



Board of Aldermen Pre-Agenda Meeting

**Agenda Packet
August 7, 2025**



AGENDA
Spencer Board of Aldermen
Pre-Agenda Meeting
5:30 p.m.

DATE
August 7, 2025

The Board of Aldermen meets on the second Tuesday of each month at 6:00 p.m., with a pre-agenda meeting the Thursday prior at 5:30 p.m. The primary purpose of the pre-agenda meeting is to review the agenda for the upcoming regular meeting, set the consent agenda, hold public hearings, and receive other presentations. Regular meetings focus on action items, departmental reports, and other business. Both meetings are open to the public and held in the Hilda B. Palmer Board Room in Town Hall, located at 460 South Salisbury Avenue. A printed copy of the entire agenda packet is available in the H. B. Palmer Board Room for public use. Please find meeting agendas, minutes, and a link to view the meetings live or on-demand at spencernc.gov/town-government-and-services/aldermen-meeting-and-agenda.

- 1. CALL TO ORDER – Mayor Jonathan Williams**
- 2. INVOCATION & PLEDGE OF ALLEGIANCE – Mayor Jonathan Williams**
- 3. PUBLIC HEARING – Code of Ordinances Text Amendment to Section 94.02 Dealing with Obstruction of Sidewalks and Alleyways**
- 4. REVIEW OF AUGUST 12, 2025, AGENDA**

- 1. CALL TO ORDER – Mayor Jonathan Williams**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE – Mayor Jonathan Williams**
- 4. ADDITIONS/DELETIONS AND ADOPTION OF AGENDA**
- 5. RECOGNITIONS**
 - a. Mayor Jonathan Williams – Elisabeth Strillacci**
 - b. Town Manager Peter Franzese – Skye Allan**

- 6. PUBLIC COMMENT** *This agenda item is included to allow input to the Board of Aldermen from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Board of Aldermen must provide their name, address, and topic to be addressed. The Board will listen and may or may not respond at their discretion or may decide to place a topic on a future agenda. A speaker will be allowed three (3) minutes to speak.*
- 7. CONSENT AGENDA** *The Consent Agenda is the first order of business. The items listed are believed to be non-controversial and administrative in nature. There will be no separate discussion of the items unless an Alderman or citizen requests and is granted permission to speak. The item(s) will then be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion.*

- a. APPROVAL OF MINUTES: July 3, 2025, Pre-Agenda Meeting Minutes
July 8, 2025, Regular Meeting Minutes*

8. CONSIDER ADOPTING – Ordinance 25-15 Amending the Town’s Code of Ordinances Authorizing the Creation of an Encroachment Agreement Process for the Use of Sidewalks and Alleyways

9. CONSIDER ADOPTING – Ordinance 25-16 Amending Chapter IX, Section 91.3 of the Town’s Code of Ordinances to Make the Keeping of Chickens on Residential Lots a Part of Our Normal Regulations

10. CONSIDER AUTHORIZING – Town Manager to Execute a Third Amendment to the Spencer Partnership Special Event Agreement

11. DEPARTMENTAL REPORTS

- a. Planning*
 - b. Code Enforcement*
 - c. Police*
 - d. Fire*
 - e. Public Works*
 - f. Finance*
 - g. Active Living*

12. TOWN MANAGER REPORT

13. REQUESTS & COMMENTS by the Mayor and Board Members

14. EXECUTIVE SESSION per NC General Statute 143-318.11 (if needed)

15. ADJOURNMENT

5. EXECUTIVE SESSION per NC General Statute 143-318.11 (if needed)

6. ADJOURNMENT

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Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 08/07/2025

Agenda Item #: 3

Agenda Item Title: Public hearing for text amendment to section 94.02 of Code of Ordinances concerning obstruction of streets and sidewalks and encroachment agreements

Category: Pre-Agenda

Presenter(s): Steve Blount, Planner

Explanation:

Currently our Code does not allow obstructions. This text amendment would create an encroachment agreement process to allow the use of sidewalks and alleyways in a controlled manner.

Financial Impact:

None

Recommended Action:

Hold public hearing

Attachment(s): ☒ Yes ☐ No

1. Presentation Materials



MEMO

Date: 6.17.25, 7.22.25 edit

By: Steve Blount

RE: Allowing Alternate Uses for Sidewalks and Alleyways

Narrative:

Article 94.02 of our Code of Ordinances states, “It shall be unlawful to place any obstruction whatsoever in or over any of the streets, alleys, rights-of-way, public thoroughfares, or sidewalks of the town...” and it goes on to specify various uses that are not allowed including “chairs”. The purpose of this regulation is to ensure sidewalks and alleyways are kept open and usable for the public. This article is used by Code Enforcement staff to require property owners to remove obstructions ranging from fences, stored materials, parked vehicles, etc.

In some parts of our downtown area, retail businesses, especially restaurants, are using the sidewalks in front of and in the alleyways adjacent to their storefronts for semi-permanent seating and/or waiting areas. These uses have been allowed in the past as the intensity of use and level of obstruction was relatively low. Along with the increases in business uses and foot traffic in the downtown areas, it is time for us to consider a text amendment that will allow regulation of these uses.

Based on feedback from your July meeting, we have reviewed ordinances from other towns and cities addressing this issue and have edited their language for specific use in Spencer. While this ordinance provides specific regulations for what is allowed in our alleyways and on our sidewalks, ultimately ensuring a clear pathway for pedestrians, it authorizes the Town’s Manager or his designee to issue Encroachment Permits so stores can use these spaces for display of their merchandise or for restaurants to provide outdoor seating for their customers.

While drafting this ordinance specific to the use of sidewalks and alleyways, it became obvious that it is time for the Town to begin creating rules and guidelines to help promote and regulate a downtown Entertainment District. The designation of a specific area to become our Entertainment District is mentioned in several places in our Comprehensive Land Use Plan. While new restaurants and stores have opened over the past few years, their growth has been more or less organic, and without much thought or planning concerning the best mix and location of different types of uses. Some of our valuable storefronts are being used as featureless warehouses while others remain empty. Our MS zoning classification used in the downtown area may not be adequate to encourage the types of growth best suited to the Town’s growth.

During my presentation on the sidewalk and alleyway text amendment, I will present additional information on Entertainment Districts in general meant to start the thinking and discussion needed to move this idea forward.



Date 7.21.25

RE: Legal Advertisement

Please place the following ad in your paper in the legal notices section on Sunday 7.27.25 and Sunday 8.3.25. Please send billing by return email and confirmation that the ad was run after running.

Contact me with any questions.

Steve Blount
Town of Spencer
PO Box 45
Spencer, NC 28159
704-633-2231, ext 28

TEXT

The Town of Spencer Board of Aldermen will hold a legislative public hearing at or soon after 5:30 PM at their regularly scheduled meeting on August 7, 2025 in the Board Meeting Room located at 460 S Salisbury Ave., Spencer, NC 28159.

The purpose of the public hearing is to receive public comments on a Code of Ordinances text amendment to section 94.02 dealing with obstruction of sidewalks and alleyways, specifically allowing outdoor dining on sidewalks. More information is available for review on the Town's website at www.spencernc.gov or you can see a copy at Town Hall.

Contact Steve Blount at 704-633-2231. Ext 28 with any questions. Public comments may also be submitted in writing or by email to the Town Clerk at award@spencernc.gov .

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

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Agenda Item Coversheet

Meeting Date: 08/12/2025

Agenda Item #: 7. a.

Agenda Item Title: Approval of June 2025 Minutes

Category: Consent Agenda

Presenter(s): Anna K. Ward, Town Clerk

Explanation:

Town Clerk Ward has drafted minutes for the Board of Aldermen Pre-Agenda Meeting held on July 3, 2025, and the Regular Meeting held on July 8, 2025. Alderwoman Patricia Sledge has proofread the drafted minutes, and Town Clerk Ward has made the suggested grammatical and spelling corrections.

Financial Impact:

None

Recommended Motion:

Approve the minutes from the Pre-Agenda Meeting held on July 3, 2025, and the Regular Meeting held on July 8, 2025, on the Consent Agenda.

Attachment(s): ☒ Yes ☐ No

1. July 3, 2025, Pre-Agenda Meeting Minutes (draft)
2. July 8, 2025, Regular Meeting Minutes (draft)

MINUTES
Spencer Board of Aldermen
Pre-Agenda Meeting
July 3, 2025

The Town of Spencer Board of Aldermen met in regular session to conduct a pre-agenda meeting in the Hilda B. Palmer Board Room at the Spencer Town Hall on Thursday, July 3, 2025, at 5:30 p.m.

Present were: Mayor Jonathan Williams
Alderman Steve Miller
Alderwoman Erin Moody
Alderman Andrew Howe
Alderwoman Patricia Sledge

Mayor Pro Tempore Patti Secreast and Alderman Rashid Muhammad were absent.

Also present were: Town Clerk Anna Kanode Ward, Finance Officer Heather Kann, Public Works Director Joel Taylor, Planning & Zoning Administrator Steve Blount, and Police Chief Michael File.

Town Manager Peter Franzese attended via Zoom.

Mayor Williams called the meeting to order, declared that there was a quorum, gave the invocation, and led the Pledge of Allegiance.

Alderman Andrew Howe entered the Board Room at 5:33 p.m.

PUBLIC HEARING – Rezoning of Parcel 323A015 at 1835 Hollywood Drive from SFR-1 to SFR-2

Planning & Zoning Administrator Blount gave a presentation regarding the rezoning of Parcel 323A015 at 1835 Hollywood Drive from SFR-1 to SFR-2 and answered questions from the Mayor and Board.

Mayor Williams opened the public hearing.

Being no one present wishing to speak, Mayor Williams called for a motion to close the public hearing on the rezoning of Parcel 323A015 at 1835 Hollywood Drive from SFR-1 to SFR-2.

Action

Alderwoman Sledge moved to close the public hearing on the rezoning of Parcel 323A015 at 1835 Hollywood Drive from SFR-1 to SFR-2. Alderman Howe seconded the motion, which carried by a vote of 4 – 0.

PUBLIC HEARING – Text Amendment Authorizing Zoning and Subdivision Administrator to Assign Street Addresses as Needed

Planning & Zoning Administrator Blount gave a presentation regarding the proposed text amendment authorizing Zoning and Subdivision Administrator to assign street addresses as needed and answered questions from the Mayor and Board.

Mayor Williams opened the public hearing.

Being no one present wishing to speak, Mayor Williams called for a motion to close the public hearing on the proposed text amendment authorizing Zoning and Subdivision Administrator to assign street addresses as needed .

Action

Alderdwoman Moody moved to close the public hearing on the proposed text amendment authorizing Zoning and Subdivision Administrator to assign street addresses as needed . Alderman Miller seconded the motion, which carried by a vote of 4 – 0.

PUBLIC HEARING – Growth Agreement Between Spencer and East Spencer

Planning & Zoning Administrator Blount gave a presentation regarding the Growth Agreement Between Spencer and East Spencer and answered questions from the Mayor and Board.

Mayor Williams opened the public hearing.

Being no one present wishing to speak, Mayor Williams called for a motion to close the public hearing on the Growth Agreement Between Spencer and East Spencer.

Action

Alderdwoman Sledge moved to close the public hearing on the Growth Agreement Between Spencer and East Spencer. Alderman Howe seconded the motion, which carried by a vote of 4 – 0.

REVIEW OF JULY 8, 2025, AGENDA

INVOCATION

Alderdwoman Sledge volunteered to give the invocation at the at the July 8, 2025, regular meeting.

CONSENT AGENDA

It was the consensus of the Board to move the following items to the consent agenda:

- a. **APPROVAL OF MINUTES:** June 5, 2025, Pre-Agenda Meeting Minutes
 June 10, 2025, Regular Meeting Minutes
 June 28, 2025, Called Meeting Minutes
- b. **CONSIDER AMENDING** – Personnel Policy Article VI
- c. **CONSIDER APPOINTING** – Greg Beam and Donald Walser to the Planning & Zoning Board of Adjustment

It was the consensus of the Board to leave the remaining items on the regular agenda.

EXECUTIVE SESSION

It was the consensus of the Board that there was no need for Executive Session.

ADJOURNMENT

Alderman Miller moved to adjourn the meeting. Alderdwoman Sledge seconded the motion, which carried by a vote of 6 – 0. The meeting stood adjourned at 5:55p.m.

Approved by:

Attest:

Jonathan Williams, Mayor

Anna Kanode Ward, Town Clerk

DRAFT

Approved by:

Attest:

Jonathan Williams, Mayor

Anna Kanode Ward, Town Clerk

MINUTES
Spencer Board of Aldermen
Regular Meeting
July 8, 2025

The Town of Spencer Board of Aldermen met in regular session to conduct a regular meeting in the Hilda B. Palmer Board Room at the Spencer Town Hall on Thursday, July 8, 2025, at 6:00 p.m.

Present were: Mayor Jonathan Williams
Alderman Steve Miller
Alderwoman Erin Moody
Alderman Rashid Muhammad
Alderwoman Patricia Sledge

Mayor Pro Tempore Patti Secreast and Alderman Andrew Howe were absent.

Also present were: Town Manager Peter Franzese, Town Attorney Jay Dees, Town Clerk Anna Kanode Ward, Finance Officer Heather Kann, Public Works Director Joel Taylor, Fire Chief Michael Lanning, Police Chief Michael File, Special Projects Planner Joe Morris, and Planning & Zoning Administrator Steve Blount.

Mayor Williams called the meeting to order.

Alderwoman Sledge gave the invocation.

Mayor Williams led the Pledge of Allegiance.

ADDITIONS/DELETIONS

Alderman Muhammad moved to adopt the agenda as presented. Alderwoman Moody seconded the motion, which carried by a vote of 4 – 0.

PUBLIC COMMENT

Mayor Williams opened the floor to receive public comment. The following person addressed the Mayor and Board:

1. Charles White, business owner 109A 5th Street

Being no one else present wishing to speak, Mayor Willams closed the public comment portion of the meeting.

CONSENT AGENDA

Alderwoman Moody moved to approve the consent agenda as presented. Alderwoman Sledge seconded the motion, which carried by a vote of 4 – 0. Item b is included with these minutes as Attachment A. Items approved were:

- a. **APPROVAL OF MINUTES:** June 5, 2025, Pre-Agenda Meeting Minutes
June 10, 2025, Regular Meeting Minutes
June 28 2025, Called Meeting Minutes
- b. **CONSIDER AMENDING** – Personnel Policy Article VI

- c. **CONSIDER APPOINTING** – Greg Beam and Donald Walser to the Planning & Zoning Board of Adjustment

CONSIDER ADOPTING – Ordinance 25-12 Amending the Town's Official Zoning Map Dated September 10, 2024, Rezoning Rowan County GIS System Parcel Number 323A015 Located at 1835 Hollywood Drive from SFR-1 to SFR-2 Zoning Classification

Planning & Zoning Administrator Blount gave a presentation regarding the Ordinance 25-12 Amending the Town's Official Zoning Map Dated September 10, 2024, Rezoning Rowan County GIS System Parcel Number 323A015 Located at 1835 Hollywood Drive from SFR-1 to SFR-2 Zoning Classification and answered questions from the Mayor and Board. The property owner is requesting rezoning to facilitate a proposed subdivision of property to allow construction of a new single-family home.

A public hearing was held on Thursday, July 3, 2025, during the Spencer Board of Aldermen's Pre-Agenda Meeting.

Action

Aldерwoman Sledge moved to adopt Ordinance 25-12 Amending the Town's Official Zoning Map Dated September 10, 2024, Rezoning Rowan County GIS System Parcel Number 323A015 Located at 1835 Hollywood Drive from SFR-1 to SFR-2 Zoning Classification, which is incorporated in the body of the minutes below. Alderman Miller seconded the motion, which carried by a vote of 4 – 0.

Aldерwoman Sledge moved to adopt a Statement of Consistency and Reasonableness stating that the Spencer Board of Aldermen find that this rezoning is consistent in general with the Town's Comprehensive Land Use Plan (per requirements of NCGS 160D-605(a)), said plan stating specifically about this area, that large, undeveloped parcels should be developed for higher density residential use. the Spencer Board of Aldermen further find this rezoning to be reasonable in all ways as prescribed by NCGS 160D-605(b). This rezoning will be beneficial to the citizens of the Town of Spencer. Alderman Muhammad seconded the motion, which carried by a vote of 4 – 0.

ORDINANCE 25-12

AN ORDINANCE TO AMEND THE TOWN'S OFFICIAL ZONING MAP DATED SEPTEMBER 10, 2024, REZONING ROWAN COUNTY GIS SYSTEM PARCEL NUMBER 323A015 LOCATED AT 1835 HOLLYWOOD DRIVE FROM SFR-1 TO SFR-2 ZONING CLASSIFICATION

WHEREAS, this property is 1.44 acres in size and has located on it one existing single-family home; and

WHEREAS, the property owner would like to subdivide the property in anticipation of building an additional single-family home; and

WHEREAS, the lot width limitations of the SFR-1 zoning classification would prohibit the requested subdivision; and

WHEREAS, other properties adjacent to and near this property are currently zoned SFR-2; and

WHEREAS, the rezoning of this property to SFR-1 would allow development of this lot consistent with surrounding development and with the Town's Comprehensive Land Use Plan.;

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

SECTION 1. The Town's Official Zoning Map dated September 10, 2024, will be revised as follows:

Parcel 323A015 located at 1835 Hollywood Drive will be revised from SFR-1 to SFR-2 zoning Classification

SECTION 2. This ordinance shall become effective immediately upon adoption.

CONSIDER ADOPTING – Ordinance 25-13 Amending the Town's Development Ordinance Authorizing the Zoning and Subdivision Administrator to Assign and Change Addressing Numbers

Planning & Zoning Administrator Blount gave a presentation regarding the Ordinance 25-13 Amending the Town's Development Ordinance Authorizing the Zoning and Subdivision Administrator to Assign and Change Addressing Numbers and answered questions from the Mayor and Board.

Assigning street numbers to new lots created by subdivision or to a new house being built on an existing lot that never was assigned a numerical designation (i.e., shown a “0” Yadkin Ave) is done by Mr. Blount when issuing zoning permits. To assign these numbers, Town staff follow Rowan County’s 911 system numbering policy as far as sequencing, odd numbers vs even numbers and block recognition. Sometimes a new infill lot requires a number, and the existing sequencing requires that neighboring lots have their addresses changed, too. There are also situations where over time, the sequencing has gotten confused, and Town staff step in to correct a group of addresses at one time. This is what they did on 3rd Street earlier this year.

Having one’s address changed is an inconvenience to existing property owners so Town staff always try to find a way to avoid the change if possible. In a recent case, the impacted property owner asked what authority Mr. Blount had to change her address, and he didn’t have a good answer. While our Development Ordinance addresses street naming in Section 16.2-6, nowhere could Mr. Blount find authority or a prescribed process for issuing or changing a street address number.

While further searching NC General Statutes, Mr. Blount found that while counties are given street naming and address numbering authority and process direction by GS 153A-239.1, there is no corresponding statute for municipalities. With no specific statutory authority, the Town will fall back on Section 160A-174 (general ordinance-making power) and 160A-296 (establishment and control of streets) to craft a text amendment to our Development Ordinance assigning street naming and numbering authority within our municipal boundaries to the Zoning and Subdivision Administrator. The following is the proposed amendment language:

Add Section 2.24 as follows

2.24 Street Addressing

- 1) The Town’s Zoning and Subdivision Administrator shall assign street address numbers to houses and commercial structures as needed for new lots created by subdivision of property, use of unaddressed parcels, or other unforeseen circumstances.
- 2) When assigning addresses, Rowan County’s GIS and 911 systems’ sequencing objectives will be followed as closely as possible. This includes but is not limited to numerical sequencing, block numbering, odd numbers on one side of street and even on the other, etc. The Administrator will consult with Rowan County’s planning staff when assigning street numbers and will confirm address assignments or changes when completed.
- 3) If unavoidable, adjacent or nearby properties with existing addresses may have their addresses changed to provide correct sequencing per Rowan County’s GIS and 911 systems. When these

changes are made, the Administrator shall notify the affected property owners of the change by 1st class mail.

4) Existing sequencing problems will be rectified as appropriate.

A public hearing was held on Thursday, July 3, 2025, during the Spencer Board of Aldermen's Pre-Agenda Meeting.

Action

Alderman Miller moved to adopt Ordinance 25-13 Amending the Town's Development Ordinance Authorizing the Zoning and Subdivision Administrator to Assign and Change Addressing Numbers, which is incorporated in the body of the minutes below. Alderwoman Moody seconded the motion, which carried by a vote of 4 – 0.

ORDINANCE 25-13

AN ORDINANCE TO AMEND THE TOWN'S DEVELOPMENT ORDINANCE AUTHORIZING THE ZONING AND SUBDIVISION ADMINISTRATOR TO ASSIGN AND CHANGE ADDRESSING NUMBERS:

WHEREAS, from time to time due to subdivision of property and other reasons, new and revised street addressing numbers must be assigned; and

WHEREAS, Rowan County has established numbering procedures to facilitate predictable numbering sequences to assist efficiency in 911 emergency responses; and

WHEREAS, Rowan County is authorized by GS 153A239.1 to assign street numbers to properties except within municipal boundaries; and

WHEREAS, GS 160A-174 authorizes the Town to use its General Police Powers to establish reasonable regulations and procedures; and

WHEREAS, GS 160A-296 authorizes the Town to regulate streets and traffic; and

WHEREAS, it has been the Town's practice and it continues to be in the best interest of the Town to allow designated staff members to assign street numbering to new properties and revise addressing numbers for existing properties as needed;

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

SECTION 1. Amend the Town's Development Ordinance adding Section 2.24 as follows:

2.24 Street Addressing

The Town's Zoning and Subdivision Administrator shall assign street address numbers to houses and commercial structures as needed for new lots created by subdivision of property, use of unaddressed parcels, or other unforeseen circumstances.

When assigning addresses, Rowan County's GIS and 911 systems' sequencing objectives will be followed as closely as possible. This includes but is not limited to numerical sequencing, block numbering, odd numbers on one side of street and even on the other, etc. The Administrator will consult with Rowan County's planning staff when assigning street numbers and will confirm address assignments or changes when completed.

If unavoidable, adjacent or nearby properties with existing addresses may have their addresses changed to provide correct sequencing per Rowan County's GIS and 911 systems. When these changes are made, the Administrator shall notify the affected property owners of the change by 1st class mail.

Existing sequencing problems will be rectified as appropriate.

SECTION 2. This ordinance shall become effective immediately upon adoption.

CONSIDER ADOPTING – Ordinance 25-14 Approving an Annexation Agreement Between the Town of Spencer, North Carolina, and Town of East Spencer, North Carolina

Planning & Zoning Administrator Blount gave a presentation regarding the Ordinance 25-14 Approving an Annexation Agreement Between the Town of Spencer, North Carolina, and Town of East Spencer, North Carolina and answered questions from the Mayor and Board. Similar to the agreement recently adopted between Salisbury and Spencer, this would define a line between Spencer and East Spencer defining which municipality has the preapproved right to annex properties and potential future growth on the eastern side of both municipalities.

A public hearing was held on Thursday, July 3, 2025, during the Spencer Board of Aldermen's Pre-Agenda Meeting.

Action

Alderman Muhammad moved to adopt Ordinance 25-14 Approving an Annexation Agreement Between the Town of Spencer, North Carolina, and Town of East Spencer, North Carolina, which is incorporated in the body of the minutes below. Alderman Miller seconded the motion, which carried by a vote of 4 – 0.

ORDINANCE 25-14

AN ORDINANCE APPROVING AN ANNEXATION AGREEMENT BETWEEN THE TOWN OF SPENCER, NORTH CAROLINA, AND THE TOWN OF EAST SPENCER, NORTH CAROLINA

WHEREAS, the areas between the corporate limits of the Town of Spencer ("Spencer") and the Town of East Spencer ("East Spencer") are experiencing urban growth; and

WHEREAS, Spencer and East Spencer regularly receive inquiries about the availability of municipal services in these areas, including water, sewer, police, and fire, and related inquiries about which municipality would best provide those services; and

WHEREAS, Spencer and East Spencer are able to provide municipal services to all of these urbanizing areas to differing degrees and desire to establish growth areas to enhance orderly planning and to provide certainty to each municipality and to the residents, property owners, and developers in these urbanizing areas about which municipality is best able to provide municipal services; and

WHEREAS, G.S. § 160A-58.21 et seq. authorizes municipalities to enter into annexation agreements; and **WHEREAS**, Spencer and East Spencer desire to enter into an annexation agreement; and **WHEREAS**, pursuant to § G.S. 160A-58.24(c), Spencer held a public hearing on July 3, 2025, to consider authorizing the adoption of an ordinance approving this Agreement.

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen for the Town of Spencer, NC as follows:

SECTION 1. The Board of Aldermen hereby approves the attached "Annexation Agreement" ("Agreement"), authorizes the Mayor to execute the Agreement, and authorizes the Town Manager to provide such notices and take such actions as the Agreement contemplates.

SECTION 2. That the effectiveness of the Agreement is conditioned upon East Spencer adopting an ordinance approving the Agreement.

SECTION 3. In the event East Spencer does not adopt an ordinance approving the Agreement within 90 days from the date it is approved by the Board of Aldermen of the Town of Spencer, NC, this ordinance shall be deemed repealed without further action of the Board of Aldermen of the Town of Spencer, NC.

SECTION 4. That all ordinances or parts of ordinances or other agreements in conflict with this ordinance are hereby repealed to the extent of such conflict.

PROVIDE GUIDANCE – Text Amendment for Alternate Uses of Sidewalks and Alleyways

Planning & Zoning Administrator Blount gave a presentation regarding the text amendment for alternate uses of sidewalks and alleyways and answered questions from the Mayor and Board.

Article 94.02 of our Code of Ordinances states, “It shall be unlawful to place any obstruction whatsoever in or over any of the streets, alleys, rights-of-way, public thoroughfares, or sidewalks of the town...” and it goes on to specify various uses that are not allowed including “chairs”. The purpose of this regulation is to ensure sidewalks and alleyways are kept open and usable for the public. This article is used by Code Enforcement staff to require property owners to remove obstructions ranging from fences, stored materials, parked vehicles, etc.

In some parts of our downtown area, retail businesses, especially restaurants, are using the sidewalks in front of and the alleyways adjacent to their storefronts for semi-permanent seating and/or waiting areas. These uses have been allowed in the past as the intensity of use and level of obstruction was relatively low. Along with the increases in business uses and foot traffic in the downtown areas, it is time for us to consider a text amendment that will allow regulation of these uses. Following is the existing text found in article 94.02 and a suggested simple text amendment for the Board’s consideration and comments that would resolve this issue in the immediate future

§ 94.02 OBSTRUCTION OF STREETS, ALLEYS, RIGHTS-OF-WAY, PUBLIC THOROUGHFARES, AND SIDEWALKS PROHIBITED.

It shall be unlawful to place any obstruction whatsoever in or over any of the streets, alleys, rights-of-way, public thoroughfares, or sidewalks of the town, and it shall be unlawful to obstruct any sidewalk, alley, right-of-way, public thoroughfare, or street with any wheelbarrow, automobile, truck or other vehicle, railroad car, chair, bench, chicken coop, box or other articles, provided that a margin not exceeding 2½ feet in width on the inside of the sidewalk in the business blocks shall be allowed for the exhibition of merchandise by abutting merchants, and provided further that this section shall not apply to baby carriages and wheelchairs rolled on the sidewalks in a manner so as not to obstruct the same.

Add the following:

- (A) Use of alleyways and sidewalks for purposes other than the normally expected primary uses of car and pedestrian traffic can be allowed on a case-by-case basis by decision of the Zoning and Subdivision Administrator.
 - 1. Uses such as, but not limited to, restaurant seating areas, serving areas, waiting areas, etc. will be considered.
 - 2. Proposed uses shall not be an impediment to the normal use of the alleyway or sidewalks. Obstructions such as tables, chairs, etc. shall be portable in nature and the Town, once granting permission for the requested use, may require removal of obstructions and cessation of the use at any time if it becomes an obvious impediment to the alleyways or sidewalks’ primary use.
 - 3. Appeals of the Administrator’s decisions will be to the Town’s Board of Adjustment per the procedure defined in Chapter 4 of the Towns’ Development Ordinance.

Topics discussed included: permanent versus temporary obstructions, right to access, impacts of the new space provided by Spencer Town Park, need for clear guidance in ordinances, staff ability to moderate and negotiate, workload, public use property versus right of ways, impacts of growth, level of specificity, need for objectivity, status of alleyways and permits, process for closing alleyways, and the necessity of outdoor dining guidelines.

DEPARTMENTAL REPORTS

Planning

Planning & Zoning Administrator Blount gave the monthly Planning Department report and answered any questions from the Mayor and Board.

Code Enforcement

Police Chief File gave the monthly Code Enforcement report and answered any questions from the Mayor and Board.

Police

Police Chief File gave the monthly Police Department report and answered any questions from the Mayor and Board.

Fire

Fire Chief Lanning was unable to give the monthly Fire Department report or answer questions from the Mayor and Board, as he was called out of the meeting for an emergency during the Police Department Report and unable to return. The written report was provided to the Mayor and Board.

Public Works

Public Works Director Taylor gave the monthly Public Works Department report and answered any questions from the Mayor and Board.

Finance

Finance Officer Kann gave the monthly Finance Department report and answered any questions from the Mayor and Board.

Active Living

Town Clerk Ward gave the monthly Library report and answered any questions from the Mayor and Board.

Mayor Williams requested an update on the Spencer Town Park from Special Projects Planner Morris.

TOWN MANAGER REPORT

Town Manager Franzese gave his monthly report and answered any questions from the Mayor and Board.

EXECUTIVE SESSION

Alderman Muhammad moved to go into executive session per the following N.C. General Statutes:

§ 143-318.11 (a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged...

§ 143-318.11 (a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee...

Alderswoman Moody seconded the motion, which carried by a vote of 4 – 0. The regular meeting stood at recess at 7:16p.m.

RECONVENE REGULAR SESSION

Mayor Williams reconvened the open session at 7:48p.m. and announced that no action had been taken in closed session which could be disclosed at this time.

ADJOURNMENT

Alderwoman Moody moved to adjourn the meeting. Alderman Muhammad seconded the motion, which carried by a vote of 4 – 0. The meeting stood adjourned at 7:48p.m.

Approved by:

Attest:

Jonathan Williams, Mayor

Anna Kanode Ward, Town Clerk

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 08/12/2025

Agenda Item #:

Agenda Item Title: Consider adoption of text amendment to section 94.02 of Code of Ordinances concerning obstruction of streets and sidewalks and encroachment agreements

Category: Regular Agenda

Presenter(s): Steve Blount, Planner

Explanation:

Currently our Code does not allow obstructions. This text amendment would create an encroachment agreement process to allow the use of sidewalks and alleyways in a controlled manner.

Financial Impact:

None

Recommended Motion:

Adopt Ordinance 25-15 to amend section 94.02 of the Town's Code of Ordinances authorizing the creation of an encroachment agreement process for the use of sidewalks and alleyways.

Attachment(s): ☒ Yes ☐ No

1. Ordinance language

ORDINANCE 25-15

TOWN OF SPENCER, NORTH CAROLINA

AN ORDINANCE TO AMEND THE TOWN'S CODE OF ORDINANCES AUTHORIZING THE CREATION OF AN ENCROACHMENT AGREEMENT PROCESS FOR THE USE OF SIDEWALKS AND ALLEYWAYS

WHEREAS, Section 94.02 of the Town's Code of Ordinances currently does not allow the use of sidewalks and alleyways except for the transit of cars and pedestrians; and

WHEREAS, In the downtown area, our sidewalks are of adequate width to allow other uses such as the display of merchandise and outdoor dining at restaurants while maintaining adequate clear openings for pedestrian crossing; and

WHEREAS, several restaurants are already using our sidewalks for outdoor dining, and this will likely expand in the future as more restaurants move to our town; and

WHEREAS, in anticipation of expanded demand for this type of use, it important that the Town have fair and clear regulations that will help maintain a clear walkway on our streets and alleyways, prevent the misuse of alternate uses, and protect adjacent property owners from encroachment on their storefronts; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina, that:

Section 1. Amend the Town's Code of Ordinances adding Section 94.02 as follows:

~~§ 94.02 OBSTRUCTION OF STREETS, ALLEYS, RIGHTS-OF-WAY, PUBLIC THOROUGHFARES, AND SIDEWALKS PROHIBITED.~~

~~—It shall be unlawful to place any obstruction whatsoever in or over any of the streets, alleys, rights-of-way, public thoroughfares, or sidewalks of the Town, and it shall be unlawful to obstruct any sidewalk, alley, right-of-way, public thoroughfare, or street with any wheelbarrow, automobile, truck or other vehicle, railroad car, chair, bench, chicken coop, box or other articles, provided that a margin not exceeding 2½ feet in width on the inside of the sidewalk in the business blocks shall be allowed for the exhibition of merchandise by abutting merchants, and provided further that this section shall not apply to baby carriages and wheelchairs rolled on the sidewalks in a manner so as not to obstruct the same.~~

Add the following:

§ 94.02 OBSTRUCTION OF STREETS, ALLEYS, RIGHTS-OF-WAY, PUBLIC THOROUGHFARES, AND SIDEWALKS PROHIBITED

(A) Prohibited generally; notice; failure to comply.

Except as permitted in accordance with this article, it shall be unlawful to erect, locate or permit to remain in, on, or under any public street, right-of-way, easement, alleyway, or sidewalk any obstruction that will interfere with the use of the public street, right-of-way, easement, alleyway, or sidewalk by the public traveling on foot or in vehicles or by the Town for the use of the right-of-way or easement. Any obstruction which shall remain in any public street, right-of-way, easement, alleyway, or sidewalk after notice or

demand for its removal by the Town shall be deemed a public nuisance. The Town shall abate such nuisance by the summary removal of the obstruction, and charge the cost to the person responsible for its existence. Such cost shall constitute a lien on the real property of the responsible person and shall be filed with the county tax collector or as lis pendens with the office of the register of deeds of the county. In addition to the civil penalties provided for in section 94.99, violation of this section shall be a misdemeanor punishable by a fine not to exceed \$50.00 as provided for in G.S. 14-4.

(B) Encroachment agreements, generally.

It shall be unlawful to place or maintain a fixed object in the public right-of-way without first obtaining an encroachment agreement from the Town, unless the placement or maintenance of the fixed object has been approved through a separate Town permitting process. The Town Board of Aldermen delegates the authority to issue encroachment agreements to the Town Manager, or his designee. This section shall not apply to the placement and maintenance of mailboxes or utility facilities.

(C) Display and sale of merchandise.

It shall be unlawful for any person to obstruct entirely or in part any sidewalk, alleyway, or street of the Town by displaying, offering for sale or selling at auction or otherwise any goods, wares or merchandise except as allowed in other sections of this ordinance. This section shall not apply to restaurants erecting temporary tables on portions of the sidewalk adjacent to their business and retail businesses erecting signage and displays that have obtained the proper permit provided that:

- (1) Sufficient space of **three feet** shall remain for pedestrians to pass without stepping into the portion of the street used by motor vehicles; and
- (2) Sales are limited to food, specifically not including alcoholic beverages; and

In addition to the civil penalties provided for in section 94.99, violation of this section shall be a misdemeanor punishable by a fine not to exceed \$50.00 as provided for in N.C.G.S. 14-4.

(D) Permits required, generally.

The Town Manager, or his designee, may enter into encroachment agreements for the serving of food and beverages or the display of merchandise on Town sidewalks on the following conditions:

- (1) Sidewalk dining is for customers of the restaurant only;
- (2) Outdoor merchandise display must be an accessory use to the lawfully established retail business and shall be limited to the type of merchandise sold by that retailer at that site;
- (3) Sidewalk dining furnishings and outdoor merchandise display fixtures may not be bolted into the ground or fastened to streetlights, trees or other street furniture or installed within the Town right-of-way;
- (4) All merchandise and merchandise display fixtures must be removed during non-business hours unless located on private property;
- (5) A cover charge is not charged for sidewalk dining;
- (6) Furnishings, including but not limited to tables, chairs, and umbrellas, shall not display the branding or advertising of any business entity other than the permit holder; and

(7) The sidewalk is kept free from litter, food products, and other items.

(E) Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Merchandise means the commodities or goods that are bought and sold in a retail business.

Physical barrier means stanchions, planter boxes, fencing, or other materials used to separate sidewalk/dining or merchandise display from the sidewalk. Physical barriers are required for restaurants that serve alcohol within an encroachment area.

Public right-of-way means any area adjoining a street, road, highway, alley, pedestrian/bicycle way, or other special purpose way or utility installation owned by, or reserved to, the public for present or future public use.

Restaurant means an establishment in the business of regularly and customarily selling food, primarily to be eaten on the premises, including businesses that are referred to as "restaurants," "cafeterias," "cafes," "lunch stands," "grills," "snack bars," "fast food businesses" and other establishments, such as drugstores, which have a lunch counter or other section where food is sold to be eaten on the premises. This definition does not include mobile food vendors, such as food trucks or carts.

Restaurant operator means the person operating a restaurant and associated sidewalk dining. As used in this article, this definition includes the owner and manager, if different from the owner, of the restaurant and associated sidewalk dining.

Retailer means a person or an establishment that sells merchandise to the public in relatively small quantities for use or consumption rather than for resale.

Sidewalk dining means any outdoor dining elements authorized by the Town to be placed on public sidewalks for outdoor dining purposes to be used by patrons of a contiguous and adjacent permitted restaurant.

Temporary encroachment means all items of privately owned personal property situated on, but not affixed, connected, attached, or fastened to any sidewalk or public right-of-way.

Unobstructed Pedestrian Path (UPP) means the minimum distance between any sidewalk dining element to the nearest obstruction, landscape area, curb, or other element that restricts accessible pedestrian travel, including any required buffers or offsets.

(F) Encroachment agreement.

Any restaurant operator who desires to offer sidewalk dining or retailer who desires to display merchandise shall execute an encroachment agreement with the town, which agreement shall contain, but not be limited to, the following:

- (1) The name, address, and telephone number of the restaurant/retailer desiring to operate sidewalk dining/merchandise display.
- (2) The name, telephone number, and email address of the restaurant or retail operator.
- (3) The type of food and beverage, or food product, to be sold and served for the sidewalk dining.
- (4) The type of merchandise to be displayed and sold, including the manner in which it will be displayed.
- (5) The hours of operation of the restaurant/retailer and the proposed hours of operation of sidewalk dining/merchandise display.
- (6) A scaled drawing or site plan showing the following:
 - a. The section of sidewalk or right-of-way to be used for the dining/merchandise display, with dimensions included.
 - b. The section to be kept clear for pedestrian use.
 - c. The existing curb line and public right-of-way line.
 - d. The proposed placement of the tables, chairs, merchandise display, and other furnishings on the sidewalk and the physical barrier (if included) separating the dining/merchandise display area from the sidewalk.
- (7) Cut sheets or product data sheets of the furnishings to be used within the encroached area.
- (8) Evidence of adequate insurance, as determined by the town, to hold the Town harmless from claims arising out of the operation of the sidewalk dining and/or merchandise display.
- (9) An indemnity statement whereby the restaurant operator/retail operator agrees to indemnify and hold harmless the town and its officers, agents, and employees from any claim arising from the operation of the sidewalk dining and/or merchandise display.
- (10) A copy of all permits and licenses issued by the state, county, or town, including health and ABC permits, if any, necessary for the operation of the restaurant or business, or a copy of the application for the permit if no permit has been issued. This requirement includes any permits or certificates issued by the town for exterior alterations or improvements to the restaurant and/or retail establishment.
- (11) Such additional information as may be requested by the Town Manager or his designee to determine compliance with this article.
- (12) A fee as determined by the town to cover the cost of processing and investigating the application and issuing the permit.

(G) Issuance of encroachment agreements.

The Town Board of Aldermen delegates the authority to issue encroachment agreements to the Town Manager, or his designee. An encroachment agreement for the operation of sidewalk dining or merchandise display may not be issued unless the following requirements are met:

- (1) Sidewalk dining must be associated with an operating restaurant such that it is under the same management and shares the same food preparation facilities, restroom facilities, and other customer convenience facilities as the restaurant.
- (2) Sidewalk dining must be clearly incidental to the associated restaurant business.

- (3) The placement of tables, chairs, and other furnishings as shown in the drawing required in subsection 94.02 F (6) must be done in such a manner that at least **four feet** of unobstructed pedestrian path (UPP) remains on the sidewalk for the passage of pedestrians in the MS Town zoning district.
- (4) The restaurant/retailer seeking approval for sidewalk dining/merchandise display must front on and/or open onto the sidewalk proposed for the sidewalk dining/merchandise display. The placement of tables, chairs, and other furnishings may not extend beyond the sidewalk frontage of the associated restaurant/retail establishment.
- (5) The tables, chairs, displays, and other furnishings used in sidewalk dining and/or merchandise display shall be placed in the sidewalk dining/merchandise display area during the hours that the business is open and shall be removed daily from the sidewalk at the close of the associated restaurant's business day. Sidewalk dining furnishings may be permitted to remain in the encroachment area provided they are adequately secured to prevent vandalism or damage.
- (6) The operation or furnishings associated with sidewalk dining/merchandise display shall not result in any permanent alteration to or encroachment upon any street, sidewalk, or to the exterior of the associated restaurant or retail establishment.
- (7) Outdoor merchandise display fixtures shall be in compliance with the applicable design guidelines of the area. Merchandise displays utilizing card tables, cardboard cartons, plastic milk crates, plywood boxes, or pallets are not permitted. Freestanding mannequins and dress forms are allowed.

(H) Furnishings for sidewalk dining or the display of merchandise:

- (1) Shall not be within four feet of any driveway or alleyway;
- (2) Shall not be within four feet of a fire hydrant or standpipe;
- (3) Shall not be within two feet of any other streetscape amenity such as benches, light poles, public art, and raised planters;
- (4) Shall not be within ten feet of a crosswalk or the intersection of right-of-way lines (property lines) at a street intersection;
- (5) Shall not be at any location which obstructs underground utility access points, ventilation areas, meters, accessible ramps, or other facilities provided for physically challenged persons, a building access or exit, or any emergency access or exit way;
- (6) Shall not be in front of an adjacent property, without the written approval of the adjacent business or property owner;
- (7) Shall not be in front of an adjacent display window, without the written approval of the business or property owner; and
- (8) Shall have other conditions that may be necessary as determined by the Town Manager or his designee.

(I) Denial/revocation of encroachment agreement.

The Town Manager or his designee may deny or revoke an encroachment agreement, pursuant to this article, if he finds that the granting or continuation of the agreement would not be in the public's interest or if he finds that the applicant has:

- (1) Made a deliberate misrepresentation or provided false information in the encroachment application or agreement;
- (2) Operated sidewalk dining or merchandise display at the location in such a manner as to create a public nuisance or to constitute a hazard to the public health, safety, or welfare, specifically to include failure to keep the sidewalk clean and free of refuse;
- (3) Failed to maintain any health, business, or other permit or license required by law for the operation of the business; or
- (4) Failed to uphold the terms of the encroachment agreement.

(J) Reservation of rights.

The Town reserves the right to cease part or all of any sidewalk encroachment pursuant to this article to allow construction, maintenance, or repair of any street, sidewalk, utility, or public building by the Town, its agents or employees or by any governmental entity or public utility, and to allow for the use of the street or sidewalk in connection with parades, civic festivals, and other events of a temporary nature, as permitted by the Town. The Town also reserves the right to amend, alter, or change the encroachment agreement upon further review and consideration for reasons of public safety, adopted public policy, or operational concerns without any costs to the Town. In such an event, the Town Manager or his designee will notify the encroachment holder by 1st Class mail of amendments to the agreement. These amendments will require the execution of a new agreement within the period specified in the notice. Failure to enter into a new encroachment agreement pursuant to this section will result in automatic termination of the agreement.

(K) Term and transfer of encroachment agreements.

Agreements issued following this article shall remain in effect until termination due to a transfer of business ownership, termination at the request of the business, or in the event of the revocation of the encroachment at the sole discretion of the Town Board of Aldermen.

Section 2. This ordinance shall become effective immediately upon adoption.

Adopted this 12th day of August 2025.

Approved by:

Attest:

Jonathan Williams, Mayor

Anna Kanode Ward, Town Clerk

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

Agenda Item Coversheet

Meeting Date: 08/12/2025

Agenda Item #:

Agenda Item Title: Consider adoption of text amendment to section 91.3 of Code of Ordinances concerning the keeping of chickens on residential lots, changing the status of these regulations from being a “Pilot Program” to being a part of our normal regulations.

Category: Regular Agenda

Presenter(s): Steve Blount, Planner

Explanation:

In July of 2024, the Board adopted a pilot program for the keeping of chickens on residential lots. Having issued numerous permits and having received no complaints, we suggest changing the status of these regulations from that of a “Pilot Program” to that of a normal regulation.

Financial Impact:

None

Recommended Motion:

Adopt Ordinance 25-16 to amend Chapter IX, Section 91.3 of the Town’s Code of Ordinances concerning the keeping of chickens on residential lots, changing the status of these regulations from being a “Pilot Program” to being a part of our normal regulations.

Attachment(s): ☒ Yes ☐ No

1. Ordinance 25-16

ORDINANCE 25-16
TOWN OF SPENCER, NORTH CAROLINA
AN ORDINANCE TO AMEND CHAPTER IX, SECTION 91.3 OF THE TOWN'S CODE OF ORDINANCES

WHEREAS, in July of 2024, the Town's Board of Aldermen adopted a text amendment to Chapter IX, Section 91.3 of the Town's Code of Ordinances modifying the regulation of our livestock regulations and establishing regulations for the keeping of chickens on residential lots; and

WHEREAS, due to concerns over the possible negative impacts of allowing the keeping of chickens on residential lots, the Board of Aldermen requested that the regulations for the keeping of chickens be adopted as a pilot program with an initial duration of one year; and

WHEREAS, during that initial one-year program, the Town has had about 12 contacts about this program, has received 6 completed applications, and has issued 5 permits for the chicken keeping pilot program; and

WHEREAS, the Town has received no complaints from the neighbors of those properties that were issued permits; and

WHEREAS, it would appear that the problems attributed to the keeping of chickens on residential properties have either been overstated or the regulations included in the program have been adequate to limit those problems; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina, that;

Section 1.

Revise Chapter IX of the Town's Code of Ordinances, revising Section 91.3 with revisions shown in Section 2 of this Ordinance.

Section 2.

91.3 Livestock or Other Domestic Animals

MODIFY THE FOLLOWING TEXT (additions shown **highlighted**; deletions shown with ~~strike through~~)
(C) To keep chickens on properties unable to meet the space and distance requirements in Section (A) of this ordinance, **the Town of Spencer adopts the following regulations:** ~~is implementing a trial program that will begin on the date of adoption of this text amendment and run approximately one year hence, at which time the Town will take further action that will continue the trial period, make the text amendments permanent, or end the trial and revoke all permits previously issued. The maximum number of properties participating in the trial during the first year will be twelve (12). Permits will be issued on a first come, first served basis. Regulations for the keeping of chickens will be as follows:~~

- (1) Permit Required. No person shall keep chickens without first obtaining a permit issued by the Town. The permit application shall include a sketch showing required fencing, location of chicken housing or coop, separation distances from neighboring dwellings, etc. Permit will include a survey requiring signatures of property owners of lots adjacent to the rear yard of the subject property, indicating the neighboring property owner's support for the permit to keep chickens.

(2) Only female chickens shall be kept. No male chickens (roosters) are allowed.

(3) A maximum of 20 chickens may be kept on any lot 2 acres in size or larger. A maximum of 10 chickens may be kept on lots less than 2 acres but more than 1/2 acre. A maximum of 5 chickens may be kept on lots 1/2 acre or smaller.

(4) Regardless of lot size, no chickens may be kept unless the area where the chickens are allowed to roam during daylight hours is completely enclosed with at least a six-foot-tall solid wooden privacy fence. This fenced enclosure will be at least 5 feet from any property line and at least 50 feet from any occupied structure on adjacent properties. This fenced enclosure will be in the rear yard of the primary structure. Within this enclosure, there will be provided a chicken coop, house, pen, or run where the chickens will be kept during nighttime hours.

(5) The fenced enclosure and coop will be kept clean and free of manure and uneaten feed and always maintained in a sanitary manner.

(6) Chickens will not be allowed to roam outside of the fenced enclosure.

(7) *Revocation.* Permits issued for the keeping of chickens may be revoked immediately if the permit holder is found to be in violation of any of the regulations above by the Town's Code Enforcement Officer. Additionally, if complaints are received from neighboring property owners about noise or odors caused by the keeping of chickens, after due investigation of the complaints, the Code Enforcement Officer may require further actions of the property owner keeping the chickens to mitigate those problems. Failure to complete the requested further actions within ten days can result in the revocation of the permit.

(8) Upon revocation of the permit ~~or if at the end of the trial period the Board decides to terminate the trial program~~, the property owner will have 15 days to dispose of the chickens.

Section 3.

This ordinance shall become effective immediately upon adoption.

Adopted this 12th day of August 2025.

Approved by:

Attest:

Jonathan Williams, Mayor

Anna Kanode Ward, Town Clerk

ORDINANCE 25-16
TOWN OF SPENCER, NORTH CAROLINA
AN ORDINANCE TO AMEND CHAPTER IX, SECTION 91.3 OF THE TOWN'S CODE OF ORDINANCES

WHEREAS, in July of 2024, the Town's Board of Aldermen adopted a text amendment to Chapter IX, Section 91.3 of the Town's Code of Ordinances modifying the regulation of our livestock regulations and establishing regulations for the keeping of chickens on residential lots; and

WHEREAS, due to concerns over the possible negative impacts of allowing the keeping of chickens on residential lots, the Board of Aldermen requested that the regulations for the keeping of chickens be adopted as a pilot program with an initial duration of one year; and

WHEREAS, during that initial one-year program, the Town has had about 12 contacts about this program, has received 6 completed applications, and has issued 5 permits for the chicken keeping pilot program; and

WHEREAS, the Town has received no complaints from the neighbors of those properties that were issued permits; and

WHEREAS, it would appear that the problems attributed to the keeping of chickens on residential properties have either been overstated or the regulations included in the program have been adequate to limit those problems; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Spencer, North Carolina, that;

Section 1.

Revise Chapter IX of the Town's Code of Ordinances, revising Section 91.3 with revisions shown in Section 2 of this Ordinance.

Section 2.

91.3 Livestock or Other Domestic Animals

MODIFY THE FOLLOWING TEXT (additions shown **highlighted**; deletions shown with ~~strike through~~)
(C) To keep chickens on properties unable to meet the space and distance requirements in Section (A) of this ordinance, **the Town of Spencer adopts the following regulations:** ~~is implementing a trial program that will begin on the date of adoption of this text amendment and run approximately one year hence, at which time the Town will take further action that will continue the trial period, make the text amendments permanent, or end the trial and revoke all permits previously issued. The maximum number of properties participating in the trial during the first year will be twelve (12). Permits will be issued on a first come, first served basis. Regulations for the keeping of chickens will be as follows:~~

- (1) Permit Required. No person shall keep chickens without first obtaining a permit issued by the Town. The permit application shall include a sketch showing required fencing, location of chicken housing or coop, separation distances from neighboring dwellings, etc. Permit will include a survey requiring signatures of property owners of lots adjacent to the rear yard of the subject property, indicating the neighboring property owner's support for the permit to keep chickens.

(2) Only female chickens shall be kept. No male chickens (roosters) are allowed.

(3) A maximum of 20 chickens may be kept on any lot 2 acres in size or larger. A maximum of 10 chickens may be kept on lots less than 2 acres but more than 1/2 acre. A maximum of 5 chickens may be kept on lots 1/2 acre or smaller.

(4) Regardless of lot size, no chickens may be kept unless the area where the chickens are allowed to roam during daylight hours is completely enclosed with at least a six-foot-tall solid wooden privacy fence. This fenced enclosure will be at least 5 feet from any property line and at least 50 feet from any occupied structure on adjacent properties. This fenced enclosure will be in the rear yard of the primary structure. Within this enclosure, there will be provided a chicken coop, house, pen, or run where the chickens will be kept during nighttime hours.

(5) The fenced enclosure and coop will be kept clean and free of manure and uneaten feed and always maintained in a sanitary manner.

(6) Chickens will not be allowed to roam outside of the fenced enclosure.

(7) *Revocation.* Permits issued for the keeping of chickens may be revoked immediately if the permit holder is found to be in violation of any of the regulations above by the Town's Code Enforcement Officer. Additionally, if complaints are received from neighboring property owners about noise or odors caused by the keeping of chickens, after due investigation of the complaints, the Code Enforcement Officer may require further actions of the property owner keeping the chickens to mitigate those problems. Failure to complete the requested further actions within ten days can result in the revocation of the permit.

(8) Upon revocation of the permit ~~or if at the end of the trial period the Board decides to terminate the trial program~~, the property owner will have 15 days to dispose of the chickens.

Section 3.

This ordinance shall become effective immediately upon adoption.

Adopted this 12th day of August 2025.

Approved by:

Attest:

Jonathan Williams, Mayor

Anna Kanode Ward, Town Clerk

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

Agenda Item Coversheet

Meeting Date: 08/12/2025

Agenda Item #:

Agenda Item Title: Consider authorizing the Town Manager to execute a third amendment to the Spencer Partnership Special Event Agreement

Category: Regular Agenda

Presenter(s): Peter Franzese, Town Manager; Jay Dees, Town Attorney

Explanation:

A Special Event Agreement was first executed in 2022 to outline the responsibilities of the Town and the Spencer Partnership nonprofit related to the annual Winterfest Event. This agreement was updated in 2023, including an automatic renewal among other provisions. A second amendment was adopted in 2024 to add the Spencer's Holiday Caravan Parade, within the umbrella of the Spencer Partnership, as another special event. The Parade committee is now coordinating with Town staff to plan the return of a traditional Labor Day "Street Dance" event, and has asked the Town for in-kind support of the event, primarily for waiver of Town Park reservation fees.

Financial Impact:

The estimated value of the fee waiver is about \$400. The Town also provides general liability insurance coverage for the event, subject to policy limitations and with insurance coverage required for various vendors.

Recommended Motion:

Motion to authorize the Town Manager to execute a third amendment to the Spencer Partnership Special Event Agreement.

Attachment(s): ☒ Yes ☐ No

1. Proposed third amendment to Spencer Partnership Special Event Agreement.

NORTH CAROLINA

ROWAN COUNTY

THIRD AMENDMENT TO SPENCER PARTNERSHIP SPECIAL EVENT AGREEMENT

ADDITION OF SPENCER'S HOLIDAY CARAVAN LABOR DAY STREET DANCE

This Third Amendment to the Spencer Partnership Special Event Agreement is entered into by and between the Town of Spencer, North Carolina, a municipal corporation (the "Town"), and Spencer Partnership, Inc. ("SPI"), a North Carolina non-profit corporation (collectively, the "Parties").

WHEREAS, Town and SPI previously entered into that certain Special Event Agreement dated the 13th day of September, 2023 (the "Agreement") wherein the Town granted access to SPI to operate a seasonal holiday event on the Town's property shown as Tax Map 032 Parcel 194 in the Rowan County tax office (the "Event"); and

WHEREAS, the Parties previously entered into two amendments to the agreement in 2024; and

WHEREAS, SPI now includes within its activities, Federal Tax ID number, and not-for-profit status the effort of Spencer's Holiday Caravan Parade (the "Parade"); and

WHEREAS, the Parade is an effort of the committee of volunteers, in consultation with Town of Spencer Staff and Officials; and

WHEREAS, the Parade is organizing the return of a Labor Day weekend tradition known as the "Street Dance," (the Dance) to be held annually in Town Park on the Saturday before the first Monday in September, and planning for each annual upcoming Dance is a continual and year-round process; and

NOW, THEREFORE, in addition to the elements agreed upon through the 2023 Agreement, 2024 Amendments, and Town's Special Event Permit, for the additional consideration and the mutual amendments and promises hereinbelow, the parties agree as follows:

1. The Town shall:
 - a. Facilitate the safe operation of the Dance, include guidance through the event permit process and coordinating with NCDOT as necessary; and
 - b. Provide insurance coverage for general liability of the Dance; and
 - c. Provide in-kind support by waiving facility use fees associated with rental of Town Park for a special public event.
2. The Parade shall:
 - a. Provide turnkey Dance planning, including scheduling of live music and entertainment; and coordination of vendors within the event permit area; and
 - b. Provide Parade marketing and promotions; and
 - c. Provide additional fundraising consistent with what is necessary to properly promote and manage the Parade; and

- d. Provide Parade management, including volunteers, vendors, performers, and day-to-day operations.
 - e. Comply with the recommendations of Town Staff in the event permit process, including arrangement of set up, security and safety, and maintenance. Fire, Law Enforcement Officers, and Bathroom Attendants requested may be arranged through the Off-Duty Hire process.
- 3. This Amendment is intended to modify the 2023 Agreement to add the distinct activities and responsibilities related to the Dance, while keeping the other provisions of the agreement or already executed Amendments in place.
- 4. The entities herein have followed their respective corporate procedures to approve this agreement, and it shall be binding upon each.
- 5. Except as specifically amended hereinabove, the rest and remainder of the Agreement shall remain in full force and effect.

{Signature Page Follows}

Signature Page: Third Amendment to Special Event Agreement: Spencer, SPI (Holiday Caravan Labor Day Street Dance)

This the _____ day of August, 2025.

SPENCER PARTNERSHIP, INC.

TOWN OF SPENCER

BY:

BY:

Printed Name: _____

Peter L. Franzese, Town Manager

Its: President

ATTEST BY:

Anna Kanode Ward, Town Clerk

SPENCER'S HOLIDAY CARAVAN PARADE COMMITTEE.

BY:

BY:

Printed Name: _____

Printed Name: _____

Its: Chair

Its: Vice Chair or Secretary

This instrument has been pre-audited in the manner required by the NC Local Government Budget and Fiscal Control Act.

Heather Kann, Finance Officer

704-633-2231
spencernc.gov



Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 08/12/2025

Agenda Item #: 1_ a.

Agenda Item Title: Planning Monthly Report

Category: Departmental Report

Presenter(s): Steve Blount, Planning & Zoning Administrator

Explanation:

No approval needed. This item is for information only.

Financial Impact:

None.

Recommendations:

N/A

Attachment(s): ☒ Yes ☐ No

1. Monthly Report



Monthly Activity Report

Planning, Zoning & Subdivision Administrator

July 2025

	<u>Location</u>	<u>Activity</u>	<u>Action</u>
6.26.25	408 17 th st	Property ownership questions	Reviewed and responded
6.30.25	Town Park	Soft opening event	Took pictures
6.30.25	All	Planning board members	Reviewed applications
6.30.25	All	Swimming pool questions	Answered questions
6.30.25	Hawkinstown rd	Development questions on Hawkins meadows project	Answered questions
6.30.25	11 th St	Family care facility questions	Answered questions
7.1.25	All	Annexation questions from rowan county	Answered questions
7.1.25	1100 charles st	Pool and fence questions	Answered questions
7.1.25	Town park	Quotes needed for Dept. of Comm newsletter	Provided quotes
7.1.25	Office	Three cyber security training courses	Took and passed
7.1.25	All	Annexation boundaries update with state	Updated
7.2.25	Montclair	NCDOT driveway permits	Approved
7.2.25	400 salisbury ave	Sign permit bungee fitness	Approved
7.2.25	Pickett ave	Owner information for Joel	Provided information
7.2.25	Office	Preagenda meeting	Attended and participated
7.7.25	Hawkinstown rd	Site visit Hawkins meadows	Attended
7.7.25	Office	Staff meeting on park	Attended
7.7.25	10 th st	Request for zoning permit	Requested additional information
7.7.25	2 nd st	Request for zoning permit	Requested additional information
7.7.25	4 th st	Request for fence permit	Requested additional information
7.8.25	1015 4 th st	Fence permit	Issued permit

7.8.25	2 nd st	Request for sign permit	Issued permit
7.8.25	Office	Staff meeting	Attended
7.8.25	Office	Cyber security training	Attended and passed
7.8.25	N rowan ave	Zoning permit questions	Answered questions
7.8.25	Charles st	Zoning permit for pool	Issued permit
7.8.25	Office	BoA meeting	Attended
7.10.25	Office	Sidewalk ordinance questions	Reviewed and commented
7.10.25	5 th st	Site visit on sidewalk use issue	Participated
7.10.25	Town Park	Walk through to review lighting	Participated
7.10.25	Office	Tree law questions	Answered questions
7.10.25	6 th st	Development questions	Answered questions
7.10.25	Office	Sidewalk text amendment	Researched and drafted
7.14.25	10 th st	Coded enforcement issue	Referred to code enforcement
7.14.25	Montclair	Sedgwick Homes site development plan	Reviewed and approved
7.14.25	Office	NCCR grant	Follow up
7.14.25	10 th st	Zoning permit for SFH	Issued permit
7.14.25	2 nd st	Zoning permit for SFH	Issued permit
7.14.25	Office	Planning board meeting	Attended and participated
7.14.25	Office	Grants creek greenway project	Discussion with property owner
7.15.25	Downtown	Walking tour/fact-finding	Participated
7.15.25	Office	Online osha traing course	Took course
7.15.25	Whitehead	Subdivision questions	Answered questions
7.16.25	Salisbury	Greenway meeting	Attended and participated
7.17.25	Whithead ave	Townhome questions	Answered questions
7.17.25	3 rd st	Property development questions	Answered questions
7.17.25	All	Parking questions	Answered questions
7.17.25	Lee st	Development questions	Answered questions
7.17.25	Yadkin ave	Property development questions	Answered questions
7.21.25	3 rd st	Water & sewer questions	Answered questions
7.21.25	All	Chicken keeping questions	Answered questions
7.21.25	Office	MPO transportation questions	Answered questions

7.21.25	316 s Salisbury ave	Development questions	Answered questions
7.21.25	324 whitehead	Property development questions	Answered questions
7.21.25	820 n rowan ave	Zoning permit for SFH	Issued permit
7.21.25	Office	Annexation agreement information for Salisbury	Provided information
7.21.25	711 5 th st	Fence and storage building questions	Answered questions
7.21.25	Longs ferry road	Property development discussions	Participated in discussion
7.22.25	Yadkin ave	Property development questions	Answered questions
7.22.25	Office	Entertainment district research	Participated
7.22.25	Longs ferry road	Truck stop site visit	Visited site
7.22.25	Willow creek	Medical office site visit	Visited site
7.24.25	Hollywood dr	Subdivision survey	Reviewed survey
7.24.25	2035 US HWY 29	Development questions	Answered questions
7.24.25	Office	Special events meeting	Attended and participated
7.24.25	Office	Online meeting concerning NCCR grant	Participated
7.24.25	1100 charles st	Zoning permit for storage bldg.	Issued permit
7.28.25	Office	Chicken keeping permit application	Requested information
7.28.25	Rowan ave	Cat complaint	Referred to code enforcement
7.28.25	Whitehead	Use of well questions	Answered questions
7.28.25	Office	Cybersecurity training	Took training
7.28.25	6 th st	Water line extension information	Forwarded to Joel
7.28.25	8 th st	Dumpster permit	Issued permit
7.29.25	Office	Staff meeting	Attended
7.29.25	Salisbury ave	Questions on use for car lot	Answered questions

~~Planning~~ Leadership Quotes (In Honor of you!):

"Before you are a leader, success is all about growing yourself. When you become a leader, success is all about growing others." —Jack Welch

"If you think you are leading and turn around to see no one following you, then you are just taking a walk."—John C. Maxwell

"A leader takes people where they want to go. A great leader takes people where they don't necessarily want to go, but ought to be." — Rosalynn Carter

"Leaders think and talk about the solutions. Followers think and talk about the problems." —Brian Tracy

"The pessimist complains about the wind. The optimist expects it to change. The leader adjusts the sails." —John C. Maxwell

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Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 08/12/2025

Agenda Item #: 1__ . b.

Agenda Item Title: Code Enforcement Monthly Report

Category: Departmental Report

Presenter(s): Michael File, Chief

Explanation:

Code Enforcement Monthly Report

Financial Impact:

N/A

Choose an item.

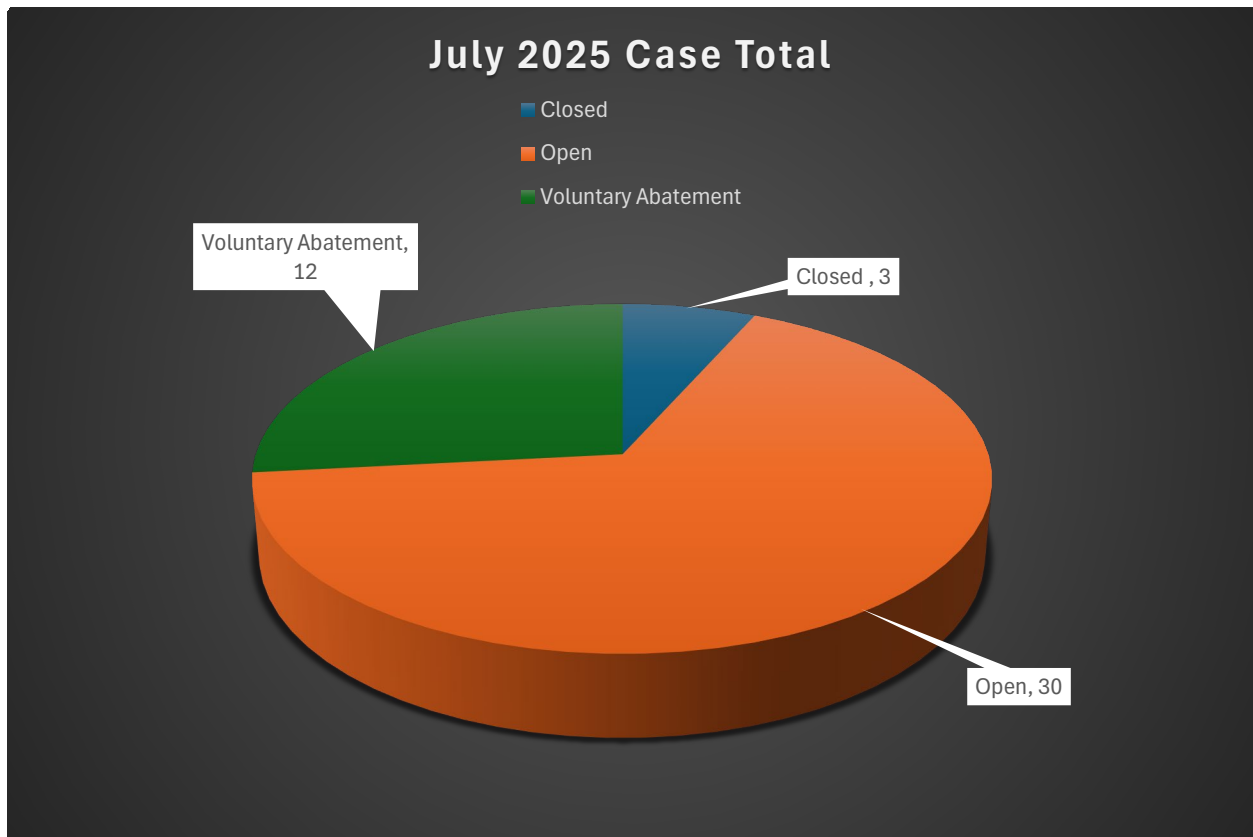
N/A

Attachment(s): ☒ Yes ☐ No

1. Code Enforcement Report

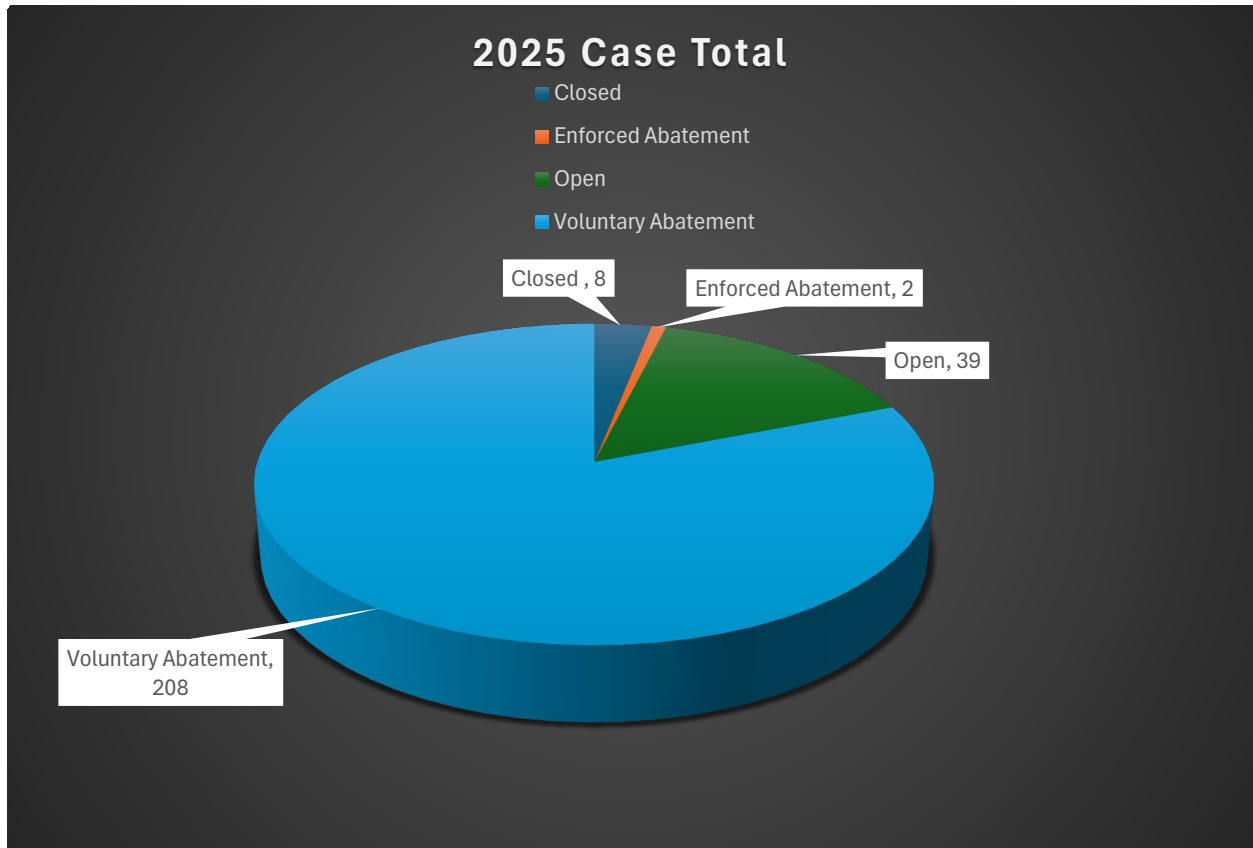
Monthly Report

- Total cases – 45
- Open - 30
- Voluntary Abatement - 12
- Notice of Violations - 3
- Notice of Bill - 0
- Notice of Lien – 0



2025 Yearly Report

- Total cases – 257
- Open - 39
- Voluntary Abatement - 208
- Enforced Abatement - 2
- Notice of Violations – 26
- Notice of Bill - 0
- Notice of Lien – 0



MH - Minimum Housing / OL - Overgrown Lot / JV - Junk Vehicle / JP - Junk Pile / AC - Animal Control /
IP - Illegal Parking / ZV - Zoning Violation / CM - Commercial Maintenance/

2025 Open Cases

Case Number	Address	Nature of Complaint	Main Status
202500258	501 9th St	Parking in front yard. Parking in right of way. Blocking stop sign with trailer. Suspect of running business when not zoned to do so.	Open
202500257	710 S. Carolina Ave.	Abandon vehicle. Expired tag on vehicle. Parking in front yard. Parking too close to intersection.	Open
202500256	600 S. Carolina Ave.	Abandon vehicle	Open
202500255	609 Carolina Ave	Trash overflow. (Rats)	Open
202500254	909 S. Iredell Ave.	Abandon vehicle. Parking in front yard. Junk.	Open
202500253	600 S Carolina Ave	High Grass	Open
202500252	502 Pineview	Tall Grass/ Weeds	Open
202500251	033 152	Tall Grass/ Weeds	Open
202500250	601 5TH ST	Tall Grass/ Weeds	Open
202500249	511 5TH ST	Illegal Pool	Open
202500248	203 Finishing Co Ln	No Permit	Open
202500247	205 8TH ST	Brush Pile	Open
202500246	510 S Iredell	Tall Grass/ Weeds	Open
202500245	510 S Carolina Ave	Junk	Open
202500244	502 S Carolina Ave	Tall Grass/ Weeds	Open
202500243	414 S Rowan Ave	Tall Grass/ Weeds	Open
202500242	706 S Rowan Ave	Tall Grass/ Weeds	Open
202500241	712 S Yadkin	Tall Grass/ Weeds	Open
202500240	701 S Yadkin Ave	Tall Grass/ Weeds	Open
202500239	303 S Yadkin	Tall Grass/ Weeds	Open
202500238	207 N Yadkin	Tall Grass/ Weeds	Open
202500235	511 4TH ST	Illegal Pool	Open
202500234	511 4TH ST	Junk	Open
202500233	503 A N Salisbury Ave	Junk	Open
202500232	314 N Yadkin	Brush	Open
202500231	707 N Salisbury Ave	Junk	Open
202500230	705 N Salisbury Ave	Junk	Open
202500228	611 4TH ST	Tall Grass/ Weeds	Open
202500227	1017 4TH ST	Tall Grass/ Weeds	Open
202500218	403 S Rowan Ave	Tall Grass/ Weeds	Open
202500211	710 5TH ST	Tall Grass/ Weeds	Open
202500202	111 Pinecroft	Tall Grass/ Weeds	Open
202500200	1355 Adams	Tall Grass/ Weeds	Open
202500199	1340 Adams	Tall Grass/ Weeds	Open

202500195	119 N Salisbury Ave	Overgrowth	Open
202500140	204 S Iredell	Tall Grass/ Weeds	Open
202500114	707 N Salisbury Ave	Junk	Open
202500113	707 N Salisbury Ave	Tall Grass/ Weeds	Open
202500024	705 N Salisbury	Junk	Open



Case Status Report

7/1/2025 - 7/31/2025

Case #	Case Date	Main Status	Last Status Change Date	Complaint Received	Violation Address	Nature of Complaint
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Group: Closed

202500236	7/23/2025	Closed	7/29/2025	Walk In	511 5th Street	Pool
202500220	7/2/2025	Closed	7/7/2025		1613 S. Salisbury Ave	Unlivable conditions (black mold in the basement/air ducts, structural damage, porch is falling apart, sewage drainage into the basement,, water damage from roof leak, basement is unsealed and fills when it rains)
202500216	7/2/2025	Closed	7/14/2025	Site Visit	600 S Carolina Ave	Tall Grass/ Weeds
202500023	2/5/2025	Closed	7/9/2025	Site Visit	610 S Carolina Ave	Overgrowth/Junk
202500009	1/15/2025	Closed	7/29/2025	Site Visit	804 S Salisbury Ave	Damaged Structure
202400382	9/11/2024	Closed	7/14/2025	Site Visit	300 S Carolina	High Grass
202400347	8/13/2024	Closed	7/14/2025	Site Visit	600 S Carolina Ave	High Grass
202400080	3/7/2024	Closed	7/9/2025	Site Visit	609 N Salisbury Ave	Illegally Parked

Group Total: 8

Group: Open

202500258	7/30/2025	Open	7/31/2025		501 9th St	Parking in front yard. Parking in right of way. Blocking stop sign with trailer. Suspect of running business when not zoned to do so.
202500257	7/30/2025	Open	7/31/2025		710 S. Carolina Ave.	Abandon vehicle. Expired tag on vehicle. Parking in

						front yard. Parking too close to intersection.
202500256	7/30/2025	Open	7/31/2025		600 S. Carolina Ave.	Abandon vehicle
202500255	7/30/2025	Open	7/31/2025		609 Carolina Ave	Trash overflow. (Rats)
202500254	7/30/2025	Open	7/31/2025		909 S. Iredell Ave.	Abandon vehicle. Parking in front yard. Junk.
202500253	7/29/2025	Open	7/29/2025	Site Visit	600 S Carolina Ave	High Grass
202500252	7/28/2025	Open	7/28/2025	Site Visit	502 Pineview	Tall Grass/ Weeds
202500251	7/28/2025	Open	7/28/2025	Site Visit	033 152	Tall Grass/ Weeds
202500250	7/28/2025	Open	7/28/2025	Site Visit	601 5TH ST	Tall Grass/ Weeds
202500249	7/28/2025	Open	7/28/2025	Site Visit	511 5TH ST	Illegal Pool
202500248	7/28/2025	Open	7/28/2025	Site Visit	203 Finishing Co Ln	No Permit
202500247	7/28/2025	Open	7/28/2025	Site Visit	205 8TH ST	Brush Pile
202500246	7/23/2025	Open	7/23/2025	Site Visit	510 S Iredell	Tall Grass/ Weeds
202500245	7/23/2025	Open	7/23/2025	Site Visit	510 S Carolina Ave	Junk
202500244	7/23/2025	Open	7/23/2025	Site Visit	502 S Carolina Ave	Tall Grass/ Weeds
202500243	7/23/2025	Open	7/23/2025	Site Visit	414 S Rowan Ave	Tall Grass/ Weeds
202500242	7/23/2025	Open	7/23/2025	Site Visit	706 S Rowan Ave	Tall Grass/ Weeds
202500241	7/23/2025	Open	7/23/2025	Site Visit	712 S Yadkin	Tall Grass/ Weeds
202500240	7/23/2025	Open	7/23/2025	Site Visit	701 S Yadkin Ave	Tall Grass/ Weeds
202500239	7/23/2025	Open	7/23/2025	Site Visit	303 S Yadkin	Tall Grass/ Weeds
202500238	7/23/2025	Open	7/23/2025	Site Visit	207 N Yadkin	Tall Grass/ Weeds
202500235	7/14/2025	Open	7/14/2025	Site Visit	511 4TH ST	Illegal Pool
202500234	7/14/2025	Open	7/14/2025	Site Visit	511 4TH ST	Junk
202500233	7/14/2025	Open	7/14/2025	Site Visit	503 A N Salisbury Ave	Junk
202500232	7/14/2025	Open	7/14/2025	Site Visit	314 N Yadkin	Brush
202500231	7/14/2025	Open	7/14/2025	Site Visit	707 N Salisbury Ave	Junk
202500230	7/14/2025	Open	7/14/2025	Site Visit	705 N Salisbury Ave	Junk
202500228	7/8/2025	Open	7/8/2025	Site Visit	611 4TH ST	Tall Grass/ Weeds
202500227	7/8/2025	Open	7/8/2025	Site Visit	1017 4TH ST	Tall Grass/ Weeds

202500218	7/2/2025	Open	7/2/2025	Site Visit	403 S Rowan Ave	Tall Grass/ Weeds

Group Total: 30

Group: Voluntary Abatement

202500237	7/23/2025	Voluntary Abatement	7/29/2025	Site Visit	307 B N Yadkin Ave	Junk
202500229	7/14/2025	Voluntary Abatement	7/29/2025		1102 Charles Street	Junk Piles- Trash blowing all over the place
202500226	7/8/2025	Voluntary Abatement	7/29/2025	Site Visit	112 2ND ST	Tall Grass/ Weeds
202500225	7/8/2025	Voluntary Abatement	7/29/2025	Site Visit	912 2ND ST	Junk on porch
202500224	7/8/2025	Voluntary Abatement	7/29/2025	Site Visit	912 2ND ST	Tall Grass/ Weeds
202500223	7/8/2025	Voluntary Abatement	7/29/2025	Site Visit	905 3RD ST	Tall Grass/ Weeds
202500222	7/8/2025	Voluntary Abatement	7/29/2025	Site Visit	504 1ST ST	Tall Grass/ Weeds
202500221	7/7/2025	Voluntary Abatement	7/29/2025	Site Visit	401 S Rowan Ave	Junk
202500219	7/2/2025	Voluntary Abatement	7/29/2025	Site Visit	402 S Salisbury Ave	Tall Grass/ Weeds
202500217	7/2/2025	Voluntary Abatement	7/14/2025	Site Visit	400 Jordan Ave	Tall Grass/ Weeds
202500215	7/2/2025	Voluntary Abatement	7/29/2025	Site Visit	108 17TH ST	Tall Grass/ Weeds
202500214	7/2/2025	Voluntary Abatement	7/10/2025	Site Visit	401 S Rowan Ave	Abandoned Vehicle
202500213	6/23/2025	Voluntary Abatement	7/9/2025	Site Visit	119 E Newton	Overgrowth
202500212	6/23/2025	Voluntary Abatement	7/29/2025	Site Visit	117 6TH ST	Tall Grass/ Weeds
202500210	6/23/2025	Voluntary Abatement	7/9/2025	Site Visit	804 4TH ST	Tall Grass/ Weeds
202500209	6/17/2025	Voluntary Abatement	7/9/2025	Site Visit	412 Jordan	Junk
202500208	6/17/2025	Voluntary Abatement	7/9/2025	Site Visit	412 Jordan Ave	Tall Grass/ Weeds
202500207	6/17/2025	Voluntary Abatement	7/29/2025	Site Visit	110 Alexander St	Tall Grass/ Weeds
202500206	6/17/2025	Voluntary Abatement	7/14/2025	Site Visit	436 A N Salisbury Ave	Tall Grass/ Weeds
202500204	6/17/2025	Voluntary Abatement	7/29/2025	Site Visit	503 Charles	Tall Grass/ Weeds

202500201	6/17/2025	Voluntary Abatement	7/9/2025	Site Visit	705 Charles	Tall Grass/ Weeds
202500198	6/17/2025	Voluntary Abatement	7/9/2025	Site Visit	305 1ST ST	Tall Grass/ Weeds
202500197	6/17/2025	Voluntary Abatement	7/9/2025	Site Visit	400 S Salisbury Ave	Tall Grass/ Weeds
202500196	6/17/2025	Voluntary Abatement	7/29/2025	Site Visit	311 N Yadkin	Tree Down
202500192	6/10/2025	Voluntary Abatement	7/9/2025	Site Visit	401 S Rowan	Junk
202500189	6/10/2025	Voluntary Abatement	7/9/2025	Site Visit	704 S Rowan	Tall Grass/ Weeds
202500187	6/10/2025	Voluntary Abatement	7/9/2025	Site Visit	207 8TH ST	Junk
202500182	6/9/2025	Voluntary Abatement	7/9/2025	Site Visit	605 4TH ST	Junk
202500177	6/9/2025	Voluntary Abatement	7/9/2025	Site Visit	400 Jordan Ave	Junk
202500169	5/21/2025	Voluntary Abatement	7/9/2025	Site Visit	121 Pinecroft	Tall Grass/ Weeds
202500166	5/21/2025	Voluntary Abatement	7/29/2025	Site Visit	605 2ND ST	Tall Grass/ Weeds
202500165	5/21/2025	Voluntary Abatement	7/9/2025	Site Visit	908 S Iredell	Junk
202500164	5/21/2025	Voluntary Abatement	7/9/2025	Site Visit	611 4TH ST	Tall Grass/ Weeds
202500163	5/21/2025	Voluntary Abatement	7/9/2025	Site Visit	708 4TH ST	Tall Grass/ Weeds
202500161	5/21/2025	Voluntary Abatement	7/9/2025	Site Visit	909 S Iredell	Illegally Parked
202500160	5/21/2025	Voluntary Abatement	7/9/2025	Site Visit	312 S Iredell	Tall Grass/ Weeds
202500158	5/21/2025	Voluntary Abatement	7/9/2025	Site Visit	410 17TH ST	Tall Grass/ Weeds
202500157	5/21/2025	Voluntary Abatement	7/9/2025	Site Visit	408 17TH ST	Tall Grass/ Weeds
202500156	5/21/2025	Voluntary Abatement	7/9/2025	Site Visit	401 17TH ST	Tall Grass/ Weeds
202500155	5/21/2025	Voluntary Abatement	7/9/2025	Site Visit	108 17TH ST	Tall Grass/ Weeds
202500153	5/14/2025	Voluntary Abatement	7/9/2025	Site Visit	112 Herman	Junk
202500152	5/14/2025	Voluntary Abatement	7/9/2025	Site Visit	112 Herman St	Tall Grass/ Weeds

202500150	5/14/2025	Voluntary Abatement	7/2/2025	Site Visit	508 S Whitehead	Tall Grass/ Weeds
202500149	5/14/2025	Voluntary Abatement	7/9/2025	Site Visit	406 N Salisbury Ave	Junk
202500147	5/14/2025	Voluntary Abatement	7/9/2025	Site Visit	506 N Salisbury	Tall Grass/ Weeds
202500146	5/14/2025	Voluntary Abatement	7/9/2025	Site Visit	500 N Salisbury Ave	Tall Grass/ Weeds
202500142	5/8/2025	Voluntary Abatement	7/14/2025	Site Visit	210 N Yadkin	Tall Grass/ Weeds
202500138	5/8/2025	Voluntary Abatement	7/14/2025	Site Visit	600 S Carolina	Tall Grass/ Weeds
202500127	5/8/2025	Voluntary Abatement	7/9/2025	Site Visit	703 7TH ST	Tall Grass/ Weeds
202500125	4/24/2025	Voluntary Abatement	7/9/2025	Site Visit	501 S Baldwin	Tall Grass/ Weeds
202500124	4/24/2025	Voluntary Abatement	7/9/2025	Site Visit	812 4TH ST	Tall Grass/ Weeds
202500123	4/24/2025	Voluntary Abatement	7/9/2025	Site Visit	600 S Carolina	Tall Grass/ Weeds
202500122	4/24/2025	Voluntary Abatement	7/9/2025	Site Visit	410 S Rowan	Tall Grass/ Weeds
202500120	4/24/2025	Voluntary Abatement	7/9/2025	Site Visit	812 4TH ST	High Grass
202500119	4/24/2025	Voluntary Abatement	7/9/2025	Site Visit	810 4TH ST	Junk
202500117	4/21/2025	Voluntary Abatement	7/9/2025	Site Visit	206 Henderson	Tall Grass/ Weeds
202500116	4/21/2025	Voluntary Abatement	7/9/2025	Site Visit	301 N Yadkin	Tall Grass/ Weeds
202500112	4/21/2025	Voluntary Abatement	7/14/2025	Site Visit	705 N Salisbury Ave	Junk
202500111	4/20/2025	Voluntary Abatement	7/9/2025	Portal Complaint	129 11th street	Chickens
202500104	4/17/2025	Voluntary Abatement	7/14/2025	Site Visit	210 N Yadkin	Tall Grass/ Weeds
202500056	3/18/2025	Voluntary Abatement	7/9/2025	Site Visit	215 8TH ST	Minimal Housing
202400517	12/18/2024	Voluntary Abatement	7/9/2025	Site Visit	511 4TH ST	Junk
202400483	11/7/2024	Voluntary Abatement	7/9/2025	Site Visit	609 N Salisbury Ave	Junk
202400198	5/21/2024	Voluntary Abatement	7/14/2025	Site Visit	600 S Carolina Ave	High Grass

Group Total: 64

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Total Records: 102

7/31/2025

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Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 08/12/2025

Agenda Item #: 1__ c.

Agenda Item Title: Police Department Monthly Report

Category: Departmental Report

Presenter(s): Michael File, Police Chief

Explanation:

No approval needed. This item is for information only.

Financial Impact:

N/A

Recommendations:

N/A

Attachment(s): ☒ Yes ☐ No

1. Monthly PD Report
2. Monthly ACE Team Report

Activity Log Event Summary (Totals)

Spencer Police Department

(07/01/2025 - 07/30/2025)

8th Street Ballpark Check	108	911 Hang-Up	14
Administrative Work	96	Alarm - Hold-up	1
Alarm - Other	6	Animal Complaint	2
Assault - In-Progress	1	Assault - Sexual	1
Assist - East Spencer Police	39	Assist - EMS	9
Assist - Fire Department	23	Assist - Motorist/Public	8
Assist - Other Agency	8	Assist - Other Officer	77
Assist - Sheriff's Office	12	B&E/Burglary - Residential, Report	1
Business Check-Drive Through	371	Calls For Service (General)	13
Code Enforcement Activities	14	Communicating Threats	3
Court	4	Directed Patrol	20
Disturbance	11	Disturbance- Verbal	2
Disturbance-Physical	2	Domestic - Property Pick-up	3
Domestic Dispute	5	Domestic Violence	1
Follow-up Investigation- Spencer	9	Foot Patrol - Business	96
Foot Patrol - School	2	Harrassment-Stalking	2
House Check	22	Involuntary Commitment	4
Larceny - Report	4	Library Park Check	112
Magistrate's Office	2	Maintenance - Equipment	5
Maintenance - Vehicle	26	Meeting	11
Missing Person	1	NCTM - Drive Through	280
NCTM - Foot Patrol	44	Noise Complaint	4
Norfolk Southern Railroad-Drive Through	8	Obscene/Harassing Phone Calls	2
Park Check	214	Public Service	14
School Activities	1	School Check - NRES	116
School Check - NRHS	102	School Check - NRMS	118
Security Check/Standby	25	SRO Duties	1
Suicide Threat	1	Suspicious - Activity	5
Suspicious - Person	7	Suspicious - Vehicle	9
Traffic Accident - PD	9	Traffic Accident - PI	1
Traffic Complaint	2	Traffic Control	1
Traffic Enforcement	5	Training - PD	11
Training - School	7	Trespassing - In-Progress	6

Activity Log Event Summary (Totals)

Spencer Police Department

(07/01/2025 - 07/30/2025)

Unlock Vehicle	3	Vehicle Stop	132
Warrant Service	1	Welfare Check	6
Yadkin River Park Check - Davidson County	116	Yadkin River Park Check - Spencer	116

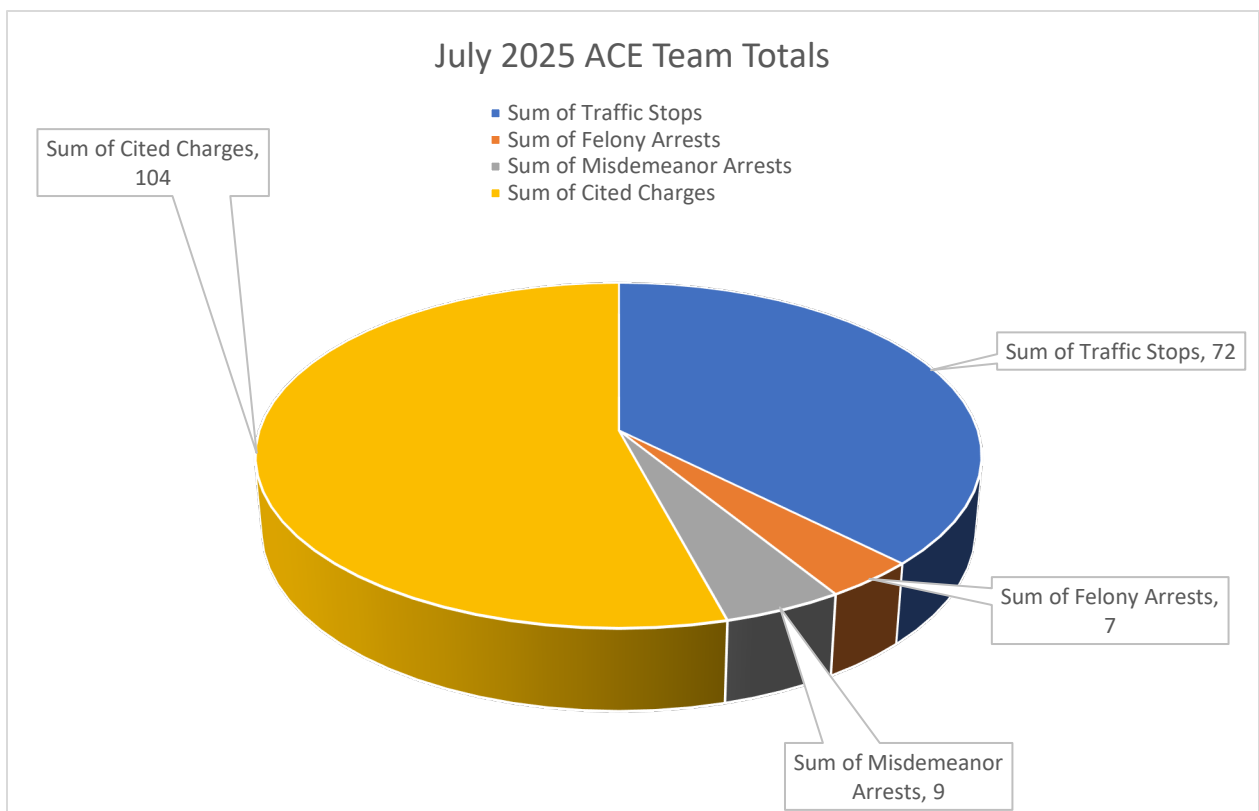
Total Number Of Events: 2,518

SPENCER POLICE ACE TEAM REPORT

July 2025

July 2025 Highlights

- July 2025 Cases: 8 (8 Closed)
- Traffic Stops: 72
- Total Arrests: 16 (Felony 7)
- Cited Charges: 104
- Warrants Served: 0
- Firearms Seized: 0

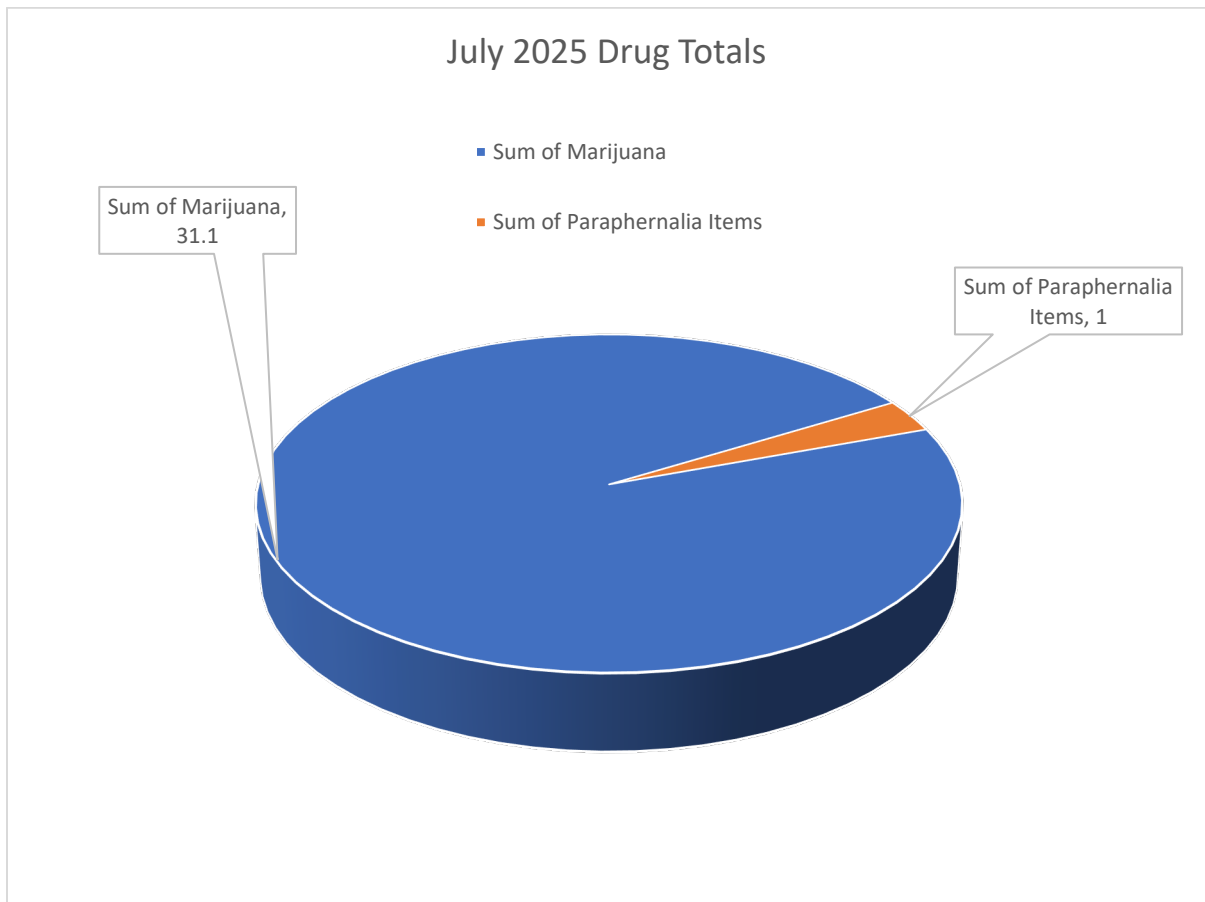


SPENCER POLICE ACE TEAM REPORT

July 2025

July 2025 Drug Totals

- Marijuana: 31.1 Grams
- Paraphernalia Items: 1



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Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 08/12/2025

Agenda Item #: 1___. d.

Agenda Item Title: Fire Department Monthly Report

Category: Departmental Report

Presenter(s): Michael Lanning, Fire Chief

Explanation:

No approval needed. This item is for information only.

Financial Impact:

N/A

Recommendations:

N/A

Attachment(s): ☒ Yes ☐ No

1. Fire Department Report

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August 2025 Monthly Report

Calls for Service: 07/01/25-07/31/25

Fire: 37
Medical: 67
Monthly Total: 104

2025 Total: 802

Apparatus:

- We are currently evaluating the best option for the surplus of the '95 fire engine.

Equipment:

- N/A

Special Events:

- The 3rd Annual Justin E. Monroe Fire Camp was a success, hosting 15 participants.

Personnel:

- Currently accepting applications for the vacant Firefighter position.
- Currently accepting applications for the vacant Engineer position.

Station:

- No updates on an expansion project.

Special Information:

We have begun working with Lexipol to ensure that all policies and procedures comply with current legal statutes and recommended best practices.

Ofc. 704-633-2231 Ext. 50
Fax 704-633-3837
spencernc.gov



Public Works Director
Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 08/12/2025

Agenda Item #: 1__ . e.

Agenda Item Title: Public Works Monthly Report

Category: Departmental Report

Presenter(s): Joel Taylor, Public Works Director

Explanation:

No approval needed. This item is for information only.

Financial Impact:

None.

Recommendations:

N/A

Attachment(s): ☒ Yes ☐ No

1. Monthly Report

August 2025 Board of Aldermen Meeting

- 1) Regular services (Sanitation, Brush, and Mowing) are running on schedule.
Note: We would like to remind citizens that all small debris and leaves must be bagged for pick-up at this time. This makes it easier for the guys to pick it up, and it keeps the loose debris at the curb from ending up in the storm drains during thunderstorms.
- 2) Reminder: Trash Service will be running one day late the week of September 1st through September 5th, due to observing the Labor Day Holiday.

Labor Day	September Monday 1 st	*** Monday will run on Tuesday (September 2nd) *** Tuesday will run on Wednesday (September 3rd) *** Wednesday will run on Thursday (September 4th)

- 3) The date for the fall mulch give-away has been set for October 4th, from 7:00 am until 12:00 pm. Delivery for in-town residents will be available, and residents can call ahead to request delivery. **Three loads per residence maximum.** The recycling center at the Public Works Garage will also be open.
- 4) We transitioned to a four day trash route several weeks ago. We did our best to make contact with everyone that was in the affected areas by going door to door and delivering hang tags, posting information on the Town website and Facebook. There were several citizens that did not get the information, but we have since spoken with these residents by phone. The routes seem to be working great, giving the sanitation guys time to get to the landfill each day.
- 5) Our older sanitation truck has been in Kernersville the last several weeks having some necessary repairs completed. The bowl liners were replaced, along with some other tailgate repairs to keep this truck in operation for years to come. The repair was supposed to take a week but ended up taking two, while still staying within budget. This repair was funded from last year's budget.
- 6) The sidearm tractor is in the process of having a new clutch assembly installed. Due to the age of the tractor, parts have been a little difficult to locate, but they have been ordered. Once we receive the parts, and we get them installed, this tractor will be put back in service.
- 7) The contractors are all but finished with the park and a permanent CO has been issued. We have received training on the electrical system, HVAC system, irrigation system, and the splash pad. We have to receive further training on the splash pad, and get someone to become a CPO (Certified Pool Operator), so that we can apply for the operational permit. The landscaping group is doing the maintenance on the yard until mid-September, and they will be back to replace the plants towards the end of this month.
- 8) We continue to do a great deal of spraying, and we will continue until we finish our third round. As always, we only spray where it is needed, so if you keep the curb line in front of your property maintained we will not spray.
- 9) We have also been doing some trimming along streets and sidewalks as time allows. As the trees continue to put out, they begin to droop and impede vision and brush against our larger trucks. Please let Public Works or Town Hall know if you have concerns about an area.
- 10) **Update: Chicken Springs Dam**
We are staying in touch with our engineer's and completing tasks as they let us know. We continue to keep the water level down, using the existing siphon, mowing the area, and constantly monitoring the situation with the outfall and boil. We continue to wait on news from the grant application and will notify everyone as we find out information.

We did respond to the delinquency letter, sent to us by DEQ, within the timeframe permitted. We will be having a meeting with DEQ and our engineering firm this week to discuss potential ways to permanently correct this issue. We hope to be able to share more details at our regular monthly meeting.

11) CCAP update:

We have paid our contractor for the work completed, and have submitted the paperwork with the NC Department of Agriculture for reimbursement. We will receive 75% reimbursement now and the other 25% once the live staking takes place in November.

The total project cost \$27,425.00, where \$20,000.00 was paid to the contractor, and the Town provided the \$7,425.00 in labor for the match portion. We will be reimbursed \$15,000.00 now, with the last \$5,000.00 to be reimbursed when the project is complete.

12) Since last report:

There was 1 abatement issued and completed this month.

13) Work Orders were completed as necessary, along with several citizen engagement requests.

Monthly Events:

August 30	-	Potential Street Dance Celebration
September 1	-	Labor Day
September 27, 28	-	Thomas the Train at NCTM
October 4, 5	-	Thomas the Train at NCTM
October 4	-	Fall Mulch Give-away
October 7	-	National Night Out



704-633-2231
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Post Office Box 45
Spencer, NC 28159-0045

Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 08/12/2025

Agenda Item #:

Agenda Item Title: Finance Monthly Report

Category: Departmental Report

Presenter(s): Heather Kann, Finance Officer

Explanation:

- August 1st, we began training and working within Black Mountain Software.
 - o Training is hands-on, so we are working in a live environment.
 - o A reminder to citizens, most of the training will take place 10am – 12:30. If your call goes to voicemail during this time, we will return your call within that business day.
 - o Our first payroll and AP will come from the new software Aug. 8th.
- Audit fieldwork has begun. We have a list of preliminary requests that we are pulling together.
- Below is the proposed final look at FY25.

Total Budget vs Actual As of 6/30/25				
	Budgeted	Encumbered	Activity	Variance
Revenues	6,084,996.47	-	5,391,506.36	693,490.11
Expenditures	6,084,996.46	-	5,213,280.59	871,715.87

- Sales & Use Tax Information

Sales and Use Tax As of Aug Distributions		
Aug. distributions are June revenues		
	FY 24	FY25
Total Revenues	1,159,273.43	1,210,048.73
FY25 vs FY24		4.38%

Financial Impact:



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Spencer, NC 28159-0045

N/A

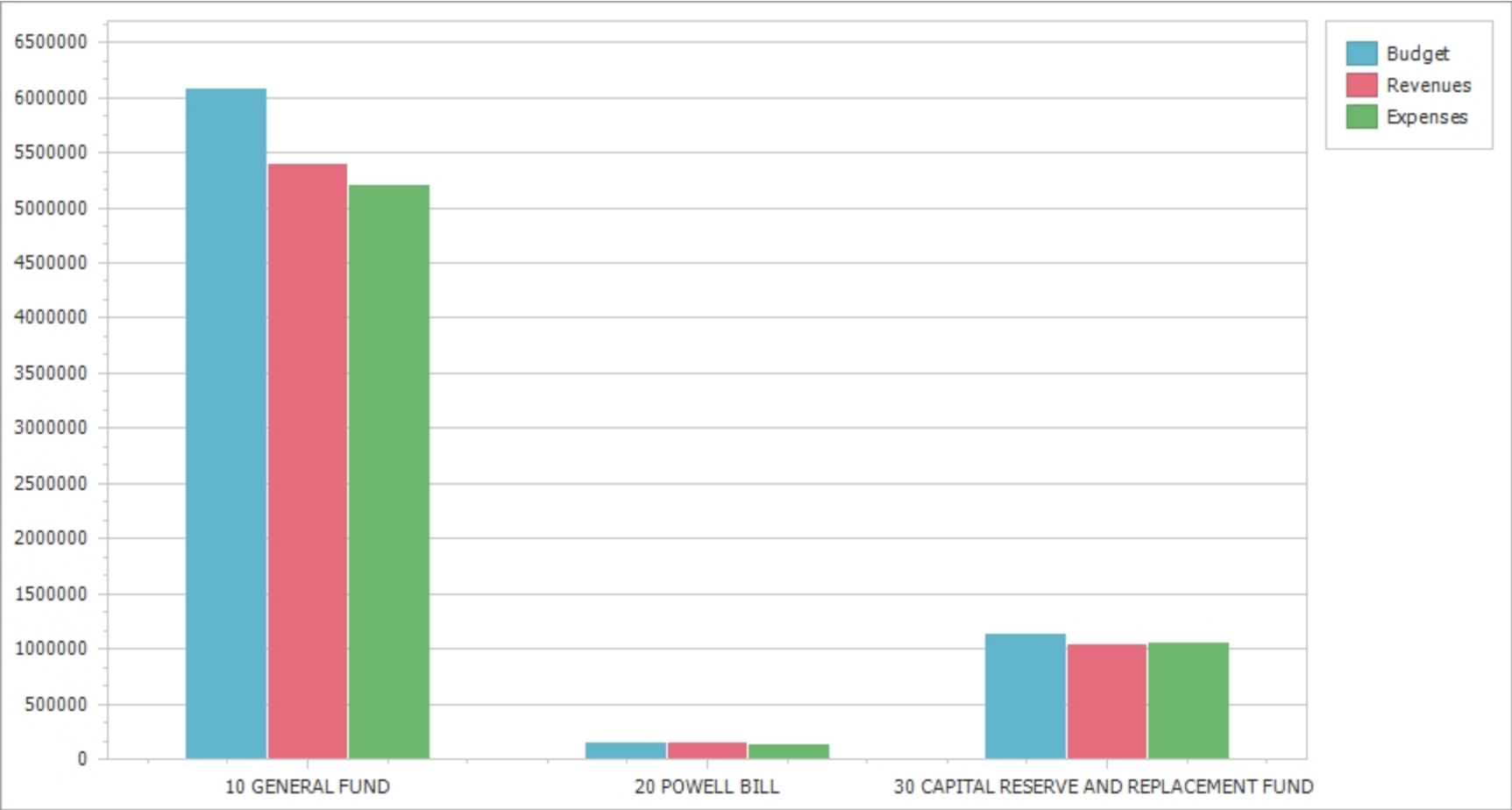
Recommendations:

N/A

Attachment(s): ☒ Yes ☐ No

1. Finance Report

June 30,2025



Budget 6,084,996.46
Revenues 5,391,506.36
Expenses 5,213,280.59

Town of Spencer

Fiscal Period - FY 2025-2026 Date Range - 2025-07-01 - 2025-07-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
0000-10-Revs							
-							
10-3100-000 TAXES, PRIOR YEARS	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0
10-3194-000 TAXES, 3RD PRIOR YR	\$3,600.00	\$3,600.00	\$0.00	\$0.00	\$0.00	\$3,600.00	0
10-3195-000 TAXES, 2ND PRIOR YR	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0
10-3196-000 TAXES, FIRST PRIOR Y	\$21,000.00	\$21,000.00	\$0.00	\$0.00	\$0.00	\$21,000.00	0
10-3197-100 AD VALOREM TAXES CUR	\$2,231,566.00	\$2,231,566.00	\$0.00	\$0.00	\$0.00	\$2,231,566.00	0
10-3197-101 AD VALOREM TAXES VEH	\$186,626.00	\$186,626.00	\$0.00	\$0.00	\$0.00	\$186,626.00	0
10-3197-102 MUNICIPAL VEHICLE TA	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$0.00	\$13,000.00	0
10-3197-180 TAX INTEREST & PENAL	\$15,585.00	\$15,585.00	\$0.00	\$0.00	\$0.00	\$15,585.00	0
10-3231-000 1% SALES TAX (ART 39	\$400,052.21	\$400,052.21	\$0.00	\$0.00	\$0.00	\$400,052.21	0
10-3232-000 1/2% SALES TAX (ART	\$263,748.82	\$263,748.82	\$0.00	\$0.00	\$0.00	\$263,748.82	0
10-3233-000 1/2% SALES TAX (ART	\$197,003.53	\$197,003.53	\$0.00	\$0.00	\$0.00	\$197,003.53	0
10-3235-000 1/2% SALES TAX (ART	\$345,407.88	\$345,407.88	\$0.00	\$0.00	\$0.00	\$345,407.88	0
10-3322-000 BEER & WINE TAX	\$14,500.00	\$14,500.00	\$0.00	\$0.00	\$0.00	\$14,500.00	0
10-3324-000 UTILITY FRANCHISE TA	\$204,000.00	\$204,000.00	\$0.00	\$0.00	\$0.00	\$204,000.00	0
10-3326-000 SOLID WASTE DISPOSAL	\$2,600.00	\$2,600.00	\$0.00	\$0.00	\$0.00	\$2,600.00	0
10-3431-000 COURT, PKG FEES, REP	\$1,500.00	\$1,500.00	\$0.00	\$238.50	\$238.50	\$1,261.50	16
10-3437-000 FIRST RESPONDER FEES	\$8,000.00	\$8,000.00	\$0.00	\$1,380.00	\$1,380.00	\$6,620.00	17
10-3438-000 ROWAN-SALIS SCHOOLS	\$252,641.22	\$252,641.22	\$0.00	\$0.00	\$0.00	\$252,641.22	0
10-3439-000 NCTM PAYMENTS	\$32,472.72	\$32,472.72	\$0.00	\$2,796.89	\$2,796.89	\$29,675.83	9
10-3491-000 ZONING FEES	\$12,500.00	\$12,500.00	\$0.00	\$8,700.00	\$8,700.00	\$3,800.00	70
10-3491-001 LIEN PAYMENTS	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0
10-3500-510 SOL/WASTE COLLECTION	\$318,926.00	\$318,926.00	\$0.00	\$0.00	\$0.00	\$318,926.00	0
10-3500-550 YARD WASTE SALES	\$2,000.00	\$2,000.00	\$0.00	\$256.00	\$256.00	\$1,744.00	13
10-3831-000 INVESTMENT EARNINGS	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0
10-3833-002 Donations-Other	\$5,000.00	\$5,000.00	\$0.00	\$250.00	\$250.00	\$4,750.00	5
10-3833-004 DONATIONS-FIRE DEPAR	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	\$250.00	0
10-3835-000 SALES-FIXED ASSETS	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$16,000.00	0
10-3837-000 ABC REVENUES	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$16,000.00	0
10-3839-000 MISCELLANEOUS REVENU	\$7,500.00	\$7,500.00	\$0.00	\$591.49	\$591.49	\$6,908.51	8
10-3839-001 CIVIL CITATIONS - PO	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-3839-002 CIVIL CITATIONS - LA	\$100.00	\$100.00	\$0.00	\$300.00	\$300.00	\$200.00	300
10-3840-000 PARK RESERVATION FEE	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0
10-3841-000 STATE SHARED REVENUE	\$13,500.00	\$13,500.00	\$0.00	\$0.00	\$0.00	\$13,500.00	0
10-3985-002 OTHER GRANTS	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-3985-003 GRANTS-STANBACK FORE	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
10-3991-000 APPROPRIATED FUND BA	\$285,908.00	\$667,645.00	\$0.00	\$0.00	\$0.00	\$667,645.00	0
10-3991-001 APPROPRIATED CAPITAL	\$18,400.00	\$18,400.00	\$0.00	\$0.00	\$0.00	\$18,400.00	0
0000-10-Revs	\$5,000,737.38	\$5,382,474.38	\$0.00	\$14,762.88	\$14,762.88	\$5,368,611.50	0

Town of Spencer

Fiscal Period - FY 2025-2026 Date Range - 2025-07-01 - 2025-07-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4110-10-GOVERNING BODY							
-							
10-4110-121 SALARIES/WAGES-REGUL	\$17,475.00	\$17,475.00	\$0.00	\$1,456.25	\$1,456.25	\$16,018.75	8
10-4110-181 FICA	\$1,337.00	\$1,337.00	\$0.00	\$77.98	\$77.98	\$1,259.02	6
10-4110-191 SERVICES-ACCOUNTING	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0
10-4110-192 SERVICES-LEGAL	\$27,500.00	\$27,500.00	\$22,500.00	\$0.00	\$0.00	\$5,000.00	0
10-4110-194 CONTRACT SERVICES	\$6,750.00	\$27,558.00	\$27,558.00	\$0.00	\$0.00	\$0.00	0
10-4110-212 UNIFORMS	\$280.00	\$280.00	\$0.00	\$0.00	\$0.00	\$280.00	0
10-4110-299 SUPPLIES AND MATERIA	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4110-311 TRAVEL	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0
10-4110-321 TELEPHONE & INTERNET	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0
10-4110-395 TRAINING	\$4,875.00	\$4,875.00	\$0.00	\$0.00	\$0.00	\$4,875.00	0
10-4110-451 INSURANCE-PROP/GEN/P	\$3,884.32	\$3,884.32	\$0.00	\$3,884.32	\$3,884.32	\$0.00	100
10-4110-491 DUES AND SUBSCRIPTIO	\$14,757.00	\$14,757.00	\$0.00	\$13,902.18	\$13,902.18	\$854.82	94
10-4110-600 NONPROFIT GRANTS	\$0.00	\$78,750.00	\$78,750.00	\$0.00	\$0.00	\$0.00	0
10-4110-610 COMMUNITY APPEARANCE	\$500.00	\$6,485.00	\$5,234.04	\$750.00	\$750.00	\$500.96	12
10-4110-620 HISTORIC PRESERVATIO	\$500.00	\$7,677.00	\$7,176.50	\$0.00	\$0.00	\$500.50	0
10-4110-630 ROWAN COUNTY ELECTIO	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0
10-4110-631 ROWAN COUNTY TAX COL	\$35,500.00	\$35,500.00	\$0.00	\$0.00	\$0.00	\$35,500.00	0
10-4110-640 TOURISM AND EVENTS	\$23,000.00	\$23,000.00	\$0.00	\$3,000.00	\$3,000.00	\$20,000.00	13
10-4110-930 TRANSFER TO CAPITAL	\$18,400.00	\$18,400.00	\$0.00	\$0.00	\$0.00	\$18,400.00	0
10-4110-999 CONTINGENCIES	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
4110-10-GOVERNING BODY	\$192,358.32	\$305,078.32	\$141,218.54	\$23,070.73	\$23,070.73	\$140,789.05	54

Town of Spencer

Fiscal Period - FY 2025-2026 Date Range - 2025-07-01 - 2025-07-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4130-10-ADMINISTRATION							
-							
10-4130-121 SALARIES/WAGES-REGUL	\$322,051.00	\$322,051.00	\$0.00	\$22,818.68	\$22,818.68	\$299,232.32	7
10-4130-126 SALARIES/WAGES/TEMPO	\$1,670.00	\$1,670.00	\$0.00	\$520.00	\$520.00	\$1,150.00	31
10-4130-127 SALARIES/WAGES-BONUS	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
10-4130-181 FICA	\$24,835.00	\$24,835.00	\$0.00	\$1,720.79	\$1,720.79	\$23,114.21	7
10-4130-182 RETIREMENT	\$46,585.00	\$46,585.00	\$0.00	\$3,309.82	\$3,309.82	\$43,275.18	7
10-4130-183 GROUP INSURANCE	\$41,854.00	\$41,854.00	\$0.00	\$4,760.04	\$4,760.04	\$37,093.96	11
10-4130-184 401K CONTRIBUTION	\$15,440.00	\$15,440.00	\$0.00	\$1,067.84	\$1,067.84	\$14,372.16	7
10-4130-185 WORKERS COMPENSATION	\$794.55	\$794.55	\$0.00	\$794.55	\$794.55	\$0.00	100
10-4130-186 UNEMPLOYMENT	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
10-4130-193 MEDICAL SERVICES	\$2,925.00	\$2,925.00	\$0.00	\$100.00	\$100.00	\$2,825.00	3
10-4130-194 CONTRACT SERVICES	\$129,761.00	\$138,813.00	\$132,579.60	\$3,592.84	\$3,592.84	\$2,640.56	3
10-4130-198 SERVICES-ENGINEERING	\$10,000.00	\$26,904.00	\$15,293.58	\$1,610.00	\$1,610.00	\$10,000.42	6
10-4130-211 JANITORIAL SUPPLIES	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
10-4130-212 UNIFORMS	\$360.00	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00	0
10-4130-260 SUPPLIES-OFFICE	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
10-4130-296 SUPPLIES-MEDICAL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4130-299 SUPPLIES AND MATERIA	\$1,500.00	\$1,500.00	\$325.00	\$0.00	\$0.00	\$1,175.00	0
10-4130-311 TRAVEL	\$4,163.00	\$4,163.00	\$1,239.92	\$0.00	\$0.00	\$2,923.08	0
10-4130-321 TELEPHONE AND INTERN	\$8,304.00	\$8,304.00	\$600.00	\$389.32	\$389.32	\$7,314.68	5
10-4130-325 POSTAGE	\$1,882.00	\$1,882.00	\$0.00	\$0.00	\$0.00	\$1,882.00	0
10-4130-331 UTILITIES	\$26,340.00	\$26,340.00	\$0.00	\$56.90	\$56.90	\$26,283.10	0
10-4130-341 PRINTING	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4130-351 MAINTENANCE-BUILDING	\$11,500.00	\$11,500.00	\$0.00	\$237.50	\$237.50	\$11,262.50	2
10-4130-370 ADVERTISING	\$5,100.00	\$5,100.00	\$0.00	\$0.00	\$0.00	\$5,100.00	0
10-4130-395 TRAINING	\$4,975.00	\$4,975.00	\$898.00	\$0.00	\$0.00	\$4,077.00	0
10-4130-400 DAVID TREME EDUCATIO	\$0.00	\$3,000.00	\$3,000.00	\$2,650.00	\$2,650.00	(\$2,650.00)	88
10-4130-439 EQUIPMENT RENTAL	\$5,439.00	\$5,439.00	\$4,661.97	\$393.75	\$393.75	\$383.28	7
10-4130-440 MAINTENANCE CONTRACT	\$28,832.00	\$28,832.00	\$8,405.65	\$714.35	\$714.35	\$19,712.00	2
10-4130-441 LICENSE FEE	\$23,124.00	\$23,124.00	\$0.00	\$21,538.19	\$21,538.19	\$1,585.81	93
10-4130-451 INSURANCE-PROP/GEN/P	\$12,526.62	\$12,526.62	\$0.00	\$12,526.59	\$12,526.59	\$0.03	100
10-4130-453 INSURANCE - BONDS	\$1,748.00	\$1,748.00	\$0.00	\$1,748.00	\$1,748.00	\$0.00	100
10-4130-491 DUES AND SUBSCRIPTIO	\$2,669.00	\$2,669.00	\$0.00	\$223.34	\$223.34	\$2,445.66	8
10-4130-499 MISCELLANEOUS	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4130-710 PRINICIPAL	\$72,786.00	\$72,786.00	\$0.00	\$0.00	\$0.00	\$72,786.00	0
10-4130-720 INTEREST	\$55,610.00	\$55,610.00	\$0.00	\$0.00	\$0.00	\$55,610.00	0
4130-10-ADMINISTRATION	\$871,374.17	\$900,330.17	\$167,003.72	\$80,772.50	\$80,772.50	\$652,553.95	28

Town of Spencer

Fiscal Period - FY 2025-2026 Date Range - 2025-07-01 - 2025-07-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4310-10-POLICE OPERATIONS							
-							
10-4310-121 SALARIES/WAGES-REGUL	\$1,036,117.72	\$1,036,117.72	\$0.00	\$69,312.73	\$69,312.73	\$966,804.99	7
10-4310-126 PART-TIME/TEMPORARY	\$19,575.00	\$19,575.00	\$0.00	\$2,207.25	\$2,207.25	\$17,367.75	11
10-4310-127 SALARIES/WAGES-BONUS	\$11,250.00	\$11,250.00	\$0.00	\$0.00	\$0.00	\$11,250.00	0
10-4310-131 SUPPLEMENTAL LAW RET	\$7,108.00	\$7,108.00	\$0.00	\$546.76	\$546.76	\$6,561.24	8
10-4310-181 FICA	\$82,090.00	\$82,090.00	\$0.00	\$5,253.18	\$5,253.18	\$76,836.82	6
10-4310-182 RETIREMENT	\$168,187.00	\$168,187.00	\$0.00	\$11,084.97	\$11,084.97	\$157,102.03	7
10-4310-183 GROUP INSURANCE	\$170,778.00	\$170,778.00	\$0.00	\$17,107.59	\$17,107.59	\$153,670.41	10
10-4310-184 401K CONTRIBUTION	\$52,233.00	\$52,233.00	\$0.00	\$3,452.68	\$3,452.68	\$48,780.32	7
10-4310-185 WORKERS COMPENSATION	\$33,724.00	\$33,724.00	\$0.00	\$33,723.88	\$33,723.88	\$0.12	100
10-4310-193 SERVICES-MEDICAL	\$1,575.00	\$1,575.00	\$0.00	\$0.00	\$0.00	\$1,575.00	0
10-4310-194 CONTRACT SERVICES	\$16,024.00	\$16,024.00	\$0.00	\$13,324.11	\$13,324.11	\$2,699.89	83
10-4310-212 UNIFORMS	\$15,640.00	\$17,555.00	\$1,914.80	\$0.00	\$0.00	\$15,640.20	0
10-4310-213 SUPPLIES-SAFETY	\$3,900.00	\$3,900.00	\$0.00	\$0.00	\$0.00	\$3,900.00	0
10-4310-251 MOTOR FUEL AND LUBRI	\$55,000.00	\$55,000.00	\$51,151.00	\$3,849.00	\$3,849.00	\$0.00	7
10-4310-260 SUPPLIES-OFFICE	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$0.00	\$1,700.00	0
10-4310-291 SUPPLIES-DATA PROCES	\$3,987.00	\$3,987.00	\$0.00	\$0.00	\$0.00	\$3,987.00	0
10-4310-296 SUPPLIES-MEDICAL	\$1,010.00	\$1,010.00	\$0.00	\$0.00	\$0.00	\$1,010.00	0
10-4310-299 SUPPLIES AND MATERIA	\$14,729.00	\$17,289.00	\$2,560.00	\$0.00	\$0.00	\$14,729.00	0
10-4310-311 TRAVEL	\$4,000.00	\$4,000.00	\$564.60	\$0.00	\$0.00	\$3,435.40	0
10-4310-321 TELEPHONE AND INTERN	\$17,401.00	\$17,401.00	\$0.00	\$1,076.76	\$1,076.76	\$16,324.24	6
10-4310-329 OTHER COMMUNICATION	\$4,320.00	\$4,320.00	\$3,630.00	\$340.00	\$340.00	\$350.00	8
10-4310-341 PRINTING	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0
10-4310-352 MAINTENANCE-EQUIPMEN	\$2,800.00	\$2,800.00	\$0.00	\$0.00	\$0.00	\$2,800.00	0
10-4310-353 MAINTENANCE-VEHICLES	\$14,000.00	\$15,134.00	\$1,473.78	\$741.68	\$741.68	\$12,918.54	5
10-4310-395 TRAINING	\$6,060.00	\$6,060.00	\$533.75	\$0.00	\$0.00	\$5,526.25	0
10-4310-440 MAINTENANCE CONTRACT	\$30,627.59	\$30,627.59	\$7,893.40	\$13,121.74	\$13,121.74	\$9,612.45	43
10-4310-441 LICENSE FEE	\$18,843.91	\$18,843.91	\$0.00	\$9,211.16	\$9,211.16	\$9,632.75	49
10-4310-451 INSURANCE-PROP/GEN/P	\$31,102.00	\$31,102.00	\$0.00	\$31,102.00	\$31,102.00	\$0.00	100
10-4310-452 INSURANCE-VEHICLES	\$25,193.00	\$25,193.00	\$0.00	\$24,743.00	\$24,743.00	\$450.00	98
10-4310-491 DUES AND SUBSCRIPTIO	\$1,395.00	\$1,395.00	\$0.00	\$0.00	\$0.00	\$1,395.00	0
10-4310-499 MISCELLANEOUS	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0
10-4310-750 LEASE PYMTS-COMPUTER	\$10,166.31	\$10,166.31	\$0.00	\$10,166.31	\$10,166.31	\$0.00	100
4310-10-POLICE OPERATIONS	\$1,862,136.53	\$1,867,745.53	\$69,721.33	\$250,364.80	\$250,364.80	\$1,547,659.40	17

Town of Spencer

Fiscal Period - FY 2025-2026 Date Range - 2025-07-01 - 2025-07-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4340-10-FIRE OPERATIONS							
-							
10-4340-121 SALARIES/WAGES-REGUL	\$507,562.00	\$507,562.00	\$0.00	\$31,673.05	\$31,673.05	\$475,888.95	6
10-4340-122 OVERTIME	\$23,490.00	\$23,490.00	\$0.00	\$1,683.16	\$1,683.16	\$21,806.84	7
10-4340-126 PART-TIME/TEMPORARY	\$36,109.00	\$36,109.00	\$0.00	\$5,380.75	\$5,380.75	\$30,728.25	15
10-4340-127 SALARIES/WAGES-BONUS	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0
10-4340-181 FICA	\$44,739.00	\$44,739.00	\$0.00	\$2,858.25	\$2,858.25	\$41,880.75	6
10-4340-182 RETIREMENT	\$73,533.00	\$73,533.00	\$0.00	\$4,803.28	\$4,803.28	\$68,729.72	7
10-4340-183 GROUP INSURANCE	\$85,763.00	\$85,763.00	\$0.00	\$7,292.68	\$7,292.68	\$78,470.32	9
10-4340-184 401K CONTRIBUTION	\$26,162.00	\$26,162.00	\$0.00	\$1,664.23	\$1,664.23	\$24,497.77	6
10-4340-185 WORKERS COMPENSATION	\$21,585.00	\$21,585.00	\$0.00	\$21,584.91	\$21,584.91	\$0.09	100
10-4340-194 CONTRACT SERVICES	\$15,781.40	\$15,781.40	\$0.00	\$0.00	\$0.00	\$15,781.40	0
10-4340-211 JANITORIAL SUPPLIES	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0
10-4340-212 UNIFORMS	\$10,600.00	\$10,815.00	\$215.00	\$1,621.90	\$1,621.90	\$8,978.10	15
10-4340-213 SUPPLIES-SAFETY	\$18,020.00	\$25,429.00	\$7,408.79	\$0.00	\$0.00	\$18,020.21	0
10-4340-230 SUPPLIES-EDUCATIONAL	\$5,418.00	\$5,418.00	\$0.00	\$482.00	\$482.00	\$4,936.00	9
10-4340-251 MOTOR FUEL AND LUBRI	\$15,000.00	\$15,000.00	\$11,140.36	\$859.64	\$859.64	\$3,000.00	6
10-4340-260 SUPPLIES-OFFICE	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4340-296 SUPPLIES-MEDICAL	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4340-299 SUPPLIES AND MATERIA	\$2,100.00	\$2,100.00	\$0.00	\$0.00	\$0.00	\$2,100.00	0
10-4340-311 TRAVEL	\$2,050.00	\$2,050.00	\$0.00	\$0.00	\$0.00	\$2,050.00	0
10-4340-321 TELEPHONE AND INTE	\$12,722.00	\$12,722.00	\$0.00	\$126.33	\$126.33	\$12,595.67	1
10-4340-331 UTILITIES	\$11,844.00	\$11,844.00	\$0.00	\$0.00	\$0.00	\$11,844.00	0
10-4340-351 MAINTENANCE-BUILDING	\$11,700.00	\$11,700.00	\$0.00	\$0.00	\$0.00	\$11,700.00	0
10-4340-352 MAINTENANCE-EQUIPMEN	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
10-4340-353 MAINTENANCE-VEHICLES	\$27,089.00	\$27,089.00	\$0.00	\$805.70	\$805.70	\$26,283.30	3
10-4340-395 TRAINING	\$4,300.00	\$4,300.00	\$0.00	\$0.00	\$0.00	\$4,300.00	0
10-4340-440 MAINTENANCE CONTRACT	\$3,048.00	\$3,048.00	\$0.00	\$169.20	\$169.20	\$2,878.80	6
10-4340-451 INSURANCE-PROP/GEN/P	\$9,120.00	\$9,120.00	\$0.00	\$9,120.00	\$9,120.00	\$0.00	100
10-4340-452 INSURANCE - VEHICLES	\$6,092.59	\$6,092.59	\$0.00	\$6,092.00	\$6,092.00	\$0.59	100
10-4340-491 DUES AND SUBSCRIPTIO	\$4,755.00	\$4,755.00	\$0.00	\$0.00	\$0.00	\$4,755.00	0
10-4340-499 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4340-750 LEASE PAYMENTS	\$49,660.00	\$49,660.00	\$0.00	\$0.00	\$0.00	\$49,660.00	0
4340-10-FIRE OPERATIONS	\$1,045,842.99	\$1,053,466.99	\$18,764.15	\$96,217.08	\$96,217.08	\$938,485.76	11

Town of Spencer

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4510-10-STREETS OPERATIONS							
-							
10-4510-121 SALARIES/WAGES-REGUL	\$199,618.00	\$199,618.00	\$0.00	\$14,533.60	\$14,533.60	\$185,084.40	7
10-4510-122 SALARIES/WAGES-OVERT	\$2,500.00	\$2,500.00	\$0.00	\$158.82	\$158.82	\$2,341.18	6
10-4510-126 PART-TIME/TEMPORARY	\$50,759.00	\$50,759.00	\$0.00	\$5,762.29	\$5,762.29	\$44,996.71	11
10-4510-127 SALARIES/WAGES-BONUS	\$2,962.00	\$2,962.00	\$0.00	\$0.00	\$0.00	\$2,962.00	0
10-4510-181 FICA	\$19,273.00	\$19,273.00	\$0.00	\$1,479.57	\$1,479.57	\$17,793.43	8
10-4510-182 RETIREMENT	\$36,576.00	\$36,576.00	\$0.00	\$2,119.70	\$2,119.70	\$34,456.30	6
10-4510-183 GROUP INSURANCE	\$46,417.00	\$46,417.00	\$0.00	\$4,777.21	\$4,777.21	\$41,639.79	10
10-4510-184 401K CONTRIBUTION	\$10,281.00	\$10,281.00	\$0.00	\$646.77	\$646.77	\$9,634.23	6
10-4510-185 WORKERS COMPENSATION	\$12,174.00	\$12,174.00	\$0.00	\$12,173.83	\$12,173.83	\$0.17	100
10-4510-194 CONTRACTED SERVICES	\$0.00	\$214,828.00	\$190,802.96	\$24,025.00	\$24,025.00	\$0.04	11
10-4510-211 JANITORIAL SUPPLIES	\$750.00	\$750.00	\$0.00	\$262.15	\$262.15	\$487.85	35
10-4510-212 UNIFORMS	\$4,500.00	\$4,500.00	\$0.00	\$154.08	\$154.08	\$4,345.92	3
10-4510-213 SUPPLIES-SAFETY	\$3,150.00	\$3,150.00	\$0.00	\$0.00	\$0.00	\$3,150.00	0
10-4510-251 MOTOR FUEL AND LUBRI	\$22,000.00	\$22,000.00	\$731.40	\$168.60	\$168.60	\$21,100.00	1
10-4510-260 SUPPLIES-OFFICE	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0
10-4510-299 SUPPLIES AND MATERIA	\$7,000.00	\$7,000.00	\$0.00	(\$12.00)	(\$12.00)	\$7,012.00	0
10-4510-311 TRAVEL	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-4510-321 TELEPHONE AND INTERN	\$2,577.00	\$2,577.00	\$0.00	\$66.06	\$66.06	\$2,510.94	3
10-4510-331 UTILITIES	\$66,100.00	\$66,100.00	\$0.00	\$24.92	\$24.92	\$66,075.08	0
10-4510-351 MAINTENANCE-BUILDING	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4510-352 MAINTENANCE-EQUIPMEN	\$6,400.00	\$6,400.00	\$270.00	\$0.00	\$0.00	\$6,130.00	0
10-4510-353 MAINTENANCE-VEHICLES	\$8,500.00	\$8,500.00	\$270.97	\$0.00	\$0.00	\$8,229.03	0
10-4510-354 MAINTENANCE GROUNDS	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
10-4510-356 MAINTENANCE-STREETS	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0
10-4510-439 EQUIPMENT RENTAL	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4510-440 MAINTENANCE CONTRACT	\$1,352.00	\$1,352.00	\$0.00	\$24.40	\$24.40	\$1,327.60	2
10-4510-451 INSURANCE-PRO/GEN/PR	\$3,769.00	\$3,769.00	\$0.00	\$3,769.00	\$3,769.00	\$0.00	100
10-4510-452 INSURANCE - VEHICLES	\$4,472.00	\$4,472.00	\$0.00	\$4,471.50	\$4,471.50	\$0.50	100
10-4510-491 DUES & SUBSCRIPTIONS	\$850.00	\$850.00	\$0.00	\$825.00	\$825.00	\$25.00	97
10-4510-499 MISCELLANEOUS	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
4510-10-STREETS OPERATIONS	\$524,380.00	\$739,208.00	\$192,075.33	\$75,430.50	\$75,430.50	\$471,702.17	36

Town of Spencer

Fiscal Period - FY 2025-2026 Date Range - 2025-07-01 - 2025-07-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
4710-10-SOLID/YARD OPERATIONS							
-							
10-4710-121 SALARIES/WAGES-REGUL	\$168,831.19	\$168,831.19	\$0.00	\$12,683.48	\$12,683.48	\$156,147.71	8
10-4710-122 SALARIES/WAGES-OVERT	\$2,000.00	\$2,000.00	\$0.00	\$272.35	\$272.35	\$1,727.65	14
10-4710-127 SALARIES/WAGES-BONUS	\$1,962.00	\$1,962.00	\$0.00	\$0.00	\$0.00	\$1,962.00	0
10-4710-181 FICA	\$13,153.00	\$13,153.00	\$0.00	\$908.28	\$908.28	\$12,244.72	7
10-4710-182 RETIREMENT	\$24,672.00	\$24,672.00	\$0.00	\$1,869.62	\$1,869.62	\$22,802.38	8
10-4710-183 GROUP INSURANCE	\$37,483.00	\$37,483.00	\$0.00	\$4,395.22	\$4,395.22	\$33,087.78	12
10-4710-184 401K CONTRIBUTION	\$8,596.00	\$8,596.00	\$0.00	\$410.67	\$410.67	\$8,185.33	5
10-4710-185 WORKERS COMPENSATION	\$12,442.00	\$12,442.00	\$0.00	\$12,441.10	\$12,441.10	\$0.90	100
10-4710-194 CONTRACT SERVICES	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$16,000.00	0
10-4710-211 JANITORIAL SUPPLIES	\$500.00	\$500.00	\$0.00	\$262.15	\$262.15	\$237.85	52
10-4710-212 UNIFORMS	\$6,000.00	\$6,000.00	\$0.00	\$204.25	\$204.25	\$5,795.75	3
10-4710-213 SAFETY SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4710-230 SUPPLIES-EDUCATIONAL	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4710-251 MOTOR FUEL AND LUBRI	\$14,452.00	\$14,452.00	\$487.60	\$112.40	\$112.40	\$13,852.00	1
10-4710-321 TELEPHONE AND INTERN	\$1,505.00	\$1,505.00	\$0.00	\$66.06	\$66.06	\$1,438.94	4
10-4710-352 MAINTENANCE-EQUIPMEN	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4710-353 MAINTENANCE-VEHILCES	\$7,000.00	\$19,000.00	\$14,100.00	\$0.00	\$0.00	\$4,900.00	0
10-4710-370 ADVERTISING	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
10-4710-395 TRAINING	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
10-4710-397 LANDFILL SER TIPPING	\$68,100.00	\$68,100.00	\$0.00	\$196.86	\$196.86	\$67,903.14	0
10-4710-440 MAINTENANCE CONTRACT	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
10-4710-451 INSURANCE-PROP/GEN/P	\$2,905.00	\$2,905.00	\$0.00	\$2,905.00	\$2,905.00	\$0.00	100
10-4710-452 INSURANCE-VEHICLES	\$5,275.00	\$5,275.00	\$0.00	\$5,274.50	\$5,274.50	\$0.50	100
10-4710-750 LEASE PAYMENTS	\$35,214.00	\$35,214.00	\$0.00	\$0.00	\$0.00	\$35,214.00	0
4710-10-SOLID/YARD OPERATIONS	\$433,140.19	\$445,140.19	\$14,587.60	\$42,001.94	\$42,001.94	\$388,550.65	13

Town of Spencer

Fiscal Period - FY 2025-2026 Date Range - 2025-07-01 - 2025-07-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6110-10-LIBRARY							
-							
10-6110-126 PART-TIME/TEMPORARY	\$16,585.00	\$16,585.00	\$0.00	\$1,223.98	\$1,223.98	\$15,361.02	7
10-6110-127 SALARIES/WAGES-BONUS	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
10-6110-181 FICA	\$1,316.00	\$1,316.00	\$0.00	\$93.63	\$93.63	\$1,222.37	7
10-6110-194 CONTRACT SERVICES	\$2,100.00	\$2,100.00	\$0.00	\$0.00	\$0.00	\$2,100.00	0
10-6110-260 SUPPLIES-OFFICE	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-6110-299 SUPPLIES	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
10-6110-311 TRAVEL	\$631.00	\$631.00	\$0.00	\$0.00	\$0.00	\$631.00	0
10-6110-321 TELEPHONE AND INTERN	\$2,249.00	\$2,249.00	\$0.00	\$0.00	\$0.00	\$2,249.00	0
10-6110-331 UTILITIES	\$9,372.00	\$9,372.00	\$0.00	\$237.79	\$237.79	\$9,134.21	3
10-6110-351 MAINTENANCE-BUILDING	\$8,825.00	\$8,825.00	\$1,637.50	\$1,637.50	\$1,637.50	\$5,550.00	19
10-6110-370 ADVERTISING	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
10-6110-395 TRAINING	\$90.00	\$90.00	\$0.00	\$0.00	\$0.00	\$90.00	0
10-6110-440 MAINTENANCE CONTRACT	\$1,827.00	\$1,827.00	\$295.00	\$37.20	\$37.20	\$1,494.80	2
10-6110-451 INSURANCE-PRO/GEN/PR	\$3,212.00	\$3,212.00	\$0.00	\$3,212.00	\$3,212.00	\$0.00	100
10-6110-491 DUES & SUBSCRIPTIONS	\$360.00	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00	0
6110-10-LIBRARY	\$49,417.00	\$49,417.00	\$1,932.50	\$6,442.10	\$6,442.10	\$41,042.40	17

Town of Spencer

Fiscal Period - FY 2025-2026 Date Range - 2025-07-01 - 2025-07-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
6120-10-RECREATION							
-							
10-6120-194 CONTRACT SERVICES	\$3,200.00	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0
10-6120-299 SUPPLIES AND MATERIA	\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$0.00	\$1,750.00	0
10-6120-331 UTILITIES	\$5,820.00	\$5,820.00	\$0.00	\$291.76	\$291.76	\$5,528.24	5
10-6120-357 MAINTENANCE-PARKS AN	\$11,100.00	\$11,100.00	\$0.00	\$1,425.00	\$1,425.00	\$9,675.00	13
10-6120-451 INSURANCE-PROP/GEN/P	\$218.00	\$218.00	\$0.00	\$217.80	\$217.80	\$0.20	100
6120-10-RECREATION	\$22,088.00	\$22,088.00	\$0.00	\$1,934.56	\$1,934.56	\$20,153.44	9

Town of Spencer

Fiscal Period - FY 2025-2026 Date Range - 2025-07-01 - 2025-07-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND								
	FundRevTot	\$5,000,737.38	\$5,382,474.38	\$0.00	\$14,762.88	\$14,762.88	\$5,368,611.50	0
	FundExpTot	\$5,000,737.20	\$5,382,474.20	\$605,303.17	\$576,234.21	\$576,234.21	\$4,200,936.82	22
Grand Totals:								
	TotalRev	\$5,000,737.38	\$5,382,474.38	\$0.00	\$14,762.88	\$14,762.88	\$5,368,611.50	0
	TotalExp	\$5,000,737.20	\$5,382,474.20	\$605,303.17	\$576,234.21	\$576,234.21	\$4,200,936.82	22

Town of Spencer

Fiscal Period - FY 2025-2026 Date Range - 2025-07-01 - 2025-07-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 20-POWELL BILL							
0000-20-Revs							
-							
20-3197-102 MUNICIPAL VEHICLE TA	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$0.00	\$13,000.00	0
20-3328-000 POWELL BILL REVENUE	\$134,902.00	\$134,902.00	\$0.00	\$0.00	\$0.00	\$134,902.00	0
20-3831-000 INVESTMENT EARNINGS	\$7,690.00	\$7,690.00	\$0.00	\$0.00	\$0.00	\$7,690.00	0
0000-20-Revs	\$155,592.00	\$155,592.00	\$0.00	\$0.00	\$0.00	\$155,592.00	0
4510-20-STREETS OPERATIONS							
-							
20-4510-121 SALARIES/WAGES-REGUL	\$12,128.00	\$12,128.00	\$0.00	\$919.39	\$919.39	\$11,208.61	8
20-4510-127 SALARIES/WAGES-BONUS	\$52.00	\$52.00	\$0.00	\$0.00	\$0.00	\$52.00	0
20-4510-181 FICA	\$932.00	\$932.00	\$0.00	\$70.33	\$70.33	\$861.67	8
20-4510-182 RETIREMENT	\$1,748.00	\$1,748.00	\$0.00	\$132.39	\$132.39	\$1,615.61	8
20-4510-183 GROUP INSURANCE	\$1,725.00	\$1,725.00	\$0.00	\$136.61	\$136.61	\$1,588.39	8
20-4510-184 401K CONTRIBUTION	\$609.00	\$609.00	\$0.00	\$45.97	\$45.97	\$563.03	8
20-4510-198 SERVICES-ENGINEERING	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
20-4510-299 SUPPLIES AND MATERIA	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
20-4510-355 MAINTENANCE-SIDEWALK	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0
20-4510-356 MAINTENANCE-STREETS	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$16,000.00	0
20-4510-580 CO-INFRASTRUCTURE	\$103,398.00	\$103,398.00	\$0.00	\$0.00	\$0.00	\$103,398.00	0
4510-20-STREETS OPERATIONS	\$155,592.00	\$155,592.00	\$0.00	\$1,304.69	\$1,304.69	\$154,287.31	1
Reporting Fund: 20-POWELL BILL							
FundRevTot	\$155,592.00	\$155,592.00	\$0.00	\$0.00	\$0.00	\$155,592.00	0
FundExpTot	\$155,592.00	\$155,592.00	\$0.00	\$1,304.69	\$1,304.69	\$154,287.31	1
Grand Totals:							
TotalRev	\$155,592.00	\$155,592.00	\$0.00	\$0.00	\$0.00	\$155,592.00	0
TotalExp	\$155,592.00	\$155,592.00	\$0.00	\$1,304.69	\$1,304.69	\$154,287.31	1

Town of Spencer

Fiscal Period - FY 2025-2026 Date Range - 2025-07-01 - 2025-07-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 30-CAPITAL RESERVE AND REPLACEMENT FUND							
0000-30-Revs							
-							
30-3984-010 GENERAL FUND CONTRIB	\$18,400.00	\$18,400.00	\$0.00	\$0.00	\$0.00	\$18,400.00	0
30-3991-000 APPROPRIATED FUND BA	\$0.00	\$69,236.00	\$0.00	\$0.00	\$0.00	\$69,236.00	0
0000-30-Revs	\$18,400.00	\$87,636.00	\$0.00	\$0.00	\$0.00	\$87,636.00	0
4310-30-POLICE OPERATIONS							
-							
30-4310-291 SUPPLIES - DATA PROC	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
30-4310-540 CO - VEHICLES	\$0.00	\$9,236.00	\$9,235.51	\$0.00	\$0.00	\$0.49	0
30-4310-550 CO - OTHER EQUIP	\$13,400.00	\$13,400.00	\$0.00	\$0.00	\$0.00	\$13,400.00	0
4310-30-POLICE OPERATIONS	\$18,400.00	\$27,636.00	\$9,235.51	\$0.00	\$0.00	\$18,400.49	0
4710-30-SOLID/YARD OPERATIONS							
-							
30-4710-550 CO-OTHER EQUIPMENT	\$0.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	0
4710-30-SOLID/YARD OPERATIONS	\$0.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	0
Reporting Fund: 30-CAPITAL RESERVE AND REPLACEMENT FUND							
FundRevTot	\$18,400.00	\$87,636.00	\$0.00	\$0.00	\$0.00	\$87,636.00	0
FundExpTot	\$18,400.00	\$87,636.00	\$69,235.51	\$0.00	\$0.00	\$18,400.49	0
Grand Totals:							
TotalRev	\$18,400.00	\$87,636.00	\$0.00	\$0.00	\$0.00	\$87,636.00	0
TotalExp	\$18,400.00	\$87,636.00	\$69,235.51	\$0.00	\$0.00	\$18,400.49	0

Town of Spencer

Fiscal Period - FY 2025-2026 Date Range - 2025-07-01 - 2025-07-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT								
0000-70-Revs								
-								
70-3839-000 Miscellaneous Revenu		\$0.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00	0
0000-70-Revs		\$0.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00	0
4130-70-ADMINISTRATION								
-								
70-4130-187 INSURANCE REIMBURSEM		\$0.00	\$0.00	\$0.00	\$10,884.91	\$10,884.91	(\$10,884.91)	0
4130-70-ADMINISTRATION		\$0.00	\$0.00	\$0.00	\$10,884.91	\$10,884.91	(\$10,884.91)	0
Reporting Fund: 70-HEALTH INSURANCE REIMBURSEMENT								
	FundRevTot	\$0.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00	0
	FundExpTot	\$0.00	\$0.00	\$0.00	\$10,884.91	\$10,884.91	(\$10,884.91)	0
Grand Totals:	TotalRev	\$0.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00	0
	TotalExp	\$0.00	\$0.00	\$0.00	\$10,884.91	\$10,884.91	(\$10,884.91)	0

Town of Spencer

Fiscal Period - CORONAVIRUS ARPA GRANT PROJECT Date Range - 2021-07-01 - 2025-07-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT							
0000-91-Revs							
-							
91-3984-000 CSLRF FUNDS-GRANT	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
0000-91-Revs	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
4210-91-CORONAVIRUS ARPA							
-							
91-4210-580 CO-INFRASTRUCTURE-CS	\$1,037,997.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
91-4210-910 TRANSFER TO GENERAL	\$0.00	\$1,037,997.00	\$0.00	\$1,037,997.00	\$0.00	\$0.00	100
4210-91-CORONAVIRUS ARPA	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,997.00	\$0.00	\$0.00	100
Reporting Fund: 91-CORONAVIRUS ARPA GRANT PROJECT							
FundRevTot	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
FundExpTot	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,997.00	\$0.00	\$0.00	100
Grand Totals:							
TotalRev	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,996.78	\$0.00	\$0.22	100
TotalExp	\$1,037,997.00	\$1,037,997.00	\$0.00	\$1,037,997.00	\$0.00	\$0.00	100

Town of Spencer

Fiscal Period - DOWNTOWN PARK PROJECT Date Range - 2021-07-01 - 2025-07-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 92-DOWNTOWN PARK PROJECT								
0000-92-Revs								
-								
-								
92-3985-002 OTHER GRANTS		\$0.00	\$1,675,000.00	\$0.00	\$1,675,000.00	\$0.00	\$0.00	100
92-3985-241 DOWNTOWN PARK DONATI		\$0.00	\$385,000.00	\$0.00	\$243,339.50	\$1,437.50	\$141,660.50	63
92-3985-850 GENERAL FUND TRANSFE		\$100,000.00	\$403,000.00	\$0.00	\$403,000.00	\$0.00	\$0.00	100
0000-92-Revs		\$100,000.00	\$2,463,000.00	\$0.00	\$2,321,339.50	\$1,437.50	\$141,660.50	94
6120-92-RECREATION								
-								
-								
92-6120-194 TOWN PARK CONTRACTED		\$0.00	\$160,000.00	\$0.00	\$160,641.00	\$0.00	(\$641.00)	100
92-6120-580 CO-INFRASTRUCTURE		\$100,000.00	\$2,303,000.00	\$147,840.45	\$2,129,053.50	\$12,659.26	\$26,106.05	92
6120-92-RECREATION		\$100,000.00	\$2,463,000.00	\$147,840.45	\$2,289,694.50	\$12,659.26	\$25,465.05	99
Reporting Fund: 92-DOWNTOWN PARK PROJECT								
FundRevTot		\$100,000.00	\$2,463,000.00	\$0.00	\$2,321,339.50	\$1,437.50	\$141,660.50	94
FundExpTot		\$100,000.00	\$2,463,000.00	\$147,840.45	\$2,289,694.50	\$12,659.26	\$25,465.05	99
Grand Totals:								
TotalRev		\$100,000.00	\$2,463,000.00	\$0.00	\$2,321,339.50	\$1,437.50	\$141,660.50	94
TotalExp		\$100,000.00	\$2,463,000.00	\$147,840.45	\$2,289,694.50	\$12,659.26	\$25,465.05	99

Town of Spencer

Fiscal Period - COMMUNITY DEV BLOCK GRANT Date Range - 2023-10-10 - 2025-07-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<u>Reporting Fund: 95-CDBG-NR GRANT PROJECT</u>								
0000-95-Revs								
-								
95-3985-095 CDBG NR		\$750,000.00	\$750,000.00	\$0.00	\$391,145.57	\$0.00	\$358,854.43	52
0000-95-Revs		\$750,000.00	\$750,000.00	\$0.00	\$391,145.57	\$0.00	\$358,854.43	52
4195-95-CDBG GRANT								
-								
95-4195-194 CDBG NR REHAB		\$680,000.00	\$675,000.00	\$0.00	\$365,895.57	\$90,450.00	\$309,104.43	54
95-4195-695 CDBG NR ADMIN		\$70,000.00	\$75,000.00	\$0.00	\$34,707.00	\$0.00	\$40,293.00	46
4195-95-CDBG GRANT		\$750,000.00	\$750,000.00	\$0.00	\$400,602.57	\$90,450.00	\$349,397.43	53
<u>Reporting Fund: 95-CDBG-NR GRANT PROJECT</u>								
FundRevTot		\$750,000.00	\$750,000.00	\$0.00	\$391,145.57	\$0.00	\$358,854.43	52
FundExpTot		\$750,000.00	\$750,000.00	\$0.00	\$400,602.57	\$90,450.00	\$349,397.43	53

Grand Totals:	TotalRev	\$750,000.00	\$750,000.00	\$0.00	\$391,145.57	\$0.00	\$358,854.43	52
	TotalExp	\$750,000.00	\$750,000.00	\$0.00	\$400,602.57	\$90,450.00	\$349,397.43	53

Town of Spencer

Fiscal Period - 17 ST STORMWATER IMROVEMENTS Date Range - 2024-02-01 - 2025-07-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 96-17ST STORMWATER IMPROVEMENTS								
0000-96-Revs								
-								
-								
96-3985-002 OTHER GRANTS		\$1,959,462.00	\$1,959,462.00	\$0.00	\$221,297.00	\$0.00	\$1,738,165.00	11
0000-96-Revs		\$1,959,462.00	\$1,959,462.00	\$0.00	\$221,297.00	\$0.00	\$1,738,165.00	11
4196-96-17TH STREET STORMWATER								
-								
-								
96-4196-198 SERVICES-ENGINEERING		\$320,000.00	\$320,000.00	\$95,801.91	\$224,198.09	\$0.00	\$0.00	70
96-4196-580 CO-INFRASTRUCTURE		\$1,490,420.00	\$1,490,420.00	\$0.00	\$0.00	\$0.00	\$1,490,420.00	0
96-4196-999 CONTINGENCIES		\$149,042.00	\$149,042.00	\$0.00	\$0.00	\$0.00	\$149,042.00	0
4196-96-17TH STREET STORMWATER		\$1,959,462.00	\$1,959,462.00	\$95,801.91	\$224,198.09	\$0.00	\$1,639,462.00	16
Reporting Fund: 96-17ST STORMWATER IMPROVEMENTS								
FundRevTot		\$1,959,462.00	\$1,959,462.00	\$0.00	\$221,297.00	\$0.00	\$1,738,165.00	11
FundExpTot		\$1,959,462.00	\$1,959,462.00	\$95,801.91	\$224,198.09	\$0.00	\$1,639,462.00	16
Grand Totals:								
TotalRev		\$1,959,462.00	\$1,959,462.00	\$0.00	\$221,297.00	\$0.00	\$1,738,165.00	11
TotalExp		\$1,959,462.00	\$1,959,462.00	\$95,801.91	\$224,198.09	\$0.00	\$1,639,462.00	16

Town of Spencer

Fiscal Period - STANBACK FOREST & TRAILS Date Range - 2025-05-13 - 2025-07-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 97-STANBACK FOREST CENTER & TRAILS								
0000-97-Revs								
-								
97-3985-241 STANBACK FOREST DONA								
		\$350,000.00	\$350,000.00	\$0.00	\$350,000.00	\$0.00	\$0.00	100
0000-97-Revs		\$350,000.00	\$350,000.00	\$0.00	\$350,000.00	\$0.00	\$0.00	100
6120-97-RECREATION								
-								
97-6120-194 CONTRACTED SERVICES								
		\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0
97-6120-580 CAPITAL OUTLAY - INF								
		\$250,000.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	0
6120-97-RECREATION		\$350,000.00	\$350,000.00	\$0.00	\$0.00	\$0.00	\$350,000.00	0
Reporting Fund: 97-STANBACK FOREST CENTER & TRAILS								
FundRevTot		\$350,000.00	\$350,000.00	\$0.00	\$350,000.00	\$0.00	\$0.00	100
FundExpTot		\$350,000.00	\$350,000.00	\$0.00	\$0.00	\$0.00	\$350,000.00	0
Grand Totals:								
TotalRev		\$350,000.00	\$350,000.00	\$0.00	\$350,000.00	\$0.00	\$0.00	100
TotalExp		\$350,000.00	\$350,000.00	\$0.00	\$0.00	\$0.00	\$350,000.00	0

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Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 08/12/2025

Agenda Item #: 1___. g.

Agenda Item Title: Active Living Monthly Report

Category: Departmental Report

Presenter(s): Anna Ward, Town Clerk

Explanation:

No approval needed. This item is for information only.

Financial Impact:

N/A

Recommendations:

N/A

Attachment(s): ☒ Yes ☐ No

1. Library Report
2. Library Statistics
3. Active Living Report

July Library Report

This July, our summer reading program sizzled with excitement and a little heat wave. On July 2nd, Sera Foxx of the Fiji Islands shared details of her culture in the part of the world near Australia and New Zealand. She brought several hand-woven clothes and sleeping mats with her. Chandra of Trinidad wore an Indian saree and brought beautiful gold bangles. For a craft, the children colored the national flower and bird of Fiji. Then we ate pineapple chunks, banana chips, and naan bread.

On July 9th, Alma of Queso Salsa read the Mexican version of Cinderella called *Andelita*. The librarian translated what she said into English. For a craft, we made small maracas using dried beans and paper plates. Our snack was Mexican cookies.

On July 16th, France was the destination for our “Adventures around the World.” The librarian read two stories that are favored by French children, which featured the bumbling maid Becassine and the adorable King of the Elephants, Babar. The familiar song of “Sur le Pont d’Avignon” was taught to the children, and they practiced their bows and curtsies. We played a French version of Duck, Duck, Goose and used the words Bonjour, Bonjour Au revoir while dropping a stuffed animal of Babar behind the children’s backs. For a craft, we made cards with stickers of significant Parisian icons. Our snack was French cookies filled with Nutella.

On July 23rd, a recent graduate of North Rowan named Blia Vang shared the cultural aspects of the Hmong culture. She wore a beautiful handmade dress with embroidery, which represented a typical traditional outfit. Blia read the book *Eyes that Kiss in the Corners* about a young Vietnamese girl who realized that she was different from her classmates. The children were given fans with Asian motifs on them and small rubber cats. Our snacks were rice cakes and Asian candy.

On July 30th, our last stop around the world was Ghana and Liberia. Stories were read that are typical explanatory tales from Africa. Children received pencils and bracelets with African animals. A magnetic photo frame was given to each child. Small fruit snacks and rice cakes were provided.

We look forward to a famous author, Pepper Basham, coming from Virginia on September 16th from 1:30-2:30 p.m. Many of our patrons have read her books, and we have almost every one she has written. Check out our FB page for more.



Spencer Public Library May Statistics

Day	Door Count	Adult Circulation	Children Circulation	Research Questions	New Cards Issued	Students Tutored	Volunteers/ Tutors	Corresponding Due Date
Mon., 6/30/2025	13	3						7/15/2025
Tue., 7/1/2025	28	2						7/16/2025
Wed., 7/2/2025	8		29					7/17/2025
WEEK TOTAL:	49	5	29					
Mon., 7/7/2025	5							7/22/2025
Tue., 7/8/2025	6							7/23/2025
Wed., 7/9/2025	13	2	4					7/24/2025
WEEK TOTAL:	24	2	4					
Mon., 7/14/2025	8							7/29/2025
Tue., 7/15/2025	5							7/30/2025
Wed., 7/16/2025	12	2						7/31/2025
WEEK TOTAL:	25	2						
Mon., 7/21/2025	4	2						8/5/2025
Tue., 7/22/2025	1	1		1				8/6/2025
Wed., 7/23/2025	18	8	6	2	2		1	8/7/2025
WEEK TOTAL:	23	11	6	3	2		1	
Mon., 7/28/2025	2							8/12/2025
Tue., 7/29/2025	2							8/13/2025
Wed., 7/30/2025	8							8/14/2025
WEEK TOTAL:	12							
MONTH TOTAL:	133	20	39	3	2		1	

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ACTIVE LIVING MONTHLY REPORT

- Parks and Recreation Advisory Board (PRAB) met on August 6, 2025.
 - o Vice Chair Dionne Dixon has taken the lead with Race to the River for Spencer.
 - o Town Clerk Anna Ward and Chair Bob Pendergrass will be attending the Outdoor Economy Conference. The Town will be reimbursed by the Department of Commerce due to our CORE strategic planning program.
- Library
 - o The AC unit at the Library is not working properly. It will need to be replaced, but at least one company offered a repair option. Public Works Director Joel Taylor is gathering more quotes for replacement and/or repair. Staff is exploring options due to budget constraints. Librarian McCraw has adjusted hours as needed, and there are contingency plans should the Library become too hot for use.
- Staff is updating the Special Events Permit as well as the process for applying for the permit.
- Artist Gina Franco has begun work on the mural at 108 4th Street.
- *(to be added to after the PRAB meeting)*

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Rowan's Original Gateway.

Agenda Item Coversheet

Meeting Date: 08/12/2025

Agenda Item #:

Agenda Item Title: Town Manager's Report

Category: Town Manager's Report

Presenter(s): Peter Franzese, Town Manager

Explanation:

Teacher's Seminar: On July 23-24, 20 educators from around the state were in our area as the NC City County Management Association and [Carolina K12](#) hosted the another edition of the local government/civics k-12 teacher seminar. As part of their time here, participants met staff from several local jurisdictions, including me and Joel Taylor. They were also treated to a "teacher appreciation" dinner train at the NC Transportation Museum. Thank you to our friends at NCTM for hosting this event! Follow-up site visits are planned for participants to see local government in action in locations close to home.

Town Park construction and community campaign: A final completion walk-through is scheduled for August 6, with some landscaping and fountain elements being the remaining issues on the punch list. We are planning on the formal Park dedication event to take place during National Night Out on October 7.

We have raised the 333,686 needed to reach our value engineered contract and allowances amount of \$2,175,700. We would like to keep our fundraising efforts going to raise another \$50,000 for additional park elements and site improvements. **Remaining amount needed to reach \$385k stretch goal is approximately \$50,000. Learn more: <https://spencernc.gov/makeyourmark>.**

Attachment(s): ☐ Yes ☒ No