



Board of Aldermen Pre-Agenda Meeting
Agenda Packet
November 9, 2023





AGENDA
Spencer Board of Aldermen
Pre-Agenda Meeting
5:30 p.m.

DATE
November 9, 2023

1. **CALL TO ORDER – Mayor Jonathan Williams**
2. **INVOCATION & PLEDGE OF ALLEGIANCE**
3. **UNVEILING – Hilda B. Palmer Board Room Plaque**
4. **PUBLIC HEARING – Carter House Rezoning**
 - a. **STAFF PRESENTATION – Planning & Zoning Administrator Steve Blount**
5. **FINAL CORE STRATEGIC PLAN PRESENTATION– North Carolina Department of Commerce Southwest Prosperity Zone Community Economic (CORE) Development Planner Jeff Emory**
6. **CONSIDER ADOPTING – Resolutions Directing the Town Clerk to Investigate Annex Petitions** Accompanied by Staff Presentations from Planning & Zoning Administrator Steve Blount for Each Annexation
 - a. Resolution 23-22 Innospec Annex Petition
 - b. Resolution 23-23 Truckstop Annex Petition
7. **CONSIDER ADOPTING – Agreement with Rowan County for New Loaned Radios for the Fire and Police Departments**
8. **REVIEW OF NOVEMBER 14, 2023, AGENDA**
 1. ***CALL TO ORDER – Mayor Jonathan Williams***
 2. ***INVOCATION***
 3. ***PLEDGE OF ALLEGIANCE – Mayor Jonathan Williams***
 4. ***ADDITIONS/DELETIONS AND ADOPTION OF AGENDA***
 5. ***RECOGNITIONS***
 - a. *Mayor Pro Tempore Patti Secreast: Students of the Quarter*
 - i. *North Rowan Elementary School Juan Pablo Luna Ramirez*
 - ii. *North Rowan High School Kimberly Velazquez Hilerio*
 - b. *MPA Intern Skye Allan: Trunk or Treat Organizers and Town Staff*
 6. ***PUBLIC COMMENT*** *This agenda item is included to allow input to the Board of Aldermen from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Board of Aldermen must provide their name, address, and topic to be addressed. The Board will listen and may or may not respond at their discretion or may decide to place a topic on a future agenda. A speaker will be allowed 3 minutes to speak.*
 7. ***CONSENT AGENDA*** *The Consent Agenda is the first order of business. The items listed are believed to be non-controversial and administrative in nature. There will be no separate discussion of the items unless an Alderman or a citizen requests and is granted permission to*

speaking. The item(s) will then be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion.

- a. APPROVAL OF MINUTES:** *October 5, 2023, Pre-Agenda Meeting Minutes
October 10, 2023, Regular Meeting Minutes*

8. CONSIDER ADOPTING – CORE Strategic Plan

9. CONSIDER APPROVING – Carter House Rezoning

10. TOWN CLERK TO PRESENT – Certificates of Sufficiency for Proposed Annexations

- a. Innospec*
- b. Truckstop*

11. CONSIDER ADOPTING – Resolutions to Set Public Hearing Dates for Annexations

- a. Resolution 23-24 for Innospec Annexation*
- b. Resolution 23-25 for Truckstop Annexation*

12. CONSIDER ADOPTING – Resolution 23-26 Intent to Annex Stanback Forest

13. CONSIDER ADOPTING – Budget Ordinance Amendment 23-14.006 for Appropriation of Insurance Payment Funds Received for Wrecked Police Vehicle to Fund Other Police Vehicle Maintenance

14. CONSIDER ADOPTING – Budget Ordinance Amendment 23-14.007 Donations to Support the 8th Street Ballpark

15. CONSIDER ADOPTING – Ordinance 23-21 Temporary Road Closure US HWY 29

16. DEPARTMENTAL REPORTS

- a. Planning*
- b. Code Enforcement*
- c. Police*
- d. Fire*
- e. Public Works*
- f. Finance*
- g. Library*

17. TOWN MANAGER REPORT

18. REQUESTS & COMMENTS by the Mayor and Board Members

19. EXECUTIVE SESSION per NC General Statute 143-318.11 (if needed)

20. ADJOURNMENT

9. EXECUTIVE SESSION per NC General Statute 143-318.11 (if needed)

10. ADJOURNMENT

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:11/9/23 Preagenda Meeting

Issue under Consideration:	Public Hearing to rezone parcel 031 131, 401 11 th St from RMST to CIV
Current Status:	"Carter House" was donated to Town of Spencer by Land Trust for use as support structure for Stanback Forest. Currently zoned for residential use.
Points to Consider:	Restrictive covenants limit uses to support Stanback Forest, residential use not allowed, needs to be rezoned to match current park zoning
Financial Impact:	Loss of property tax revenue of about \$1,200/year
Options:	Hold public hearing
Recommendations:	Hold public hearing
Department:	Planning

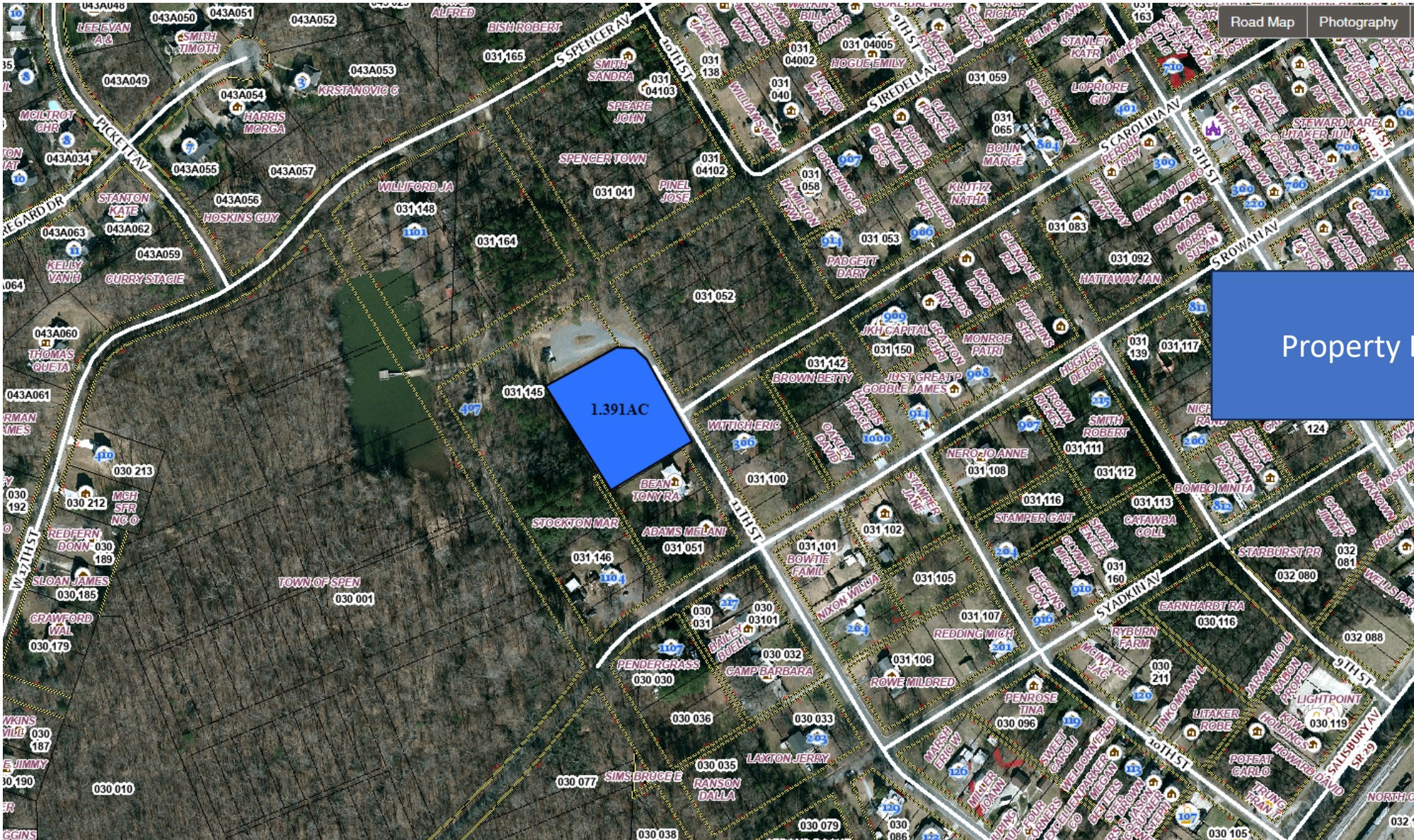
Carter House Rezoning

Parcel 031 131

401 11th Street

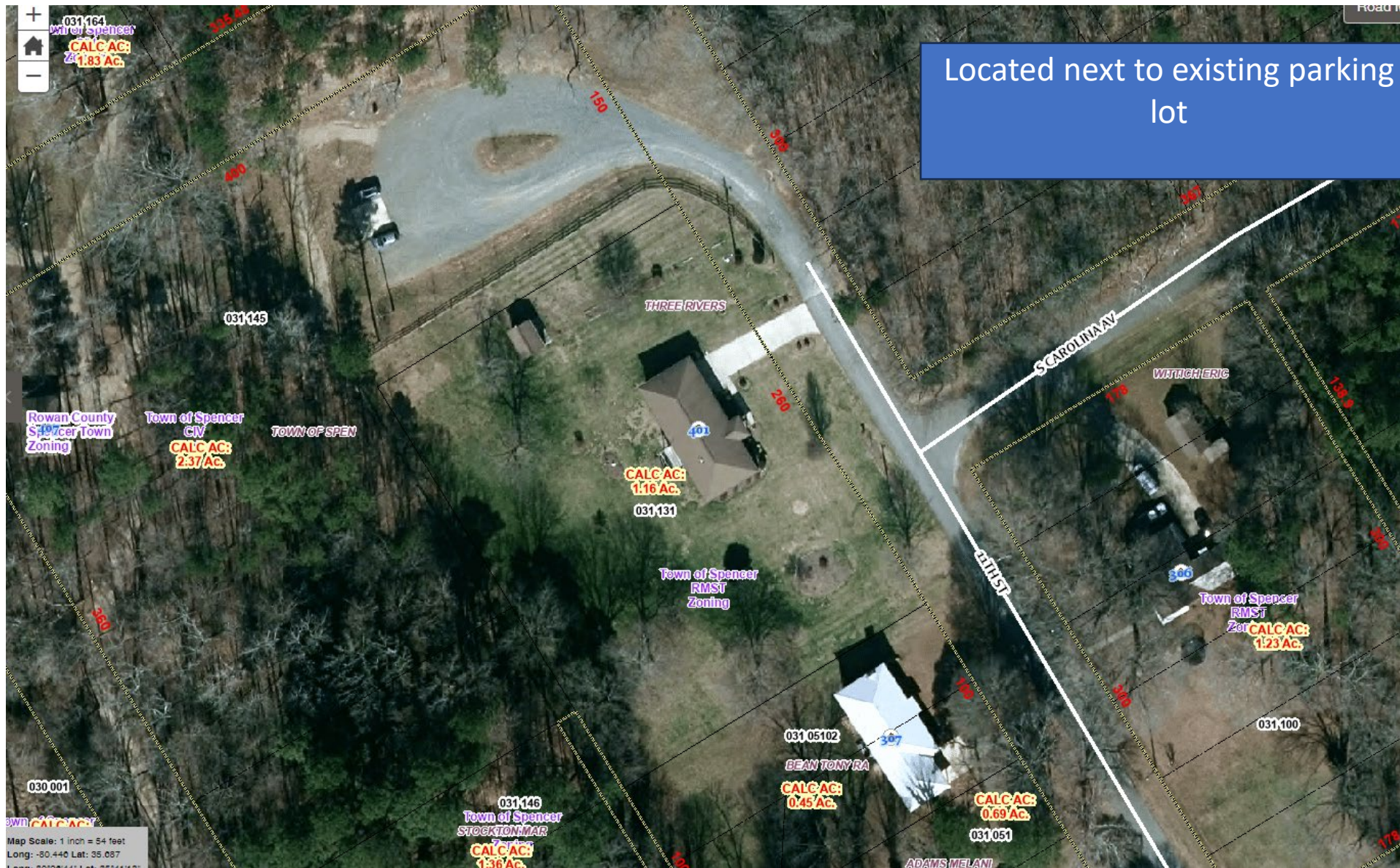
Existing Zoning RMST

Suggested Zoning CIV



Road Map Photography

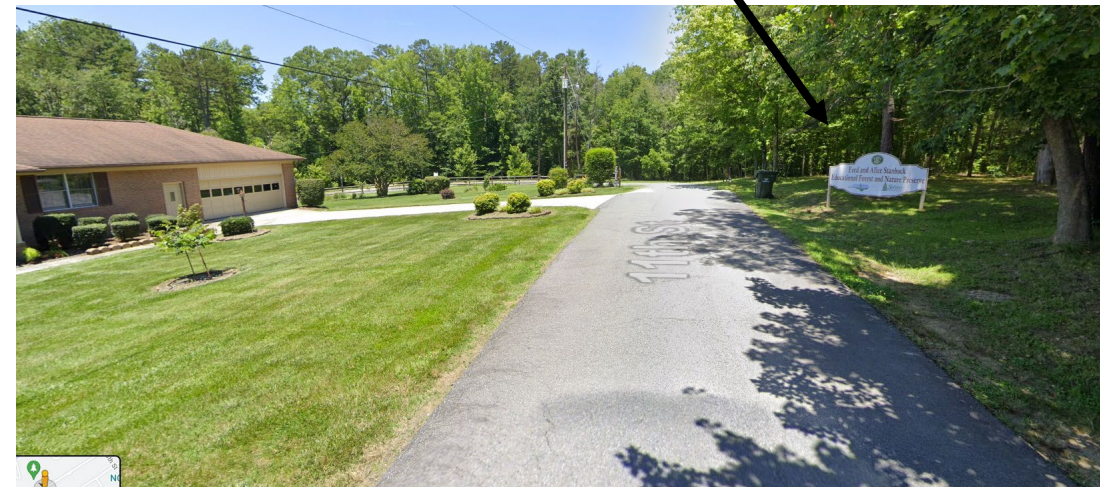
Property Location

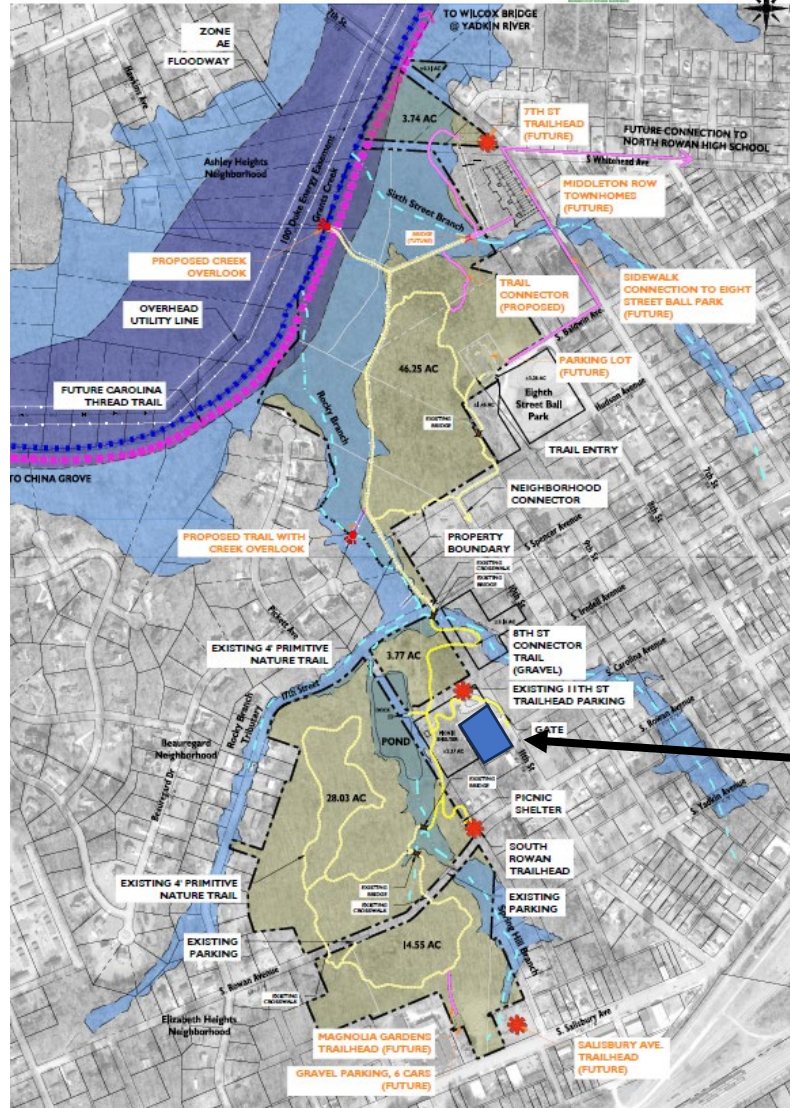


Street View



Park Sign





Property located next to
existing 11th St parking lot

Property Uses Might Include...

1. Storage of maintenance equipment and supplies used in Stanback Forest Park
2. Parks & Recreation office space
3. Classrooms
4. Bathroom facilities for park activities
5. Meeting spaces
6. Auxiliary office spaces
7. Outdoor event space
8. Kitchen space
9. Garage space



Date 07.28.23

RE: Legal Advertisement

Please place the following ad in your paper in the legal notices section on Sunday 10/22/23 and Sunday 10/29/23. Please send billing by return email and confirmation that the ad was run after running.

Contact me with any questions.

Steve Blount
Town of Spencer
PO Box 45
Spencer, NC 28159
704-633-2231, ext 28

TEXT

The Town of Spencer Board of Aldermen will hold a legislative public hearing at or soon after 5:30 PM at their regularly scheduled meeting on November 9, 2023 in the Board Meeting Room located at 460 S Salisbury Ave., Spencer, NC 28159.

The purpose of the public hearing is to receive public comment on a Zoning Map amendment, specifically rezoning parcel 031 131 located at 401 11th St from RMST to CIV. The purpose of the rezoning is to use this property as a part of the Stanback Forest. More information is available for review on the Town's website at www.spencernc.gov or you can see a copy at Town Hall.

Contact Steve Blount at 704-633-2231. Ext 28 with any questions. Public comments may also be submitted in writing or by email to the Town Clerk at akanode@spencernc.gov.

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Pre-Agenda Meeting Date: November 9, 2023
Regular Town Board Meeting Date: November 14, 2023

Issue under Consideration:	Mayor & Town Board to receive a presentation from Jeff Emory of the NC Department of Commerce on the findings of the Spencer Creating Outdoor Recreation Economies (CORE) Plan.
Current Status:	A DRAFT of the plan has been created and an Executive Summary will be presented at the Pre-Agenda Meeting on November 9, 2023 at 5:30 PM.
Points to Consider:	The CORE Plan derives from a multi-month planning process. The working group was composed of Spencer citizens and surrounding communities with a wide variety of expertise in outdoor recreation, community event planning and volunteerism.
Financial Impact:	The adoption and implementation of the plan has the potential to affect future budget based on priorities established by the Mayor and Board of Aldermen.
Options:	Receive the presentation. Approve, deny or take no action. Consideration of official action may be deferred to the regular meeting on November 14, 2023
Recommendations:	Staff recommends the Mayor and Board of Aldermen consider adoption of the plan.
Department:	Administration / Special Projects



SPENCER DRAFT

CREATING OUTDOOR RECREATION ECONOMIES

STRATEGIC PLAN

2023-2028



Table of Contents

Acknowledgements	2
Executive Summary	4
Background	5
Economic Impact	
Outdoor Recreation Participation	
Existing Plans Review	7
Comprehensive Land Use Plan	
Comprehensive Parks and Recreation Plan	
Bicycle and Pedestrian Plan	
Setting	8
Planning Process	9
Situational Analysis	
Local Work Group Establishment and Involvement	
Asset Mapping	
Public Engagement	
Vision/Economic Positioning Statement Development	
CORE Strategic Plan Development & Adoption	
Plan Implementation, Monitoring, & Evaluation.....	12
Plan Implementation	
Monitoring and Evaluation	
Vision Statement.....	13
Analysis & Recommendations	14
Outdoor Infrastructure	
Communication and Activation	
Economic Impacts	
Appendices	20
Asset Mapping	
CORE Work Plan	
Funding Guide	

Acknowledgements

The Creating Outdoor Recreation Economies (CORE) program is made possible by a U.S. Economic Development Administration State Tourism Grant which awarded \$6 Million to the State of North Carolina's Supporting and Strengthening Resiliency in North Carolina's Travel, Tourism, and Outdoor Recreation Sectors Initiative. As a component of this Initiative, the North Carolina Department of Commerce's Rural Economic Development Division (REDD) developed the CORE program. The CORE program offers strategic planning and technical assistance to help rural communities leverage North Carolina's abundant outdoor recreation assets to bolster local economic vitality.



**NC DEPARTMENT
of COMMERCE**
RURAL ECONOMIC
DEVELOPMENT

The REDD announced the technical assistance program offering Outdoor Recreation Economy Strategic Planning and Asset Development services in late 2022. Communities from across the state applied to engage with strategic planning services and 34 local governments were accepted to participate. Main Street & Rural Planning (MS&RP) staff, who is responsible for facilitating strategic economic development planning and implementation services, worked with local government staff to communicate the goals of the program, identify local opportunities, and assemble a planning work group.

**Town of Spencer
Board of Aldermen**

Jonathan Williams, *Mayor*
Patti Secreast, *Mayor Pro-Tem*
Andrew Howe
Rashid Muhammad
Steve Miller
Sam Morgan
Pat Sledge

Town Manager
Peter Franzese

**Town of Spencer
CORE Project Work Group**

Allison Webb
Ashley Duncan
Bob Pendergrass
Edgar Miller
Jason Walser
Joe Morris
Kim Lentz
Mark Deaton
Nicky Blakely Black
Sam Morgan
Shawn Rush
Skye Allan
Steve Blount
Thomas Marshburn
Tim Everett
Vivian Koontz

DRAFT

**NC Department of Commerce
Rural Economic Development Division**

David McRae, *Appalachian Regional Commission Assistant Program Manager*
Karen C. Smith, AICP, *NC Main Street & Rural Planning Center, Rural Planning Program Manager*
Jeff Emory, *Community Economic Development Planner, Southwest Region*
Kyle Case, *ARC Community Economic Development Planner, Northwest Region*
Glen Locascio, *GIS Specialist*



Plan Adoption

Town of Spencer Board of Alderman – XXXX, 2023

Executive Summary

Through CORE, the Town of Spencer collaborated with the N.C. Department of Commerce, Rural Economic Development Division staff members and local stakeholders through a strategic planning process to identify and develop outdoor recreation assets that present economic growth opportunities. Strategy development focused on leveraging outdoor recreation assets to increase tourism, encourage small business development, enhance quality of life for residents, plan for outdoor recreation asset and infrastructure development, and position communities to grow and attract outdoor gear manufacturing industries. The planning process was tailored to meet the specific needs, goals, and opportunities that local stakeholders identified.

The plan proposes strategies, goals, objectives, and actions that communities can take to increase economic vitality by leveraging outdoor recreation. For the purposes of this strategic planning program outdoor recreation is defined as all recreational activities undertaken for leisure that occur outdoors, with an emphasis on those activities that involve some level of intentional physical exertion and occur in nature-based environments. Furthermore, other community assets and economic institutions that benefit from or complement the outdoor recreation economy are addressed in the plan.

The plan makes a total of 74 recommendations for objectives and actions under 3 priority areas. These priority areas, identified by the local work group, include:

1. **Outdoor Infrastructure:** *Improve and take advantage of existing and future tourism and recreation amenities to enhance quality of life for everyone.*
2. **Communication & Activation:** *Promote and educate residents and visitors about available and potential recreation amenities and environmental stewardship.*
3. **Economic Impacts & Business Support:** *Utilize the community's outdoor assets to improve the downtown, local and regional economies.*

These recommendations should serve as guideposts for the Town of Spencer as it considers future development efforts and should work in collaboration with other planning efforts undertaken by the county and related jurisdictions.

Background

There is a long tradition of outdoor recreation in North Carolina. From the mountains to the coast and everywhere in between there are incredible landscapes and unique places to pursue a wide variety of outdoor recreation activities. Participation in these activities generates a large economic impact. In recent years statistics show that participation in outdoor recreation is increasing, particularly in the wake of COVID-19.

Continued growth in participation leads to the opportunity for the increased economic impact of outdoor recreation, particularly in rural areas where many of the state's outdoor recreation assets are located. Also, there is great potential to expose and engage people that have historically not participated in outdoor recreation activities at the same rate as others. It is important for all individuals to have the opportunity and access to enjoy recreational pursuits, and to have an opportunity to benefit economically from outdoor recreation. These factors, combined with other on-going outdoor recreation initiatives across the state, make it an ideal time to think critically about how this sector can continue to be leveraged to benefit local economies.

Economic Impact

Outdoor recreation activity and associated expenditures generate a large economic impact. This is a broad economic sector that comprises a diverse range of industries including manufacturing, retail, arts, entertainment, and recreation, as well as many supporting activities such as construction, travel and tourism, accommodation and food service, and many more.

According to the U.S. Department of Commerce Bureau of Economic Analysis' Outdoor Recreation Satellite Account, nationwide, in 2021, the outdoor recreation economy represented \$454.0 billion in current-dollar gross domestic product (GDP), or 1.9 percent of the United States' total GDP. The outdoor recreation sector of the economy is growing at a faster rate than the overall economy. "Inflation-adjusted ("real") GDP for the outdoor recreation economy increased 18.9 percent in 2021, compared with a 5.9 percent increase for the overall U.S. economy, reflecting a rebound in outdoor recreation after the decrease of 21.6 percent in 2020. Real gross output for the outdoor recreation economy increased 21.7 percent, while outdoor recreation compensation increased 16.2 percent and employment increased 13.1 percent." Employment in the outdoor recreation industry increased in all 50 states during 2021.

At the state level, outdoor recreation contributed \$11.8 billion in total value-added economic impact to North Carolina's GDP. North Carolina ranked as the 11th highest state in "Value-Added Outdoor Recreation in Total outdoor recreation activities" in 2021. This included employment for over 130,000 individuals that resulted in over \$5.9 billion in total compensation. Employment in key industries within the outdoor recreation sector includes over 8,000 in

manufacturing, 44,000 in retail, 27,000 in accommodation and food service, and over 23,000 in arts, entertainment, and recreation.¹

Outdoor Recreation Participation

According to the 2022 Outdoor Industry Association 'Outdoor Participation Trends Report', "outdoor participation continues to grow at record levels. More than half (54%) of Americans ages 6 and over participated in at least one outdoor activity in 2021, and the outdoor recreation participant base grew 2.2% in 2021 to 164.2M participants. This growing number of outdoor participants, however, did not fundamentally alter long-term declines in high frequency or 'core' outdoor participation."²

Studies show that approximately 56% of North Carolinians participate in some form of outdoor recreation each year.³ This includes more than 22.8 million visitors to North Carolina state parks in 2021 — three million more than any other year on record. Many parks, national forests, and other public recreation areas report increased visitation as well. These numbers represent a solid base of individuals participating in outdoor recreation and contributing to associated economic activity. But there is still room to engage more individuals and continue to increase participation in outdoor recreation, particularly among populations that have not historically participated in outdoor recreation at levels comparable to others. Also, people increasingly want outdoor recreation opportunities convenient to where they live so they can participate on a regular basis without the need to travel long distances.^{4 5}

DRAFT

² U.S. Department of Commerce, Bureau of Economic Analysis. Outdoor Recreation Satellite Account, U.S. and States, 2021. <https://www.bea.gov/news/2022/outdoor-recreation-satellite-account-us-and-states-2021>

² Outdoor Industry Association. 2022 Outdoor Participation Trends Report. <https://outdoorindustry.org/resource/2022-outdoor-participation-trends-report/>

³ The Citizen-Times. North Carolina outdoor recreation is a \$28 billion industry, poised for further growth. October 11th, 2019. <https://www.citizen-times.com/story/news/2019/10/11/outdoor-economy-conference-asheville-highlights-28-billion-industry/3923846002/>

⁴ Headwaters Economics. Recreation Counties Attracting New Residents and Higher Incomes. <https://headwaterseconomics.org/economic-development/trends-performance/recreation-counties-attract/>

⁵ Outdoor Foundation. 2022 Outdoor Participation Trends Report. <https://outdoorindustry.org/wp-content/uploads/2023/03/2022-Outdoor-Participation-Trends-Report.pdf>

Existing Plans Review

In an effort to complement and build upon subsequent community planning efforts, staff assembled and reviewed other relevant plans and documents. This review provides valuable insight and helps avoid duplication or contradictions of past planning proposals. The following documents were reviewed and considered during the CORE planning process.

Land Use Plan

In August of 2008, the Board of Aldermen adopted the Town of Spencer, North Carolina Land Use Plan 2025. Per suggestions in that plan and requirements of NCGS 160D, in 2022 the Town reviewed and updated that plan. This update process was done by Town staff and the Town's Planning Board. Recognizing new trends, the planning effort identified specific areas, corridors, and even individual properties that deserve additional planning scrutiny. As a part of the update, these areas are defined as amendments to Section 5 of the original plan.

Parks and Recreation Comprehensive Master Plan

The Town of Spencer adopted a Parks & Recreation Master Plan in September 2014. Even though system-wide parks & recreation master plans are typically in place for ten years, the Town felt that after only seven years an update to the plan would be beneficial on many fronts and adopted an update in April of 2022. This update is to be used in conjunction with the 2014-2024 Town of Spencer Parks & Recreation Comprehensive Master Plan. As part of the update, it is important to understand what elements of the current park system have been improved or expanded upon because of the plan.

Bike and Pedestrian Plan

In 2014, the Towns of Spencer and East Spencer received a Bicycle and Pedestrian Planning Grant from the North Carolina Department of Transportation (NCDOT). The purpose of the Plan is to evaluate, assess, and make recommendations regarding bicycle and pedestrian needs for the Towns of Spencer and East Spencer for 2015 – 2025. This plan establishes clear, logical, and precise guidelines that can be used for the future development and growth of Spencer and East Spencer's Bicycle and Pedestrian System. Any good investment provides a beneficial return. Bicycle and pedestrian facilities provide a great return on the investment required to implement if properly planned, built, and maintained. Key benefits include connectivity, health, economic and environmental benefits.

Setting

The Town of Spencer, population 3,308, is in Rowan County, between Salisbury and the Yadkin River. Located in the heart of the Piedmont and ideally situated just off I-85, Spencer is about an hour's drive from Charlotte, Greensboro, and Winston-Salem. The town was founded in 1905 and named after Samuel Spencer, the first president of the Southern Railway, who is credited with establishing the railroad's mechanical shops in the 1890s. The facility is now home to the North Carolina Transportation Museum which attracts approximately 160,000 visitors annually.

The town boasts a variety of outdoor assets including Stanback Forest, various existing greenways and trails, the Yadkin River district, and plans for an urban greenway that will provide pedestrian transportation routes that will promote alternative methods thorough creation of a network of sidewalks, pathways, and greenways.

Future construction plans include a downtown park, an Environmental Arts Center located within Stanback Forest, historic 8th Street ballpark restoration, kayak/boat launch on the Yadkin River, and future park office/maintenance facility.

DRAFT

Planning Process

Under the REDD, MS&RP Center staff facilitates the CORE strategic planning process with participation from the local government and an established local work group. This work group is comprised of individuals who have a vested interest in leveraging outdoor recreation to enhance economic development. The planning process employs established planning methods including presenting economic and associated data, asset mapping, economic driver identification, SWOT analysis, business questionnaires, local work group discussions, and more. The planning process was tailored to meet the specific needs, goals, and opportunities that local stakeholders identified.

Situational Analysis

Prior to beginning the planning process, MS&RP Center staff identified and reviewed other local and regional planning projects including the 2008-2025 Land Use Plan, 2014 Bike and Pedestrian Plan, and 2014 Recreation Comprehensive Master Plan with 2022 updates. Spencer staff also prepared a 2023 document “The Big Green Deal” which outlines a list of projects the town has identified that will improve the local recreational economy moving forward. Additionally, staff reviewed demographic and market data sources available to NC Commerce that were used to influence the final recommendations of this report.

Local Work Group Establishment and Involvement

Prior to the first project meeting, the Spencer CORE work group was asked to complete the Primary Planning Group Initial Questionnaire. This survey was designed by the NC MS&RP Center team to identify the priorities and opinions of the local work group. Results of the survey were shared at the first meeting to encourage and guide the initial discussion.

Beginning in May 2023, NC MS&RP Center staff met with the Spencer CORE work group for a series of discussion sessions which included topics on local outdoor recreation assets and experiences, small business and entrepreneurship, and the outdoor industry. The work group was made up of individuals representing multiple departments within the Town of Spencer government, other governmental parks and recreation departments, the NC Transportation Museum, Spencer outdoor enthusiasts, Spencer festival organizers, outdoor recreation business entrepreneurs, and foundations.

A full outline of the work group meetings can be seen in the table below.

Meeting Date	Topic(s)
May 11, 2023	Meeting #1: • Overview of the CORE process • Defining Outdoor Recreation and the OR Economy • Review of Work Group Survey

	• Update on Current Town of Spencer Projects
June 15, 2023	Meeting #2: • Developing an Itinerary • Review of Community Survey • Asset Identification Exercise
July 13, 2023	Meeting #3: • Vision/Economic Positioning Statement Discussion • Summary of Workgroup and Citizen Surveys • Developing Goals, Objectives, and Actions for Work Plan • Tour of Key Sites
August 17, 2023	Meeting #4: • Review of Objectives and Actions for the Work Plan • Identifying Potential Projects • Review of Draft Vision Statement
September 14, 2023	Meeting #5: • Review Final Draft of Vision Statement • Review Asset Map • Review Final Draft of Goals, Objectives, and Actions

Asset Mapping

During the initial work group meeting, staff facilitated an asset mapping exercise to identify key outdoor recreation and related business assets in the community. Following the exercise, MS&RP Center GIS staff created a map of these assets to assist in the planning process. The maps were then shared with the work group and refined throughout the process to ensure accuracy and to provide a geographic visualization of potential project areas.

This map can be found in the appendices of this document.

Public Engagement

A community-wide survey was conducted as a part of the planning process to gauge community interest in outdoor recreation, opinions of existing and potential outdoor and business assets, economic impacts of outdoor recreation, and local opinions of tourism and community development. The results of this survey were summarized and shared with the local work group at their second meeting and influenced the recommendations in this plan.

A summary of both the community and work group survey can be found in the appendices of this document.

Vision Statement Development

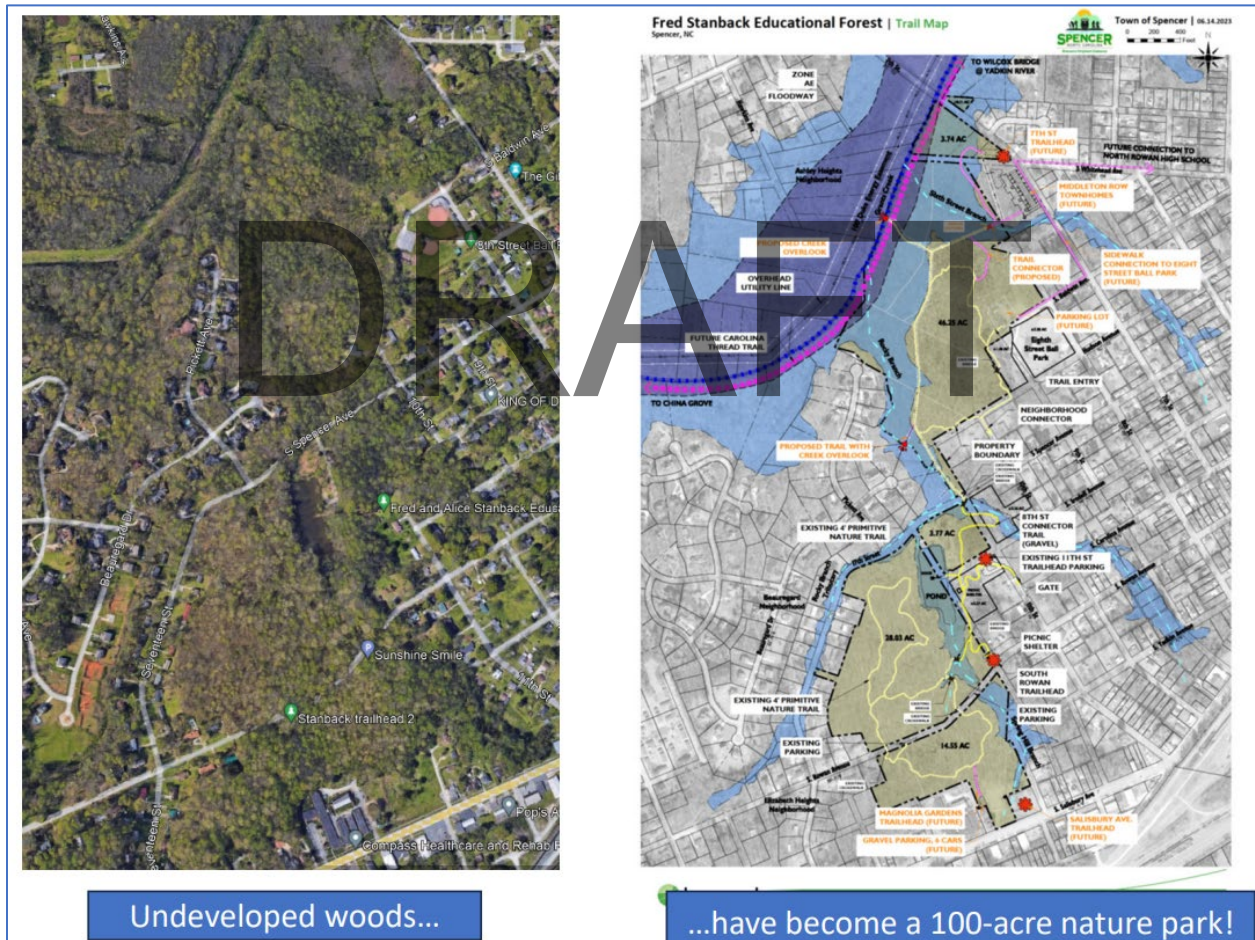
At the second meeting, the local work group was tasked with identifying an overarching vision for this project that would then help to define the goals, objectives, and actions of the final

work plan. The group shared their ideas which were later crafted into a formal statement and shared for additional feedback at later meetings. The final Vision Statement agreed upon by the work group is shared later in this document.

CORE Strategic Plan Development & Adoption

Building on the Vision Statement, the work group identified three primary focus areas with associated goals, objectives, and actions to be taken to continue moving the outdoor economy in the Town of Spencer forward.

A draft of this document was produced in October 2023 and shared with Spencer staff and work group members for review and comment. Following review, the plan was presented to the Spencer Board of Aldermen on November 9, 2023.



Plan Implementation, Monitoring, and Evaluation

The Town of Spencer will be responsible for monitoring, evaluation, and reporting accomplishments on the objectives of this plan to the Rural Economic Development Division.

Plan Implementation

Maintaining a dedicated group to follow through after the planning process to begin addressing goals and objectives outlined in this plan is critical to attaining the potential economic impact of these strategies. This could be the same work group that helped develop this plan, or another similar group that is representative of the community and can advance the goals of this plan. The sustained presence of such a group builds social capital within the group that improves their ability to work together and effectively address common goals.

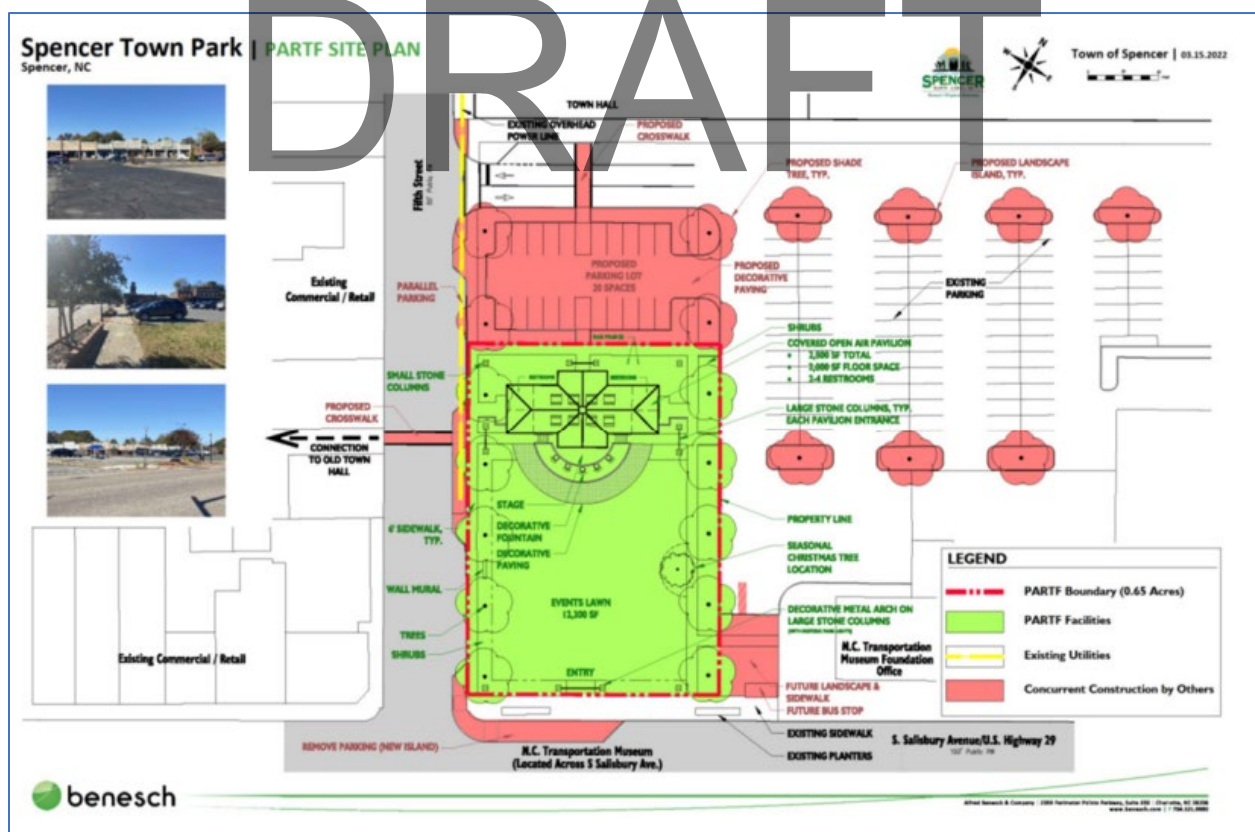
Furthermore, a dedicated group ensures continuity from planning stage through implementation, provides accountability to ensure that objectives are being met, and allows the community to react and respond quickly when an opportunity is presented. But this group should not be the sole entity responsible for implementing all the goals of the plan. Instead, the group should function as a convener and point of contact to connect to other individuals, organizations, and resources to help the broader community achieve these goals. Maintaining a regular meeting schedule will also help increase the effectiveness of the group, and the overall plan.

Monitoring and Evaluation

Regular monitoring and evaluation to review progress on the goals, objectives, and action steps in this plan, via regular review sessions with the Strategic Planning team and other community stakeholders, is critical to ensuring it remains a viable, living document. REDD staff will periodically communicate and provide assistance as needed to help advance the goals and document the outcomes of the plan.

Vision Statement

Located in the heart of the Piedmont, about an hour's drive from Charlotte, Greensboro, and Winston Salem, and cradled by the beautiful Yadkin River, Spencer will continue to grow its economic base by expanding and supporting the local outdoor recreational economy. Emphasizing recreational experiences for all levels of skill, fitness, and ability, Spencer will combine riverfront development, the NC Transportation Museum, Stanback Forest and other amenities to become the center of a region filled with social engagement, family entertainment, healthy lifestyle options, environmental stewardship, and togetherness.



Analysis & Recommendations

Outdoor Infrastructure

Goal 1: Improve and take advantage of existing and future tourism and recreation amenities to enhance quality of life for everyone.

Objective 1.1: Continue improvements and construction at Stanback Forest including the Carter property.

Action 1.1.1: Prioritize trailhead and trail connector construction sites.

Action 1.1.2: Conduct a feasibility study for an Environmental Art Center and explore construction and financing options.

Action 1.1.3: Develop plans for future park office and maintenance facility.

Objective 1.2: Continue advocating for the River Front Development project to contain diverse uses, including outdoor recreation which will contribute to a vibrant and active space.

Action 1.2.1: Create a committee/task force to work with town leadership to explore ideas of what the area should look like and best uses for the community in general.

Action 1.2.2: Develop small area plan/master plan and incorporate best practices from similar redevelopment projects.

Action 1.2.3: Explore options, including a public university or other professional organization, for design renderings/schematics which incorporate community input on best possible uses and potential design for this redevelopment area.

Objective 1.3: Develop Grants Creek Blueway.

Action 1.3.1: Develop partnership with NCWRC for additional activities/uses on game lands – for example – primitive camping.

Action 1.3.2: Develop a partnership with Eagle Creek (formerly Cube Hydro) and Three Rivers Land Trust for property.

Objective 1.4: Enhance the South Yadkin River Trail.

Action 1.4.1: Develop a kayak/boat launch on the Rowan side of the Yadkin River.

Action 1.4.2: Prioritize ADA accessibility at new access points and existing parks facilities.

Action 1.4.3: Work with partners to strengthen the connection between the Yadkin River Park to the Yadkin River State Trail.

Objective 1.5: Continue to pursue the objectives laid out in the Town of Spencer Parks and Recreation Comprehensive Master plan.

Action 1.5.1: Incorporate funds into Town of Spencer annual operating budget and capital improvement plan for the purpose of completing objectives in Parks and Recreation Comprehensive Master Plan.

Action 1.5.2: Town of Spencer staff and advisory board shall work with Board of Aldermen to prioritize objectives of comprehensive master plan.

Objective 1.6: Complete the downtown Spencer Park project and incorporate it into downtown revitalization strategy.

Action 1.6.1: Utilize new park for downtown special events and activities year around.

Action 1.6.2: Incorporate Main Street program principles into downtown revitalization efforts.

Action 1.6.3: Downtown Spencer should be incorporated in future planning of greenway connections and routes. Various points of interest, including downtown, should be noted on all future signage along greenway, and bicycle and pedestrian routes.

Objective 1.7: Prioritize connectivity of outdoor amenities and assets in future development.

Action 1.7.1: Greenway connectivity should be prioritized for all future development and economic benefits should be emphasized.

Objective 1.8: Develop and implement a maintenance plan that includes environmental stewardship of any new or existing outdoor amenities.

Action 1.8.1: Place recycling bins and other amenities at parks facilities.

Action 1.8.2: Research areas where restroom facilities can be constructed in remote parks areas.

Objective 1.9: Find ways to enhance cell and wi-fi connectivity at all Spencer parks and facilities.

Action 1.9.1: Research viability of emergency phones and wi-fi at remote park areas, and potential funding sources.

Objective 1.10: Explore options to provide free wi-fi in downtown Spencer.

Action 1.10.1: Research viability of free wi-fi in downtown area by meeting with potential providers to determine costs.

Objective 1.11: Pursue philanthropic, governmental, and other external funding sources, including gifts, donations, and grants, to leverage and enhance development of outdoor recreation facilities, parks, trails, and other amenities.

Action 1.11.1: For potential funding sources, utilize the outdoor recreation and outdoor development guide created by the NC Main Street & Rural Planning Center.

Action 1.11.2: Utilize Council of Government (COG) to assist with grant applications and management.

Communication and Activation

Goal 2: Promote and educate residents and visitors about available and potential recreation amenities and environmental stewardship.

Objective 2.1: Create a Spencer Parks and Recreation Advisory Board and town Parks and Recreation Department.

Action 2.1.1: Present idea of Recreation Advisory Board to the Town of Spencer's Board of Aldermen. The Advisory Board should help monitor and implement the recommendations of the CORE work plan and work with town staff and leadership to pursue objectives outlined in the Spencer Parks and Recreation comprehensive master plan.

Action 2.1.2: Town of Spencer shall develop bylaws and provide administrative support to the Advisory Board.

Action 2.1.3: Recruit CORE workgroup members to serve on Advisory Board.

Action 2.1.4: Town Manager should discuss idea of full-time parks and recreation position with Board of Aldermen during budget process and strive to provide funding necessary for full time position to manage newly formed Spencer Parks and Recreation Department.

Objective 2.2: Provide programming that draws new users to Spencer's parks facilities and introduces youth to various outdoor recreation activities.

Action 2.2.1: Provide environmental stewardship education programming at parks facilities.

Action 2.2.2: Develop programming to draw new users to the Town parks facilities for new activities such as competitive events (for example, running and cycling competitions) and social gatherings (for example, food truck rodeos or music and art events).

Action 2.2.3: Ensure balance between quality of life for residents and attracting new visitors to the community.

Action 2.2.4: Prioritize family friendly activities when developing new programming.

Action 2.2.5: Collaborate with Rowan-Salisbury and other area schools to develop programming that brings students and families to parks and provides outdoor recreation exposure.

Action 2.2.6: Emphasize activities that are within walking distance to schools in Spencer.

Action 2.2.7: Identify an opportunity for a large scale, outdoor recreation event that can be hosted in Spencer (possibly related to Race to the River). Incorporate outdoor recreation activities into existing festivals and community events.

Action 2.2.8: Identify ways to utilize historic sites in Spencer along river for an event/tour/etc.

Action 2.2.9: Develop informational materials on all programming and distribute throughout community and schools.

Objective 2.3: Develop a comprehensive branding and marketing effort for Spencer parks and facilities that prioritizes outdoor stewardship education.

Action 2.3.1: Continue collaboration with Rowan County wayfinding efforts.

Action 2.3.2: Enhance promotional website for Town of Spencer to include a common landing page for parks and recreation facilities and include QR codes on town signage that points back to website.

Action 2.3.3: Include outdoor stewardship principles such as “Leave No Trace” in any updated branding and marketing strategies.

Action 2.3.4: Tie local marketing efforts with state and regional trail branding and marketing strategies such as the Yadkin River Trail, Piedmont Legacy Trail, Year of the Trail/Great Trails State, etc.

Objective 2.4: Continue to support regional collaboration between jurisdictions and organizations for outdoor economy building.

Action 2.4.1: Continue to meet with partner organizations and support cross-jurisdictional projects in Rowan County and the region.

Economic Impacts

Goal 3: Utilize the community's outdoor assets to improve the downtown, local and regional economies.

Objective 3.1: Increase annual visitation to the North Carolina Transportation Museum.

Action 3.1.1: Improve pedestrian access between downtown Spencer and the Transportation Museum.

Action 3.1.2: Complete the walking trail around the Transportation Museum.

Action 3.1.3: Promote additional special Transportation Museum activities and programs. Work with downtown businesses on promotional events that encourage visitors to patronize the downtown area.

Action 3.1.4: Continue to support and promote Winterfest and other events adjacent to the museum.

Objective 3.2: Promote and support existing outdoor recreation-oriented businesses and encourage entrepreneurship in the outdoor sector.

Action 3.2.1: Support the development of the First Community Center of Spencer for a co-working and entrepreneurship space.

Action 3.2.2: Support 5 Star Commissary to attract food trucks and potential food service businesses.

Action 3.2.3: Convene existing outdoor related businesses to foster greater collaboration and support from the town and county.

Action 3.2.4: Strategically develop outdoor recreation assets (trailheads, river access points, etc.) that promote and support development of outdoor recreation-oriented businesses.

Objective 3.3: Utilize outdoor recreation assets to attract new businesses and industry to town.

Action 3.3.1: Collaborate with Rowan EDC to promote Spencer's outdoor recreation and other quality of life amenities when recruiting new business and industry.

Objective 3.4: Find ways to attract workforce for relevant sectors including hospitality, food service and culinary, recreation, and others.

Action 3.4.1: Develop a partnership with local colleges to attract students from relevant programs- such as culinary, hospitality, recreation, to open businesses or work in Spencer.

Action 3.4.2 Work with Small Business/Entrepreneur program at Rowan Community College to educate students on opportunities in the outdoor recreation industry.

Action 3.4.3: Continue to support and enhance the community garden and farmers market and encourage agricultural entrepreneurs.

Action 3.4.4: Work with the Chamber of Commerce and local businesses to encourage and promote buy local initiatives.

DRAFT

Appendix I

Town of Spencer Asset Mapping

The following map highlights recreation related assets, Stanback Forest, downtown business area, Yadkin River game land, and municipal limits for the Town of Spencer.

DRAFT

Spencer, NC Assets



Appendix II

Spencer Workplan

The following is the vision statement and workplan developed by the Spencer workgroup.

DRAFT

Town of Spencer CORE Workplan

Vision Statement: Located in the heart of the Piedmont, about an hour's drive from Charlotte, Greensboro, and Winston Salem, and cradled by the beautiful Yadkin River, Spencer will continue to grow its economic base by expanding and supporting the local outdoor recreational economy. Emphasizing recreational experiences for all levels of skill, fitness, and ability, Spencer will combine riverfront development, the NC Transportation Museum, Stanback Forest and other amenities to become the center of a region filled with social engagement, family entertainment, healthy lifestyle options, environmental stewardship, and togetherness.

Outdoor Infrastructure	Communication and Activation	Economic Impacts
Goal 1: Improve and take advantage of existing and future tourism and recreation amenities to enhance quality of life for everyone. <i>Objective 1.1: Continue Improvements and construction at Stanback Educational Forest including the Carter property.</i> <i>Objective 1.2: Continue advocating for the River Front Development project to contain diverse uses, including outdoor recreation which will contribute to a vibrant and active space.</i> <i>Objective 1.3: Develop Grant's Creek Blueway.</i> <i>Objective 1.4: Enhance the South Yadkin River Trail.</i> <i>Objective 1.5: Continue to pursue the Objectives laid out in the Town of Spencer Parks and Recreation comprehensive master plan.</i> <i>Objective 1.6: Complete the downtown Spencer Park project and incorporate into downtown revitalization strategy.</i> <i>Objective 1.7: Prioritize connectivity of outdoor amenities and assets in future development.</i> <i>Objective 1.8: Develop and implement a maintenance plan that includes</i>	Goal 2: Promote and educate residents and visitors about available and potential recreation amenities and environmental stewardship. <i>Objective 2.1: Create a Spencer Recreation Advisory Board and town Parks & Recreation Department.</i> <i>Objective 2.2: Provide programming that draws new users to Spencer's parks facilities and introduces youth to various outdoor recreation activities.</i> <i>Objective 2.3: Develop a comprehensive branding and marketing effort for Spencer parks and facilities that prioritizes outdoor stewardship education.</i> <i>Objective 2.4: Continue to support regional collaboration between jurisdictions and organizations for outdoor economy building.</i>	Goal 3: Utilize the community's outdoor assets to improve the downtown, local and regional economies. <i>Objective 3.1: Increase annual visitation to the NC Transportation Museum.</i> <i>Objective 3.2: Promote and support existing outdoor recreation-oriented businesses and encourage entrepreneurship in the outdoor sector.</i> <i>Objective 3.3: Utilize outdoor recreation assets to attract new businesses and industry to town.</i> <i>Objective 3.4: Find ways to attract workforce for relevant sectors including hospitality, food service and culinary, recreation, and others.</i>

<i>environmental stewardship of any new or existing outdoor amenities.</i> Objective 1.9: Find ways to enhance cell and wi-fi connectivity at all Spencer parks and facilities. Objective 1.10: Explore options to provide free wi-fi in downtown Spencer. Objective 1.11: Pursue philanthropic, governmental, and other external funding sources, including gifts, donations, and grants, to leverage and enhance investment and development of outdoor recreation facilities, parks, trails, and other amenities.		
Action 1.1.1: Prioritize trailhead and trail connector construction sites. Action 1.1.2: Conduct a feasibility study for and Environmental Art Center and explore construction and financing options. Action 1.1.3: Develop plans for future park office/maintenance facility.	Action 2.1.1: Present idea of Recreation Advisory Board to Spencer Governing Body. The Advisory Board should help monitor and implement the recommendations of the CORE work plan and work with town staff and leadership to pursue objectives outlined in the Town of Spencer Parks and Recreation comprehensive plan. Action 2.1.2: Develop Bylaws and provide administrative support to Advisory Board. Action 2.1.3: Recruit CORE workgroup members to serve on Advisory Board. Action 2.1.4: Town Manager should discuss idea of full-time parks and recreation position with Board of Aldermen during budget process and strive to provide funding necessary for full time position to manage newly formed Town Parks and Recreation Department.	Action 3.1.1: Improve Pedestrian Access between downtown Spencer and the Transportation Museum. Action 3.1.2: Complete the walking trail around Museum. Action 3.1.3: Promote additional special museum activities and programs and work with downtown businesses on promotional events that encourage visitors to patronize the downtown area. Action 3.1.4: Continue to support and promote Winterfest and other events adjacent to the Transportation Museum.

Action 1.2.1: Create a committee/task force of interested citizens to work with town leadership to explore ideas of what the area should look like and best uses for community in general. Action 1.2.2: Develop small area plan/master plan and incorporate best practices from similar redevelopment projects. Action 1.2.3: Explore options, including a public university or other professional Organization, for design renderings/schematics which incorporate community input on best possible uses and potential design for this redevelopment area.	Action 2.2.1: Provide environmental stewardship education programming at parks facilities. Action 2.2.2: Develop programming to draw new users to parks facilities for new activities such as competitive events (for example, running and cycling competitions) and social gatherings (for example, food truck rodeos or music and art events). Action 2.2.3: Ensure balance between quality of life for residents and attracting new visitors to the community. Action 2.2.4: Prioritize family friendly activities when developing new programming. Action 2.2.5: Collaborate with Rowan-Salisbury and other area schools to develop programming that brings students and families to parks and provides outdoor recreation exposure.	Action 3.2.1: Support the development of the First Community Center of Spencer for a co-working and entrepreneurship space. Action 3.2.2: Support 5 Star Commissary to attract food trucks and potential food service businesses. Action 3.2.3: Convene existing outdoor related businesses to foster greater collaboration and support from the town and county. Action 3.2.4: Strategically develop outdoor recreation assets (trailheads, river access points, etc.) that promote and support development of outdoor recreation oriented businesses.
Action 1.3.1: Develop partnership with NCWRC for additional activities/uses on game lands – for example – primitive camping. Action 1.3.2: Develop a partnership with Eagle Creek (formerly Cube Hydro) and Three Rivers Land Trust for property.	Action 2.2.6: Emphasize activities that are withing walking distance to schools in Spencer. Action 2.2.7: Identify an opportunity for a large scale, outdoor recreation event that can be hosted in Spencer (possibly related to Race to the River). Incorporate outdoor recreation activities into existing festivals and community events. Action 2.2.8: Identify ways to utilize historic sites in Spencer along river for an event/tour/etc. Action 2.2.9: Develop informational materials	Action 3.3.1: Collaborate with Rowan EDC to promote Spencer's outdoor recreation and other quality of life amenities when recruiting new business and industry.

	on all programming and distribute throughout community and schools.	
Action 1.4.1: Develop a kayak/boat launch on the Rowan side of the Yadkin River. Action 1.4.2: Prioritize ADA accessibility at any new access points and existing parks facilities. Action 1.4.3: Work with partners to strengthen the connection between the Yadkin River Park to the Yadkin River State Trail. Action 1.5.1: Incorporate funds into Town of Spencer annual operating budget and Capital Improvement plan for the purpose of completing objectives in Parks and Recreation comprehensive plan. Action 1.5.2: Town of Spencer staff and advisory board shall work with Board of Aldermen to prioritize objectives of Comprehensive master plan. Action 1.6.1: Utilize new park for downtown special events and activities year around. Action 1.6.2: Incorporate Main Street principles into downtown revitalization efforts.	Action 2.3.1: Continue collaboration with Rowan County wayfinding efforts. Action 2.3.2: Enhance promotional website for Town of Spencer to include common landing page for parks and rec facilities and include QR codes on town signage that points back to website. Action 2.3.3: Include outdoor stewardship principles such as “Leave No Trace” in any updated branding and marketing strategies. Action 2.3.4: Tie in local marketing efforts with state and regional trail branding and marketing strategies such as the Yadkin River Trail, Piedmont Legacy Trail, Year of the Trail/Great Trails State, etc. Action 2.4.1: Continue to meet with partner organizations and support cross-jurisdictional projects in Rowan County and the region.	Action 3.4.1: Develop a partnership with the local colleges to attract students from relevant programs-culinary, hospitality, recreation, etc.-to open businesses or work in Spencer. Action 3.4.2: Work with Small Business/Entrepreneur program at Rowan Community College to educate students on opportunities in the outdoor recreation industry. Action 3.4.3: Continue to support and enhance community garden and farmers market and encourage agricultural entrepreneurs. Action 3.4.4: Work with the Chamber of Commerce and local businesses to encourage and promote buy local initiatives.

Action 1.6.3: Downtown Spencer should be incorporated in future planning of greenway connections and routes. Various points of interest, including downtown, should be noted on all future signage along greenway, and bicycle and pedestrian routes.

Action 1.7.1: Greenway connectivity should be prioritized for all future development and economic benefits should be emphasized.

Action 1.8.1: Place recycling bins and other amenities at parks facilities.

Action 1.8.2: Research areas where restroom facilities can be built in remote parks areas.

Action 1.9.1: Research viability of emergency phones and wi-fi at remote park areas, and potential funding sources.

Action 1.10.1: Research viability of free wi-fi in downtown area by meeting with potential providers to determine costs.

Action 1.11.1: For potential funding sources, utilize the outdoor recreation and outdoor development guide created by the NC Main Street and Rural Planning Center.

Action 1.11.2: Utilize Council of Government (COG) to assist with grant applications and management.

DRAFT

The *goals, objectives, actions, and tasks* refer to the following definitions:

Goals are general guidelines that explain what you want to achieve. They are usually long-term and represent global visions, such as “grow the local economy.”

Objectives define strategies or implementation steps to attain the identified goals. Unlike goals, objectives are specific, measurable (number, timeframe, percentage), and may have a defined completion date.

Actions are steps taken to achieve a specific objective. Therefore, implementing a strategic goal typically involves implementing a series of actions along the way.

Tasks are used to create a step-by-step list that will help you accomplish each action. Tasks are short-term and are typically achievable within 1 year of implementation.

Appendix III

Funding and Resource Guide

The following is a guide of potential funding sources and other resources for outdoor recreation and outdoor economy development created by the NC MS&RP Center staff to assist CORE communities in implementation.

DRAFT

**NORTH CAROLINA MAIN STREET AND RURAL PLANNING CENTER
POTENTIAL FUNDING SOURCES AND RESOURCES
FOR OUTDOOR RECREATION AND OUTDOOR RECREATION ECONOMIC DEVELOPMENT
(Revised August 2023)**

*** The NC Main Street & Rural Planning Center recommends contacting listed entities directly for more information about their programs. The inclusion of a program on the list is not an endorsement by the NC Main Street & Rural Planning Center. ***

Program	Purpose/Description	Grants/Resources	Match	Website/Contact
NC Land & Water Fund	These grants have been used in all 100 N.C. counties to help ensure clean drinking water, protect natural habitat and preserve our unique natural and cultural resources for future generations.	Grants – Funding Amounts Vary	Not Specified	https://nclwf.nc.gov/apply
Department of Natural and Cultural Resources - The Land and Water Conservation Fund	The LWCF provides matching grants to local governments to assist with public park and recreation projects. LWCF grants can be used to acquire land for a public park; to develop outdoor recreation and support facilities; or a combination of both. A project must be located on a single site.	Grants – Funding Amounts Vary	An applicant must match the grant with a minimum of 50 percent.	https://www.ncparks.gov/about-us/grants/land-and-water-conservation-fund
North Carolina Parks and Recreation Trust Fund (PARTF)	Awards matching grants to local governments for parks, public beach access, and improvements in state parks. The statewide program helps local	Grants - The North Carolina General Assembly funds PARTF each year at different levels.	1:1 Match for Local Government Projects; Funds also available for NC State	https://www.ncparks.gov/more-about-us/parks-recreation-trust-fund/parks-and-recreation-trust-fund

	governments reach their park and public access goals to improve the quality of life in their communities.		Parks projects and the Coastal and Estuarine Water Beach Access Program	
Program	Purpose/Description	Grants/Resources	Match	Website/Contact
NCDNCR, Division of Parks and Recreation - Recreational Trails Program Grant	The intent of the RTP is to help fund trails and trail-related recreational needs at the State level for projects that are construction ready for grant funding.	Grants – past grant amounts awarded between \$10k-\$100k	Past years have required a 25% Match of RTP Funds Received	https://trails.nc.gov/trail-grants/apply-grant
NC Department of Environmental Quality, Division of Marine Fisheries - Boating Infrastructure Grant (BIG) Program	The BIG program is a federal grant program, administered by the U.S. Fish and Wildlife Service, that provides funding to states for the construction, renovation, and maintenance of boating infrastructure facilities for transient recreational vessels at least 26 feet long that are operated, leased, rented, or chartered primarily for pleasure. Boating infrastructure means the structures, equipment, accessories, and services that are necessary or desirable for a facility to accommodate eligible	Grants - Two tiers: State (up to \$200,000) and National (up to \$1.5 million).	Yes – 25% cost share / match. In-kind services, materials, and other contributions are allowed for the cost share / match.	https://www.deq.nc.gov/about/divisions/marine-fisheries/grant-programs/nc-boating-infrastructure-grant-program

	vessels. Transient vessels are those passing through or by a place, staying up to 15 days. Projects completed using BIG funds must provide public access but may be publicly or privately owned. The NC Division of Marine Fisheries is the lead agency for BIG in North Carolina. Both publicly owned and privately-owned marina facilities that are open to the public are eligible to apply for funding, including private marinas, local municipalities, state agencies, or other non-governmental entities. Note: No announcement yet for 2024 grants.			
National Fish and Wildlife Foundation (NFWF) - America the Beautiful Challenge	Intended to streamline grant funding opportunities for new conservation and restoration projects around the U.S., the America the Beautiful Challenge consolidates funding from multiple federal agencies and the	Grants - Approximately \$85 million	Non-federal match helps demonstrate broad support for the project and may be required by the federal funding requirements. Dependent of	https://www.nfwf.org/programs/america-beautiful-challenge

	private sector to enable applicants to conceive and develop large-scale projects that address shared funder priorities and span public and private lands.		federal agency funding.	
Program	Purpose/Description	Grants/Resources	Match	Website/Contact
U.S. Department of Transportation's Federal Highway Administration (FHWA) – Transportation Alternatives	Provides funding for a variety of generally smaller-scale transportation projects such as pedestrian and bicycle facilities; recreational trails; and more.	Grants	Variable	https://www.fhwa.dot.gov/environment/transportation_alternatives/
U.S. Department of Transportation's Federal Highway Administration (FHWA) – Recreational Trails Program	Provides funds to the States to develop and maintain recreational trails and trail-related facilities for both nonmotorized and motorized recreational trail uses.	Grants – Funding Amounts Vary	Not Specified	https://www.fhwa.dot.gov/environment/recreational_trails/
National Forest Foundation – Matching Awards Program	The MAP program supports action-oriented projects that enhance outdoor experiences, forest and ecosystem health, and engage local communities in caring for their public lands.	Grants – Funding Amounts Vary	1:1 nonfederal cash match	https://www.nationalforests.org/grant-programs/map
US Fish & Wildlife Service - Wildlife	Programs that distribute funding annually to state	Grants – Funding Amounts Vary	Not Specified	https://www.fws.gov/program/wildlife-and-sport-fish-restoration

and Sport Fish Restoration (WSFR) Program	agencies and Tribes to manage fish, wildlife, and habitats, evaluate and enhance species of greatest conservation need, and provide recreational opportunities for fishing, hunting, shooting, and boating. Local governments and orgs. may have to partner with state agencies to access these funds.			
Program	Purpose/Description	Grants/Resources	Match	Website/Contact
National Fish and Wildlife Foundation – Acres for America	Walmart’s Acres for America program stands today as the leading public-private land conservation partnership in the United States. The partnership began in 2005, when Walmart and NFWF joined forces to establish Acres for America as a groundbreaking effort to support and catalyze the conservation of lands and wildlife habitat of national significance, and to benefit local communities and local economies.	Grants – Funding Amounts Vary	All grant awards require a minimum 1:1 match of cash or contributed goods and services.	https://www.nfwf.org/programs/acres-america
Outdoor Heritage NC - North Carolina Schools	Created to address the main barrier to getting kids outside during the	Grants – Funding Amounts Vary	Not Specified	https://www.outdoorheritage.nc.gov/grants/ For questions, contact ohac.grants@nc.gov

Go Outside (GO) Grant	school day – funding. Qualifying for grants require instructors demonstrate how the experience will address topics currently being taught in class and that the experience meets the goals of the Outdoor Heritage Trust Fund plan.			
Program	Purpose/Description	Grants/Resources	Match	Website/Contact
Department of Natural and Cultural Resources - Accessibility for Parks Grant	Can be used to build accessible facilities or adapt existing facilities that meet the unique needs of children and veterans with physical and developmental disabilities.	Local governments can request a maximum of \$500,000 with each application.	An applicant must match the grant with \$1 of local funds for every \$5 of grant funds. The value of in-kind services, such as volunteer work, cannot be used as part of the match.	https://www.ncparks.gov/about-us/grants/accessibility-parks-grant
Department of Natural and Cultural Resources - Outdoor Recreation Legacy Partnership Program	The purpose of the program is to provide grants to acquire and/or develop public lands for outdoor recreation purposes consistent with the purposes of LWCF, but with the further specific goals of funding projects that:	Grants – Funding Amounts Vary	ORLP grant projects must be cost-shared with non-federal funds at a minimum ratio of 1:1.	https://www.ncparks.gov/about-us/grants/outdoor-recreation-legacy-partnership-program

	Are located within or serve an Urbanized Area (population of 50,000 or more) as designated by the Census Bureau from the 2010 Census; and Are in, or are directly accessible to, neighborhoods or communities that are underserved in terms of parks and recreation resources and where there are significant populations of people who are economically disadvantaged.			
Program	Purpose/Description	Grants/Resources	Match	Website/Contact
NCDOT - IMD Feasibility Studies Program	Feasibility studies for eligible project types including paved trails, greenways, shared-use paths, sidepaths, and sidewalks.	Grant – Funding Amounts Vary	A local match is not required; however, it may be a factor to consider for a competitive grant cycle.	https://connect.ncdot.gov/municipalities/PlanningGrants/Pages/IMD-Feasibility-Studies-Program.aspx
The Conservation Fund – Resourceful Communities’ ‘Creating New	Resourceful Communities’ small-grant program, the Creating New Economies Fund (CNEF), provides direct investment in	Grants - Grants cannot exceed \$15,000. There is no minimum amount that must	Not Specified	https://www.conservationfund.org/our-work/resourceful-communities/grants-and-other-resources

Economies Fund (CNEF)	community-based efforts. Seed money supports a range of projects: eco- and heritage tourism, youth conservation programs, farmers markets, alternative energy production and more.	be requested for consideration, however, grants average \$8,000-\$12,000.		
Program	Purpose/Description	Grants/Resources	Match	Website/Contact
Athletic Brewing Co. – Two for the Trails	ABC donates 2% of sales to protect and restore trails, and other projects that enhance access to the outdoors. Any registered LLC eligible, with preference given to 501(c)(3) non-profits.	Grant – Funding Amounts Vary	Not specified	https://athleticbrewing.com/pages/two-for-the-trails
Fox Factory Trail Trust	Provide grants to organizations helping to preserve the places we love to play. The goal is to bring together diverse communities to build, maintain, and expand access to trails for both mountain biking and power sports. 501(c)(3) Non-Profits eligible.	Grant – Funding Amounts Vary	Not Specified	https://www.trailtrust.com/
NCDEQ – Water Resources Development Grant Program	This program provides cost-share grants and technical assistance to local governments in NC. Applications for grants are accepted for 7 eligible	Grant – Funding Amounts Vary depending on project type - \$200,000 maximum	50 percent matching limit	https://deq.nc.gov/about/divisions/water-resources/water-resources-grants/water-resources-development-grant-program

	project types: general navigation, recreational navigation, water management, stream restoration, water-based recreation, Natural Resources Conservation Service Environmental Quality Incentives Program (EQIP) stream restoration projects and feasibility/engineering studies.	recommended for “State & Local Projects”		
Program	Purpose/Description	Grants/Resources	Match	Website/Contact
T-Mobile Hometown Grants program	T-Mobile is committing up to \$25 million over the next 5 years to support small towns across America by funding community projects. Program will help fund projects to build, rebuild, or refresh community spaces that help foster local connections in your town. For example, this might include the town square pavilion, a historic building, an outdoor park, a ball field, etc.	Grants – maximum \$50k per town	Not specified	https://www.t-mobile.com/brand/hometown-grants
NCDEQ – Div. of Coastal Management - Coastal	Provides matching grants to local governments for projects to improve pedestrian access to the	Grants	Local Match Required	https://www.deq.nc.gov/about/divisions/coastal-management/coastal-management-beach-waterfront-access-program/beach-waterfront-access-grants

Management Beach & Waterfront Access Program	state's beaches and waterways. Eligible applicants include local governments in the 20 coastal counties and their municipalities that have public trust waters (ocean, estuarine or riverine waters) within their jurisdictions.			
Program	Purpose/Description	Grants/Resources	Match	Website/Contact
PeopleForBikes Community Grant Program	The PeopleForBikes Community Grant Program supports bicycle infrastructure projects and targeted initiatives that make it easier and safer for people of all ages and abilities to ride. PeopleForBikes accepts grant applications from non-profit organizations with a focus on bicycling, active transportation or community development; from city or county agencies or departments and from state or federal agencies working locally.	Grants - up to \$10,000	Do not require a specific % match, but do look at leverage and funding partnerships very carefully. We will not consider grant requests in which PFB funding would amount to 50% or more of the project budget.	https://www.peopleforbikes.org/grant-guidelines
North Carolina Community Foundation	The North Carolina Community Foundation (NCCF) is the only statewide community foundation serving North	Grants	Each grant resource administered by the NCCF will	https://www.nccommunityfoundation.org/

	Carolina and has administered over \$243 million in grants since 1988. With more than \$440 million in assets, NCCF sustains over 1,200 endowments and partners with a network of affiliates to award grants and scholarships in communities across the state.		have different specifications.	
Occupancy Tax used for non-marketing purposes	Will be dependent of legislation that dictates how local occupancy tax dollars are allocated.	Tax	n/a	Consult local Tourism Development Authority or comparable board regarding how local occupancy tax funds are collected and allocated.
USDA-RD - Community Facilities Direct Loan & Grant Program	This program provides affordable funding to develop essential community facilities in rural areas. An essential community facility is defined as a facility that provides an essential service to the local community for the orderly development of the community in a primarily rural area. Funds can be used to purchase, construct, and / or improve essential community facilities, purchase equipment and	Grants and Loans	Varying match rates dependent upon various factors	https://www.rd.usda.gov/programs-services/community-facilities/community-facilities-direct-loan-grant-program/nc

	pay related project expenses.			
Program	Purpose/Description	Grants/Resources	Match	Website/Contact
East Coast Greenway Alliance - Complete the Trails Program	The Alliance is seeking proposals for trail projects that can successfully apply CTP funding towards expanding the East Coast Greenway State Trail. This grant is for the purpose of planning, construction, promotion, and maintenance of component trails of the North Carolina Trails System.	Grant	Not Specified	https://www.greenway.org/complete-the-trails-nc
Project Fit for America	Project Fit for America is a national 501(c)(3) nonprofit organization that works at the grassroots level with schools and frontline educators to create new opportunities for kids to be active, fit, and healthy as part of the everyday school experience. The organization works with communities to bring in funding, equipment, teacher training, curriculum, and the resources schools need to get kids fit and foster a	For the fee listed, Project Fit for America will provide outdoor and indoor play equipment, lesson plan support materials, curriculum, and more.	N/A	https://projectfitamerica.org/pfa-program-summary/

	love of movement. The total funding required to sponsor a two-year pilot and model school program is \$18,206.			
Program	Purpose/Description	Grants/Resources	Match	Website/Contact
Hydro Flask® Parks for All	Parks for All supports the development, maintenance, and accessibility of public green spaces so people everywhere can live healthier, happier, and more fulfilled lives. Through Parks for All, Hydro Flask®, in partnership with the Outdoor Foundation, offers grants and product donations (insulated stainless steel drink bottles with the Parks for All logo) to nonprofits dedicated to building, restoring, maintaining, or providing access to parks and recreational public lands and/or beaches and coastal areas. Note: Application deadline for product donations is April 30, 2023. Cash grant	Grants and product donations	Not specified.	https://www.hydroflask.com/parks-for-all

	application round will open August 2023			
Program	Purpose/Description	Grants/Resources	Match	Website/Contact
Rails-to-Trails Conservancy (RTC)	RTC's Trail Grants program helps organizations and government agencies accelerate their trail network plans. The program is open to non-profit organizations as well as state, regional, local or tribal agencies working to support, develop and activate local and regional trail networks.	Grants – Funding Amounts Vary	Not Specified	https://www.railstotrails.org/our-work/grants/
Community Development Block Grant – Neighborhood Revitalization Program (CDBG – NR)	Infrastructure and public improvements that support existing housing in the designated area (e.g., streets, sidewalks/pedestrian ways, curbs and gutters, parks, playgrounds, greenways, water and sewer lines, flood and drainage improvements, and trees).	Grants – Maximum \$950k	The CDBG-NR Program does not have a matching fund requirement.	https://www.commerce.nc.gov/about-us/divisions-programs/rural-economic-development-division/community-development-block-grants-cdbg

In addition to the above list, the Outdoor Recreation Roundtable (ORR) in partnership with Oregon State University has compiled a list of national outdoor recreation funding and technical assistance resources. Some resources may be duplicated between the MS&RP and ORR

resource guides. The inclusion of a program on the list is not an endorsement by the NC Main Street & Rural Planning Center. This list of resources is available via the below link:

<https://drive.google.com/file/d/1Ucp7AQQQTHa8x0eWYL-ID53AvJU628dE/view>

DRAFT

704-633-2231
townofspencer.com



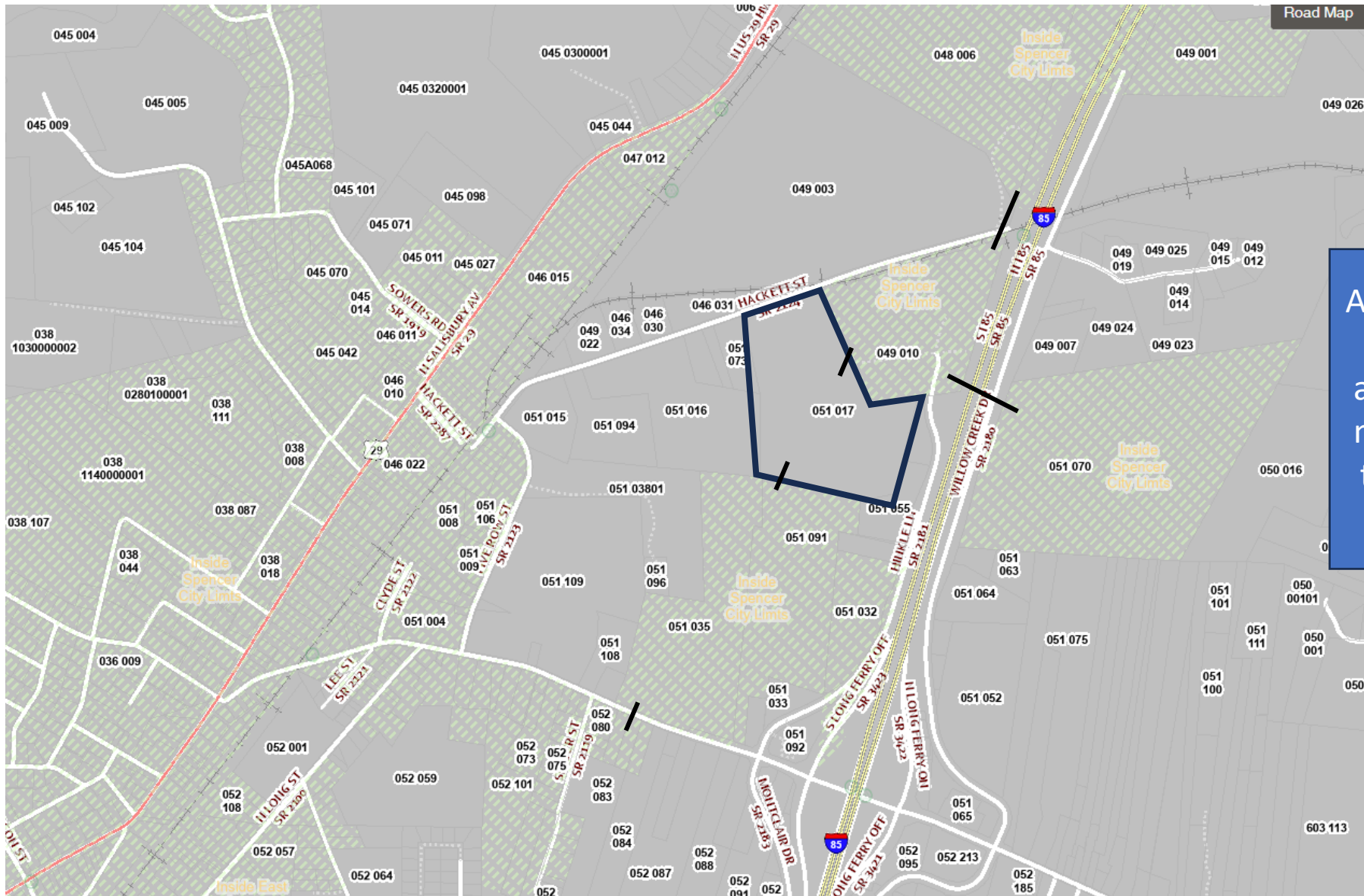
Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:11/9/23 Preagenda Meeting

Issue under Consideration:	Authorize Clerk to investigate Innospec annexation petition
Current Status:	Property not currently in municipal limits. Town has been petitioned by property owner to have this property annexed
Points to Consider:	Certain ordinances can only be enforced, and services provided by the town if property is within our municipal limits
Financial Impact:	Increase property tax revenue as property is developed. Services are already provided to adjacent property so negligible additional costs to town.
Options:	Authorize Clerk to investigate petition per NCGS guidelines
Recommendations:	Authorize Clerk to investigate petition per NCGS guidelines
Department:	Planning

Innospec Annexation



Annexing this property
ties several satellite
annexations together,
making all contiguous
to primary municipal
boundaries



Property to be annexed



Reasons for Annexation:

1. Can only provide emergency services (fire, police, EMS) on property inside of municipal limits
2. Can only enforce nuisance ordinances inside municipal limits
3. All of Innospec's other property is in our municipal limits. Having part in and part out causes confusion.
4. Expected growth at Innospec facility will add property tax base to Town.
5. Connects several previous satellite annexations, making them all contiguous



CERTIFICATE OF SUFFICIENCY

To Board of Aldermen of the Town of Spencer of North Carolina:

I, Anna Kanode, Town Clerk, do hereby certify that I have investigated the attached petition and hereby make the following findings:

- a. The petition contains an adequate property description of the area proposed for annexation.
- b. The area described in the petition is contiguous to the Town's primary corporate limits, as defined by G.S. 160A-31.
- c. The petition is signed by and includes addresses of all owners of real property lying in the area described therein.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Spencer, this _____ day of _____, 2023

(SEAL)

Anna Kanode, Town Clerk



TOWN OF SPENCER, NORTH CAROLINA
RESOLUTION 23-22

A RESOLUTION DIRECTING THE CLERK TO INVESTIGATE A PETITION RECEIVED UNDER NCGS 160A-31 FOR ANNEXATION

WHEREAS, a petition requesting annexation of an area described in said petition was received on 10/4/2023 by the Board of Aldermen of the Town of Spencer; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Board of Aldermen of the Town of Spencer deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1.

The Town Clerk is hereby directed to investigate the sufficiency of the above-described petition and to certify as soon as possible to the Board of Aldermen the results of her investigation.

Section 2.

This ordinance shall become effective immediately upon adoption.

Adopted this 9th day of November 2023.

Jonathan Williams, Mayor

Anna Kanode, Town Clerk

704-633-2231
townofspencer.com



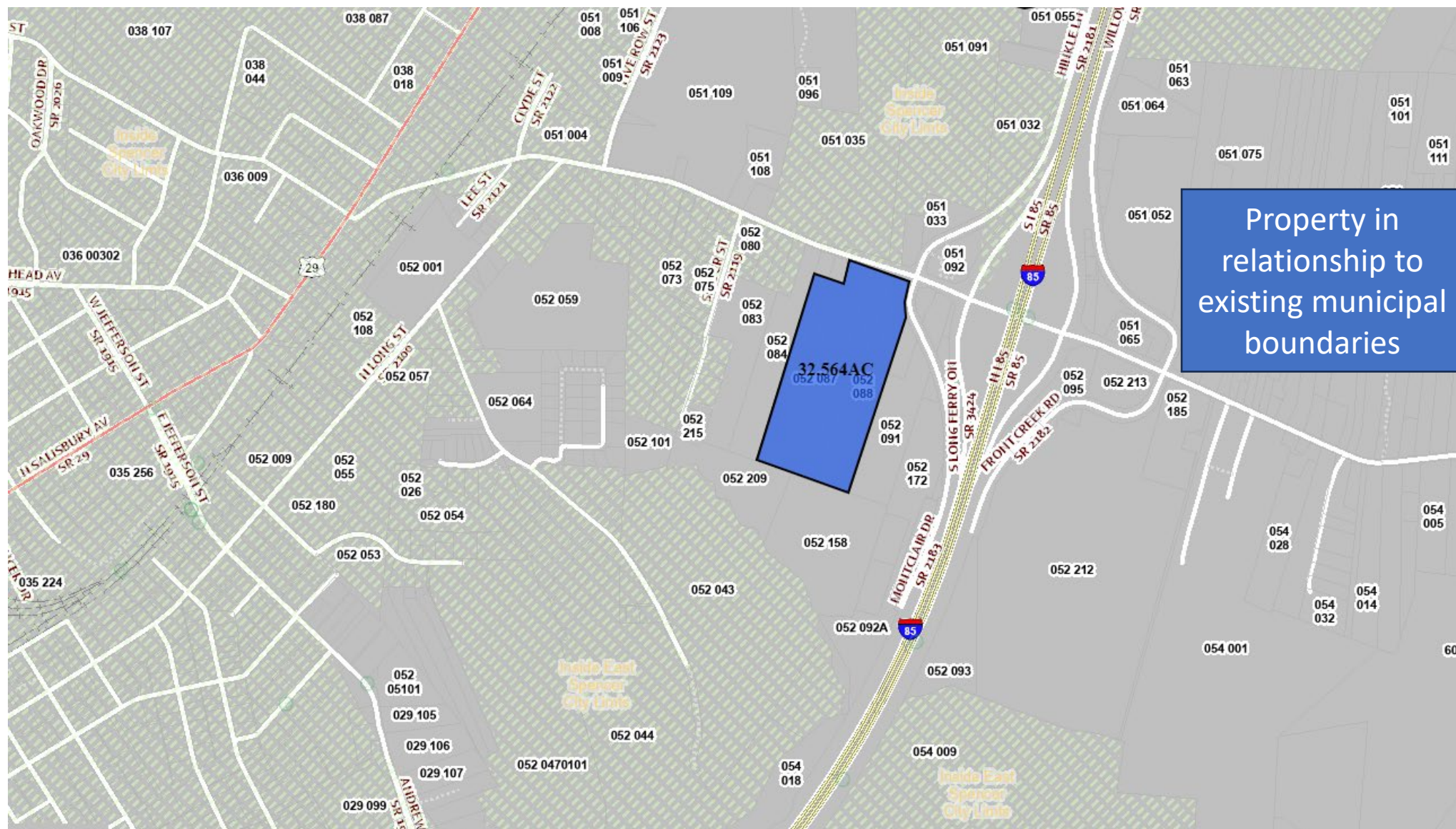
Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:11/9/23 Preagenda Meeting

Issue under Consideration:	Authorize Clerk to investigate Truckstop annexation petition
Current Status:	Property not currently in municipal limits. Town has been petitioned by property owner to have this property annexed
Points to Consider:	Certain ordinances can only be enforced, and services provided by the town if property is within our municipal limits
Financial Impact:	Increase property tax revenue as property is developed. Some additional cost of services is expected due to higher call volume for police department
Options:	Authorize Clerk to investigate petition per NCGS guidelines
Recommendations:	Authorize Clerk to investigate petition per NCGS guidelines
Department:	Planning

Truckstop Annexation





Property to be annexed

Reasons for annexation:

1. Will add property tax base and create sales tax revenue for Town
2. Allows for contiguous expansion of municipal limits along Longs Ferry Road area west of I-85
3. Will provide services not currently available in Town
4. Will allow Town to regulate any negative impacts through police and code enforcement efforts



CERTIFICATE OF SUFFICIENCY

To Board of Aldermen of the Town of Spencer of North Carolina:

I, Anna Kanode, Town Clerk, do hereby certify that I have investigated the attached petition and hereby make the following findings:

- a. The petition contains an adequate property description of the area proposed for annexation.
- b. The area described in the petition is contiguous to the Town's primary corporate limits, as defined by G.S. 160A-31.
- c. The petition is signed by and includes addresses of all owners of real property lying in the area described therein.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Spencer, this _____ day of _____, 2023

(SEAL)

Anna Kanode, Town Clerk



TOWN OF SPENCER, NORTH CAROLINA
RESOLUTION 23-23

A RESOLUTION DIRECTING THE CLERK TO INVESTIGATE A PETITION RECEIVED UNDER NCGS 160A-31 FOR ANNEXATION

WHEREAS, a petition requesting annexation of an area described in said petition was received on 09/21/2023 by the Board of Aldermen of the Town of Spencer; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Board of Aldermen of the Town of Spencer deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1.

The Town Clerk is hereby directed to investigate the sufficiency of the above-described petition and to certify as soon as possible to the Board of Aldermen the results of her investigation.

Section 2.

This ordinance shall become effective immediately upon adoption.

Adopted this 9th day of November 2023.

Jonathan Williams, Mayor

Anna Kanode, Town Clerk

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 11/14/2023 (*request to consider at 11/9 pre-Agenda)

Issue under Consideration:	Consider approving a loan agreement form with Rowan County for the replacement of public safety radios, and authorizing the Town Manager to execute the agreement.
Current Status:	The Police and Fire Departments operate off a countywide radio system. The radio system is maintained by Rowan County. The radios assigned to the system are being replaced by Rowan County due to age. These radios will be provided the Town, at no cost, on an equipment loan basis. Currently, the Police Department does not possess enough functioning radios to issue to each officer.
Points to Consider:	Many of our current public safety radios are over 20 years old. Radios continue to break and are beyond economical repair. A single replacement portable radio costs in excess of \$6,000 per unit.
Financial Impact:	There is no cost to this agreement. Approval of this loan agreement will prevent significant funding requests in future budgets.
Options:	Approve or decline by vote of the Board of Aldermen
Recommendations:	Motion to approve a loan agreement form with Rowan County for the replacement of public safety radios, and authorizing the Town Manager to execute the agreement.
Department:	Police and Fire

STATE OF NORTH CAROLINA

COUNTY OF ROWAN

EQUIPMENT LOAN AGREEMENT

THIS EQUIPMENT LOAN AGREEMENT (“Agreement”) is made as of this the __ date of _____, 2023 by and between ROWAN COUNTY, a body politic of the State of North Carolina (“County”) and _____ (“Borrower”). County and Borrower may be referenced collectively in this Agreement as the “Parties” or each individually as a “Party.”

WITNESSETH:

WHEREAS, County has purchased new replacement Motorola radios and desires to loan a certain number of such radios to each of the county municipalities or other agencies in an effort to standardize emergency communications among the several emergency services and/or law enforcement agencies; and

WHEREAS, Borrower desires to borrow the radios consistent with the terms contained herein; and

WHEREAS, this Agreement is authorized by North Carolina General Statutes, and the parties hereto have followed all of the necessary local and state procurement policies and are duly authorized to enter into this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and promises made herein below, the parties agree as follows:

1. Equipment. Subject to all terms and conditions of this Agreement, County will loan to Borrower the materials or equipment specified on the attached Exhibit A (the “Equipment”), as may be amended from time to time to reflect Equipment changes.
2. Term. The term (the “Initial Term”) of this Agreement shall be TEN (10) YEARS and begins on the __ day of _____, 2023, and expires on the __ day of _____, 2033, unless the Agreement is either sooner terminated or extended by mutual agreement in writing; provided, however, this Loan Agreement shall automatically extend for an additional TEN (10) YEAR period (the “Extension Term”) in the event that the County has not provided a total replacement of the Equipment prior to the expiration of the Initial Term.

3. Permitted Use. The Equipment shall be used for the sole purpose of emergency communications consistent with all adopted policies of the County as provided to each Borrower. At the end of the Term, Borrower shall return the Equipment in its original condition, ordinary wear and tear accepted.

4. Acquisition of Equipment. County has procured the Equipment consistent with state and local procurement policies and statutes.

5. Responsibility for Loss or Damage. Borrower is responsible, from the time Borrower takes possession of Equipment until Equipment is returned to the possession of County, for any Equipment that is lost or damaged beyond repair from the time Borrower takes possession until the Equipment is returned to the possession of County. "Damaged beyond repair" is defined as such damage determined by Motorola under any applicable repair policies or programs that exceeds "depot repair" costs, currently \$1,000.00). All other damaged Equipment shall be returned to the County and shall be repaired by the County under its available repair programs with Motorola, and to the extent available, County shall use reasonable efforts to provide replacement Equipment while any individual unit is being repaired or replaced.

6. Insurance. At all times during its possession of the Equipment, Borrower shall maintain all-risk insurance coverage against loss or damage of the Equipment up to its replacement value.

7. Indemnification. Borrower accepts all risks to itself and to any third parties that may result or arise out of the possession or use of the Equipment and, to the extent allowed by law, agrees to indemnify and save harmless County, its officers, agents, and employees from all loss, cost and expense arising out of any liability or claim of liability for damages to person or property arising out of its possession or use of the Equipment.

8. No Warranty. Borrower accepts the Equipment "As Is". County makes no warranty of any kind including that the Equipment is suitable for the use for which it is designed.

9. Termination. Either Party may terminate this Agreement at any time by giving one hundred eighty (180) days' written notice to the other Party. In addition, County may terminate this Agreement sooner than one hundred eighty (180) days in the event of Borrower's failure to comply with any of the terms and conditions of this Agreement; provided, however, the County shall provide written notice to Borrower of such breach and allow thirty (30) days for Borrower to cure the breach.

10. Ownership. The County shall at all times be the Owner of all Equipment herein. Because the Equipment serves as collateral for the County's financing of the Equipment, Borrower shall at all times maintain a complete log of all Equipment in its possession and shall provide such log to County upon request to confirm that all Equipment is readily available and in use.

11. Assignment. Borrower shall not assign this Agreement or any privileges granted hereunder without the prior written consent of County.

12. Notices. All notices shall be hand delivered, sent by private overnight mail service, or sent by registered or certified U.S. mail and addressed to the Party to receive such notice at the address given below, or such other address as may hereafter be designated by notice in writing:

If to County:

Rowan County Emergency Services

ATTN: Allen Cress, Director

130 West Innes Street

Salisbury, NC 28144

If to Borrower:

13. Entire Agreement. This Agreement contains the entire agreement of the Parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions to this Agreement shall be in writing and executed by the authorized representatives of both Parties.

14. No Waiver. The waiver by County of any agreement, condition, or provision contained in this Agreement will not be deemed a waiver of any subsequent breach or any other agreement, condition, or provision contained in this Agreement, nor will any custom or practice that may develop between the Parties in the administration of the terms of this Agreement be construed to waive or lessen the right of County to insist upon Borrower's performance in strict accordance with the terms of this Agreement.

15. Governing Law. This Agreement and the rights and obligations of the Parties hereto shall be interpreted, construed and enforced in accordance with the laws of the State of North Carolina, without regard for its conflict of laws provisions, which shall be the exclusive venue for any legal proceedings arising from or incident to this Agreement.

16. Severability. Should any provision of this Agreement be declared illegal, void, or unenforceable under North Carolina law, or shall be considered severable, the Agreement shall remain in force and be binding upon the Parties hereto as though the said provision had never been included.

{Signature Page Follows}

IN WITNESS WHEREOF, County and Borrower have executed this Agreement as of the date of the last signature below as indicated by the signatures of their authorized representatives.

BORROWER: _____,

Name: _____

ITS: _____

ROWAN COUNTY, a body politic of the State of
North Carolina,

Name: _____

ITS: Manager, Chairman

{NOTE: insert pre-audit from municipality}

EXHIBIT A

Equipment to be Loaned

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 11/14/2023

(Attach relevant documentation)

Issue under Consideration:	Consider approving the minutes from the Pre-Agenda Board of Aldermen Meeting on October 5, 2023, and the Regular Board of Aldermen Meeting on October 10, 2023.
Current Status:	Alderwoman Patricia Sledge has proofread both sets of minutes, and Town Clerk Anna Kanode has made the suggested grammatical and spelling corrections.
Points to Consider:	N/A
Financial Impact:	N/A
Options:	Approve both sets of minutes. Approve one set of minutes. Suggest edits to minutes.
Recommendations:	Approve both sets of minutes.
Department:	Town Clerk

**MINUTES
Spencer Board of Aldermen
Pre-Agenda Meeting
October 5, 2023**

The Town of Spencer Board of Aldermen met in regular session to conduct a pre-agenda meeting at the Spencer Town Hall on Thursday, October 5, 2023, at 5:33 p.m.

Present were: Mayor Pro Tempore Patti Secreast
Alderman Andrew Howe
Alderman Sam Morgan
Alderman Steve Miller
Alderwoman Patricia Sledge
Alderman Rashid Muhammad

Mayor Jonathan Williams attended via Zoom.

Also present were: Town Manager Peter Franzese, Town Clerk Anna Kanode, Finance Officer Heather Kann, Public Works Director Joel Taylor, Fire Chief Michael Lanning, Police Chief Michael File, Special Projects Manager Joe Morris, and Planning & Zoning Administrator Steve Blount.

Mayor Pro Tempore Patti Secreast called the meeting to order, gave the invocation, and led the *Pledge of Allegiance*.

REVIEW OF October 10, 2023, Agenda

INVOCATION

Alderman Rashid Muhammad volunteered to give the invocation at the October 10, 2023, regular meeting.

ADDITIONS/DELETIONS AND ADOPTION OF AGENDA

The Board agreed by consensus to move Resolution 23-21 Authorizing Chief of Police to Request and Approve the Transfer/Receipt of Controlled Items from the 1033 Program to the Pre-Agenda Meeting. Chief of Police Michael File explained the 1033 Program and answered questions from the Board.

Action

Alderman Rashid Muhammad moved to approve Resolution 23-21 Authorizing Chief of Police to Request and Approve the Transfer/Receipt of Controlled Items from the 1033 Program, which is included in the body of the minutes below. Alderwoman Patricia Sledge seconded the motion, which carried by a vote of 5 – 0.

**TOWN OF SPENCER, NORTH CAROLINA
RESOLUTION 23-21**

**A RESOLUTION AUTHORIZING CHIEF MICHAEL FILE TO ACT AS TOWN'S REPRESENTATIVE FOR THE
1033 PROGRAM**

WHEREAS, Congress authorized the transfer of excess DOD personal property to federal and state agencies for use in counter-drug activities with the National Defense Authorization Act for Fiscal Years 1990 and 1991; and

WHEREAS, Congress later passed the National Defense Authorization Act for Fiscal Year 1997; this act allows all law enforcement agencies to acquire property for bona fide law enforcement purposes that assist in their arrest and apprehension mission with preference given to counter-drug and counter-terrorism requests; and

WHEREAS, the program came under the Defense Logistics Agency's jurisdiction in October 1995. The Law Enforcement Support Office (LESO), located at DLA Disposition Services Headquarters oversees the program; and

WHEREAS, state law enforcement agencies from all 50 states and the U.S. territories participate in the program. A law enforcement agency is a government agency whose primary function is the enforcement of applicable federal, state, and local laws and whose compensated law enforcement officers have the powers of arrest and apprehension; and

WHEREAS, the state law enforcement support office has indicated that the Town of Spencer needs to update the staff member overseeing the Town's participation in this program;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

Chief of Police Michael File is authorized to request and approve the receipt of any and all available equipment offered for transfer within the program. This includes controlled items which shall be for the official usage of the Spencer Police Department to accomplish the task of narcotics enforcement, search and rescue, natural disaster response, and general law enforcement usage/response.

This resolution shall become effective immediately upon adoption.

Adopted this 5th day of October 2023.

CONSENT AGENDA

The Board agreed by consensus to move the following items to the consent agenda:

a. APPROVAL OF MINUTES:

- i. September 7, 2023, Pre-Agenda Meeting Minutes
- ii. September 12, 2023, Regular Meeting Minutes

b. CONSIDER APPROVING – Budget Ordinance 23-14.005 for Donations to Support the Justin E. Monroe Fire Camp

Action

It was the consensus of the Board to leave all remaining agenda items on the regular agenda.

EXECUTIVE SESSION

It was the consensus of the Board that there was no reason to go into Executive Session.

ADJOURNMENT

Motion by Alderman Rashid Muhammad, seconded by Alderman Andrew Howe, which carried by a vote of 5 – 0.
The meeting stood adjourned at 5:49 p.m.

Approved by:

Attest:

Jonathan Williams, Mayor

Anna Kanode, Town Clerk

MINUTES
Spencer Board of Aldermen
Regular Meeting
October 10, 2023

The Town of Spencer Board of Aldermen met in regular session to conduct a regular meeting at the Spencer Town Hall on Tuesday, October 10, 2023, at 6:01 p.m.

Present were: Mayor Jonathan Williams
Mayor Pro Tempore Patti Secreast
Alderman Andrew Howe
Alderman Sam Morgan
Alderwoman Patricia Sledge
Alderman Rashid Muhammad

MPA Intern Skye Allan attended via Zoom.

Alderman Steve Miller was absent.

Also present were: Town Manager Peter Franzese, Town Attorney Jay Dees, Town Clerk Anna Kanode, Finance Officer Heather Kann, Public Works Director Joel Taylor, Fire Chief Michael Lanning, Police Chief Michael File, Planner Kyle Harris, Special Projects Manager Joe Morris, Deputy Fire Chief Doug Lewis, Planning & Zoning Administrator Steve Blount, Fire Lieutenant Dakota Anderson, Fire Lieutenant Austin Waller, Firefighter Wayne Comer, and Firefighter Kolby Smith.

Mayor Jonathan Williams called the meeting to order.

Alderman Rashid Muhammad gave the invocation.

Mayor Jonathan Williams led the *Pledge of Allegiance*.

ADDITIONS/DELETIONS AND ADOPTION OF AGENDA

Deleted Resolution 23-21 Authorizing Chief of Police to Request and Approve the Transfer/Receipt of Controlled Items from the 1033 Program, which was approved at the October Pre-Agenda Meeting. Added a presentation from the Winterfest Committee.

Action

Alderman Rashid Muhammad moved to approve the agenda as amended. Alderman Sam Morgan seconded the motion which carried by a unanimous vote of 5 – 0.

RECOGNITIONS

Fire Chief Michael Lanning recognized the Fire Department Staff and Lisa Monroe for their work on the Justin E. Monroe Fire Camp as well as the children who attended.

CONSENT AGENDA

Alderwoman Pat Sledge moved to approve the consent agenda as presented. Alderman Rashid Muhammad seconded the motion which carried by a unanimous vote of 5 - 0. Item b is incorporated in the body of the minutes below. Items approved were:

- a. **APPROVAL OF MINUTES:** September 7, 2023, Pre-Agenda Meeting Minutes
September 12, 2023, Regular Meeting Minutes
- b. **CONSIDER APPROVING** – Budget Ordinance 23-14.005 for Donations to Support the Justin E. Monroe Fire Camp

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
FY 23-24 ANNUAL BUDGET
ORDINANCE 23-14.005
September 12, 2023

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2023, and ending on June 30, 2024:

Section 1. The Town has received a donation of \$250 from both Civic FCU and the Rowan County Fallen Firefighters to assist with the costs of the Town's Fire Camp; and

Section 2. To amend the FY 23-24 expense appropriations as follows to appropriate the appropriate revenues and expenditures for these donations:

<u>Revenues</u>				
Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-3833-002	Donations - Other	\$6,000	\$6,500	\$500

<u>Expenditures</u>				
Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-4340-230	Supplies – Educational	\$5,490	\$5,990	\$500

Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 10th day of October 2023.

PUBLIC COMMENT

Mayor Jonathan Williams opened the floor to receive public comment.

1. Mr. Scot Felderman of 409 4th Street, Spencer, NC 28159
2. Ms. Rosalind Kotz of 409 4th Street, Spencer, NC 28159

Being no one else present wishing to speak, Mayor Jonathan Williams closed the public comment portion of the meeting.

CONSIDER APPROVING – Group Insurance Renewal Rates for 2023-2024

The Town's group insurance runs on a plan year that begins December 1. Our broker, Snow Benefits, recently received the renewal rates for 2023-24 and has met with staff. This year's renewal included a medical coverage quote from NCLM/Medcost, Equity, and options for adding an Employee Assistance Program (EAP).

The Town provides group, medical, dental, vision, life, and other insurance benefits to full-time staff, with the option for staff to cover eligible dependents through payroll deduction. Staff also have access to other optional cafeteria benefits provided through Aflac (not part of this renewal as staff sign up directly with Aflac if interested).

The Town's FY24 budget accommodates a renewal with up to an 8 percent cost increase. The BCBS plan renewal would provide a 4.5 percent premium increase from the current rates. The Humana dental/vision/life plans have also increased.

Mr. Lee Snow, Principal, Senior Client Executive of Snow Benefits, gave a presentation regarding the Group Insurance Renewal Rates for 2023-2024 and answered questions from the Mayor and Board.

Action

Mayor Pro Tempore Patti Secreast moved to approve the Group Insurance Renewal Rates for 2023-2024. Alderman Rashid Muhammad seconded the motion which carried by a unanimous vote of 5 - 0.

CONSIDER APPROVING – Mural Design by Artist Amiri Farris

The Spencer Mural Selection Committee has undergone a concept design process with the artist Amiri Farris and have produced a work that will be installed on property owned by Mr. John Helms at 102 4th Street at the next available opportunity, pending Board and Historic Preservation Commission approval.

The goal of the Downtown Spencer Mural Walk Program is to bring a permanent series of high-quality digitally augmented public murals to downtown Spencer to beautify empty spaces, develop civic engagement, bring attention to our local businesses, and celebrate our unique history while developing the Town's identity going forward. The Spencer Mural Selection Committee and the property owner Mr. Helms have approved a final design. The Committee will present the concept art to the Historic Preservation Commission during their next meeting to receive a Certificate of Approval and understands that the installation is contingent on receiving that approval.

The contract between Mr. Farris and the Town stipulates that the Town will pay Mr. Farris a total of \$11,916 for the work. The Town has thus far paid Mr. Farris \$3,000 for the design process and will pay him half of the remaining fee of \$3,645, prior to the mural painting, and the remaining \$3,645 after the mural has been satisfactorily completed.

MPA Intern Skye Allan introduced artist Max Dowdle who spoke briefly to the Mayor and Board regarding his future project. Ms. Allan then moved on to the concept art from Amiri Farris and answered questions from the Mayor and Board. Topics discussed included desired changes to the concept art, the NC Finishing Company water towers are already represented in another mural, the need to tie this mural into the Town, and several options for how the mural could better represent Downtown Spencer.

Action

Alderman Andrew Howe moved to approve the design with the recommended changes. Alderwoman Patricia Sledge seconded the motion which carried by a unanimous vote of 5 - 0.

CONSIDER APPROVING – Project Ordinance 23-20 Community Development Block Grant Neighborhood Revitalization (CDBG-NR) Grant #19-C-340

The Town has been awarded \$750,000 Community Development Block Grant Neighborhood Revitalization grant through the North Carolina Department of Commerce.

This project is anticipated to rehabilitate approximately ten (10) owner-occupied homes in Spencer. Assistance is prioritized for lower-income households with significant home repair needs. We will create a new Project Fund to account for the grant.

This grant does not have any matching requirements. The Town is responsible for administering the funds for the procurement of goods, services, and construction projects in connection with its CDBG-NR Housing Rehabilitation Project. The Town will request reimbursement after expenditures are incurred each month. The Town will have to advance sufficient funds to cover expenditures from the General Fund until the requested CDBG-NR funds are received.

Finance Officer Heather Kann presented Project Ordinance 23-20 Community Development Block Grant Neighborhood Revitalization (CDBG-NR) Grant #19-C-340. Planner Kyle Harris provided an update on the project and answered questions from the Mayor and Board. Topics discussed included how it would be decided which residents would receive grant money, how households would be scored, the availability of future opportunities for those residents who will not receive funds this time, and the desire to look into such future opportunities.

Action

Alderman Sam Morgan moved to approve Project Ordinance 23-20 Community Development Block Grant Neighborhood Revitalization (CDBG-NR) Grant #19-C-340, which is incorporated in the body of the minutes below. Alderman Rashid Muhammad seconded the motion which carried by a unanimous vote of 5 - 0.

GRANT PROJECT ORDINANCE FOR CDBG-NR
FOR THE TOWN OF SPENCER,
NORTH CAROLINA
ORDINANCE 23-20
OCTOBER 10, 2023

BE IT ORDAINED by the Town Board of the Town of Spencer, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is approved:

Section 1. The Town has been awarded a \$750,000 Community Development Block Grant Neighborhood Revitalization grant through the North Carolina Department of Commerce, and

Section 2. The Town needs to establish a new fund for the grant's revenues and expenditures, and

Section 3. The following revenue and expenditure appropriations are established:

<u>Revenue</u>				
<u>Account</u>	<u>Title</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>(Decrease) Increase</u>
95-3985-095	CDBG-NR	\$ 0	\$750,000	\$750,000

Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
95-4195-194	CDBG-NR Rehab	\$ 0	\$680,000	\$680,000
95-4195-695	CDBG-NR Admin	0	70,000	<u>70,000</u>
	Total			\$750,000

Section 4. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 10th day of October, 2023.

WINTERFEST COMMITTEE PRESENTATION - Update on Progress of Winterfest 2023

Ms. Kim Lentz, Ms. Corinne Mauldin, and Ms. Sherry Morgan provided a brief update on the progress of Winterfest 2023, including the timeline of setup and events, sponsors, and budget status. They also thanked the Mayor, Board, Town staff, and Winterfest volunteers for their support.

STAFF PRESENTATION – South Salisbury Avenue Corridor Study

Planning & Zoning Administrator Steve Blount gave a presentation on the South Salisbury Avenue Corridor Study and answered questions from the Mayor and Board.

Alderman Rashid Muhammad exited the board room at 7:45 p.m. and returned at 7:46 p.m.

No action was taken by the Board.

DEPARTMENTAL REPORTS

Planning Department

Planning & Zoning Administrator Steve Blount gave the monthly Planning Department report and answered any questions from the Mayor and Board.

Special Projects Manager Joe Morris provided an update on the Spencer Town Park Master Plan and answered any questions from the Mayor and Board.

Action

Alderman Patricia Sledge moved to approve the concept design A4, which is included as Attachment A, as presented and forward it to the Historic Preservation Committee for their input. Alderman Sam Morgan seconded the motion which carried by a unanimous vote of 5 - 0.

Code Enforcement Department

Chief of Police Michael File gave the monthly Code Enforcement report and answered any questions from the Mayor and Board.

Police Department

Chief of Police Michael File gave the Police Department report and answered any questions from the Mayor and Board.

Fire Department

Deputy Fire Chief Doug Lewis gave the Fire Department report and answered any questions from the Mayor and Board.

Public Works Department

Public Works Director Joel Taylor gave the Public Works Department report and answered any questions from the Mayor and Board.

Finance Department

Finance Officer Heather Kann gave the Finance Department report and answered any questions from the Mayor and Board.

Library Department

Town Clerk Anna Kanode gave the monthly Library report and answered any questions from the Mayor and Board.

TOWN MANAGER REPORT

Town Manager Peter Franzese gave his monthly report and answered any questions from the Mayor and Board.

REQUESTS AND COMMENTS BY THE MAYOR AND BOARD MEMBERS

Aldерwoman Pat Sledge:

- Commented that this Board has worked really well together.
- Noted the upcoming election.
- Stated she looks forward to continuing to work with individuals and Town staff.
- Mentioned she had attended a grant webinar and will look for grants to help with Fire Department staffing.
- Believes Spencer is a good place to live and work.
- Thanked the Board and staff members for their hard work.
- Indicated she would be attending the Centralina annual meeting the next evening.

Alderman Rashid Muhammad:

- Declared he is excited about the work this Board has accomplished and looks forward to the work they will undertake in the future.
- Thanked Town staff for their efforts.

Alderman Sam Morgan:

- Stated his concerns about recent global events.

Alderman Andrew Howe:

- Illustrated interactions with visitors to local businesses and the need to continue to engage with businesses and bring people here who want to bring their talents.
- Anticipates the opening of the Spencer Town Park, noting that the Yadkin River Trailhead Park has had many visitors.
- Emphasized the need to obtain additional staffing for the Fire Department and to explore funding options.

Mayor Pro Tempore Patti Secreast:

- Conveyed the thanks of local school principals to the Town and its staff for various ways the Town has helped the schools.
- Thanked the Women's Club for supplying the food pantry at Community Garden.

- Mentioned that the Lutheran church has a clothing closet, the upcoming business incubator, the Community Garden Oktoberfest fundraiser, the Fire Department's Open House, and that North Rowan High School's homecoming is this weekend.
- She further mentioned that a local citizen wants to start a summer baseball program at the 8th Street Ballpark.

Mayor Jonathan Williams:

- Thanked Town staff, local businesses, and volunteers for their efforts to make the Race to the River event such a resounding success.

EXECUTIVE SESSION per NC General Statute 143-318.11

Alderman Andrew Howe moved to go into Executive Session per the following NC General Statutes:

- § 143-318.11(a)(3)** To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege in the matter of Steppin' Out Dance Company vs Town of Spencer and City of Salisbury.
- § 143-318.11(a)(5)** To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

Pro Tempore Pat Secreast seconded the motion which carried unanimously with a vote of 5 – 0. The regular meeting stood at recess at 8:55 p.m.

RECONVENE REGULAR MEETING

Mayor Jonathan Williams reconvened the open session at 10:07 p.m. and announced that no action had been taken in closed session which could be disclosed at this time.

ADJOURNMENT

Mayor Pro Tempore Patti Secreast moved to adjourn the meeting. Alderwoman Patricia Sledge seconded the motion, which carried unanimously with a vote of 5 – 0. The meeting stood adjourned at 10:09 p.m.

Approved by:

Attest:

Jonathan Williams, Mayor

Anna Kanode, Town Clerk

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Pre-Agenda Meeting Date: November 9, 2023
Regular Town Board Meeting Date: November 14, 2023

Issue under Consideration:	Mayor & Town Board to receive a presentation from Jeff Emory of the NC Department of Commerce on the findings of the Spencer Creating Outdoor Recreation Economies (CORE) Plan.
Current Status:	A DRAFT of the plan has been created and an Executive Summary will be presented at the Pre-Agenda Meeting on November 9, 2023 at 5:30 PM.
Points to Consider:	The CORE Plan derives from a multi-month planning process. The working group was composed of Spencer citizens and surrounding communities with a wide variety of expertise in outdoor recreation, community event planning and volunteerism.
Financial Impact:	The adoption and implementation of the plan has the potential to affect future budget based on priorities established by the Mayor and Board of Aldermen.
Options:	Receive the presentation. Approve, deny or take no action. Consideration of official action may be deferred to the regular meeting on November 14, 2023
Recommendations:	Staff recommends the Mayor and Board of Aldermen consider adoption of the plan.
Department:	Administration / Special Projects

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:11/14/23 Regular Meeting

Issue under Consideration:	Consider rezoning parcel 031 131, 401 11th St from RMST to CIV
Current Status:	"Carter House" was donated to Town of Spencer by Land Trust for use as support structure for Stanback Forest. Currently zoned for residential use.
Points to Consider:	Restrictive covenants limit uses to support Stanback Forest, residential use not allowed, needs to be rezoned to match current park zoning
Financial Impact:	Loss of property tax revenue of about \$1,200/year
Options:	Approve, disapprove, or delay rezoning
Recommendations:	Approve rezoning
Department:	Planning

Carter House Rezoning

11.6.23

Suggested Motion Language for rezoning approval:

I move to approve the staff's recommendation as presented to rezone parcel 031 131 located at 401 11th St from RMST to the CIV zoning classification.

Suggested motion language for Statement of Consistency and reasonableness:

I move to adopt a Statement of Consistency and Reasonableness stating that we find that this rezoning is consistent in general with the town's Comprehensive Land Use Plan (per requirements of NCGS 160D-605(a)), said plan stating specifically, "*Land use decisions should recognize the park, open space, and recreation needs of the community and reserve property to meet those defined needs when possible*" and "*...recognition that to attract younger, more affluent families to our area, the Town must provide amenities that will be found attractive by this demographic. Recreational choices of this demographic include soccer fields, bike lanes, passive parks, and greenways.*" We further find this rezoning to be reasonable in all ways as prescribed by NCGS 160D-605(b). This rezoning will be beneficial to the citizens of the Town of Spencer.

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:11/14/23 Regular Board Meeting

Issue under Consideration:	Clerk to certify Sufficiency of Innospec annexation petition
Current Status:	Property not currently in municipal limits. Town has been petitioned by property owner to have this property annexed
Points to Consider:	Certain ordinances can only be enforced, and services provided by the town if property is within our municipal limits
Financial Impact:	Increase property tax revenue as property is developed. Services are already provided to adjacent property so negligible additional costs to town.
Options:	Accept certification report from Clerk on annexation petition per NCGS guidelines
Recommendations:	Accept certification report from Clerk on annexation petition per NCGS guidelines
Department:	Planning



CERTIFICATE OF SUFFICIENCY

To Board of Aldermen of the Town of Spencer of North Carolina:

I, Anna Kanode, Town Clerk, do hereby certify that I have investigated the attached petition and hereby make the following findings:

- a. The petition contains an adequate property description of the area proposed for annexation.
- b. The area described in the petition is contiguous to the Town's primary corporate limits, as defined by G.S. 160A-31.
- c. The petition is signed by and includes addresses of all owners of real property lying in the area described therein.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Spencer, this 27th day of October, 2023

(SEAL)



Anna Kanode

Anna Kanode, Town Clerk



PETITION REQUESTING ANNEXATION

Date: 4-Oct-23

To the Board of Aldermen of the Town of Spencer, NC:

- 1. We the undersigned owners of the real property respectfully request that the area described in Paragraph 2 below be annexed to the Town of Spencer.**
- 2. The area to be annexed is contiguous to the Town of Spencer and the boundaries of such territory are as follows:**

Being all of parcel number 051 017 as shown on the Rowan County, NC GIS system further described as follows:

TRACT 1: BEGINNING at a stake in the Southern margin of Hackett Road (said stake being North 71 deg. 25 min. East 532 feet from Hackett's corner); thence with line of Tract No. 2, South 11 deg. 25 min. East 703.4 feet to a stone, Hackett's corner; and corner of Tract No. 2; thence with Hackett's line, South 1 deg. East 650 feet, more or less, to the corner of property of Hackett, W. G. Grubb and W. A. Hoffner; thence with Hoffner's line, South 74 deg. 40 min. East 743 feet, more or less, to the corner of Tract No. 4 in W. A. Hoffner's line; thence with the line of Tract No. 4, North 16 deg. 50 min. West 1766 feet to a stake, corner of Tract No. 4 in the Southern margin of Hackett Road; thence with the Southern margin of Hackett Road, South 71 deg. 25 min. West 328 feet to the point of BEGINNING, containing

16.3 acres, more or less and being Tract No. 3 as shown upon the Division of the H. L. Hinkle land being a part of the property as described in Deed Book 169, page 140, and also part of Deed Book 171, page 245 in the office of the Register of Deeds for Rowan County, N. C.

TRACT 2: BEGINNING at a stake in the Southern margin of Hackett Road, Hedrick's corner; and runs thence with the Southern margin of Hackett Road, South 71 degrees 25 minutes West 350.5 feet to a stake, corner of Tract No. 3; thence with the line of Tract No. 3, South 16 degrees 50 minutes East 1766 feet to a stake, corner of Tract No. 3 in the line of W. A. Hoffner property; thence with Hoffner's line, South 74 degrees 40 minutes East 234.2 feet to an iron pipe, Hoffner and Paul Hinkle's corner; thence with Paul Hinkle's line, North 80 degrees 10 minutes East 290 feet to a stake, Hinkle's corner; thence continuing with Hinkle's line and with line of Tract No. 5, North 14 degrees East 853.8 feet to a stake, corner of Tract No. 5 in Hedrick's line; thence two lines with Hedrick, (1) South 82 degrees 50 minutes West 403.3 feet to a stake; (2) North 23 degrees 35 minutes West 1112 feet to the point of BEGINNING, containing 22.31 acres and being Tract No. 4 in the Division of the H.

L. Hinkle land and being part of the property as described in Deed Book 169, Page 140, and part of Deed Book 171, Page 245 in the office of the Register of Deeds for Rowan County, North Carolina. Also see Deed Book 516 at Page 227 in the office of the Register of Deeds of Rowan County, North Carolina.

- 3. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or G.S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on the petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate below and attach proof.)**

Name	Address	Do you declare vested rights?	Signature	
1. MARK HEIMBERGER/ INNOSPER	500 HINKLE Ln Salisbury, NC 28144	NONE		
2.				
3.				
4.				
5.				
6.				

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:11/14/23 Regular Board Meeting

Issue under Consideration:	Clerk to certify Sufficiency of Truckstop annexation petition
Current Status:	Property not currently in municipal limits. Town has been petitioned by property owner to have this property annexed
Points to Consider:	Certain ordinances can only be enforced, and services provided by the town if property is within our municipal limits
Financial Impact:	Increase property tax revenue as property is developed. Some additional cost of services is expected due to higher call volume for police department
Options:	Accept certification report from Clerk on annexation petition per NCGS guidelines
Recommendations:	Accept certification report from Clerk on annexation petition per NCGS guidelines
Department:	Planning



CERTIFICATE OF SUFFICIENCY

To Board of Aldermen of the Town of Spencer of North Carolina:

I, Anna Kanode, Town Clerk, do hereby certify that I have investigated the attached petition and hereby make the following findings:

- a. The petition contains an adequate property description of the area proposed for annexation.
- b. The area described in the petition is contiguous to the Town's primary corporate limits, as defined by G.S. 160A-31.
- c. The petition is signed by and includes addresses of all owners of real property lying in the area described therein.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Spencer, this 27th day of October, 2023

(SEAL)



Anna Kanode
Anna Kanode, Town Clerk



PETITION REQUESTING ANNEXATION

Date: 9/21/23

To the Board of Aldermen of the Town of Spencer, NC:

- 1. We the undersigned owners of the real property respectfully request that the area described in Paragraph 2 below be annexed to the Town of Spencer.**
- 2. The area to be annexed is contiguous to the Town of Spencer and the boundaries of such territory are as follows:**

TRACT 1:

Being all of parcel number 052 086 as shown on the Rowan County, NC GIS system further described as follows:

BEGINNING AT A FOUND REBAR IN AN IRON PIPE, SAID REBAR BEING THE SOUTHEAST CORNER OF RONALD W. RICE AND IMELDA G. RICE (DEED BOOK 722-979 OF THE ROWAN COUNTY PUBLIC REGISTRY); THENCE ALONG THE LINE OF RICE N17°17'35"E A DISTANCE OF 174.61 FEET TO A FOUND RIGHT OF WAY MONUMENT, SAID MONUMENT BEING ON THE SOUTHERLY RIGHT OF WAY LINE OF LONG FERRY ROAD; THENCE LEAVING THE LINE OF RICE AND CONTINUING ALONG SAID RIGHT OF WAY LINE THE FOLLOWING TWO (2) CALLS: (1) S72°48'16"E A DISTANCE OF 23.82 FEET TO A FOUND RIGHT OF WAY MONUMENT; (2) S73°07'57"E A DISTANCE OF 107.57 FEET TO A SET IRON ROD, SAID IRON ROD BEING ON THE LINE OF THAT CERTAIN 17.010 ACRE PARCEL OF LAND CONVEYED TO AGS SALISBURY LLC (DEED 1410-778 OF SAID PUBLIC REGISTRY); THENCE LEAVING SAID RIGHT OF WAY LINE AND CONTINUING ALONG THE LINE OF SAID 17.010 ACRE PARCEL OF LAND THE FOLLOWING FIVE (5) CALLS: (1) S16°51'12"W A DISTANCE OF 230.84 FEET TO A FOUND IRON PIPE; (2) S16°49'06"W A DISTANCE OF 654.94 FEET TO A SET IRON ROD; (3) N73°10'45"W A DISTANCE OF 132.97 FEET TO A FOUND IRON ROD; (4) N16°49'48"E A DISTANCE OF 655.33 FEET TO A FOUND IRON PIPE; (5) N16°58'13"E A DISTANCE OF 56.09 FEET TO THE POINT AND PLACE OF BEGINNING, HAVING AN AREA OF 2.699 ACRES (117,583 SQUARE FEET) OF LAND, MORE OR LESS.

TRACT 2:

Being all of parcel number 052 087 as shown on the Rowan County, NC GIS system further described as follows:

BEGINNING AT A FOUND REBAR IN AN IRON PIPE, SAID REBAR BEING THE SOUTHEAST CORNER OF THAT CERTAIN PARCEL OF LAND CONVEYED TO RONALD W. RICE AND IMELDA G. RICE (DEED BOOK 722-979 OF THE ROWAN COUNTY PUBLIC

REGISTRY), SAID REBAR ALSO BEING ON THE LINE OF THAT CERTAIN 2.699 ACRE PARCEL OF LAND CONVEYED TO AGS SALISBURY LLC (DEED BOOK 1412-562 OF SAID PUBLIC REGISTRY); THENCE CONTINUING ALONG THE LINE OF SAID 2.699 ACRE PARCEL THE FOLLOWING FIVE (5) CALLS: (1) S16°58'13"W A DISTANCE OF 56.09 FEET TO A FOUND IRON PIPE; (2) S16°49'48"W A DISTANCE OF 655.33 FEET TO A FOUND IRON ROD; (3) S73°10'45"E A DISTANCE OF 132.97 FEET TO A SET IRON ROD; (4) N16°49'06"E A DISTANCE OF 654.94 FEET TO A FOUND IRON PIPE; (5) N16°51'12"E A DISTANCE OF 230.84 FEET TO A SET IRON ROD, SAID IRON ROD BEING ON THE SOUTHERLY RIGHT OF WAY LINE OF LONG FERRY ROAD; THENCE LEAVING THE LINE OF SAID 2.699 ACRE PARCEL OF LAND AND CONTINUING ALONG SAID RIGHT OF WAY LINE THE FOLLOWING TWO (2) CALLS: (1) S73°08'21"E A DISTANCE OF 23.44 FEET TO A FOUND RIGHT OF WAY MONUMENT; (2) S71°57'21"E A DISTANCE OF 201.22 FEET TO A SET IRON ROD, SAID IRON ROD BEING THE NORTHWEST CORNER OF THAT CERTAIN 8.833 ACRE PARCEL OF LAND CONVEYED TO AGS SALISBURY LLC (DEED BOOK 1412-556 OF SAID PUBLIC REGISTRY); THENCE LEAVING SAID RIGHT OF WAY LINE AND CONTINUING ALONG THE LINE OF SAID 8.833 ACRE PARCEL OF LAND THE FOLLOWING TWO (2) CALLS: (1) S16°50'57"W A DISTANCE OF 958.67 FEET TO A FOUND IRON PIPE; (2) S16°47'51"W A DISTANCE OF 852.71 FEET TO A FOUND IRON PIPE, SAID IRON PIPE BEING ON THE NORTHERLY LINE OF THAT CERTAIN PARCEL OF LAND CONVEYED TO SARAH PRUDENCE SNIDER (DEED BOOK 1219-723 OF SAID PUBLIC REGISTRY); THENCE LEAVING THE LINE OF SAID 8.833 ACRE PARCEL OF LAND AND CONTINUING ALONG THE LINE OF SARAH PRUDENCE SNIDER N70°12'56"W A DISTANCE OF 185.87 FEET TO A FOUND IRON ROD, SAID IRON ROD BEING THE NORTHEAST CORNER OF THAT CERTAIN PARCEL OF LAND CONVEYED TO RAYMOND DAVID SNIDER JUNIOR AND JENNIFER MCCULLOW SNIDER (DEED BOOK 1219-724 OF SAID PUBLIC REGISTRY); THENCE LEAVING THE LINE OF SARAH PRUDENCE SNIDER AND CONTINUING ALONG THE LINE OF RAYMOND DAVID SNIDER JUNIOR AND JENNIFER MCCULLOW SNIDER THE FOLLOWING TWO (2) CALLS: (1) N70°31'49"W A DISTANCE OF 39.05 FEET TO A FOUND IRON PIPE; (2) N70°16'40"W A DISTANCE OF 264.63 FEET TO A FOUND IRON PIPE, SAID IRON PIPE BEING THE SOUTHEAST CORNER OF LINDA ANN PITMAN (DEED BOOK 1239-940 OF SAID PUBLIC REGISTRY); THENCE LEAVING THE LINE OF RAYMOND DAVID SNIDER JUNIOR AND JENNIFER MCCULLOW SNIDER AND CONTINUING ALONG THE LINE OF PITMAN N16°48'12"E A DISTANCE OF 1,620.46 FEET TO A FOUND IRON ROD, SAID IRON ROD BEING THE SOUTHWEST CORNER OF RONALD W. RICE AND IMELDA G. RICE (DEED BOOK 722-979 OF SAID PUBLIC REGISTRY); THENCE LEAVING THE LINE OF PITMAN S71°28'18"E ALONG THE LINE OF RICE A DISTANCE OF 132.16 FEET TO THE POINT AND PLACE OF BEGINNING, HAVING AN AREA OF 17.010 ACRES (740,966 SQUARE FEET) OF LAND, MORE OR LESS.

TRACT 3:

Being all of parcel number 052 088 as shown on the Rowan County, NC GIS system further described as follows:

BEGINNING at a stake in the center of the Long Ferry Public Road and on the East side of the center of the intersection of said road with a 16 foot road at Northwest corner of Lot No. 10 and runs thence with the edge of said 16 foot road about S. 17deg. West 1860 feet to a stake, the Northwest corner of Lot No. 17 and the Southwest corner of Lot No. 10; thence South 71

deg. East 225 ft, to a stake, corner of Lot Ne 11; thence North 17 deg. East 1870 ft. to a stake in the center of the Long Ferry Public Rd., the Northwest corner of Lot No. 11; thence with the Long Ferry Road in a northwesterly direction 225 ft. to the Beginning, containing 9.4 acres, more or less, and being Lot No. 10 as shown on the map of the property of W. E. McWhirter and C.H. Kluttz of the T. P. Johnston land made by N. A. Trexler, C. S. in January, 1922 and filed in the Register's office of Rowan County, N.C.

TRACT 4:

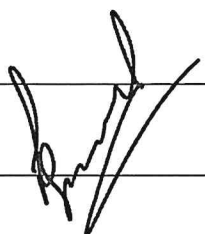
Being all of parcel number 052 089 as shown on the Rowan County, NC GIS system further described as follows:

BEGINNING at a stake in the center of the Miller Ferry Road (Long Ferry Road) the Northeast corner o Lot No. 10, Kester's corner, and runs thence with the said Miller Ferry Road (Long Ferry Road) about South 71 deg. East 112 ½ft.to a stake, the center of Lot No, 11; thence with the center of Lot No. 11 about South 17 deg. West 1868 ft. more or less, to a stake on the rear line of Lot No. 11, Snider's Line; thence with Snider's line, North 71 deg. West 112 ½ft.to a stake, corner of Lot No. 10, Kester's corner thence with the line of Lot No . 10, Kester's line about North 17 deg. East 1870 ft. to the beginning, corner on the Miller Ferry Road (Long Ferry Road) containing 4.75 acres, more or less, and being the western half of Lot No. 11, as shown on the map of the property of McWhirter and Kluttz, of the T. P. Johnston land, which map is filed in the Register's office of Rowan County. N. C.

There is excepted from the above described tracts the following described tract containing 3 1/4 acres, more or less, which was previously conveyed by Herman L. Greene and wife, Dollie E. Greene to Allen W. Carter and wife, Ellen Greene Carter, the grantees herein, by deed recorded in Deed Book 368, page 273 in office of the Register of Deeds for Rowan County, N. C.:

BEGINNING at a point in the center of the Long Ferry Road (Miller Ferry Road), P.A. Honeycutt's corner, and runs thence with the Honeycutt line, South 17 deg. West 840 ft. to a stake, corner to Honeycutt and Gamewell; thence two new lines as follows: (1) North 73 deg. West 168 feet to an iron pipe, a new corner; (2) North 17 deg. East 840 feet to a point in the center of the Long Ferry Road (Miller Ferry Road), a new corner; thence with the center of the road, South 73 deg. East 168 ft. to the Beginning, containing 3 1/4 acres, more or less.

3. **We acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or G.S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on the petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate below and attach proof.)**

Name	Address	Do you declare vested rights?	Signature	
1. Harinder Singh	12051 Retail Drive Wake Forest, NC 27587	Yes		
2.				
3.				
4.				
5.				
6.				

LEGEND

PROPERTY LINE (SURVEYED)
PROPERTY LINE (NOT SURVEYED)
TE LINE
WATER EDGE
FENCE (AS DESCRIBED)
UNDERGROUND WATER
OVERHEAD WIRE
STREETLINE
STORM PIPE
MAJOR CONTOUR
MINOR CONTOUR

STAKES
WALKWAY
LIGHT POLE
UTILITY POLE
GUY WIRE
WATER HYDRANT
WATER METER
GAS METER
COMPUTED POINT
IRON ROD FOUND (AS DESCRIBED)
IRON ROD SET
IRON PIPE FOUND
CONCRETE MONUMENT
BENCHMARK
DRAIN INLET

ABBREVIATIONS

BWF = BARBED WIRE FENCE
CDS = CAPPED REBAR SET
EBS = ELECTRIC BOX
ELEV = ELEVATION
HWF = HOOD WIRE FENCE
HWT = HYDROT
IPF = IRON PIPE FOUND
HIS = HOT TO SCALE
PCE = PERMANENT
DRA = DRAINAGE EASEMENT
PDI = PARCEL ID NUMBER
REMA = REMAIN
RCP = REINFORCED
CONC = CONCRETE PIPE

CERTIFICATE OF SURVEY

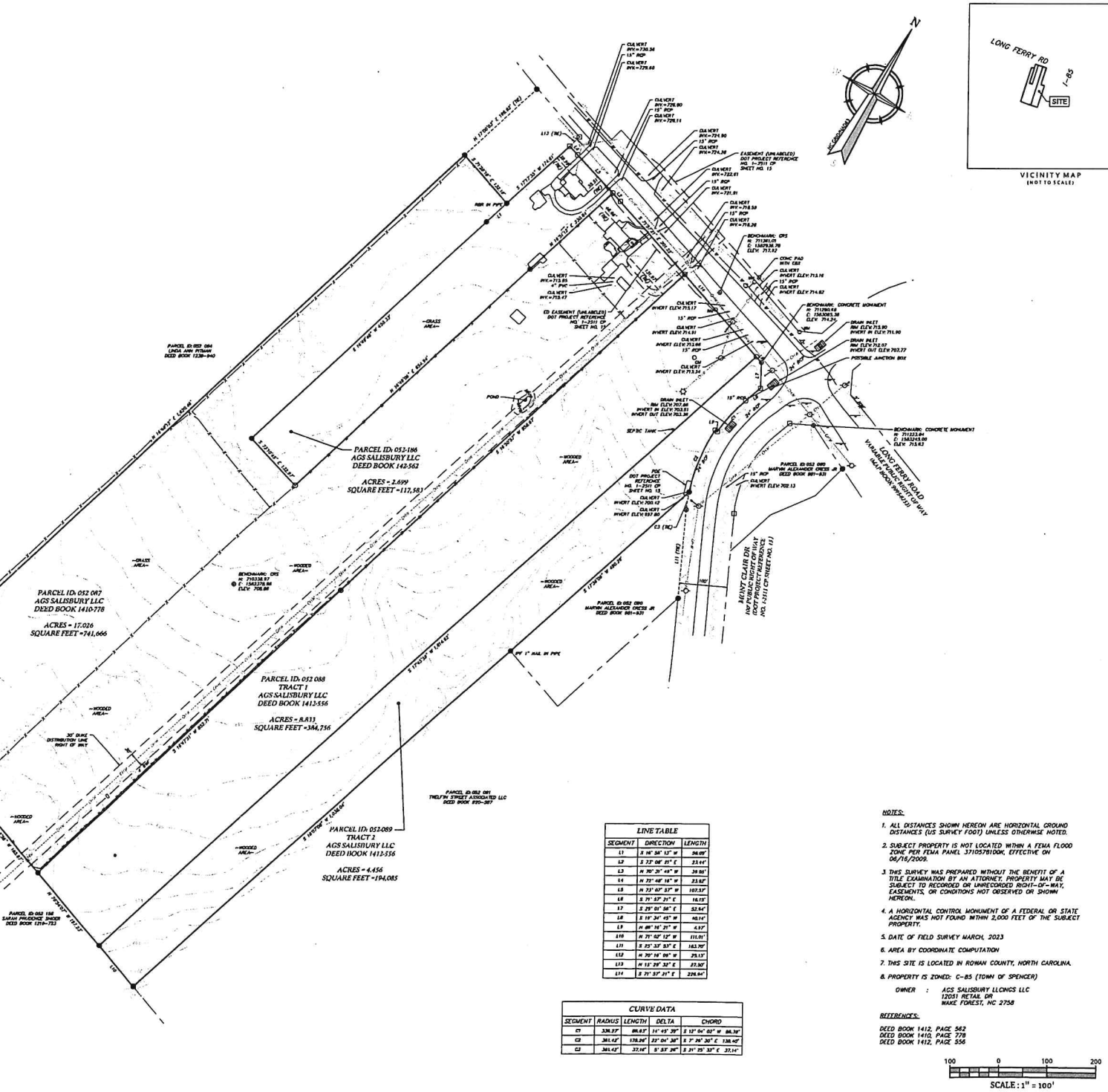
1. CLASS OF SURVEY: A
2. TYPE OF FIELD PROCEDURE: RTK
3. TYPE OF ADJUSTMENT: NETWORK ADJUSTMENT
4. DATES OF SURVEY: 03/07/2023-03/29/2023
5. TYPE AND MODEL OF RECEIVERS: TRIMBLE R12
6. HORIZONTAL DATUM: NAD83
7. VERTICAL DATUM: NAVD83
8. UNITS: US SURVEY FOOT
9. COMBINED SCALE FACTOR: 0.99997323

I, TRACY THANE BISHOP, CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL GPS SURVEY MADE UNDER MY SUPERVISION (DEED BOOK 1412, PAGE 562, DEED BOOK 1410, PAGE 778 AND DEED BOOK 1412, PAGE 556) THAT THE BOUNDARIES NOT SURVEYED ARE INDICATED FROM INFORMATION AS SHOWN, THAT THIS GPS SURVEY WAS PERFORMED TO FIRST ORDER FCC SPECIFICATIONS AND THAT I USED RTK GPS FIELD PROCEDURES AND COORDINATES WERE OBTAINED BY A NETWORK ADJUSTMENT. THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.

THIS SURVEY IS OF AN EXISTING PARCEL OR PARCELS OF LAND AND DOES NOT CREATE A NEW STREET OR CHANGE AN EXISTING STREET.

WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS 5TH DAY OF MAY, 2023.

Tracy Thane Bishop
TRACT 1 PARCELS 052-087, 052-088, 052-089
COLLIERS ENGINEERING & DESIGN, P.C.
NC FIRM NO. C-4746



LINE TABLE

SEGMENT	DIRECTION	LENGTH
11	S 14° 04' 24" W	266.00'
12	S 72° 02' 00" E	23.44'
13	N 70° 30' 18" W	39.91'
14	N 73° 48' 18" W	23.82'
15	N 73° 03' 37" W	102.57'
16	S 71° 37' 21" E	16.12'
17	S 21° 01' 20" E	52.84'
18	S 19° 34' 03" W	40.74'
19	N 08° 18' 21" W	4.57'
20	N 71° 02' 12" W	11.01'
21	S 25° 32' 00" E	163.70'
22	N 70° 18' 00" W	29.17'
23	N 13° 28' 32" E	23.20'
24	S 71° 32' 21" E	226.84'

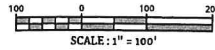
CURVE DATA

SEGMENT	RADIUS	LENGTH	DELTA	CHORD
C1	326.97'	88.67'	11° 43' 39"	3 12' 00" 00" W 88.30'
C2	361.42'	118.24'	17° 04' 30"	5 21' 20" 00" E 108.40'
C3	361.42'	37.64'	5 38' 20"	2 21' 20" 32" E 37.14'

- NOTES:
- ALL DISTANCES SHOWN HEREON ARE HORIZONTAL GROUND DISTANCES (US SURVEY FOOT) UNLESS OTHERWISE NOTED.
 - SUBJECT PROPERTY IS NOT LOCATED WITHIN A FEMA FLOOD ZONE PER FEMA PANEL 371057800K, EFFECTIVE ON 08/16/2009.
 - THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A TITLE EXAMINATION BY AN ATTORNEY. PROPERTY MAY BE SUBJECT TO RECORDING OR UNRECORDED RIGHT-OF-WAY, EASEMENTS, OR CONDITIONS NOT OBSERVED OR SHOWN HEREON.
 - A HORIZONTAL CONTROL MONUMENT OF A FEDERAL OR STATE AGENCY WAS NOT FOUND WITHIN 2,000 FEET OF THE SUBJECT PROPERTY.
 - DATE OF FIELD SURVEY: MARCH, 2023
 - AREA BY COORDINATE COMPUTATION
 - THIS SITE IS LOCATED IN ROWAN COUNTY, NORTH CAROLINA.
 - PROPERTY IS ZONED: C-85 (TOWN OF SPENCER)
 - OWNER: AGS SALISBURY LLC/NC'S LLC
12051 RETAIL DR
WAKE FOREST, NC 2758

REFERENCES:

DEED BOOK 1412, PAGE 562
DEED BOOK 1410, PAGE 778
DEED BOOK 1412, PAGE 556



Colliers Engineering & Design, P.C.
www.colliersengineering.com

Doing Business as MASER

PROTECT YOURSELF
ALL STATES REQUIRE REGISTRATION OF
FLEETOWN, ORIGINALLY, ORIGINALLY, OR ANY OTHER
PROFESSIONAL TO REGISTER THE LASTEST
SURVEY ANYWHERE IN ANY STATE

811
Know what's below.
Call before you dig.
FOR STATE-SPECIFIC DIRECT PHONE NUMBERS
VISIT: WWW.CALL811.COM

BOUNDARY AND TOPOGRAPHIC SURVEY
FOR
AGS HOTELS, INC.
OF THE LANDS OF
AGS SALISBURY LLC
DEED BOOK 1412, PAGE 562
DEED BOOK 1410, PAGE 778
DEED BOOK 1412, PAGE 556
OF THE ROWAN COUNTY
PUBLIC REGISTRY
PID(S): 052 086, 052 087,
052 088, AND 052 089

TOWN OF SALISBURY
ROWAN COUNTY
NORTH CAROLINA

CHARLOTTE
5275 PINEVIEW PLACE BOULEVARD
SUITE 100
CHARLOTTE, NC 28217
PHONE: (866) 345-3181
COLLIERS ENGINEERING & DESIGN, P.C.
COLLIERS ENGINEERING & DESIGN, P.C.

SCALE: AS SHOWN DATE: 5/5/2023 DRAWN BY: CEL CHECKED BY: TTB
PROJECT NUMBER: 1205121A DRAWN BY: CEL
SHEET TITLE: BOUNDARY AND TOPOGRAPHIC SURVEY
SHEET NUMBER: 1 of 1

NOTE: DO NOT SCALE DRAWINGS FOR CONSTRUCTION.

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:11/14/23 Regular Board Meeting

Issue under Consideration:	Resolution setting public hearing date for Innospec annexation petition
Current Status:	Property not currently in municipal limits. Town has been petitioned by property owner to have this property annexed
Points to Consider:	Certain ordinances can only be enforced, and services provided by the town if property is within our municipal limits
Financial Impact:	Increase property tax revenue as property is developed. Services are already provided to adjacent property so negligible additional costs to town.
Options:	Set public hearing date
Recommendations:	Set public hearing date
Department:	Planning



Date 10.16.23

RE: Legal Advertisement

Please place the following ad in your paper in the legal notices section on Sunday 11/19/23.
Please send billing by return email and confirmation that the ad was run after running.

Contact me with any questions.

Steve Blount
Town of Spencer
PO Box 45
Spencer, NC 28159
704-633-2231, ext 28

TEXT

The Town of Spencer Board of Aldermen will hold a legislative public hearing at or soon after 5:30 PM at their regularly scheduled meeting on December 7, 2023 in the Board Meeting Room located at 460 S Salisbury Ave., Spencer, NC 28159.

The purpose of the public hearing is to receive public comment on a proposed annexation, specifically Rowan County GIS parcel 051 017 at 655 Hackett St. more specifically defined as:

TRACT 1: BEGINNING at a stake in the Southern margin of Hackett Road (said stake being North 71 deg. 25 min. East 532 feet from Hackett's corner); thence with line of Tract No. 2, South 11 deg. 25 min. East 703.4 feet to a stone, Hackett's corner; and corner of Tract No. 2; thence with Hackett's line, South 1 deg. East 650 feet, more or less, to the corner of property of Hackett, W. G. Grubb and W. A Hoffner; thence with Hoffner's line, South 74 deg. 40 min. East 743 feet, more or less, to the corner of Tract No. 4 in W. A. Hoffner's line; thence with the line of Tract No. 4, North 16 deg. 50 min. West 1766 feet to a stake, corner of Tract No. 4 in the Southern margin of Hackett Road; thence with the Southern margin of Hackett Road, South 71 deg. 25 min. West 328 feet to the point of BEGINNING, containing 16.3 acres, more or less and being Tract No. 3 as shown upon the Division of the H.

L. Hinkle land being a part of the property as described in Deed Book 169, page 140, and also part of Deed Book 171, page 245 in the office of the Register of Deeds for Rowan County, N. C.

TRACT 2: BEGINNING at a stake in the Southern margin of Hackett Road, Hedrick's corner; and runs thence with the Southern margin of Hackett Road, South 71 degrees 25 minutes West 350.5 feet to a stake, corner of Tract No. 3; thence with the line of Tract No. 3, South 16 degrees 50 minutes East 1766 feet to a stake, corner of Tract No. 3 in the line of W.

A. Hoffner property; thence wit Hoffner's line, South 74 degrees '40 minutes East 234.2 feet to an iron pipe, Hoffner and Paul Hinkle's corner; thence with Paul Hinkle's line, North 80 degrees 10 minutes East 290 feet to a stake, Hinkle's corner; thence continuing with Hinkle's line and with line of Tract No. 5, North 14 degrees East 853.8 feet to a stake, corner of Tract No. 5 in Hedrick's line; thence two lines with Hedrick, (1) South 82 degrees 50 minutes West 403.3 feet to a stake; (2) North 23 degrees 35 minutes West 1112 feet to the point of BEGINNING, containing 22.31 acres and being Tract No. 4 in the Division of the H. L. Hinkle land and being part of the property as described in Deed Book 169, Page 140, and part of Deed Book 171, Page 245 in the office of the Register of Deeds for Rowan County, North Carolina. Also see Deed Book 516 at Page 227 in the office of the Register of Deeds of Rowan County, North Carolina.

More information is available for review on the Town's website at www.spencernc.gov or you can see a copy at Town Hall. Contact Steve Blount at 704-633-2231. Ext 28 with any questions. Public comments may also be submitted in writing or by email to the Town Clerk at akanode@spencernc.gov .



RESOLUTION 23-24
RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION OF
ANNEXATION PURSUANT TO G.S. 160A-31

WHEREAS, a petition requesting annexation of the area described herein has been received; and

WHEREAS, the Board of Aldermen has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Spencer, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at Town Hall at or about 5:30 PM on _____.

Section 2. The area proposed for annexation is described as follows:

TRACT 1: BEGINNING at a stake in the Southern margin of Hackett Road (said stake being North 71 deg. 25 min. East 532 feet from Hackett's corner); thence with line of Tract No. 2, South 11 deg. 25 min. East 703.4 feet to a stone, Hackett's corner; and corner of Tract No. 2; thence with Hackett's line, South 1 deg. East 650 feet, more or less, to the corner of property of Hackett, W. G. Grubb and W. A. Hoffner; thence with Hoffner's line, South 74 deg. 40 min. East 743 feet, more or less, to the corner of Tract No. 4 in W. A. Hoffner's line; thence with the line of Tract No. 4, North 16 deg. 50 min. West 1766 feet to a stake, corner of Tract No. 4 in the Southern margin of Hackett Road; thence with the Southern margin of Hackett Road, South 71 deg. 25 min. West 328 feet to the point of BEGINNING, containing 16.3 acres, more or less and being Tract No. 3 as shown upon the Division of the H. L. Hinkle land being a part of the property as described in Deed Book 169, page 140, and also part of Deed Book 171, page 245 in the office of the Register of Deeds for Rowan County, N. C.

TRACT 2: BEGINNING at a stake in the Southern margin of Hackett Road, Hedrick's corner; and runs thence with the Southern margin of Hackett Road, South 71 degrees 25 minutes West 350.5 feet to a stake, corner of Tract No. 3; thence with the line of Tract No. 3, South 16 degrees 50 minutes East 1766 feet to a stake, corner of Tract No. 3 in the line of W. A. Hoffner property; thence with Hoffner's line, South 74 degrees 40 minutes East 234.2 feet to an iron pipe, Hoffner and Paul Hinkle's corner; thence with Paul Hinkle's line, North 80 degrees 10 minutes East 290 feet to a stake, Hinkle's corner; thence continuing with Hinkle's line and with line of Tract No. 5,

North 14 degrees East 853.8 feet to a stake, corner of Tract No. 5 in Hedrick's line; thence two lines with Hedrick, (1) South 82 degrees 50 minutes West 403.3 feet to a stake; (2) North 23 degrees 35 minutes West 1112 feet to the point of BEGINNING, containing 22.31 acres and being Tract No. 4 in the Division of the H. L. Hinkle land and being part of the property as described in Deed Book 169, Page 140, and part of Deed Book 171, Page 245 in the office of the Register of Deeds for Rowan County, North Carolina. Also see Deed Book 516 at Page 227 in the office of the Register of Deeds of Rowan County, North Carolina.

Section 3. Notice of the public hearing shall be published in The Salisbury Post, a newspaper having general circulation in the Town of Spencer of at least ten (10) days prior to the date of the public hearing.

Johnathan Williams, Mayor

ATTEST:

Anna Kanode, Clerk

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:11/14/23 Regular Board Meeting

Issue under Consideration:	Resolution setting public hearing date for Truckstop annexation petition
Current Status:	Property not currently in municipal limits. Town has been petitioned by property owner to have this property annexed
Points to Consider:	Certain ordinances can only be enforced, and services provided by the town if property is within our municipal limits
Financial Impact:	Increase property tax revenue as property is developed. Some additional cost of services is expected due to higher call volume for police department
Options:	Set public hearing date
Recommendations:	Set public hearing date
Department:	Planning



Date 10.16.23

RE: Legal Advertisement

Please place the following ad in your paper in the legal notices section on Sunday 11/19/23.
Please send billing by return email and confirmation that the ad was run after running.

Contact me with any questions.

Steve Blount
Town of Spencer
PO Box 45
Spencer, NC 28159
704-633-2231, ext 28

TEXT

The Town of Spencer Board of Aldermen will hold a legislative public hearing at or soon after 5:30 PM at their regularly scheduled meeting on December 7, 2023 in the Board Meeting Room located at 460 S Salisbury Ave., Spencer, NC 28159.

The purpose of the public hearing is to receive public comment on a proposed annexation, specifically Rowan County GIS parcels 052 086, 052 087, 052 088, & 052 089 on Longs Ferry Rd. more specifically defined as:

TRACT 1:

Being all of parcel number 052 086 as shown on the Rowan County, NC GIS system further described as follows:

BEGINNING AT A FOUND REBAR IN AN IRON PIPE, SAID REBAR BEING THE SOUTHEAST CORNER OF RONALD W. RICE AND IMELDA G. RICE (DEED BOOK 722-979 OF THE ROWAN COUNTY PUBLIC REGISTRY); THENCE ALONG THE LINE OF RICE N17°17'35"E A DISTANCE OF 174.61 FEET TO A FOUND RIGHT OF WAY MONUMENT, SAID MONUMENT BEING ON THE SOUTHERLY RIGHT OF WAY LINE OF LONG FERRY ROAD; THENCE LEAVING THE LINE OF RICE AND CONTINUING ALONG SAID RIGHT OF WAY LINE THE FOLLOWING TWO (2) CALLS: (1) S72°48'16"E A DISTANCE OF 23.82 FEET TO A FOUND RIGHT OF WAY MONUMENT; (2) S73°07'57"E A DISTANCE OF 107.57 FEET TO A SET IRON ROD, SAID IRON ROD BEING ON THE LINE OF THAT CERTAIN 17.010 ACRE PARCEL OF LAND CONVEYED TO AGS SALISBURY LLC (DEED 1410-778 OF SAID PUBLIC REGISTRY); THENCE LEAVING SAID RIGHT OF WAY LINE AND CONTINUING ALONG THE LINE OF SAID 17.010 ACRE PARCEL OF LAND THE

FOLLOWING FIVE (5) CALLS: (1) S16°51'12"W A DISTANCE OF 230.84 FEET TO A FOUND IRON PIPE; (2) S16°49'06"W A DISTANCE OF 654.94 FEET TO A SET IRON ROD; (3) N73°10'45"W A DISTANCE OF 132.97 FEET TO A FOUND IRON ROD; (4) N16°49'48"E A DISTANCE OF 655.33 FEET TO A FOUND IRON PIPE; (5) N16°58'13"E A DISTANCE OF 56.09 FEET TO THE POINT AND PLACE OF BEGINNING, HAVING AN AREA OF 2.699 ACRES (117,583 SQUARE FEET) OF LAND, MORE OR LESS.

TRACT 2:

Being all of parcel number 052 087 as shown on the Rowan County, NC GIS system further described as follows:

BEGINNING AT A FOUND REBAR IN AN IRON PIPE, SAID REBAR BEING THE SOUTHEAST CORNER OF THAT CERTAIN PARCEL OF LAND CONVEYED TO RONALD W. RICE AND IMELDA G. RICE (DEED BOOK 722-979 OF THE ROWAN COUNTY PUBLIC REGISTRY), SAID REBAR ALSO BEING ON THE LINE OF THAT CERTAIN 2.699 ACRE PARCEL OF LAND CONVEYED TO AGS SALISBURY LLC (DEED BOOK 1412-562 OF SAID PUBLIC REGISTRY); THENCE CONTINUING ALONG THE LINE OF SAID 2.699 ACRE PARCEL THE FOLLOWING FIVE (5) CALLS: (1) S16°58'13"W A DISTANCE OF 56.09 FEET TO A FOUND IRON PIPE; (2) S16°49'48"W A DISTANCE OF 655.33 FEET TO A FOUND IRON ROD; (3) S73°10'45"E A DISTANCE OF 132.97 FEET TO A SET IRON ROD; (4) N16°49'06"E A DISTANCE OF 654.94 FEET TO A FOUND IRON PIPE; (5) N16°51'12"E A DISTANCE OF 230.84 FEET TO A SET IRON ROD, SAID IRON ROD BEING ON THE SOUTHERLY RIGHT OF WAY LINE OF LONG FERRY ROAD; THENCE LEAVING THE LINE OF SAID 2.699 ACRE PARCEL OF LAND AND CONTINUING ALONG SAID RIGHT OF WAY LINE THE FOLLOWING TWO (2) CALLS: (1) S73°08'21"E A DISTANCE OF

23.44 FEET TO A FOUND RIGHT OF WAY MONUMENT; (2) S71°57'21"E A DISTANCE OF 201.22 FEET TO A SET IRON ROD, SAID IRON ROD BEING THE NORTHWEST CORNER OF THAT CERTAIN 8.833 ACRE PARCEL OF LAND CONVEYED TO AGS SALISBURY LLC (DEED BOOK 1412-556 OF SAID PUBLIC REGISTRY); THENCE LEAVING SAID RIGHT OF WAY LINE AND CONTINUING ALONG THE LINE OF SAID 8.833 ACRE PARCEL OF LAND THE FOLLOWING TWO (2) CALLS:

(1) S16°50'57"W A DISTANCE OF 958.67 FEET TO A FOUND IRON PIPE; (2) S16°47'51"W A DISTANCE OF 852.71 FEET TO A FOUND IRON PIPE, SAID IRON PIPE BEING ON THE NORTHERLY LINE OF THAT CERTAIN PARCEL OF LAND CONVEYED TO SARAH PRUDENCE SNIDER (DEED BOOK 1219-723 OF SAID PUBLIC REGISTRY); THENCE LEAVING THE LINE OF SAID 8.833 ACRE PARCEL OF LAND AND CONTINUING ALONG THE LINE OF SARAH PRUDENCE SNIDER N70°12'56"W A DISTANCE OF 185.87 FEET TO A FOUND IRON ROD, SAID IRON ROD BEING THE NORTHEAST CORNER OF THAT CERTAIN PARCEL OF LAND CONVEYED TO RAYMOND DAVID SNIDER JUNIOR AND JENNIFER MCCULLOW SNIDER (DEED BOOK 1219-724 OF SAID PUBLIC REGISTRY); THENCE LEAVING THE LINE OF SARAH PRUDENCE SNIDER AND CONTINUING ALONG THE LINE OF RAYMOND DAVID SNIDER JUNIOR AND JENNIFER MCCULLOW SNIDER THE FOLLOWING TWO (2) CALLS: (1) N70°31'49"W A DISTANCE OF 39.05 FEET TO A FOUND IRON PIPE;

(2) N70°16'40"W A DISTANCE OF 264.63 FEET TO A FOUND IRON PIPE, SAID IRON PIPE BEING THE SOUTHEAST CORNER OF LINDA ANN PITMAN (DEED BOOK 1239-940 OF SAID PUBLIC REGISTRY); THENCE LEAVING THE LINE OF RAYMOND DAVID SNIDER JUNIOR AND JENNIFER MCCULLOW SNIDER AND CONTINUING ALONG THE LINE OF PITMAN N16°48'12"E A DISTANCE OF 1,620.46 FEET TO A FOUND IRON ROD, SAID IRON ROD BEING THE SOUTHWEST CORNER OF RONALD W. RICE AND IMELDA G.

RICE (DEED BOOK 722-979 OF SAID PUBLIC REGISTRY); THENCE LEAVING THE LINE OF PITMAN S71°28'18"E ALONG THE LINE OF RICE A DISTANCE OF 132.16 FEET TO THE POINT AND PLACE OF BEGINNING, HAVING AN AREA OF 17.010 ACRES (740,966 SQUARE FEET) OF LAND, MORE OR LESS.

TRACT 3:

Being all of parcel number 052 088 as shown on the Rowan County, NC GIS system further described as follows:

BEGINNING at a stake in the center of the Long Ferry Public Road and on the East side of the center of the intersection of said road with a 16 foot road at Northwest corner of Lot No. 10 and runs thence with the edge of said 16 foot road about S. 17deg. West 1860 feet to a stake, the Northwest corner of Lot No. 17 and the Southwest corner of Lot No. 10; thence South 71 deg. East 225 ft. to a stake, corner of Lot No. 11; thence North 17 deg. East 1870 ft. to a stake in the center of the Long Ferry Public Rd., the Northwest corner of Lot No. 11; thence with the Long Ferry Road in a northwesterly direction 225 ft. to the Beginning, containing 9.4 acres, more or less, and being Lot No. 10 as shown on the map of the property of W. E. McWhirter and C.H. Kluttz of the T. P. Johnston land made by N. A. Trexler, C. S. in January, 1922 and filed in the Register's office of Rowan County, N.C.

TRACT 4:

Being all of parcel number 052 089 as shown on the Rowan County, NC GIS system further described as follows:

BEGINNING at a stake in the center of the Miller Ferry Road (Long Ferry Road) the Northeast corner of Lot No. 10, Kester's corner, and runs thence with the said Miller Ferry Road (Long Ferry Road) about South 71 deg. East 112 ½ ft. to a stake, the center of Lot No. 11; thence with the center of Lot No. 11 about South 17 deg. West 1868 ft. more or less, to a stake on the rear line of Lot No. 11, Snider's Line; thence with Snider's line, North 71 deg. West 112 ½ ft. to a stake, corner of Lot No. 10, Kester's corner thence with the line of Lot No. 10, Kester's line about North 17 deg. East 1870 ft. to the beginning, corner on the Miller Ferry Road (Long Ferry Road) containing 4.75 acres, more or less, and being the western half of Lot No. 11, as shown on the map of the property of McWhirter and Kluttz, of the T. P. Johnston land, which map is filed in the Register's office of Rowan County. N. C.

There is excepted from the above described tracts the following described tract containing 3 ¼ acres, more or less, which was previously conveyed by Herman L. Greene and wife, Dollie E. Greene to Allen W. Carter and wife, Ellen Greene Carter, the grantees herein, by deed recorded in Deed Book 368, page 273 in office of the Register of Deeds for Rowan County, N. C.:

BEGINNING at a point in the center of the Long Ferry Road (Miller Ferry Road), P.A. Honeycutt's corner, and runs thence with the Honeycutt line, South 17 deg. West 840 ft. to a

stake, corner to Honeycutt and Gamewell; thence two new lines as follows: (1) North 73 deg. West 168 feet to an iron pipe, a new corner; (2) North 17 deg. East 840 feet to a point in the center of the Long Ferry Road (Miller Ferry Road), a new corner; thence with the center of the road, South 73 deg. East 168 ft. to the Beginning, containing 3 1/4 acres, more or less.

More information is available for review on the Town's website at www.spencernc.gov or you can see a copy at Town Hall. Contact Steve Blount at 704-633-2231. Ext 28 with any questions. Public comments may also be submitted in writing or by email to the Town Clerk at akanode@spencernc.gov.



**TOWN OF SPENCER, NC
RESOLUTION 23-25**

**RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION OF ANNEXATION
PURSUANT TO G.S. 160A-31**

WHEREAS, a petition requesting annexation of the area described herein has been received; and

WHEREAS, the Board of Aldermen has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Spencer, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at Town Hall at or about 5:30 PM on _____.

Section 2. The area proposed for annexation is described as follows:

TRACT 1:

Being all of parcel number 052 086 as shown on the Rowan County, NC GIS system further described as follows:

BEGINNING AT A FOUND REBAR IN AN IRON PIPE, SAID REBAR BEING THE SOUTHEAST CORNER OF RONALD W. RICE AND IMELDA G. RICE (DEED BOOK 722-979 OF THE ROWAN COUNTY PUBLIC REGISTRY); THENCE ALONG THE LINE OF RICE N17°17'35"E A DISTANCE OF 174.61 FEET TO A FOUND RIGHT OF WAY MONUMENT, SAID MONUMENT BEING ON THE SOUTHERLY RIGHT OF WAY LINE OF LONG FERRY ROAD; THENCE LEAVING THE LINE OF RICE AND CONTINUING ALONG SAID RIGHT OF WAY LINE THE FOLLOWING TWO (2) CALLS: (1) S72°48'16"E A DISTANCE OF 23.82 FEET TO A FOUND RIGHT OF WAY MONUMENT; (2) S73°07'57"E A DISTANCE OF 107.57 FEET TO A SET IRON ROD, SAID IRON ROD BEING ON THE LINE OF THAT CERTAIN 17.010 ACRE PARCEL OF LAND CONVEYED TO AGS SALISBURY LLC (DEED 1410-778 OF SAID PUBLIC REGISTRY); THENCE LEAVING SAID RIGHT OF WAY LINE AND CONTINUING ALONG THE LINE OF SAID 17.010 ACRE PARCEL OF LAND THE FOLLOWING FIVE (5) CALLS: (1) S16°51'12"W A DISTANCE OF 230.84 FEET TO A FOUND IRON PIPE; (2) S16°49'06"W A DISTANCE OF 654.94 FEET TO A SET IRON ROD; (3) N73°10'45"W A DISTANCE OF 132.97 FEET TO A FOUND IRON ROD; (4) N16°49'48"E A DISTANCE OF 655.33 FEET TO A FOUND IRON PIPE; (5) N16°58'13"E A DISTANCE OF 56.09 FEET TO THE POINT AND PLACE OF BEGINNING, HAVING AN AREA OF 2.699 ACRES (117,583 SQUARE FEET) OF LAND, MORE OR LESS.

TRACT 2:

Being all of parcel number 052 087 as shown on the Rowan County, NC GIS system further described as follows:

BEGINNING AT A FOUND REBAR IN AN IRON PIPE, SAID REBAR BEING THE SOUTHEAST CORNER OF THAT CERTAIN PARCEL OF LAND CONVEYED TO RONALD W. RICE AND IMELDA G. RICE (DEED BOOK 722-979 OF THE ROWAN COUNTY PUBLIC REGISTRY), SAID REBAR ALSO BEING ON THE LINE OF THAT CERTAIN 2.699 ACRE PARCEL OF LAND CONVEYED TO AGS SALISBURY LLC (DEED BOOK 1412-562 OF SAID PUBLIC REGISTRY); THENCE CONTINUING ALONG THE LINE OF SAID 2.699 ACRE PARCEL THE FOLLOWING FIVE (5) CALLS: (1) S16°58'13"W A DISTANCE OF 56.09 FEET TO A FOUND IRON PIPE; (2) S16°49'48"W A DISTANCE OF 655.33 FEET TO A FOUND IRON ROD; (3) S73°10'45"E A DISTANCE OF 132.97 FEET TO A SET IRON ROD; (4) N16°49'06"E A DISTANCE OF 654.94 FEET TO A FOUND IRON PIPE; (5) N16°51'12"E A DISTANCE OF 230.84 FEET TO A SET IRON ROD, SAID IRON ROD BEING ON THE SOUTHERLY RIGHT OF WAY LINE OF LONG FERRY ROAD; THENCE LEAVING THE LINE OF SAID 2.699 ACRE PARCEL OF LAND AND CONTINUING ALONG SAID RIGHT OF WAY LINE THE FOLLOWING TWO (2) CALLS: (1) S73°08'21"E A DISTANCE OF 23.44 FEET TO A FOUND RIGHT OF WAY MONUMENT; (2) S71°57'21"E A DISTANCE OF 201.22 FEET TO A SET IRON ROD, SAID IRON ROD BEING THE NORTHWEST CORNER OF THAT CERTAIN 8.833 ACRE PARCEL OF LAND CONVEYED TO AGS SALISBURY LLC (DEED BOOK 1412-556 OF SAID PUBLIC REGISTRY); THENCE LEAVING SAID RIGHT OF WAY LINE AND CONTINUING ALONG THE LINE OF SAID 8.833 ACRE PARCEL OF LAND THE FOLLOWING TWO (2) CALLS: (1) S16°50'57"W A DISTANCE OF 958.67 FEET TO A FOUND IRON PIPE; (2) S16°47'51"W A DISTANCE OF 852.71 FEET TO A FOUND IRON PIPE, SAID IRON PIPE BEING ON THE NORTHERLY LINE OF THAT CERTAIN PARCEL OF LAND CONVEYED TO SARAH PRUDENCE SNIDER (DEED BOOK 1219-723 OF SAID PUBLIC REGISTRY); THENCE LEAVING THE LINE OF SAID 8.833 ACRE PARCEL OF LAND AND CONTINUING ALONG THE LINE OF SARAH PRUDENCE SNIDER N70°12'56"W A DISTANCE OF 185.87 FEET TO A FOUND IRON ROD, SAID IRON ROD BEING THE NORTHEAST CORNER OF THAT CERTAIN PARCEL OF LAND CONVEYED TO RAYMOND DAVID SNIDER JUNIOR AND JENNIFER MCCULLOW SNIDER (DEED BOOK 1219-724 OF SAID PUBLIC REGISTRY); THENCE LEAVING THE LINE OF SARAH PRUDENCE SNIDER AND CONTINUING ALONG THE LINE OF RAYMOND DAVID SNIDER JUNIOR AND JENNIFER MCCULLOW SNIDER THE FOLLOWING TWO (2) CALLS: (1) N70°31'49"W A DISTANCE OF 39.05 FEET TO A FOUND IRON PIPE; (2) N70°16'40"W A DISTANCE OF 264.63 FEET TO A FOUND IRON PIPE, SAID IRON PIPE BEING THE SOUTHEAST CORNER OF LINDA ANN PITMAN (DEED BOOK 1239-940 OF SAID PUBLIC REGISTRY); THENCE LEAVING THE LINE OF RAYMOND DAVID SNIDER JUNIOR AND JENNIFER MCCULLOW SNIDER AND CONTINUING ALONG THE LINE OF PITMAN N16°48'12"E A DISTANCE OF 1,620.46 FEET TO A FOUND IRON ROD, SAID IRON ROD BEING THE SOUTHWEST CORNER OF RONALD W. RICE AND IMELDA G. RICE (DEED BOOK 722-979 OF SAID PUBLIC REGISTRY); THENCE LEAVING THE LINE OF PITMAN S71°28'18"E ALONG THE LINE OF RICE A DISTANCE OF 132.16 FEET TO THE POINT AND PLACE OF BEGINNING, HAVING AN AREA OF 17.010 ACRES (740,966 SQUARE FEET) OF LAND, MORE OR LESS.

TRACT 3:

Being all of parcel number 052 088 as shown on the Rowan County, NC GIS system further described as follows:

BEGINNING at a stake in the center of the Long Ferry Public Road and on the East side of the center of the intersection of said road with a 16 foot road at Northwest corner of Lot No. 10 and runs thence with the edge of said 16 foot road about S. 17deg. West 1860 feet to a stake, the Northwest corner of Lot No. 17 and the Southwest corner of Lot No. 10; thence South 71 deg. East 225 ft. to a stake, corner of Lot Ne 11; thence North 17 deg. East 1870 ft. to a stake in the center of the Long Ferry Public Rd., the Northwest corner of Lot No. 11; thence with the Long Ferry Road in a northwesterly direction 225 ft. to the Beginning, containing 9.4 acres, more or less, and being Lot No. 10 as shown on the map of the property of W. E. McWhirter and C.H. Kluttz of the T. P. Johnston land made by N. A. Trexler, C. S. in January, 1922 and filed in the Register's office of Rowan County, N.C.

TRACT 4:

Being all of parcel number 052 089 as shown on the Rowan County, NC GIS system further described as follows:

BEGINNING at a stake in the center of the Miller Ferry Road (Long Ferry Road) the Northeast corner of Lot No. 10, Kester's corner, and runs thence with the said Miller Ferry Road (Long Ferry Road) about South 71 deg. East 112 ½ft. to a stake, the center of Lot No. 11; thence with the center of Lot No. 11 about South 17 deg. West 1868 ft. more

or less, to a stake on the rear line of Lot No. 11, Snider's Line; thence with Snider's line, North 71 deg. West 112 ½ft. to a stake, corner of Lot No. 10, Kester's corner thence with the line of Lot No. 10, Kester's line about North 17 deg. East 1870 ft. to the beginning, corner on the Miller Ferry Road (Long Ferry Road) containing 4.75 acres, more or less, and being the western half of Lot No. 11, as shown on the map of the property of McWhirter and Kluttz, of the T. P. Johnston land, which map is filed in the Register's office of Rowan County, N. C.

There is excepted from the above described tracts the following described tract containing 3 1/4 acres, more or less, which was previously conveyed by Herman L. Greene and wife, Dollie E. Greene to Allen W. Carter and wife, Ellen Greene Carter, the grantees herein, by deed recorded in Deed Book 368, page 273 in office of the Register of Deeds for Rowan County, N. C.:

BEGINNING at a point in the center of the Long Ferry Road (Miller Ferry Road), P.A. Honeycutt's corner, and runs thence with the Honeycutt line, South 17 deg. West 840 ft. to a stake, corner to Honeycutt and Gamewell; thence two new lines as follows: (1) North 73 deg. West 168 feet to an iron pipe, a new corner; (2) North 17 deg. East 840 feet to a point in the center of the Long Ferry Road (Miller Ferry Road), a new corner; thence with the center of the road, South 73 deg. East 168 ft. to the Beginning, containing 3 1/4 acres, more or less.

Section 3. Notice of the public hearing shall be published in The Salisbury Post, a newspaper having general circulation in the Town of Spencer of at least ten (10) days prior to the date of the public hearing.

Johnathan Williams, Mayor

ATTEST:

Anna Kanode, Town Clerk



704-633-2231
townofspencer.com

Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

AGENDA ITEM

Board Meeting Date:11/14/23 Regular Meeting

Issue under Consideration:	Consider annexing four parcels in Stanback Forest
Current Status:	Property not currently in municipal limits but part of our Stanback Forest
Points to Consider:	Certain ordinances can only be enforced by the town if property is within our municipal limits
Financial Impact:	\$0
Options:	Consider adopting Resolution of Intent to Annex
Recommendations:	Adopt Resolution of Intent to Annex and set public hearing date of 12/7/23
Department:	Planning



Date 10.16.23

RE: Legal Advertisement

Please place the following ad in your paper in the legal notices section on Sunday 11/19/23.
Please send billing by return email and confirmation that the ad was run after running.

Contact me with any questions.

Steve Blount
Town of Spencer
PO Box 45
Spencer, NC 28159
704-633-2231, ext 28

TEXT

The Town of Spencer Board of Aldermen will hold a legislative public hearing at or soon after 5:30 PM at their regularly scheduled meeting on December 7, 2023 in the Board Meeting Room located at 460 S Salisbury Ave., Spencer, NC 28159.

The purpose of the public hearing is to receive public comment on a proposed annexation, specifically annexing parts of all of parcels 043 0060000002, 043 005, 043 030, 033 426, and 033 094 located in the Stanback Educational Forest, bordered by Grants Creek, the 8th St Ballpark and the existing park. More information is available for review on the Town's website at www.spencernc.gov or you can see a copy at Town Hall.

Contact Steve Blount at 704-633-2231. Ext 28 with any questions. Public comments may also be submitted in writing or by email to the Town Clerk at akanode@spencernc.gov .



**TOWN OF SPENCER, NORTH CAROLINA
RESOLUTION 23-26**

**RESOLUTION STATING THE INTENT OF THE TOWN OF SPENCER, NC
TO ANNEX PROPERTY OWNED BY THE TOWN WHICH IS CONTIGUOUS TO THE
EXISTING MUNICIPAL BOUNDARIES**

BE IT RESOLVED by the Board of Aldermen of the Town of Spencer that:

Section 1. It is the intent of the Board of Aldermen pursuant to G.S. 160A-3 l, to annex the property described in Section 2, which is owned by the Town of Spencer;

Section 2. The legal description of the property is as follows:

All (or parts not already within the municipal boundaries of Spencer) of Parcels 043 0060000002, 043 005, 043 030, 033 426, and 033 094 being further defined as:

Tract 1:

Parcel Identification Nos. 043 005 & 043 0060000002

Being a 31.883-acre tract, more or less, identified on the plat recorded in map Book 995, page 10421, Rowan County Registry.

Tract 2:

Parcel Identification Nos. 043 094

Being a 3.407-acre tract, more or less, identified as the "Residual Tract" on the plat for Grants Crossing Subdivision, recorded in map Book 9995, page 3596, Rowan County Registry.

Tract 3:

Parcel Identification Nos. 033 426

Being all or parts of Lots 18 and 19, as shown upon the plat for Grants Crossing Subdivision, recorded in map Book 9995, page 3596, Rowan County Registry.

Tract 4:

Parcel Identification Nos. 043 030

Being all of a 8.08 acre tract recorded in map Reference Book 9995, Page 4453, Rowan County Registry. This parcel being further described by the following:

BEGINNING at an existing iron in an old creek channel and at the corner of Lot 15 John

S. Henderson Estate as recorded in Book of Maps, page 1767; thence North 35 deg. 40 min. 29 sec. East 14.85 feet to a point; thence North 0 deg. 35 min. 31 sec. West 228.84 feet to a point in the centerline of Grants Creek; thence with the centerline of Grants Creek the following five lines: (1) North 25 deg. 02 min. 18 sec. East 240.93 feet to a point; (2) North 18 deg. 14 min. 23 sec. East 186.08 feet to a point; (3) North 21 deg. 05 min. 29 sec. East 200.00 feet to a point; (4) North 21 deg. 18 min. 43 East 205.59 feet

to a point; and (5) North 23 deg. 59 min. 04 sec. East 52.21 feet to a point; thence South 86 deg. 25 min. 27 sec. East 50.00 feet passing over a new iron and continuing 139.78 feet; thence South 0 deg. 21 min. 35 sec. East 240.30 feet to a new iron; thence South 3 deg. 20 min. 49 sec. West 200.74 feet to a new iron; thence South 15 deg. 37 min. 28 sec.

West 193.07 feet to a new iron; thence South 4 deg. 50 min. 03 sec. West 130.53 feet to a new iron ; then South 34 deg. 53 min. 35 sec. West 189.89 feet to a new iron; thence South 42 deg. 12 min. 39 sec. West 84.47 feet to a new iron; thence South 33 deg. 03 min. 53 sec. West 142.97 feet to a new iron; thence South 47 deg. 16 min. 33 sec. West 53.33 feet to a new iron thence South 64 deg. 14 min. 39 sec. West 186.61 feet to the point of beginning, said tract being a 8.068 acres tract shown as "within new easement" on a certain plat recorded in Book of Maps, page 4453, Rowan County, North Carolina Public Registry, entitled "Property survey for: The Landtrust of Central North Carolina" by Richard L. Shulenburger, PLS, dated 03-15-2002.

Section 3. The property described in Section 2 is contiguous to the current municipal boundaries.

Section 4. A public hearing on the question of annexation of the property will be held at Spencer Town Hall, 460 S Salisbury Ave, Spencer, NC at 5:30 PM on December 7, 2023.

Section 5. Notice of the public hearing shall be published once in the Salisbury Post, a newspaper having general circulation in the Town of Spencer, at least ten (10) days prior to the date of the public hearing.

Adopted this 14th day of November, 2023.

Jonathan Williams, Mayor

Attest:

Anna Kanode, Town Clerk

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 11/14/2023

Issue under Consideration:	Insurance Payment Budget Ordinance Amendment
Current Status:	The Town has received \$3,809.68 insurance payment from vehicle insurance carrier for a police vehicle that was wrecked.
Points to Consider:	The Town needs to appropriate these funds to the police expenditure line for vehicle repair expenses.
Financial Impact:	The cost of the repairs is covered by the insurance reimbursement.
Options:	Accept or decline by vote of the Board of Aldermen
Recommendations:	Motion to approve Insurance Payment Budget Ordinance Amendment 23-14.006.
Department:	Police

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
GENERAL FUND FY 23-24 BUDGET
ORDINANCE 23- 14.006
NOVEMBER 14, 2023

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Section 1. To amend the FY 23-24 expense appropriations as follows: Appropriate funds from an insurance payment received for wrecked Police vehicle to fund other Police vehicle maintenance.

Section 2. The following line items are amended as follows:

Revenues

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-3838-000	Insurance Reimbursement	\$0.00	\$3,810	\$3,810

Expenses/Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-4310-353	Maintenance-Vehicles	\$6,500	\$10,310.00	\$3,810

Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 14th, day of November, 2023.

Anna Kanode, Town Clerk

Jonathan Williams, Mayor

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

AGENDA ITEM

Board Meeting Date: 11/14/2023

Issue under Consideration:	An Ordinance Amending the Annual Budget Ordinance for donations to support the 8 th Street Ballpark
Current Status:	The Town has a balance of \$1,600 in donations from prior years to assist with the 8 th Street Ballpark expenditures.
Points to Consider:	The Town needs to appropriate the funds from Fund Balance to Parks Maintenance for the remaining 8 th Street ballpark expenditures.
Financial Impact:	Donations were received in prior years and held in donations account. The remaining \$1,600 is the balance between donations and prior expenditures.
Options:	Accept or decline by vote of the Board of Aldermen
Recommendations:	Motion to approve 8 th Street Ballpark appropriation of donations for final expenditures.
Department:	Recreation

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
FY 23-24 ANNUAL BUDGET
ORDINANCE 23-14.007
September 12, 2023

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Section 1. The Town has a remaining balance of \$1,600 in donations from prior years for the expenditures of the 8th Street Ballpark.

Section 2. To amend the FY 23-24 expense appropriations as follows to appropriate the appropriate revenues and expenditures for these donations:

<u>Revenues</u>				
Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-3991-000	Appropriated Fund Balance	\$635,887	\$637,487	\$1,600
<u>Expenditures</u>				
Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-6120-357	Maintenance Parks & Trails	\$12,439	\$14,039.	\$1,600

Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 14th day of November, 2023.

Anna Kanode, Town Clerk

Jonathan Williams, Mayor

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date:
Regular Meeting 11/14/2023

Issue under Consideration:	Board to consider adopting an ordinance approving temporary road closures on Wednesday, November 22, to ensure public safety during the "Tis the Season Spectacular" holiday parade.
Current Status:	N/A
Points to Consider:	To ensure the safety of participants, Town staff are recommending temporary closures of the following NCDOT street segments (see map attached): ▪ US 29 HWY from 11th St. to Jefferson St. ▪ Jefferson St. from US 29 HWY to N. Whitehead Ave. ▪ N. Whitehead Ave. from Forestdale Dr. to 2nd St. ▪ Oakwood Dr. from N. Whitehead Ave. to Pinecroft Ln. US 29 HWY to be closed from 1:00 PM to 4:00 PM. Jefferson Street, N. Whitehead Avenue, and Oakwood Drive to be closed from 11:00 AM to 2:00 PM. This ordinance is evidence that the Town accepts full responsibility for safety, traffic flow, traffic control, appropriate signage, and ensuring that all debris, litter, decorations, and other items associated with the event are removed following the event.
Financial Impact:	N/A
Options:	N/A
Recommendations:	Approval of Ordinance 23-21.
Department:	PLANNING & DEVELOPMENT SERVICES

TOWN OF SPENCER, NORTH CAROLINA

AN ORDINANCE APPROVING TEMPORARY ROAD CLOSURES ON US HWY 29, JEFFERSON STREET, N. WHITEHEAD AVENUE, AND OAKWOOD DRIVE, FOR THE PURPOSE OF FACILITATING A HOLIDAY PARADE PROCESSION

ORDINANCE 23-21

WHEREAS, N.C.G.S. §29-169 authorizes local authorities to provide by ordinance for the regulation of the use of highways for processions or assemblages; and

WHEREAS, the Town of Spencer is co-sponsoring a holiday parade procession on Wednesday, November 22, 2023, which will involve a parade procession along the US HWY 29 corridor from Jefferson Street to 11th Street; and

WHEREAS, to ensure public safety, the Town has deemed it necessary to temporarily close US HWY 29 from Jefferson Street to 11th Street on the date of the event, the closure beginning at 1:00 P.M. and ending at approximately 4:00 P.M., or until the highway is cleared of all procession participants; and

WHEREAS, to ensure public safety, the Town has also deemed it necessary to temporarily close or otherwise restrict regular traffic on the following NCDOT State-Maintained Roads from 11:00 A.M. to 2:00 P.M., or until the roads are cleared of all procession participants: Jefferson Street from US HWY 29 to N. Whitehead Avenue; N. Whitehead Avenue from Forestdale Drive to 2nd Street; and Oakwood Drive from N. Whitehead Avenue to Pinecroft Lane; and

WHEREAS, pursuant to the NCDOT Special Event Guidelines, the Town has consulted with the Highway Division 9 – Division Traffic Engineer to verify that the proposed special event will not impact, or be impacted by, planned maintenance or other activities.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1. Pursuant to N.C.G.S. §29-169, the Town of Spencer hereby approves the use of US HWY 29 within the Town's jurisdiction for the holiday parade procession as specified in this ordinance. This ordinance is evidence that the Town accepts full responsibility for safety, traffic flow, traffic control, appropriate signage, and ensuring that all debris, litter, decorations, and other items associated with the event are removed following the event.

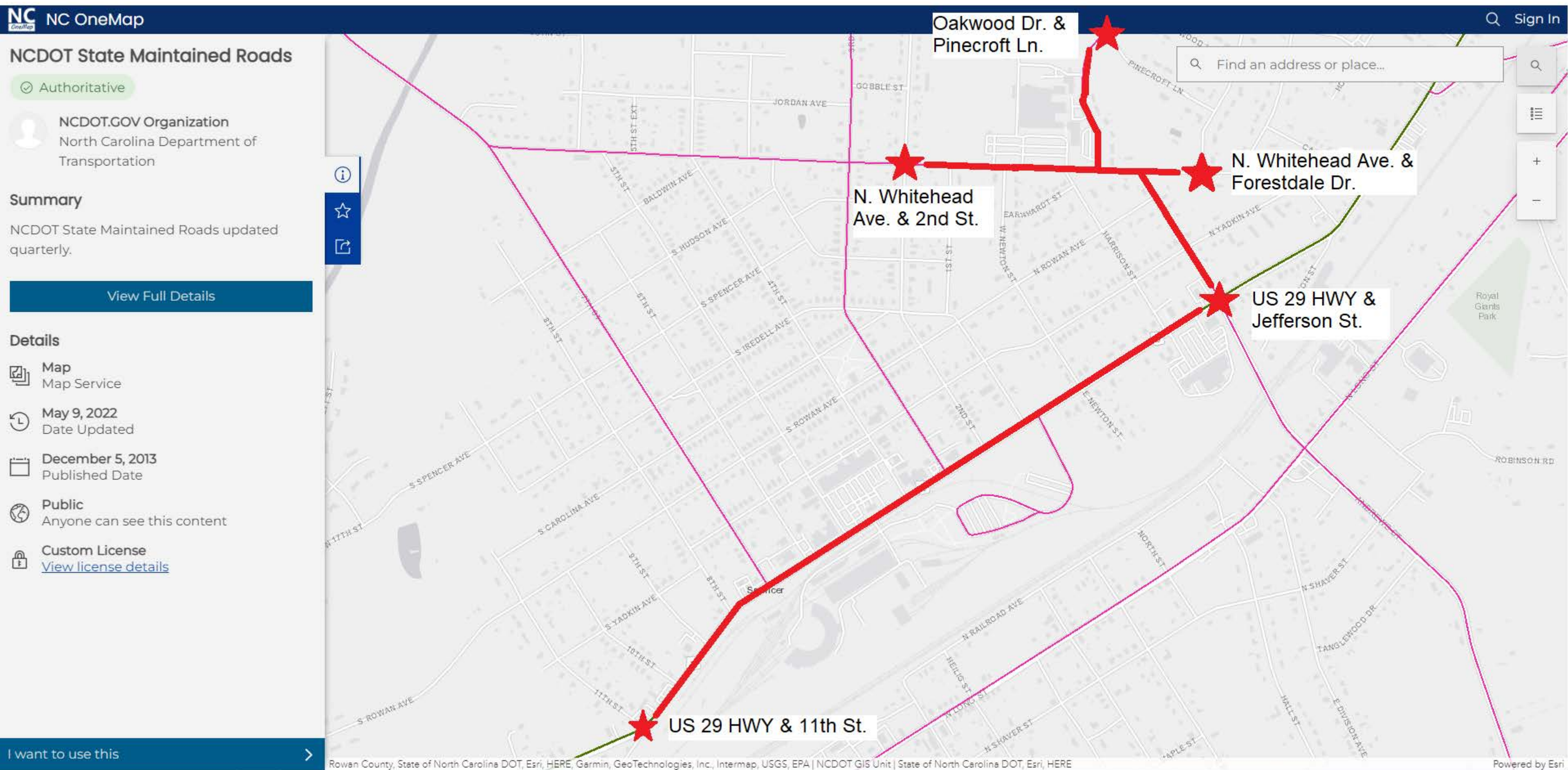
Section 2. The Town will place signs giving notice of the special event, in accordance with §29-169, and will provide to Highway Division 9 a copy of this ordinance.

Adopted this 14th day of November, 2023.

Jonathan Williams, Mayor

Anna Kanode, Town Clerk

FOR NDCOT REVIEW: ROAD CLOSURE MAP - HOLIDAY PARADE - WED. NOV. 22 - SPENCER, NC





Monthly Activity Report

Planning, Zoning & Subdivision Administrator

October 2023

	<u>Location</u>	<u>Activity</u>	<u>Action</u>
9.28.23	17 th st	Met with property owners on stormwater project	Answered questions
9.28.23	Park Plaza	ATM project	Met to discuss
9.28.23	Hackett st	Discuss annexation process with Innospec	Discussed
9.28.23	All	Development statistics	Draft
10.2.23	All	Questions on keeping chickens	Answered questions
10.2.23	Yadkin River Dist	Steering Comm. meeting	Participated
10.3.23	Office	Staff meeting	Attended
10.3.23	Yadkin River District	Assemble requested data	Sent to consultant
10.5.23	All	Questions on tiny houses	Answered questions
10.5.23	Hawkinstown rd	Annexation coordination with Salisbury	Contacted Salisbury planner
10.5.23	Hackett st	Annexation petition from innospec	Started process
10.5.23	Longs Ferry rd	Questions on coffee shop at truckstop project	Answered questions
10.5.23	Office	Preagenda meeting	Attended
10.6.23	Office	Review CORE planning document	Offered comments
10.6.23	Jefferson	Low income housing issues	Discussed
10.6.23	Hackett st	Innospec annexation survey	Reviewed and approved
10.6.23	Town Hall	Town Hall Park meeting	Participated
10.9.23	Yadkin st	Development questions	Answered questions
10.9.23	Office	Planning Board meeting	Attended and participated
10.10.23	Yadkin river dist	Created list of stakeholders	Created and distributed
10.10.23	NC Finishing	Golden Leaf Foundation grant questions	Investigated

10.10.23	Clyde st	Review improvements bond status	Advised developer of status
10.10.23	Willow Creek	Questions on industrial property development	Answered questions
10.10.23	Office	Board of Aldermen meeting	Attended and participated
10.11.23	NC Finishing co	Reviewed development status	Drafted and distributed memo
10.11.23	All	Dog barking issue	Reviewed issue and commented
10.11.23	910 s rowan ave	Recombination plat	Answered questions
10.12.23	Hawkins loop rd	Setback questions	Answered questions
10.12.23	Office	Retail sales study meeting	Attended
10.12.23	All	Great Trails State survey	Participated
10.16.23	S rowan	Questions on garage addition	Answered questions
10.16.23	2 nd st	Code enforcement questions	Answered questions
10.16.23	Jordan st	Questions on subdivision process	Answered questions
10.16.23	Carter House	Property rezoning application	Processed and prepared presentation
10.16.23	Various	Prepared paperwork and scheduled annexation process on four separate properties	Lots of work! No joke.
10.17.23	All	Realtor's questions on growth in Spencer	Answered questions
10.17.23	Town Hall Park	Reviewed solar panel questions	Offered comments
10.17.23	Church at NC Finishing Co property	Citizen's questions building ownership and use	Answered questions
10.18.23	17 th st	Chicken springs dam report	Review and comment
10.19.23	Hackett st area	Comments on at grade rail separation closings	Distributed comments
10.19.23	Whitehead	Developer improvements bond	Review and approve
10.20.23	Stanback forest	Questions on trail development cost estimate	Met and discussed
10.23.23	Henderson st	Zoning questions	Answered questions
10.23.23	Hackett st	Property development questions	Discussed with property owner
10.23.23	700 s salisbury	Use and zoning questions for property development	Answered questions
10.23.23	Office	Questions on daycare center regulations	Answered questions
10.23.23	Office	Entrepreneurial center concept meeting	Attended and participated
10.23.23	Office	Meeting with Centralina on brownfield site program	Attended and participated
10.24.23	3 rd st	Subdivision questions	Answered questions

10.24.23	Office	Nc finishing co development meeting	Attended and participated
10.24.23	Office	Annexation process requirements review with clerk	Met and discussed
10.24.23	County offices	Public workshop for changes in floodplain maps	Attended and participated
10.26.23	Lincoln ave	Easement and annexation questions	Answered questions
10.26.23	Hawkins loop rd	Zoning permit for building addition	Approved
10.26.23	Jordan	Minor subdivision	Approved
10.26.23	Longs Ferry Rd	Sign questions for truckstop project	Answered questions
10.27.23	Whitehead	Zoning permit questions	Answered questions
10.27.23	NC Finishing	Rezoning process	Started process
10.27.23	Longs ferry rd	Truckstop preliminary site plan	Reviewed



704-633-2231
townofspencer.com

Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

AGENDA ITEM

Board Meeting Date: November 14, 2023

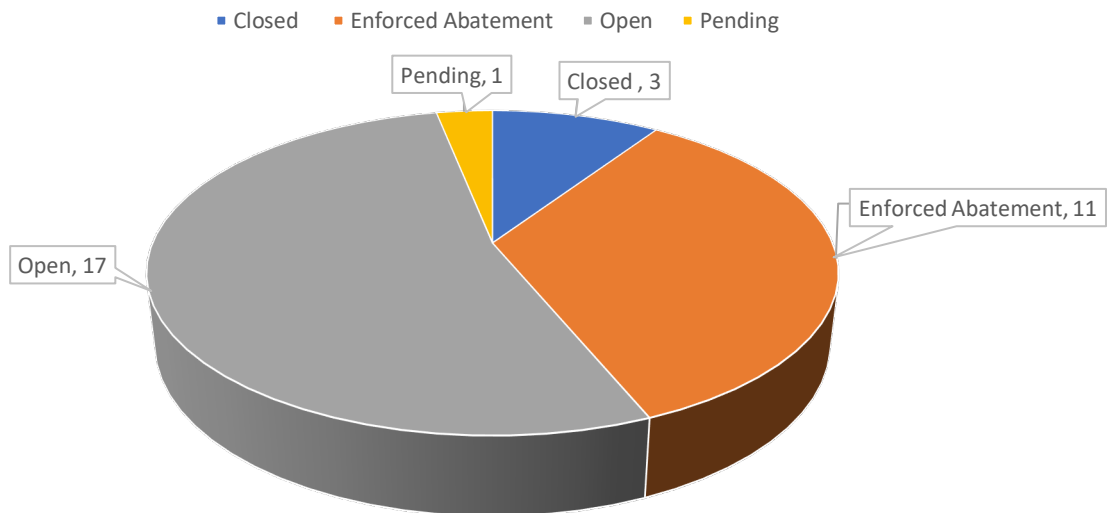
Issue under Consideration:	NA
Current Status:	NA
Points to Consider:	NA
Financial Impact:	NA
Options:	NA
Recommendations:	NA
Department:	Police- Code Enforcement

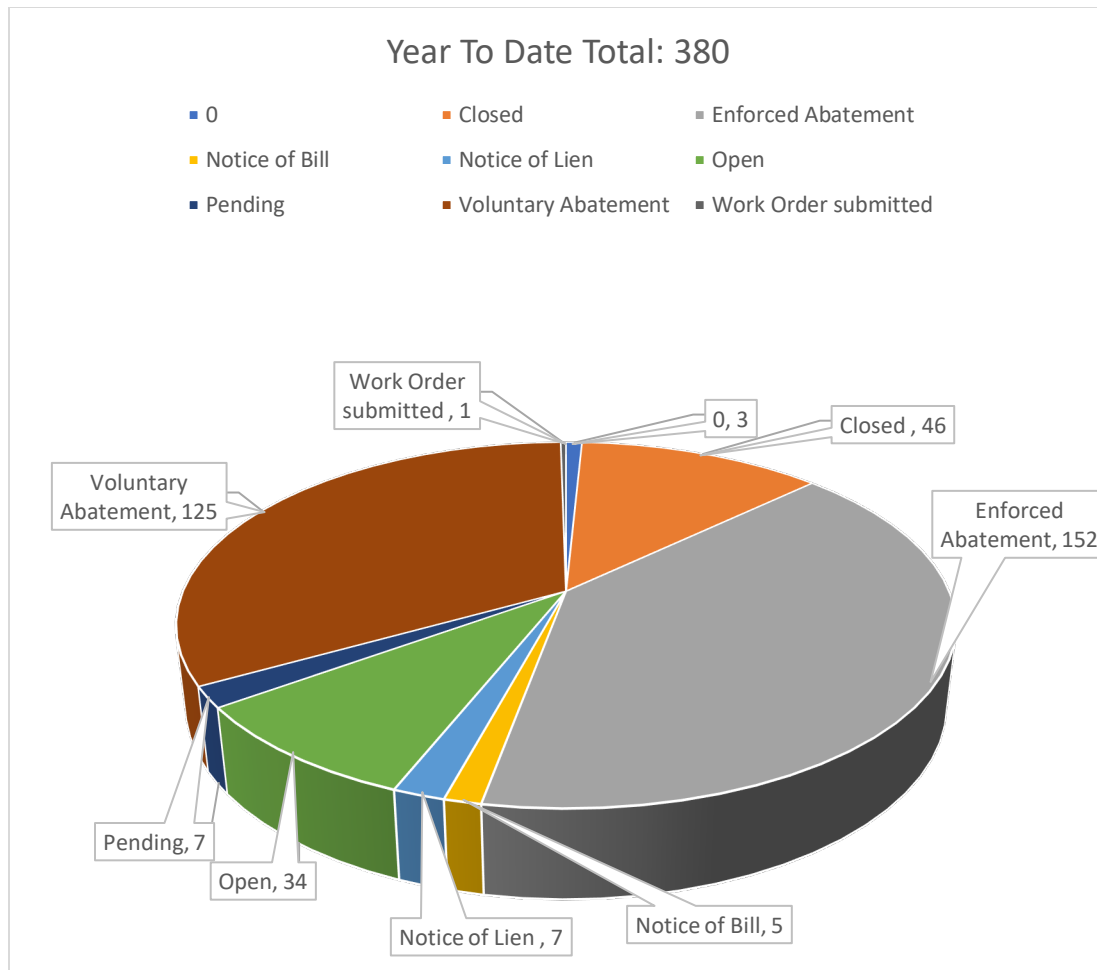
Monthly Report

October 2023 Highlights

- 32 total Cases, 17 Open, 3 Closed, 1 Pending, 11 Enforced Abatement
- Year to Date: 380 Cases
- Notice of Violations: 24
- Notice of Bill: 0
- Notice of Lien: 0

October 2023 Total Cases: 32





MH - Minimum Housing / OL - Overgrown Lot / JV - Junk Vehicle / JP - Junk Pile / AC - Animal Control / IP - Illegal Parking / ZV - Zoning Violation / CM - Commercial Maintenance/

2023 Open Cases

Case Number	Address	Nature of Complaint	Violation Type
202300370	904 S Salisbury Ave	We have previously lodged a complaint regarding this rental property adjacent to our Oral Surgery office regarding lack of care, overflowing trash, vermin and an overwhelming insect burden which is negatively affecting our business as health care providers. I appreciate your response to the initial complaint and indeed there has been some improvement. However the property is still abandoned	AB - Abandoned Building

		with open, broken windows and a continued overwhelming pest burden that is affecting this side of our building. We are paying our pest control service to make extra visits but the adjacent side of the building, lawn and tree beds are still overwhelmed with pests coming from the abandoned property. PLEASE ADDRESS THIS. We are one of the few business in Spencer, I would appreciate your help in allowing us to continue here and provide a clean environment for our patients. Thank you-	
202300364	204 S Iredell Avenue	The entire home is in a state of disrepair to now include guttering that has fallen from the front of the property and damages to the roofing structure. The front and rear yard are not being maintained regularly and there is high grass and weeds which is a source of ongoing pests and rodent issues. This property has sat vacant and is being ignored.	AB - Abandoned Building
202300379	607 3rd St.	Junk Piles / Debris in Yard and on Porch	GP- Garbage Pile 50.05
202300388	510 Jordan Ave	Illegally Parked	IP- Illegally Parked 72.04
202300385	505 Charles St	Illegal Park	IP- Illegally Parked 72.04
202300383	815 Second St	Illegally Park	IP- Illegally Parked 72.04
202300355	203 N Yadkin Ave	Illegal Park	IP- Illegally Parked 72.04
202300387	401 S Rowan Ave	Junk Pile	JP - Junk Pile 93.22
202300373	500 7th Street	High Grass / Debris of Porch	JP - Junk Pile 93.22
202300379	607 3rd St.	Junk Piles / Debris in Yard and on Porch	JP - Junk Pile 93.22
202300377	109 6th St	Junk Piles	JP - Junk Pile 93.22
202300370	904 S Salisbury Ave	We have previously lodged a complaint regarding this rental property adjacent to our Oral Surgery office regarding lack of	JP - Junk Pile 93.22

		care, overflowing trash, vermin and an overwhelming insect burden which is negatively affecting our business as health care providers. I appreciate your response to the initial complaint and indeed there has been some improvement. However the property is still abandoned with open, broken windows and a continued overwhelming pest burden that is affecting this side of our building. We are paying our pest control service to make extra visits but the adjacent side of the building, lawn and tree beds are still overwhelmed with pests coming from the abandoned property. PLEASE ADDRESS THIS. We are one of the few business in Spencer, I would appreciate your help in allowing us to continue here and provide a clean environment for our patients. Thank you-	
202300377	109 6th St	Junk Piles	JV - Junk Vehicle
202300331	801 2nd St	Hazardous Trees	NOV - Notice of Violation
202300382	508 Second St	High grass/Weeds	OL - Overgrowth Lot
202300372	419 S. Spencer Ave.	High Grass	OL - Overgrowth Lot
202300373	500 7th Street	High Grass / Debris of Porch	OL - Overgrowth Lot
202300374	129 11th Street	Overgrowth	OL - Overgrowth Lot
202300375	108 W 17th St.	Overgrowth	OL - Overgrowth Lot



10/1/2023 - 10/31/2023

Case #	Case Date	Main Status	Last Status Change Date	Complaint Received	Violation Address	Nature of Complaint
Group: Closed						
202300389	10/27/2023	Closed	10/31/2023		401 S Rowan Ave	Trash, The owners put out a large trash pile on Thursday, animals have gotten into it and it smells. There never seem to know when to put out the trash.
202300376	10/13/2023	Closed	10/17/2023	Site Visit	601 S. Rowan Ave.	Junk Pile/Debris on Porch
202300365	10/6/2023	Closed	10/10/2023		308 S, Carolina	More than 3 dogs. Dogs are left in the back yard and bark constantly and sound as if they are in distress.

Group Total: 3

Group: Enforced Abatement

202300380	10/13/2023	Enforced Abatement	10/27/2023	Site Visit	905 Second Sr	Illegal parking
-----------	------------	--------------------	------------	------------	---------------	-----------------

Case Status Report

Case #	Case Date	Main Status	Last Status Change Date	Comp laint Recei ved	Violation Address	Nature of Complaint
202300371	10/13/2023	Enforced Abatement	10/27/2023	Site Visit	511 4th Strett	Junk Pile
202300369	10/10/2023	Enforced Abatement	10/20/2023	Site Visit	501 Oakwood Dr	Illegally Parked
202300368	10/10/2023	Enforced Abatement	10/31/2023	Site Visit	805 N Rowan Ave Ext	Illegally Parked
202300362	10/3/2023	Enforced Abatement	10/27/2023	Site Visit	304 S Carolina Ave	Tall grass and weeds
202300360	9/29/2023	Enforced Abatement	10/20/2023	Site Visit	601 Fourth St	Trash and furniture in street
202300358	9/28/2023	Enforced Abatement	10/27/2023	Site Visit	704 S. Rowan Ave	Tall weeds/grass
202300357	9/28/2023	Enforced Abatement	10/27/2023	Site Visit	706 S: Rowan Ave	Tall weeds/grass
202300340	9/13/2023	Enforced Abatement	10/3/2023	Portal Compl aint	508 Charles St.	Tree Down
202300338	9/8/2023	Enforced Abatement	10/3/2023	Weed s / Tall Grass	108 11th St.	Weeds / Tall Grass
202300337	9/8/2023	Enforced Abatement	10/3/2023	Weed s / Tall Grass	306 Sowers Ferry Road	Weeds / Tall Grass

Group Total: 11

Group: Open

202300388	10/27/2023	Open	10/27/2023	Site Visit	510 Jordan Ave	Illegally Parked
202300387	10/27/2023	Open	10/27/2023	Site Visit	401 S Rowan Ave	Junk Pile
202300385	10/24/2023	Open	10/31/2023	Site Visit	505 Charles St	Illegal Park
202300383	10/20/2023	Open	10/20/2023	Site Visit	815 Second St	Illegally Park
202300382	10/20/2023	Open	10/20/2023	Site Visit	508 Second St	High grass/Weeds
202300379	10/13/2023	Open	10/13/2023		607 3rd St.	Junk Piles / Debris in Yard and on Porch
202300378	10/13/2023	Open	10/13/2023	Site Visit	905 3rd St.	Overgrowth

Case #	Case Date	Main Status	Last Status Change Date	Comp laint Recei ved	Violation Address	Nature of Complaint
202300377	10/13/2023	Open	10/17/2023	Site Visit	109 6th St	Junk Piles
202300375	10/13/2023	Open	10/13/2023	Site Visit	108 W 17th St.	Overgrowth
202300374	10/13/2023	Open	10/13/2023	Site Visit	129 11th Street	Overgrowth
202300373	10/13/2023	Open	10/13/2023	Site Visit	500 7th Street	High Grass / Debris of Porch
202300372	10/13/2023	Open	10/13/2023	Site Visit	419 S. Spencer Ave.	High Grass
202300370	10/13/2023	Open	10/13/2023		904 S Salisbury Ave	We have previously lodged a complaint regarding this rental property adjacent to our Oral Surgery office regarding lack of care, overflowing trash, vermin and an overwhelming insect burden which is negatively affecting our business as health care providers. I appreciate your response to the initial complaint and indeed there has been some improvement. However the property is still abandoned with open, broken windows and a continued overwhelming pest burden that is affecting this side of our building. We are paying our pest control service to make extra visits but the adjacent side of the building, lawn and tree beds are still overwhelmed with pests coming from the abandoned property. PLEASE ADDRESS THIS. We are one of the few business in Spencer, I would appreciate your help in allowing us to continue here and provide a clean environment for our patients. Thank you-

Case #	Case Date	Main Status	Last Status Change Date	Comp laint Recei ved	Violation Address	Nature of Complaint
202300366	10/6/2023	Open	10/6/2023	Site Visit	801 Seventh St	Tall grass and weeds
202300364	10/5/2023	Open	10/6/2023		204 S Iredell Avenue	The entire home is in a state of disrepair to now include guttering that has fallen from the front of the property and damages to the roofing structure. The front and rear yard are not being maintained regularly and there is high grass and weeds which is a source of ongoing pests and rodent issues. This property has sat vacant and is being ignored.
202300363	10/4/2023	Open	10/6/2023		412 S Yadkin Ave	Overgrown grass, and large tress blown down in the yard.
202300359	9/29/2023	Open	10/20/2023		704 5th st	Extremely long grass, grass growing in gutters, hole in roof, animals living in back shed (mostly stray cats) and possibly under hous

Group Total: 17

Group: Pending

202300361	10/3/2023	Pending	10/3/2023	Junk Pile	700 4th ST	trash along side of road

Group Total: 1

--	--	--	--	--	--	--

Total Records: 32

10/31/2023

Activity Log Event Summary (Totals)

Spencer Police Department

(10/01/2023 - 10/30/2023)

<No Event Type Specified>	3	8th Street Ballpark Check	81
911 Hang-Up	12	Administrative Work	77
Alarm - Other	8	Animal Complaint	1
Assault - In-Progress	4	Assault - Report	4
Assault - Sexual	1	Assist - East Spencer Police	49
Assist - EMS	7	Assist - Fire Department	12
Assist - Motorist/Public	1	Assist - Other Agency	14
Assist - Other Officer	29	Assist - Sheriff's Office	18
B&E/Burglary - Residential, In-Progress	1	B&E/Burglary - Residential, Report	1
Business Check-Drive Through	268	Calls For Service (General)	10
Checkpoint	1	Child Abuse/Neglect	1
Communicating Threats	1	Community Event	2
Court	2	Disturbance	9
Disturbance- Verbal	9	Disturbance-Physical	2
Domestic Dispute	4	Drug Offense on School Property	1
Escort - Money	1	Follow-up Investigation - Outside Town Limits	3
Follow-up Investigation- Spencer	5	Foot Patrol - Business	30
Foot Patrol - Residential	2	Fraud - In-Progress	4
Harrassment-Stalking	2	House Check	14
Indecent Exposure	1	Juvenile Complaint	1
Larceny - In-Progress	2	Larceny - Report	3
Maintenance - Equipment	1	Maintenance - Vehicle	29
Meeting	17	Missing Juvenile	1
Missing Person	4	NCTM - Drive Through	146
NCTM - Foot Patrol	40	Noise Complaint	2
Park Check	123	Property Damage - In-Progress	1
Property Damage - Report	4	Public Service	11
School Activities	5	School Check - NRES	68
School Check - NRHS	89	School Check - NRMS	73
Security Check/Standby	8	Shots Fired	4
SRO Duties	55	Subpoena Service	4
Suicide Threat	2	Suspicious - Activity	6
Suspicious - Person	6	Suspicious - Vehicle	11

Activity Log Event Summary (Totals)

Spencer Police Department

(10/01/2023 - 10/30/2023)

Traffic Accident - PD	9	Traffic Control	1
Traffic Enforcement	21	Training - FD	1
Training - PD	36	Training - Range	1
Training - School	17	Trespassing - In-Progress	2
Trespassing - Report	2	Unattended Death	1
Unlock Vehicle	1	Vehicle Stop	118
Warrant Service	4	Weapon Possession (Not Firearm) on School Pro	1
Welfare Check	4	Yadkin River Park Check - Davidson County	130
Yadkin River Park Check - Spencer	125		

Total Number Of Events: 1,885



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-481504-45233.870NS

Issued: 11/03/2023

Quote Expiration: 11/30/2023

Estimated Contract Start Date: 02/01/2024

Account Number: 114908

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO	SALES REPRESENTATIVE	PRIMARY CONTACT
Business;Delivery;Invoice-600 S Salisbury Ave 600 S Salisbury Ave Spencer, NC 28159-2104 USA	Spencer Police Dept. - NC 460 S Salisbury Ave Spencer NC 28159-2239 USA Email:	Nick Sinatra Phone: 704-336-0449 Email: nsinatra@axon.com Fax:	Michael File Phone: (704) 633-3574 Email: mfile@spencernc.gov Fax: (704) 633-3837

Quote Summary

Program Length	60 Months
TOTAL COST	\$125,000.12
ESTIMATED TOTAL W/ TAX	\$130,526.22

Discount Summary

Average Savings Per Year	\$4,024.38
TOTAL SAVINGS	\$20,121.92

Payment Summary

Date	Subtotal	Tax	Total
------	----------	-----	-------

Payment Summary

Date	Subtotal	Tax	Total
Jan 2024	\$1,250.12	\$55.27	\$1,305.39
Jul 2024	\$23,750.00	\$1,049.94	\$24,799.94
Jul 2025	\$25,000.00	\$1,105.22	\$26,105.22
Jul 2026	\$25,000.00	\$1,105.22	\$26,105.22
Jul 2027	\$25,000.00	\$1,105.22	\$26,105.22
Jul 2028	\$25,000.00	\$1,105.23	\$26,105.23
Total	\$125,000.12	\$5,526.10	\$130,526.22

Quote List Price:
Quote Subtotal:

\$145,122.04
\$125,000.12

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Term	Qty	List Price	Net Price	Subtotal	Tax	Total
Fleet 3 Basic								
72049	FLEET SIM INSERTION, TMO		14	\$15.00	\$14.04	\$196.56	\$13.76	\$210.32
71200	FLEET ANT, AIRGAIN, 5-IN-1, 2LTE, 2WIFI, 1GNSS, BL		14	\$249.00	\$233.05	\$3,262.70	\$228.39	\$3,491.09
70112	AXON SIGNAL UNIT		14	\$279.00	\$261.13	\$3,655.82	\$255.91	\$3,911.73
80400	FLEET, VEHICLE LICENSE	60m	14	\$1,302.00	\$1,218.62	\$17,060.68	\$0.00	\$17,060.68
11634	CRADLEPOINT IBR900-1200M-B-NPS+5YR NETCLOUD		14	\$1,449.00	\$1,356.20	\$18,986.80	\$1,329.07	\$20,315.87
73391	FLEET 3 DEPLOYMENT (PER VEHICLE)		14	\$1,600.00	\$1,497.53	\$20,965.42	\$1,467.58	\$22,433.00
72036	FLEET 3 STANDARD 2 CAMERA KIT		14	\$2,695.00	\$1,747.81	\$24,469.34	\$1,712.85	\$26,182.19
80410	FLEET, UNLIMITED STORAGE, 1 CAMERA	60m	28	\$1,106.40	\$1,035.54	\$28,995.12	\$0.00	\$28,995.12
80379	EXT WARRANTY, AXON SIGNAL UNIT	60m	14	\$78.00	\$73.00	\$1,022.00	\$71.54	\$1,093.54
80495	EXT WARRANTY, FLEET 3, 2 CAMERA KIT	49m	14	\$467.46	\$437.52	\$6,125.28	\$428.77	\$6,554.05
Individual Items								
71210	FLEET DOOR TRIGGER HARDWARE, US		14	\$18.60	\$18.60	\$260.40	\$18.23	\$278.63
Total						\$125,000.12	\$5,526.10	\$130,526.22

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
Fleet 3 Basic	11634	CRADLEPOINT IBR900-1200M-B-NPS+5YR NETCLOUD	14	01/01/2024
Fleet 3 Basic	70112	AXON SIGNAL UNIT	14	01/01/2024
Fleet 3 Basic	71200	FLEET ANT, AIRGAIN, 5-IN-1, 2LTE, 2WIFI, 1GNSS, BL	14	01/01/2024
Fleet 3 Basic	72036	FLEET 3 STANDARD 2 CAMERA KIT	14	01/01/2024
Fleet 3 Basic	72049	FLEET SIM INSERTION, TMO	14	01/01/2024
A la Carte	71210	FLEET DOOR TRIGGER HARDWARE, US	14	01/01/2024

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Fleet 3 Basic	80400	FLEET, VEHICLE LICENSE	14	02/01/2024	01/31/2029
Fleet 3 Basic	80410	FLEET, UNLIMITED STORAGE, 1 CAMERA	28	02/01/2024	01/31/2029

Services

Bundle	Item	Description	QTY
Fleet 3 Basic	73391	FLEET 3 DEPLOYMENT (PER VEHICLE)	14

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Fleet 3 Basic	80379	EXT WARRANTY, AXON SIGNAL UNIT	14	02/01/2024	01/31/2029
Fleet 3 Basic	80495	EXT WARRANTY, FLEET 3, 2 CAMERA KIT	14	01/01/2025	01/31/2029

November 2023 Monthly Report

Calls for Service-As of 9/28/23-10/30/23.

Monthly Total: 137

2023 Total: 1054

Apparatus:

- E751-repaired on 10/23/23. Six new injectors due to diesel fuel in the motor oil.
- 2006 Crown Vic listed on Gov Deals.

Equipment:

- No updates.

Special Events:

- **Coffee with the Chiefs-** November 14th at 0900-Bojangles

Personnel:

- Actively seeking additional part-time personnel to assist with shift vacancies. Currently experiencing a 25% vacancy rate.

Station:

- No updates

Special Information:

- Currently working with NCLM Risk Manager TJ Deluca to undergo a departmental risk review program. This will consist of reviewing departmental policies, procedures, and practices to ensure we practice the best risk-reduction strategies and adhere to industry standards. Completing this will aid us in providing the best service to our citizens and reduce insurance premium costs provided by NCLM.

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 11/14/2023

Issue under Consideration:	Public Works Monthly Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	No approval needed. This item is for information only.
Recommendations:	N/A
Department:	Public Works Department



DIRECTOR OF PUBLIC WORKS

Post Office Box 45 Spencer, NC 28159-0045
 704.633.2231 Ext. 50 Ofc.
 704.633.3837 Fax
 spencernc.gov

November 2023 Board of Alderman Meeting

- 1) Regular services (Sanitation, Brush) are running on schedule. Due to the colder weather, mowing is coming to an end for the season, and the Leaf Vac is running a full route.
- 2) **Reminder:** Veteran's Day falls on a Saturday this year, with the Town observing the holiday on Friday, so there will not be any change to the trash schedule. Below is the Holiday Trash schedule for the remainder of the year:

Holiday Trash Schedule for 2023				
Holidays	**Town Hall Closed**			
Veteran's Day	Friday	November 10th		Town Hall Closed, No change in Trash Schedule
Thanksgiving	Thursday / Friday	November 23rd & 24th		Town Hall Closed, No change in Trash Schedule *** NO BULKY ITEM PICK-UP THIS WEEK***
Christmas	Monday	December 25th		
	Tuesday	December 26th	***	Monday will run on Wednesday (December 27th)
			***	Tuesday will run on Thursday (December 28th)
			***	Wednesday will run on Friday (December 29th)
				*** NO BULKY ITEM PICK-UP THIS WEEK ***
New Year's	Monday	January 1st	***	Monday will run on Tuesday (January 2nd)
			***	Tuesday will run on Wednesday (January 3rd)
			***	Wednesday will run on Thursday (January 4th)
*** Denotes change from regular schedule				

- 3) The second annual Truck or Treat was held at Town Hall on October 31st. The event was wonderful with a great turnout this year. Many thanks go out to Skye and Kyle for organizing such a great event.
- 4) The Town Manager included in one of his updates, that we had received a letter from DEQ regarding the Chicken Springs Dam at Stanback Park. The letter included that we were deficient in several areas, so we have contracted with our Engineers that are leading our work on 17th Street to help us with getting this fixed. We will be doing some vegetation removal and reinstalling the siphon until further plans for the pond are approved by DEQ.

- 5) The remaining large oak tree has been removed at Library Park. We will be getting bids now to remove the stumps in preparation for planting a new tree. With the size of these stumps they will have to be ground out, so we will have to reconfigure the flower bed to accommodate a new tree and the Peace Pole.
- 6) The new sanitation truck is working well, but we still have areas that we are currently picking up with the older truck. We are working on these areas one at a time and will continue until we get them resolved. We are also looking at the length of the routes each day, and trying to come up with a plan that takes this, and the growth in Town, in to consideration.
- 7) We still currently have a job opening for a Fleet Mechanic. If anyone knows of somebody who would be interested, please let us know.
- 8) A great deal of time this month will be spent on decorating the Town for Christmas. We have already begun to test some of the lights, and get things prepared to start decorating. The decorating process will again be in three phases this year:

November 10th - Trees in planters on Main Street, Angels/Snowflakes and Banners, lights on buildings

November 22nd - Signs across Salisbury Avenue, Library

December 1st - Christmas Tree for Winterfest

We continue to work with the Winterfest events committee to make sure that everything will be ready for the event.

9) **CCAP update:**

We have provided all of the authorization forms to Cindy Safrit, and she is in the process of filing for all of the permits necessary to do the creek restoration work. Once we have all of the permits, then we can bid the job and select a contractor. Our hopes are that we can break ground right around the first of the year.

10) **Since last report:**

There were no abatement's issued and completed this month.

11) **Work Orders were completed as necessary, along with several citizen engagement requests.**

Monthly Events:

October	31st	-	Trunk of Treat
November	10th	-	Veteran's Day Holiday
			Polar Express begins at NCTM
November	22nd	-	Holiday Parade
November	23rd, 24th	-	Thanksgiving Holiday
December	1st		Christmas tree lighting
			Opening of Winterfest

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-10-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
0000-10-Revs							
-							
10-3100-000 TAXES, PRIOR YEARS	\$12,000.00	\$12,000.00	\$0.00	\$2,159.80	\$0.00	\$9,840.20	18
10-3194-000 TAXES, 3RD PRIOR YR	\$4,500.00	\$4,500.00	\$0.00	\$440.59	\$0.00	\$4,059.41	10
10-3195-000 TAXES, 2ND PRIOR YR	\$6,000.00	\$6,000.00	\$0.00	\$2,292.53	\$0.00	\$3,707.47	38
10-3196-000 TAXES, FIRST PRIOR Y	\$30,000.00	\$30,000.00	\$0.00	\$5,130.78	\$0.00	\$24,869.22	17
10-3197-100 AD VALOREM TAXES CUR	\$1,864,765.00	\$1,864,765.00	\$0.00	\$1,213,910.37	\$0.00	\$650,854.63	65
10-3197-101 AD VALOREM TAXES VEH	\$131,918.00	\$131,918.00	\$0.00	\$29,877.12	\$0.00	\$102,040.88	23
10-3197-180 TAX INTEREST & PENAL	\$15,000.00	\$15,000.00	\$0.00	\$2,343.49	\$0.00	\$12,656.51	16
10-3231-000 1% SALES TAX (ART 39	\$429,710.00	\$429,710.00	\$0.00	\$65,095.09	\$31,255.52	\$364,614.91	15
10-3232-000 1/2% SALES TAX (ART	\$258,245.00	\$258,245.00	\$0.00	\$42,560.63	\$20,681.95	\$215,684.37	16
10-3233-000 1/2% SALES TAX (ART	\$211,842.00	\$211,842.00	\$0.00	\$32,075.37	\$15,396.53	\$179,766.63	15
10-3235-000 1/2% SALES TAX (ART	\$350,693.00	\$350,693.00	\$0.00	\$59,692.88	\$29,321.06	\$291,000.12	17
10-3317-004 STATE DRUG SEIZURE R	\$0.00	\$0.00	\$0.00	\$10.21	\$0.00	\$10.21	0
10-3322-000 BEER & WINE TAX	\$14,059.00	\$14,059.00	\$0.00	\$0.00	\$0.00	\$14,059.00	0
10-3324-000 UTILITY FRANCHISE TA	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$200,000.00	0
10-3326-000 SOLID WASTE DISPOSAL	\$2,600.00	\$2,600.00	\$0.00	\$0.00	\$0.00	\$2,600.00	0
10-3431-000 COURT, PKG FEES, REP	\$1,500.00	\$1,500.00	\$0.00	\$477.00	\$117.00	\$1,023.00	32
10-3437-000 FIRST RESPONDER FEES	\$4,020.00	\$4,020.00	\$0.00	\$2,350.00	\$335.00	\$1,670.00	58
10-3438-000 ROWAN-SALIS SCHOOLS	\$152,662.00	\$229,074.00	\$0.00	\$0.00	\$0.00	\$229,074.00	0
10-3439-000 NCTM PAYMENTS	\$29,248.00	\$29,248.00	\$0.00	\$7,311.99	\$0.00	\$21,936.01	25
10-3491-000 ZONING FEES	\$10,000.00	\$10,000.00	\$0.00	\$2,692.50	\$675.00	\$7,307.50	27
10-3491-001 LIEN PAYMENTS	\$12,000.00	\$12,000.00	\$0.00	\$3,480.55	\$2,406.05	\$8,519.45	29
10-3500-510 SOL/WASTE COLLECTION	\$220,000.00	\$220,000.00	\$0.00	\$54,226.78	\$14,612.52	\$165,773.22	25
10-3500-550 YARD WASTE SALES	\$1,000.00	\$1,000.00	\$0.00	\$1,870.00	\$1,239.00	\$870.00	187
10-3831-000 INVESTMENT EARNINGS	\$120,000.00	\$120,000.00	\$0.00	\$37,678.27	\$9,607.45	\$82,321.73	31
10-3833-002 Donations-Other	\$6,000.00	\$6,500.00	\$0.00	\$25,828.03	\$0.00	\$19,328.03	397
10-3835-000 SALES-FIXED ASSETS	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0
10-3837-000 ABC REVENUES	\$12,000.00	\$12,000.00	\$0.00	\$4,015.25	\$4,015.25	\$7,984.75	33
10-3838-000 INSURANCE REIMBURSEM	\$0.00	\$0.00	\$0.00	\$3,809.68	\$0.00	\$3,809.68	0
10-3839-000 MISCELLANEOUS REVENU	\$25,000.00	\$25,000.00	\$0.00	\$549.32	\$401.32	\$24,450.68	2
10-3839-001 CIVIL CITATIONS - PO	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0
10-3839-002 CIVIL CITATIONS - LA	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-3841-000 STATE SHARED REVENUE	\$13,800.00	\$13,800.00	\$0.00	\$0.00	\$0.00	\$13,800.00	0
10-3920-000 LEASE PROCEEDS	\$0.00	\$285,000.00	\$0.00	\$291,000.00	\$0.00	\$6,000.00	102
10-3985-000 FEDERAL GRANT - ARPA	\$226,997.00	\$226,997.00	\$0.00	\$0.00	\$0.00	\$226,997.00	0
10-3985-002 OTHER GRANTS	\$90,050.00	\$90,050.00	\$0.00	\$0.00	\$0.00	\$90,050.00	0
10-3985-003 GRANTS-STANBACK FORE	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
10-3985-004 STATE GRANTS	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$400,000.00	0
10-3985-005 FEDERAL GRANT	\$414,588.00	\$414,588.00	\$0.00	\$0.00	\$0.00	\$414,588.00	0
10-3991-000 APPROPRIATED FUND BA	\$369,583.00	\$635,887.00	\$0.00	\$0.00	\$0.00	\$635,887.00	0
10-3991-001 APPROPRIATED CAPITAL	\$210,298.00	\$210,298.00	\$0.00	\$0.00	\$0.00	\$210,298.00	0
0000-10-Revs	\$5,475,478.00	\$6,503,694.00	\$0.00	\$1,890,878.23	\$130,063.65	\$4,672,851.61	29

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-10-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4110-10-GOVERNING BODY							
-							
10-4110-121 SALARIES/WAGES-REGUL	\$24,675.00	\$24,675.00	\$0.00	\$8,225.00	\$2,056.25	\$16,450.00	33
10-4110-181 FICA	\$1,888.00	\$1,888.00	\$0.00	\$629.40	\$157.35	\$1,258.60	33
10-4110-191 SERVICES-ACCOUNTING	\$20,000.00	\$20,000.00	\$0.00	\$9,656.00	\$1,206.00	\$10,344.00	48
10-4110-192 SERVICES-LEGAL	\$27,500.00	\$27,500.00	\$0.00	\$0.00	\$0.00	\$27,500.00	0
10-4110-194 CONTRACT SERVICES	\$49,000.00	\$65,860.00	\$45,440.31	\$19,029.25	\$50.00	\$1,390.44	29
10-4110-212 UNIFORMS	\$280.00	\$280.00	\$0.00	\$0.00	\$0.00	\$280.00	0
10-4110-299 SUPPLIES AND MATERIA	\$1,000.00	\$1,000.00	\$0.00	\$131.73	\$131.73	\$868.27	13
10-4110-311 TRAVEL	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4110-321 TELEPHONE & INTERNET	\$539.00	\$539.00	\$0.00	\$89.80	\$89.80	\$449.20	17
10-4110-395 TRAINING	\$3,225.00	\$3,225.00	\$0.00	\$30.00	\$0.00	\$3,195.00	1
10-4110-451 INSURANCE-PROP/GEN/P	\$2,772.00	\$2,772.00	\$0.00	\$2,772.00	\$0.00	\$0.00	100
10-4110-491 DUES AND SUBSCRIPTIO	\$13,835.00	\$13,835.00	\$0.00	\$6,712.29	\$0.00	\$7,122.71	49
10-4110-570 CO-LAND	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	100
10-4110-600 NONPROFIT GRANTS	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0
10-4110-610 COMMUNITY APPEARANCE	\$13,000.00	\$22,500.00	\$7,155.00	\$2,345.00	\$0.00	\$13,000.00	10
10-4110-620 HISTORIC PRESERVATIO	\$14,500.00	\$14,500.00	\$0.00	\$0.00	\$0.00	\$14,500.00	0
10-4110-630 ROWAN COUNTY ELECTIO	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4110-631 ROWAN COUNTY TAX COL	\$22,052.00	\$22,052.00	\$0.00	\$14,725.89	\$0.00	\$7,326.11	67
10-4110-640 TOURISM AND EVENTS	\$29,000.00	\$29,000.00	\$875.00	\$895.00	\$500.00	\$27,230.00	3
10-4110-930 TRANSFER TO CAPITAL	\$210,298.00	\$210,298.00	\$0.00	\$105,149.00	\$105,149.00	\$105,149.00	50
10-4110-999 CONTINGENCIES	\$25,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0
4110-10-GOVERNING BODY	\$486,564.00	\$512,924.00	\$53,470.31	\$180,390.36	\$109,340.13	\$279,063.33	46

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-10-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4130-10-ADMINISTRATION							
-							
10-4130-121 SALARIES/WAGES-REGUL	\$321,873.00	\$321,873.00	\$0.00	\$71,437.64	\$20,419.66	\$250,435.36	22
10-4130-127 SALARIES/WAGES-BONUS	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
10-4130-181 FICA	\$24,137.00	\$24,137.00	\$0.00	\$5,501.42	\$1,641.28	\$18,635.58	23
10-4130-182 RETIREMENT	\$38,586.00	\$38,586.00	\$0.00	\$8,419.43	\$2,565.94	\$30,166.57	22
10-4130-183 GROUP INSURANCE	\$36,830.00	\$36,830.00	\$0.00	\$11,555.99	\$3,046.84	\$25,274.01	31
10-4130-184 401K CONTRIBUTION	\$13,889.00	\$13,889.00	\$0.00	\$2,994.07	\$791.64	\$10,894.93	22
10-4130-185 WORKERS COMPENSATION	\$736.00	\$736.00	\$0.00	\$736.00	\$0.00	\$0.00	100
10-4130-186 UNEMPLOYMENT	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
10-4130-193 MEDICAL SERVICES	\$2,765.00	\$2,765.00	\$0.00	\$1,777.50	\$827.00	\$987.50	64
10-4130-194 CONTRACT SERVICES	\$286,985.00	\$286,985.00	\$184,091.92	\$48,864.13	\$8,139.60	\$54,028.95	17
10-4130-198 SERVICES-ENGINEERING	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0
10-4130-211 JANITORIAL SUPPLIES	\$1,100.00	\$1,100.00	\$0.00	\$782.35	\$140.15	\$317.65	71
10-4130-212 UNIFORMS	\$320.00	\$320.00	\$0.00	\$56.00	\$0.00	\$264.00	18
10-4130-260 SUPPLIES-OFFICE	\$3,000.00	\$3,000.00	\$0.00	\$1,305.32	\$1,049.80	\$1,694.68	44
10-4130-296 SUPPLIES-MEDICAL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4130-299 SUPPLIES AND MATERIA	\$3,500.00	\$5,300.00	\$0.00	\$1,907.17	\$1,907.17	\$3,392.83	36
10-4130-311 TRAVEL	\$6,636.00	\$6,636.00	\$2,001.56	\$184.25	\$63.14	\$4,450.19	3
10-4130-321 TELEPHONE AND INTERN	\$6,076.00	\$6,076.00	\$0.00	\$1,488.92	\$739.02	\$4,587.08	25
10-4130-325 POSTAGE	\$2,322.00	\$2,322.00	\$0.00	\$433.03	\$433.03	\$1,888.97	19
10-4130-331 UTILITIES	\$25,728.00	\$25,728.00	\$0.00	\$8,048.32	\$1,903.49	\$17,679.68	31
10-4130-341 PRINTING	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4130-351 MAINTENANCE-BUILDING	\$22,500.00	\$24,795.00	\$1,018.18	\$2,745.00	\$0.00	\$21,031.82	11
10-4130-370 ADVERTISING	\$4,300.00	\$4,300.00	\$399.00	\$685.35	\$0.00	\$3,215.65	16
10-4130-395 TRAINING	\$10,653.00	\$10,653.00	\$1,255.00	\$4,948.28	\$1,255.00	\$4,449.72	46
10-4130-400 DAVID TREME EDUCATIO	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
10-4130-439 EQUIPMENT RENTAL	\$5,275.00	\$5,275.00	\$2,376.30	\$888.62	\$0.00	\$2,010.08	17
10-4130-440 MAINTENANCE CONTRACT	\$22,096.00	\$22,096.00	\$9,668.50	\$6,965.98	\$2,151.95	\$5,461.52	32
10-4130-441 LICENSE FEE	\$29,903.00	\$29,903.00	\$0.00	\$19,657.00	\$0.00	\$10,246.00	66
10-4130-451 INSURANCE-PROP/GEN/P	\$8,942.00	\$8,942.00	\$0.00	\$6,746.11	\$467.00	\$2,195.89	75
10-4130-453 INSURANCE - BONDS	\$1,248.00	\$1,248.00	\$0.00	\$1,248.00	\$0.00	\$0.00	100
10-4130-491 DUES AND SUBSCRIPTIO	\$3,408.00	\$3,408.00	\$476.00	\$605.00	\$334.00	\$2,327.00	18
10-4130-499 MISCELLANEOUS	\$1,463.00	\$1,463.00	\$0.00	\$54.00	\$1.00	\$1,409.00	4
10-4130-550 CAP. OUTLAY-OTHER EQ	\$1,500.00	\$32,700.00	\$0.00	\$30,199.00	\$30,199.00	\$2,501.00	92
10-4130-710 PRINICIPAL	\$69,631.00	\$69,631.00	\$0.00	\$0.00	\$0.00	\$69,631.00	0
10-4130-720 INTEREST	\$58,765.00	\$58,765.00	\$0.00	\$0.00	\$0.00	\$58,765.00	0
10-4130-999 CREDIT CARD CHARGES	\$0.00	\$0.00	\$0.00	\$3,800.00	(\$17,141.38)	(\$3,800.00)	0
4130-10-ADMINISTRATION	\$1,060,267.00	\$1,095,562.00	\$201,286.46	\$244,033.88	\$60,934.33	\$650,241.66	41

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-10-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4310-10-POLICE OPERATIONS							
10-4310-121 SALARIES/WAGES-REGUL	\$904,575.00	\$952,843.00	\$0.00	\$250,621.10	\$69,754.04	\$702,221.90	26
10-4310-122 SALARIES/WAGES-OVERT	\$5,000.00	\$5,000.00	\$0.00	\$2,579.44	\$0.00	\$2,420.56	52
10-4310-126 PART-TIME/TEMPORARY	\$19,314.00	\$19,314.00	\$0.00	\$2,555.38	\$1,045.25	\$16,758.62	13
10-4310-127 SALARIES/WAGES-BONUS	\$21,000.00	\$22,000.00	\$0.00	\$0.00	\$0.00	\$22,000.00	0
10-4310-131 SUPPLEMENTAL LAW RET	\$7,135.00	\$7,135.00	\$0.00	\$2,050.35	\$546.76	\$5,084.65	29
10-4310-181 FICA	\$69,362.00	\$73,131.00	\$0.00	\$18,965.76	\$5,176.86	\$54,165.24	26
10-4310-182 RETIREMENT	\$122,505.00	\$129,422.00	\$0.00	\$34,994.01	\$9,502.29	\$94,427.99	27
10-4310-183 GROUP INSURANCE	\$138,884.00	\$147,733.00	\$0.00	\$43,303.48	\$11,196.08	\$104,429.52	29
10-4310-184 401K CONTRIBUTION	\$43,612.00	\$46,075.00	\$0.00	\$11,757.35	\$3,155.91	\$34,317.65	26
10-4310-185 WORKERS COMPENSATION	\$23,807.00	\$24,984.00	\$0.00	\$23,807.00	\$0.00	\$1,177.00	95
10-4310-193 SERVICES-MEDICAL	\$2,425.00	\$2,425.00	\$0.00	\$1,235.00	\$435.00	\$1,190.00	51
10-4310-194 CONTRACT SERVICES	\$13,750.00	\$13,750.00	\$0.00	\$785.00	\$785.00	\$12,965.00	6
10-4310-212 UNIFORMS	\$17,410.00	\$17,910.00	\$2,953.80	\$1,784.46	\$474.88	\$13,171.74	10
10-4310-213 SUPPLIES-SAFETY	\$3,725.00	\$3,725.00	\$0.00	\$377.05	\$377.05	\$3,347.95	10
10-4310-251 MOTOR FUEL AND LUBRI	\$40,360.00	\$42,360.00	\$21,201.65	\$13,694.82	\$3,230.50	\$7,463.53	32
10-4310-260 SUPPLIES-OFFICE	\$1,700.00	\$1,700.00	\$0.00	\$161.37	\$161.37	\$1,538.63	9
10-4310-291 SUPPLIES-DATA PROCES	\$5,284.00	\$5,284.00	\$0.00	\$0.00	\$0.00	\$5,284.00	0
10-4310-296 SUPPLIES-MEDICAL	\$1,420.00	\$1,420.00	\$0.00	\$0.00	\$0.00	\$1,420.00	0
10-4310-299 SUPPLIES AND MATERIA	\$15,441.00	\$18,001.00	\$2,560.00	\$495.93	\$495.93	\$14,945.07	3
10-4310-311 TRAVEL	\$1,500.00	\$1,500.00	\$534.60	\$263.74	\$0.00	\$701.66	18
10-4310-321 TELEPHONE AND INTERN	\$17,672.00	\$17,672.00	\$0.00	\$3,643.04	\$1,524.76	\$14,028.96	21
10-4310-329 OTHER COMMUNICATION	\$4,240.00	\$4,240.00	\$2,970.00	\$1,320.00	\$330.00	(\$50.00)	31
10-4310-341 PRINTING	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0
10-4310-352 MAINTENANCE-EQUIPMEN	\$3,000.00	\$3,000.00	\$0.00	\$222.88	\$222.88	\$2,777.12	7
10-4310-353 MAINTENANCE-VEHICLES	\$6,000.00	\$6,500.00	\$0.00	\$1,405.22	\$135.49	\$5,094.78	22
10-4310-395 TRAINING	\$7,100.00	\$7,600.00	\$554.09	\$1,737.36	\$1,170.09	\$5,308.55	23
10-4310-440 MAINTENANCE CONTRACT	\$26,947.00	\$26,947.00	\$3,715.45	\$14,237.31	\$1,034.48	\$8,994.24	53
10-4310-441 LICENSE FEE	\$8,774.00	\$9,243.00	\$0.00	\$4,086.30	\$0.00	\$5,156.70	44
10-4310-451 INSURANCE-PROP/GEN/P	\$22,198.00	\$22,198.00	\$0.00	\$22,198.00	\$0.00	\$0.00	100
10-4310-452 INSURANCE-VEHICLES	\$17,982.00	\$17,982.00	\$0.00	\$20,334.89	\$0.00	(\$2,352.89)	113
10-4310-491 DUES AND SUBSCRIPTIO	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0
10-4310-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4310-521 CO-SOFTWARE	\$3,060.00	\$3,060.00	\$0.00	\$0.00	\$0.00	\$3,060.00	0
10-4310-540 CO-VEHICLES	\$0.00	\$51,712.00	\$49,048.25	\$2,552.16	\$2,552.16	\$111.59	5
10-4310-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$37,081.00	\$28,307.24	\$8,773.30	\$0.00	\$0.46	24
4310-10-POLICE OPERATIONS	\$1,577,182.00	\$1,744,947.00	\$111,845.08	\$489,941.70	\$113,306.78	\$1,143,160.22	34

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-10-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4340-10-FIRE OPERATIONS							
-							
10-4340-121 SALARIES/WAGES-REGUL	\$462,913.00	\$462,913.00	\$0.00	\$66,014.53	\$17,429.08	\$396,898.47	14
10-4340-122 OVERTIME	\$20,000.00	\$20,000.00	\$0.00	\$6,695.83	\$3,018.50	\$13,304.17	33
10-4340-126 PART-TIME/TEMPORARY	\$151,481.00	\$151,481.00	\$0.00	\$34,697.63	\$9,482.25	\$116,783.37	23
10-4340-127 SALARIES/WAGES-BONUS	\$15,500.00	\$15,500.00	\$0.00	\$0.00	\$0.00	\$15,500.00	0
10-4340-181 FICA	\$48,265.00	\$48,265.00	\$0.00	\$8,089.39	\$2,264.54	\$40,175.61	17
10-4340-182 RETIREMENT	\$61,185.00	\$61,185.00	\$0.00	\$8,624.45	\$2,433.02	\$52,560.55	14
10-4340-183 GROUP INSURANCE	\$96,100.00	\$96,100.00	\$0.00	\$10,655.94	\$2,377.61	\$85,444.06	11
10-4340-184 401K CONTRIBUTION	\$23,235.00	\$23,235.00	\$0.00	\$2,785.50	\$768.99	\$20,449.50	12
10-4340-185 WORKERS COMPENSATION	\$20,950.00	\$20,950.00	\$0.00	\$17,728.68	\$0.00	\$3,221.32	85
10-4340-194 CONTRACT SERVICES	\$7,071.00	\$7,071.00	\$0.00	\$0.00	\$0.00	\$7,071.00	0
10-4340-211 JANITORIAL SUPPLIES	\$1,500.00	\$1,500.00	\$0.00	\$553.76	\$508.92	\$946.24	37
10-4340-212 UNIFORMS	\$27,725.00	\$27,725.00	\$0.00	\$0.00	\$0.00	\$27,725.00	0
10-4340-213 SUPPLIES-SAFETY	\$35,250.00	\$41,575.00	\$6,325.00	\$6,589.80	\$193.75	\$28,660.20	16
10-4340-230 SUPPLIES-EDUCATIONAL	\$5,490.00	\$5,990.00	\$316.95	\$2,965.88	\$2,785.88	\$2,707.17	50
10-4340-251 MOTOR FUEL AND LUBRI	\$14,400.00	\$14,400.00	\$8,049.35	\$5,462.51	\$1,151.40	\$888.14	38
10-4340-260 SUPPLIES-OFFICE	\$1,500.00	\$1,500.00	\$1,606.00	\$417.06	\$417.06	(\$523.06)	28
10-4340-270 DUES & SUBSCRIPTIONS	\$425.00	\$425.00	\$0.00	\$0.00	\$0.00	\$425.00	0
10-4340-292 SAFETY SUPPLIES	\$0.00	\$0.00	\$378.00	\$0.00	\$0.00	(\$378.00)	0
10-4340-296 SUPPLIES-MEDICAL	\$3,000.00	\$5,146.00	\$0.00	\$0.00	\$0.00	\$5,146.00	0
10-4340-299 SUPPLIES AND MATERIA	\$2,200.00	\$2,200.00	\$0.00	\$0.00	\$0.00	\$2,200.00	0
10-4340-311 TRAVEL	\$2,300.00	\$2,300.00	\$0.00	\$0.00	\$0.00	\$2,300.00	0
10-4340-321 TELEPHONE AND INTE	\$8,410.00	\$8,410.00	\$0.00	\$1,514.68	\$770.50	\$6,895.32	18
10-4340-331 UTILITIES	\$10,392.00	\$10,392.00	\$0.00	\$2,309.82	\$796.65	\$8,082.18	22
10-4340-351 MAINTENANCE-BUILDING	\$12,000.00	\$12,000.00	\$500.00	\$289.55	\$289.55	\$11,210.45	2
10-4340-352 MAINTENANCE-EQUIPMEN	\$5,000.00	\$5,000.00	\$0.00	\$881.66	(\$4,297.07)	\$4,118.34	18
10-4340-353 MAINTENANCE-VEHICLES	\$23,000.00	\$23,916.00	\$4,558.27	\$4,213.17	(\$2,330.17)	\$15,144.56	18
10-4340-354 MAINTENANCE-GROUNDS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4340-395 TRAINING	\$11,300.00	\$13,447.00	\$2,147.00	\$1,172.78	\$1,172.78	\$10,127.22	9
10-4340-440 MAINTENANCE CONTRACT	\$2,580.00	\$2,580.00	\$0.00	\$661.40	\$221.20	\$1,918.60	26
10-4340-441 LICENSE FEE	\$3,766.00	\$3,766.00	\$1,518.80	\$0.00	\$0.00	\$2,247.20	0
10-4340-451 INSURANCE-PROP/GEN/P	\$6,509.00	\$6,509.00	\$0.00	\$6,509.00	\$0.00	\$0.00	100
10-4340-452 INSURANCE - VEHICLES	\$4,349.00	\$4,349.00	\$0.00	\$4,348.53	\$4,348.53	\$0.47	100
10-4340-491 DUES AND SUBSCRIPTIO	\$2,536.00	\$2,536.00	\$0.00	\$0.00	\$0.00	\$2,536.00	0
10-4340-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$671.65	\$365.90	\$328.35	67
10-4340-550 CO-EQUIPMENT	\$0.00	\$17,114.00	\$45.76	\$17,068.22	\$0.00	\$0.02	100
10-4340-750 LEASE PAYMENTS	\$18,251.00	\$18,251.00	\$0.00	\$18,250.71	\$18,250.71	\$0.29	100
4340-10-FIRE OPERATIONS	\$1,110,583.00	\$1,139,731.00	\$25,445.13	\$229,172.13	\$62,419.58	\$885,113.74	22

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-10-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4510-10-STREETS OPERATIONS							
-							
10-4510-121 SALARIES/WAGES-REGUL	\$213,364.00	\$213,364.00	\$0.00	\$39,150.33	\$10,192.60	\$174,213.67	18
10-4510-122 SALARIES/WAGES-OVERT	\$2,000.00	\$2,000.00	\$0.00	\$1,057.15	\$419.77	\$942.85	53
10-4510-126 PART-TIME/TEMPORARY	\$16,088.00	\$16,088.00	\$0.00	\$4,259.12	\$1,114.40	\$11,828.88	26
10-4510-127 SALARIES/WAGES-BONUS	\$5,900.00	\$5,900.00	\$0.00	\$0.00	\$0.00	\$5,900.00	0
10-4510-181 FICA	\$17,164.00	\$17,164.00	\$0.00	\$3,205.09	\$828.22	\$13,958.91	19
10-4510-182 RETIREMENT	\$28,965.00	\$28,965.00	\$0.00	\$5,166.53	\$1,345.76	\$23,798.47	18
10-4510-183 GROUP INSURANCE	\$45,174.00	\$45,174.00	\$0.00	\$14,873.23	\$3,237.22	\$30,300.77	33
10-4510-184 401K CONTRIBUTION	\$7,471.00	\$7,471.00	\$0.00	\$1,788.64	\$435.43	\$5,682.36	24
10-4510-185 WORKERS COMPENSATION	\$10,413.00	\$10,413.00	\$0.00	\$10,413.00	\$0.00	\$0.00	100
10-4510-194 CONTRACTED SERVICES	\$0.00	\$400,000.00	\$386,785.00	\$13,215.00	\$13,215.00	\$0.00	3
10-4510-211 JANITORIAL SUPPLIES	\$750.00	\$750.00	\$0.00	\$298.15	\$298.15	\$451.85	40
10-4510-212 UNIFORMS	\$4,000.00	\$4,000.00	\$0.00	\$1,349.56	\$434.89	\$2,650.44	34
10-4510-213 SUPPLIES-SAFETY	\$3,150.00	\$3,150.00	\$0.00	\$0.00	\$0.00	\$3,150.00	0
10-4510-251 MOTOR FUEL AND LUBRI	\$19,440.00	\$19,440.00	\$4,320.83	\$7,051.33	\$48.97	\$8,067.84	36
10-4510-260 SUPPLIES-OFFICE	\$250.00	\$250.00	\$0.00	\$50.77	\$50.77	\$199.23	20
10-4510-299 SUPPLIES AND MATERIA	\$6,600.00	\$6,600.00	\$0.00	\$1,549.71	\$980.75	\$5,050.29	23
10-4510-311 TRAVEL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-321 TELEPHONE AND INTERN	\$2,244.00	\$2,244.00	\$0.00	\$471.46	\$339.44	\$1,772.54	21
10-4510-329 OTHER COMMUNICATION	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00	0
10-4510-331 UTILITIES	\$53,844.00	\$53,844.00	\$1,278.96	\$13,421.22	\$624.90	\$39,143.82	25
10-4510-351 MAINTENANCE-BUILDING	\$4,000.00	\$4,000.00	\$0.00	\$64.52	\$6.55	\$3,935.48	2
10-4510-352 MAINTENANCE-EQUIPMEN	\$4,000.00	\$4,000.00	\$158.74	\$2,713.65	\$1,633.40	\$1,127.61	68
10-4510-353 MAINTENANCE-VEHICLES	\$9,500.00	\$9,500.00	\$12,091.97	\$1,130.39	\$641.50	(\$3,722.36)	12
10-4510-354 MAINTENANCE GROUNDS	\$18,000.00	\$18,000.00	\$387.00	\$910.00	\$0.00	\$16,703.00	5
10-4510-356 MAINTENANCE-STREETS	\$2,500.00	\$2,500.00	\$90.00	\$485.00	\$0.00	\$1,925.00	19
10-4510-440 MAINTENANCE CONTRACT	\$1,304.00	\$1,304.00	\$0.00	\$275.80	\$127.80	\$1,028.20	21
10-4510-451 INSURANCE-PRO/GEN/PR	\$2,690.00	\$2,690.00	\$0.00	\$2,690.00	\$0.00	\$0.00	100
10-4510-452 INSURANCE - VEHICLES	\$3,191.00	\$3,191.00	\$0.00	\$3,190.85	\$0.00	\$0.15	100
10-4510-491 DUES & SUBSCRIPTIONS	\$400.00	\$400.00	\$0.00	\$375.00	\$375.00	\$25.00	94
10-4510-499 MISCELLANEOUS	\$1,480.00	\$1,480.00	\$0.00	\$0.00	\$0.00	\$1,480.00	0
10-4510-550 CAP.OUTLAY-OTHER EQU	\$18,300.00	\$18,300.00	\$40.00	\$17,579.31	\$3,999.99	\$680.69	96
4510-10-STREETS OPERATIONS	\$502,402.00	\$902,402.00	\$405,152.50	\$146,734.81	\$40,350.51	\$350,514.69	61

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-10-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4710-10-SOLID/YARD OPERATIONS							
-							
10-4710-121 SALARIES/WAGES-REGUL	\$185,941.00	\$185,941.00	\$0.00	\$68,255.26	\$17,831.91	\$117,685.74	37
10-4710-122 SALARIES/WAGES-OVERT	\$2,500.00	\$2,500.00	\$0.00	\$1,116.88	\$358.89	\$1,383.12	45
10-4710-127 SALARIES/WAGES-BONUS	\$4,400.00	\$4,400.00	\$0.00	\$0.00	\$0.00	\$4,400.00	0
10-4710-181 FICA	\$13,947.00	\$13,947.00	\$0.00	\$5,037.21	\$1,330.46	\$8,909.79	36
10-4710-182 RETIREMENT	\$23,537.00	\$23,537.00	\$0.00	\$9,007.05	\$2,379.89	\$14,529.95	38
10-4710-183 GROUP INSURANCE	\$38,143.00	\$38,143.00	\$0.00	\$13,646.93	\$2,950.49	\$24,496.07	36
10-4710-184 401K CONTRIBUTION	\$5,557.00	\$5,557.00	\$0.00	\$2,409.75	\$627.53	\$3,147.25	43
10-4710-185 WORKERS COMPENSATION	\$8,348.00	\$8,348.00	\$0.00	\$8,348.00	\$0.00	\$0.00	100
10-4710-194 CONTRACT SERVICES	\$24,000.00	\$28,995.00	\$314.23	\$20,539.10	\$14,000.00	\$8,141.67	71
10-4710-211 JANITORIAL SUPPLIES	\$500.00	\$500.00	\$0.00	\$298.15	\$298.15	\$201.85	60
10-4710-212 UNIFORMS	\$5,000.00	\$5,000.00	\$0.00	\$1,788.89	\$576.46	\$3,211.11	36
10-4710-213 SAFETY SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4710-230 SUPPLIES-EDUCATIONAL	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4710-251 MOTOR FUEL AND LUBRI	\$13,452.00	\$13,452.00	\$2,880.55	\$4,700.87	\$32.64	\$5,870.58	35
10-4710-299 SUPPLIES AND MATERIA	\$12,000.00	\$12,000.00	\$0.00	\$11,395.00	\$11,395.00	\$605.00	95
10-4710-321 TELEPHONE AND INTERN	\$1,304.00	\$1,304.00	\$0.00	\$379.17	\$94.86	\$924.83	29
10-4710-352 MAINTENANCE-EQUIPMEN	\$3,950.00	\$3,950.00	\$0.00	\$3,051.58	\$783.96	\$898.42	77
10-4710-353 MAINTENANCE-VEHILCES	\$6,000.00	\$6,000.00	\$0.00	\$886.10	\$60.70	\$5,113.90	15
10-4710-370 ADVERTISING	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
10-4710-395 TRAINING	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
10-4710-397 LANDFILL SER TIPPING	\$57,000.00	\$57,000.00	\$0.00	\$16,315.21	\$4,767.30	\$40,684.79	29
10-4710-440 MAINTENANCE CONTRACT	\$200.00	\$200.00	\$0.00	\$61.80	\$15.80	\$138.20	31
10-4710-451 INSURANCE-PROP/GEN/P	\$2,073.00	\$2,073.00	\$0.00	\$2,073.00	\$0.00	\$0.00	100
10-4710-452 INSURANCE-VEHICLES	\$3,764.00	\$3,764.00	\$0.00	\$5,443.94	\$0.00	(\$1,679.94)	145
10-4710-540 CAP OUT-MOTOR VEH	\$0.00	\$360,814.00	\$0.00	\$363,402.67	\$2,006.00	(\$2,588.67)	101
10-4710-750 LEASE PAYMENTS	\$37,909.00	\$37,909.00	\$0.00	\$2,314.59	\$0.00	\$35,594.41	6
4710-10-SOLID/YARD OPERATIONS	\$452,375.00	\$818,184.00	\$3,194.78	\$540,471.15	\$59,510.04	\$274,518.07	66

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-10-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6110-10-LIBRARY							
-							
10-6110-126 PART-TIME/TEMPORARY	\$16,835.00	\$16,835.00	\$0.00	\$4,531.35	\$1,395.00	\$12,303.65	27
10-6110-127 SALARIES/WAGES-BONUS	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-6110-181 FICA	\$1,260.00	\$1,260.00	\$0.00	\$346.66	\$106.72	\$913.34	28
10-6110-194 CONTRACT SERVICES	\$2,000.00	\$2,000.00	\$0.00	\$500.00	\$0.00	\$1,500.00	25
10-6110-260 SUPPLIES-OFFICE	\$600.00	\$600.00	\$0.00	\$111.70	\$111.70	\$488.30	19
10-6110-299 SUPPLIES	\$2,050.00	\$2,050.00	\$0.00	\$415.88	\$212.40	\$1,634.12	20
10-6110-311 TRAVEL	\$200.00	\$200.00	\$0.00	\$102.70	\$102.70	\$97.30	51
10-6110-321 TELEPHONE AND INTERN	\$2,249.00	\$2,249.00	\$0.00	\$373.77	\$373.77	\$1,875.23	17
10-6110-331 UTILITIES	\$9,264.00	\$9,264.00	\$0.00	\$2,321.13	\$530.84	\$6,942.87	25
10-6110-351 MAINTENANCE-BUILDING	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	100
10-6110-370 ADVERTISING	\$300.00	\$300.00	\$0.00	\$8.00	\$8.00	\$292.00	3
10-6110-395 TRAINING	\$250.00	\$250.00	\$0.00	\$135.00	\$135.00	\$115.00	54
10-6110-440 MAINTENANCE CONTRACT	\$1,791.00	\$1,791.00	\$0.00	\$1,099.80	\$988.20	\$691.20	61
10-6110-451 INSURANCE-PRO/GEN/PR	\$2,292.00	\$2,292.00	\$0.00	\$2,292.00	\$0.00	\$0.00	100
10-6110-491 DUES & SUBSCRIPTIONS	\$360.00	\$360.00	\$0.00	\$300.00	\$300.00	\$60.00	83
6110-10-LIBRARY	\$39,951.00	\$42,451.00	\$0.00	\$15,037.99	\$4,264.33	\$27,413.01	35

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-10-31

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6120-10-RECREATION							
-							
10-6120-299 SUPPLIES AND MATERIA	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
10-6120-331 UTILITIES	\$5,172.00	\$5,172.00	\$0.00	\$904.61	\$249.10	\$4,267.39	17
10-6120-357 MAINTENANCE-PARKS AN	\$11,100.00	\$12,439.00	\$1,522.24	\$1,155.50	\$0.00	\$9,761.26	9
10-6120-359 MAINT. & REPAIR - OT	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	(\$900.00)	0
10-6120-451 INSURANCE-PROP/GEN/P	\$132.00	\$132.00	\$0.00	\$132.00	\$0.00	\$0.00	100
10-6120-625 SENIOR CITIZENS COUN	\$4,000.00	\$4,000.00	\$0.00	\$395.00	\$0.00	\$3,605.00	10
10-6120-850 TRANSFER TO DOWNTOWN	\$225,000.00	\$225,000.00	\$0.00	\$0.00	\$0.00	\$225,000.00	0
6120-10-RECREATION	\$246,154.00	\$247,493.00	\$1,522.24	\$3,487.11	\$249.10	\$242,483.65	2

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND								
	FundRevTot	\$5,475,478.00	\$6,503,694.00	\$0.00	\$1,890,878.23	\$130,063.65	\$4,672,851.61	29
	FundExpTot	\$5,475,478.00	\$6,503,694.00	\$801,916.50	\$1,849,269.13	\$450,374.80	\$3,852,508.37	41
Grand Totals:	TotalRev	\$5,475,478.00	\$6,503,694.00	\$0.00	\$1,890,878.23	\$130,063.65	\$4,672,851.61	29
	TotalExp	\$5,475,478.00	\$6,503,694.00	\$801,916.50	\$1,849,269.13	\$450,374.80	\$3,852,508.37	41

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-10-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 20-POWELL BILL							
0000-20-Revs							
-							
20-3328-000 POWELL BILL REVENUE	\$111,000.00	\$111,000.00	\$0.00	\$55,234.87	\$0.00	\$55,765.13	50
20-3831-000 INVESTMENT EARNINGS	\$13,000.00	\$13,000.00	\$0.00	\$4,232.37	\$0.00	\$8,767.63	33
20-3991-000 APPROPRIATED FUND BA	\$50,000.00	\$270,000.00	\$0.00	\$0.00	\$0.00	\$270,000.00	0
0000-20-Revs	\$174,000.00	\$394,000.00	\$0.00	\$59,467.24	\$0.00	\$334,532.76	15
4510-20-STREETS OPERATIONS							
-							
20-4510-121 SALARIES/WAGES-REGUL	\$11,512.00	\$11,512.00	\$0.00	\$3,315.13	\$887.74	\$8,196.87	29
20-4510-127 SALARIES/WAGES-BONUS	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
20-4510-181 FICA	\$846.00	\$846.00	\$0.00	\$253.63	\$67.92	\$592.37	30
20-4510-182 RETIREMENT	\$1,428.00	\$1,428.00	\$0.00	\$427.96	\$114.60	\$1,000.04	30
20-4510-183 GROUP INSURANCE	\$1,838.00	\$1,838.00	\$0.00	\$478.65	\$143.76	\$1,359.35	26
20-4510-184 401K CONTRIBUTION	\$553.00	\$553.00	\$0.00	\$165.73	\$44.38	\$387.27	30
20-4510-198 SERVICES-ENGINEERING	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0
20-4510-299 SUPPLIES AND MATERIA	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
20-4510-355 MAINTENANCE-SIDEWALK	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0
20-4510-356 MAINTENANCE-STREETS	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$16,000.00	0
20-4510-580 CO-INFRASTRUCTURE	\$115,623.00	\$335,623.00	\$0.00	\$293,504.95	\$293,504.95	\$42,118.05	87
4510-20-STREETS OPERATIONS	\$174,000.00	\$394,000.00	\$0.00	\$298,146.05	\$294,763.35	\$95,853.95	76
Reporting Fund: 20-POWELL BILL							
FundRevTot	\$174,000.00	\$394,000.00	\$0.00	\$59,467.24	\$0.00	\$334,532.76	15
FundExpTot	\$174,000.00	\$394,000.00	\$0.00	\$298,146.05	\$294,763.35	\$95,853.95	76

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-10-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 30-CAPITAL RESERVE AND REPLACEMENT FUND							
0000-30-Revs							
-							
30-3835-000 SALES - FIXED ASSETS	\$0.00	\$20,500.00	\$0.00	\$0.00	\$0.00	\$20,500.00	0
30-3920-000 LEASE FINANCING	\$0.00	\$893,821.00	\$0.00	\$0.00	\$0.00	\$893,821.00	0
30-3984-010 GENERAL FUND CONTRIB	\$210,298.00	\$210,298.00	\$0.00	\$105,149.00	\$105,149.00	\$105,149.00	50
30-3991-000 APPROPRIATED FUND BA	\$0.00	\$58,163.00	\$0.00	\$0.00	\$0.00	\$58,163.00	0
0000-30-Revs	\$210,298.00	\$1,182,782.00	\$0.00	\$105,149.00	\$105,149.00	\$1,077,633.00	9
4110-30-GOVERNING BODY							
-							
30-4110-570 CO - LAND	\$59,000.00	\$59,000.00	\$0.00	\$0.00	\$0.00	\$59,000.00	0
4110-30-GOVERNING BODY	\$59,000.00	\$59,000.00	\$0.00	\$0.00	\$0.00	\$59,000.00	0
4130-30-ADMINISTRATION							
-							
30-4130-291 SUPPLIES - DATA PROC	\$1,075.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
4130-30-ADMINISTRATION	\$1,075.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
4310-30-POLICE OPERATIONS							
-							
30-4310-291 SUPPLIES - DATA PROC	\$7,325.00	\$7,325.00	\$0.00	\$0.00	\$0.00	\$7,325.00	0
30-4310-540 CO - VEHICLES	\$85,349.00	\$148,185.00	\$39,971.32	\$70,335.99	\$9,999.99	\$37,877.69	47
30-4310-550 CO - OTHER EQUIP	\$50,149.00	\$67,977.00	\$17,951.91	\$14,042.81	\$123.74	\$35,982.28	21
4310-30-POLICE OPERATIONS	\$142,823.00	\$223,487.00	\$57,923.23	\$84,378.80	\$10,123.73	\$81,184.97	64
4340-30-FIRE OPERATIONS							
-							
30-4340-540 CO - VEHICLES	\$0.00	\$891,820.00	\$891,820.00	\$0.00	\$0.00	\$0.00	0
4340-30-FIRE OPERATIONS	\$0.00	\$891,820.00	\$891,820.00	\$0.00	\$0.00	\$0.00	0
4510-30-STREETS OPERATIONS							
-							
30-4510-291 SUPPLIES - DATA PROC	\$1,075.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
4510-30-STREETS OPERATIONS	\$1,075.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
4710-30-SOLID/YARD OPERATIONS							
-							
30-4710-550 CO-OTHER EQUIPMENT	\$6,325.00	\$6,325.00	\$0.00	\$0.00	\$0.00	\$6,325.00	0
4710-30-SOLID/YARD OPERATIONS	\$6,325.00	\$6,325.00	\$0.00	\$0.00	\$0.00	\$6,325.00	0
6110-30-LIBRARY							
-							
30-6110-291 SUPPLIES - DATA PROC	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00	(\$1,200.00)	0
6110-30-LIBRARY	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00	(\$1,200.00)	0
Reporting Fund: 30-CAPITAL RESERVE AND REPLACEMENT FUND							
FundRevTot	\$210,298.00	\$1,182,782.00	\$0.00	\$105,149.00	\$105,149.00	\$1,077,633.00	9
FundExpTot	\$210,298.00	\$1,182,782.00	\$949,743.23	\$85,578.80	\$11,323.73	\$147,459.97	88

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-10-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT							
0000-70-Revs							
-							
70-3839-000 Miscellaneous Revenu	\$0.00	\$0.00	\$0.00	\$25,000.00	\$5,000.00	\$25,000.00	0
0000-70-Revs	\$0.00	\$0.00	\$0.00	\$25,000.00	\$5,000.00	\$25,000.00	0
4130-70-ADMINISTRATION							
-							
70-4130-187 INSURANCE REIMBURSEM	\$0.00	\$0.00	\$0.00	\$15,139.13	\$0.00	(\$15,139.13)	0
4130-70-ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$15,139.13	\$0.00	(\$15,139.13)	0
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT							
FundRevTot	\$0.00	\$0.00	\$0.00	\$25,000.00	\$5,000.00	\$25,000.00	0
FundExpTot	\$0.00	\$0.00	\$0.00	\$15,139.13	\$0.00	(\$15,139.13)	0
Grand Totals:							
TotalRev	\$384,298.00	\$1,576,782.00	\$0.00	\$189,616.24	\$110,149.00	\$1,437,165.76	12
TotalExp	\$384,298.00	\$1,576,782.00	\$949,743.23	\$398,863.98	\$306,087.08	\$228,174.79	86

Town of Spencer

Fiscal Period - YADKIN RIVER TRAILHEAD Date Range - 2020-07-01 - 2023-10-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 90-YADKIN RIVER TRAIL							
0000-90-Revs							
-							
90-3985-240 YADKIN RIVER TRAIL D	\$20,559.00	\$631,974.00	\$0.00	\$537,474.40	\$100,200.00	\$94,499.60	85
90-3985-850 GENERAL FUND TRANSFE	\$114,258.00	\$185,258.00	\$0.00	\$185,258.00	\$0.00	\$0.00	100
0000-90-Revs	\$134,817.00	\$817,232.00	\$0.00	\$722,732.40	\$100,200.00	\$94,499.60	88
4130-90-ADMINISTRATION							
-							
90-4130-370 ADVERTISING	\$0.00	\$405.00	\$0.00	\$156.35	\$0.00	\$248.65	39
4130-90-ADMINISTRATION	\$0.00	\$405.00	\$0.00	\$156.35	\$0.00	\$248.65	39
4910-90-LAND MANAGEMENT							
-							
90-4910-193 ADMINISTRATIVE SERVI	\$0.00	\$52.00	\$0.00	\$52.00	\$26.00	\$0.00	100
90-4910-194 CONTRACT SERVICES	\$4,800.00	\$69,350.00	\$14.00	\$69,816.05	\$6,142.75	(\$480.05)	101
90-4910-580 CO-INFRASTRUCTURE	\$130,017.00	\$747,425.00	\$61,927.91	\$658,383.18	\$878.00	\$27,113.91	88
4910-90-LAND MANAGEMENT	\$134,817.00	\$816,827.00	\$61,941.91	\$728,251.23	\$7,046.75	\$26,633.86	97
Reporting Fund: 90-YADKIN RIVER TRAIL							
FundRevTot	\$134,817.00	\$817,232.00	\$0.00	\$722,732.40	\$100,200.00	\$94,499.60	88
FundExpTot	\$134,817.00	\$817,232.00	\$61,941.91	\$728,407.58	\$7,046.75	\$26,882.51	97
Grand Totals:							
TotalRev	\$134,817.00	\$817,232.00	\$0.00	\$722,732.40	\$100,200.00	\$94,499.60	88
TotalExp	\$134,817.00	\$817,232.00	\$61,941.91	\$728,407.58	\$7,046.75	\$26,882.51	97

Town of Spencer

Fiscal Period - CORONAVIRUS ARPA GRANT PROJECT Date Range - 2021-07-01 - 2023-10-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT							
0000-91-Revs							
-							
91-3984-000 CSLRF FUNDS-GRANT	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$518,998.00	\$0.22	100
0000-91-Revs	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$518,998.00	\$0.22	100
4210-91-CORONAVIRUS ARPA							
-							
91-4210-121 SALARIES/WAGES-REGUL	\$0.00	\$225,000.00	\$0.00	\$0.00	\$0.00	\$225,000.00	0
91-4210-580 CO-INFRASTRUCTURE-CS	\$1,037,997.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
91-4210-910 TRANSFER TO GENERAL	\$0.00	\$812,997.00	\$0.00	\$586,000.00	\$136,475.96	\$226,997.00	72
4210-91-CORONAVIRUS ARPA	\$1,037,997.00	\$1,037,997.00	\$0.00	\$586,000.00	\$136,475.96	\$451,997.00	56
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT							
FundRevTot	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$518,998.00	\$0.22	100
FundExpTot	\$1,037,997.00	\$1,037,997.00	\$0.00	\$586,000.00	\$136,475.96	\$451,997.00	56
Grand Totals:							
TotalRev	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$518,998.00	\$0.22	100
TotalExp	\$1,037,997.00	\$1,037,997.00	\$0.00	\$586,000.00	\$136,475.96	\$451,997.00	56

Town of Spencer

Fiscal Period - DOWNTOWN PARK PROJECT Date Range - 2021-07-01 - 2023-10-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 92-DOWNTOWN PARK PROJECT							
0000-92-Revs							
-							
92-3985-002 OTHER GRANTS	\$0.00	\$1,400,000.00	\$0.00	\$0.00	\$0.00	\$1,400,000.00	0
92-3985-850 GENERAL FUND TRANSFE	\$100,000.00	\$325,000.00	\$0.00	\$100,000.00	\$0.00	\$225,000.00	31
0000-92-Revs	\$100,000.00	\$1,725,000.00	\$0.00	\$100,000.00	\$0.00	\$1,625,000.00	6
6120-92-RECREATION							
-							
92-6120-194 TOWN PARK CONTRACTED	\$0.00	\$0.00	\$160,000.00	\$0.00	\$0.00	(\$160,000.00)	0
92-6120-580 CO-INFRASTRUCTURE	\$100,000.00	\$1,725,000.00	\$3,282.23	\$72,692.77	\$0.00	\$1,649,025.00	4
6120-92-RECREATION	\$100,000.00	\$1,725,000.00	\$163,282.23	\$72,692.77	\$0.00	\$1,489,025.00	14
Reporting Fund: 92-DOWNTOWN PARK PROJECT							
FundRevTot	\$100,000.00	\$1,725,000.00	\$0.00	\$100,000.00	\$0.00	\$1,625,000.00	6
FundExpTot	\$100,000.00	\$1,725,000.00	\$163,282.23	\$72,692.77	\$0.00	\$1,489,025.00	14
Grand Totals:							
TotalRev	\$100,000.00	\$1,725,000.00	\$0.00	\$100,000.00	\$0.00	\$1,625,000.00	6
TotalExp	\$100,000.00	\$1,725,000.00	\$163,282.23	\$72,692.77	\$0.00	\$1,489,025.00	14

Town of Spencer

Fiscal Period - COMMUNITY DEV BLOCK GRANT Date Range - 2023-10-10 - 2023-10-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 95-CDBG-NR GRANT PROJECT							
0000-95-Revs							
-							
95-3985-095 CDBG NR	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00	0
0000-95-Revs	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00	0
4195-95-CDBG GRANT							
-							
95-4195-194 CDBG NR REHAB	\$680,000.00	\$680,000.00	\$0.00	\$0.00	\$0.00	\$680,000.00	0
95-4195-695 CDBG NR ADMIN	\$70,000.00	\$70,000.00	\$0.00	\$0.00	\$0.00	\$70,000.00	0
4195-95-CDBG GRANT	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00	0
Reporting Fund: 95-CDBG-NR GRANT PROJECT							
FundRevTot	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00	0
FundExpTot	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00	0
Grand Totals:							
TotalRev	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00	0
TotalExp	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00	0

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: November 14, 2023

Issue under Consideration:	October Library Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	N/A
Recommendations:	N/A
Department:	Town Clerk – Library

October Report for Spencer Library



On October 17th children from ages 3-10 visited the library for our fall craft event. One craft involved lemons and paint to make pumpkins. The second craft was a fun apple craft using several colors of paint. Then we made candy corn faces with goofy details, Frankenstein and Werewolf bookmarks, little ghost trick or treaters. Everyone had fun and the parents got involved, too! Books were checked out afterwards and a snack was offered to everyone.



On October 24th at 4 pm., Brent Snipes shared two exciting trips with the audience. He had trained for six months for an eight day hike up Mt. Kilimanjaro in Tanzania, Africa. He had pictures of the tents in which they stayed during the journey. Brent, also took a Safari jeep ride on the African plains where he was able to collect several close-up photos of hippos, giraffes, lions and elephants. He showed us fascinating photos of the Noah's Ark site in Turkey where he spent several weeks last year. Istanbul and its mosques and markets, Cappadocia and a hot-air balloon ride over the caves and mountainous regions proved to be very interesting, also.

The librarian, Beverly McCraw shared photos of her recent trip to Strasbourg, France, Interlaken, Switzerland, Annecy and Paris, France. Photos of the mountains and Lake Thun were highlighted in Interlaken. Annecy has a medieval chateau at the top of a hill overlooking



Lake d'Annecy and the red-roofed

village below. Photos of famous works of art in the Musee du **Cluny** in Paris were explained. Most of these works were carved from wood and sometimes were painted in beautiful colors. The famous tapestry **La Dame du Licorne** was also shown. The gothic **Cathedral in Strasbourg** which took four hundred years to construct was the highlight of Strasbourg and the half-timbered houses along the river Ill, also. In Paris, **Le Palais de Luxembourg**, which was built for Catherine de Medecis as she had tired of the Louvre palace after her husband died, was featured in several photos. Children's activities such as ponds for sailing boats, puppet shows and merry-go-rounds were important parts of the **Jardin du Luxembourg**.

Follow our FB page for a children's event on November 14th at 4 and a Christmas event for the whole family on December 8th from 6-8. Then on December 19th, we will read Christmas stories and make several cute crafts at 3 pm.

Oct.
Sept. 2023

	Door Count	Adult Circulation	Children Circulation	Research Questions	New Cards Issued	Students Tutored	Volunteers/Tutors	Corres. Due Date
Door Count	Adult Circulation	Children Circulation	Research Questions	New Cards Issued	Students Tutored	Volunteers/Tutors	Corres. Due Date	
10/2/2023 Mon.	10	4		2	2			10/16/2023
10/3/2023 Tues.	9	4	1					10/17/2023
10/4/2023 Wed.	5			2				10/18/2023
10/5/2023 Thurs.								10/19/2023
10/6/2023 Fri.								10/20/2023
WEEK TOTAL:	24	8	1	4	2			-----
10/9/2023 Mon.	10	2	2		1			10/23/2023
10/10/2023 Tues.	4	5			1			10/24/2023
10/11/2023 Wed.	9	5			1			10/25/2023
10/12/2023 Thurs.								10/26/2023
10/13/2023 Fri.								10/27/2023
WEEK TOTAL:	23	12	3	4	3			-----
10/16/2023 Mon.	10	3	3					10/30/2023
10/17/2023 Tues.	23		10			2		10/31/2023
10/18/2023 Wed.	13	1	7	2				11/1/2023
10/19/2023 Thurs.								11/2/2023
10/20/2023 Fri.								11/3/2023
WEEK TOTAL:	46	4	20	6	0			-----
10/23/2023 Mon.	7	2						11/6/2023
10/24/2023 Tues.	12	6	4					11/7/2023
10/25/2023 Wed.	5	1						11/8/2023
10/26/2023 Thurs.								11/9/2023
10/27/2023 Fri.								11/10/2023
WEEK TOTAL:	24	9	4	0	0			-----
10/30/2023								11/13/2023
10/31/2023 Tues.								11/14/2023
11/1/2023 Wed.								11/15/2023
11/2/2023 Thurs.								11/16/2023
11/3/2023 Fri.								11/17/2023
WEEK TOTAL:								-----
MONTH TOTAL:	117	33	28	14	5	2		-----

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 11/14/2023

(Attach relevant documentation)

Issue under Consideration:	Town Manager Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	N/A
Recommendations:	For Information & Discussion
Department:	Town Manager

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

To: Mayor Williams and Members of the Board of Aldermen
From: Peter Franzese, Town Manager
Date: November 3, 2023
Re: November 2023 Town Manager Report

Partnership with Rufty Holmes Senior Center

Pat Sledge and I recently met with Nan Buehrer and the Rufty-Holmes Senior Center team to discuss the events typically organized by the "Spencer Senior Council" and funded by the Town each year. Terry Schultz has led this effort with a committee of volunteers for several years. Terry would like to focus on other efforts, which presents a good opportunity for us to think about how we use this funding and how this kind of programming can be provided to seniors in a sustainable way.

Rufty-Holmes is prepared to facilitate this year's Christmas lunch at Oakdale Baptist Church on Tuesday, December 12. We believe this collaboration can make the event sustainable into the future, while hopefully sparking additional interest in the lunch club program. We will be working out the details of a service agreement with Rufty-Holmes for the twice-a-year meal events and hopefully some additional services as well.

Chicken Springs Dam – new notice from the State

In January of 2019, the Town received a notice of deficiency regarding the Chicken Springs Dam a/k/a Williford Dam. This is a man-made, earthen dam that was constructed to create the pond we see at the Standback Forest 11th Street access point. Part of the property of the pond and dam is owned by James and Ruby Williford at 1101 South Spencer Avenue. Town staff at the time (including Joel) worked with Cindy Safrit (who is assisting us with CCAP) to develop plans in response to this notice, and the information was hand-delivered by Joel to the DEQ office in Mooresville in March of 2019. To our knowledge, the Town never received approval or other feedback on this information, and no action followed.

In mid-October, the State provided a new notice, providing a variety of similar observed conditions as well as requirements for resolving the conditions in the long term (repair or removal) and short term (remedial actions). We have until December 1 to submit plans and until January 31 to complete remedial actions.

All of this information has been provided to our on-call consultant (Hazen) and they have provided a scope of work and fee to assist us in a new response. Staff believes the needed corrections are straightforward and we should be able to breach the dam to reduce the size of the pond while keeping a ponded area around the floating dock. This would remove the hazards and risk associated with the current earthen dam and give us time to develop a long-term solution and any budget considerations that would be necessary.

Fire Services in Spencer and East Spencer

For several months, staff has considered how to proceed with our needed fire station expansion, and how to fund more full-time staff. Our neighbors in East Spencer are considering similar challenges and opportunities as well. On October 31, both Fire Chiefs and Town Managers met to discuss our challenges in providing fire services and consider potential options for collaboration. The result of the meeting was that both Managers would ask their respective Board for consensus with exploring the possibilities for collaboration further, potentially with the assistance of the NCLM risk reduction consultant. We believe it would be in the best interest of both communities to consider our operational models and whether better service can be provided through a joint effort than what we can accomplish individually. We also believe that our facility needs could be considered at the same time to determine, whether or not there is operational collaboration, if there is a logical way to work together on our facility needs. Of course, there are many other considerations in this process, including apparatus on order, debt service, ISO ratings, etc. We will provide a brief overview of this during the November departmental reports, and identify if there are any questions or concerns with exploring this further.

Town float in the 'Tis the Season Spectacular parade

We have once again arranged for the Town to have a float in the 'Tis the Season Spectacular parade. The Parade will take place on Wednesday, November 22 and we hope to have several elected officials, appointed board members, staff, and community members participate to kick off the holiday season. Anyone interested in participating in this should contact Peter Franzese.