



**Board of Aldermen
Special Meeting
Agenda Packet
January 30, 2025**



AGENDA
Spencer Board of Aldermen
Special Meeting
5:30 p.m.

DATE
January 30, 2025

The Board of Aldermen meets on the second Tuesday of each month at 6:00 p.m., with a pre-agenda meeting the Thursday prior at 5:30 p.m. The primary purpose of the pre-agenda meeting is to review the agenda for the upcoming regular meeting, set the consent agenda, hold public hearings, and receive other presentations. Regular meetings focus on action items, departmental reports, and other business. Both meetings are open to the public and held in the Hilda B. Palmer Board Room in Town Hall, located at 460 South Salisbury Avenue. A printed copy of the entire agenda packet is available in the H. B. Palmer Board Room for public use. Please find meeting agendas, minutes, and a link to view the meetings live or on-demand at spencernc.gov/town-government-and-services/aldermen-meeting-and-agenda.

- 1. CALL TO ORDER – Mayor Jonathan Williams**
- 2. INVOCATION – Alderman Rashid Muhammad**
- 3. PLEDGE OF ALLEGIANCE – Mayor Jonathan Williams**
- 4. CONSIDER ADOPTING – Budget Ordinance Amendment 24-10.009 Purchase of Police F-150**
 - a. CONSIDER AUTHORIZING – Town Manager to Negotiate and Execute a Related Purchase Agreement**
- 5. ADJOURNMENT**

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Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 01/30/2025

Agenda Item #: 4

Agenda Item Title: Budget Ordinance 24-10.009 Police 2024 F-150

Category: Regular Agenda

Presenter(s): Heather Kann, Finance Officer and Michael File, Police Chief

Explanation:

The police department continues to be plagued with a higher-than-average downtime on a few current fleet vehicles. An opportunity to purchase a 2024 Ford F-150 Police vehicle that is currently on the lot is now available. The purchase of this vehicle will allow the sale of another older vehicle and remove from full-time service a 2011 Ford Crown Victoria.

Financial Impact:

The Town will need to reappropriate funds from multiple sources to fund the purchase of this vehicle. The purchase price of the vehicle is \$46,689.38 and does not include tax and title fees. This purchase will be primarily funded utilizing the Police Department Budget and \$10,000 from contingency. Staff has identified savings in other accounts listed on the Budget Ordinance.

Recommended Motion:

Motion to approve Budget Ordinance 24-10.009 for the purchase of the 2024 Ford F-150 for the Police Department and authorize the Town Manager to negotiate and execute a purchase agreement with Performance Ford/Deacon Jones Auto Group using state purchasing contract # 202100002.

Attachment(s): ☒ Yes ☐ No

1. Budget Ordinance 24-10.009

ORDINANCE 24-10.009
AN ORDINANCE AMENDING
THE TOWN OF SPENCER, NORTH CAROLINA
GENERAL FUND FY 24-25 BUDGET
JANUARY 30, 2025

BE IT ORDAINED, by the Governing Board of the Town of Spencer, North Carolina, that the following amendment of anticipated fund revenues and departmental expenditures, certain Fee and Charge Schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2024, and ending on June 30, 2025:

Section 1. To amend the FY 24-25 expense appropriations as follows: Appropriate funds from the General Fund and transfer the funds to the Capital Reserve Fund for the purchase and equipping of a 2024 Ford F-150 for the Police Department.

Section 2. The following General Fund line items are amended as follows:

<u>Revenues</u>				
Account	Title	Current Budget	Amended Budget	(Decrease) Increase
NO CHANGE				
<u>Expenditures</u>				
Account	Title	Current Budget	Amended Budget	(Decrease) Increase
10-4110-930	Transfer To Capital Reserve Fund	\$272,811	\$301,382	\$28,571
10-4110-311	Travel	\$2,500	\$1,500	(\$1,000)
10-4110-395	Training	\$5,175	\$4,175	(\$1,000)
10-4110-999	Contingencies	\$20,000	\$10,000	(\$10,000)
10-4310-126	Part-Time/Temporary	\$27,091	\$19,091	(\$8,000)
10-4310-127	Salaries/Wages-Bonus	\$21,500	\$21,000	(\$500)
10-4310-291	Supplies-Data Processing	\$5,204	\$3,133	(\$2,071)
10-4310-395	Training	\$7,640	\$4,640	(\$3,000)
10-4310-491	Dues and Subscriptions	\$2,645	\$1,645	(\$1,000)
10-4510-127	Salaries/Wages-Bonus	\$5,900	\$4,900	(\$1,000)
10-4710-127	Salaries/Wages-Bonus	\$4,500	\$3,500	(\$1,000)
Total				\$0

Section 3. The following Capital Reserve and Replacement Fund line items are amended as follows:

<u>Revenues</u>				
Account	Title	Current Budget	Amended Budget	(Decrease) Increase
30-3984-010	General Fund Contribution	\$276,511	\$305,082	\$28,571
	Total			\$28,571

<u>Expenditures</u>				
Account	Title	Current Budget	Amended Budget	(Decrease) Increase
30-4310-291	Supplies-Data Processing	\$5,974	\$4,174	(\$1,800)
30-4310-540	CO-Vehicles	\$43,680	\$83,581	\$40,171
30-4310-550	CO-Other Equip	\$16,954	\$7,154	(\$9,800)
	Total			\$28,571

Section 4. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Town Manager and the Finance Officer for record-keeping.

Adopted this 30th day of January 2025.

Attest:

Jonathan Williams, Mayor

Anna Kanode Ward, Town Clerk