



Board of Aldermen Regular Meeting
Agenda Packet
April 11, 2023





AGENDA
Spencer Board of Aldermen
Regular Meeting
6:00 p.m.

DATE
April 11, 2023

- 1. CALL TO ORDER – Mayor Jonathan Williams**
- 2. INVOCATION & PLEDGE OF ALLEGIANCE – Alderman Sam Morgan**
- 3. ADDITIONS/DELETIONS AND ADOPTION OF AGENDA**
 - a. CONSIDER ADOPTING – Budget Ordinance 23-09 for the Replacement of an HVAC Unit at Town Hall**
- 4. RECOGNITIONS**
 - a. Town Manager Peter Franzese: AME Zion Church and the Spencer Cares: Cemetery Cleanup volunteers for their hard work Saturday, March 25, 2023.
 - b. Mayor Pro Tempore Patti Secreast: Students of the 3rd Quarter
 - i. North Rowan Elementary School: Ava Tyler
 - ii. North Rowan Middle School: Rogelio Salinas
 - iii. North Rowan High School: Zoey Rutherford
 - c. Mayor Pro Tempore Secreast: Coach Robert Steele
 - d. Town Manager Franzese: Staff Recognition
 - e. Alderman Steve Miller: Community Garden
- 5. PUBLIC COMMENT** This agenda item is included to allow input to the Board of Aldermen from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Board of Aldermen are required to provide their name, address, and topic to be addressed. The Board will only listen and not respond but may decide to place a topic on a future agenda. A speaker will be allowed 3 minutes to speak.
- 6. RECEIVE PRESENTATION FROM N.C. TRANSPORTATION MUSEUM STAFF – Support Request for Community Fireworks Show**
- 7. CONSENT AGENDA** The Consent Agenda is the first order of business. The items listed are believed to be non-controversial and administrative in nature. There will be no separate discussion of the items unless an Alderman or a citizen requests and is granted permission to speak. The item(s) then will be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion.
 - a. CONSIDER ADOPTING – Budget Ordinance Amendment 23-07.01
 - b. APPROVAL OF MINUTES: March 9, 2023, Pre-Agenda Meeting Minutes
March 14, 2023, Regular Meeting Minutes
- 8. RECEIVE PRESENTATION FROM STAFF – Planning & Rezoning to Support Growth**
- 9. FY24 BUDGET – Pre-Recommendation Workshop**
- 10. CONSIDER AUTHORIZING – Town Manager to Finalize & Execute a Memorandum of Understanding with the Rowan Idea Center Foundation**

11. CONSIDER ADOPTING – Budget Ordinance 23-08 for Grassroots ARPA Grant Award from Rowan Art’s Council (Update: Lead for North Carolina Fellow Skye Allan)

12. CONSIDER AWARDING – Commercial Façade Grants (Update: Planner Kyle Harris)

13. DEPARTMENTAL REPORTS

- a. Planning
- b. Code Enforcement
- c. Police
- d. Fire
- e. Public Works
- f. Finance
- g. Library

14. TOWN MANAGER REPORT

15. REQUESTS & COMMENTS by the Mayor and Board Members

16. EXECUTIVE SESSION per NC General Statute 143-318.11

(a) (6) “To consider the qualifications, competence, performance, character, fitness...of an...employee...”

17. ADJOURNMENT

MINUTES
Spencer Board of Aldermen
Pre-Agenda Meeting
March 9, 2023

The Town of Spencer Board of Aldermen met in regular session to conduct a pre-agenda meeting at the Spencer Town Hall on Thursday, March 9, 2023, at 5:35 p.m.

Present were: Mayor Jonathan Williams
Mayor Pro Tempore Patti Secreast
Alderman Andrew Howe
Alderman Steve Miller
Alderman Sam Morgan
Alderman Rashid Muhammad
Alderwoman Patricia Sledge

Also present were: Town Manager Peter Franzese, Town Clerk Anna Kanode, Interim Finance Director John Sofley, Planning & Zoning Administrator Steve Blount, Special Projects Manager Joe Morris, Fire Chief Michael Lanning, Public Works Director Joel Taylor, Planner Kyle Harris, Code Enforcement Officer James Osborne, and Chief of Police Michael File. Fountainworks President Warren Miller and Development & Project Manager Emily Wilson served as facilitators for the Planning Session portion of the meeting.

Mayor Williams called the meeting to order, gave the invocation, and led the *Pledge of Allegiance*.

REVIEW OF March 14, 2023, Agenda

INVOCATION

Alderwoman Sledge agreed to give the invocation at the March 14, 2023, regular meeting.

CONSENT AGENDA

The Board agreed by consensus to move the following items to the consent agenda:

Approval of February 9, 2023, Pre-Agenda Meeting Minutes and February 14, 2023, Regular Meeting Minutes;

Consider Awarding a contract to RH CPAs, PLLC, for the FY23 Audit;

Consider Adopting Budget Ordinance 23-04, Amendment of a \$1,000 donation for the Spencer Mural Walk;

Consider Adopting Budget Ordinance 23-05, Amendment for the Annual Budget for overtime for the Fire Department

Action

It was the consensus of the Board to leave all remaining agenda items on the regular agenda.

EXECUTIVE SESSION

It was the consensus of the Mayor and Board that there was no reason to go into Executive Session.

ANNUAL PLANNING SESSION

The Board began their Annual Planning Session and reviewed input received from citizens of Spencer.

RECESS

Motion by Alderman Howe, seconded by Alderwoman Secreast, which carried by a vote of 6 to 0.
The meeting stood recessed at 8:13 p.m. and will reconvene at Spencer Town Hall on Friday, March 10, 2023, at 8:30 a.m.

Approved by:

Attest:

Jonathan Williams, Mayor

Anna Kanode
Town Clerk

MINUTES
Spencer Board of Aldermen
Reconvened Meeting
March 10, 2023

The Town of Spencer Board of Aldermen met at the Spencer Town Hall on Friday, March 10, 2023, at 8:30 a.m. to reconvene the regular session meeting of Thursday, March 9, 2023, which was recessed at 8:13 p.m.

Present were: Mayor Jonathan Williams
Mayor Pro Tempore Patti Secreast
Alderman Andrew Howe
Alderman Steve Miller
Alderman Sam Morgan
Alderwoman Patricia Sledge

Also present were: Town Manager Peter Franzese, Town Clerk Anna Kanode, Interim Finance Director John Sofley, Planning & Zoning Administrator Steve Blount, Special Projects Manager Joe Morris, Fire Chief Michael Lanning, Deputy Fire Chief Byron Lewis, Public Works Director Joel Taylor, Lead for North Carolina Fellow Skye Allan, Planner Kyle Harris, Code Enforcement Officer James Osborne, and Chief of Police Michael File. Fountainworks President Warren Miller served as facilitator for the Planning Session.

Mayor Williams reconvened the meeting and opened the floor for staff presentations and discussion by the Board. The following topics were discussed:

- Finance, John Sofley: Financial update and early analysis of revaluation

Alderman Rashid Muhammad arrived at 9:00 a.m.

- Special Projects/Planning, Joe Morris/Steve Blount/Skye Allan: Recreation and community Spaces timeline and funding update
- Town Hall, Peter Franzese and Anna Kanode: Outreach and publicity

Mayor Williams recessed the meeting for a 10-minute break.

Mayor Williams reconvened the meeting and continued with staff presentations and discussion by the Board.

- Planning and Zoning, Steve Blount: The Next Steps Forward- Potential rezoning concepts to accommodate future residential and commercial growth
- Planning, Kyle Harris: CDBG Update
- Public Works, Joel Taylor: Update on transition to automated garbage collection and how positions can be redeployed once the transition is complete.

Mayor Williams recessed the meeting for a 10-minute break.

Mayor Williams reconvened the meeting and continued with a working lunch along with presentations by Jeff Emory, NC Department of Commerce Community Economic Development

Planner for the Southwest Prosperity Zone, and Greg Edds, Chairman of the Rowan County Board of Commissioners, who also answered questions from the Board.

Mayor Williams recessed the meeting for a 10-minute break.

Mayor Williams reconvened the meeting and continued with staff presentations and discussion by the Board.

- Police, Mike File: Update on community needs and how a special team can work toward overall community safety and engagement.
- Fire, Michael Lanning and A+AArchitecture: Fire Staffing and Station 75 Expansion update – conceptual floor plan presentation.

Mayor Williams recessed the meeting for a 10-minute break.

Mayor Williams reconvened the meeting and turned the floor over to Warren Miller who lead the Board in a discussion on strategy and prioritization.

Prioritization for the items discussed are as follows:

1. Parks and Recreation Department/Director (5 prioritizations)
2. Fire and staff station expansion (5 prioritizations)
3. Retain and develop staff (5 prioritizations)
4. Police ability to be proactive with public safety (4 prioritizations)
5. Strategic acquisition and use of properties (3 prioritizations)
6. Exploring zoning changes to support growth impacts (2 prioritizations)
7. Focus on affordable housing (2 prioritizations)
8. Promote downtown business (1 prioritization)
9. Community info signage (1 prioritization)

ADJOURNMENT

Motion by Alderman Muhammad, seconded by Alderman Morgan, which carried by a vote of 6 to 0. The meeting stood adjourned at 4:00 p.m.

Approved by:

Attest:

Jonathan Williams, Mayor

Anna Kanode
Town Clerk

MINUTES
Spencer Board of Aldermen
Regular Meeting
March 14, 2023

The Town of Spencer Board of Aldermen met in regular session at Spencer Town Hall on Tuesday, March 14, 2023, at 6:00 p.m.

Present were: Mayor Pro Tempore Patti Secreast
Alderman Andrew Howe
Alderman Steve Miller
Alderman Sam Morgan
Alderman Rashid Muhammad
Alderwoman Patricia Sledge

Also present were: Town Manager Peter Franzese, Town Attorney Jay Dees, Town Clerk Anna Kanode, Interim Finance Director John Sofley, Planning and Zoning Administrator Steve Blount, Special Projects Manager Joe Morris, Public Works Director Joel Taylor, Fire Chief Michael Lanning, Fire Captain Donald Myers, Lead for North Carolina Fellow Skye Allan, Code Enforcement Officer James Osborne, and Chief of Police Michael File.

Mayor Pro Tempore Patti Secreast called the meeting to order.

Alderwoman Sledge offered the invocation.

Mayor Pro Tempore Patti Secreast led the *Pledge of Allegiance*.

ADDITIONS/DELETIONS AND ADOPTION OF AGENDA

Action

Alderman Morgan moved to approve the agenda. Alderman Muhammad seconded the motion which carried by a unanimous vote of 6-0.

RECOGNITIONS

- A. Mayor Pro Tempore Secreast recognized the West Rowan High School and the Salisbury High School Girls' Basketball Teams for winning the State Championship. She also recognized previous Spencer resident and graduate of North Rowan High School, Coach Jim Baker, for winning the North Carolina High School Athletic Association 3A Boys Basketball Championship.

PUBLIC

Mayor Pro Tempore Secreast opened the floor to receive public comment.

Being no one present wishing to speak, Alderwoman Sledge moved to close public comment. Alderman Howe seconded the motion, which carried by a unanimous vote of 6-0. Mayor Pro Tempore Secreast closed the public comment portion of the meeting.

CONSENT AGENDA

Alderwoman Sledge moved to approve the consent agenda as presented. Alderman Howe seconded the motion which carried by a unanimous vote of 6-0. Items approved were:

- a. APPROVAL OF MINUTES: February 9, 2023, Pre-Agenda Meeting Minutes
February 14, 2023, Regular Meeting Minutes
- b. CONSIDER AWARDING a contract to RH CPAs, PLLC, for the FY23 Audit
- c. CONSIDER ADOPTING Budget Ordinance 23-04, Amendment of a \$1,000 donation for the Spencer Mural Walk
- d. CONSIDER ADOPTING Budget Ordinance 23-05, Amendment for the Annual Budget for overtime for the Fire Department

PUBLIC HEARING – Annexation Request for Parcel 051 070, Located at 626 Willow Creek Drive from C-85 to IND

Mayor Pro Tempore Secreast opened the Public Hearing for the annexation request for parcel 051 070, located at 626 Willow Creek Drive from C-85 to IND.

Planning and Zoning Administrator Steve Blount reviewed the annexation request with the Board.

Action

Being no one else present wishing to speak, Alderman Miller moved to close the Public Hearing for the annexation request for parcel 051 070, located at 626 Willow Creek Drive from C-85 to IND. Alderman Howe seconded the motion, which carried by a unanimous vote of 6-0. Mayor Pro Tempore Secreast closed the Public Hearing.

Alderman Howe moved to accept the annexation request for parcel 051 070, located at 626 Willow Creek Drive from C-85 to IND. Alderwoman Sledge seconded the motion, which carried by a unanimous vote of 6-0.

PUBLIC HEARING – Proposed Rezoning for Parcel 051 070, Located at 626 Willow Creek Drive from C-85 to IND

Mayor Pro Tempore Secreast opened the Public Hearing for the proposed rezoning for parcel 051 070, located at 626 Willow Creek Drive from C-85 to IND.

Action

Being no one else present wishing to speak, Alderman Muhammad moved to close the Public Hearing for the proposed rezoning for parcel 051 070, located at 626 Willow Creek Drive from C-85 to IND. Alderman Miller seconded the motion, which carried by a unanimous vote of 6-0. Mayor Pro Tempore Secreast closed the Public Hearing.

Alderwoman Sledge moved to approve the rezoning request for parcel 051 070, located at 626 Willow Creek Drive from C-85 to IND, and to adopt a Statement of Consistency stating that the Board finds this action to be generally consistent with the Town's Comprehensive Land Use Plan, is reasonable and in the public interest. We also find that this text amendment supports the specific Plan Policies of "...encouraging new...industries and businesses" and "...actively seek out and preserve through zoning, properties uniquely suited to industrial and business growth." Alderman Miller seconded the motion, which carried by a unanimous vote of 6-0.

RECEIVE AN UPDATE from Jim Behmer, the Director of Salisbury-Rowan Utilities

Mr. Jim Behmer, the Director of Salisbury-Rowan Utilities, addressed the Board on the recent Public Notice regarding the quality of drinking water produced by Salisbury-Rowan Utilities. Mayor Pro Tem Secrest thanked Mr. Behmer for the information he provided. No action was taken by the Board.

CONSIDER ADOPTING Budget Ordinance 23-07, Three amendments for the Public Works Department Budget

Manager Franzese informed the Board that three amendments are needed for the Public Works Department Budget: 1) Amend Budget to allocate funds to complete the additional planting work as part of the CCAP project; 2) Amend Budget for Garbage Truck Repairs; 3) Amend Budget to provide for additional repaving from Powell Bill funding.

Money needs to be allocated to: 1) Public Works to install the plantings along the top edge of the work zone to complete the CCAP stream restoration work; 2) complete tailgate repairs to and pay for the engine repairs from January for the garbage truck. The Town had Powell Bill reserves of \$350,048 as of June 30, 2022. The Town will still have almost \$200,000 remaining in reserves remaining after this budget amendment. This amendment will allocate these funds to be used for our spring paving.

This Budget Ordinance allocates funds from: 1) a general fund in amount of \$12,000 for the additional plantings; 2) \$36,000 from the general fund to complete repairs to the garbage truck; and 3) \$108,000 from the Powell Bill for repaving.

Action

Alderman Muhammad moved to approve Budget Ordinance Amendment 23-07, which is incorporated within the body of the minutes below. Alderman Morgan seconded the motion, which carried by a unanimous vote of 6-0.

AN ORDINANCE AMENDING THE TOWN OF SPENCER, NORTH CAROLINA FY 22-23 ANNUAL BUDGET ORDINANCE 23-07 MARCH 14, 2023

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2022 and ending on June 30, 2023:

Section 1. The Town needs to install the plantings along the top edge of the work zone to complete the CCAP stream restoration work that was not included in the annual budget at an estimated cost of \$12,000; and

Section 2. The Town has had significant repairs to an existing garbage truck that was unanticipated and needs to increase the maintenance budget by \$36,000; and

Section 3. To amend the FY 22-23 revenue and expense appropriations as follows: Appropriate funds for additional CCAP stream restoration work and maintenance cost of the garbage truck with the increased revenue from investment earnings.

Section 4. The following General Fund line items are amended as follows:

<u>Revenues</u>					
Account	Title	Current Budget	Amended Budget	(Decrease) Increase	
10-3831-000	Investment Earnings		\$16,800	\$64,800	\$48,000
<u>Expenses/Expenditures</u>					
Account	Title	Current Budget	Amended Budget	(Decrease) Increase	
10-4510-354	Maintenance - Grounds		\$1,000	\$13,000	\$12,000
10-4710-353	Maintenance Vehicles		\$5,000	\$41,000	<u>36,000</u>
	Total				\$48,000

Section 5. The Town has in excess of three years of Powell Bill funding in reserves; and has significant repaving needs; and

Section 6. The Town desires to utilized some of these reserves to increase the amount of repaving this year.

Section 7. To amend the FY 22-23 revenue and expense appropriations as follows: Appropriate funds for additional paving from the Powell Bill reserves and additional revenue from Investment Earnings.

Section 8. The following Powell Bill Fund line items are amended as follows:

Revenues				
Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-3831-000	Investment Earnings	\$ 200	\$ 8,200	\$ 8,000
10-3991-000	Appropriated Fund Bal.	59,362	159,362	<u>100,000</u>
	Total			\$108,000

Expenses/Expenditures				
Account	Title	Current Budget	Amended Budget	(Decrease) Increase
20-4510-198	Engineering	\$ 4,000	\$ 12,000	\$ 8,000
20-4510-353	CO – Infrastructure	120,000	220,000	<u>100,000</u>
	Total			\$108,000

Section 9. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 14th, day of March, 2023.

CONSIDER ADOPTING Resolutions 23-06 and 23-07, Approving the signing of a Letter of Intent to Meet Conditions contained in the Letter of Conditions and other related documents for a Fire Truck and Garbage Truck by the USDA, Rural Development Division

Interim Finance Director John Sofley informed the Board that the Town has applied to the USDA for funding of the fire truck and garbage truck. The fire truck is eligible for twenty-year financing, and the garbage truck is eligible for ten-year financing. Both applications have been approved.

The Town and the USDA have identified that financing by the USDA is the most cost-efficient option available. Each financing is considered a separate activity. As such, the USDA is requesting the Town to approve a Resolution for each that includes the signing of the Letter of Intent to Meet the Conditions contained in the Letter of Conditions. The Letter of Conditions for each truck follows the Resolution, as well as the Letter of Intent.

In addition to each of these letters, there are additional forms related to the financing included with the Resolution to be signed. These additional forms are standard when receiving USDA funding.

For the fire truck, the Town, after making its down payment, would finance the remaining \$690,000 over a 20-year term at 3.75% interest. This yields an annual loan payment of \$49,660. The debt service reserve requirement will be \$4,966/year until the reserve account reaches a balance equivalent to one annual installment.

For the garbage truck, the Town, after making its down payment, would finance the remaining \$291,000 over a 10-year term at 3.75% interest. This yields an annual loan payment of \$35,436 and a debt service reserve of \$3,544/year until the reserve account reaches a balance equivalent to one annual installment.

Action

Alderman Muhammad moved to approve Resolutions 23-06 and 23-07, which are incorporated within the body of the minutes below. Alderman Morgan seconded the motion, which carried by a unanimous vote of 6-0.

TOWN OF SPENCER RESOLUTION 23-06

BE IT RESOLVED

That the **Town of Spencer** Board of Aldermen accepts the conditions set forth in a Letter of Conditions dated **March 14, 2023**, Loan Resolution (Public Body) and Security Agreement:

That the Mayor/Mayor Pro-Tem and Town Clerk be authorized to execute all forms necessary to obtain loans for a Fire Truck from Rural Development, including, but not limited to the following forms:

Form RD 1942-46	Letter of Intent to Meet Conditions
Form RD 1942-47	Loan Resolution (Public Body)
Form RD 442-7	Operating Budget
Form RD 1940-1	Request for Obligation of Funds
Form RD 400-1	Equal Opportunity Agreement
Form RD 400-4	Assurance Agreement
Form RD 1910-11	Applicant Certification Federal Collection Policies for Consumer or Commercial Debts
1940-Q, Exhibit A-1	Certification for Contracts, Grants and Loans (Lobbying Certification)
Unnumbered Form	Certificate of Compliance

That if the interest rate charged by Rural Development should change between this date and the date of actual approval, the Mayor/Mayor Pro-Tem and Town Clerk be authorized to execute new forms reflecting the current interest rate and revised payments as required by Rural Development.

That the Board of Aldermen elects to have the interest charged by Rural Development to be the lower of the rate in effect at either the time of loan approval or loan closing.

This resolution is to become a part of the official minutes of the Board of Aldermen meeting held on March 14, 2023.

TOWN OF SPENCER RESOLUTION 23-07

BE IT RESOLVED

That the **Town of Spencer** Board of Aldermen accepts the conditions set forth in a Letter of Conditions dated **March 14, 2023**, Loan Resolution (Public Body) and Security Agreement:

That the Mayor/Mayor Pro-Tem and Town Clerk be authorized to execute all forms necessary to obtain loans for a Garbage Truck from Rural Development, including, but not limited to the following forms:

Form RD 1942-46	Letter of Intent to Meet Conditions
Form RD 1942-47	Loan Resolution (Public Body)
Form RD 442-7	Operating Budget
Form RD 1940-1	Request for Obligation of Funds
Form RD 400-1	Equal Opportunity Agreement
Form RD 400-4	Assurance Agreement
Form RD 1910-11	Applicant Certification Federal Collection Policies for Consumer or Commercial Debts
1940-Q, Exhibit A-1	Certification for Contracts, Grants and Loans (Lobbying Certification)
Unnumbered Form	Certificate of Compliance

That if the interest rate charged by Rural Development should change between this date and the date of actual approval, the Mayor/Mayor Pro-Tem and Town Clerk be authorized to execute new forms reflecting the current interest rate and revised payments as required by Rural Development.

That the Board of Aldermen elects to have the interest charged by Rural Development to be the lower of the rate in effect at either the time of loan approval or loan closing.

This resolution is to become a part of the official minutes of the Board of Aldermen meeting held on March 14, 2023.

DEPARTMENTAL REPORTS

Planning Department

Planning and Zoning Administrator Steve Blount presented the Planning Department report and answered any questions from the Board. He then turned the floor over to Special Projects Manager Joe Morris, who requested permission from the Board to pursue the Environmental Enhancement Grant Program by submitting the letter of intent to the Attorney General's Office by the March 30, 2023 deadline and answered any questions from the Board.

Action

It was the consensus of the Board to allow Mr. Morris to submit the Environmental Enhancement Grant Program letter of intent to the Attorney General's Office as requested.

Code Enforcement Department

Code Enforcement Officer James Osborne gave the monthly Code Enforcement report and answered any questions from the Board.

Police Department

Chief of Police File gave the Police Department report and answered any questions from the Board.

Fire Department

Fire Chief Lanning gave the Fire Department report and answered any questions from the Board.

Public Works Department

Public Works Director Taylor gave the Public Works Department report and answered any questions from the Board.

Finance Department

Interim Finance Director John Sofley gave the monthly Finance Department report and answered any questions from the Board.

Library Report

Town Clerk Kanode gave the monthly Library report and answered any questions from the Board.

TOWN MANAGER REPORT

Manager Franzese gave his monthly report and answered any questions from the Board.

Alderman Morgan thanked Lead for North Carolina Fellow Skye Allan for all her contributions and stated that the Board is sorry to see her fellowship end and they hope she will come back to see the fruits of her labor.

Lead for North Carolina Fellow Skye Allan provided a brief update on the Spencer Mural Walk and answered any questions from the Board.

REQUESTS AND COMMENTS BY THE MAYOR AND BOARD MEMBERS

Alderman Miller:

- Thanked everyone for coming out Thursday and expressing their desires for what would like Town to become because it is always great to get ideas.
- Thanked Public Works Director Taylor for his hard work, noting that he had taken a lot of grief over the garbage truck breakdown.
- Thanked the Town of Concord for helping us out of this critical situation.
- Announced that the Community Development is trying to have a tea party fundraiser on April 2nd at the Community Garden with the objective to build a gazebo. The cost will be \$15 per person. They are close to their goal and hope to build it this summer. He stated his support for the project and hopes everyone comes out or at least donates. In case of rain, the event will be at Spencer Presbyterian Church.
- Noted one thing historic about that cemetery is one of the marked graves is for a gentleman who was the first black doctor in North Carolina.

Alderman Morgan:

- Wished to add to Alderman Miller's comments and added a big thanks to all our staff for planning this past Planning Session/Retreat. As we go ahead, hoping we can bring new exciting things to Spencer a bit at a time, bring back life within our community, and bring back events. Asked everyone to keep up the good work.

Alderman Howe:

- Reiterated the March 25th Cleanup at New Hope AME Zion Church Cemetery and expressed his hope that everyone comes out to help, it's an all hands on deck situation and a neat thing

for our Town and community. He had noticed the cemetery before but didn't know what it was or why it was there. It seems like some pretty neat history will hopefully come out of the project. He requested everyone who can, please come out, we'll all throw on some gloves and have a good time doing some good work.

- Second, property taxes, you'll be hearing more about them in the next few months. Our Board has some decisions to make soon. If you received an evaluation and are scared, especially if you have exemptions, elderly exemptions, or disability exemptions, make sure you reach out to the County Tax Office and see if you qualify. He asked everyone to please come out to see our Board when it's time to talk about the budget so they can hear how you feel about the tax rates, and how you feel about the services we need to provide for our Town. We're growing, and I think there's a really important civic duty that we all talk about this because it all hits our wallets.

Alderman Muhammad:

- He thanked the residents that came out this evening and the ones that are watching. He stated that he wished to piggyback on what his fellow Board members stated regarding last week's Town Hall meeting: it was good to interact with the residents, to see and hear their input and vision for the Town as it continues to grow
- Thanked the staff for their hard work, noting he felt the department heads had put the Board in the direction they're heading in. He was excited to be here.
- Also, in reference to the George Clement headstone that's located in Spencer, he knows the Board spoke about that during the last meeting, but there are a lot of people within Rowan County that have been making buzz about it on social media and are excited. He thinks there will be some help for the Community Cleanup Day as well. He is excited to hear about that and see what will take place. He concluded by hoping everyone had a blessed night.

Alderwoman Sledge:

- Most of everybody said everything that she would like to say. Thanked everyone for coming out. Thanked the staff for all the work they do, noting it's easy to sit here and hear what they have done and sometimes not realize how much time and effort has gone into it.
- She stated that sitting in on the meetings with the Planning and Zoning Board has been eye-opening and that she always appreciates the work that Planning and Zoning Administrator Blount has done to bring the Board ideas and possibilities of growth and where the Town can go from here.
- Stated that exciting things are happening here in Spencer, she is glad to be a part of it, and thanked the staff and citizens.
- Stated she always welcomes the opportunity to hear from citizens if they have something they'd like to ask about, and her number is listed.
- Commented that she had given Mayor Williams a copy of an article she had seen in a publication in Asheboro about a tourism opportunity with gravestones they have, and suggested there could be a possibility of tying some tourism to the cemetery here.

Mayor Pro Tempore Secrest:

- Closed out the comments by saying it was really nice to open the paper and see two wonderful articles about Spencer, because the Town had one about the New Hope AME Zion Church Cemetery restoration and another article about the Stanback Forest Expansion, and thanked Town Manager Franzese for sharing the information.
- Stated that she is excited about the cemetery project and feels that it is an awesome project for the Town to participate in, noting it is also right on the way to the Yadkin River, so it will

be visited. She felt it was wonderful that our citizens are now informed about it and that the community is going to do something to restore it to the proper way it needs to look, along with the church itself. She informed the Board that Salisbury has an abundance of older cemeteries and currently conducts tours for local schools, so hopefully the New Hope AME Zion Church Cemetery can be added to that tour at a later date.

- Thanked the Town Board, staff, and Attorney for helping her out during the meeting.

EXECUTIVE SESSION PER NC GENERAL STATUTE 143-318.11 (IF NEEDED)

It was the consensus of the Board that there was no need for an Executive Session.

ADJOURNMENT

Alderman Morgan moved to adjourn the meeting. Alderman Muhammad seconded the motion, which carried unanimously with a vote of 6-0. The meeting stood adjourned at 7:29 p.m.

Approved by:

Attest:

Jonathan Williams
Mayor

Anna Kanode
Town Clerk

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 04/11/2022

Issue under Consideration:	Budget Amendment 23-07.01 for Public Works Department
Current Status:	This budget amendment was approved at the March 14, 2023, Board Meeting; however, on the revenue side, the line item needs to be changed to 20-3831-000 instead of 10-3831-000 for Investment Earnings and 20-3991-000 instead of 10-3991-000 for Appropriated Fund Balance.
Points to Consider:	This is a housekeeping item to change the ordinance to reflect the correct revenue line items.
Financial Impact:	None, Ordinance 23-07 was approved at the March 14, 2023, Regular Meeting.
Options:	Accept or decline by vote of the Board of Aldermen
Recommendations:	Motion to approve the Public Works Budget Amendment 23-07.01

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
FY 22-23 ANNUAL BUDGET
ORDINANCE 23-07
MARCH 14, 2023

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2022 and ending on June 30, 2023:

Section 1. The Town needs to install the plantings along the top edge of the work zone to complete the CCAP stream restoration work that was not included in the annual budget at an estimated cost of \$12,000; and

Section 2. The Town has had significant repairs to an existing garbage truck that was unanticipated and needs to increase the maintenance budget by \$36,000; and

Section 3. To amend the FY 22-23 revenue and expense appropriations as follows: Appropriate funds for additional CCAP stream restoration work and maintenance cost of the garbage truck with the increased revenue from investment earnings.

Section 4. The following General Fund line items are amended as follows:

Revenues

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-3831-000	Investment Earnings	\$16,800	\$64,800	\$48,000

Expenses/Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-4510-354	Maintenance - Grounds	\$1,000	\$13,000	\$12,000
10-4710-353	Maintenance Vehicles	\$5,000	\$41,000	<u>36,000</u>
	Total			\$48,000

Section 5. The Town has in excess of three years of Powell Bill funding in reserves; and has significant repaving needs; and

Section 6. The Town desires to utilized some of these reserves to increase the amount of repaving this year.

Section 7. To amend the FY 22-23 revenue and expense appropriations as follows: Appropriate funds for additional paving from the Powell Bill reserves and additional revenue from Investment Earnings.

Section 8. The following Powell Bill Fund line items are amended as follows:

Revenues

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
20-3831-000	Investment Earnings	\$ 200	\$ 8,200	\$ 8,000
20-3991-000	Appropriated Fund Bal.	59,362	159,362	<u>100,000</u>
	Total			\$108,000

Expenses/Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
20-4510-198	Engineering	\$ 4,000	\$ 12,000	\$ 8,000
20-4510-353	CO – Infrastructure	120,000	220,000	<u>100,000</u>
	Total			\$108,000

Section 9. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 14th, day of March, 2023.

Anna Kanode, Town Clerk

Jonathan Williams, Mayor

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
4.11.23 Meeting

Issue under Consideration:	Small Town Charm Presentation
Current Status:	Current zoning classifications discourages higher density development in many areas of Town and its ETJ
Points to Consider:	Town needs population growth to achieve the desired level of amenities. With limited developable land, development needs to be at higher density levels, like historic core area of town.
Financial Impact:	None initially for rezoning efforts
Options:	Do nothing and continue to grow at a slow pace. Support rezoning efforts to grow into ETJ
Recommendations:	Help staff understand desired quality of life issues. Support staff efforts to create new zoning classifications that will be used to rezone specific areas for higher density development.
Department:	Planning

A 3D rendering of a town with many grey houses and one red house. The houses are simple, blocky structures with gabled roofs, arranged in a cluster. The red house is a small, triangular prism, standing out from the grey ones. The background is a light grey gradient.

Growth vs Small Town Charm

Or, can we have both???

What is “Small Town Charm?”

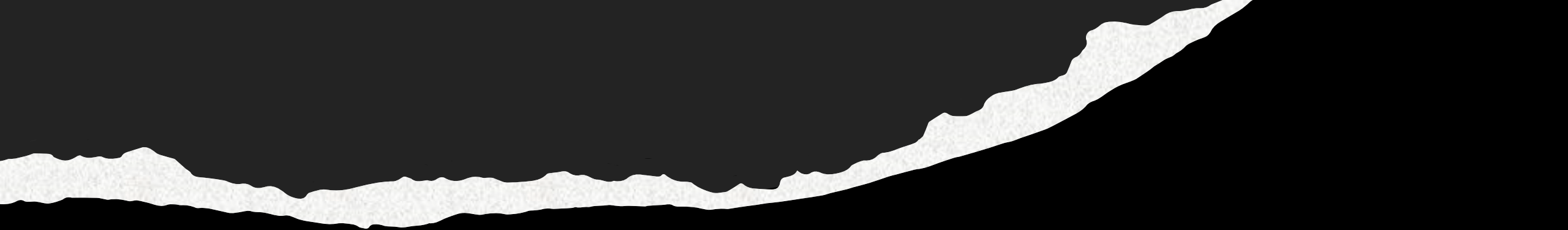
Urban Core

Traditional Neighborhoods

Mixed Use

Walkable Communities

Parks and Open Spaces



Is “Small Town Charm”
defined by buildings and
parks?











Images of smart growth sometimes appear cartoonish



Real-life images are easy to find

Is “Small Town Charm” defined by history?

Spencer's history defines our present

The town was named for [Samuel Spencer](#), first president of the [Southern Railway](#), who is credited with establishment of the railroad's mechanical shops at the site in 1896. The site was approximately the midpoint of the railroad's mainline between [Atlanta, GA](#) and [Washington, D.C.](#) As the shops were being built the Southern Railway developed a town, also named Spencer, alongside the shops for worker housing. Initially, the Southern partitioned 85 acres into 500 lots. **Instead of creating a traditional "company" town in which the workers rented houses Southern sold the lots to workers or businesses for \$100 apiece. The deeds did contain restrictive covenants which maintained that a dwelling costing in excess of \$400 and approved by a Southern appointed architect be built within a year.** The Southern donated lots for religious institutions. Southern also helped establish a [YMCA](#) in the town.

1897 – 1906

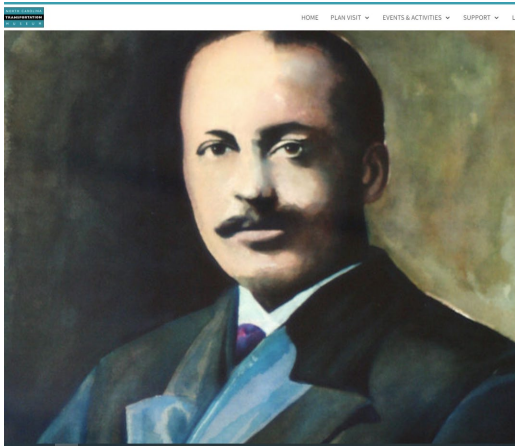
Fifty-two percent of Spencer's historic homes are **economical, modest homes** hastily erected during its initial growth phase.

1907 – 1915

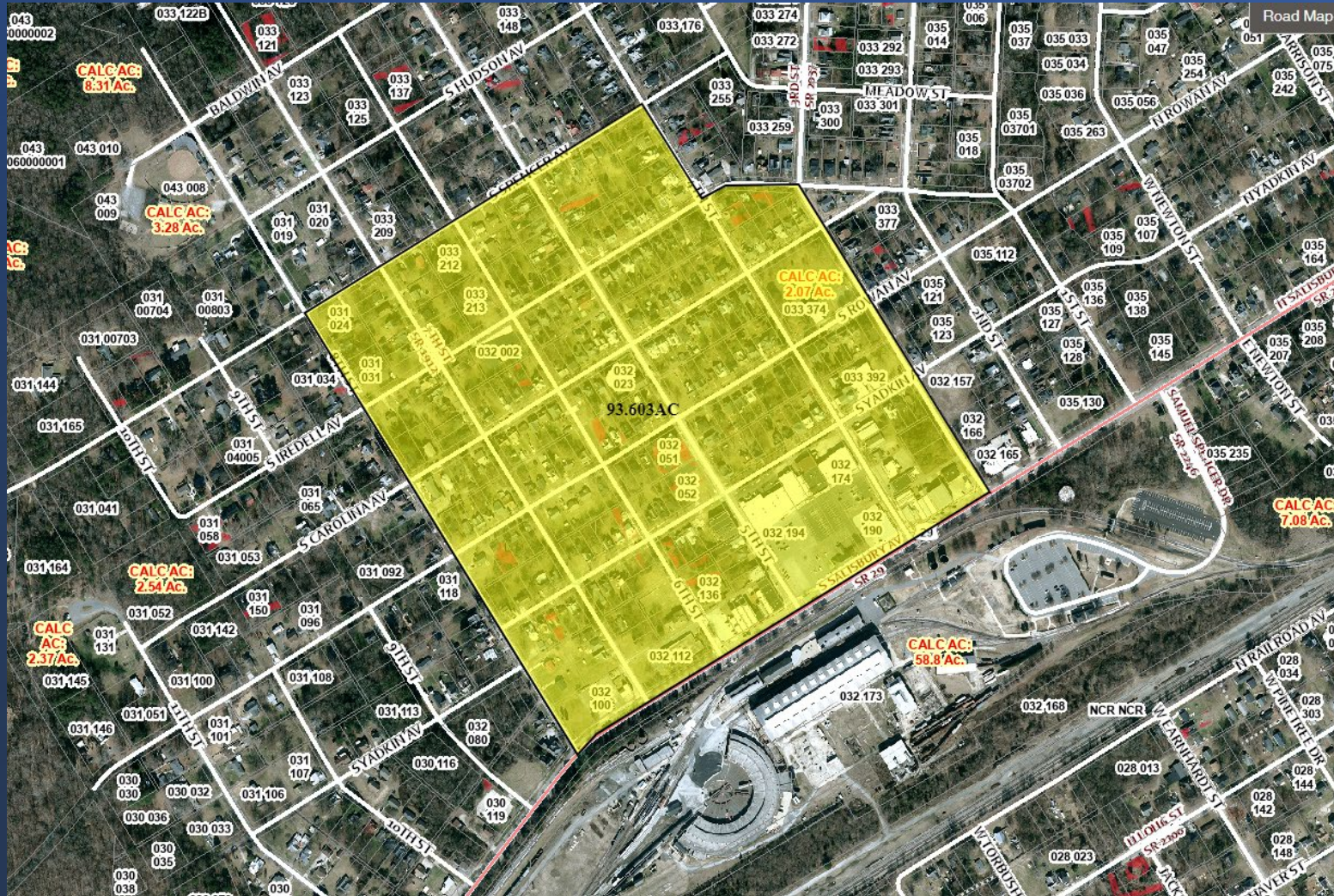
By 1907 the thriving eleven year old town of Spencer consisted of two banks, three real-estate agents, two lawyers, two contractors and over a dozen other enterprises. Heightened activity in the railway shops in 1910 and again in 1913 resulted in higher wages and an increase in Spencer's population. **This brought economic benefits to the merchants and town. It enabled residents to build more elaborate homes.**

1916 – 1940

By 1920 Spencer's population was 2,510 due to the 1913 expansion of the shops and increased freight and manpower needs because of World War I. **By 1930 the population had grown to 3,128.**



“Initially, the Southern partitioned 85 acres into 500 lots.”



Spencer circa 1900???





Is “Small Town Charm” based on an individual’s point of view?

TO BE CHARMING A PLACE HAS TO BE OLD...

... BUT IT MUST ALSO HAVE AGED WELL!

It has to be somehow damaged or at least showing traces of time. **However, there is a right amount of decay required to be charming.** If it looks too clean or too new, the perception of time vanishes and the charming factor decreases.

According to the [English Language and Usage Stack Exchange](#), the phrase ‘small-town charm’ is typically used when “there is an implication that the charm comes from the relaxed, genuine or unpretentious characteristic of small towns.”

There’s that word, charming. It implies **friendly, quaint, engaging and delightful**, and what small town doesn’t want to be known for that?

Does size really matter?

Southern Living Magazine

Best Small Towns in NC

1. Banner Elk, Population 1473
2. Bath, Population 220
3. Beaufort, Population 4382
4. Beech Mountain, Population 766
5. Blowing Rock, Population 1149
6. Brevard, Population 7841
7. Bryson City, Population 1777
8. Cashiers, Population 728
9. Davidson, Population 12920
10. Elizabethtown, Population 3424
11. Franklin, Population 4030
12. Hendersonville, Population 14020



Or, is it really the people
living in the town that
makes it Charming?

The answer to those questions is, it's a mixture of things that contributes to Small Town Charm

The questions become...

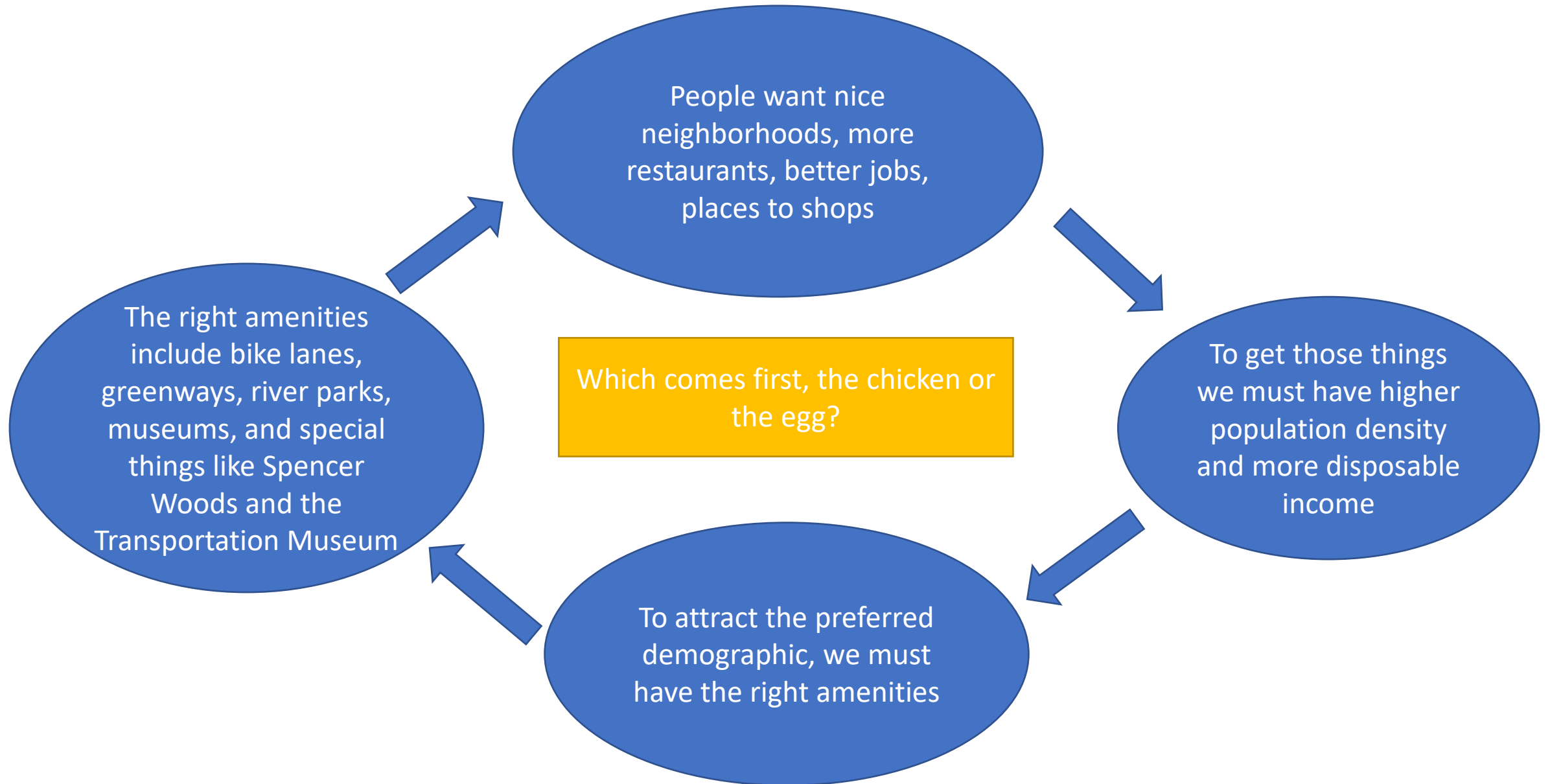
...if High Quality of Life creates the sought after “Small Town Charm”

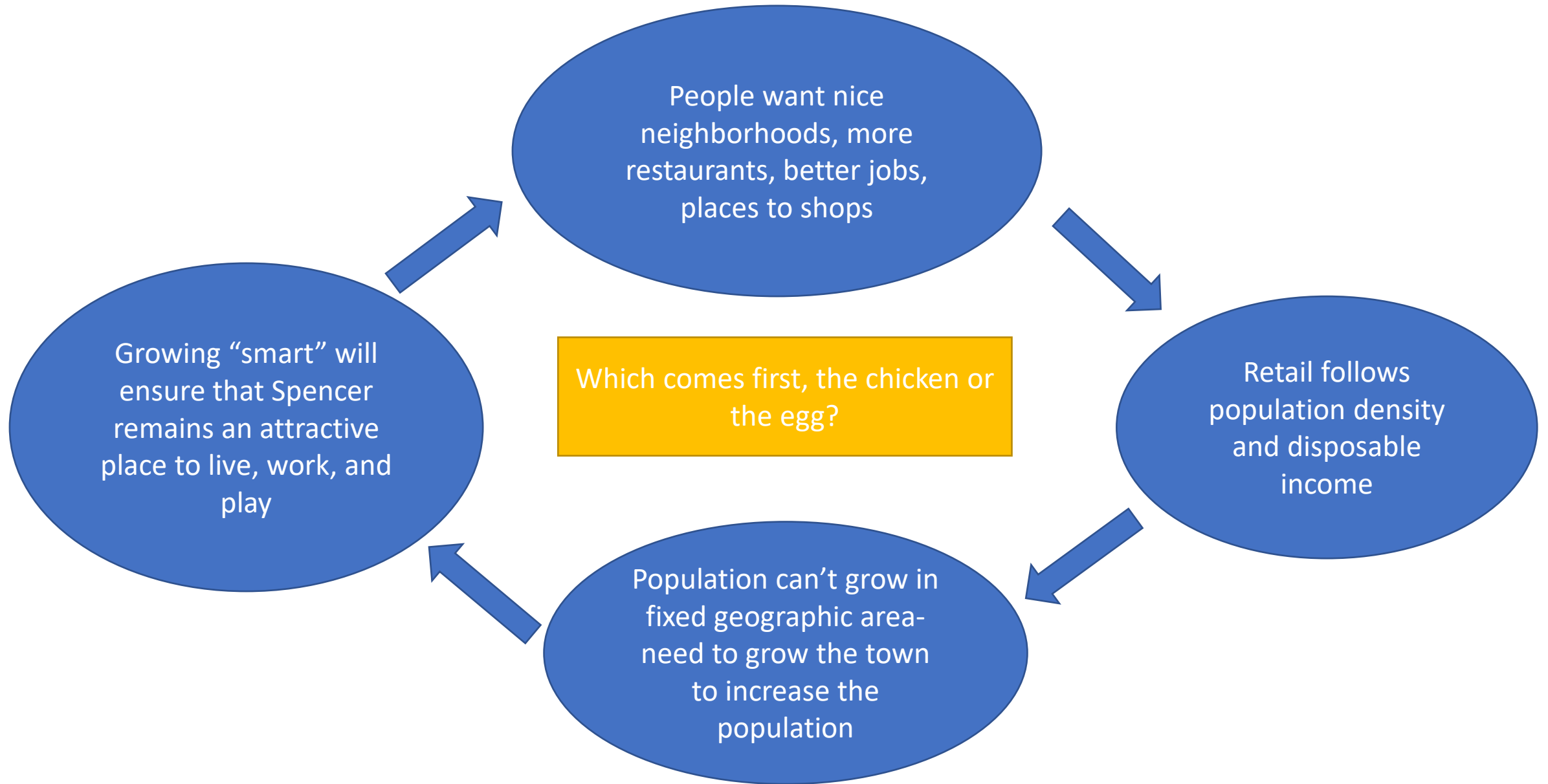
What things contribute to a high quality of life?

What can we do to promote those things that contribute to a high quality of life?

Quality of Life issues

1. Environmental quality-
 1. Physical, like air & water
 2. Social like limited crime & pleasant interactions with other people
2. Housing
 1. Availability of different size, type and price point of housing
3. Infrastructure
 1. Schools
 2. Utilities
 3. Roads
 4. Internet
4. Employment
 1. Variety of employment opportunities
5. Community Image
 1. Visual- quality of home and business structures, infrastructure
 2. Operational- ease of access, parking, seating areas, walkability
 3. Amenities- recreation, restaurants, entertainment, etc.





How to grow population, population density, and disposable income...
...without losing Small Town Charm

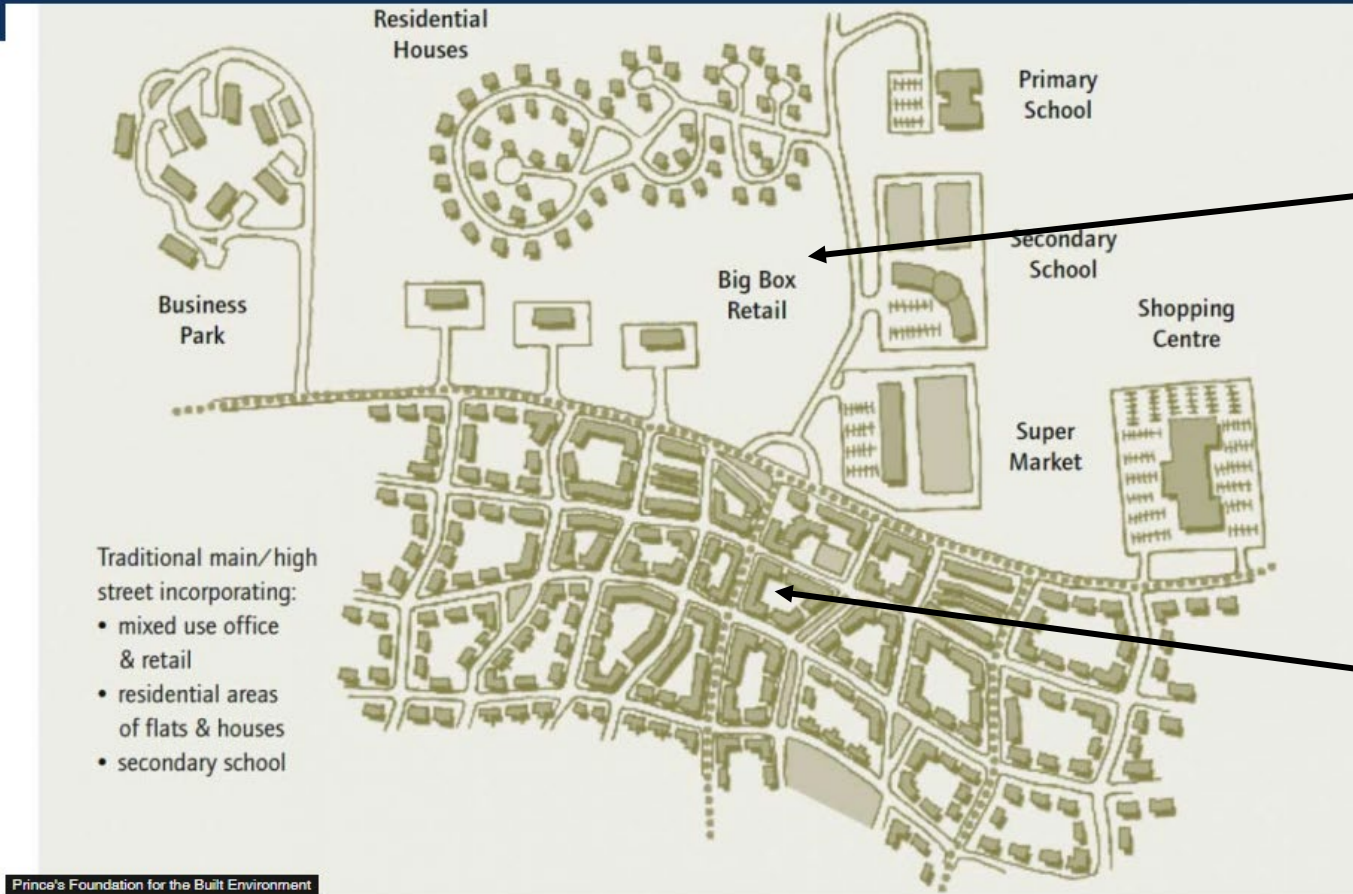
New Urbanism & Smart Growth

New Urbanism is an [urban design](#) movement which promotes environmentally friendly habits by creating [walkable](#) neighborhoods containing a wide range of housing and job types. It arose in the [United States](#) in the early 1980s, and has gradually influenced many aspects of [real estate development](#), [urban planning](#), and municipal [land-use](#) strategies. New Urbanism attempts to address the ills associated with [urban sprawl](#) and post-[Second World War suburban](#) development

New Urbanists support [regional planning](#) for open space; context-appropriate [architecture](#) and planning; adequate provision of infrastructure such as sporting facilities, libraries and community centers;^[5] and the balanced development of jobs and housing. They believe their strategies can reduce traffic congestion by encouraging the population to ride bikes, walk, or take the train. They also hope that this set up will **increase the supply of affordable housing** and rein in [suburban sprawl](#). The [Charter of the New Urbanism](#) also covers issues such as [historic preservation](#), safe streets, [green building](#), and the re-development of [brownfield land](#).

PUBLIC SQUARE

A CNU Journal



Prince's Foundation for the Built Environment

GOT A MINUTE

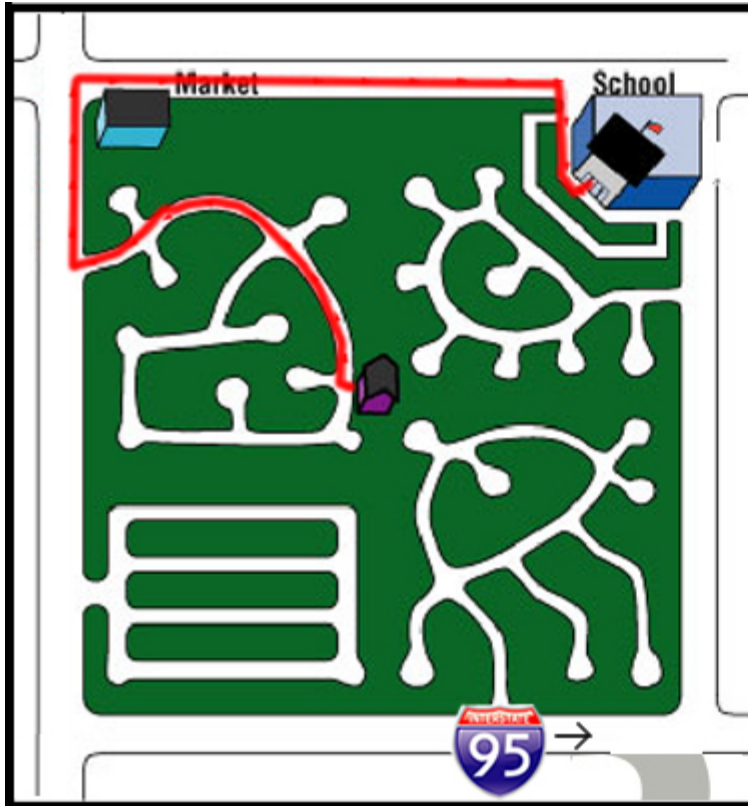
Conventional suburban vs. sustainable urban

ROBERT STEUTEVILLE JUL. 21, 2017

-BAD-
Automobile dependent
Inefficient
Unsustainable

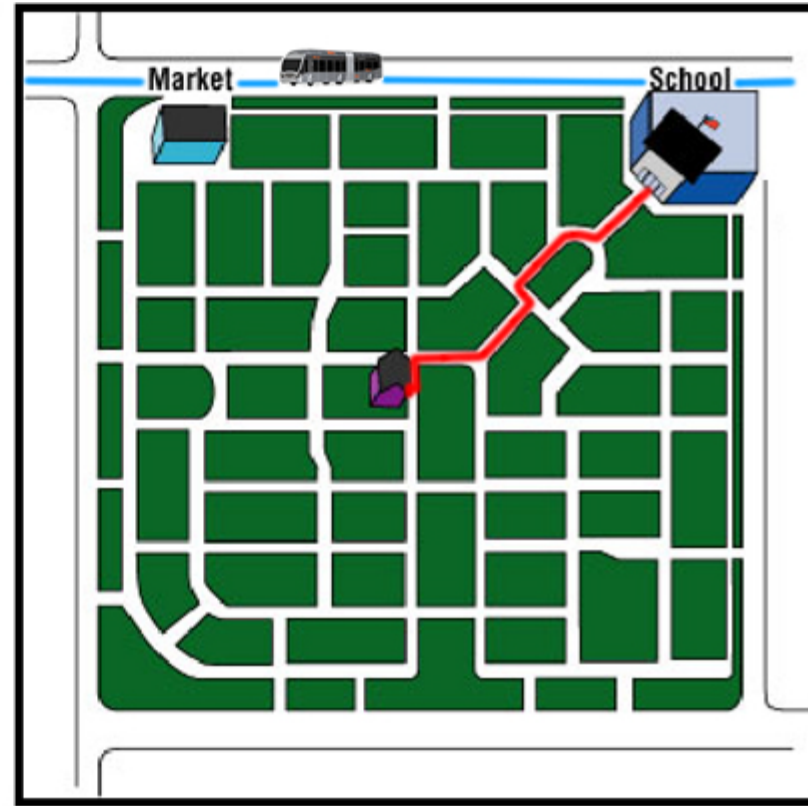
-GOOD-
Walkable
Efficient
Sustainable

Bad



Driving-only transportation pattern

Good



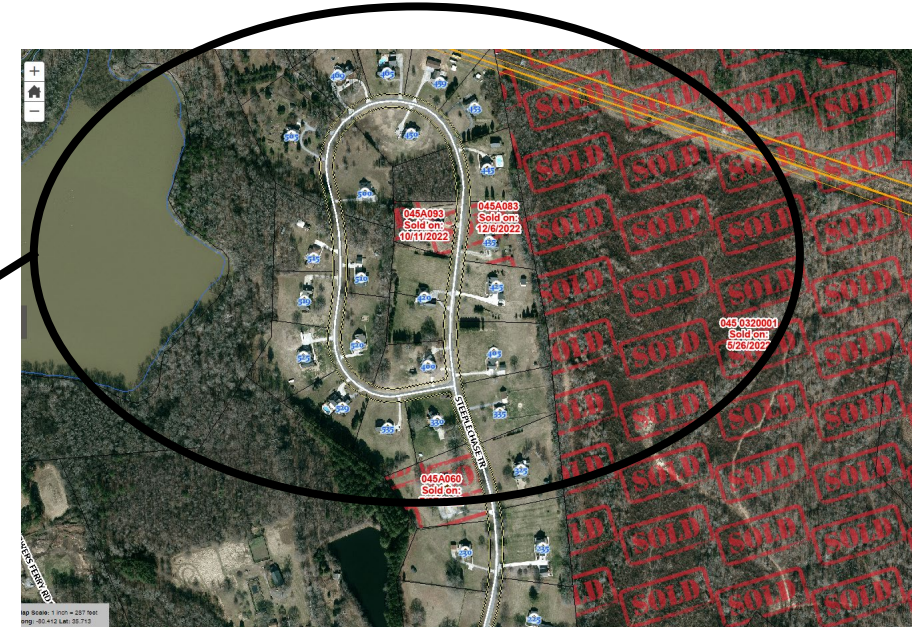
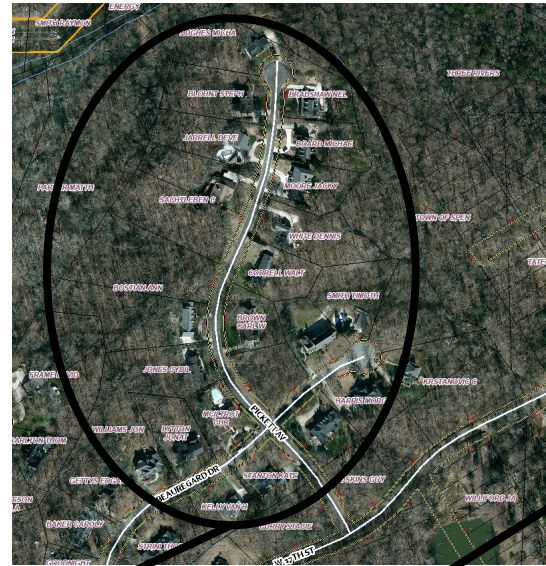
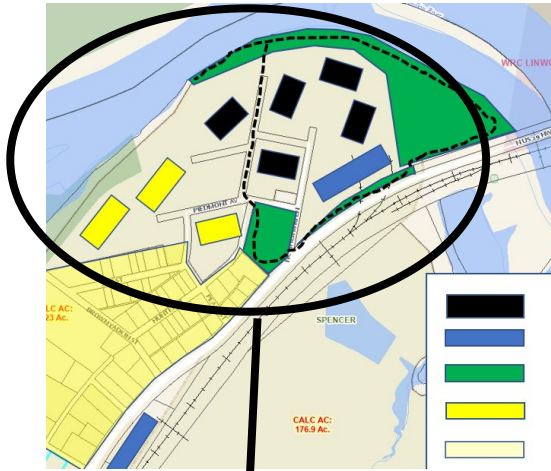
Walkable connected transportation network



...the automobile
dominated suburbs!

Bad development...





PUBLIC SQUARE

A CNU Journal

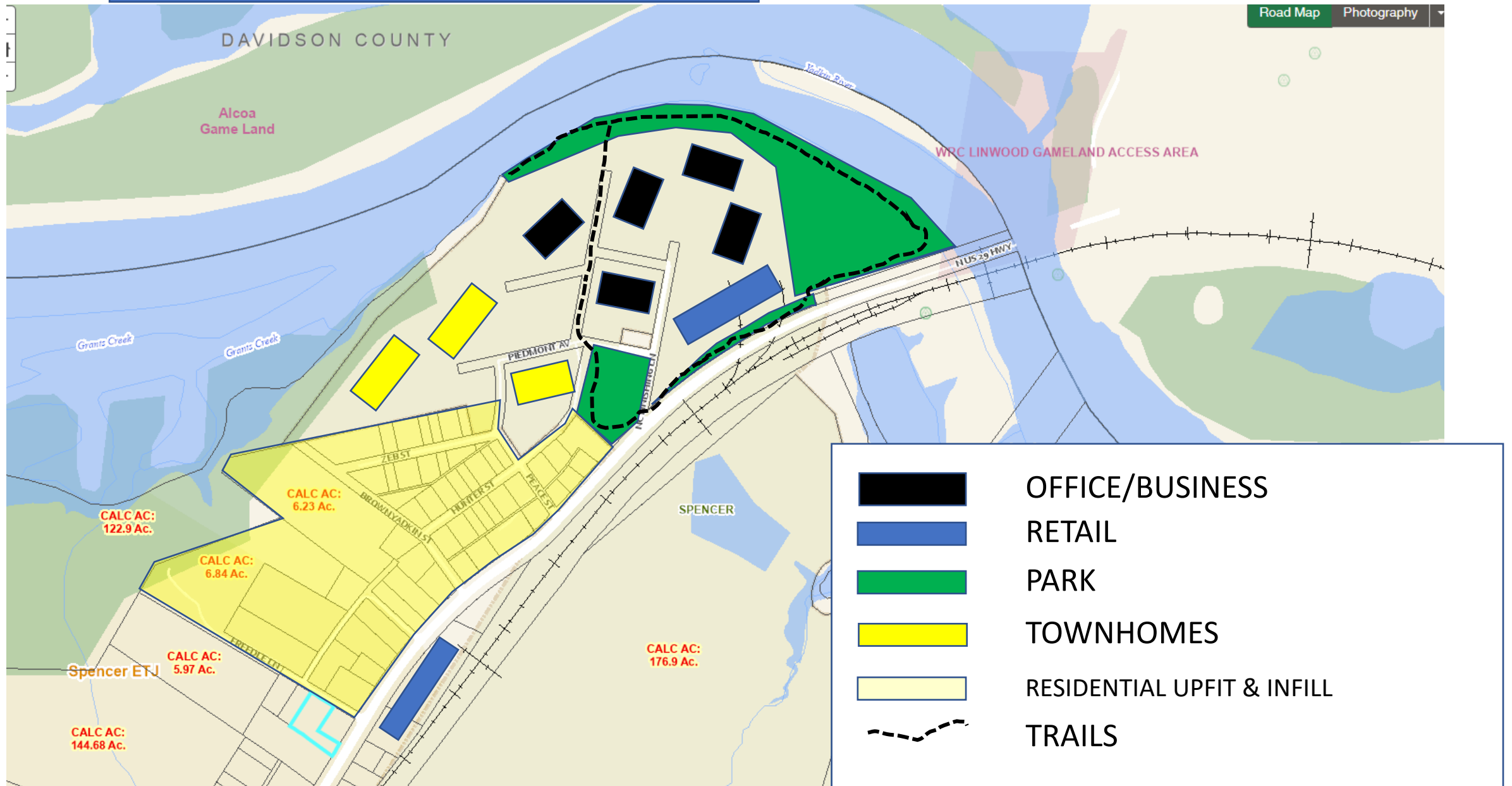


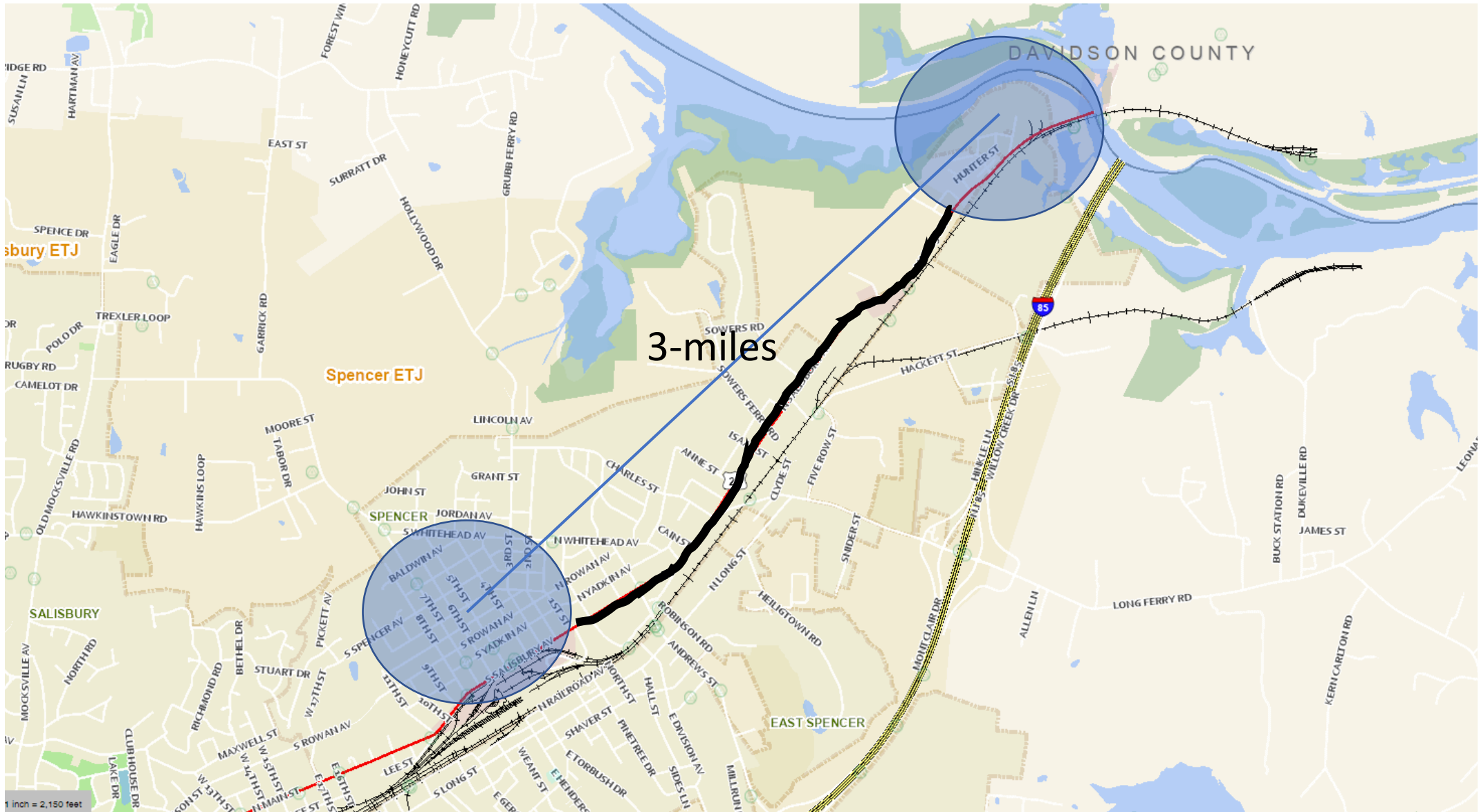
BAD

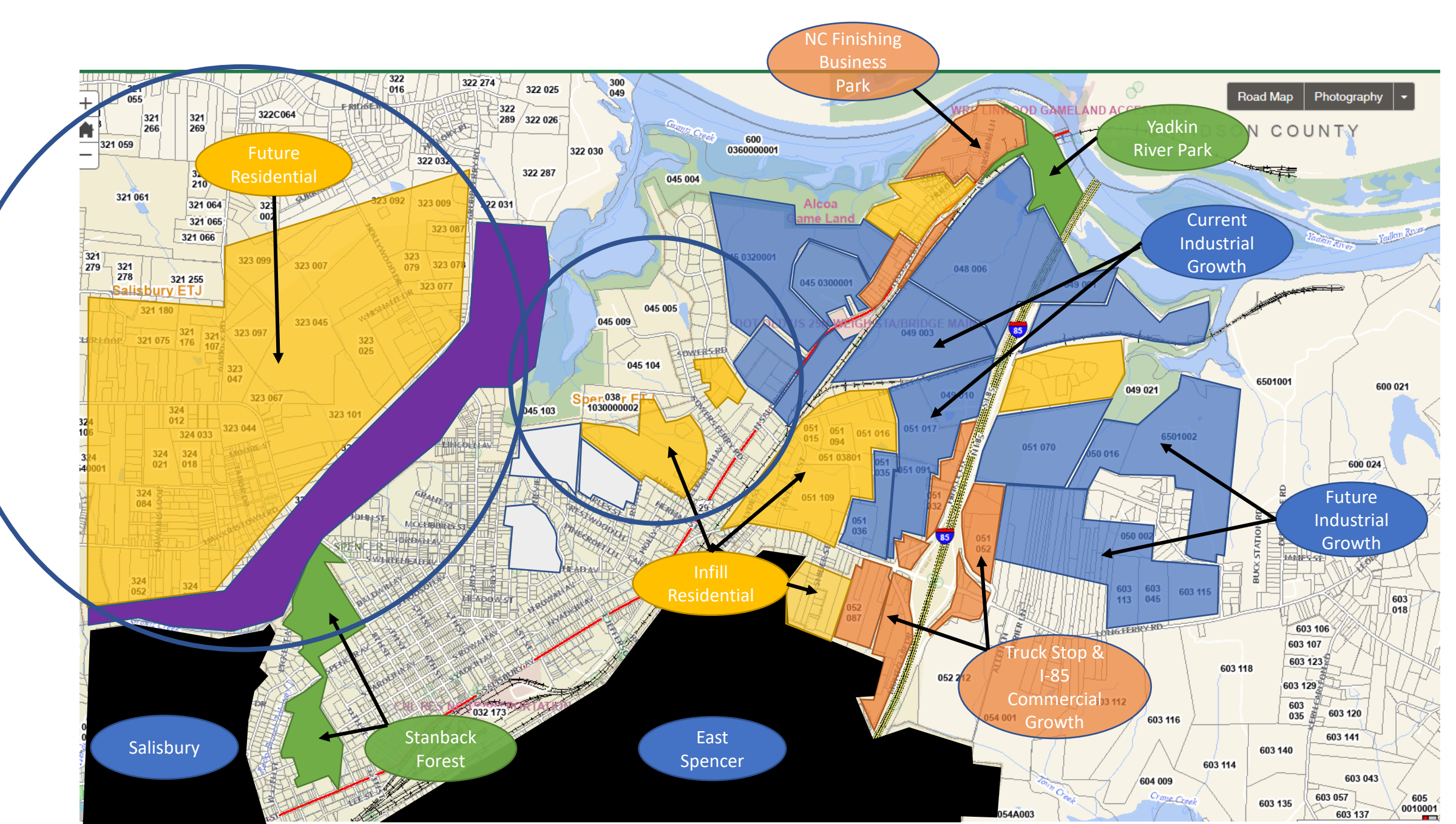
GOOD



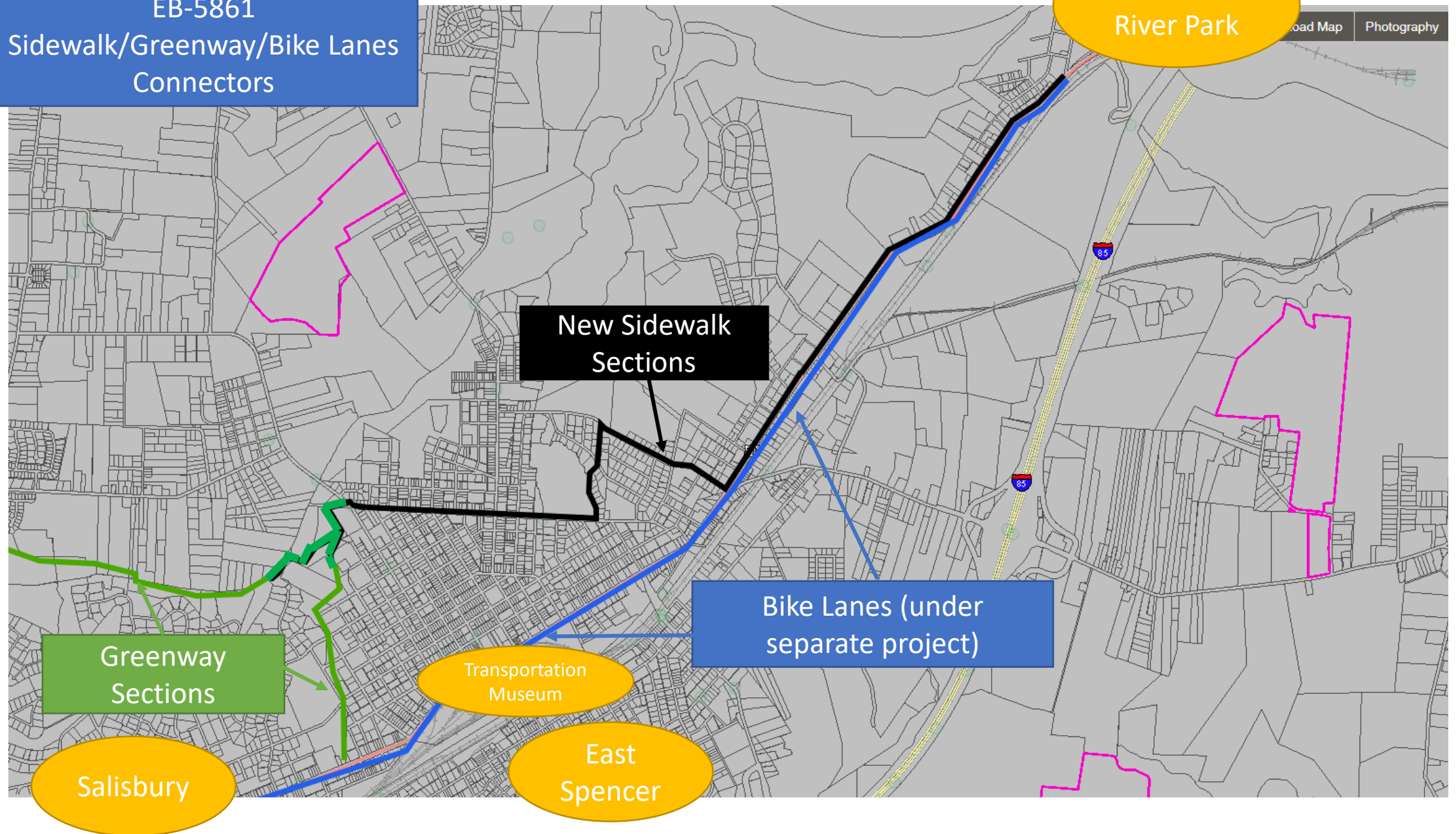
NC Finishing Co Property in the Future...

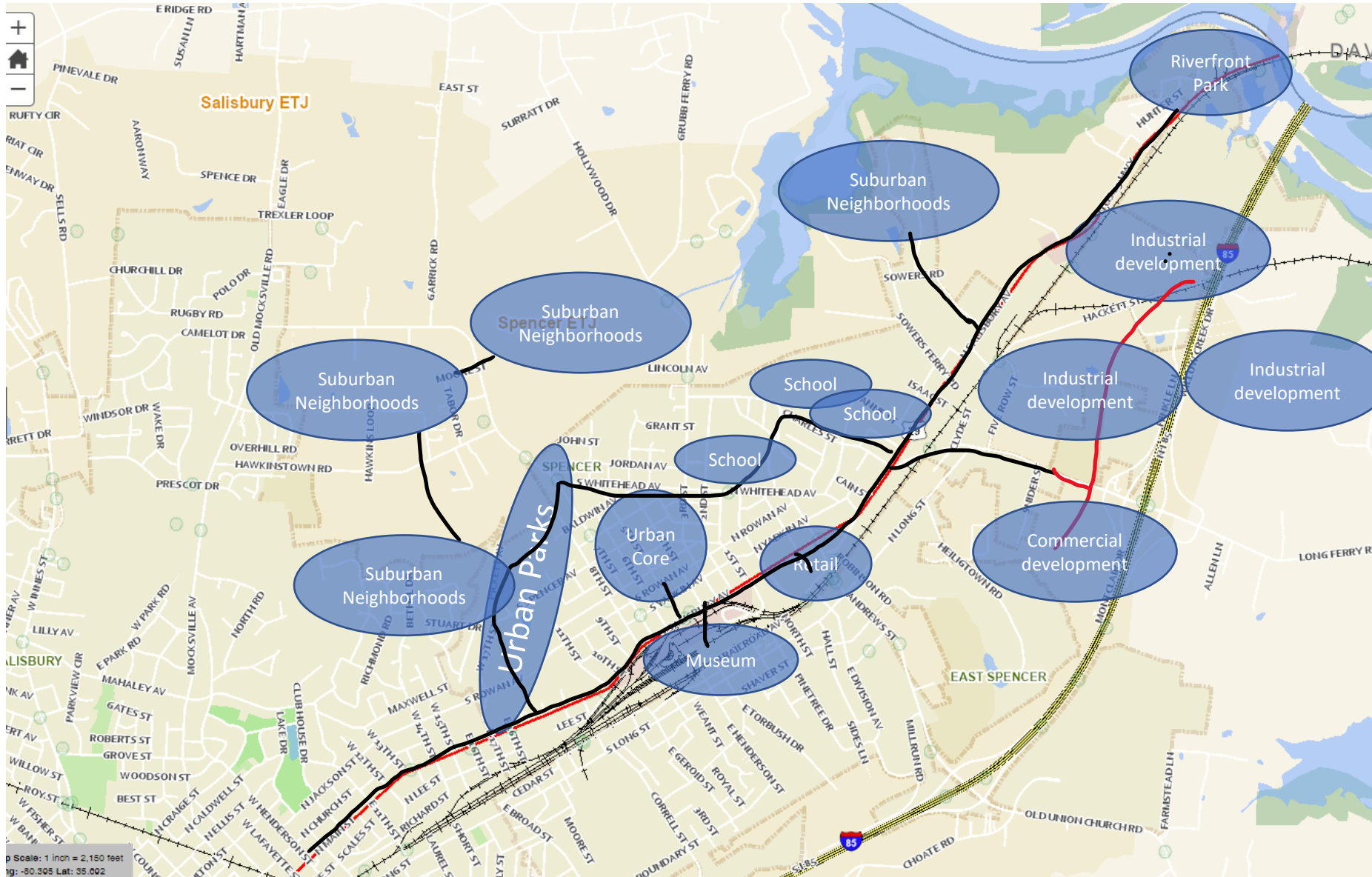




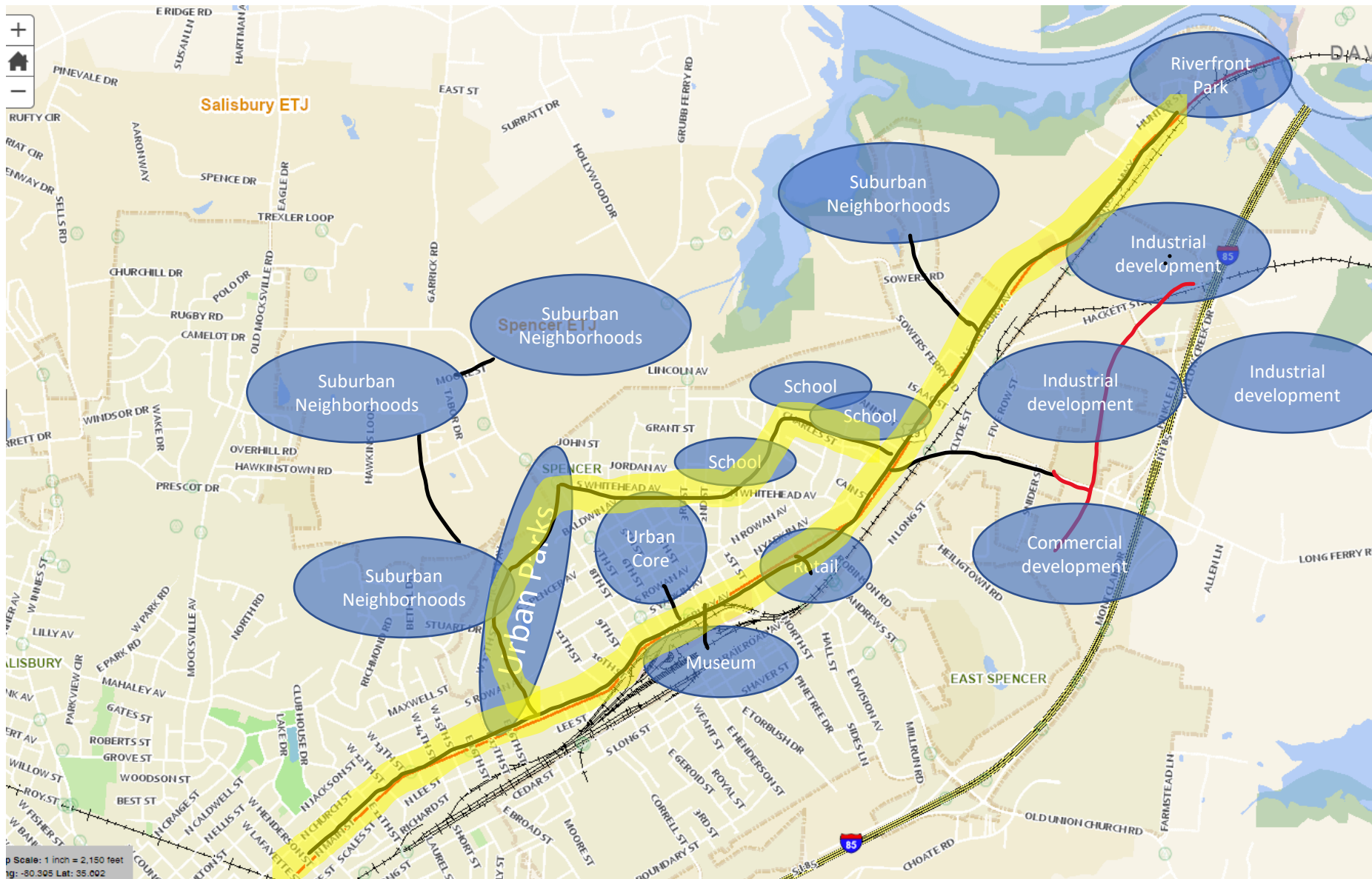


EB-5861
Sidewalk/Greenway/Bike Lanes
Connectors



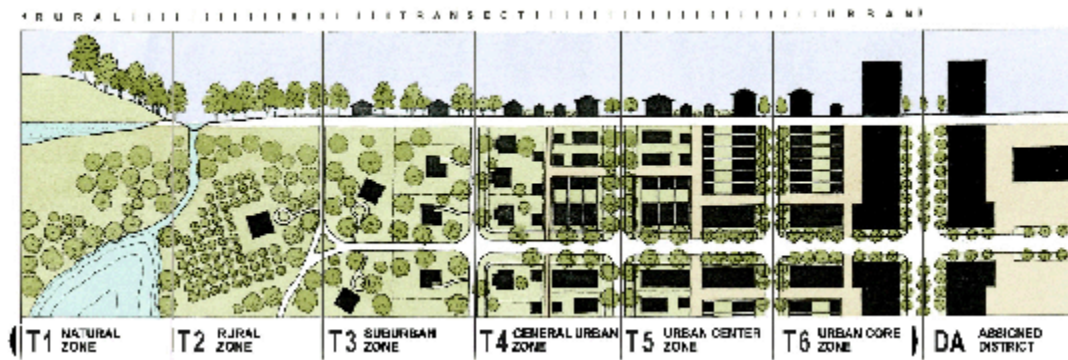


Lots of things happening in Spencer



Connected by roads,
sidewalks, trails,
greenways, and bike
lanes

NEW URBANISM promotes the creation and restoration of ***diverse, walkable, compact, vibrant, mixed-use communities*** composed of the same components as conventional development, but assembled in a more integrated fashion, in the form of complete communities. These ***contain housing, workplaces, shops, entertainment, schools, parks, and civic facilities*** essential to the daily lives of the residents, all within easy walking distance of each other. ***Urban living is rapidly becoming the new hip and modern way to live for people of all ages.*** Currently, there are over 4,000 New Urbanist projects planned or under construction in the United States alone, half of which are in historic urban centers



THE PRINCIPLES OF NEW URBANISM

The principles of New Urbanism can be applied increasingly to projects at the full range of scales from a single building to an entire community.

1. Walkability

- Most things within a 10-minute walk of home and work
- Pedestrian friendly street design (buildings close to street; porches, windows & doors; tree-lined streets; on street parking; hidden parking lots; garages in rear lane; narrow, slow speed streets)
- Pedestrian streets free of cars in special cases

2. Connectivity

- Interconnected street grid network disperses traffic & eases walking
- A hierarchy of narrow streets, boulevards, and alleys
- High quality pedestrian network and public realm makes walking pleasurable

3. Mixed-Use & Diversity

- A mix of shops, offices, apartments, and homes on site. Mixed-use within neighborhoods, within blocks, and within buildings
- Diversity of people - of ages, income levels, cultures, and races

4. Mixed Housing

A range of types, sizes and prices in closer proximity

5. Quality Architecture & Urban Design

Emphasis on beauty, aesthetics, human comfort, and creating a sense of place; Special placement of civic uses and sites within community. Human scale architecture & beautiful surroundings nourish the human spirit

6. Traditional Neighborhood Structure

- Discernable center and edge
- Public space at center
- Importance of quality public realm; public open space designed as civic art
- Contains a range of uses and densities within 10-minute walk
- Transect planning: Highest densities at town center; progressively less dense towards the edge. The transect is an analytical system that conceptualizes mutually reinforcing elements, creating a series of specific natural habitats and/or urban lifestyle settings. The Transect integrates environmental methodology for habitat assessment with zoning methodology for community design. The professional boundary between the natural and man-made disappears, enabling environmentalists to assess the design of the human habitat and the urbanists to support the viability of nature. This urban-to-rural transect hierarchy has appropriate building and street types for each area along the continuum.

7. Increased Density

- More buildings, residences, shops, and services closer together for ease of walking, to enable a more efficient use of services and resources, and to create a more convenient, enjoyable place to live.
- New Urbanism design principles are applied at the full range of densities from small towns, to large cities

8. Smart Transportation

- A network of high-quality trains connecting cities, towns, and neighborhoods together
- Pedestrian-friendly design that encourages a greater use of bicycles, rollerblades, scooters, and walking as daily transportation

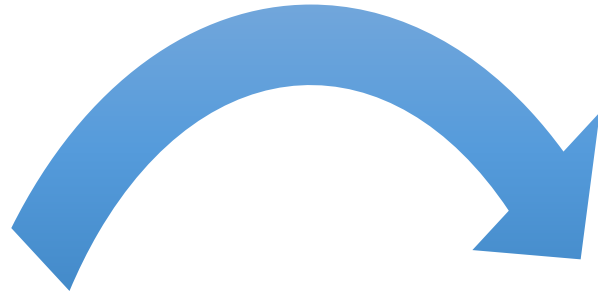
9. Sustainability

- Minimal environmental impact of development and its operations
- Eco-friendly technologies, respect for ecology and value of natural systems
- Energy efficiency
- Less use of finite fuels
- More local production
- More walking, less driving

10. Quality of Life

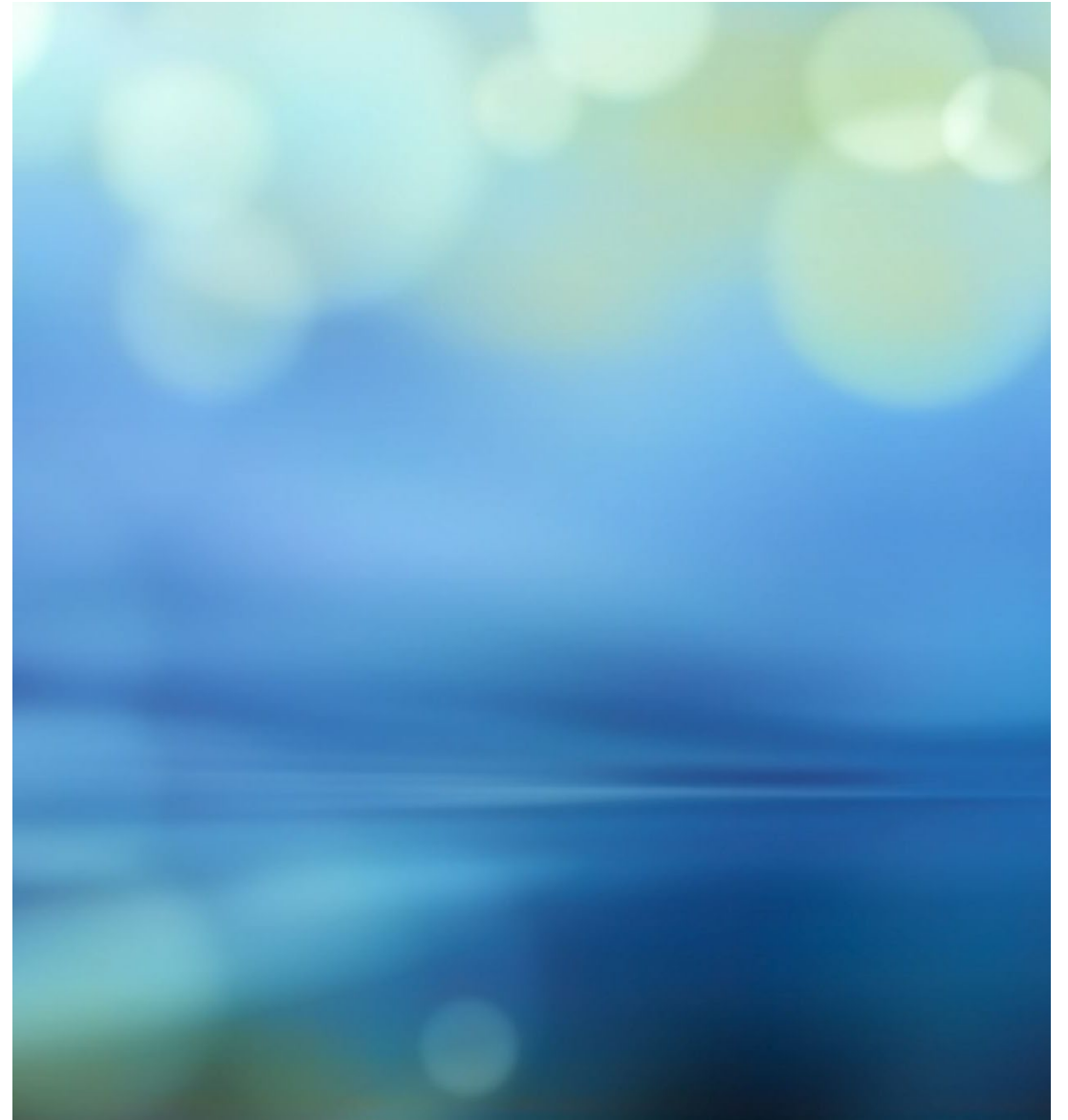
Taken together these add up to a high quality of life well worth living, and create places that enrich, uplift, and inspire the human spirit.

“Taken together these add up to a high quality of life, well worth living, and create places that enrich, uplift, and inspire the human spirit.”



Spencer can become a
***“Model Small Town”
for North Carolina.***

By using ***New
Urbanism’s principles
to Grow Smart.***



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spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 4/11/2023

Issue under Consideration:	Consider authorizing the Town Manger to finalize and execute a Memorandum of Understanding with the Rowan Idea Center Foundation
Current Status:	Over the past year, Town staff and officials have worked with the Rowan Chamber, the Rowan IDEA Center Foundation, First Community Center property ownership, and other local stakeholders to explore the feasibility of establishing a Rowan County Community Innovation and Entrepreneurship Center in Spencer.
Points to Consider:	Early planning has resulted in preliminary concepts for a Rowan County Community Innovation and Entrepreneurship Center at the First Community Center property, located at 215 Fifth Street (former First Baptist Church). Proposed uses for the Center include coworking space, an on-site childcare center, and in a later phase a culinary incubator program. The model is for a 501(c)(3) nonprofit to operate the Innovation/Entrepreneurship Center under a lease agreement with the property owner and under a services agreement with the Flywheel Foundation. The result will be an affiliate location within the Flywheel coworking network offering reciprocal benefits to members as well as programming for community businesses. The Rowan IDEA Center Foundation (RICF) is a local entity affiliated with the Rowan Chamber and proposed as the operating nonprofit. RICF has received a proposal from the Flywheel Foundation for Part 1 and 2 services, with Part 1 being the initial strategy and feasibility studies needed to continue due diligence. Town funding towards the Part 1 services aligns with the Town's economic development and business support goals. The scope of work is outlined as part of the proposed grant agreement.
Financial Impact:	\$25,000 was programmed into the current year budget for the purpose of business incubator seed funding. We anticipate an additional \$25,000 in the FY24 budget with the total of \$50,000 being a portion of the \$1 million investment of ARPA Supplanted Funds.
Options:	
Recommendations:	Motion to authorize the Town Manger to finalize and execute a Memorandum of Understanding with the Rowan Idea Center Foundation.
Department:	Town Manager/Town Attorney

Town of Spencer IDEA Center Memorandum of Understanding (MOU) Grant Funding for Phase I Study

THIS MEMORANDUM OF UNDERSTANDING (MOU) is made by and between the Town of Spencer, North Carolina, a municipal corporation (hereinafter referred to as the “Town”) and the Rowan IDEA Center Foundation, a North Carolina not for profit entity (hereinafter referred to as the “Foundation”).

WHEREAS, the Foundation is a non-profit corporation organized for the purposes of promoting economic development in Rowan County, North Carolina; and

WHEREAS, the Town is authorized by North Carolina General Statutes to provide grants to such non-profit corporations that perform services that are consistent with its governmental interests.

NOW, THEREFORE, the Town hereby agrees to provide the sum of twenty-five thousand and no/100 dollars to the Foundation (the “Grant”) to serve as the administrative agent for the Phase I of the Town of Spencer IDEA Center for a total budget consistent with and not to exceed \$34,350.00 as shown on Schedule I attached hereto as itemized Phase I expenses and timeline. The Foundation agrees to serve in this Administrative Agent capacity without fee or cost for any services provided hereinbelow.

This MOU shall commence and become effective when it is accepted and approved by both parties hereto, and it shall end 364 days after commencement (the expiration date). Either party may at any time terminate this Agreement before the expiration date upon thirty (30) day’s written notice prior to the expiration date; provided, however, any expenses committed or earned by providers shall be paid through the date of termination and the remainder of Grant funds held by Foundation shall be returned to the Town.

ORGANIZATION / ADMINISTRATION:

The Foundation shall carry out the day-to-day administrative duties on behalf of the Town for the IDEA Center’s Phase I. These duties and responsibilities may include, but are not limited to, the following:

- Financial and clerical management – processing accounts payable and receivable; providing detailed financials to the Town subject to the Town’s prior review and approval of any contracts or agreements and disbursements, and further subject to any statutory pre-audit requirements.
- Consultant coordination – arranging conference calls and meetings with Flywheel Foundation, a North Carolina non-profit corporation managing Phase I services and deliverables.
- Special events assistance – organization, preparation and management of events.
- Meeting space.

RESPONSIBILITIES OF THE FOUNDATION:

1. In the course of completing the duties as outlined above, the Foundation shall serve in the capacity of administrative agent of the Town for the IDEA Center and shall conduct business appropriately at all times.

2. The Foundation shall provide all necessary equipment, office space, supplies, contract or administrative staff needed to carry out the scope of the work described above without fee or cost to the Town, unless separately agreed to between the Town and Foundation.
3. The Foundation shall seek out accounting and legal advice for the appropriate organizational structure for the IDEA Center and make a recommendation to the Town.
4. The Foundation shall be financially responsible to any and all service providers in excess of the Grant fund amount above, and the Town shall have no further financial obligation beyond the Grant funds unless agreed to in writing.
5. The Foundation will submit the final Phase I Study to the Town.

RESPONSIBILITIES OF THE TOWN:

1. The Town shall provide the Foundation with \$25,000.00 for execution of Phase I as referenced above according to the mutually agreed upon schedule attached as Schedule I and shall agree on a mutually acceptable disbursement procedure.
2. The Town shall provide public support, leadership and advice on the IDEA Center as it moves through Phase I of this new entrepreneurial development initiative.

MISCELLANEOUS:

1. The parties understand and acknowledge that certain statutory bid requirements may apply and shall be followed where applicable.
2. The parties understand and acknowledge that NCGS 133-1.1 applies to projects and buildings involving public funds and the Foundation shall not retain any architectural services related to the IDEA Center Project.
3. The parties understand and acknowledge that North Carolina Public Records and Open Meetings laws may be applicable and shall be followed where required.
4. To the extent required by law or local policy, any third-party provider shall provide applicable insurance policies to the Town for review and approval prior to providing any services.
5. The parties further agree that this MOU is intended to represent the general goals and responsibilities of the parties, but that certain additional agreements may be needed in order to comply with North Carolina General Statutes. In the event such further agreements become necessary, the parties agree in good faith to enter into such agreements for this purpose.
6. To the extent that any provision of this agreement or any expenditure provided herein is determined to require additional Town action or approval, including any requirement for public

hearings or adoption of formal resolutions, the parties agree to pursue such action prior to entering into any contract, agreement or lease.

{ Signature Page Follows }

Signature Page: Town and Foundation MOU for IDEA Center

Rowan IDEA Center Foundation
204 E. Innes St., Suite 110
Salisbury, NC 28144

By: _____

Name: _____

Title: _____

Date: _____

Town of Spencer, North Carolina
460 South Salisbury Avenue
Spencer, NC 28159

By: _____

Name: _____

Title: _____

Date: _____

SCHEDULE I
SCOPE OF WORK

Description	Cost	Service Provider
Develop stakeholder engagement / program of space use	\$ 9,500	Flywheel Fndtn
Historic renovation consultation	\$ 1,000	Fernbach History Svc.
Property Condition Assessment	\$ 4,500	ECS Carolinas
Building systems design narrative (MEPFP)	\$ 4,250	MSWG Engineering
Architectural and design – schematics for pricing	\$ 9,600	Workplace A+D
<u>Development of project financials and operating proforma</u>	<u>\$ 5,500</u>	<u>Flywheel GC TBD</u>
Total Funding Need	\$34,350	

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 04/11/2023

Issue under Consideration:	Consider accepting a budget amendment of \$4,426 grant from the 2022-23 Grassroots ARPA Grant Award from Rowan Art's Council for the purpose of funding the Downtown Spencer Mural Project
Current Status:	Rowan Arts Council has sent the Town of Spencer a check for the Downtown Spencer Mural Project
Points to Consider:	The goal of the Downtown Spencer Mural Walk Program is to bring a permanent series of high-quality digitally augmented public murals to downtown Spencer to beautify empty spaces, develop civic engagement, bring attention to our local businesses, and celebrate our unique history while developing the Town's identity going forward.
Financial Impact:	This will increase the budget by \$4,426 for the purpose of creating new public murals in downtown Spencer.
Options:	Accept or Reject the Budget Amendment of \$4,426 from the Rowan Art's Council.
Recommendations:	Accept the Budget Amendment
Department:	Special Projects

Date: 04/11/2023

To: Board of Aldermen

From: Skye Allan, Lead For North Carolina Fellow

Re: Mayor and Board of Aldermen to Consider Accepting a Budget Amendment from the 2022-23 Grassroots ARPA Grant Award

Several months ago, staff applied for a 2022-23 Grassroots ARPA Grant Award to fund the Downtown Spencer Mural Walk project. Rowan Arts Council accepted the applications and has awarded the project \$4,426 in March. Staff requests that the Board of Aldermen accept this award in the form of a budget amendment.

Skye Allan

Lead for North Carolina Fellow

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
FY 22-23 ANNUAL BUDGET
ORDINANCE 23-08
APRIL 11, 2023

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2022 and ending on June 30, 2023:

Section 1. The Town has been awarded a \$4,426 ARPA Grassroots Arts Program Subgrant from Rowan Arts Council.

Section 2. The Town accepts the grant identified in Section 1.

Section 3. To amend the FY 22-23 revenue and expense appropriations as follows: Appropriate funds from this grant for creating new public murals in downtown Spencer.

Section 4. The following line items are amended as follows:

Revenues

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-3985-002	Other Grants	\$12,975	\$17,401	\$4,426

Expenses/Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-4110-194	Contract Services	\$70,930	\$75,356	\$4,426

Section 5. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 11th, day of April, 2023.

Anna Kanode, Town Clerk

Jonathan Williams, Mayor

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
04/11/2023

Issue under Consideration:	Board to consider awarding six (6) Commercial Façade Grants (e.g. Salisbury Avenue Corridor Improvement Grants) to selected property owners in Spencer.
Current Status:	The adopted 2022-23 Town Budget includes \$10,000 for the "Facade Grant" Program. On January 10, the Board awarded \$2,500 to Pam & Roger Pinnix for an emergency building repair project, leaving \$7,500 remaining in the budget. The Spring 2023 Façade Grant application cycle was open from Feb. 7 to Mar. 15. A total of seven (7) application were received. The CAC met on Mar. 27 to review the applications. The CAC voted to make certain grant funding recommendations as shown in Exhibit A. Only one (1) application was denied for justified cause.
Points to Consider:	To learn more about the Façade Grant Program, please refer to the Program Guidelines. The CAC's recommended funding amounts were an attempt to fairly distribute the remaining \$7,500 to eligible projects.
Financial Impact:	The CAC's grant funding recommendations would allocate the remaining \$7,500 in the FY 22-23 Façade Grant Program. All funds from budgeted line item.
Options:	The Board can award six (6) grants consistent with the CAC's funding recommendation. The Board may also choose to distribute funds differently if you do not agree with the CAC recommendation, or send the item back to staff with comments for further study.
Recommendations:	Planning & Development Services recommends that the governing board award six (6) Façade Grants consistent with the CAC's funding recommendation.
Department:	PLANNING & DEVELOPMENT SERVICES



Rowan's Original Gateway.

Date: March 30, 2023

To: Town Manager, Mayor & Board of Aldermen

From: Kyle Harris, Town Planner

**Re: 2023-23 Salisbury Avenue Corridor Improvement Grants ("Façade Grants")
Grant Funding Recommendations**

At the Community Appearance Commission's meeting on Monday, March 27, the CAC reviewed seven (7) "Façade Grant" applications, consistent with the Salisbury Avenue Corridor Improvement Grant Program Guidelines. The CAC recommended funding six (6) projects and denying one (1) project for justified cause. The proposed recommendation allocates the remaining budgeted in the Façade Grants line item (\$7,500).

Quick Summary of 2022-23 Program Year:

- Total Leveraged Investments: \$21,655.00+
- Total Funding Request: \$10,077.50
- Total Available Funds: \$7,500.00
 - Note: \$2,500 already allocated for Pam & Roger Pinnix Emergency Repair Grant.

The CAC's funding recommendations are listed below. The CAC believes these funding recommendations fairly allocate available funds to worthy and eligible projects.

See attached Spreadsheet for more details.

Recommendations beginning on next page.

Application # 1

Spencer Community Garden (Spencer Presbyterian Church)

Requesting \$1,750.00 for the construction of a Community Pavilion in the garden for multi-purpose use, including but not limited to: gatherings, education, shade, etc.

Total Project Cost: \$3,500.00

Applicant Grant Request: \$1,750.00 (maximum eligible with 50/50 match requirement)

CAC Recommendation: \$1,720.00

Disclosure: The Spencer Community Garden is a special project of the Spencer Community Appearance Commission. The CAC requests façade grant funding from the Board of Aldermen to help facilitate the construction of the community garden pavilion.

Application # 2

Pinocchio's of Spencer (Amy Ray & Anthony Nero)

518 S. Salisbury Ave.

Requesting \$1,055 for new outdoor pedestrian amenities, including new tables and chairs curbside dining. Plan also includes umbrellas for two tables not under awning. Pricing for four tables and chair sets (1 table, 4 chairs each), two umbrellas and two umbrella stands.

Total Project Cost: \$2,110.92

Applicant Grant Request: \$1,055.00 (maximum eligible with 50/50 match requirement)

CAC Recommendation: \$1,055.00

Disclosure: The applicants Amy Ray & Anthony Nero are members of the CAC. Amy Ray is the CAC Chair. The Board of Aldermen should make their funding decisions with the knowledge that Amy & Anthony are both CAC members and local business owners. This information is provided to mitigate any potential conflict of interest issues.

Application # 3

Cool Nogginz Hair Salon & Boutique (Tiffany Jones)

1101 S. Salisbury Ave.

Requesting \$750.00 to replace deteriorated front awning (including support structure) and updated front signage.

Total Project Cost: \$1,500.00

Applicant Grant Request: \$750.00 (maximum eligible with 50/50 match requirement)

CAC Recommendation: \$750.00

Application # 4

Cornerstone Child Care (Jennifer Willis)

1010 S. Salisbury Ave.

Requesting \$2,000 for front parking lot improvements. Repair broken concrete, repair uneven/deteriorated concrete/walkway in front of building and parking curbs to improve overall appearance of the parking area.

Total Project Cost: \$5,000.00

Applicant Grant Request: \$2,000 (maximum eligible grant)

CAC Recommendation: \$0

Explanation of Denying Application: This applicant received a grant last year and has not yet completed the project. Therefore, the applicant has not demonstrated their ability to complete a project in a timeline manner. Additionally, the project requested was to repair and improve the parking lot, but the parking lot appears to be in decent shape already. It's not clear if this project would represent a major improvement. Therefore, the CAC voted to deny this application.

Application # 5

CLM Fabrication (Cody Morris)

1030 S. Salisbury Ave.

Requesting \$977.50 to repaint exterior of building, specifically repainting peeling and chipped painted surfaces. New color is Sherwin Williams Cityscape Gray. Includes repainting a side concrete retaining wall. Cost includes removing overgrown vegetation around the property. Project also includes installation of new sign by Mike Bost (Graphic Signs).

Total Project Cost: \$1,955.00

Applicant Grant Request: \$977.50 (maximum eligible with 50/50 match requirement)

CAC Recommendation: \$975.00

Application # 6

RBC Holdings of Rowan LLC (Rob & Beth Nance)

506 S. Salisbury Ave.

Requesting \$1,545.00 to replace historic original wood windows (including sash, frame, and casing) with "Clad Architectural Double Hung premium clad wood windows". (Requires permit from the Historic Preservation Commission.)

Total Project Cost: \$3,090.00

Applicant Grant Request: \$1,545.00 (maximum eligible with 50/50 match requirement)

CAC Recommendation: \$1,500.00

Application # 7

NC Museum of Dolls, Toys, & Miniatures (Beth Nance/Susan Morris)

440 S. Salisbury Ave.

Requesting \$2,000 to repaint exterior of new location for NC Museum of Dolls, Toys, & Miniatures. New color scheme from Sherwin Williams Historic/Heritage Color Palette.
Contractor: Ben Kluttz Painting.

Total Project Cost: \$4,500.00

Applicant Grant Request: \$2,000.00 (maximum eligible with 50/50 match requirement)

CAC Recommendation: \$1,500.00

END OF REPORT

2022-23 Façade Grant Applications (total budget: \$7,500) - CAC Recommended Funding Amounts (Voted 3/27/23)

Applicati on #	Business Name	Historic District?	Storefront Address	Property Owner Name	Applicant Name	Email	Phone	Total Project Cost (Leveraged)	Total Funding Request	Town Funded (CAC Recc.)	Total Award
1	Spencer Community Garden	Yes	Spencer Community Garden	Spencer Presbyterian Church	Bob Willetts	bob1234@ctc.net	704-579-9254	\$ 3,500.00	\$ 1,750.00	\$ 1,720.00	\$ 1,720.00
2	Pinocchio's	Yes	518 S. Salisbury Ave.	Anthony Nero & Amy Ray	Same	littlepinocchiosofspencer@gmail.com	704-636-8891	\$ 2,110.92	\$ 1,055.00	\$ 1,055.00	\$ 1,055.00
3	Cool Nogginz	No	1101 S. Salisbury Ave.	Tiffany Jones	Same	coolnogginz@yahoo.com	704-202-8642	\$ 1,500.00	\$ 750.00	\$ 750.00	\$ 750.00
4	Cornerstone Child Care	No	1010 S. Salisbury Ave	Cornerstone Real Estate Holding Co.	Jennifer Willis	jennifer@cornerstone-church.net	704-855-1218 ext. 102	\$ 5,000.00	\$ 2,000.00	\$ -	\$ -
5	CLM Fabrication	No	1030 S. Salisbury Ave.	CLM Fabrication LLC	Cody Morris		980-432-3818	\$ 1,955.00	\$ 977.50	\$ 975.00	\$ 975.00
6	RBC Holdings of Rowan LLC	Yes	506 S. Salisbury Ave.	Robert & Beth Nance	Beth Nance	bethmnance@gmail.com	704-239-3729	\$ 3,090.00	\$ 1,545.00	\$ 1,500.00	\$ 1,500.00
7	NC Museum of Dolls	Yes	440 S. Salisbury Ave.	Robert & Beth Nance	Beth Nance/Susan Morris		704-239-3729	\$ 4,500.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00
								Total Project Cost (Leveraged)	Total Funding Request	Town Funded (CAC Recc.)	Total Awarded
								\$ 21,655.92	\$ 10,077.50	\$ 7,500.00	\$ 7,500.00



Monthly Activity Report

Planning, Zoning & Subdivision Administrator

March 2023

	<u>Location</u>	<u>Activity</u>	<u>Action</u>
2.24.23	Office	Draft planning retreat presentations	Drafted PP presentation
2.27.23	Salisbury Ave	Rezoning questions	Answered questions
2.27.23	Hawkinstown Rd	Review townhome site plan and offer suggestions	Answered questions
2.27.23	Longs Ferry Rd	Commercial development questions	Answered questions
2.27.23	Hackett St	Economic incentive grant questions	Answered questions
2.28.23	Office	Staff meeting	Attended
2.28.23	Hollywood dr	Events center questions	Answered questions
3.1.23	7 th St	Questions about townhome development	Answered questions
3.1.23	Office	Reviewed townhome development guidelines	Research
3.1.23	Whitehead st	Subdivision grading plan	Review and comment
3.2.23	Longs Ferry Rd	Discussed details of commercial development project	Answered questions
3.2.23	Stanback Forest	Land transfer details with Land trust attorney	Answered questions
3.2.23	Ridenhour Rd	Warehouse development	Answered questions
3.6.23	I-85 access ramp	Questions on self-storage warehouses	Answered questions
3.6.23	Baldwin ave	Two zoning permits for single family homes	Issued permits
3.6.23	Longs Ferry Rd	Commercial developer and SRU concerning development plan	Attended meeting
3.8.23	Office	Created language for SAFER grant application for Chief Lanning	Drafted
3.8.23	Stanback Forest	Review easement language	Review and comment
3.8.23	6 th St	Reviewed possibility of paving for new residential development	Review and discuss

3.8.23	Lexington st	Demolition permit for burned home	Issued permit
3.8.23	2 nd st	Townhome project questions	Answered questions
3.9.23	Office	Stanback Forest property transfer	Signed revised plat
3.9.23	6 th St	Minor subdivision site plan	Approved plan
3.9.23	Office	Pre-agenda meeting	Attended
3.9.23	Office	Public input session	Attended
3.10.23	Office	Planning retreat	Attended and participated
3.11.23	Home	Did nothing at all!	Recovered from all the meetings
3.13.23	8 th and Yadkin	subdivision questions	Answered questions
3.13.23	Office	Planning board meeting	Attended
3.14.23	Salisbury Ave	Stoudemire building development questions	Answered questions
3.15.23	Office	Yadkin Museum property donation	Review and comment on deed language
3.15.23	Hackett st access rd	Information for several developers involved in road development	Shared information
3.15.23	Office	MPO TCC meeting	Attended
3.15.23	Longs ferry rd	Code enforcement question about fence	Discussed with James
3.15.23	Office	East Spencer growth boundaries questions	Answered questions
3.16.23	US HWY 29	Discussed NC Finishing property cleanup with property owners	Discussions
3.16.23	7 th st	Solar panel permit questions	Discussion & referred to HPC
3.17.23	All	Comments to staff on NCGS concerning “worker housing” zoning changes	Reviewed proposed legislation and commented
3.17.23	Alleyways	Questions from police dept about allowed alleyway uses	Answered questions
3.17.23	Office	Salisbury Spencer growth boundaries staff discussion	Provided information
3.17.23	NCDOT	Survey on bike-ped plan accomplishments	Responded to survey
3.18.23	Salisbury ave	Questions concerning driveway access	Offered options
3.20.23	Sowers ferry rd	Zoning classification questions	Answered questions
3.20.23	Office	Questions on remote participation for board members	Answered questions
3.21.23	Office	Fire marshal’s office request for change of business information	Discussion with fire marshal
3.21.23	Longs ferry rd	Recombination Plat for johnson development project	Approved
3.21.23	Carolina ave	Zoning permit for fence and storage bldg	Issued permit

3.22.23	N Yadkin	Driveway permit	Issued permit
3.22.23	Hackett St	Cell tower improvements zoning permit	Issued permit
3.22.23	Office	17 th st stormwater project meeting	Attended
3.23.23	Office	League of Muni webcast on new legislation	Listened
3.24.23	11 th st trailhead	Ribbon cutting for Stanback forest expansion	Attended
3.24.23	Anne st	Property owner interested in water tower property	Answered questions
3.27.23	Office	Resolution language for \$75K planning grant	Provided language to Rowan County
3.27.23	N Salisbury Ave	Questions about zoning for auto repair business	Answered questions
3.27.23	Lee st	Questions about rezoning for residential use	Answered questions
3.27.23	Hillcrest dr	Zoning permit for storage building	Issued permit

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: April 11, 2023

Issue under Consideration:	NA
Current Status:	NA
Points to Consider:	NA
Financial Impact:	NA
Options:	NA
Recommendations:	NA
Department:	Police- Code Enforcement



Code Enforcement Office

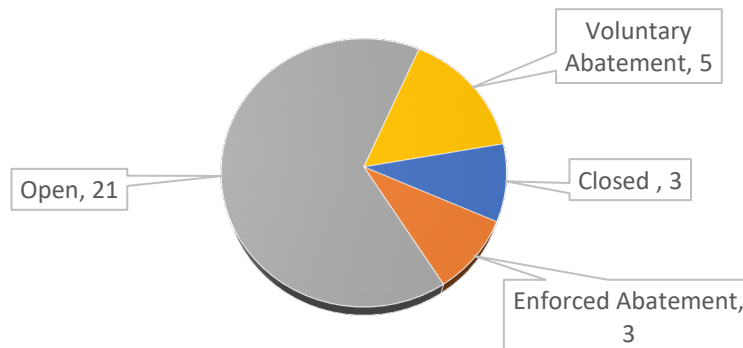
Monthly Report

March 2023 Highlights

- 32 total Cases, 21 Open, 11 Closed
- Year to Date: 126 Cases
- Notice of Violations: 19
- Fine: \$250.00 314 N. Rowan Ave, Minimum Housing, Failing to Comply

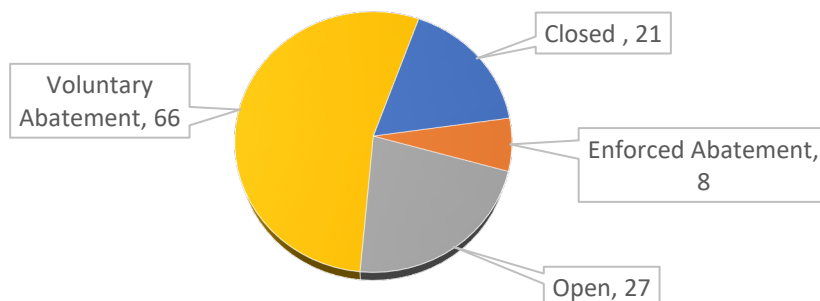
March 2023 Total Cases: 32

■ Closed ■ Enforced Abatement ■ Open ■ Voluntary Abatement



Year to Date Total Cases: 126

■ Closed ■ Enforced Abatement ■ Open ■ Voluntary Abatement





Code Enforcement Office

MH - Minimum Housing / OL - Overgrown Lot / JV - Junk Vehicle / JP - Junk Pile / AC - Animal Control / IP - Illegal Parking / ZV - Zoning Violation / CM - Commercial Maintenance/

2023 Open Cases

Case Number	Address	Nature of Complaint	Violation Type
202300062	1101 3rd St	Parked on side of house	IP- Illegally Parked 72.04
202300095	707 N. Salisbury Av	Falling Fence	JP - Junk Pile 93.21
202300116	412 S Carolina Ave	Refrigerator left out on front porch	JP - Junk Pile 93.22
202300117	909 S Carolina Ave	Junk Pile	JP - Junk Pile 93.22
202300104	507 Meadow St	Trash Can not out of sight and bags left beside can causing trash to blow into neighbor's yard	JP - Junk Pile 93.22
202300099	909 S Carolina Ave	Mattress on side of building at parking lot	JP - Junk Pile 93.22
202300085	504 1st st	Trash/debris in yard	JP - Junk Pile 93.22
202300079	705 B Salisbury Ave	Debris in front of House	JP - Junk Pile 93.22
202300105	700 4th St	Missing window on home	MH - Minimum Housing 160.53
202300097	501 1st St	Roof on storage building in need of repair	MH - Minimum Housing 160.53
202300089	1515 S. Salisbury Ave #15	Water leak causing mold and a bad smell	MH - Minimum Housing 160.53
202300063	314 N. Rowan Ave	Roof of garage with extreme sagging in the middle	MH - Minimum Housing 160.53
202300126	601 4th St	High Grass and Weeds	OL - Overgrowth Lot
202300125	423 N Salisbury Ave	High Grass and Weeds	OL - Overgrowth Lot
202300118	611 S. Carolina Ave	High Grass and Weeds	OL - Overgrowth Lot
202300119	508 S Yadkin Ave	High Grass and Weeds	OL - Overgrowth Lot
202300120	511 S Yadkin Ave	High Grass and Weeds	OL - Overgrowth Lot
202300122	216 N Rowan Ave	High Grass and Weeds	OL - Overgrowth Lot
202300124	307 S Rowan Ave	High Grass and Weeds	OL - Overgrowth Lot
202300127	1054 3rd St	High Grass	OL - Overgrowth Lot
202300113	805 5th St	High grass and weeds	OL - Overgrowth Lot
202300110	510 S Yadkin Ave	High Grass	OL - Overgrowth Lot
202300111	204 S Iredell	High Grass and Weeds	OL - Overgrowth Lot
202300112	610 S. Yadkin Ave.	High Grass and Weeds	OL - Overgrowth Lot
202300106	700 4th St	High Grass	OL - Overgrowth Lot
202300100	204 Cain St.	Swimming pool without fences	SP-Swimming Pool
202300101	110 Hillcrest Dr.	Swimming pool without fence around pool	SP-Swimming Pool



March 2023 Case Status Report

03/01/2023 - 03/31/2023

Case #	Case Date	Main Status	Last Status Change Date	Complaint Received	Violation Address	Nature of Complaint
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Group: Closed

202300109	3/24/2023	Closed	3/24/2023	Phone Call	208 S Iredell Av	Fence being installed without permit
202300108	3/24/2023	Closed	3/24/2023	Phone Call	201 2nd St	Water pipe coming from building appears to be dumping in creek
202300098	3/6/2023	Closed	3/6/2023	Portal Complaint	712 4th street	Multiple stray cats at the house. I have a picture from today of at least 5 cats and kittens. They come into my yard and porch and defecate on them
202300094	2/28/2023	Closed	3/1/2023	Portal Complaint	1201 N Salisbury Ave	Lighting
202300066	1/25/2023	Closed	3/1/2023	Site Visit	201 second St	parked in grass

Group Total: 5

Group: Enforced Abatement

202300090	2/23/2023	Enforced Abatement	3/20/2023	*Other	510 S Salisbury Avenue	broken front window pane 2nd floor, over 1 year
202300087	2/22/2023	Enforced Abatement	3/9/2023	Site Visit	512 2nd St	Pile of junk next to the road
202300015	1/18/2023	Enforced Abatement	3/9/2023	Site Visit	1009 4th St	Refrigerator and debris in the backyard
202200375	12/14/2022	Enforced Abatement	3/3/2023	Site Visit	705 N. Salisbury Ave	Trash and debris in the front and backyard of property
202200045	4/6/2022	Enforced Abatement	3/22/2023	Site Visit	303 S Iredell Ave	Front porch unsafe with missing wood
202106031	6/16/2021	Enforced Abatement	3/22/2023	Site Visit	803 3rd St	Ceiling of the front porch has slats falling

202105006	5/4/2021	Enforced Abatement	3/22/2023	Site Visit	1575 N. Long St	Home unsafe due to large tree that has fallen on the home

Group Total: 7

Group: Open

202300127	3/28/2023	Open	3/31/2023	Site Visit	1054 3rd St	High Grass
202300126	3/31/2023	Open	3/31/2023	Site Visit	601 4th St	High Grass and Weeds
202300125	3/30/2023	Open	3/30/2023	Site Visit	423 N Salisbury Ave	High Grass and Weeds
202300124	3/29/2023	Open	3/29/2023	Site Visit	307 S Rowan Ave	High Grass and Weeds
202300122	3/29/2023	Open	3/29/2023	Site Visit	216 N Rowan Ave	High Grass and Weeds
202300120	3/29/2023	Open	3/29/2023	Site Visit	511 S Yadkin Ave	High Grass and Weeds
202300119	3/29/2023	Open	3/29/2023	Site Visit	508 S Yadkin Ave	High Grass and Weeds
202300118	3/29/2023	Open	3/29/2023	Site Visit	611 S. Carolina Ave	High Grass and Weeds
202300117	3/27/2023	Open	3/27/2023	Site Visit	909 S Carolina Ave	Junk Pile
202300116	3/27/2023	Open	3/27/2023	Site Visit	412 S Carolina Ave	Refrigerator left out on front porch
202300113	3/27/2023	Open	3/27/2023	Site Visit	805 5th St	High grass and weeds
202300112	3/24/2023	Open	3/24/2023	Site Visit	610 S. Yadkin Ave.	High Grass and Weeds
202300111	3/24/2023	Open	3/24/2023	Site Visit	204 S Iredell	High Grass and Weeds
202300110	3/24/2023	Open	3/24/2023	Site Visit	510 S Yadkin Ave	High Grass
202300106	3/16/2023	Open	3/16/2023	Site Visit	700 4th St	High Grass
202300105	3/16/2023	Open	3/16/2023	Phone Call	700 4th St	Missing window on home
202300104	3/14/2023	Open	3/20/2023	Phone Call	507 Meadow St	Trash Can not out of sight and bags left beside can causing trash to blow into neighbors yard
202300101	3/8/2023	Open	3/8/2023	Site Visit	110 Hillcrest Dr.	Swimming pool without fence around pool
202300100	3/8/2023	Open	3/8/2023	Site Visit	204 Cain St.	Swimming pool without fences
202300099	3/6/2023	Open	3/6/2023	Site Visit	909 S Carolina Ave	Mattress on side of building at parking lot
202300097	3/2/2023	Open	3/2/2023	Site Visit	501 1st St	Roof on storage building in need of repair

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Group Total: 21

Group: Voluntary Abatement

202300121	3/29/2023	Voluntary Abatement	3/31/2023	Site Visit	702 S Yadkin Ave	High Grass and Weeds
202300107	3/22/2023	Voluntary Abatement	3/22/2023	Phone Call	205 N Yadkin Ave	Removed all grass in front yard and put in gravel
202300103	3/9/2023	Voluntary Abatement	3/20/2023	Phone Call	812 5th St	Water leak at the meter
202300102	3/8/2023	Voluntary Abatement	3/8/2023	Site Visit	104 Sowers Ferry Rd	Parking on front yard
202300096	2/28/2023	Voluntary Abatement	3/14/2023	Site Visit	114 Lexington Av	Home caught on fire and uninhabitable
202300091	2/24/2023	Voluntary Abatement	3/3/2023	Site Visit	204 Gobble St	Parked on grass
202300088	2/23/2023	Voluntary Abatement	3/6/2023	Portal Complaint	1059 3rd street spencer	Yard has trash and construction debris
202300083	2/17/2023	Voluntary Abatement	3/22/2023	Portal Complaint	116 4th Street	Rotten trim on front of building
202300082	2/17/2023	Voluntary Abatement	3/22/2023	Portal Complaint	418 Yadkin Avenue	Indoor furniture on front porch ie kitchen table and chair
202300056	1/25/2023	Voluntary Abatement	3/3/2023	Site Visit	800 3rd St	Indoor furniture on the front porch
202300047	1/23/2023	Voluntary Abatement	3/13/2023	Site Visit	900 Second St	Parked on Grass
202200383	12/21/2022	Voluntary Abatement	3/7/2023	Site Visit	185 Hackett	Junk piles in the yard
202200376	12/15/2022	Voluntary Abatement	3/20/2023	Site Visit	815 2nd St	Car parked in front yard

Group Total: 13

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Total Records: 46

4/3/2023

Activity Log Event Summary (Totals)

Spencer Police Department

(03/01/2023 - 03/31/2023)

<No Event Type Specified>	3	8th Street Ballpark Check	70
911 Hang-Up	10	Administrative Work	84
Alarm - Bank	1	Alarm - Other	14
Animal Complaint	3	Assault - In-Progress	1
Assault - Report	2	Assist - East Spencer Police	9
Assist - EMS	2	Assist - Fire Department	23
Assist - Motorist/Public	6	Assist - Other Agency	9
Assist - Other Officer	41	Assist - Sheriff's Office	42
B&E/Burglary - Residential, Report	3	Business Check-Drive Through	189
Calls For Service (General)	6	Checkpoint	1
Child Abuse/Neglect	1	Communicating Threats	1
Court	1	Disturbance	8
Disturbance- Verbal	11	Disturbance-Physical	3
Domestic - Property Pick-up	1	Domestic Dispute	2
Follow-up Investigation- Spencer	6	Foot Patrol - Business	68
Foot Patrol - Residential	3	Found Property	1
Fraud - Report	2	Harrassment-Stalking	1
House Check	5	Involuntary Commitment	3
Larceny - In-Progress	4	Larceny - Report	1
Maintenance - Equipment	2	Maintenance - Vehicle	19
Meeting	2	Missing Juvenile	1
NCTM - Bank Escort	1	NCTM - Drive Through	144
NCTM - Foot Patrol	43	Noise Complaint	1
Norfolk Southern Railroad-Drive Through	4	Overdose	3
Park Check	98	Property - Found	1
Property Damage - Report	3	Public Service	11
School Check - NRES	56	School Check - NRHS	61
School Check - NRMS	48	Security Check/Standby	11
Shots Fired	11	SRO Duties	40
Suspicious - Activity	8	Suspicious - Person	15
Suspicious - Vehicle	8	Traffic Accident - PD	5
Traffic Accident - PI	1	Traffic Complaint	2
Traffic Enforcement	19	Training - PD	44

Activity Log Event Summary (Totals)

Spencer Police Department

(03/01/2023 - 03/31/2023)

Unlock Vehicle	1	Vehicle Stop	75
Warrant Service	12	Welfare Check	8
Yadkin River Park Check - Davidson County	23	Yadkin River Park Check - Spencer	22

Total Number Of Events: 1,444

April 2023 Monthly Report

Calls for Service-As of 2/27/23-3/27/23.

Fire: 42

EMS: 60

Monthly Total: 105

2023 Total: 250

Apparatus:

- Exploring options for a replacement vehicle for our 2006 Crown Vic. This currently serves our Deputy Chief vehicle. Purchased used from the City of Kannapolis in 2019.

Equipment:

- A new Thermal Imaging Camera and 6 nozzles have been ordered. All made possible via the NCOSFM grant funds.

Special Events:

- **Coffee with the Chiefs-** April 11th at 0900-Bojangles

Personnel:

- No Updates

Station:

- Finalized Conceptual Floorplans were presented for addition. Awaiting direction from the BOA.

Special Information:

- Currently working with NCLM Risk Manager TJ Deluca to undergo a departmental risk review program. This will consist of a review of departmental policies,

procedures, and practices to ensure we are practicing the best risk reduction strategies and ensure we are adhering to industry standards. Completion of this will not only aid us in providing the best service to our citizens but will also result in the reduction of insurance premium costs provided by NCLM.

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: **04/11/2022**

Issue under Consideration:	Public Works Monthly Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	No approval needed. This item is for information only.
Recommendations:	N/A
Department:	Public Works Department



DIRECTOR OF PUBLIC WORKS

Post Office Box 45 Spencer, NC 28159-0045

704.633.2231 Ext. 50 Ofc.

704.633.3837 Fax

<http://www.ci.spencer.nc.us>

April 2023 Board of Alderman Meeting

- 1) Regular services (Sanitation, Brush, and Mowing) are running on schedule.
- 2) **Reminder:** The leaf vac will resume running its normal route for spring clean-up beginning Monday, March 13th and continue until Friday, April 14th.
- 3) We will be observing the Good Friday holiday on April 7th. All Town Offices will be closed, but there will be no change to the trash schedule.

Holiday Trash Schedule for 2023			
Holidays	**Town Hall Closed**		
Good Friday	Friday	April 7 th	Town Hall Closed, No change in Trash Schedule

- 4) Our Spring Mulch Give-away will be held on April 15th, from 7:00 am until 12:00 pm, for the citizens of Spencer. **Delivery will be available for In-Town residents only. Three loads maximum per household.** We already have 15 residents signed up, so please get your order in as soon as you can to guarantee delivery on the day of the Give-away. This corresponds with the normal recycling Saturday, so the recycling center will also be open.
- 5) The Spencer Cares annual clean-up day in conjunction with the AME Zion Church, went exceptionally well on Saturday, March 25th. We had a great group of volunteers from Town, and from the AME Zion Church to clear out a great deal of debris from the historical cemetery. Rain threatened us in the morning but volunteers worked right through, clearing and hauling off seven dump truck loads of debris.
- 6) We are in the process of adding gravel to our unpaved Streets. We have completed Anne Street, the last two blocks of 6th Street, and Lexington Avenue. We are waiting for the final numbers but we may be able to pick up several others with the money provided.
- 7) The trash truck has been back in service since it was returned to us on March 17th. With the repair complete the truck seems to be running and

operating well. We continue to pick up bulky items with the backhoe and dump truck to keep our Garbage Truck running well for some time.

- 8) We have decided to go with Kimley-Horn as our engineering firm for our spring paving. We have supplied the list of streets to them and they are in the process of getting our bid packets together and out to bid as soon as possible.
- 9) We will soon be installing a water hydrant at the Yadkin trailhead. Many Thanks to Alderman Miller for his help in getting this accomplished.
- 10) We have selected an individual for our Sanitation Laborer position, and his name is Mathew Hipp from the East Rowan area. He has a background in landscaping, so as the transition of the trash service begins, he will be a great addition to the mowing/landscaping crew. If you see him, please welcome him to Town.
- 11) It seems that spring keeps coming earlier every year. This spell of warm weather has really got the weeds going, so we have been doing a great deal of spraying this month.
- 12) **CCAP update:**
We have received several of the Authorization forms, and waiting on the rest so that we can file for the construction permits. Once permits are filed, then we select a contractor to begin the project.

13) **Since last report:**

There were 0 abatements issued this month.

- 14) **Work Orders were completed as necessary, along with several citizen engagement requests.**

Monthly Events:

April 7th	- Good Friday Holiday
April 9th	- Easter
April 15th	- Spring Mulch Give-Away



We're on the Right Track

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
0000-10-Revs							
-							
10-3100-000 TAXES, PRIOR YEARS	\$3,700.00	\$3,700.00	\$0.00	\$9,504.44	\$519.06	\$5,804.44	257
10-3194-000 TAXES, 3RD PRIOR YR	\$3,200.00	\$3,200.00	\$0.00	\$1,811.22	\$0.00	\$1,388.78	57
10-3195-000 TAXES, 2ND PRIOR YR	\$8,000.00	\$8,000.00	\$0.00	\$4,795.21	\$1,226.24	\$3,204.79	60
10-3196-000 TAXES, FIRST PRIOR Y	\$39,000.00	\$39,000.00	\$0.00	\$12,090.14	\$2,913.69	\$26,909.86	31
10-3197-100 AD VALOREM TAXES CUR	\$1,475,094.00	\$1,475,094.00	\$0.00	\$1,482,618.08	\$188,970.96	\$7,524.08	101
10-3197-101 AD VALOREM TAXES VEH	\$156,167.00	\$156,167.00	\$0.00	\$101,514.66	\$26,984.91	\$54,652.34	65
10-3197-102 MUNICIPAL VEHICLE TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3197-180 TAX INTEREST & PENAL	\$15,000.00	\$15,000.00	\$0.00	\$10,859.97	\$2,904.27	\$4,140.03	72
10-3197-190 DOG TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3231-000 1% SALES TAX (ART 39	\$362,118.00	\$393,028.00	\$0.00	\$228,196.81	\$36,972.69	\$164,831.19	58
10-3232-000 1/2% SALES TAX (ART	\$226,639.00	\$235,584.00	\$0.00	\$141,538.71	\$22,115.51	\$94,045.29	60
10-3233-000 1/2% SALES TAX (ART	\$178,446.00	\$185,490.00	\$0.00	\$112,480.87	\$18,230.60	\$73,009.13	61
10-3234-000 TELECOMM.SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3235-000 1/2% SALES TAX (ART	\$310,033.00	\$322,270.00	\$0.00	\$194,203.26	\$29,187.58	\$128,066.74	60
10-3260-000 PRIVILEGE LICENSE FE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3261-000 CABLE TV FRANCHISE F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3314-004 FED.DRUG SEIZURE REV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3317-004 STATE DRUG SEIZURE R	\$0.00	\$0.00	\$0.00	\$13.33	\$0.00	\$13.33	0
10-3318-000 INTANGIBLES TAX REIM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3322-000 BEER & WINE TAX	\$13,706.00	\$13,706.00	\$0.00	\$0.00	\$0.00	\$13,706.00	0
10-3324-000 UTILITY FRANCHISE TA	\$195,000.00	\$195,000.00	\$0.00	\$97,490.25	\$46,065.12	\$97,509.75	50
10-3325-000 FOOD STAMP REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3326-000 SOLID WASTE DISPOSAL	\$2,587.00	\$2,587.00	\$0.00	\$1,326.63	\$0.00	\$1,260.37	51
10-3327-000 INVENTORY TAX REIMBU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3431-000 COURT, PKG FEES, REP	\$2,000.00	\$2,000.00	\$0.00	\$387.50	\$81.00	\$1,612.50	19
10-3436-000 FIRE PROTECT.-EAST S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3437-000 FIRST RESPONDER FEES	\$4,020.00	\$4,020.00	\$0.00	\$3,015.00	\$335.00	\$1,005.00	75
10-3437-001 Rowan County Fire De	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3438-000 ROWAN-SALIS SCHOOLS	\$134,518.00	\$134,518.00	\$0.00	\$134,518.93	\$0.00	\$0.93	100
10-3439-000 NCTM PAYMENTS	\$29,247.00	\$29,247.00	\$0.00	\$19,498.64	\$2,437.33	\$9,748.36	67
10-3440-000 WATER BOND FROM SALI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3491-000 ZONING FEES	\$8,000.00	\$8,000.00	\$0.00	\$11,500.50	\$475.00	\$3,500.50	144
10-3491-001 LIEN PAYMENTS	\$9,000.00	\$9,000.00	\$0.00	\$40,912.33	\$431.25	\$31,912.33	455
10-3500-510 SOL/WASTE COLLECTION	\$220,000.00	\$220,000.00	\$0.00	\$153,068.60	\$27,465.93	\$66,931.40	70
10-3500-530 BULKY ITEM COLLECTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3500-540 RECYCLING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3500-550 YARD WASTE SALES	\$1,000.00	\$1,000.00	\$0.00	\$922.00	\$691.00	\$78.00	92
10-3831-000 INVESTMENT EARNINGS	\$16,800.00	\$64,800.00	\$0.00	\$72,761.33	\$12,492.60	\$7,961.33	112
10-3833-001 Donations-Police Dep	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0
10-3833-002 Donations-Other	\$5,000.00	\$6,000.00	\$0.00	\$23,885.00	\$0.00	\$17,885.00	398
10-3833-003 FIRE DEPT MEMORIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3833-004 DONATIONS-FIRE DEPAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3833-005 Donations-Arbor Day	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3835-000 SALES-FIXED ASSETS	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0
10-3837-000 ABC REVENUES	\$14,000.00	\$14,000.00	\$0.00	\$12,196.21	\$0.00	\$1,803.79	87
10-3838-000 INSURANCE REIMBURSEM	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	\$2.00	0
10-3839-000 MISCELLANEOUS REVENU	\$30,000.00	\$30,000.00	\$0.00	\$246.59	\$4.00	\$29,753.41	1
10-3839-001 CIVIL CITATIONS - PO	\$100.00	\$100.00	\$0.00	\$700.00	\$350.00	\$600.00	700
10-3839-002 CIVIL CITATIONS - LA	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-3840-000 LIBRARY PARK RES.FEE	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-3840-001 STANBACK FOREST RES.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-03-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-3841-000 STATE SHARED REVENUE	\$14,116.00	\$14,116.00	\$0.00	\$0.00	\$0.00	\$14,116.00	0
10-3920-000 LEASE PROCEEDS	\$273,000.00	\$285,000.00	\$0.00	\$0.00	\$0.00	\$285,000.00	0
10-3984-000 PROCEEDS FROM LOAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-050 TRF.FROM SEWER FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-060 RES EQTY TRF-SOL WAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3984-070 TRF FROM CAPITAL RES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-000 FEDERAL GRANT - ARPA	\$586,000.00	\$586,000.00	\$0.00	\$514,026.08	\$65,675.58	\$71,973.92	88
10-3985-001 OTHER FIN.SOR-CAP LE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-002 OTHER GRANTS	\$975.00	\$12,975.00	\$0.00	\$35,000.00	\$0.00	\$22,025.00	270
10-3985-003 GRANTS-STANBACK FORE	\$0.00	\$0.00	\$0.00	\$4,855.17	\$4,855.17	\$4,855.17	0
10-3985-004 STATE GRANTS	\$0.00	\$315,251.00	\$0.00	\$24,487.92	\$0.00	\$290,763.08	8
10-3985-050 RES.EQUITY TRF.-SEWE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-060 TRANSF FROM POWELL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3985-070 RESTRICTED REVENUE F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3986-001 SCHOOL RESOURCE OFFI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-3991-000 APPROPRIATED FUND BA	\$320,000.00	\$569,196.00	\$0.00	\$0.00	\$0.00	\$569,196.00	0
10-3991-001 APPROPRIATED CAPITAL	\$197,673.00	\$309,321.00	\$0.00	\$0.00	\$0.00	\$309,321.00	0
0000-10-Revs	\$4,874,339.00	\$5,682,570.00	\$0.00	\$3,450,927.38	\$491,384.49	\$2,436,810.84	61

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-03-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4110-10-GOVERNING BODY							
-							
10-4110-121 SALARIES/WAGES-REGUL	\$24,675.00	\$24,675.00	\$0.00	\$18,506.25	\$2,056.25	\$6,168.75	75
10-4110-181 FICA	\$1,888.00	\$1,888.00	\$0.00	\$1,416.15	\$157.35	\$471.85	75
10-4110-185 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-186 UNEMPLOYMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-191 SERVICES-ACCOUNTING	\$12,875.00	\$21,812.00	\$0.00	\$21,812.00	\$0.00	\$0.00	100
10-4110-192 SERVICES-LEGAL	\$27,500.00	\$27,500.00	\$0.00	\$9,625.00	\$0.00	\$17,875.00	35
10-4110-194 CONTRACT SERVICES	\$35,000.00	\$70,930.00	\$31,079.00	\$14,151.00	\$3,400.00	\$25,700.00	20
10-4110-212 UNIFORMS	\$280.00	\$280.00	\$0.00	\$0.00	\$0.00	\$280.00	0
10-4110-291 SUPPLIES DATA PROCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-299 SUPPLIES AND MATERIA	\$1,200.00	\$1,200.00	\$0.00	\$345.29	\$4.98	\$854.71	29
10-4110-311 TRAVEL	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4110-321 TELEPHONE & INTERNET	\$539.00	\$539.00	\$0.00	\$359.20	\$44.90	\$179.80	67
10-4110-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-395 TRAINING	\$2,900.00	\$2,900.00	\$0.00	\$1,427.21	\$0.00	\$1,472.79	49
10-4110-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-451 INSURANCE-PROP/GEN/P	\$2,710.00	\$2,710.00	\$0.00	\$2,710.00	\$0.00	\$0.00	100
10-4110-491 DUES AND SUBSCRIPTIO	\$11,238.00	\$11,238.00	\$0.00	\$11,952.60	\$0.00	(\$714.60)	106
10-4110-498 Spencer Business Ass	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-550 CO-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-570 CO-LAND	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-580 CO-INFRASTRUCTURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-600 NONPROFIT GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-610 COMMUNITY APPEARANCE	\$12,000.00	\$22,000.00	\$5,300.00	\$4,700.00	\$0.00	\$12,000.00	21
10-4110-620 HISTORIC PRESERVATIO	\$13,300.00	\$13,300.00	\$0.00	\$0.00	\$0.00	\$13,300.00	0
10-4110-625 DONATION-LIBRARY PAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-630 ROWAN COUNTY ELECTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-631 ROWAN COUNTY TAX COL	\$16,052.00	\$16,052.00	\$0.00	\$15,002.38	\$2,728.11	\$1,049.62	93
10-4110-640 TOURISM AND EVENTS	\$26,000.00	\$26,000.00	\$145.50	\$29,617.09	\$0.00	(\$3,762.59)	114
10-4110-645 SPENCER PARTNERSHIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-650 FACADE GRANT -COMM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-651 FACADE GRANT-RESIDEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-660 TRF.TO SOLID WASTE F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-665 RES EQUITY TRF-FLEET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-930 TRANSFER TO CAPITAL	\$0.00	\$324,938.00	\$0.00	\$308,321.00	\$0.00	\$16,617.00	95
10-4110-983 TRF.TO CAP.RES.(FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4110-999 CONTINGENCIES	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0
4110-10-GOVERNING BODY	\$267,157.00	\$596,962.00	\$36,524.50	\$439,945.17	\$8,391.59	\$120,492.33	80

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-03-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4130-590 PARK PLAZA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-610 ECONOMIC DEV.COMM.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-620 ECON.DEV.ACTIVITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-710 PRINICPAL	\$68,340.00	\$68,340.00	\$0.00	\$68,339.21	\$68,339.21	\$0.79	100
10-4130-720 INTEREST	\$60,057.00	\$60,057.00	\$0.00	\$60,056.79	\$60,056.79	\$0.21	100
10-4130-740 PARK PLAZZA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-750 LEASE PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-850 TRANSFER TO PARK PLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-851 TRANSFER TO CORONAVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4130-999 CREDIT CARD CHARGES	\$0.00	\$0.00	\$0.00	(\$900.00)	\$0.00	\$900.00	0
4130-10-ADMINISTRATION	\$827,206.00	\$869,790.00	\$44,362.56	\$585,779.96	\$187,374.79	\$239,647.48	72

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-03-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4310-10-POLICE OPERATIONS							
10-4310-121 SALARIES/WAGES-REGUL	\$734,065.00	\$748,677.00	\$0.00	\$437,709.53	\$56,190.70	\$310,967.47	58
10-4310-122 SALARIES/WAGES-OVERT	\$5,000.00	\$5,000.00	\$0.00	\$6,394.46	\$1,025.98	(\$1,394.46)	128
10-4310-126 PART-TIME/TEMPORARY	\$4,385.00	\$4,385.00	\$0.00	\$2,312.00	\$784.00	\$2,073.00	53
10-4310-127 SALARIES/WAGES-BONUS	\$12,800.00	\$12,800.00	\$0.00	\$11,600.00	\$0.00	\$1,200.00	91
10-4310-131 SUPPLEMENTAL LAW RET	\$7,135.00	\$7,135.00	\$0.00	\$5,084.87	\$546.76	\$2,050.13	71
10-4310-133 LAW ENF.OFFICERS-401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-181 FICA	\$54,298.00	\$57,881.00	\$0.00	\$34,095.99	\$4,322.37	\$23,785.01	59
10-4310-182 RETIREMENT	\$90,729.00	\$96,335.00	\$0.00	\$59,594.94	\$7,380.05	\$36,740.06	62
10-4310-183 GROUP INSURANCE	\$141,508.00	\$136,408.00	\$0.00	\$85,470.46	\$12,488.82	\$50,937.54	63
10-4310-184 401K CONTRIBUTION	\$34,634.00	\$36,964.00	\$0.00	\$22,367.97	\$2,863.61	\$14,596.03	61
10-4310-185 WORKERS COMPENSATION	\$16,848.00	\$16,848.00	\$0.00	\$9,894.47	\$0.00	\$6,953.53	59
10-4310-193 SERVICES-MEDICAL	\$3,395.00	\$3,395.00	\$0.00	\$1,770.00	\$850.00	\$1,625.00	52
10-4310-194 CONTRACT SERVICES	\$12,750.00	\$18,738.00	\$3,750.00	\$7,700.18	\$1,475.00	\$7,287.82	41
10-4310-212 UNIFORMS	\$11,400.00	\$12,780.00	\$0.00	\$10,686.03	\$1,709.16	\$2,093.97	84
10-4310-213 SUPPLIES-SAFETY	\$1,900.00	\$1,900.00	\$0.00	\$179.68	\$0.00	\$1,720.32	9
10-4310-231 DARE PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-241 K-9 PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-251 MOTOR FUEL AND LUBRI	\$35,000.00	\$35,000.00	\$6,633.77	\$24,073.91	\$2,549.84	\$4,292.32	69
10-4310-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-260 SUPPLIES-OFFICE	\$2,000.00	\$2,000.00	\$0.00	\$986.91	\$370.19	\$1,013.09	49
10-4310-291 SUPPLIES-DATA PROCES	\$12,641.00	\$3,440.00	\$0.00	\$5,217.20	\$0.00	(\$1,777.20)	152
10-4310-292 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-296 SUPPLIES-MEDICAL	\$990.00	\$990.00	\$0.00	\$0.00	\$0.00	\$990.00	0
10-4310-299 SUPPLIES AND MATERIA	\$11,640.00	\$11,640.00	\$3,051.70	\$2,804.52	(\$395.21)	\$5,783.78	24
10-4310-311 TRAVEL	\$1,500.00	\$1,500.00	\$0.00	\$1,586.65	\$0.00	(\$86.65)	106
10-4310-321 TELEPHONE AND INTERN	\$16,652.00	\$16,652.00	\$0.00	\$11,299.96	\$1,281.89	\$5,352.04	68
10-4310-329 OTHER COMMUNICATION	\$4,000.00	\$4,000.00	\$0.00	\$3,311.76	\$3,300.00	\$688.24	83
10-4310-341 PRINTING	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4310-352 MAINTENANCE-EQUIPMEN	\$2,500.00	\$2,500.00	\$520.21	\$382.75	(\$953.48)	\$1,597.04	15
10-4310-353 MAINTENANCE-VEHICLES	\$8,000.00	\$8,000.00	\$30.00	\$1,366.87	\$421.36	\$6,603.13	17
10-4310-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-395 TRAINING	\$8,100.00	\$8,100.00	\$0.00	\$1,759.66	\$213.18	\$6,340.34	22
10-4310-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-440 MAINTENANCE CONTRACT	\$24,948.00	\$24,948.00	\$1,247.72	\$23,813.30	\$911.35	(\$113.02)	95
10-4310-441 LICENSE FEE	\$3,204.00	\$3,204.00	\$0.00	\$3,204.00	\$0.00	\$0.00	100
10-4310-451 INSURANCE-PROP/GEN/P	\$14,269.00	\$14,269.00	\$0.00	\$14,562.26	\$293.26	(\$293.26)	102
10-4310-452 INSURANCE-VEHICLES	\$14,360.00	\$14,360.00	\$0.00	\$14,360.00	\$0.00	\$0.00	100
10-4310-491 DUES AND SUBSCRIPTIO	\$510.00	\$510.00	\$0.00	\$0.00	\$0.00	\$510.00	0
10-4310-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$220.91	\$21.50	\$779.09	22
10-4310-540 CO-VEHICLES	\$76,487.00	\$54,665.00	\$19,587.89	\$38,020.60	\$823.60	(\$2,943.49)	70
10-4310-550 CAP.OUTLAY-OTHER EQU	\$14,926.00	\$16,168.00	\$0.00	\$16,168.00	\$0.00	\$0.00	100
10-4310-560 CAPITAL OUTLAY-BLDG.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-750 LEASE PYMTS-COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-760 LEASE PYMTS-VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-765 LEASE PYMTS-RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-770 STATE DRUG SEIZURE E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-771 FED DRUG SEIZURE EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4310-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4310-10-POLICE OPERATIONS	\$1,383,674.00	\$1,382,292.00	\$34,821.29	\$857,999.84	\$98,473.93	\$489,470.87	65

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4340-10-FIRE OPERATIONS							
-							
10-4340-121 SALARIES/WAGES-REGUL	\$197,683.00	\$208,083.00	\$0.00	\$137,689.44	\$14,780.10	\$70,393.56	66
10-4340-122 OVERTIME	\$0.00	\$15,000.00	\$0.00	\$22,246.43	\$6,393.24	(\$7,246.43)	148
10-4340-125 SALARIES/WAGES-VOL F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-126 PART-TIME/TEMPORARY	\$147,000.00	\$147,000.00	\$0.00	\$99,652.54	\$8,904.45	\$47,347.46	68
10-4340-127 SALARIES/WAGES-BONUS	\$8,800.00	\$8,800.00	\$0.00	\$8,800.00	\$0.00	\$0.00	100
10-4340-180 FIREFIGHTER LIFE INS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-181 FICA	\$26,052.00	\$26,052.00	\$0.00	\$20,411.52	\$2,284.63	\$5,640.48	78
10-4340-182 RETIREMENT	\$21,638.00	\$21,638.00	\$0.00	\$19,504.47	\$2,383.84	\$2,133.53	90
10-4340-183 GROUP INSURANCE	\$29,460.00	\$29,460.00	\$0.00	\$20,560.88	\$2,677.11	\$8,899.12	70
10-4340-184 401K CONTRIBUTION	\$9,398.00	\$7,598.00	\$0.00	\$7,232.59	\$926.67	\$365.41	95
10-4340-185 WORKERS COMPENSATION	\$11,174.00	\$11,174.00	\$0.00	\$6,561.07	\$0.00	\$4,612.93	59
10-4340-194 CONTRACT SERVICES	\$4,754.00	\$4,754.00	\$0.00	\$1,160.00	\$800.00	\$3,594.00	24
10-4340-211 JANITORIAL SUPPLIES	\$1,200.00	\$1,200.00	\$0.00	\$1,024.03	\$0.00	\$175.97	85
10-4340-212 UNIFORMS	\$7,055.00	\$14,655.00	\$82.26	\$4,757.27	\$2,236.19	\$9,815.47	32
10-4340-213 SUPPLIES-SAFETY	\$22,035.00	\$22,035.00	\$1,000.00	\$11,184.54	\$11,072.36	\$9,850.46	51
10-4340-214 FEMA-PERS.PROTECTIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-215 PERSONAL PROTECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-220 FOOD & PROVISIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-230 SUPPLIES-EDUCATIONAL	\$6,000.00	\$6,000.00	\$0.00	\$1,119.27	\$0.00	\$4,880.73	19
10-4340-251 MOTOR FUEL AND LUBRI	\$8,000.00	\$8,000.00	\$874.07	\$9,813.91	\$1,099.04	(\$2,687.98)	123
10-4340-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-260 SUPPLIES-OFFICE	\$1,500.00	\$1,500.00	\$0.00	\$627.09	\$19.98	\$872.91	42
10-4340-265 POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-270 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-291 SUPPLIES-DATA PROCES	\$2,075.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4340-292 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-296 SUPPLIES-MEDICAL	\$2,000.00	\$2,000.00	\$0.00	\$2,905.08	\$71.97	(\$905.08)	145
10-4340-299 SUPPLIES AND MATERIA	\$6,200.00	\$6,200.00	\$0.00	\$3,288.77	\$0.00	\$2,911.23	53
10-4340-311 TRAVEL	\$1,800.00	\$1,800.00	\$0.00	\$1,554.61	\$0.00	\$245.39	86
10-4340-321 TELEPHONE AND INTE	\$8,280.00	\$8,280.00	\$0.00	\$5,522.67	\$985.25	\$2,757.33	67
10-4340-329 OTHER COMMUNICATION	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4340-331 UTILITIES	\$8,000.00	\$8,000.00	\$0.00	\$6,073.86	\$799.41	\$1,926.14	76
10-4340-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-351 MAINTENANCE-BUILDING	\$15,000.00	\$15,000.00	\$0.00	\$1,906.34	\$1,238.24	\$13,093.66	13
10-4340-352 MAINTENANCE-EQUIPMEN	\$4,000.00	\$19,000.00	\$5,355.00	\$5,555.25	\$1,134.61	\$8,089.75	29
10-4340-353 MAINTENANCE-VEHICLES	\$18,000.00	\$22,837.00	\$1,982.63	\$19,414.01	\$4,477.93	\$1,440.36	85
10-4340-354 MAINTENANCE-GROUNDS	\$500.00	\$11,263.00	\$0.00	\$10,763.00	\$0.00	\$500.00	96
10-4340-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-375 PUBLIC ED.PREV.MATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-395 TRAINING	\$6,800.00	\$11,800.00	\$325.00	\$1,281.03	\$232.97	\$10,193.97	11
10-4340-396 MEDICAL SERVICES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4340-440 MAINTENANCE CONTRACT	\$2,588.00	\$2,588.00	\$0.00	\$1,480.45	\$182.20	\$1,107.55	57
10-4340-441 LICENSE FEE	\$3,365.00	\$3,365.00	\$0.00	\$3,454.10	\$0.00	(\$89.10)	103
10-4340-451 INSURANCE-PROP/GEN/P	\$5,844.00	\$5,844.00	\$0.00	\$5,844.00	\$0.00	\$0.00	100
10-4340-452 INSURANCE - VEHICLES	\$5,503.00	\$5,503.00	\$0.00	\$5,503.00	\$0.00	\$0.00	100
10-4340-491 DUES AND SUBSCRIPTIO	\$2,100.00	\$2,100.00	\$0.00	\$2,195.88	\$0.00	(\$95.88)	105
10-4340-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$666.56	\$0.00	\$333.44	67
10-4340-540 CO-VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-550 CO-EQUIPMENT	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0
10-4340-560 CO-BUILDING AND IMPR	\$245,000.00	\$245,000.00	\$17,055.44	\$57,794.56	\$37,454.22	\$170,150.00	24
10-4340-570 CO-LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-670 MILLER FERRY F.D.CON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-03-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4340-750 LEASE PAYMENTS	\$18,251.00	\$18,251.00	\$0.00	\$18,250.71	\$0.00	\$0.29	100
10-4340-752 LEASE PMTS-UTILITY T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-753 LEASE PAYMENTS-RADIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-755 LEASE PAYMENTS-FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-765 LEASE PYMT-RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-775 LEASE PYMTS - EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-785 LEASE PAYMT-UTILITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-800 FIRE STATION LEASE P	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4340-810 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4340-10-FIRE OPERATIONS	\$859,055.00	\$934,780.00	\$26,674.40	\$525,798.93	\$100,154.41	\$382,306.67	59

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4510-10-STREETS OPERATIONS							
-							
10-4510-121 SALARIES/WAGES-REGUL	\$169,839.00	\$169,839.00	\$0.00	\$89,441.95	\$9,889.92	\$80,397.05	53
10-4510-122 SALARIES/WAGES-OVERT	\$1,500.00	\$1,500.00	\$0.00	\$1,314.53	\$71.38	\$185.47	88
10-4510-126 PART-TIME/TEMPORARY	\$15,112.00	\$15,112.00	\$0.00	\$10,084.73	\$1,125.71	\$5,027.27	67
10-4510-127 SALARIES/WAGES-BONUS	\$3,960.00	\$3,960.00	\$0.00	\$4,068.82	\$17.77	(\$108.82)	103
10-4510-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-181 FICA	\$13,708.00	\$13,708.00	\$0.00	\$7,467.70	\$793.66	\$6,240.30	54
10-4510-182 RETIREMENT	\$20,076.00	\$20,076.00	\$0.00	\$11,538.54	\$1,213.28	\$8,537.46	57
10-4510-183 GROUP INSURANCE	\$46,119.00	\$46,119.00	\$0.00	\$27,094.79	\$4,002.16	\$19,024.21	59
10-4510-184 401K CONTRIBUTION	\$7,846.00	\$7,846.00	\$0.00	\$3,717.06	\$418.39	\$4,128.94	47
10-4510-185 WORKERS COMPENSATION	\$8,370.00	\$8,370.00	\$0.00	\$4,916.07	\$0.00	\$3,453.93	59
10-4510-194 CONTRACTED SERVICES	\$0.00	\$280,251.00	\$60,539.40	\$0.00	\$0.00	\$219,711.60	0
10-4510-211 JANITORIAL SUPPLIES	\$750.00	\$750.00	\$0.00	\$609.35	\$0.00	\$140.65	81
10-4510-212 UNIFORMS	\$3,750.00	\$3,750.00	\$0.00	\$2,769.94	\$869.75	\$980.06	74
10-4510-213 SUPPLIES-SAFETY	\$2,250.00	\$2,250.00	\$0.00	\$890.02	\$180.00	\$1,359.98	40
10-4510-230 SUPPLIES-EDUCATIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-240 CONSTRUCT./REPAIR SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-251 MOTOR FUEL AND LUBRI	\$18,000.00	\$18,000.00	\$1,246.55	\$14,809.17	\$58.26	\$1,944.28	82
10-4510-252 TIRES & TUBES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-253 PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-259 OTHER VEHICLE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-260 SUPPLIES-OFFICE	\$250.00	\$250.00	\$0.00	\$93.88	\$0.00	\$156.12	38
10-4510-291 SUPPLIES-DATA PROCES	\$1,075.00	\$0.00	\$0.00	\$31.25	\$0.00	(\$31.25)	0
10-4510-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-299 SUPPLIES AND MATERIA	\$5,000.00	\$5,000.00	\$0.00	\$4,102.76	\$748.92	\$897.24	82
10-4510-311 TRAVEL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-321 TELEPHONE AND INTERN	\$2,172.00	\$2,172.00	\$0.00	\$1,410.36	\$47.17	\$761.64	65
10-4510-329 OTHER COMMUNICATION	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-331 UTILITIES	\$41,500.00	\$41,500.00	\$0.00	\$34,455.44	\$4,165.88	\$7,044.56	83
10-4510-332 FUEL OIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-339 OTHER UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-351 MAINTENANCE-BUILDING	\$4,000.00	\$4,000.00	\$0.00	\$2,941.12	\$54.12	\$1,058.88	74
10-4510-352 MAINTENANCE-EQUIPMEN	\$4,000.00	\$4,000.00	\$199.92	\$2,551.75	\$383.13	\$1,248.33	64
10-4510-353 MAINTENANCE-VEHICLES	\$8,000.00	\$8,000.00	\$397.03	\$3,904.56	\$1,748.91	\$3,698.41	49
10-4510-354 MAINTENANCE GROUNDS	\$1,000.00	\$13,000.00	\$0.00	\$2,035.00	\$0.00	\$10,965.00	16
10-4510-356 MAINTENANCE-STREETS	\$2,500.00	\$2,500.00	\$0.00	\$160.00	\$0.00	\$2,340.00	6
10-4510-359 MAINT. & REPAIRS - O	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-370 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-395 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-397 PAVING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-398 LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-439 EQUIPMENT RENTAL	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4510-440 MAINTENANCE CONTRACT	\$1,000.00	\$1,000.00	\$0.00	\$633.80	\$90.80	\$366.20	63
10-4510-451 INSURANCE-PRO/GEN/PR	\$3,895.00	\$3,895.00	\$0.00	\$3,895.00	\$0.00	\$0.00	100
10-4510-452 INSURANCE - VEHICLES	\$2,506.00	\$2,506.00	\$0.00	\$2,710.59	\$0.00	(\$204.59)	108
10-4510-480 INDIRECT COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-491 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-499 MISCELLANEOUS	\$1,600.00	\$1,600.00	\$0.00	\$901.57	\$0.00	\$698.43	56
10-4510-510 CAP.OUT.-OFFICE FURN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-540 CO-VEHICLES	\$36,169.00	\$32,667.00	\$330.00	\$38,407.62	\$4,130.62	(\$6,070.62)	118

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4510-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-580 CO-INFRASTRUCTURE	\$120,000.00	\$120,000.00	\$3.75	\$11,996.25	\$0.00	\$108,000.00	10
10-4510-591 ROADWAY & PAVING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-593 LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-750 LEASE PAYMENTS-COMPU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-770 LEASE PAYMENTS-BACKH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-775 LEASE PAYMENTS-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4510-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4510-10-STREETS OPERATIONS	\$546,397.00	\$834,071.00	\$62,716.65	\$288,953.62	\$30,009.83	\$482,400.73	42

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4710-10-SOLID/YARD OPERATIONS							
-							
10-4710-121 SALARIES/WAGES-REGUL	\$204,417.00	\$204,417.00	\$0.00	\$136,344.82	\$15,862.37	\$68,072.18	67
10-4710-122 SALARIES/WAGES-OVERT	\$1,500.00	\$1,500.00	\$0.00	\$1,063.00	\$262.45	\$437.00	71
10-4710-127 SALARIES/WAGES-BONUS	\$4,360.00	\$4,360.00	\$0.00	\$2,800.00	\$0.00	\$1,560.00	64
10-4710-133 401-K MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-181 FICA	\$15,151.00	\$15,151.00	\$0.00	\$10,028.28	\$1,159.37	\$5,122.72	66
10-4710-182 RETIREMENT	\$24,123.00	\$24,123.00	\$0.00	\$17,263.13	\$1,972.91	\$6,859.87	72
10-4710-183 GROUP INSURANCE	\$54,667.00	\$54,667.00	\$0.00	\$36,314.70	\$3,977.28	\$18,352.30	66
10-4710-184 401K CONTRIBUTION	\$6,639.00	\$6,639.00	\$0.00	\$4,178.35	\$531.72	\$2,460.65	63
10-4710-185 WORKERS COMPENSATION	\$9,230.00	\$9,230.00	\$0.00	\$5,420.14	\$0.00	\$3,809.86	59
10-4710-193 SERVICES-MEDICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-194 CONTRACT SERVICES	\$16,832.00	\$16,832.00	\$0.00	\$12,500.00	\$0.00	\$4,332.00	74
10-4710-211 JANITORIAL SUPPLIES	\$500.00	\$500.00	\$0.00	\$350.00	\$0.00	\$150.00	70
10-4710-212 UNIFORMS	\$2,750.00	\$2,750.00	\$0.00	\$3,446.41	\$1,152.84	(\$696.41)	125
10-4710-213 SAFETY SUPPLIES	\$1,500.00	\$1,500.00	\$0.00	\$311.98	\$0.00	\$1,188.02	21
10-4710-230 SUPPLIES-EDUCATIONAL	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4710-240 CONSTRUCT./REPAIR SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-251 MOTOR FUEL AND LUBRI	\$14,000.00	\$14,000.00	\$497.70	\$9,153.44	\$38.84	\$4,348.86	65
10-4710-252 TIRES & TUBES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-253 PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-260 OFFICE SUPPLIES/MATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-270 CARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-299 SUPPLIES AND MATERIA	\$11,650.00	\$11,650.00	\$0.00	\$11,275.00	(\$10.36)	\$375.00	97
10-4710-311 TR AVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-321 TELEPHONE AND INTERN	\$1,292.00	\$1,292.00	\$0.00	\$945.54	\$102.55	\$346.46	73
10-4710-329 OTHER COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-352 MAINTENANCE-EQUIPMEN	\$3,950.00	\$3,950.00	\$199.93	\$2,662.12	\$0.00	\$1,087.95	67
10-4710-353 MAINTENANCE-VEHILCES	\$5,000.00	\$41,000.00	\$0.00	\$38,421.38	\$24,803.66	\$2,578.62	94
10-4710-370 ADVERTISING	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
10-4710-395 TRAINING	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4710-396 MEDICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-397 LANDFILL SER TIPPING	\$55,000.00	\$55,000.00	\$0.00	\$36,863.24	\$3,783.60	\$18,136.76	67
10-4710-398 LANDFILL SER RECYCLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-438 TREE WORK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-440 MAINTENANCE CONTRACT	\$168.00	\$168.00	\$0.00	\$109.90	\$0.00	\$58.10	65
10-4710-451 INSURANCE-PROP/GEN/P	\$2,935.00	\$2,935.00	\$0.00	\$2,935.00	\$0.00	\$0.00	100
10-4710-452 INSURANCE-VEHICLES	\$3,474.00	\$3,474.00	\$0.00	\$3,678.59	\$0.00	(\$204.59)	106
10-4710-499 MISCELLANEOUS	\$325.00	\$325.00	\$0.00	\$0.00	\$0.00	\$325.00	0
10-4710-540 CAP OUT-MOTOR VEH	\$355,000.00	\$367,000.00	\$360,813.67	\$0.00	\$0.00	\$6,186.33	0
10-4710-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-580 CAPITAL OUTLAY-BLDG,	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-750 LEASE PAYMENTS	\$14,885.00	\$14,885.00	\$0.00	\$11,163.69	\$1,240.41	\$3,721.31	75
10-4710-760 LEASE PAYMENTS-VEHIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-775 LEASE PAYMENTS-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-4710-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4710-10-SOLID/YARD OPERATIONS	\$809,948.00	\$857,948.00	\$361,511.30	\$347,228.71	\$54,877.64	\$149,207.99	83

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-03-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6110-10-LIBRARY							
-							
10-6110-121 SALARIES & WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-126 PART-TIME/TEMPORARY	\$16,043.00	\$16,043.00	\$0.00	\$10,622.93	\$1,122.66	\$5,420.07	66
10-6110-127 SALARIES/WAGES-BONUS	\$400.00	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	100
10-6110-181 FICA	\$1,167.00	\$1,167.00	\$0.00	\$843.20	\$85.87	\$323.80	72
10-6110-194 CONTRACT SERVICES	\$1,700.00	\$1,700.00	\$0.00	\$240.50	\$50.00	\$1,459.50	14
10-6110-260 SUPPLIES-OFFICE	\$600.00	\$600.00	\$0.00	\$320.44	\$8.04	\$279.56	53
10-6110-291 SUPPLIES-DATA PROCES	\$1,075.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-293 SAFETY SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-299 SUPPLIES	\$2,000.00	\$2,000.00	\$0.00	\$1,570.13	\$69.61	\$429.87	79
10-6110-311 TRAVEL	\$100.00	\$100.00	\$0.00	\$124.41	\$0.00	(\$24.41)	124
10-6110-321 TELEPHONE AND INTERN	\$2,249.00	\$2,249.00	\$0.00	\$1,312.65	\$0.00	\$936.35	58
10-6110-331 UTILITIES	\$8,448.00	\$8,448.00	\$0.00	\$5,647.22	\$749.24	\$2,800.78	67
10-6110-333 NATURAL GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-351 MAINTENANCE-BUILDING	\$53,000.00	\$79,900.00	\$26,900.00	\$291.08	\$0.00	\$52,708.92	0
10-6110-370 ADVERTISING	\$400.00	\$400.00	\$0.00	\$224.00	\$200.00	\$176.00	56
10-6110-395 TRAINING	\$200.00	\$200.00	\$0.00	\$249.00	\$0.00	(\$49.00)	125
10-6110-440 MAINTENANCE CONTRACT	\$1,300.00	\$1,300.00	\$130.00	\$1,427.80	\$181.20	(\$257.80)	110
10-6110-451 INSURANCE-PRO/GEN/PR	\$320.00	\$320.00	\$0.00	\$320.00	\$0.00	\$0.00	100
10-6110-491 DUES & SUBSCRIPTIONS	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0
10-6110-495 BOOKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-497 PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-550 CAPITAL OUTLAY-BLDG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-580 CAPITAL OUTLAY-BLDG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-800 LIBRARY REPAIR LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6110-999 Transfer To Cap. Fun	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
6110-10-LIBRARY	\$89,262.00	\$115,087.00	\$27,030.00	\$23,593.36	\$2,466.62	\$64,463.64	44

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-03-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6120-10-RECREATION							
-							
10-6120-126 SALARIES-TEMP/PART-T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-181 SOCIAL SECURITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-299 SUPPLIES AND MATERIA	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
10-6120-331 UTILITIES	\$2,500.00	\$2,500.00	\$0.00	\$1,972.66	\$271.18	\$527.34	79
10-6120-355 MAINT & REPAIR-SPENC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-356 MAINT & REPAIR-ROWAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-357 MAINTENANCE-PARKS AN	\$11,100.00	\$11,100.00	\$277.63	\$4,483.83	\$149.55	\$6,338.54	40
10-6120-358 MAINT & REPAIR-LIBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-359 MAINT. & REPAIR - OT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-399 OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-451 INSURANCE-PROP/GEN/P	\$290.00	\$290.00	\$0.00	\$290.00	\$0.00	\$0.00	100
10-6120-499 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-500 MAINT.LIBRARY PARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-501 MAINT SPENCER WOODS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-525 SENIOR CITIZEN PROGR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-570 CAP OUT-LAND ACQ & D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-580 CAPITAL OUTLAY-IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-625 SENIOR CITIZENS COUN	\$6,000.00	\$6,000.00	\$0.00	\$2,062.33	\$0.00	\$3,937.67	34
10-6120-800 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
10-6120-850 TRANSFER TO DOWNTOWN	\$71,000.00	\$71,000.00	\$0.00	\$0.00	\$0.00	\$71,000.00	0
6120-10-RECREATION	\$91,640.00	\$91,640.00	\$277.63	\$8,808.82	\$420.73	\$82,553.55	10

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-03-31

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND								
	FundRevTot	\$4,874,339.00	\$5,682,570.00	\$0.00	\$3,450,927.38	\$491,384.49	\$2,436,810.84	61
	FundExpTot	\$4,874,339.00	\$5,682,570.00	\$593,918.33	\$3,078,108.41	\$482,169.54	\$2,010,543.26	65
Grand Totals:								
	TotalRev	\$4,874,339.00	\$5,682,570.00	\$0.00	\$3,450,927.38	\$491,384.49	\$2,436,810.84	61
	TotalExp	\$4,874,339.00	\$5,682,570.00	\$593,918.33	\$3,078,108.41	\$482,169.54	\$2,010,543.26	65

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-03-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 20-POWELL BILL							
0000-20-Revs							
-							
20-3197-102 MUNICIPAL VEHICLE TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-3328-000 POWELL BILL REVENUE	\$110,000.00	\$110,000.00	\$0.00	\$110,927.37	\$0.00	\$927.37	101
20-3831-000 INVESTMENT EARNINGS	\$200.00	\$8,200.00	\$0.00	\$7,905.74	\$1,276.18	\$294.26	96
20-3839-000 MISCELLANEOUS REVENU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-3991-000 APPROPRIATED FUND BA	\$59,362.00	\$159,362.00	\$0.00	\$0.00	\$0.00	\$159,362.00	0
0000-20-Revs	\$169,562.00	\$277,562.00	\$0.00	\$118,833.11	\$1,276.18	\$160,583.63	43
4510-20-STREETS OPERATIONS							
-							
20-4510-000 TRANS TO/FROM GEN FU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-121 SALARIES/WAGES-REGUL	\$10,826.00	\$10,826.00	\$0.00	\$7,730.93	\$832.18	\$3,095.07	71
20-4510-127 SALARIES/WAGES-BONUS	\$100.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	100
20-4510-181 FICA	\$772.00	\$772.00	\$0.00	\$599.05	\$63.66	\$172.95	78
20-4510-182 RETIREMENT	\$1,230.00	\$1,230.00	\$0.00	\$959.47	\$101.36	\$270.53	78
20-4510-183 GROUP INSURANCE	\$2,129.00	\$2,129.00	\$0.00	\$1,394.09	\$143.76	\$734.91	65
20-4510-184 401K CONTRIBUTION	\$505.00	\$505.00	\$0.00	\$386.47	\$41.60	\$118.53	77
20-4510-191 PROF.SERV.-ENGIN. FE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-198 SERVICES-ENGINEERING	\$4,000.00	\$12,000.00	\$11,112.00	\$0.00	\$0.00	\$888.00	0
20-4510-294 STREET SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-299 SUPPLIES AND MATERIA	\$2,000.00	\$2,000.00	\$0.00	\$925.67	\$925.67	\$1,074.33	46
20-4510-355 MAINTENANCE-SIDEWALK	\$12,000.00	\$12,000.00	\$0.00	\$3,600.00	\$0.00	\$8,400.00	30
20-4510-356 MAINTENANCE-STREETS	\$16,000.00	\$16,000.00	\$12,500.00	\$2,945.26	\$0.00	\$554.74	18
20-4510-540 CAP OUTLAY - VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
20-4510-580 CO-INFRASTRUCTURE	\$120,000.00	\$220,000.00	\$0.00	\$0.00	\$0.00	\$220,000.00	0
4510-20-STREETS OPERATIONS	\$169,562.00	\$277,562.00	\$23,612.00	\$18,640.94	\$2,108.23	\$235,309.06	15
Reporting Fund: 20-POWELL BILL							
FundRevTot	\$169,562.00	\$277,562.00	\$0.00	\$118,833.11	\$1,276.18	\$160,583.63	43
FundExpTot	\$169,562.00	\$277,562.00	\$23,612.00	\$18,640.94	\$2,108.23	\$235,309.06	15

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-03-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 30-CAPITAL RESERVE AND REPLACEMENT FUND							
0000-30-Revs							
-							
30-3920-000 LEASE FINANCING	\$0.00	\$893,821.00	\$0.00	\$0.00	\$0.00	\$893,821.00	0
30-3984-010 GENERAL FUND CONTRIB	\$0.00	\$324,938.00	\$0.00	\$308,321.00	\$0.00	\$16,617.00	95
30-3991-000 APPROPRIATED FUND BA	\$0.00	\$10,947.00	\$0.00	\$0.00	\$0.00	\$10,947.00	0
0000-30-Revs	\$0.00	\$1,229,706.00	\$0.00	\$308,321.00	\$0.00	\$921,385.00	25
4110-30-GOVERNING BODY							
-							
30-4110-570 CO - LAND	\$0.00	\$50,000.00	\$0.00	\$9,950.00	\$0.00	\$40,050.00	20
30-4110-999 CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
4110-30-GOVERNING BODY	\$0.00	\$50,000.00	\$0.00	\$9,950.00	\$0.00	\$40,050.00	20
4130-30-ADMINISTRATION							
-							
30-4130-291 SUPPLIES - DATA PROC	\$0.00	\$3,225.00	\$0.00	\$0.00	\$0.00	\$3,225.00	0
4130-30-ADMINISTRATION	\$0.00	\$3,225.00	\$0.00	\$0.00	\$0.00	\$3,225.00	0
4310-30-POLICE OPERATIONS							
-							
30-4310-291 SUPPLIES - DATA PROC	\$0.00	\$12,641.00	\$699.93	\$0.00	\$0.00	\$11,941.07	0
30-4310-540 CO - VEHICLES	\$0.00	\$196,010.00	\$85,749.51	\$106,830.53	\$35,717.00	\$3,429.96	55
30-4310-550 CO - OTHER EQUIP	\$0.00	\$34,615.00	\$379.00	\$5,656.00	\$5,656.00	\$28,580.00	16
4310-30-POLICE OPERATIONS	\$0.00	\$243,266.00	\$86,828.44	\$112,486.53	\$41,373.00	\$43,951.03	82
4340-30-FIRE OPERATIONS							
-							
30-4340-291 SUPPLIES - DATA PROC	\$0.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
30-4340-540 CO - VEHICLES	\$0.00	\$893,821.00	\$891,820.00	\$0.00	\$0.00	\$2,001.00	0
4340-30-FIRE OPERATIONS	\$0.00	\$894,896.00	\$891,820.00	\$0.00	\$0.00	\$3,076.00	0
4510-30-STREETS OPERATIONS							
-							
30-4510-291 SUPPLIES - DATA PROC	\$0.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
30-4510-540 CO - VEHICLES	\$0.00	\$36,169.00	\$0.00	\$36,339.00	\$2,062.00	(\$170.00)	100
4510-30-STREETS OPERATIONS	\$0.00	\$37,244.00	\$0.00	\$36,339.00	\$2,062.00	\$905.00	98
6110-30-LIBRARY							
-							
30-6110-291 SUPPLIES - DATA PROC	\$0.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
6110-30-LIBRARY	\$0.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
Reporting Fund: 30-CAPITAL RESERVE AND REPLACEMENT FUND							
FundRevTot	\$0.00	\$1,229,706.00	\$0.00	\$308,321.00	\$0.00	\$921,385.00	25
FundExpTot	\$0.00	\$1,229,706.00	\$978,648.44	\$158,775.53	\$43,435.00	\$92,282.03	92

Town of Spencer

Fiscal Period - FY 2022-23 Date Range - 2022-07-01 - 2023-03-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT							
0000-70-Revs							
-							
70-3839-000 Miscellaneous Revenu	\$0.00	\$0.00	\$0.00	\$45,000.00	\$10,000.00	\$45,000.00	0
0000-70-Revs	\$0.00	\$0.00	\$0.00	\$45,000.00	\$10,000.00	\$45,000.00	0
4130-70-ADMINISTRATION							
-							
70-4130-187 INSURANCE REIMBURSEM	\$0.00	\$0.00	\$0.00	\$42,702.85	\$6,136.52	(\$42,702.85)	0
4130-70-ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$42,702.85	\$6,136.52	(\$42,702.85)	0
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT							
FundRevTot	\$0.00	\$0.00	\$0.00	\$45,000.00	\$10,000.00	\$45,000.00	0
FundExpTot	\$0.00	\$0.00	\$0.00	\$42,702.85	\$6,136.52	(\$42,702.85)	0
Grand Totals:							
TotalRev	\$169,562.00	\$1,507,268.00	\$0.00	\$472,154.11	\$11,276.18	\$1,126,968.63	31
TotalExp	\$169,562.00	\$1,507,268.00	\$1,002,260.44	\$220,119.32	\$51,679.75	\$284,888.24	81

Town of Spencer

Fiscal Period - YADKIN RIVER TRAILHEAD Date Range - 2020-07-01 - 2023-03-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 90-YADKIN RIVER TRAIL							
0000-90-Revs							
-							
90-3985-240 YADKIN RIVER TRAIL D	\$20,559.00	\$631,974.00	\$0.00	\$537,274.40	\$50,425.27	\$94,699.60	85
90-3985-850 GENERAL FUND TRANSFE	\$114,258.00	\$185,258.00	\$0.00	\$114,258.00	\$0.00	\$71,000.00	62
0000-90-Revs	\$134,817.00	\$817,232.00	\$0.00	\$651,532.40	\$50,425.27	\$165,699.60	80
4130-90-ADMINISTRATION							
-							
90-4130-370 ADVERTISING	\$0.00	\$457.00	\$0.00	\$156.35	\$0.00	\$300.65	34
4130-90-ADMINISTRATION	\$0.00	\$457.00	\$0.00	\$156.35	\$0.00	\$300.65	34
4910-90-LAND MANAGEMENT							
-							
90-4910-193 ADMINISTRATIVE SERVI	\$0.00	\$0.00	\$0.00	\$52.00	\$0.00	(\$52.00)	0
90-4910-194 CONTRACT SERVICES	\$4,800.00	\$57,050.00	\$995.31	\$58,259.18	\$5,668.62	(\$2,204.49)	102
90-4910-580 CO-INFRASTRUCTURE	\$130,017.00	\$759,725.00	\$613,592.65	\$147,229.25	\$35,374.20	(\$1,096.90)	19
4910-90-LAND MANAGEMENT	\$134,817.00	\$816,775.00	\$614,587.96	\$205,540.43	\$41,042.82	(\$3,353.39)	100
Reporting Fund: 90-YADKIN RIVER TRAIL							
FundRevTot	\$134,817.00	\$817,232.00	\$0.00	\$651,532.40	\$50,425.27	\$165,699.60	80
FundExpTot	\$134,817.00	\$817,232.00	\$614,587.96	\$205,696.78	\$41,042.82	(\$3,052.74)	100
Grand Totals:							
TotalRev	\$134,817.00	\$817,232.00	\$0.00	\$651,532.40	\$50,425.27	\$165,699.60	80
TotalExp	\$134,817.00	\$817,232.00	\$614,587.96	\$205,696.78	\$41,042.82	(\$3,052.74)	100

Town of Spencer

Fiscal Period - CORONAVIRUS ARPA GRANT PROJECT Date Range - 2021-07-01 - 2023-03-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT							
0000-91-Revs							
-							
91-3831-000 INVESTMENT EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
91-3984-000 CSLRF FUNDS-GRANT	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
0000-91-Revs	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
4210-91-CORONAVIRUS ARPA							
-							
91-4210-121 SALARIES/WAGES-REGUL	\$0.00	\$451,997.00	\$0.00	\$0.00	\$0.00	\$451,997.00	0
91-4210-580 CO-INFRASTRUCTURE-CS	\$1,037,997.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
91-4210-910 TRANSFER TO GENERAL	\$0.00	\$586,000.00	\$0.00	\$514,026.08	\$65,675.58	\$71,973.92	88
4210-91-CORONAVIRUS ARPA	\$1,037,997.00	\$1,037,997.00	\$0.00	\$514,026.08	\$65,675.58	\$523,970.92	50
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT							
FundRevTot	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
FundExpTot	\$1,037,997.00	\$1,037,997.00	\$0.00	\$514,026.08	\$65,675.58	\$523,970.92	50
Grand Totals:							
TotalRev	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
TotalExp	\$1,037,997.00	\$1,037,997.00	\$0.00	\$514,026.08	\$65,675.58	\$523,970.92	50

Town of Spencer

Fiscal Period - DOWNTOWN PARK PROJECT Date Range - 2021-07-01 - 2023-03-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 92-DOWNTOWN PARK PROJECT							
0000-92-Revs							
-							
92-3985-002 OTHER GRANTS	\$0.00	\$900,000.00	\$0.00	\$0.00	\$0.00	\$900,000.00	0
92-3985-241 DOWNTOWN PARK DONATI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
92-3985-850 GENERAL FUND TRANSFE	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	100
0000-92-Revs	\$100,000.00	\$1,000,000.00	\$0.00	\$100,000.00	\$0.00	\$900,000.00	10
6120-92-RECREATION							
-							
92-6120-580 CO-INFRASTRUCTURE	\$100,000.00	\$1,000,000.00	\$14,600.00	\$60,875.00	\$23,010.00	\$924,525.00	6
6120-92-RECREATION	\$100,000.00	\$1,000,000.00	\$14,600.00	\$60,875.00	\$23,010.00	\$924,525.00	8
Reporting Fund: 92-DOWNTOWN PARK PROJECT							
FundRevTot	\$100,000.00	\$1,000,000.00	\$0.00	\$100,000.00	\$0.00	\$900,000.00	10
FundExpTot	\$100,000.00	\$1,000,000.00	\$14,600.00	\$60,875.00	\$23,010.00	\$924,525.00	8
Grand Totals:							
TotalRev	\$100,000.00	\$1,000,000.00	\$0.00	\$100,000.00	\$0.00	\$900,000.00	10
TotalExp	\$100,000.00	\$1,000,000.00	\$14,600.00	\$60,875.00	\$23,010.00	\$924,525.00	8

Words of Tragedy and Hope

Spencer Public Library



Library Report for March

On March 14th, Spencer Library hosted a special panel of women who have written stories of tragedy and hope. Each lady spoke for thirty minutes and shared personal heartbreaks, both real and imaginary. Two authors had written stories of life experiences and one wrote historical fiction of real events in West Virginia with imaginary characters. Refreshments were donated by Panera Bread and local patrons. The lady authors sold books and signed them at the end of the event. Elizabeth Gentry, pictured on the far left, wrote a memoir called **Return to Me**. As a young woman, she had chosen an abortion which later she greatly regretted. Presently, she serves as the director of Life Choices Rowan and she felt compelled to write her life experiences so that other young women might be inspired to make better choices. In the center

picture is the historical fiction writer Sarah Loudin Thomas who has authored many successful titles of which this library owns . Sarah told of listening to stories related by her ancestors of the trials and tribulations of life in West Virginia in the 30's and 40's. Many real events which affected this time and place are explored in her novels. The characters are composites of real and imagined people. Some novels speak of feuds, others of natural disasters such as floods and poisonous materials in mines. Come by the library to check out these great stories! On the far right is pictured Renee Scheidt, a local contributor to the editorial page of the Post, who wrote an autobiographical account which started out with many tragedies , but with the grace of God led to a hope-filled life. The small group of women listened in awe to all of the trials which this gracious woman had overcome.

The month of April, the library has several spring doll scenes with bunnies, eggs and green grass on display. When children come and check out a book this month, they can pick an egg from our basket and pick two pieces of candy. Planning is underway for the Summer Reading program which will start June 6th and continue until the last Tuesday in July. A special blockbuster Pirate event is being planned for mid-July. More details will be announced on Facebook. We currently have 610 followers on our FB page. This page was started in 2016. If you are curious about any of our past or future events, you may check-out photos and videos.

May 6th, please put this date on your calendar. This is our annual outdoor event for the entire community! The musicians are coming from Western North Carolina, Tennessee, Columbia, SC and right here in historic Spencer. Abigail Skibsted, drama director of NRHS will present two scenes with students from You're a Good

Man,Charlie Brown! Bring your own chair and be ready for the event to start promptly at 2 and there will be non-stop entertainment until 4:30. There will be a hot-dog vendor, also. Be on the look-out for our posters which will be everywhere in Spencer and Salisbury!!!

		Door Count	Adult Circulation	Children Circulation	Research Questions	New Cards Issued	Students Tutored	Volunteers/ Tutors	Corres. Due Date		
MARCH 2023 STATISTICS											
	Mon.	0	0	0	0	0	0	0			
	Tues.	0	0	0	0	0	0	0			
3/1/2023	Wed.	5	0	0	0	0	0	0	3/15/2023		
3/2/2023	Thurs.	0	0	0	0	0	0	0	3/16/2023		
3/3/2023	Fri.	0	0	0	0	0	0	0	3/17/2023		
WEEK TOTAL:		5	0	0	0	0	0	0	-----		
3/6/2023	Mon.	3	0	0	0	0	0	0	3/20/2023		
3/7/2023	Tues.	5	3	0	0	0	0	0	3/21/2023		
3/8/2023	Wed.	5	2	0	0	0	0	0	3/22/2023		
3/9/2023	Thurs.	0	0	0	0	0	0	0	3/23/2023		
3/10/2023	Fri.	0	0	0	0	0	0	0	3/24/2023		
WEEK TOTAL:		13	5	0	0	0	0	0	-----		
3/13/2023	Mon.	5	5	0	0	0	0	0	3/27/2023		
3/14/2023	Tues.	15	10	0	0	2	0	1	3/28/2023		
3/15/2023	Wed.	9	3	10	0	0	0	0	3/29/2023		
3/16/2023	Thurs.	0	0	0	0	0	0	0	3/30/2023		
3/17/2023	Fri.	0	0	0	0	0	0	0	3/31/2023		
WEEK TOTAL:		29	18	10	0	2	0	1	-----		
3/20/2023	Mon.	5	0	2	2	0	0	0	4/3/2023		
3/21/2023	Tues.	3	2	8	0	0	0	0	4/4/2023		
3/22/2023	Wed.	8	2	5	0	0	0	0	4/5/2023		
3/23/2023	Thurs.	0	0	0	0	0	0	0	4/6/2023		
3/24/2023	Fri.	0	0	0	0	0	0	0	4/7/2023		
WEEK TOTAL:		16	4	15	2	0	0	0	-----		
3/27/2023	Mon.	4	0	7	0	3	0	0	4/10/2023		
3/28/2023	Tues.	3	1	0	0	0	0	0	4/11/2023		
3/29/2023	Wed.	4	1	0	0	1	0	0	4/12/2023		
3/30/2023	Thurs.	0	0	0	0	0	0	0	4/13/2023		
3/31/2023	Fri.	0	0	0	0	0	0	0	4/14/2023		
WEEK TOTAL:		11	2	7	0	4	0	0	-----		
MONTH TOTAL:		74	29	32	2	6	0	1	-----		

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 4/11/2023

(Attach relevant documentation)

Issue under Consideration:	Town Manager Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	N/A
Recommendations:	For Information & Discussion
Department:	Town Manager

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

To: Mayor Williams and Members of the Board of Aldermen
From: Peter Franzese, Town Manager
Date: March 31, 2023
Re: April 2023 Town Manager Report

Budget calendar

Please see the following dates for our FY24 budget calendar between now and the end of June. Note there are a few proposed timeframes for extra budget workshops/special meeting if needed.

- April 10 – Departmental Requests entered in for FY24
- April 11 – Pre-recommendation Budget Workshop at Board of Aldermen meeting (high level revenue/expenditure/tax rate scenarios)
- April 12-28 – Budget meetings with Departments
- May 9 – FY24 Budget recommendation provided at May regular Board of Aldermen meeting
- *Week of May 15 (If needed) - opportunity for Special meeting for Budget Workshop*
- June 8 – Public Hearing on FY24 recommended budget at June Pre-Agenda
- June 13 – Target FY24 budget adoption date *(if needed, this could be another budget workshop with a special meeting to follow prior to June 30 for adoption)*

Spencer Cares workday

Thank you to all the staff and volunteers who came out to help with the third annual Spencer Cares Community Clean Up event at New Hope AME Zion Church Cemetery (across from Hendrix). Despite some light rain, we had a great event and removed several truckloads of branches, undergrowth, bushes, and even trees from the historic cemetery. This work helped prepare the site for the Church to use ground penetrating radar to locate unidentified/unmarked graves this summer. In the future the cemetery will be transformed by the Church into a space for remembrance and reflection.

Business support

Mayor Williams and I have met with local business coach Paula Bohland, who was recommended to us by the Rowan Chamber as we continue developing the business incubator project. We are considering what services she may be able to offer local businesses and how we might be able to do some visioning work with local business, with an ultimate goal of reinvigorating the merchant's association. The idea is to make sure we are engaging and supporting existing business as we develop the framework and strategy to grow new business and entrepreneurship in Town.

Translation Services

To ensure we are accessible to those who may not speak English, and as part of our CDBG-required Language Access Plan, we have established on-demand translation services. A multi-language sign is displayed prominently at all Town facilities, and staff has received a user guide for the system. There is a roughly \$2/minute fee that will be charged if/when using this service but no ongoing "access" cost.