



704-633-2231
spencernc.gov/halloween

Post Office Box 45
Spencer, NC 28159-0045

2025 Spencer Trunk-or-Treat Participant Guidelines & Trunk Registration Form

SPENCER
NORTH CAROLINA
Rowan's Original Gateway.

**5:30 PM
TO 7:30
PM**

**OCTOBER
31 PARK
PLAZA**

TRUNK OR TREAT

TREATS CAR DECORATIONS COSTUMES

**TO LEARN MORE &
REGISTER YOUR VEHICLE
AS A "TRUNK", VISIT:**

**SPENCERNC.GOV/
HALLOWEEN**



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These Guidelines contain important information about participating in the Town of Spencer's Trunk-or-Treat Event. Participants are required to review these Guidelines prior to signing up. Topics include:

- How to sign up your vehicle as a "trunk";
 - ***The Registration Form is attached. You can also register online at www.Spencernc.gov/Halloween.***
- Signing the Participant Waiver Form);
- Arrival and departure times for participating "trunks";
- Safety information;
- Treat & candy guidelines, including permitted and unpermitted treats;

2025 Location:

Town Hall Parking Lot, 460 S. Salisbury Ave.

- Parking lot between Town Hall & Town Park
 - Some "trunks" may be set up in the Town Park Pavillion (e.g. tables, tents)
 - Tents on Town Park lawn are permitted, but **stakes through the turf are prohibited** due to possible damage to irrigation systems.
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Getting Started

Thank you for signing up to be part of Spencer's 2025 Trunk or Treat! This event will be held at Park Plaza parking lot on Halloween Day, October 31st from 5:30-7:00 P.M. If you would like to give out candy and treats, please begin arriving at 4:30 pm so that the cars are in place before the children and families arrive. No new cars will be admitted to the Trunk or Treat area after 5:20 pm, and cars will be expected to remain in place until 7:30 pm and not to move except in case of emergency. Volunteer parking attendants will show you to your trunk location when you arrive, and if you need to leave, please approach an event organizer who will create an exit pathway for your vehicle. Keep in mind that you will not be able to re-enter the event as a trunk for the rest of the night for the safety of event guests, though you are welcome to sign up again for future events.

Treats!

All treats and candy should be storebought and sealed within the original wrappers. The following items **Are Not** permitted to be distributed at Spencer Trunk or Treat:

- Home baked goods
- Fruit
- Treats without sealed wrappers
- Treats past their expiration date
- Treats with damaged wrappers

Please expect between 300 and 400 children to visit your trunk and plan to purchase candy and treats appropriately so that no children miss out! Some children may have food allergies so please consider having an extra bowl of candy such as: Lifesavers, Skittles, Smarties, Dum Dum Suckers, Life Saver Gummies, Swedish Fish, Air Heads, Pixy Stix, Laffy Taffy, Ring Pops, Jolly Ranchers, Dubble Bubble Gum, Sour Patch Kids, Fruit Rollups, or small Halloween themed toys so these children are able to participate in the fun.

Examples of Acceptable Treats:	Examples of Unacceptable Treats
 <p data-bbox="396 760 760 793">Sealed prepackaged candy</p>	 <p data-bbox="841 789 1206 823">Unsealed homemade goods</p>
 <p data-bbox="391 1060 764 1094">Sealed prepackaged snacks</p>	 <p data-bbox="992 1060 1049 1094">Fruit</p>
 <p data-bbox="396 1398 760 1432">Sealed prepackaged drinks</p>	 <p data-bbox="857 1388 1192 1421">Opened treats and candy</p>
 <p data-bbox="380 1738 781 1772">Halloween themed small toys</p>	 <p data-bbox="846 1738 1203 1808">Candy that is past its listed expiration date</p>



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“Trunk” Registration & Participant Waiver Form

All persons signing up their vehicles as a “trunk” are required to review and sign the “Trunk” Registration Form **and** the Participant Waiver, Release, & Indemnity Disclaimer. A copy is attached to the end of these Guidelines. You can also fill out and submit the form online at www.spencernc.gov/Halloween. Follow links for online trunk registration.

Signed forms and waivers can be turned in at the front desk of Spencer Town Hall (460 South Salisbury Avenue) or emailed to Kyle Harris at kharris@spencernc.gov. Questions? Call 704-989-9471 (cell/text).

Costumes and Decorations

Everyone is encouraged to dress up for the evening, be spooky, be silly, be creative! Participants are also encouraged to decorate their cars. We’ve seen some incredible “trunk” decorations in prior years, including one car transformed into the Hogwarts School of Witchcraft & Wizardry! We can’t wait to see what you come up with this year!

Questions?

Contact Kyle Harris at kharris@spencernc.gov or 704-989-9471 (cell/text).

www.spencernc.gov/Halloween



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“Trunk” Registration Form

1. Please enter your full name.

2. Please enter your preferred phone contact.

3. Please enter your preferred email contact.

4. Please describe the year, make, model, and color of your vehicle.

Year: _____

Make: _____

Model: _____

Color: _____

5. Please complete Participant Waiver Form (attached).

Thank you for signing up!



PARTICIPANT WAIVER FORM

Full Name _____ Phone /Email _____

Address _____

City _____ State _____ Zip Code _____

Type of Volunteer Activity: Spencer's Trunk or Treat Event

Date(s)/Location of Activity: Halloween Day, October 31, Park Plaza Parking Lot

Participant Waiver, Release, & Indemnity Disclaimer

I, the undersigned participant desire and agree to participate in the volunteer activity described above. I further understand and agree as follows:

1. I am participating in this activity without any compensation and shall at no time be considered an employee or independent contractor of the Town; and the Town will not provide insurance coverage for me.
2. I know of no reason, medical or otherwise, that would prevent me from performing the tasks required to participate in this activity;
3. I assume all risks to myself and my property that may arise from participating in this activity, and full responsibility for my conduct and actions including any injury to myself or others, or damage to property that may result. I understand that the Town is not responsible for conditions that I create myself or those created by other event participants, volunteers, or guests;
4. I will park my vehicle in the area indicated by event staff and will stay in place for the duration of the event, except in case of emergency. In the event of an emergency, I will request that event staff create a way for my vehicle to exit the event location, and I understand that I will not be able to return to the night's event as a trunk;
5. I will not distribute fruit, homemade goods, or treats that are expired or which have damaged packaging at the Spencer Trunk or Treat event;
6. I, binding my heirs, executors, administrators and assigns, hereby agree to release, hold harmless and indemnify the Town, its officers, officials, employees, agents and volunteers from and against any and all loss, damage, expense or cost (including attorney fees) of any kind for injuries (including property damage, personal injury, disability and death) arising out of this volunteer activity, whether caused by the negligence of the Town or otherwise.

I (and parent/legal guardian if volunteer is under age 18) have carefully read this release and understand and agree with all terms and conditions.

Signature

Date