



Board of Aldermen Regular Meeting

**Agenda Packet
August 13, 2024**



AGENDA
Spencer Board of Aldermen
Regular Meeting
6:00 p.m.

DATE
August 13, 2024

- 1. CALL TO ORDER – Mayor Jonathan Williams**
- 2. INVOCATION – Alderman Rashid Muhammad**
- 3. PLEDGE OF ALLEGIANCE – Mayor Jonathan Williams**
- 4. ADDITIONS/DELETIONS AND ADOPTION OF AGENDA**
- 5. RECOGNITIONS**
 - a. Mayor Pro Tempore Patti Secreast – Jim Baker, Bryan McCullough, and Jeff Chambers**
 - b. Alderman Steve Miller – Robert (Bob) Willetts**
 - c. Alderwoman Moody – Heather Resino, Lynne Purvis, Todd Johnston, and Gail Johnston**
 - d. Town Manager Peter Franzese – Staff Recognition**
- 6. PUBLIC COMMENT** This agenda item is included to allow input to the Board of Aldermen from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Board of Aldermen must provide their name, address, and topic to be addressed. The Board will listen and may or may not respond at their discretion or may decide to place a topic on a future agenda. A speaker will be allowed 3 minutes to speak.
- 7. CONSENT AGENDA** The Consent Agenda is the first order of business. The items listed are believed to be non-controversial and administrative in nature. There will be no separate discussion of the items unless an Alderman or a citizen requests and is granted permission to speak. The item(s) will then be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion.
 - a. APPROVAL OF MINUTES:** July 9, 2024, Regular Meeting Minutes
 - b. CONSIDER ADOPTING – Ordinance 24-10.001 Amending the FY25 Annual Budget for donations to support the 2024 Fire Camp scheduled for July 22-24, 2024**
 - c. CONSIDER ADOPTING – Ordinance 24-10.002 Fire Deductible Reimbursement**
 - d. CONSIDER ADOPTING – Ordinance 24-20 Approving a Temporary Lane Closure on US HWY 29 to Protect the Safety of Runners and Bicyclists Participating in the “Race to the River” Special Event**
- 8. CONSIDER AUTHORIZING – Town Manager to Execute an Agreement with Civic Federal Credit Union (FCU) // Local Government Federal Credit Union (LGFCU)**
 - a. RECEIVE PRESENTATION – Civic FCU // LGFCU Senior Engagement Officer LeeAnn Lott**
- 9. CONSIDER ADOPTING – Ordinance 24-18 Extend the Corporate Limits of the Town of Spencer to Include Parcels 044 024 Through 044 031, 044 034, and 044 076**

10. CONSIDER ADOPTING – Ordinance 24-19 Amend the Town of Spencer Development Ordinance, Article 8, Section 8.4-4 to Better Regulate Detached Single-Family Homes in the MS Zoning Classification

11. CONSIDER ADOPTING – Resolution 24-13 Support N.C. Department of Transportation’s Request for the Abandonment of Approximately 3/10th of One Mile of State Secondary Road from the State-Maintained System

12. DEPARTMENTAL REPORTS

- a. Planning
- b. Code Enforcement
- c. Police
- d. Fire
- e. Public Works
- f. Finance
- g. Library

13. TOWN MANAGER REPORT

14. REQUESTS & COMMENTS by the Mayor and Board Members

15. RECESS UNTIL 27 AUGUST AT 5:30 P.M. – The following items will be on the agenda for the recessed meeting:

- 1. CALL TO ORDER – Mayor Jonathan Williams**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE – Mayor Jonathan Williams**
- 4. CONSIDER ADOPTING – Town Park Project Ordinance 23-19.003**
- 5. CONSIDER AWARDING – Construction Contract for Town Park Project**
- 6. EXECUTIVE SESSION per NC General Statute 143-318.11 (if needed)**
- 7. ADJOURNMENT**

704-633-2231
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Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 08/13/2024

Agenda Item #: 7a

Agenda Item Title: Approval of July 2024 Minutes

Category: Consent Agenda

Presenter(s): Anna Ward, Town Clerk

Explanation:

Alderwoman Patricia Sledge has proofread the minutes and Town Clerk Anna K. Ward has made the suggested grammatical and spelling corrections.

Financial Impact:

None.

Recommended Motion:

Approve the minutes from the Regular Meeting held on July 9, 2024, on the Consent Agenda.

Attachment(s): ☒ Yes ☐ No

1. July 9, 2024, Regular Meeting Minutes

MINUTES
Spencer Board of Aldermen
Regular Meeting
July 9, 2024

The Town of Spencer Board of Aldermen met in regular session to conduct a regular meeting in the Hilda B. Palmer Board Room at the Spencer Town Hall on Tuesday, July 9, 2024, at 6:01 p.m.

Present were: Mayor Jonathan Williams
Mayor Pro Tempore Patti Secreast
Alderman Steve Miller
Alderdwoman Erin Moody
Alderman Andrew Howe
Alderman Rashid Muhammad
Alderdwoman Patricia Sledge

Also present were: Town Manager Peter Franzese, Town Attorney Jay Dees, Town Clerk Anna Kanode Ward, Finance Officer Heather Kann, Public Works Director Joel Taylor, Fire Chief Michael Lanning, Police Chief Michael File, Planner Kyle Harris, and Planning & Zoning Administrator Steve Blount.

Special Projects Manager Joe Morris and MPA Intern Skye Allan attended via Zoom.

Mayor Williams called the meeting to order, gave the invocation, and led the *Pledge of Allegiance*.

ADDITIONS/DELETIONS AND ADOPTION OF AGENDA

Action

Alderdwoman Sledge moved to adopt the agenda as presented. Alderman Muhammad seconded the motion, which carried by a vote of 6 – 0.

RECOGNITIONS

Fire Chief Lanning introduced the following new full-time Fire Department staff to the Mayor and Board.

1. Alexis (Lexi) Collins
2. Kolby Smith
3. Derek Walker
4. William (Billy) Parrish
5. Stephan Arnold

PUBLIC COMMENT

Mayor Williams opened the floor to receive public comment. The following people addressed the Mayor and Board:

1. Nan Bloom, 510 South Rowan Avenue, Spencer, NC 28159
2. Pat Wayne, 601 South Rowan Avenue, Spencer, NC 28159
3. Linda Miller, 402 Crestwood Lane, Spencer, NC 28159
4. Greg Bernard, 601 South Carolina Avenue, Spencer, NC 28159

Being no one else present wishing to speak, Mayor Williams closed the public comment portion of the meeting.

CONSENT AGENDA

Aldерwoman Sledge moved to approve the consent agenda as presented. Aldерwoman Moody seconded the motion, which carried by a vote of 6 – 0. Items approved were:

a. APPROVAL OF MINUTES:

- i. June 6, 2024, Regular Meeting Minutes
- ii. June 11, 2024, Recessed Meeting Minutes

CONSIDER APPOINTING – Patrice Mitchell to the Spencer Community Appearance Commission (CAC) for a three-year term expiring July 31, 2027

Planner Harris gave a presentation and answered questions from the Mayor and Board regarding Patrice Mitchell’s application and proposed appointment to the Spencer Community Appearance Commission (CAC) for a three-year term expiring July 31, 2027.

Action

Alderman Miller moved to appoint Patrice Mitchell to the Spencer Community Appearance Commission (CAC) for a three-year term expiring July 31, 2027. Alderman Muhammad seconded the motion, which carried by a vote of 6 – 0.

CONSIDER APPOINTING – Jimm Mosher to the Planning & Zoning Board

Planner & Zoning Administrator Blount gave a presentation and answered questions from the Mayor and Board regarding Jimm Mosher’s application and proposed appointment to the Planning & Zoning Board.

Action

Alderman Muhammad moved to appoint Jimm Mosher to the Planning & Zoning Board. Mayor Pro Tempore Secreast seconded the motion, which carried by a vote of 6 – 0.

CONSIDER AUTHORIZING – Town Manager and Staff to Apply for Multiple Grants for the Proposed Stanback Forest Main Trail

Special Projects Manager Morris gave a presentation and answered questions from the Mayor and Board.

In March 2023, the Town of Spencer received a donation of real property from the Three Rivers Land Trust for the expansion of the Stanback Educational Forest. A portion of this land area extends from South Spencer Avenue to Grants Creek, near the 7th Street Bridge. The Great Trails State Program Grant would be used to improve the informal trails on the property, address drainage issues, and improve stream crossings along the proposed trail corridor. The BOA recently re-zoned the Stanback Forest property for CIVIC land use.

The newly acquired property (more than 46 acres) currently has a network of informal trails extending from Spencer Avenue to Grants Creek. The construction of a more defined trail surface will increase the use of this section of Stanback Forest. The proposed Grant Creek Blueway Trailhead will potentially connect to the new trail and provide access and parking for this trail section.

The range of the available grant is \$100,000 to \$500,000. A local match of \$1 leverages \$2 in program funds. The deadline for the grant application is September 3, 2024. Additional grants are available to potentially provide matching funds.

Action

Aldерwoman Sledge moved to authorize the Town Manager and staff to apply for multiple grants for the proposed Stanback Forest Main Trail. Alderman Miller seconded the motion, which carried by a vote of 6–0.

CONSIDER AWARDING – Historic Preservation Incentive (HPI) Grant to Kathryn E. Sweeney

Planner Harris gave a presentation and answered questions from the Mayor and Board regarding Kathryn E. Sweeney’s application for the Historic Preservation Incentive (HPI) Grant.

Action

Alderman Muhammad moved to award the Historic Preservation Incentive (HPI) Grant to Kathryn E. Sweeney. Alderman Miller seconded the motion, which carried by a vote of 6 – 0.

CONSIDER APPROVING – Concept Art Created by the Artist Max Dowdle

MPA Intern Allan gave a presentation and answered questions from the Mayor and Board regarding the concept art created by the artist Max Dowdle. Mr. Dowdle was also available via Zoom to introduce himself and answer any questions.

The Spencer Mural Selection Committee has undergone a concept design process with the artist Max Dowdle and has produced a work that will be installed on the Spencer Town Hall at the next available opportunity, pending Board and Historic Preservation Commission approval. The goal of the Downtown Spencer Mural Walk Program is to bring a permanent series of high-quality digitally augmented public murals to downtown Spencer to beautify empty spaces, develop civic engagement, bring attention to our local businesses, and celebrate our unique history while developing the Town’s identity going forward.

The Spencer Mural Selection Committee and the property owner, Mr. Helms, have approved a final design. Mr. Dowdle has been open and adaptive to feedback from the North Carolina Transportation Museum, the Spencer Mural Selection Committee, and members of the Spencer community during the Spencer Labor History Storytelling Social Night. The Committee will present the concept art to the Historic Preservation Commission during their next meeting to receive a Certificate of Approval and understands that the installation is contingent on receiving that approval.

The contract between Mr. Dowdle and the Town stipulates that the Town will pay Mr. Dowdle a total of \$19,056 for the work. The Town has thus far paid Mr. Dowdle \$3,000 for the design process and will pay him half of the remaining fee of \$8,028 prior to the mural painting and the remaining \$8.028 after the mural has been satisfactorily completed.

Action

Mayor Pro Tempore Secreast moved to approve the concept art created by the artist Max Dowdle, which is attached to these minutes as Attachment A. Aldерwoman Moody seconded the motion, which carried by a vote of 6 – 0.

RECEIVE UPDATE – Rowan Economic Development Council Vice President Scott Shelton

Mayor Williams invited Rowan Economic Development Council (EDC) Vice President Scott Shelton, who attended the meeting, to address the Board with an update regarding its work in the area. Mr. Shelton stated that activity was good during the first half of the calendar year, with increased leads and qualified applicants for Rowan EDC’s various programs. He also reminded those present that the Rowan EDC has a meeting at 3:30 p.m. on the second Thursdays of each month at the Gateway Building in Downtown Salisbury.

CONSIDER ADOPTING – Ordinance 24-14 Amending Technical Standards Manual of the Town of Spencer’s Development Ordinance, Adding Standard 1.03A, a 40’ Wide Road Right-of-Way (ROW) Option and Development Ordinance Section 2.2(C), Allowing Private Roads Under Certain Circumstances

Planning & Zoning Administrator Blount gave a presentation and answered questions from the Mayor and Board. Some previously approved and plated subdivisions had 40’ wide road ROWs. Our Development Ordinance does not make allowance to build roads on 40’ ROWs so lots are not usable.

The revision allows the use of 40’ ROWs without sidewalks on a limited number of lots in old subdivisions in our ETJ. The new development would still have 60’ wide ROWs with sidewalks. The revised text amendment addresses the Board’s concerns over future road maintenance. A public hearing on this issue was held on June 6, 2024 meeting.

Action

Alderman Muhammad moved to adopt Ordinance 24-14 Amending Technical Standards Manual of the Town of Spencer’s Development Ordinance, Adding Standard 1.03A, a 40’ Wide Road Right-of-Way (ROW) Option and Development Ordinance Section 2.2(C), Allowing Private Roads Under Certain Circumstances, which is incorporated into the body of the minutes below. Mayor Pro Tempore Secreast seconded the motion, which carried by a vote of 6 – 0.

ORDINANCE 24-14

AN ORDINANCE TO Amend Technical Standards Manual of the Town of Spencer’s Development Ordinance, adding Standard 1.03A, a 40’ wide road right-of-way (ROW) option and Development Ordinance Section 2.2(C), allowing private roads under certain circumstances

WHEREAS, The Town of Spencer’s Technical Standards Manual provides details of road construction requirements for new roads built in the Town and its extraterritorial jurisdiction (ETJ); and

WHEREAS, the standards assume that during the design of new subdivisions and their roads, adequate property can be set aside to allow a preferred 60’ wide ROW with sidewalks on both sides; and

WHEREAS, during prior times, some developments, mostly on the outskirts of the town and in its ETJ were designed, approved, plated, and recorded with road ROWs as narrow as 40’, but the roads themselves were never built; and

WHEREAS, with properties along these narrow but approved ROWs in ownership of multiple persons, acquisition of additional ROW is problematic, and without expanded ROW, roads meeting our standards cannot be built, and thus the properties cannot be built upon; and

WHEREAS, in areas of basically flat topography, a 40’ road ROW is adequate for two 8’6” wide traffic lanes and needed drainage ditches if sidewalks are not required, and as these unbuilt subdivision roads would be connecting to existing roads of similar dimensions that also do not have sidewalks, deletion of sidewalks on the new roads would not be detrimental to the neighborhoods, and

WHEREAS, requiring strict adherence by these property owners to our current road standards provides little benefit to the town while causing undue hardship for the property owners:

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina, that;

Section 1.

Revise the Technical Standards Manual of the Town’s Development Ordinance, adding Standard 1.03A, attached to this ordinance, allowing a subdivision road to be built with a 40’ ROW in certain circumstances as defined in that standard as approved by the Zoning and Subdivision Administrator.

Section 2.

Amend Section 2.2(c) of Spencer’s Development Ordinance as follows:

(Note: underlined text is added, ~~strike through text~~ is deleted)

(C.) Up to ~~four (4)~~ eight (8) residential lots may be served by a private street meeting the standards for public streets set forth in the Town of Spencer Technical Standards & Specifications Manual. If existing plated ROW is inadequate to meet Town of Spencer Standards, the following options may be used:

(1) Build street to NCDOT Standards and secure a commitment from NCDOT that they will accept the street into their maintenance system once completed.

(2) Or, build as a privately maintained road on as narrow as 40' ROW per Town's Standard 1.03A. Secure from each property owner on both sides of the new street a signed access and maintenance agreement allowing all property owners the legal right of ingress, egress, and regress over and across the private road together with each property owner's obligation to contribute to all future road maintenance based on a majority vote of the property owners on the new private road. This agreement will be recorded with the Rowan County Register of Deeds as an easement and/or encumbrance that shall run with the land and be binding on all future owners.

Section 3.

This ordinance shall become effective immediately upon adoption.

Adopted this 9th day of July 2024

CONSIDER ADOPTING – Ordinance 24-16 Temporary Road Closure on Oakwood Drive Between N. Whitehead Avenue & Pinecroft Lane for the Purpose of Facilitating a Special Event

Planner Harris gave a presentation and answered questions from the Mayor and Board. To ensure the safety of participants, Town staff are recommending the temporary closure of Oakwood Drive, which is an NCDOT State-Maintained Road (secondary route). Specifically, the closure would impact Oakwood Drive between N. Whitehead Ave. and Pinecroft Lane. The segment is to be closed to regular traffic from 8:00 a.m. to 4:00 p.m.

This ordinance is evidence that the Town accepts full responsibility for safety, traffic flow, traffic control, appropriate signage, and ensuring that all debris, litter, decorations, and other items associated with the event are removed following the event. North Rowan High School is the event organizer and is primarily responsible for the event and cleanup, with the exception that the Town will provide logistical support with traffic control and public safety.

Action

Mayor Pro Tempore Seareast moved to adopt Ordinance 24-16 Temporary Road Closure on Oakwood Drive Between N. Whitehead Avenue & Pinecroft Lane for the Purpose of Facilitating a Special Event, which is incorporated into the body of the minutes below. Alderman Muhammad seconded the motion, which carried by a vote of 6 – 0.

ORDINANCE 24-16

AN ORDINANCE APPROVING A TEMPORARY ROAD CLOSURE ON OAKWOOD DRIVE BETWEEN N. WHITEHEAD AVENUE & PINECROFT LANE FOR THE PURPOSE OF FACILITATING A SPECIAL EVENT

WHEREAS, N.C.G.S. §29-169 authorizes local authorities to provide by ordinance for the regulation of the use of highways for processions or assemblages; and

WHEREAS, the Town of Spencer is co-sponsoring a special event on Saturday, August 10, 2024, which will necessitate the temporary closure of Oakwood Drive from N. Whitehead Avenue to Pinecroft Lane; and

WHEREAS, to ensure public safety, the Town has deemed it necessary to temporarily close and restrict regular traffic on an NCDOT State-Maintained Road, specifically Oakwood Drive from N. Whitehead Avenue to Pinecroft Lane, on the date of the event, the closure beginning at 8:00 A.M. and ending at approximately 4:00 P.M., or until the road is cleared of all event participants; and

WHEREAS, pursuant to the NCDOT Special Event Guidelines, the Town has consulted with the Highway Division 9 – Division Traffic Engineer to verify that the proposed special event will not impact, or be impacted by, planned maintenance or other activities.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1. Pursuant to N.C.G.S. §29-169, the Town of Spencer hereby approves the use of Oakwood Drive within the Town's jurisdiction for the special event as specified in this ordinance. This ordinance is evidence that the Town accepts full responsibility for safety, traffic flow, traffic control, appropriate signage, and ensuring that all debris, litter, decorations, and other items associated with the event are removed following the event.

Section 2. The Town will place signs giving notice of the special event, in accordance with §29-169, and will provide to Highway Division 9 a copy of this ordinance.

Adopted this 9th day of July 2024.

CONSIDER ADOPTING – Ordinance 24-17 Modifications to Livestock Ordinance and Creation of Pilot Program
Planning & Zoning Administrator Blount gave a presentation and answered questions from the Mayor and Board. The current ordinance requires a minimum of two acres to keep any livestock, including chickens. Numerous property owners have requested the ability to keep chickens on smaller lots. This could lead to a possible increase in code enforcement activity.

Action

Mayor Pro Tempore Secreast moved to adopt Ordinance 24-17 Modifications to Livestock Ordinance and Creation of Pilot Program with the amendment of requiring notification rather than signatures of adjacent neighbors, which is incorporated into the body of the minutes below. Alderwoman Moody seconded the motion, which carried by a vote of 5 – 1.

The Mayor and Board decided by consensus not to require permit fees for the pilot program.

ORDINANCE 24-17

AN ORDINANCE TO Amend Chapter IX, Section 91.3 of the Town's Code of Ordinances

WHEREAS, our Code of Ordinances allows the keeping of some livestock under certain conditions on residential property in the Town; and

WHEREAS, it has been determined that due to some of the regulations in Section 91.3, the keeping of chickens on small residential lots (lots of less than two acres in size) is not allowed; and

WHEREAS, the keeping of chickens is a beneficial and enjoyable hobby, and some citizens have expressed an interest in allowing the keeping of chickens; and

WHEREAS, there are concerns over the impact on neighboring property owners from noise and odors from the keeping of chickens on small residential lots; and

WHEREAS, the Board of Aldermen has decided to implement a pilot program that will allow the keeping of chickens on small residential lots as described in the text amendment below; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina, that;

Section 1.

Revise Chapter IX of the Town's Code of Ordinances, revising Section 91.3 with revisions shown in Section 2 of this Ordinance.

Section 2.

91.3 Livestock or Other Domestic Animals

ADD THE FOLLOWING TEXT

(C) To keep chickens on properties unable to meet the space and distance requirements in Section (A) of this ordinance, the Town of Spencer is implementing a trial program that will begin on the date of adoption of this text amendment and run approximately one year hence, at which time the Town will take further action that will continue the trial period, make the

text amendments permanent, or end the trial and revoke all permits previously issued. The maximum number of properties participating in the trial during the first year will be twelve (12). Permits will be issued on a first-come, first-served basis. Regulations for the keeping of chickens will be as follows:

- (1) Permit Required. No person shall keep chickens without first obtaining a permit issued by the Town. The permit application shall include a sketch showing required fencing, location of chicken housing or coop, separation distances from neighboring dwellings, etc. Permit will include a survey requiring signatures of property owners of lots adjacent to the rear yard of the subject property, indicating the neighboring property owner's support for the permit to keep chickens.
- (2) Only female chickens shall be kept. No male chickens (roosters) are allowed.
- (3) A maximum of 20 chickens may be kept on any lot 2 acres in size or larger. A maximum of 10 chickens may be kept on lots less than 2 acres but more than 1/2 acre. A maximum of 5 chickens may be kept on lots 1/2 acre or smaller.
- (4) Regardless of lot size, no chickens may be kept unless the area where the chickens are allowed to roam during daylight hours is completely enclosed with at least a six-foot tall solid wooden privacy fence. This fenced enclosure will be at least 5 feet from any property line and at least 50 feet from any occupied structure on adjacent properties. This fenced enclosure will be in the rear yard of the primary structure. Within this enclosure, there will be provided a chicken coop, house, pen, or run where the chickens will be kept during nighttime hours.
- (5) The fenced enclosure and coop will be kept clean and free of manure and uneaten feed and always maintained in a sanitary manner.
- (6) Chickens will not be allowed to roam outside of the fenced enclosure.
- (7) *Revocation.* Permits issued for the keeping of chickens may be revoked immediately if the permit holder is found to be in violation of any of the regulations above by the Town's Code Enforcement Officer. Additionally, if complaints are received from neighboring property owners about noise or odors caused by the keeping of chickens, after due investigation of the complaints, the Code Enforcement Officer may require further actions of the property owner keeping the chickens to mitigate those problems. Failure to complete the requested further actions within ten days can result in the revocation of the permit.
- (8) Upon revocation of the permit or if at the end of the trial period the Board decides to terminate the trial program, the property owner will have 15 days to dispose of the chickens.

Section 3.

This ordinance shall become effective immediately upon adoption.

Adopted this 9th day of July 2024.

CONSIDER ADOPTING – Resolution 24-11 Directing Town Clerk to Investigate Lincoln Avenue Annexation Petition

Planning & Zoning Administrator Blount gave a presentation and answered questions from the Mayor and Board. A developer has petitioned for the annexation of ten residential lots on Lincoln Avenue, which is near the existing municipal border. Other lots in the area, developed and undeveloped, would remain in the ETJ. The increase in property tax revenue, sales tax revenue (due to the population increase), and solid waste collection fees would more than offset the increased cost of services.

Alderman Muhammad left the Boardroom at 7:36 p.m. and returned at 7:39 p.m.

Action

Alderman Sledge moved to adopt Resolution 24-11 Directing Town Clerk to Investigate Lincoln Avenue Annexation Petition, which is incorporated into the body of the minutes below. Alderman Miller seconded the motion, which carried by a vote of 6 – 0.

RESOLUTION 24-11

A RESOLUTION DIRECTING THE CLERK TO INVESTIGATE A PETITION RECEIVED UNDER
NCGS 160A-31 FOR ANNEXATION

WHEREAS, a petition requesting annexation of an area described in said petition was received on or about 06/06/2024 by the Board of Aldermen of the Town of Spencer; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Board of Aldermen of the Town of Spencer deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1.

The Town Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the Board of Aldermen the results of her investigation.

Section 2.

This ordinance shall become effective immediately upon adoption.

Adopted this 9th day of July 2024.

TOWN CLERK TO PRESENT – Certificate of Sufficiency for Proposed Lincoln Avenue Annexation

Town Clerk Ward presented the Certificate of Sufficiency for the proposed Lincoln Avenue annexation to the Mayor and Board.

CONSIDER ADOPTING – Resolution 24-12 Setting Public Hearing Date for Lincoln Avenue Annexation

Planning & Zoning Administrator Blount answered questions from the Mayor and Board.

Action

Alderswoman Moody moved to adopt Resolution 24-12 Setting Public Hearing Date for Lincoln Avenue Annexation at Spencer's Town Hall, 460 S Salisbury Ave. in Spencer, NC, at 5:30 PM or soon thereafter on August 8, 2024, which is incorporated into the body of the minutes below. Alderman Muhammad seconded the motion, which carried by a vote of 6 – 0.

RESOLUTION 24-12

A RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION OF ANNEXATION PURSUANT TO NCGS 160A-31

WHEREAS, a petition requesting annexation of an area described in said petition was received on or about 06/06/2024 by the Board of Aldermen of the Town of Spencer; and

WHEREAS, the Board of Aldermen has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1.

A public hearing on the question of annexation of the area described herein will be held at Spencer's Town Hall, 460 S Salisbury Ave. in Spencer, NC at 5:30 PM or soon thereafter on August 8, 2024.

Section 2.

The area proposed for annexation is described as follows:

Beginning at a new iron pin on the northern right of way of Lincoln Ave., being the southwesterly most corner of the Christine C. Irby property (Db.858 Pg.581); thence along the northern right of way of Lincoln Ave 8 calls:

- 1) N 88°56'55" W a distance of 50.00' to a new iron pin;
- 2) N 88°56'55" W a distance of 50.00' to an existing iron pin;
- 3) N 88°56'55" W a distance of 50.00' to a new iron pin;
- 4) N 88°56'55" W a distance of 50.00' to a new iron pin;
- 5) N 88°56'55" W a distance of 50.00' to a new iron pin ;
- 6) N 88°56'55" W a distance of 50.00' to a new iron pin;
- 7) N 88°56'55" W a distance of 50.00' to a new iron pin;
- 8) N 88°56'55" W a distance of 50.00' to a new iron pin;

thence leaving the right of way of Lincoln Ave N 01°03'05" E a distance of 150.00' to a new iron pin; thence S 88°56'55" E a distance of 50.00' to a new iron pin; thence S 88°56'55" E a distance of 50.00' to a new iron pin; thence S 88°56'55" E a distance of 50.00' to an existing iron pin; thence S 88°56'55" E a distance of 50.00' to a new iron pin; thence S 88°56'55" E a distance of 50.00' to a new iron pin; thence S 88°56'55" E a distance of 50.00' to a new iron pin; thence S 88°56'55" E a distance of 50.00' to a new iron pin; thence S 01°03'05" W a distance of 150.00' to a new iron pin; which is the point of beginning, having an area of 60000.0 square feet, 1.377 acres, and

Beginning at a computed point on the southern right of way for Lincoln Ave, being the northwesterly most corner of the Avery Cockrel Sr. property (Db.1089Pg.339); thence S 01°03'05" W a distance of 2.28' to an existing iron pin, thence S 01°03'05" W a distance of 188.22' to a new iron pin; thence S 80°33'54" W a distance of 50.85' to a new iron pin; thence S 80°33'54" W a distance of 50.85' to a new iron pin; thence N 01°03'05" E a distance of 209.00' to a new iron pin on the southern right of way of Lincoln Ave; thence S 88°56'55" E a distance of 50.00' to a new iron pin; thence S 88°56'55" E a distance of 50.00' to a computed point; which is the point of beginning, having an area of 19974.5 square feet, 0.459 acres

Section 3.

Notice of a public hearing shall be published in the Salisbury Post, a newspaper having a general circulation in the Town of Spencer, at least ten (10) days prior to the date of the public hearing.

Section 4.

This ordinance shall become effective immediately upon adoption.

Adopted this 9th day of July 2024.

DEPARTMENTAL REPORTS

Planning Department

Planning & Zoning Administrator Blount gave the monthly Planning Department report and answered any questions from the Mayor and Board.

Planner Harris informed the Mayor and Board of the following: a delegation from the City of Monroe would be touring the N.C. Transportation Museum; a homeownership workshop, and an update on the Town of Spencer Dragonboat team.

Code Enforcement Department

Police Chief File gave the monthly Code Enforcement report and answered any questions from the Mayor and Board.

Police Department

Police Chief File gave the Police Department report and answered any questions from the Mayor and Board.

Fire Department

Fire Chief Michael Lanning gave the Fire Department report and answered any questions from the Mayor and Board.

Public Works Department

Public Works Director Taylor gave the Public Works Department report and answered any questions from the Mayor and Board.

Finance Department

Finance Officer Kann gave the Finance Department report and answered any questions from the Mayor and Board.

Library Department

Town Clerk Ward gave the monthly Library report and answered any questions from the Mayor and Board.

TOWN MANAGER REPORT

Town Manager Peter Franzese gave his monthly report and answered any questions from the Mayor and Board.

REQUESTS AND COMMENTS BY THE BOARD MEMBERS

Aldерwoman Pat Sledge:

- Welcomed back an employee who had been out on extended medical leave.
- Stated she had enjoyed the wonderful Fireworks Over Historic Spencer Shops show and thanked the N.C. Transportation Museum, as well as the other event sponsors.
- Expressed delight at seeing people come to the meeting and provide comments regarding things happening in Town.
- Encouraged citizens to contact Town staff and board members regarding questions and issues so they can receive answers and so the Board of Aldermen can know where their constituents stand on issues to help them make informed decisions for the Town.

Alderman Rashid Muhammad:

- Thanked the residents who attended the meeting, provided public comments, and watched online, saying he hopes to continue to see more involvement from residents.
- Congratulated Patrice and Jimm Mosher on their appointments to the Community Appearance Commission (CAC) and Planning & Zoning Board, respectively.
- Reiterated that he had enjoyed the fireworks and thanked department heads, staff, and his fellow board members for working to improve the Town.

Alderman Steve Miller:

- Commended all Town staff members working outside in the heat for their hard work and dedication to the Town.
- Expressed happiness to see several of the new Fire Department members during a recent congregation meeting at the Central United Methodist Church, of which he is a member.

Aldерwoman Erin Moody:

- Stated it was great to see faces in the board room and on Zoom tonight.
- Thanked everyone who works for the Town saying it is amazing how quick project turnarounds are.

Alderman Andrew Howe:

- Seconded what the previous board members said.
- Articulated excitement for the mural to be put up on the side of Town Hall.
- Voiced desire to bring back street dances and other activities that were held for the Town's youth in the past.

Mayor Pro Tempore Patti Secreast:

- Briefed the Mayor and Board on who had sponsored the street dances in the past, why they had stopped being held, and the possibility of another group starting that event up again.
- Conveyed amazement and thanks for the level of expertise and dedication of Town employees.

- Gave a personal thank you to UNC Lead for NC Fellow Ryan Ledbetter for his help with the School and Safety Grant, further saying she was impressed with both him and Skye Allan, the Town's previous Lead for NC Fellow, who is currently the MPA Intern.
- Reminded those present and watching that school will be starting in about a month, so please watch out for the children while they're still out and about.
- Encouraged citizens to get in touch with Christal McRae, the boosters club at North Rowan High School, and others to see how they can help make the start of the school year easier.

Mayor Jonathan Williams:

- Echoed what all the board members had said.
- Told a self-proclaimed "dad joke" in honor of Father's Day and the dad joke button his children had gifted him.

EXECUTIVE SESSION

It was the consensus of the Board that there was no reason to go into Executive Session.

ADJOURNMENT

Muhammad moved to adjourn the meeting. Alderman Howe seconded the motion, which carried by a vote of 6 – 0. The meeting stood adjourned at 8:42 p.m.

Adopted this 13th day of August 2024.

Jonathan Williams, Mayor

Attest:

Anna Kanode Ward, Town Clerk

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Agenda Item Coversheet

Meeting Date: 08/13/2024

Agenda Item #: 7b

Agenda Item Title: Budget Ordinance 24-10.001 Amending the FY25 Annual Budget for donations to support the 2024 Fire Camp scheduled for July 22-24, 2024.

Category: Consent Agenda

Presenter(s): Heather Kann Finance Officer

Explanation:

The Town received \$3,250 in donations between January 1 and June 30, 2024, for the 2nd Annual Justin E Monroe Fire Camp scheduled for July 2024. The Town needs to appropriate the funds from FY24 revenues to the FY25 budget for the 2024 Fire Camp.

Financial Impact:

\$3,250.00 donations received and held in the FY24 Donations Line.

Recommended Motion:

Motion to approve appropriation of Fire Camp donations received in FY24 to the FY25 budget.

Attachment(s): ☒ Yes ☐ No

1. Ordinance 24-10.001

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
FY 24-25 ANNUAL BUDGET
ORDINANCE 25-10.001
AUGUST 13, 2024

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2024, and ending on June 30, 2025:

Section 1. The Town received \$3,250 in donations from Jan 1 through June 30, 2024, for the July 2024 Fire Camp.

Section 2. To amend the FY 24-25 expense appropriations as follows to appropriate the appropriate revenues and expenditures for these donations:

Revenues

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-3991-000	Appropriated Fund Balance	\$194,428	\$197,678	\$3,250

Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-4340-230	Supplies-Educational	\$5,518	\$8,768	\$3,250

Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, the Town Manager, and the Finance Officer for record-keeping.

Adopted this 13th day of August 2024.

Jonathan Williams, Mayor

Attest:

Anna Kanode Ward, Town Clerk

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Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 08/13/2024

Agenda Item #: 7c

Agenda Item Title: Budget Ordinance 24-10.002 Fire Deductible Reimbursement

Category: Consent Agenda

Presenter(s): Heather Kann Finance Officer

Explanation:

The Town has received reimbursement for the deductible paid on insurance claim 3230116012, which was for the Fire Department's 2020 Ford F-150.

Financial Impact:

The Town shall appropriate the funds to the Fire Vehicle Maintenance line.

Recommended Motion:

Motion to appropriate Budget Ordinance 24-10.002

Attachment(s): ☒ Yes ☐ No

1. Budget Ordinance 24-10.002

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
FY 24-25 ANNUAL BUDGET
ORDINANCE 24-10.002
AUGUST 13, 2024

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2024, and ending on June 30, 2025:

Section 1. The Town received a \$1,000 deductible reimbursement payment from claim 3230116012 for the Fire 2020 Ford F-150.

Section 2. To amend the FY 24-25 expense appropriations as follows to appropriate the appropriate revenues and expenditures for this reimbursement:

Revenues

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-3838-000	Insurance Reimbursement	\$0	\$1000	\$1,000

Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-4340-353	Maintenance - Vehicles	\$15,000	\$16,000	\$1,000

Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 13th day of August 2024.

Jonathan Williams, Mayor

Attest:

Anna Kanode Ward, Town Clerk

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Agenda Item Coversheet

Meeting Date: 08/13/2024

Agenda Item #: 7d

Agenda Item Title: Board to consider adopting an ordinance approving a temporary lane closure on US HWY 29 to protect the safety of runners and bicyclists participating in the “Race to the River” special event.

Category: Consent Agenda

Presenter(s): Kyle Harris, Planner

Explanation:

To ensure the safety of participating runners and bicyclists, Town staff are recommending temporary closure of one southbound lane on US-29 between 3rd Street and NC Finishing Lane.

The lane would be separated from regular traffic by traffic cones. An electronic signboard will be installed to notify traffic of the closure.

The event date is Saturday, September 21. Lane closure time is from 7:00 A.M. to approximately 11:30 A.M. or until the lane is cleared of all participating runners and bicyclists.

This ordinance is evidence that the Town accepts full responsibility for safety, traffic flow, traffic control, appropriate signage, and ensuring that all debris, litter, decorations, and other items associated with the event are removed following the event.

Financial Impact:

N/A

Recommended Motion:

Approval of Ordinance 24-20.

Attachment(s): ☒ Yes ☐ No

1. Ordinance 24-20.

ORDINANCE 24-20

TOWN OF SPENCER, NORTH CAROLINA

AN ORDINANCE APPROVING a temporary lane closure on US HWY 29 for the purpose of facilitating a special event.

WHEREAS, N.C.G.S. §29-169 authorizes local authorities to provide by ordinance for the regulation of the use of highways for processions or assemblages; and

WHEREAS, the Town of Spencer is sponsoring a 5K run and bicycling special event on Saturday, September 21, 2024, beginning at 7:00 a.m., which will involve a procession of runners and bicyclists along the US HWY 29 corridor; and

WHEREAS, to ensure public safety, the Town has deemed it necessary to temporarily close one southbound lane on US HWY 29 from 3rd Street to NC Finishing Lane on the date of the event, the closure beginning at 7:00 a.m. and ending at approximately 11:30 a.m. or until the lane is cleared of all participating runners and bicyclists; and

WHEREAS, pursuant to the NCDOT Special Event Guidelines, the Town has consulted with the Highway Division 9 – Division Traffic Engineer to verify that the proposed special event will not impact, or be impacted by, planned maintenance or other activities.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1. Pursuant to N.C.G.S. §29-169, the Town of Spencer hereby approves the use of US HWY 29 within the Town's jurisdiction for the 5K run and bicycling special event procession as specified in this ordinance. This ordinance is evidence that the Town accepts full responsibility for safety, traffic flow, traffic control, appropriate signage, and ensuring that all debris, litter, decorations, and other items associated with the event are removed following the event.

Section 2. The Town will place signs giving notice of the special event, in accordance with §29-169, and will provide Highway Division 9 a copy of this ordinance.

Adopted this 13th day of August 2024.

Jonathan Williams, Mayor

Attest:

Anna Kanode Ward, Town Clerk

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Agenda Item Coversheet

Meeting Date: 08/13/2024

Agenda Item #: 8

Agenda Item Title: Consider Authorizing the Town Manager to execute a Digital Banking Equipment Agreement with Civic Federal Credit Union.

Category: Regular Agenda

Presenter(s): Peter Franzese, Town Manager; Melissa Kerley, Civic FCU VP-Member Engagement; LeeAnna Lott, Civic FCU Senior Engagement Officer; Chris Temple, Civic VP-Strategic Engagement

Explanation:

Local Government Federal Credit Union is merging with its sister digital platform to become Civic. This is taking place during a process when LGFCU is establishing independence from the State Employees Credit Union branch network, after about 40 years. Civic is establishing branches in 11 locations around the state, which will be within 30 miles of 80 percent of members. To help fill in the gaps, Civic is interested in establishing co-locations in local government facilities. The attached agreement would allow us to host a Civic co-location in Town Hall, for Civic members to access secure digital banking services during our business hours.

Financial Impact:

There is no cost associated with this agreement.

Recommended Motion:

Motion to authorize the Town Manager to execute a Digital Banking Equipment Agreement with Civic Federal Credit Union.

Attachment(s): ☒ Yes ☐ No

1. Sample Digital banking Equipment Agreement

Digital Banking Equipment Agreement

This Digital Banking Equipment Agreement (the "Agreement") is entered into effective as of _____, 2024 (the "Effective Date") by and between Civic Federal Credit Union ("Civic") and Town of Spencer ("Organization").

WHEREAS, Civic is the owner of certain digital banking equipment, including but not limited to a tablet(s), signage or other equipment provided by Civic("Equipment"); and

WHEREAS, the Organization desires to set up and use such Equipment at 460 S. Salisbury Ave.
Spencer, NC 28159 (the "Premises") as a benefit for its employees and the public.

NOW, THEREFORE, in consideration of the foregoing and the covenants contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. Equipment: Civic shall provide certain digital banking equipment to the Organization, including but not limited to a tablet(s), signage and other branding materials, and other equipment provided by Civic. The Organization shall not move any Equipment from the location of installation by Civic or make any changes or modifications to the Equipment or Equipment settings without Civic's prior written consent. At all times, the Equipment shall remain the property of Civic. The Organization shall acquire no ownership or interest in the Equipment and acknowledges and agrees that the Equipment is provided to the Organization in the sole discretion of Civic. Civic may, in its sole discretion, change the appearance of, switch out or remove Equipment. The Organization agrees to use commercially reasonable means to protect the Equipment from loss, damage or theft.

2. Term: This Agreement shall remain in full force and effect until all Equipment is removed from the Premises by Civic.

3. Civic's Access to Premises: Civic's employees and agents shall have the right to access the Premises to inspect the Equipment, to monitor the Equipment's use, to install new Equipment, or to remove any Equipment on reasonable notice to the Organization and during regular business hours.

4. Instructions, Policies and Procedures for Equipment: The Organization acknowledges that Civic may provide instructions, policies or procedures that shall govern use of the Equipment. The Organization agrees to follow all instructions, policies and procedures that may be provided by Civic from time to time.

5. Equipment Damage or Malfunction: The Organization agrees to notify their Civic Member Development Officer immediately if any part of the Equipment becomes damaged or is malfunctioning.

6. Liability and Indemnity: The Organization shall remain liable to Civic for damage or loss to the Equipment as a result of the Organization's gross negligence, willful misconduct, or fraud. The Organization shall indemnify and hold Civic and its affiliates and their respective employees, officers, directors, agents, successors and assigns (each, an "Indemnified Party") from and against all claims, damages, losses, settlements, judgments, costs and expenses arising out of or related to the release, breach or disclosure of confidential information or nonpublic personal

information, to the extent such claims, damages, losses, settlements, judgments, costs and expenses did not result from the negligent acts or omissions of an Indemnified Party.

7. Removal of Equipment: The Organization agrees and acknowledges that Civic may remove Equipment at any time, in its sole discretion, upon reasonable notice to the Organization. The Organization may request that Civic remove Equipment and Civic shall have a reasonable amount of time to remove such Equipment. The Organization agrees that all removed Equipment shall be in as good condition as when delivered to the Organization and installed at the Premises, excluding ordinary wear and tear.

8. Assignment: The Organization may not assign any of its rights or delegate any of its obligations under this Agreement without the prior written consent of Civic.

9. Governing Law and Venue: This Agreement shall be governed by and construed in accordance with the laws of the State of North Carolina, without regard to the conflicts of law provisions. The venue of any suit arising under this Agreement is fixed in any court of competent jurisdiction of Wake County, North Carolina.

CIVIC FEDERAL CREDIT UNION

By: _____
Printed Name: _____
Title: _____

[ORGANIZATION]

By: _____
Printed Name: Peter L. Franzese
Title: Town Manager

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Agenda Item Coversheet

Meeting Date: 08/13/2024

Agenda Item #: 9

Agenda Item Title: Possible annexation of 10 residential lots on Lincoln Ave

Category: Regular Agenda

Presenter(s): Steve Blount, Town Planner

Explanation:

Developer has petitioned for annexation of 10 residential lots on Lincoln Ave. The area is near the existing municipal border. Other lots in the area, developed and undeveloped, would remain in ETJ.

Financial Impact:

Increase in property tax revenue, sales tax revenue (due to population increase), and solid waste collection fees would more than offset increased cost of services.

Recommended Motion:

Approve annexation ordinance.

Attachment(s): ☒ Yes ☐ No

1. Ordinance 24-18

ORDINANCE 24-18

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN OF SPENCER, NORTH CAROLINA

WHEREAS, the Board of Aldermen has been petitioned under G.S. 160A-58.1 to annex the area described below; and

WHEREAS, the Board of Aldermen has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, the Town Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at Town Hall, 460 S Salisbury Ave, at or about 5:30 p.m. on August 8, 2024, after due notice by publication in the Salisbury Post on July 28, 2024; and

WHEREAS, the Board of Aldermen finds that the area described therein meets the standards of G.S. 160A-58.1 (b), to wit:

- a. The nearest point on the proposed satellite corporate limits is not more than three (3) miles from the corporate limits of the Town;
- b. No point on the proposed satellite corporate limits is closer to another municipality than to the Town;
- c. The area described is so situated that the Town will be able to provide the same services within the proposed satellite corporate limits that it provides within the primary corporate limits;
- d. No subdivision, as defined in G.S. 160A-376, will be fragmented by this proposed annexation;
- e. The area within the proposed satellite corporate limits, when added to the area within all other satellite corporate limits, does not exceed ten percent (10%) of the area within the primary corporate limits of the Town, and the Town has a modification to this requirement by virtue of an act of the General Assembly; and

WHEREAS, the Board of Aldermen further finds that the petition has been signed by all the owners of real property in the area who are required by law to sign; and

WHEREAS, the Board of Aldermen further finds that the petition is otherwise valid and that the public health, safety, and welfare of the Town and of the area proposed for annexation will be best served by annexing the area described;

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1. By virtue of the authority granted by G.S. 160A-58.2, the following described non-contiguous territory is hereby annexed and made part of the Town of Spencer as of August 13, 2024.

Beginning at a new iron pin on the northern right of way of Lincoln Ave., being the southwesterly most corner of the Christine C. Irby property (Db.858 Pg.581); thence along the northern right of way of Lincoln Ave 8 calls:

- 1) N 88°56'55" W a distance of 50.00' to a new iron pin;
- 2) N 88°56'55" W a distance of 50.00' to an existing iron pin;
- 3) N 88°56'55" W a distance of 50.00' to a new iron pin;
- 4) N 88°56'55" W a distance of 50.00' to a new iron pin;
- 5) N 88°56'55" W a distance of 50.00' to a new iron pin;
- 6) N 88°56'55" W a distance of 50.00' to a new iron pin;
- 7) N 88°56'55" W a distance of 50.00' to a new iron pin;
- 8) N 88°56'55" W a distance of 50.00' to a new iron pin;

thence leaving the right of way of Lincoln Ave N 01°03'05" E a distance of 150.00' to a new iron pin; thence S 88°56'55" E a distance of 50.00' to a new iron pin; thence S 88°56'55" E a distance of 50.00' to a new iron pin; thence S 88°56'55" E a distance of 50.00' to an existing iron pin; thence S 88°56'55" E a distance of 50.00' to a new iron pin; thence S 88°56'55" E a distance of 50.00' to a new iron pin; thence S 88°56'55" E a distance of 50.00' to a new iron pin; thence S 88°56'55" E a distance of 50.00' to a new iron pin; thence S 88°56'55" E a distance of 50.00' to a new iron pin; thence S 01°03'05" W a distance of 150.00' to a new iron pin; which is the point of beginning, having an area of 60000.0 square feet, 1.377 acres; and

Beginning at a computed point on the southern right of way for Lincoln Ave, being the northwesterly most corner of the Avery Cockrel Sr. property (db.1089Pg.339); thence S 01°03'05" W a distance of 2.28' to an existing iron pin; thence S 01°03'05" W a distance of 188.22' to a new iron pin; thence S 80°33'54" W a distance of 50.85' to a new iron pin; thence S 80°33'54" W a distance of 50.85' to a new iron pin; thence N 01°03'05" E a distance of 209.00' to a new iron pin on the southern right of way of Lincoln Ave; thence S 88°56'55" E a distance of 50.00' to a new iron pin; thence S 88°56'55" E a distance of 50.00' to a computed point; which is the point of beginning, having an area of 19974.5 square feet, 0.459 acres.

Section 2. Upon and after August 13, 2024, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances, and regulations in force in the Town of Spencer and shall be entitled to the same privileges and benefits as other parts of the Town of Spencer. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor of the Town of Spencer shall cause to be recorded in the office of the Register of Deeds of Rowan County and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of this

ordinance. Such a map shall also be delivered to the Salisbury Rowan County Board of Elections, as required by G.S. 163-288.1.

Section 4. Notice of adoption of this ordinance shall be published once, following the effective date of annexation, in a newspaper having general circulation in the Town of Spencer.

Adopted this 13th day of August 2024.

Jonathan Williams, Mayor

Attest:

Anna Kanode Ward, Town Clerk

Approved as to form:

Jay Dees, Town Attorney

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Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 08/13/2024

Agenda Item #: 10

Agenda Item Title: Text amendment Article 8, Section 8.4-4 Development Ordinance regulating single-family detached homes in MS Zoning Classification

Category: Regular Agenda

Presenter(s): Steve Blount, Town Planner

Explanation:

Single-family homes are allowed in MS zoning classification with zero setback and lot size limitations. Zero setback works for commercial and multifamily developments, but not for single family detached homes.

Financial Impact:

None.

Recommended Motion:

Approve text amendment.

Attachment(s): ☒ Yes ☐ No

1. Ordinance 24-19

ORDINANCE 24-19

TOWN OF SPENCER, NORTH CAROLINA

AN ORDINANCE TO amend the Town of Spencer Development Ordinance, Article 8, Section 8.4-4, to better regulate detached single-family homes in the MS zoning classification.

WHEREAS, the Town of Spencer's Development Ordinance (SDO) allows a mix of commercial and residential uses in the MS (Main Street) zoning classification; and

WHEREAS, this mix of uses is beneficial to the overall development of the downtown core area; and

WHEREAS, commercial and multifamily residential uses in these areas can be built out to the property line limits as shown in the MS dimensional table without negative impacts; and

WHEREAS, single-family detached homes, which are allowed in the MS zoning classification, require more setback from property lines to allow adequate access to all faces of the home for maintenance and emergency access purposes; and

WHEREAS, requiring single-family homes in the MS zoning district to be regulated by the same setback and lot size criteria as the Town's RMST (Residential Main Street Transitional) zoning classification would result in better use of these properties when single-family detached homes are the chosen use.

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1. In Article 8, Section 8.4-4, following the dimensional table as a footnote, add the following:

"Single-family detached homes proposed in the MS zoning Classification shall meet the dimensional standards shown for buildings in the RMST zoning classification shown in the dimensional table found in Section 8.4-3."

RMST Dimensional Table

Minimum Lot Size	Minimum Lot Width	Minimum Front Street Setback	Minimum Rear Yard Setback	Minimum Side Yard Setback	Minimum Corner Lot Side Street Setback
5000 SF for all types except Single-family Attached Townhouses at 1600 SF	42' for all types except Single-family Attached Townhouses at 16'	12' to principle structure; 28' to accessory structures, including minimum off-street parking spaces (see Article 9, Sub-section 9.2-2(A) and Article 12, Section 12.3)	4'	4' for all types except interior lot lines of Single-family Attached Townhouses at 0'	8' or as required by buffering standards and/or building type, whichever is greater

Section 2. This ordinance shall become effective immediately upon adoption.

Adopted this 13th day of August 2024.

Jonathan Williams, Mayor

Attest:

Anna Kanode Ward, Town Clerk

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Agenda Item Coversheet

Meeting Date: 08/13/2024

Agenda Item #: 11

Agenda Item Title: NCDOT Request to Delete Roads from State Maintenance System

Category: Regular Agenda

Presenter(s): Steve Blount, Town Planner

Explanation:

NCDOT is trying to reduce the number of unused secondary road segments from their maintenance system and have requested the Town adopt a resolution of support for removing approximately 3/10th of one mile of roads located on the NC Finishing Company site per the attached map. These road segments have not been used in about 20 years and are completely overgrown and inaccessible.

Financial Impact:

None

Recommended Motion:

Motion to adopt Resolution Number 24-13 supporting NCDOT's request to remove the specified road segments from their maintenance system.

Attachment(s): ☒ Yes ☐ No

1. Proposed Resolution
2. Map showing road segments

RESOLUTION NO. 24-13
TOWN OF SPENCER, NORTH CAROLINA

A RESOLUTION IN support of the N.C. Department of Transportation's Request for the abandonment of approximately 3/10th of one mile of State Secondary Road, specifically 0.05 miles of Piedmont Ave. (SR-1936); 0.10 miles of Yadkin St. (SR-1938); and 0.15 miles of Hunter St. (SR-1932), from the State-Maintained System.

WHEREAS, State Secondary Roads SR-1936 Piedmont Ave., SR-1938 Yadkin St., and SR-1932 Hunter St. are currently under the supervision of the N.C. Department of Transportation (NCDOT) for maintenance, and NCDOT has notified the Town of Spencer of its intent to abandon maintenance of 3/10th of one mile of road; and

WHEREAS, NCDOT has obtained signatures from all property owners for the 3/10th mile section of these roads, who are in agreement with the proposed abandonment; and

WHEREAS, the proposed 3/10th mile section of these roads needs to be removed due to the fact that these road segments no longer have a purposeful use for the public, nor would these roads serve a useful purpose for future development in this area; and

WHEREAS, NCDOT has requested the support of the Town of Spencer in its request for the abandonment of 3/10th mile of State Secondary Road from the State-Maintained System in the Town of Spencer.

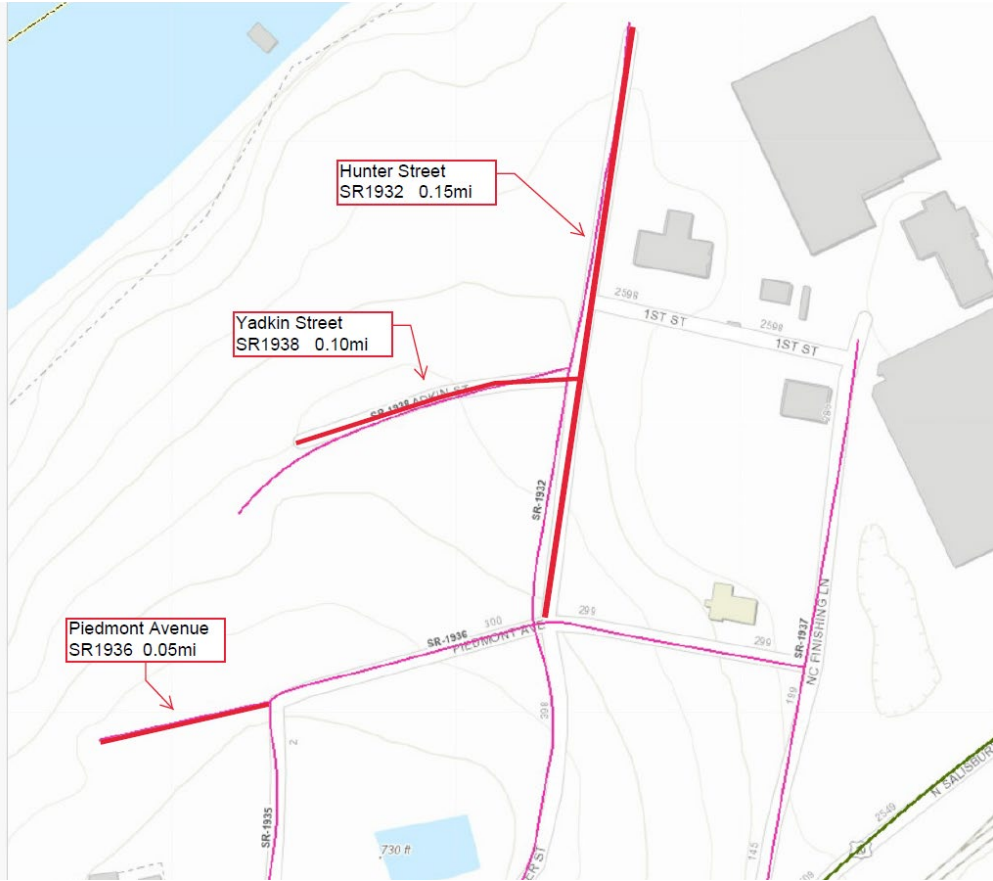
NOW, THEREFORE, BE IT RESOLVED that the Board of Aldermen of the Town of Spencer hereby supports the N.C. Department of Transportation's request for the abandonment of 3/10th of one mile of State Secondary Road (shown on attached maps) from the State-Maintained System as requested by the N.C. Department of Transportation.

Adopted this 13th day of August 2024.

Jonathan Williams, Mayor

Attest:

Anna Kanode Ward, Town Clerk



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Agenda Item Coversheet

Meeting Date: 08/13/2024

Agenda Item #: 12a

Agenda Item Title: Planning Monthly Report

Category: Departmental Report

Presenter(s): Steve Blount, Planning & Zoning Administrator

Explanation:

No approval needed. This item is for information only.

Financial Impact:

None.

Recommendations:

N/A

Attachment(s): ☒ Yes ☐ No

1. Monthly Report



Monthly Activity Report

Planning, Zoning & Subdivision Administrator

July 2024

	<u>Location</u>	<u>Activity</u>	<u>Action</u>
7.1.24	Office	MPO transportation growth survey	Took survey
7.1.24	Office	Salisbury growth boundaries meeting	Attended
7.1.24	Office	Discussion with rowan county planner on FEMA training survey	Attended
7.1.24	Hackett st	Demolition discussion with property owner	Discussed and provided information
7.1.24	Willow creek	Development questions	Provided information
7.1.24	7 th st	Storage building permit questions	Answered questions
7.2.24	Office	Staff meeting	Attended
7.2.24	Lincoln ave	Annexation resolution	Drafted and sent to clerk
7.2.24	Long st	Possible annexation request	Reviewed and commented
7.2.24	Long ferry rd	Zoning permit request	Provided information
7.3.24	Grants crossing	Storage building questions	Answered question
7.3.24	US HWY 29	Special events permit questions	Answered questions
7.5.24	Hackett st	Annexation questions from new property owner	Answered questions
7.5.24	4 th st	Drive through window questions	Answered questions
7.5.24	Long ferry rd	Road widening questions	Answered questions
7.5.24	Office	Carolina thread trail staff on possible grant	Met and discussed
7.8.24	Office	Lincoln ave annexation advertisement	Posted
7.8.24	Hollywood ave	Subdivision and development questions from owner, developer, contractor and surveyor	Sounds like a country music song title
7.8.24	Office	Planning board meeting	Attended and participated
7.9.24	Historic dist	Roofing questions from contractor	Answered questions

7.9.24	Office	Creek week bike ride discussion with staff and pedal factory	Discussion
7.9.24	Office	Staff meeting	Attended
7.9.24	9 th st	Subdivision questions	Answered questions
7.9.24	Office	Utility availability questions	Answered questions
7.9.24	Office	Board of Aldermen meeting	Attended and participated
7.10.24	Long st	Meeting with east spencer on possible annexation	Attended
7.10.24	5 th st property	Ownership questions	Answered questions
7.11.24	Carolina ave	Fence questions	Answered questions
7.11.24	9 th st	Sewer easement questions	Answered questions
7.11.24	Hawkinstown road	Development questions	Answered questions
7.11.24	US HWY 29	Deannexation questions	Answered questions
7.11.24	Willow creek	Development drawings and site plan review application	Reviewed and commented
7.11.24	Long ferry rd	Zoning permit application	Review and approve
7.11.24	17 th st	Concrete dump reaction	Contacted contractor & owner to require cleanup
7.11.24	Office	Salisbury growth boundary agreement meeting	Attended
7.15.24	3 rd st	COA and zoning permit questions	Answered questions
7.15.24	US HWY 29	Recordation plat	Reviewed and approved
7.15.24	7 th st	Porch addition questions	Answered questions
7.15.24	Willow creek	Development site	Site visit
7.15.24	Long ferry rd	Development site truckstop	Site visit
7.16.24	Office	Legislative report on planning related legislation	Listened to recorded report
7.16.24	Carolina ave	Alleyway questions	Answered questions
7.16.24	Office	Chicken keeping permit applications for 3 property owners	Provided permit applications
7.16.24	Office	MS zoning classification text amendment	Drafted amendment
7.16.24	Office	17 th st flooding project meeting	Attended
7.16.24	Hackett st	Demolition permit	Issued permit
7.16.24	Long st	Possible annexation	Investigated and got info from SOG
7.18.24	Long ferry rd	Questions from rowan county tax assessor on date of johnson dev annexation	Answered questions

7.18.24	3 rd st	Water and sewer availability questions	Answered questions
7.18.24	Office	Wayfinding signage submittal	Reviewed and commented
7.18.24	Office	Chicken keeping permit	Issued 1 st permit
7.22.24	Hawkinstown rd	NCDOT driveway permit application	Reviewed and signed
7.22.24	9 th st	Floodplain questions	Answered questions
7.22.24	N rowan st	Development questions	Answered questions
7.22.24	Office	Request to share chicken keeping ordinance with another municipality	Shared
7.22.24	2 nd st	Alleyway closing questions	Answered questions
7.22.24	3 rd st	Zoning questions	Answered questions
7.22.24	7 th st	Front porch addition zoning permit application	Issued permit
7.22.24	7 th st	Driveway permit application	Issued permit
7.22.24	Salisbury ave	NCDOT driveway permit for town's park	Approved permit
7.23.24	S iredell	Site visit for possible structure in alleyway	Resolved problem
7.23.24	Office	NRHS special event staff meeting	Attended
7.25.24	Office	Emergency response survey	Review and respond with inputs
7.25.24	Office	NR Connector PP presentation	Provided to mayor and chamber
7.29.24	S Yadkin ave	Development questions	Provided information
7.29.24	Office	Chicken keeping permit application	Provided to property owner
7.29.24	Office	Salisbury growth boundary memo	Reviewed and commented
7.29.24	Office	Chicken keeping memo for website	Drafted and sent to clerk
7.29.24	N Salisbury ave	Development questions for three lots	Provided information
7.29.24	2 nd st	Fence questions	Answered questions
7.29.24	Salisbury ave	Request for historic district map	Provided map
7.29.24	Long ferry rd	Zoning classification confirmation letter	Provided
7.30.24	Office	Staff meeting	Attended
7.30.24	N Salisbury ave	Zoning classification questions	Answered questions
7.30.24	Office	Wayfinding signs submittal	Provided comments
7.30.24	Office	Met with MPO rep on possible grants	Attended meeting

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Agenda Item Coversheet

Meeting Date: 08/13/2024

Agenda Item #: 12b

Agenda Item Title: Code Enforcement Monthly Report

Category: Departmental Report

Presenter(s): Michael File, Police Chief

Explanation:

No approval needed. This item is for information only.

Financial Impact:

N/A

Recommendations:

N/A

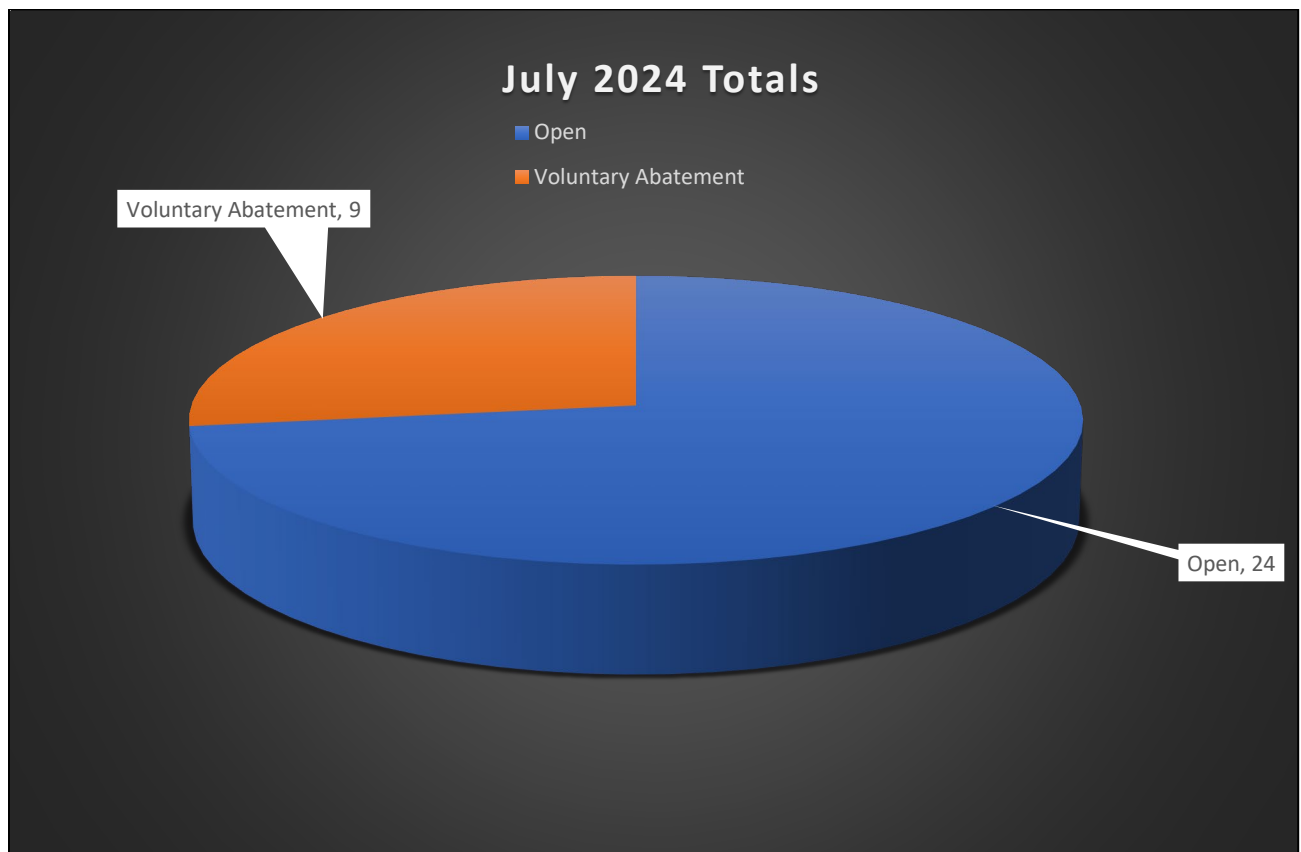
Attachment(s): ☒ Yes ☐ No

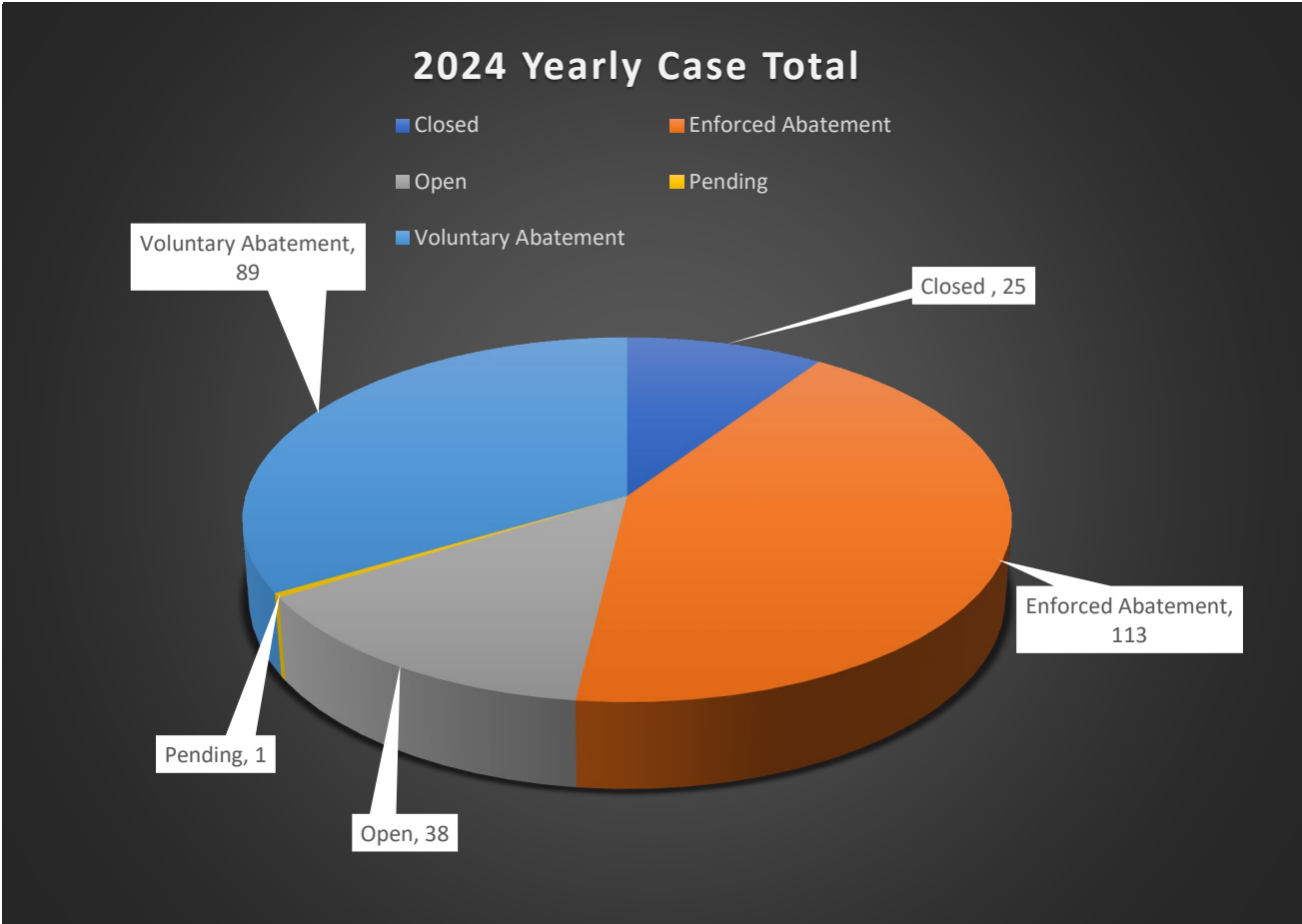
1. Code Enforcement Report

Monthly Report

July 2024 Highlights

- 33 total Cases, 24 Open
- Year to Date: 266 Cases
- Notice of Violations: 2
- Notice of Bill: 2
- Notice of Lien: 0





MH - Minimum Housing / OL - Overgrown Lot / JV - Junk Vehicle / JP - Junk Pile / AC - Animal Control / IP - Illegal Parking / ZV - Zoning Violation / CM - Commercial Maintenance/

2024 Open Cases

Case Number	Address	Nature of Complaint	Violation Type
202400259	712 S Salisbury Ave	Commercial Maintenance	CM - Commercial Maintenance
202400266	812 S Yadkin Ave	Illegally Parked	IP - Illegally Parked 72.13
202400281	112 1ST ST	Illegal Parking	IP- Illegally Parked 72.04
202400080	609 N Salisbury Ave	Illegally Parked	IP- Illegally Parked 72.04
202400182	200 S Salisbury Ave	Overgrowth / Junk / Maint. of Exterior Premise	JP - Junk Pile 93.21
202400278	913 2ND ST	Junk	JP - Junk Pile 93.22
202400284	116 11TH ST	Junk	JP - Junk Pile 93.22
202400285	606 S Yadkin	Junk	JP - Junk Pile 93.22

202400271	117 N Yadkin Ave	Junk	JP - Junk Pile 93.22
202400272	226 N Yadkin Ave	Junk	JP - Junk Pile 93.22
202400273	315 N Rowan Ave	Junk	JP - Junk Pile 93.22
202400259	712 S Salisbury Ave	Commercial Maintenance	JP - Junk Pile 93.22
202400245	303 S Yadkin	Junk	JP - Junk Pile 93.22
202400252	705 N Salisbury Ave	Junk	JP - Junk Pile 93.22
202400240	609 2ND ST	Overgrowth/Junk	JP - Junk Pile 93.22
202400231	410 S Iredell	Junk	JP - Junk Pile 93.22
202400182	200 S Salisbury Ave	Overgrowth / Junk / Maint. of Exterior Premise	JP - Junk Pile 93.22
202400232	411 S Iredell Ave	Everything	MH - Minimum Housing 160.52
202400230	613 5TH ST	Minimal Housing	MH - Minimum Housing 160.52
202400228	913 2ND ST	Minimal Housing	MH - Minimum Housing 160.52
202400277	913 2ND ST	Minimal Housing	MH - Minimum Housing 160.53
202400286	707 S Yadkin Ave	High Grass	OL - Overgrowth Lot
202400287	711 S Rowan Ave	High Grass	OL - Overgrowth Lot
202400288	607 S Rowan Ave	High Grass	OL - Overgrowth Lot
202400275	905 3RD ST	Overgrowth	OL - Overgrowth Lot
202400276	913 2ND ST	Overgrowth	OL - Overgrowth Lot
202400282	602 4TH ST	Overgrowth	OL - Overgrowth Lot
202400283	115 Alexander	High Grass	OL - Overgrowth Lot
202400280	700 4TH ST	High Grass	OL - Overgrowth Lot
202400256	410 Oakwood Dr	High Grass	OL - Overgrowth Lot
202400240	609 2ND ST	Overgrowth/Junk	OL - Overgrowth Lot
202400222	035 099	Overgrowth	OL - Overgrowth Lot
202400220	610 S Yadkin Ave	Overgrowth	OL - Overgrowth Lot
202400211	204 S Iredell Ave	High Grass	OL - Overgrowth Lot
202400206	610 S Carolina Ave	Overgrowth	OL - Overgrowth Lot
202400198	600 S Carolina Ave	High Grass	OL - Overgrowth Lot
202400182	200 S Salisbury Ave	Overgrowth / Junk / Maint. of Exterior Premise	OL - Overgrowth Lot
202400171	216 N Rowan Ave	High Grass	OL - Overgrowth Lot
202400146	204 S Iredell Ave	Overgrowth	OL - Overgrowth Lot
202400274	112 1ST ST	Swimming Pool	SP-Swimming Pool
202400279	331 Grant St	Swimming Pool	SP-Swimming Pool



Monthly Report

7/1/2024 - 07/31/2024

Case #	Violation Address	Nature of Complaint	Violation Name	Main Status
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Group: CM - Commercial Maintenance

202400259	712 S Salisbury Ave	Commercial Maintenance	CM - Commercial Maintenance	Open

Group Total: 1

Group: IP - Illegally Parked 72.13

202400266	812 S Yadkin Ave	Illegally Parked	IP - Illegally Parked 72.13	Open

Group Total: 1

Group: IP- Illegally Parked 72.04

202400281	112 1ST ST	Illegal Parking	IP- Illegally Parked 72.04	Open

Group Total: 1

Group: JP - Junk Pile 93.22

202400278	913 2ND ST	Junk	JP - Junk Pile 93.22	Open
202400284	116 11TH ST	Junk	JP - Junk Pile 93.22	Open
202400285	606 S Yadkin	Junk	JP - Junk Pile 93.22	Open
202400271	117 N Yadkin Ave	Junk	JP - Junk Pile 93.22	Open
202400272	226 N Yadkin Ave	Junk	JP - Junk Pile 93.22	Open
202400273	315 N Rowan Ave	Junk	JP - Junk Pile 93.22	Open
202400265	207 8TH ST	Junk	JP - Junk Pile 93.22	Voluntary Abatement
202400259	712 S Salisbury Ave	Commercial Maintenance	JP - Junk Pile 93.22	Open
202400261	605 4TH ST	High Grass	JP - Junk Pile 93.22	Voluntary Abatement

Group Total: 9

Group: MH - Minimum Housing 160.53

202400277	913 2ND ST	Minimal Housing	MH - Minimum Housing 160.53	Open
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Group Total: 1

Group: OL - Overgrowth Lot

202400286	707 S Yadkin Ave	High Grass	OL - Overgrowth Lot	Open
202400287	711 S Rowan Ave	High Grass	OL - Overgrowth Lot	Open
202400288	607 S Rowan Ave	High Grass	OL - Overgrowth Lot	Open
202400282	602 4TH ST	Overgrowth	OL - Overgrowth Lot	Open
202400283	115 Alexander	High Grass	OL - Overgrowth Lot	Open
202400280	700 4TH ST	High Grass	OL - Overgrowth Lot	Open
202400275	905 3RD ST	Overgrowth	OL - Overgrowth Lot	Open
202400276	913 2ND ST	Overgrowth	OL - Overgrowth Lot	Open
202400267	402 N Yadkin Ave	High Grass	OL - Overgrowth Lot	Voluntary Abatement
202400268	208 Cain St	Overgrowth	OL - Overgrowth Lot	Voluntary Abatement
202400262	345 Mccubbins St	Overgrowth	OL - Overgrowth Lot	Voluntary Abatement
202400263	512 2ND ST	High Grass	OL - Overgrowth Lot	Voluntary Abatement
202400264	604 2ND ST	High Grass	OL - Overgrowth Lot	Voluntary Abatement
202400260	703 5TH ST	High Grass	OL - Overgrowth Lot	Voluntary Abatement
202400261	605 4TH ST	High Grass	OL - Overgrowth Lot	Voluntary Abatement

Group Total: 15

Group: SP-Swimming Pool

202400274	112 1ST ST	Swimming Pool	SP-Swimming Pool	Open
202400279	331 Grant St	Swimming Pool	SP-Swimming Pool	Open

Group Total: 2

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Total Records: 30

8/1/2024

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Agenda Item Coversheet

Meeting Date: 08/13/2024

Agenda Item #: 12c

Agenda Item Title: Police Department Monthly Report

Category: Departmental Report

Presenter(s): Michael File, Police Chief

Explanation:

No approval needed. This item is for information only.

Financial Impact:

N/A

Recommendations:

N/A

Attachment(s): ☒ Yes ☐ No

1. Monthly PD Report
2. Monthly ACE Team Report

Activity Log Event Summary (Totals)

Spencer Police Department

(07/01/2024 - 07/31/2024)

<No Event Type Specified>	5	8th Street Ballpark Check	107
911 Hang-Up	12	Administrative Work	105
Alarm - Other	17	Animal Complaint	2
Assault - In-Progress	1	Assist - East Spencer Police	56
Assist - EMS	3	Assist - Fire Department	12
Assist - Motorist/Public	8	Assist - Other Agency	9
Assist - Other Officer	140	Assist - Sheriff's Office	13
B&E/Burglary - Commercial, In-Progress	1	B&E/Burglary - Residential, Report	1
Business Check-Drive Through	533	Calls For Service (General)	16
Community Event	1	Court	6
Disturbance	7	Disturbance- Verbal	4
Disturbance-Physical	5	Domestic Dispute	9
Domestic Violence	2	Follow-up Investigation - Outside County	1
Follow-up Investigation- Spencer	9	Foot Patrol - Business	125
Foot Patrol - Residential	4	Fraud - In-Progress	1
Fraud - Report	1	House Check	20
Illegal Dumping	1	Involuntary Commitment	5
Juvenile Complaint	1	Larceny - Report	6
Magistrate's Office	1	Maintenance - Equipment	6
Maintenance - Radio	1	Maintenance - Vehicle	41
Meeting	13	Missing Juvenile	1
NCTM - Bank Escort	2	NCTM - Drive Through	220
NCTM - Foot Patrol	67	Norfolk Southern Railroad-Drive Through	16
Ordinance Violation	2	Overdose	2
Park Check	297	Property Damage - Report	2
Public Service	21	Robbery - In-Progress	1
Robbery - Report	1	School Activities	1
School Check - NRES	132	School Check - NRHS	130
School Check - NRMS	142	Security Check/Standby	38
Special Assignment - Other	7	SRO Duties	16
Suicide - Attempted	1	Suicide Threat	2
Suspicious - Activity	8	Suspicious - Person	9
Suspicious - Vehicle	5	Traffic Accident - PD	6

Activity Log Event Summary (Totals)

Spencer Police Department

(07/01/2024 - 07/31/2024)

Traffic Accident - PI	2	Traffic Complaint	3
Traffic Control	2	Traffic Enforcement	11
Training - PD	5	Training - School	9
Training-Virtual Zoom Web-Ex, etc.	2	Trespassing - In-Progress	2
Trespassing - Report	2	Unlock Vehicle	2
Vehicle Stop	469	Warrant Service	12
Welfare Check	20	Yadkin River Park Check - Davidson County	126
Yadkin River Park Check - Spencer	128		

Total Number Of Events: 3,235

SPENCER POLICE ACE TEAM REPORT

JULY 2024

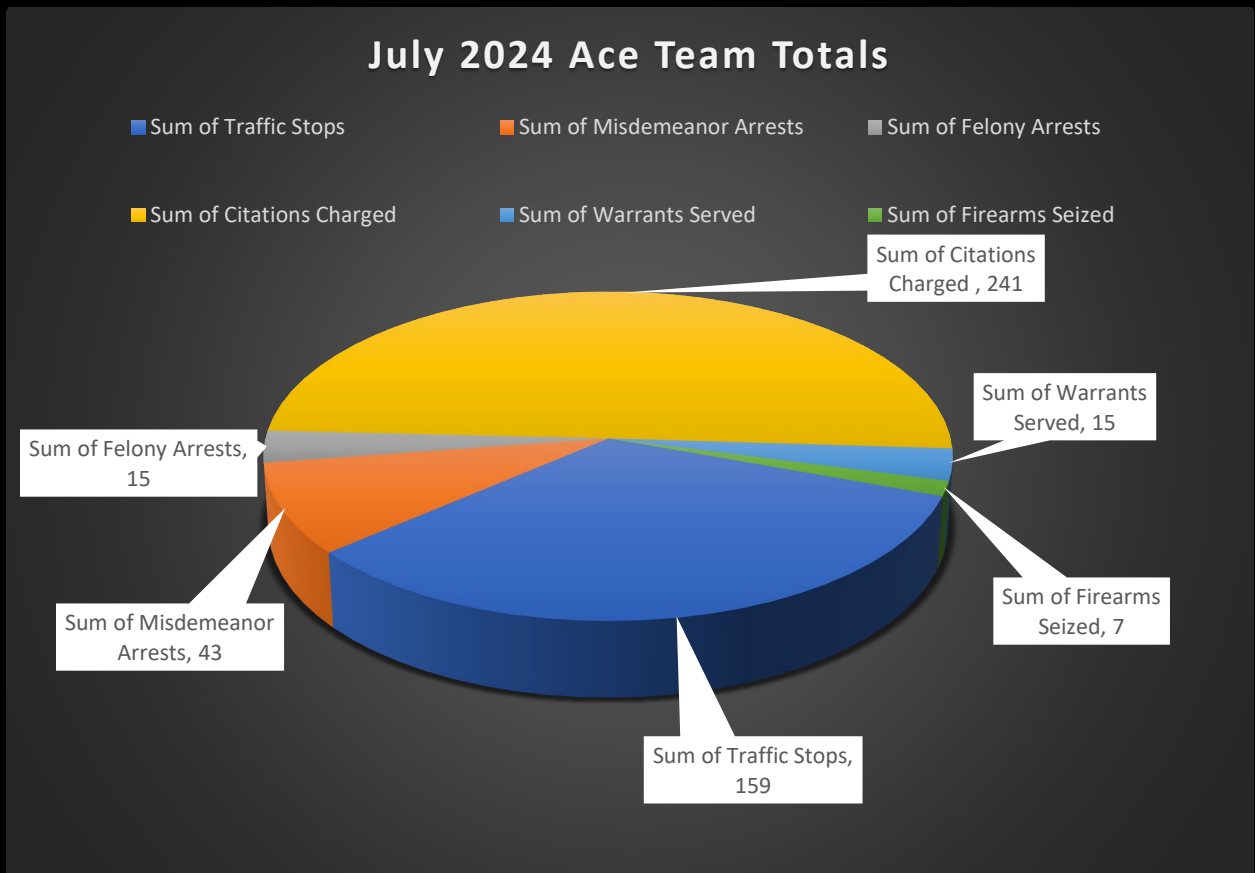


SPENCER POLICE ACE TEAM REPORT

JULY 2024

JULY 2024 HIGHLIGHTS

- JULY 2024 CASES: 18 (18 CLOSED)
- TRAFFIC STOPS: 159
- TOTAL ARRESTS: 58 (FELONY 15)
- CITED CHARGES: 241
- WARRANTS SERVED: 15
- FIREARMS SEIZED: 7

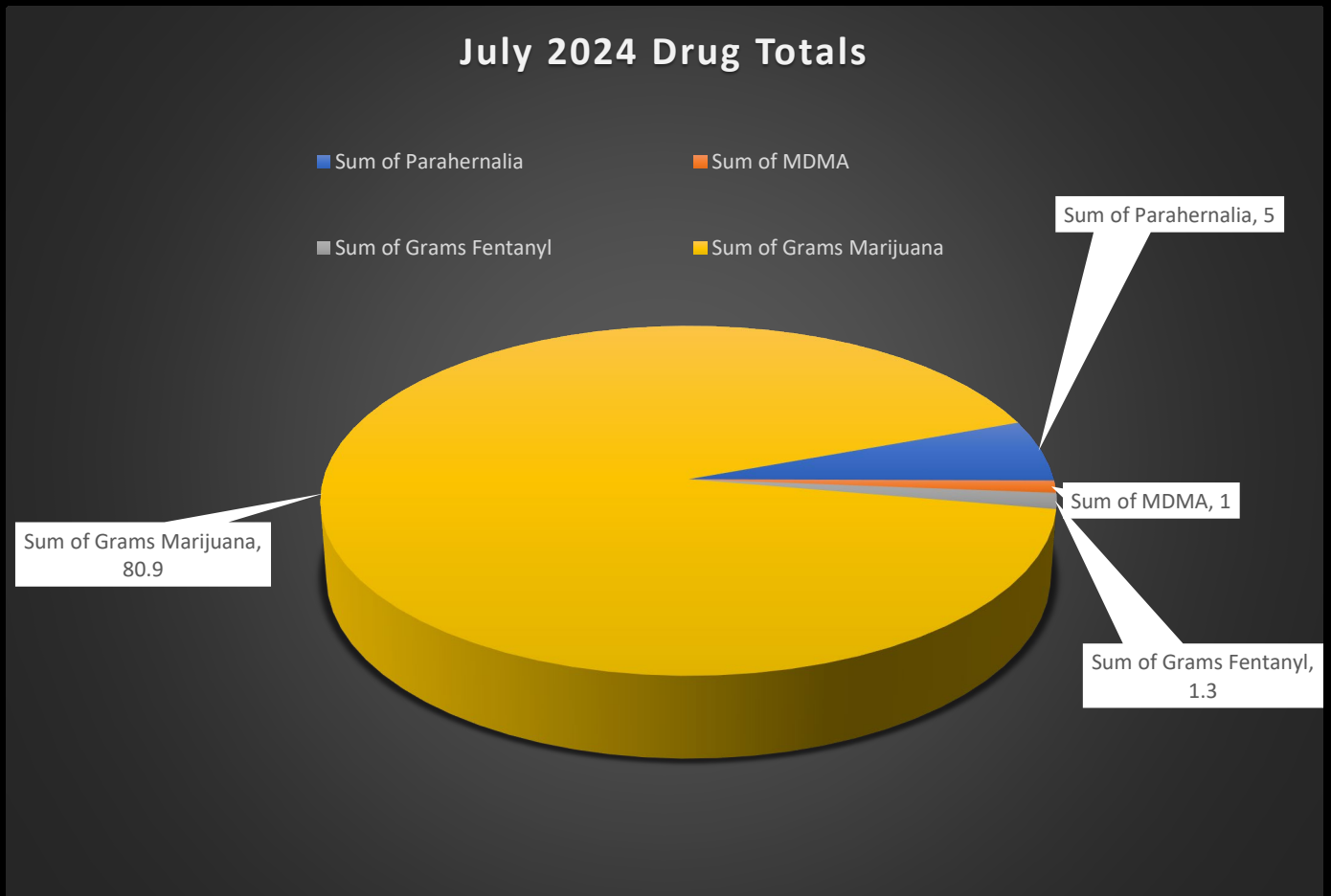


SPENCER POLICE ACE TEAM REPORT

JULY 2024

JULY 2024 DRUG TOTALS

- MARIJUANA: 80.9 GRAMS
- FENTANYL: 1.3 GRAMS
- PRESCRIPTION DRUGS: 1 DOSAGE UNITS
- METHAMPHETAMINE: 0 GRAMS
- DRUG PARAPHERNALIA: 5 ITEMS



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Agenda Item Coversheet

Meeting Date: 08/13/2024

Agenda Item #: 12d

Agenda Item Title: Fire Department Monthly Report

Category: Departmental Report

Presenter(s): Michael Lanning, Fire Chief

Explanation:

No approval needed. This item is for information only.

Financial Impact:

N/A

Recommendations:

N/A

Attachment(s): ☒ Yes ☐ No

1. Fire Department Report

August 2024 Monthly Report

Calls for Service: 7/1/2024-8/1/2024.

Monthly Total: 125

Fire: 47

Medical: 78

2024 Total: 791

Apparatus:

- U759 has returned to service. We are still awaiting rebranding/stripping.

Equipment:

- No updates.

Special Events:

- Back to School Block Party- August the 10th- 10:00am to 3:00pm at NRHS

Personnel:

- Still have one Engineer vacancy (covering the vacant position with part-time/full-time staff)

Station:

- No updates

Special Information:

- ***Signed contract with Lexipol on July 1st, 2024.***

We are currently working with NCLM Risk Manager TJ Deluca to undergo a departmental risk review program. This will consist of reviewing departmental policies, procedures, and practices to ensure we practice the best risk-reduction strategies and adhere to industry standards. Completing this will aid us in providing the best service to our citizens and reduce insurance premium costs provided by NCLM.

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Agenda Item Coversheet

Meeting Date: 08/13/2024

Agenda Item #: 12e

Agenda Item Title: Public Works Monthly Report

Category: Departmental Report

Presenter(s): Joel Taylor, Public Works Director

Explanation:

No approval needed. This item is for information only.

Financial Impact:

None.

Recommendations:

N/A

Attachment(s): ☒ Yes ☐ No

1. Monthly Report

August 2024 Board of Alderman Meeting

- 1) Regular services (Sanitation, Brush, Mowing) are running on schedule.

Note: We would like to remind citizens that all small debris and leaves must be bagged for pick-up at this time. This makes it easier for the guys to pick it up, and it keeps the loose debris at the curb from ending up in the drains during thunderstorms.

- 2) **Reminder:** Trash Service will be running one day late the week of September 2nd through September 6th, due to observing the Labor Day Holiday.

Holiday Trash Schedule for 2024		
Holidays	**Town Hall Closed**	
Labor Day	Monday September 2 nd	*** Monday will run on Tuesday (September 3 rd) *** Tuesday will run on Wednesday (September 4 th) *** Wednesday will run on Thursday (September 5 th)

- 3) The date for the fall mulch give-away has been set for October 5th, from 7:00 am until 12:00 pm. Delivery for in-town residents will be available, and residents can call ahead to request delivery. **Three loads per residence maximum.** The recycling center at the Public Works Garage will also be open.
- 4) We competed in the Dragon Boat Race, on July 27th and finished third in our division. This is the first year that my family was able to attend and compete, and it was a great day spent with co-workers, family and friends.
- 5) We currently still have two positions open in Public Works. The Mechanic and Labor Forman positions are still vacant, so if you know of anyone that may be interested, have them contact me. We will continue this process until these positions are filled.
- 6) Duke Energy continues to trim power lines throughout Town. If anyone in Town has any questions or concerns, please let us know and we will pass them along to the correct individuals at Duke Energy.
- 7) We continue to spray, (curbs, parks, sidewalks) as weather and time allows. As always, we will only spray what is necessary, and will continue to do so as time allows.
- 8) We are still working out the details of transitioning back to a four-day trash route, so please be on the lookout for information regarding this change. We had an area that didn't quite work with the new schedule, but we think that we have worked this out so that we can move forward in the next few weeks. Sam wanted to make sure that the solution we came up with would work before changing anything else. We will be posting information on the website, along with a new map, and staff will be tagging cans and talking to residents to notify them of the upcoming changes. This new route will allow for growth in certain areas so that we will not have to realign anytime in the near future.
- 9) **Update: Chicken Springs Dam**
We are staying in touch with our engineers and completing tasks as they let us know. We continue to keep the water level down, using the existing siphon, mowing the area, and constantly monitoring the situation with the outfall and boil. We are still waiting to hear from our grant application to help fund the needed repairs to the dam.

10) CCAP update:

We have been granted the extension for another year due to the hold up of our permits. We have also figured out some of the reason for the hold up of the permits, and talking with Chris, this issue has been resolved and should hear some news from our permits soon. In the meantime we are still searching for contractors who will want to bid on this project, along with looking for funds to help complete it. We have met two contractors on site and supplied them with the plans, with expectations of receiving bids from both of them. Chris is fine with us selecting the contractor and moving forward up to the pre-con meeting without the permits.

11) Since last report:

We completed 0 abatements this month.

12) Work Orders were completed as necessary, along with several citizen engagement requests.

Monthly Events:

- September 2nd - Labor Day Holiday
- September 25-28 - Thomas the Train (NCTM)
- October 2-6 - Thomas the Train (NCTM)
- October 5th - Fall Mulch Give-Away

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Agenda Item Coversheet

Meeting Date: 08/13/2024

Agenda Item #: 12f

Agenda Item Title: Finance Monthly Report

Category: Departmental Report

Presenter(s): Heather Kann, Finance Officer

Explanation:

No approval needed. This item is for information only.

Financial Impact:

N/A

Recommendations:

N/A

Attachment(s): ☒ Yes ☐ No

1. Finance Report

Town of Spencer

Fiscal Period - Fiscal Period 2024/2025 Date Range - 2024-07-01 - 2024-07-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
0000-10-Revs							
-							
10-3100-000 TAXES, PRIOR YEARS	\$12,000.00	\$12,000.00	\$0.00	\$458.46	\$458.46	\$11,541.54	4
10-3194-000 TAXES, 3RD PRIOR YR	\$3,600.00	\$3,600.00	\$0.00	\$921.43	\$921.43	\$2,678.57	26
10-3195-000 TAXES, 2ND PRIOR YR	\$6,000.00	\$6,000.00	\$0.00	\$1,333.06	\$1,333.06	\$4,666.94	22
10-3196-000 TAXES, FIRST PRIOR Y	\$21,000.00	\$21,000.00	\$0.00	\$2,422.65	\$2,422.65	\$18,577.35	12
10-3197-100 AD VALOREM TAXES CUR	\$2,092,184.00	\$2,092,184.00	\$0.00	\$10,287.95	\$10,287.95	\$2,081,896.05	0
10-3197-101 AD VALOREM TAXES VEH	\$172,930.00	\$172,930.00	\$0.00	\$13,968.15	\$13,968.15	\$158,961.85	8
10-3197-180 TAX INTEREST & PENAL	\$15,000.00	\$15,000.00	\$0.00	\$1,828.17	\$1,828.17	\$13,171.83	12
10-3231-000 1% SALES TAX (ART 39	\$396,091.30	\$396,091.30	\$0.00	\$29,716.01	\$29,716.01	\$366,375.29	8
10-3232-000 1/2% SALES TAX (ART	\$261,137.45	\$261,137.45	\$0.00	\$19,213.42	\$19,213.42	\$241,924.03	7
10-3233-000 1/2% SALES TAX (ART	\$195,053.00	\$195,053.00	\$0.00	\$14,638.20	\$14,638.20	\$180,414.80	8
10-3235-000 1/2% SALES TAX (ART	\$341,988.00	\$341,988.00	\$0.00	\$27,559.79	\$27,559.79	\$314,428.21	8
10-3322-000 BEER & WINE TAX	\$14,500.00	\$14,500.00	\$0.00	\$0.00	\$0.00	\$14,500.00	0
10-3324-000 UTILITY FRANCHISE TA	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$200,000.00	0
10-3326-000 SOLID WASTE DISPOSAL	\$2,600.00	\$2,600.00	\$0.00	\$0.00	\$0.00	\$2,600.00	0
10-3431-000 COURT, PKG FEES, REP	\$1,500.00	\$1,500.00	\$0.00	\$384.30	\$384.30	\$1,115.70	26
10-3437-000 FIRST RESPONDER FEES	\$8,000.00	\$8,000.00	\$0.00	\$1,590.00	\$1,590.00	\$6,410.00	20
10-3438-000 ROWAN-SALIS SCHOOLS	\$237,632.00	\$237,632.00	\$0.00	\$0.00	\$0.00	\$237,632.00	0
10-3439-000 NCTM PAYMENTS	\$32,427.72	\$32,427.72	\$0.00	\$2,702.31	\$2,702.31	\$29,725.41	8
10-3491-000 ZONING FEES	\$10,000.00	\$10,000.00	\$0.00	\$280.00	\$280.00	\$9,720.00	3
10-3491-001 LIEN PAYMENTS	\$15,000.00	\$15,000.00	\$0.00	\$662.00	\$662.00	\$14,338.00	4
10-3500-510 SOL/WASTE COLLECTION	\$264,745.00	\$264,745.00	\$0.00	\$16,695.17	\$16,695.17	\$248,049.83	6
10-3500-550 YARD WASTE SALES	\$2,000.00	\$2,000.00	\$0.00	\$64.00	\$64.00	\$1,936.00	3
10-3831-000 INVESTMENT EARNINGS	\$120,000.00	\$120,000.00	\$0.00	\$0.00	\$0.00	\$120,000.00	0
10-3833-002 Donations-Other	\$12,000.00	\$12,000.00	\$0.00	\$200.00	\$200.00	\$11,800.00	2
10-3835-000 SALES-FIXED ASSETS	\$55,000.00	\$55,000.00	\$0.00	\$0.00	\$0.00	\$55,000.00	0
10-3837-000 ABC REVENUES	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$16,000.00	0
10-3839-000 MISCELLANEOUS REVENU	\$7,500.00	\$7,500.00	\$0.00	\$379.00	\$379.00	\$7,121.00	5
10-3839-001 CIVIL CITATIONS - PO	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0
10-3839-002 CIVIL CITATIONS - LA	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-3841-000 STATE SHARED REVENUE	\$13,500.00	\$13,500.00	\$0.00	\$0.00	\$0.00	\$13,500.00	0
10-3985-000 FEDERAL GRANT - ARPA	\$225,000.00	\$225,000.00	\$0.00	\$0.00	\$0.00	\$225,000.00	0
10-3985-002 OTHER GRANTS	\$37,500.00	\$37,500.00	\$0.00	\$0.00	\$0.00	\$37,500.00	0
10-3985-003 GRANTS-STANBACK FORE	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
10-3985-004 STATE GRANTS	\$75,000.00	\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00	0
10-3991-000 APPROPRIATED FUND BA	\$194,428.00	\$667,303.00	\$0.00	\$0.00	\$0.00	\$667,303.00	0
10-3991-001 APPROPRIATED CAPITAL	\$272,811.00	\$272,811.00	\$0.00	\$0.00	\$0.00	\$272,811.00	0
0000-10-Revs	\$5,339,277.47	\$5,812,152.47	\$0.00	\$145,304.07	\$145,304.07	\$5,666,848.40	3

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4110-10-GOVERNING BODY							
-							
10-4110-121 SALARIES/WAGES-REGUL	\$24,675.00	\$24,675.00	\$0.00	\$2,056.25	\$2,056.25	\$22,618.75	8
10-4110-181 FICA	\$1,888.00	\$1,888.00	\$0.00	\$157.35	\$157.35	\$1,730.65	8
10-4110-191 SERVICES-ACCOUNTING	\$22,000.00	\$22,000.00	\$0.00	\$15,000.00	\$15,000.00	\$7,000.00	68
10-4110-192 SERVICES-LEGAL	\$27,500.00	\$27,500.00	\$22,500.00	\$0.00	\$0.00	\$5,000.00	0
10-4110-194 CONTRACT SERVICES	\$21,300.00	\$39,117.00	\$16,090.00	\$0.00	\$0.00	\$23,027.00	0
10-4110-212 UNIFORMS	\$280.00	\$280.00	\$0.00	\$0.00	\$0.00	\$280.00	0
10-4110-299 SUPPLIES AND MATERIA	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4110-311 TRAVEL	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0
10-4110-321 TELEPHONE & INTERNET	\$539.00	\$539.00	\$0.00	\$0.00	\$0.00	\$539.00	0
10-4110-395 TRAINING	\$5,175.00	\$5,175.00	\$0.00	\$0.00	\$0.00	\$5,175.00	0
10-4110-451 INSURANCE-PROP/GEN/P	\$3,531.20	\$3,531.20	\$0.00	\$3,531.20	\$3,531.20	\$0.00	100
10-4110-491 DUES AND SUBSCRIPTIO	\$14,947.00	\$14,947.00	\$517.00	\$13,761.64	\$13,761.64	\$668.36	92
10-4110-600 NONPROFIT GRANTS	\$78,750.00	\$78,750.00	\$0.00	\$0.00	\$0.00	\$78,750.00	0
10-4110-610 COMMUNITY APPEARANCE	\$12,000.00	\$16,000.00	\$13,171.04	\$0.00	\$0.00	\$2,828.96	0
10-4110-620 HISTORIC PRESERVATIO	\$10,000.00	\$18,321.00	\$7,176.50	\$0.00	\$0.00	\$11,144.50	0
10-4110-631 ROWAN COUNTY TAX COL	\$24,865.00	\$24,865.00	\$0.00	\$212.36	\$212.36	\$24,652.64	1
10-4110-640 TOURISM AND EVENTS	\$30,000.00	\$30,000.00	\$0.00	\$3,000.00	\$3,000.00	\$27,000.00	10
10-4110-930 TRANSFER TO CAPITAL	\$272,811.00	\$272,811.00	\$0.00	\$0.00	\$0.00	\$272,811.00	0
10-4110-999 CONTINGENCIES	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0
4110-10-GOVERNING BODY	\$573,761.20	\$603,899.20	\$59,454.54	\$37,718.80	\$37,718.80	\$506,725.86	16

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4130-10-ADMINISTRATION							
-							
10-4130-121 SALARIES/WAGES-REGUL	\$297,803.00	\$297,803.00	\$0.00	\$17,569.16	\$17,569.16	\$280,233.84	6
10-4130-126 SALARIES/WAGES/TEMPO	\$20,163.00	\$20,163.00	\$0.00	\$0.00	\$0.00	\$20,163.00	0
10-4130-127 SALARIES/WAGES-BONUS	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
10-4130-181 FICA	\$24,051.00	\$24,051.00	\$0.00	\$1,304.09	\$1,304.09	\$22,746.91	5
10-4130-182 RETIREMENT	\$42,915.00	\$42,915.00	\$0.00	\$2,290.29	\$2,290.29	\$40,624.71	5
10-4130-183 GROUP INSURANCE	\$40,924.00	\$40,924.00	\$0.00	\$4,090.33	\$4,090.33	\$36,833.67	10
10-4130-184 401K CONTRIBUTION	\$11,214.00	\$11,214.00	\$0.00	\$779.99	\$779.99	\$10,434.01	7
10-4130-185 WORKERS COMPENSATION	\$547.00	\$547.00	\$0.00	\$535.64	\$535.64	\$11.36	98
10-4130-186 UNEMPLOYMENT	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
10-4130-193 MEDICAL SERVICES	\$3,297.00	\$3,297.00	\$0.00	\$0.00	\$0.00	\$3,297.00	0
10-4130-194 CONTRACT SERVICES	\$154,186.00	\$167,764.00	\$151,895.50	\$692.33	\$692.33	\$15,176.17	0
10-4130-198 SERVICES-ENGINEERING	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0
10-4130-211 JANITORIAL SUPPLIES	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
10-4130-212 UNIFORMS	\$360.00	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00	0
10-4130-260 SUPPLIES-OFFICE	\$3,000.00	\$3,000.00	\$0.00	\$20.00	\$20.00	\$2,980.00	1
10-4130-296 SUPPLIES-MEDICAL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4130-299 SUPPLIES AND MATERIA	\$2,720.00	\$2,720.00	\$0.00	\$0.00	\$0.00	\$2,720.00	0
10-4130-311 TRAVEL	\$5,573.00	\$5,573.00	\$646.95	\$0.00	\$0.00	\$4,926.05	0
10-4130-321 TELEPHONE AND INTERN	\$8,652.00	\$8,652.00	\$0.00	\$616.33	\$616.33	\$8,035.67	7
10-4130-325 POSTAGE	\$2,364.00	\$2,364.00	\$0.00	\$0.00	\$0.00	\$2,364.00	0
10-4130-331 UTILITIES	\$25,800.00	\$25,800.00	\$0.00	\$1,968.10	\$1,968.10	\$23,831.90	8
10-4130-341 PRINTING	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4130-351 MAINTENANCE-BUILDING	\$16,500.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00	0
10-4130-370 ADVERTISING	\$6,300.00	\$6,300.00	\$0.00	\$0.00	\$0.00	\$6,300.00	0
10-4130-395 TRAINING	\$7,098.00	\$7,098.00	\$999.00	\$0.00	\$0.00	\$6,099.00	0
10-4130-400 DAVID TREME EDUCATIO	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
10-4130-439 EQUIPMENT RENTAL	\$4,959.00	\$4,959.00	\$4,500.00	\$26.55	\$26.55	\$432.45	1
10-4130-440 MAINTENANCE CONTRACT	\$23,332.00	\$23,332.00	\$14,823.35	\$1,299.15	\$1,299.15	\$7,209.50	6
10-4130-441 LICENSE FEE	\$24,597.00	\$24,597.00	\$256.57	\$21,027.90	\$21,027.90	\$3,312.53	85
10-4130-451 INSURANCE-PROP/GEN/P	\$11,390.00	\$11,390.00	\$0.00	\$11,387.84	\$11,387.84	\$2.16	100
10-4130-453 INSURANCE - BONDS	\$1,590.00	\$1,590.00	\$0.00	\$1,589.64	\$1,589.64	\$0.36	100
10-4130-491 DUES AND SUBSCRIPTIO	\$4,657.00	\$4,657.00	\$0.00	\$162.00	\$162.00	\$4,495.00	3
10-4130-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4130-710 PRINICPAL	\$71,271.00	\$71,271.00	\$0.00	\$0.00	\$0.00	\$71,271.00	0
10-4130-720 INTEREST	\$57,125.00	\$57,125.00	\$0.00	\$0.00	\$0.00	\$57,125.00	0
10-4130-999 CREDIT CARD CHARGES	\$0.00	\$0.00	\$0.00	(\$14.32)	(\$14.32)	\$14.32	0
4130-10-ADMINISTRATION	\$912,988.00	\$926,566.00	\$173,121.37	\$65,345.02	\$65,345.02	\$688,099.61	26

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4310-10-POLICE OPERATIONS							
-							
10-4310-121 SALARIES/WAGES-REGUL	\$1,013,739.00	\$1,013,739.00	\$0.00	\$57,007.21	\$57,007.21	\$956,731.79	6
10-4310-122 SALARIES/WAGES-OVERT	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
10-4310-126 PART-TIME/TEMPORARY	\$27,091.00	\$27,091.00	\$0.00	\$573.50	\$573.50	\$26,517.50	2
10-4310-127 SALARIES/WAGES-BONUS	\$21,500.00	\$21,500.00	\$0.00	\$0.00	\$0.00	\$21,500.00	0
10-4310-131 SUPPLEMENTAL LAW RET	\$7,135.00	\$7,135.00	\$0.00	\$410.07	\$410.07	\$6,724.93	6
10-4310-181 FICA	\$79,639.00	\$79,639.00	\$0.00	\$4,287.96	\$4,287.96	\$75,351.04	5
10-4310-182 RETIREMENT	\$156,572.00	\$156,572.00	\$0.00	\$8,526.50	\$8,526.50	\$148,045.50	5
10-4310-183 GROUP INSURANCE	\$168,064.00	\$168,064.00	\$0.00	\$14,537.67	\$14,537.67	\$153,526.33	9
10-4310-184 401K CONTRIBUTION	\$50,613.00	\$50,613.00	\$0.00	\$2,852.43	\$2,852.43	\$47,760.57	6
10-4310-185 WORKERS COMPENSATION	\$23,217.00	\$23,217.00	\$0.00	\$22,734.68	\$22,734.68	\$482.32	98
10-4310-193 SERVICES-MEDICAL	\$1,725.00	\$1,725.00	\$0.00	\$0.00	\$0.00	\$1,725.00	0
10-4310-194 CONTRACT SERVICES	\$14,066.00	\$14,066.00	\$0.00	\$0.00	\$0.00	\$14,066.00	0
10-4310-212 UNIFORMS	\$16,000.00	\$19,236.00	\$3,236.00	\$0.00	\$0.00	\$16,000.00	0
10-4310-213 SUPPLIES-SAFETY	\$4,775.00	\$4,775.00	\$0.00	\$0.00	\$0.00	\$4,775.00	0
10-4310-251 MOTOR FUEL AND LUBRI	\$50,000.00	\$50,000.00	\$44,565.08	\$5,434.92	\$5,434.92	\$0.00	11
10-4310-260 SUPPLIES-OFFICE	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$0.00	\$1,700.00	0
10-4310-291 SUPPLIES-DATA PROCES	\$5,204.00	\$5,204.00	\$0.00	\$0.00	\$0.00	\$5,204.00	0
10-4310-296 SUPPLIES-MEDICAL	\$1,010.00	\$1,010.00	\$0.00	\$0.00	\$0.00	\$1,010.00	0
10-4310-299 SUPPLIES AND MATERIA	\$15,887.00	\$18,447.00	\$2,560.00	\$0.00	\$0.00	\$15,887.00	0
10-4310-311 TRAVEL	\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$0.00	\$1,750.00	0
10-4310-321 TELEPHONE AND INTERN	\$16,945.00	\$16,945.00	\$0.00	\$1,219.18	\$1,219.18	\$15,725.82	7
10-4310-329 OTHER COMMUNICATION	\$4,320.00	\$4,320.00	\$3,750.00	\$330.00	\$330.00	\$240.00	8
10-4310-341 PRINTING	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0
10-4310-352 MAINTENANCE-EQUIPMEN	\$2,500.00	\$2,500.00	\$0.00	\$344.90	\$344.90	\$2,155.10	14
10-4310-353 MAINTENANCE-VEHICLES	\$14,000.00	\$17,556.00	\$3,555.54	\$0.00	\$0.00	\$14,000.46	0
10-4310-395 TRAINING	\$7,640.00	\$7,640.00	\$0.00	\$0.00	\$0.00	\$7,640.00	0
10-4310-440 MAINTENANCE CONTRACT	\$32,432.00	\$32,432.00	\$10,258.41	\$809.60	\$809.60	\$21,363.99	2
10-4310-441 LICENSE FEE	\$17,646.00	\$17,646.00	\$0.00	\$0.00	\$0.00	\$17,646.00	0
10-4310-451 INSURANCE-PROP/GEN/P	\$28,275.00	\$28,275.00	\$0.00	\$28,274.70	\$28,274.70	\$0.30	100
10-4310-452 INSURANCE-VEHICLES	\$22,903.00	\$22,903.00	\$0.00	\$22,903.00	\$22,903.00	\$0.00	100
10-4310-491 DUES AND SUBSCRIPTIO	\$2,645.00	\$2,645.00	\$0.00	\$0.00	\$0.00	\$2,645.00	0
10-4310-499 MISCELLANEOUS	\$1,200.00	\$1,200.00	\$289.00	\$0.00	\$0.00	\$911.00	0
10-4310-750 LEASE PYMTS-COMPUTER	\$9,658.01	\$9,658.01	\$0.00	\$0.00	\$0.00	\$9,658.01	0
4310-10-POLICE OPERATIONS	\$1,825,251.01	\$1,834,603.01	\$68,214.03	\$170,246.32	\$170,246.32	\$1,596,142.66	13

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4340-10-FIRE OPERATIONS							
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10-4340-121 SALARIES/WAGES-REGUL	\$486,066.00	\$486,066.00	\$0.00	\$25,672.37	\$25,672.37	\$460,393.63	5
10-4340-122 OVERTIME	\$15,000.00	\$15,000.00	\$0.00	\$5,382.09	\$5,382.09	\$9,617.91	36
10-4340-126 PART-TIME/TEMPORARY	\$27,959.00	\$27,959.00	\$0.00	\$3,158.70	\$3,158.70	\$24,800.30	11
10-4340-127 SALARIES/WAGES-BONUS	\$15,500.00	\$15,500.00	\$0.00	\$0.00	\$0.00	\$15,500.00	0
10-4340-181 FICA	\$40,869.00	\$40,869.00	\$0.00	\$2,548.74	\$2,548.74	\$38,320.26	6
10-4340-182 RETIREMENT	\$72,923.00	\$72,923.00	\$0.00	\$4,238.94	\$4,238.94	\$68,684.06	6
10-4340-183 GROUP INSURANCE	\$69,767.00	\$69,767.00	\$0.00	\$6,372.64	\$6,372.64	\$63,394.36	9
10-4340-184 401K CONTRIBUTION	\$22,080.00	\$22,080.00	\$0.00	\$1,172.91	\$1,172.91	\$20,907.09	5
10-4340-185 WORKERS COMPENSATION	\$14,860.00	\$14,860.00	\$0.00	\$14,551.29	\$14,551.29	\$308.71	98
10-4340-194 CONTRACT SERVICES	\$19,258.00	\$19,258.00	\$0.00	\$0.00	\$0.00	\$19,258.00	0
10-4340-211 JANITORIAL SUPPLIES	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
10-4340-212 UNIFORMS	\$12,500.00	\$15,897.00	\$3,396.70	\$0.00	\$0.00	\$12,500.30	0
10-4340-213 SUPPLIES-SAFETY	\$25,785.00	\$43,765.00	\$17,980.00	\$0.00	\$0.00	\$25,785.00	0
10-4340-230 SUPPLIES-EDUCATIONAL	\$5,518.00	\$5,518.00	\$616.40	\$0.00	\$0.00	\$4,901.60	0
10-4340-251 MOTOR FUEL AND LUBRI	\$19,200.00	\$19,200.00	\$12,896.47	\$1,203.53	\$1,203.53	\$5,100.00	6
10-4340-260 SUPPLIES-OFFICE	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
10-4340-296 SUPPLIES-MEDICAL	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
10-4340-299 SUPPLIES AND MATERIA	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0
10-4340-311 TRAVEL	\$3,050.00	\$3,050.00	\$250.00	\$0.00	\$0.00	\$2,800.00	0
10-4340-321 TELEPHONE AND INTE	\$10,032.00	\$10,032.00	\$0.00	\$251.95	\$251.95	\$9,780.05	3
10-4340-331 UTILITIES	\$10,392.00	\$10,392.00	\$0.00	\$199.11	\$199.11	\$10,192.89	2
10-4340-351 MAINTENANCE-BUILDING	\$10,800.00	\$10,800.00	\$0.00	\$0.00	\$0.00	\$10,800.00	0
10-4340-352 MAINTENANCE-EQUIPMEN	\$4,000.00	\$4,000.00	\$0.00	\$10.00	\$10.00	\$3,990.00	0
10-4340-353 MAINTENANCE-VEHICLES	\$15,000.00	\$23,373.00	\$11,935.68	\$0.00	\$0.00	\$11,437.32	0
10-4340-354 MAINTENANCE-GROUNDS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4340-395 TRAINING	\$4,800.00	\$4,800.00	\$481.27	\$0.00	\$0.00	\$4,318.73	0
10-4340-440 MAINTENANCE CONTRACT	\$2,580.00	\$2,580.00	\$0.00	\$162.00	\$162.00	\$2,418.00	6
10-4340-451 INSURANCE-PROP/GEN/P	\$8,291.00	\$8,291.00	\$0.00	\$8,291.00	\$8,291.00	\$0.00	100
10-4340-452 INSURANCE - VEHICLES	\$5,539.00	\$5,539.00	\$0.00	\$5,539.00	\$5,539.00	\$0.00	100
10-4340-491 DUES AND SUBSCRIPTIO	\$4,755.00	\$4,755.00	\$0.00	\$0.00	\$0.00	\$4,755.00	0
10-4340-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
4340-10-FIRE OPERATIONS	\$940,524.00	\$970,274.00	\$47,556.52	\$78,754.27	\$78,754.27	\$843,963.21	13

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4510-10-STREETS OPERATIONS							
-							
10-4510-121 SALARIES/WAGES-REGUL	\$214,100.00	\$214,100.00	\$0.00	\$8,351.62	\$8,351.62	\$205,748.38	4
10-4510-122 SALARIES/WAGES-OVERT	\$2,000.00	\$2,000.00	\$0.00	\$28.43	\$28.43	\$1,971.57	1
10-4510-126 PART-TIME/TEMPORARY	\$17,202.00	\$17,202.00	\$0.00	\$1,080.83	\$1,080.83	\$16,121.17	6
10-4510-127 SALARIES/WAGES-BONUS	\$5,900.00	\$5,900.00	\$0.00	\$0.00	\$0.00	\$5,900.00	0
10-4510-181 FICA	\$17,702.00	\$17,702.00	\$0.00	\$679.53	\$679.53	\$17,022.47	4
10-4510-182 RETIREMENT	\$31,585.00	\$31,585.00	\$0.00	\$1,143.89	\$1,143.89	\$30,441.11	4
10-4510-183 GROUP INSURANCE	\$45,757.00	\$45,757.00	\$0.00	\$3,554.75	\$3,554.75	\$42,202.25	8
10-4510-184 401K CONTRIBUTION	\$9,854.00	\$9,854.00	\$0.00	\$351.92	\$351.92	\$9,502.08	4
10-4510-185 WORKERS COMPENSATION	\$8,381.00	\$8,381.00	\$0.00	\$8,206.89	\$8,206.89	\$174.11	98
10-4510-194 CONTRACTED SERVICES	\$0.00	\$390,057.00	\$375,940.96	\$650.00	\$650.00	\$13,466.04	0
10-4510-211 JANITORIAL SUPPLIES	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
10-4510-212 UNIFORMS	\$4,500.00	\$4,500.00	\$0.00	\$246.18	\$246.18	\$4,253.82	5
10-4510-213 SUPPLIES-SAFETY	\$3,150.00	\$3,150.00	\$0.00	\$175.00	\$175.00	\$2,975.00	6
10-4510-251 MOTOR FUEL AND LUBRI	\$22,000.00	\$22,000.00	\$882.28	\$3,808.23	\$3,808.23	\$17,309.49	17
10-4510-260 SUPPLIES-OFFICE	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4510-299 SUPPLIES AND MATERIA	\$7,000.00	\$7,000.00	\$0.00	\$136.31	\$136.31	\$6,863.69	2
10-4510-311 TRAVEL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-321 TELEPHONE AND INTERN	\$2,577.00	\$2,577.00	\$0.00	\$75.58	\$75.58	\$2,501.42	3
10-4510-329 OTHER COMMUNICATION	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00	0
10-4510-331 UTILITIES	\$59,318.00	\$59,318.00	\$0.00	\$529.39	\$529.39	\$58,788.61	1
10-4510-351 MAINTENANCE-BUILDING	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4510-352 MAINTENANCE-EQUIPMEN	\$4,000.00	\$4,000.00	\$170.44	\$0.00	\$0.00	\$3,829.56	0
10-4510-353 MAINTENANCE-VEHICLES	\$9,500.00	\$9,500.00	\$0.00	\$0.00	\$0.00	\$9,500.00	0
10-4510-354 MAINTENANCE GROUNDS	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0
10-4510-356 MAINTENANCE-STREETS	\$2,500.00	\$2,500.00	\$0.00	\$727.50	\$727.50	\$1,772.50	29
10-4510-440 MAINTENANCE CONTRACT	\$1,352.00	\$1,352.00	\$0.00	\$31.60	\$31.60	\$1,320.40	2
10-4510-451 INSURANCE-PRO/GEN/PR	\$3,427.00	\$3,427.00	\$0.00	\$3,427.00	\$3,427.00	\$0.00	100
10-4510-452 INSURANCE - VEHICLES	\$4,065.00	\$4,065.00	\$0.00	\$4,065.00	\$4,065.00	\$0.00	100
10-4510-491 DUES & SUBSCRIPTIONS	\$825.00	\$825.00	\$0.00	\$825.00	\$825.00	\$0.00	100
10-4510-499 MISCELLANEOUS	\$1,480.00	\$1,480.00	\$0.00	\$0.00	\$0.00	\$1,480.00	0
4510-10-STREETS OPERATIONS	\$503,395.00	\$893,452.00	\$376,993.68	\$38,094.65	\$38,094.65	\$478,363.67	46

Town of Spencer

Fiscal Period - Fiscal Period 2024/2025 Date Range - 2024-07-01 - 2024-07-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4710-10-SOLID/YARD OPERATIONS							
-							
10-4710-121 SALARIES/WAGES-REGUL	\$186,633.00	\$186,633.00	\$0.00	\$8,165.24	\$8,165.24	\$178,467.76	4
10-4710-122 SALARIES/WAGES-OVERT	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0
10-4710-127 SALARIES/WAGES-BONUS	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0
10-4710-181 FICA	\$14,331.00	\$14,331.00	\$0.00	\$567.28	\$567.28	\$13,763.72	4
10-4710-182 RETIREMENT	\$25,571.00	\$25,571.00	\$0.00	\$1,114.55	\$1,114.55	\$24,456.45	4
10-4710-183 GROUP INSURANCE	\$38,064.00	\$38,064.00	\$0.00	\$3,193.99	\$3,193.99	\$34,870.01	8
10-4710-184 401K CONTRIBUTION	\$9,367.00	\$9,367.00	\$0.00	\$192.91	\$192.91	\$9,174.09	2
10-4710-185 WORKERS COMPENSATION	\$8,565.00	\$8,565.00	\$0.00	\$8,387.07	\$8,387.07	\$177.93	98
10-4710-194 CONTRACT SERVICES	\$16,500.00	\$16,500.00	\$0.00	\$900.00	\$900.00	\$15,600.00	5
10-4710-211 JANITORIAL SUPPLIES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4710-212 UNIFORMS	\$6,000.00	\$6,000.00	\$0.00	\$326.33	\$326.33	\$5,673.67	5
10-4710-213 SAFETY SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4710-230 SUPPLIES-EDUCATIONAL	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4710-251 MOTOR FUEL AND LUBRI	\$14,452.00	\$14,452.00	\$521.52	\$2,538.82	\$2,538.82	\$11,391.66	18
10-4710-299 SUPPLIES AND MATERIA	\$12,000.00	\$12,000.00	\$10,630.00	\$0.00	\$0.00	\$1,370.00	0
10-4710-321 TELEPHONE AND INTERN	\$1,505.00	\$1,505.00	\$0.00	\$75.59	\$75.59	\$1,429.41	5
10-4710-352 MAINTENANCE-EQUIPMEN	\$3,950.00	\$3,950.00	\$0.00	\$0.00	\$0.00	\$3,950.00	0
10-4710-353 MAINTENANCE-VEHILCES	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0
10-4710-370 ADVERTISING	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
10-4710-395 TRAINING	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
10-4710-397 LANDFILL SER TIPPING	\$62,000.00	\$62,000.00	\$0.00	\$360.60	\$360.60	\$61,639.40	1
10-4710-440 MAINTENANCE CONTRACT	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4710-451 INSURANCE-PROP/GEN/P	\$2,641.00	\$2,641.00	\$0.00	\$2,641.00	\$2,641.00	\$0.00	100
10-4710-452 INSURANCE-VEHICLES	\$4,795.00	\$4,795.00	\$0.00	\$4,795.00	\$4,795.00	\$0.00	100
10-4710-750 LEASE PAYMENTS	\$37,909.00	\$37,909.00	\$0.00	\$35,214.00	\$35,214.00	\$2,695.00	93
4710-10-SOLID/YARD OPERATIONS	\$461,833.00	\$461,833.00	\$11,151.52	\$68,472.38	\$68,472.38	\$382,209.10	17

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6110-10-LIBRARY							
-							
10-6110-126 PART-TIME/TEMPORARY	\$15,911.00	\$15,911.00	\$0.00	\$900.98	\$900.98	\$15,010.02	6
10-6110-127 SALARIES/WAGES-BONUS	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-6110-181 FICA	\$1,214.00	\$1,214.00	\$0.00	\$68.92	\$68.92	\$1,145.08	6
10-6110-194 CONTRACT SERVICES	\$2,000.00	\$2,000.00	\$0.00	\$250.00	\$250.00	\$1,750.00	13
10-6110-260 SUPPLIES-OFFICE	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0
10-6110-299 SUPPLIES	\$2,050.00	\$2,050.00	\$0.00	\$0.00	\$0.00	\$2,050.00	0
10-6110-311 TRAVEL	\$532.00	\$532.00	\$0.00	\$0.00	\$0.00	\$532.00	0
10-6110-321 TELEPHONE AND INTERN	\$2,249.00	\$2,249.00	\$0.00	\$0.00	\$0.00	\$2,249.00	0
10-6110-331 UTILITIES	\$9,372.00	\$9,372.00	\$0.00	\$0.00	\$0.00	\$9,372.00	0
10-6110-351 MAINTENANCE-BUILDING	\$6,250.00	\$6,250.00	\$0.00	\$0.00	\$0.00	\$6,250.00	0
10-6110-370 ADVERTISING	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0
10-6110-395 TRAINING	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
10-6110-440 MAINTENANCE CONTRACT	\$1,827.00	\$1,827.00	\$295.00	\$37.20	\$37.20	\$1,494.80	2
10-6110-451 INSURANCE-PRO/GEN/PR	\$2,920.00	\$2,920.00	\$0.00	\$2,920.00	\$2,920.00	\$0.00	100
10-6110-491 DUES & SUBSCRIPTIONS	\$360.00	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00	0
6110-10-LIBRARY	\$46,235.00	\$46,235.00	\$295.00	\$4,177.10	\$4,177.10	\$41,762.90	10

Town of Spencer

Fiscal Period - Fiscal Period 2024/2025 Date Range - 2024-07-01 - 2024-07-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6120-10-RECREATION							
-							
10-6120-121 SALARIES/WAGES-REGUL	\$10,530.25	\$10,530.25	\$0.00	\$0.00	\$0.00	\$10,530.25	0
10-6120-181 FICA	\$805.00	\$805.00	\$0.00	\$0.00	\$0.00	\$805.00	0
10-6120-182 RETIREMENT	\$1,437.00	\$1,437.00	\$0.00	\$0.00	\$0.00	\$1,437.00	0
10-6120-183 GROUP INSURANCE	\$2,335.00	\$2,335.00	\$0.00	\$0.00	\$0.00	\$2,335.00	0
10-6120-184 401K CONTRIBUTION	\$526.00	\$526.00	\$0.00	\$0.00	\$0.00	\$526.00	0
10-6120-185 WORKERS COMPENSATION	\$19.00	\$19.00	\$0.00	\$0.00	\$0.00	\$19.00	0
10-6120-299 SUPPLIES AND MATERIA	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
10-6120-331 UTILITIES	\$4,620.00	\$4,620.00	\$0.00	\$85.47	\$85.47	\$4,534.53	2
10-6120-357 MAINTENANCE-PARKS AN	\$13,100.00	\$13,100.00	\$0.00	\$0.00	\$0.00	\$13,100.00	0
10-6120-451 INSURANCE-PROP/GEN/P	\$168.00	\$168.00	\$0.00	\$168.00	\$168.00	\$0.00	100
10-6120-525 SENIOR CITIZEN PROGR	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0
10-6120-625 SENIOR CITIZENS COUN	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0
6120-10-RECREATION	\$75,290.25	\$75,290.25	\$0.00	\$253.47	\$253.47	\$75,036.78	0

Town of Spencer

Fiscal Period - Fiscal Period 2024/2025 Date Range - 2024-07-01 - 2024-07-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND								
	FundRevTot	\$5,339,277.47	\$5,812,152.47	\$0.00	\$145,304.07	\$145,304.07	\$5,666,848.40	3
	FundExpTot	\$5,339,277.46	\$5,812,152.46	\$736,786.66	\$463,062.01	\$463,062.01	\$4,612,303.79	21
Grand Totals:								
	TotalRev	\$5,339,277.47	\$5,812,152.47	\$0.00	\$145,304.07	\$145,304.07	\$5,666,848.40	3
	TotalExp	\$5,339,277.46	\$5,812,152.46	\$736,786.66	\$463,062.01	\$463,062.01	\$4,612,303.79	21

Town of Spencer

Fiscal Period - Fiscal Period 2024/2025 Date Range - 2024-07-01 - 2024-07-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 20-POWELL BILL							
0000-20-Revs							
-							
20-3328-000 POWELL BILL REVENUE	\$144,971.00	\$144,971.00	\$0.00	\$0.00	\$0.00	\$144,971.00	0
20-3831-000 INVESTMENT EARNINGS	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0
0000-20-Revs	\$154,971.00	\$154,971.00	\$0.00	\$0.00	\$0.00	\$154,971.00	0
4510-20-STREETS OPERATIONS							
-							
20-4510-121 SALARIES/WAGES-REGUL	\$11,990.00	\$11,990.00	\$0.00	\$679.71	\$679.71	\$11,310.29	6
20-4510-127 SALARIES/WAGES-BONUS	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
20-4510-181 FICA	\$902.00	\$902.00	\$0.00	\$52.00	\$52.00	\$850.00	6
20-4510-182 RETIREMENT	\$1,609.00	\$1,609.00	\$0.00	\$92.79	\$92.79	\$1,516.21	6
20-4510-183 GROUP INSURANCE	\$1,889.00	\$1,889.00	\$0.00	\$166.03	\$166.03	\$1,722.97	9
20-4510-184 401K CONTRIBUTION	\$589.00	\$589.00	\$0.00	\$33.99	\$33.99	\$555.01	6
20-4510-198 SERVICES-ENGINEERING	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
20-4510-299 SUPPLIES AND MATERIA	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
20-4510-355 MAINTENANCE-SIDEWALK	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0
20-4510-356 MAINTENANCE-STREETS	\$118,792.00	\$118,792.00	\$0.00	\$0.00	\$0.00	\$118,792.00	0
4510-20-STREETS OPERATIONS	\$154,971.00	\$154,971.00	\$0.00	\$1,024.52	\$1,024.52	\$153,946.48	1
Reporting Fund: 20-POWELL BILL							
FundRevTot	\$154,971.00	\$154,971.00	\$0.00	\$0.00	\$0.00	\$154,971.00	0
FundExpTot	\$154,971.00	\$154,971.00	\$0.00	\$1,024.52	\$1,024.52	\$153,946.48	1
Grand Totals:							
TotalRev	\$154,971.00	\$154,971.00	\$0.00	\$0.00	\$0.00	\$154,971.00	0
TotalExp	\$154,971.00	\$154,971.00	\$0.00	\$1,024.52	\$1,024.52	\$153,946.48	1

Town of Spencer

Fiscal Period - Fiscal Period 2024/2025 Date Range - 2024-07-01 - 2024-07-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 30-CAPITAL RESERVE AND REPLACEMENT FUND								
0000-30-Revs								
-								

30-3984-010 GENERAL FUND CONTRIB		\$276,511.00	\$276,511.00	\$0.00	\$0.00	\$0.00	\$276,511.00	0
30-3991-000 APPROPRIATED FUND BA		\$50,000.00	\$944,343.00	\$0.00	\$0.00	\$0.00	\$944,343.00	0
0000-30-Revs		\$326,511.00	\$1,220,854.00	\$0.00	\$0.00	\$0.00	\$1,220,854.00	0
4310-30-POLICE OPERATIONS								
-								

30-4310-291 SUPPLIES - DATA PROC		\$5,974.00	\$5,974.00	\$0.00	\$0.00	\$0.00	\$5,974.00	0
30-4310-540 CO - VEHICLES		\$43,680.00	\$43,680.00	\$0.00	\$0.00	\$0.00	\$43,680.00	0
30-4310-550 CO - OTHER EQUIP		\$15,100.00	\$16,954.00	\$1,853.52	\$0.00	\$0.00	\$15,100.48	0
4310-30-POLICE OPERATIONS		\$64,754.00	\$66,608.00	\$1,853.52	\$0.00	\$0.00	\$64,754.48	0
4340-30-FIRE OPERATIONS								
-								

30-4340-540 CO - VEHICLES		\$248,558.00	\$1,140,378.00	\$891,820.00	\$0.00	\$0.00	\$248,558.00	0
4340-30-FIRE OPERATIONS		\$248,558.00	\$1,140,378.00	\$891,820.00	\$0.00	\$0.00	\$248,558.00	0
4510-30-STREETS OPERATIONS								
-								

30-4510-291 SUPPLIES - DATA PROC		\$0.00	\$669.00	\$219.98	\$0.00	\$0.00	\$449.02	0
4510-30-STREETS OPERATIONS		\$0.00	\$669.00	\$219.98	\$0.00	\$0.00	\$449.02	0
4710-30-SOLID/YARD OPERATIONS								
-								

30-4710-550 CO-OTHER EQUIPMENT		\$13,199.00	\$13,199.00	\$0.00	\$13,199.00	\$13,199.00	\$0.00	100
4710-30-SOLID/YARD OPERATIONS		\$13,199.00	\$13,199.00	\$0.00	\$13,199.00	\$13,199.00	\$0.00	100
Reporting Fund: 30-CAPITAL RESERVE AND REPLACEMENT FUND								
	FundRevTot	\$326,511.00	\$1,220,854.00	\$0.00	\$0.00	\$0.00	\$1,220,854.00	0
	FundExpTot	\$326,511.00	\$1,220,854.00	\$893,893.50	\$13,199.00	\$13,199.00	\$313,761.50	74

Grand Totals:	TotalRev	\$326,511.00	\$1,220,854.00	\$0.00	\$0.00	\$0.00	\$1,220,854.00	0
	TotalExp	\$326,511.00	\$1,220,854.00	\$893,893.50	\$13,199.00	\$13,199.00	\$313,761.50	74

Town of Spencer

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Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT								
0000-70-Revs								
-								
-								
70-3839-000 Miscellaneous Revenu		\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	0
0000-70-Revs		\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	0
4130-70-ADMINISTRATION								
-								
-								
70-4130-187 INSURANCE REIMBURSEM		\$0.00	\$0.00	\$0.00	\$7,826.16	\$7,826.16	(\$7,826.16)	0
4130-70-ADMINISTRATION		\$0.00	\$0.00	\$0.00	\$7,826.16	\$7,826.16	(\$7,826.16)	0
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT								
FundRevTot		\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	0
FundExpTot		\$0.00	\$0.00	\$0.00	\$7,826.16	\$7,826.16	(\$7,826.16)	0
Grand Totals:								
TotalRev		\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	0
TotalExp		\$0.00	\$0.00	\$0.00	\$7,826.16	\$7,826.16	(\$7,826.16)	0

Town of Spencer

Fiscal Period - YADKIN RIVER TRAILHEAD Date Range - 2020-07-01 - 2024-07-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 90-YADKIN RIVER TRAIL								
0000-90-Revs								
-								
90-3985-240 YADKIN RIVER TRAIL D		\$20,559.00	\$631,974.00	\$0.00	\$537,474.40	\$400.00	\$94,499.60	85
90-3985-850 GENERAL FUND TRANSFE		\$114,258.00	\$185,258.00	\$0.00	\$185,258.00	\$0.00	\$0.00	100
0000-90-Revs		\$134,817.00	\$817,232.00	\$0.00	\$722,732.40	\$400.00	\$94,499.60	88
4130-90-ADMINISTRATION								
-								
90-4130-370 ADVERTISING		\$0.00	\$405.00	\$0.00	\$156.35	\$0.00	\$248.65	39
4130-90-ADMINISTRATION		\$0.00	\$405.00	\$0.00	\$156.35	\$0.00	\$248.65	39
Reporting Fund: 90-YADKIN RIVER TRAIL								
	FundRevTot	\$134,817.00	\$817,232.00	\$0.00	\$722,732.40	\$400.00	\$94,499.60	88
	FundExpTot	\$0.00	\$405.00	\$0.00	\$156.35	\$0.00	\$248.65	39
Grand Totals:	TotalRev	\$134,817.00	\$817,232.00	\$0.00	\$722,732.40	\$400.00	\$94,499.60	88
	TotalExp	\$0.00	\$405.00	\$0.00	\$156.35	\$0.00	\$248.65	39

Town of Spencer

Fiscal Period - CORONAVIRUS ARPA GRANT PROJECT Date Range - 2021-07-01 - 2024-07-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT								
0000-91-Revs								
-								
-								
91-3984-000 CSLRF FUNDS-GRANT		\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
0000-91-Revs		\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
4210-91-CORONAVIRUS ARPA								
-								
-								
91-4210-121 SALARIES/WAGES-REGUL		\$0.00	\$225,000.00	\$0.00	\$0.00	\$0.00	\$225,000.00	0
91-4210-580 CO-INFRASTRUCTURE-CS		\$1,037,997.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
91-4210-910 TRANSFER TO GENERAL		\$0.00	\$812,997.00	\$0.00	\$812,997.00	\$0.00	\$0.00	100
4210-91-CORONAVIRUS ARPA		\$1,037,997.00	\$1,037,997.00	\$0.00	\$812,997.00	\$0.00	\$225,000.00	78
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT								
FundRevTot		\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
FundExpTot		\$1,037,997.00	\$1,037,997.00	\$0.00	\$812,997.00	\$0.00	\$225,000.00	78
Grand Totals:								
TotalRev		\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
TotalExp		\$1,037,997.00	\$1,037,997.00	\$0.00	\$812,997.00	\$0.00	\$225,000.00	78

Town of Spencer

Fiscal Period - DOWNTOWN PARK PROJECT Date Range - 2021-07-01 - 2024-07-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<u>Reporting Fund: 92-DOWNTOWN PARK PROJECT</u>								
0000-92-Revs								
-								
92-3985-002 OTHER GRANTS		\$0.00	\$1,675,000.00	\$0.00	\$0.00	\$0.00	\$1,675,000.00	0
92-3985-850 GENERAL FUND TRANSFE		\$100,000.00	\$403,000.00	\$0.00	\$403,000.00	\$0.00	\$0.00	100
0000-92-Revs		\$100,000.00	\$2,078,000.00	\$0.00	\$403,000.00	\$0.00	\$1,675,000.00	19
6120-92-RECREATION								
-								
92-6120-194 TOWN PARK CONTRACTED		\$0.00	\$160,000.00	\$34,800.00	\$125,200.00	\$0.00	\$0.00	78
92-6120-580 CO-INFRASTRUCTURE		\$100,000.00	\$1,918,000.00	\$0.00	\$75,986.30	\$0.00	\$1,842,013.70	4
6120-92-RECREATION		\$100,000.00	\$2,078,000.00	\$34,800.00	\$201,186.30	\$0.00	\$1,842,013.70	11
<u>Reporting Fund: 92-DOWNTOWN PARK PROJECT</u>								
FundRevTot		\$100,000.00	\$2,078,000.00	\$0.00	\$403,000.00	\$0.00	\$1,675,000.00	19
FundExpTot		\$100,000.00	\$2,078,000.00	\$34,800.00	\$201,186.30	\$0.00	\$1,842,013.70	11
Grand Totals:	TotalRev	\$100,000.00	\$2,078,000.00	\$0.00	\$403,000.00	\$0.00	\$1,675,000.00	19
	TotalExp	\$100,000.00	\$2,078,000.00	\$34,800.00	\$201,186.30	\$0.00	\$1,842,013.70	11

Town of Spencer

Fiscal Period - COMMUNITY DEV BLOCK GRANT Date Range - 2023-10-10 - 2024-07-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 95-CDBG-NR GRANT PROJECT								
0000-95-Revs								
-								
-								
95-3985-095 CDBG NR		\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00	0
0000-95-Revs		\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00	0
4195-95-CDBG GRANT								
-								
-								
95-4195-194 CDBG NR REHAB		\$680,000.00	\$675,000.00	\$0.00	\$98,025.00	\$90,450.00	\$576,975.00	15
95-4195-695 CDBG NR ADMIN		\$70,000.00	\$75,000.00	\$0.00	\$11,027.50	\$0.00	\$63,972.50	15
4195-95-CDBG GRANT		\$750,000.00	\$750,000.00	\$0.00	\$109,052.50	\$90,450.00	\$640,947.50	15
Reporting Fund: 95-CDBG-NR GRANT PROJECT								
FundRevTot		\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00	0
FundExpTot		\$750,000.00	\$750,000.00	\$0.00	\$109,052.50	\$90,450.00	\$640,947.50	15
Grand Totals:								
TotalRev		\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00	0
TotalExp		\$750,000.00	\$750,000.00	\$0.00	\$109,052.50	\$90,450.00	\$640,947.50	15

Town of Spencer

Fiscal Period - 17 ST STORMWATER IMROVEMENTS Date Range - 2024-02-01 - 2024-07-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 96-17ST STORMWATER IMPROVEMENTS								
0000-96-Revs								
-								
-								
96-3985-002 OTHER GRANTS		\$1,959,462.00	\$1,959,462.00	\$0.00	\$0.00	\$0.00	\$1,959,462.00	0
0000-96-Revs		\$1,959,462.00	\$1,959,462.00	\$0.00	\$0.00	\$0.00	\$1,959,462.00	0
4196-96-17TH STREET STORMWATER								
-								
-								
96-4196-198 SERVICES-ENGINEERING		\$320,000.00	\$320,000.00	\$253,722.75	\$66,277.25	\$0.00	\$0.00	21
96-4196-580 CO-INFRASTRUCTURE		\$1,490,420.00	\$1,490,420.00	\$0.00	\$0.00	\$0.00	\$1,490,420.00	0
96-4196-999 CONTINGENCIES		\$149,042.00	\$149,042.00	\$0.00	\$0.00	\$0.00	\$149,042.00	0
4196-96-17TH STREET STORMWATER		\$1,959,462.00	\$1,959,462.00	\$253,722.75	\$66,277.25	\$0.00	\$1,639,462.00	16
Reporting Fund: 96-17ST STORMWATER IMPROVEMENTS								
FundRevTot		\$1,959,462.00	\$1,959,462.00	\$0.00	\$0.00	\$0.00	\$1,959,462.00	0
FundExpTot		\$1,959,462.00	\$1,959,462.00	\$253,722.75	\$66,277.25	\$0.00	\$1,639,462.00	16
Grand Totals:								
TotalRev		\$1,959,462.00	\$1,959,462.00	\$0.00	\$0.00	\$0.00	\$1,959,462.00	0
TotalExp		\$1,959,462.00	\$1,959,462.00	\$253,722.75	\$66,277.25	\$0.00	\$1,639,462.00	16

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Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 08/13/2024

Agenda Item #: 12g

Agenda Item Title: Library Monthly Report

Category: Departmental Report

Presenter(s): Anna Ward, Town Clerk

Explanation:

No approval needed. This item is for information only.

Financial Impact:

N/A

Recommendations:

N/A

Attachment(s): ☒ Yes ☐ No

1. Library July Report
2. Library July Statistics

July Library Report



This July, the children of Spencer enjoyed learning about horses, cattle, and customs of the wild, wild west. The children learned stories like Pecos Bill, told by Jon Sundell with sound effects, and sang along with Home on the Range, among other Western songs. Crafts of cowboys and cowgirls and snacks of hot dogs, chips, and ice cream were featured in our last days of the summer. Janna of Saving Grace Farms brought two miniature horses and set up a small corral in the Library Park and allowed the children to pet and feed the tiny horses.

Several new families joined us on the last day of Summer Reading as they signed up for library cards. All in all, despite the heat, everyone enjoyed learning about the Wild, Wild West.



	Door Count	Adult Circulation	Children Circulation	Research Questions	New Cards Issued	Students Tutored	Volunteers/ Tutors	Corres. Due Date
Jul. 2024								
07/01/2024 Mon.	5	3	3					7/15/2024
7/2/2024 Tues.	19	4	15		2		0	7/16/2024
7/3/2024 Wed.	5	4	13	1				7/17/2024
7/4/2024 Th								7/18/2024
								1/13/1900
WEEK TOTAL:	29	11	31	1	2			-----
7/8/2024 Mon.	3		6					7/22/2024
7/9/2024 Tues.	11	5	5	2	1		1	7/23/2024
7/10/2024 Wed.	1			1				7/24/2024
Thurs.								
Fri.								
WEEK TOTAL:	15	5	11	3	1		1	-----
7/15/2024 Mon.	2							7/29/2024
7/16/2024 Tues.	36	9	6		1		1	7/30/2024
7/17/2024 Wed.	3	2	3		1			7/31/2024
Thurs.								
Fri.								
WEEK TOTAL:	41	11	9		2		1	
7/22/2024/ Mon.	1							
7/23/2024 Tues.	9	3						
7/24/2024 Wed.	3							
Thurs.								
Fri.								
WEEK TOTAL:	12	3						-----
7/29/2024 Mon.	2							8/12/2024
7/30/2024 Tues.	6	3		2	1			8/13/2024
7/31/2024 Wed.	7	3	3	1	1		1	8/14/2024
Thurs.								
Fri.								
WEEK TOTAL:	15	6	3	3	2		1	-----
MONTH TOTAL:	112	36	54	7	7		3	-----

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Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 08/13/2024

Agenda Item #: 13

Agenda Item Title: Town Manager's Report

Category: Town Manager's Report

Presenter(s): Peter Franzese, Town Manager

Explanation:

Teacher's Seminar: On July 30-31, 20 educators from around the state were in our area as the NC City County Management Association and [NC DNCR](#) partnered with [Carolina K12](#) to host the first local government/civics k-12 teacher seminar since 2019. As part of their time here, the participants were treated to a "teacher appreciation" dinner train at the NC Transportation Museum and toured Spencer's Firehouse the following day. More: <https://www.ncmanagers.org/page/civic-education-project>.

NCDOT – Salisbury Avenue resurfacing: NCDOT says that as of July, contractor JT Russell's schedule is still not concrete. They are currently working on Hwy 3 in Cabarrus County and it may be late August before they return. NCDOT apologizes for the delay and shared that the contractor chooses which roads they work on first. NCDOT staff say they will continue to push them to get to Spencer as soon as possible.

Duke Energy system maintenance update: After considerable tree work earlier this summer, Duke Energy has now started line maintenance work in our area. The attached information was provided by Duke about the grid work taking place in Spencer, which we are sharing with residents. Work is going to continue for the next few months and Duke will also use phone notifications to contact impacted customers. Work may take place on some weekends.

Rowan Creek Week and Race to the River 2024: Rowan Creek Week is an annual celebration of local waters and will be September 14-21. In conjunction with multiple organizations, Creek Week offers recreational, educational, and volunteer opportunities to allow everyone to enjoy and contribute to healthy waters in our area. Creek Week 2024 closes September 21 with our Race to the River run, ride, and paddle (and other associated events) and the 100th Anniversary of the Wil-Cox Bridge with our partners in Davidson County and the NC Transportation Museum. Stay tuned for more information!

Attachment(s): ☒ Yes ☐ No

1. Duke Energy Spencer Maintenance Info

A smarter grid today for a stronger tomorrow.

We will be working in your area soon.



Infrastructure Upgrades in Spencer

As a part of our statewide Grid Improvement initiative, we have identified opportunities to optimize service in your area. While all customers served by these power lines will benefit from improved reliability, the construction may impact some areas more directly.

Description: Upgrades to infrastructure such as poles, lines, supporting equipment and the installation of new technology to improve reliability and reduce outage time

Impacts: Temporary changes to traffic patterns such as lane/road closures, vegetation trimming for safe access and while *unlikely* there is the potential for both planned and emergent/unplanned outages (*Impacted customers will receive notifications for planned outages in advance. Emergent/Unplanned outages are the result of safety measures in place*) Any disruption to landscape will be restored to pre-construction conditions.

Location: *Spencer, NC* along the following streets and surrounding areas: S Yadkin Ave, 5th St, 4th St and Iredell Ave

Date: July 2024 – September 2024, *weather permitting*

For more information, please visit duke-energy.com/Overhead or contact Public Engagement CarolinasEast@duke-energy.com 866-297-5886.

