



**Board of Aldermen
Pre-Agenda Meeting
Agenda Packet
November 7, 2024**



AGENDA
Spencer Board of Aldermen
Pre-Agenda Meeting
5:30 p.m.

DATE
November 7, 2024

1. **CALL TO ORDER – Mayor Jonathan Williams**
2. **INVOCATION & PLEDGE OF ALLEGIANCE – Mayor Jonathan Williams**
3. **REVIEW OF NOVEMBER 12, 2024, AGENDA**
 1. ***CALL TO ORDER – Mayor Jonathan Williams***
 2. ***INVOCATION***
 3. ***PLEDGE OF ALLEGIANCE – Mayor Jonathan Williams***
 4. ***ADDITIONS/DELETIONS AND ADOPTION OF AGENDA***
 5. ***RECOGNITIONS***
 - a. ***Mayor Pre Tempore Patti Secrest:***
 1. ***Leonard Peacock, Former North Rowan High School (NRHS) Coach and Teacher***
 2. ***Jesse Wiand, NRHS Student of the 1st Quarter***
6. ***PUBLIC COMMENT*** *This agenda item is included to allow input to the Board of Aldermen from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Board of Aldermen must provide their name, address, and topic to be addressed. The Board will listen and may or may not respond at their discretion or may decide to place a topic on a future agenda. A speaker will be allowed 3 minutes to speak.*
7. ***CONSENT AGENDA*** *The Consent Agenda is the first order of business. The items listed are believed to be non-controversial and administrative in nature. There will be no separate discussion of the items unless an Alderman or a citizen requests and is granted permission to speak. The item(s) will then be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion.*
 - a. ***APPROVAL OF MINUTES:*** *October 3, 2024, Pre-Agenda Meeting Minutes
October 8, 2024, Regular Meeting Minutes*
 - b. ***CONSIDER ADOPTING – Budget Ordinance 24-10.005 Amending the Town of Spencer, North Carolina Grant Project Ordinance for the American Rescue Plan of 2021***
8. ***CONSIDER AUTHORIZING – Town Manager to Execute a Second Amendment with the Spencer Partnership (Winterfest) Special Event Agreement***
9. ***CONSIDER ESTABLISHING – Consensus on Advocacy Project Submissions to the Rowan Municipal Association***

10. **CONSIDER ADOPTING – Ordinance 24-23 Temporary Road Closure on Wednesday, November 27, 2024, to Ensure Public Safety During Spencer’s Holiday Caravan Parade**
 11. **CONSIDER ADOPTING – Resolution 24-16 Supporting the Town’s Participation in the University of North Carolina’s “Our State, Our Homes” Program**
 12. **RECEIVE PRESENTATION – Planning Spencer’s Future – What’s Next?**
 13. **DEPARTMENTAL REPORTS**
 - a. *Planning*
 - b. *Code Enforcement*
 - c. *Police*
 - d. *Fire*
 - e. *Public Works*
 - f. *Finance*
 - g. *Library*
 14. **TOWN MANAGER REPORT**
 15. **REQUESTS & COMMENTS by the Mayor and Board Members**
 16. **EXECUTIVE SESSION per NC General Statute 143-318.11(5):**

To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.
 17. **ADJOURN**
4. **EXECUTIVE SESSION per NC General Statute 143-318.11 (if needed)**
 5. **ADJOURNMENT**

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Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 11/12/2024

Agenda Item #: 7. a.

Agenda Item Title: Approval of October 2024 Minutes

Category: Consent Agenda

Presenter(s): Anna Ward, Town Clerk

Explanation:

Town Clerk Anna K. Ward has drafted minutes for the Board of Aldermen Pre-Agenda Meeting held on October 2, 2024, and the Regular Meeting held on October 8, 2024.

Financial Impact:

None.

Recommended Motion:

Approve the minutes from the Pre-Agenda Meeting held on October 2, 2024, and the Regular Meeting held on October 8, 2024, on the Consent Agenda.

Attachment(s): ☒ Yes ☐ No

1. October 2, 2024, Pre-Agenda Meeting Minutes
2. October 8, 2024, Regular Meeting Minutes

MINUTES
Spencer Board of Aldermen
Pre-Agenda Meeting
October 3, 2024

The Town of Spencer Board of Aldermen met in regular session to conduct a pre-agenda meeting in the Hilda B. Palmer Board Room at the Spencer Town Hall on Thursday, October 3, 2024, at 5:31 p.m.

Present were: Mayor Jonathan Williams
Mayor Pro Tempore Patti Secreast
Alderman Steve Miller
Alderwoman Erin Moody
Alderman Andrew Howe
Alderman Rashid Muhammad
Alderwoman Patricia Sledge

Also present were: Town Manager Peter Franzese, Town Clerk Anna Kanode Ward, Finance Officer Heather Kann, Public Works Director Joel Taylor, Planning & Zoning Administrator Steve Blount, and Planner Kyle Harris.

Mayor Williams called the meeting to order, gave the invocation, and led the Pledge of Allegiance.

RECEIVE PRESENTATION – Group Insurance Renewal Rates for 2024 – 2025

Principal, Senior Client Executive Lee Snow from Snow Benefits Group gave a presentation regarding the group insurance renewal rates for 2024 - 2025 and answered questions from the Mayor and Board. Town Manager Franzese and Finance Officer Kann also answered questions from the Mayor and Board.

The Town's group insurance runs on a plan year that begins December 1. Our broker, Snow Benefits, recently received the renewal rates for 2024 – 2025 and has met with staff. This year's renewal included a medical coverage quote from various Blue Cross and Blue Shield of North Carolina (BCBSNC) plans and UnitedHealthcare.

The Town provides group, medical, dental, vision, EAP, life, and other insurance benefits to full-time staff, with the option for staff to cover eligible dependents through payroll deduction. Staff also have access to other optional cafeteria benefits provided through Aflac (not part of this renewal as staff sign up directly with Aflac if interested). Snow Benefits staff will attend on October 3 to provide a presentation about the renewal proposal for this year.

The Town's FY25 budget accommodates a renewal with up to a 7 percent cost increase. The BCBSNC plan renewal would provide a 3.3 percent premium increase from the current rates. The Equitable dental/vision/EAP/life plans have not changed due to a two-year premium guarantee.

CONSIDER AUTHORIZING – Town Manager to Finalize and Execute an Agreement for the 2nd Street Stormwater Repair Project

Town Manager Franzese and Public Works Director Taylor provided an update on the condition of the sinkhole on 2nd Street and information regarding the agreement for the 2nd and answered questions from the Mayor and Board.

A hole was noticed on the side of 2nd Street between Yadkin Avenue and Rowan Avenue in July of 2023. The road remained open for a time, but soon had to be closed because it was getting larger and moving further into the street. The street was closed, and Salisbury-Rowan Utilities put a camera down in the line which showed a failure in the top of the pipe causing the hole. Public Works kept the road closed and reached out to several contractors for bids to do this project. The bids came in a great deal higher than expected due to the depth of the pipe. Public Works continued to keep the road closed so the Town could budget this year for the repair. Town staff had been looking into other sources to make this repair so that the Powell Bill money could be used for paving.

A large thunderstorm hit Spencer on the evening of Tuesday, September 24, 2024, causing the pipe to completely fail and flood the other side of 2nd Street. No homes were harmed, but property was flooded. Town staff pumped water all day on Wednesday, September 25, 2024, and got the level back to manageable until the sewer line failed. Salisbury-Rowan Utilities (SRU) came that afternoon to inspect the pipe, and decided to complete the repair at that time, knowing the weather system that was coming. Town staff stayed that night and continued to pump water until the scene was stable. SRU had to excavate a larger hole to make the repairs, bringing the hole all the way across 2nd Street.

Hurricane Helene hit the state and brought more rain to Spencer. On the morning of Friday, September 27, 2024, the water level was still manageable, and Town staff continued to pump water. The last wave of the storm hit, causing more flooding and damage to the site. At this point the Public Works pumps could not keep up, so the Fire Department brought their truck to help get the water back to a manageable level. This failure is now in dire need of being fixed and the Town has two bids for the work to be done. This construction project is in the range for informal bidding.

Public Works Director Taylor had already been in contact with the lowest bidder, Mid-Carolina Construction, who had begun to acquire the materials needed so that the repair can be made as soon as possible. This project is included in this year's budget. They are continuing to check on prices, as they change daily, but the proposed bid from the beginning is attached to these minutes as attachment A.

Action

Alderman Miller moved to authorize the Town Manager to finalize and execute an agreement for the 2nd Street stormwater repair project. Alderman Muhammad seconded the motion, which carried by a vote of 6 – 0.

CONSIDER ADOPTING – Resolution 24-15 Ratifying the 2023 Revision to the Statewide Mutual Aid Agreement, Authorizing Town Staff to Execute the Agreement

Town Manager Franzese provided information regarding the 2023 revision to the Statewide Mutual Aid Agreement and answered questions from the Mayor and Board.

Since it is not financially feasible for a local government to own, maintain and staff all the resources that might be needed to respond to significant emergencies or disasters, local government leaders, the N.C. League of Municipalities, the N.C. Association of County Commissioners, and the N.C. Division of Emergency Management developed a model mutual aid and assistance agreement for statewide use. The mutual aid system is available on a voluntary basis, which cities and counties may choose to join. The benefit of joining is having access to all of North Carolina's response capabilities without incurring the costs to purchase or maintain an inventory of underused resources. Every county and over three-fourths of municipalities in North Carolina and the Eastern Band of Cherokee Indians are signatories to the existing statewide agreement. The North Carolina Division of Emergency Management has requested that all parties that are signatories to the existing agreement execute the 2023 revised version to reestablish a statewide standard for requesting or providing mutual aid assistance. The agreement is modified from time to time. While there is no schedule for updates, it can be anticipated that after significant events, disasters, or changes in law, the agreement will be updated, and a future request for approval will be made to the Board.

Participation is financially beneficial due to the reimbursement provided, should the Town activate to help other communities. It also allows the Town to be on the receiving end of assistance, if needed.

Action

Aldерwoman Sledge moved to adopt Resolution 24-15 ratifying the 2023 revision to the Statewide Municipal Aid Agreement and authorizing Town staff to execute the agreement. Aldерwoman Moody seconded the motion, which carried by a vote of 6 – 0.

REVIEW OF OCTOBER 8, 2024, AGENDA

INVOCATION

Alderman Miller volunteered to give the invocation at the October 8, 2024, regular meeting.

RECOGNITIONS

Aldерwoman Sledge wishes to recognize the Spencer Fire and Police Departments as well as the community for donating and bringing supplies to Western North Carolina.

Aldерwoman Moody wishes to recognize the Community Pets Mobile Veterinary Clinic and Rowan Neuter Scooter volunteers for helping the community cats and their caregivers in Spencer. She also wishes to recognize the National Night Out volunteers.

Town Manager Franzese wishes to recognize the Town staff as well as the many other organizations and volunteers who assisted with Rowan Creek Week and Race to the River.

CONSENT AGENDA

It was the consensus of the Board to move the following items to the consent agenda:

- a. **APPROVAL OF MINUTES:** September 5, 2024, Pre-Agenda Meeting Minutes
 September 10, 2024, Regular Meeting Minutes
- b. **CONSIDER APPROVING** – Group Insurance Renewal Rates for 2024 - 2025
- c. **CONSIDER ADOPTING** – Budget Ordinance Amendment 24-10.003 Appropriation of \$3,837.01 to the Fire Vehicle Maintenance Expense Account
- d. **CONSIDER AWARDING** – Historic Preservation Incentive (HPI) Grant of \$2,000 to John Haddock

It was the consensus of the Board to leave the rest of the items on the regular agenda.

EXECUTIVE SESSION

It was the consensus of the Board that there was no reason to go into Executive Session.

ADJOURN

Mayor Pro Tempore Secreast moved to adjourn the meeting. Alderman Howe seconded the motion, which carried by a vote of 6 – 0. The meeting stood adjourned at 6:09 p.m.

Approved by:

Attest:

Jonathan Williams, Mayor

Anna Kanode Ward, Town Clerk

MINUTES
Spencer Board of Aldermen
Regular Meeting
October 8, 2024

The Town of Spencer Board of Aldermen met in regular session to conduct a regular meeting in the Hilda B. Palmer Board Room at the Spencer Town Hall on Tuesday, October 8, 2024, at 6:00 p.m.

Present were: Alderman Steve Miller
Alderwoman Erin Moody
Alderman Andrew Howe
Alderman Rashid Muhammad
Alderwoman Patricia Sledge

Mayor Pro Tempore Patti Secreast attended via Zoom and Mayor Jonathan Williams was absent.

Also present were: Town Manager Peter Franzese, Town Attorney Jay Dees, Town Clerk Anna Kanode Ward, Finance Officer Heather Kann, Public Works Director Joel Taylor, Police Chief Michael File, Fire Chief Michael Lanning, Deputy Fire Chief Doug Lewis, Planner Kyle Harris, and Planning & Zoning Administrator Steve Blount.

Special Projects Planner Joe Morris, and MPA Intern Skye Allan attended via Zoom.

Alderwoman Sledge called the meeting to order and called for nominations appoint a temporary Mayor Pro Tempore preside over the meeting.

Alderwoman Moody motioned to nominate Alderwoman Sledge as temporary Mayor Pro Tempore. No further nominations were made. Alderman Miller seconded the motion, which carried by a vote of 5 – 0.

Alderman Miller gave the invocation.

Alderwoman Sledge led the Pledge of Allegiance.

ADDITIONS/DELETIONS AND ADOPTION OF AGENDA

Town staff requested to add Budget Ordinance Amendment 24-10.004 to Carry Forward Purchase Order 12368 from FY24 to FY25 to the agenda.

Action

Alderman Muhammad moved to add “CONSIDER ADOPTING – Budget Ordinance Amendment 24-10.004 to Carry Forward Purchase Order 12368 from FY24 to FY25” as item number 8 and to adopt the agenda as amended. Alderwoman Moody seconded the motion, which carried by a vote of 5 – 0.

RECOGNITIONS

Alderwoman Sledge recognized the Spencer Fire and Police Departments and the community for donating and bringing supplies to those impacted by Hurricane Helene in Western North Carolina.

Alderwoman Moody recognized the Community Pets Mobile Veterinary Clinic for their work spaying and neutering community cats at the Spencer Fire Station.

Alderwoman Moody recognized the National Night Out volunteers for their time and energy dedicated to making 2024 a successful National Night Out.

Town Manager Franzese recognized Town staff who assisted with Rowan Creek Week and Race to the River for their time and energy. He also recognized the following organizations and their staff and volunteers: Rowan County Health Department, The Pedal Factory, Salisbury Rowan Runners, Miller Davis Agency, Row Co River Adventures, Yadkin Riverkeeper, NC Transportation Museum, Happy Roots, Davidson County, Rowan Creek Week Steering Committee, Rowan Soil and Water, Garver, Cloninger Auto Group, The Forum, Novant Health, the local Spencer Food Lion store, New Sarum Brewing Company, The Old 97 Kettlecorn Company, Kona Ice of East Mooresville, Queso Salsa, and Luna Pizza.

PUBLIC COMMENT

Alderwoman Sledge opened the floor to receive public comment. The following individuals addressed the Mayor and Board:

1. Sharon Hovis, 401 N. Rowan Ave., Spencer, NC 28159
2. Bob Bish, 400 N. Yadkin Ave., Spencer, NC 28159

Being no one else present wishing to speak, Alderwoman Sledge closed the public comment portion of the meeting.

CONSENT AGENDA

Alderman Miller moved to approve the consent agenda as presented. Alderman Muhammad seconded the motion, which carried by a vote of 5 – 0. Item c is incorporated in the body of the minutes below and item d is included as Attachment A.

- a. **APPROVAL OF MINUTES:** September 5, 2024, Pre-Agenda Meeting Minutes
September 10, 2024, Regular Meeting Minutes
- b. **CONSIDER APPROVING** – Group Insurance Renewal Rates for 2024 – 2025
- c. **CONSIDER ADOPTING** – Budget Ordinance Amendment 24-10.003 Appropriation of \$3,837.01 to the Fire Vehicle Maintenance Expense Account
- d. **CONSIDER AWARDING** – Historic Preservation Incentive (HPI) Grant of \$2,000 to John Haddock

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
FY 24-25 ANNUAL BUDGET
ORDINANCE 24-10.003
OCTOBER 8, 2024

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of

Town Government and its activities for the Fiscal Year beginning July 1, 2024, and ending on June 30, 2025:

Section 1. The Town received \$3,837.01 insurance reimbursement from claim 3230116012 for the Fire 2020 Ford F-150 6/10/24.

Section 2. The invoice for this claim was received August 25, 2024.

Section 3. To appropriate the appropriate revenues and expenditures for this reimbursement:

Revenues				
Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-3991-000	Appropriated Fund Balance	\$670,553	\$674,390	\$3,837
Expenditures				
Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-4340-353	Maintenance - Vehicles	\$24,373	\$28,210	\$3,837

Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

CONSIDER ADOPTING – Budget Ordinance Amendment 24-10.004 to Carry Forward Purchase Order 12368 from FY24 to FY25

Finance Officer Kann informed the Board about the need for Budget Ordinance Amendment 24-10.004 and answered their questions. Purchase order (PO) 12368 was issued February 19, 2024, for \$45,162 to Kimley Horn for the EB-5861 Feasibility Study. During conversations with NCDOT and Kimley Horn, the PO was voided on June 12, 2024, due to project timing, approval, and price changes with Kimley Horn. This PO should have been carried over from FY24 to FY25. Now that approval has been received from NCDOT and pricing confirmed, we need to appropriate funds from FY2024 to FY2025 for this project.

The initial Appropriate Fund Balance budget has changed from \$198,428 to current \$670,553 due to the purchase order encumbrances of FY24 carry forward to FY25 of \$459,409, Streamflow Rehab Grant \$13,466, and the Fire Camp donations of \$3,250.

The remaining funds in 10-4130-198 Services-Engineering at the close of FY 2024 were \$48,005.71. We need to appropriate \$47,784.86 from 10-3991-000 Appropriated Fund Balance to 10-4130-198 Services-Engineering.

Action

Alderman Miller moved to adopt Budget Ordinance Amendment 24-10.004 to Carry Forward Purchase Order 12368 from FY24 to FY25, which is incorporated in the body of the minutes below. Alderwoman Moody seconded the motion, which carried by a vote of 5 – 0.

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
FY 24-25 ANNUAL BUDGET
ORDINANCE 24-10.004
OCTOBER 8, 2024

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2024, and ending on June 30, 2025:

Section 1. The Town appropriated funds for the Feasibility Study for project EB-5861 in FY2024 in account 10-4130-198 Services-Engineering.

Section 2. These funds were not carried forward from FY2024 to FY2025.

Section 3. To appropriate the appropriate revenues and expenditures for the Feasibility Study in FY2025:

<u>Revenues</u>				
Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-3991-000	Appropriated Fund Balance	\$674,390	\$722,175	\$47,785
<u>Expenditures</u>				
Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-4130-198	Services-Engineering	\$25,000	\$72,785	\$47,785

Section 4. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

CONSIDER AWARDING – Historic Preservation Incentive (HPI) Grant of \$2,000 to Caroline Greene

Planner Harris presented the Board with information about the Historic Preservation Incentive (HPI) Grant of \$2,000 to Caroline Greene. The applicant proposed to use the grant funds to replace an existing wood tongue-and-groove (T&G) front porch floor with synthetic porch floor replacement materials. The project would involve removing all existing porch flooring and making necessary structural repairs to deteriorated joists to stabilize the porch floor. This would be followed by the installation of new porch flooring. The Historic Preservation Committee (HPC) approved a Certificate of Appropriateness (COA) permit # COA-24-011 for this project at their regular meeting on August 19, 2024. See: Historic District Standards, Section 2.1 (Wood) (pp. 23-24) & Section 2.8 (Entrances, Porches, & Balconies) (pp. 36-37).

The Historic Preservation Incentive (HPI) Grant Program was established in 2022 to assist owners of historic residential properties with exterior rehabilitation projects. The purpose of the program is to encourage the stabilization, preservation, and maintenance of Spencer's historic homes in accordance with the Town's adopted Historic District Standards. The grant is limited to owner-occupied residences.

The grant is typically awarded on a 50/50 matching basis with a maximum Town participation of \$2,000 per project. This is a reimbursement grant. Funds are issued at the completion and final inspection and approval of the project. \$10,000 budgeted annually.

Planning staff recommended that the governing board award a \$2,000 grant to the applicant, on the condition that certain requirements are met by the applicant prior to issuance of any reimbursements. Specifically, prior to the issuance of the reimbursement check, ownership of the property must be transferred from the LLC to the occupant.

Action

Alderman Miller moved to award the Historic Preservation Incentive (HPI) Grant of \$2,000 to Caroline Greene, which is included with these minutes as Attachment B, subject transfer of ownership of the property from the LLC to the occupant within six (6) months unless moved further by Board. Alderwoman Moody seconded the motion, which carried by a vote of 4 – 1.

DEPARTMENTAL REPORTS

Planning

Planning & Zoning Administrator Blount gave the monthly Planning Department report and answered any questions from the Mayor and Board. Topics discussed included Trunk-or-Treat, chickens, flood delineations in GIS, and updates on various development projects.

Code Enforcement

Police Chief File gave the monthly Code Enforcement report and answered any questions from the Mayor and Board. Topics discussed included an update on a dilapidated building on N. Salisbury Avenue.

Police

Police Chief File gave the monthly Police Department report and answered any questions from the Mayor and Board. Topics discussed included the seizure of fentanyl and an update on the events from Friday, October 4, 2024, that involved fleeing individuals with firearms.

Fire

Fire Chief Lanning gave the monthly Fire Department report and answered any questions from the Mayor and Board. Topics discussed included emergency mitigation plans, updates on the new fire engine, mutual aid to Western North Carolina, the Fire Prevention Open House, and future meet and greets with the Chiefs.

Public Works

Public Works Director Taylor gave the monthly Public Works Department report and answered any questions from the Mayor and Board. Topics discussed included leaf collection, mulch giveaway, Duke Energy work in the area, impacts of the recent storms, progress on an emergency action plan, updates on the 2nd Street Stormwater Repair Project, paving schedules and the possibility of performing another study to reassess Town streets, working with SRU to make sure drains stay clear of debris during the fall, updates from NCDOT regarding repaving and restriping US HWY 29, Chicken Springs Dam, and the Powell Bill.

Finance

Finance Officer Kann gave the monthly Finance Department report and answered any questions from the Mayor and Board. Topics discussed included reimbursement for Spencer Fire Department service in the mountains, vehicle tax, and sales tax.

Library

Town Clerk Ward gave the monthly Library report and answered any questions from the Mayor and Board. Topics discussed included the GetLit! Conference and upcoming events.

TOWN MANAGER REPORT

Town Manager Franzese gave his monthly report and answered any questions from the Mayor and Board. Topics discussed included a Spencer Town Park update and the HUD Pro Housing grant project with Centralina.

REQUESTS AND COMMENTS BY THE BOARD MEMBERS

Alderman Rashid Muhammad

- Expressed gratitude for the residents who attended the meeting and spoke during the public comment period and the hope for increased attendance so residents will be better informed.

Alderman Steve Miller

- Thanked the Public Works and Fire Department staff as well as Salisbury-Rowan Utilities for working hard to avoid a disaster with the 2nd Street stormwater and sewer line failures.

Alderwoman Erin Moody

- Wished citizens a Happy Hispanic Month.
- Stated she appreciated the citizens who came to the meeting and shared positivity and suggestions.

Alderman Andrew Howe

- Commended the Fire Department staff, Fire Chief Lanning, and everyone in Town who is helping Western North Carolina and conveyed concern that this will be a marathon, not a sprint, that will have changing needs as time goes on.
- Encouraged citizens to vote.
- Applauded the citizens who brought issues to the Board during the public comment period and suggested staff look into what could be done for the roads with the next budget.
- Affirmed the Town has great staff in all departments whose hard work has also led to millions of dollars in grant money and making our tax dollars go far.

Alderwoman Patricia Sledge

- Informed citizens that early voting will start in Town Hall in eight days and shared information about voting dates and times, encouraging every citizen to exercise their right to vote and to check their voter registration.

- Reminded residents that Winterfest is in seven weeks and called for volunteer. Sharde that the committee is in the process of raising rest of the money for the event.
- Requested people keep those in Florida in their thoughts as Hurricane Milton comes ashore.
- Asked citizens to keep the Western NC residents in their prayers and to do what they can to help.

EXECUTIVE SESSION

It was the consensus of the Board that there was no reason to go into Executive Session.

ADJOURNMENT

Alderman Muhammad moved to adjourn the meeting. Alderman Miller seconded the motion, which carried by a vote of 5 – 0. The meeting stood adjourned at 7:49 p.m.

Approved by:

Attest:

Jonathan Williams, Mayor

Anna Kanode Ward, Town Clerk

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 11/12/2024

Agenda Item #: 7. b.

Agenda Item Title: Grant Project Ordinance for American Rescue Plan of 2021

Category: Consent Agenda

Presenter(s): Heather Kann Finance Officer

Explanation:

The Town adopted a Grant Project Budget Ordinance for the American Rescue Plan of 2021 October 12, 2021 and revised it July 12, 2022. The Town is required to include in the Grant Project Budget Ordinance the amount of funds being transferred to the General Fund.

Financial Impact:

The proposed FY2024-25 Annual Budget includes \$225,000 funding from American Rescue Plan of 2021. This updated Ordinance outlines how the American Rescue Plan funds will be spent by category and identifies the total amount of these funds that will be authorized to be spent in the General Fund. The amount of the transfer to the General Fund is increased from last year's amendment by \$225,000.

Recommended Motion:

Motion to approve Amending the Town of Spencer, NC Grant Project Ordinance from American Rescue Plan of 2021 Ordinance 24-10.005

Attachment(s): ☒ Yes ☐ No

1. Budget Ordinance 24-10.005 Amending the Town of Spencer, North Carolina Grant Project Ordinance for the American Rescue Plan of 2021

AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
GRANT PROJECT ORDINANCE FOR
AMERICAN RESCUE PLAN OF 2021:
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS
BUDGET ORDINANCE 24-10.005
NOVEMBER 12, 2024

BE IT ORDAINED by the town board of the Town of Spencer, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is approved and replaces existing Ordinance 23-16 effective July 1, 2024:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF). The Town of Spencer (Town) has received the first and second tranche in the amount of \$1,037,997 of CSLFRF funds. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2: The Town has elected to take the standard allowance, as authorized by 31 CFR Part 35.6(d)(1) and expend all its ARP/CSLFRF funds for the provision of government services.

Section 3: The following amounts are appropriate for the project and authorized for expenditure:

Internal Project Code	Project Description	Expenditure Category (EC)	Cost Object	Appropriation of ARP/CSLFRF Funds
001	Law enforcement services for period of July 25, 2022, through December 31, 2025	6.1	Salaries	\$637,997
002	Fire services for period of July 25, 2022, through December 31, 2025	6.1	Salaries	\$150,000

003	General administration services for period of July 25, 2022, through December 31, 2025	6.1	Salaries	\$250,000
	TOTAL			\$1,037,997

Section 4: The following revenues are anticipated to be available to complete the project:

ARP/CSLFRF Funds:	\$ -
TRANSFER TO GENERAL FUND:	1,037,997
Total:	\$1,037,997

Section 5: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements, including payroll documentation and effort certifications, in accordance with 2 CFR 200.430 & 2 CFR 200.431 and the Town's Uniform Guidance Allowable Costs and Cost Principles Policy.

Section 6: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

Section 7: Copies of this grant project ordinance shall be furnished to the Finance Officer and to the Clerk to Town Council.

Section 8: This grant project ordinance expires on December 31, 2026, or when all the ARP/CSLFRF funds have been obligated and expended by the Town, whichever occurs sooner.

Section 9. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 12th, day of November 2024.

Anna Kanode Ward, Town Clerk

Jonathan Williams, Mayor

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Agenda Item Coversheet

Meeting Date: 11/12/2024

Agenda Item #: 8

Agenda Item Title: Consider authorizing the Town Manager to execute a second amendment to the Spencer Partnership (Winterfest) Special Event Agreement

Category: Regular Agenda

Presenter(s): Peter Franzese, Town Manager; Jay Dees, Town Attorney

Explanation:

A Special Event Agreement was first executed in 2022 to outline the responsibilities of the Town and the Spencer Partnership nonprofit related to the annual Winterfest Event. This agreement was updated in 2023, including an automatic renewal among other provisions. A temporary multi-party amendment was recently executed to establish access for the relocated 2024 event. After changes in the way our local holiday parade has been organized and planned, a new Spencer community group has been established to continue the tradition of a parade in Spencer on the day before Thanksgiving. The group is called Spencer's Holiday Caravan Parade and they have been added within the umbrella of the Spencer Partnership. The Parade committee is coordinating with Town staff to plan the event, and has asked the Town for in-kind support of the event, including insurance coverage.

Financial Impact:

In addition to the use of Town streets, staff, and services, the event is supported by the Town through consideration of an event sponsorship in the available budget. The Town also provides general liability insurance coverage for the event, subject to policy limitations and with insurance coverage required for various vendors.

Recommended Motion:

Motion to authorize the Town Manager to execute a second amendment to the Spencer Partnership (Winterfest) Special Event Agreement.

Attachment(s): ☒ Yes ☐ No

1. Proposed second amendment to Spencer Partnership (Winterfest) Special Event Agreement.

NORTH CAROLINA

ROWAN COUNTY

SECOND AMENDMENT TO WINTERFEST SPECIAL EVENT AGREEMENT

ADDITION OF SPENCER'S HOLIDAY CARAVAN PARADE

This Second Amendment to the Winterfest Special Event Agreement is entered into by and between the Town of Spencer, North Carolina, a municipal corporation (the "Town"), and Spencer Partnership, Inc. ("SPI"), a North Carolina non-profit corporation (collectively, the "Parties").

WHEREAS, Town and SPI previously entered into that certain Special Event Agreement dated the 13th day of September, 2023 (the "Agreement") wherein the Town granted access to SPI to operate a seasonal holiday event on the Town's property shown as Tax Map 032 Parcel 194 in the Rowan County tax office (the "Event"); and

WHEREAS, SPI now includes within its activities, Federal Tax ID number, and not-for-profit status the effort of Spencer's Holiday Caravan Parade (the "Parade"); and

WHEREAS, the Parade is an effort of the committee of volunteers, in consultation with Town of Spencer Staff and Officials; and

WHEREAS, the Parade is held annually on the Wednesday before the fourth Thursday in November (the day before Thanksgiving), and planning for each annual upcoming Parade is a continual and year-round process; and

NOW, THEREFORE, in addition to the elements agreed upon through the 2023 Agreement and Town's Special Event Permit, for the additional consideration and the mutual amendments and promises hereinbelow, the parties agree as follows:

1. The Town shall:
 - a. Consider providing a Sponsorship Amount as appropriated in the annual operating budget; provided, however, any appropriation by the Town for any year of the Parade shall not be an on-going obligation and is subject to such funds being available, appropriated and approved by the Town for any subsequent year of the Parade; and
 - b. Facilitate the safe operation of the parade, include guidance through the event permit process and coordinating with NCDOT as necessary for road closures; and
 - c. Provide insurance coverage for general liability of the Event; and
 - d. Provide periodic in-kind support with materials and staff for Event set up, security and safety, and maintenance. Law Enforcement Officers requested beyond the Town's available patrol or mutual aid staffing level may be arranged through the Off-Duty Hire process.
2. The Parade shall:

- a. Provide turnkey Parade planning, including site power supply needs; portable bathrooms, lights, and related infrastructure; and coordination of vendors within the event permit area; and
 - b. Provide Parade marketing and promotions; and
 - c. Provide additional fundraising consistent with what is necessary to properly promote and manage the Parade; and
 - d. Provide Parade management, including volunteers, vendors, performers, and day to day operations.
3. This Amendment is intended to modify the 2023 Agreement to add the distinct activities and responsibilities related to the Parade, while keeping the other provisions of the agreement or already executed Amendments in place.
4. The Agreement, previously entitled “Winterfest Special Event Agreement” is renamed “Spencer Partnership Special Event Agreement.”
5. The entities herein have followed their respective corporate procedures to approve this agreement and it shall be binding upon each.
6. Except as specifically amended hereinabove, the rest and remainder of the Agreement shall remain in full force and effect.

{Signature Page Follows}

Signature Page: Second Amendment to Special Event Agreement: Spencer, SPI (Holiday Caravan Parade)

This the _____ day of November, 2024.

SPENCER PARTNERSHIP, INC.

TOWN OF SPENCER

BY:

BY:

Printed Name: _____

Peter L. Franzese, Town Manager

Its: President

ATTEST BY:

Anna Kanode Ward, Town Clerk

SPENCER'S HOLIDAY CARAVAN PARADE COMMITTEE.

BY:

BY:

Printed Name: _____

Printed Name: _____

Its: Chair

Its: Vice Chair or Secretary

This instrument has been pre-audited in the manner required by the NC Local Government Budget and Fiscal Control Act.

Heather Kann, Finance Officer

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spencernc.gov



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Agenda Item Coversheet

Meeting Date: 11/12/2024

Agenda Item #: 9

Agenda Item Title: Consider establishing consensus on advocacy project submissions to the Rowan Municipal Association.

Category: Regular Agenda

Presenter(s): Peter Franzese, Town Manager

Explanation:

Each Rowan municipality has been asked to reach consensus on a two-part advocacy project submission that could be turned in by December 1, reviewed by all Mayors in early January, and presented/agreed upon at the January 16 Rowan Municipal Association meeting. Please see the attached staff memorandum and recent NCLM Legislative goals for additional information. Several projects have been suggested by staff, and the Mayor and Board can determine whether to approve these as recommended or with changes.

Financial Impact:

The goal is to secure legislative appropriations and other forms of support from our delegation to the NC General Assembly. If successful, there could be a significant and positive financial impact to Spencer and other communities.

Recommended Motion:

Motion to submit advocacy project submissions to the Rowan Municipal Association.

Attachment(s): ☒ Yes ☐ No

1. Memorandum from the Town Manager
2. NCLM 2023-24 Legislative Goals

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MEMORANDUM

TO: Mayor Williams and Members of the Board of Aldermen
FROM: Peter Franzese, Town Manager *PLF*
CC: Staff Leadership Team
DATE: November 1, 2024
RE: Establishing Consensus on Advocacy Goals for Rowan Municipal Association

In October, Alderwoman Pat Sledge and I attended the quarterly Rowan Municipal Association (RMA) meeting. The Town of Landis is the current host of RMA, and at the meeting Mayor Meredith Smith suggested the RMA could benefit from a purpose, and that the purpose could be collaborating on a unified legislative advocacy agenda.

We have historically worked with the Rowan Chamber to submit project ideas to their advocacy agenda, but not every municipality feels that they have been able to contribute a project that fits the Chamber's goals of business advocacy. Issues like funding for street paving, public safety facilities, and utility infrastructure are all directly important to local governments and certainly have impacts on the business community. However, they may not rise to the top of the Chamber's list.

An advocacy package by the RMA would allow the Chamber to better focus on its advocacy goals and let the municipalities establish a better collective voice. Initial discussions about this idea with our state senator and representative were positive, and they indicated this could help them better understand our needs and legislative requests.

Each municipality has been asked to reach consensus on a two-part project submission that could be turned in by December 1, reviewed by all Mayors in early January, and presented/agreed upon at the January 16 RMA meeting. The two parts are as follows:

1. **Submitting 5 ideas of county-wide projects/advocacy goals benefiting all communities.** The goal would be for RMA to take in everyone's suggestions and pick 3-5 cross-cutting priorities. Some examples:
 - a. Modernize and expand state transportation funding streams for construction and maintenance for municipal and state-owned secondary roads.
 - b. Support adaptive reuse project in Spencer to create the Rowan Center for Innovation and Entrepreneurship

- c. Invest in facilities to host youth sports tournaments to result in an economic boost.
- d. Support signature community events that enhance the quality of life and quality of place in each community of Rowan County.

Please note that the NCLM advocacy agenda could be a good source of additional ideas to submit for consideration, and the topic of transportation funding is front and center on their list: <https://www.nclm.org/legislative-hub/legislative-goals/>

2. Submitting 3 projects unique to Spencer (each municipality would do this for their community). What is our top priority and two additional projects that need legislative support? Suggestions include:

- a. Support funding of critical Public Safety facility improvements such as the Town of Spencer Fire Station expansion/replacement project. Spencer Fire Department is making the transition from a historically volunteer-staffed department to a full-time career Fire Department. Over several years, the Town has invested in improved staffing, equipment, and apparatus and the most pressing need is adequate Fire Station Facilities. The current facility was constructed over 20 years ago and does not have adequate space for living quarters and training. The Town has conducted an updated space needs assessment and has conceptual floor plans for an \$8-12 million renovation or replacement project.
- b. Northern Rowan Connector project (combination of new I-85/McCanless Rd Interchange; Long Ferry Road improvements; new Road connecting Long Ferry to Hackett and spurring industrial development; Yadkin River District Redevelopment, and Recreation/Greenspace connectivity to include EB-5861) or some variation.
- c. Continue investing in capital improvements at the North Carolina Transportation Museum, Rowan County's top tourist attraction, and partner with the Town, the Rowan TDA, and Rowan County to continue funding wayfinding and placemaking projects that will improve visitor experiences and spending such as signage, public art, and public parking upgrades.

The finished product would be a "living" document that features all partner projects on a list, with additional backup reports/detail as needed. Projects would immediately come off the list and move to a "funded" section once funded.

2023-24 NCLM Legislative Goals

RESILIENT INFRASTRUCTURE

Create an adequate and permanent funding stream for local infrastructure.

- *Infrastructure – including roads, water, sewer, stormwater, parks and beaches – is critical to economic development and job creation.*
- *Many cities in the state are growing, creating a constant need for investment to keep pace with population growth; many cities and towns also have aging infrastructure that must be replaced.*
- *Creating more permanent funding streams for local infrastructure, such as a dedicated tax source, would allow for better planning to meet needs.*

Expand state transportation funding streams for construction and maintenance for municipal and state-owned secondary roads.

- *Current Powell Bill and other state funding is not adequate to address transportation needs, particularly as they affect municipal and state-owned secondary roads.*
- *In many cities and towns, major commuting corridors are not receiving the level of investment needed to keep pace with traffic.*
- *More investment is needed for these roads if existing residents are to embrace business and residential growth.*

Allow municipalities to use local resources and capabilities to expand broadband access in their communities through innovative partnerships.

- *Slow and unreliable internet service threatens educational and professional opportunities, and the economic future of entire communities.*
- *Municipalities own existing infrastructure – including dark fiber, towers and electric poles – that could be utilized in innovative partnerships and assist in making broadband service more affordable.*
- *Failure to utilize local government assistance and assets will continue to create digital gaps that have real-world consequences for North Carolinians.*

Expand incentives that encourage regionalization of water and sewer, as well as other municipal services, when appropriate.

- *A number of municipal water and sewer systems continue to financially struggle with deferred maintenance needs.*
- *These challenges came about largely due to population and job losses in rural areas, leading to an erosion of taxpayer and ratepayer bases.*
- *While legislators and municipalities have begun to address these issues with the creation of the Viable Utility Reserve and the use of ARPA funding, state estimates show needs still exceed expenditures by several billion dollars.*

HEALTHY FINANCES

Provide local revenue options beyond property tax.

- *Roughly 40 percent of municipal general fund revenue is generated by local property taxes.*
- *Cities have little to no authority to raise significant revenue in other ways.*
- *A lack of diverse, local tax options can affect economic growth, as well as cause large swings in revenue based on economic changes.*

Expand incentives and funding for local economic development.

- *Funding is simply inadequate in many cities and towns to encourage job growth.*
- *State grants and incentives are often targeted in ways that fail to assist the areas in greatest need of job creation.*
- *Maintaining or expanding funding for film tax credits, major industrial site development, downtown development and renewable energy tax credits helps cities and towns across the state.*

VIBRANT COMMUNITIES & NEIGHBORHOODS

Expand federal and state resources for affordable housing.

- *Housing affordability is a growing problem across North Carolina, affecting cities and towns of all sizes and people across different income levels.*
- *Increasingly, the lack of affordable housing acts as a major impediment to business and workforce recruitment.*
- *Ongoing state and federal revenue streams to address housing affordability are extremely limited, with much of the burden for solutions left with cities and towns.*

Revitalize vacant and abandoned properties with enhanced legal tools and funding.

- *Abandoned and vacant properties, often the subject of so-called tangled titles, can affect the ability of communities to revitalize areas and improve economic conditions.*
- *The abandoned properties, with enhanced legal tools to help heirs clear up title issues and sell properties at market rates, could help address local housing needs.*
- *Many towns do not have the funding to adequately address abandoned properties.*

ADAPTIVE MUNICIPAL OPERATIONS

Enhance state systems and resources for local law enforcement officer recruitment, training, and retention.

- *Municipalities across the state are facing law enforcement staffing shortages, in many cases severe shortages.*
- *State training resources are limited, and the cost of local law enforcement agencies to send recruits and existing officers to NC Justice Academy locations can be prohibitive.*
- *Grant writing assistance is one of several options that might provide better access to the large volume of federal law enforcement grant funding that is available.*

Revise state contracting laws to better protect public entities from the effects of inflation.

- *Labor and materials costs have been rising at a rapid rate, leaving municipalities with few options when project bids and costs exceed expectations.*
- *Additional flexibility regarding the contracting process could assist municipalities in protecting taxpayers from inflation and escalating costs.*
- *Without contracting law flexibility, projects can be delayed and costs can further increase.*

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Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 11/12/2024

Agenda Item #: 10

Agenda Item Title: Board to consider adopting an ordinance approving temporary road closures on Wednesday, November 27, 2024, to ensure public safety during Spencer's Holiday Caravan Parade.

Category: Regular Agenda

Presenter(s): Kyle Harris, Planner

Explanation:

To ensure the safety of participants, Town staff are recommending temporary closures of the following NCDOT street segments (see map attached):

- US 29 HWY from 11th St. to Jefferson St.
- Jefferson St. from US 29 HWY to N. Whitehead Ave.
- N. Whitehead Ave. from Forestdale Dr. to 2nd St.
- Oakwood Dr. from N. Whitehead Ave. to Pinecroft Ln.

US 29 HWY is to be closed from approximately 5:00 PM to 9:00 PM. Additionally, Jefferson Street, N. Whitehead Avenue, and Oakwood Drive are to be closed from approximately 3:30 PM to 7:30 PM.

This ordinance is evidence that the Town accepts full responsibility for safety, traffic flow, traffic control, appropriate signage, and ensuring that all debris, litter, decorations, and other items associated with the event are removed following the event.

Financial Impact:

N/A

Recommended Motion:

Approval of Ordinance 24-23.

Attachment(s): ☒ Yes ☐ No

1. Ordinance 24-23: An Ordinance Approving Temporary Road Closures

TOWN OF SPENCER, NORTH CAROLINA

AN ORDINANCE APPROVING TEMPORARY ROAD CLOSURES ON US HWY 29, JEFFERSON STREET, N. WHITEHEAD AVENUE, AND OAKWOOD DRIVE, FOR THE PURPOSE OF FACILITATING A HOLIDAY PARADE PROCESSION

ORDINANCE 24-23

WHEREAS, N.C.G.S. §29-169 authorizes local authorities to provide by ordinance for the regulation of the use of highways for processions or assemblages; and

WHEREAS, the Town of Spencer is co-sponsoring a holiday parade procession on Wednesday, November 27, 2024, which will involve a parade procession along the US HWY 29 corridor from Jefferson Street to 11th Street; and

WHEREAS, to ensure public safety, the Town has deemed it necessary to temporarily close US HWY 29 from Jefferson Street to 11th Street on the date of the event, the closure beginning at 5:00 P.M. and ending at approximately 9:00 P.M., or until the highway is cleared of all procession participants; and

WHEREAS, to ensure public safety, the Town has also deemed it necessary to temporarily close or otherwise restrict regular traffic on the following NCDOT State-Maintained Roads from 3:30 P.M. to 7:30 P.M., or until the roads are cleared of all procession participants: Jefferson Street from US HWY 29 to N. Whitehead Avenue; N. Whitehead Avenue from Forestdale Drive to 2nd Street; and Oakwood Drive from N. Whitehead Avenue to Pinecroft Lane; and

WHEREAS, pursuant to the NCDOT Special Event Guidelines, the Town has consulted with the Highway Division 9 – Division Traffic Engineer to verify that the proposed special event will not impact, or be impacted by, planned maintenance or other activities.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1. Pursuant to N.C.G.S. §29-169, the Town of Spencer hereby approves the use of US HWY 29 within the Town's jurisdiction for the holiday parade procession as specified in this ordinance. This ordinance is evidence that the Town accepts full responsibility for safety, traffic flow, traffic control, appropriate signage, and ensuring that all debris, litter, decorations, and other items associated with the event are removed following the event.

Section 2. The Town will place signs giving notice of the special event, in accordance with §29-169, and will provide to Highway Division 9 a copy of this ordinance.

Adopted this 12th day of November, 2024.

Jonathan Williams, Mayor

Anna Kanode Ward, Town Clerk

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Agenda Item Coversheet

Meeting Date: 11/12/2024

Agenda Item #: 11

Agenda Item Title: Board to consider approving a resolution supporting the Town's participation in the University of North Carolina's "Our State, Our Homes" Program.

Category: Regular Agenda

Presenter(s): Kyle Harris, Planner

Explanation:

UNC has launched a program called "Our States, Our Homes", which aims to bring together community leaders to better understand affordable housing issues and to design and implement strategies to improve access to and availability of affordable housing. Selected applicants will receive financial and technical assistance to build local cross-sector collaboratives that will develop and implement strategies to (1) leverage existing assets and activities, (2) increase the availability, quality, and alignment of community resources for affordable housing, and (3) address barriers to meeting community housing needs, especially for vulnerable populations.

The program is a competitive program seeking applicants from entities including local governments and nonprofits across the state. Kyle Harris is building a local group which will consist of multiple organizations who will submit a joint application. The City of Salisbury and the Salisbury Community Development have already agreed to participate. Staff requests and encourages the participation of the Town of Spencer. If selected to participate, the Town will need to meet certain minimum expectations of the program, which includes sending the Town Manager and/or his designee to attend five (5) in-person forums at Chapel Hill (across 2025 and early 2026) and convening local stakeholders to work toward program goals related to housing. Kyle Harris will serve as Project Manager.

Financial Impact:

The Town of Spencer will not directly receive any funding. However, the program will provide a \$5,000 stipend for the Project Manager, \$5,000 for the implementation of a pilot project, and up to \$7,000 for reimbursement of any travel expenses, including overnight hotel accommodation in Chapel Hill for members of the core team.

RESOLUTION FOR THE TOWN OF SPENCER, NORTH CAROLINA

A RESOLUTION SUPPORTING THE TOWN OF SPENCER'S PARTICIPATION IN THE UNIVERSITY OF NORTH CAROLINA'S "OUR STATE, OUR HOMES" PROGRAM

RESOLUTION 24-16

WHEREAS, the University of North Carolina at Chapel Hill has launched the Carolina Across 100 initiative to create meaningful partnerships with communities in all of North Carolina's 100 counties. The program aims to build and support cross-sector collaborations to respond effectively to our State's current challenges and opportunities; and

WHEREAS, the Carolina Across 100 initiative includes a special focus on housing issues. The UNC School of Government's Development Finance Initiative is leading a program called "Our State, Our Homes" which aims to bring together community leaders to better understand the context and challenge of affordable housing and related issues and to design and implement strategies to improve access to – and availability of – affordable housing; and

WHEREAS, "Our State, Our Homes" is a competitive program seeking applicants across the state, including local governments, nonprofit organizations, developers, financial institutions, and other groups; and

WHEREAS, selected applicants will receive financial and technical assistance to build local cross-sector collaboratives that will develop and implement strategies to (1) leverage existing assets and activities, (2) increase the availability, quality, and alignment of community resources for affordable housing, and (3) address barriers to meeting community housing needs, especially for more vulnerable subpopulations; and

WHEREAS, the City of Salisbury and the Salisbury Community Development Corporation have expressed their intent to apply to the program, and are seeking local partners who share a common desire to better understand and tackle local housing issues; and

WHEREAS, the Town of Spencer has a longstanding commitment to affordable housing. Spencer's annual strategic plans have consistently identified affordable housing as a key priority, and Spencer's Comprehensive Land Use Plan recognizes the importance of maintaining affordable housing choices for residents; and

WHEREAS, the Town of Spencer is currently administering a Community Development Block Grant – Neighborhood Revitalization (CDBG-NR) grant from the North Carolina Department of Commerce to support owner-occupied housing rehabilitation projects across Spencer for low-income households. This program supports the Town's affordable housing goals by maintaining the supply of decent, safe, sanitary and affordable housing within our community; and

WHEREAS, the Town of Spencer seeks to further increase the availability and quality of affordable housing and to better align our community's resources for affordable housing; and

WHEREAS, the Town of Spencer has prior experience with cross-sector collaboratives and stakeholder engagement focused on housing issues. For example, the Town of Spencer has previously partnered with the Salisbury Community Development Corporation to develop and implement a Fair Housing Plan to reduce barriers to affordable housing to vulnerable populations in Spencer, and has worked with local real estate professionals to host homeownership education workshops for the community, which included resources for down payment assistance; and

WHEREAS, the Town of Spencer has an active Planning & Zoning Department which routinely strives to align local development regulations with the Town's long-range planning goals, including those related to affordable housing, and is willing to engage in open and constructive dialogue with project partners and stakeholders to address housing challenges.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1. The Town of Spencer supports the application and agrees to participate as a core partner.

Section 2. The Town Manager and/or his designee will participate meaningful in the program.

Section 3. The Town of Spencer has the capacity to meet the minimum expectations of the program, including participating at the five (5) in-person forums at Chapel Hill and convening a local stakeholder group to work toward program goals.

Section 4. The Town of Spencer has a modest amount of CDBG-NR admin funding available that can be used for eligible capacity-building expenses which may support participation in the program.

Adopted this 12th day of November, 2024.

Jonathan Williams, Mayor

Anna Kanode Ward, Town Clerk



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Recommended Motion:

Approval of Resolution 24-16.

Attachment(s): ☒ Yes ☐ No

1. Resolution 24-16: A Resolution Supporting the Town of Spencer's Participation in the University of North Carolina's "Our State, Our Homes" Program
2. Program Information/Resources

OUR STATE, OUR HOMES

BENEFITS FOR COMMUNITY TEAMS



Participating communities will emerge from the eighteen-month program with a deeper understanding of housing issues in their local contexts, tools to improve community conversations around housing needs, maps of local partners and assets, and increased knowledge and capacity to implement strategies for improving housing affordability.

Carolina Across 100 will support teams with the following:

RESOURCES

that strengthen their existing programs and services, including data tools and evidence-informed strategies to promote affordable housing



FUNDING

on a limited basis to support project management and implementation, as well as cover costs associated with participation in the program



DEEP EXPERT & PEER SUPPORT

through five peer-learning forums and regular webinars during which teams will develop their goals, make implementation plans, and collaborate across sectors to work toward their goals effectively



ROBUST TECHNICAL ASSISTANCE

from experts on affordable housing and cross-sector community collaboration led by Carolina Across 100, the Development Finance Initiative, and other experts



OUR STATE, OUR HOMES

ANSWERS TO FAQs



WHY IS UNC-CHAPEL HILL OFFERING THIS PROGRAM?

Access to safe, quality, affordable housing remains out of reach for many in North Carolina. More than one million of North Carolina households are considered cost-burdened, meaning that they spend more than 30% of their income on housing costs. This trend has been exacerbated in recent years, with increases in the costs to rent and buy homes exceeding the rate of wage growth. Communities across the state confront additional challenges that impact the availability of housing, from aging stock to short-term rentals to the impact of natural disasters.

As part of Carolina Across 100's aim to create meaningful partnerships with communities across North Carolina to respond effectively to opportunities and challenges facing communities, our next program of work will address affordable housing. We will be active in sharing research and expertise throughout this pan-University effort with support from the UNC School of Government's Development Finance Initiative and other campus partners, to improve access to and availability of affordable housing options in the state.

HOW DO YOU DEFINE "COMMUNITY?"

A cohort of communities will be selected to participate in this program of work. Communities may apply as an individual city or county, a municipal-county partnership, or a multi-county/regional collaborative. Each applicant team should include representatives from multiple organizations/sectors within the geographic region.

WHAT TYPES OF STAKEHOLDERS CAN BE PART OF A COLLABORATIVE?

Each participating community collaborative team will be composed of a 3-5 member core team and a larger community-wide team. Because each community is different, we expect that each collaborative's composition will vary. We strongly recommend that each applicant team includes at least one local government representative, but otherwise we do not require representation or participation from any one type of organization or agency. However, we expect that other common types of stakeholders participating in this work will include housing developers, builders, financial institutions, supportive service providers, employers, nonprofits and community organizations, faith-based institutions, and other stakeholders as appropriate to your community.

WHO SHOULD BE WRITING LETTERS OF SUPPORT FOR OUR APPLICATION?

Who can provide letters of support is not limited. There are no specific rules about who the letters can come from as long as there is a demonstration of commitment from key stakeholders and a commitment of a core team. Strong letters of support will detail applicants' prior history of partnership/collaboration and/or specific commitments of time, resources, or people to this program.

WILL PARTICIPATING COMMUNITIES RECEIVE FUNDING FROM UNC-CHAPEL HILL?

Carolina Across 100 intends to provide limited funding for participating teams in the form of

1. A stipend for a part-time project manager for each team (\$5,000),
2. An implementation award to fund a small community pilot project (\$5,000), and
3. Reimbursement for travel expenses to learning forums in Chapel Hill (up to \$7,000).

All other resources provided through this program are available for free to participating communities.

MY COUNTY PREVIOUSLY PARTICIPATED IN A DIFFERENT CAROLINA ACROSS 100 PROGRAM. ARE WE STILL ABLE TO APPLY TO OUR STATE, OUR HOMES?

When evaluating applications for Our State, Our Homes, Carolina Across 100 will give strong preference to teams from counties that have not already participated in a prior program. However, participation in a previous Carolina Across 100 program is not strictly disqualifying for communities who wish to apply for Our State, Our Homes.

WHAT IF MY TEAM ISN'T SELECTED TO PARTICIPATE IN OUR STATE, OUR HOMES?

Carolina Across 100 is committed to widely sharing all that we learn through our community-based programs. All communities can access resources, publications, webinar recordings, and other materials from on the Carolina Across 100 website throughout the Our State, Our Homes program.

WHAT ARE IMPORTANT DATES RELATED TO THE APPLICATION PROCESS?

Visit the [Our State, Our Homes application page](#) for webinar recordings, registrations, and application link.

October 9, 2024 - Online information session to answer questions from potential applicants.

October 28, 2024 - Online information session to answer questions from potential applicants.

November 22, 2024 - Our State, Our Homes application deadline

Mid-December 2024 - Teams selected to participate in Our State, Our Homes will be notified by email.

WHAT IS THE TIME COMMITMENT TO PARTICIPATE IN THIS PROGRAM?

The program will last approximately 18 months. Individuals' time commitments will vary based on their roles within each collaborative. All community team members should meet approximately monthly during the program to discuss and complete program activities. We additionally provide monthly webinars with content relevant to the program that are open to all community team members. Core team members should expect to join each of the five two-day in-person learning forums in Chapel Hill, which will be held in February, May, September, and December 2025 and March 2026. Team project managers will also be expected to attend monthly check-in meetings and office hours in addition to ongoing communication and coordination with the Carolina Across 100 team.

WHERE CAN I FIND MORE INFORMATION ABOUT THE PROGRAM?

carolinaacross100.unc.edu/program-5/

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spencernc.gov



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Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 11/12/2024

Agenda Item #: 12

Agenda Item Title: Planning Spencer's Future- What's Next?

Category: Regular Agenda

Presenter(s): Steve Blount, Planning and Zoning Administrator

Explanation:

Much has been accomplished in the past couple of years and planning for more has been started. What's next? What should we be planning for now?

Financial Impact:

Planning is cheap. Doing can be expensive. Not planning can be disastrous!

Recommendations:

Information only.

Attachment(s): ☒ Yes ☐ No

1. PowerPoint Presentation

Moving Spencer Ahead

Accomplishments
&
What's Next?

1

Residential Growth

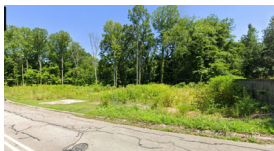


Meadow St and Hudson Ave
Six New Homes



2

Whitehead Ave
Six New Homes



3

1



Clyde St
Seven New Homes

4



Hawkinstown Road
141 New Homes

5



414 Pinecroft Lane

1,290 sq ft, 43-acre lot
with drainage
problems

Sold for \$250,000

6

2

Impacts of Residential Growth

Permits for Single Family Homes

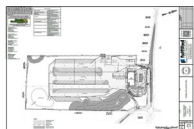
2022 = 18
2023 = 28
2024 = 8+
2025 = 141+

Total 195 x \$250,000 each = \$48,750,000 Tax Base Increase
\$48,750,000/\$100 X \$0.62 = \$302,250 Tax Revenue

195 units x 2.75 people/unit = 536 people
536/3400 = 15.76%/4 = 3.94%/year

(Salisbury has grown at about 1%/year over the last decade)

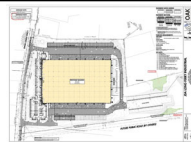
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Truck Stop/Convenience Center



\$50-75 million Innospec Expansion

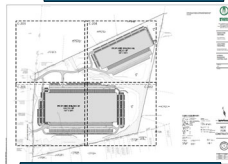


Johnson Dev Distribution Ctr
350,000 sq ft



Fisher Lamb/NC Finishing Co
13 Buildings 1,375,000 sq ft

\$300-400 million in tax base



Willow Creek
2 buildings 1,200,000 sq ft

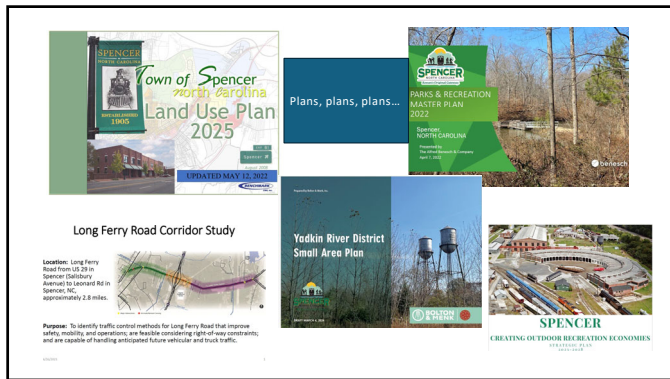
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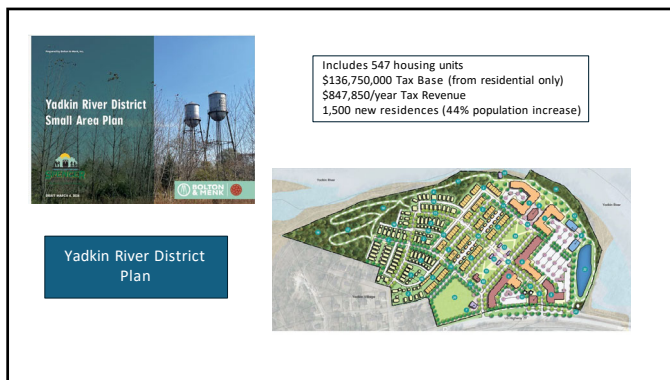
New Town Hall and Police Station

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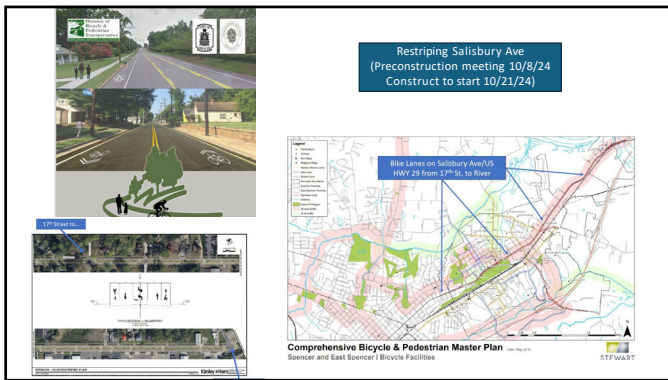


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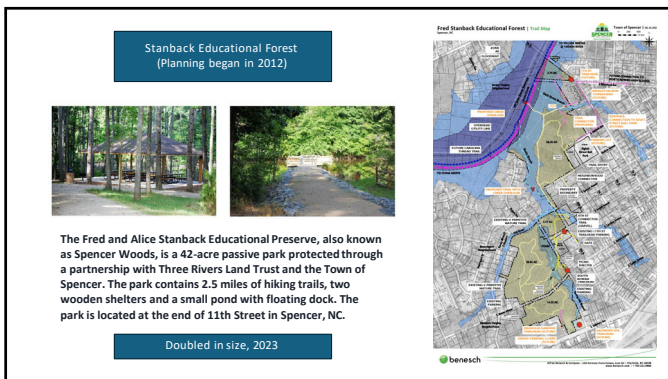
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14



15

5



16

The Next Steps

- 1.Salisbury Ave Trailhead and Park
- 2.Grants Creek Greenway and Park/Preserve
- 3.Residential Growth Areas

17

Salisbury Ave Trailhead and Park

18



19



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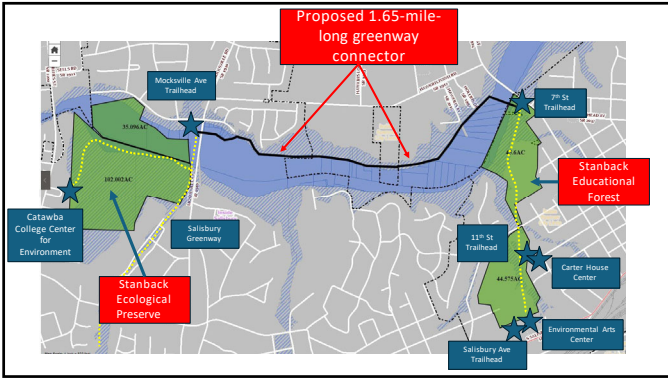
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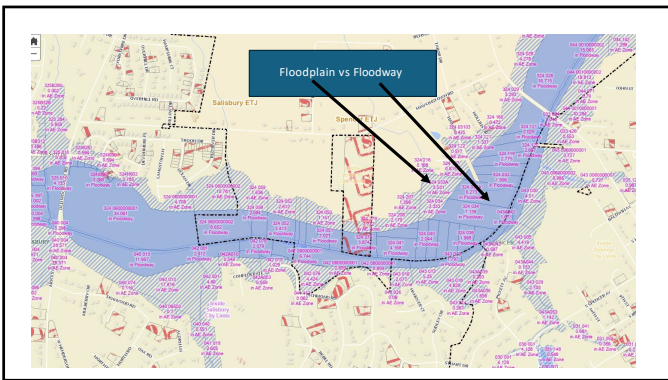
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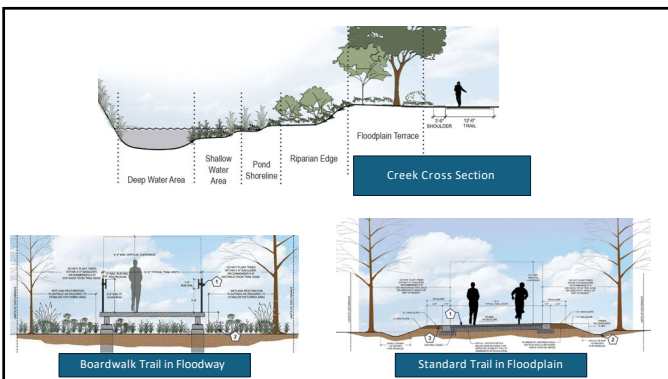
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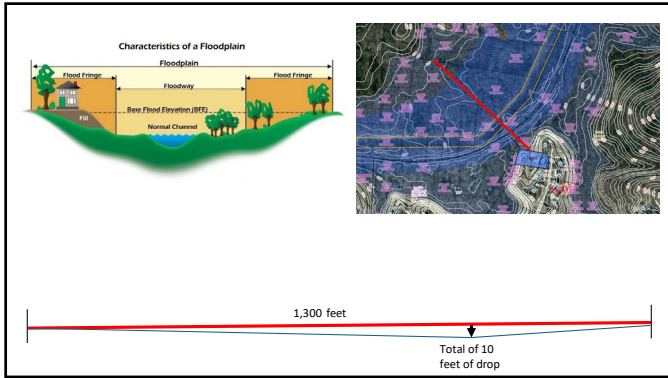
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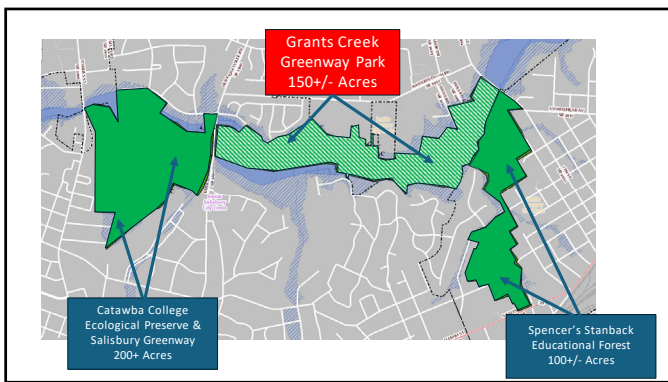
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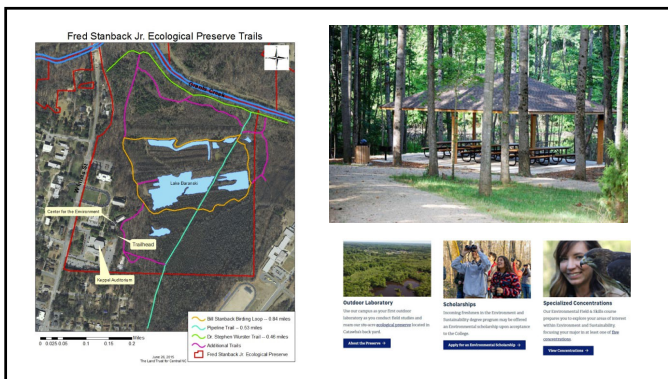
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30

Promoting Residential Growth

31

New Areas for Residential Growth

32

Limited available land and high cost of construction means...
...must build more multifamily, high-density homes

33

11

What Else?

1. N Salisbury Ave. Corridor Rezoning
2. S Salisbury Ave. Visual Improvements
3. Street Width / Parking Study
4. Long Ferry Road Corridor Zoning Overlay
5. Cell Tower Coverage Improvements
6. Hackett Street Access Road
7. Other???

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Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 11/12/2024

Agenda Item #: 13. a.

Agenda Item Title: Planning Monthly Report

Category: Departmental Report

Presenter(s): Steve Blount, Planning & Zoning Administrator

Explanation:

No approval needed. This item is for information only.

Financial Impact:

None.

Recommendations:

N/A

Attachment(s): ☒ Yes ☐ No

1. Monthly Report



Monthly Activity Report

Planning, Zoning & Subdivision Administrator

September 2024

	<u>Location</u>	<u>Activity</u>	<u>Action</u>
9.25.24	Office	Video conference HUD grant	Participated
9.26.24	Stanback Forest	Trail extension meeting	Participated
9.26.24	Stanback Forest	Carried off by large mosquitoes	Survived
9.26.24	Hawkinstown road	Lot dimension questions	Answered questions
9.26.24	Meadow St	Site visit for project closeout	Attended
9.30.24	Pickett Ave	Questions on chicken keeping program	Answered questions (PS, not from my wife!)
9.30.24	Grants crossing ln	Permit for chicken keeping	Issued permit
9.30.24	Hackett St	Innospec building addition site plan	Reviewed and approved
9.30.24	Jordan St	Questions on chicken keeping program	Answered questions
10.1.24	Salisbury ave	Sign permit application	Issued permit
10.1.24	Office	Staff meeting	Attended
10.1.24	S Carolina ave	Zoning classification enquiry	Answered questions
10.1.24	7 th st	Application for chicken keeping	Answered questions
10.1.24	Salisbury ave	Discussions about expansion of Mexican restaurant	Answered questions
10.1.24	Office	Park construction groundbreaking	Attended
10.3.24	400 salisbury ave	Questions on grand opening event	Answered questions
10.3.24	909 n Salisbury ave	Questions on drug rehab facility	Answered questions
10.3.24	Office	Emergency management survey	Answered questions
10.3.24	S Salisbury ave	Questions from dance studio property developer	Answered questions
10.3.24	N Salisbury ave	Development questions on medical center expansion	Answered questions
10.3.24	Whitehead ave	Traffic concern questions	Answered questions
10.3.24	Office	Preagenda meeting	Attended

10.7.24	1204 salisbury ave	Subdivision questions	Answered questions
10.7.24	Office	Polling place campaigning location questions	Answered questions
10.7.24	Sowers ferry rd	Rezoning questions	Answered questions
10.7.24	5 th st	Noise questions	Answered questions
10.8.24	Salisbury ave	Zoning permit for park	Issued permit
10.8.24	710 7 th st	Fencing and chicken keeping permits	Issued permits
10.8.24	Office	Staff meeting	Attended
10.8.24	Salisbury ave	Meeting with NCDOT staff for restriping project	Attended
10.8.24	Office	BoA meeting	Attended
10.10.24	All	Floodplain questions	Answered questions
10.10.24	Salisbury ave	Demolition questions	Answered questions
10.14.24	Hudson ave	Addressing question	Answered questions
10.14.24	Salisbury ave	Concerned neighbor questions on medical center expansion	Answered questions
10.14.24	808 4 th st	Zoning confirmation letter for family care center	Issued letter
10.14.24	Office	Planning board meeting	Attended and participated
10.15.24	Hawkins loop rd	Development option questions	Answered questions
10.15.24	Office	Resignation from planning board member	Accepted resignation
10.15.24	Salisbury ave	Preliminary subdivision survey	Reviewed and commented
10.15.24	Salisbury ave & Charles st	Reported sight triangle violation to code enforcement	Advised code enf officer who followed up with site visit
10.17.24	208 s rowan	Zoning permit questions	Answered questions
10.17.24	Adams st	Fencing questions	Answered questions
10.17.24	Tabor ave	Zoning permit for storage building	Issued permit
10.17.24	Salisbury ave	Zoning permit questions for Foodlion renovation	Answered questions
10.17.24	Office	BRIC grant process review	Reviewed and commented
10.17.24	7 th st	Temporary dumpster permit	Issued permit
10.21.24	All	Discussion with Salisbury planner on growth boundary agreement	Discussed
10.21.24	All	Request for zoning permit data on residential solar system permits	Answered questions
10.21.24	1204 salisbury ave	Zoning permit for driveway	Issued permit
10.22.24	Salisbury ave	Questions about window screening permitting	Answered questions
10.22.24	1840 US HWY 29	ABC permit	Reviewed and signed
10.22.24	All	Reviewed annexation maps at Sec of State website	Reviewed

10.23.24	Salisbury ave	Park site meeting and electronic sign review	Met, reviewed and commented
10.23.24	Lincoln ave	Water line extension approval letter	Drafted letter and sent to developer
10.24.24	6 th st	Subdivision cost sharing request	Reviewed and commented
10.24.24	Salisbury ave	Questions/concerns about restriping project	Answered questions
10.24.24	Hawkins loop rd	Subdivision/access rd questions	Answered questions
10.28.24	Office	Centralina brownfield	Prepped for presentation
10.28.24	3 rd st	Development questions	Met with property owner and discussed
10.28.24	Office	Staff meeting	Attended
10.29.24	Charlotte	Centralina COG meeting on Brownfield Agreement	Presentation

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Agenda Item Coversheet

Meeting Date: 11/12/2024

Agenda Item #: 13. b.

Agenda Item Title: Code Enforcement Monthly Report

Category: Departmental Report

Presenter(s): Michael File, Police Chief

Explanation:

No approval needed. This item is for information only.

Financial Impact:

N/A

Recommendations:

N/A

Attachment(s): ☒ Yes ☐ No

1. Code Enforcement Report

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Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 11/12/2024

Agenda Item #:

Agenda Item Title: Code Enforcement Monthly Report

Category: Departmental Report

Presenter(s): Michael File, Chief

Explanation:

Code Enforcement Monthly Report

Financial Impact:

N/A

Choose an item.

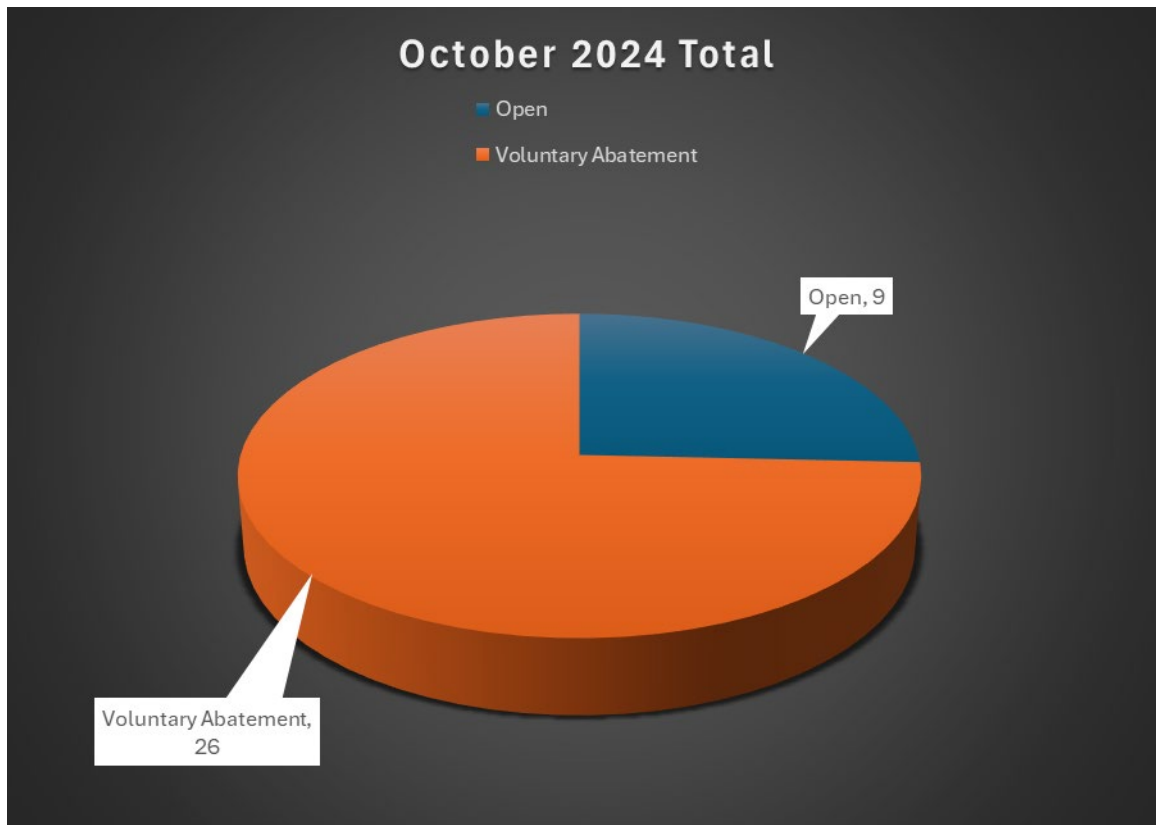
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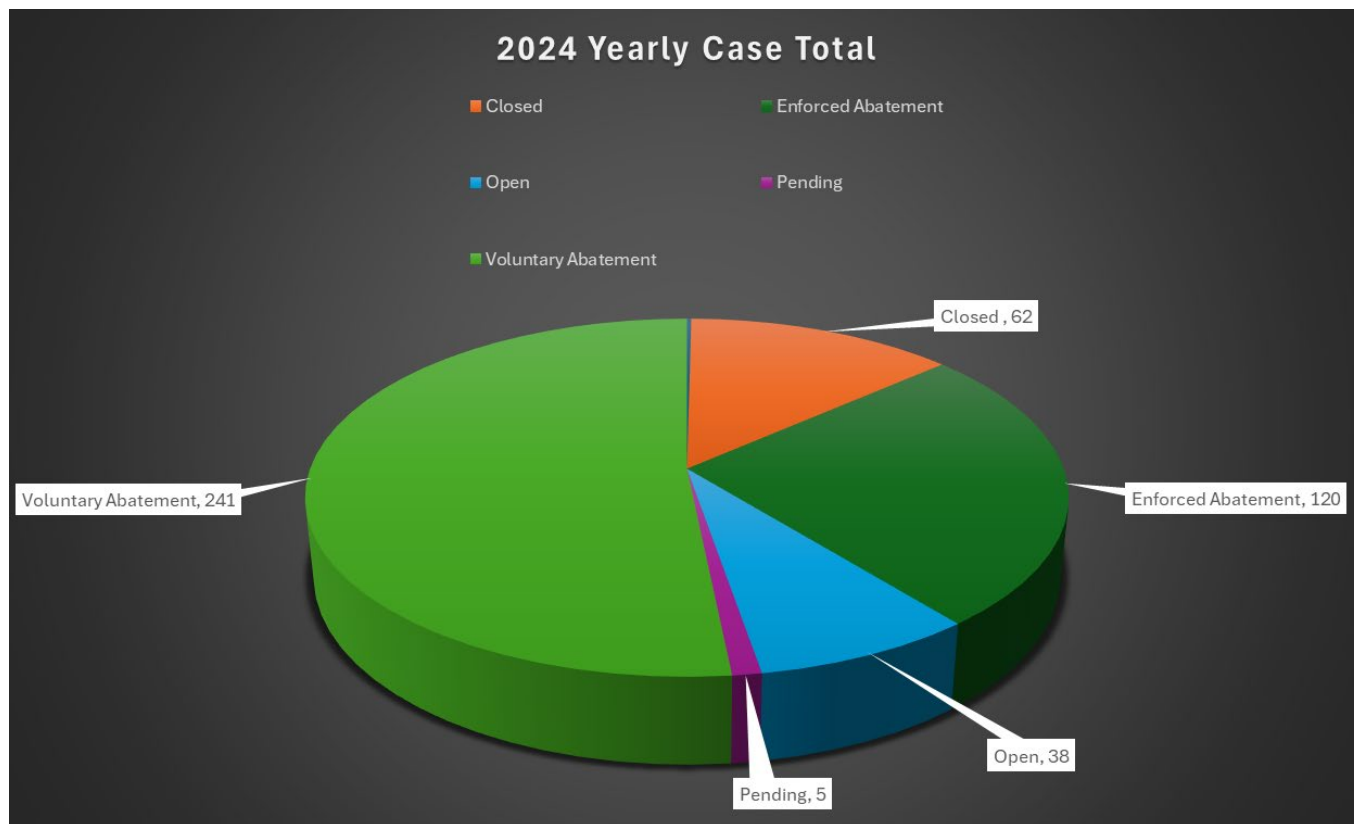
Attachment(s): ☒ Yes ☐ No

1. Code Enforcement Report

Monthly Report

- **Total cases – 35**
- **Open - 9**
- **Voluntary Abatement - 26**
- **Year to Date - 466**
- **Notice of Violations - 1**
- **Notice of Bill - 0**
- **Notice of Lien - 0**





**MH - Minimum Housing / OL - Overgrown Lot / JV - Junk Vehicle / JP - Junk Pile / AC - Animal Control /
IP - Illegal Parking / ZV - Zoning Violation / CM - Commercial Maintenance/**

2024 Open Cases

Case Number	Address	Nature of Complaint	Violation Type
202400481	708 S Carolina	Illegal Parking	Open
202400480	708 S Carolina	Interior Furniture	Open
202400479	507 S Rowan	Junk	Open
202400478	916 S Yadkin	Illegal Parking	Open
202400470	228 Earnhardt	Junk Vehicle	Open
202400467	701 S Yadkin	Junk Pile	Open
202400463	302 S Iredell	Abandoned/ Nuisance Vehicle	Open
202400450	708 S Carolina Ave	Junk	Open
202400447	204 S Rowan	High Grass	Open
202400444	200 S Rowan Ave	High Grass	Open
202400440	610 4TH ST	Tall Grass/ Weeds	Open
202400398	908 7TH ST	Junk	Open
202400397	908 7TH ST	Illegal Parking	Open
202400396	908 7TH ST	High Grass	Open

202400392	316 Jordan Ave	High Grass	Open
202400385	204 S Iredell	Overgrowth	Open
202400382	300 S Carolina	High Grass	Open
202400381	216 N Rowan Ave	High Grass	Open
202400380	210 N Yadkin	High Grass	Open
202400350	210 N Yadkin Ave	High Grass	Open
202400349	216 N Rowan Ave	High Grass	Open
202400348	204 S Iredell	Overgrowth	Open
202400347	600 S Carolina Ave	High Grass	Open
202400341	200 S Salisbury Ave	2nd High Grass Violation	Open
202400340	225 Hackett St	Overgrowth	Open
202400338	423 N Salisbury Ave	High Grass	Open
202400326	437 N Salisbury Ave	Falling Structure	Open
202400259	712 S Salisbury Ave	Commercial Maintenance	Open
202400252	705 N Salisbury Ave	Junk	Open
202400222	035 099	Overgrowth	Open
202400220	610 S Yadkin Ave	Overgrowth	Open
202400207	610 S Carolina Ave	Junk	Open
202400206	610 S Carolina Ave	Overgrowth	Open
202400198	600 S Carolina Ave	High Grass	Open
202400182	200 S Salisbury Ave	Overgrowth / Junk / Maint. of Exterior Premise	Open
202400171	216 N Rowan Ave	High Grass	Open
202400146	204 S Iredell Ave	Overgrowth	Open
202400080	609 N Salisbury Ave	Illegally Parked	Open



Case Status Report

10/1/2024 - 10/31/2024

Case #	Case Date	Main Status	Last Status Change Date	Complaint Received	Violation Address	Nature of Complaint
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Group: Enforced Abatement

202400384	9/11/2024	Enforced Abatement	10/10/2024	Site Visit	610 S Yadkin	High Grass
202400266	7/9/2024	Enforced Abatement	10/10/2024	Site Visit	812 S Yadkin Ave	Illegally Parked
202400245	6/24/2024	Enforced Abatement	10/10/2024	Site Visit	303 S Yadkin	Junk
202400231	6/10/2024	Enforced Abatement	10/10/2024	Site Visit	410 S Iredell	Junk

Group Total: 4

Group: Open

202400481	10/30/2024	Open	10/30/2024	Site Visit	708 S Carolina	Illegal Parking
202400480	10/30/2024	Open	10/30/2024	Site Visit	708 S Carolina	Interior Furniture
202400479	10/30/2024	Open	10/30/2024	Site Visit	507 S Rowan	Junk
202400478	10/15/2024	Open	10/15/2024	Site Visit	916 S Yadkin	Illegal Parking
202400470	10/9/2024	Open	10/9/2024	Site Visit	228 Earnhardt	Junk Vehicle
202400463	10/8/2024	Open	10/8/2024	Site Visit	302 S Iredell	Abandoned/ Nuisance Vehicle
202400450	10/1/2024	Open	10/1/2024	Site Visit	708 S Carolina Ave	Junk
202400447	10/1/2024	Open	10/1/2024	Site Visit	204 S Rowan	High Grass

Group Total: 8

Group: Voluntary Abatement

202400490	10/30/2024	Voluntary Abatement	10/30/2024	Site Visit	908 7TH ST	Illegal Parking
202400489	10/30/2024	Voluntary Abatement	10/30/2024	Site Visit	701 S Yadkin	Junk Pile

202400488	10/30/2024	Voluntary Abatement	10/30/2024	Site Visit	600 S Carolina Ave	High Grass
202400487	10/30/2024	Voluntary Abatement	10/30/2024	Site Visit	316 Jordan Ave	High Grass
202400486	10/30/2024	Voluntary Abatement	10/30/2024	Site Visit	035 099	Overgrowth
202400485	10/30/2024	Voluntary Abatement	10/30/2024	Site Visit	610 S Yadkin Ave	Overgrowth
202400484	10/30/2024	Voluntary Abatement	10/30/2024	Site Visit	600 S Carolina Ave	High Grass
202400483	10/30/2024	Voluntary Abatement	10/30/2024	Site Visit	216 N Rowan Ave	High Grass
202400482	10/30/2024	Voluntary Abatement	10/30/2024	Site Visit	204 S Iredell	Overgrowth
202400477	10/15/2024	Voluntary Abatement	10/30/2024	Site Visit	508 2ND ST	Tall Grass/ Weeds
202400476	10/15/2024	Voluntary Abatement	10/30/2024	Site Visit	916 2ND ST	Tall Grass/ Weeds
202400475	10/15/2024	Voluntary Abatement	10/30/2024	Site Visit	914 2ND ST	Tall Grass/ Weeds
202400474	10/15/2024	Voluntary Abatement	10/30/2024	Site Visit	912 2RD ST	Tall Grass/ Weeds
202400473	10/15/2024	Voluntary Abatement	10/30/2024	Site Visit	905 3RD ST	Tall Grass/ Weeds
202400472	10/15/2024	Voluntary Abatement	10/30/2024	Site Visit	815 3RD ST	Tall Grass/ Weeds
202400471	10/15/2024	Voluntary Abatement	10/30/2024	Site Visit	300 First St	Tall Grass/ Weeds
202400469	10/9/2024	Voluntary Abatement	10/30/2024	Site Visit	408 Crestwood	Tall Grass/ Weeds
202400468	10/9/2024	Voluntary Abatement	10/30/2024	Site Visit	401 Crestwood	Tall Grass/ Weeds
202400467	10/9/2024	Voluntary Abatement	10/31/2024	Site Visit	701 S Yadkin	Junk Pile
202400466	10/9/2024	Voluntary Abatement	10/30/2024	Site Visit	605 5TH ST	Tall Grass/ Weeds
202400465	10/9/2024	Voluntary Abatement	10/30/2024	Site Visit	406 4TH ST	Tall Grass/ Weeds
202400464	10/8/2024	Voluntary Abatement	10/30/2024	Site Visit	535 Steeplechase Trl	Tall Grass/ Weeds
202400462	10/8/2024	Voluntary Abatement	10/30/2024	Site Visit	205 S Carolina	Tall Grass/ Weeds
202400461	10/8/2024	Voluntary Abatement	10/30/2024	Site Visit	413 S Rowan	Tall Grass/ Weeds

202400460	10/8/2024	Voluntary Abatement	10/30/2024	Site Visit	211 S Rowan	Tall Grass/ Weeds
202400459	10/8/2024	Voluntary Abatement	10/30/2024	Site Visit	208 S Rowan	Tall Grass/ Weeds
202400458	10/8/2024	Voluntary Abatement	10/30/2024	Site Visit	207 S Rowan	Tall Grass/ Weeds
202400457	10/8/2024	Voluntary Abatement	10/30/2024	Site Visit	413 N Rowan	Tall Grass/ Weeds
202400456	10/8/2024	Voluntary Abatement	10/30/2024	Site Visit	415 N Rowan	Tall Grass/ Weeds
202400455	10/8/2024	Voluntary Abatement	10/30/2024	Site Visit	229 N Yadkin	Tall Grass/ Weeds
202400454	10/8/2024	Voluntary Abatement	10/30/2024	Site Visit	223 N Yadkin	Tall Grass/ Weeds
202400453	10/8/2024	Voluntary Abatement	10/30/2024	Site Visit	209 N Yadkin	Tall Grass/ Weeds
202400452	10/8/2024	Voluntary Abatement	10/30/2024	Site Visit	608 S Yadkin	Tall Grass/ Weeds
202400451	10/1/2024	Voluntary Abatement	10/30/2024	Site Visit	304 S Carolina Ave	Tall Grass/ Weeds
202400449	10/1/2024	Voluntary Abatement	10/30/2024	Site Visit	708 S Carolina Ave	Tall Grass/ Weeds
202400448	10/1/2024	Voluntary Abatement	10/30/2024	Site Visit	607 S rowan Ave	Tall Grass/ Weeds
202400446	9/25/2024	Voluntary Abatement	10/10/2024	Site Visit	813 4TH ST	Junk
202400445	9/25/2024	Voluntary Abatement	10/10/2024	Site Visit	508 S Iredell	Junk
202400443	9/24/2024	Voluntary Abatement	10/10/2024	Site Visit	305 1ST ST	Tall Grass/ Weeds
202400442	9/24/2024	Voluntary Abatement	10/30/2024	Site Visit	816 5TH ST	Tall Grass/ Weeds
202400441	9/24/2024	Voluntary Abatement	10/10/2024	Site Visit	707 4TH ST	Tall Grass/ Weeds
202400439	9/24/2024	Voluntary Abatement	10/10/2024	Site Visit	609 4TH ST	Tall Grass/ Weeds
202400438	9/24/2024	Voluntary Abatement	10/10/2024	Site Visit	605 4TH ST	Tall Grass/ Weeds
202400437	9/24/2024	Voluntary Abatement	10/10/2024	Site Visit	609 2ND ST	Tall Grass/ Weeds
202400436	9/24/2024	Voluntary Abatement	10/10/2024	Site Visit	907 2ND ST	Tall Grass/ Weeds
202400435	9/24/2024	Voluntary Abatement	10/10/2024	Site Visit	1011 3RD ST	Tall Grass/ Weeds

202400434	9/24/2024	Voluntary Abatement	10/10/2024	Site Visit	905 3RD ST	Tall Grass/ Weeds
202400397	9/19/2024	Voluntary Abatement	10/31/2024	Site Visit	908 7TH ST	Illegal Parking
202400394	9/18/2024	Voluntary Abatement	10/10/2024	Site Visit	507 4TH ST	High Grass
202400393	9/18/2024	Voluntary Abatement	10/10/2024	Site Visit	508 S Iredell	High Grass
202400392	9/18/2024	Voluntary Abatement	10/31/2024	Site Visit	316 Jordan Ave	High Grass
202400391	9/18/2024	Voluntary Abatement	10/10/2024	Site Visit	1107 Charles St	High Grass
202400390	9/17/2024	Voluntary Abatement	10/10/2024	Site Visit	816 3RD ST	Illegal Parking
202400389	9/17/2024	Voluntary Abatement	10/10/2024	Site Visit	511 2ND ST	Junk Vehicle
202400388	9/17/2024	Voluntary Abatement	10/10/2024	Site Visit	508 2ND ST	Overgrowth
202400387	9/17/2024	Voluntary Abatement	10/10/2024	Site Visit	512 2ND ST	High Grass
202400386	9/17/2024	Voluntary Abatement	10/10/2024	Site Visit	1000 2ND ST	Illegal Parking
202400379	9/10/2024	Voluntary Abatement	10/10/2024	Site Visit	604 4TH ST	High Grass
202400378	9/10/2024	Voluntary Abatement	10/10/2024	Site Visit	608 4TH ST	High Grass
202400346	8/20/2024	Voluntary Abatement	10/10/2024	Site Visit	913 2ND ST	Overgrowth/Junk
202400342	8/20/2024	Voluntary Abatement	10/30/2024	Site Visit	504 1ST ST	Overgrowth

Group Total: 61

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Total Records: 73

10/31/2024

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Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 11/12/2024

Agenda Item #: 13. c.

Agenda Item Title: Police Department Monthly Report

Category: Departmental Report

Presenter(s): Michael File, Police Chief

Explanation:

No approval needed. This item is for information only.

Financial Impact:

N/A

Recommendations:

N/A

Attachment(s): ☒ Yes ☐ No

1. Monthly PD Report
2. Monthly ACE Team Report

Activity Log Event Summary (Cumulative Totals)

Spencer Police Department

(10/01/2024 - 10/30/2024)

<No Event Type Specified>	4	8th Street Ballpark Check	67
911 Hang-Up	11	Administrative Work	78
Alarm - Other	11	Animal Complaint	1
Assault - In-Progress	1	Assault - Report	1
Assist - East Spencer Police	54	Assist - EMS	5
Assist - Fire Department	15	Assist - Motorist/Public	4
Assist - NCHP	7	Assist - Other Agency	17
Assist - Other Officer	133	Assist - Sheriff's Office	15
B&E/Burglary - Commercial, Report	1	B&E-Vehicle, Report	4
Business Check-Drive Through	356	Calls For Service (General)	13
Child Abuse/Neglect	1	Communicating Threats	3
Community Event	7	Court	8
Directed Patrol	7	Disturbance	9
Disturbance- Verbal	7	Disturbance-Physical	2
Domestic Dispute	5	Domestic Violence	1
Follow-up Investigation - Outside Town Limits	1	Follow-up Investigation- Spencer	10
Foot Patrol - Business	91	Foot Patrol - Residential	2
Foot Patrol - School	1	Fraud - Report	1
House Check	5	Intoxicated Person	2
Involuntary Commitment	6	Larceny - In-Progress	2
Larceny - Report	4	Maintenance - Equipment	3
Maintenance - Vehicle	30	Meeting	10
NCTM - Bank Escort	1	NCTM - Drive Through	163
NCTM - Foot Patrol	54	Noise Complaint	4
Norfolk Southern Railroad-Drive Through	5	Park Check	189
Property Damage - Report	3	Public Service	9
School Check - NRES	93	School Check - NRHS	87
School Check - NRMS	75	Security Check/Standby	9
Shots Fired	4	Special Assignment - Other	7
SRO Duties	43	Subpoena Service	1
Suicide Threat	2	Suspicious - Activity	11
Suspicious - Person	11	Suspicious - Vehicle	16
Traffic Accident - PD	13	Traffic Accident - PI	1

Activity Log Event Summary (Cumulative Totals)

Spencer Police Department

(10/01/2024 - 10/30/2024)

Traffic Complaint	2	Traffic Control	1
Traffic Enforcement	47	Training - FD	1
Training - PD	13	Training - Range	13
Training - School	1	Trespassing - In-Progress	2
Trespassing - Report	1	Unattended Death	2
Unlock Vehicle	1	Vehicle Pursuit	3
Vehicle Stop	241	Warrant Service	14
Welfare Check	13	Yadkin River Park Check - Davidson County	87
Yadkin River Park Check - Spencer	85		

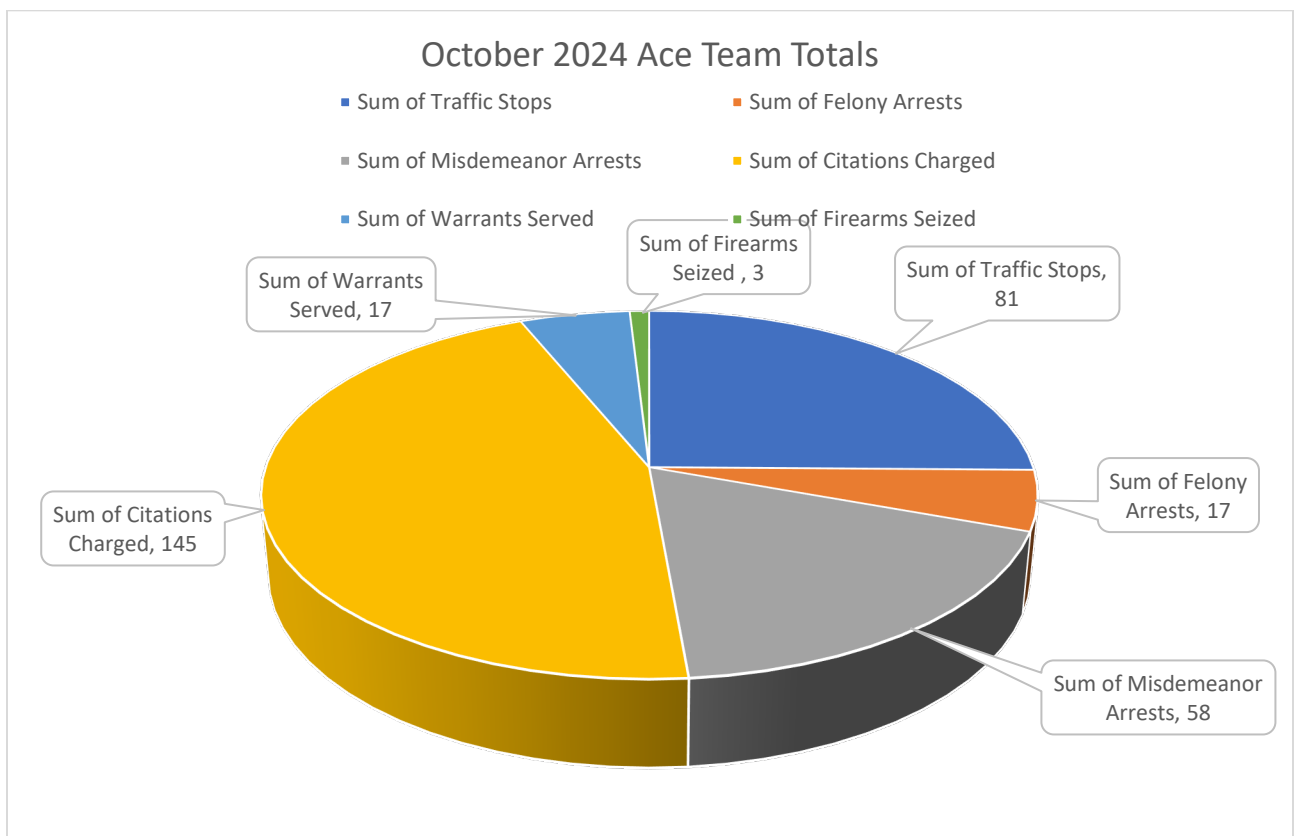
Total Number Of Events: 2,344

SPENCER POLICE ACE TEAM REPORT

October 2024

October 2024 Highlights

- October 2024 Cases: 23 (23 Closed)
- Traffic Stops: 81
- Total Arrests: 75 (Felony 17)
- Cited Charges: 145
- Warrants Served: 17
- Firearms Seized: 3

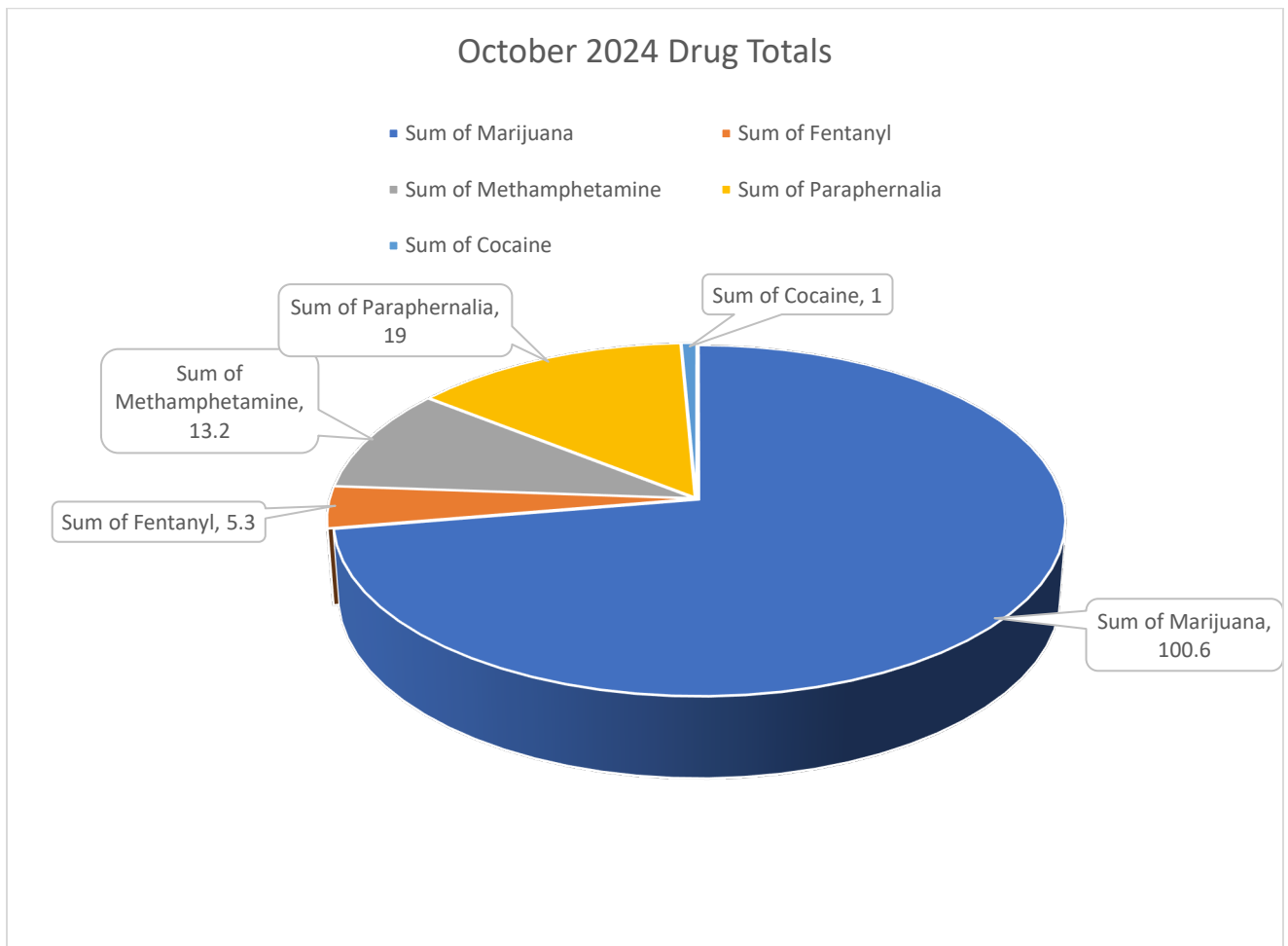


SPENCER POLICE ACE TEAM REPORT

October 2024

October 2024 Drug Totals

- Marijuana: 100.6 Grams
- Fentanyl: 5.3 Grams
- Methamphetamine: 13.2 Grams
- Cocaine: 1 Gram
- Drug Paraphernalia: 19 Items



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Spencer, NC 28159-0045

Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 11/12/2024

Agenda Item #: 13. d.

Agenda Item Title: Fire Department Monthly Report

Category: Departmental Report

Presenter(s): Michael Lanning, Fire Chief

Explanation:

No approval needed. This item is for information only.

Financial Impact:

N/A

Recommendations:

N/A

Attachment(s): ☒ Yes ☐ No

1. Fire Department Report

November 2024 Monthly Report

Calls for Service: 10/1/2024-10/31/24.

Fire: 64
Medical: 85
Monthly Total: 149

2024 Total: 1232

Apparatus:

- Closing on new engine 11/4/24. Anticipate it going into service in January.

Equipment:

- No updates.

Special Events:

- Staff join NRES students weekly during all lunch periods. All elected officials are welcome to join us on Wednesdays beginning at 11 am.

Personnel:

- Still have one Engineer vacancy (covering the vacant position with part-time/full-time staff)

Station:

- No updates on an expansion project.

Special Information:

We have begun working with Lexipol to ensure all policies and procedures contain and adhere to current legal statutes and recommended best practices.

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Agenda Item Coversheet

Meeting Date: 11/12/2024

Agenda Item #: 13. e.

Agenda Item Title: Public Works Monthly Report

Category: Departmental Report

Presenter(s): Joel Taylor, Public Works Director

Explanation:

No approval needed. This item is for information only.

Financial Impact:

None.

Recommendations:

N/A

Attachment(s): ☒ Yes ☐ No

1. Monthly Report



Public Works Director

Post Office Box 45 Spencer, NC 28159-0045
 704.633.2231 Ext. 50 Ofc.
 704.633.3837 Fax
spencernc.gov

November 2024 Board of Alderman Meeting

- 1) Regular services (Sanitation, Brush, and Leaf Pick-up) are running on schedule. The Leaf Vac is now running a full schedule due to the demand for pick-up.
- 2) **Reminder:** The Town will be observing the Veteran's Day Holiday, on Monday, November 11th. There will be an adjustment to the trash schedule, so we have included the Holiday Trash schedule for the remainder of the year:

Veteran's Day	Monday November 11 th	*** Monday will run on Tuesday (November 12 th) *** Tuesday will run on Wednesday (November 13 th) *** Wednesday will run on Thursday (November 14 th)
Thanksgiving	Thursday / Friday November 28 th & 29 th	Town Hall Closed, No change in Trash Schedule *** NO BULKY ITEM PICK-UP THIS WEEK***
Christmas	Wednesday December 25 th Thursday December 26 th Friday December 27 th	Monday (No Change in Trash Schedule) *** Tuesday and Wednesday will run on Tuesday (Dec. 24 th) *** NO BULKY ITEM PICK-UP THIS WEEK ***
New Year's	Wednesday January 1 st	Monday (No change in Trash Schedule) Tuesday (No change in Trash Schedule) *** Wednesday will run on Thursday (January 2 nd)

*** Denotes change from regular schedule

- 3) The second annual Truck or Treat was held at Town Hall on October 31st. The event was wonderful, with an even greater turnout than last year. Many thanks go out to Kyle for organizing such a great event.
- 4) We currently still have two positions open in Public Works. The Mechanic and Labor Foreman positions are still vacant, but we do have an applicant for the Mechanic position. As always, if you

know of anyone that may be interested, have them contact me. We will continue this process until these positions are filled.

- 5) The paving portion of Salisbury Ave. has been completed, and the turn lane has been permanently painted. The contractors are now working on completing the rings around the utility lids and valves, and will finish up the striping within the next several weeks.
- 6) A great deal of time this month will be spent on decorating the Town for Christmas. We have already begun to test some of the lights, and get things prepared to start decorating. The decorating process will again be in three phases this year:

November 8th – Trees in planters on Main Street, Angels/Snowflakes and Banners, lights on buildings

November 27th – Signs across Salisbury Avenue, Library

December 6th – Christmas Tree for Winterfest

We continue to work with the Winterfest events committee to make sure that everything will be ready for this years modified event.

- 7) The project on 2nd Street kicked off this week. There was a delay in getting the special ordered box, so the contractor is a few weeks behind getting started. The work should be completed in the next several weeks at a total cost of \$89,892.00 instead of the original cost of \$101,175.85.

8) Update: Chicken Springs Dam

We are staying in touch with our engineer's and completing tasks as they let us know. We continue to keep the water level down, using the existing siphon, mowing the area, and constantly monitoring the situation with the outfall and boil. We had a meeting with our engineering firm finalizing some details on the grant application, so we hope to hear something in the near future.

9) CCAP update:

We have been granted the extension for another year due to the hold up of our permits. We have recently heard from DEQ and the Core of Engineers letting us know that we have received our first of two permits for this project. We have been in contact with our Engineer, and he is following up on our second permit, and will let us know when it has been approved. We are still searching for contractors who will want to bid on this project, along with looking for funds to help complete it. We have met two contractors on site and supplied them with the plans, and have received a bid from one of them.

10) Since last report:

There were 4 abatement's issued and completed this month.

11) Work Orders were completed as necessary, along with several citizen engagement requests.

Monthly Events:

November 8th – **First Weekend for Polar Express (NCTM)**

November 11th – **Veteran's Day Holiday (Town Offices Closed)**

November 27th – **Holiday Parade**

November 28th, 29th – **Thanksgiving Holiday (Town Offices Closed)**

December 6th – **Christmas Tree Lighting, Beginning of Winterfest**

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Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 11/12/2024

Agenda Item #: 13. f.

Agenda Item Title: Finance Monthly Report

Category: Departmental Report

Presenter(s): Heather Kann, Finance Officer

Explanation:

No approval needed. This item is for information only.

Financial Impact:

N/A

Recommendations:

N/A

Attachment(s): ☒ Yes ☐ No

1. Finance Report

Town of Spencer

Fiscal Period - Fiscal Period 2024/2025 Date Range - 2024-07-01 - 2024-10-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
0000-10-Revs							
-							
10-3100-000 TAXES, PRIOR YEARS	\$12,000.00	\$12,000.00	\$0.00	\$2,288.58	\$1,488.19	\$9,711.42	19
10-3194-000 TAXES, 3RD PRIOR YR	\$3,600.00	\$3,600.00	\$0.00	\$2,203.57	\$1,075.93	\$1,396.43	61
10-3195-000 TAXES, 2ND PRIOR YR	\$6,000.00	\$6,000.00	\$0.00	\$2,782.54	\$1,271.50	\$3,217.46	46
10-3196-000 TAXES, FIRST PRIOR Y	\$21,000.00	\$21,000.00	\$0.00	\$7,097.29	\$205.14	\$13,902.71	34
10-3197-100 AD VALOREM TAXES CUR	\$2,092,184.00	\$2,092,184.00	\$0.00	\$1,430,999.52	\$40,285.30	\$661,184.48	68
10-3197-101 AD VALOREM TAXES VEH	\$172,930.00	\$159,930.00	\$0.00	\$44,655.24	\$11,460.03	\$115,274.76	28
10-3197-102 MUNICIPAL VEHICLE TA	\$0.00	\$13,000.00	\$0.00	\$1,055.00	\$370.00	\$11,945.00	8
10-3197-180 TAX INTEREST & PENAL	\$15,000.00	\$15,000.00	\$0.00	\$3,574.06	\$1,639.87	\$11,425.94	24
10-3231-000 1% SALES TAX (ART 39	\$396,091.30	\$396,091.30	\$0.00	\$68,298.02	\$33,563.34	\$327,793.28	17
10-3232-000 1/2% SALES TAX (ART	\$261,137.45	\$261,137.45	\$0.00	\$43,360.18	\$20,838.17	\$217,777.27	17
10-3233-000 1/2% SALES TAX (ART	\$195,053.00	\$195,053.00	\$0.00	\$33,661.22	\$16,543.62	\$161,391.78	17
10-3235-000 1/2% SALES TAX (ART	\$341,988.00	\$341,988.00	\$0.00	\$60,352.04	\$29,173.56	\$281,635.96	18
10-3322-000 BEER & WINE TAX	\$14,500.00	\$14,500.00	\$0.00	\$0.00	\$0.00	\$14,500.00	0
10-3324-000 UTILITY FRANCHISE TA	\$200,000.00	\$200,000.00	\$0.00	\$48,324.94	\$0.00	\$151,675.06	24
10-3326-000 SOLID WASTE DISPOSAL	\$2,600.00	\$2,600.00	\$0.00	\$0.00	\$0.00	\$2,600.00	0
10-3431-000 COURT, PKG FEES, REP	\$1,500.00	\$1,500.00	\$0.00	\$1,766.70	\$482.40	\$266.70	118
10-3437-000 FIRST RESPONDER FEES	\$8,000.00	\$8,000.00	\$0.00	\$2,595.00	\$335.00	\$5,405.00	32
10-3438-000 ROWAN-SALIS SCHOOLS	\$237,632.00	\$237,632.00	\$0.00	\$0.00	\$0.00	\$237,632.00	0
10-3439-000 NCTM PAYMENTS	\$32,427.72	\$32,427.72	\$0.00	\$8,106.93	\$0.00	\$24,320.79	25
10-3491-000 ZONING FEES	\$10,000.00	\$10,000.00	\$0.00	\$1,185.00	\$725.00	\$8,815.00	12
10-3491-001 LIEN PAYMENTS	\$15,000.00	\$15,000.00	\$0.00	\$487.00	\$0.00	\$14,513.00	3
10-3500-510 SOL/WASTE COLLECTION	\$264,745.00	\$264,745.00	\$0.00	\$78,923.59	\$62,228.42	\$185,821.41	30
10-3500-550 YARD WASTE SALES	\$2,000.00	\$2,000.00	\$0.00	\$569.00	\$313.00	\$1,431.00	28
10-3831-000 INVESTMENT EARNINGS	\$120,000.00	\$120,000.00	\$0.00	\$17,532.70	\$0.42	\$102,467.30	15
10-3833-002 Donations-Other	\$12,000.00	\$12,000.00	\$0.00	\$8,670.00	\$6,670.00	\$3,330.00	72
10-3835-000 SALES-FIXED ASSETS	\$55,000.00	\$55,000.00	\$0.00	\$4,750.00	\$0.00	\$50,250.00	9
10-3837-000 ABC REVENUES	\$16,000.00	\$16,000.00	\$0.00	\$7,850.52	\$3,886.10	\$8,149.48	49
10-3838-000 INSURANCE REIMBURSEM	\$0.00	\$1,000.00	\$0.00	\$7,171.33	\$0.00	\$6,171.33	717
10-3839-000 MISCELLANEOUS REVENU	\$7,500.00	\$7,500.00	\$0.00	\$426.56	\$2.00	\$7,073.44	6
10-3839-001 CIVIL CITATIONS - PO	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0
10-3839-002 CIVIL CITATIONS - LA	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-3841-000 STATE SHARED REVENUE	\$13,500.00	\$13,500.00	\$0.00	\$0.00	\$0.00	\$13,500.00	0
10-3985-000 FEDERAL GRANT - ARPA	\$225,000.00	\$225,000.00	\$0.00	\$0.00	\$0.00	\$225,000.00	0
10-3985-002 OTHER GRANTS	\$37,500.00	\$37,500.00	\$0.00	\$20,000.00	\$0.00	\$17,500.00	53
10-3985-003 GRANTS-STANBACK FORE	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
10-3985-004 STATE GRANTS	\$75,000.00	\$75,000.00	\$0.00	\$2,600.00	\$0.00	\$72,400.00	3
10-3991-000 APPROPRIATED FUND BA	\$194,428.00	\$722,175.00	\$0.00	\$0.00	\$0.00	\$722,175.00	0
10-3991-001 APPROPRIATED CAPITAL	\$272,811.00	\$272,811.00	\$0.00	\$0.00	\$0.00	\$272,811.00	0
0000-10-Revs	\$5,339,277.47	\$5,868,024.47	\$0.00	\$1,911,286.53	\$232,556.99	\$3,969,614.00	33

RoCo Taxes - We have three months reporting

Sales & Use Taxes - We have two months reporting. This is .42% over the same time as last year.

Town of Spencer

Fiscal Period - Fiscal Period 2024/2025 Date Range - 2024-07-01 - 2024-10-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4110-10-GOVERNING BODY							
-							
10-4110-121 SALARIES/WAGES-REGUL	\$24,675.00	\$24,675.00	\$0.00	\$8,225.00	\$2,056.25	\$16,450.00	33
10-4110-181 FICA	\$1,888.00	\$1,888.00	\$0.00	\$629.40	\$157.35	\$1,258.60	33
10-4110-191 SERVICES-ACCOUNTING	\$22,000.00	\$22,000.00	\$0.00	\$15,000.00	\$0.00	\$7,000.00	68
10-4110-192 SERVICES-LEGAL	\$27,500.00	\$27,500.00	\$22,500.00	\$0.00	\$0.00	\$5,000.00	0
10-4110-194 CONTRACT SERVICES	\$21,300.00	\$39,117.00	\$23,255.50	\$4,372.50	\$3,000.00	\$11,489.00	11
10-4110-212 UNIFORMS	\$280.00	\$280.00	\$0.00	\$0.00	\$0.00	\$280.00	0
10-4110-299 SUPPLIES AND MATERIA	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4110-311 TRAVEL	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0
10-4110-321 TELEPHONE & INTERNET	\$539.00	\$539.00	\$0.00	\$134.70	\$44.90	\$404.30	25
10-4110-395 TRAINING	\$5,175.00	\$5,175.00	\$0.00	\$0.00	\$0.00	\$5,175.00	0
10-4110-451 INSURANCE-PROP/GEN/P	\$3,531.20	\$3,531.20	\$0.00	\$3,531.20	\$0.00	\$0.00	100
10-4110-491 DUES AND SUBSCRIPTIO	\$14,947.00	\$14,947.00	\$0.00	\$14,486.20	\$0.00	\$460.80	97
10-4110-600 NONPROFIT GRANTS	\$78,750.00	\$78,750.00	\$0.00	\$0.00	\$0.00	\$78,750.00	0
10-4110-610 COMMUNITY APPEARANCE	\$12,000.00	\$16,000.00	\$5,144.04	\$1,143.44	\$0.00	\$9,712.52	7
10-4110-620 HISTORIC PRESERVATIO	\$10,000.00	\$18,321.00	\$7,176.50	\$3,030.00	\$3,030.00	\$8,114.50	17
10-4110-631 ROWAN COUNTY TAX COL	\$24,865.00	\$24,865.00	\$0.00	\$19,560.91	\$619.54	\$5,304.09	79
10-4110-640 TOURISM AND EVENTS	\$30,000.00	\$30,000.00	\$1,111.36	\$23,682.10	\$372.10	\$5,206.54	79
10-4110-930 TRANSFER TO CAPITAL	\$272,811.00	\$272,811.00	\$0.00	\$33,179.52	\$33,179.52	\$239,631.48	12
10-4110-999 CONTINGENCIES	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0
4110-10-GOVERNING BODY	\$573,761.20	\$603,899.20	\$59,187.40	\$126,974.97	\$42,459.66	\$417,736.83	31

Town of Spencer

Fiscal Period - Fiscal Period 2024/2025 Date Range - 2024-07-01 - 2024-10-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4130-10-ADMINISTRATION							
-							
10-4130-121 SALARIES/WAGES-REGUL	\$297,803.00	\$297,803.00	\$0.00	\$89,289.00	\$24,043.99	\$208,514.00	30
10-4130-126 SALARIES/WAGES/TEMPO	\$20,163.00	\$20,163.00	\$0.00	\$0.00	\$0.00	\$20,163.00	0
10-4130-127 SALARIES/WAGES-BONUS	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
10-4130-181 FICA	\$24,051.00	\$24,051.00	\$0.00	\$6,613.92	\$1,771.18	\$17,437.08	27
10-4130-182 RETIREMENT	\$42,915.00	\$42,915.00	\$0.00	\$11,555.64	\$3,086.27	\$31,359.36	27
10-4130-183 GROUP INSURANCE	\$40,924.00	\$40,924.00	\$0.00	\$16,549.88	\$7,082.22	\$24,374.12	40
10-4130-184 401K CONTRIBUTION	\$11,214.00	\$11,214.00	\$0.00	\$3,933.77	\$1,050.46	\$7,280.23	35
10-4130-185 WORKERS COMPENSATION	\$547.00	\$547.00	\$0.00	\$535.64	\$0.00	\$11.36	98
10-4130-186 UNEMPLOYMENT	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
10-4130-193 MEDICAL SERVICES	\$3,297.00	\$3,297.00	\$0.00	\$212.00	\$103.00	\$3,085.00	6
10-4130-194 CONTRACT SERVICES	\$154,186.00	\$167,764.00	\$123,191.53	\$35,617.12	\$9,572.43	\$8,955.35	21
10-4130-198 SERVICES-ENGINEERING	\$25,000.00	\$72,785.00	\$45,526.77	\$2,258.09	\$2,258.09	\$25,000.14	3
10-4130-211 JANITORIAL SUPPLIES	\$1,500.00	\$1,500.00	\$0.00	\$246.43	\$0.00	\$1,253.57	16
10-4130-212 UNIFORMS	\$360.00	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00	0
10-4130-260 SUPPLIES-OFFICE	\$3,000.00	\$3,000.00	\$0.00	\$747.15	\$32.57	\$2,252.85	25
10-4130-296 SUPPLIES-MEDICAL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4130-299 SUPPLIES AND MATERIA	\$2,720.00	\$2,720.00	\$0.00	\$126.37	\$89.74	\$2,593.63	5
10-4130-311 TRAVEL	\$5,573.00	\$5,573.00	\$646.95	\$77.25	\$0.00	\$4,848.80	1
10-4130-321 TELEPHONE AND INTERN	\$8,652.00	\$8,652.00	\$0.00	\$2,221.78	\$368.19	\$6,430.22	26
10-4130-325 POSTAGE	\$2,364.00	\$2,364.00	\$0.00	\$314.10	\$10.99	\$2,049.90	13
10-4130-331 UTILITIES	\$25,800.00	\$25,800.00	\$0.00	\$8,094.00	\$2,111.16	\$17,706.00	31
10-4130-341 PRINTING	\$1,000.00	\$1,000.00	\$0.00	\$62.86	\$21.63	\$937.14	6
10-4130-351 MAINTENANCE-BUILDING	\$16,500.00	\$16,500.00	\$0.00	\$673.43	\$0.00	\$15,826.57	4
10-4130-370 ADVERTISING	\$6,300.00	\$6,300.00	\$0.00	\$986.58	\$146.16	\$5,313.42	16
10-4130-395 TRAINING	\$7,098.00	\$7,098.00	\$555.00	\$1,029.00	\$0.00	\$5,514.00	14
10-4130-400 DAVID TREME EDUCATIO	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
10-4130-439 EQUIPMENT RENTAL	\$4,959.00	\$4,959.00	\$3,375.00	\$1,293.02	\$375.00	\$290.98	26
10-4130-440 MAINTENANCE CONTRACT	\$23,332.00	\$23,332.00	\$11,485.95	\$5,420.97	\$843.55	\$6,425.08	23
10-4130-441 LICENSE FEE	\$24,597.00	\$24,597.00	\$0.00	\$21,267.78	\$0.00	\$3,329.22	86
10-4130-451 INSURANCE-PROP/GEN/P	\$11,390.00	\$11,390.00	\$0.00	\$11,387.84	\$0.00	\$2.16	100
10-4130-453 INSURANCE - BONDS	\$1,590.00	\$1,590.00	\$0.00	\$1,589.64	\$0.00	\$0.36	100
10-4130-491 DUES AND SUBSCRIPTIO	\$4,657.00	\$4,657.00	\$0.00	\$942.00	\$0.00	\$3,715.00	20
10-4130-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$26.00	\$0.00	\$974.00	3
10-4130-710 PRINICPAL	\$71,271.00	\$71,271.00	\$0.00	\$0.00	\$0.00	\$71,271.00	0
10-4130-720 INTEREST	\$57,125.00	\$57,125.00	\$0.00	\$0.00	\$0.00	\$57,125.00	0
4130-10-ADMINISTRATION	\$912,988.00	\$974,351.00	\$184,781.20	\$223,071.26	\$52,966.63	\$566,498.54	42

Town of Spencer

Fiscal Period - Fiscal Period 2024/2025 Date Range - 2024-07-01 - 2024-10-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4310-10-POLICE OPERATIONS							
-							
10-4310-121 SALARIES/WAGES-REGUL	\$1,013,739.00	\$1,013,739.00	\$0.00	\$280,872.53	\$71,923.02	\$732,866.47	28
10-4310-122 SALARIES/WAGES-OVERT	\$5,000.00	\$5,000.00	\$0.00	\$35.76	\$0.00	\$4,964.24	1
10-4310-126 PART-TIME/TEMPORARY	\$27,091.00	\$27,091.00	\$0.00	\$3,616.76	\$1,447.63	\$23,474.24	13
10-4310-127 SALARIES/WAGES-BONUS	\$21,500.00	\$21,500.00	\$0.00	\$0.00	\$0.00	\$21,500.00	0
10-4310-131 SUPPLEMENTAL LAW RET	\$7,135.00	\$7,135.00	\$0.00	\$2,050.35	\$546.76	\$5,084.65	29
10-4310-181 FICA	\$79,639.00	\$79,639.00	\$0.00	\$21,220.48	\$5,472.54	\$58,418.52	27
10-4310-182 RETIREMENT	\$156,572.00	\$156,572.00	\$0.00	\$41,990.24	\$10,746.51	\$114,581.76	27
10-4310-183 GROUP INSURANCE	\$168,064.00	\$168,064.00	\$0.00	\$47,441.75	\$13,698.77	\$120,622.25	28
10-4310-184 401K CONTRIBUTION	\$50,613.00	\$50,613.00	\$0.00	\$14,055.74	\$3,598.90	\$36,557.26	28
10-4310-185 WORKERS COMPENSATION	\$23,217.00	\$23,217.00	\$0.00	\$22,734.68	\$0.00	\$482.32	98
10-4310-193 SERVICES-MEDICAL	\$1,725.00	\$1,725.00	\$0.00	\$500.00	\$0.00	\$1,225.00	29
10-4310-194 CONTRACT SERVICES	\$14,066.00	\$14,066.00	\$0.00	\$12,510.90	\$0.00	\$1,555.10	89
10-4310-212 UNIFORMS	\$16,000.00	\$19,236.00	\$3,019.74	\$1,494.48	\$860.09	\$14,721.78	8
10-4310-213 SUPPLIES-SAFETY	\$4,775.00	\$4,775.00	\$0.00	\$407.51	\$157.59	\$4,367.49	9
10-4310-251 MOTOR FUEL AND LUBRI	\$50,000.00	\$50,000.00	\$35,234.05	\$14,765.95	\$3,984.85	\$0.00	30
10-4310-260 SUPPLIES-OFFICE	\$1,700.00	\$1,700.00	\$0.00	\$247.92	\$247.92	\$1,452.08	15
10-4310-291 SUPPLIES-DATA PROCES	\$5,204.00	\$5,204.00	\$0.00	\$700.00	\$0.00	\$4,504.00	13
10-4310-296 SUPPLIES-MEDICAL	\$1,010.00	\$1,010.00	\$0.00	\$0.00	\$0.00	\$1,010.00	0
10-4310-299 SUPPLIES AND MATERIA	\$15,887.00	\$18,447.00	\$2,560.00	\$857.81	\$627.64	\$15,029.19	5
10-4310-311 TRAVEL	\$1,750.00	\$1,750.00	\$0.00	\$247.76	\$49.96	\$1,502.24	14
10-4310-321 TELEPHONE AND INTERN	\$16,945.00	\$16,945.00	\$0.00	\$3,917.57	\$281.37	\$13,027.43	23
10-4310-329 OTHER COMMUNICATION	\$4,320.00	\$4,320.00	\$2,640.00	\$1,420.00	\$330.00	\$260.00	33
10-4310-341 PRINTING	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0
10-4310-352 MAINTENANCE-EQUIPMEN	\$2,500.00	\$2,500.00	\$0.00	\$679.77	\$0.00	\$1,820.23	27
10-4310-353 MAINTENANCE-VEHICLES	\$14,000.00	\$17,556.00	\$4,600.22	\$4,120.85	\$2,909.86	\$8,834.93	23
10-4310-395 TRAINING	\$7,640.00	\$7,640.00	\$0.00	\$460.73	\$460.73	\$7,179.27	6
10-4310-440 MAINTENANCE CONTRACT	\$32,432.00	\$32,432.00	\$5,451.80	\$21,567.38	\$1,822.30	\$5,412.82	67
10-4310-441 LICENSE FEE	\$17,646.00	\$17,646.00	\$0.00	\$12,932.15	\$19.99	\$4,713.85	73
10-4310-451 INSURANCE-PROP/GEN/P	\$28,275.00	\$28,275.00	\$0.00	\$28,274.70	\$0.00	\$0.30	100
10-4310-452 INSURANCE-VEHICLES	\$22,903.00	\$22,903.00	\$0.00	\$22,903.00	\$0.00	\$0.00	100
10-4310-491 DUES AND SUBSCRIPTIO	\$2,645.00	\$2,645.00	\$0.00	\$0.00	\$0.00	\$2,645.00	0
10-4310-499 MISCELLANEOUS	\$1,200.00	\$1,200.00	\$0.00	\$379.91	\$90.91	\$820.09	32
10-4310-750 LEASE PYMTS-COMPUTER	\$9,658.01	\$9,658.01	\$0.00	\$9,658.00	\$0.00	\$0.01	100
4310-10-POLICE OPERATIONS	\$1,825,251.01	\$1,834,603.01	\$53,505.81	\$572,064.68	\$119,277.34	\$1,209,032.52	34

Town of Spencer

Fiscal Period - Fiscal Period 2024/2025 Date Range - 2024-07-01 - 2024-10-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4340-10-FIRE OPERATIONS							
-							
10-4340-121 SALARIES/WAGES-REGUL	\$486,066.00	\$462,466.00	\$0.00	\$123,990.53	\$32,260.68	\$338,475.47	27
10-4340-122 OVERTIME	\$15,000.00	\$18,600.00	\$0.00	\$34,318.60	\$11,087.06	(\$15,718.60)	185
10-4340-126 PART-TIME/TEMPORARY	\$27,959.00	\$47,959.00	\$0.00	\$16,416.00	\$5,201.60	\$31,543.00	34
10-4340-127 SALARIES/WAGES-BONUS	\$15,500.00	\$15,500.00	\$0.00	\$0.00	\$0.00	\$15,500.00	0
10-4340-181 FICA	\$40,869.00	\$40,869.00	\$0.00	\$12,996.97	\$3,613.68	\$27,872.03	32
10-4340-182 RETIREMENT	\$72,923.00	\$72,923.00	\$0.00	\$21,609.20	\$5,916.96	\$51,313.80	30
10-4340-183 GROUP INSURANCE	\$69,767.00	\$69,767.00	\$0.00	\$23,655.20	\$7,904.84	\$46,111.80	34
10-4340-184 401K CONTRIBUTION	\$22,080.00	\$22,080.00	\$0.00	\$6,097.24	\$1,674.92	\$15,982.76	28
10-4340-185 WORKERS COMPENSATION	\$14,860.00	\$14,860.00	\$0.00	\$14,551.29	\$0.00	\$308.71	98
10-4340-194 CONTRACT SERVICES	\$19,258.00	\$19,258.00	\$0.00	\$10,089.40	\$0.00	\$9,168.60	52
10-4340-211 JANITORIAL SUPPLIES	\$2,000.00	\$2,000.00	\$256.33	\$631.60	\$240.07	\$1,112.07	32
10-4340-212 UNIFORMS	\$12,500.00	\$15,897.00	\$1,839.70	\$2,049.55	\$254.63	\$12,007.75	13
10-4340-213 SUPPLIES-SAFETY	\$25,785.00	\$43,765.00	\$26,740.00	\$255.75	\$0.00	\$16,769.25	1
10-4340-230 SUPPLIES-EDUCATIONAL	\$5,518.00	\$8,768.00	\$1,287.39	\$4,247.99	\$2,627.70	\$3,232.62	48
10-4340-251 MOTOR FUEL AND LUBRI	\$19,200.00	\$19,200.00	\$15,609.10	\$3,590.90	\$1,028.47	\$0.00	19
10-4340-260 SUPPLIES-OFFICE	\$1,500.00	\$1,500.00	\$0.00	\$730.79	\$635.83	\$769.21	49
10-4340-296 SUPPLIES-MEDICAL	\$5,000.00	\$5,000.00	\$0.00	\$865.37	\$865.37	\$4,134.63	17
10-4340-299 SUPPLIES AND MATERIA	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0
10-4340-311 TRAVEL	\$3,050.00	\$3,050.00	\$0.00	\$1,543.97	\$653.05	\$1,506.03	51
10-4340-321 TELEPHONE AND INTE	\$10,032.00	\$10,032.00	\$0.00	\$3,170.31	\$1,220.79	\$6,861.69	32
10-4340-331 UTILITIES	\$10,392.00	\$10,392.00	\$0.00	\$3,008.75	\$841.28	\$7,383.25	29
10-4340-351 MAINTENANCE-BUILDING	\$10,800.00	\$10,800.00	\$0.00	\$2,746.98	\$1,291.58	\$8,053.02	25
10-4340-352 MAINTENANCE-EQUIPMEN	\$4,000.00	\$4,000.00	\$0.00	\$1,033.10	\$812.60	\$2,966.90	26
10-4340-353 MAINTENANCE-VEHICLES	\$15,000.00	\$28,210.00	\$11,190.72	\$11,090.91	\$2,822.78	\$5,928.37	39
10-4340-354 MAINTENANCE-GROUNDS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4340-395 TRAINING	\$4,800.00	\$4,800.00	\$0.00	\$481.27	\$0.00	\$4,318.73	10
10-4340-440 MAINTENANCE CONTRACT	\$2,580.00	\$2,580.00	\$0.00	\$816.25	\$242.25	\$1,763.75	32
10-4340-451 INSURANCE-PROP/GEN/P	\$8,291.00	\$8,291.00	\$0.00	\$8,291.00	\$0.00	\$0.00	100
10-4340-452 INSURANCE - VEHICLES	\$5,539.00	\$5,539.00	\$0.00	\$5,539.00	\$0.00	\$0.00	100
10-4340-491 DUES AND SUBSCRIPTIO	\$4,755.00	\$4,755.00	\$0.00	\$1,792.60	\$1,552.60	\$2,962.40	38
10-4340-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$12.76	\$12.76	\$987.24	1
4340-10-FIRE OPERATIONS	\$940,524.00	\$978,361.00	\$56,923.24	\$315,623.28	\$82,761.50	\$605,814.48	38

Overtime is due to new hire EMT class and work in Western NC Helene assistance.

Town of Spencer

Fiscal Period - Fiscal Period 2024/2025 Date Range - 2024-07-01 - 2024-10-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4510-10-STREETS OPERATIONS							
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10-4510-121 SALARIES/WAGES-REGUL	\$214,100.00	\$214,100.00	\$0.00	\$42,610.51	\$12,705.24	\$171,489.49	20
10-4510-122 SALARIES/WAGES-OVERT	\$2,000.00	\$2,000.00	\$0.00	\$946.97	\$894.66	\$1,053.03	47
10-4510-126 PART-TIME/TEMPORARY	\$17,202.00	\$17,202.00	\$0.00	\$4,989.71	\$1,187.07	\$12,212.29	29
10-4510-127 SALARIES/WAGES-BONUS	\$5,900.00	\$5,900.00	\$0.00	\$0.00	\$0.00	\$5,900.00	0
10-4510-181 FICA	\$17,702.00	\$17,702.00	\$0.00	\$3,492.65	\$1,072.20	\$14,209.35	20
10-4510-182 RETIREMENT	\$31,585.00	\$31,585.00	\$0.00	\$5,945.60	\$1,856.38	\$25,639.40	19
10-4510-183 GROUP INSURANCE	\$45,757.00	\$45,757.00	\$0.00	\$12,720.67	\$4,055.30	\$33,036.33	28
10-4510-184 401K CONTRIBUTION	\$9,854.00	\$9,854.00	\$0.00	\$1,788.21	\$575.02	\$8,065.79	18
10-4510-185 WORKERS COMPENSATION	\$8,381.00	\$8,381.00	\$0.00	\$8,206.89	\$0.00	\$174.11	98
10-4510-194 CONTRACTED SERVICES	\$0.00	\$390,057.00	\$375,940.96	\$650.00	\$0.00	\$13,466.04	0
10-4510-211 JANITORIAL SUPPLIES	\$750.00	\$750.00	\$0.00	\$213.48	\$0.00	\$536.52	28
10-4510-212 UNIFORMS	\$4,500.00	\$4,500.00	\$0.00	\$921.45	\$142.52	\$3,578.55	20
10-4510-213 SUPPLIES-SAFETY	\$3,150.00	\$3,150.00	\$0.00	\$271.29	\$0.00	\$2,878.71	9
10-4510-251 MOTOR FUEL AND LUBRI	\$22,000.00	\$22,000.00	\$737.15	\$7,460.34	\$3,574.31	\$13,802.51	34
10-4510-260 SUPPLIES-OFFICE	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-4510-299 SUPPLIES AND MATERIA	\$7,000.00	\$7,000.00	\$0.00	\$1,037.78	\$304.46	\$5,962.22	15
10-4510-311 TRAVEL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-321 TELEPHONE AND INTERN	\$2,577.00	\$2,577.00	\$0.00	\$626.24	\$325.02	\$1,950.76	24
10-4510-329 OTHER COMMUNICATION	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00	0
10-4510-331 UTILITIES	\$59,318.00	\$59,318.00	\$0.00	\$20,815.30	\$5,284.42	\$38,502.70	35
10-4510-351 MAINTENANCE-BUILDING	\$4,000.00	\$4,000.00	\$0.00	\$300.00	\$0.00	\$3,700.00	8
10-4510-352 MAINTENANCE-EQUIPMEN	\$4,000.00	\$4,000.00	\$0.00	\$455.74	\$76.56	\$3,544.26	11
10-4510-353 MAINTENANCE-VEHICLES	\$9,500.00	\$9,500.00	\$0.00	\$358.86	\$63.56	\$9,141.14	4
10-4510-354 MAINTENANCE GROUNDS	\$20,000.00	\$20,000.00	\$0.00	\$910.00	\$0.00	\$19,090.00	5
10-4510-356 MAINTENANCE-STREETS	\$2,500.00	\$2,500.00	\$727.50	\$727.50	\$0.00	\$1,045.00	29
10-4510-440 MAINTENANCE CONTRACT	\$1,352.00	\$1,352.00	\$0.00	\$294.40	\$87.60	\$1,057.60	22
10-4510-451 INSURANCE-PRO/GEN/PR	\$3,427.00	\$3,427.00	\$0.00	\$3,427.00	\$0.00	\$0.00	100
10-4510-452 INSURANCE - VEHICLES	\$4,065.00	\$4,065.00	\$0.00	\$4,065.00	\$0.00	\$0.00	100
10-4510-491 DUES & SUBSCRIPTIONS	\$825.00	\$825.00	\$0.00	\$825.00	\$0.00	\$0.00	100
10-4510-499 MISCELLANEOUS	\$1,480.00	\$1,480.00	\$1,084.80	\$0.00	\$0.00	\$395.20	0
4510-10-STREETS OPERATIONS	\$503,395.00	\$893,452.00	\$378,490.41	\$124,060.59	\$32,204.32	\$390,901.00	56

Town of Spencer

Fiscal Period - Fiscal Period 2024/2025 Date Range - 2024-07-01 - 2024-10-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4710-10-SOLID/YARD OPERATIONS							
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10-4710-121 SALARIES/WAGES-REGUL	\$186,633.00	\$186,633.00	\$0.00	\$41,049.22	\$10,841.44	\$145,583.78	22
10-4710-122 SALARIES/WAGES-OVERT	\$2,500.00	\$2,500.00	\$0.00	\$432.83	\$335.09	\$2,067.17	17
10-4710-127 SALARIES/WAGES-BONUS	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0
10-4710-181 FICA	\$14,331.00	\$14,331.00	\$0.00	\$2,886.59	\$778.53	\$11,444.41	20
10-4710-182 RETIREMENT	\$25,571.00	\$25,571.00	\$0.00	\$5,662.30	\$1,525.61	\$19,908.70	22
10-4710-183 GROUP INSURANCE	\$38,064.00	\$38,064.00	\$0.00	\$11,063.62	\$3,623.21	\$27,000.38	29
10-4710-184 401K CONTRIBUTION	\$9,367.00	\$9,367.00	\$0.00	\$972.62	\$258.58	\$8,394.38	10
10-4710-185 WORKERS COMPENSATION	\$8,565.00	\$8,565.00	\$0.00	\$8,387.07	\$0.00	\$177.93	98
10-4710-194 CONTRACT SERVICES	\$16,500.00	\$16,500.00	\$0.00	\$15,900.00	\$0.00	\$600.00	96
10-4710-211 JANITORIAL SUPPLIES	\$500.00	\$500.00	\$0.00	\$213.47	\$0.00	\$286.53	43
10-4710-212 UNIFORMS	\$6,000.00	\$6,000.00	\$0.00	\$1,171.52	\$138.94	\$4,828.48	20
10-4710-213 SAFETY SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4710-230 SUPPLIES-EDUCATIONAL	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4710-251 MOTOR FUEL AND LUBRI	\$14,452.00	\$14,452.00	\$424.77	\$4,974.07	\$2,383.38	\$9,053.16	34
10-4710-299 SUPPLIES AND MATERIA	\$12,000.00	\$12,000.00	\$0.00	\$10,630.00	\$0.00	\$1,370.00	89
10-4710-321 TELEPHONE AND INTERN	\$1,505.00	\$1,505.00	\$0.00	\$176.31	\$25.06	\$1,328.69	12
10-4710-352 MAINTENANCE-EQUIPMEN	\$3,950.00	\$3,950.00	\$0.00	\$59.47	\$59.47	\$3,890.53	2
10-4710-353 MAINTENANCE-VEHILCES	\$7,000.00	\$7,000.00	\$0.00	\$183.52	\$4.42	\$6,816.48	3
10-4710-370 ADVERTISING	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
10-4710-395 TRAINING	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
10-4710-397 LANDFILL SER TIPPING	\$62,000.00	\$62,000.00	\$0.00	\$17,234.12	\$5,197.41	\$44,765.88	28
10-4710-440 MAINTENANCE CONTRACT	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4710-451 INSURANCE-PROP/GEN/P	\$2,641.00	\$2,641.00	\$0.00	\$2,641.00	\$0.00	\$0.00	100
10-4710-452 INSURANCE-VEHICLES	\$4,795.00	\$4,795.00	\$0.00	\$4,795.00	\$0.00	\$0.00	100
10-4710-750 LEASE PAYMENTS	\$37,909.00	\$37,909.00	\$0.00	\$35,214.00	\$0.00	\$2,695.00	93
4710-10-SOLID/YARD OPERATIONS	\$461,833.00	\$461,833.00	\$424.77	\$163,646.73	\$25,171.14	\$297,761.50	36

Town of Spencer

Fiscal Period - Fiscal Period 2024/2025 Date Range - 2024-07-01 - 2024-10-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6110-10-LIBRARY							
-							
10-6110-126 PART-TIME/TEMPORARY	\$15,911.00	\$15,911.00	\$0.00	\$4,859.77	\$1,334.35	\$11,051.23	31
10-6110-127 SALARIES/WAGES-BONUS	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-6110-181 FICA	\$1,214.00	\$1,214.00	\$0.00	\$371.74	\$102.07	\$842.26	31
10-6110-194 CONTRACT SERVICES	\$2,000.00	\$2,000.00	\$0.00	\$358.00	\$0.00	\$1,642.00	18
10-6110-260 SUPPLIES-OFFICE	\$600.00	\$600.00	\$0.00	\$17.10	\$0.00	\$582.90	3
10-6110-299 SUPPLIES	\$2,050.00	\$2,050.00	\$0.00	\$498.69	\$132.98	\$1,551.31	24
10-6110-311 TRAVEL	\$532.00	\$532.00	\$0.00	\$93.80	\$93.80	\$438.20	18
10-6110-321 TELEPHONE AND INTERN	\$2,249.00	\$2,249.00	\$0.00	\$650.55	\$370.38	\$1,598.45	29
10-6110-331 UTILITIES	\$9,372.00	\$9,372.00	\$0.00	\$2,812.29	\$677.49	\$6,559.71	30
10-6110-351 MAINTENANCE-BUILDING	\$6,250.00	\$6,250.00	\$309.74	\$0.00	\$0.00	\$5,940.26	0
10-6110-370 ADVERTISING	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0
10-6110-395 TRAINING	\$150.00	\$150.00	\$0.00	\$99.00	\$99.00	\$51.00	66
10-6110-440 MAINTENANCE CONTRACT	\$1,827.00	\$1,827.00	\$295.00	\$349.80	\$185.20	\$1,182.20	19
10-6110-451 INSURANCE-PRO/GEN/PR	\$2,920.00	\$2,920.00	\$0.00	\$2,920.00	\$0.00	\$0.00	100
10-6110-491 DUES & SUBSCRIPTIONS	\$360.00	\$360.00	\$0.00	\$360.00	\$360.00	\$0.00	100
6110-10-LIBRARY	\$46,235.00	\$46,235.00	\$604.74	\$13,390.74	\$3,355.27	\$32,239.52	30

Town of Spencer

Fiscal Period - Fiscal Period 2024/2025 Date Range - 2024-07-01 - 2024-10-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6120-10-RECREATION							
-							
10-6120-121 SALARIES/WAGES-REGUL	\$10,530.25	\$10,530.25	\$0.00	\$0.00	\$0.00	\$10,530.25	0
10-6120-181 FICA	\$805.00	\$805.00	\$0.00	\$0.00	\$0.00	\$805.00	0
10-6120-182 RETIREMENT	\$1,437.00	\$1,437.00	\$0.00	\$0.00	\$0.00	\$1,437.00	0
10-6120-183 GROUP INSURANCE	\$2,335.00	\$2,335.00	\$0.00	\$0.00	\$0.00	\$2,335.00	0
10-6120-184 401K CONTRIBUTION	\$526.00	\$526.00	\$0.00	\$0.00	\$0.00	\$526.00	0
10-6120-185 WORKERS COMPENSATION	\$19.00	\$19.00	\$0.00	\$0.00	\$0.00	\$19.00	0
10-6120-299 SUPPLIES AND MATERIA	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
10-6120-331 UTILITIES	\$4,620.00	\$4,620.00	\$0.00	\$1,679.59	\$468.96	\$2,940.41	36
10-6120-357 MAINTENANCE-PARKS AN	\$13,100.00	\$13,100.00	\$754.35	\$413.76	\$250.00	\$11,931.89	3
10-6120-451 INSURANCE-PROP/GEN/P	\$168.00	\$168.00	\$0.00	\$168.00	\$0.00	\$0.00	100
10-6120-525 SENIOR CITIZEN PROGR	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0
10-6120-625 SENIOR CITIZENS COUN	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0
10-6120-850 TRANSFER TO PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	(\$59,835.25)	\$0.00	0
6120-10-RECREATION	\$75,290.25	\$75,290.25	\$754.35	\$2,261.35	(\$59,116.29)	\$72,274.55	4

Town of Spencer

Fiscal Period - Fiscal Period 2024/2025 Date Range - 2024-07-01 - 2024-10-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND								
	FundRevTot	\$5,339,277.47	\$5,868,024.47	\$0.00	\$1,911,286.53	\$232,556.99	\$3,969,614.00	33
	FundExpTot	\$5,339,277.46	\$5,868,024.46	\$734,671.92	\$1,541,093.60	\$299,079.57	\$3,592,258.94	39
Grand Totals:	TotalRev	\$5,339,277.47	\$5,868,024.47	\$0.00	\$1,911,286.53	\$232,556.99	\$3,969,614.00	33
	TotalExp	\$5,339,277.46	\$5,868,024.46	\$734,671.92	\$1,541,093.60	\$299,079.57	\$3,592,258.94	39

Town of Spencer

Fiscal Period - Fiscal Period 2024/2025 Date Range - 2024-07-01 - 2024-10-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 20-POWELL BILL							
0000-20-Revs							
-							
20-3197-102 MUNICIPAL VEHICLE TA	\$0.00	\$13,000.00	\$0.00	\$1,055.00	\$370.00	\$11,945.00	8
20-3328-000 POWELL BILL REVENUE	\$144,971.00	\$131,971.00	\$0.00	\$67,451.36	\$0.00	\$64,519.64	51
20-3831-000 INVESTMENT EARNINGS	\$10,000.00	\$10,000.00	\$0.00	\$2,545.43	\$0.00	\$7,454.57	25
0000-20-Revs	\$154,971.00	\$154,971.00	\$0.00	\$71,051.79	\$370.00	\$83,919.21	46
4510-20-STREETS OPERATIONS							
-							
20-4510-121 SALARIES/WAGES-REGUL	\$11,990.00	\$11,990.00	\$0.00	\$3,426.39	\$915.56	\$8,563.61	29
20-4510-127 SALARIES/WAGES-BONUS	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
20-4510-181 FICA	\$902.00	\$902.00	\$0.00	\$262.12	\$70.04	\$639.88	29
20-4510-182 RETIREMENT	\$1,609.00	\$1,609.00	\$0.00	\$467.73	\$124.98	\$1,141.27	29
20-4510-183 GROUP INSURANCE	\$1,889.00	\$1,889.00	\$0.00	\$613.12	\$149.03	\$1,275.88	32
20-4510-184 401K CONTRIBUTION	\$589.00	\$589.00	\$0.00	\$171.33	\$45.78	\$417.67	29
20-4510-198 SERVICES-ENGINEERING	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
20-4510-299 SUPPLIES AND MATERIA	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
20-4510-355 MAINTENANCE-SIDEWALK	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0
20-4510-356 MAINTENANCE-STREETS	\$118,792.00	\$118,792.00	\$0.00	\$0.00	\$0.00	\$118,792.00	0
4510-20-STREETS OPERATIONS	\$154,971.00	\$154,971.00	\$0.00	\$4,940.69	\$1,305.39	\$150,030.31	3
Reporting Fund: 20-POWELL BILL							
FundRevTot	\$154,971.00	\$154,971.00	\$0.00	\$71,051.79	\$370.00	\$83,919.21	46
FundExpTot	\$154,971.00	\$154,971.00	\$0.00	\$4,940.69	\$1,305.39	\$150,030.31	3
Grand Totals:							
TotalRev	\$154,971.00	\$154,971.00	\$0.00	\$71,051.79	\$370.00	\$83,919.21	46
TotalExp	\$154,971.00	\$154,971.00	\$0.00	\$4,940.69	\$1,305.39	\$150,030.31	3

Town of Spencer

Fiscal Period - Fiscal Period 2024/2025 Date Range - 2024-07-01 - 2024-10-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 30-CAPITAL RESERVE AND REPLACEMENT FUND							
0000-30-Revs							
-							
30-3984-010 GENERAL FUND CONTRIB	\$276,511.00	\$276,511.00	\$0.00	\$33,179.52	\$33,179.52	\$243,331.48	12
30-3991-000 APPROPRIATED FUND BA	\$50,000.00	\$944,343.00	\$0.00	\$0.00	\$0.00	\$944,343.00	0
0000-30-Revs	\$326,511.00	\$1,220,854.00	\$0.00	\$33,179.52	\$33,179.52	\$1,187,674.48	3
4310-30-POLICE OPERATIONS							
-							
30-4310-291 SUPPLIES - DATA PROC	\$5,974.00	\$5,974.00	\$0.00	\$0.00	\$0.00	\$5,974.00	0
30-4310-540 CO - VEHICLES	\$43,680.00	\$43,680.00	\$0.00	\$33,179.52	\$33,179.52	\$10,500.48	76
30-4310-550 CO - OTHER EQUIP	\$15,100.00	\$16,954.00	\$507.98	\$1,345.54	\$0.00	\$15,100.48	8
4310-30-POLICE OPERATIONS	\$64,754.00	\$66,608.00	\$507.98	\$34,525.06	\$33,179.52	\$31,574.96	53
4340-30-FIRE OPERATIONS							
-							
30-4340-540 CO - VEHICLES	\$248,558.00	\$1,140,378.00	\$891,820.00	\$0.00	\$0.00	\$248,558.00	0
4340-30-FIRE OPERATIONS	\$248,558.00	\$1,140,378.00	\$891,820.00	\$0.00	\$0.00	\$248,558.00	0
4510-30-STREETS OPERATIONS							
-							
30-4510-291 SUPPLIES - DATA PROC	\$0.00	\$669.00	\$0.00	\$219.98	\$0.00	\$449.02	33
4510-30-STREETS OPERATIONS	\$0.00	\$669.00	\$0.00	\$219.98	\$0.00	\$449.02	33
4710-30-SOLID/YARD OPERATIONS							
-							
30-4710-550 CO-OTHER EQUIPMENT	\$13,199.00	\$13,199.00	\$0.00	\$13,199.00	\$0.00	\$0.00	100
4710-30-SOLID/YARD OPERATIONS	\$13,199.00	\$13,199.00	\$0.00	\$13,199.00	\$0.00	\$0.00	100
Reporting Fund: 30-CAPITAL RESERVE AND REPLACEMENT FUND							
FundRevTot	\$326,511.00	\$1,220,854.00	\$0.00	\$33,179.52	\$33,179.52	\$1,187,674.48	3
FundExpTot	\$326,511.00	\$1,220,854.00	\$892,327.98	\$47,944.04	\$33,179.52	\$280,581.98	77
Grand Totals:							
TotalRev	\$326,511.00	\$1,220,854.00	\$0.00	\$33,179.52	\$33,179.52	\$1,187,674.48	3
TotalExp	\$326,511.00	\$1,220,854.00	\$892,327.98	\$47,944.04	\$33,179.52	\$280,581.98	77

Town of Spencer

Fiscal Period - Fiscal Period 2024/2025 Date Range - 2024-07-01 - 2024-10-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT								
0000-70-Revs								
-								
-								
70-3839-000 Miscellaneous Revenu		\$0.00	\$0.00	\$0.00	\$25,000.00	\$15,000.00	\$25,000.00	0
0000-70-Revs		\$0.00	\$0.00	\$0.00	\$25,000.00	\$15,000.00	\$25,000.00	0
4130-70-ADMINISTRATION								
-								
-								
70-4130-187 INSURANCE REIMBURSEM		\$0.00	\$0.00	\$0.00	\$22,733.26	\$13,107.84	(\$22,733.26)	0
4130-70-ADMINISTRATION		\$0.00	\$0.00	\$0.00	\$22,733.26	\$13,107.84	(\$22,733.26)	0
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT								
FundRevTot		\$0.00	\$0.00	\$0.00	\$25,000.00	\$15,000.00	\$25,000.00	0
FundExpTot		\$0.00	\$0.00	\$0.00	\$22,733.26	\$13,107.84	(\$22,733.26)	0
Grand Totals:								
TotalRev		\$0.00	\$0.00	\$0.00	\$25,000.00	\$15,000.00	\$25,000.00	0
TotalExp		\$0.00	\$0.00	\$0.00	\$22,733.26	\$13,107.84	(\$22,733.26)	0

Town of Spencer

Fiscal Period - YADKIN RIVER TRAILHEAD Date Range - 2020-07-01 - 2024-10-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 90-YADKIN RIVER TRAIL								
0000-90-Revs								
-								
90-3985-240 YADKIN RIVER TRAIL D		\$20,559.00	\$631,974.00	\$0.00	\$637,474.40	\$100,200.00	\$5,500.40	101
90-3985-850 GENERAL FUND TRANSFE		\$114,258.00	\$185,258.00	\$0.00	\$185,258.00	(\$59,835.25)	\$0.00	100
0000-90-Revs		\$134,817.00	\$817,232.00	\$0.00	\$822,732.40	\$40,364.75	\$5,500.40	101
4130-90-ADMINISTRATION								
-								
90-4130-370 ADVERTISING		\$0.00	\$405.00	\$0.00	\$156.35	\$0.00	\$248.65	39
4130-90-ADMINISTRATION		\$0.00	\$405.00	\$0.00	\$156.35	\$0.00	\$248.65	39
Reporting Fund: 90-YADKIN RIVER TRAIL								
FundRevTot		\$134,817.00	\$817,232.00	\$0.00	\$822,732.40	\$40,364.75	\$5,500.40	101
FundExpTot		\$0.00	\$405.00	\$0.00	\$156.35	\$0.00	\$248.65	39
Grand Totals:								
TotalRev		\$134,817.00	\$817,232.00	\$0.00	\$822,732.40	\$40,364.75	\$5,500.40	101
TotalExp		\$0.00	\$405.00	\$0.00	\$156.35	\$0.00	\$248.65	39

Town of Spencer

Fiscal Period - CORONAVIRUS ARPA GRANT PROJECT Date Range - 2021-07-01 - 2024-10-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT								
0000-91-Revs								
-								
-								
91-3984-000 CSLRF FUNDS-GRANT		\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$518,998.00	\$0.22	100
0000-91-Revs		\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$518,998.00	\$0.22	100
4210-91-CORONAVIRUS ARPA								
-								
-								
91-4210-121 SALARIES/WAGES-REGUL		\$0.00	\$225,000.00	\$0.00	\$0.00	\$0.00	\$225,000.00	0
91-4210-580 CO-INFRASTRUCTURE-CS		\$1,037,997.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
91-4210-910 TRANSFER TO GENERAL		\$0.00	\$812,997.00	\$0.00	\$812,997.00	\$136,475.96	\$0.00	100
4210-91-CORONAVIRUS ARPA		\$1,037,997.00	\$1,037,997.00	\$0.00	\$812,997.00	\$136,475.96	\$225,000.00	78
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT								
FundRevTot		\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$518,998.00	\$0.22	100
FundExpTot		\$1,037,997.00	\$1,037,997.00	\$0.00	\$812,997.00	\$136,475.96	\$225,000.00	78
Grand Totals:								
TotalRev		\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$518,998.00	\$0.22	100
TotalExp		\$1,037,997.00	\$1,037,997.00	\$0.00	\$812,997.00	\$136,475.96	\$225,000.00	78

Town of Spencer

Fiscal Period - DOWNTOWN PARK PROJECT Date Range - 2021-07-01 - 2024-10-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 92-DOWNTOWN PARK PROJECT							
0000-92-Revs							
-							
92-3985-002 OTHER GRANTS	\$0.00	\$1,675,000.00	\$0.00	\$0.00	\$0.00	\$1,675,000.00	0
92-3985-241 DOWNTOWN PARK DONATI	\$0.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00	\$4,000.00	0
92-3985-850 GENERAL FUND TRANSFE	\$100,000.00	\$403,000.00	\$0.00	\$403,000.00	\$0.00	\$0.00	100
0000-92-Revs	\$100,000.00	\$2,078,000.00	\$0.00	\$407,000.00	\$4,000.00	\$1,679,000.00	20
6120-92-RECREATION							
-							
92-6120-194 TOWN PARK CONTRACTED	\$0.00	\$160,000.00	\$24,040.00	\$136,601.00	\$2,300.00	(\$641.00)	85
92-6120-580 CO-INFRASTRUCTURE	\$100,000.00	\$1,918,000.00	\$0.00	\$75,986.30	\$0.00	\$1,842,013.70	4
6120-92-RECREATION	\$100,000.00	\$2,078,000.00	\$24,040.00	\$212,587.30	\$2,300.00	\$1,841,372.70	11
Reporting Fund: 92-DOWNTOWN PARK PROJECT							
FundRevTot	\$100,000.00	\$2,078,000.00	\$0.00	\$407,000.00	\$4,000.00	\$1,679,000.00	20
FundExpTot	\$100,000.00	\$2,078,000.00	\$24,040.00	\$212,587.30	\$2,300.00	\$1,841,372.70	11
Grand Totals:							
TotalRev	\$100,000.00	\$2,078,000.00	\$0.00	\$407,000.00	\$4,000.00	\$1,679,000.00	20
TotalExp	\$100,000.00	\$2,078,000.00	\$24,040.00	\$212,587.30	\$2,300.00	\$1,841,372.70	11

We received \$4,000 donation from Spencer Moose Lodge

Town of Spencer

Fiscal Period - COMMUNITY DEV BLOCK GRANT Date Range - 2023-10-10 - 2024-10-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 95-CDBG-NR GRANT PROJECT								
0000-95-Revs								
-								
-								
95-3985-095 CDBG NR		\$750,000.00	\$750,000.00	\$0.00	\$18,602.50	\$0.00	\$731,397.50	2
0000-95-Revs		\$750,000.00	\$750,000.00	\$0.00	\$18,602.50	\$0.00	\$731,397.50	2
4195-95-CDBG GRANT								
-								
-								
95-4195-194 CDBG NR REHAB		\$680,000.00	\$675,000.00	\$300.00	\$364,155.57	\$136,477.51	\$310,544.43	54
95-4195-695 CDBG NR ADMIN		\$70,000.00	\$75,000.00	\$0.00	\$17,422.50	\$0.00	\$57,577.50	23
4195-95-CDBG GRANT		\$750,000.00	\$750,000.00	\$300.00	\$381,578.07	\$136,477.51	\$368,121.93	51
Reporting Fund: 95-CDBG-NR GRANT PROJECT								
FundRevTot		\$750,000.00	\$750,000.00	\$0.00	\$18,602.50	\$0.00	\$731,397.50	2
FundExpTot		\$750,000.00	\$750,000.00	\$300.00	\$381,578.07	\$136,477.51	\$368,121.93	51
Grand Totals:								
TotalRev		\$750,000.00	\$750,000.00	\$0.00	\$18,602.50	\$0.00	\$731,397.50	2
TotalExp		\$750,000.00	\$750,000.00	\$300.00	\$381,578.07	\$136,477.51	\$368,121.93	51

Town of Spencer

Fiscal Period - 17 ST STORMWATER IMROVEMENTS Date Range - 2024-02-01 - 2024-10-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 96-17ST STORMWATER IMPROVEMENTS								
0000-96-Revs								
-								
-								
96-3985-002 OTHER GRANTS		\$1,959,462.00	\$1,959,462.00	\$0.00	\$234,297.50	\$10,270.00	\$1,725,164.50	12
0000-96-Revs		\$1,959,462.00	\$1,959,462.00	\$0.00	\$234,297.50	\$10,270.00	\$1,725,164.50	12
4196-96-17TH STREET STORMWATER								
-								
-								
96-4196-198 SERVICES-ENGINEERING		\$320,000.00	\$320,000.00	\$98,526.41	\$221,473.59	\$0.00	\$0.00	69
96-4196-580 CO-INFRASTRUCTURE		\$1,490,420.00	\$1,490,420.00	\$0.00	\$0.00	\$0.00	\$1,490,420.00	0
96-4196-999 CONTINGENCIES		\$149,042.00	\$149,042.00	\$0.00	\$0.00	\$0.00	\$149,042.00	0
4196-96-17TH STREET STORMWATER		\$1,959,462.00	\$1,959,462.00	\$98,526.41	\$221,473.59	\$0.00	\$1,639,462.00	16
Reporting Fund: 96-17ST STORMWATER IMPROVEMENTS								
FundRevTot		\$1,959,462.00	\$1,959,462.00	\$0.00	\$234,297.50	\$10,270.00	\$1,725,164.50	12
FundExpTot		\$1,959,462.00	\$1,959,462.00	\$98,526.41	\$221,473.59	\$0.00	\$1,639,462.00	16
Grand Totals:								
TotalRev		\$1,959,462.00	\$1,959,462.00	\$0.00	\$234,297.50	\$10,270.00	\$1,725,164.50	12
TotalExp		\$1,959,462.00	\$1,959,462.00	\$98,526.41	\$221,473.59	\$0.00	\$1,639,462.00	16

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Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 11/12/2024

Agenda Item #: 13. g.

Agenda Item Title: Library Monthly Report

Category: Departmental Report

Presenter(s): Anna Ward, Town Clerk

Explanation:

No approval needed. This item is for information only.

Financial Impact:

N/A

Recommendations:

N/A

Attachment(s): ☒ Yes ☐ No

1. Library September Report
2. Library September Statistics

October Library Report

In October, the library sponsored two events , one for children and the other for adults. The librarian read two fall stories about pumpkins and costumes from our collection. Then children made two fun foam magnets in the form of hedgehogs and pumpkins. We made pumpkin stamps using cut apples and orange paint. Afterwards we had orange cupcakes and juice. Then everyone checked out some books and played in our children's area.

On October 22nd, Lady Sarah Paris read from her new book, *Enchantment of Poetry II.*, several interesting poems which told a story. She explained how she became the poet chosen to write poems for this Greek Orthodox priest's Byzantine art pieces. The book is full of illustrations by this priest. One poem is entitled *The Weeping Angel* and the poet wrote her poem based on her interpretation of the art. A young man, Gabriel Manzi, added much to the ambience of the event by playing beautiful keyboard music. He is only fourteen and this was only his second performance at the library. He played several inspiring and moving pieces as he sang along with his piano.



		Door Count	Adult Circulation	Children Circulation	Research Questions	New Cards Issued	Students Tutored	Volunteers/ Tutors	Corres. Due Date
Dec. 2023									
	Mon.								
10/1/2024	Tues.	5							10/15/2024
10/2/2024	Wed.	4							10/16/2024
	Fri.								1/13/1900
									1/13/1900
WEEK TOTAL:		9							-----
10/7/2024	Mon.	7	2		1				10/21/2024
10/8/2024	Tues.	8	3	3					10/22/2024
10/9/2024	Wed.	7			3				10/23/2024
	Thurs.								1/13/1900
	Fri.								1/13/1900
WEEK TOTAL:		22	5	3	4				-----
10/14/2024	Mon.	7	1						10/28/2024
10/15/2024	Tues.	14		7				1	10/29/2024
10/16/2024	Wed.	8		10	2	3			10/30/2024
	Thurs.								1/13/1900
	Fri.								1/13/1900
WEEK TOTAL:		29	1	17	2	3		1	-----
10/21/2024	Mon.	4			2				11/4/2024
10/22/2024	Tues.	15	6					1	11/5/2024
10/23/2024	Wed.	4	1		1				11/6/2024
	Thurs.								1/13/1900
	Fri.								1/13/1900
WEEK TOTAL:		23	7		3				-----
10/28/2024	Mon.	6			4	3			11/11/2024
10/29/2024	Tues.	13	5	6	1				11/12/2024
10/30/2024	Wed.	2			1				11/13/2024
10/31/2024	Thurs.	0	0	0	0	0	0	0	11/14/2024
11/1/2024	Fri.	0	0	0	0	0	0	0	11/15/2024
WEEK TOTAL:		21	5	6	6	3	0	0	-----
MONTH TOTAL:		104	18	26	15	6	0	1	-----

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Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 11/12/2024

Agenda Item #: 14

Agenda Item Title: Town Manager's Report

Category: Town Manager's Report

Presenter(s): Peter Franzese, Town Manager

Explanation:

Town Park construction and community campaign: In the first month of construction, general site demolition was completed, and work began on the multi-purpose pavilion. The grade level for the building was established, footers poured, and block wall foundation completed. Initial plumbing and electrical work is underway. Site work beyond the building is scheduled to begin in January. The project team of Town staff, designers, and general contractor will meet every two weeks throughout the duration of the project. The City of Salisbury has agreed to cover roughly \$26,000 in water and sewer tap fees out of our annual system improvement allowance, removing the need to cover these fees out of project contingency. To date, we have three approved change orders and one pending as follows:

- CO1 (approved) – Builder's Risk Insurance (+\$3,300)
- CO2 (approved) – Plumbing and HVAC changes resulting from Plan review process (+\$3,421)
- CO3 (approved) – Revision to signage allowance based on demo, updated vendor estimate, and footing/masonry work to be provided by GC (-\$5,453.81 CREDIT)
- CO4 (pending) – Separate pump and chemical room resulting Plan review process (TBD)

I have approved Change Orders 1, 2, and 3. In addition, we have received a request to increase our Design Services scope by \$9,975 from the original \$160,000 to \$169,975 to modify the site and building design for the decorative water feature to meet Rowan County requirements that emerged during plan review. The result will lead to the above-mentioned Change Order 4. We anticipate splitting this expense between our project funds and our available current year operating budget engineering account.

Project contributions have been received or awarded from Spencer Moose Lodge (\$4,000) and Civitan Club of Salisbury (\$1,500). Thank you for joining our community contribution campaign! Remaining amount needed: \$379,500. Learn more: <https://spencernc.gov/makeyourmark>.

Attachment(s): ☐ Yes ☒ No