 43	Location 43	Owner 43	
44	General	Item 44	Material 44	Specs 44	Qty 44	Unit 44	Cost 44	Status 44	Notes 44	Date 44	Location 44	Owner 44	



City of Houston, Texas
Department of Planning and Development
1001 Main Street, Suite 1000
Houston, Texas 77002
www.houstontx.gov

ALRYER, LLC
1001 Main Street, Suite 1000
Houston, Texas 77002
www.alryer.com

LONGTERRY
INDUSTRIAL
1001 Main Street, Suite 1000
Houston, Texas 77002
www.longterry.com

DIRECTIONS
CONTRACT PLAN

DATE: 10/1/2014
BY: [Signature]

THE INFORMATION CONTAINED HEREIN IS FOR INFORMATIONAL PURPOSES ONLY AND DOES NOT CONSTITUTE A GUARANTEE OF ACCURACY OR A REPRESENTATION OF FACT. THE CITY OF HOUSTON, TEXAS, DOES NOT WARRANT THE ACCURACY OF THE INFORMATION CONTAINED HEREIN.



ZONING CODE SUMMARY

Code	Description	Notes
IND-1	Industrial District 1	Permitted uses include manufacturing, warehousing, and distribution.
IND-2	Industrial District 2	Permitted uses include manufacturing, warehousing, and distribution.
IND-3	Industrial District 3	Permitted uses include manufacturing, warehousing, and distribution.
IND-4	Industrial District 4	Permitted uses include manufacturing, warehousing, and distribution.
IND-5	Industrial District 5	Permitted uses include manufacturing, warehousing, and distribution.



Site = 84 acres
Total Building Size
1,018,000 Sq. Ft.

Table 11.1- BUFFER YARD CHART for NON-RESIDENTIAL DEVELOPMENT		
DEVELOPMENT DISTRICT	ADJACENT DISTRICT	BUFFER YARD REQUIRED
"AG", "IND", "HIO"	All other districts	Type A
"MU", "C-85", "C-74", VSR"	"SFR", "RMST", "CIV", "TNDO"	Type B
"MS", "CIV"	"SFR", "RMST"	Type C
"VSR"	"MS", "MU", "C-85", "C-74"	Type C
"MS", "C-85", "C-74"	"MU", "IND"	Type C
"SFR", "RMST", "TNDO"	All other districts	Type C
"MU"	"MS", "C-85", "C-74", "VSR"	Type D

C-85 would not require buffer because adjacent district would be C-85 & 85-ED-2

11.6 Landscape Requirements

The following buffer yards are hereby established and shall be required where applicable:

Type A Buffer Yard: A high-density screening buffer to substantially block visual contact between adjacent uses with a minimum of 90% opacity.

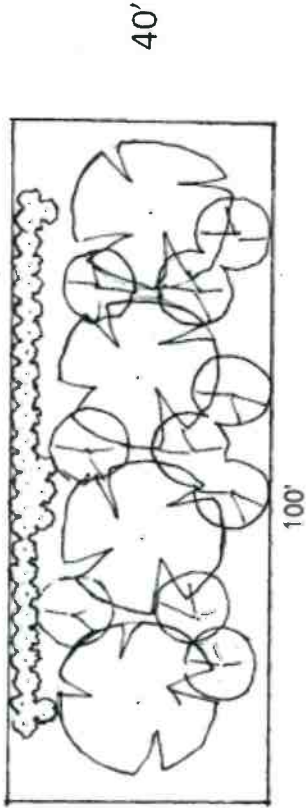


Table 11.2 - PLANTING RATES

Buffer Yard Type	Average Width (ft.)	Minimum/ Maximum Width (ft.)	Evergreen Tree Rate per 100 lf	Canopy Tree		Understory Shrubs	
				Rate	Tree Rate	Tree Rate	Rate
Type A Yard	40	35/65		4/100 lf 25' on center	10/100 lf 10 feet on center	10/100 lf 10 feet on center	33/100 lf 3 feet on center



City of Houston, Texas

ALMEYER, LLC
10001 FERRY
INDUSTRIAL
HOUSTON, TEXAS 77055

10001 FERRY
INDUSTRIAL
HOUSTON, TEXAS 77055

10001 FERRY
INDUSTRIAL
HOUSTON, TEXAS 77055

10001 FERRY
INDUSTRIAL
HOUSTON, TEXAS 77055

10001 FERRY
INDUSTRIAL
HOUSTON, TEXAS 77055

10001 FERRY
INDUSTRIAL
HOUSTON, TEXAS 77055

Minimum 40' buffer on all sides of project site

ZONING CODE SUMMARY

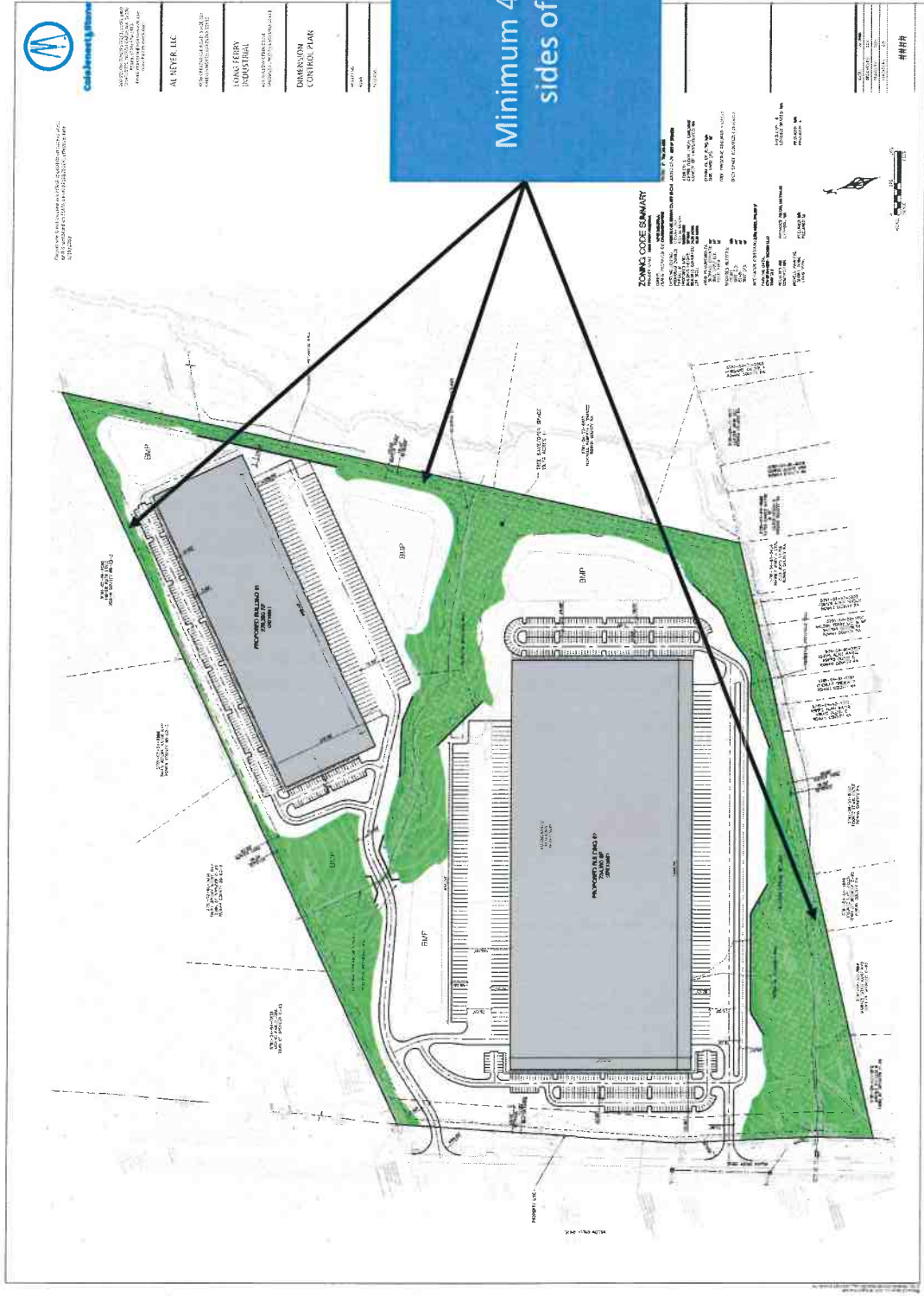
THE FOLLOWING ZONING CODE SUMMARY IS FOR INFORMATIONAL PURPOSES ONLY. IT IS NOT A SUBSTITUTE FOR THE ZONING CODE. THE ZONING CODE IS THE FINAL AUTHORITY. THE ZONING CODE IS SUBJECT TO CHANGE WITHOUT NOTICE. THE ZONING CODE IS THE FINAL AUTHORITY. THE ZONING CODE IS SUBJECT TO CHANGE WITHOUT NOTICE. THE ZONING CODE IS THE FINAL AUTHORITY. THE ZONING CODE IS SUBJECT TO CHANGE WITHOUT NOTICE.

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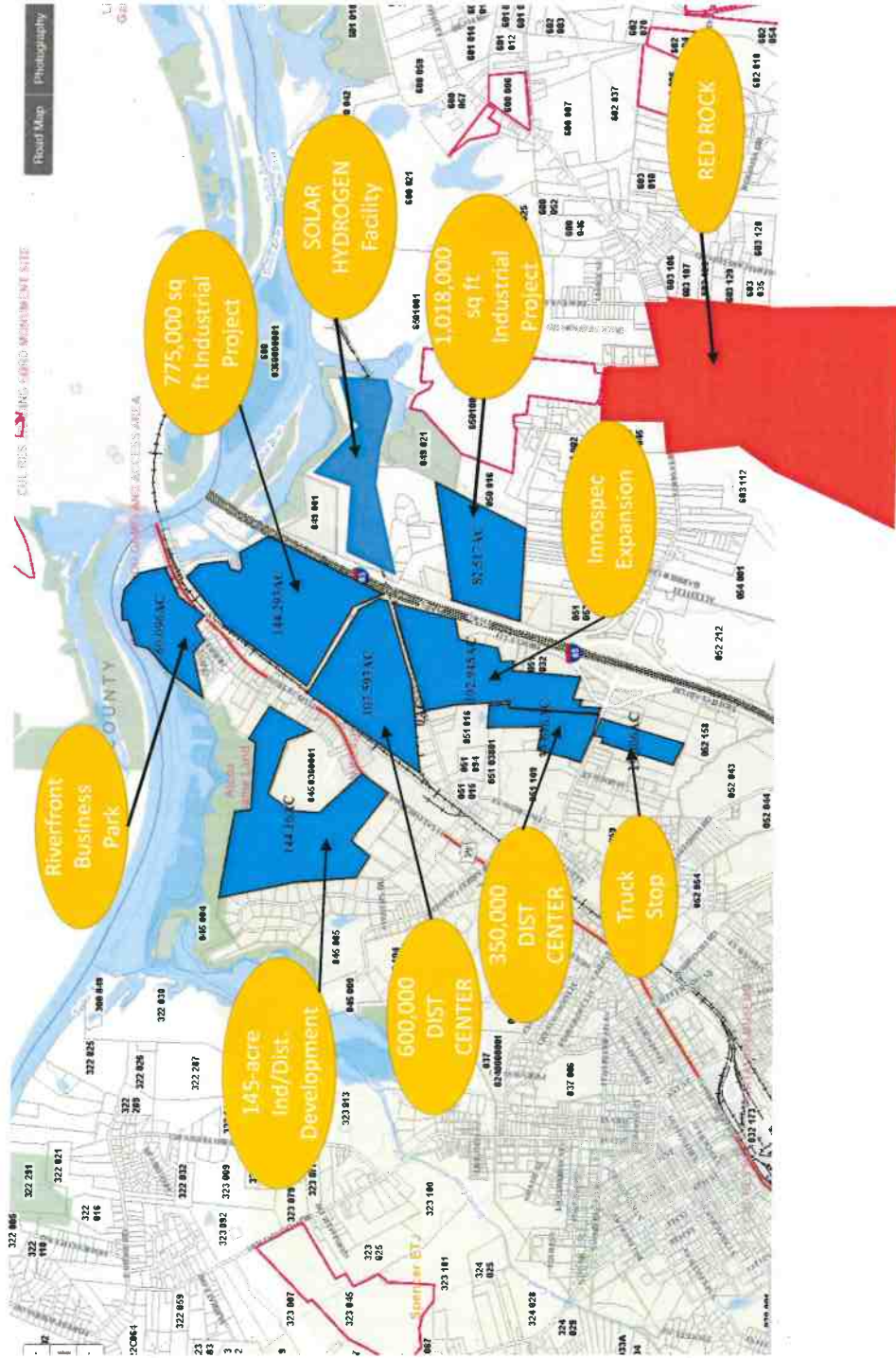
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Light Industrial/Distribution is becoming prevalent land use in this area



Rezoning

1. Neighborhood meeting concerning rezoning
2. Planning Board review and recommendation
3. Public hearing scheduled, advertised, neighboring property owners notified
4. Public hearing held
5. Rezoning approved
6. Rowan County planning dept. notified



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AGENDA ITEM

Board Meeting Date:
2.14.23 Meeting

Issue under Consideration:	Consideration of Growth Boundaries Proposal
Current Status:	Annexation boundaries in ETJ and beyond is debatable between municipalities.
Points to Consider:	This is first step in reaching agreement between municipalities
Financial Impact:	None for this action
Options:	Leave as-is. Approve general boundary line and allow staff to work with other municipalities to determine final division line
Recommendations:	Approve general boundary line and allow staff to work with other municipalities to determine final division line
Department:	Planning

Growth Boundaries

Spencer, Salisbury, East Spencer

Factors Controlling Annexation

Satellite Annexation Controlling Factors:

1. Maximum of three miles from **contiguous** municipal boundary.
2. If closer to another municipality's contiguous boundary, you must have their permission.
3. Annexation must be voluntary.

Purpose of Growth Boundary Agreements

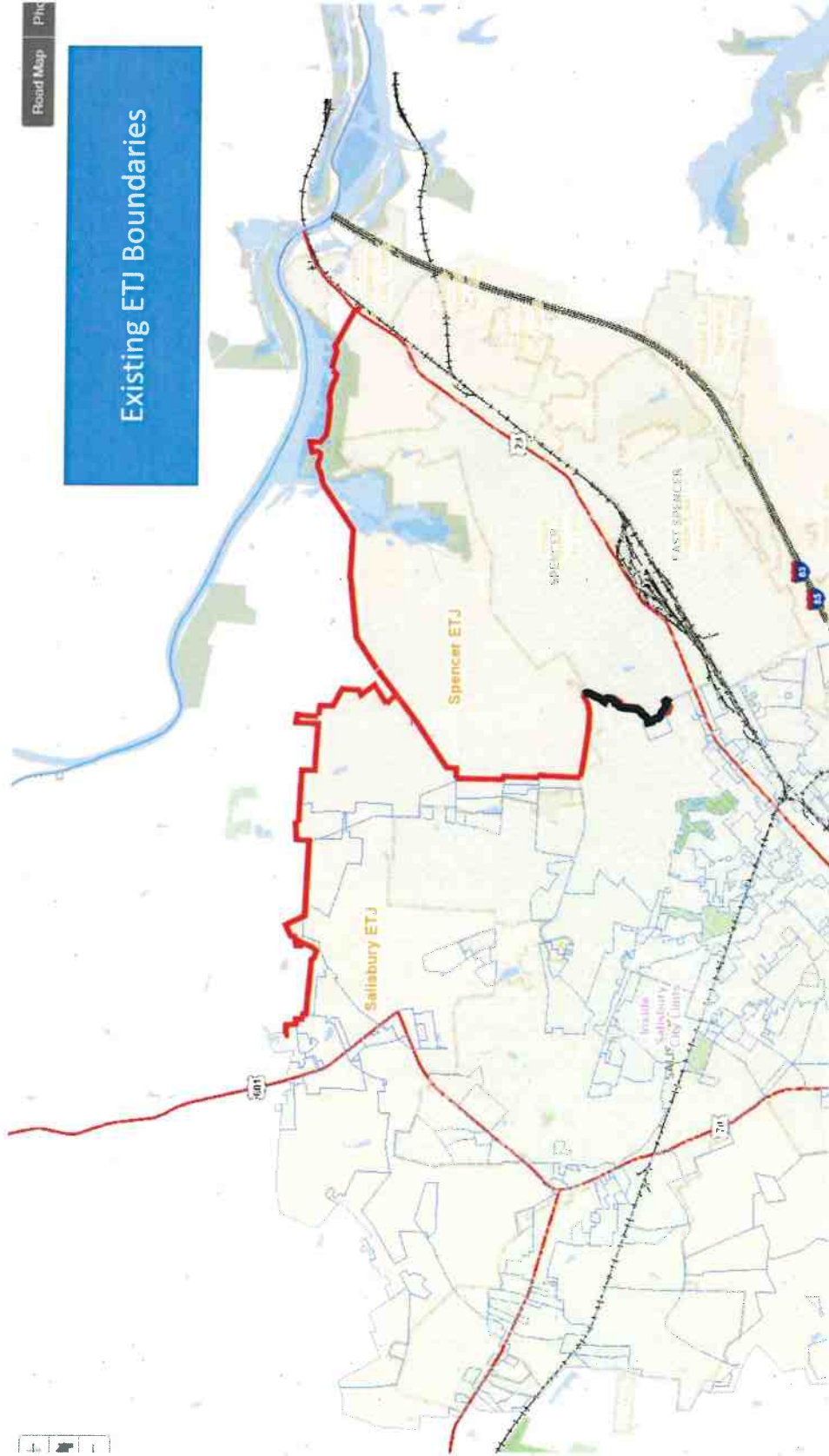
1. Predetermine which properties could be annexed by either town based on item #2 above.
2. Possibly make minor adjustments to current ETJs to avoid developer and municipal service confusion.

Limitations of Agreement

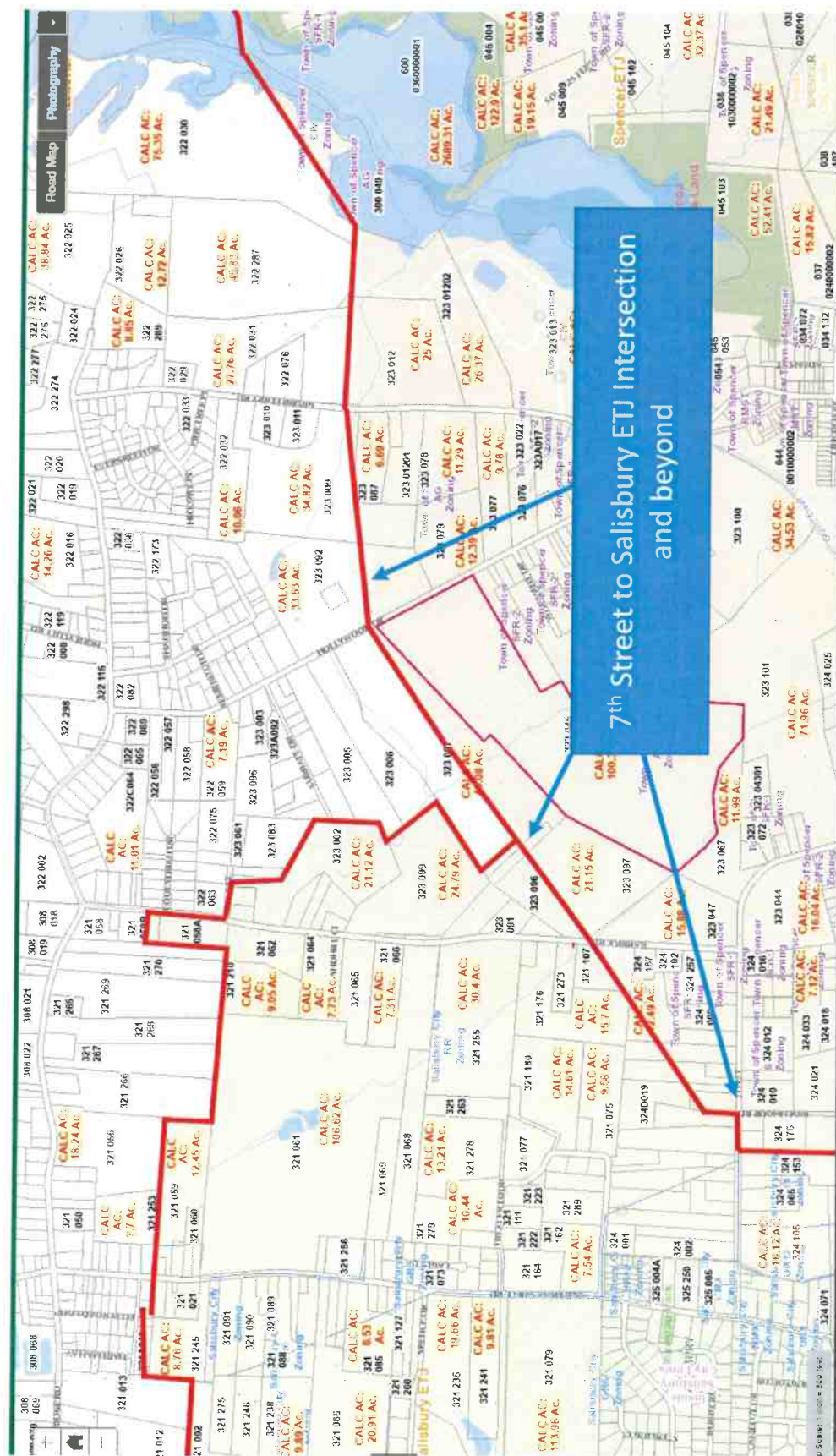
1. Annexation still must be voluntary and as control of connection to utilities within our ETJ is only leverage to encourage annexations, agreements beyond that limit are effectively moot.
2. Growth boundaries shown are NOT meant to show Town's plans for annexation!

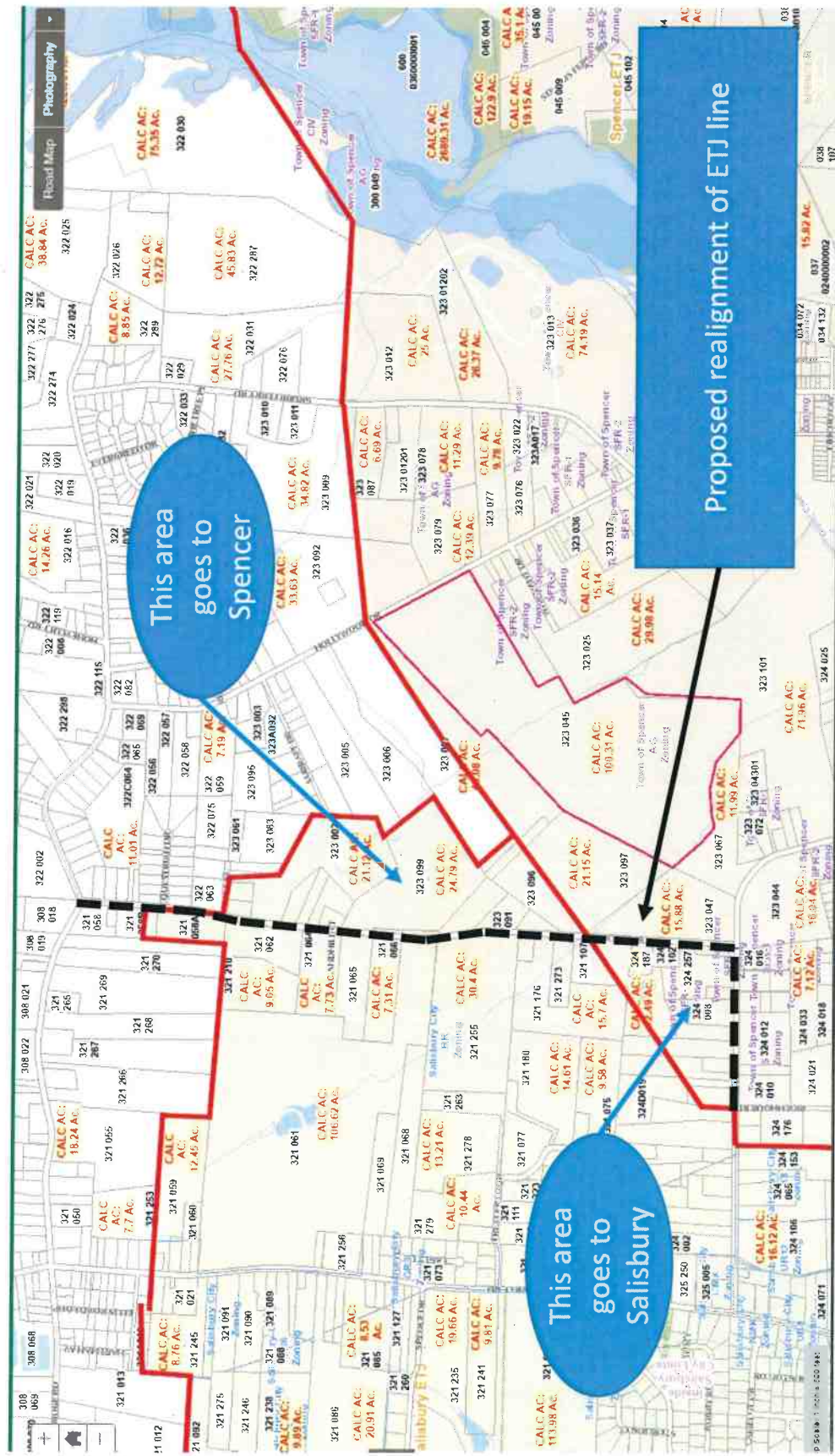
Salisbury/Spencer Growth Boundaries

Existing ETJ Boundaries

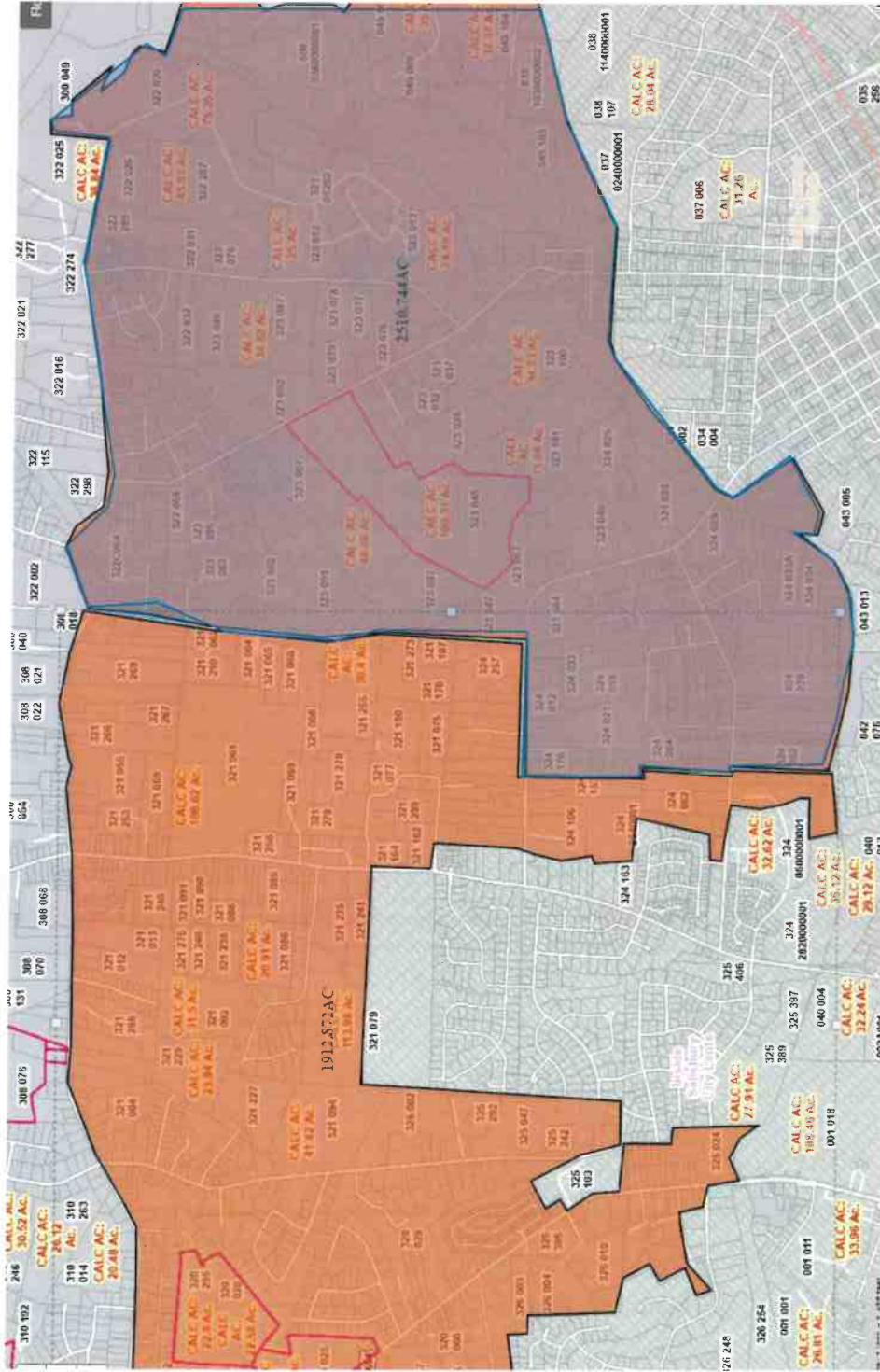






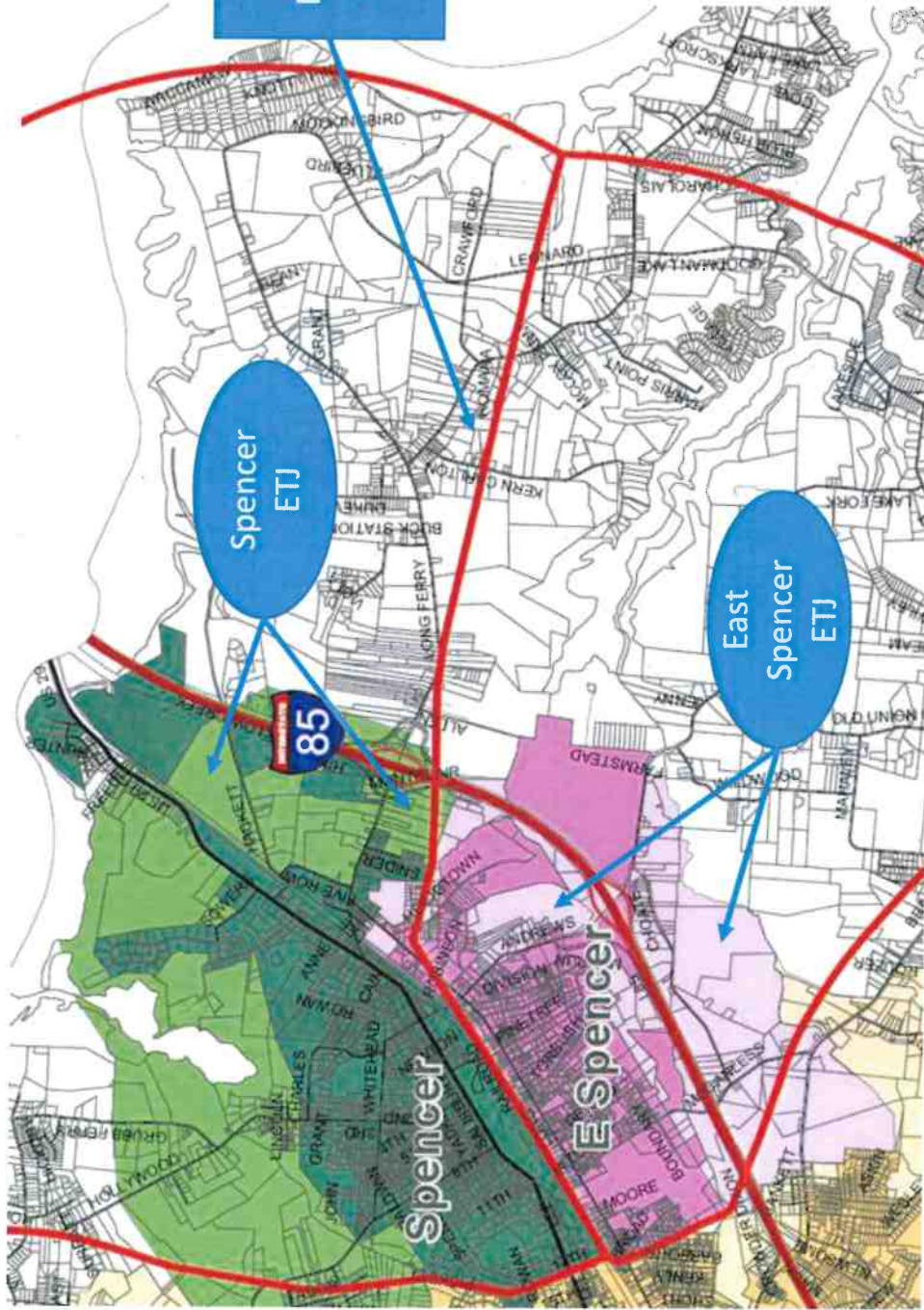


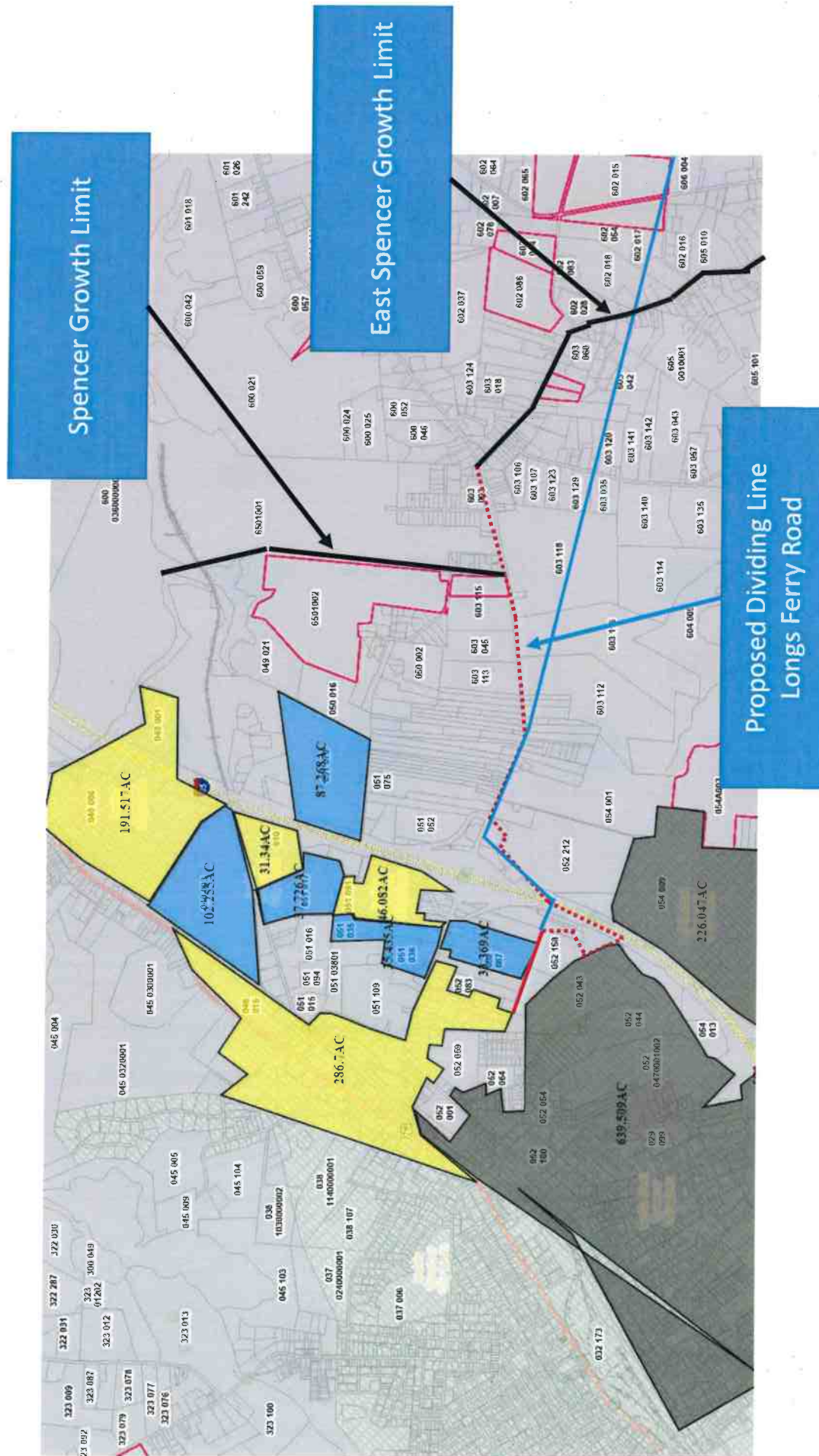
Proposed Growth
Boundaries would
follow new ETJ
boundary and extend
out to Ridge Road



East Spencer/Spencer Growth Boundaries

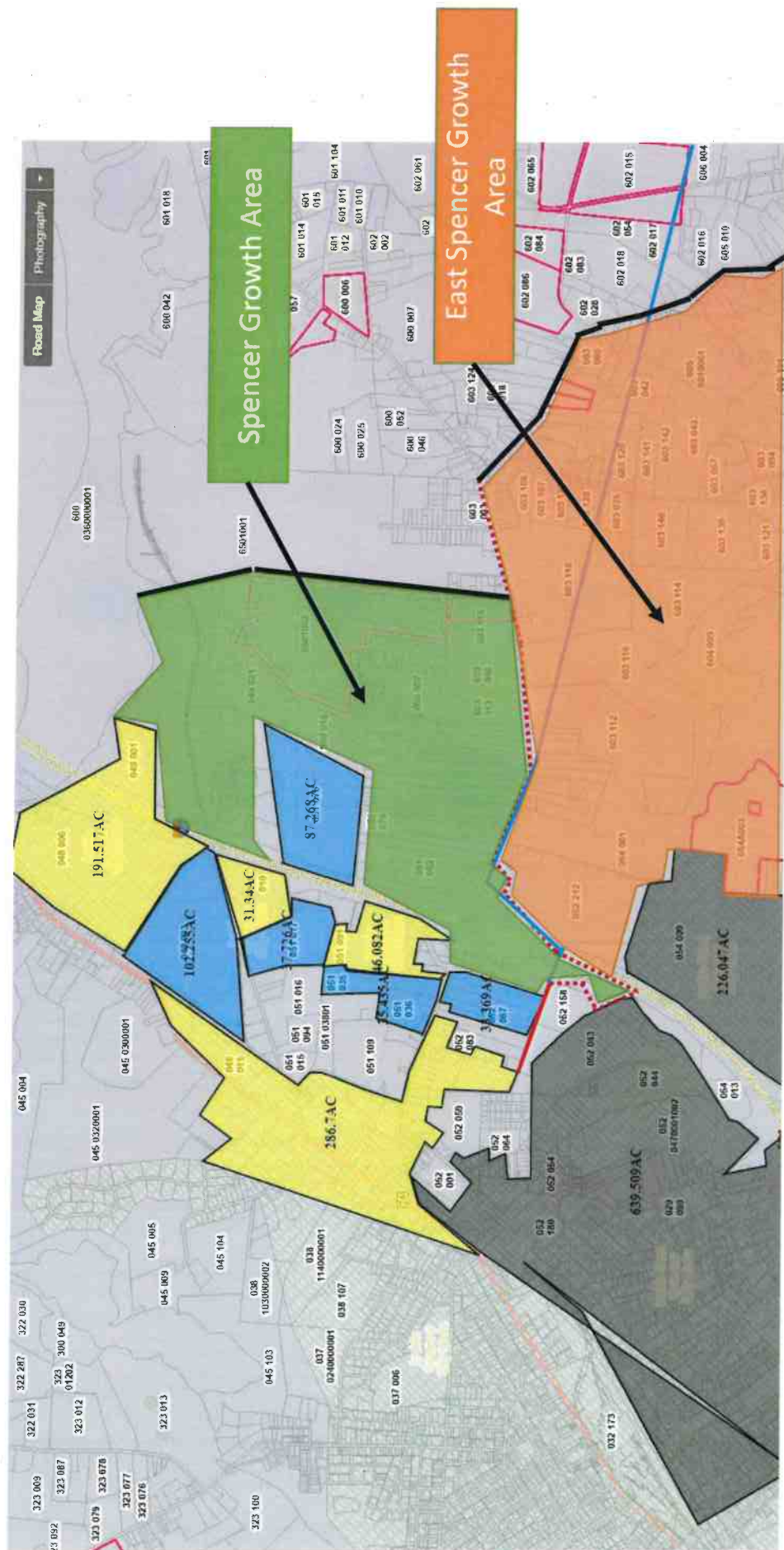
Dividing Line based
on statute criteria











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AGENDA ITEM

Board Meeting Date: 2/14/2023

Issue under Consideration:	Consider amending Town of Spencer Personnel Policy and Procedure Manual - Articles IV and V.
Current Status:	The new Personnel Policy for the Town was adopted in March of 2021 and amended in May of 2022. Staff recommends amendments to Article IV: Recruitment and Selection and Article V: Conditions of Employment, to align with best practices and to improve our ability to recruit and retain talent.
Points to Consider:	The recommended amendment to Section 14 of Article IV would clarify that Sworn Law Enforcement Officers appointed as a lateral transfer who already hold a General Certification with the State would serve the same six-month probationary period as all other staff. The twelve-month probation listed in the original version was intended only for newly (first-time) sworn officers. The recommended amendment to Section 12 of Article V would give the Board of Aldermen the ability to establish the annual safety shoe allowance amount through the budget process, rather than state a dollar amount in the Personnel Policy. This will allow the Town to keep the program consistent with market trends and peer organizations.
Financial Impact:	No impact from amendment to Article IV. Impact of Article V amendment would be determined through annual budget process.
Options:	
Recommendations:	Motion to approve recommended amendments to Town of Spencer Personnel Policy and Procedure Manual - Article VI. Leave Policies
Department:	Town Manager

Draft - Recommended amendment to Article IV: Recruitment and Selection

Employees promoted to a new position will serve another probationary period. A regular employee serving a probationary period following a promotion shall be demoted if unable to perform assigned duties of the new job satisfactorily.

SECTION 12. DEMOTION

Any employee who fails to maintain high standards of personal conduct or whose work is unsatisfactory may be demoted provided the employee shows promise of becoming a satisfactory employee in another position. In addition, an employee who wishes to accept a position with less complex duties and reduced responsibilities may request a voluntary demotion. All demotions shall be made in accordance with the procedures in the Pay Plan Article of this manual. The employee shall be provided with written notice citing the recommended effective date of the demotion, the reasons for the demotion, and the appeal rights (when not voluntary) available to the employee as stated in Separation, Corrective Action and Reinstatement Article VIII of this manual.

SECTION 13. TRANSFER

When a vacancy occurs and an employee eligible for transfer from another department wishes to be considered for the appointment, the employee should notify his supervisor and a written request and application must be forwarded to the Town Manager during the recruitment period for the position. The request for transfer shall be subject to approval of the Town Manager. Any employee who has successfully completed a probationary period may be transferred to any other Town position without serving another probationary period, at the sole discretion of the Town Manager.

SECTION 14. INITIAL PROBATIONARY PERIOD OF EMPLOYMENT – RECOMMENDED AMENDMENT

All employees appointed to a regular ~~(non-Sworn Law Enforcement)~~ position shall serve a probationary period of six (6) months, including Sworn Law Enforcement Officers appointed as a lateral transfer who have General LEO Certification already in place. New Sworn Law Enforcement Officers shall serve a probationary period of twelve (12) months as required by state law. This time period is to be considered a continuation of the selection process. An employee serving a probationary period following initial appointment may be dismissed during the probationary period, without following the policies established in the corrective action process.

In unusual cases, for specific reasons approved by the Town Manager, the initial probationary period may be extended for a maximum of an additional six (6) months. In such cases, the employee must be notified of the purpose of the extension, the conditions and performance expectations, and the length of time of the extension.

SECTION 15. POLICE OFFICER TRAINEE PROGRAM

The Town of Spencer Police Department has implemented a trainee program focused on recruiting future officers who reflect the diversity of the population served by the department, specifically including the cultural and socio-economic composition of the

Draft - Recommended amendment to Article V: Conditions of Employment

Required Safety Shoes

Public Safety, Public Works, and other employees who do not work primarily in office environments must have appropriate footwear. Steel-toed or composite-toed shoes/boots are required to be worn by all Public Works employees. Employees are required to supply their own shoes/boots. Employees will not be able to report to work without the required shoes/boots. The Town offers the following allowance program to offset the cost:

- Each employee required to wear safety shoes is eligible for a boot allowance ~~of up to \$100~~once per fiscal year, at the amount established in the annual budget.
- The Town has an account established with a local vendor, and any amount charged over the ~~\$100~~budgeted allowance will be deducted through the payroll process.
- Alternatively, employees may purchase required footwear at a vendor of their choosing and submit a reimbursement request of up to ~~\$100~~the budgeted amount.
- Each employee must present a receipt of purchase to their department head in either case. The department head will provide the applicable documentation to the Accounting Clerk.
- If an employee voluntarily resigns within thirty (30) days of reimbursement, the employee must refund the Town the full amount of the reimbursement.

Safety Equipment

The Town may supply additional safety equipment (e.g. personal protective equipment) deemed necessary to safely perform the duties and responsibilities of the Town. Any Town-issued safety equipment that must be replaced because of employee neglect and/ or abuse will be replaced at the employee's expense and the employee will be subject to possible disciplinary action.

SECTION 13. SOCIAL AND DIGITAL MEDIA

Purpose

- A. The Town of Spencer is committed to enhancing the traditional communication methods with its various constituents through the use of social and digital media (hereinafter referred to as social media). The Town recognizes that social media is an effective means to communicate quickly and broadly, share information, and interact with colleagues and the public about government matters. As such, the Town supports the use of social media to enhance communication, collaboration, information exchange, and when appropriate in a designated or limited public forum to facilitate citizen involvement, interaction and feedback in specific issues involving the government's business.
- B. This Policy is adopted to provide guidance and information both to the public and for the Town's use of social media, including but not limited to, web and mobile phone applications, blogs, photo and video sharing sites, micro-blogging, social

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AGENDA ITEM

Board Meeting Date: 2/14/2022

Issue under Consideration:	Consider approving a change to the classification/compensation system to amend the following classifications: Police Officer, Police School Resource Officer, Police Corporal, Police Detective, Police Sergeant
Current Status:	The Town's 2020 Compensation and Classification Plan, combined with a structural adjustment to the Pay Plan in the FY23 budget, have allowed the Town to recruit and retain a talented and professional staff. Staff has identified that all neighboring and other local organizations now have higher starting Law Enforcement Officer compensation than the Town currently offers.
Points to Consider:	Staff recommends a two grade adjustment to the following classifications in order to stay competitive in our local and regional market: Police Officer (14-16), Police School Resource Officer/Corporal/Detective (15-17), Police Sergeant (17-19). For example, changing Police Officer to Grade 16 would increase the annual minimum pay from \$39,421 to \$43,461. A corresponding 10 percent increase to the pay rates of each staff person in one of these classifications would be effective February 13, 2023.
Financial Impact:	Staff estimates a cost of \$26,000 (including benefits) for the remainder of FY23. A full year cost would be a little over \$70,000. Current year revenue trends support this adjustment.
Options:	
Recommendations:	Motion to approve a change to the classification/compensation system to amend the following classifications as recommended: Police Officer, Police School Resource Officer, Police Corporal, Police Detective, Police Sergeant, and to adopt an associated budget amendment.
Department:	Town Manager

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
FY 22-23 ANNUAL BUDGET
ORDINANCE 23-02
FEBRUARY 14, 2022

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2022 and ending on June 30, 2023:

Section 1. The Town's Sales and Use Tax Revenues have exceeded budget expectations each month and the Town would like to use these additional revenues to support an increase in selected salaries in the Police Department.

Section 2. To amend the FY 22-23 revenue and expense appropriations as follows:

Revenues

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-3231-000	1% Sales Tax (Art 39)	\$362,118	\$370,858	\$ 8,740
10-3232-000	½% Sales Tax (Art 40)	226,639	232,109	5,470
10-3233-000	½% Sales Tax (Art 42)	178,446	182,753	4,307
10-3235-000	½% Sales Tax (Art 44)	310,033	317,516	7,483
	Total			<u>\$26,000</u>

Expenses/Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-4310-121	Salaries	\$709,357	\$729,957	\$20,600
10-4310-181	FICA	54,298	55,938	1,640
10-4310-182	Retirement	90,729	93,429	2,700
10-4310-184	401K Contribution	34,634	35,694	1,060
	Total			<u>\$26,000</u>

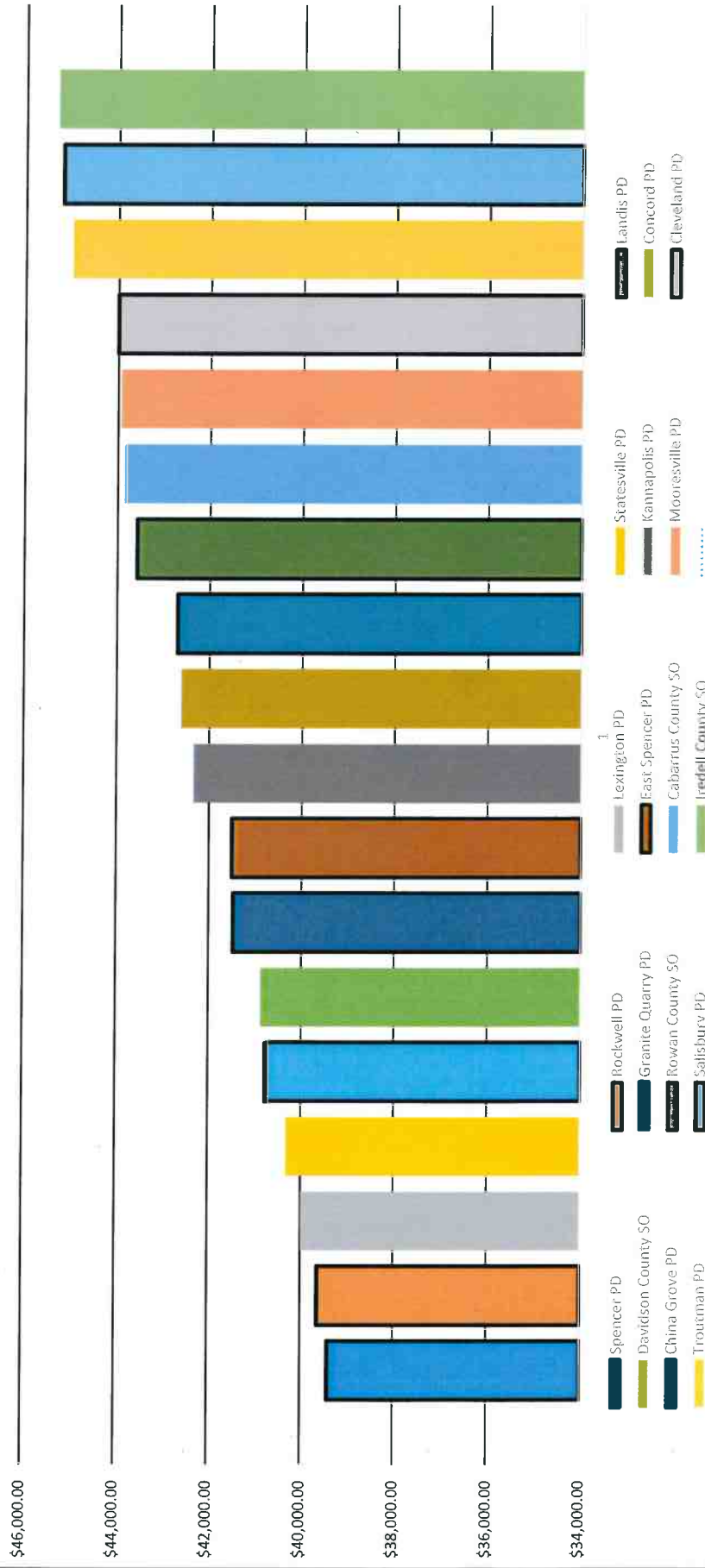
Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 14th, day of February, 2023.

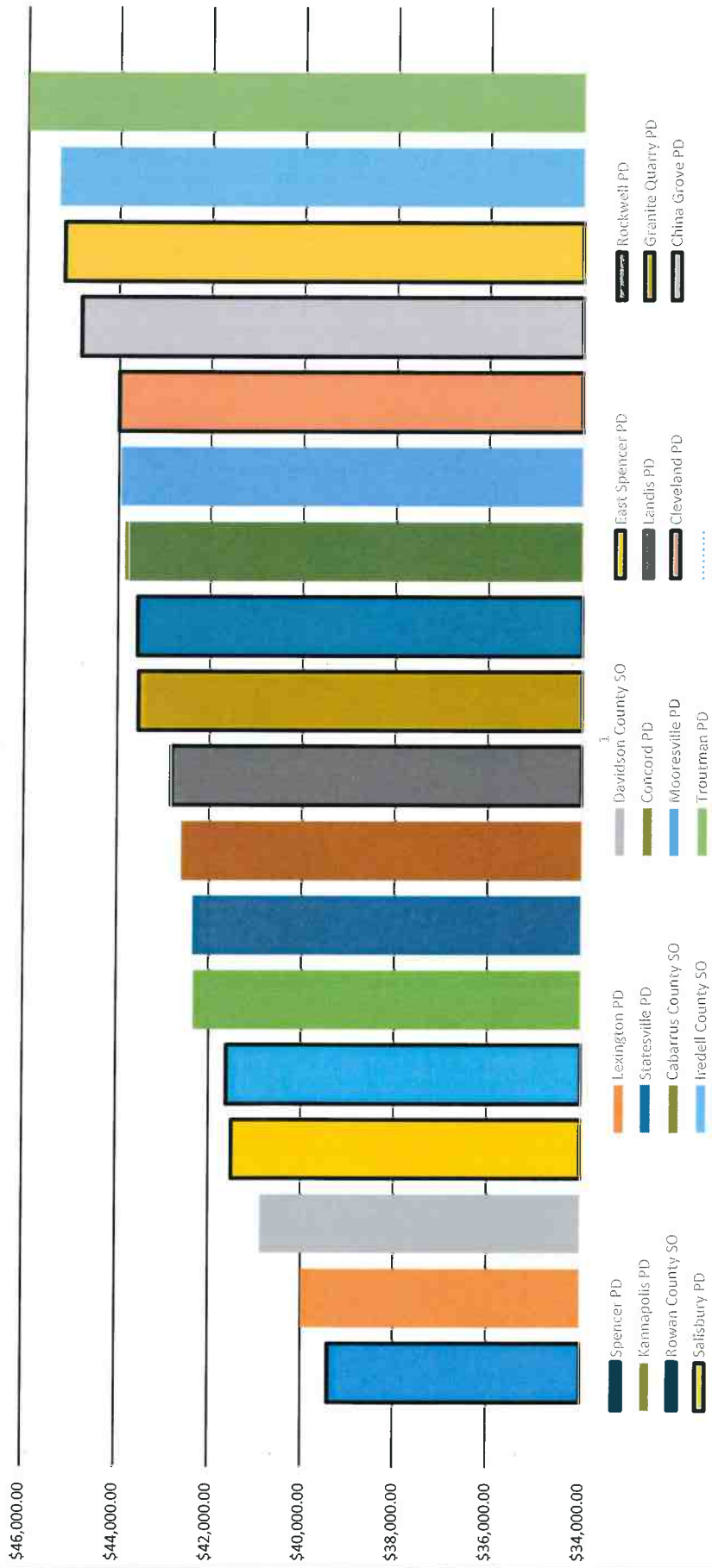
Tammy Hatley, Town Clerk

Jonathan Williams, Mayor

Department Salary Comparison - No Experience



Department Salary Comparison - Six Month



Agency Hiring Incentive Comparison

Agency	Service Years	Professional Certification	College Education	Bilingual Incentive	Signing Bonus	Six Month Increase	Shift Differential Pay
Spencer PD	✓						
Rowan County SO	✓	✓	✓	✓			
China Grove PD	✓	✓	✓			✓	
Salisbury PD	✓	✓	✓		✓		
Landis PD	✓	✓	✓			✓	✓
Rockwell PD	R	R	R			✓	
Granite Quarry PD	S	S	S			✓	
East Spencer PD	S	S	S				
Cleveland PD	S	S	S	S			
Kannapolis PD	✓	✓	✓	✓			✓
Cabarrus County SO	✓	✓	✓				
Concord PD	✓	✓	✓	✓			
Iredell County SO	✓	✓	✓		✓		✓
Troutman PD	✓	✓	✓	✓		✓	
Statesville PD	S	S	S			✓	
Mooreville PD	✓	✓	✓				
Davidson County SO	S	S	S		✓		
Lexington PD	S	S	S				

Legend: S = Subjective/Individual Evaluation

R = Requested

New Hire Onboarding Cost

Description	Notes	Cost
BLET Course Fee		\$300.00
BLET Books/Manual		\$800.00
BLET Training Uniform		\$150.00
BLET Training Salary	720 Hours Minimum	\$12,340.00
Total BLET Cost		\$13,590.00
Background Investigation		\$750.00
Psychological Evaluation		\$400.00
Medical Examination		\$85.00
Drug Screening		\$83.00
Qualification		\$120.00
Total Background Investigation/Hiring Cost		\$1,438.00
Ballistic Vest		\$800.00
Basic Uniform Allotment	3 pants/4 shirts/hat/coat/boots	\$850.00
Total Uniform Cost		\$1,650.00
Field Training	Minimum 42 shifts @ base salary	\$9,097.20
Extended/Remedial Field Training	14 shifts @ base salary	\$3,032.40
Total Field Training Cost		\$9,097.20 - \$12,129.60

Total Financial Impacts

BLET Cadet: \$25,775.20 - \$28,807.60

Lateral Police Transfer: \$12,185.20 - \$15,217.60

Pay Study Agency Notes

East Spencer – Base Pay no experience \$41500.00, individual applicant reviewed for potential additional incentives.

Cleveland - \$44000.00 average pay, no fixed pay structure, each case is subjective.

Granite Quarry – Base Pay \$41,471.00, 5% increase after 6 months = \$43,545.00, individual applicant reviewed for potential additional incentives.

Rowan County SO – Base Pay \$43,575.93, ½ % per year for prior service, Educational Incentives: 2% AA, 4% BA, 5% Spanish fluency, Professional Certification Incentives: 2% General Certification, 3% Intermediate Certification, 4% Advanced Certification.

Rockwell PD – Base Pay \$39635.00, 5% increase after 6 months = \$41,616.75 (requested this year: ¾% per year of service, 2% AA, 3% BA, 4% MA, Intermediate 2%, Advanced 3%

Kannapolis PD – Base Pay \$42336.00, prior experience incentive up to 15%, educational incentive: AA 1.5%, BA 3%, Bilingual incentive \$2600, \$2/hr night shift differential, \$1/hr mid-shift differential

Landis PD – Base Pay \$40,776.75, 5% increase after 6 months = \$42815.59, night shift \$1/hr incentive pay, education incentive: AA 2.5%, BA 5%, Intermediate \$1000, Advanced \$2000, FTO \$1500, Chem Analyst \$750, POII \$2500, MPO \$2500.

Lexington PD – Base Pay \$40,000.00, individual evaluation for additional incentives.

Cabarrus County SO – Base Pay \$43,854.72, HR formula for prior experience, training, and education determines total incentive above base pay.

Davidson County SO – Base Pay \$40,876.74, individual evaluation for additional incentives.

Statesville PD – Base Pay \$40,331.20, 5% increase after 6 months = \$42,347.76, individual evaluation for additional incentives.

Iredell County SO – Base Pay \$45,314.00 day shift perm, \$47,498.00 rotating shifts, \$49,682.00 night shift, % per year of service, up to 6% training certifications, up to 7.5% educational incentives, \$2500 signing bonus

Mooresville PD – Base Pay \$43,951.00, % for prior years of experience, professional training, and college education.

Salisbury PD – Base Pay \$45,190.48, 5% after 12 months, = \$47,450, \$2000 signing bonus, 1% per year of prior service, education bonus: AA \$1000, BA \$2000, MA \$2500, Professional Certification incentives.

China Grove PD – Base Pay \$42,680.00, 5% increase after 6 months = \$44,815.00, 1% per year of prior service, education incentives: AA 5%, BA 10%, Intermediate 3%, Advanced 4%, POII 5%

Concord PD – Base Pay \$42,609.00, % per year up to 15% for prior services, 2.5% military, 5% bilingual, educational pay: bonus AA \$1000, BA \$2000, MA \$3000

Troutman PD – Base Pay \$45,000.00, 5% increase after 6 months = \$47,250.00, % for years of prior service, education, professional certification, and bilingual incentives.



Monthly Activity Report

Planning, Zoning & Subdivision Administrator

January 2023

	<u>Location</u>	<u>Activity</u>	<u>Action</u>
12.28.22	US HWY 29	Property line questions	Answered questions
12.28.22	Hawkinstown Rd	Townhome project preliminary drawings	reviewed
12.28.22	Long Ferry Rd	Johnson Development paperwork	Drafted final forms
1.3.23	Stanback Forest	Camping and hunting sites found	Staff discussion
1.3.23	all	ETJ board membership flyer	Provided edits
1.3.23	Steeplechase	Storage building permit application	Answered questions
1.3.23	Salisbury Ave	Restriping project	Review and comment on drawings
1.4.23	10 th St	Questions about stormwater drainage issues	Answered questions
1.4.23	5 th St	Met with property owner concerning code violation issues	Found compromise
1.4.23	4 th St	Residential fence permit	Issued permit
1.4.23	Salisbury Ave	Met with property owner about vehicle storage on property	Advised of needed resolution
1.5.23	All	Zoom meeting on mural projects	Participated
1.5.23	Long Ferry Rd	Corridor study meeting with Rowan County, MPO and consultant	Participated
1.5.23	I-85, East Spencer	Questionnaire concerning possible new I-85 interchange	Answered questions
1.5.23	N Salisbury Ave	Medical office expansion plans	Answered questions
1.5.23	Office	Preagenda meeting	Attended
1.6.23	Salisbury Ave	Questions concerning rezoning for residential use	Answered questions
1.9.23	All	PODs permit application	Drafted
1.9.23	All	Christmas lights program meeting	Attended meeting
1.9.23	Office	Planning board meeting	Attended meeting
1.9.23	Office	2023 Planning Projects document	Drafted and distributed

1.10.23	17 th St	Zoning permit questions	Answered questions
1.11.23	Willow Creek Dr	Zoning questions	Answered questions
1.11.23	Salisbury Ave	Retaining wall questions	Answered questions
1.11.23	17 th St	Curb cut questions	Answered questions
1.11.23	Long Ferry Rd	Setback questions for property zoned C-85	Answered questions
1.11.23	17 th St	Zoning permit for building addition	Issued permit
1.11.23	N Salisbury Ave	Questions concerning assisted living facility	Answered questions
1.12.23	Office	Met with East Spencer manager on growth boundaries	Attended meeting
1.12.23	Office	Great Trails State project meeting	Attended meeting
1.12.23	Willow Creek Rd	coordinated rezoning neighborhood meeting	Discussed with applicant
1.12.23	Hackett St	Fisher Lamb development meeting	attended
1.12.23	S Carolina Ave	Fence permit	Issued permit
1.13.23	Office	Clerk position interview team	Participated
1.13.23	4 th St	Subdivision questions	Answered questions
1.13.23	Willow Creek Dr	Solar hydrogen production facility questions	Answered questions
1.13.23	Office	Researched hydrogen production facility to make sure this wasn't going to go, "BOOM!"	Wiped sweat from brow
1.13.23	Office	CORE program meeting	Participated
1.13.23	Hendrix	Meeting with NC Finishing Co property on development status	Attended lunch meeting
1.13.23	Longs Ferry Rd	Met with developer of truck wash facility	Answered questions
1.13.23	Willow Creek Dr	Annexation of Neyer Dev property	Started process
1.18.23	Office	MPO TCC meeting	Participated
1.18.23	Spencer Ave	Zoning permit for roofing work	Issued permit
1.18.23	N Salisbury Ave	Questions concerning auto repair business	Answered questions
1.18.23	Office	HPC tree ordinance	Staff discussion
1.18.23	S Salisbury Ave	Car dealership questions	Answered questions
1.18.23	Willow Creek	Development timeline discussions with developer	Discussions
1.18.23	Office	Community safety meeting	Attended
1.19.23	Salisbury Ave	Online meeting for restriping project	Attended

1.19.23	Office	Met with Salisbury planner on various issues	Attended meeting
1.23.23	Office	Online meeting concerning fire protection requirements for Neyer project	Attended meeting
1.23.23	Longs Ferry Rd	Met with local developer about commercial development	Shared development information about area
1.23.23	5 th St	Digital sign for church	Reviewed requirements and sent to HPC for review
1.23.23	Long Ferry Rd	Truck Stop developer about revised site plan	Discussion
1.24.23	Office	Planning Board meeting packet	Prepared and distributed
1.24.23	Willow Creek	Notice for public hearings	Prepared and sent out
1.24.23	Yadkin Museum	Meeting with property owners	Attended meeting
1.24.23	Office	Miller Ferry VFD annexation notification	Sent out and discussion with mayor
1.25.23	Office	Position paper on VFDs vs Annexation	Prepared and shared with mayor and manager
1.26.23	7 th St	Questions on development process for townhome project	Answered questions
1.26.23	Office	Questions from Rep. Warren on EB-5861 funding request	Answered questions
1.26.23	Meadow St	Traffic control questions from developer	Answered questions
1.27.23	Long Ferry Rd	Questions on commercial development opportunities	Answered questions
1.27.23	Long Ferry Rd	Annexation certification for Johnson Dev project	Provided paperwork



January 2023 Case Status Report

1/1/2023 - 1/27/2023

Case #	Case Date	Main Status	Last Status Change Date	Complaint Received	Violation Address	Nature of Complaint
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Group: Closed

202300016	1/23/2023	Closed	1/23/2023	Email	307 N. Yadkin Ave	Shopping carts piling up in front of apartments
202300010	1/18/2023	Closed	1/23/2023	Site Visit	610 Grants Crossing LN	SUV Parked on yard
202300008	1/13/2023	Closed	1/19/2023	Phone Call	800 3rd St	Landlord refuses to repair plumbing
202300001	1/3/2023	Closed	1/19/2023	Phone Call	812 S. Yadkin Ave	Commercial truck parked on side of road causing an obstruction to traffic
202107127	10/22/2021	Closed	1/26/2023	Site Visit	314 N Rowan Ave	Garage roof in backyard is sagging

Group Total: 5

Group: Enforced Abatement

202200386	12/28/2022	Enforced Abatement	1/10/2023	Phone Call	405 S Iredell Ave	Home has leaking water lines
202200368	12/6/2022	Enforced Abatement	1/23/2023	Site Visit	1030 S Salisbury Ave	Use of property doesn't align with zoning
202200363	11/30/2022	Enforced Abatement	1/25/2023	Site Visit	904 S Salisbury Ave	Broken window on the front porch

Group Total: 3

Group: Notice of Lien

202200366	12/1/2022	Notice of Lien	1/27/2023	Site Visit	1108 N Salisbury Ave	Junk pile in backyard

Group Total: 1

Group: Open

202300075	1/27/2023	Open	1/27/2023	Site Visit	500 Salisbury Ave	vehicle parked in grass

202300074	1/27/2023	Open	1/27/2023	Site Visit	312 North Rowan Ave	Vehicle parked in grass
202300073	1/27/2023	Open	1/27/2023	Site Visit	229 North Yadkin Ave	Parked on Grass
202300072	1/27/2023	Open	1/27/2023	Site Visit	105 West Newton St	Parking on grass
202300071	1/27/2023	Open	1/27/2023	Site Visit	1100 Charles Street	Parking on front lawn
202300070	1/27/2023	Open	1/27/2023	Site Visit	603 Seventh Street	Parked on the grass
202300069	1/27/2023	Open	1/27/2023	Site Visit	101 Third Street	Parking on Grass
202300068	1/27/2023	Open	1/27/2023	Site Visit	1816 Third Street	Parking on side of house
202300067	1/27/2023	Open	1/27/2023	Site Visit	676 South Hudson	parked on grass
202300066	1/25/2023	Open	1/27/2023	Site Visit	201 second St	parked in grass
202300063	1/26/2023	Open	1/26/2023	Site Visit	314 N. Rowan Ave	Roof of garage with extreme sagging in the middle
202300062	1/25/2023	Open	1/26/2023	Site Visit	1101 3rd St	Parked on side of house
202300061	1/25/2023	Open	1/27/2023	Site Visit	410 Pinecraft	Parked across from 410 in grass
202300058	1/25/2023	Open	1/26/2023	Site Visit	916 South Yadkin	Park on grass
202300057	1/25/2023	Open	1/26/2023	Site Visit	109 Alexander Ave	parked on front Yard
202300056	1/25/2023	Open	1/25/2023	Site Visit	800 3rd St	Indoor furniture on the front porch
202300052	1/23/2023	Open	1/26/2023	Site Visit	902 5th Street	parked on side on grass
202300050	1/23/2023	Open	1/26/2023	Site Visit	215 North Rowan Ave	in grass in front yard
202300048	1/23/2023	Open	1/26/2023	Site Visit	500 1st Street	Parked on grass front side of house
202300047	1/23/2023	Open	1/26/2023	Site Visit	900 Second St	Parked on Grass
202300043	1/23/2023	Open	1/26/2023	Site Visit	301 Meadow St	Parked on Side Yard
202300041	1/23/2023	Open	1/26/2023	Site Visit	911 South Spencer Ave	Parked on Side of House
202300040	1/23/2023	Open	1/26/2023	Site Visit	401 Eight Street	Parked on side of house
202300038	1/23/2023	Open	1/26/2023	Site Visit	198 North Yadkin	Parked on Grass
202300036	1/23/2023	Open	1/26/2023	Site Visit	1105 Third St	Parked on side on home

202300035	1/23/2023	Open	1/26/2023	Site Visit	407 Jordan Ave	Parked on Grass
202300033	1/23/2023	Open	1/26/2023	Site Visit	107 Alexander Ave	Parked in Front Lawn
202300032	1/23/2023	Open	1/27/2023	Site Visit	609 South Whitehead Ave	Parked On Front Lawn
202300028	1/23/2023	Open	1/26/2023	Site Visit	511 South Iredell Ave	parked on side of the house
202300026	1/23/2023	Open	1/26/2023	Site Visit	500 2nd Street	Parked on side grass
202300023	1/23/2023	Open	1/26/2023	Site Visit	505 N Rowan Ave	Parked on side of House
202300020	1/23/2023	Open	1/26/2023	Site Visit	1116 N Salisbury Ave	Parked on Grass
202300019	1/23/2023	Open	1/26/2023	Site Visit	206 sowers ferry	parked on the grass in the front yard
202300018	1/23/2023	Open	1/26/2023	Site Visit	207 Sowers Ferry Rd	Red Toyota Camry Parking on grass in side yard on right
202300015	1/18/2023	Open	1/19/2023	Site Visit	1009 4th St	Refrigerator and debris in the backyard
202300014	1/18/2023	Open	1/18/2023	Portal Complaint	124 11th St	Sewage backing up in home
202300013	1/18/2023	Open	1/18/2023	Site Visit	507 Meadow St	Recliner made for indoors on front porch
202300012	1/18/2023	Open	1/18/2023	Site Visit	507 Meadow St	Front yard has trash and debris
202300011	1/18/2023	Open	1/18/2023	Site Visit	507 Meadow St	Silver Ford Focus parked in front yard
202300004	1/6/2023	Open	1/6/2023	Site Visit	207 W 17th St	Parking grass next to driveway
202300000	1/25/2023	Open	1/27/2023	Site Visit	111 South Rowan Ave	car in front yard

Group Total: 41

Group: Voluntary Abatement

202300065	1/26/2023	Voluntary Abatement	1/27/2023	Site Visit	1103 third st	Parking on Grass
202300060	1/25/2023	Voluntary Abatement	1/27/2023	Site Visit	111 N Rowan Ave	Parked in front yard on the gass
202300059	1/25/2023	Voluntary Abatement	1/27/2023	Site Visit	511 10th St	Parked in grass
202300055	1/23/2023	Voluntary Abatement	1/26/2023	Site Visit	911 South Yadkin Ave	parked on side of yard

202300054	1/23/2023	Voluntary Abatement	1/26/2023	Site Visit	501 Ninth Street	parked in front yard
202300053	1/23/2023	Voluntary Abatement	1/26/2023	Site Visit	701 south Carolina	side yard
202300051	1/23/2023	Voluntary Abatement	1/27/2023	Site Visit	207 Sowers Ferry	side of house on grass
202300049	1/23/2023	Voluntary Abatement	1/26/2023	Site Visit	904 Second St	Park in grass
202300045	1/23/2023	Voluntary Abatement	1/26/2023	Site Visit	609 Second St	Parked on Side of house
202300044	1/23/2023	Voluntary Abatement	1/26/2023	Site Visit	604 Second ST	Parked on Front Yard
202300042	1/23/2023	Voluntary Abatement	1/26/2023	Site Visit	1003 South Rowan Ave	Parked on side of house
202300039	1/23/2023	Voluntary Abatement	1/26/2023	Site Visit	212 Jefferson St	Parked on grass
202300037	1/23/2023	Voluntary Abatement	1/26/2023	Site Visit	910 Third st	Parked on side
202300034	1/23/2023	Voluntary Abatement	1/26/2023	Site Visit	112 Alexander Ave	Parked on side of home (Grass)
202300031	1/23/2023	Voluntary Abatement	1/26/2023	Site Visit	600 South Rowan Ave	Parked On Front Lawn
202300030	1/23/2023	Voluntary Abatement	1/26/2023	Site Visit	501 Oak Wood Drive	Parked on Front Lawn
202300029	1/23/2023	Voluntary Abatement	1/26/2023	Site Visit	606 Third Street	Parked on Sidewalk
202300027	1/23/2023	Voluntary Abatement	1/26/2023	Site Visit	205 South Rowan	parked on sidewalk
202300025	1/23/2023	Voluntary Abatement	1/26/2023	Site Visit	113 W 17th Street	parked in front yard
202300024	1/23/2023	Voluntary Abatement	1/26/2023	Site Visit	105 West Newton	parked on sidewalk
202300022	1/23/2023	Voluntary Abatement	1/27/2023	Site Visit	112 Cain St	parked on grass
202300021	1/23/2023	Voluntary Abatement	1/27/2023	Site Visit	805 N Rowan Ave Ext	parked on grass, side of house
202300017	1/23/2023	Voluntary Abatement	1/25/2023	Site Visit	228 Earnhardt St	Trash in front and back yard
202300009	1/18/2023	Voluntary Abatement	1/25/2023	Site Visit	605 GrantsCrossing	Parking in front yard
202300007	1/6/2023	Voluntary Abatement	1/9/2023	Site Visit	511 7th St	Car parked in front yard
202300006	1/6/2023	Voluntary Abatement	1/9/2023	Site Visit	515 7th St	parked car on side of home without an improved surface

202300005	1/6/2023	Voluntary Abatement	1/9/2023	Site Visit	1700 S Rowan Ave	SUV and attached trailer parked in front yard
202300003	1/6/2023	Voluntary Abatement	1/9/2023	Site Visit	213 W 17th St	Parking on grass in front yard
202300002	1/6/2023	Voluntary Abatement	1/9/2023	Site Visit	215 W 17th St	Parked car on grass next to driveway
202200387	12/29/2022	Voluntary Abatement	1/4/2023	Site Visit	204 10th St	Trash and debris in backyard
202200384	12/27/2022	Voluntary Abatement	1/17/2023	Site Visit	415 Pinecroft Ln	Junk pile
202200377	12/15/2022	Voluntary Abatement	1/10/2023	Site Visit	106 8th St	Accessory structure being erected without a town permit
202200026	3/2/2022	Voluntary Abatement	1/19/2023	Site Visit	705 N Salisbury Ave	Junk pile in front yard

Group Total: 33

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Total Records: 83

1/27/2023

Code Enforcement Office

Monthly Report

January 2023 Highlights

- 66 total Cases, 35 Open, 31 Closed
- Year to Date: 66 Cases
- Notice of Violations: 1
- Scheduled Hearing: 314 N. Rowan Ave, Parcel (035-062) *see Exhibit A below*
- Completed Hearings: 3 each;
 - 1030 S. Salisbury Ave, Parcel (030-108); Status: Compliance by deadline
 - 911 2nd St, Parcel (034-149); Status: No Show, Deadline Feb 28, 2023
 - 804 S. Salisbury Ave, Parcel (032-086); Status: productive, deadline Feb 28, 2023
- Parking Violations: 54 Total, 29 voluntary compliance, 47 by Casey Padgett, 1 Fine issued

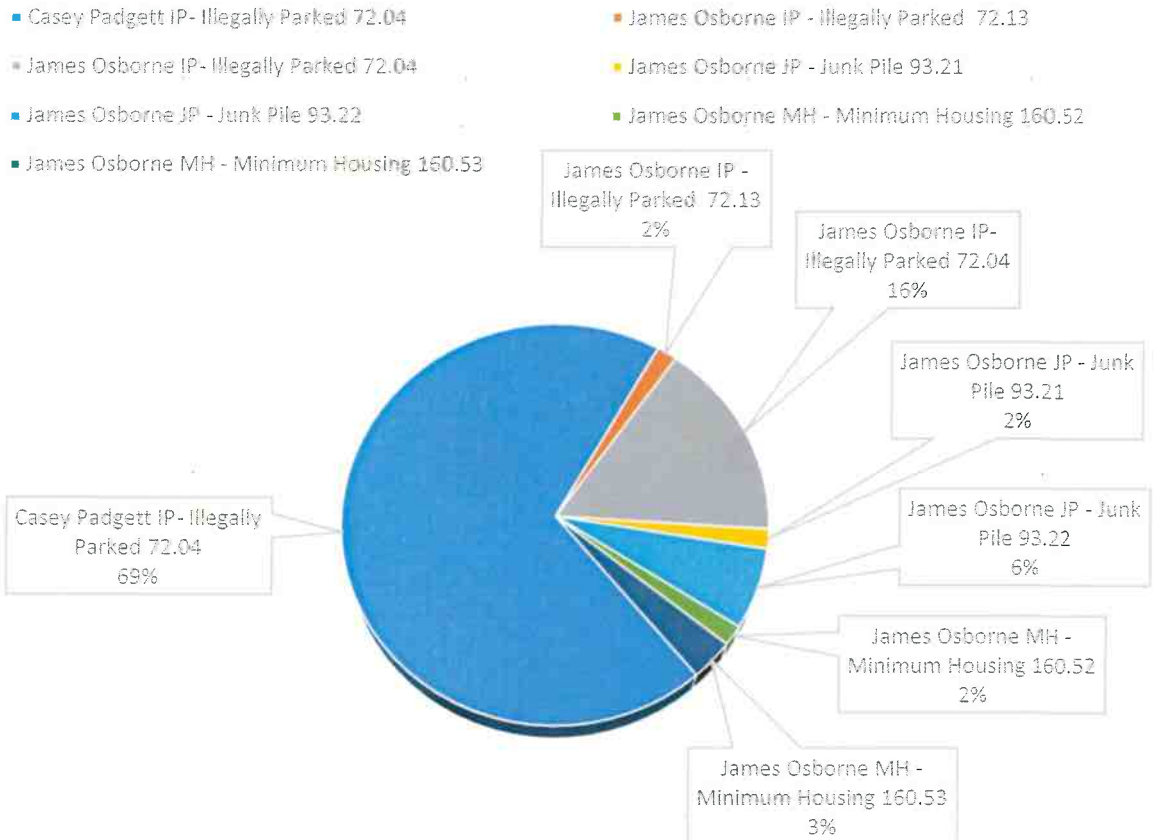
Exhibit A: 314 N. Rowan Ave, Parcel (035-062) Garage in Backyard





Code Enforcement Office

January 2023 Total Cases: 66



MH - Minimum Housing / OL - Overgrown Lot / JV - Junk Vehicle / JP - Junk Pile / AC - Animal Control / IP - Illegal Parking / ZV - Zoning Violation / CM - Commercial Maintenance/

2023 Open Cases

Case Number	Address	Nature of Complaint	Violation Type
202300057	109 Alexander Ave	parked on front Yard	IP- Illegally Parked 72.04
202300058	916 South Yadkin	Park on grass	IP- Illegally Parked 72.04
202300061	410 Pinecraft	Parked across from 410 in grass	IP- Illegally Parked 72.04
202300062	1101 3rd St	Parked on side of house	IP- Illegally Parked 72.04
202300018	207 Sowers Ferry Rd	Red Toyota Camry Parking on grass in side yard on right	IP- Illegally Parked 72.04
202300019	206 sowers ferry	parked on the grass in the front yard	IP- Illegally Parked 72.04



Code Enforcement Office

202300020	1116 N Salisbury Ave	Parked on Grass	IP- Illegally Parked 72.04
202300023	505 N Rowan Ave	Parked on side of House	IP- Illegally Parked 72.04
202300026	500 2nd Street	Parked on side grass	IP- Illegally Parked 72.04
202300028	511 South Iredell Ave	parked on side of the house	IP- Illegally Parked 72.04
202300032	609 South Whitehead Ave	Parked On Front Lawn	IP- Illegally Parked 72.04
202300033	107 Alexander Ave	Parked in Front Lawn	IP- Illegally Parked 72.04
202300035	407 Jordan Ave	Parked on Grass	IP- Illegally Parked 72.04
202300036	1105 Third St	Parked on side on home	IP- Illegally Parked 72.04
202300038	198 North Yadkin	Parked on Grass	IP- Illegally Parked 72.04
202300040	401 Eight Street	Parked on side of house	IP- Illegally Parked 72.04
202300041	911 South Spencer Ave	Parked on Side of House	IP- Illegally Parked 72.04
202300043	301 Meadow St	Parked on Side Yard	IP- Illegally Parked 72.04
202300047	900 Second St	Parked on Grass	IP- Illegally Parked 72.04
202300048	500 1st Street	Parked on grass front side of house	IP- Illegally Parked 72.04
202300050	215 North Rowan Ave	in grass in front yard	IP- Illegally Parked 72.04
202300052	902 5th Street	parked on side on grass	IP- Illegally Parked 72.04
202300011	507 Meadow St	Silver Ford Focus parked in front yard	IP- Illegally Parked 72.04
202300004	207 W 17th St	Parking grass next to driveway	IP- Illegally Parked 72.04
202300056	800 3rd St	Indoor furniture on the front porch	JP - Junk Pile 93.22
202300015	1009 4th St	Refrigerator and debris in the backyard	JP - Junk Pile 93.22
202300012	507 Meadow St	Front yard has trash and debris	JP - Junk Pile 93.22
202300013	507 Meadow St	Recliner made for indoors on front porch	JP - Junk Pile 93.22
202300014	124 11th St	Sewage backing up in home	MH - Minimum Housing 160.52
202300063	314 N. Rowan Ave	Roof of garage with extreme sagging in the middle	MH - Minimum Housing 160.53

Activity Log Event Summary (Totals)

Spencer Police Department
(12/30/2022 - 01/31/2023)

8th Street Ballpark Check	77	911 Hang-Up	4
Administrative Work	63	Alarm - Hold-up	4
Alarm - Other	11	Animal Complaint	4
Assault - Report	1	Assault - Sexual	1
Assist - East Spencer Police	10	Assist - EMS	1
Assist - Fire Department	12	Assist - Motorist/Public	2
Assist - NCHP	1	Assist - Other Agency	7
Assist - Other Officer	29	Assist - Sheriff's Office	37
B&E/Burglary - Commercial, Report	2	B&E-Vehicle, Report	2
Business Check-Drive Through	200	Calls For Service (General)	3
Child Abuse/Neglect	1	Community Event	2
Court	7	Directed Patrol	25
Disturbance	3	Disturbance- Verbal	4
Disturbance-Physical	5	Domestic - Property Pick-up	1
Domestic Dispute	3	Domestic Violence	3
Drug Offense on School Property	1	Escort - Motorist/Public	1
Follow-up Investigation - Outside Town Limits	2	Follow-up Investigation- Spencer	12
Foot Patrol - Business	63	Found Property	5
Fraud - Report	2	Harrassment-Stalking	1
House Check	23	Illegal Dumping	1
Involuntary Commitment	5	Juvenile - Runaway	1
Juvenile Complaint	1	Larceny - In-Progress	3
Larceny - Report	17	Magistrate's Office	1
Maintenance - Vehicle	10	Meal/Personal Break 10-07	1
Meeting	11	Missing Juvenile	1
Missing Person	1	NCTM - Drive Through	154
NCTM - Foot Patrol	37	Noise Complaint	3
Overdose	1	Park Check	83
Processing Evidence/Person	1	Property Damage - Report	8
Public Service	13	School Check - NRES	40
School Check - NRHS	65	School Check - NRMS	45
Security Check/Standby	6	Shots Fired	10
Special Assignment - Other	1	SRO Duties	38

Activity Log Event Summary (Totals)

Spencer Police Department

(12/30/2022 - 01/31/2023)

Subpoena Service	23	Suicide Threat	4
Suspicious - Activity	5	Suspicious - Person	9
Suspicious - Vehicle	15	Traffic - Parking Control	1
Traffic Accident - PD	5	Traffic Accident - PI	2
Traffic Control	2	Traffic Enforcement	24
Training - FD	1	Training - PD	20
Trespassing - In-Progress	6	Trespassing - Report	1
Unlock Vehicle	2	Vehicle Stop	117
Warrant Service	13	Welfare Check	5
Yadkin River Park Check - Davidson County	24	Yadkin River Park Check - Spencer	24

Total Number Of Events: 1,496

February 2023 Monthly Report

Calls for Service-As of 12/28/22-1/28/23.

Fire: 38

EMS: 56

Monthly Total: 84

2022 Total: 79

Apparatus:

- All remain in service.

Equipment:

- No Updates

Special Events:

- **RSS Career Shadow Day-** February 2nd -Selected to host one student
- **Coffee with the Chiefs-** February 14th at 0900-Bojangles

Personnel:

- Agility Test and Fire Ground Scenario for FT process set for 2/3/23. Tentative start date of 3/6/23

Station:

- Currently completing programming for station addition project.

Special Information:

- Currently working with NCLM Risk Manager TJ Deluca to undergo a departmental risk review program. This will consist of a review of departmental policies, procedures, and practices to ensure we are practicing the best risk reduction strategies

and ensure we are adhering to industry standards. Completion of this will not only aid us in providing the best service to our citizens but will also result in the reduction of insurance premium costs provided by NCLM.

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 02/14/2022

Issue under Consideration:	Public Works Monthly Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	No approval needed. This item is for information only.
Recommendations:	N/A
Department:	Public Works Department



DIRECTOR OF PUBLIC WORKS

Post Office Box 45 Spencer, NC 28159-0045
704.633.2231 Ext. 50 Ofc.
704.633.3837 Fax
<http://www.ci.spencer.nc.us>

February 2023 Board of Alderman Meeting

- 1) Regular services (Sanitation, Brush, and Leaf pick-up) are running on schedule.
- 2) The leaf vacs have stopped running for the fall season, so all leaves and loose material will need to be bagged for pick-up at this time. The vacs will run again beginning March 13th and will run through April 14th for spring clean-up.
- 3) We are scheduling our Spring Mulch Give-away for April 15th, from 7:00 am until 12:00 pm, for the citizens of Spencer. **Delivery will be available for In-Town residents only. Three loads maximum per household.** This corresponds with the normal recycling Saturday, so the recycling center will also be open.
- 4) We have arranged for another annual Spring Clean-up day to be held on March 25th. This year we will be working with a group from the AME Zion church located on Long Street, to help improve the site of the old church and existing cemetery. More details about this event, and how to volunteer, will be in the next Town newsletter.
- 5) The final sanitation numbers are in for 2022. We collected a total of **1493.82** tons of refuse in 2022 which is a decrease of **37.63** tons from 2021. Last year we had a decrease of 63 tons, so over the last two years we have had a decrease of roughly 100 tons since the large increase of the Covid pandemic year. We have had quite a few new residents move in to Town during this year with new homes being built, and older homes being renovated and sold. We will continue to monitor to see if this trend holds true for next year.
- 6) All of the parks and Town buildings have had their final leaf clean-up for the season. We will do a complete clean-up in the spring once it dries up a bit and we can use the mowers.
- 7) We continually do trimming in Town over streets, sidewalks and intersections, but we are in the season of trimming the crepe myrtles downtown. We have just about completed the ones in the planters and will be working on the ones at the Fire Department and the Community Garden next.

- 8) We have finally had a break in the weather, and are getting the huts from Winterfest taken down and stored. We will be working hard this week to get them all down before the wet weather returns.
- 9) We are working with the engineering firm to finalize a plan for our spring paving. Once we reach an agreement we will bring it to the board for approval to be ready to pave in the April / May timeframe.
- 10) **Note:** We still currently have a Sanitation Laborer position open, so if you know of anyone that may be interested, please have them contact Town Hall or Public Works for more information.

11) **CCAP update:**

Since the Board has given their approval to proceed with the plans for the buffer, we have arranged a meeting with the property owners on February 10th. Cindy Safrit (Engineer) and Chris Sloop (Rowan County) will be in attendance at this meeting. If the property owners are favorable to our plan, we will set a schedule for construction to begin.

12) **Since last report:**

There was one abatement issued this month.

13) **Work Orders were completed as necessary, along with several citizen engagement requests.**

Monthly Events:

- | | |
|------------------------------|-------------------------------------|
| March 25th | - Annual Spring Clean-up Day |
| April 15th | - Spring Mulch Give-Away |

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-01-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
0000-10-Revs							
10-3100-000 TAXES, PRIOR YEARS	\$3,700.00	\$3,700.00	\$0.00	\$7,744.43	\$0.00	\$4,044.43	209
10-3194-000 TAXES, 3RD PRIOR YR	\$3,200.00	\$3,200.00	\$0.00	\$1,794.94	\$0.00	\$1,405.06	56
10-3195-000 TAXES, 2ND PRIOR YR	\$8,000.00	\$8,000.00	\$0.00	\$3,565.17	\$0.00	\$4,434.83	45
10-3196-000 TAXES, FIRST PRIOR Y	\$39,000.00	\$39,000.00	\$0.00	\$8,820.24	\$0.00	\$30,179.76	23
10-3197-100 AD VALOREM TAXES CUR	\$1,475,094.00	\$1,475,094.00	\$0.00	\$1,109,930.20	\$0.00	\$365,163.80	75
10-3197-101 AD VALOREM TAXES VEH	\$156,167.00	\$156,167.00	\$0.00	\$63,337.09	\$0.00	\$92,829.91	41
10-3197-102 MUNICIPAL VEHICLE TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3197-180 TAX INTEREST & PENAL	\$15,000.00	\$15,000.00	\$0.00	\$6,917.23	\$0.00	\$8,082.77	46
10-3197-190 DOG TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3231-000 1% SALES TAX (ART 39	\$362,118.00	\$362,118.00	\$0.00	\$157,618.26	\$30,728.66	\$204,499.74	44
10-3232-000 1/2% SALES TAX (ART	\$226,639.00	\$226,639.00	\$0.00	\$100,611.82	\$19,176.33	\$126,027.18	44
10-3233-000 1/2% SALES TAX (ART	\$178,446.00	\$178,446.00	\$0.00	\$77,699.80	\$15,145.40	\$100,746.20	44
10-3234-000 TELECOMM.SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3235-000 1/2% SALES TAX (ART	\$310,033.00	\$310,033.00	\$0.00	\$139,716.13	\$26,819.85	\$170,316.87	45
10-3260-000 PRIVILEGE LICENSE FE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3261-000 CABLE TV FRANCHISE F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3314-004 FED.DRUG SEIZURE REV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3317-004 STATE DRUG SEIZURE R	\$0.00	\$0.00	\$0.00	\$13.33	\$0.00	\$13.33	0
10-3318-000 INTANGIBLES TAX REIM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3322-000 BEER & WINE TAX	\$13,706.00	\$13,706.00	\$0.00	\$0.00	\$0.00	\$13,706.00	0
10-3324-000 UTILITY FRANCHISE TA	\$195,000.00	\$195,000.00	\$0.00	\$51,425.13	\$0.00	\$143,574.87	26
10-3325-000 FOOD STAMP REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3326-000 SOLID WASTE DISPOSAL	\$2,587.00	\$2,587.00	\$0.00	\$578.68	\$0.00	\$2,008.32	22
10-3327-000 INVENTORY TAX REIMBU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3431-000 COURT, PKG FEES, REP	\$2,000.00	\$2,000.00	\$0.00	\$270.50	\$28.80	\$1,729.50	14
10-3436-000 FIRE PROTECT.-EAST S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3437-000 FIRST RESPONDER FEES	\$4,020.00	\$4,020.00	\$0.00	\$2,345.00	\$335.00	\$1,675.00	58
10-3437-001 Rowan County Fire De	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3438-000 ROWAN-SALIS SCHOOLS	\$134,518.00	\$134,518.00	\$0.00	\$134,518.93	\$0.00	\$0.93	100
10-3439-000 NCTM PAYMENTS	\$29,247.00	\$29,247.00	\$0.00	\$14,623.98	\$0.00	\$14,623.02	50
10-3440-000 WATER BOND FROM SALI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3491-000 ZONING FEES	\$8,000.00	\$8,000.00	\$0.00	\$10,720.50	\$750.00	\$2,720.50	134
10-3491-001 LIEN PAYMENTS	\$9,000.00	\$9,000.00	\$0.00	\$39,382.08	\$0.00	\$30,382.08	438
10-3500-510 SOL/WASTE COLLECTION	\$220,000.00	\$220,000.00	\$0.00	\$125,602.67	\$30,876.18	\$94,397.33	57
10-3500-530 BULKY ITEM COLLECTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3500-540 RECYCLING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3500-550 YARD WASTE SALES	\$1,000.00	\$1,000.00	\$0.00	\$103.00	\$0.00	\$897.00	10
10-3831-000 INVESTMENT EARNINGS	\$16,800.00	\$16,800.00	\$0.00	\$49,223.12	\$10,317.04	\$32,423.12	293
10-3833-001 Donations-Police Dep	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0
10-3833-002 Donations-Other	\$5,000.00	\$5,000.00	\$0.00	\$17,885.00	\$7,000.00	\$12,885.00	358
10-3833-003 FIRE DEPT MEMORIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3833-004 DONATIONS-FIRE DEPAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3833-005 Donations-Arbor Day	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3835-000 SALES-FIXED ASSETS	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0
10-3837-000 ABC REVENUES	\$14,000.00	\$14,000.00	\$0.00	\$12,196.21	\$4,599.75	\$1,803.79	87
10-3838-000 INSURANCE REIMBURSEM	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	\$2.00	0
10-3839-000 MISCELLANEOUS REVENU	\$30,000.00	\$30,000.00	\$0.00	\$215.97	\$172.96	\$29,784.03	1
10-3839-001 CIVIL CITATIONS - PO	\$100.00	\$100.00	\$0.00	\$165.00	\$50.00	\$65.00	165
10-3839-002 CIVIL CITATIONS - LA	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-3840-000 LIBRARY PARK RES.FEE	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-3840-001 STANBACK FOREST RES.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-01-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-3841-000 STATE SHARED REVENUE	\$14,116.00	\$14,116.00	\$0.00	\$0.00	\$0.00	\$14,116.00	0
10-3920-000 LEASE PROCEEDS	\$273,000.00	\$285,000.00	\$0.00	\$0.00	\$0.00	\$285,000.00	0
10-3984-000 PROCEEDS FROM LOAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-050 TRF FROM SEWER FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-060 RES EQTY TRF-SOL WAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-070 TRF FROM CAPITAL RES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-000 FEDERAL GRANT - ARPA	\$586,000.00	\$586,000.00	\$0.00	\$328,237.90	\$121,289.62	\$257,762.10	56
10-3985-001 OTHER FIN.SOR-CAP LE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-002 OTHER GRANTS	\$975.00	\$12,975.00	\$0.00	\$35,000.00	\$0.00	\$22,025.00	270
10-3985-003 GRANTS-STANBACK FORE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-004 STATE GRANTS	\$0.00	\$315,251.00	\$0.00	\$24,487.92	\$0.00	\$290,763.08	8
10-3985-050 RES.EQUITY TRF.-SEWE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-060 TRANSF FROM POWELL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-070 RESTRICTED REVENUE F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3986-001 SCHOOL RESOURCE OFFI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3991-000 APPROPRIATED FUND BA	\$320,000.00	\$569,196.00	\$0.00	\$0.00	\$0.00	\$569,196.00	0
10-3991-001 APPROPRIATED CAPITAL	\$197,673.00	\$309,321.00	\$0.00	\$0.00	\$0.00	\$309,321.00	0
0000-10-Revs	\$4,874,339.00	\$5,574,434.00	\$0.00	\$2,525,252.23	\$267,289.59	\$3,259,304.55	45

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-01-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4110-10-GOVERNING BODY							
10-4110-121 SALARIES/WAGES-REGUL	\$24,675.00	\$24,675.00	\$0.00	\$14,393.75	\$2,056.25	\$10,281.25	58
10-4110-181 FICA	\$1,888.00	\$1,888.00	\$0.00	\$1,101.45	\$157.35	\$786.55	58
10-4110-185 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-186 UNEMPLOYMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-191 SERVICES-ACCOUNTING	\$12,875.00	\$21,812.00	\$0.00	\$21,812.00	\$3,500.00	\$0.00	100
10-4110-192 SERVICES-LEGAL	\$27,500.00	\$27,500.00	\$0.00	\$9,625.00	\$0.00	\$17,875.00	35
10-4110-194 CONTRACT SERVICES	\$35,000.00	\$69,930.00	\$16,679.00	\$10,751.00	\$1,010.00	\$42,500.00	15
10-4110-212 UNIFORMS	\$280.00	\$280.00	\$0.00	\$0.00	\$0.00	\$280.00	0
10-4110-291 SUPPLIES DATA PROCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-299 SUPPLIES AND MATERIA	\$1,200.00	\$1,200.00	\$0.00	\$313.41	\$197.24	\$886.59	26
10-4110-311 TRAVEL	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4110-321 TELEPHONE & INTERNET	\$539.00	\$539.00	\$0.00	\$269.40	\$44.90	\$269.60	50
10-4110-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-395 TRAINING	\$2,900.00	\$2,900.00	\$0.00	\$1,427.21	\$1,100.15	\$1,472.79	49
10-4110-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-451 INSURANCE-PROP/GEN/P	\$2,710.00	\$2,710.00	\$0.00	\$2,710.00	\$0.00	\$0.00	100
10-4110-491 DUES AND SUBSCRIPTIO	\$11,238.00	\$11,238.00	\$0.00	\$11,789.07	\$0.00	(\$551.07)	105
10-4110-498 Spencer Business Ass	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-550 CO-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-570 CO-LAND	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-580 CO-INFRASTRUCTURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-600 NONPROFIT GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-610 COMMUNITY APPEARANCE	\$12,000.00	\$22,000.00	\$7,000.00	\$4,000.00	\$0.00	\$11,000.00	18
10-4110-620 HISTORIC PRESERVATIO	\$13,300.00	\$13,300.00	\$0.00	\$0.00	\$0.00	\$13,300.00	0
10-4110-625 DONATION-LIBRARY PAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-630 ROWAN COUNTY ELECTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-631 ROWAN COUNTY TAX COL	\$16,052.00	\$16,052.00	\$0.00	\$10,588.16	\$0.00	\$5,463.84	66
10-4110-640 TOURISM AND EVENTS	\$26,000.00	\$26,000.00	\$145.50	\$29,617.09	\$11,435.65	(\$3,762.59)	114
10-4110-645 SPENCER PARTNERSHIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-650 FACADE GRANT -COMM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-651 FACADE GRANT-RESIDEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-660 TRF.TO SOLID WASTE F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-665 RES EQUITY TRF-FLEET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-930 TRANSFER TO CAPITAL	\$0.00	\$308,321.00	\$0.00	\$308,321.00	\$0.00	\$0.00	100
10-4110-983 TRF.TO CAP.RES.(FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-999 CONTINGENCIES	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0
4110-10-GOVERNING BODY	\$267,157.00	\$579,345.00	\$23,824.50	\$426,718.54	\$19,501.54	\$128,801.96	78

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4130-10-ADMINISTRATION							
10-4130-121 SALARIES/WAGES-REGUL	\$294,334.00	\$294,334.00	\$0.00	\$108,265.34	\$15,504.28	\$186,068.66	37
10-4130-122 SALARIES/WAGES-OVERT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-126 SALARIES/WAGES/TEMPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-127 SALARIES/WAGES-BONUS	\$4,000.00	\$4,000.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	50
10-4130-133 401K Town Match	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-181 FICA	\$21,478.00	\$21,478.00	\$0.00	\$8,221.51	\$1,161.11	\$13,256.49	38
10-4130-182 RETIREMENT	\$34,197.00	\$34,197.00	\$0.00	\$11,691.77	\$1,578.49	\$22,505.23	34
10-4130-183 GROUP INSURANCE	\$45,669.00	\$45,669.00	\$0.00	\$15,628.12	\$2,197.00	\$30,040.88	34
10-4130-184 401K CONTRIBUTION	\$12,960.00	\$12,960.00	\$0.00	\$4,252.83	\$570.01	\$8,707.17	33
10-4130-185 WORKERS COMPENSATION	\$524.00	\$524.00	\$0.00	\$308.95	(\$159.96)	\$215.05	59
10-4130-186 UNEMPLOYMENT	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
10-4130-191 SERVICES-ACCOUNTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-193 MEDICAL SERVICES	\$2,765.00	\$2,765.00	\$0.00	\$1,467.50	\$368.00	\$1,297.50	53
10-4130-194 CONTRACT SERVICES	\$130,009.00	\$130,759.00	\$54,609.03	\$107,367.07	\$11,865.95	(\$31,217.10)	82
10-4130-198 SERVICES-ENGINEERING	\$25,000.00	\$25,000.00	\$2,290.00	\$4,510.00	\$4,510.00	\$18,200.00	18
10-4130-211 JANITORIAL SUPPLIES	\$900.00	\$900.00	\$0.00	\$637.82	\$114.86	\$262.18	71
10-4130-212 UNIFORMS	\$320.00	\$320.00	\$0.00	\$0.00	\$0.00	\$320.00	0
10-4130-220 FOOD & PROVISIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-260 SUPPLIES-OFFICE	\$3,000.00	\$3,000.00	\$0.00	\$1,918.32	\$328.94	\$1,081.68	64
10-4130-270 COVID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-291 SUPPLIES-DATA PROCES	\$3,225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-296 SUPPLIES-MEDICAL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4130-299 SUPPLIES AND MATERIA	\$3,000.00	\$3,000.00	\$245.73	\$2,670.53	\$397.42	\$83.74	89
10-4130-311 TRAVEL	\$3,250.00	\$3,250.00	\$0.00	\$1,130.96	\$410.68	\$2,119.04	35
10-4130-321 TELEPHONE AND INTERN	\$6,052.00	\$6,052.00	\$0.00	\$3,422.10	\$445.47	\$2,629.90	57
10-4130-325 POSTAGE	\$4,014.00	\$4,014.00	\$0.00	\$623.54	\$60.00	\$3,390.46	16
10-4130-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-331 UTILITIES	\$23,200.00	\$23,200.00	\$0.00	\$16,935.66	\$3,196.63	\$6,264.34	73
10-4130-332 WATER/SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-341 PRINTING	\$800.00	\$800.00	\$0.00	\$145.13	\$15.84	\$654.87	18
10-4130-351 MAINTENANCE-BUILDING	\$2,500.00	\$21,300.00	\$12,948.57	\$3,549.10	\$0.00	\$4,802.33	17
10-4130-352 MAINT & REPAIRS - EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-370 ADVERTISING	\$2,000.00	\$2,000.00	\$120.69	\$2,822.12	\$259.02	(\$942.81)	141
10-4130-394 CLEANING SERVICES	\$0.00	\$0.00	\$0.00	(\$137.50)	(\$137.50)	\$137.50	0
10-4130-395 TRAINING	\$4,800.00	\$4,800.00	\$0.00	\$1,206.00	\$371.00	\$3,594.00	25
10-4130-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-397 TECHNOLOGY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-398 PROFESSIONAL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-400 DAVID TREME EDUCATIO	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
10-4130-439 EQUIPMENT RENTAL	\$6,897.00	\$6,897.00	\$1,335.00	\$1,680.05	\$267.00	\$3,881.95	24
10-4130-440 MAINTENANCE CONTRACT	\$20,464.00	\$20,464.00	\$5,929.71	\$13,894.50	\$3,393.10	\$639.79	68
10-4130-441 LICENSE FEE	\$26,651.00	\$29,810.00	\$10,006.50	\$22,474.50	\$0.00	(\$2,671.00)	75
10-4130-451 INSURANCE-PROP/GEN/P	\$8,337.00	\$8,337.00	\$0.00	\$10,478.38	\$0.00	(\$2,141.38)	126
10-4130-453 INSURANCE - BONDS	\$550.00	\$550.00	\$0.00	\$550.00	\$0.00	\$0.00	100
10-4130-491 DUES AND SUBSCRIPTIO	\$1,813.00	\$1,813.00	\$0.00	\$780.54	\$0.00	\$1,032.46	43
10-4130-492 WATER/SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$885.00	\$0.00	\$115.00	89
10-4130-521 CAPITAL SOFTWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-540 BOND PRINCIPAL/INTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-550 CAP. OUTLAY-OTHER EQ	\$0.00	\$31,200.00	\$0.00	\$0.00	\$0.00	\$31,200.00	0
10-4130-580 CAP.OUT-BLDG.STRUCT.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4130-590 PARK PLAZA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-610 ECONOMIC DEV.COMM.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-620 ECON.DEV.ACTIVITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-710 PRINICPAL	\$68,340.00	\$68,340.00	\$0.00	\$0.00	\$0.00	\$68,340.00	0
10-4130-720 INTEREST	\$60,057.00	\$60,057.00	\$0.00	\$0.00	\$0.00	\$60,057.00	0
10-4130-740 PARK PLAZZA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-750 LEASE PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-850 TRANSFER TO PARK PLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-851 TRANSFER TO CORONAVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-999 CREDIT CARD CHARGES	\$0.00	\$0.00	\$0.00	(\$900.00)	(\$900.00)	\$900.00	0
4130-10-ADMINISTRATION	\$827,206.00	\$877,890.00	\$87,485.23	\$348,479.84	\$45,817.34	\$441,924.93	50

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-01-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4310-10-POLICE OPERATIONS							
10-4310-121 SALARIES/WAGES-REGUL	\$734,065.00	\$709,357.00	\$0.00	\$326,223.63	\$52,498.29	\$383,133.37	46
10-4310-122 SALARIES/WAGES-OVERT	\$5,000.00	\$5,000.00	\$0.00	\$3,204.06	\$101.55	\$1,795.94	64
10-4310-126 PART-TIME/TEMPORARY	\$4,385.00	\$4,385.00	\$0.00	\$1,528.00	\$0.00	\$2,857.00	35
10-4310-127 SALARIES/WAGES-BONUS	\$12,800.00	\$12,800.00	\$0.00	\$11,600.00	\$0.00	\$1,200.00	91
10-4310-131 SUPPLEMENTAL LAW RET	\$7,135.00	\$7,135.00	\$0.00	\$3,991.35	\$546.76	\$3,143.65	56
10-4310-133 LAW ENF.OFFICERS-401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-181 FICA	\$54,298.00	\$54,298.00	\$0.00	\$25,490.86	\$3,925.36	\$28,807.14	47
10-4310-182 RETIREMENT	\$90,729.00	\$90,729.00	\$0.00	\$43,637.49	\$6,769.62	\$47,091.51	48
10-4310-183 GROUP INSURANCE	\$141,508.00	\$141,508.00	\$0.00	\$65,207.94	\$11,653.63	\$76,300.06	46
10-4310-184 401K CONTRIBUTION	\$34,634.00	\$34,634.00	\$0.00	\$16,749.77	\$2,627.71	\$17,884.23	48
10-4310-185 WORKERS COMPENSATION	\$16,848.00	\$16,848.00	\$0.00	\$9,894.47	(\$5,122.87)	\$6,953.53	59
10-4310-193 SERVICES-MEDICAL	\$3,395.00	\$3,395.00	\$0.00	\$835.00	\$0.00	\$2,560.00	25
10-4310-194 CONTRACT SERVICES	\$12,750.00	\$37,458.00	\$4,100.00	\$6,219.18	\$1,687.50	\$27,138.82	17
10-4310-212 UNIFORMS	\$11,400.00	\$12,780.00	\$1,152.60	\$6,850.66	\$4,393.07	\$4,776.74	54
10-4310-213 SUPPLIES-SAFETY	\$1,900.00	\$1,900.00	\$0.00	\$179.68	\$0.00	\$1,720.32	9
10-4310-231 DARE PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-241 K-9 PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-251 MOTOR FUEL AND LUBRI	\$35,000.00	\$35,000.00	\$9,183.61	\$18,229.66	\$2,346.99	\$7,586.73	52
10-4310-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-260 SUPPLIES-OFFICE	\$2,000.00	\$2,000.00	\$0.00	\$415.15	\$32.64	\$1,584.85	21
10-4310-291 SUPPLIES-DATA PROCES	\$12,641.00	\$3,440.00	\$0.00	\$5,217.20	\$1,569.96	(\$1,777.20)	152
10-4310-292 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-296 SUPPLIES-MEDICAL	\$990.00	\$990.00	\$0.00	\$0.00	\$0.00	\$990.00	0
10-4310-299 SUPPLIES AND MATERIA	\$11,640.00	\$11,640.00	\$1,383.42	\$2,460.73	\$1,054.18	\$7,795.85	21
10-4310-311 TRAVEL	\$1,500.00	\$1,500.00	\$0.00	\$1,586.65	\$0.00	(\$86.65)	106
10-4310-321 TELEPHONE AND INTERN	\$16,652.00	\$16,652.00	\$0.00	\$8,736.05	\$1,282.02	\$7,915.95	52
10-4310-329 OTHER COMMUNICATION	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4310-341 PRINTING	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4310-352 MAINTENANCE-EQUIPMEN	\$2,500.00	\$2,500.00	\$169.21	\$1,226.74	\$107.22	\$1,104.05	49
10-4310-353 MAINTENANCE-VEHICLES	\$8,000.00	\$8,000.00	\$30.00	\$691.89	\$386.73	\$7,278.11	9
10-4310-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-395 TRAINING	\$8,100.00	\$8,100.00	\$0.00	\$1,506.23	\$430.66	\$6,593.77	19
10-4310-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-440 MAINTENANCE CONTRACT	\$24,948.00	\$24,948.00	\$2,589.37	\$20,792.15	\$4,923.88	\$1,566.48	83
10-4310-441 LICENSE FEE	\$3,204.00	\$3,204.00	\$0.00	\$3,204.00	\$0.00	\$0.00	100
10-4310-451 INSURANCE-PROP/GEN/P	\$14,269.00	\$14,269.00	\$0.00	\$14,269.00	\$0.00	\$0.00	100
10-4310-452 INSURANCE-VEHICLES	\$14,360.00	\$14,360.00	\$0.00	\$14,360.00	\$0.00	\$0.00	100
10-4310-491 DUES AND SUBSCRIPTIO	\$510.00	\$510.00	\$0.00	\$0.00	\$0.00	\$510.00	0
10-4310-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$128.43	\$0.00	\$871.57	13
10-4310-540 CO-VEHICLES	\$76,487.00	\$54,665.00	\$19,587.89	\$37,197.00	\$0.00	(\$2,119.89)	68
10-4310-550 CAP.OUTLAY-OTHER EQU	\$14,926.00	\$16,168.00	\$0.00	\$16,168.00	\$0.00	\$0.00	100
10-4310-560 CAPITAL OUTLAY-BLDG.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-750 LEASE PYMTS-COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-760 LEASE PYMTS-VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-765 LEASE PYMTS-RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-770 STATE DRUG SEIZURE E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-771 FED DRUG SEIZURE EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4310-10-POLICE OPERATIONS	\$1,383,674.00	\$1,355,273.00	\$38,196.10	\$667,800.97	\$91,214.90	\$649,275.93	52

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4340-10-FIRE OPERATIONS							
10-4340-121 SALARIES/WAGES-REGUL	\$197,683.00	\$197,683.00	\$0.00	\$109,475.02	(\$5,990.90)	\$88,207.98	55
10-4340-122 OVERTIME	\$0.00	\$0.00	\$0.00	\$11,807.75	\$11,807.75	(\$11,807.75)	0
10-4340-125 SALARIES/WAGES-VOL F	\$0.00	\$0.00	\$0.00	\$0.00	(\$6,688.13)	\$0.00	0
10-4340-126 PART-TIME/TEMPORARY	\$147,000.00	\$147,000.00	\$0.00	\$82,416.39	\$28,777.83	\$64,583.61	56
10-4340-127 SALARIES/WAGES-BONUS	\$8,800.00	\$8,800.00	\$0.00	\$8,800.00	\$0.00	\$0.00	100
10-4340-180 FIREFIGHTER LIFE INS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-181 FICA	\$26,052.00	\$26,052.00	\$0.00	\$16,159.76	\$2,105.98	\$9,892.24	62
10-4340-182 RETIREMENT	\$21,638.00	\$21,638.00	\$0.00	\$15,186.66	\$1,828.96	\$6,451.34	70
10-4340-183 GROUP INSURANCE	\$29,460.00	\$29,460.00	\$0.00	\$16,339.69	\$2,834.40	\$13,120.31	55
10-4340-184 401K CONTRIBUTION	\$9,398.00	\$9,398.00	\$0.00	\$5,511.99	\$728.94	\$3,886.01	59
10-4340-185 WORKERS COMPENSATION	\$11,174.00	\$11,174.00	\$0.00	\$6,561.07	(\$3,397.01)	\$4,612.93	59
10-4340-194 CONTRACT SERVICES	\$4,754.00	\$4,754.00	\$0.00	\$0.00	\$0.00	\$4,754.00	0
10-4340-211 JANITORIAL SUPPLIES	\$1,200.00	\$1,200.00	\$0.00	\$1,024.03	\$199.95	\$175.97	85
10-4340-212 UNIFORMS	\$7,055.00	\$14,655.00	\$2,934.58	\$2,111.81	\$528.00	\$9,608.61	14
10-4340-213 SUPPLIES-SAFETY	\$22,035.00	\$22,035.00	\$0.00	\$112.18	\$42.18	\$21,922.82	1
10-4340-214 FEMA-PERS.PROTECTIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-215 PERSONAL PROTECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-220 FOOD & PROVISIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-230 SUPPLIES-EDUCATIONAL	\$6,000.00	\$6,000.00	\$694.45	\$1,119.27	\$0.00	\$4,186.28	19
10-4340-251 MOTOR FUEL AND LUBRI	\$8,000.00	\$8,000.00	\$1,973.11	\$7,577.38	\$1,248.12	(\$1,550.49)	95
10-4340-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-260 SUPPLIES-OFFICE	\$1,500.00	\$1,500.00	\$0.00	\$588.13	\$156.93	\$911.87	39
10-4340-265 POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-270 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-291 SUPPLIES-DATA PROCES	\$2,075.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4340-292 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-296 SUPPLIES-MEDICAL	\$2,000.00	\$2,000.00	\$1,615.02	\$1,257.99	\$0.00	(\$873.01)	63
10-4340-299 SUPPLIES AND MATERIA	\$6,200.00	\$6,200.00	\$1,546.00	\$1,289.43	\$0.00	\$3,364.57	21
10-4340-311 TRAVEL	\$1,800.00	\$1,800.00	\$0.00	\$1,554.61	\$32.85	\$245.39	86
10-4340-321 TELEPHONE AND INTE	\$8,280.00	\$8,280.00	\$0.00	\$3,811.65	\$725.81	\$4,468.35	46
10-4340-329 OTHER COMMUNICATION	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4340-331 UTILITIES	\$8,000.00	\$8,000.00	\$0.00	\$4,160.25	\$1,164.67	\$3,839.75	52
10-4340-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-351 MAINTENANCE-BUILDING	\$15,000.00	\$15,000.00	\$1,117.08	\$430.16	\$0.00	\$13,452.76	3
10-4340-352 MAINTENANCE-EQUIPMEN	\$4,000.00	\$19,000.00	\$0.00	\$4,420.64	\$0.00	\$14,579.36	23
10-4340-353 MAINTENANCE-VEHICLES	\$18,000.00	\$22,837.00	\$5,694.03	\$9,832.26	\$4,334.36	\$7,310.71	43
10-4340-354 MAINTENANCE-GROUNDS	\$500.00	\$11,263.00	\$0.00	\$10,763.00	\$0.00	\$500.00	96
10-4340-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-375 PUBLIC ED.PREV.MATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-395 TRAINING	\$6,800.00	\$11,800.00	\$0.00	\$1,000.86	\$384.45	\$10,799.14	8
10-4340-396 MEDICAL SERVICES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4340-440 MAINTENANCE CONTRACT	\$2,588.00	\$2,588.00	\$0.00	\$1,106.05	\$172.25	\$1,481.95	43
10-4340-441 LICENSE FEE	\$3,365.00	\$3,365.00	\$0.00	\$3,454.10	\$0.00	(\$89.10)	103
10-4340-451 INSURANCE-PROP/GEN/P	\$5,844.00	\$5,844.00	\$0.00	\$5,844.00	\$0.00	\$0.00	100
10-4340-452 INSURANCE - VEHICLES	\$5,503.00	\$5,503.00	\$0.00	\$5,503.00	\$0.00	\$0.00	100
10-4340-491 DUES AND SUBSCRIPTIO	\$2,100.00	\$2,100.00	\$0.00	\$2,195.88	\$0.00	(\$95.88)	105
10-4340-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$608.32	\$17.00	\$391.68	61
10-4340-540 CO-VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-550 CO-EQUIPMENT	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0
10-4340-560 CO-BUILDING AND IMPR	\$245,000.00	\$245,000.00	\$74,850.00	\$0.00	\$0.00	\$170,150.00	0
10-4340-570 CO-LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-670 MILLER FERRY F.D.CON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4340-750 LEASE PAYMENTS	\$18,251.00	\$18,251.00	\$0.00	\$18,250.71	\$0.00	\$0.29	100
10-4340-752 LEASE PMTS-UTILITY T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-753 LEASE PAYMENTS-RADIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-755 LEASE PAYMENTS-FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-765 LEASE PYMT-RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-775 LEASE PYMTS - EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-785 LEASE PAYMT-UTILITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-800 FIRE STATION LEASE P	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-810 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4340-10-FIRE OPERATIONS	\$859,055.00	\$911,180.00	\$90,424.27	\$360,274.04	\$41,014.39	\$460,481.69	49

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4510-10-STREETS OPERATIONS							
10-4510-121 SALARIES/WAGES-REGUL	\$169,839.00	\$169,839.00	\$0.00	\$68,349.07	\$11,307.55	\$101,489.93	40
10-4510-122 SALARIES/WAGES-OVERT	\$1,500.00	\$1,500.00	\$0.00	\$1,036.16	\$0.00	\$463.84	69
10-4510-126 PART-TIME/TEMPORARY	\$15,112.00	\$15,112.00	\$0.00	\$7,911.59	\$924.42	\$7,200.41	52
10-4510-127 SALARIES/WAGES-BONUS	\$3,960.00	\$3,960.00	\$0.00	\$4,051.05	\$0.00	(\$91.05)	102
10-4510-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-181 FICA	\$13,708.00	\$13,708.00	\$0.00	\$5,775.55	\$881.24	\$7,932.45	42
10-4510-182 RETIREMENT	\$20,076.00	\$20,076.00	\$0.00	\$8,935.53	\$1,377.25	\$11,140.47	45
10-4510-183 GROUP INSURANCE	\$46,119.00	\$46,119.00	\$0.00	\$20,560.53	\$3,838.38	\$25,558.47	45
10-4510-184 401K CONTRIBUTION	\$7,846.00	\$7,846.00	\$0.00	\$2,807.85	\$485.70	\$5,038.15	36
10-4510-185 WORKERS COMPENSATION	\$8,370.00	\$8,370.00	\$0.00	\$4,916.07	(\$2,545.30)	\$3,453.93	59
10-4510-194 CONTRACTED SERVICES	\$0.00	\$280,251.00	\$0.00	\$0.00	\$0.00	\$280,251.00	0
10-4510-211 JANITORIAL SUPPLIES	\$750.00	\$750.00	\$0.00	\$609.35	\$609.35	\$140.65	81
10-4510-212 UNIFORMS	\$3,750.00	\$3,750.00	\$0.00	\$1,730.24	\$296.36	\$2,019.76	46
10-4510-213 SUPPLIES-SAFETY	\$2,250.00	\$2,250.00	\$311.72	\$398.05	\$0.00	\$1,540.23	18
10-4510-230 SUPPLIES-EDUCATIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-240 CONSTRUCT./REPAIR SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-251 MOTOR FUEL AND LUBRI	\$18,000.00	\$18,000.00	\$1,304.81	\$14,572.45	\$3,818.61	\$2,122.74	81
10-4510-252 TIRES & TUBES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-253 PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-260 SUPPLIES-OFFICE	\$250.00	\$250.00	\$0.00	\$93.88	\$35.98	\$156.12	38
10-4510-291 SUPPLIES-DATA PROCES	\$1,075.00	\$0.00	\$0.00	\$31.25	\$0.00	(\$31.25)	0
10-4510-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-299 SUPPLIES AND MATERIA	\$5,000.00	\$5,000.00	\$0.00	\$3,156.20	\$97.81	\$1,843.80	63
10-4510-311 TRAVEL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-321 TELEPHONE AND INTERN	\$2,172.00	\$2,172.00	\$0.00	\$1,036.06	\$187.15	\$1,135.94	48
10-4510-329 OTHER COMMUNICATION	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-331 UTILITIES	\$41,500.00	\$41,500.00	\$0.00	\$26,548.86	\$2,394.70	\$14,951.14	64
10-4510-332 FUEL OIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-339 OTHER UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-351 MAINTENANCE-BUILDING	\$4,000.00	\$4,000.00	\$0.00	\$2,887.00	\$172.86	\$1,113.00	72
10-4510-352 MAINTENANCE-EQUIPMEN	\$4,000.00	\$4,000.00	\$199.92	\$2,168.62	\$0.00	\$1,631.46	54
10-4510-353 MAINTENANCE-VEHICLES	\$8,000.00	\$8,000.00	\$0.00	\$1,165.67	\$140.23	\$6,834.33	15
10-4510-354 MAINTENANCE GROUNDS	\$1,000.00	\$1,000.00	\$0.00	\$2,035.00	\$0.00	(\$1,035.00)	204
10-4510-356 MAINTENANCE-STREETS	\$2,500.00	\$2,500.00	\$0.00	\$160.00	\$0.00	\$2,340.00	6
10-4510-359 MAINT. & REPAIRS - O	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-395 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-397 PAVING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-398 LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-439 EQUIPMENT RENTAL	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4510-440 MAINTENANCE CONTRACT	\$1,000.00	\$1,000.00	\$0.00	\$452.20	\$42.80	\$547.80	45
10-4510-451 INSURANCE-PRO/GEN/PR	\$3,895.00	\$3,895.00	\$0.00	\$3,895.00	\$0.00	\$0.00	100
10-4510-452 INSURANCE - VEHICLES	\$2,506.00	\$2,506.00	\$0.00	\$2,710.59	\$204.59	(\$204.59)	108
10-4510-480 INDIRECT COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-491 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-499 MISCELLANEOUS	\$1,600.00	\$1,600.00	\$0.00	\$533.57	\$0.00	\$1,066.43	33
10-4510-510 CAP.OUT.-OFFICE FURN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-540 CO-VEHICLES	\$36,169.00	\$32,667.00	\$0.00	\$34,277.00	\$34,277.00	(\$1,610.00)	105

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4510-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-580 CO-INFRASTRUCTURE	\$120,000.00	\$120,000.00	\$3.75	\$11,996.25	\$0.00	\$108,000.00	10
10-4510-591 ROADWAY & PAVING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-593 LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-750 LEASE PAYMENTS-COMPU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-770 LEASE PAYMENTS-BACKH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-775 LEASE PAYMENTS-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4510-10-STREETS OPERATIONS	\$546,397.00	\$822,071.00	\$1,820.20	\$234,800.64	\$58,546.68	\$585,450.16	29

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4710-10-SOLID/YARD OPERATIONS							
10-4710-121 SALARIES/WAGES-REGUL	\$204,417.00	\$204,417.00	\$0.00	\$105,426.08	\$15,383.86	\$98,990.92	52
10-4710-122 SALARIES/WAGES-OVERT	\$1,500.00	\$1,500.00	\$0.00	\$704.39	\$0.00	\$795.61	47
10-4710-127 SALARIES/WAGES-BONUS	\$4,360.00	\$4,360.00	\$0.00	\$2,800.00	\$0.00	\$1,560.00	64
10-4710-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-181 FICA	\$15,151.00	\$15,151.00	\$0.00	\$7,785.28	\$1,105.04	\$7,365.72	51
10-4710-182 RETIREMENT	\$24,123.00	\$24,123.00	\$0.00	\$13,437.90	\$1,880.50	\$10,685.10	56
10-4710-183 GROUP INSURANCE	\$54,667.00	\$54,667.00	\$0.00	\$29,830.21	\$4,136.08	\$24,836.79	55
10-4710-184 401K CONTRIBUTION	\$6,639.00	\$6,639.00	\$0.00	\$3,152.22	\$506.23	\$3,486.78	47
10-4710-185 WORKERS COMPENSATION	\$9,230.00	\$9,230.00	\$0.00	\$5,420.14	(\$2,806.29)	\$3,809.86	59
10-4710-193 SERVICES-MEDICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-194 CONTRACT SERVICES	\$16,832.00	\$16,832.00	\$0.00	\$12,500.00	\$0.00	\$4,332.00	74
10-4710-211 JANITORIAL SUPPLIES	\$500.00	\$500.00	\$0.00	\$350.00	\$350.00	\$150.00	70
10-4710-212 UNIFORMS	\$2,750.00	\$2,750.00	\$0.00	\$2,293.57	\$392.84	\$456.43	83
10-4710-213 SAFETY SUPPLIES	\$1,500.00	\$1,500.00	\$311.73	\$0.00	\$0.00	\$1,188.27	0
10-4710-230 SUPPLIES-EDUCATIONAL	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4710-240 CONSTRUCT./REPAIR SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-251 MOTOR FUEL AND LUBRI	\$14,000.00	\$14,000.00	\$536.54	\$8,995.63	\$2,545.74	\$4,467.83	64
10-4710-252 TIRES & TUBES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-253 PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-260 OFFICE SUPPLIES/MATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-270 CARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-299 SUPPLIES AND MATERIA	\$11,650.00	\$11,650.00	\$0.00	\$11,275.00	\$0.00	\$375.00	97
10-4710-311 TR AVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-321 TELEPHONE AND INTERN	\$1,292.00	\$1,292.00	\$0.00	\$740.44	\$102.55	\$551.56	57
10-4710-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-352 MAINTENANCE-EQUIPMEN	\$3,950.00	\$3,950.00	\$199.93	\$2,502.12	\$267.89	\$1,247.95	63
10-4710-353 MAINTENANCE-VEHILCES	\$5,000.00	\$5,000.00	\$3,483.33	\$10,134.39	\$7,337.37	(\$8,617.72)	203
10-4710-370 ADVERTISING	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
10-4710-395 TRAINING	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4710-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-397 LANDFILL SER TIPPING	\$55,000.00	\$55,000.00	\$0.00	\$28,319.80	\$4,465.66	\$26,680.20	51
10-4710-398 LANDFILL SER RECYCLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-438 TREE WORK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-440 MAINTENANCE CONTRACT	\$168.00	\$168.00	\$0.00	\$109.90	\$62.50	\$58.10	65
10-4710-451 INSURANCE-PROP/GEN/P	\$2,935.00	\$2,935.00	\$0.00	\$2,935.00	\$0.00	\$0.00	100
10-4710-452 INSURANCE-VEHICLES	\$3,474.00	\$3,474.00	\$0.00	\$3,678.59	\$204.59	(\$204.59)	106
10-4710-499 MISCELLANEOUS	\$325.00	\$325.00	\$0.00	\$0.00	\$0.00	\$325.00	0
10-4710-540 CAP OUT-MOTOR VEH	\$355,000.00	\$367,000.00	\$360,813.67	\$0.00	\$0.00	\$6,186.33	0
10-4710-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-580 CAPITAL OUTLAY-BLDG,	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-750 LEASE PAYMENTS	\$14,885.00	\$14,885.00	\$0.00	\$8,682.87	\$1,240.41	\$6,202.13	58
10-4710-760 LEASE PAYMENTS-VEHIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-775 LEASE PAYMENTS-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4710-10-SOLID/YARD OPERATIONS	\$809,948.00	\$821,948.00	\$365,345.20	\$261,073.53	\$37,174.97	\$195,529.27	76

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-01-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4910-10-LAND MANAGEMENT							
10-4910-121 SALARIES & WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-126 SALARIES-TEMP/PT TIM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-127 SALARIES & WAGES-LON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-181 SOCIAL SECURITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-182 RETIREMENT CONTRIBUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-183 MEDICAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-184 401K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-185 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-191 PROF.SERVICES-ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-240 YADKIN RIVER TRAIL H	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-251 Motor Fuel & Oil	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-260 OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-291 DATA PROCESSING SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-299 MISCELLANEOUS SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-311 TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-321 TELEPHONE & INTERNET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-325 POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-341 PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-353 MAINT & REPAIR VEHIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-395 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-397 DEMOLITION SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-398 PROFESSIONAL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-440 SERVICE & MAINT.CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-451 INSURANCE-PROPERTY &	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-452 INSURANCE-VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-491 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	(\$14.67)	(\$14.67)	\$14.67	0
10-4910-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-610 COMMUNITY APPEAR.COM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-620 HISTORIC PRESERV.COM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-655 TOURISM EVENT COMMIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-750 LEASE PAYMENTS-COMPU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-751 LEASE PAYMENTS-VEHIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4910-850 TRANSFER TO YADKIN R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4910-10-LAND MANAGEMENT	\$0.00	\$0.00	\$0.00	(\$14.67)	(\$14.67)	\$14.67	0

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-01-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6110-10-LIBRARY							
10-6110-121 SALARIES & WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-126 PART-TIME/TEMPORARY	\$16,043.00	\$16,043.00	\$0.00	\$8,392.19	\$1,108.08	\$7,650.81	52
10-6110-127 SALARIES/WAGES-BONUS	\$400.00	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	100
10-6110-181 FICA	\$1,167.00	\$1,167.00	\$0.00	\$672.57	\$84.76	\$494.43	58
10-6110-194 CONTRACT SERVICES	\$1,700.00	\$1,700.00	\$0.00	\$190.50	\$0.00	\$1,509.50	11
10-6110-260 SUPPLIES-OFFICE	\$600.00	\$600.00	\$0.00	\$312.40	\$5.69	\$287.60	52
10-6110-291 SUPPLIES-DATA PROCES	\$1,075.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-299 SUPPLIES	\$2,000.00	\$2,000.00	\$0.00	\$1,354.07	\$149.94	\$645.93	68
10-6110-311 TRAVEL	\$100.00	\$100.00	\$0.00	\$124.41	\$0.00	(\$24.41)	124
10-6110-321 TELEPHONE AND INTERN	\$2,249.00	\$2,249.00	\$0.00	\$938.05	\$187.09	\$1,310.95	42
10-6110-331 UTILITIES	\$8,448.00	\$8,448.00	\$0.00	\$3,927.90	\$933.61	\$4,520.10	46
10-6110-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-351 MAINTENANCE-BUILDING	\$53,000.00	\$79,900.00	\$26,900.00	\$291.08	\$0.00	\$52,708.92	0
10-6110-370 ADVERTISING	\$400.00	\$400.00	\$0.00	\$24.00	\$10.00	\$376.00	6
10-6110-395 TRAINING	\$200.00	\$200.00	\$0.00	\$249.00	\$0.00	(\$49.00)	125
10-6110-440 MAINTENANCE CONTRACT	\$1,300.00	\$1,300.00	\$425.00	\$865.40	(\$43.80)	\$9.60	67
10-6110-451 INSURANCE-PRO/GEN/PR	\$320.00	\$320.00	\$0.00	\$320.00	\$0.00	\$0.00	100
10-6110-491 DUES & SUBSCRIPTIONS	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0
10-6110-495 BOOKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-497 PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-550 CAPITAL OUTLAY-BLDG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-580 CAPITAL OUTLAY-BLDG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-800 LIBRARY REPAIR LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-999 Transfer To Cap. Fun	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
6110-10-LIBRARY	\$89,262.00	\$115,087.00	\$27,325.00	\$18,061.57	\$2,435.37	\$69,700.43	39

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-01-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6120-10-RECREATION							
10-6120-126 SALARIES-TEMP/PART-T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-181 SOCIAL SECURITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-299 SUPPLIES AND MATERIA	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
10-6120-331 UTILITIES	\$2,500.00	\$2,500.00	\$0.00	\$1,601.13	\$102.31	\$898.87	64
10-6120-355 MAINT & REPAIR-SPENC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-356 MAINT & REPAIR-ROWAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-357 MAINTENANCE-PARKS AN	\$11,100.00	\$11,100.00	\$277.63	\$4,334.28	(\$277.63)	\$6,488.09	39
10-6120-358 MAINT & REPAIR-LIBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-359 MAINT. & REPAIR - OT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-451 INSURANCE-PROP/GEN/P	\$290.00	\$290.00	\$0.00	\$290.00	\$0.00	\$0.00	100
10-6120-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-500 MAINT.LIBRARY PARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-501 MAINT SPENCER WOODS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-525 SENIOR CITIZEN PROGR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-570 CAP OUT-LAND ACQ & D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-580 CAPITAL OUTLAY-IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-625 SENIOR CITIZENS COUN	\$6,000.00	\$6,000.00	\$0.00	\$2,062.33	\$0.00	\$3,937.67	34
10-6120-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-850 TRANSFER TO DOWNTOWN	\$71,000.00	\$71,000.00	\$0.00	\$0.00	\$0.00	\$71,000.00	0
6120-10-RECREATION	\$91,640.00	\$91,640.00	\$277.63	\$8,287.74	(\$175.32)	\$83,074.63	9

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-01-31

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND								
	FundRevTot	\$4,874,339.00	\$5,574,434.00	\$0.00	\$2,525,252.23	\$267,289.59	\$3,259,304.55	45
	FundExpTot	\$4,874,339.00	\$5,574,434.00	\$634,698.13	\$2,325,482.20	\$295,515.20	\$2,614,253.67	53
Grand Totals:								
	TotalRev	\$4,874,339.00	\$5,574,434.00	\$0.00	\$2,525,252.23	\$267,289.59	\$3,259,304.55	45
	TotalExp	\$4,874,339.00	\$5,574,434.00	\$634,698.13	\$2,325,482.20	\$295,515.20	\$2,614,253.67	53

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-01-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 20-POWELL BILL							
0000-20-Revs							
20-3197-102 MUNICIPAL VEHICLE TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-3328-000 POWELL BILL REVENUE	\$110,000.00	\$110,000.00	\$0.00	\$110,927.37	\$0.00	\$927.37	101
20-3831-000 INVESTMENT EARNINGS	\$200.00	\$200.00	\$0.00	\$5,500.84	\$1,184.28	\$5,300.84	275 0
20-3839-000 MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-3991-000 APPROPRIATED FUND BA	\$59,362.00	\$59,362.00	\$0.00	\$0.00	\$0.00	\$59,362.00	0
0000-20-Revs	\$169,562.00	\$169,562.00	\$0.00	\$116,428.21	\$1,184.28	\$65,590.21	69
4510-20-STREETS OPERATIONS							
20-4510-000 TRANS TO/FROM GEN FU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-121 SALARIES/WAGES-REGUL	\$10,826.00	\$10,826.00	\$0.00	\$6,066.57	\$832.18	\$4,759.43	56
20-4510-127 SALARIES/WAGES-BONUS	\$100.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	100
20-4510-181 FICA	\$772.00	\$772.00	\$0.00	\$471.73	\$63.66	\$300.27	61
20-4510-182 RETIREMENT	\$1,230.00	\$1,230.00	\$0.00	\$756.75	\$101.36	\$473.25	62
20-4510-183 GROUP INSURANCE	\$2,129.00	\$2,129.00	\$0.00	\$1,106.57	\$143.76	\$1,022.43	52
20-4510-184 401K CONTRIBUTION	\$505.00	\$505.00	\$0.00	\$303.27	\$41.60	\$201.73	60
20-4510-191 PROF.SERV.-ENGIN. FE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-198 SERVICES-ENGINEERING	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
20-4510-294 STREET SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-299 SUPPLIES AND MATERIA	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
20-4510-355 MAINTENANCE-SIDEWALK	\$12,000.00	\$12,000.00	\$0.00	\$3,600.00	\$3,600.00	\$8,400.00	30
20-4510-356 MAINTENANCE-STREETS	\$16,000.00	\$16,000.00	\$0.00	\$1,500.00	\$0.00	\$14,500.00	9
20-4510-540 CAP OUTLAY - VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-580 CO-INFRASTRUCTURE	\$120,000.00	\$120,000.00	\$0.00	\$0.00	\$0.00	\$120,000.00	0
4510-20-STREETS OPERATIONS	\$169,562.00	\$169,562.00	\$0.00	\$13,904.89	\$4,782.56	\$155,657.11	8
Reporting Fund: 20-POWELL BILL							
FundRevTot	\$169,562.00	\$169,562.00	\$0.00	\$116,428.21	\$1,184.28	\$65,590.21	69
FundExpTot	\$169,562.00	\$169,562.00	\$0.00	\$13,904.89	\$4,782.56	\$155,657.11	8

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-01-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 30-CAPITAL RESERVE AND REPLACEMENT FUND							
0000-30-Revs							
-							
30-3920-000 LEASE FINANCING	\$0.00	\$893,821.00	\$0.00	\$0.00	\$0.00	\$893,821.00	0
30-3984-010 GENERAL FUND CONTRIB	\$0.00	\$308,321.00	\$0.00	\$308,321.00	\$0.00	\$0.00	100
30-3991-000 APPROPRIATED FUND BA	\$0.00	\$10,947.00	\$0.00	\$0.00	\$0.00	\$10,947.00	0
0000-30-Revs	\$0.00	\$1,213,089.00	\$0.00	\$308,321.00	\$0.00	\$904,768.00	25
4110-30-GOVERNING BODY							
-							
30-4110-570 CO - LAND	\$0.00	\$50,000.00	\$0.00	\$9,950.00	\$0.00	\$40,050.00	20
30-4110-999 CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4110-30-GOVERNING BODY	\$0.00	\$50,000.00	\$0.00	\$9,950.00	\$0.00	\$40,050.00	20
4130-30-ADMINISTRATION							
-							
30-4130-291 SUPPLIES - DATA PROC	\$0.00	\$3,225.00	\$0.00	\$0.00	\$0.00	\$3,225.00	0
4130-30-ADMINISTRATION	\$0.00	\$3,225.00	\$0.00	\$0.00	\$0.00	\$3,225.00	0
4310-30-POLICE OPERATIONS							
-							
30-4310-291 SUPPLIES - DATA PROC	\$0.00	\$12,641.00	\$0.00	\$0.00	\$0.00	\$12,641.00	0
30-4310-540 CO - VEHICLES	\$0.00	\$188,135.00	\$111,647.10	\$71,113.53	\$0.00	\$5,374.37	38
30-4310-550 CO - OTHER EQUIP	\$0.00	\$25,873.00	\$0.00	\$0.00	\$0.00	\$25,873.00	0
4310-30-POLICE OPERATIONS	\$0.00	\$226,649.00	\$111,647.10	\$71,113.53	\$0.00	\$43,888.37	81
4340-30-FIRE OPERATIONS							
-							
30-4340-291 SUPPLIES - DATA PROC	\$0.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
30-4340-540 CO - VEHICLES	\$0.00	\$893,821.00	\$891,820.00	\$0.00	\$0.00	\$2,001.00	0
4340-30-FIRE OPERATIONS	\$0.00	\$894,896.00	\$891,820.00	\$0.00	\$0.00	\$3,076.00	0
4510-30-STREETS OPERATIONS							
-							
30-4510-291 SUPPLIES - DATA PROC	\$0.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
30-4510-540 CO - VEHICLES	\$0.00	\$36,169.00	\$0.00	\$34,277.00	\$34,277.00	\$1,892.00	95
4510-30-STREETS OPERATIONS	\$0.00	\$37,244.00	\$0.00	\$34,277.00	\$34,277.00	\$2,967.00	92
6110-30-LIBRARY							
-							
30-6110-291 SUPPLIES - DATA PROC	\$0.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
6110-30-LIBRARY	\$0.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
Reporting Fund: 30-CAPITAL RESERVE AND REPLACEMENT FUND							
FundRevTot	\$0.00	\$1,213,089.00	\$0.00	\$308,321.00	\$0.00	\$904,768.00	25
FundExpTot	\$0.00	\$1,213,089.00	\$1,003,467.10	\$115,340.53	\$34,277.00	\$94,281.37	92

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-01-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT							
0000-70-Revs							

70-3839-000 Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$35,000.00	\$10,000.00	\$35,000.00	0
0000-70-Revs	\$0.00	\$0.00	\$0.00	\$35,000.00	\$10,000.00	\$35,000.00	0
4130-70-ADMINISTRATION							

70-4130-187 INSURANCE REIMBURSEM	\$0.00	\$0.00	\$0.00	\$30,520.36	\$4,191.14	(\$30,520.36)	0
4130-70-ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$30,520.36	\$4,191.14	(\$30,520.36)	0
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT							
FundRevTot	\$0.00	\$0.00	\$0.00	\$35,000.00	\$10,000.00	\$35,000.00	0
FundExpTot	\$0.00	\$0.00	\$0.00	\$30,520.36	\$4,191.14	(\$30,520.36)	0

Grand Totals:	TotalRev	\$169,562.00	\$1,382,651.00	\$0.00	\$459,749.21	\$11,184.28	\$1,005,358.21 33
	TotalExp	\$169,562.00	\$1,382,651.00	\$1,003,467.10	\$159,765.78	\$43,250.70	\$219,418.12 84

Town of Spencer

Fiscal Period - YADKIN RIVER TRAILHEAD Date Range - 2020-07-01 - 2023-01-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 90-YADKIN RIVER TRAIL							
0000-90-Revs							

90-3985-240 YADKIN RIVER TRAIL D	\$20,559.00	\$631,974.00	\$0.00	\$537,274.40	\$1,450.00	\$94,699.60	85
90-3985-850 GENERAL FUND TRANSFE	\$114,258.00	\$185,258.00	\$0.00	\$114,258.00	\$0.00	\$71,000.00	62
0000-90-Revs	\$134,817.00	\$817,232.00	\$0.00	\$651,532.40	\$1,450.00	\$165,699.60	80
4130-90-ADMINISTRATION							

90-4130-370 ADVERTISING	\$0.00	\$457.00	\$0.00	\$156.35	\$0.00	\$300.65	34
4130-90-ADMINISTRATION	\$0.00	\$457.00	\$0.00	\$156.35	\$0.00	\$300.65	34
4910-90-LAND MANAGEMENT							

90-4910-193 ADMINISTRATIVE SERVI	\$0.00	\$0.00	\$0.00	\$52.00	\$0.00	(\$52.00)	0
90-4910-194 CONTRACT SERVICES	\$4,800.00	\$57,050.00	\$2,205.44	\$55,884.56	\$2,204.75	(\$1,040.00)	98
90-4910-580 CO-INFRASTRUCTURE	\$130,017.00	\$759,725.00	\$662,356.80	\$93,696.95	\$92,053.20	\$3,671.25	12
4910-90-LAND MANAGEMENT	\$134,817.00	\$816,775.00	\$664,562.24	\$149,633.51	\$94,257.95	\$2,579.25	100
Reporting Fund: 90-YADKIN RIVER TRAIL							
FundRevTot	\$134,817.00	\$817,232.00	\$0.00	\$651,532.40	\$1,450.00	\$165,699.60	80
FundExpTot	\$134,817.00	\$817,232.00	\$664,562.24	\$149,789.86	\$94,257.95	\$2,879.90	100

Grand Totals:							
TotalRev	\$134,817.00	\$817,232.00	\$0.00	\$651,532.40	\$1,450.00	\$165,699.60	80
TotalExp	\$134,817.00	\$817,232.00	\$664,562.24	\$149,789.86	\$94,257.95	\$2,879.90	100

Town of Spencer

Fiscal Period - CORONAVIRUS ARPA GRANT PROJECT Date Range - 2021-07-01 - 2023-01-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT							
0000-91-Revs							

91-3831-000 INVESTMENT EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
91-3984-000 CSLRF FUNDS-GRANT	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
0000-91-Revs	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
4210-91-CORONAVIRUS ARPA							

91-4210-121 SALARIES/WAGES-REGUL	\$0.00	\$451,997.00	\$0.00	\$0.00	\$0.00	\$451,997.00	0
91-4210-580 CO-INFRASTRUCTURE-CS	\$1,037,997.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
91-4210-910 TRANSFER TO GENERAL	\$0.00	\$586,000.00	\$0.00	\$328,237.90	\$121,289.62	\$257,762.10	56
4210-91-CORONAVIRUS ARPA	\$1,037,997.00	\$1,037,997.00	\$0.00	\$328,237.90	\$121,289.62	\$709,759.10	32
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT							
FundRevTot	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
FundExpTot	\$1,037,997.00	\$1,037,997.00	\$0.00	\$328,237.90	\$121,289.62	\$709,759.10	32

Grand Totals:	TotalRev	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22 100
	TotalExp	\$1,037,997.00	\$1,037,997.00	\$0.00	\$328,237.90	\$121,289.62	\$709,759.10 32

Town of Spencer

Fiscal Period - DOWNTOWN PARK PROJECT Date Range - 2021-07-01 - 2023-01-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 92-DOWNTOWN PARK PROJECT							
0000-92-Revs							
-							
92-3985-002 OTHER GRANTS	\$0.00	\$900,000.00	\$0.00	\$0.00	\$0.00	\$900,000.00	0
92-3985-241 DOWNTOWN PARK DONATI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
92-3985-850 GENERAL FUND TRANSFE	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	100
0000-92-Revs	\$100,000.00	\$1,000,000.00	\$0.00	\$100,000.00	\$0.00	\$900,000.00	10
6120-92-RECREATION							
-							
92-6120-580 CO-INFRASTRUCTURE	\$100,000.00	\$1,000,000.00	\$14,600.00	\$60,875.00	\$0.00	\$924,525.00	6
6120-92-RECREATION	\$100,000.00	\$1,000,000.00	\$14,600.00	\$60,875.00	\$0.00	\$924,525.00	8
Reporting Fund: 92-DOWNTOWN PARK PROJECT							
FundRevTot	\$100,000.00	\$1,000,000.00	\$0.00	\$100,000.00	\$0.00	\$900,000.00	10
FundExpTot	\$100,000.00	\$1,000,000.00	\$14,600.00	\$60,875.00	\$0.00	\$924,525.00	8
Grand Totals:							
TotalRev	\$100,000.00	\$1,000,000.00	\$0.00	\$100,000.00	\$0.00	\$900,000.00	10
TotalExp	\$100,000.00	\$1,000,000.00	\$14,600.00	\$60,875.00	\$0.00	\$924,525.00	8

January Report for Spencer Public Library



This January the events catered to the little people with penguins and chopsticks. In early January, children listened to stories about little lost penguins and penguins who could not stop hiccuping. They made cute penguin crafts with marshmallows and water bottles. In later January, two opportunities were offered to celebrate Chinese New Year. Since only a few could come for the first event, we scheduled an extra event in late January. Doll scenes featured traditional Chinese dress, pandas, red envelopes and rabbits for the Year of the Rabbit. Games were played with chopsticks and marshmallows. Fortune cookies were given to each child and a Chinese miniature umbrella. Fairy tales were told with a Chinese twist with Goldylucks and the Three Pandas. Books on Chinese family traditions were read, also.

Adults frequented the library in search of cozy mysteries to read on cold, wintry days or to research subjects on the computer. Some just came for a quiet place to study. Next month, the library will host students from

two local high schools for a program on the Harlem Renaissance. More details and pictures will be shown next month. Our Facebook page has surpassed the 600 followers mark.

<u>DAY</u>		Door Count	Adult Circulation	Children Circulation	Research Questions	New Cards Issued	Students Tutored	Volunteers/ Tutors	Corres. Due Date
January 2023									
	Mon.			0	0	0	0	0	1/13/1900
1/3/2023	Tues.	2			0	0	0	1	1/17/2023
1/4/2023	Wed.	3		0	0	0	0	0	1/18/2023
1/5/2023	Thurs.	6	8	0	0	0	0	0	1/19/2023
1/6/2023	Fri.			0	0	0	0	0	1/20/2023
WEEK TOTAL:		11	8	0	0	0	0	1	*****
1/9/2023	Mon.	2	1	0			0	0	1/23/2023
1/10/2023	Tues.	7	3	0	2		0	0	1/24/2023
1/11/2023	Wed.	8		9	2		0	0	1/25/2023
1/12/2023	Thurs.			0			0	0	1/26/2023
1/13/2023	Fri.			0			0	0	1/27/2023
WEEK TOTAL:		17	4	9	4		0	0	*****
1/16/2023	Mon.	closed				0	0	0	1/30/2023
1/17/2023	Tues.	7	3		2	0	0	0	1/31/2023
1/18/2023	Wed.	13	4	6	1	1	0	0	2/1/2023
1/19/2023	Thurs.	5				0	0	0	2/2/2023
1/20/2023	Fri.					0	0	0	2/3/2023
WEEK TOTAL:		25	7	6	3	1	0	0	*****
1/23/2023	Mon.	2	2	4	0		0	0	2/6/2023
1/24/2023	Tues.	8	5	9	0		0	0	2/7/2023
1/25/2023	Wed.	5	17	6	0		0	0	2/8/2023
1/26/2023	Thurs.				0		0	0	2/9/2023
1/27/2023	Fri.				0		0	0	2/10/2023
WEEK TOTAL:		15	24	19	0		0	0	*****
1/30/2023		0	0	0	0	0	0	0	2/13/2023
1/31/2023	Tues.	0	0	0	0	0	0	0	2/14/2023
2/1/2023	Wed.	0	0	0	0	0	0	0	2/15/2023
2/2/2023	Thurs.	0	0	0	0	0	0	0	2/16/2023
2/3/2023	Fri.	0	0	0	0	0	0	0	2/17/2023
WEEK TOTAL:		0	0	0	0	0	0	0	*****
MONTH TOTAL:		68	43	34	7	1	0	1	*****

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 2/14/2023

(Attach relevant documentation)

Issue under Consideration:	Town Manager Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	N/A
Recommendations:	For Information & Discussion
Department:	Town Manager

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

To: Mayor Williams and Members of the Board of Aldermen
From: Peter Franzese, Town Manager
Date: February 6, 2023
Re: February 2023 Town Manager Report

Staff update

I am pleased to report that we have selected Anna Kanode, who currently works as an administrative assistant at Livingstone College, as our new Town Clerk. Her first day with the Town will be Monday, February 13 so you will be able to meet her at the February 14 meeting. We anticipate a public announcement about Anna's appointment in then next week or so.

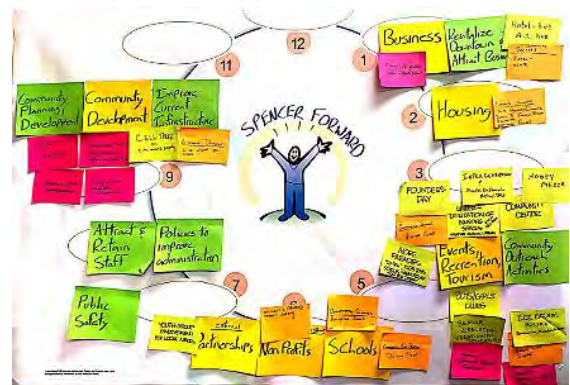
The selection panel and I were impressed by her background, demonstrated understanding of the role, and ability to excel in her duties. After growing up in the Greensboro area, Anna spent about eight years in New York City before returning to North Carolina in 2019. She holds a bachelor's degree in Spanish language and literature from New York University and a master of professional studies in arts and cultural management from Pratt Institute.

Her work experience includes several years as an administrative professional, a variety of customer service positions, and a seasonal opportunity as a public programming assistant for the Bryant Park Corporation and 34th Street Partnership in New York City. In this role, she was responsible for organizing community events and programs for sister not-for-profit, private management companies that operate three park spaces and a business improvement district in New York City.

Welcome, Anna!

Draft agenda for March 9 and 10 Annual Planning Session

Mayor Williams, Joe Morris, and I have met with the team at Fountainworks and requested their assistance in our March 9 and 10 Community Engagement and Annual Planning Session meetings. Fountainworks is the firm that assisted the Town in 2020, leading to the development of the "Spencer Forward" program and the resulting strategic goals and outcomes snapshot we have used over the last three years.



The Goal is to get feedback from the community on how we have progressed in these areas on the evening of March 9. We can also give the community staff's take on progress and have a conversation of what may or may not be aligned between the community and staff impressions.

On Friday, we'll take a deeper dive and go over community, staff, and elected official feedback in these areas. We'll also hear from staff on a variety of related topics. I would appreciate feedback from the Mayor and Board on our draft topics list as we continue to refine the agenda.

Duke Energy tree trimming

You may have noticed a lot of trees getting trimmed along powerlines in Town in recent weeks. Our understanding is Duke Energy has contractors working on this, with crews running a few days behind the trimming work to pick up/chip the debris. If there are any particular concerns about the way the work is happening that you are hearing, please let me know and I can pass this feedback along to our contact at Duke Energy. More information about their right-of-way maintenance program is available at <https://www.duke-energy.com/community/trees-and-rights-of-way/how-we-manage-trees/tree-trimming-practices>.