



AGENDA
Spencer Board of Aldermen
Pre-Agenda Meeting
5:30 p.m.

DATE
January 9, 2025

The Board of Aldermen meets on the second Tuesday of each month at 6:00 p.m., with a pre-agenda meeting the Thursday prior at 5:30 p.m. The primary purpose of the pre-agenda meeting is to review the agenda for the upcoming regular meeting, set the consent agenda, hold public hearings, and receive other presentations. Regular meetings focus on action items, departmental reports, and other business. Both meetings are open to the public and held in the Hilda B. Palmer Board Room in Town Hall, located at 460 South Salisbury Avenue. A printed copy of the entire agenda packet is available in the H. B. Palmer Board Room for public use. Please find meeting agendas, minutes, and a link to view the meetings live or on-demand at spencernc.gov/town-government-and-services/aldermen-meeting-and-agenda.

- 1. CALL TO ORDER – Mayor Jonathan Williams**
- 2. INVOCATION & PLEDGE OF ALLEGIANCE – Mayor Jonathan Williams**
- 3. PUBLIC HEARING – Down-Zoning SDO Text Amendment**
- 4. PUBLIC HEARING – Sidewalks, Parking & Driveways SDO Text Amendments**
- 5. REVIEW OF JANUARY 14, 2025, AGENDA**

- 1. CALL TO ORDER – Mayor Jonathan Williams**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE – Mayor Jonathan Williams**
- 4. ADDITIONS/DELETIONS AND ADOPTION OF AGENDA**
- 5. RECOGNITIONS**

a. Mayor Jonathan Williams – Proclamations for Winterfest and Spencer's Holiday Caravan Parade

- 6. PUBLIC COMMENT** *This agenda item is included to allow input to the Board of Aldermen from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Board of Aldermen must provide their name, address, and topic to be addressed. The Board will listen and may or may not respond at their discretion or may decide to place a topic on a future agenda. A speaker will be allowed three (3) minutes to speak.*
- 7. CONSENT AGENDA** *The Consent Agenda is the first order of business. The items listed are believed to be non-controversial and administrative in nature. There will be no separate discussion of the items unless an Alderman or citizen requests and is granted permission to speak. The item(s) will then be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion.*

- a. **APPROVAL OF MINUTES:** *December 5, 2024, Pre-Agenda Minutes*
December 10, 2024, Regular Meeting Minutes

- 8. **CONSIDER AMENDING – Personnel Policy Articles III, V, and VI**
 - 9. **CONSIDER ADOPTING – Ordinance 25-01 Amending the Town of Spencer Development Ordinance, Article 5, Section 5.2 to Remove Town’s Authority to Initiate Zoning Map Amendments that Result in a Down-Zoning as defined by NCGS 160D-601**
 - 10. **CONSIDER ADOPTING – Ordinance 25-02 Amending the Town of Spencer Development Ordinance, Article 2, Section 2.19-1 Concerning Sidewalks; Article 3 Definitions Concerning Minor Subdivisions; Article 16, Section 16.1-2 and Article 7 Concerning Exempt Subdivisions; Article 12, Table 12-1 Concerning Parking Spaces Required for Residential Development; Article 8, Section 8.4-3 Concerning Required Setback in RMST Zoning Classification; Article 2, Section 12.17-1 Concerning Driveway Permits; Town’s Fee Schedule Concerning Driveway Permit Fee for New Home Construction and Payment in Lieu of Sidewalks per Lineal Foot Fee**
 - 11. **CONSIDER ADOPTING – Budget Ordinance 24-10.008 Reduction to Appropriated Funds Balance from Fire Truck Purchase**
 - 12. **RECEIVE REPORT – Potential Adoption of an Ordinance Amending the Town of Spencer Code of Ordinances, Title III, Chapter 32 to Create a Parks & Recreation Advisory Board**
 - 13. **CONSIDER APPOINTING – Voting Delegate to Cast the Town’s Vote for the NCLM 2025-2026 Biennium Legislative Goals**
 - 14. **DEPARTMENTAL REPORTS**
 - a. *Planning*
 - b. *Code Enforcement*
 - c. *Police*
 - d. *Fire*
 - e. *Public Works*
 - f. *Finance*
 - g. *Library*
 - 15. **TOWN MANAGER REPORT**
 - 16. **REQUESTS & COMMENTS by the Mayor and Board Members**
 - 17. **EXECUTIVE SESSION per NC General Statute 143-318.11 (if needed)**
 - 18. **ADJOURNMENT**
- 6. **EXECUTIVE SESSION per NC General Statute 143-318.11 (if needed)**
 - 7. **ADJOURNMENT**