



**Board of Aldermen
Pre-Agenda Meeting
Agenda Packet
April 4, 2024**



AGENDA
Spencer Board of Aldermen
Pre-Agenda Meeting
5:30 p.m.

DATE
April 4, 2024

1. **CALL TO ORDER – Mayor Jonathan Williams**
2. **INVOCATION & PLEDGE OF ALLEGIANCE – Mayor Jonathan Williams**
3. **PUBLIC HEARING – 1840 US HWY 29 Annexation**
4. **PUBLIC HEARING – 1104 N. Salisbury Ave. Rezoning**
5. **REVIEW OF APRIL 9, 2024, AGENDA**
 1. ***CALL TO ORDER – Mayor Jonathan Williams***
 2. ***INVOCATION***
 3. ***PLEDGE OF ALLEGIANCE – Mayor Jonathan Williams***
 4. ***ADDITIONS/DELETIONS AND ADOPTION OF AGENDA***
 5. ***RECOGNITIONS***
 6. ***PUBLIC COMMENT*** *This agenda item is included to allow input to the Board of Aldermen from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Board of Aldermen must provide their name, address, and topic to be addressed. The Board will listen and may or may not respond at their discretion or may decide to place a topic on a future agenda. A speaker will be allowed 3 minutes to speak.*
 7. ***CONSENT AGENDA*** *The Consent Agenda is the first order of business. The items listed are believed to be non-controversial and administrative in nature. There will be no separate discussion of the items unless an Alderman or a citizen requests and is granted permission to speak. The item(s) will then be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion.*
 - a. ***APPROVAL OF MINUTES:*** *March 7, 2024, Pre-Agenda Meeting Minutes
March 7, 2024, Strategic Planning Session Meeting Minutes
March 8, 2024, Strategic Planning Session Meeting Minutes
March 12, 2024, Regular Meeting Minutes*
 8. ***RECEIVE PRESENTATION – Betsy Mowery, Development Director at the N.C. Transportation Museum Foundation, regarding 2024 Fireworks Over Historic Spencer Shops***
 9. ***CONSIDER ADOPTING– Ordinance 24-07 1840 US HWY 29 Annexation***

10. CONSIDER ADOPTING– *Ordinance 24-08 1104 N. Salisbury Ave. Rezoning*

11. DEPARTMENTAL REPORTS

- a. Planning*
- b. Code Enforcement*
- c. Police*
- d. Fire*
- e. Public Works*
- f. Finance*
- g. Library*

12. TOWN MANAGER REPORT

13. REQUESTS & COMMENTS *by the Mayor and Board Members*

14. EXECUTIVE SESSION *per NC General Statute 143-318.11* (if needed)

15. ADJOURNMENT

6. EXECUTIVE SESSION *per NC General Statute 143-318.11* (if needed)

7. ADJOURN

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 4/4/24 Preagenda Meeting

Issue under Consideration:	Board to hold public hearing on 1840 US HWY 29 annexation Ordinance
Current Status:	Property not currently in municipal limits. Town has been petitioned by property owner to have this property annexed
Points to Consider:	Certain ordinances can only be enforced, and services provided by the town if property is within our municipal limits. This annexation will make past satellite annexations contiguous.
Financial Impact:	Increase property tax revenue as property is developed. Some additional cost of services is expected due to higher call volume for police department
Options:	Hold or don't hold public hearing
Recommendations:	Hold public hearing
Department:	Planning



Date 2.29.24

RE: Legal Advertisement

Please place the following ad in your paper in the legal notices section on Sunday 03/17/24. Please send billing by return email and confirmation that the ad was run after running.

Contact me with any questions.

Steve Blount
Town of Spencer
PO Box 45
Spencer, NC 28159
704-633-2231, ext 28

TEXT

The Town of Spencer Board of Aldermen will hold a legislative public hearing at or soon after 5:30 PM at their regularly scheduled meeting on April 4, 2024 in the Board Meeting Room located at 460 S Salisbury Ave., Spencer, NC 28159.

The purpose of the public hearing is to receive public comments on a proposed annexation, specifically Rowan County GIS parcel 047 011 at 1840 US HWY 29. more specifically defined as:

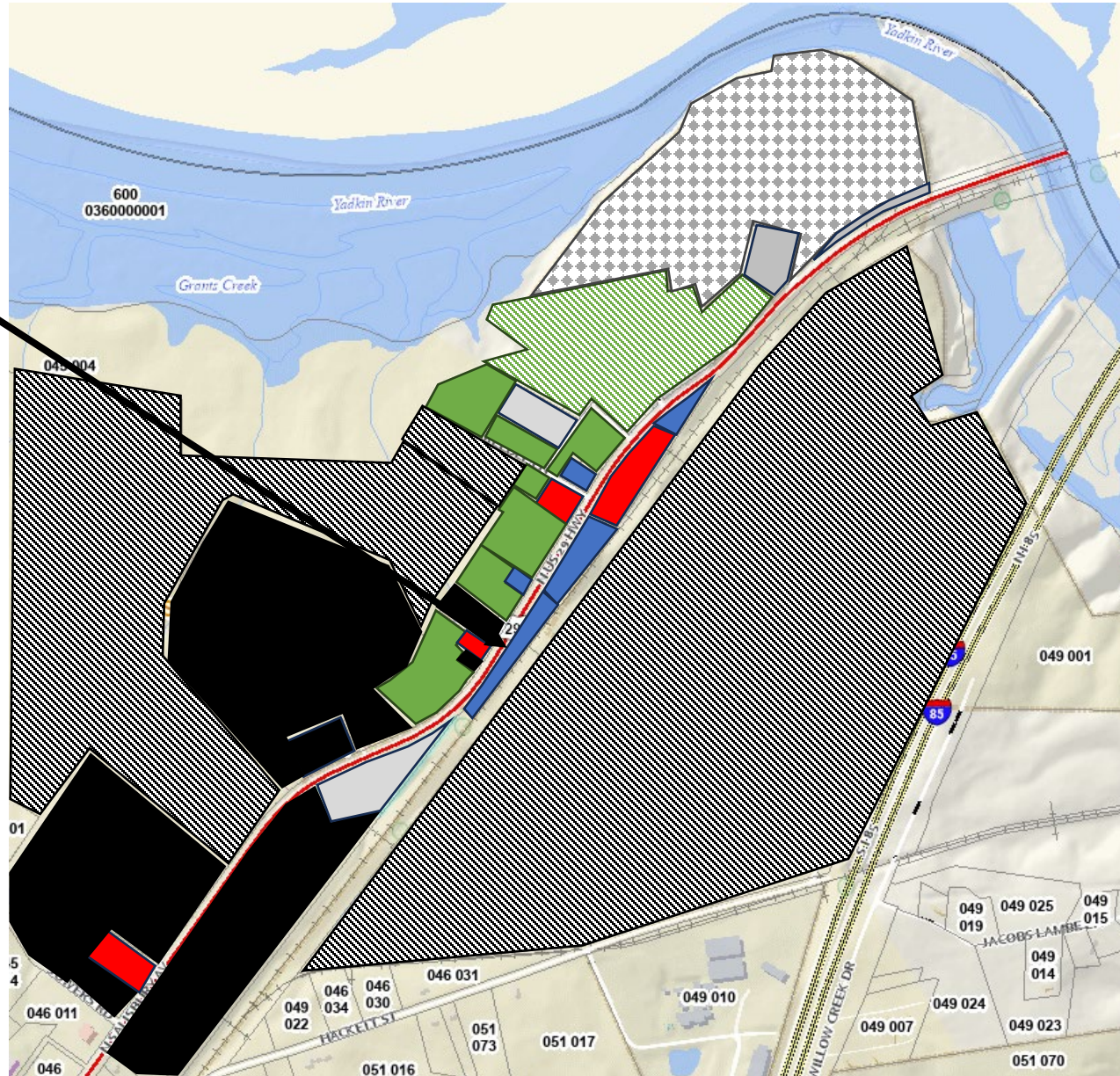
BEING all of Lots Nos. 171, 172, 173, 174, 175, 176,177,178, 179, 180, 181, 182, 183 and 184 of the Subdivision known as the BROWN ESTATE PROPERTY, located on and near Highway 29, near Yadkin, North Carolina, as shown by map of aforesaid Brown Estate Property made by G. Sam Rowe, Reg. Civil Engineer, and recorded in the office of the Register of Deeds for Rowan County, N. C. in Book of Maps, page 517.

The property herein described was acquired by Grantor by instrument recorded as follows: Deed Book 1048, page 565, Rowan County Registry. All or a portion of the property herein conveyed does not include the primary residence of a Grantor. A map showing the above described property is recorded in Plat Book 9995, page 517.

More information is available for review on the Town's website at www.spencernc.gov or you can see a copy at Town Hall. Contact Steve Blount at 704-633-2231. Ext 28 with any questions. Public comments may also be submitted in writing or by email to the Town Clerk at award@spencernc.gov .

Suggested Zoning Classifications from 2023 Corridor Study

Subject
Property



- Residential (SFR-2)
- Existing Industrial (IND)
- Future Industrial (IND)
- Commercial (C-29)
- Yadkin Village (RA)
- Car Repair/Dealer (VSR)
- Multi-Use (MU-2)
- Civic (CIV)

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 4.4.24 Preagenda Meeting

Issue under Consideration:	Public Hearing for 1104 N Salisbury Ave rezoning
Current Status:	Zoned SFR-2
Points to Consider:	Suggesting rezoning to SFR-3 to allow subdivision
Financial Impact:	none
Options:	Hold Public Hearing
Recommendations:	Motion to Open Public Hearing
Department:	Planning



MEMO

Date: 3.14.24

RE: Proposed Rezoning
1104 N Salisbury Ave.

This property consists of a 0.84-acre parcel with three houses located on the same parcel. The property owner desires to subdivide the property so each house is on a separate parcel, but we cannot allow a subdivision that creates or increases a nonconformity. Its current zoning classification, SFR-2 requires .40 acre lots with 72' lot width. Based on the lot size and location of the existing houses, we cannot divide the original lot into three lots and meet these minimum requirements.

The SFR-3 zoning classification requires only .26 acres and 60' lot width, however, so by rezoning to SFR-3, we can allow the subdivision of the property since we will be creating conforming lots and through subdivision, we will be solving the problems associated with having multiple primary structures on a single parcel.

As built and located on the lots, the three structures will continue to be classified as legal nonconforming *structures* as they violate the front setback requirements, but since we are neither creating nor enlarging a nonconformity, that will not impact our rezoning or future subdivision.

Staff recommends approval of the rezoning so we can proceed with the proposed subdivision.

Parcel Location





Date 3.14.24

RE: Legal Advertisement

Please place the following ad in your paper in the legal notices section on Sunday 03/17/24 and Sunday 3/24/24. Please send billing by return email and confirmation that the ad was run after running.

Contact me with any questions.

Steve Blount
Town of Spencer
PO Box 45
Spencer, NC 28159
704-633-2231, ext 28

TEXT

The Town of Spencer Board of Aldermen will hold a legislative public hearing at or soon after 5:30 PM at their regularly scheduled meeting on April 4, 2024 in the Board Meeting Room located at 460 S Salisbury Ave., Spencer, NC 28159.

The purpose of the public hearing is to receive public comments on a proposed rezoning, specifically Rowan County GIS parcel 038 067 at 1104 N Salisbury Ave. zoning changed from SFR-2 to SFR-3

More information is available for review on the Town's website at www.spencernc.gov or you can see a copy at Town Hall. Contact Steve Blount at 704-633-2231. Ext 28 with any questions. Public comments may also be submitted in writing or by email to the Town Clerk at award@spencernc.gov .

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 04/09/2024

Issue under Consideration:	Consider approving the minutes from the Pre-Agenda Board of Aldermen Meeting on March 7, 2024, the Strategic Planning Session Board of Alderman Meeting on March 7-8, 2024, and the Regular Board of Aldermen Meeting on March 12, 2024.
Current Status:	Alderwoman Patricia Sledge has proofread the four sets of minutes, and Town Clerk Anna Kanode Ward has made the suggested grammatical and spelling corrections.
Points to Consider:	N/A
Financial Impact:	N/A
Options:	Approve all four sets of minutes. Approve less than four sets of minutes. Suggest edits to minutes.
Recommendations:	Approve all four sets of minutes.
Department:	Town Clerk
Attachments:	Minutes for the following meetings: 1. March 7, 2024, Pre-Agenda Board of Aldermen Meeting 2. March 7, 2024, Strategic Planning Session Board of Alderman Meeting 3. March 8, 2024, Strategic Planning Session Board of Alderman Meeting 4. March 12, 2024, Regular Board of Aldermen Meeting

MINUTES
Spencer Board of Aldermen
Pre-Agenda Meeting
March 7, 2024

The Town of Spencer Board of Aldermen met in regular session to conduct a pre-agenda meeting in the Hilda B. Palmer Board Room at the Spencer Town Hall on Thursday, March 7, 2024, at 5:32 p.m.

Present were: Mayor Jonathan Williams
Mayor Pro Tempore Patti Secreast
Alderman Steve Miller
Alderman Andrew Howe
Alderwoman Erin Moody
Alderman Rashid Muhammad
Alderwoman Patricia Sledge

Also present were: Town Manager Peter Franzese, Town Clerk Anna Kanode Ward, Finance Officer Heather Kann, Public Works Director Joel Taylor, Fire Chief Michael Lanning, Planner Kyle Harris, Planning & Zoning Administrator Steve Blount, Special Projects Manager Joe Morris, UNC Lead for NC Fellow Ryan Ledbetter, and Police Chief Michael File.

MPA Intern Skye Allan attended via Zoom.

Mayor Williams called the meeting to order, gave the invocation, and led the *Pledge of Allegiance*.

PUBLIC HEARING – Hawkins Meadows Annexation

Planning & Zoning Administrator Steve Blount gave a presentation regarding the annexation of parcels 324 279, 324 048, and 324 132 (at about 900 Hawkinstown Road) and answered questions from the Board.

Mayor Williams opened the public hearing.

1. Albert W. Johnson, 350 Timberwolf Lane, Salisbury, NC 28147; owner of an adjoining parcel at 704 Hawkinstown Road and several nearby acres, stated that Mr. Blount had informed him that his property was not being annexed.

Being no one else present wishing to speak, Mayor Williams called for a motion to close the public hearing on the annexation of parcels 324 279, 324 048, and 324 132 (at about 900 Hawkinstown Road).

Action

Alderman Rashid Muhammad moved to close the public hearing on the annexation of parcels 324 279, 324 048, and 324 132 (at about 900 Hawkinstown Road). Alderwoman Patricia Sledge seconded the motion, which carried by a unanimous vote of 6 – 0.

REVIEW OF MARCH 12, 2024, AGENDA

INVOCATION

Alderman Rashid Muhammad volunteered to give the invocation at the March 12, 2024, regular meeting.

RECOGNITIONS

Aldерwoman Sledge wishes to recognize the Northern Rowan Family Medicine for winning the Rural Economic Development Private Owner Building Reuse Program Grant.

CONSENT AGENDA

The Board agreed by consensus to move the following items to the consent agenda:

- **APPROVAL OF MINUTES:**
 - i. February 8, 2024, Pre-Agenda Meeting Minutes
 - ii. February 13, 2024, Regular Meeting Minutes
- **CONSIDER ADOPTING** – Resolution 24-09 Authorizing Rural Downtown Economic Development Grant (RDEDG) Application and Committing to 5% Local Match

It was the consensus of the Board to leave the rest of the items on the regular agenda.

EXECUTIVE SESSION

It was the consensus of the Board that there was no reason to go into Executive Session.

ADJOURNMENT

The meeting stood adjourned at 6:42 p.m. at which time the Board held a Strategic Planning Session.

Approved by:

Attest:

Jonathan Williams, Mayor

Anna Kanode Ward, Town Clerk

MINUTES
Spencer Board of Aldermen
Strategic Planning Session
March 7, 2024

The Town of Spencer Board of Aldermen met in regular session to conduct a Strategic Planning Session in the Hilda B. Palmer Board Room at the Spencer Town Hall on Thursday, March 7, 2024, at 6:51 p.m.

Present were: Mayor Jonathan Williams
Mayor Pro Tempore Patti Secreast
Alderman Steve Miller
Alderman Andrew Howe
Alderdwoman Erin Moody
Alderman Rashid Muhammad
Alderdwoman Patricia Sledge

Also present were: Town Manager Peter Franzese, Town Clerk Anna Kanode Ward, Finance Officer Heather Kann, Public Works Director Joel Taylor, Fire Chief Michael Lanning, Planner Kyle Harris, Planning & Zoning Administrator Steve Blount, Special Projects Manager Joe Morris, UNC Lead for NC Fellow Ryan Ledbetter, and Police Chief Michael File.

MPA Intern Skye Allan attended via Zoom.

Mayor Williams called the meeting to order.

WELCOME & PROCESS REVIEW

Town Manager Franzese reviewing the Strategic Planning Session process. Town staff reviewed the following 2023 priorities and provided updates:

- Infrastructure, facilities, and properties
 - Parks and Recreation coordination and staffing
 - Strategic acquisition and use of property
 - Implement parks and recreation masterplan
- Community Planning and Development
 - Explore zoning changes to support growth impacts
 - Focus on affordable housing (CDBG program)
 - Promote downtown business
- Public Safety
 - Police: Proactive public safety strategy
 - Fire: Expand staff, facilities, and equipment
- Community Outreach & Involvement
 - Enhance community engagement
 - Community information signage
- Staff Excellence
 - Ensure a high level of customer service
 - Retain and develop staff

COMMUNITY COMMENTS

Leslie Talbot: potholes and broken sidewalks, needing to listen to older citizens,

WRAP-UP AND PREVIEW OF FRIDAY

Mayor will be here later due to roundtable; kick off closer to 8:45 a.m.

RECESS

Alderman Rashid Muhammad moved to recess the meeting until Friday, March 8, 2024, at 8:30 a.m. in the same location. Mayor Pro Tempore Secreast seconded the motion, which carried unanimously with a vote of 6 – 0. The meeting stood recessed at 7:55 p.m.

Approved by:

Attest:

Jonathan Williams, Mayor

Anna Kanode Ward, Town Clerk

MINUTES
Spencer Board of Aldermen
Strategic Planning Session
March 8, 2024

The Town of Spencer Board of Aldermen reconvened the Strategic Planning Session, which was recessed on Thursday, March 7, 2024, at 7:55 p.m., in the Hilda B. Palmer Board Room at the Spencer Town Hall March 8, 2024, at 8:50 a.m.

Present were: Mayor Jonathan Williams
Mayor Pro Tempore Patti Secreast
Alderman Steve Miller
Alderman Andrew Howe
Alderwoman Erin Moody
Alderman Rashid Muhammad
Alderwoman Patricia Sledge

Also present were: Town Manager Peter Franzese, Town Clerk Anna Kanode Ward, Finance Officer Heather Kann, Public Works Director Joel Taylor, Fire Chief Michael Lanning, Police Chief Michael File, Planner Kyle Harris, Special Projects Manager Joe Morris, Planning & Zoning Administrator Steve Blount, and UNC Lead for NC Fellow Ryan Ledbetter.

Alderman Miller reconvened the meeting.

WELCOME & AGENDA REVIEW

Town Manager Franzese reviewed the agenda for the Planning Session.

FINANCIAL UPDATE AND EARLY REVENUE PROJECTIONS

Finance Officer Kann discussed topics which included reviewing last year's budget, projecting this year's budget, and ways to afford increased expenses without increasing taxes too much.

Mayor Williams entered the Board Room at 9:07 a.m.

Alderman Miller requested we look into ways to afford things without raising taxes too much. Discussion followed about creating an active public education and engagement campaign, communication, insurance rates, fire safety issues, waste collection, maintaining a small-town community environment, and public expectations.

Mayor Pro Tempore Secreast entered the Board Room at 9:23 a.m.

KICKOFF AND INSPIRATION

Mayor Williams gave a video presentation on the importance of providing quality customer service to our citizens and how it leads to success. He thanked Town staff for preparing the Strategic Planning Session and for being present.

RECODIFICATION PROJECT UPDATE

Town Clerk Ward presented an update on the recodification project and answered questions from the Mayor and Board.

PLANNING AND DEVELOPMENT PROJECT OVERVIEW

Planning & Zoning Administrator Blount and Special Projects Manager Morris gave updates on park and development projects followed by their thoughts on future growth, state legislation changes and their possible impact to the Town, and cooperative planning with the Town of East Spencer.

Mayor Williams called for a five-minute break at 10:23 a.m.

Mayor Williams reconvened the meeting at 10:36 a.m.

YADKIN RIVER DISTRICT SMALL AREA PLAN UPDATE

Planning & Zoning Administrator Blount introduced Grant Meacci of Bolton-Menk and Kathleen Rose of Rose Associates, who presented an update on the Yadkin River District Small Area Plan and answered questions from the Mayor and Board.

APPOINTED BOARD BEST PRACTICES

Planner Harris reviewed the duties of the Historic Preservation Committee (HPC) and the possibility of the Board of Aldermen amending the bylaws of this committee and answered questions from the Mayor and Board.

A discussion was held regarding adding signage along the historic district boundaries, standards those homes are subject to, communication with residents, HPC monthly meeting schedule, and comparison of historic districts in other municipalities to our historic district.

Planner Harris then gave a short overview of the Community Appearance Commission (CAC) duties and discussed other green spaces in Town beyond the Community Garden.

Mayor Williams left the meeting at 11:22 a.m.

Mayor Pro Tempore Secreast called for a lunch break at 11:40 a.m.

Mayor Pro Tempore Secreast reconvened the meeting at 12:04 p.m.

Alderman Rashid returned to the meeting at 12:07 p.m.

ROWAN CENTER FOR INNOVATION AND ENTREPRENEURSHIP UPDATE

Peter Marsh from Flywheel, Elaine Spalding from the Rowan Chamber of Commerce, and Pete Teague from Livingstone College presented information in regard to the proposed Rowan Center for Innovation and Entrepreneurship.

A discussion was held regarding layout, issues with the building, issues with how to organize leadership, proposed timeline, how this would help to grow the workforce in our area, how costs

would be split between various investors, ownership of the building, organization, and how to obtain funding.

Mayor Pro Tempore Secreast called for a break at 12:50 p.m.

Mayor Pro Tempore Secreast reconvened the meeting at 1:07 p.m.

PARKS AND REC ADVISORY BOARD AND FUTURE SERVICES

Special Projects Manager Morris and Public Works Director Taylor reviewed the scope of the proposed advisory board, staffing needs to orchestrate events, publicity, how to design the proposed position, the possibility of a partnership with the Town of East Spencer, the City of Salisbury, and/or Davidson County.

FUTURE POLICE SERVICE NEEDS

Police Chief File provided an update on the following topics: increase in traffic, N.C. Transportation Museum visitor numbers increasing, staffing problems in surrounding areas, crime rates, call volume, keeping ahead of the curve with staffing needs, arrest rates, reactive vs. proactive policing, hiring and recruitment processes and changes, timelines, being proactive in hiring, concerns with the upcoming truck stop and ways to be prepared, crime pattern transitioning from suburban to urban, and interaction with other law enforcement and court personnel.

Mayor Williams re-entered the meeting at 1:47 p.m.

Alderman Muhammad left the meeting at 1:50 p.m. and returned at 1:56 p.m.

STORMWATER AND DAM SAFETY PROJECT UPDATES

Public Works Director Taylor and Matthew Jones from Hazen provided a high-level update on three projects: (1) 17th Street Stormwater Improvements, (2) stormwater planning throughout Town, (3) Chicken Springs Dam. Discussion followed regarding bidding options and processes, design of projects, grant funding programs, ownership of dam, pond vs. wetland, timeline, and the need to be proactive.

Alderman Howe left the meeting at 1:56 p.m. and returned at 2:00 p.m.

SUMMER FIRE CAMP UPDATE

Fire Chief Lanning provided an update on plans for the upcoming Justin E. Monroe Fire Camp based on lessons learned from last year, expenses, rules, age-appropriate level learning, need for appropriate size personal protective equipment. He reviewed proposed activities and partnerships.

Mayor Williams left the meeting at 2:43 p.m. and returned at 2:49 p.m.

Mayor Pro Tempore Secreast left the meeting at 2:50 p.m. and returned at 2:52 p.m.

STRATEGIZATION AND ESTABLISH CONSENSUS ON KEY PRIORITY UPDATES

Discussion about what to prioritize: customer service; user friendliness in planning and development processes; signage beyond the Wayfinding Project notating historic district boundaries; establishing a task force to look into the parks and recreation staffing need, sharing staff with nearby municipalities, and external partnerships; continued support of existing businesses, new businesses, and entrepreneurship; the NC Main Street Program. Town Manager Franzese suggested preparing a resolution to create and define the responsibilities of a task force for future parks and recreation staffing. Mayor Williams also indicated he would like Manager Franzese to further investigate the NC Main Street Program.

ADJOURNMENT

Alderman Rashid Muhammad moved to adjourn the meeting. Alderman Andrew Howe seconded the motion, which carried unanimously with a vote of 6 – 0. The meeting stood adjourned at 3:18 p.m.

Approved by:

Attest:

Jonathan Williams, Mayor

Anna Kanode Ward, Town Clerk

MINUTES
Spencer Board of Aldermen
Regular Meeting
March 12, 2024

The Town of Spencer Board of Aldermen met in regular session to conduct a regular meeting in the Hilda B. Palmer Board Room at the Spencer Town Hall on Tuesday, March 12, 2024, at 6:00 p.m.

Present were: Mayor Jonathan Williams
Mayor Pro Tempore Patti Secreast
Alderman Andrew Howe
Alderman Steve Miller
Alderwoman Erin Moody
Alderwoman Patricia Sledge
Alderman Rashid Muhammad

Also present were: Town Manager Peter Franzese, Town Attorney Jay Dees, Town Clerk Anna K. Ward, Finance Officer Heather Kann, Public Works Director Joel Taylor, Police Sergeant Bryan Leonard, Planner Kyle Harris, Planning & Zoning Administrator Steve Blount, and UNC Lead for NC Fellow Ryan Ledbetter.

Fire Chief Michael Lanning, Special Projects Manager Joe Morris, and MPA Intern Skye Allan attended via Zoom.

Mayor Jonathan Williams called the meeting to order.

Alderman Rashid Muhammad gave the invocation.

Mayor Jonathan Williams led the *Pledge of Allegiance*.

ADDITIONS/DELETIONS AND ADOPTION OF AGENDA

Action

Mayor Pro Tempore Secreast moved to adopt the agenda as presented. Alderman Muhammad seconded the motion, which carried by a unanimous vote of 6 – 0.

RECOGNITIONS

Alderwoman Sledge recognized management at Cabarrus Rowan Community Center (Northern Rowan Family Medicine) for their service to the area and for winning the Rural Economic Development Private Owner Building Reuse Program Grant joint grant with the Town of Spencer.

PUBLIC COMMENT

Mayor Williams opened the floor to receive public comment. The following person addressed the Mayor and Board:

1. Thomas Strini, 15 Beauregard Drive, Spencer, NC 28159

Being no one else present wishing to speak, Mayor Williams closed the public comment portion of the meeting.

CONSENT AGENDA

Alderwoman Sledge moved to approve the consent agenda as presented. Alderwoman Moody seconded the motion which carried by a unanimous vote of 6 – 0. Item b is incorporated in the body of the minutes below. Items approved were:

a. APPROVAL OF MINUTES:

- i. February 8, 2024, Pre-Agenda Meeting Minutes
- ii. February 13, 2024, Regular Meeting Minutes

b. CONSIDER ADOPTING – Resolution 24-09 Authorizing Rural Downtown Economic Development Grant (RDEDG) Application and Committing to 5% Local Match

TOWN OF SPENCER, NORTH CAROLINA
RESOLUTION 24-09

SUPPORTING THE APPLICATION FOR AN NC DEPARTMENT OF COMMERCE
RURAL DOWNTOWN ECONOMIC DEVELOPMENT GRANT AND
COMMITTING TO AT LEAST A FIVE PERCENT MATCH USING LOCAL RESOURCES
FOR THE PURPOSE OF GAP FUNDING FOR THE SPENCER TOWN PARK PROJECT, SHELL UPFIT FOR
TOWN-OWNED COMMERCIAL LEASE SPACE, AND RELATED SIGNAGE

WHEREAS, the Town of Spencer has actively participated in the NC Department of Commerce's Creating Outdoor Recreation Economies (CORE) Strategic Planning Process, working with the NC Main Street & Rural Planning Center staff to subsequently adopt a 2023 CORE Strategic Plan; and

WHEREAS, the Town of Spencer has successfully been awarded an NC Department of Commerce Rural Transformation Grant for the Spencer Town Park Project; and

WHEREAS, the Town of Spencer is located in Rowan County, which, in 2024, is designated as a Tier 2 economic distress county by the NC Department of Commerce and is therefore eligible to apply for the recently announced Rural Downtown Economic Development Grant; and

WHEREAS, the Town of Spencer seeks additional grant funding to address unanticipated and increased costs associated with the development of the park, as well as shell upfit costs for town-owned property to be available for lease, and related signage, all in furtherance of a CORE strategy to promote downtown economic development; and

WHEREAS, the Town of Spencer submits that provision of additional funding will support public improvements that help efforts toward local jobs creation and retention, supporting proven downtown economic development initiatives and will facilitate publicly owned building improvements for the purpose of economic development.

NOW, THEREFORE, BE IT RESOLVED that the Board of Aldermen of the Town of Spencer, North Carolina, does hereby support the application for a Rural Downtown Economic Development Grant; and

BE IT FURTHER RESOLVED that the Board commits to the provision of a five percent local match, up to \$42,500, contingent upon the successful award of up to \$850,000 to provide gap funding for the Spencer Town Park Project, shell upfit of town-owned property to be available for lease, and related signage.

Adopted this 12th day of March 2024.

CONSIDER ADOPTING – Ordinance 24-05 Hawkins Meadows Annexation

Planning & Zoning Administrator Blount answered questions from the Mayor and Board. This property is being developed as a 141-unit townhome project and is located within the Town's ETJ. The property must be annexed to connect to Salisbury Rowan Utilities (SRU) for water and sewer.

Per the Town's Comprehensive Land Use Plan, higher-density residential development is desired in this area. The cost of services will be more than offset by the increase in property tax revenue.

Action

Alderman Miller moved to adopt Ordinance 24-05, an ordinance to extend the corporate limits of the Town of Spencer, North Carolina, which is included in the body of the minutes below.

Alderdwoman Sledge seconded the motion, which carried by a vote of 5 – 1 (Miller – yea, Moody – yea, Howe – yea, Secreast – yea, Muhammad – nay, Sledge – yea).

ORDINANCE 24-05

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN OF SPENCER, NORTH CAROLINA

WHEREAS, the Board of Aldermen has been petitioned under G.S. 160A-58. l to annex the area described below; and

WHEREAS, the Board of Aldermen has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, the Town Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at Town Hall, 460 S Salisbury Ave at or about 5:30 PM on March 7, 2024 after due notice by publication in the Salisbury Post on February 18, 2024; and

WHEREAS, the Board of Aldermen finds that the area described therein meets the standards of G.S. 160A-58.l(b), to wit:

- a. The nearest point on the proposed satellite corporate limits is not more than three (3) miles from the corporate limits of the Town;
- b. No point on the proposed satellite corporate limits is closer to another municipality than to the Town and although closer to the City of Salisbury, there is an annexation agreement in place that allows the annexation of the proposed satellite;
- c. The area described is so situated that the Town will be able to provide the same services within the proposed satellite corporate limits that it provides within the primary corporate limits;
- d. No subdivision, as defined in G.S. 160A-376, will be fragmented by this proposed annexation;
- e. The area within the proposed satellite corporate limits, when added to the area within all other satellite corporate limits, does not exceed ten percent (10%) of the area within the primary corporate limits of the Town and the Town has a modification to this requirement by virtue of an act of the General Assembly; and

WHEREAS, the Board of Aldermen further finds that the petition has been signed by all the owners of real property in the area who are required by law to sign; and

WHEREAS, the Board of Aldermen further finds that the petition is otherwise valid, and that the public health, safety and welfare of the Town and of the area proposed for annexation will be best served by annexing the area described;

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-58.2, the following described non-contiguous territory is hereby annexed and made part of the Town of Spencer as of March 12, 2024

Beginning at an existing railroad spike in the western edge of a 16' wide farm road, the north west corner of Beverly J. Hawkins, deed book 862 page 794, Rowan County Parcel ID # 324 203, thence with Hawkins line, Lois Patton's line, Juanita Hawkin's line and Henry R. Campbell, Jr.'s line, S 02° 09' 41" W, 919.85' to an existing railroad spike in the east edge of the 16' wide farm road, the north west corner of Leonard Hawkins, thence with Leonard Hawkins west line S 02° 07' 43" W, 200.02' to an existing railroad spike on the eastern edge of 16' wide farm road, thence with Kimberly D. Hawkins west line and Juanita Hawkins west line, S 02° 08' 13" W, 340.10' to an existing #6 rebar the north west corner of the City of Salisbury Economic Development Department property (Rowan County PID # 324 041), thence with their line S 02° 10' 03" W, a total of 307.60' to the center of Grants Creek, passing a half inch iron pipe at 257.60', thence two, lines with the center of Grants Creek, one, N 83° 42' 20" W, 213.10' to a point in the center of Grants Creek, two, N 78° 31' 08" W, 203.97' to a point in the center of Grants Creek in the eastern line of Albert W. Johnson, Rowan County PID # 324 049, thence with Johnson's line N 01° 31' 04" E, 52.49' to an existing #5 rebar on the Bank of Grants Creek, thence continuing with Johnson's line N 01° 31' 04" E, 836.19' to a #5 rebar control corner, thence with Johnson's and Albert W. Johnson, Jr's line N 88° 26' 18" W, 181.50' to a 2 1/2" iron pipe in the line of Charles W. Davis, Rowan County PID # 324 054, thence with Davis's line N 01° 33' 42" E, 811.00' total to a point on the south edge of pavement of Hawkinstown Road (S.R. 1912), passing an existing #5 rebar at 792.38', thence two lines with the south edge of pavement, one, S 88° 26' 18" E, 81.50' to a point, two, S 88° 26' 18" E, 99.38' to a point, thence continuing with an unknown owners property, N 89° 54' 47" E, 411.28' to an existing #5 rebar, Beverly J. Hawkins south west corner of Rowan County PID # 324 046 thence with her line N 83° 06' 27" E, 22.00' to the point and place of Beginning and being 20.246 acres as shown on map tilted 153 Capital, LLC and recorded in Rowan County Register of Deeds in Book of Maps 9995 Page 10641, survey and map by Shulenburger Surveying Company, P.A. dated 09/12/2023.

Section 2. Upon and after March 12, 2024 the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the Town of Spencer and shall be entitled to the same privileges and benefits as other parts of the Town of Spencer. Said territory shall be subject to municipal taxes according to G.S. 160A-58. l 0.

Section 3. The Mayor of the Town of Spencer shall cause to be recorded in the office of the Register of Deeds of Rowan County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the Salisbury Rowan County Board of Elections, as required by G.S. 163-288.1.

Section 4. Notice of adoption of this ordinance shall be published once, following the effective date of annexation, in a newspaper having general circulation in the Town of Spencer.

Adopted this 12th day of March, 2024

CONSIDER AWARDING – 2024 Town of Spencer School Safety and Support Grant Program

UNC Lead for NC Fellow Ledbetter, Ashley Miller from North Rowan Elementary School, and Jaime Pacilio from North Rowan Middle School presented information and answered questions from the

Mayor and Board. In December, the Board of Aldermen approved the 2024 Spencer School Safety and Support Grant. The schools were notified of this grant opportunity in December with the understanding that the deadline for application submissions would be January 31st. The original deadline was moved back to February 29th in order to allow the schools more time to organize their proposals. Now, the schools have all submitted their proposals for approval by the Board of Aldermen.

Each school was offered \$5,000 each with an opportunity of \$5,000 additional funds available for collaboration. The middle school and the elementary school submitted a joint application that includes 4 project proposals, totaling \$15,000.

Project A is a community event. It will take place in August at the library or the 8th Street ballpark, depending on availability. Attendees will receive school supplies, T-shirts, and other swag. Additionally, food trucks, local agencies, and a couple of speakers will be invited to attend the event. The total cost estimate for this project is \$5,000.

Project B includes a one-day professional development on Trauma Sensitivity and Recovery led by Cheryl Fuller for the staff at the Elementary and Middle Schools. They plan to serve lunch to the staff on the day of the training as well. They are estimating a cost of \$5,000 but may be able to use their own funds to cover some of the speaker costs.

Project C would bring in speakers who were unavailable in August for the community event but would still like to speak with students about the challenges they face related to gangs and drugs. These speakers indicated that they would be willing to do this for no cost, and thus, they are estimating a \$0 cost estimate.

Project D is an after-school program aimed at students facing adversity related to gang violence and human trafficking. The schools are applying for a grant from the state to fund this but hope that the Town can help them start while they secure the rest of the required funds. They are requesting \$5,000 for this project.

The High School's application consists of two proposals with an estimated total cost of \$4,800.

Project A is a bi-weekly (5 events) entrepreneurship project for the remainder of the school year beginning in March 2024. In partnership with the Ralph W. Ketner School of Business, students will learn new entrepreneurship-related skills. It is the school's hope that these skills will lend themselves to students becoming involved in extracurricular activities after school and on the weekends to remain out of trouble. With the grant, the school hopes to provide a Cavalier Swag bag to guests from the School of Business for each visit. The cost estimate for this project is \$1,000.

Project B is a community event in April that will include a panel of local entrepreneurs, radio personality B-Daht, a pop-up vendor expo, and a DJ. Each panelist will also receive a Cavalier swag bag. The cost estimate for this project is \$3,800.

Lead for NC Fellow Ledbetter stated that the financial impact would be \$5,000 per Elementary, Middle, and High School plus \$5000 available for collaboration, for a total budget of \$20,000. This amount was built into the FY24 Budget.

Action

Mayor Pro Tempore Secrest moved to award the 2024 Town of Spencer School Safety and Support Grant Program as presented by staff for a total of \$20,000. Alderman Muhammad seconded the motion, which carried unanimously with a vote of 6 – 0.

CONSIDER ADOPTING – Various documents for the 17th Street Stormwater Improvements Project (SRP-SW-ARP-0017), establishing the Grant Project Fund, and authorizing the Town Manager to execute a corresponding Task Order with Hazen and Sawyer.

Town Manager Franzese presented information and answered questions from the Mayor and Board. In 2023, with the assistance of our on-call stormwater consultants (Hazen), the Town was awarded NCDEQ Local Assistance for Stormwater Infrastructure Investments (LASII) funding for two projects: 1) 17th Street Stormwater Improvements (construction) - \$1,959,462; and 2) Stormwater Assessment and Planning to cover the entire Town - \$400,000. The planning grant kicked off in September. After reviewing the preliminary engineering report submitted last summer, NCDEQ recently provided the documents necessary for us to proceed with the construction improvements grant, to include engineering, design, and other services. We have also received a corresponding Task Order from Hazen, which covers the eligible and necessary services funded in the grant.

The Town intends to perform said project in accordance with the agreed scope of work and adhere to applicable Compliance and Reporting Guidance along with NC General Statutes. NCDEQ has provided a variety of documents for the Town to submit. These documents 1) facilitate acceptance of the grant (including assurance to comply with performance, conditions, compliance, and other requirements); and 2) establish our budgetary mechanism to track related revenues and expenditures through a Grant Project Ordinance. Staff also seeks authorization to execute the corresponding Task Order with our consultant, to proceed with project engineering, design, and construction administration.

This grant has no matching requirements. The Town will request reimbursement after expenditures are incurred in a timely manner. The Town will advance sufficient funds to cover expenditures from the General Fund until the requested grant funds are received.

Action

Alderman Muhammad moved to adopt Resolution 24-06, a resolution accepting ARPA finding offer for SRP-SW-ARP-0017 and making the applicable conditions and assurances contained therein, which is incorporated in the body of the minutes below. Alderwoman Moody seconded the motion, which carried unanimously with a vote of 6 – 0.

RESOLUTION 24-06

**RESOLUTION BY THE BOARD OF ALDERMEN OF THE TOWN OF SPENCER, NORTH CAROLINA,
ACCEPTING ARPA FUNDING OFFER FOR SRP-SW-ARP-0017 AND MAKING THE APPLICABLE
CONDITIONS AND ASSURANCES CONTAINED THEREIN**

WHEREAS, the Town of Spencer has received an earmark for the American Rescue Plan (ARP) funded from the State Fiscal Recovery Fund established in S.L. 2022-74 to assist eligible units of government with meeting their water/wastewater infrastructure needs, and

WHEREAS, the North Carolina Department of Environmental Quality has offered American Rescue Plan (ARP) funding in the amount of \$ 1,959,462 to perform work detailed in the submitted application, and

WHEREAS, the Town of Spencer intends to perform said project in accordance with the agreed scope of work,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF SPENCER:

That the Town of Spencer does hereby accept the American Rescue Plan Grant offer of \$ 1,959,462.

That the Town of Spencer does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

That Town Manager Peter Franzese, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

Adopted this the 12th day of March 2024 at Spencer, North Carolina.

Alderman Miller moved to adopt Ordinance 24-06, a grant project ordinance for SRP-SW-ARP-007 17th St. stormwater improvements, which is incorporated in the body of the minutes below. Alderman Howe seconded the motion, which carried unanimously with a vote of 6 – 0.

GRANT PROJECT ORDINANCE
SRP-SW-ARP-007 17th St. STORMWATER IMPROVEMENTS
THE TOWN OF SPENCER, NORTH CAROLINA
ORDINANCE 24-06
MARCH 12, 2024

BE IT ORDAINED by the town board of the Town of Spencer, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1. The SRP-SW-ARP-0017 project authorized, is the 17th Street Stormwater Improvements to be financed by the North Carolina Department of Environmental Quality Grant American Rescue Plan (ARP) Grant of \$1,959,462.

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the terms of the board resolution, loan documents and the budget contained herein.

Section 3. The Town authorizes funds to be advanced to the Stormwater Infrastructure Fund from the General Fund to pay for expenditures as due. Disbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 4. The finance officer is hereby directed to maintain within the capital project fund sufficient specific detailed accounting records to satisfy the requirements of the grantor agency, the grant agreements, and federal regulations. The finance officer will also report, on a quarterly basis, on the financial status of each expenditure element and the grant revenues received.

Section 5. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this grant project in every budget submission made to this board.

Section 6. Copies of this grant project ordinance shall be furnished to the clerk of the Governing Board, the Budget Officer, and the Finance Officer for direction in carrying out this project.

<u>Revenues</u>				
Account	Title	Current Budget	Amended Budget	(Decrease) Increase
96-3985-002	Other Grants	\$0	\$1,959,462	\$1,959,462
<u>Expenses/Expenditures</u>				
Account	Title	Current Budget	Amended Budget	(Decrease) Increase
96-4196-198	Services-Engineering	\$0	\$320,000	\$320,000
96-7496-580	Co-Infrastructure	\$0	\$1,490,420	\$1,490,420
96-4196-999	Contingencies	\$0	\$149,042	<u>\$149,042</u>
	Total			\$1,959,462

Adopted this 12th, day of March 2024.

Alderwoman Sledge moved to authorize the Town Manager to execute a Task Order with Hazen dated February 28, 2024, in the amount of \$320,000, which is included as Attachment A to these minutes. Alderman Muhammad seconded the motion, which carried unanimously with a vote of 6 – 0.

CONSIDER ADOPTING – Resolution 24-07 Directing Town Clerk to Investigate 1840 HWY 29 Annexation Petition

Planning & Zoning Administrator Blount presented information and answered questions from the Mayor and Board. Parcel 047 011 (1840 HWY 29) is not currently within municipal limits. The property owners have petitioned the Town to have this property annexed. Certain ordinances can only be enforced and services provided by the Town if the property is within our municipal limits.

Services are already provided to the adjacent property, so there are negligible additional costs to the Town and would be further offset by the increase in property tax revenue.

Action

Alderwoman Sledge moved to adopt Resolution 24-07, a resolution directing the Town Clerk to investigate the annexation petition request for the property located at 1840 HWY 29, which is incorporated in the body of the minutes below. Mayor Pro Tempore Secreast seconded the motion, which carried unanimously with a vote of 6 – 0.

TOWN OF SPENCER, NORTH CAROLINA RESOLUTION 24-07

A RESOLUTION DIRECTING THE CLERK TO INVESTIGATE A PETITION RECEIVED UNDER NCGS 160A-31 FOR ANNEXATION

WHEREAS, a petition requesting annexation of an area described in said petition was received on 2/5/2024 by the Board of Aldermen of the Town of Spencer; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Board of Aldermen of the Town of Spencer deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1.

The Town Clerk is hereby directed to investigate the sufficiency of the above-described petition and to certify as soon as possible to the Board of Aldermen the results of her investigation.

Section 2.

This ordinance shall become effective immediately upon adoption.

Adopted this 12th day of March, 2024.

TOWN CLERK TO PRESENT – Certificate of Sufficiency for Proposed 1840 HWY 29 Annexation

Town Clerk Anna Kanode presented the Mayor and Board with a Certificate of Sufficiency for the proposed annexation of parcel 047 011 (1840 HWY 29).

Action

It was the consensus of the Board to accept the Certificate of Sufficiency for the proposed annexation of 047 011 (1840 HWY 29).

CONSIDER ADOPTING – Resolution 24-08 Setting Public Hearing Date for 1840 HWY 29 Annexation

Action

Alderman Howe moved to adopt Resolution 24-08, a resolution setting a public hearing date for the proposed annexation petition request for the property located at 1840 HWY 29, on April 4, 2024, at 5:30 p.m. in the Hilda B. Palmer Board Room at Spencer Town Hall. Alderman Muhammad seconded the motion, which carried unanimously with a vote of 6 – 0.

TOWN OF SPENCER, NORTH CAROLINA
RESOLUTION 24-08

RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION OF ANNEXATION PURSUANT TO G.S.
160A-31

WHEREAS, a petition requesting annexation of the area described herein has been received;
and

WHEREAS, the Board of Aldermen has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Spencer, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at Town Hall at or about 5:30 PM on April 4, 2024.

Section 2.

The area proposed for annexation is described as follows:

BEING all of Lots Nos. 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183 and 184 of the Subdivision known as the BROWN ESTATE PROPERTY, located on and near Highway 29, near Yadkin, North Carolina, as shown by map of aforesaid Brown Estate Property made by G. Sam Rowe, Reg. Civil Engineer, and recorded in the office of the Register of Deeds for Rowan County, N. C. in Book of Maps, page 517.

The property herein described was acquired by Grantor by instrument recorded as follows: Deed Book 1048, page 565, Rowan County Registry.

All or a portion of the property herein conveyed does not include the primary residence of a Grantor. A map showing the above described property is recorded in Plat Book 9995, page 517.

Section 3.

Notice of the public hearing shall be published in The Salisbury Post, a newspaper having general circulation in the Town of Spencer of at least ten (10) days prior to the date of the public hearing.

Section 4.

This ordinance shall become effective immediately upon adoption.

Adopted this 12th day of March, 2024.

DEPARTMENTAL REPORTS

Planning Department

Planning & Zoning Administrator Blount gave the monthly Planning Department report and answered any questions from the Mayor and Board.

Code Enforcement Department

Police Sergeant Leonard gave the monthly Code Enforcement report and answered any questions from the Mayor and Board. The main topic of discussion was department staffing needs.

Police Department

Police Sergeant Leonard gave the Police Department report and answered any questions from the Mayor and Board.

Fire Department

Fire Chief Michael Lanning gave the Fire Department report and answered any questions from the Mayor and Board. The main topic of discussion was department staffing needs.

Public Works Department

Public Works Director Taylor gave the Public Works Department report and answered any questions from the Mayor and Board. The main topic discussed was the paving of Town and state roads in Spencer.

Finance Department

Finance Officer Kann gave the Finance Department report and answered any questions from the Mayor and Board.

Library Department

Town Clerk Ward gave the monthly Library report and answered any questions from the Mayor and Board. Some topics covered included the Storytelling Social Night and signage.

TOWN MANAGER REPORT

Town Manager Peter Franzese gave his monthly report and answered any questions from the Mayor and Board.

REQUESTS AND COMMENTS BY THE BOARD MEMBERS

Alderman Steve Miller:

- Thanked Town Manager Franzese and Town staff for their hard work with the Strategic Planning Session, noting several new ideas and good things coming up for the community as well as some things that could use future consideration. Commented that the Planning Session was open to the public, but no one attended and that he would like to hear from citizens at meetings.
- Stated that the funeral for Judy Patton, Central United Methodist Church organist, would be held tomorrow.

Alderwoman Erin Moody:

- Expressed gratitude toward Town staff for helping bring her up to speed on Town matters during the Planning Session and hope to see more faces at future meetings.
- In regards to taxes and budgeting, she sees value in investing in the community, noting the great relationship with Police Department staff and residents here, which is not as prevalent in other areas.

Alderman Andrew Howe:

- Advised that during the next few months the Board will be discussing the budget.
- Encouraged citizens to listen to the previous planning session livestreams and to get in touch with Board and staff members to share their thoughts as we continue to grow, because there are lots of upcoming projects which require forethought.
- Believes that we all need to continue to support Town staff, especially those serving in public safety positions.

Alderwoman Pat Sledge:

- Announced the Spring Senior Luncheon, sponsored by the Town and Rufty Holmes, will be on May 21st. The event is free to citizens 55+ but registration is required.
- Mentioned that International Women's Day was this past week and thanked all the women on the Board and Town staff for their work and contributions.

Alderman Rashid Muhammad:

- Concurred with other Board members that it would have been nice to have resident participation during the Strategic Planning Session because it is beneficial to hear how residents feel about Town matters. Requested they view prior livestream sessions to be fully informed.
- Thanked residents who attended the Board meetings and viewed the livestreams.

Mayor Pro Tempore Patti Secreast:

- She recently spoke at the Rowan County Realtors Meeting and was very proud to talk about Spencer and the things we are trying to accomplish, noting that lots of people commented on what a good job the Town is doing.
- Stated the Planning Session was a major success, but we need more input from residents.
- Proud of the way the Town is able to help the local schools with the 2024 Town of Spencer School Safety and Support Grant Program, which helps to mitigate the funding crisis while increasing teacher moral and student safety.
- She feels that it is good for the children and community in general to have Spencer Police and Fire Department representation at local events.

Mayor Jonathan Williams:

- Thanked Town staff for their time and effort during Friday's productive Planning Session. The strategic plans which were developed several years ago have been instrumental as a guiding document to help the Board and staff to make decisions today. This document was built by the community coming together at North Rowan High. All the things the Board is working on now are a direct result of things our citizens expressed concerns about.
- Commented that budget and taxes ebb and flow, go up and come down, based on revenue projection, strategic plans, when growth happens, the needs of the community, etc. The Board is tasked to grow smartly and responsibly, which will help to offset taxes or allow the Town to get better value for the citizens.
- Would have loved to see more people to come out as part of the Planning Session, but there will be another opportunity to receive citizen input at the annual budget public hearing. Questioned whether an event could be organized to explain the budget process and to encourage citizens to attend and offer their suggestions.
- Thanked the Board and staff for their hard work, encouraging them to keep their eyes on the vision which was created several years back and not backslide.

EXECUTIVE SESSION

It was the consensus of the Board that there was no reason to go into Executive Session.

ADJOURNMENT

Alderman Rashid Muhammad moved to adjourn the meeting. Mayor Pro Tempore Secreast seconded the motion, which carried unanimously with a vote of 6 – 0. The meeting stood adjourned at 7:29 p.m.

Approved by:

Attest:

Jonathan Williams, Mayor

Anna Kanode Ward, Town Clerk

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 4/9/24 Regular Board Meeting

Issue under Consideration:	Board to consider adoption of 1840 US HWY 29 annexation Ordinance
Current Status:	Property not currently in municipal limits. Town has been petitioned by property owner to have this property annexed
Points to Consider:	Certain ordinances can only be enforced, and services provided by the town if property is within our municipal limits. This annexation will make past satellite annexations contiguous.
Financial Impact:	Increase property tax revenue as property is developed. Some additional cost of services is expected due to higher call volume for police department
Options:	Approve or disapprove annexation ordinance
Recommendations:	Approve annexation ordinance
Department:	Planning

ORDINANCE 24-07

**AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE
TOWN OF SPENCER, NORTH CAROLINA**

WHEREAS, the Board of Aldermen has been petitioned under G.S. 160A- 31 to annex the area described below; and

WHEREAS, the Board of Aldermen has, by resolution, directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, the Town Clerk has certified the sufficiency of the petition, and a public hearing on the question of this annexation was held at Town Hall, 460 S Salisbury Ave at 5:30 PM on 4/4/24 after due notice by publication in the Salisbury Post on 3/17/2024; and

WHEREAS, the Board of Aldermen finds that the petition meets the requirements of G.S. 160A-31;

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the Town of Spencer as of 4/9/2024:

Rowan County GIS parcel 047 011 at 1840 US HWY 29, more specifically defined as: BEING all of Lots Nos. 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, and 184 of the Subdivision known as the BROWN ESTATE PROPERTY, located on and near Highway 29, near Yadkin, North Carolina, as shown by map of aforesaid Brown Estate Property made by G. Sam Rowe, Reg. Civil Engineer, and recorded in the office of the Register of Deeds for Rowan County, N. C. in Book of Maps, page 517.

The property herein described was acquired by Grantor by instrument recorded as follows: Deed Book 1048, page 565, Rowan County Registry. All or a portion of the property conveyed herein does not include the primary residence of a Grantor. A map showing the above-described property is recorded in Plat Book 9995, page 517.

Section 2. Upon and after 4/9/2024, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances, and regulations in force in the Town of Spencer and shall be entitled to the same privileges and benefits as other parts of the Town of Spencer. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor of the Town of Spencer, NC, shall cause to be recorded in the office of the Register of Deeds of Rowan County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the Rowan County Board of Elections, as required by G.S. 163-288.1.

Section 4. Notice of adoption of this ordinance shall be published once, following the effective date of annexation, in a newspaper having general circulation in the Town of Spencer, NC

Adopted this 9th day of April 2024

Jonathan Williams, Mayor

ATTEST:

Anna Kanode Ward, Town Clerk

APPROVED AS TO FORM:

Jay Dees, Town Attorney

10-30-45

11 a.m.

SUB-DIVISION BROWN EST. LANDS ROWAN CO. N. C.

Owner
Hughe E. Fritts Hickory, N.C.

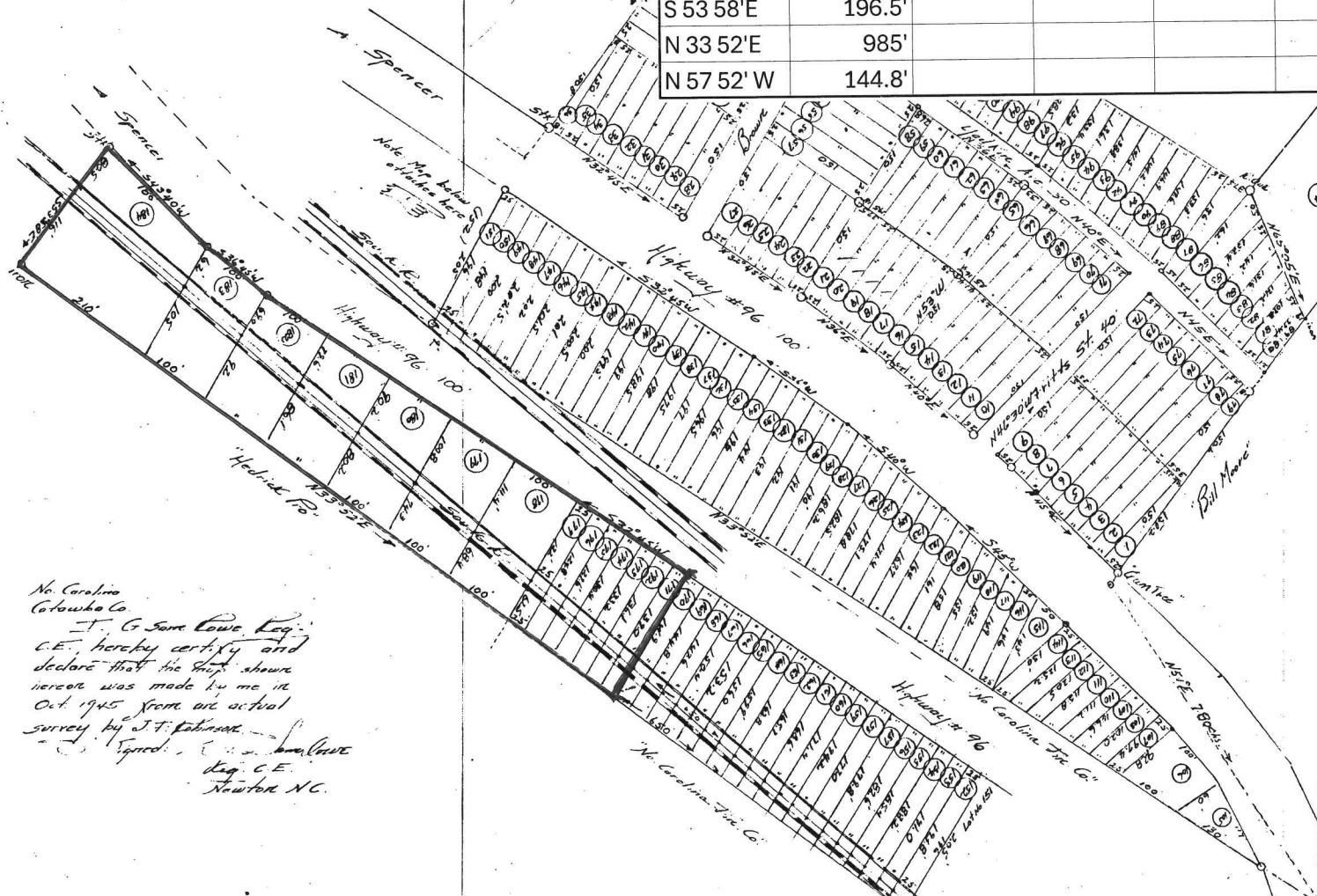


OFFICE OF REGISTER OF DEEDS
FOR ROWAN COUNTY
Salisbury, N. C.

Filed for registration at 11 o'clock A.M.
Oct 30 1945 and registered
in 4700 Book page 517
Dep. Virginia Hester
Register of Deeds for Rowan County, N. C.

LOTS 171-184 BROWN EST. LANDS SURVEY, G. SAM ROWE, REG CIVIL ENGINEER, 10/27/1945

BEARING	DIST
S 32 45' W	675'
S 36 45' W	100'
S 43 40' W	186'
S 53 58'E	196.5'
N 33 52'E	985'
N 57 52' W	144.8'



No. Carolina
Cotawha Co.

I, G. Sam Rowe, Reg.
C.E., hereby certify and
declare that the map shown
hereon was made by me on
Oct. 1945 from an actual
survey by J. F. Fritts.

Signed: G. Sam Rowe
Reg. C.E.
Newton, N.C.

I subscribed and sworn to before
me this 27 day of Oct 1945.

Signed: R. R. Morris
Notary public
my com exp 2-28-48



704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 4.9.24 Regular Board Meeting

Issue under Consideration:	1104 N Salisbury Ave Rezoning
Current Status:	Zoned SFR-2 and lots size requirements prevents subdivision
Points to Consider:	Suggesting rezoning to SFR-3 to allow subdivision
Financial Impact:	none
Options:	Vote to rezone, vote to not rezone, vote to delay decision
Recommendations:	Vote to approve rezoning
Department:	Planning

Rezoning Motion Language**1104 N Salisbury Ave****SFR-2 to SFR-3****Suggested Motion Language for rezoning approval:**

I move to approve the staff's recommendation as presented to rezone parcel 038 067 located at 1104 N Salisbury Ave from SFR-2 to the SFR-3 zoning classification.

Suggested motion language for Statement of Consistency and reasonableness:

I move to adopt a Statement of Consistency and Reasonableness stating that we find that this rezoning is consistent in general with the town's Comprehensive Land Use Plan (per requirements of NCGS 160D-605(a)).

We further find this rezoning to be reasonable in all ways as prescribed by NCGS 160D-605(b). This rezoning will be beneficial to the citizens of the Town of Spencer.

TOWN OF SPENCER, NORTH CAROLINA

ORDINANCE 24-08

AN ORDINANCE TO AMEND the Town's Official Zoning Map dated April 12, 2021, rezoning Rowan County GIS System parcel number 038 067, located at 1104 North Salisbury Avenue, from SFR-2 to SFR-3 zoning classification:

WHEREAS, the current SFR-2 zoning classification is applicable to the residential use of this property; and

WHEREAS, prior to current development ordinance limitations, three separate homes were built on this single parcel, in violation of our current ordinance; and

WHEREAS, the current property owner desires to subdivide the property into three separate parcels, but this would create nonconforming lots based on current standards; and

WHEREAS, revising the zoning classification to SFR-3 would help resolve this problem;

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1.

The Town's Official Zoning Map, dated April 12, 2021, will be revised as follows:

Parcel 038 067, located at 1104 North Salisbury Avenue, will be revised from SFR-2 to SFR-3 zoning classification.

Section 2. This ordinance shall become effective immediately upon adoption.

Adopted this 9th day of April 2024.

Jonathan Williams, Mayor

ATTEST

Anna Kanode Ward, Town Clerk



704-633-2231
spencernc.gov

Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 04/09/2024

Issue under Consideration:	Planning Monthly Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	No approval needed. This item is for information only.
Recommendations:	N/A
Department:	Planning
Attachments:	



Monthly Activity Report

Planning, Zoning & Subdivision Administrator

March 2024

	<u>Location</u>	<u>Activity</u>	<u>Action</u>
3.1.24	6 th st	Review development plans	Review and comment
3.1.24	Office	Review town website	Offer suggested corrections
3.1.24	6 th st	Questions from contractor about use of SRU extension allotment	Answered questions
3.1.24	Meadow st	Questions about adding retaining wall	Answered questions
3.1.24	Grub ferry rd	Questions on “foldable house”	Answered questions
3.1.24	Office	Questions from police officer on code enforcement	Answered questions
3.1.24	Long ferry rd	Questions about expansion of car dealership	Answered questions
3.4.24	Long ferry rd	Johnson development project site lighting plan	Review and comment
3.4.24	All	Questions concerning alleyway and road closures	Answered questions
3.4.24	8 th st	Zoning permit for single family home	Issued permit
3.5.24	All	Met with Salisbury post reporter on north rowan connector (EB-5861)	Answered questions
3.5.24	Office	Staff meeting	Attended
3.5.24	Longs ferry rd	Truck stop construction drawings	Reviewed and commented
3.5.24	Grubb ferry rd	Questions about converting single family home into duplex	Provided information
3.5.24	US HWY 29	Final draft of Yadkin river plan	Reviewed and commented
3.5.24	Office	County survey on their strategic planning process	Took survey
3.7.24	Long ferry rd	Request on johnson development project for zoning compliance letter	Provided letter

3.7.24	Hawkinstown rd	Questions about proposed annexation	Answered questions
3.7.24	Office	Golden leaf foundation grant process	Began investigations... and took two aspirin!
3.7.24	Office	Met with federal official on two grant opportunities	Took some more aspirin.
3.7.24	Office	Preagenda meeting	Attended and participated
3.7.24	Office	Strategic planning session	Attended
3.8.24	Office	Strategic planning session	Attended and participated
3.8.24	8 th st	Review site plan for new house	Review and comment
3.11.24	Office	Meeting with kyle and file on code enforcement in historic district	Discussed issue
3.11.24	Office	Fire hydrant information from lanning	Sent out to three developers
3.11.24	Office	Planning board meeting	Attended and participated
3.11.24	8 th st	Zoning permit for single family home	Issued permit
3.11.24	Hillcrest dr	Zoning permit for storage building	Issued permit
3.12.24	Office	Staff meeting	Attended
3.12.24	Office	Meeting on water system extension policy	Participated
3.12.24	Office	Board of aldermen meeting	Attended
3.13.24	Office	Questions from realtor on allowed uses	Discussed
3.14.24	Long ferry rd	Construction driveway permit	Reviewed and approved
3.14.24	3 rd st	Questions on U/G pipe and subdivision	Answered questions
3.14.24	Long ferry rd	Questions about rezoning to VSR and developing property	Answered questions
3.14.24	Salisbury ave	ABC permit for Hop In	Signed
3.14.24	S yadkin	Zoning permit for fence	Issued permit
3.14.24	Office	Staff meeting on public hearing and hpc yard signs	Attended
3.18.24	7 th st	Zoning permit review and site visit for storage bldgs	Issued two zoning permits
3.18.24	Various	Questions from duke power concerning new power poles	Reviewed and commented
3.18.24	Hawkinstown rd	HPC code violation questions	Discussion with Kyle
3.18.24	Office	Video conference with CORE group	Participated
3.18.24	US HWY 29	Zoning permit for PCA internal upfit	Issued permit
3.19.24	N rowan	Zoning permit for deck addition	Issued permit
3.19.24	All	CORE economic development plan	Review and comment

3.19.24	5 th st	Exception plat for subdivision	Approved
3.19.24	Beauregard	Questions about solar panels on house	Answered questions
3.19.24	Office	Fees & permit section of budget	Reviewed and offered comments
3.20.24	Office	Video conference TCC meeting	Attended
3.21.24	All	Questions on controlling residential outdoor lighting	Provided response to staff
3.21.24	Office	Five budget request documents	Drafted and submitted
3.21.24	Office	Investigated two storage building projects	Projects had been permitted
3.25.24	5 th st	Code violation questions from kyle	Reviewed and commented
3.25.24	Yadkin River District	Planning for another “audacious step”	Closed my eyes and jumped
3.25.24	5 th st	Exemption plat for subdivision	Signed
3.25.24	Salisbury ave	Skye’s questions on mural project contract	Review and comment
3.25.24	Alexander st	Zoning permit for swimming pool addition	Issued permit
3.26.24	Grubb ferry rd	Questions on zoning classification	Answered questions
3.26.24	Office	Staff meeting	Attended
3.26.24	Salisbury ave	Public hearing sign	Created and posted
3.26.24	Office	Annexation information manual	Provided to Anna
3.28.24	Office	Yadkin river district next step plan	Work on plan

704-633-2231
townofspencer.com



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: **04/09/2024**

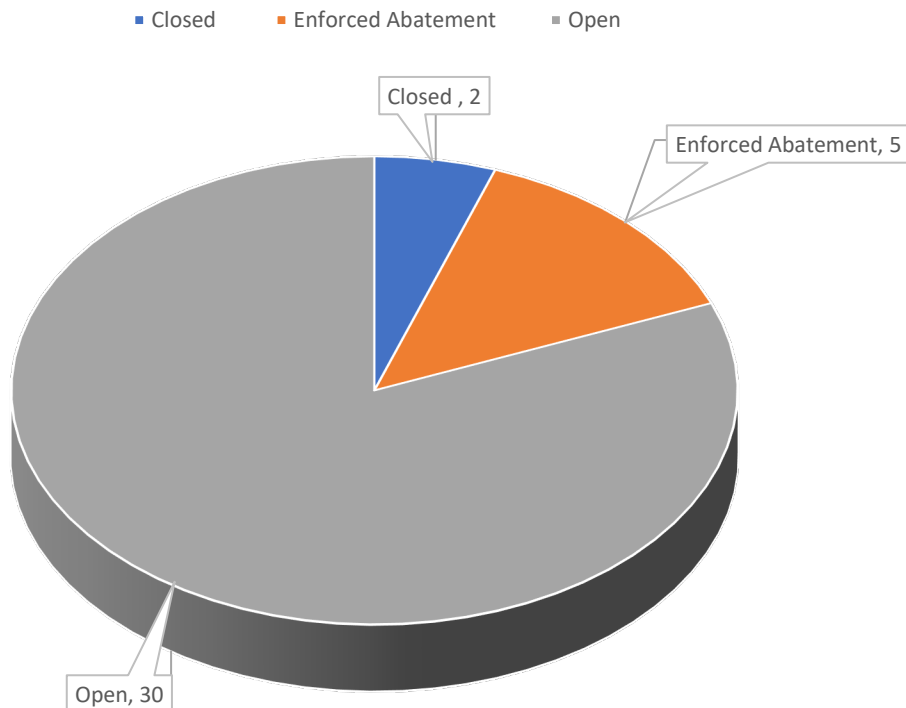
Issue under Consideration:	Code Enforcement Monthly Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	No approval needed. This item is for information only.
Recommendations:	N/A
Department:	Police Department

Monthly Report

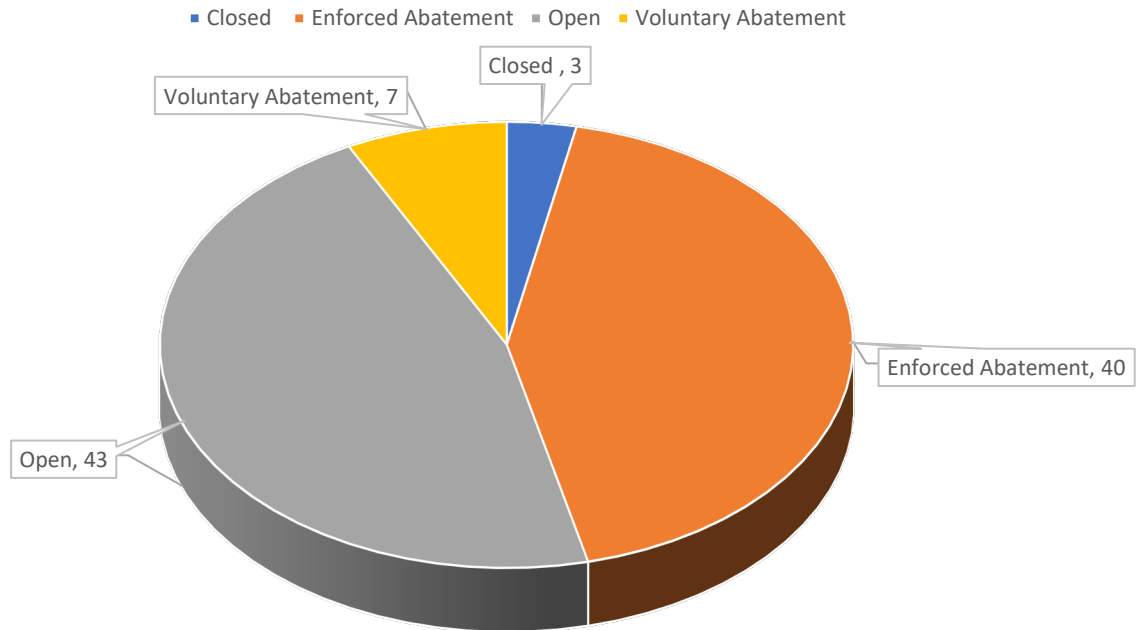
March 2024 Highlights

- 37 total Cases, 30 Open
- Year to Date: 93 Cases
- Notice of Violations: 24
- Notice of Bill: 0
- Notice of Lien: 0

March 2024 Total Cases: 37



2024 Yearly Total Cases: 93



MH - Minimum Housing / OL - Overgrown Lot / JV - Junk Vehicle / JP - Junk Pile / AC - Animal Control / IP - Illegal Parking / ZV - Zoning Violation / CM - Commercial Maintenance/

2024 Open Cases

Case Number	Address	Nature of Complaint	Violation Type
202400094	700 South Salisbury Ave	Broken Windows	CM- Commercial Maintenance
202400110	805 N Rowan Ave Ext	Illegal Parking	IP- Illegally Parked 72.04
202400099	110 W 17th St	Illegally Parked	IP- Illegally Parked 72.04
202400089	909 S Iredell Ave	illegally Parked	IP- Illegally Parked 72.04
202400090	501 9th St	Illegally Parked	IP- Illegally Parked 72.04
202400081	107 Alexander St	Illegal Parking	IP- Illegally Parked 72.04
202400078	916 S Yadkin Ave	Illegal Parking	IP- Illegally Parked 72.04
202400079	201 S Alexander St	Illegally Parked	IP- Illegally Parked 72.04
202400080	609 N Salisbury Ave	Illegally Parked	IP- Illegally Parked 72.04
202400074	215 N Rowan Ave	Illegal parking	IP- Illegally Parked 72.04
202400068	606 S Yadkin Ave	illegally parked	IP- Illegally Parked 72.04
202400060	202 N Salisbury Ave	Illegally Parking	IP- Illegally Parked 72.04
202400062	210 Gobble St	Illegally Parked	IP- Illegally Parked 72.04
202400057	503 5th St	Junk	JP - Junk Pile 93.21

202400107	703 7th St	Junk	JP - Junk Pile 93.22
202400106	207 N Yadkin Ave	Junk	JP - Junk Pile 93.22
202400098	600 South Rowan Ave	Junk on front porch	JP - Junk Pile 93.22
202400096	404 South Rowan Ave	Junk on Porch	JP - Junk Pile 93.22
202400097	401 South Rowan Ave	Junk on Porch	JP - Junk Pile 93.22
202400092	1502 South Salisbury Ave	Junk pile	JP - Junk Pile 93.22
202400091	503 5th St	Junk pile	JP - Junk Pile 93.22
202400086	511 Fifth St	Junk	JP - Junk Pile 93.22
202400063	811 4th St	Junk	JP - Junk Pile 93.22
202400050	303 S. Yadkin Ave.	Junk Pile	JP - Junk Pile 93.22
202400052	411 S. Iredell Ave.	Junk	JP - Junk Pile 93.22
202400054	414 S. Iredell Ave.	Junk	JP - Junk Pile 93.22
202400031	413 S Hudson Ave	Junk	JP - Junk Pile 93.22
202400005	410 S Iredell Ave	Trash/debris	JP - Junk Pile 93.22
202400006	508 S Iredell Ave	Debris/Trash	JP - Junk Pile 93.22
202400007	302 S Iredell Ave	Trash/Debris	JP - Junk Pile 93.22
202400114	902 N Salisbury Ave	Junk	NU - Nuisance
202400108	112 W 17th St	Debris	NU - Nuisance
202400109	206 W 17th St	Debris	NU - Nuisance
202400111	208 W Newton St	Tall grass	OL - Overgrowth Lot
202400112	605 S Whitehead Ave	Tall Grass	OL - Overgrowth Lot
202400115	222 N Yadkin Ave	Tall grass	OL - Overgrowth Lot
202400100	108 W 17th St	Tall grass	OL - Overgrowth Lot
202400101	107 Alexander St	Tall Grass	OL - Overgrowth Lot
202400088	902 Fourth St	Overgrowth	OL - Overgrowth Lot
202400087	900 4th St	Overgrowth	OL - Overgrowth Lot
202400084	306 N Yadkins Ave	Tall grass	OL - Overgrowth Lot
202400085	816 Fifth St	Tall Grass	OL - Overgrowth Lot
202400082	107 Alexander St	Tall Grass	OL - Overgrowth Lot



Case Status Report

3/1/2024 - 3/28/2024

Case #	Case Date	Main Status	Last Status Change Date	Complaint Received	Violation Address	Nature of Complaint
--------	-----------	-------------	-------------------------	--------------------	-------------------	---------------------

Group: Closed

202400105	3/19/2024	Closed	3/22/2024	Site Visit	208 Yadkin Ave	Junk
202400104	3/19/2024	Closed	3/22/2024		208 N Yadkin Ave	Tall Grass

Group Total: 2

Group: Enforced Abatement

202400103	3/19/2024	Enforced Abatement	3/27/2024	Site Visit	1106 Charles St	Junk
202400102	3/19/2024	Enforced Abatement	3/22/2024	Site Visit	1115 S Salisbury Ave	Illegality Parked
202400083	3/12/2024	Enforced Abatement	3/27/2024	Site Visit	306 N Yadkin Ave	Junk/Debris
202400077	3/1/2024	Enforced Abatement	3/7/2024	Site Visit	224 N Yadkin Ave	Junk
202400076	3/1/2024	Enforced Abatement	3/5/2024	Site Visit	218 N Rowan Ave	Illegal Parking
202400073	2/27/2024	Enforced Abatement	3/1/2024	Site Visit	151 Pinecroft Ln	Junk
202400072	2/27/2024	Enforced Abatement	3/5/2024	Site Visit	506 Oakwood Dr	Illegally parked
202400071	2/27/2024	Enforced Abatement	3/1/2024	Site Visit	202 Sower Ferry Rd	Junk
202400070	2/27/2024	Enforced Abatement	3/5/2024	Site Visit	1107 Elizabeth Ave	Illegally parked
202400069	2/27/2024	Enforced Abatement	3/5/2024	Site Visit	513 7th St	illegally parked
202400067	2/27/2024	Enforced Abatement	3/1/2024	Site Visit	708 4th ast	Junk/Debris
202400051	2/6/2024	Enforced Abatement	3/5/2024	Site Visit	460 S. Salisbury Ave.	Junk Pile

202400049	2/6/2024	Enforced Abatement	3/5/2024	Site Visit	1100 Charles St	Illegally parked

Group Total: 13

Group: Open

202400115	3/26/2024	Open	3/26/2024	Site Visit	222 N Yadkin Ave	Tall grass
202400114	3/26/2024	Open	3/26/2024	Site Visit	902 N Salisbury Ave	Junk
202400113	3/26/2024	Open	3/26/2024	Site Visit	115 Alexander St	Debris
202400112	3/26/2024	Open	3/26/2024	Site Visit	605 S Whitehead Ave	Tall Grass
202400111	3/26/2024	Open	3/26/2024	Site Visit	208 W Newton St	Tall grass
202400110	3/22/2024	Open	3/22/2024	Site Visit	805 N Rowan Ave Ext	Illegal Parking
202400109	3/22/2024	Open	3/22/2024	Site Visit	206 W 17th St	Debris
202400108	3/22/2024	Open	3/22/2024	Site Visit	112 W 17th St	Debris
202400107	3/22/2024	Open	3/22/2024	Site Visit	703 7th St	Junk
202400106	3/19/2024	Open	3/19/2024	Site Visit	207 N Yadkin Ave	Junk
202400101	3/19/2024	Open	3/19/2024	Site Visit	107 Alexander St	Tall Grass
202400100	3/19/2024	Open	3/19/2024		108 W 17th St	Tall grass
202400099	3/19/2024	Open	3/19/2024	Site Visit	110 W 17th St	Illegally Parked
202400098	3/18/2024	Open	3/27/2024		600 South Rowan Ave	Junk on front porch
202400097	3/17/2024	Open	3/27/2024	Site Visit	401 South Rowan Ave	Junk on Porch
202400096	3/17/2024	Open	3/27/2024	Site Visit	404 South Rowan Ave	Junk on Porch
202400094	3/17/2024	Open	3/18/2024	Site Visit	700 South Salisbury Ave	Broken Windows
202400092	3/17/2024	Open	3/18/2024	Junk Pile	1502 South Salisbury Ave	Junk pile
202400091	3/15/2024	Open	3/15/2024		503 5th St	Junk pile
202400090	3/15/2024	Open	3/15/2024	Site Visit	501 9th St	Illegally Parked
202400089	3/15/2024	Open	3/15/2024	Site Visit	909 S Iredell Ave	illegally Parked

202400088	3/15/2024	Open	3/15/2024	Site Visit	902 Fourth St	Overgrowth
202400087	3/15/2024	Open	3/15/2024	Site Visit	900 4th St	Overgrowth
202400086	3/12/2024	Open	3/12/2024	Site Visit	511 Fifth St	Junk
202400085	3/12/2024	Open	3/12/2024	Site Visit	816 Fifth St	Tall Grass
202400084	3/12/2024	Open	3/12/2024	Site Visit	306 N Yadkins Ave	Tall grass
202400082	3/12/2024	Open	3/12/2024		107 Alexander St	Tall Grass
202400081	3/12/2024	Open	3/12/2024	Site Visit	107 Alexander St	Illegal Parking
202400080	3/7/2024	Open	3/7/2024	Site Visit	609 N Salisbury Ave	Illegally Parked
202400079	3/7/2024	Open	3/7/2024	Site Visit	201 S Alexander St	Illegally Parked
202400078	3/7/2024	Open	3/7/2024	Street Light Issue	916 S Yadkin Ave	Illegal Parking

Group Total: 31

Group: Pending

202400093	3/18/2024	Pending	3/18/2024		112 Herman Street	Junk vehicles, generator running around the clock, junk all over yard.
202400075	3/1/2024	Pending	3/1/2024		207 Anne St	The tenant at 207 Anne St leaves trash all down by the street that either blows into my yard or comes down when it rains. I am across the street. The lot beside of my property is covered with trash because of this. I wasn't sure if there is anything you can do but it makes the neighborhood look trashy.

Group Total: 2

Group: Voluntary Abatement

202400117	2/20/2024	Voluntary Abatement	3/27/2024		504 S Rowan Ave	Junk on Porch
202400116	2/20/2024	Voluntary Abatement	3/27/2024		506 S. Rowan Ave.	Junk on Porch

202400095	3/18/2024	Voluntary Abatement	3/27/2024		508 South Iredell Ave	Junk on Porch
202400059	2/15/2024	Voluntary Abatement	3/27/2024	Site Visit	419 S Iredell Ave	
202400058	2/15/2024	Voluntary Abatement	3/27/2024		416 S. Iredell Ave.	Junk
202400053	2/6/2024	Voluntary Abatement	3/27/2024		412 S. Iredell Ave.	Junk

Group Total: 6

--	--	--	--	--	--	--

Total Records: 54

3/28/2024



704-633-2231
townofspencer.com

Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: **04/09/2024**

Issue under Consideration:	Police Department Monthly Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	No approval needed. This item is for information only.
Recommendations:	N/A
Department:	Police Department

Activity Log Event Summary (Totals)

Spencer Police Department

(03/01/2024 - 03/28/2024)

<No Event Type Specified>	1	8th Street Ballpark Check	87
911 Hang-Up	8	Administrative Work	76
Alarm - Hold-up	2	Alarm - Other	7
Animal Complaint	3	Assault - In-Progress	1
Assault - Report	1	Assist - East Spencer Police	45
Assist - EMS	3	Assist - Fire Department	12
Assist - Motorist/Public	4	Assist - NCHP	2
Assist - Other Agency	2	Assist - Other Officer	76
Assist - Sheriff's Office	15	B&E/Burglary - Commercial, In-Progress	2
B&E/Burglary - Commercial, Report	1	B&E/Burglary - Residential, In-Progress	1
B&E/Burglary - Residential, Report	1	Business Check-Drive Through	381
Calls For Service (General)	8	Checkpoint	1
Court	4	Disturbance	12
Disturbance- Verbal	6	Disturbance-Physical	7
Domestic - Property Pick-up	3	Domestic Dispute	7
Domestic Violence	1	Drug Offense Not on School Property	1
Drug Offense on School Property	2	Escort - Funeral	1
Follow-up Investigation- Spencer	7	Foot Patrol - Business	92
Foot Patrol - Residential	9	Foot Patrol - School	1
Found Property	1	Fraud - Report	2
House Check	5	Intoxicated Person	2
Involuntary Commitment	2	Larceny - In-Progress	2
Larceny - Report	5	Magistrate's Office	1
Maintenance - Equipment	3	Maintenance - Vehicle	33
Meal/Personal Break 10-07	1	Meeting	16
Missing Person	3	NCTM - Drive Through	188
NCTM - Foot Patrol	50	Noise Complaint	2
Norfolk Southern Railroad-Drive Through	8	Park Check	181
Public Service	11	School Check - NRES	88
School Check - NRHS	99	School Check - NRMS	92
Security Check/Standby	10	Shots Fired	4
Special Assignment - Other	1	SRO Duties	50
Subpoena Service	2	Surveillance	3

Activity Log Event Summary (Totals)

Spencer Police Department

(03/01/2024 - 03/28/2024)

Suspicious - Activity	8	Suspicious - Person	10
Suspicious - Vehicle	10	Traffic Accident - PD	3
Traffic Complaint	1	Traffic Enforcement	14
Training - PD	35	Training - School	10
Training-Virtual Zoom Web-Ex, etc.	1	Trespassing - In-Progress	1
Trespassing - Report	1	Unattended Death	2
Unlock Vehicle	3	Vehicle Pursuit	2
Vehicle Stop	282	Warrant Service	5
Weapon Possession (Not Firearm) on School Pro	1	Welfare Check	7
Yadkin River Park Check - Davidson County	101	Yadkin River Park Check - Spencer	106

Total Number Of Events: 2,361

SPENCER POLICE ACE TEAM REPORT

MARCH 2024



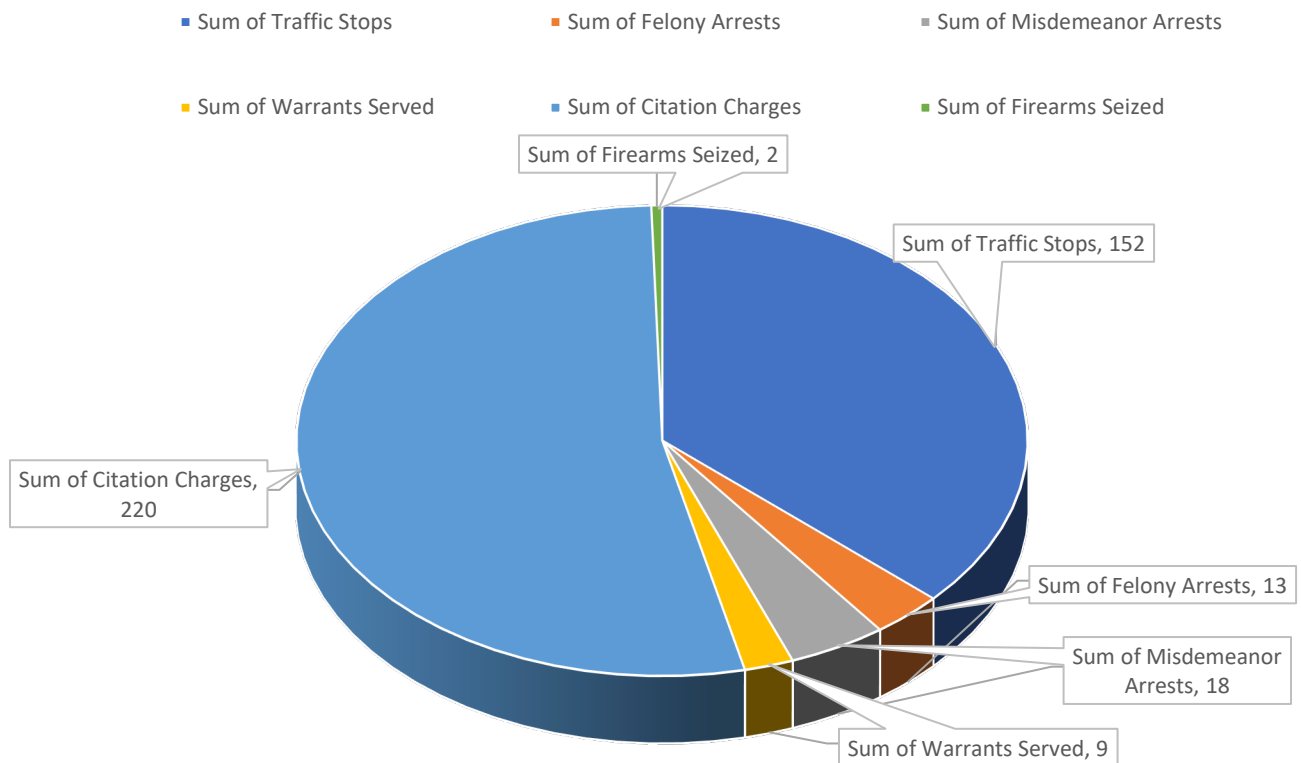
SPENCER POLICE ACE TEAM REPORT

MARCH 2024

MARCH 2024 HIGHLIGHTS

- MARCH 2024 CASES: 13 (13 CLOSED)
- TRAFFIC STOPS: 152
- TOTAL ARRESTS: 31 FELONY (13)
- CITED CHARGES: 220
- WARRANTS SERVED: 9
- FIREARMS SEIZED: 2

March 2024 Total Interactions

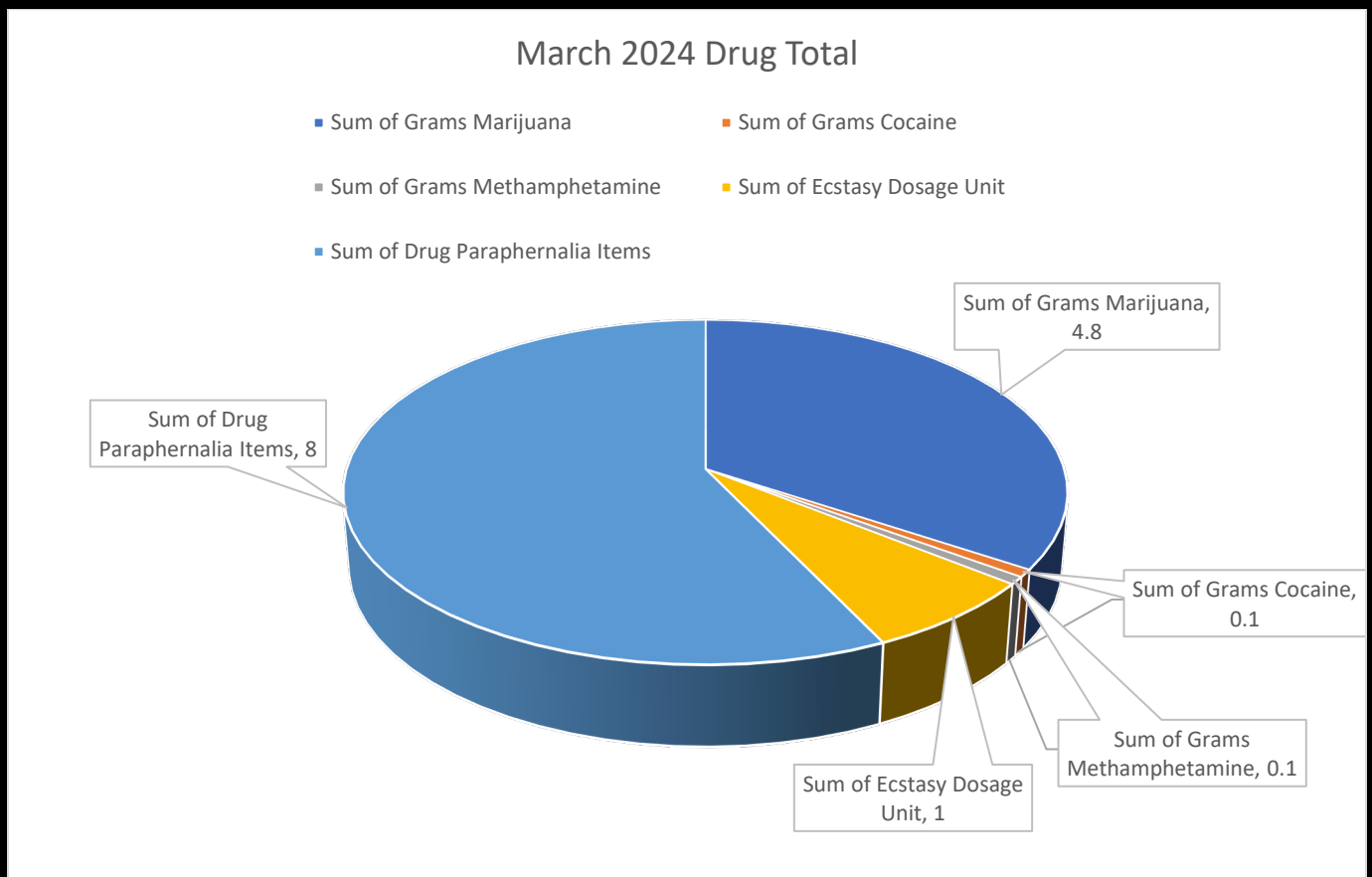


SPENCER POLICE ACE TEAM REPORT

MARCH 2024

MARCH 2024 DRUG TOTALS

- MARIJUANA: 4.8 GRAMS
- FENTANYL: 0 GRAMS
- COCAINE: 0.10 GRAMS
- METHAMPHETAMINE: 0.1 GRAMS
- MDMA(ECSTASY): 1 DOSAGE UNIT
- DRUG PARAPHERNALIA: 8 ITEMS





704-633-2231
spencernc.gov

Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 04/09/2024

Issue under Consideration:	Fire Department Monthly Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	No approval needed. This item is for information only.
Recommendations:	N/A
Department:	Fire
Attachments:	

April 2024 Monthly Report

Calls for Service: As 2/29/24-3/31/24.

Monthly Total: 124

Fire: 48 (14 Structure Fires)

Medical: 76

2024 Total: 212

Apparatus:

- All apparatus remains in service.

Equipment:

- No updates.

Special Events:

- N/A

Personnel:

- Two part-time employees resigned.
- Offers extended to two candidates for Engineer. We are still struggling to fill the remaining position.
- The application period for firefighters ends on April 1st. The agility test will be on April 20th.

Station:

- No updates

Special Information:

- *Update: Mr. Deluca recommends that a company like Lexipol review all policies and procedures, ensuring legal and NFPA compliance.*

We are currently working with NCLM Risk Manager TJ Deluca to undergo a departmental risk review program. This will consist of reviewing departmental

policies, procedures, and practices to ensure we practice the best risk-reduction strategies and adhere to industry standards. Completing this will aid us in providing the best service to our citizens and reduce insurance premium costs provided by NCLM.



AGENDA ITEM

Board Meeting Date: 4/9/2024

Issue under Consideration:	Public Works Monthly Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	No approval needed. This item is for information only.
Recommendations:	N/A
Department:	Public Works Department
Attachments:	



DIRECTOR OF PUBLIC WORKS

Post Office Box 45
Spencer, NC 28159-0045
704.633.2231 Ext. 50 Ofc.
704.633.3837 Fax
<http://www.ci.spencer.nc.us>

April 2024 Board of Alderman Meeting

- 1) Regular services (Sanitation, Brush, Limited Mowing Schedule) are running on schedule.
- 2) The leaf vacs began running again on March 11th and will run through April 12th for spring clean-up. Small debris and leaves will have to be placed in bags after this time for pick-up.
- 3) With the sudden change in weather this spring, weeds have once again come out with a vengeance. We have been, and will continue to do spraying to get the curbs, sidewalks and parks under control. As always, we will only spray when it is needed.
- 4) We have scheduled our Spring Mulch Give-away for April 20th from 7:00 am until 12:00 pm, for the citizens of Spencer. **Delivery will be available for In-Town residents only. Three deliveries per household maximum.** This corresponds with the normal recycling Saturday, so the recycling center will also be open.
- 5) **We currently have a job opening for a Fleet Mechanic as well as a Labor Foreman. If anyone knows of somebody who would be interested in either of these positions, please let us know.**
- 6) Our annual Spring Clean-Up day is to be held on April 11th. This year we are working in conjunction with the United Way, to help North Rowan Elementary School spruce up a nature trail located beside the school. We will be cleaning debris from the paths, rebuilding several foot bridges, and reconstructing the entrance to the trail. If you are interested in signing up as a volunteer, please contact Allison at Town Hall to sign up.
- 7) Horizons Unlimited has brought Middle school groups, from different schools in Rowan County, back to Stanback Educational Forest again this year. They have attended the park for eight days of instruction over the last month. We have also received another request from the Essie Academy to attend the park on April 12th.
- 8) We have completed a portion of the storm water project at the corner of 8th Street and Spencer Avenue. The grading work is complete, opening the ditch and grading the side of the road so the water runs to the ditch. We will be completing the rock around the basin and final grading as it dries up a bit.
- 9) We continue to do trimming over streets and sidewalks, specifically for the new garbage truck, as time and weather allows.
- 10) We are still working out several issues with the new garbage collection. We are currently in the process of getting a plan and materials together to transition back to a four day trash route. We have exhausted other avenues and feel that this is the only way that we will be able to collect the days route and get to the landfill everyday before they close. This new route will also allow for growth in certain areas so that we will not have to realign anytime in the near future.

11) Update: Chicken Springs Dam

We are staying in touch with our engineer's and completing tasks as they let us know. We continue to keep the water level down, using the existing siphon, and constantly monitoring the situation with the outfall and boil. Joe and I met with Mrs. Williford and her son James on March 26th, to update them on the situation with the Dam. We discussed what actions we are taking at this time to secure the dam and what lies in the immediate future. We explained to them that there is an engineering analysis to be done and a plan created to remediate the spillway and other structural aspects of the dam. She is under the impression that she does not own any part of the dam but we assured her that the engineering study will determine the location of the property lines. We now have updated contact info for them so that we can stay in touch and update them as this situation unfolds.

12) CCAP update:

We have spoken with Chris Sloop and with his permission, we have sent info to potential contractors, (list from Cindy Safrit) to begin the selection process, even though we have not received our permits yet. I have met one contractor on site, spoken with several and sent them the plans for the project. We will continue this process until we hear news about the permits. Speaking with a representative from the Soil and Water Dept., permits have been really slow coming in. Chris is fine with us selecting the contractor and moving forward up to the pre-con meeting without the permits. We are trying our best to get the leg work done so that we can complete this project within the given timeline.

13) Since last report:

There were no abatement's issued and completed this month.

14) Work Orders were completed as necessary, along with several citizen engagement requests.

Monthly Events:

- April 11th - Spring Clean-up at NRES
- April 20th - Spring Mulch Give-Away



704-633-2231
spencernc.gov

Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 04/09/2024

Issue under Consideration:	Financial Department Monthly Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	No approval needed. This item is for information only.
Recommendations:	N/A
Department:	Finance
Attachments:	

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2024-03-28

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
0000-10-Revs							
-							
10-3100-000 TAXES, PRIOR YEARS	\$12,000.00	\$12,000.00	\$0.00	\$8,871.25	\$959.07	\$3,128.75	74
10-3194-000 TAXES, 3RD PRIOR YR	\$4,500.00	\$4,500.00	\$0.00	\$2,683.91	\$977.63	\$1,816.09	60
10-3195-000 TAXES, 2ND PRIOR YR	\$6,000.00	\$6,000.00	\$0.00	\$6,243.58	\$1,960.98	\$243.58	104
10-3196-000 TAXES, FIRST PRIOR Y	\$30,000.00	\$30,000.00	\$0.00	\$13,950.89	\$1,781.12	\$16,049.11	47
10-3197-100 AD VALOREM TAXES CUR	\$1,864,765.00	\$1,864,765.00	\$0.00	\$1,781,955.16	\$195,650.87	\$82,809.84	96
10-3197-101 AD VALOREM TAXES VEH	\$131,918.00	\$131,918.00	\$0.00	\$105,345.89	\$26,651.99	\$26,572.11	80
10-3197-180 TAX INTEREST & PENAL	\$15,000.00	\$15,000.00	\$0.00	\$10,519.81	\$2,758.22	\$4,480.19	70
10-3231-000 1% SALES TAX (ART 39	\$429,710.00	\$429,710.00	\$0.00	\$226,093.07	\$36,336.48	\$203,616.93	53
10-3232-000 1/2% SALES TAX (ART	\$258,245.00	\$258,245.00	\$0.00	\$145,253.94	\$22,702.85	\$112,991.06	56
10-3233-000 1/2% SALES TAX (ART	\$211,842.00	\$211,842.00	\$0.00	\$111,427.11	\$17,924.95	\$100,414.89	53
10-3235-000 1/2% SALES TAX (ART	\$350,693.00	\$350,693.00	\$0.00	\$203,512.48	\$30,703.97	\$147,180.52	58
10-3317-004 STATE DRUG SEIZURE R	\$0.00	\$0.00	\$0.00	\$10.21	\$0.00	\$10.21	0
10-3322-000 BEER & WINE TAX	\$14,059.00	\$14,059.00	\$0.00	\$0.00	\$0.00	\$14,059.00	0
10-3324-000 UTILITY FRANCHISE TA	\$200,000.00	\$200,000.00	\$0.00	\$100,194.79	\$48,736.92	\$99,805.21	50
10-3326-000 SOLID WASTE DISPOSAL	\$2,600.00	\$2,600.00	\$0.00	\$1,350.60	\$0.00	\$1,249.40	52
10-3431-000 COURT, PKG FEES, REP	\$1,500.00	\$1,500.00	\$0.00	\$1,054.35	\$158.85	\$445.65	70
10-3437-000 FIRST RESPONDER FEES	\$4,020.00	\$4,020.00	\$0.00	\$5,990.00	\$335.00	\$1,970.00	149
10-3438-000 ROWAN-SALIS SCHOOLS	\$152,662.00	\$229,074.00	\$0.00	\$229,712.27	\$0.00	\$638.27	100
10-3439-000 NCTM PAYMENTS	\$29,248.00	\$29,248.00	\$0.00	\$23,525.85	\$2,702.31	\$5,722.15	80
10-3491-000 ZONING FEES	\$10,000.00	\$10,000.00	\$0.00	\$7,655.00	\$762.50	\$2,345.00	77
10-3491-001 LIEN PAYMENTS	\$12,000.00	\$12,000.00	\$0.00	\$17,865.17	\$44.62	\$5,865.17	149
10-3500-510 SOL/WASTE COLLECTION	\$220,000.00	\$220,000.00	\$0.00	\$127,369.01	\$0.00	\$92,630.99	58
10-3500-550 YARD WASTE SALES	\$1,000.00	\$1,000.00	\$0.00	\$2,904.00	\$128.00	\$1,904.00	290
10-3831-000 INVESTMENT EARNINGS	\$120,000.00	\$120,000.00	\$0.00	\$83,938.63	\$9,458.37	\$36,061.37	70
10-3833-002 Donations-Other	\$6,000.00	\$8,500.00	\$0.00	\$30,305.16	\$0.00	\$21,805.16	357
10-3835-000 SALES-FIXED ASSETS	\$20,000.00	\$20,000.00	\$0.00	\$30,477.67	\$8,515.00	\$10,477.67	152
10-3837-000 ABC REVENUES	\$12,000.00	\$12,000.00	\$0.00	\$12,450.29	\$0.00	\$450.29	104
10-3838-000 INSURANCE REIMBURSEM	\$0.00	\$3,810.00	\$0.00	\$5,975.68	\$0.00	\$2,165.68	157
10-3839-000 MISCELLANEOUS REVENU	\$25,000.00	\$25,000.00	\$0.00	\$7,470.37	\$1,526.36	\$17,529.63	30
10-3839-001 CIVIL CITATIONS - PO	\$300.00	\$300.00	\$0.00	\$50.00	\$0.00	\$250.00	17
10-3839-002 CIVIL CITATIONS - LA	\$100.00	\$100.00	\$0.00	\$362.50	\$362.50	\$262.50	363
10-3841-000 STATE SHARED REVENUE	\$13,800.00	\$13,800.00	\$0.00	\$0.00	\$0.00	\$13,800.00	0
10-3920-000 LEASE PROCEEDS	\$0.00	\$401,840.00	\$0.00	\$291,000.00	\$0.00	\$110,840.00	72
10-3985-000 FEDERAL GRANT - ARPA	\$226,997.00	\$226,997.00	\$0.00	\$226,997.00	\$0.00	\$0.00	100
10-3985-002 OTHER GRANTS	\$90,050.00	\$107,550.00	\$0.00	\$18,500.00	\$0.00	\$89,050.00	17
10-3985-003 GRANTS-STANBACK FORE	\$5,000.00	\$5,000.00	\$0.00	\$4,870.26	\$0.00	\$129.74	97
10-3985-004 STATE GRANTS	\$0.00	\$655,841.00	\$0.00	\$222,482.58	\$1,530.00	\$433,358.42	34
10-3985-005 FEDERAL GRANT	\$414,588.00	\$1,625.00	\$0.00	\$2,389.41	\$1,643.95	\$764.41	147
10-3991-000 APPROPRIATED FUND BA	\$369,583.00	\$654,745.00	\$0.00	\$0.00	\$0.00	\$654,745.00	0
10-3991-001 APPROPRIATED CAPITAL	\$210,298.00	\$210,298.00	\$0.00	\$0.00	\$0.00	\$210,298.00	0
0000-10-Revs	\$5,475,478.00	\$6,505,580.00	\$0.00	\$4,070,757.89	\$414,312.51	\$2,527,935.99	63

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2024-03-28

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4110-10-GOVERNING BODY							
-							
10-4110-121 SALARIES/WAGES-REGUL	\$24,675.00	\$24,675.00	\$0.00	\$18,506.25	\$2,056.25	\$6,168.75	75
10-4110-181 FICA	\$1,888.00	\$1,888.00	\$0.00	\$1,416.15	\$157.35	\$471.85	75
10-4110-191 SERVICES-ACCOUNTING	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	100
10-4110-192 SERVICES-LEGAL	\$27,500.00	\$27,500.00	\$0.00	\$9,989.50	\$0.00	\$17,510.50	36
10-4110-194 CONTRACT SERVICES	\$49,000.00	\$83,360.00	\$43,134.06	\$25,023.73	\$0.00	\$15,202.21	30
10-4110-212 UNIFORMS	\$280.00	\$280.00	\$0.00	\$0.00	\$0.00	\$280.00	0
10-4110-299 SUPPLIES AND MATERIA	\$1,000.00	\$1,000.00	\$0.00	\$616.88	\$0.00	\$383.12	62
10-4110-311 TRAVEL	\$4,000.00	\$4,000.00	\$800.00	\$0.00	\$0.00	\$3,200.00	0
10-4110-321 TELEPHONE & INTERNET	\$539.00	\$539.00	\$0.00	\$314.30	\$0.00	\$224.70	58
10-4110-395 TRAINING	\$3,225.00	\$3,225.00	\$0.00	\$3,144.00	\$0.00	\$81.00	97
10-4110-451 INSURANCE-PROP/GEN/P	\$2,772.00	\$2,772.00	\$0.00	\$2,772.00	\$0.00	\$0.00	100
10-4110-491 DUES AND SUBSCRIPTIO	\$13,835.00	\$13,835.00	\$0.00	\$14,221.95	\$0.00	(\$386.95)	103
10-4110-570 CO-LAND	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	100
10-4110-600 NONPROFIT GRANTS	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	0
10-4110-610 COMMUNITY APPEARANCE	\$13,000.00	\$22,500.00	\$7,030.00	\$3,345.00	\$1,000.00	\$12,125.00	15
10-4110-620 HISTORIC PRESERVATIO	\$14,500.00	\$14,500.00	\$0.00	\$2,000.00	\$0.00	\$12,500.00	14
10-4110-630 ROWAN COUNTY ELECTIO	\$4,000.00	\$4,000.00	\$0.00	\$3,493.79	\$0.00	\$506.21	87
10-4110-631 ROWAN COUNTY TAX COL	\$22,052.00	\$22,052.00	\$0.00	\$22,068.79	\$2,449.57	(\$16.79)	100
10-4110-640 TOURISM AND EVENTS	\$29,000.00	\$29,000.00	\$0.00	\$14,504.47	\$0.00	\$14,495.53	50
10-4110-930 TRANSFER TO CAPITAL	\$210,298.00	\$210,298.00	\$0.00	\$105,149.00	\$0.00	\$105,149.00	50
10-4110-999 CONTINGENCIES	\$25,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
4110-10-GOVERNING BODY	\$486,564.00	\$520,424.00	\$70,964.06	\$256,565.81	\$5,663.17	\$192,894.13	63

10-4110-491 Dues & Subscriptions - Rowan County Chamber \$625 needs to be moved from
4110 Governing Body to 4130 Administration

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2024-03-28

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4130-10-ADMINISTRATION							
10-4130-121 SALARIES/WAGES-REGUL	\$321,873.00	\$311,466.00	\$0.00	\$190,803.87	\$23,300.76	\$120,662.13	61
10-4130-127 SALARIES/WAGES-BONUS	\$5,000.00	\$5,000.00	\$0.00	\$4,000.00	\$0.00	\$1,000.00	80
10-4130-181 FICA	\$24,137.00	\$24,137.00	\$0.00	\$14,686.47	\$1,735.68	\$9,450.53	61
10-4130-182 RETIREMENT	\$38,586.00	\$38,586.00	\$0.00	\$22,848.47	\$2,834.34	\$15,737.53	59
10-4130-183 GROUP INSURANCE	\$36,830.00	\$36,830.00	\$0.00	\$28,393.19	\$4,919.78	\$8,436.81	77
10-4130-184 401K CONTRIBUTION	\$13,889.00	\$13,889.00	\$0.00	\$7,860.87	\$1,019.14	\$6,028.13	57
10-4130-185 WORKERS COMPENSATION	\$736.00	\$736.00	\$0.00	\$736.00	\$0.00	\$0.00	100
10-4130-186 UNEMPLOYMENT	\$2,000.00	\$2,000.00	\$0.00	\$3,323.72	\$0.00	(\$1,323.72)	166
10-4130-193 MEDICAL SERVICES	\$2,765.00	\$2,765.00	\$0.00	\$3,183.50	\$258.50	(\$418.50)	115
10-4130-194 CONTRACT SERVICES	\$286,985.00	\$297,392.00	\$84,804.43	\$173,759.52	\$13,830.65	\$38,828.05	58
10-4130-198 SERVICES-ENGINEERING	\$35,000.00	\$71,130.00	\$45,162.00	\$21,934.29	\$800.00	\$4,033.71	31
10-4130-211 JANITORIAL SUPPLIES	\$1,100.00	\$1,100.00	\$0.00	\$1,130.79	\$59.00	(\$30.79)	103
10-4130-212 UNIFORMS	\$320.00	\$320.00	\$0.00	\$0.00	\$0.00	\$320.00	0
10-4130-260 SUPPLIES-OFFICE	\$3,000.00	\$3,000.00	\$0.00	\$2,822.79	(\$353.72)	\$177.21	94
10-4130-296 SUPPLIES-MEDICAL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4130-299 SUPPLIES AND MATERIA	\$3,500.00	\$5,300.00	\$261.54	\$2,466.55	\$0.00	\$2,571.91	47
10-4130-311 TRAVEL	\$6,636.00	\$6,636.00	\$1,049.95	\$2,180.16	\$17.15	\$3,405.89	33
10-4130-321 TELEPHONE AND INTERN	\$6,076.00	\$6,076.00	\$0.00	\$5,044.90	\$452.15	\$1,031.10	83
10-4130-325 POSTAGE	\$2,322.00	\$2,322.00	\$0.00	\$1,141.87	\$0.00	\$1,180.13	49
10-4130-331 UTILITIES	\$25,728.00	\$25,728.00	\$0.00	\$19,887.73	\$2,563.79	\$5,840.27	77
10-4130-341 PRINTING	\$1,000.00	\$1,000.00	\$0.00	\$220.00	\$0.00	\$780.00	22
10-4130-351 MAINTENANCE-BUILDING	\$22,500.00	\$24,795.00	\$0.00	\$5,146.78	\$180.00	\$19,648.22	21
10-4130-370 ADVERTISING	\$4,300.00	\$4,300.00	\$399.00	\$3,676.16	\$383.67	\$224.84	85
10-4130-395 TRAINING	\$10,653.00	\$10,653.00	\$1,150.00	\$5,749.28	\$0.00	\$3,753.72	54
10-4130-400 DAVID TREME EDUCATIO	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
10-4130-439 EQUIPMENT RENTAL	\$5,275.00	\$5,275.00	\$93.74	\$3,927.90	\$1,111.72	\$1,253.36	74
10-4130-440 MAINTENANCE CONTRACT	\$22,096.00	\$22,096.00	\$2,564.95	\$18,460.78	\$1,934.05	\$1,070.27	84
10-4130-441 LICENSE FEE	\$29,903.00	\$29,903.00	\$0.00	\$20,188.67	\$0.00	\$9,714.33	68
10-4130-451 INSURANCE-PROP/GEN/P	\$8,942.00	\$8,942.00	\$0.00	\$6,746.11	\$0.00	\$2,195.89	75
10-4130-453 INSURANCE - BONDS	\$1,248.00	\$1,248.00	\$0.00	\$1,248.00	\$0.00	\$0.00	100
10-4130-491 DUES AND SUBSCRIPTIO	\$3,408.00	\$3,408.00	\$0.00	\$1,628.00	\$86.00	\$1,780.00	48
10-4130-499 MISCELLANEOUS	\$1,463.00	\$1,463.00	\$0.00	\$248.00	\$0.00	\$1,215.00	17
10-4130-550 CAP. OUTLAY-OTHER EQ	\$1,500.00	\$32,700.00	\$0.00	\$30,199.00	\$0.00	\$2,501.00	92
10-4130-710 PRINICIPAL	\$69,631.00	\$69,631.00	\$0.00	\$69,630.86	\$69,630.86	\$0.14	100
10-4130-720 INTEREST	\$58,765.00	\$58,765.00	\$0.00	\$58,765.14	\$58,765.14	(\$0.14)	100
10-4130-999 CREDIT CARD CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$13,855.14	\$0.00	0
4130-10-ADMINISTRATION	\$1,060,267.00	\$1,131,692.00	\$135,485.61	\$732,039.37	\$197,383.80	\$264,167.02	77

10-4130-186 Bill was more than expected

10-4130-193 Background checks and Pre-employment drug screens

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2024-03-28

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4310-10-POLICE OPERATIONS							
10-4310-121 SALARIES/WAGES-REGUL	\$904,575.00	\$952,843.00	\$0.00	\$629,994.98	\$70,521.69	\$322,848.02	66
10-4310-122 SALARIES/WAGES-OVERT	\$5,000.00	\$5,000.00	\$0.00	\$2,579.44	\$0.00	\$2,420.56	52
10-4310-126 PART-TIME/TEMPORARY	\$19,314.00	\$19,314.00	\$0.00	\$11,250.39	\$827.88	\$8,063.61	58
10-4310-127 SALARIES/WAGES-BONUS	\$21,000.00	\$20,750.00	\$0.00	\$18,500.00	\$0.00	\$2,250.00	89
10-4310-131 SUPPLEMENTAL LAW RET	\$7,135.00	\$7,135.00	\$0.00	\$5,057.53	\$546.76	\$2,077.47	71
10-4310-181 FICA	\$69,362.00	\$73,131.00	\$0.00	\$49,294.55	\$5,295.21	\$23,836.45	67
10-4310-182 RETIREMENT	\$122,505.00	\$129,422.00	\$0.00	\$87,899.39	\$9,881.28	\$41,522.61	68
10-4310-183 GROUP INSURANCE	\$138,884.00	\$147,733.00	\$0.00	\$97,914.58	\$16,484.99	\$49,818.42	66
10-4310-184 401K CONTRIBUTION	\$43,612.00	\$46,075.00	\$0.00	\$29,849.54	\$3,528.82	\$16,225.46	65
10-4310-185 WORKERS COMPENSATION	\$23,807.00	\$24,984.00	\$0.00	\$24,568.27	\$0.00	\$415.73	98
10-4310-193 SERVICES-MEDICAL	\$2,425.00	\$2,425.00	\$0.00	\$2,445.00	\$0.00	(\$20.00)	101
10-4310-194 CONTRACT SERVICES	\$13,750.00	\$13,750.00	\$0.00	\$1,535.00	\$0.00	\$12,215.00	11
10-4310-212 UNIFORMS	\$17,410.00	\$17,910.00	\$1,112.50	\$8,591.57	\$3,869.75	\$8,205.93	48
10-4310-213 SUPPLIES-SAFETY	\$3,725.00	\$3,725.00	\$0.00	\$1,240.94	\$68.00	\$2,484.06	33
10-4310-251 MOTOR FUEL AND LUBRI	\$40,360.00	\$42,360.00	\$7,670.24	\$30,990.41	\$3,723.05	\$3,699.35	73
10-4310-260 SUPPLIES-OFFICE	\$1,700.00	\$1,700.00	\$0.00	\$835.36	\$0.00	\$864.64	49
10-4310-291 SUPPLIES-DATA PROCES	\$5,284.00	\$5,284.00	\$0.00	\$3,931.74	\$0.00	\$1,352.26	74
10-4310-296 SUPPLIES-MEDICAL	\$1,420.00	\$1,420.00	\$0.00	\$215.97	\$0.00	\$1,204.03	15
10-4310-299 SUPPLIES AND MATERIA	\$15,441.00	\$18,001.00	\$4,358.66	\$2,417.33	\$0.00	\$11,225.01	13
10-4310-311 TRAVEL	\$1,500.00	\$1,500.00	\$534.60	\$1,087.32	\$0.00	(\$121.92)	72
10-4310-321 TELEPHONE AND INTERN	\$17,672.00	\$17,672.00	\$0.00	\$9,279.52	\$855.66	\$8,392.48	53
10-4310-329 OTHER COMMUNICATION	\$4,240.00	\$4,240.00	\$1,320.00	\$2,970.00	\$330.00	(\$50.00)	70
10-4310-341 PRINTING	\$300.00	\$300.00	\$0.00	\$245.28	\$0.00	\$54.72	82
10-4310-352 MAINTENANCE-EQUIPMEN	\$3,000.00	\$3,000.00	\$0.00	\$852.81	\$0.00	\$2,147.19	28
10-4310-353 MAINTENANCE-VEHICLES	\$6,000.00	\$10,310.00	\$0.00	\$11,424.51	\$1,445.13	(\$1,114.51)	111
10-4310-395 TRAINING	\$7,100.00	\$7,600.00	\$0.00	\$2,061.36	\$0.00	\$5,538.64	27
10-4310-440 MAINTENANCE CONTRACT	\$26,947.00	\$26,947.00	\$22.95	\$20,229.30	\$1,103.00	\$6,694.75	75
10-4310-441 LICENSE FEE	\$8,774.00	\$9,243.00	\$0.00	\$8,636.26	\$0.00	\$606.74	93
10-4310-451 INSURANCE-PROP/GEN/P	\$22,198.00	\$22,198.00	\$0.00	\$22,198.00	\$0.00	\$0.00	100
10-4310-452 INSURANCE-VEHICLES	\$17,982.00	\$17,982.00	\$0.00	\$21,655.98	\$0.00	(\$3,673.98)	120
10-4310-491 DUES AND SUBSCRIPTIO	\$700.00	\$700.00	\$0.00	\$80.00	\$80.00	\$620.00	11
10-4310-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$547.00	\$0.00	\$0.00	\$453.00	0
10-4310-521 CO-SOFTWARE	\$3,060.00	\$3,060.00	\$0.00	\$3,060.00	\$0.00	\$0.00	100
10-4310-540 CO-VEHICLES	\$0.00	\$51,712.00	\$49,048.25	\$2,552.16	\$0.00	\$111.59	5
10-4310-550 CAP.OUTLAY-OTHER EQU	\$0.00	\$155,171.00	\$13,420.69	\$24,633.11	\$2,575.00	\$117,117.20	16
4310-10-POLICE OPERATIONS	\$1,577,182.00	\$1,865,597.00	\$78,034.89	\$1,140,077.60	\$121,136.22	\$647,484.51	65

10-4310-353 Maintenance Vehicles - \$415.00 coming back from insurance claim looking for insurance claim payments

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2024-03-28

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4340-10-FIRE OPERATIONS							
-							
10-4340-121 SALARIES/WAGES-REGUL	\$462,913.00	\$248,109.00	\$0.00	\$164,121.97	\$16,432.64	\$83,987.03	66
10-4340-122 OVERTIME	\$20,000.00	\$20,500.00	\$0.00	\$13,390.41	\$915.68	\$7,109.59	65
10-4340-126 PART-TIME/TEMPORARY	\$151,481.00	\$133,481.00	\$0.00	\$87,225.38	\$10,242.75	\$46,255.62	65
10-4340-127 SALARIES/WAGES-BONUS	\$15,500.00	\$10,700.00	\$0.00	\$11,000.00	\$0.00	(\$300.00)	103
10-4340-181 FICA	\$48,265.00	\$32,063.00	\$0.00	\$20,825.39	\$2,084.89	\$11,237.61	65
10-4340-182 RETIREMENT	\$61,185.00	\$33,841.00	\$0.00	\$21,154.15	\$2,032.90	\$12,686.85	63
10-4340-183 GROUP INSURANCE	\$96,100.00	\$31,545.00	\$0.00	\$30,055.68	\$3,501.56	\$1,489.32	95
10-4340-184 401K CONTRIBUTION	\$23,235.00	\$12,645.00	\$0.00	\$6,912.30	\$644.43	\$5,732.70	55
10-4340-185 WORKERS COMPENSATION	\$20,950.00	\$18,490.00	\$0.00	\$18,489.95	\$0.00	\$0.05	100
10-4340-194 CONTRACT SERVICES	\$7,071.00	\$7,071.00	\$0.00	\$630.00	\$0.00	\$6,441.00	9
10-4340-211 JANITORIAL SUPPLIES	\$1,500.00	\$1,500.00	\$0.00	\$1,652.28	\$0.00	(\$152.28)	110
10-4340-212 UNIFORMS	\$27,725.00	\$17,675.00	\$1,520.45	\$6,011.86	\$756.65	\$10,142.69	34
10-4340-213 SUPPLIES-SAFETY	\$35,250.00	\$24,175.00	\$0.00	\$7,814.82	\$0.00	\$16,360.18	32
10-4340-230 SUPPLIES-EDUCATIONAL	\$5,490.00	\$7,990.00	\$0.00	\$6,916.13	\$0.00	\$1,073.87	87
10-4340-251 MOTOR FUEL AND LUBRI	\$14,400.00	\$14,400.00	\$3,254.86	\$10,812.97	\$1,035.13	\$332.17	75
10-4340-260 SUPPLIES-OFFICE	\$1,500.00	\$1,500.00	\$0.00	\$653.38	\$0.00	\$846.62	44
10-4340-270 DUES & SUBSCRIPTIONS	\$425.00	\$425.00	\$0.00	\$225.00	\$0.00	\$200.00	53
10-4340-296 SUPPLIES-MEDICAL	\$3,000.00	\$5,146.00	\$0.00	\$617.71	\$0.00	\$4,528.29	12
10-4340-299 SUPPLIES AND MATERIA	\$2,200.00	\$2,200.00	\$0.00	\$2,180.03	\$0.00	\$19.97	99
10-4340-311 TRAVEL	\$2,300.00	\$2,300.00	\$0.00	\$468.59	\$0.00	\$1,831.41	20
10-4340-321 TELEPHONE AND INTE	\$8,410.00	\$8,410.00	\$0.00	\$5,710.62	\$436.65	\$2,699.38	68
10-4340-331 UTILITIES	\$10,392.00	\$10,392.00	\$0.00	\$7,606.17	\$1,081.05	\$2,785.83	73
10-4340-351 MAINTENANCE-BUILDING	\$12,000.00	\$12,000.00	\$0.00	\$1,599.10	\$0.00	\$10,400.90	13
10-4340-352 MAINTENANCE-EQUIPMEN	\$5,000.00	\$5,000.00	\$0.00	\$4,349.14	\$970.00	\$650.86	87
10-4340-353 MAINTENANCE-VEHICLES	\$23,000.00	\$23,916.00	\$0.00	\$11,762.16	\$0.00	\$12,153.84	49
10-4340-354 MAINTENANCE-GROUNDS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4340-395 TRAINING	\$11,300.00	\$13,447.00	\$2,147.00	\$2,600.57	\$98.66	\$8,699.43	19
10-4340-440 MAINTENANCE CONTRACT	\$2,580.00	\$2,580.00	\$0.00	\$1,532.40	\$133.20	\$1,047.60	59
10-4340-441 LICENSE FEE	\$3,766.00	\$3,766.00	\$0.00	\$3,313.80	\$0.00	\$452.20	88
10-4340-451 INSURANCE-PROP/GEN/P	\$6,509.00	\$6,509.00	\$0.00	\$6,509.00	\$0.00	\$0.00	100
10-4340-452 INSURANCE - VEHICLES	\$4,349.00	\$4,349.00	\$0.00	\$4,348.53	\$0.00	\$0.47	100
10-4340-491 DUES AND SUBSCRIPTIO	\$2,536.00	\$2,536.00	\$0.00	\$658.72	\$0.00	\$1,877.28	26
10-4340-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$750.75	\$0.00	\$249.25	75
10-4340-550 CO-EQUIPMENT	\$0.00	\$17,114.00	\$0.00	\$17,068.22	\$0.00	\$45.78	100
10-4340-750 LEASE PAYMENTS	\$18,251.00	\$18,251.00	\$0.00	\$18,250.71	\$0.00	\$0.29	100
4340-10-FIRE OPERATIONS	\$1,110,583.00	\$756,026.00	\$6,922.31	\$497,217.89	\$40,366.19	\$251,885.80	67

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2024-03-28

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4510-10-STREETS OPERATIONS							
-							
10-4510-121 SALARIES/WAGES-REGUL	\$213,364.00	\$212,076.00	\$0.00	\$95,273.71	\$10,189.33	\$116,802.29	45
10-4510-122 SALARIES/WAGES-OVERT	\$2,000.00	\$2,000.00	\$0.00	\$1,397.04	\$60.68	\$602.96	70
10-4510-126 PART-TIME/TEMPORARY	\$16,088.00	\$16,088.00	\$0.00	\$10,336.58	\$1,229.82	\$5,751.42	64
10-4510-127 SALARIES/WAGES-BONUS	\$5,900.00	\$5,900.00	\$0.00	\$5,800.00	\$0.00	\$100.00	98
10-4510-181 FICA	\$17,164.00	\$17,164.00	\$0.00	\$8,120.91	\$821.12	\$9,043.09	47
10-4510-182 RETIREMENT	\$28,965.00	\$28,965.00	\$0.00	\$12,454.43	\$1,323.28	\$16,510.57	43
10-4510-183 GROUP INSURANCE	\$45,174.00	\$45,174.00	\$0.00	\$32,967.48	\$4,575.41	\$12,206.52	73
10-4510-184 401K CONTRIBUTION	\$7,471.00	\$7,471.00	\$0.00	\$4,170.29	\$432.81	\$3,300.71	56
10-4510-185 WORKERS COMPENSATION	\$10,413.00	\$10,413.00	\$0.00	\$10,413.00	\$0.00	\$0.00	100
10-4510-194 CONTRACTED SERVICES	\$0.00	\$619,711.00	\$381,118.46	\$225,127.12	\$1,947.21	\$13,465.42	36
10-4510-211 JANITORIAL SUPPLIES	\$750.00	\$750.00	\$400.00	\$298.15	\$0.00	\$51.85	40
10-4510-212 UNIFORMS	\$4,000.00	\$4,000.00	\$0.00	\$3,084.93	\$295.04	\$915.07	77
10-4510-213 SUPPLIES-SAFETY	\$3,150.00	\$3,150.00	\$0.00	\$612.13	\$0.00	\$2,537.87	19
10-4510-251 MOTOR FUEL AND LUBRI	\$19,440.00	\$19,440.00	\$317.59	\$16,592.67	\$69.01	\$2,529.74	85
10-4510-260 SUPPLIES-OFFICE	\$250.00	\$250.00	\$0.00	\$84.75	\$0.00	\$165.25	34
10-4510-299 SUPPLIES AND MATERIA	\$6,600.00	\$7,888.00	\$2,818.05	\$3,922.48	\$148.92	\$1,147.47	50
10-4510-311 TRAVEL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-321 TELEPHONE AND INTERN	\$2,244.00	\$2,244.00	\$0.00	\$1,330.16	\$64.71	\$913.84	59
10-4510-329 OTHER COMMUNICATION	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00	0
10-4510-331 UTILITIES	\$53,844.00	\$53,844.00	\$0.00	\$47,388.91	\$5,910.74	\$6,455.09	88
10-4510-351 MAINTENANCE-BUILDING	\$4,000.00	\$4,000.00	\$0.00	\$1,167.50	\$41.03	\$2,832.50	29
10-4510-352 MAINTENANCE-EQUIPMEN	\$4,000.00	\$4,000.00	\$0.00	\$3,498.89	\$90.90	\$501.11	87
10-4510-353 MAINTENANCE-VEHICLES	\$9,500.00	\$9,500.00	\$0.00	\$12,053.30	\$143.38	(\$2,553.30)	127
10-4510-354 MAINTENANCE GROUNDS	\$18,000.00	\$18,000.00	\$0.00	\$9,297.00	\$0.00	\$8,703.00	52
10-4510-356 MAINTENANCE-STREETS	\$2,500.00	\$2,500.00	\$644.25	\$1,340.50	\$855.50	\$515.25	54
10-4510-440 MAINTENANCE CONTRACT	\$1,304.00	\$1,304.00	\$0.00	\$745.05	\$31.60	\$558.95	57
10-4510-451 INSURANCE-PRO/GEN/PR	\$2,690.00	\$2,690.00	\$0.00	\$2,690.00	\$0.00	\$0.00	100
10-4510-452 INSURANCE - VEHICLES	\$3,191.00	\$3,191.00	\$0.00	\$3,190.85	\$0.00	\$0.15	100
10-4510-491 DUES & SUBSCRIPTIONS	\$400.00	\$400.00	\$0.00	\$375.00	\$0.00	\$25.00	94
10-4510-499 MISCELLANEOUS	\$1,480.00	\$1,480.00	\$0.00	\$1,056.78	\$0.00	\$423.22	71
10-4510-550 CAP.OUTLAY-OTHER EQU	\$18,300.00	\$18,300.00	\$0.00	\$17,579.31	\$0.00	\$720.69	96
4510-10-STREETS OPERATIONS	\$502,402.00	\$1,122,113.00	\$385,298.35	\$532,368.92	\$28,230.49	\$204,445.73	82

10-4510-353 Maintenance Vehicles - Over due to unexpected Bucket truck repair. We now this adjustment needs to be made.

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2024-03-28

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4710-10-SOLID/YARD OPERATIONS							
-							
10-4710-121 SALARIES/WAGES-REGUL	\$185,941.00	\$185,941.00	\$0.00	\$161,712.33	\$16,922.64	\$24,228.67	87
10-4710-122 SALARIES/WAGES-OVERT	\$2,500.00	\$2,500.00	\$0.00	\$1,622.39	\$79.84	\$877.61	65
10-4710-127 SALARIES/WAGES-BONUS	\$4,400.00	\$4,400.00	\$0.00	\$3,500.00	\$0.00	\$900.00	80
10-4710-181 FICA	\$13,947.00	\$13,947.00	\$0.00	\$12,073.26	\$1,223.76	\$1,873.74	87
10-4710-182 RETIREMENT	\$23,537.00	\$23,537.00	\$0.00	\$21,176.95	\$2,202.17	\$2,360.05	90
10-4710-183 GROUP INSURANCE	\$38,143.00	\$38,143.00	\$0.00	\$30,283.40	\$4,282.65	\$7,859.60	79
10-4710-184 401K CONTRIBUTION	\$5,557.00	\$5,557.00	\$0.00	\$5,546.19	\$568.39	\$10.81	100
10-4710-185 WORKERS COMPENSATION	\$8,348.00	\$8,348.00	\$0.00	\$8,348.00	\$0.00	\$0.00	100
10-4710-194 CONTRACT SERVICES	\$24,000.00	\$28,995.00	\$0.00	\$22,571.96	\$0.00	\$6,423.04	78
10-4710-211 JANITORIAL SUPPLIES	\$500.00	\$500.00	\$122.55	\$298.15	\$0.00	\$79.30	60
10-4710-212 UNIFORMS	\$5,000.00	\$5,000.00	\$0.00	\$4,089.28	\$391.09	\$910.72	82
10-4710-213 SAFETY SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4710-230 SUPPLIES-EDUCATIONAL	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4710-251 MOTOR FUEL AND LUBRI	\$13,452.00	\$13,452.00	\$211.73	\$11,061.77	\$46.01	\$2,178.50	82
10-4710-299 SUPPLIES AND MATERIA	\$12,000.00	\$12,000.00	\$0.00	\$11,905.86	\$0.00	\$94.14	99
10-4710-321 TELEPHONE AND INTERN	\$1,304.00	\$1,304.00	\$0.00	\$1,102.91	\$120.09	\$201.09	85
10-4710-352 MAINTENANCE-EQUIPMEN	\$3,950.00	\$3,950.00	\$0.00	\$3,146.36	\$0.00	\$803.64	80
10-4710-353 MAINTENANCE-VEHILCES	\$6,000.00	\$6,000.00	\$1,334.88	\$7,407.39	\$120.85	(\$2,742.27)	123
10-4710-370 ADVERTISING	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
10-4710-395 TRAINING	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
10-4710-397 LANDFILL SER TIPPING	\$57,000.00	\$57,000.00	\$0.00	\$40,793.20	\$5,119.50	\$16,206.80	72
10-4710-440 MAINTENANCE CONTRACT	\$200.00	\$200.00	\$0.00	\$61.80	\$0.00	\$138.20	31
10-4710-451 INSURANCE-PROP/GEN/P	\$2,073.00	\$2,073.00	\$0.00	\$2,073.00	\$0.00	\$0.00	100
10-4710-452 INSURANCE-VEHICLES	\$3,764.00	\$3,764.00	\$0.00	\$5,443.94	\$0.00	(\$1,679.94)	145
10-4710-540 CAP OUT-MOTOR VEH	\$0.00	\$360,814.00	\$0.00	\$363,402.67	\$0.00	(\$2,588.67)	101
10-4710-750 LEASE PAYMENTS	\$37,909.00	\$37,909.00	\$0.00	\$2,314.59	\$0.00	\$35,594.41	6
4710-10-SOLID/YARD OPERATIONS	\$452,375.00	\$818,184.00	\$1,669.16	\$719,935.40	\$31,076.99	\$96,579.44	88

10-4710-353 Maintenance Vehicles - Unexpected DEF repair on secondary trash truck

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2024-03-28

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6110-10-LIBRARY							
-							
10-6110-126 PART-TIME/TEMPORARY	\$16,835.00	\$16,835.00	\$0.00	\$11,237.71	\$1,197.38	\$5,597.29	67
10-6110-127 SALARIES/WAGES-BONUS	\$500.00	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	100
10-6110-181 FICA	\$1,260.00	\$1,260.00	\$0.00	\$897.97	\$91.61	\$362.03	71
10-6110-194 CONTRACT SERVICES	\$2,000.00	\$2,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	50
10-6110-260 SUPPLIES-OFFICE	\$600.00	\$600.00	\$0.00	\$111.70	\$0.00	\$488.30	19
10-6110-299 SUPPLIES	\$2,050.00	\$2,050.00	\$0.00	\$1,508.81	\$0.00	\$541.19	74
10-6110-311 TRAVEL	\$200.00	\$200.00	\$0.00	\$214.32	\$0.00	(\$14.32)	107
10-6110-321 TELEPHONE AND INTERN	\$2,249.00	\$2,249.00	\$0.00	\$1,124.38	\$0.00	\$1,124.62	50
10-6110-331 UTILITIES	\$9,264.00	\$9,264.00	\$0.00	\$6,702.28	\$813.10	\$2,561.72	72
10-6110-351 MAINTENANCE-BUILDING	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	100
10-6110-370 ADVERTISING	\$300.00	\$300.00	\$0.00	\$13.99	\$0.00	\$286.01	5
10-6110-395 TRAINING	\$250.00	\$250.00	\$0.00	\$135.00	\$0.00	\$115.00	54
10-6110-440 MAINTENANCE CONTRACT	\$1,791.00	\$1,791.00	\$0.00	\$2,088.80	\$37.20	(\$297.80)	117
10-6110-451 INSURANCE-PRO/GEN/PR	\$2,292.00	\$2,292.00	\$0.00	\$2,292.00	\$0.00	\$0.00	100
10-6110-491 DUES & SUBSCRIPTIONS	\$360.00	\$360.00	\$0.00	\$300.00	\$0.00	\$60.00	83
6110-10-LIBRARY	\$39,951.00	\$42,451.00	\$0.00	\$30,626.96	\$2,139.29	\$11,824.04	72

10-6110-440 Maintenance Contract - Set up of 2 computers

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2024-03-28

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6120-10-RECREATION							
-							
10-6120-299 SUPPLIES AND MATERIA	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
10-6120-331 UTILITIES	\$5,172.00	\$5,172.00	\$0.00	\$2,465.05	\$521.39	\$2,706.95	48
10-6120-357 MAINTENANCE-PARKS AN	\$11,100.00	\$14,039.00	\$395.00	\$3,343.54	\$183.37	\$10,300.46	24
10-6120-359 MAINT. & REPAIR - OT	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	(\$900.00)	0
10-6120-451 INSURANCE-PROP/GEN/P	\$132.00	\$132.00	\$0.00	\$132.00	\$0.00	\$0.00	100
10-6120-625 SENIOR CITIZENS COUN	\$4,000.00	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	100
10-6120-850 TRANSFER TO PROJECTS	\$225,000.00	\$225,000.00	\$0.00	\$7,950.00	\$7,950.00	\$217,050.00	4
6120-10-RECREATION	\$246,154.00	\$249,093.00	\$395.00	\$18,790.59	\$8,654.76	\$229,907.41	8

10-6120-359 Maint. Repair OT - Offset by Misc. Income will adjust

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2024-03-28

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND								
	FundRevTot	\$5,475,478.00	\$6,505,580.00	\$0.00	\$4,070,757.89	\$414,312.51	\$2,527,935.99	63
	FundExpTot	\$5,475,478.00	\$6,505,580.00	\$678,769.38	\$3,927,622.54	\$434,650.91	\$1,899,188.08	71
Grand Totals:	TotalRev	\$5,475,478.00	\$6,505,580.00	\$0.00	\$4,070,757.89	\$414,312.51	\$2,527,935.99	63
	TotalExp	\$5,475,478.00	\$6,505,580.00	\$678,769.38	\$3,927,622.54	\$434,650.91	\$1,899,188.08	71

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2024-03-28

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 20-POWELL BILL							
0000-20-Revs							
-							
20-3328-000 POWELL BILL REVENUE	\$111,000.00	\$111,000.00	\$0.00	\$123,205.74	\$0.00	\$12,205.74	111
20-3831-000 INVESTMENT EARNINGS	\$13,000.00	\$13,000.00	\$0.00	\$6,535.83	\$247.64	\$6,464.17	50
20-3991-000 APPROPRIATED FUND BA	\$50,000.00	\$270,000.00	\$0.00	\$0.00	\$0.00	\$270,000.00	0
0000-20-Revs	\$174,000.00	\$394,000.00	\$0.00	\$129,741.57	\$247.64	\$288,669.91	33
4510-20-STREETS OPERATIONS							
-							
20-4510-121 SALARIES/WAGES-REGUL	\$11,512.00	\$11,512.00	\$0.00	\$8,197.70	\$887.74	\$3,314.30	71
20-4510-127 SALARIES/WAGES-BONUS	\$200.00	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	100
20-4510-181 FICA	\$846.00	\$846.00	\$0.00	\$642.49	\$67.92	\$203.51	76
20-4510-182 RETIREMENT	\$1,428.00	\$1,428.00	\$0.00	\$1,058.26	\$114.60	\$369.74	74
20-4510-183 GROUP INSURANCE	\$1,838.00	\$1,838.00	\$0.00	\$1,218.52	\$149.02	\$619.48	66
20-4510-184 401K CONTRIBUTION	\$553.00	\$553.00	\$0.00	\$409.82	\$44.38	\$143.18	74
20-4510-198 SERVICES-ENGINEERING	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0
20-4510-299 SUPPLIES AND MATERIA	\$2,000.00	\$2,000.00	\$815.00	\$0.00	\$0.00	\$1,185.00	0
20-4510-355 MAINTENANCE-SIDEWALK	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0
20-4510-356 MAINTENANCE-STREETS	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$16,000.00	0
20-4510-580 CO-INFRASTRUCTURE	\$115,623.00	\$335,623.00	\$0.00	\$293,504.95	\$0.00	\$42,118.05	87
4510-20-STREETS OPERATIONS	\$174,000.00	\$394,000.00	\$815.00	\$305,231.74	\$1,263.66	\$87,953.26	78
Reporting Fund: 20-POWELL BILL							
FundRevTot	\$174,000.00	\$394,000.00	\$0.00	\$129,741.57	\$247.64	\$288,669.91	33
FundExpTot	\$174,000.00	\$394,000.00	\$815.00	\$305,231.74	\$1,263.66	\$87,953.26	78
Grand Totals:							
TotalRev	\$174,000.00	\$394,000.00	\$0.00	\$129,741.57	\$247.64	\$288,669.91	33
TotalExp	\$174,000.00	\$394,000.00	\$815.00	\$305,231.74	\$1,263.66	\$87,953.26	78

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2024-03-28

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 30-CAPITAL RESERVE AND REPLACEMENT FUND							
0000-30-Revs							
-							
30-3835-000 SALES - FIXED ASSETS	\$0.00	\$20,500.00	\$0.00	\$0.00	\$0.00	\$20,500.00	0
30-3920-000 LEASE FINANCING	\$0.00	\$893,821.00	\$0.00	\$0.00	\$0.00	\$893,821.00	0
30-3984-010 GENERAL FUND CONTRIB	\$210,298.00	\$210,298.00	\$0.00	\$105,149.00	\$0.00	\$105,149.00	50
30-3991-000 APPROPRIATED FUND BA	\$0.00	\$58,163.00	\$0.00	\$0.00	\$0.00	\$58,163.00	0
0000-30-Revs	\$210,298.00	\$1,182,782.00	\$0.00	\$105,149.00	\$0.00	\$1,077,633.00	9
4110-30-GOVERNING BODY							
-							
30-4110-570 CO - LAND	\$59,000.00	\$59,000.00	\$0.00	\$0.00	\$0.00	\$59,000.00	0
4110-30-GOVERNING BODY	\$59,000.00	\$59,000.00	\$0.00	\$0.00	\$0.00	\$59,000.00	0
4130-30-ADMINISTRATION							
-							
30-4130-291 SUPPLIES - DATA PROC	\$1,075.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
4130-30-ADMINISTRATION	\$1,075.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
4310-30-POLICE OPERATIONS							
-							
30-4310-291 SUPPLIES - DATA PROC	\$7,325.00	\$7,325.00	\$0.00	\$6,790.27	\$0.00	\$534.73	93
30-4310-540 CO - VEHICLES	\$85,349.00	\$148,185.00	\$0.00	\$141,289.07	\$0.00	\$6,895.93	95
30-4310-550 CO - OTHER EQUIP	\$50,149.00	\$67,977.00	\$15,389.96	\$41,226.41	\$4,976.23	\$11,360.63	61
4310-30-POLICE OPERATIONS	\$142,823.00	\$223,487.00	\$15,389.96	\$189,305.75	\$4,976.23	\$18,791.29	92
4340-30-FIRE OPERATIONS							
-							
30-4340-540 CO - VEHICLES	\$0.00	\$891,820.00	\$891,820.00	\$0.00	\$0.00	\$0.00	0
4340-30-FIRE OPERATIONS	\$0.00	\$891,820.00	\$891,820.00	\$0.00	\$0.00	\$0.00	0
4510-30-STREETS OPERATIONS							
-							
30-4510-291 SUPPLIES - DATA PROC	\$1,075.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
4510-30-STREETS OPERATIONS	\$1,075.00	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,075.00	0
4710-30-SOLID/YARD OPERATIONS							
-							
30-4710-550 CO-OTHER EQUIPMENT	\$6,325.00	\$6,325.00	\$0.00	\$0.00	\$0.00	\$6,325.00	0
4710-30-SOLID/YARD OPERATIONS	\$6,325.00	\$6,325.00	\$0.00	\$0.00	\$0.00	\$6,325.00	0
6110-30-LIBRARY							
-							
30-6110-291 SUPPLIES - DATA PROC	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	(\$1,200.00)	0
6110-30-LIBRARY	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	(\$1,200.00)	0
Reporting Fund: 30-CAPITAL RESERVE AND REPLACEMENT FUND							
FundRevTot	\$210,298.00	\$1,182,782.00	\$0.00	\$105,149.00	\$0.00	\$1,077,633.00	9
FundExpTot	\$210,298.00	\$1,182,782.00	\$907,209.96	\$190,505.75	\$4,976.23	\$85,066.29	93
Grand Totals:							
TotalRev	\$210,298.00	\$1,182,782.00	\$0.00	\$105,149.00	\$0.00	\$1,077,633.00	9
TotalExp	\$210,298.00	\$1,182,782.00	\$907,209.96	\$190,505.75	\$4,976.23	\$85,066.29	93

Town of Spencer

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2024-03-28

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT								
0000-70-Revs								
-								
70-3839-000 Miscellaneous Revenu		\$0.00	\$0.00	\$0.00	\$60,000.00	\$15,000.00	\$60,000.00	0
0000-70-Revs		\$0.00	\$0.00	\$0.00	\$60,000.00	\$15,000.00	\$60,000.00	0
4130-70-ADMINISTRATION								
-								
70-4130-187 INSURANCE REIMBURSEM		\$0.00	\$0.00	\$0.00	\$45,936.78	\$3,080.08	(\$45,936.78)	0
4130-70-ADMINISTRATION		\$0.00	\$0.00	\$0.00	\$45,936.78	\$3,080.08	(\$45,936.78)	0
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT								
FundRevTot		\$0.00	\$0.00	\$0.00	\$60,000.00	\$15,000.00	\$60,000.00	0
FundExpTot		\$0.00	\$0.00	\$0.00	\$45,936.78	\$3,080.08	(\$45,936.78)	0
Grand Totals:	TotalRev	\$0.00	\$0.00	\$0.00	\$60,000.00	\$15,000.00	\$60,000.00	0
	TotalExp	\$0.00	\$0.00	\$0.00	\$45,936.78	\$3,080.08	(\$45,936.78)	0

Town of Spencer

Fiscal Period - YADKIN RIVER TRAILHEAD Date Range - 2020-07-01 - 2023-12-31

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 90-YADKIN RIVER TRAIL								
0000-90-Revs								
-								
90-3985-240 YADKIN RIVER TRAIL D		\$20,559.00	\$631,974.00	\$0.00	\$537,474.40	\$11,500.00	\$94,499.60	85
90-3985-850 GENERAL FUND TRANSFE		\$114,258.00	\$185,258.00	\$0.00	\$185,258.00	\$0.00	\$0.00	100
0000-90-Revs		\$134,817.00	\$817,232.00	\$0.00	\$722,732.40	\$11,500.00	\$94,499.60	88
4130-90-ADMINISTRATION								
-								
90-4130-370 ADVERTISING		\$0.00	\$405.00	\$0.00	\$156.35	\$0.00	\$248.65	39
4130-90-ADMINISTRATION		\$0.00	\$405.00	\$0.00	\$156.35	\$0.00	\$248.65	39
Reporting Fund: 90-YADKIN RIVER TRAIL								
FundRevTot		\$134,817.00	\$817,232.00	\$0.00	\$722,732.40	\$11,500.00	\$94,499.60	88
FundExpTot		\$0.00	\$405.00	\$0.00	\$156.35	\$0.00	\$248.65	39
Grand Totals:								
TotalRev		\$134,817.00	\$817,232.00	\$0.00	\$722,732.40	\$11,500.00	\$94,499.60	88
TotalExp		\$0.00	\$405.00	\$0.00	\$156.35	\$0.00	\$248.65	39

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<u>Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT</u>							
0000-91-Revs							
-							
91-3984-000 CSLRF FUNDS-GRANT	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
0000-91-Revs	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
4210-91-CORONAVIRUS ARPA							
-							
91-4210-121 SALARIES/WAGES-REGUL	\$0.00	\$225,000.00	\$0.00	\$0.00	\$0.00	\$225,000.00	0
91-4210-580 CO-INFRASTRUCTURE-CS	\$1,037,997.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
91-4210-910 TRANSFER TO GENERAL	\$0.00	\$812,997.00	\$0.00	\$812,997.00	\$65,675.58	\$0.00	100
4210-91-CORONAVIRUS ARPA	\$1,037,997.00	\$1,037,997.00	\$0.00	\$812,997.00	\$65,675.58	\$225,000.00	78
<u>Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT</u>							
FundRevTot	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
FundExpTot	\$1,037,997.00	\$1,037,997.00	\$0.00	\$812,997.00	\$65,675.58	\$225,000.00	78
Grand Totals:	TotalRev	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.22	100
	TotalExp	\$1,037,997.00	\$1,037,997.00	\$0.00	\$812,997.00	\$225,000.00	78

Town of Spencer

Fiscal Period - DOWNTOWN PARK PROJECT Date Range - 2021-07-01 - 2024-03-28

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 92-DOWNTOWN PARK PROJECT							
0000-92-Revs							
-							
92-3985-002 OTHER GRANTS	\$0.00	\$1,400,000.00	\$0.00	\$0.00	\$0.00	\$1,400,000.00	0
92-3985-850 GENERAL FUND TRANSFE	\$100,000.00	\$325,000.00	\$0.00	\$151,886.30	\$51,886.30	\$173,113.70	47
0000-92-Revs	\$100,000.00	\$1,725,000.00	\$0.00	\$151,886.30	\$51,886.30	\$1,573,113.70	9
6120-92-RECREATION							
-							
92-6120-194 TOWN PARK CONTRACTED	\$0.00	\$160,000.00	\$84,050.00	\$75,950.00	\$15,750.00	\$0.00	47
92-6120-580 CO-INFRASTRUCTURE	\$100,000.00	\$1,565,000.00	\$38.70	\$75,936.30	\$23,039.13	\$1,489,025.00	5
6120-92-RECREATION	\$100,000.00	\$1,725,000.00	\$84,088.70	\$151,886.30	\$38,789.13	\$1,489,025.00	14
Reporting Fund: 92-DOWNTOWN PARK PROJECT							
FundRevTot	\$100,000.00	\$1,725,000.00	\$0.00	\$151,886.30	\$51,886.30	\$1,573,113.70	9
FundExpTot	\$100,000.00	\$1,725,000.00	\$84,088.70	\$151,886.30	\$38,789.13	\$1,489,025.00	14
Grand Totals:							
TotalRev	\$100,000.00	\$1,725,000.00	\$0.00	\$151,886.30	\$51,886.30	\$1,573,113.70	9
TotalExp	\$100,000.00	\$1,725,000.00	\$84,088.70	\$151,886.30	\$38,789.13	\$1,489,025.00	14

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 95-CDBG-NR GRANT PROJECT							
0000-95-Revs							
-							
95-3985-095 CDBG NR	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00	0
0000-95-Revs	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00	0
4195-95-CDBG GRANT							
-							
95-4195-194 CDBG NR REHAB	\$680,000.00	\$675,000.00	\$0.00	\$5,300.00	\$0.00	\$669,700.00	1
95-4195-695 CDBG NR ADMIN	\$70,000.00	\$75,000.00	\$0.00	\$7,892.50	\$1,570.00	\$67,107.50	11
4195-95-CDBG GRANT	\$750,000.00	\$750,000.00	\$0.00	\$13,192.50	\$1,570.00	\$736,807.50	2
Reporting Fund: 95-CDBG-NR GRANT PROJECT							
FundRevTot	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00	0
FundExpTot	\$750,000.00	\$750,000.00	\$0.00	\$13,192.50	\$1,570.00	\$736,807.50	2
-							
Grand Totals:	TotalRev	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$750,000.00	0
	TotalExp	\$750,000.00	\$750,000.00	\$0.00	\$13,192.50	\$736,807.50	2

Town of Spencer

Fiscal Period - 17 ST STORMWATER IMROVEMENTS Date Range - 2024-02-01 - 2024-03-28

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 96-17ST STORMWATER IMPROVEMENTS								
0000-96-Revs								
-								
-								
96-3985-002 OTHER GRANTS		\$1,959,462.00	\$1,959,462.00	\$0.00	\$0.00	\$0.00	\$1,959,462.00	0
0000-96-Revs		\$1,959,462.00	\$1,959,462.00	\$0.00	\$0.00	\$0.00	\$1,959,462.00	0
4196-96-17TH STREET STORMWATER								
-								
-								
96-4196-198 SERVICES-ENGINEERING		\$320,000.00	\$320,000.00	\$253,722.75	\$66,277.25	\$66,277.25	\$0.00	21
96-4196-580 CO-INFRASTRUCTURE		\$1,490,420.00	\$1,490,420.00	\$0.00	\$0.00	\$0.00	\$1,490,420.00	0
96-4196-999 CONTINGENCIES		\$149,042.00	\$149,042.00	\$0.00	\$0.00	\$0.00	\$149,042.00	0
4196-96-17TH STREET STORMWATER		\$1,959,462.00	\$1,959,462.00	\$253,722.75	\$66,277.25	\$66,277.25	\$1,639,462.00	16
Reporting Fund: 96-17ST STORMWATER IMPROVEMENTS								
FundRevTot		\$1,959,462.00	\$1,959,462.00	\$0.00	\$0.00	\$0.00	\$1,959,462.00	0
FundExpTot		\$1,959,462.00	\$1,959,462.00	\$253,722.75	\$66,277.25	\$66,277.25	\$1,639,462.00	16
Grand Totals:								
TotalRev		\$1,959,462.00	\$1,959,462.00	\$0.00	\$0.00	\$0.00	\$1,959,462.00	0
TotalExp		\$1,959,462.00	\$1,959,462.00	\$253,722.75	\$66,277.25	\$66,277.25	\$1,639,462.00	16



704-633-2231
spencernc.gov

Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 04/09/2024

Issue under Consideration:	Library Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	N/A
Recommendations:	For Information & Discussion
Department:	Library
Attachments:	1. Library February Report 2. Library February Statistics

March Fun at Spencer Public Library

On March 11th, Kim Sheeks of Rockwell led a Dr. Seuss birthday celebration with around twenty children and parents. I was persuaded to wear a green eggs and ham outfit, while Kim wore a yellow Lorax costume with a Cat in the Hat chapeau. Kasey is sporting the look of green slime on both hands. He helped Kim mix the special ingredients and used his hands to make the green slime. Each child was given a small container with slime to take home. Kim read the story of Bartholomew and the Oobleck, which described the green slime that we made afterward. The children received Dr. Seuss erasers, stickers, and bookmarks. At the end, everyone enjoyed cupcakes with green icing and juice.

On March 12th, the Library was invited by the Community in Schools Director at North Rowan Middle School to represent our Wild, Wild West Summer Reading Program, which begins June 4th. Many local community agencies, such as 4-H and Merony Theatre Summer Camps, were there passing out information and flyers. We met many local middle school families and invited them to our Summer Reading Program. During the summer, five special outside speakers will come on Tuesdays in June and July at 3 pm. We have a list of all the dates at the Library, so come by and pick one up. Cowboys and rope tricks, gold mining, and Native American culture will be highlighted during the summer.

Two spring events are still open for a few people to register. April 16th at 4 pm, Chief Michael File, Alderwoman Erin Moody, and Social Worker Michelle Adams will be panel members who will discuss aspects of child abuse in Rowan County. Refreshments will be served at the end around 5 pm. Please call the Library by April 10th if you plan on attending.

Patti Callahan Henry, N. Y. Times bestselling author of the Secret Book of Flora Lea and Once Upon a Wardrobe, will be our guest speaker on May 16th at 2 pm. A cozy British tea will be provided, but one must pre-register at the Library by April 15th for a special entrance and raffle ticket. The capacity for the tea is only 30 people and food must be ordered and china teacups gathered for this event. One can only enter on that day with a special ticket. Books will be sold and signed by Ms. Henry, and she will only be able to stay until 3 pm, so we will start promptly at 2 pm. There will be a drawing for three free books by Ms. Henry. Please email Librarian McCraw at bmccraw@spencernc.gov or call 704-636-9072 during Library hours (Monday and Tuesday from 11 am – 6 pm and Wednesday from noon - 5 pm) if you plan to come.



		Door Count	Adult Circulation	Children Circulation	Research Questions	New Cards Issued	Students Tutored	Volunteers/Tutors	Corres. Due Date
Mar. 2024									
3/4/2024	Mon.	2	5		2	1			3/18/2024
3/5/2024	Tues.	6	3	3	1	1			3/19/2024
3/6/2024	Wed.	3							3/20/2024
3/7/2024	Thurs.								
3/8/2024	Fri.								
WEEK TOTAL:		11	8	3	3	2			
3/11/2024	Mon.	20	1	4	2			2	3/25/2024
3/12/2024	Tues.	5	1		2	1			3/26/2024
3/13/2024	Wed.	5		3					3/27/2024
3/14/2024	Thurs.								
3/15/2024	Fri.								
WEEK TOTAL:		30	2	7	7	3		2	
3/18/2024	Mon.	3	3		2				4/1/2024
3/19/2024	Tues.	9	1	2	3	1			4/2/2024
3/20/2024	Wed.	4	2	2	1				4/3/2024
3/21/2024	Thurs.								
3/22/2024	Fri.								
WEEK TOTAL:		16	6	4	6				
3/25/2024	Mon.	4	1						4/8/2024
3/26/2024	Tues.	6	6	6	1				4/9/2024
3/27/2024	Wed.	5	7						4/10/2024
3/28/2024	Thurs.								
3/29/2024	Fri.								
WEEK TOTAL:		19	14	6	1				
4/1/2024	Mon.								
4/2/2024	Tues.								
4/3/2024	Wed.								
4/4/2024	Thurs.	0	0	0	0	0	0	0	
4/5/2024	Fri.	0	0	0	0	0	0	0	
WEEK TOTAL:		0	0	0	0	0	0	0	-----
MONTH TOTAL:		76	30	20	17	5	0	2	-----

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

AGENDA ITEM

Board Meeting Date: 4/9/2024

(Attach relevant documentation)

Issue under Consideration:	Town Manager Report
Current Status:	N/A
Points to Consider:	N/A
Financial Impact:	N/A
Options:	N/A
Recommendations:	For Information & Discussion
Department:	Town Manager

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

To: Mayor Williams and Members of the Board of Aldermen
From: Peter Franzese, Town Manager
Date: March 28, 2024
Re: April 2024 Town Manager Report

Second Primary Election and potential need to adjust May Regular Meeting

The March 5 Primary Election has resulted in a need for a Second Primary (or runoff) for some statewide elections. The date of the Second Primary will be Tuesday, May 14. This presents a conflict with our regularly scheduled May Board of Aldermen meeting. There is a scenario where we could attempt to accommodate the primary in the Town Hall lobby, but staff recommends an adjustment to our May meeting, perhaps to Wednesday, May 15, as a better solution. I hope we can discuss this on April 9 and reach consensus about a course of action. Early voting will also be available in advance of this Second Primary, dates still to be determined. More information is available at: rowancountync.gov/191/Elections or call 704-216-8140.

Required Financial Training

Pursuant to recent updates made to NCGS 160A-148, I have registered for a Comprehensive Fiscal Training for Local Governments course in Lumberton on May 8. We have consistently had a significant deficiency related to internal controls in our financial audit, which triggers the need to comply with this training requirement. The course is being provided at no registration cost by the NC League of Municipalities. Staff is hopeful that our improvement in staffing with the addition of a Finance Officer in August 2023 and Office Assistant in January 2024 will address the cited deficiency in our recent audits.

Recommended Strategic Plan update

Following this report is a draft of an updated Strategic Plan document. This draft is based on the community, staff, and elected official feedback gathered during our March 7 and 8 annual planning session. This resulting update to the Strategic Plan prioritizes the challenges and opportunities we will work through over the coming years. Town elected officials and staff remain focused on community priorities, and the FY25 Budget recommendation that will be provided in May will prioritize several key areas outlined in the strategic plan. Any feedback on this document is welcomed, and feedback will inform the budget process and the final version that will appear in the budget document.

Strategic Plan: Goals and Outcomes 2024-25

Moving Spencer Forward | Investing in Excellence

The Town of Spencer continues to make progress on the Strategic Plan we have worked from over the last four years. On March 7-8 of this year, we conducted a community feedback session and held the Annual Strategic Planning Session the following day. This resulting update to the Strategic Plan prioritizes the challenges and opportunities we will work through over the coming years. Town elected officials and staff remain focused on community priorities, and the FY25 Budget recommendation continues to prioritize several key areas outlined in the strategic plan.

Rec. FY25 focus areas



Staff Excellence: *Attracting and supporting a talented staff; improving the administration of Town Government*

- Ensure a high level of customer service and user-friendly processes
- Attract, retain, and develop staff who are committed to service and know they are valued
- Promote initiatives to support a diverse workforce that reflects our community



Community Outreach & Involvement: *Building a quality of place, seeking partnerships, and developing a broad platform of communication tools*

- Enhance community engagement and multi-media communication
- Grow existing and new community events and partnerships
- Improve community signage and public art to shine a light on our past, present, and future



Infrastructure, Facilities, & Properties: *Maintaining public assets and expanding our ability to provide community services*

- Activate Parks and Recreation with staffing, while exploring partnerships
- Continue strategic acquisition and use of property for the public good
- Further implement Parks and Rec Master Plan and CORE Strategic Plan



Enriched Public Safety: *Integrating proactive public safety approaches*

- Continue planning for growth and maintain the ability to deliver proactive services
- Continue enhancements to staffing, technology, facilities, and equipment



Community Planning & Development:

- Support zoning changes to encourage well-managed growth and investment in line with recent planning efforts
- Focus on affordable housing (CDBG) to meet the demand for today and tomorrow

